

LDIR#182
PRE STATEHOOD
STUDIES
1958
COORDINATION
PAS AND
COUNCIL
EFFORTS ON EVE
OF STATEHOOD

ALASKA
STATE LEGISLATURE

LEGISLATIVE COUNCIL

BOX 2199-JUNEAU

MEMORANDUM

March 24, 1964

SUBJECT: Pre-statehood studies -- Coordination of
the work of the Public Administration Service
and the Legislative Council in 1958

TO: File

With the Congressional approval of the Alaska Statehood Act (P.L. 85-508), in the summer of 1958 the Legislative Council and the Alaska Statehood Committee were the only agencies equipped and working on the transition to statehood through current studies and other arrangements. The Alaska Statehood Committee had contracted with the Public Administration Service of Chicago to proceed with its survey of what could and should be done in the event statehood became a reality. At the same time, the Council had been proceeding under a directive to examine the reorganization of territorial government to bring it into line, as far as possible, with the concepts of government found in the Alaska State Constitution which had been ratified in 1956 in anticipation of statehood. The passage of the statehood act during the summer necessitated an immediate reorientation and an acceleration of work. The Legislative Council approached the PAS study team regarding coordination of efforts to avoid overlapping of efforts and some staff level disagreements ensued. While both groups proceeded to rush the completion of their reports during the summer and fall of 1958, relations grew worse. The Council staff turned over its information to the PAS group but the Council was disturbed about the seeming PAS reluctance to share its information or coordinate its work to the end that a comprehensive plan for organizing state government would be available by January 1, 1959.

This file contains most of the exchange of views regarding coordination and timing between the two groups and the Council was able late in the fall to elicit basic information from the PAS group necessary to its proceeding to publish its reports on the organization of the legislative and judicial branches under statehood. PAS withdrew from the legislative organization effort. The Council report of May 1958 had been turned over to PAS and this report was revised by the Council in the fall to

MEMORANDUM

March 24, 1964

SUBJECT: Pre-statehood studies -- Coordination of the work of the Public Administration Service and the Legislative Council in 1958

TO: File

With the Congressional approval of the Alaska Statehood Act (P.L. 85-508), in the summer of 1958 the Legislative Council and the Alaska Statehood Committee were the only agencies equipped and working on the transition to statehood through current studies and other arrangements. The Alaska Statehood Committee had contracted with the Public Administration Service of Chicago to proceed with its survey of what could and should be done in the event statehood became a reality. At the same time, the Council had been proceeding under a directive to examine the re-organization of territorial government to bring it into line, as far as possible, with the concepts of government found in the Alaska State Constitution which had been ratified in 1956 in anticipation of statehood. The passage of the statehood act during the summer necessitated an immediate reorientation and an acceleration of work. The Legislative Council approached the PAS study team regarding coordination of efforts to avoid overlapping of efforts and some staff level disagreements ensued. While both groups proceeded to rush the completion of their reports during the summer and fall of 1958, relations grew worse. The Council staff turned over its information to the PAS group but the Council was disturbed about the seeming PAS reluctance to share its information or coordinate its work to the end that a comprehensive plan for organizing state government would be available by January 1, 1959.

This file contains most of the exchange of views regarding coordination and timing between the two groups and the Council was able late in the fall to elicit basic information from the PAS group necessary to its proceeding to publish its reports on the organization of the legislative and judicial branches under statehood. PAS withdrew from the legislative organization effort. The Council report of May 1958 had been turned over to PAS and this report was revised by the Council in the fall to

To : Newly Elected State Officials.

From: Robert B. Atwood, Chairman
Alaska Statehood Committee

December 8, 1958

We are enclosing a copy of a summary report of proposals for the organization of the executive branch of the new state government prepared by Public Administration Service. As we indicated in our letter of October 24, 1958, this represents only a summary of the PAS recommendations. You will receive within the next few weeks additional detailed reports including organization charts and suggested staffing patterns.

