

ALASKA LEGISLATURE COMMITTEE FILES

1997-1998

8672

9253

HOUSE LABOR & COMMERCE

10/11

RESUME
JOHN A. ABSHIRE

PAGE 3

COMPANY: VARIOUS ALASKA CONSTRUCTION FIRMS
FROM/TO: 6/72 to 10/74
POSITION: General Foreman, Foreman, and Journeyman Ironworker
RESPONSIBILITIES: As well as construction duties of general foreman, foreman, and journeyman on various construction project job sites, was responsible for accurate and timely reporting of employee payrolls; held weekly safety meetings for work crews; implemented safe work practices on job sites; assured the employees and company were in compliance with current federal, maritime, and Alaska labor laws.

* * * * *

COMPANY: SAUNDERS, INC.
Anchorage, Alaska
CONTACT: R.W.B. Saunders
(206) 363-9545
FROM: 8/62 to 6/72
POSITION: Project Manager, Superintendent, Estimator, Vice President
RESPONSIBILITIES: Administered labor contracts; prepared construction bids, performed accurate payroll reporting for all employees; responsible for interviewing and managing company employees and work crews; resolved labor/management disagreements; prepared and implemented effective safety programs for employees; assured employee and company compliance with federal, maritime, and Alaska labor laws; provided a company format ensuring cooperative relationships among employees, subcontractors, and the employer during the course of project construction; supervised job progress to comply with construction bid time frames to complete a quality construction project in a timely manner while complying with all applicable labor and building construction laws.

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RESUME
JOHN A. ABSHIRE

PAGE 4

COMPANY: VARIOUS CONSTRUCTION FIRMS
FROM/TO: 8/54 to 8/62
POSITION: Construction ironworker as journeyman and foreman at various construction projects within the Territory and State of Alaska, including White Alice, DEW Line, etc.
RESPONSIBILITIES: Heavy, light, rigging construction throughout Alaska.

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PROFESSIONAL SERVICE

Chair, Joint Apprenticeship and Training Council
Ad Hoc Committee on Workers' Compensation Legislation
Chair, Health and Welfare, Apprenticeship Training and Pension Trusts
Anchorage Central Labor Council
Western Alaska Building and Construction Trades Council
Fairbanks Building and Construction Trades Council
Advisory Committee, Anchorage Community College
Board of Directors, Western Trades Credit Union

EDUCATION

NATIONAL JUDICIAL COLLEGE University of Nevada	Administrative Law/Fair Hearing
FEDERAL OSHA	Safety Regulations/Policies Training
UNIVERSITY OF ALASKA ANCHORAGE	Labor Law
BRECKENBRIDGE HIGH SCHOOL San Antonio, Texas	High School Graduate

PERSONAL/HISTORY

DATE OF BIRTH: May 17, 1928
MARITAL STATUS: Married to Kristine
CHILDREN: One adult daughter
MILITARY SERVICE: Veteran, U.S. Marine Corps
Honorable Discharge
ALASKA RESIDENT: 1954 to present



Official Business

Alaska State Legislature

HOUSE OF REPRESENTATIVES

State Capitol
Juneau, AK 99801-1182

Date: _____

The Honorable Gail Phillips
Speaker of the House
State Capitol
Juneau, AK 99801

Dear Madam Speaker:

In accordance with AS 39.05.080, the Labor and Commerce Committee has reviewed the qualifications of the following and recommends that the appointment be forwarded to a joint session for consideration:

Alaska Workers' Compensation Board

Valerie K. Baffone - Anchorage

Appointed: 11/08/96 Reappointed: 07/01/97 Expires: 07/01/00

This does not reflect an intent by any of the members to vote for or against this individual during any further sessions for the purposes of confirmation.

Rep. Norman Rokeberg, Chair

Rep. John Cowdery, Vice Chair

Rep. Bill Hudson

Rep. Jerry Sanders

Rep. Joe Ryan

Rep. Tom Brice

Rep. Gene Kubina

VALERIE BAFFONE
3550 HOOPER CIRCLE
ANCHORAGE, AK 99515
(907) 349-1178

EMPLOYMENT

Public Employees Local 71
2510 Arctic Blvd., Anchorage, Alaska 99503
1986 - present
1977-1981

- * Assistant Business Manager, June 1994 - present
- * Secretary-Treasurer, 1988-1994
- * Organizer, 1987-1988
- * Office Manager, 1986-1988
- * Dispatcher, 1977-1979
- * Accounting Technician, 1980-1981

Municipality of Anchorage, Parks & Recreation,
Municipal Greenhouse, 5200 DeBarr Road, Anchorage, Alaska
1982-1985, Seasonal Employment, Parks Caretaker and Gardener

State of Alaska, Department of Transportation, 5820 E. Tudor
Road, Anchorage, Alaska, 1981, Equipment Operator

SKILLS

Administration:

- * Supervision of support staff of ten
- * Developed and implemented office policies
- * Managerial accounting
- * Coordinate activity of Business Representatives
- * Employee benefits manager
- * Contract enforcement of collective bargaining agreements
- * Administrative hearings with the Alaska State Labor Relations Agency
- * Legislative and political activity
- * Job evaluation and classification

Arbitration:

- * Prepare and present arbitration cases
- * Investigation process
- * Examine and cross-examine witnesses
- * Prepare post hearing briefs
- * Knowledge of rules of evidence
- * Advocate in grievance mediation

Negotiating:

- * Develop proposals and write contract language
- * Defining and analyzing bargaining issues
- * Developing bargaining committee work
- * Record-keeping procedures
- * Mediation and Interest Arbitration
- * Effective bargaining communication
- * Impact of law on contract negotiations
- * Cost analysis

Union Organizing:

- * Research and planning
- * Developing a workplace committee
- * Formulate campaign and legal strategy

Communication:

- * Newsletter publication
- * Public speaking - large and small groups
- * Media interviews and news releases
- * Planning and conducting educational seminars and classes
- * Conflict resolution

EDUCATION

- * University of Wisconsin, Madison, Wisconsin, 1996, Job Evaluation.
- * George Meany Center for Labor Studies, Silver Springs, Maryland: 1995, Advanced Arbitration: 1994, Advanced Bargaining Skills and Strategies: 1993, Negotiating and Writing Contract Language.
- * International Foundation of Employee Benefits, Anchorage, Alaska, 1989, State Employees Benefits Institute.
- * International Foundation of Employee Benefits, Lake Tahoe, Nevada, 1990, Benefits for Public Employees.
- * American Arbitration Association, Seattle, Washington, 1988, Arbitration Advocacy.
- * American Arbitration Association, Los Angeles, California, 1988, Grievance Processing.
- * University of Alaska, Anchorage, Alaska, 1981-1983, 60 credits with an emphasis on Business Administration.
- * Patrick Henry High School, San Diego, California, 1977, graduate.

