

ALASKA LEGISLATURE COMMITTEE FILES 2001-2002 8672

10456 HOUSE STATE AFFAIRS

RE; HB 426 DMV Costs


Subject: RE; HB 426 DMV Costs
Date: Mon, 04 Mar 2002 15:58:17 -0900
From: Chuck Hosack <Chuck_Hosack@admin.state.ak.us>
Organization: St of AK, Dept of Admin
To: Justin_Carro@legis.state.ak.us

Justin

The attached file shows the transaction costs of similar transactions for registration renewals. The "counter" transactions are done in-person at a DMV office; the "mail" transactions are the normal mail renewal transactions; and the "web/IVR" are those done by electronic means.

If you need more information, please let me know.

Chuck Hosack, Deputy Director, DMV

 Renewal Costs.xls	Name: Renewal Costs.xls Type: Microsoft Excel Worksheet (application/vnd.ms-excel) Encoding: base64
---	--

Transaction Type	Labor	Materials	Overhead	Total
Counter Reg Renewal	4.62	0.13	4.23	8.98
Mail Renewal	1.73	0.54	1.59	3.86
Web/IVR Renewal	1.15	0.54	1.06	2.75

Re: Test

Subject: Re: Test

Date: Wed, 06 Mar 2002 13:42:19 -0900

From: Paul Dick <Paul_Dick@revenue.state.ak.us>

Organization: Department of Revenue

To: Justin Carro <Justin_Carro@Legis.state.ak.us>

Justin

I estimate that our cost of putting the 2002 PFD web application online was \$10,000. This was the first year for this release of the web application so we don't expect future costs to maintain the application will be near as high. This cost represents the cost of our programmers to develop and implement the application.

To date we have over 52,000 applications filed online and expect up to 80,000 by the filing period end of April 1.

Justin Carro wrote:

> yep

>

> Paul Dick wrote:

>

>> Justin,

>> I couldn't find you on the state directory. Please confirm that this is

>> the proper email address.

Paul Dick <paul_dick@revenue.state.ak.us>

Chief of Operations

Permanent Fund Dividend Division

Revenue

THE
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DOCUMENT(S)
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COPIES

STATE OF ALASKA

DEPARTMENT OF FISH AND GAME
DIVISION OF ADMINISTRATION

FAX TRANSMITTAL SHEET

TONY KNOWLES, GOVERNOR

P.O. BOX 25526
JUNEAU, AK 99802-5526
PHONE: (907) 465-4120
FAX: (907) 465-2440

TO: Justin

DATE: 1/30

FAX: 3835

FROM: Kris Wright

Phone: 465-6091

3

(# of Pages including this page)

MESSAGE:

Please call if you have any questions.

JOHN
BellMAR
6082

37% m line use

5/570 sales

Executive Summary:

The Department of Fish and Game is excited about their online licensing web system. Not only are we reaching out to our customers and making government more accessible, we are working towards one-stop shopping. Augmenting our existing vendor network with Internet capability is a natural extension of the Governor's direction to use technology to make government more accessible to the public. Internally the Department benefits, other agencies benefit, and most of all, the customer benefits. It's a very cost effective means to accomplish our goals, improves customer service, and allows the department to quickly respond to diverse and increasing needs utilizing today's technology.

Description of the Program:

The Alaska Department of Fish and Game currently processes approximately 700,000 licenses, tags, permits, and stamps each year for a total revenue of over \$22 million. There are 1500 license vendors throughout the state and a few outside of Alaska. These vendors manually capture licensee information, collect the fee, and send the paperwork into the department. The licenses and big game tag records are data captured for reconciliation of vendor sales. The file is also used by the Divisions of Sport Fish and Wildlife Conservation for harvest surveys, by the Department of Public Safety for enforcement, by the Department of Revenue/Child Enforcement Division for locating parents and relatives, and by the Department of Labor/Fishermen's Fund Division for validating medical insurance claims. This paper process can take up to four months from the time an applicant signs their license to the time the information is entered into a usable data base.

The Licensing Section has seen a three-fold increase in the number of vendors in the last 10 years and revenue has doubled. In order to maintain customer service levels in light of increasing populations, complexity of regulations, and increased paper load, the department needed to determine how to best meet those needs. They decided that online Internet services was the key.

The Department began an online licensing system in October 1, 1999. Anyone with a credit card and an Internet connection can now purchase fishing, hunting, trapping or commercial crewmember licenses, big game tags, king salmon and waterfowl stamps, and apply for draw hunt permits through the department's Web site.

The department offers 27 different license combinations, 39 big game tags, 8 stamps, and 265 permits. The customer accesses the Internet site and enters their name and identification number. If they have previously purchased a license from the state, the application page is populated with their personal information making it easier for the customer to apply. Based on the customer's residency, they are presented with the choice of licenses, tags, stamps or permits that are only valid for that class of residency. The system then verifies their purchase(s), and validates their credit card in real time through a secured site.

The next business day the system prints the license and other forms and these items are mailed out along with any tags or stamps purchased by the customer.

The online Internet system is an easy and efficient process for applicants. It makes government more accessible and convenient to our customers.

Calculation of Actual Savings in the short term and/or long term:

The State of Alaska currently pays each vendor a 5% commission and \$1.00 for every sport license, tag and stamp they sell. For each crewmember license sold, the vendor receives 10% commission. The State pays the postage costs for shipping the stock to the vendor and for sending in the paperwork, and then pays \$110,000 per year for data entry of licenses and tags. For every license and tag sold through the Internet process, the state pays 1.85% credit card discount fee, postage costs (for most licenses, 33 cents), personnel time to print the computerized license and mail it.

During the first year of operation, the Department hopes to sell 5% of sales online. Since we have not been in operation for one year, it is difficult to determine cost savings. However, if 5% of sales are realized, there will be a cost savings of \$87,000 in vendor compensation. This compensation in combination with other costs make the average cost of every license sold via the manual system approximately \$2.85. It appears that the average cost of every license sold via the web system is \$.89. Thus, each year the Department expects to retain more dollars to be used for management of its fish and wildlife resources.

Quantitative Benefits/Relevancy of Use:

The information is entered in the database by the customer. This information is available immediately for Fish and Wildlife Protection Officers and department employees via an internet inquiry. Not only do a variety of agencies greatly benefit by having customers data enter directly into the data base, but the Divisions of Sport Fish and Wildlife Conservation benefit by being able to get quicker license data. The sport fish statewide harvest survey is the core of their assessment program and collects data by annually mailing questionnaires throughout the world to a representative sample of 47,000 households. The survey produces harvest estimates for fisheries throughout the state.

Data base information is better since the system is capturing a complete profile of the customer while the data capture of manual records has been limited to only specific fields because of budgetary and time constraints. The data is also more accurate since the customer is entering the information directly into the database and the data entry crew is not entering information from hard to read license copies. It currently costs \$110,000 per year to data capture licensing information. The online licensing system has no cost to data capture license information.

This system allows us to reach rural residents who do not have access to a license vendor. They can purchase their licensing items online and have these items shipped to them with the next boat or supply plane.

Fifty percent of our licenses are sold to nonresidents. These individuals can now purchase their license and tags from home and start fishing/hunting as soon as they enter Alaska. In many cases, hunters/fishers are in remote areas in the state that do not have a vendor close by.

Revenue is collected faster and deposited into the state's dedicated fund for fish and game license revenue.

The online system has allowed licensing employees to concentrate on the more complex functions and to work more closely with our licensing vendors and customers.

Source

<http://www.ntia.doc.gov/ntiahome/fttn00/falling.htm#1>

U.S. Dept of Commerce

Table I-A. Percent of Households with Computers, by State: 2000

(Numbers in thousands.)

State	Total Households	Percent with Computers	90% Confidence Interval
Alabama	1,742	44.2	2.83
Alaska	219	64.8 #2	2.96
Arizona	1,832	53.5	2.70
Arkansas	1,041	37.3	2.72
California	12,129	56.6	1.20
Colorado	1,636	62.6	2.73
Connecticut	1,235	60.4	3.29
Delaware	290	58.6	3.21
Florida	6,235	50.1	1.48
Georgia	3,066	47.1	2.52
Hawaii	386	52.4	3.61
Idaho	491	54.5	2.71
Illinois	4,566	50.2	1.74
Indiana	2,347	48.8	2.86
Iowa	1,136	53.6	2.95
Kansas	1,010	55.8	2.96
Kentucky	1,614	46.2	2.82
Louisiana	1,650	41.2	2.78
Maine	508	54.7	3.13
Maryland	2,076	53.7	3.04
Massachusetts	2,407	53.0	2.17
Michigan	3,709	51.5	1.86
Minnesota	1,799	57.0	2.91

Mississippi	1,059	37.2	2.81
Missouri	2,155	52.6	2.98
Montana	360	51.5	2.79
Nebraska	637	48.5	3.04
Nevada	690	48.8	2.99
New Jersey	3,091	54.3	1.92
New Hampshire	474	63.7	3.22
New Mexico	667	47.6	2.89
New York	6,971	48.7	1.34
North Carolina	3,047	45.3	2.07
North Dakota	246	47.5	3.01
Ohio	4,351	49.5	1.81
Oklahoma	1,338	41.5	2.69
Oregon	1,280	61.1	2.99
Pennsylvania	4,720	48.4	1.68
Rhode Island	402	47.9	3.23
South Carolina	1,557	43.3	2.98
South Dakota	289	50.4	2.87
Tennessee	2,220	45.7	2.90
Texas	7,353	47.9	1.52
Utah	707	66.1	2.76
Vermont	242	53.7	3.21
Virginia	2,722	53.9	2.74
Washington	2,323	60.7	2.93
Washington, DC	254	48.8	2.97
West Virginia	744	42.8	2.65
Wisconsin	2,031	50.9	2.86
Wyoming	193	58.2	2.91

