

LDIR#256
UNIFORM
RULES 1966
REVISION

UNIFORM RULES ALASKA STATE LEGISLATURE

Organization of First Session

RULE 1. a. At the time for convening of the first regular session of a Legislature, the Secretary of State calls each house to order separately and calls the roll of members whose election has been certified. He then administers the oath of office to the new members and, pending the election of temporary presiding officers, preserves order and decorum in the house.

b. When the house by a majority of the full membership vote selects a temporary presiding officer, he assumes the chair and the Secretary of State withdraws. The chair then calls for nominations for a permanent presiding officer and the nominee receiving a majority of the votes of the full membership assumes the chair for the two-year duration of the Legislature.

c. Pending the organization of the house, a secretary assigned by the Legislative Council assists the Secretary of State and the temporary and permanent presiding officers in the performance of their duties.

d. The Uniform Rules of the Legislature of the previous regular session or any authorized revision of those rules are used as the temporary rules until the Rules Committee reports on and the Legislature in joint session adopts permanent uniform rules.

e. The presiding officer shall announce at an early moment the appointment of a Committee on Committees consisting of himself as chairman and four other members representing the four major senate districts. The committee is responsible for nominating the chairmen and members of the standing committees as set forth in Rule 22 to serve for the two-year duration of the Legislature. The membership of each committee shall total to an uneven number, and the minority party is entitled to at least one seat on each standing committee. The report of the Committee on Committees is subject to approval by a majority vote of the full membership of the house.

Organization of Second Session

RULE 2. The presiding officer of the house during the first regular session pre-

sides at the convening of the second regular session or any special session and administers the oath to any new members. In the absence of the regular presiding officer, the majority leader of the house serving ex officio as presiding officer pro tempore shall preside.

Selection of Temporary Employees

RULE 3. The temporary employees of each house are selected in the following manner:

1. The Rules Committee reviews the report of the Legislative Council on applications for temporary positions in its house and nominates from the list of qualified applicants a Chief Clerk or Senate Secretary, as appropriate;

2. Each house elects by majority vote the Chief Clerk or Senate Secretary to serve for the two-year duration of the Legislature but subject to the pleasure of the house;

3. The Rules Committee selects the clerical staff, sergeant at arms, messengers, and doorman of the house;

4. The Rules Committee selects the chaplains or a sequence of chaplains;

5. The Legislative Council as the administrative service agency of the Legislature is responsible in coordination with the chairmen of the Rules Committees for the selection and supervision of the temporary employees assigned to the centralized duplicating, distributing, and mailing services.

Duties of the Presiding Officer

RULE 4. The presiding officer of each house has the duties set forth in Section 575, *Mason's Manual of Legislative Procedure*, when not inconsistent with these uniform rules.

Chief Clerk and Senate Secretary

RULE 5. a. The Chief Clerk of the House and the Secretary of the Senate prepare and certify the daily journal; certify, authenticate, and transmit all legislative documents and records; keep in safe custody all documents, records, and papers in possession of the house; supervise under the direction of the chairman

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VI - using the same heading - retype those areas or rules which have changes - cutting and pasting as much as possible. This must be down to duplicating this morning. Duplicate 40 copies with 2 to us the rest to Pollock on priority basis. Don't worry about too much finish - this is for the Senate and they still haven't talked to the House - despite the heading.

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RULE 4. The presiding officer of each house has the duties set forth in Section 575, MASON'S MANUAL OF LEGISLATIVE PROCEDURE, when not inconsistent with these uniform rules. (See Appendix A)

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~~RULE 6. Temporary employees other than the Chief Clerk and Senate Secretary are employed only for the duration of the session and those pre-session and post-session periods authorized by AS 24.20.060(7). Temporary employees are subject to assignment and reassignment by their supervisor as the work of the house or the Legislature may require. They are subject to dismissal without notice if the Rules Committee finds them to have been intoxicated on the job, persistently absent without excuse, improperly performing duties, attempting to influence legislation, or otherwise for cause. Compensation for temporary employees is determined by statute and payment is made for each full day of seven hours, or, if less than a full day, at a proportionate rate according to the time report submitted by their supervisor. The~~

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PROPOSED CHANGES TO THE UNIFORM RULES OF THE LEGISLATURE

Recommended jointly by the Committees on Rules
of the House and Senate

~~[Suggested changes to Rules 6, 20, 25, 48, and
50 have not yet been discussed in committee but
are respectfully submitted for consideration.]~~

RULE 2. In the first sentence delete the words "at the convening of" and insert in lieu thereof the word "during"

At the end of the last sentence change the period to a semi-colon, and add the following: "except that, without absenting himself from the body, the regular presiding officer may temporarily relinquish the chair to any member for a portion or the balance of the daily calendar."

RULE 4. At the end of the sentence the following parenthetical note should be inserted: "(See Appendix A)". Appendix A should be a full resumé of Mason's, Sec. 575.

✓ RULE 6. Amend as follows:

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[Entirely rewritten]

RULE 5. The Chief Clerk works at the direction of the Speaker of the House. The Secretary works at the direction of the President of the Senate. The sergeants at arms work at the direction of the Rules Committee of the house to which assigned. The Clerk and Secretary supervise their clerical staffs. They prepare and certify the daily journal; certify, authenticate, transmit all legislative documents and records; keep in safe custody all documents, records and papers in possession of the house; and undertake assignments ordered by the presiding officer of the house. The sergeants at arms are responsible for the supervision of the messengers and doormen assigned to the house.

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UNIFORM RULES

1966 revision.

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RULE 16. (a) A majority of the membership of each house constitutes a quorum to do business (subject to the special voting requirements of the Constitution, Art. II, Secs. 14, 16 and 18), but a smaller number may adjourn from day to day and may compel the attendance of absent members (Constitution, Art. II, Sec. 12).

(b) A roll call of members shall be taken as the first order of business on each legislative day. The electric voting machine shall be used for the daily roll call and any quorum call and may be used for the election of officers and other business of the house if a majority of the full membership of the house so orders. If the voting machine is not operating or not operating properly the daily roll call or quorum determination may be made by calling the roll.

VOTING PROCEDURE

RULE 35. (a) General. The vote on final passage of all bills and joint resolutions is taken by the calling of the roll and the recording of the ayes and noes in the journal. A roll call vote on any measure may be demanded by one-fifth of the membership of the house. In case of an equal division on any roll call the motion is lost. The roll call of members of the house, except for the name of the presiding officer, who always votes last, shall be rotated daily, when the voting machine is not used.

(b) Abstention. Every member present in the house shall vote unless the house for special reasons permits a member to abstain. All motions excusing a member from voting shall be

UNIFORM RULES
ALASKA STATE LEGISLATURE

ADOPTED

FOURTH STATE LEGISLATURE

Alaska Legislative Council

To James L. ...
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