CURRENT APPOINTMENTS

- * Alaska State District Council of Laborers, Executive Board
- * Anchorage Central Labor Council, Delegate
- * Public Employees Local 71 Trust Fund, Trustee
- * Public Employees Local 71, Executive Board Member
- * CASA (Court Appointed Special Advocate) for Children, Advocate



Official Business

Alaska State Legislature

HOUSE OF REPRESENTATIVES

State Capitol
Juneau, AK 99801-1182

Date: _____

The Honorable Gail Phillips
Speaker of the House
State Capitol
Juneau, AK 99801

Dear Madam Speaker:

In accordance with AS 39.05.080, the Labor and Commerce Committee has reviewed the qualifications of the following and recommends that the appointment be forwarded to a joint session for consideration:

Alaska Workers' Compensation Board

Shawn Pierre - Chugiak

Appointed: 11/08/96 Reappointed: 07/01/97 Expires: 07/01/00

This does not reflect an intent by any of the members to vote for or against this individual during any further sessions for the purposes of confirmation.

Rep. Norman Rokeberg, Chair

Rep. John Cowdery, Vice Chair

Rep. Bill Hudson

Rep. Jerry Sanders

Rep. Joe Ryan

Rep. Tom Brice

Rep. Gene Kubina

SHAWN PIERRE

Telephone (907) 688-8900

22520 Whispering Birch, Chugach, Alaska 99567
Internet: splerre@alaska.net

OBJECTIVE

Appointment to the Alaska Workers' Compensation Board

EMPLOYER

Anchorage School District
1300 Labor Street
Anchorage, Alaska 99515; (907) 696-5427

Position: Crafts Specialist, 1985 to present

SPECIAL TRAINING

- PAINTERS & ALLIED TRADES UNION LOCAL 1140, APPRENTICESHIP PROGRAM - COMPLETED IN 1976
- HAZARDOUS PAINT COURSES - 1989, 1992 AND 1995
- TEAMSTERS UNION LOCAL 959, SHOP STEWARD SEMINARS - 1988, 1989, 1990 AND 1992.

ORGANIZATIONS, AFFILIATIONS & MEMBERSHIPS

- TEAMSTERS UNION LOCAL 959 EXECUTIVE BOARD TRUSTEE
- TEAMSTERS UNION LOCAL 959 SHOP STEWARD SINCE 1987
- TEAMSTERS UNION LOCAL 959 CONTRACT NEGOTIATING COMMITTEE SINCE 1987 FOR ANCHORAGE SCHOOL DISTRICT CONTRACTS
- VICE CHAIRMAN, DISTRICT 26, DEMOCRATIC PARTY
- 1996 DELEGATE TO DEMOCRATIC STATE AND NATIONAL CONVENTIONS



Alaska State Legislature

HOUSE OF REPRESENTATIVES

Official Business

State Capitol
Juneau, AK 99801-1182

Date: _____

The Honorable Gail Phillips
Speaker of the House
State Capitol
Juneau, AK 99801

Dear Madam Speaker:

In accordance with AS 39.05.080, the Labor and Commerce Committee has reviewed the qualifications of the following and recommends that the appointment be forwarded to a joint session for consideration:

Alaska Workers' Compensation Board

Florence S. Rooney - Anchorage

Appointed: 07/01/93 Reappointed: 10/31/97 Expires: 07/01/99

This does not reflect an intent by any of the members to vote for or against this individual during any further sessions for the purposes of confirmation.

Rep. Norman Rokeberg, Chair

Rep. John Cowdery, Vice Chair

Rep. Bill Hudson

Rep. Jerry Sanders

Rep. Joe Ryan

Rep. Tom Brice

Rep. Gene Kubina

RESUME

FLORENCE S. ROONEY
1600 Scenic Way
Anchorage, Alaska 99501
Phone: 276-4502

EDUCATION

Western State University College of Law, Fullerton, California

Degree: Juris Doctor, August, 1983

Courses: Contracts, Torts, Criminal Law, Criminal Procedure, Community Property, Legal Research, Property, Civil Procedure, Constitutional Law, Taxation, Wills, Trusts, Legal Analysis, Legal Clinic, Women in the Criminal Justice System, Corporations, Evidence, Remedies, Family Law.

Wayne State University 1956-62

Degree: Bachelor of Arts

Major: English Literature. Minors: French, History, and Russian

ADDITIONAL STUDIES:

University of Alaska, Post Degree (Fairbanks, Alaska, 1966)

Courses: Adolescent Psychology, Psychology of Education

University of Iowa, Master's in Art of Teaching Program (1967)

Courses: History of Education, Modern English Grammar, Preprofessional Seminar

University of Alaska, Master's in Art of Teaching Program (1969)

Courses: Education Seminar, Tests and Measurements, Introduction to Teaching Methods, Contemporary Literature

University of Alaska, Special Student Status (Anchorage, 1975-1979)

Courses: Spanish - 12 hours, Introduction to Law

WORK EXPERIENCE:

1985- Legal Assistant - R&M Consultants, Inc., Anchorage

Duties: Position requires attention to all daily legal matters with which the corporation is involved. Part time. Also prepare the company newsletter on a monthly basis for the firm and responsible for publicity matters.

- 1986-1988 Legal Apprentice - Houston & Henderson, Anchorage
 Duties: At this firm, I was involved with pre-trial preparation of various cases in contract, tort, family law, and bankruptcy matters. Work was performed on a part time, contract basis.
- 1975-1979 Public Relations - R&M Consultants, Inc. Anchorage
 Duties: Preparation of news releases, promotional articles for publication in trade periodicals, and weekly company newsletter. Also performed editing regularly and assisted generally with the preparation of company brochures. Part-time.
- 1973-1974 Bookkeeper - R&M Consultants, Inc., Anchorage
 Duties: Accounts Receivable. Preparation of project invoices.
- 1972-1973 Secretary - R&M Consultants, Inc., Anchorage
 Duties: Executive Secretary. Part-time.
- 1964-1965 Secretary II - State of Alaska, Department of Highways
 Duties: Performed all executive secretary duties for the Director of Maintenance for Department of Highways.
- 1962-1963 Librarian Apprentice, Detroit Public Library, Detroit
 Duties: Served in a branch library as a librarian trainee as part of a work-study program sponsored by the Detroit Public Library and the University of Michigan.

