

CHAPTER 146

AN ACT

To provide for the uniformity and standardization of the forms and letterheads used by Territorial Agencies.

(S. B. 112)

Be it enacted by the Legislature of the Territory of Alaska:

Section 1. In order to provide for the uniformity and standardization of forms and letterheads the Director of Finance shall make a survey of all forms and letterheads now in use by the various Territorial Agencies. For the purposes of this Act the term "Territorial Agencies" shall have the same meaning as set forth in subsection (2) of Section 3, Article I of Chapter 82, SLA 1955, as amended. The Director of Finance shall further:

(1) Cause to be discontinued any form or letterhead for which continued use cannot be satisfactorily justified, or when sufficient infor-

mation is available from another source;

(2) Standardize forms and letterheads for use by all Territorial Agencies wherever and whenever possible;

(3) Cause adequate forms for recurring agency transactions to be designed, produced and utilized.

Before any form or letterhead is printed or duplicated for the use of any Territorial Agency it shall first be submitted to the Director of Finance for approval, and no form or letterhead shall be printed or duplicated unless it shall first have the mark of approval of the Director of Finance.

Approved April 1, 1957

CHAPTER 147

AN ACT

To provide for the optional centralization of the public records of the Territory of Alaska and for the systematic disposal of certain public records upon decision of the Board of Administration; prescribing certain duties of the Director of Finance in regard to public records; allowing for the supervised disposal of the public records of municipalities, school districts and public utility districts; and repealing Chapter 30, SLA 1953.

(S. B. 113)

Be it enacted by the Legislature of the Territory of Alaska:

Section 1. Every public officer of the Territory of Alaska who has in

his custody public records deemed by him to be without legal or administrative value or historical interest shall compile lists of such records sufficiently detailed to identify them and submit such lists to the Board of Administration. The Board of Administration shall authorize the disposal, by such method as said Board may specify, of such records in the lists as the Board finds to be without legal or administrative value or historical interest. The Board of Administration may also, upon the request of the legal custodian of the records, authorize in advance the periodic disposal of routine records that said Board considers to have no legal or administrative value or historical interest. After receipt of written authorization from the Board of Administration, the legal custodian of the records may proceed with the disposal of the records in accordance with the provisions of said authorization. The legal custodian shall file in the office from which the records are drawn a descriptive list of all records so disposed of and a record of the disposal itself and shall transmit copies of both these documents to the Board of Administration which shall file and preserve them. No public records of the Territorial Government may be destroyed or otherwise disposed of except as provided in this Section.

Sec. 2. The Director of Finance is hereby authorized to negotiate for the transfer of and to receive public records from any agency of the Territorial Government, and is hereby made the legal custodian of such public records as may be turned over to him by any such agency. Any public officer of the Territorial Government is hereby authorized to turn over to the Director of Fin-

ance such public records legally in his custody as are not needed for the transaction of the business of his agency, whenever the Director of Finance is willing to receive and care for them. Whenever such transfers are made, the agency from which the records are transferred shall prepare a list in which such records shall be described in terms sufficient to identify them which list shall be receipted by the Director of Finance, a copy retained by him and a copy filed and preserved in the agency.

Sec. 3. Except as otherwise provided by law, any official of a municipality, incorporated school district or public utility district in the Territory of Alaska having in his legal custody public records which are deemed by him to be without legal or administrative value or historical interest may compile lists of such records sufficiently detailed to identify them and submit such lists to the governing board or council of said municipality or district. Such governing board or council may authorize the disposal, by such method as said board or council may specify, of such records in the list as said board or council finds to be without legal or administrative value or historical interest. Said board or council may also, upon request of the legal custodian of the records, authorize in advance the periodic disposal of routine records that said board or council considers to have no legal or administrative value or historical interest. After receipt of written authorization from said board or council, the legal custodian of the records may proceed with the disposal in accordance with the provisions of said authorization. The legal custodian shall file in the office from which

the records were drawn a descriptive list of all records so disposed of and a record of the disposal itself and shall transmit copies of both of these documents to the governing board or council, as the case may

be. Said board or council shall file and preserve the list of records so disposed of and the record of the disposal itself.

Sec. 4. Chapter 30, SLA 1953 is hereby repealed.

Approved April 1, 1957

CHAPTER 148

AN ACT

Establishing an Executive Board of the Alaska Safety Council; relating to the authority of the Executive Board of the Alaska Safety Council to issue regulations concerning safe employment in Alaska; transferring the safety powers and certain other powers of the Commissioner of Labor to the Alaska Safety Council Executive Board; amending Section 43-2-21, ACLA 1949, and Sec. 3, Ch. 109, SLA 1955; repealing and re-enacting Sec. 4, 7, and 9, Ch. 109, SLA 1955; and providing a penalty.

(C. S. for S. B. 115)

Be it enacted by the Legislature of the Territory of Alaska:

Section 1. Sec. 3, Ch. 109, SLA 1955, is hereby amended to read as follows:

Sec. 3. Alaska Safety Council Authorized. The Governor of Alaska is hereby authorized to form the Alaska Safety Council by appointment of such members as he may desire, from among the agencies and departments of Territorial Government, representatives of Federal Departments and agencies in Alaska, that are concerned with prevention of accidents, and representatives of municipal government and members of the public. The Governor or his designee shall serve as Chairman of the Council and the Executive Board. From the members of the Council, the Governor shall appoint an Executive Board,

(hereafter called the "Board") which shall be responsible for carrying out the provisions of this Act, and shall have all the powers and duties herein designated. The Council shall act in an advisory capacity to the Executive Board.

Sec. 2. Sec. 4, Ch. 109, SLA 1955, is hereby repealed and re-enacted to read as follows:

Sec. 4. Appointment of Director: Safe Employment: Rules and Regulations: Powers Transferred.

(1) The Board of the Alaska Safety Council shall appoint a Safety Director for a term of four (4) years, who may only be removed for cause. The Director shall be a qualified safety engineer who shall have had not less than three years study in an engineering school of recognized standing and