The studies leading to these reports were initiated by the Statehood Committee last spring through a contract with Public Administration Service. They were undertaken in accordance with the act of the Territorial Legislature creating the Alaska Statehood Committee (Chapter 108, Session Laws of 1949, as amended). This act authorized and directed the Committee to have studies made which would assist the first state officials in organizing the new State and in meeting the problems of transition from territorial to state status.

We sincerely hope that these efforts of the Committee will prove helpful in developing a state government which will serve the needs of the people of Alaska for many years to come.

November 5, 1958

Mr. Robert Stover
Alaska Representative
Public Administration Service
Elmgreen Building
Juneau, Alaska

Dear Bob:

I wish to take this opportunity to thank you for appearing at the Legislative Council meeting held at Kodiak, Alaska this past October 17-20.

I feel confident that the testimony presented by both you and Mike Morris, together with the ensuing discussion with the Council members and staff, contributed to a clarification of our respective and mutual problems.

I would appreciate it if you would also extend my sincere thanks to Mike.

Very truly yours,

Henry J. Gamaron
Executive Director

HJC/mh

cc: Mildred Hermann
Robert Atwood
Tom Stewart

SUMMARY
PUBLIC ADMINISTRATION SERVICE
ALASKA PROJECTS

Statehood Committee
Project Scope

Development of a proposed organizational structure for the executive branch of the new state government to be presented to the new Governor. The proposals will be based on the Constitution for the proposed State of Alaska giving consideration to the organizational structure of the present Territorial Government and the federal agencies performing usual state functions, the experience of other states, and generally to sound organizational principles and administrative practices. The recommendations will be presented in a detailed report in a form for use by the Governor, the Legislature, and others in establishing the executive branch of the new state government. The report will contain suggested staffing patterns for each of the proposed executive departments and agencies together with estimated personal services costs based on the recommended staff patterns of the current contract between the Territorial Department of Finance and Public Administration Service.

Preparation of drafts of executive orders and basic legislation necessary to put the organizational proposals into effect, including those areas of local government, law enforcement, and natural resources in which the State must assume additional responsibilities.

Development of proposed organizational structure for the judicial branch of the new state government.

Personnel Project Scope

Develop a proposed plan for state personnel administration, including the preparation of basic legislation necessary to give effect to the proposed plan.

Prepare a set of administrative rules to supplement the basic law.

Develop a proposed retirement plan for the state employees.

Recommend procedures for effecting transfers of employees from federal agencies now performing usual state functions to the new state service.

Survey and study existing rates of pay of the positions within the Territorial Service, in private industry in Alaska, and in the federal and other appropriate public services and, on the basis of the data collected, recommend a comprehensive pay plan. The salary study would give attention to such pay related factors as leave, hours of work, and perquisites received and take into consideration the requirements of each class of positions, local financial resources and policies and such other special circumstances as may be relevant such as recruitment problems.

SUMMARY
PUBLIC ADMINISTRATION SERVICE
ALASKA PROJECTS

Statehood Committee
Project Scope

Development of a proposed organizational structure for the executive branch of the new state government to be presented to the new Governor. The proposals will be based on the Constitution for the proposed State of Alaska giving consideration to the organizational structure of the present Territorial Government and the federal agencies performing usual state functions, the experience of other states, and generally to sound organizational principles and administrative practices. The recommendations will be presented in a detailed report in a form for use by the Governor, the Legislature, and others in establishing the executive branch of the new state government. The report will contain suggested staffing patterns for each of the proposed executive departments and agencies together with estimated personal services costs based on the recommended staff patterns of the current contract between the Territorial Department of Finance and Public Administration Service.

Preparation of drafts of executive orders and basic legislation necessary to put the organizational proposals into effect, including those areas of local government, law enforcement, and natural resources in which the State must assume additional responsibilities.

Development of proposed organizational structure for the judicial branch of the new state government.

Personnel Project Scope

Develop a proposed plan for state personnel administration, including the preparation of basic legislation necessary to give effect to the proposed plan.