INTERESTS:

- Tennis, Skiing, Sailing, Biking, International Relations, Opera
- Teaching: Confraternity of Christian Doctrine Teacher - 2 years
 Laubach Literacy Teacher - 2 years
 Open Concept School - Classroom Assistant - 1 year
 Host Family Intercambio Exchange Students, Mexico
- Memberships: State Bar of California
 Workers Compensation Board
 Anchorage Concert Association Board
 Anchorage Opera - Board of Directors
 World Affairs Council

PERSONAL DATA:

Marital Status: Married, 1960
 Children: Two married daughters



Alaska State Legislature

HOUSE OF REPRESENTATIVES

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State Capitol
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Date: _____

The Honorable Gail Phillips
Speaker of the House
State Capitol
Juneau, AK 99801

Dear Madam Speaker:

In accordance with AS 39.05.080, the Labor and Commerce Committee has reviewed the qualifications of the following and recommends that the appointment be forwarded to a joint session for consideration:

Alaska Workers' Compensation Board

James G. Williams - Douglas

Appointed: 07/05/95 Reappointed: 07/01/97 Expires: 07/01/00

This does not reflect an intent by any of the members to vote for or against this individual during any further sessions for the purposes of confirmation.

Rep. Norman Rokeberg, Chair

Rep. John Cowdery, Vice Chair

Rep. Bill Hudson

Rep. Jerry Sanders

Rep. Joe Ryan

Rep. Tom Brice

Rep. Gene Kubina

James G. Williams
P.O. Box 240754
Douglas, AK 99824
(907) 364-3322

SUMMARY OF QUALIFICATIONS

- Steel construction contractor
- Union ironworker
- Investment property owner

EXPERIENCE

Owner, North Pacific Steel Erectors, Inc.	1994 - Present
Owner, Southeast Steel Erectors, Inc.	1978 - 1995

Responsible for all aspects of business management and job performance of a steel construction company including selecting jobs to bid; preparing bids; negotiating contracts and changes to contract terms; and acting as superintendent/ironworker foreman as appropriate.

Owner, Investment Properties

- | | |
|---|----------------|
| □ B.C. Leasing, a partnership - land owners | 1995 |
| □ Totem Apartments, an eight-plex in Douglas, Alaska | 1993 - Present |
| □ H.W.H. Investments, a partnership | 1984 - Present |
| owner of the Alaska Brewery building in Juneau, Alaska, currently under expansion | |

Responsible for all aspects of property management and development including investigating and selecting property to purchase; negotiating financing; negotiating lease agreements; planning and directing building expansions; and dealing with tenants' concerns.

EDUCATION

Ironworker apprenticeship training	1972 - 1976
University of Alaska Southeast	1971
Monterey Peninsula College	1970
Juneau-Douglas High School graduate	1969

Truck Owner / Operator (1981 - 1989)

Included two years operating in the 48 contiguous states and three years operating as a Contract Carrier. Contacted customers regarding loading and unloading schedules. Generated bills of lading, kept business, DOT, and ICC records. Budgeted for and performed maintenance and repairs on semi-tractor and trailers. Hired and supervised employees and subcontractors.

Construction / Non-construction Trucking (1975 - 1981)

Operated equipment including: fork lift, loader, delivery truck, end dump, semi-end dump, belly dump, low boy, R-35, DJB, flat bed, fuel tanker, vacuum truck, pneumatic bulker, mixer truck, water truck, and double trailer combinations. Loads ranged from legal to 24' wide, 18' high, 110' long, and weighed up to 200,000 lbs.

Foreman (1974 - 1975)

Set up and operated a building supply / hardware store. Organized the lumber storage yard. Interpreted sketches, estimated materials, and demonstrated the procedures needed by customers to complete projects. Filled customer orders using hand trucks, fork lifts, etc. Ordered stock from wholesalers. Inspected and verified freight against shipping invoices and purchase orders.

U. S. Army Medical Corpsman (1969 -1971)

82nd Airborne and Americal Division, Vietnam, Ft. Devens, Massachusetts. Honorable discharge.

REFERENCES Available on request.

STATE OF ALASKA
Boards and Commissions

ACCOUNTANCY BOARD

BOARD: Alaska State Board of Public Accountancy

BOARD IDENTIFICATION NUMBER: 001

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.04.010; Chapter 187, SLA 1960

STATUS: Active

SUNSET DATE: June 30, 2001

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 7 members appointed by Governor - 5 certified public accountants or public accountants (must hold current certificate or license and be eligible to receive permits under chapter); plus 2 public members (may not be employed by a person licensed under this chapter or business entity holding permit under chapter); must be at least 1-year Alaska resident; vacancies filled within 60 days; member serves until reappointed or replaced.

FUNCTION: Regulates and controls applications, licenses, and permits of accounting profession.

CHAIR: Selected by board.

SPECIAL FACTS: Serve at the pleasure of the Governor; board elects officers; quorum - majority; annual report to Governor. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.

COMPENSATION: Standard Travel and Per Diem. No additional compensation.

MEETINGS: At least 4 meetings per year; meetings are 2 days each.

FOR FURTHER INFORMATION CONTACT: Mr. Steve Snyder, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2580, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

ARCHITECTS/ENGINEERS/LAND SURVEYORS

BOARD: State Board of Registration for Architects, Engineers, and Land Surveyors

BOARD IDENTIFICATION NUMBER: 005

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.48.011

STATUS: Active

SUNSET DATE: June 30, 2001

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 10 members appointed by Governor: 2 civil engineers, 2 land surveyors, 1 mining engineer, 1 electrical or mechanical engineer, 1 engineer from another branch of the profession of engineering, 2 architects; must be 3-year Alaska resident immediately preceding appointment; registered, with at least 5 years professional practice in respective field; and 1 public member.

FUNCTION: Controls registration, revocation of applicants in the architectural, engineering, and land surveying professions.

CHAIR: The board shall elect or appoint annually from its members a president, vice president, and secretary.

SPECIAL FACTS: Governor may remove members for misconduct, incompetency, or neglect of duty; board elects/appoints a chair, vice chair, and secretary annually from its members; members serve until reappointed or replaced; annual report to Governor and Legislature. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served. Serve at the pleasure of the Governor.
E-mail address: Carol_Whelan@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: At least 4 regular meetings per year.

FOR FURTHER INFORMATION CONTACT: Ms. Carol Whelan, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2540, Fax: 907 465 2974

CORRECTION

THE FOLLOWING DOCUMENT(S)
HAVE BEEN REFILMED TO
ASSURE LEGIBILITY OR PAGINATION



Rev. 6/98

Central Microfilm Services
Department of Education
State of Alaska

STATE OF ALASKA
Boards and Commissions

ACCOUNTANCY BOARD

BOARD: Alaska State Board of Public Accountancy

BOARD IDENTIFICATION NUMBER: 001

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.04.010; Chapter 187, SLA 1960

STATUS: Active

SUNSET DATE: June 30, 2001

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 7 members appointed by Governor - 5 certified public accountants or public accountants (must hold current certificate or license and be eligible to receive permits under chapter); plus 2 public members (may not be employed by a person licensed under this chapter or business entity holding permit under chapter); must be at least 1-year Alaska resident; vacancies filled within 60 days; member serves until reappointed or replaced.