Minnesota	1,799	43.0	2.91
Mississippi	1,059	26.3	2.56
Missouri	2,155	42.5	2.95
Montana	360	40.6	2.74
Nebraska	637	37.0	2.93
Nevada	690	41.0	2.94
New Hampshire	474	56.0	3.33
New Jersey	3,091	47.8	1.92
New Mexico	667	35.7	2.78
New York	6,971	39.8	1.31
North Carolina	3,047	35.3	1.99
North Dakota	246	37.7	2.93
Ohio	4,351	40.7	1.78
Oklahoma	1,338	34.3	2.59
Oregon	1,280	50.8	3.07
Pennsylvania	4,720	40.1	1.64
Rhode Island	402	38.8	3.15
South Carolina	1,557	32.0	2.81
South Dakota	289	37.9	2.78
Tennessee	2,220	36.3	2.80
Texas	7,353	38.3	1.48
Utah	707	48.4	2.92
Vermont	242	46.7	3.22
Virginia	2,722	44.3	2.73
Washington, DC	254	39.6	2.90
Washington	2,323	49.7	3.00
West Virginia	744	34.3	2.54
Wisconsin	2,031	40.6	2.81
Wyoming	193	44.1	2.93

Meeting With John Bellman – Program Analyst
Dept. F&G 465-6082
2/19/02
RE: F&G online permitting system

- 1) It took them 6-8 Mo's to set up the permitting system for F&G
- 2) Other agencies don't use it but they use it for a number of things other than the permitting system. There are a number of positive spin-offs associated with the systems development.
- 3) It was developed in-house as a system outside of ITG so it is not as compatible as some would like with any type of centralized system. There are some compatibility issues as far as cross-referencing data. Mostly because of no consistency with other agencies in the creation of fields within the databases. Fore instance some agencies create the date as 2/26/2002 others do it as 26-Feb-02 things like that are the compatibility issues.
- 4) The cost of expanding the system to accommodate the use by more people is quite minimal
- 5) The confidentiality issue is something of concern but is inclined to think that ultimately nothing is 100% and the issue is just to take as many precautions as possible, and minimize opportunities.
- 6) Most of their online customers are out of state.
- 7) Timesheets and things like that are the next thing they are looking at adding on to their existing system.
- 8) The problem is that the accounting system is not set up for the computers to talk to each other. (Another centralization problem)
- 9) Major problem is that many different agencies have created their own systems and there are not many standards out there, which they are required to go by, as far as compatibility goes.
- 10) One of the spin-offs is not necessarily the savings in man-hours because those are reallocated to different tasks, but because of more timely and accurate data. So there is more opportunity to react to situations faster as they may arise.
- 11) There is a report Pacific Tech's Inc. he said he was going to get me a copy (in a couple weeks) that looks at the states long range IT development plan.
- 12) He suggested looking at the DMV PFD and Business Licenses as far as getting more information about the other programs out there already online.

Elect/Server

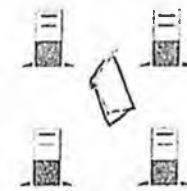
*Internet Inquiry
150-200*



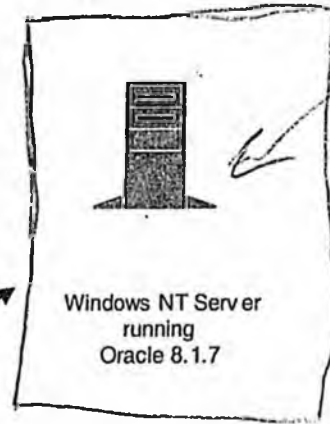
Client Browser



Windows NT Server
running
IIS Webserver
with
SSL
enabled



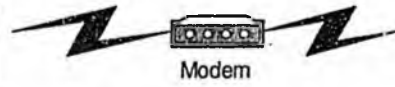
Application Servers
running on
Windows NT
hosting
Centura Application
Server



Windows NT Server
running
Oracle 8.1.7



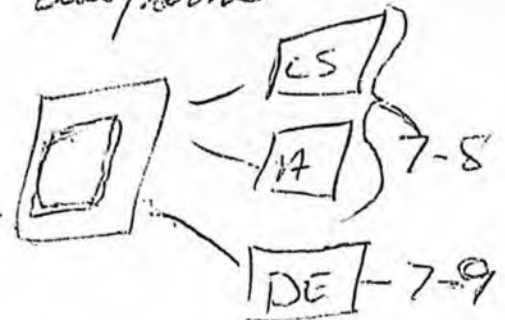
Windows NT Server
running
Tellan Software's
WebAuthorize



Modem



Payment Tech



Subject: Re: tech council

Date: Thu, 31 Jan 2002 10:05:08 -0900


From: Paula Scavera <Paula_Scavera@gov.state.ak.us>

To: Justin Carro <Justin_Carro@Legis.state.ak.us>

Justin -I have some deadlines today, but would love to talk to you and give you some information. I have attached a TIC update for you. Paula

Justin Carro wrote:

> Hi my name is Justin, I am an intern in Rep. Lancaster's office this
> session. I am doing some research regarding the state and existing
> efforts to put online. I was told that you were the person to talk to
> about the Lt. Governors technology council.
>
> I was looking for information regarding the % of
> permits/forms/requests/applications that are currently online compared
> to the total that the state uses. As well I was wondering what % for
> both internal and external users. Additionally, if there is any other
> information you can share regarding the progress made to date by the
> council it would be greatly appreciated.
>
> Thanks for your time.
> Justin Carro, Intern for Rep. Lancaster

 TICupdate2002.doc	<p>Name: TICupdate2002.doc Type: WINWORD File (application/msword) Encoding: base64 Download Status: Not downloaded with message</p>
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Paula Scavera

**Telecommunications Information Council
Activities Update**

Office of the Lt. Governor-January 2002

44.19.502
II ?

The Telecommunications Information Council (TIC), created by statute in 1988, is charged with developing policies related to telecommunications and information technology. Membership includes the Governor, commissioners of all departments, representatives of the Alaska Court System and the Legislative Affairs Agency, and one member of the public. Two legislators, one from the House and one from the Senate, serve as non-voting members. In 1995 Governor Knowles designated Lt. Governor Ulmer to chair the TIC, which meets quarterly.

TIC Committees

TIC Policy Committee: This is an executive committee of the TIC that sets the agendas for the TIC and its advisory committees and serves as a driving force behind major policy initiatives. Members are Lt. Governor Ulmer, Arnalee McConnell of OMB, Commissioner Duncan of Department of Administration, Deputy Commissioner Smith of Department of Public Safety, Deputy Commissioner Rutherford of Department of Natural Resources and Steve Smith, Chief Technology Officer of the University of Alaska Southeast Director Chase of Department of Military and Veterans Affairs, Staff advisers include the director of the Department of Administration's Information Technology Group and the Lt. Governor's special assistant for telecommunications. The Policy Committee meets approximately twice a month.

TIC Technical Advisory Committee: Each department has designed one of their top information technology specialists to serve on the TAC. The committee is asked to advise the TIC on a variety of technical issues, such as standards, security and evaluations of capital projects proposed by state agencies. The TAC, chaired by Ed Christian Department of Law, meets monthly.

TIC Advisory Committee on Emergency Communications: This group, chaired by Deputy Commissioner Del Smith of Public Safety, meets as needed for departments with an interest in emergency communications (DPS, DMVA, DH&SS, DOA) to make recommendations on issues that cross department lines. The current focus of this group is the migration of land mobile radios to a new federally mandated standard.

TIC Advisory Committee on Geographic Information: This appointed group concentrate on geographic information systems and how the state can work in partnership with federal agencies and the private sector. The full range of geographic information issues will be discussed, including the emergence of high-resolution satellite imagery and its potential uses by state agencies and the University of Alaska. This group's strategic plan is available to the public.

Alaska State Legislature

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Toll Free 800-463-2693
Fax 907-465-3835

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35477 Suite 101-B Spur Hwy
Soldotna, Alaska 99669
Phone 907-260-5236
Fax 907-260-3044



Representative Ken Lancaster
District 8

March 6, 2002

Memorandum

TO: Representative ^{John} John Coghill, Chairman
House State Affairs Committee

FROM: Representative ^{Ken} Ken Lancaster

SUBJECT: Request for Hearing on HB 426, "An Act requiring state agencies to provide for electronic submission of forms and relating to annual reports of state agencies"

I would like to request a hearing for HB 426, "An Act requiring state agencies to provide for electronic submission of forms and relating to annual reports of state agencies". I have included in the packet the Sponsor Statement, Some Correspondence and some back ground material. Additionally I have included a copy of the state statute that allows the use of electronic records and signatures.

I look forward to the legislation being scheduled. If any further information is needed, please let me know.

Thank you.

Bill Information

HB

438

Alaska State Legislature

Session
State Capitol Building, Room 418
Juneau, Alaska 99801-1182
Phone (907) 465-2995
Fax (907) 465-6592

Interim
716 West Fourth Avenue, Suite 430
Anchorage, Alaska 99501
Phone (907) 269-0250
Fax 9907) 269-0249

Chair, House Special Committee
on Economic Development, Trade
and Tourism

Chair, Joint House and Senate
Administrative Regulation and
Review Committee

Member
Resources Committee
Rules Committee

Representative Lesil McGuire *House District 17*

CS for HB 438 Sponsor Statement

“An Act relating to motor vehicle registration plates for disabled veterans; and providing for an effective date.”

During the past few years the Alaska Legislature has taken special care to honor the men and women who have served and are serving our country in the Armed Forces. Most noticeable are the Alaska vehicle license plates with the word Veteran and the branch of service emblem indicating their service to our freedom.

While these plates were a way to say thank you and give special recognition, we have overlooked a group of veterans that may have given a little more than some. They are our Disabled Veterans and to date the only special license plate is the standard Gold and Blue physically disabled plate with the first three letters “DAV.” CS for HB 438 is written to correct this.

The bill proposes that the Department of Motor Vehicles create a special license plate for these men and women who gave a part of themselves to our country. The plate, as envisioned, will be Red, White and Blue, with the Alaska and U.S. flags and the words Disabled Veteran. It will make a clear statement that the vehicle belongs to a person who served and gave, and is proud of his or her contribution.

Passage of CS for HB 438 will show our Disabled Veterans the same honor and respect that this body has chosen to show other Veterans of the Armed Forces.

FISCAL NOTE

STATE OF ALASKA
2002 LEGISLATIVE SESSION

Fiscal Note Number: _____
 Bill Version: CSHB 438(STA)
 () Publish Date: _____

Revision Date/Time (Note if correction): _____ Dept. Affected: _____
 Title An Act Relating to motor vehicle BRU Administration
registration plates for disabled veterans... Component Motor Vehicles
 Sponsor Representative McGuire
 Requester H(STA) Component No. _____

Expenditures/Revenues (Thousands of Dollars)

Note: Amounts do not include inflation unless otherwise noted below.