Prepare a set of administrative rules to supplement the basic law.

Develop a proposed retirement plan for the state employees.

Recommend procedures for effecting transfers of employees from federal agencies now performing usual state functions to the new state service.

Survey and study existing rates of pay of the positions within the Territorial Service, in private industry in Alaska, and in the federal and other appropriate public services and, on the basis of the data collected, recommend a comprehensive pay plan. The salary study would give attention to such pay related factors as leave, hours of work, and perquisites received and take into consideration the requirements of each class of positions, local financial resources and policies and such other special circumstances as may be relevant such as recruitment problems.

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON 25, D. C.

October 15, 1958

Mr. Henry J. Camarot
Executive Director
Alaska Legislative Council
Box 2199
Juneau, Alaska

RECEIVED
OCT 13 1958
ALASKA LEGISLATIVE COUNCIL
JUNEAU, ALASKA

Dear Mr. Camarot:

Your letter of October 1, 1958 to Mr. Stans is very much appreciated. We had not known previously of the arrangements for coordinating the statehood studies of the Public Administration Service and the Alaska Legislative Council.

The Bureau of the Budget is fully aware that the Alaska Statehood Committee is a temporary agency. We intend to establish liaison with the appropriate State officials as soon as they are elected or take office. The present arrangement with the Public Administration Service is designed merely to coordinate the staff studies which are now under way and to provide a vehicle for exchanging information. None of the matters under study by the Federal Government related to the organization and procedures of the Alaska Legislature. The Bureau has not and does not plan to make any "recommendations" to the Public Administration Service.

Since it would be extremely difficult for us in Washington to determine what information might be of interest to the Alaska Legislative Council, we would prefer to channel our communications through a single individual who would undertake to keep the Council and other Territorial agencies and officials advised of any matters which directly concern them. I am sure that Mr. Stewart will bring to your attention any pertinent information relating to the Council's studies.

I am sending a copy of this letter to Mr. Stewart.

Sincerely yours,

Harold Seidman

Harold Seidman
Assistant Chief, Office of
Management and Organization

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON 25, D. C.

October 15, 1958

Mr. Henry J. Casarot
Executive Director
Alaska Legislative Council
Box 2199
Juneau, Alaska

Dear Mr. Casarot:

Your letter of October 1, 1958, is very much appreciated. We had not known previously of the Alaska Legislative Council's studies of the Public Health Service and the Alaska Legislative Council.

The present study of the Alaska Legislative Council is being conducted by the Alaska Legislative Council. The present study is merely a preliminary study to provide a vehicle for a study by the Federal Government of the Alaska Legislative Council. The Alaska Legislative Council is conducting any preliminary study.

Since it would be extremely difficult to provide what information might be needed, we would prefer to have someone who would undertake a study of the Alaska Legislative Council. The Alaska Legislative Council is conducting any preliminary study.

I am sending a copy of this letter to the Alaska Legislative Council.

Very truly yours,
Director

PUBLIC ADMINISTRATION SERVICE

1313 EAST SIXTIETH STREET, CHICAGO 37, ILLINOIS
TELEPHONE FAIRFAX 4-3400
CABLE ADDRESS PASHQ

235 Front Street
Juneau, Alaska
September 26, 1958

Mr. Henry Camarot, Executive Director
Alaska Legislative Council
Box 2199
Juneau, Alaska

Dear Henry:

At the present time, our thinking is not sufficiently crystallized to answer specifically the questions raised in your letter of September 23rd regarding the administrative organization to handle the management of Alaska Natural Resources. It even appears doubtful that we will be in a position to provide you with the kind of information you wish by the time you plan your departure for the meeting with the Legislative Council.

Also, compliance with your request would be contrary to the general policy of Public Administration Service. Based on considerable experience in this kind of project, Public Administration Service has found that sporadic release of parts of over-all recommendations are often misunderstood and lead to complications which can be avoided. It is our belief that in order to be effective this plan should be submitted in its entirety and that piecemeal recommendations would be ineffectual and perhaps harmful to the future of the State of Alaska. We therefore feel that the general policy followed on all projects should be adhered to in the Alaska projects.