FUNCTION: Regulates and controls applications, licenses, and permits of accounting profession.

CHAIR: Selected by board.

SPECIAL FACTS: Serve at the pleasure of the Governor; board elects officers; quorum - majority; annual report to Governor. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.

COMPENSATION: Standard Travel and Per Diem. No additional compensation.

MEETINGS: At least 4 meetings per year; meetings are 2 days each.

FOR FURTHER INFORMATION CONTACT: Mr. Steve Snyder, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2580, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
ACCOUNTANCY BOARD (001)

Member	Appointed	Reappointed	Term Exp.
Kathleen B. Grimes Public P.O. Box 770688 Eagle River, AK 99577	03/21/97		04/25/00
Marjorie J. Kaiser CPA/PA Whitlock, Carlson & Associates 4111 Minnesota Drive Anchorage, AK 99503-6495	07/16/97		04/25/01
Dean W. Nelson CPA/PA Audit Partner Deloitte & Touche LLP 550 West Seventh Avenue, Suite 1500 Anchorage, AK 99501	05/31/95		04/25/99
Joanne Stoots Public c/o GVEA, Inc. P.O. Box 71249 Fairbanks, AK 99707	01/27/92	11/01/95	04/25/99
Steven R. Tarola CPA/PA P.O. Box 1257 Barrow, AK 99723	07/16/97		04/25/01
Linda Thomas CPA/PA P.O. Box 20905 Juneau, AK 99802	06/25/96		04/25/00
Sandra R. Wilson CPA/PA Wilson and Wilson Certified Public Accountants 344 Minnie Street Fairbanks, AK 99701	07/16/97		04/25/01

STATE OF ALASKA
Boards and Commissions

ARCHITECTS/ENGINEERS/LAND SURVEYORS

BOARD: State Board of Registration for Architects, Engineers, and Land Surveyors

BOARD IDENTIFICATION NUMBER: 005

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.48.011

STATUS: Active

SUNSET DATE: June 30, 2001

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 10 members appointed by Governor: 2 civil engineers, 2 land surveyors, 1 mining engineer, 1 electrical or mechanical engineer, 1 engineer from another branch of the profession of engineering, 2 architects; must be 3-year Alaska resident immediately preceding appointment; registered, with at least 5 years professional practice in respective field; and 1 public member.

FUNCTION: Controls registration, revocation of applicants in the architectural, engineering, and land surveying professions.

CHAIR: The board shall elect or appoint annually from its members a president, vice president, and secretary.

SPECIAL FACTS: Governor may remove members for misconduct, incompetency, or neglect of duty; board elects/appoints a chair, vice chair, and secretary annually from its members; members serve until reappointed or replaced; annual report to Governor and Legislature. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served. Serve at the pleasure of the Governor.
E-mail address: Carol_Whelan@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: At least 4 regular meetings per year.

FOR FURTHER INFORMATION CONTACT: Ms. Carol Whelan, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2540, Fax: 907 465 2974

STATE OF ALASKA

Boards and Commissions

Membership Roster ARCHITECTS/ENGINEERS/LAND SURVEYORS (005)

Member	Appointed	Reappointed	Term Exp.
Vacant Engineer			07/01/99
Vacant Land Surveyor			
Daphne E. Brown Architect 2501 Douglas Drive Anchorage, AK 99517	07/01/96		07/01/00
Marcia R. Davis Public 6431 Regent Drive Anchorage, AK 99504	02/20/97		07/01/98
Donald J. Iverson Electrical Engineer Coffman Engineers, Inc. 800 F Street Anchorage, AK 99501	08/12/97		07/01/01
Scott McLane Land Surveyor McLane Consulting Group P.O. Box 468 Soldotna, AK 99669	08/12/97		07/01/01
D. Lance Mearig Civil Engineer P.O. Box 34752 Juneau, AK 99803	07/05/94		07/01/98
Robert E. Miller Civil Engineer 7729 Anne Circle Anchorage, AK 99504	09/11/96		07/01/00
Patricia Peirsol Architect 2610 Davis Road Fairbanks, AK 99709-5230	08/12/97		07/01/01
Ernie Siemoneit Mining Engineer P.O. Box 375 Healy, AK 99743	01/30/96		07/01/99

STATE OF ALASKA
Boards and Commissions

BARBERS AND HAIRDRESSERS

BOARD: Board of Barbers and Hairdressers

BOARD IDENTIFICATION NUMBER: 011

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.13.010

STATUS: Active

SUNSET DATE: June 30, 2001

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 5 members appointed by Governor: 2 licensed barbers; 2 licensed hairdressers, one of whom is also licensed as a cosmetologist; and 1 public member; serve at the pleasure of Governor.

FUNCTION: Regulates and controls applications, licenses, and permits of barbers, hairdressers, and cosmetologists; examines applicants.

CHAIR: Governor may select.

SPECIAL FACTS: Annual report to Governor. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served. Serve at the pleasure of the Governor.

E-mail address: Cindy_Evans@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem. No additional compensation.

MEETINGS: As often as necessary to conduct its business.

FOR FURTHER INFORMATION CONTACT: Ms. Cindy Evans, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0800, Juneau, AK, 99811 0806, Phone: 907 465 2547

STATE OF ALASKA
Boards and Commissions

Membership Roster
BARBERS AND HAIRDRESSERS (011)

Member	Appointed	Reappointed	Term Exp.
Lawrence R. Krupa Barber 3394 Badger Road North Pole, AK 99705	04/08/94	07/16/97	07/01/02
Robert Pearson Public P.O. Box 21262 Juneau, AK 99802	03/21/97		07/01/00
Mariann Stoffel Hairdresser 1352 Pioneer Peak Drive Wasilla, AK 99687	10/09/91	07/01/93	07/01/97
Sheryl L. Sutton Barber 205 Seward Street Juneau, AK 99801	07/30/96		07/01/00
Rosalyn C. Wyche Hairdresser 1109 Muldoon Road Anchorage, AK 99504	03/03/97		07/01/99

STATE OF ALASKA
Boards and Commissions

CHIROPRACTIC EXAMINERS

BOARD: Board of Chiropractic Examiners

BOARD IDENTIFICATION NUMBER: 016

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.20.010

STATUS: Active

SUNSET DATE: June 30, 2002

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 5 members appointed by Governor: 4 licensed chiropractic physicians who have practiced chiropractic in this state not less than 2 years; 1 public member with no direct financial interest in the health care industry.

FUNCTION: Regulates and controls applications, licenses, and permits of the chiropractic profession.

CHAIR: Board selects.

SPECIAL FACTS: Quorum-majority; members serve at the pleasure of the Governor; board selects officers every two years. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.

E-mail address: Josephine_Dawson@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem. No additional compensation.

MEETINGS: 2 meetings per year, 2 days total.