OPERATING EXPENDITURES	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Personal Services						
Travel						
Contractual						
Supplies						
Equipment						
Land & Structures						
Grants & Claims						
Miscellaneous						
TOTAL OPERATING	0.0	0.0	0.0	0.0	0.0	0.0

CAPITAL EXPENDITURES						
-----------------------------	--	--	--	--	--	--

CHANGE IN REVENUES ()						
-------------------------------	--	--	--	--	--	--

FUND SOURCE (Thousands of Dollars)

1002 Federal Receipts						
1003 GF Match						
1004 GF						
1005 GF/Program Receipts						
1037 GF/Mental Health						
Other (Specify Type--Do not abbreviate)						
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0

Estimate of any current year (FY2002) cost: 0.0
 Check this box (X) if funding for this bill is included in the Governor's FY 2003 budget proposal:

POSITIONS

Full-time						
Part-time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

There will be no fiscal impact from this bill.

Prepared by: Rynnieva W. Moss, Committee Aide Phone _____
 Division House State Affairs Committee Date/Time 4/2/02 9:40 a.m.
 Approved by: Representative John Coghill, Chairman Date 4/2/2002
 Agency House State Affairs Committee

FISCAL NOTE

STATE OF ALASKA
2002 LEGISLATIVE SESSION

Fiscal Note Number: 1
Bill Version: CSHB 438(MLV)
(H) Publish Date: 3/6/02

Revision Date/Time (Note if correction): _____ Dept. Affected: Administration
Title An act relating to motor vehicle BRU Motor Vehicles
registration plates for disabled veterans.... Component _____
Sponsor Representative McGuire
Requester H (MLV) Component No. 2348

Expenditures/Revenues (Thousands of Dollars)

Note: Amounts do not include inflation unless otherwise noted below.

OPERATING EXPENDITURES	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Personal Services						
Travel						
Contractual	5.7	0.0	0.0	0.0	0.0	0.0
Supplies						
Equipment						
Land & Structures						
Grants & Claims						
Miscellaneous						
TOTAL OPERATING	5.7	0.0	0.0	0.0	0.0	0.0

CAPITAL EXPENDITURES	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008

CHANGE IN REVENUES (1005)	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
	3.0	0.6	0.6	0.6	0.6	0.6

FUND SOURCE (Thousands of Dollars)

FUND SOURCE	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
1002 Federal Receipts						
1003 GF Match						
1004 GF						
1005 GF/Program Receipts	5.7	0.0	0.0	0.0	0.0	0.0
1037 GF/Mental Health						
Other (Specify type--Do not abbreviate)						
TOTAL	5.7	0.0	0.0	0.0	0.0	0.0

Estimate of any current year (FY2002) cost: 0.0

Check this box (X) if funding for this bill is included in the Governor's FY 2003 budget proposal:

POSITIONS

Full-time	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Part-time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)
DMV issues two types of plates to disabled veterans. These plates are in the traditional state colors of gold and blue. There are currently 515 disabled veterans that have special plates with the Handicap logo and 340 disabled veterans that have special plates without the logo.

This bill will authorize a third type of plate for the disabled veterans. The minimum order of license plates is 900 pairs of plates. The cost for the special sheeting design, the manufacture, and delivery of the plates is \$5,750.00 under the current license plate contract.

Based on the usage of other specialty plates, DMV estimates there will be 100 requests for the new plate the first year and 20 requests each year thereafter. The first year revenue would be \$3,000.00.

Prepared by: Charles R. Hosack Phone 269-5559
Division Motor Vehicles Date/Time 2/22/02
Approved by: Jim Duncan, Commissioner Date 2/25/2002
Agency Department of Administration

ALASKA STATE HOUSE OF REPRESENTATIVES

Interim Address:
119 N. Cushman, Suite 211
Fairbanks, AK 99701
(907)-456-5081
Fax# (907)-456-8245



Session Contact:
(907)-465-3719
FAX# (907)-465-3258
State Capitol
Room 102

REPRESENTATIVE JOHN COGHILL

Memorandum

Date: April 2, 2002
To: Mike Ford, Legal Counsel
From: Rynnieva Moss, House State Affairs Committee Aide *RW Moss*
Re: Final Committee Substitute for HB 438

Please prepare a final CS for House State Affairs on Work Order LS 1503V with the following amendment:

Page 1, line 13 after the words "and (C)

Insert:

, if the applicant is a veteran,

Thanks for your assistance. The CS should be delivered to Room 102.

WORK DRAFT

WORK DRAFT

WORK DRAFT

22-LS1503V
Ford
4/2/02

CS FOR HOUSE BILL NO. 438()

IN THE LEGISLATURE OF THE STATE OF ALASKA

TWENTY-SECOND LEGISLATURE - SECOND SESSION

BY

**Offered:
Referred:**

Sponsor(s): REPRESENTATIVES MCGUIRE, Kott

A BILL

FOR AN ACT ENTITLED

1 **"An Act relating to motor vehicle registration plates for disabled veterans; and**
2 **providing for an effective date."**

3 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

4 *** Section 1. AS 28.10.181(d) is amended to read:**

5 (d) Vehicles owned by disabled veterans, including persons disabled in the
6 line of duty while serving in the Alaska Territorial Guard, or other persons with
7 disabilities. Upon the request of a person with a disability that limits or impairs the
8 ability to walk, as defined in 23 C.F.R. 1235.2, the department shall (1) register one
9 passenger vehicle in the name of the person without charge; and (2) issue a specially
10 designed registration plate that displays (A) recognition of the disabled veteran if the
11 applicant's disability originated from the applicant's service with the Alaska Territorial
12 Guard or the armed forces of the United States; and (B) the standard symbol of
13 disability (the wheelchair logo); and (C) the Alaska and United States flags and
14 red, white, and blue colors. A person [DISABLED VETERAN] who is not

WORK DRAFT

WORK DRAFT

22-LS1503V

1 otherwise qualified under this subsection, but who meets the qualifications of a
 2 disabled veteran under AS 29.45.030(i) [PRESENTS TO THE DEPARTMENT
 3 WRITTEN PROOF THAT THE PERSON IS AT LEAST 70 PERCENT DISABLED
 4 OR MEDICALLY HANDICAPPED AS A CONSEQUENCE OF SERVICE IN THE
 5 ALASKA TERRITORIAL GUARD OR THE ARMED FORCES OF THE UNITED
 6 STATES], may register one passenger vehicle without charge, and the department
 7 shall issue a specially designed registration plate that displays recognition of the
 8 disabled veteran that does not display the standard handicap symbol and does not carry
 9 with it special parking privileges. For purposes of this subsection, proof of disability
 10 may be provided by a person licensed as a physician under AS 08.64 or as an
 11 advanced nurse practitioner under AS 08.68.

12 * Sec. 2. AS 28.10.421(d)(3) is amended to read:

13 (3) a vehicle owned by a disabled veteran or other handicapped person,
 14 and registered under AS 28.10.181(d) [AS 28.10.181] or a resident 65 years of age or
 15 older who files a written application for an exemption on a form prescribed by the
 16 department.....none;

17 * Sec. 3. This Act takes effect January 1, 2003.

Alaska State Legislature

Session
State Capitol Building, Room 418
Juneau, Alaska 99801-1182
Phone (907) 465-2995
Fax (907) 465-6592

Interim
716 West Fourth Avenue, Suite 430
Anchorage, Alaska 99501
Phone (907) 269-0250
Fax 9907) 269-0249

Chair, House Special Committee
on Economic Development, Trade
and Tourism

Chair, Joint House and Senate
Administrative Regulation and
Review Committee

Member
Resources Committee
Rules Committee

Representative Lesil McGuire *House District 17*

March 6, 2002

Representative John Coghill
Chair, House State Affairs Committee
State Capitol, Room 102
Juneau, Alaska 99801-1182

Dear Representative Coghill:

Please accept this letter and enclosed documents as a request for the House State Affairs Committee to hear CS for HB 438; a Bill relating to vehicle registration plates for disabled veterans.

During the past few years the Legislature has approved special license plates for Veterans and Purple Heart recipients. But our Disabled Veterans, many whom paid a severe price for service to our country, are not given the opportunity for this special recognition. That is the intent of CS for HB 438. The Military and Veteran's Affairs Committee made a change in HB 438 to benefit those who currently meet the requirements for tax exemption as disabled veterans. DAV license plates will be available to men and women with 50 percent plus disability.

I respectfully request scheduling of CS for HB 438 in the House State Affairs Committee at your earliest convenience. Thank you in advance for your time and consideration. If you have any questions please do not hesitate to call.



Jim Pound
Staff, Rep. Lesil McGuire

Sec. 29.45.030. Required exemptions.

The following property is exempt from general taxation:

(e) The real property owned and occupied as the primary residence and permanent place of abode by a (1) resident 65 years of age or older; (2) disabled veteran; or (3) resident at least 60 years old who is the widow or widower of a person who qualified for an exemption under (1) or (2) of this subsection, is exempt from taxation on the first \$150,000 of the assessed value of the real property. A municipality may, in case of hardship, provide for exemption beyond the first \$150,000 of assessed value in accordance with regulations of the department. Only one exemption may be granted for the same property and, if two or more persons are eligible for an exemption for the same property, the parties shall decide between or among themselves who is to receive the benefit of the exemption. Real property may not be exempted under this subsection if the assessor determines, after notice and hearing to the parties, that the property was conveyed to the applicant primarily for the purpose of obtaining the exemption. The determination of the assessor may be appealed under AS 44.62.560 - 44.62.570.