As you know, Public Administration Service has been retained by the Statehood Committee to propose an organizational structure for the Executive Branch of the State Government. Our responsibilities have been formalized in a contract with that Committee. As is the case in any such relationship, our responsibilities are to the Statehood Committee directly.

In developing this plan, obviously Public Administration Service must recommend what, in its opinion, is the best plan of organization. In making its recommendations, it cannot attempt to determine their political expediency. We feel that this definitely is outside the sphere of a professional organization. We therefore plan to refrain from releasing recommendations on individual departmental organization and to submit an over-all proposed plan to the Statehood Committee,

BOARD
Chairman
ANN'S O'HARROW
American Society of
Planning Officials
Vice Chairman
KATHLEEN O. WARNER
Public Personnel
Association
FRANK BANE
Council of State
Governments
PAUL E. BASELER
Building Officials
Conference of America
LOUIS BROWNLOW
JOSEPH F. CLARK
Municipal Finance
Officers Association
CHARLES F. CONLON
Federation of Tax
Administrators
LOUIS F. DUNN
American Public
Welfare Association
PATRICK HEALY, JR.
American Municipal
Association
DONALD F. HERRICK
American Public
Works Association
LAWRENCE A. HUMPHON
University of Chicago
JOHN D. LANGE
National Association
of Housing and
Redevelopment Officials
ROBERT L. M. MATESON
American Society for
Public Administration
ORIN F. MULLING
International City
Managers' Association
ALBERT W. NYONAN
National Association
of Assessing Officers
CLARENCE E. RIDLEY
ALFRED WILLOUGHBY
National Municipal
League
H. G. POPE
Executive Director
JEANNETTE FAHEY
Secretary
RAL SERVICES DIVISION
HERBERT A. OLSON
Central Services Director
LUCILE L. KECK
Librarian
W. E. MCELLER
Accountant
PUBLICATIONS DIVISION
LAVERNE BURCHFIELD
Publications Director
MARY HALE
Publications Associate
ELD SERVICES DIVISION
JOHN D. CORCORAN
Associate Director
WALTER O. HARRIS
Associate Director
G. M. MORRIS
Associate Director
EDWARD F. RICKETTS
Associate Director
JOHN BAUER
Utilities Consultant
A. A. WEINBERG
Consulting Actuary
DELLAS W. AYRES
SAMUEL G. CHAPMAN
ROBERT M. CORNETT
RAZEL E. CROWE
JAY E. DAILY
TOM DINELL
LAIRD J. DUNBAR
AARON ENGLISHER
ROBERT W. FERREL
RAYMOND T. GALVIN
GEORGE H. HARDING
DAVID B. HENRY
DONALD C. HOLMES
KATHERINE HUDSON
WARREN M. HYSER
THOMAS R. JACOBI
CHARLES S. JAMES
MORRIS F. JOHNSON
L. FELIX JOYNER
DON R. LARSON
REAM A. LAZARO
DEAN A. LUND
PHILIP R. MALONE
HARRY L. MARGERICH
ROBERT L. MARCH
ELSIE MEYR
JOSEPH J. MOKUP
HAROLD L. MOORE
DONALD E. NEMETZ
M. F. P. NIGHTINGALE
FERD RYDELL
WENDELL G. SCHAEFFER
COSETTE SOLIS
ROBERT D. STOVER
MAURICE K. TOWNSEND
MANUEL VALLES
HENRY L. WILLIS
CHARLES F. WINTER
EARL F. WORLEY
GEORGE H. WRIGHT

September 23, 1958

Mr. Robert Stover
Alaska Representative
Public Administration Service
Elomgren Building
Juneau, Alaska

Dear Bob:

Among the several assignments delegated to the Legislative Council staff is a study on the development of Alaska's fisheries. Since the passage of the Alaska statehood bill (Public Law 85-508, 85th Congress, HR 7999) a new aspect has developed which has warranted our attention.