FOR FURTHER INFORMATION CONTACT: Ms. Josephine Dawson, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2589, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
CHIROPRACTIC EXAMINERS (016)

Member	Appointed	Reappointed	Term Exp.
Vacant Public			07/15/98
Patricia G. Conners-Allen Chiropractor P.O. Box 32439 Juneau, AK 99803	09/02/92	07/29/94	07/15/98
Trevor V. Ireland Chiropractor Ireland Clinic of Chiropractic 541 West 36 Avenue Anchorage, AK 99503-5899	07/15/93	11/26/97	07/15/01
LeRoy (Lee) D. Nordstrom Chiropractor 207 East Dimond Boulevard Anchorage, AK 99516	07/15/92	09/11/96	07/15/00
William F. Risch Chiropractor 511 West 41 Avenue, Suite 102 Anchorage, AK 99503	10/01/91	07/15/93	07/15/97

STATE OF ALASKA
Boards and Commissions

LABOR RELATIONS AGENCY

BOARD: Alaska Labor Relations Agency

BOARD IDENTIFICATION NUMBER: 055

DEPARTMENT: DEPARTMENT OF LABOR

AUTHORITY: AS 23.05.360

STATUS: Active

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Not more than three members may be of the same political party.

TERM: 3 years

DESCRIPTION: 6 members appointed by the Governor: two members must have background in management, two members must have a background in labor, and two members from the general public. All must have relevant experience in labor relations matters. Members serve in 2 3-member panels. Governor appoints chair from public members; chair holds office at pleasure of the Governor.

FUNCTION: Serve as the labor relations agency under the Public Employment Relations Act; serve as the railroad labor relations agency for the Alaska Railroad under the Alaska Railroad Corporation Act.

CHAIR: Governor selects.

SPECIAL FACTS: May be removed by the Governor only for cause. Must submit an annual report on labor relations problems to the Governor and the Legislature. Two members of a panel constitute a quorum. The Railroad Labor Relations Agency, as described in AS 42.40.730 was repealed and reenacted, effective 7/1/90, to read that the Alaska Labor Relations Agency, established in AS 23.05.360, is the sole railroad labor relations agency.

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: 15-20 days per year.

FOR FURTHER INFORMATION CONTACT: Ms. Margie Yadlosky, Administrative Assistant, Alaska Labor Relations Agency, P.O. Box 107026, Anchorage, AK, 99510 7026, Phone: 907 269 4895, Fax: 907 269 4898

STATE OF ALASKA
Boards and Commissions

Membership Roster
LABOR RELATIONS AGENCY (055)

Member	Appointed	Reappointed	Term Exp.
Vacant Management			06/30/00
Robert Al Doyle Management Finance Director Mat-Su Borough School District 125 West Evergreen Street Palmer, AK 99645	10/07/94	08/21/96	06/30/99
Karen J. Mahurin Labor Sears Elementary School P.O. Box 1073 Kenai, AK 99611	08/11/93	12/02/97	06/30/00
Blair Schad Public P.O. Box 82785 College, AK 99708	08/28/96		06/30/98
Raymond P. Smith Labor 650 W. International Airport Rd. #100 Anchorage, AK 99518	03/06/95	06/30/95	06/30/98
Alfred L. Tamagni, Sr. Public 7001 Oakwood Drive Anchorage, AK 99507	06/30/93	12/02/97	06/30/99
Alfred L. Tamagni, Sr. Chair position/appointed by Governor/no term	07/15/93		

STATE OF ALASKA
Boards and Commissions

MARINE PILOTS

BOARD: Board of Marine Pilots

BOARD IDENTIFICATION NUMBER: 059

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.62.010

STATUS: Active

SUNSET DATE: June 30, 1999

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: A member who has served all or part of 2 successive terms may not be reappointed unless 4 years have elapsed.

TERM: 4 years

DESCRIPTION: 7 members: 6 appointed by Governor; 2 licensed pilots actively engaged in piloting vessels (subject to statute), 2 agents or managers of vessels, and 2 public members; plus the Commissioner of the Dept. of Commerce and Economic Development or his designee; not more than one pilot and one agent shall be from any one judicial district; must be Alaska residents.

FUNCTION: To prevent the loss of lives and property and to protect the marine environment of the state by offering jurisdiction over pilotage and licensing of marine pilots.

CHAIR: Governor may select.

SPECIAL FACTS: The Governor may designate the chair of the board. Board members serve at the pleasure of the Governor. *(AS 08.62.020, AS 08.01.020)
E-mail address: Peter_Christensen@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: at least 3 times/year, or at call of chair or majority request; some meetings may be teleconferenced.

FOR FURTHER INFORMATION CONTACT: Mr. Peter Christensen, Marine Pilots Coordinator, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0800, Juneau, AK, 99811 0806, Phone: 907 465 2548, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
MARINE PILOTS (059)

Member	Appointed	Reappointed	Term Exp.
Robert M. Berto Agent Vice President Southeast Stevedoring Corporation P.O. Box 8080 Ketchikan, AK 99901	09/30/94		06/01/98
Jeffrey W. Bush Commissioner/Commerce and Economic Development/or designee Deputy Commissioner Dept. of Commerce & Economic Devel. P.O. Box 110800 Juneau, AK 99811-0800	03/08/95		
Peter S. Garay Pilot/Southwest P.O. Box 2653 Homer, AK 99603	07/16/97		06/01/01
Barbara J. Huff Tuckness Public Director Government and Leg. Affair General Teamsters Local 959 520 East 34 Avenue Anchorage, AK 99503	02/20/97		06/01/99
Bernie R. Smith Agent/Manager Manager Tesoro Alaska Petroleum Company P.O. Box 196272 Anchorage, AK 99519	10/02/95	01/02/97	06/01/00
Michael C. Spence Pilot/Southeast P.O. Box 7981 Ketchikan, AK 99901	10/02/95		06/01/99
Michael N. White Public Law Offices of Friedman, Rubin & White 1227 West 9 Avenue, Suite 201 Anchorage, AK 99501	10/31/97		06/01/00

STATE OF ALASKA
Boards and Commissions

MARITAL AND FAMILY THERAPY

BOARD: Board of Marital and Family Therapy

BOARD IDENTIFICATION NUMBER: 173

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.63.010

STATUS: Active

SUNSET DATE: June 30, 2005

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: A member who has served all or part of 2 successive terms may not be reappointed to that board unless 4 years have elapsed since the person last served.

TERM: 4 years

DESCRIPTION: 5 members appointed by the Governor: 3 persons licensed under this board, and 2 members of the public.

FUNCTION: Regulates licensing standards, examination of applicants, and disciplinary sanction of marital and family therapists.

CHAIR: Board selects.

SPECIAL FACTS: Members serve at the pleasure of the Governor (AS 08.01.020).

Maximum 2 consecutive terms.

E-mail address: Wanda_Fleming@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem. No additional compensation.