(1) "disabled veteran" means a disabled person

(A) separated from the military service of the United States under a condition that is not dishonorable who is a resident of the state, whose disability was incurred or aggravated in the line of duty in the military service of the United States, and whose disability has been rated as 50 percent or more by the branch of service in which that person served or by the United States Department of Veterans Affairs; or

(B) who served in the Alaska Territorial Guard, who is a resident of the state, whose disability was incurred or aggravated in the line of duty while serving in the Alaska Territorial Guard, and whose disability has been rated as 50 percent or more;

Proposed Plate Design without
Special Parking



← Red

← Blue

Proposed Plate Design with
Special Parking



← Red

← Blue

C:\Temp\Map_plate\ID\APPLATE.dwg, Model, 06/20/01 09:15:26 AM

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WORK DRAFT

WORK DRAFT

22-LS1503V
Ford
4/2/02

CS FOR HOUSE BILL NO. 438()
IN THE LEGISLATURE OF THE STATE OF ALASKA
TWENTY-SECOND LEGISLATURE - SECOND SESSION

BY

Offered:
Referred:

Sponsor(s): REPRESENTATIVES MCGUIRE, Kott

A BILL

FOR AN ACT ENTITLED

1 **"An Act relating to motor vehicle registration plates for disabled veterans; and**
2 **providing for an effective date."**

3 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

4 *** Section 1. AS 28.10.181(d) is amended to read:**

5 (d) Vehicles owned by disabled veterans, including persons disabled in the
6 line of duty while serving in the Alaska Territorial Guard, or other persons with
7 disabilities. Upon the request of a person with a disability that limits or impairs the
8 ability to walk, as defined in 23 C.F.R. 1235.2, the department shall (1) register one
9 passenger vehicle in the name of the person without charge; and (2) issue a specially
10 designed registration plate that displays (A) recognition of the disabled veteran if the
11 applicant's disability originated from the applicant's service with the Alaska Territorial
12 Guard or the armed forces of the United States; and (B) the standard symbol of
13 disability (the wheelchair logo); and (C) the Alaska and United States flags and
14 red, white, and blue colors. A person [DISABLED VETERAN] who is not

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22-LS1503V

1 otherwise qualified under this subsection, but who meets the qualifications of a
 2 disabled veteran under AS 29.45.030(i) [PRESENTS TO THE DEPARTMENT
 3 WRITTEN PROOF THAT THE PERSON IS AT LEAST 70 PERCENT DISABLED
 4 OR MEDICALLY HANDICAPPED AS A CONSEQUENCE OF SERVICE IN THE
 5 ALASKA TERRITORIAL GUARD OR THE ARMED FORCES OF THE UNITED
 6 STATES], may register one passenger vehicle without charge, and the department
 7 shall issue a specially designed registration plate that displays recognition of the
 8 disabled veteran that does not display the standard handicap symbol and does not carry
 9 with it special parking privileges. For purposes of this subsection, proof of disability
 10 may be provided by a person licensed as a physician under AS 08.64 or as an
 11 advanced nurse practitioner under AS 08.68.

12 * Sec. 2. AS 28.10.421(d)(3) is amended to read:

13 (3) a vehicle owned by a disabled veteran or other handicapped person,
 14 and registered under AS 28.10.181(d) [AS 28.10.181] or a resident 65 years of age or
 15 older who files a written application for an exemption on a form prescribed by the
 16 department.....none;

17 * Sec. 3. This Act takes effect January 1, 2003.

HB

444

Alaska State Legislature

In District 34:

P.O. Box 56622
North Pole, Alaska 99705
Phone (907) 488-1546
Fax (907) 488-4271

In Juneau:

State Capitol Building
Juneau, Alaska 99801
Phone (907) 465-3743
Fax (907) 465-2381

House Of Representatives

Majority Leader
Representative Jeannette James

DATE: February 20, 2002
TO: Representative John Coghill, Chair
House State Affairs Committee
FROM: Representative Jeannette James
RE: Request to hear HB 444

Please schedule HB 444 for a hearing in State Affairs at your earliest convenience.

Backup material is attached.

Thank you.

Alaska State Legislature

In District 34:

P.O. Box 56622
North Pole, Alaska 99705
Phone (907) 488-1546
Fax (907) 488-4271



In Juneau:

State Capitol Building
Juneau, Alaska 99801
Phone (907) 465-3743
Fax (907) 465-2381

House Of Representatives

Majority Leader
Representative Jeannette James

Sponsor Statement HB 444

An Act relating to buildings covered under the Alaska public building fund; and providing for an effective date.

The Public Building Fund (PBF) pilot program, established under HB 112, 21st Legislative Session, has shown remarkably positive results. The continued deterioration of those few buildings has been stopped and progress toward improvement is evident.

The creation of the PBF introduced a new management approach for certain public buildings as a "pilot program" under ch. 19 SLA 2000. Currently the Department of Administration assesses an occupancy fee to public and private users of eight specifically identified state owned facilities (six in Juneau, one in Anchorage, and one in Fairbanks). These fees, which include depreciation, provide funding for the maintenance and operation of the facilities.

The vision that led to the introduction of HB 112 was that through proper management and a steady source of funding we would begin to address the loss of our valuable government infrastructure. When I introduced that bill, I was confident we would see an end to continued deterioration of state property, while at the same time requiring state agencies to more thoroughly evaluate their space needs by creating a program expense for office space.

Under the amendment I propose in this bill, the limitation included in AS 37.05.570 to the eight buildings currently covered is removed. The term "covered building" is amended to mean any building owned by the state and assigned to the Department of Administration for operation, maintenance, and management. Given the performance of the PBF program over the last year and a half, it makes sense for the Department of Administration to expand its role of managing public facilities.

Sectional Analysis for HB 444
An Act relating to buildings covered under the Alaska public building fund....

Section 1: repeals and reenacts AS 37.05.570(f).

AS 37.05.570(f) currently defines the following facilities as "covered buildings" for which the responsibility of operation, maintenance, and management is assigned to the Department of Administration:

Alaska Office Building, Juneau;
Robert B. Atwood Building, Anchorage;
Court Plaza Building, Juneau;
Douglas Island Building, Juneau;
Fairbanks Regional Office Building, Fairbanks;
Juneau Community Building, Juneau;
Juneau Public Safety Building, Juneau; and
State Office Building, Juneau.

HB 444 amends and reenacts **AS 37.05.570(f)** to define "covered building" as any building owned by the state for which the responsibility for operation, maintenance, and management has been assigned to the Department of Administration.

Section 2: Effective date clause - the Act takes effect July 1, 2002.

FISCAL NOTE

STATE OF ALASKA
2002 LEGISLATIVE SESSION

Fiscal Note Number: _____
 Bill Version: HB 444
 () Publish Date: _____

Revision Date/Time (Note if correction): _____ Dept. Affected: Administration
 Title An act relating to buildings covered under the BRU Facilities
Alaska public building fund; and providing an effective date. Component Facilities
 Sponsor Representative James
 Requester House State Affairs Component No. 404

Expenditures/Revenues (Thousands of Dollars)

Note: Amounts do not include inflation unless otherwise noted below.

OPERATING EXPENDITURES	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Personal Services						
Travel						
Contractual						
Supplies						
Equipment						
Land & Structures						
Grants & Claims						
Miscellaneous						
TOTAL OPERATING	0.0	0.0	0.0	0.0	0.0	0.0

CAPITAL EXPENDITURES						
-----------------------------	--	--	--	--	--	--

CHANGE IN REVENUES ()						
-------------------------------	--	--	--	--	--	--

FUND SOURCE (Thousands of Dollars)

1002 Federal Receipts						
1003 GF Match						
1004 GF						
1005 GF/Program Receipts						
1037 GF/Mental Health						
Other (Specify Type--Do not abbreviate)						
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0

Estimate of any current year (FY2002) cost: 0.0

Check this box (X) if funding for this bill is included in the Governor's FY 2003 budget proposal: _____

POSITIONS

Full-time	0	0	0	0	0	0
Part-time	0	0	0	0	0	0
Temporary	0	0	0	0	0	0

ANALYSIS: (Attach a separate page if necessary)
 Changing the definition of "covered buildings" to eliminate the original pilot project restriction will allow future expansion of the public building fund approach to additional state-owned buildings.

Prepared by: Chris Parce, Director Phone (907)465-5687
 Division General Services Date/Time 2/15/02, 11:00 a.m.
 Approved by: Jim Duncan, Commissioner Date 2/19/2002
 Agency Department of Administration

(7)

Date Referred to Committee: February 19, 2002

FURTHER REFERRALS:

Date of Committee Action: 9 Apr 02

The STATE AFFAIRS Committee considered:

HB 444

HOUSE BILL NO. 444

ALASKA PUBLIC BUILDING FUND

"An Act relating to buildings covered under the Alaska public building fund; and providing for an effective date."

Recommends it be replaced with CS () [] Same Title [] New Title
For Senate Bills with new title: [] Technical Title [] New Title: HCR

- [] attach amendments
- [] add new referral to _____ Committee
- [] Letter of Intent _____ Committee

List of Abbrev. for Depts.:

- ADM
- CED
- COR
- CRT
- EED
- DEC
- DFG
- GOV
- HSS
- LAA
- LAW
- LWF
- MVA
- DNR
- DPS
- REV
- DOT
- UA

<u>NEW FISCAL NOTES</u>				
*For Chief Clerk's Office Use Only				
List by Dept(s):	*FN#	Fiscal	Indet.	Zero
Adm				✓

<u>PREVIOUS FISCAL NOTES</u>				
List by Dept(s):	FN#	Fiscal	Indet.	Zero

<u>Signing with recommendations</u>	Printed Last Name	DP	DNP	NR	AM
<i>Regina Wilson</i>	Wilson	✓			
<i>Harry Crawford</i>	CRAWFORD	✓			
<i>John Steven</i>	STEVEN	X			
<i>Jeannette James</i>	JAMES	X			
<i>John Fato</i>	Fato	✓			
<i>John Hayes</i>	HAYES	✓			
Chair: <i>John Coghill</i>	Coghill	✓			
Chair: <i>John Coghill</i>	Coghill	✓			

HB

445

Alaska State Legislature

House of Representatives

Alaska State Capitol
Juneau, Ak 99801-1182
1-907-465-3438 (phone)
1-888-478-3438 (toll free)
1-907-465-4565 (fax)



Interim Address
716 West Fourth Avenue
Anchorage, Ak 99501-2133
(phone) 1-907-269-0100
(fax) 1-907-269-0105

Representative Harry Crawford District 22

Memorandum

TO: Representative John Coghill,
Chair House State Affairs

FROM: Representative Harry T. Crawford, Jr.

DATE: February 21, 2002

RE: HB 445 Fish and Wildlife Officers retirement

I respectfully request that this bill be scheduled for a hearing in your committee. All the pertinent backup materials requested are attached.