As you know, the bill retains Federal control over Alaska's fish and wildlife resources until such time as the Secretary of the Interior "certifies to the Congress that the Alaska State Legislature has made adequate provision for the administration, management, and conservation of said resources in the broad national interest". In conjunction with the Alaska Department of Fish and Game, the Alaska Sportsmen, certain commercial groups and other interested organizations, agencies and persons, an attempt is being made to reconcile the differences in interests so that a bill can be prepared for early introduction into the Legislature which will not be labeled "controversial" and, in fact, will have the endorsement of all.

In the last Legislature one of the main disputes centered around the composition of the Alaska Fish and Game Commission. Over strong objection by the Alaska Sportsmen, Inc., and others, the membership of the Commission was finally made up of three commercial fishermen, a "fish processor", a sport fisherman, a trapper and a hunter. See Section 4 of Chapter 63, S.L.A. 1957.

There is an indication that all parties concerned would agree to and actively support legislation which creates a commission whose nomenclature is made up of two separate bodies, each composed of four or possibly five members. One segment of the commission

August 27, 1958

Mr. Robert Stover
Project Representative
Public Administration Service
Blomgren Building
Juneau, Alaska

Dear Bob:

Enclosed is a self-explanatory letter to which you
can perhaps direct a reply at your convenience.

Regards,

Henry J. Camarot
Executive Director

HJC/mw

Encl.

August 1, 1958

Mr. Robert Stover
Representative
Public Administration Service
Elomgren Building
Juneau, Alaska

Attn: Mr. Doug Ayres

Dear Bob:

Pursuant to the request of your office to transmit such data and materials as I may have on the preliminary steps taken relative to the study designated to determine the problems and needs for improving employment conditions with the Territorial government, I am enclosing the following:

1. Several statements submitted by various agency heads;
2. Correspondence between the Social Security Division of the U. S. Department of Health, Education and Welfare, Francis E. Kester, Director of the Territorial Bureau of Vital Statistics, and this office, with particular reference to a retirement statute;
3. Materials from the Alaska Merit System;
4. A progress report on personnel and administration put out by the Alaska Legislative Council in August of 1955; and
5. Questionnaires incorporating replies from Territorial employees seeking to establish general background information.

With respect to the questionnaires mentioned under Item 5 above, you are advised that this had as one of its main objectives to gather together the views and impressions from the employees themselves as to what corrective action was needed to deter the large turnover of personnel.

I specifically want to call your attention to the letter in the file (Item 2) reflecting correspondence from the Social Security Administration wherein Everell C. Cummins, District

TERRITORY OF ALASKA
LEGISLATIVE COUNCIL

Box 2199 Juneau, Alaska

MEMORANDUM

July 18, 1958

Subject: Coordination of P.A.S. and Legislative Council Studies
To: Mrs. Mildred R. Hermann, Secretary, Alaska Statehood Committee
From: Henry J. Camarot, Executive Director, Legislative Council

On the afternoon of July 9, 1958, Messrs. Tom Stewart (acting as liaison officer between the Alaska Statehood Committee and the Public Administration Service study group) and Bob Stover (project director for Public Administration Service in Juneau), and the undersigned, met in the office of Mr. Stewart and discussed the scope of the studies to be undertaken by the P.A.S. under its contract with the Alaska Statehood Committee to prepare certain reports to aid in the transition from Territorial to State status. A second meeting was held on July 15, 1958 with Mr. Stover and Mrs. Hermann at the latter's office. The purpose of these meetings was to attempt to avoid any overlap or duplication in the work of the P.A.S. & Legislative Council staffs.

Set forth below are the planned activities of the staff members of the P.A.S. group and the Legislative Council, together with the current status of the Council's present projects.

General

It was explained by Messrs. Stewart and Stover that the transitional studies, in general terms, would include reports covering significant governmental problems together with recommendations for a basic state organization and effective administration thereunder.