MEETINGS: Annual meeting, and special meetings at the call of the chair or a majority of board members.

FOR FURTHER INFORMATION CONTACT: Ms. Wanda Fleming, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2551, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
MARITAL AND FAMILY THERAPY (173)

Member	Appointed	Reappointed	Term Exp.
Vacant Therapist/Counselor			12/14/97
Mercy Dennis Therapist/Counselor 725 Christensen Drive, Suite 2 Anchorage, AK 99501	12/14/92	01/04/96	12/14/99
Dixie A. Hood Therapist/Counselor 222 Seward Street, Suite 210 Juneau, AK 99801	10/12/95		12/14/97
Sandra M. Samaniego Public 1290 Jones Road Fairbanks, AK 99709	10/12/95		12/14/98
Elaine L. Williams Public 2806 Peters Lane Juneau, AK 99801	07/16/97		12/14/00

STATE OF ALASKA
Boards and Commissions

MEDICAL BOARD

BOARD: State Medical Board

BOARD IDENTIFICATION NUMBER: 061

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.64.010

STATUS: Active

SUNSET DATE: June 30, 2003

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 7 members appointed by Governor: 5 licensed physicians residing in as many separate Alaska judicial districts as possible and 2 persons with no direct financial interest in the health care industry.

FUNCTION: Prescribes and establishes rules/regulations to carry into effect provisions of chapter; examine and issue licenses to applicants.

CHAIR: Board selects.

SPECIAL FACTS: Quorum - 4 members; serve at the pleasure of the Governor (AS 08.01.020). Staffed with an executive administrator located in Anchorage. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.

E-mail address: Nancy_Ferguson@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: At least 4 times per year.

FOR FURTHER INFORMATION CONTACT: Nancy Ferguson, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2541, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
MEDICAL BOARD (061)

Member	Appointed	Reappointed	Term Exp.
Vacant Public			01/09/01
Keith M. Brownsberger Physician 3260 Providence Drive, Suite 523 Anchorage, AK 99508-4683	08/11/95		04/21/98
Martha T Cotton Physician P.O. Box 770296 Eagle River, AK 99577	10/03/97		04/21/00
Sarah A. Isto Physician 1718 Willow Drive Juneau, AK 99801	08/11/95	11/08/96	11/06/00
Constance E Livsey Public Faulkner, Banfield, Doogan & Holmes 8690 Paine Road Anchorage, AK 99516	10/03/97		08/13/00
Donald C. Olson Physician P.O. Box 62100 Nome, AK 99762	08/11/95	07/22/96	07/08/00
Irvin A. Rothrock Physician Fairbanks Psychiatric & Neurological Clinic 1919 Lathrop Street, Suite 220 Fairbanks, AK 99701	03/06/96		01/12/00

STATE OF ALASKA
Boards and Commissions

MIDWIVES

BOARD: Board of Certified Direct-Entry Midwives

BOARD IDENTIFICATION NUMBER: 172

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.65.010

STATUS: Active

SUNSET DATE: June 30, 1998

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: A member may serve no more than two complete consecutive terms on the board (AS 08.65.010 (d)).

TERM: 4 years

DESCRIPTION: 5 members appointed by the governor: 2 certified direct-entry midwives; 1 physician (licensed by the State Medical Board) who has an obstetrical practice or has specialized training in obstetrics; 1 certified nurse midwife (licensed by the Board of Nursing); 1 public member.

FUNCTION: Regulates the policies and procedures for the practice of direct-entry midwifery in Alaska; controls applications, licenses, and appeals in the direct-entry midwifery profession.

CHAIR: Board selects.

SPECIAL FACTS: Members serves at the pleasure of the governor. Board elects chair and secretary from among members to terms of 1 year. Members serve until a successor is appointed and qualified. A member who has served all or part of two successive terms on a board may not be reappointed to that board unless four years have elapsed since the person has last served on the board (AS 08.01.035).

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: Shall meet twice a year. Other mtgs as called by chair or as requested by 2 members.

FOR FURTHER INFORMATION CONTACT: Mr. Steve Snyder, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2580, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
MIDWIVES (172)

Member	Appointed	Reappointed	Term Exp.
Marilyn Holmes Public 969 Goldbelt Avenue Juneau, AK 99801	07/20/95		07/21/98
Kaye Kanne Certified Direct-Entry Midwife P.O. Box 22707 Juneau, AK 99802-2707	07/21/92	08/21/96	07/21/00
Martha J. Linden Certified Nurse Midwife 8331 Majestic Drive Anchorage, AK 99504	11/26/97		07/21/01
Mark E. Richey Physician/OB practice or training 1200 Airport Heights, Suite 205 Anchorage, AK 99508	02/20/97		07/21/99
Pam Weaver Certified Direct-Entry Midwife P.O. Box 671427 Chugiak, AK 99567	07/21/92	08/21/96	07/21/00

STATE OF ALASKA
Boards and Commissions

OCCUPATIONAL SAFETY

BOARD: Occupational Safety and Health Review Board

BOARD IDENTIFICATION NUMBER: 069

DEPARTMENT: Department of Labor

AUTHORITY: AS 18.60.057

STATUS: Active

REQUIREMENTS: Legislative Confirmation, Financial Disclosure

PROHIBITIONS: State employee or member of board/commission with compensation other than travel/per diem.

TERM: 4 years

DESCRIPTION: 3 members appointed by Governor: 1 labor representative, 1 industry representative (each with adequate experience in field), and 1 public member; Governor designates chair (1 year term).

FUNCTION: Ensures protection of life, health, and safety of employees; hears appeals of citations issued by department.

CHAIR: Governor selects.

SPECIAL FACTS: Quasi-judicial. May be removed for inefficiency, neglect of duty, or malfeasance in office; Attorney General is legal counsel.

COMPENSATION: Standard Travel and Per Diem. Receive honorarium of \$50 per day.

MEETINGS: 4 times per year or as necessary, 15 days maximum.

FOR FURTHER INFORMATION CONTACT: Ms. Mary Jean Smith, Office of the Commissioner, DOL, P.O. Box 21149 M/S 0700, Juneau, AK, 99802, Phone: 907 465 2709

STATE OF ALASKA
Boards and Commissions

Membership Roster
OCCUPATIONAL SAFETY (069)

Member	Appointed	Reappointed	Term Exp.
Dennis Davidson Public P.O. Box 9-1158 Anchorage, AK 99509	08/12/97		08/01/01
Carla Meek Industry 2770 Sherwood Lane, Suite J Juneau, AK 99801	07/16/97		08/01/00
Timothy O. Sharp Labor Laborers' International Union of North America Local 942 315 Barnette Street Fairbanks, AK 99701-4566	10 12/95		08/01/99
Timothy O. Sharp Chair Chair Term Dates Only/ Governor Designation	11/08/96		11/08/97

STATE OF ALASKA
Boards and Commissions

PHARMACY BOARD

BOARD: Board of Pharmacy

BOARD IDENTIFICATION NUMBER: 078

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.80.010

STATUS: Active

SUNSET DATE: June 30, 1999

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 7 members appointed by Governor: 5 licensed pharmacists actively engaged in practice in Alaska for 3 years immediately preceding appointment; 2 public members with no direct financial interest in health care industry; when possible, one member should represent each judicial district; terms begin April 1; members elect president. Terms of public members shall be staggered so that they do not expire at the same time.