Alaska State Legislature
House of Representatives

Alaska State Capitol
Juneau, Alaska 99801-1182
1-907-465-3438 (phone)
1-888-478-3438 (toll free)
1-907-465-4565 (fax)



Interim Address
716 West Fourth Avenue
Anchorage, Alaska 99501-2133
(phone) 1-907-269-0100
(fax) 1-907-269-0105

Representative Harry Crawford
District 22

**REPRESENTATIVE HARRY CRAWFORD
SPONSOR STATEMENT FOR HB 445**

HB 445 is the product of a request by the Public Safety Employees Association.

HB 445 Allows former Fish and Wildlife Enforcement Officers (FWEO's) to convert the non peace officer PERS service earned as a FWEO into peace officer service *if* vested in PERS as a current peace officer. If a Former FWEO never becomes vested in PERS as a peace officer (in another job class) before retirement, the person cannot convert their FWEO time to peace officer status. In order to convert the Service time, the employee must, from their own pocket, make up for the lower rate of PERS contribution while the employee was a FWEO.

I urge your support for this necessary change in the law.

LEGAL SERVICES

DIVISION OF LEGAL AND RESEARCH SERVICES
LEGISLATIVE AFFAIRS AGENCY
STATE OF ALASKA

(907) 465-3867 or 465-2450
FAX (907) 465-2029
Mail Stop 3101

State Capitol
Juneau, Alaska 99801-1182
Deliveries to: 129 6th St., Rm. 329

MEMORANDUM

February 20, 2002

SUBJECT: Sectional Summary of (HB 445 (Work Order No. 22-LS1411\A))

TO: Representative Harry Crawford
Attn: Dave D'Amato

FROM: Barbara R. Craver *BRC*
Legislative Counsel

You have requested a sectional summary of the above-described bill.

As a preliminary matter, note that a sectional summary of a bill should not be considered an authoritative interpretation of the bill and the bill itself is the best statement of its contents. If you would like an interpretation of the bill as it may apply to a particular set of circumstances, please advise.

Section 1. Allows former fish and wildlife enforcement officers (FWEO) to convert the non-peace officer PERS service earned as a FWEO into peace officer service if vested in PERS as a peace officer. If a former FWEO never becomes vested as a peace officer (in another job class) before retirement, the person cannot convert their FWEO time to peace officer service. In order to convert the service time the employee must make up for the lower rate of PERS contribution from the employee's salary while a FWEO, this is the "indebtedness" which is established. This subsection defines a FWEO as the specific job class that once existed in the Department of Public Safety, it is not a general description of a type of job.

Section 2. Makes it clear that the employees of the Department of Fish and Game who had been included in the definition of peace officer prior to 1983 are not considered to have vested peace officer experience for purposes of subsection (i).

Section 3. Makes July 1, 2002 the effective date of this Act.

BRC:med
02-181.med

Alaska State Legislature
House of Representatives

Alaska State Capitol
Juneau, Alaska 99801-1182
1-907-465-3438 (phone)
1-888-478-3438 (toll free)
1-907-465-4565 (fax)



Interim Address
716 West Fourth Avenue
Anchorage, Alaska 99501-2133
(phone) 1-907-269-0100
(fax) 1-907-269-0105

Representative Harry Crawford
District 22

Memorandum

TO: Representative John Coghill, Chair
FROM: Representative Harry Crawford
DATE: April 9, 2002
RE: HB 445 Fish and Wildlife Officer Retirement

I respectfully request that House Bill 445 "An Act allowing peace officers with previous service as fish and wildlife enforcement officers in the Department of Public Safety to claim credit for service as peace officer service" be scheduled for a hearing in the House State Affairs Committee.

Alaska State Legislature
House of Representatives

Alaska State Capitol
Juneau, Alaska 99801-1182
1-907-465-3438 (phone)
1-888-478-3438 (toll free)
1-907-465-4565 (fax)



Interim Address
716 West Fourth Avenue
Anchorage, Alaska 99501-2133
(phone) 1-907-269-0100
(fax) 1-907-269-0105

Representative Harry Crawford
District 22

**REPRESENTATIVE HARRY CRAWFORD
SPONSOR STATEMENT FOR HB 445**

HB 445 is the product of a request by the Public Safety Employees Association.

HB 445 allows former Fish and Wildlife Enforcement Officers (FWEO's) to convert the non peace officer PERS service earned as a FWEO into peace officer service *if* vested in PERS as a current peace officer. If a former FWEO never becomes vested in PERS as a peace officer (in another job class) before retirement, the person cannot convert their FWEO time to peace officer status. In order to convert the service time, the employee must, from their own pocket, make up for the lower rate of PERS contribution while the employee was a FWEO.

This measure will cost the state *absolutely nothing*; and will show peace officers of all walks that we in the Alaska Legislature appreciate the difficult jobs which they do.

I urge your support for this necessary change in the law.

LEGAL SERVICES

DIVISION OF LEGAL AND RESEARCH SERVICES
LEGISLATIVE AFFAIRS AGENCY
STATE OF ALASKA

(907) 465-3867 or 465-2450
FAX (907) 465-2029
Mail Stop 3101

State Capitol
Juneau, Alaska 99801-1182
Deliveries to: 129 6th St., Rm. 329

MEMORANDUM

February 20, 2002

SUBJECT: Sectional Summary of (HB 445 (Work Order No. 22-LS1411\A))

TO: Representative Harry Crawford
Attn: Dave D'Amato

FROM: Barbara R. Craver *BRC*
Legislative Counsel

You have requested a sectional summary of the above-described bill.

As a preliminary matter, note that a sectional summary of a bill should not be considered an authoritative interpretation of the bill and the bill itself is the best statement of its contents. If you would like an interpretation of the bill as it may apply to a particular set of circumstances, please advise.

Section 1. Allows former fish and wildlife enforcement officers (FWEO) to convert the non-peace officer PERS service earned as a FWEO into peace officer service if vested in PERS as a peace officer. If a former FWEO never becomes vested as a peace officer (in another job class) before retirement, the person cannot convert their FWEO time to peace officer service. In order to convert the service time the employee must make up for the lower rate of PERS contribution from the employee's salary while a FWEO, this is the "indebtedness" which is established. This subsection defines a FWEO as the specific job class that once existed in the Department of Public Safety, it is not a general description of a type of job.

Section 2. Makes it clear that the employees of the Department of Fish and Game who had been included in the definition of peace officer prior to 1983 are not considered to have vested peace officer experience for purposes of subsection (i).

Section 3. Makes July 1, 2002 the effective date of this Act.

BRC:med
02-181.med

Subject: HB 445

Date: Tue, 05 Mar 2002 14:54:12 -0900

From: Gregory_Garcia <gregory_garcia@dps.state.ak.us>

Organization: Department of Public Safety

To: Representative_John_Coghill@legis.state.ak.us,
Representative_Harry_Crawford@legis.state.ak.us

Mr. Coghill,

My name is Greg Garcia I am a State Trooper for the Division of Wildlife Protection, currently stationed in Hoonah, Alaska for the last three years. Next month I am transferring to Cantwell, Ak. I was a FWEO in Palmer from 1992 to the date when the State discontinued with the FWEO program. There are several, possibly dozens of Troopers who were FWEO's in the past that this bill could effect. I can speak for myself when I was a FWEO in Palmer. I did police work in enforcing 5AAC regs. and Alaska Statute #16. I worked the same cases as did the FWP Troopers, also on many occasions served as back up for patrol Troopers. Even though our job only entitled enforcing 5AAC and AS 16, we basically performed as the same function as other Troopers. This is where the liability issue came in. Some might say we were not cops. But for those of us who were FWEO's and other Troopers who worked around FWEO's would say the FWEO's performed his or her duties for the State as Law enforcement officers, an arrest is an arrest. All in all I feel I am doing the same job as I were as a FWEO but with the training received at the Academy.

This HB445 would in my mine eventually save money for the State in my situation. I would definitely retire when I reach 20 years.

Sincerely,
Trooper Greg Garcia

Fwd:

Subject: Fwd:

Date: Tue, 05 Mar 2002 15:06:18 -0900

From: Andy M Savland <andy_savland@dps.state.ak.us>

To: Representative_Harry_Crawford@legis.state.ak.us

Rep. Crawford.

Thank you for introducing HB 445!

Several of us worked hard for many years, and really didn't get the credit we deserved. Our acronym was FREEO's instead of FWEO. Basically we did close to the same job for half the price and training. When I look back on those years, I think the State was lucky none of us were seriously hurt while doing our job.

Andy Savland

Subject:

Date: Tue, 05 Mar 2002 14:55:02 -0900

From: Andy M Savland <andy_savland@dps.state.ak.us>

To: representative_john_coghill@legis.state.ak.us

Rep. Coghill

I'm writing to let you know I support HB 445, currently in your committee. I was a Fish & Wildlife Protection Officer for 4.5 years and have now been a Fish & Wildlife Trooper for just over 7 years. During my time as a FWEO, I did almost the same job as a Fish & Wildlife Trooper. The difference was that I did not have the authority to enforce other state laws besides AS 16. This however did not stop the few of us who were FWEO's, from getting mixed up in the enforcement of the other laws pertaining to public safety. Several times I can remember making warrant arrests and handing the prisoners off to the local Police Dept. to book at the local jail. We also acted as back up officers to the Troopers and the local Police Departments. And in most cases, were the only law enforcement for many miles. For the most part, we worked alone, were uniformed, armed, and were certainly viewed by the public as "Peach Officers".

As a side note, only recently have the Fish & Game biologists lost their 20 year retirement. When I started most of the biologists were commissioned, and were on the 20 year retirement system. While working with Public Safety for over 10 years, as a FWEO and a Trooper, I have yet to see a Fish & Game employee who carries a badge, be armed, write citations, or arrest people.

Please do your best to support HB 445.

Andy Savland

(907)755-2291

HB

458



REPRESENTATIVE BILL HUDSON Alaska State Legislature

Room 502 • State Capitol, Juneau, Alaska 99801 (907)465-3744 Fax: 465-2273

Sponsor Statement for HB 458 Probationary Periods for state employees

"An Act relating to periods of probation for state employees; and providing for an effective date."

This bill will allow the flexibility to extend probationary periods as needed.

The practice of extending employee probationary periods by agreement with employee unions is one of long standing, and has allowed all parties the flexibility to deal with employees on an individual basis. Most employees serve six or twelve month probationary periods. In instances where correctional officers or state trooper recruits are involved, the Alaska Police Standards Council allows up to 14 months probation.