In more definitive terms, the following details and future courses of action were agreed to, subject of course to the approval of the respective supervisory authority (Statehood Committee, Public Administration Service, and the Legislative Council).

Re: Legislature

Messrs. Stewart and Stover advised that the P.A.S. had intended to conduct studies relative to the organization and administrative functions of the legislature. I advised them that the Council had already taken action for improving legislative procedures and operation including:

TIMES July 15, 1958

NEW INFORMATION ON STATEHOOD IS COMING

Alaska Statehood Committee Will Issue Facts On Transition To State Government

New information on statehood and how it will affect Alaskans, will be compiled by the Alaska Statehood Committee and made available as rapidly as possible.

Arrangements were made last weekend by the executive committee of the statehood committee, in session in Anchorage.

Bob Atwood, chairman, said a series of releases on pertinent subjects will be forthcoming under the new program. He said many Alaskans who have never before demonstrated concern are now asking the same questions which have been answered over the years.

"They must be answered again," he said. "Even though there is nothing new, we must see that the facts and figures are made available in all parts of Alaska."

Committee members noted that enactment of legislation by Congress has created new interest in statehood.

The informational releases will be aimed at aiding Alaskans in voting intelligently in the referendum that will be held late in August.

The executive committee also voted to expand a contract for technical studies of transitional problems in connection with becoming a state. The work is being done by Public Administration Service of Chicago.

The committee earmarked all its remaining funds for the technical studies and the information program. The PAS contract, formerly for \$15,000, was increased to \$35,000. Thomas Stewart of Juneau was employed on a part-time basis as executive officer for the committee.

Bob Kederick of Anchorage was employed on a part-time basis to handle the informational program.

The executive committee found that questions are being asked on the cost of statehood

and some people still do not realize that state status will involve no burden that should require increased taxes.

They also cited the need for reviewing facts as to the 25 per cent differential paid to federal employes. Instead of jeopardizing the payments, statehood will make it more certain that the differential will be continued. Members pointed out that the head of civil service at Washington has said that changing Alaska from a territory to a state will bring no change automatically.

The Defense Department has already issued a release from Washington saying that no change is in prospect for overseas payment of military personnel in Alaska.

Statehood will bring no change to many federal operations or obligations. The Alaska Railroad will operate without change. The Alaska Native Service will have no change in its program. Territorial and federal welfare and relief programs will be unchanged. Under the state constitution the people in the various cities and communities will decide by voting any changes in local government operations.

Members of the executive committee are Atwood as chairman, Mildred Hermann of Juneau, Victor C. Rivers of Anchorage, Mike Walsh of Nome and Warren A. Taylor of Fairbanks.

Bob Stover of Public Administration Service participated in the meeting in connection with the committee's contract. The studies now being made will be presented the state government when it is formed as a guide in changing over territorial operations to the state government agencies.

July 1955

TERRITORY OF ALASKA

LEGISLATIVE COUNCIL

Box 2199

Juneau, Alaska

MEMORANDUM

SUBJECT: Coordination of P.A.S. and Legislative Council Studies
To: Mrs. Mildred R. Hermann, Secretary, Alaska Statehood Committee
From: Henry J. Camarot, Executive Director, Legislative Council

On the afternoon of July 9, 1955, Messrs. Tom Stewart (acting as liaison officer between the Alaska Statehood Committee and the Public Administration Service study group) and Bob Stover (project director for Public Administration Service in Juneau), and the undersigned, met in the office of Mr. Stewart and discussed the scope of the studies to be undertaken by the P.A.S. under its contract with the Alaska Statehood Committee to prepare certain reports to aid in the transition from Territorial to State status. The purpose of this meeting was to attempt to avoid any overlap or duplication in the work of P.A.S. and Legislative Council staffs.

Set forth below are the planned activities of the staff members of the P.A.S. group and the Legislative Council as they are now known and understood.