FUNCTION: Controls registration, disciplinary sanctions, provides for the regulation of controlled substances.

CHAIR: Board selects.

SPECIAL FACTS: Serve at the pleasure of the Governor. Quorum - 4 members (3 when examining applications for registration); report to Legislature; members may be removed for cause. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.

E-mail address: Josephine_Dawson@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: 3 times per year; 9 days total.

FOR FURTHER INFORMATION CONTACT: Ms. Josephine Dawson, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2589, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
PHARMACY BOARD (078)

Member	Appointed	Reappointed	Term Exp.
Vacant Public			04/01/97
Chris E. Coursey Pharmacist 25740 Berryhill Road Eagle River, AK 99577	04/23/91	09/14/95	04/01/99
Paul Joseph Gionet Pharmacist IVY Home Infusions 2841 DeBarr Road, Suite 20 Anchorage, AK 99508	04/01/93	11/26/97	04/01/01
Kendal L. Kaihoi Pharmacist 4737 Villanova Drive Fairbanks, AK 99709	04/08/94		04/01/98
Sally M. Sarber Pharmacist P.O. Box 6635 Ketchikan, AK 99901	04/01/93		04/01/97
Bonnie R. Stewart Public P.O. Box 230132 Anchorage, AK 99523	01/02/97		04/01/00
Stanley P. Thompson Pharmacist 1018 West 73 Avenue Anchorage, AK 99518	04/09/92	01/02/97	04/01/00

STATE OF ALASKA
Boards and Commissions

PHYSICAL/OCCUPATIONAL THERAPY

BOARD: State Physical Therapy and Occupational Therapy Board

BOARD IDENTIFICATION NUMBER: 079

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.84.010

STATUS: Active

SUNSET DATE: June 30, 2001

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 7 members appointed by Governor: 1 licensed physician; 3 licensed physical therapists or 2 physical therapists and a physical therapy assistant; 2 licensed occupational therapists or 1 occupational therapist and 1 occupational therapy assistant; and 1 lay member with no direct financial interest in health care industry.

FUNCTION: Issues licenses and permits, adopts regulations for physical and occupational therapists.

CHAIR: Board selects.

SPECIAL FACTS: Serve at the pleasure of the Governor. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.
E-mail address: Wanda_Fleming@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem. No additional compensation.

MEETINGS: 2 times per year; 4 days maximum.

FOR FURTHER INFORMATION CONTACT:

Ms. Wanda Fleming, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2551, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
PHYSICAL/OCCUPATIONAL THERAPY (079)

Member	Appointed	Reappointed	Term Exp.
Vacant Public			09/01/00
Dee Berline Occupational Therapist 6705 Lunar Drive Anchorage, AK 99504	05/15/96		01/01/00
Cary S. Keller Physician 169 Eagle Ridge Road Fairbanks, AK 99712	10/13/92	01/02/97	09/01/00
Ann P. Mattson Occupational Therapist 1125 Slim Williams Way Juneau, AK 99801	01/20/94		01/01/98
Mary Pomeroy-Horne Physical Therapist 1730 Greendale Street Anchorage, AK 99504	10/03/89	10/08/93	09/01/97
Leslie F. Schwartz Physical Therapist Petersburg Medical Center P.O. Box 589 Petersburg, AK 99833	10/06/95		09/01/98
Lawrence W. Seethaler Physical Therapist 2518 East Tudor Road Anchorage, AK 99507	09/03/92	01/02/97	09/01/00

STATE OF ALASKA
Boards and Commissions

PSYCHOLOGIST/PSYCHOLOGICAL ASSOC.

BOARD: Board of Psychologist and Psychological Associate Examiners

BOARD IDENTIFICATION NUMBER: 086

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.86.010

STATUS: Active

SUNSET DATE: June 30, 2005

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 5 members appointed by Governor: 3 licensed psychologists, 1 licensed psychological associate and 1 member with no direct financial interest in health care industry.

FUNCTION: Regulates and controls applications, licenses, and permits for the practice of psychology.

CHAIR: Governor may select.

SPECIAL FACTS: Serve at the pleasure of the Governor. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.
E-mail address: Wanda_Fleming@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem. No additional compensation.

MEETINGS: Minimum of 3 meetings per year; 6 days total.

FOR FURTHER INFORMATION CONTACT: Ms. Wanda Fleming, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0806, Juneau, AK, 99811 0806, Phone: 907 465 2551, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
PSYCHOLOGIST/PSYCHOLOGICAL ASSOC. (086)

Member	Appointed	Reappointed	Term Exp.
Susan L. Baxter Psychological Associate 1007 West Third Avenue, Suite 301 Anchorage, AK 99501	08/21/96		07/01/00
E. Ben Crawford Psychologist 1407 West 31st, Suite 300 Anchorage, AK 99503	08/21/96		07/01/98
Carey S. Edney Psychologist 2530 DeBarr Road Anchorage, AK 99508	10/31/97		07/01/01
Gail C. Shortell Public 730 I Street, Suite 217 Anchorage, AK 99501	07/20/95	08/21/96	07/01/00
David J. Sperbeck Psychologist 2530 DeBarr Road Anchorage, AK 99508	08/21/96	10/31/97	07/01/01

STATE OF ALASKA
Boards and Commissions

REAL ESTATE APPRAISERS

BOARD: Board of Certified Real Estate Appraisers

BOARD IDENTIFICATION NUMBER: 154

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.87.010

STATUS: Active

SUNSET DATE: June 30, 1998

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.

TERM: 4 years

DESCRIPTION: 5 members appointed by the Governor: At least 1 shall be a person licensed under AS 08 as a general real estate appraiser; at least 1 shall be a person licensed under AS 08 as a residential real estate appraiser; at least 1 shall be an executive in a mortgage banking entity; and at least 1 shall represent the public.

FUNCTION: In addition to the powers and duties conferred on the board by AS 08.01, the board shall establish the examination specifications for certification as a general and residential real estate appraiser; adopt rules of professional conduct; and adopt regulations to carry out the purposes of this chapter, including regulations necessary to comply with the requirements of 12 U.S.C. 3331-3351.

CHAIR: Board selects.