A recent trial court decision found that AS 39.25.150(7), the legal requirement for probationary periods, was inflexible in its definition and application. Further, the Court found that even collectively bargained extensions were invalid if such an extension made the probationary period longer than 12 months.

This bill does not seek to change the requirement for, or the standard lengths of, probationary periods. The language change proposed by this bill provides for only the flexibility to extend a probationary period beyond 12 months in cases where such an extension is warranted and agreed upon by the parties involved.

Sectional Analysis:

Sec. 1. Allows an exception to AS 30.25.150(7), of the State Personnel Act, Personnel Rules. The change would allow an extended period of probation if set out in a collective bargaining agreement under AS 23.40; which defines labor organizations.

Sec. 2. Makes the change effective immediately.

STATE OF ALASKA

DEPARTMENT OF ADMINISTRATION

DIVISION OF PERSONNEL

April 11, 2002

TONY KNOWLES, GOVERNOR

P.O. BOX 110201
JUNEAU, ALASKA 99811-0201
PHONE: (907) 465-4430
FAX: (907) 465-2576

The Honorable Bill Hudson
Alaska House of Representatives
Alaska State Legislature
State Capitol
Juneau, AK 99801-1182

APR 10 2002

Dear Representative Hudson:

At a recent meeting of the House State Affairs Committee, members and Chairman Coghill asked your office and the Administration to contemplate an amendment to House Bill 458, State Employee Probationary Periods, to include state employees who are not covered by collective bargaining.

I have reviewed the Personnel Act, AS 39.25 for definitions and inclusions. I find that there are only four positions in state service who are unrepresented by collective bargaining and who are also covered by the Rules guaranteeing a probationary period. Those positions are the employees of the Alaska Labor Relations Board. One of the positions is an Administrative Clerk III, with a 6-month probationary period; three of the positions have probationary periods of 12 months, but are occupied by long-term employees.

Other state employees who are not covered by collective bargaining are specifically excluded from serving probationary periods.

If you need additional information, or if I can provide further explanation of the information we have provided, please do not hesitate to contact me at 465-4431.

Sincerely,



David Stewart
Personnel Manager

Alaska State Legislature

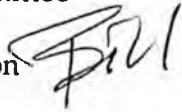


REPRESENTATIVE BILL HUDSON
House Finance Committee

State Capitol
Juneau, Alaska
99801-1182
(907) 465-3744
Fax (907) 465-2273

MEMORANDUM

TO: Representative John Coghill, Chairman
House State Affairs Committee

FROM: Representative Bill Hudson 

SUBJECT: HB 458 Hearing Request

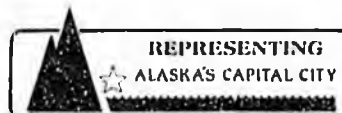
DATE: March 19, 2002

I respectfully request that you schedule HB 458 before the House State Affairs Committee at your earliest possible convenience.

Attached is my sponsor statement which includes a brief sectional analysis.

If you have any questions regarding this request please contact my staff member handling this legislation, Melanie Lesh at 465-4230.

Thanks for your consideration.





REPRESENTATIVE BILL HUDSON Alaska State Legislature

Room 502 • State Capitol, Juneau, Alaska 99801 (907)465-3744 Fax: 465-2273

Sponsor Statement for HB 458 Probationary Periods for state employees

"An Act relating to periods of probation for state employees; and providing for an effective date."

This bill will allow the flexibility to extend probationary periods as needed.

The practice of extending employee probationary periods by agreement with employee unions is one of long standing, and has allowed all parties the flexibility to deal with employees on an individual basis. Most employees serve six or twelve month probationary periods. In instances where correctional officers or state trooper recruits are involved, the Alaska Police Standards Council allows up to 14 months probation.

A recent trial court decision found that AS 39.25.150(7), the legal requirement for probationary periods, was inflexible in its definition and application. Further, the Court found that even collectively bargained extensions were invalid if such an extension made the probationary period longer than 12 months.

This bill does not seek to change the requirement for, or the standard lengths of, probationary periods. The language change proposed by this bill provides for only the flexibility to extend a probationary period beyond 12 months in cases where such an extension is warranted and agreed upon by the parties involved.

Sectional Analysis:

Sec. 1. Allows an exception to AS 30.25.150(7), of the State Personnel Act, Personnel Rules. The change would allow an extended period of probation if set out in a collective bargaining agreement under AS 23.40; which defines labor organizations.

Sec. 2. Makes the change effective immediately.

HOUSE BILL NO. 458

IN THE LEGISLATURE OF THE STATE OF ALASKA

TWENTY-SECOND LEGISLATURE - SECOND SESSION

BY REPRESENTATIVE HUDSON

Introduced: 2/19/02
Referred: State Affairs

A BILL

FOR AN ACT ENTITLED

1 "An Act relating to periods of probation for state employees; and providing for an
2 effective date."

3 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

4 * **Section 1.** AS 39.25.150(7) is amended to read:

5 (7) a period of probation not to exceed one year before an appointment
6 to a position becomes permanent, unless the period of probation is extended as set
7 out in a collective bargaining agreement under AS 23.40; however, [EXCEPT
8 THAT] a permanent employee receiving a promotional appointment retains permanent
9 status in the service and job class from which appointed for the duration of the
10 probationary period and may be demoted to a former class without right of appeal,
11 notwithstanding AS 39.25.170, but, if the employee is dismissed from the service, the
12 appeal rights under AS 39.25.170 apply;

13 * **Sec. 2.** This Act takes effect immediately under AS 01.10.070(c).

HB

480



Alaska State Legislature

- Interim (May-Dec) -
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FAX (907) 694-1015

- Session (Jan-May) -
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Toll free (800) 342-2199

REPRESENTATIVE FRED DYSON

HB 480 Sponsor Statement

"An Act relating Survivor Benefits"

Updated: February 23, 2002

Contact: Representative Fred Dyson's office at (907) 465-2199

We have State of Alaska employees who are at varying levels of risk of assault because of the very nature of their work. Family case workers, investigators, building inspectors, and others, have responsibilities that cause some citizens to have misdirected anger and resentment.

Our state laws have given occupational death benefits to the families of state employees who are killed while in the performance and within the scope of their duties. However, in situations where a state employee is killed off their job site, but because of their work, the law provides less coverage (with non-occupational death benefits).

HB 480 corrects this oversight by providing occupational death benefits for the families of these state employees.

- E-mail -
Representative_Fred_Dyson
@Legis.state.ak.us

- Internet -
<http://www.akRepublicans.org>

Sec. 39.35.430. Occupational death benefit.

(a) [Repealed, Sec. 16 ch 123 SLA 1976].

(b) If (1) the death of an employee occurs before the employee's retirement and before the employee's normal retirement date, and (2) the proximate cause of death is a bodily injury sustained or a hazard undergone while in the performance and within the scope of the employee's duties, and (3) the injury or hazard is not the proximate result of wilful negligence of the employee, a monthly survivor's pension equal to 40 percent of the employee's monthly compensation in the month in which the employee dies shall be paid to the surviving spouse. If there is no surviving spouse or if the spouse later dies, the monthly survivor's pension shall be paid in equal parts to the dependent children of the employee. On the date the normal retirement of the employee would have occurred if the employee had lived, monthly payments shall equal the monthly amount of the normal retirement benefit to which the employee, had the employee lived and continued employment until the employee's normal retirement date, would have been entitled with an average monthly compensation as existed at death and the credited service to which the employee would have been entitled.

(c) The first payment of the surviving spouse's pension or of a dependent child's pension shall be made for the month following the month in which the employee dies and payment shall cease to be made beginning with the month in which there is no surviving spouse or no dependent child.

(d) [Repealed, Sec. 19 ch 123 SLA 1976].

(e) [Repealed, Sec. 19 ch 123 SLA 1976].

(f) If the death of an employee occurs from occupational causes but no surviving spouse or dependent children exist at the time of the death or if the employee designates as beneficiary under AS 39.35.490 someone other than the surviving spouse or dependent children, the employee's designated beneficiary is entitled to receive those benefits available to a beneficiary under AS 39.35.420 (c) and an occupational death benefit may not be paid to the surviving spouse or dependent children.

FISCAL NOTE

STATE OF ALASKA
2002 LEGISLATIVE SESSION

Fiscal Note Number: _____
 Bill Version: HB480
 () Publish Date: _____

Revision Date/Time _____ Dept. Affected: Administration
 Title "An Act providing the death of state employee killed because of their job be occupational for pension purposes" BRU Centralized Administrative Services
 Component Retirement & Benefits
 Sponsor Rep Dyson
 Requester House State Affairs Component No. 64

Expenditures/Revenues (Thousands of Dollars)

Note: Amounts do not include inflation unless otherwise noted below.

OPERATING EXPENDITURES	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Personal Services						
Travel						
Contractual						
Supplies						
Equipment						
Land & Structures						
Grants & Claims						
Miscellaneous						
TOTAL OPERATING	0.0	0.0	0.0	0.0	0.0	0.0

CAPITAL EXPENDITURES						
-----------------------------	--	--	--	--	--	--

CHANGE IN REVENUES ()						
-------------------------------	--	--	--	--	--	--

FUND SOURCE (Thousands of Dollars)

1002 Federal Receipts						
1003 GF Match						
1004 GF						
1005 GF/Program Receipts						
1037 GF/Mental Health						
Other (Specify Type--Do not abbreviate)						
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0

Estimate of any current year (FY2002) cost: 0.0

Check this box (X) if funding for this bill is included in the Governor's FY 2003 budget proposal:

POSITIONS

Full-time						
Part-time						
Temporary						

ANALYSIS: *(Attach a separate page if necessary)*
 This legislation allows the retirement system to pay an occupational death benefit to the survivor of an employee whose death was caused by an act of assault, assassination or terrorism directly related to the employee's status as a state employee - whether or not the death was on the job.

 This legislation will have no impact on the retirement system.

Prepared by: Guy Bell Phone 465-2292
 Division Retirement & Benefits Date/Time March 4, 2002
 Approved by: Jim Duncan, Commissioner Date 3/4/2002
 Agency Department of Administration



Alaska State Legislature

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Toll free (800) 342-2199

REPRESENTATIVE FRED DYSON

MEMORANDUM

February 26, 2002

To: Representative Coghill Chair
State Affairs

From: Fred Dyson
State Representative

A handwritten signature in cursive that reads "Fred Dyson" with a circled "will" underneath.