General

It was explained by Messrs. Stewart and Stover that the transitional studies, in general terms, would include reports covering significant governmental problems together with recommendations for a basic state organization and effective administration thereunder.

In more definitive terms, the following mechanical details and future courses of action were agreed to, subject of course to the approval of the respective supervisory authority (Statehood Committee, Public Administration Service, and the Legislative Council).

Re: Legislature

Messrs. Stewart and Stover advised that the P.A.S. had intended to conduct studies relative to the organization and administrative functions of the legislature. I advised them that the Council had already taken action for improving legislative procedures and operation including:

*Copy
July 1958*

TERRITORY OF ALASKA
LEGISLATIVE COUNCIL

Box 2199

Juneau, Alaska

MEMORANDUM

SUBJECT: Coordination of P.A.S. and Legislative Council Studies
To: Mrs. Mildred R. Hermann, Secretary, Alaska Statehood Committee
From: Henry J. Camarot, Executive Director, Legislative Council

On the afternoon of July 9, 1958, Messrs. Tom Stewart (acting as liaison officer between the Alaska Statehood Committee and the Public Administration Service study group) and Bob Stover (project director for Public Administration Service in Juneau), and the undersigned, met in the office of Mr. Stewart and discussed the scope of the studies to be undertaken by the P.A.S. under its contract with the Alaska Statehood Committee to prepare certain reports to aid in the transition from Territorial to State status. The purpose of this meeting was to attempt to avoid any overlap or duplication in the work of P.A.S. and Legislative Council staffs.

Set forth below are the planned activities of the staff members of the P.A.S. group and the Legislative Council as they are now known and understood.

General

It was explained by Messrs. Stewart and Stover that the transitional studies, in general terms, would include reports covering significant governmental problems together with recommendations for a basic state organization and effective administration thereunder.

In more definitive terms, the following mechanical details and future courses of action were agreed to, subject of course to the approval of the respective supervisory authority (Statehood Committee, Public Administration Service, and the Legislative Council).

Re: Legislature

Messrs. Stewart and Stover advised that the P.A.S. had intended to conduct studies relative to the organization and administrative functions of the legislature. I advised them that the Council had already taken action for improving legislative procedures and operation including:

MEMORANDUM OF INFORMATION

Alaska Statehood Committee - Financial Condition 6/1/58

Appropriation Balance	\$ 52,605.81
*Obligated Funds	20,000.00
	<hr/>
UNOBLIGATED BALANCE	\$ 32,605.81

* Obligated Funds -- Contract with Public Administration Service for study of transition problems (just begun) \$15,000. and contingent expense fund for P.A.S. expenses re study (rent, supplies, etc) \$5,000.

CONTRACT

This contract and agreement made and entered into this _____ day of _____, 1958, by and between the Territory of Alaska represented by the Alaska Statehood Committee, hereinafter referred to as the Committee, party of the first part, and Public Administration Service, an Illinois corporation organized not for pecuniary profit, with its principal place of business at Chicago, Illinois, hereinafter referred to as the Service, party of the second part,

WITNESSETH:

WHEREAS, the Committee is desirous of undertaking certain studies in relation to transition from territorial status to statehood with a view to developing information useful to legislators and other officials; and

WHEREAS, the Service has available technical resources necessary to such studies;

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed by the parties hereto that:

- A. The Service agrees to make certain studies and reports as hereinafter defined under methods and terms hereinafter set forth.

1. Project Scope

The proposed study and report is to cover significant governmental problems attending transition to statehood on which legislators and other officials will need authoritative information in usable form and, as such, will include at least the following:

- a. The development, with respect to (a) the territorial government, and (b) federal agencies in Alaska, of narrative and analytical presentations on present functions which may be affected by statehood; properties and other assets; financial obligations and requirements; organization; and staffing requirements, including status of incumbent personnel and retirement benefits.
- b. The identification of specific problems to be anticipated and the development of approaches to their solution so that, collectively, the latter constitute an