RE: Request for consideration of HB 480

I respectfully request that you schedule HB 480 at your convenience.

Thank you.

- E-mail -
Representative_Fred_Dyson
@Legis.state.ak.us

- Internet -
<http://www.akrepublicans.org>

HB

482



State-Sponsored Work Site
Child Care



Representative Beth Kerttula

Alaska State Legislature, District 3
State Capitol • Juneau, Alaska 99801-1182 • (907) 465-4766 • Fax (907) 465-4748
E-mail: Representative_Beth_Kerttula@legis.state.ak.us • <http://www.kerttula.net>

MEMORANDUM

TO: Representative John Coghill
Chairman, House Committee on State Affairs

FROM: Representative Beth Kerttula

DATE: April 10, 2002

SUBJECT: Scheduling Request for HB 482—Relating to child care services.

I request that you schedule HB 482 for a hearing in the House Committee on State Affairs at your earliest convenience. I have attached a sponsor statement and background materials.

Thank you for your consideration. Please do not hesitate to contact either me or my staff, Jeannette Lacey, if you have any questions.



Representative Beth Kerttula

Alaska State Legislature, District 3
State Capitol • Juneau, Alaska 99801-1182 • (907) 465-4766 • Fax (907) 465-4748
E-mail: Representative_Beth_Kerttula@legis.state.ak.us • <http://www.kerttula.net>

Sponsor Statement

House Bill 482

“An Act relating to child care services”

House Bill 482 would allow childcare centers to be located in office buildings owned or leased by the State. Agencies interested in on-site childcare facilities would work with the Department of Administration to determine need and feasibility. This bill provides important benefits to the State as an employer, employees and their children, and childcare providers. Passage of HB 482 would reaffirm Alaska's commitment to children and families.

Alaska legislators first considered this concept almost 20 years ago. The number of working mothers with infants and toddlers has nearly doubled since 1975, and childcare services in our communities have been unable to keep up with demand.

Research shows that breast-feeding is extremely beneficial to the health of newborns. New mothers typically return to work just three months after giving birth, while they are still nursing. Having their infants in the same building would allow mothers to nurse during their breaks. Also, parents would have the ability to spend more quality time with their young children during the course of the day.

As an employer, the State will greatly benefit from the passage of this bill. Two decades of research shows that addressing work/life concerns can improve recruitment and retention, reduce absenteeism and tardiness, and increase job satisfaction and loyalty. With recruitment and retention of employees being major concerns in today's economy, this bill will help to attract more prospective employees to the State. On-site childcare will not only provide better benefits to employees, resulting in less turnover, it will also provide a higher quality of care for our children.

As of January 2000, 22 states offer on-site childcare facilities in certain locations. Alaska legislators recognized the importance of childcare nearly 20 years ago; certainly the need has greatly increased since that time. The time has come to provide the State, employees, and children with the resources necessary to succeed. I greatly appreciate your support of this bill.



Representative Beth Kerttula

Alaska State Legislature, District 3
State Capitol • Juneau, Alaska 99801-1182 • (907) 465-4766 • Fax (907) 465-4748
E-mail: Representative_Beth_Kerttula@legis.state.ak.us • <http://www.kerttula.net>

Fact Sheet House Bill 482 "An Act relating to child care services"

- Today, more than 60% of mothers with infants and toddlers are employed, compared with just 34% in 1934.
- Research shows the critical importance of the parent-child relationship during the earliest years.
- The use of centers as a source for care of children under age 3 has nearly tripled since 1977.
- Some centers in Juneau have as many as 30 parents on a waiting list.
- Not only is childcare scarce; it is also often below the quality that parents want. Employer-sponsored childcare programs are typically of much higher quality than most centers in the community.
- On-site childcare has been shown to reduce rates of employee absenteeism while improving recruitment and retention.
- Recent studies showed that Citibank on-site childcare users were absent 0.24 days per year while members of the comparison group missed 3.48 days per year. And, after Honeywell opened an on-site childcare center, parents who had missed 259 days of work in the 12 months prior, only missed 30 days in the 12 months after.
- With the labor force growing less than 1% annually, retention is more important now than ever.
- The cost of replacing an employee is estimated to be 150% to 200% of an exempt employee's salary and at least 75% of a nonexempt employee's salary.

Bill History/Action Display



BILL: HB 482

SHORT TITLE: STATE EMPLOYEE DEPENDENTS DAYCARE

BILL VERSION:

SPONSOR(S): REPRESENTATIVE(S)

CURRENT STATUS: (H) STA

STATUS DATE: 02/19/02

THEN FIN

TITLE: "An Act relating to child care services; and providing for an effective date."

[Full Text](#)

No Fiscal Notes Available

[Committee Action with Bill History](#)

Jrn-Date	Jrn-Page	Action
02/19/02	2317	(H) READ THE FIRST TIME -
02/19/02	2317	(H) STA, FIN
02/19/02	2317	(H) REFERRED TO STATE AFFAIRS

Similar Subject Match or Exact Subject Match

DAY CARE

MINORS

PUBLIC EMPLOYEES

Bill Root:

[Display Bill Root](#)



TO REPORT PROBLEMS WITH BASIS INQUIRY

LIVE KTOO STREAMS



Return to Basis Main Menu (22 Legislature)

Return to Legislature Home Page

WORK ORDER REQUEST FORM

W.O. [22] LS-1501

KEYWORDS: DAY CARE ASSIGNED: Lauterbach

MINORS

REQUEST FOR: New Bill TAKEN BY: Duffy

SUBJECT: Child-Care Services in State Bldgs.

REQUESTED FOR: REP KERTTULA BY: Rep. Kerttula PHONE: 465-4766

DELIVER TO: Rep. Kerttula, Cap 430

INSTRUCTIONS: Please draft a bill requiring child care services in or near the S.O.B. per the attached.

OBTAIN	SPECIAL DRAFTING INSTRUCTIONS ATTACHED [] AUTHORIZED TO CONFER WITH <u>Jeannette Lacey:</u> <u>790-2528</u> RETURN _____ _____ TO REQUESTOR APPROVED: <u>X</u> DIRECTOR, LEGAL SERVICES
--------	---

REVIEWED _____ IN <u>02/11/02</u> DUE _____ TYPED: Draft _____ Date _____ Final _____ Date _____ PROOFED _____ DELIVERED _____
--

SPECIAL INSTRUCTIONS to TYPING/PROOFING _____ _____ Request for DRAFT
--

CSSB247(FIN)

2/29/84

Rules

Fahrenkamp, V.Fischer,

Kerttula, et al

BY THE FINANCE COMMITTEE

SB 247
13TH Session
1983-1984

IN THE SENATE

CS FOR SENATE BILL NO. 247 (Finance)
IN THE LEGISLATURE OF THE STATE OF ALASKA
THIRTEENTH LEGISLATURE - SECOND SESSION

A BILL

For an Act entitled:

"An Act relating to child care centers in state buildings; and providing for an effective date."

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

* Section 1. FINDINGS AND INTENT. (a) The legislature finds that it is in the public interest to foster the productivity of Alaska workers and to encourage and assist Alaska parents to further their own formal education. The achievement of these goals will be served by establishing facilities for quality child care services in or near the workplace and on the campuses of the University of Alaska and the state's community colleges. To that end, this Act provides for the creation of privately run child care centers in state buildings.

(b) It is the intent of the legislature that this action will encourage private employers to provide adequate child care facilities for their employees.

* Sec. 2. AS 35.10 is amended by adding a new section to read:

Sec. 35.10.021. CHILD CARE CENTERS IN STATE BUILDINGS. (a) The person or agency responsible for planning the construction, expansion, or major renovation of a building owned or leased by the state shall obtain from the Department of Labor and the Department of Community and Regional Affairs a determination of the need for a child care center in the building. The determination shall



be based on an assessment of

(1) the child care needs of public and private employees who work in the building or in neighboring buildings;

(2) the child care needs of students who attend classes or other school functions in the building or in neighboring buildings;

(3) the availability of licensed child care centers located within a convenient distance from the building; and

(4) the economic feasibility of operating a child care center in the building.

(b) If the Department of Labor and the Department of Community and Regional Affairs determine under (a) of this section that a child care center is needed in a building that is owned or leased by the state, plans for construction, expansion, or major renovation of the building shall include plans for a child care center in the building. The child care center shall be designed to meet all licensing requirements.

(c) The person or agency responsible for assigning or leasing space in a building in which a licensed child care center under this section is required to be located shall consult with the Department of Community and Regional Affairs and shall lease space in the building to a private child care services provider for the operation of the child care center.

(d) Use of a child care center in a building owned or leased by the state is open to the public.

(e) The requirements of (a) and (b) of this section do not apply to a building leased by the state under a pre-built lease providing for renovations for the state if the building cannot meet or be renovated to meet the indoor and outdoor space requirements for a child care center that are established under regulations adopted by the Department of Health and Social Services.

(f) If the Department of Community and Regional Affairs determines that more than one provider that is

qualified to operate a child care center under this section is available, the department shall invite providers to submit bids on a competitive basis for a lease of space to operate a child care center under this section. The lease shall provide for the rental of space at a rate equal to the average cost per square foot of space leased by child care providers in the community in which the building is located, as determined by the Department of Community and Regional Affairs.

(g) In this section

(1) "building" means a building in which the space occupied by state employees is used primarily for administrative, clerical, educational, or executive functions;

(2) "leased" means leased under a pre-built lease with provisions for renovations for the state or under a lease for a building to be built according to state specifications, but "leased" does not include the renewal of existing leases.

* Sec. 3. This Act takes effect immediately in accordance with AS 01.10.070(c).

Select Year:

The 2001 Florida Statutes

Title X

Public Officers, Employees, And Records

Chapter 110

State Employment

[View Entire Chapter](#)**110.151 State officers' and employees' child care services.--**

(1) The Department of Management Services shall approve, administer, and coordinate child care services for state officers' and employees' children or dependents. Duties shall include, but not be limited to, reviewing and approving requests from state agencies for child care services; providing technical assistance on child care program startup and operation; and assisting other agencies in conducting needs assessments, designing centers, and selecting service providers. Primary emphasis for child care services shall be given to children who are not subject to compulsory school attendance pursuant to chapter 232, and, to the extent possible, emphasis shall be placed on child care for children aged 2 and under.

(2) Child care programs may be located in state-owned office buildings, educational facilities and institutions, custodial facilities and institutions, and, with the consent of the President of the Senate and the Speaker of the House of Representatives, in buildings or spaces used for legislative activities. In addition, centers may be located in privately owned buildings conveniently located to the place of employment of those officers and employees to be served by the centers. If a child care program is located in a state-owned office building, educational facility or institution, or custodial facility or institution, or in a privately owned building leased by the state, a portion of the service provider's rental fees for child care space may be waived by the sponsoring agency in accordance with the rules of the Department of Management Services. Additionally, the sponsoring state agency may be responsible for the maintenance, utilities, and other operating costs associated with the child care center.

(3) Except as otherwise provided in this section, the cost of child care services shall be offset by fees charged to employees who use the child care services. Requests for proposals may provide for a sliding fee schedule with fees charged on the basis of the employee's household income.

(4) The provider of proposed child care services shall be selected by competitive contract. Requests for proposals shall be developed with the assistance of, and subject to the approval of, the Department of Management Services. Management of the contract with the service provider shall be the responsibility of the sponsoring state agency.

(5) An operator selected to provide services must comply with all state and local standards for the licensure and operation of child care facilities, maintain adequate liability insurance coverage, and assume financial and legal responsibility for the operation of the program. Neither the operator nor any personnel employed by or at a child care facility shall be deemed to be employees of the state. However, the sponsoring state agency may be responsible for the operation of the child care center when:

(a) A second request for proposals fails to procure a qualified service provider; or

(b) The service provider's contract is canceled and attempts to procure another qualified service provider are unsuccessful;

and plans for direct operation are approved by the Department of Management Services.

(6) In the areas where the state has an insufficient number of employees to justify a worksite center, a state agency may join in a consortium arrangement with other public employers to provide child care services.

(7) The State Employee Child Care Revolving Trust Fund is hereby reestablished in the Department of Management Services.

(8) The Department of Management Services may adopt any rules necessary to achieve the purposes of this section.

History.--s. 1, ch. 85-118; s. 1, ch. 88-151; s. 8, ch. 89-277; s. 4, ch. 90-196; s. 1, ch. 91-184; s. 26, ch. 92-279; s. 55, ch. 92-326; s. 4, ch. 99-207; s. 1, ch. 99-304; s. 6, ch. 99-399.

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State of Florida Employee Child Care Services Program

About the Program

Changes in the family and the nation's economy have made child care services for working families an important workplace issue. The availability of high quality, affordable child care affects the well-being of families, the bottom line of most businesses, and the productivity and efficiency of the workforce. In 1985, the State of Florida became one of the first states to establish a program allowing work-site centers to be located in state-owned or leased space and permit sponsoring state agencies to cover the space, utilities, maintenance, furnishings and other operating costs. The centers are operated by private sector child care providers who are selected through a competitive bid process.

Purpose

- Assist state employees with more convenient, higher quality and more affordable child care at their workplace;
- Increase government efficiency by reducing tardiness and absenteeism, increasing productivity and morale, and recruiting and retaining a skilled work force;
- Serve as a model for other employers, especially those in the private sector; and
- Invest in early intervention to save the State future costs for remedial education, welfare and prisons.



At the beginning of the program, a three-year pilot study was conducted at the Department of Highway Safety and Motor Vehicles (DHSMV). The pilot center achieved full enrollment and financial self-sufficiency (excluding the facility costs) within the first year. The center has proved to be a successful business venture for more than 13 years. This study pointed to the positive impact of work-site child care on both the employee and the employer.

An evaluation of Florida's work-site program, conducted by the Florida State University in 1991, estimated a benefit ratio of 3.4 dollars returned for every dollar invested.

How the Program Works

The Department of Management Services is responsible for administering the program and coordinating the establishment of child care services. The program allows work-site child care centers to be located in state-owned space or in privately-owned building leased by the State. State-sponsored centers are open to all eligible state employees with the sponsoring agency having first priority for enrollment. The sponsoring agency covers most of the cost of the physical facility (space, utilities, and maintenance) and may cover other operating costs of the center. The contracted service provider covers the cost of the service (staff, food, supplies, insurance, etc.) by charging the parents monthly fees which are deducted from the employee's paycheck. Factors such as population, need, space, funding and community impact are used as criteria in reviewing requests from state agencies to establish centers.



Centers established under the State Employee Child Care Program meet more stringent requirements than the State's child care licensing standards (smaller child-to-staff ratios, more qualified staff, etc.). Since the agency sponsoring the work-site center subsidizes a portion of the cost, the provider is expected to provide higher quality service without charging state employees more for the higher quality child care.

Criteria for Establishing Centers

Criteria and Procedures for Establishing State-Sponsored Child Care Services for State Employees

Agencies interested in providing work-site child care services for their employees should contact the Human Resource Management program in the Department of Management Services for assistance in assessing child care needs and conducting a feasibility study to determine if a state-sponsored center would be a viable option for meeting employee child care needs.

Sponsoring Agency Plan

Agencies requesting the establishment of work-site child care centers must submit a written plan to the Department of Management Services for approval. The plan should contain the results of the feasibility study showing the following:

- **Population & Need**
 - Concentration of state employees in the target area (total number of employees within a 2 - 3 mile radius of proposed center location)
 - Number & ages of preschoolers in the target area (total preschoolers identified by employee needs assessment)
 - Number of employees indicating they would use the center (Chapter 60L-38, F.A.C., requires 25% utilization rate from employees surveyed)
- **Space**
 - Description of proposed space to be used for the center
 - location
 - square footage (a rough drawing of facility)
 - suitability of the space for the purpose of child care
- **Cost**
 - Estimated start-up cost for construction/renovation of space and source of funds
 - Estimated cost to appropriately furnish the center (appliances, permanent fixtures, furnishings and equipment)
 - Estimated annual cost to maintain the center (how much the sponsoring agency will be spending to pay for the space, utilities, building and playground maintenance, to replace state-owned equipment and other state subsidy costs.)
- **Community Impact**(duplication of existing services/competition with private sector)
 - Number of existing child care centers in target area (should include only full-day programs serving the general public – not the centers that are restricted to a specific population such as college students or a certain company's employees, etc.)
 - Licensed capacity of existing centers in target area (this can be obtained from the local child care licensing entity – such as county health unit, Children and Families District headquarters, or a local licensing board)
 - Vacancy rate (current enrollment or number of vacant slots) in existing centers (a telephone survey of local child care centers can provide this information)

Criteria for Plan Approval

The Department of Management Services will respond to each agency's request by outlining its findings based on established criteria and, if the plan is approved, recommend a step-by-step procedure for establishing a child care center. The department will also provide technical assistance and consultative services to assist the agency with the following:

- Design of the Center
- Start-up and operation
- Selection of a service provider

The following criteria will be used by the department in reviewing and approving agency requests for the establishment of state-sponsored child care centers:

- **Concentration of state employees**- A population density of at least 4 employees with preschool children for each projected child care slot. The number of child care slots needed for a good business venture is at least 100; therefore, a population density of 400 employees with preschoolers is necessary. A full-time equivalency utilization rate of 60 children is needed for financial "breakeven". Approximately 80 children are needed on a regular basis in order for the provider to earn a profit. State agencies are allowed to enter into consortium arrangements with other public sector employers in areas where the state has an insufficient number of employees to justify a center.
- **Employee utilization of the center** - Of the 400 employees with preschoolers identified in the target population, 100 of them (25%) should indicate they would use the proposed center.
- **Space requirements** - Adequate and appropriate space for child care purposes should be identified. The proposed space will need to conform to state physical facility standards described in the Department of Children and Families' child care standards (Chapter 65C-22, F.A.C.)
- **Community Impact** - Community-provided child care services should be either not available or inadequate to serve the needs of the proposed employee population.
- **Special Situations**- In extremely isolated areas of the state where prisons or hospitals are located, the criteria and procedure for establishing a work-site center may be different. Each situation is handled on an individual basis through the sponsoring agency headquarters.

For further information contact:

Florida Department of Management Services
Human Resource Management
4050 Esplanade Way, Building 4040, Suite 380
Tallahassee, Florida 32399-0950

Telephone: (850) 922-5449 or SUNCOM 292-5449

Chapter 60L-38, Florida Administrative Code

**RULES OF THE
DEPARTMENT OF MANAGEMENT SERVICES
PERSONNEL MANAGEMENT SYSTEM**

**CHAPTER 60L-38
STATE CHILD CARE PROGRAM**

- **60L-38.001 Scope and Purpose.**
- **60L-38.002 General Responsibilities.**
- **60L-38.003 Procedures for Coordination of Child Care Services Requests.**
- **60L-38.004 Criteria for Establishment of Child Care Centers.**
- **60L-38.005 Responsibilities of Service Providers.**

60L-38.001 Scope and Purpose.

This chapter sets forth the procedures to be followed for establishing and maintaining work-site child care services for state officers and employees.

Specific Authority 110.151(8) FS. Law Implemented 110.151 FS. History--New 1-1-02.

60L-38.002 General Responsibilities.

- (1) The sponsoring state agency may provide for the space, maintenance, utilities and other operating costs associated with the center.
- (2) The contracted service provider shall have primary responsibility for the day-to-day operation of the center.
- (3) The sponsoring state agency may elect to operate the center when a second request for proposals fails to procure a qualified service provider, or when the service provider's contract is canceled and attempts to procure a qualified provider are unsuccessful, provided plans for the direct operation by the sponsoring agency are approved by the Department.
- (4) The Department shall approve the sponsoring agency's written plan for direct operation, provided the plan outlines the continuing efforts by the agency to secure a qualified provider, including the following:
 - (a) Steps to be taken to make improvements to the physical facility if such improvements are necessary to attract a quality provider.
 - (b) Steps to increase center enrollment.
 - (c) Steps to broaden the eligible employee population that supports the center, for example entering into consortium arrangements with other public sector employers in close proximity to the center.
- (5) State employees who terminate employment with state government shall be afforded a 45-day grace period for securing other child care services.

Specific Authority 110.151(8) FS. Law Implemented 110.151 FS. History--New 1-1-02.