SPECIAL FACTS: Serve at the pleasure of the Governor. Board shall elect a chair from its membership. For initial appointments only: persons are eligible as an appraiser member if the person has at least 10 years of experience as a real estate appraiser or if the person is a designated member in good standing of a real estate appraisal organization that, as of January 1, 1989, required appraisal experience, appraisal education, and testing to become a member, and required adherence to generally accepted standards of professional practice in order to retain designated membership.

E-mail address: Anne-Lise_Hagevig@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: As needed.

STATE OF ALASKA
Boards and Commissions

Membership Roster
REAL ESTATE APPRAISERS (154)

Member	Appointed	Reappointed	Term Exp.
Vacant Mortgage Banking Executive			06/30/01
Eileen R. Bechtol Public P.O. Box 3426 Homer, AK 99603	06/25/96		06/30/99
Susan K. Crosson Licensed General Real Estate Appraiser 2600 Denali Street, Suite 101 Anchorage, AK 99503	06/25/96		06/30/98
Paige R. Hodson Licensed Residential Real Estate Appraiser 903 West Northern Lights, Suite 220 Anchorage, AK 99503	03/01/95		06/30/98
Jon B. Wolfe At-Large P.O. Box 240365 Douglas, AK 99824-0365	06/25/96		06/30/00

STATE OF ALASKA
Boards and Commissions

REAL ESTATE COMMISSION

BOARD: Real Estate Commission

BOARD IDENTIFICATION NUMBER: 090

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.88.011

STATUS: Active

SUNSET DATE: June 30, 2004

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Cannot serve more than all or part of two successive terms. A member serves until a successor is appointed.

TERM: 4 years

DESCRIPTION: 7 members appointed by Governor: term of office for all members begins on February 1; 5 real estate brokers or associate brokers licensed in Alaska for 3 at least years immediately preceding appointment, to represent each judicial district, and 1 at-large; if none available from second judicial district, 2 shall be at-large; plus 2 public members.

FUNCTION: Regulates and controls licensing, suspensions, revocations of real estate industry; manages surety claim fund.

CHAIR: Board selects.

SPECIAL FACTS: Serve at pleasure of Governor. Staffed with an Executive Secretary located in Anchorage. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.

E-mail address: Anne-Lise_Hagevig@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: One annual meeting per statute; meets quarterly (2 days).

FOR FURTHER INFORMATION CONTACT: Ms. Mary Margaret Bingham, Licensing Examiner, Division of Occupational Licensing, DCED, 3601 C Street, Suite 722, Anchorage, AK, 99503 5986, Phone: 907 269 8162

STATE OF ALASKA

Boards and Commissions

Membership Roster REAL ESTATE COMMISSION (090)

Member	Appointed	Reappointed	Term Exp.
Ruth Blackwell Broker/1st JD Powell Realty, Inc. Better Homes and Gardens 9040 Glacier Highway Juneau, AK 99801	08/24/95	02/20/97	01/31/01
Audrey J. Foldoe Broker/4th JD 627 Gaffney Road Fairbanks, AK 99701	10/05/93		01/31/97
Linda L. Freed Public S.R. 3295 Woody Way Loop Kodiak, AK 99615	08/24/95		01/31/99
Eleanor F. Oakley Broker/3rd JD P.O. Box 4072 Palmer, AK 99645	08/24/95		01/31/99
Clair Ramsey Broker at Large Jack White Real Estate 3201 C Street, Suite 200 Anchorage, AK 99503-3994	08/24/95	03/06/96	01/31/00
Gordon J. Severson Public 3201 Westmar Circle Anchorage, AK 99508	03/06/96		01/31/00
Larry Spencer Broker at Large 175 South Franklin St., Suite 306 Juneau, AK 99801	08/24/95		01/31/99

STATE OF ALASKA
Boards and Commissions

VETERINARY EXAMINERS

BOARD: Board of Veterinary Examiners

BOARD IDENTIFICATION NUMBER: 102

DEPARTMENT: DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT

AUTHORITY: AS 08.98.010

STATUS: Active

SUNSET DATE: June 30, 1997

REQUIREMENTS: Legislative Confirmation

PROHIBITIONS: Members cannot serve more than all or part of two consecutive terms.

TERM: 4 years

DESCRIPTION: 5 members appointed by Governor: 4 licensed veterinarians in active practice in Alaska for 5 years; plus 1 public member; no person may serve who is, or was during the two years immediately preceding appointment, a member of a faculty, board of trustees, or advisory board of a veterinary school.

FUNCTION: Regulates and controls applications, licenses, and permits of veterinarians and veterinarian technicians.

CHAIR: No provision.

SPECIAL FACTS: Serve at the pleasure of the Governor. Members serve until a successor is appointed. An appointment to fill a vacancy is for the remainder of the unexpired term. A member who has served all or part of two successive terms may not be reappointed unless four years have elapsed since the person has last served.
E-mail address: Kathy_Taylor@commerce.state.ak.us

COMPENSATION: Standard Travel and Per Diem.

MEETINGS: At least 3 meetings per year, 2 days per meeting, plus special meetings at board or division request.

FOR FURTHER INFORMATION CONTACT: Ms. Kathy Taylor, Licensing Examiner, Division of Occupational Licensing, DCED, P.O. Box 110806 M/S 0800, Juneau, AK, 99811 0806, Phone: 907 465 5470, Fax: 907 465 2974

STATE OF ALASKA
Boards and Commissions

Membership Roster
VETERINARY EXAMINERS (102)

Member	Appointed	Reappointed	Term Exp.
Jean Battig Veterinarian Alaska Veterinary Services P.O. Box 70965 Fairbanks, AK 99707	04/11/97		01/31/00
William G. Lewis Public 2855 Hurst Road North Pole, AK 99705	06/25/96		01/31/00
James L. Morris Veterinarian Wasilla Veterinary Clinic 2750 East Parks Highway Wasilla, AK 99654	01/02/97		01/15/01
Connie J. Sanders Veterinarian 2543 Brooke Drive Anchorage, AK 99517	06/25/96		01/31/99
Deanna Jo Thornell Veterinarian 2702 Peger Road Fairbanks, AK 99709	01/31/94		01/31/98

STATE OF ALASKA
Boards and Commissions

WORKERS' COMPENSATION

BOARD: Alaska Workers' Compensation Board

BOARD IDENTIFICATION NUMBER: 110

DEPARTMENT: Department of Labor

AUTHORITY: AS 23.30.005

STATUS: Active

REQUIREMENTS: Legislative Confirmation, Financial Disclosure

TERM: 3 years

DESCRIPTION: 12 members appointed by Governor, of which 6 represent labor and 6 represent industry/management, plus the commissioner of labor or the commissioner's designee. The board members serve on panels for the purpose of conducting hearings. Each panel consists of one board member representing labor, one board member representing industry/management and the commissioner of labor or the commissioner's designee. The board consists of 6 panels -- a southern panel sitting for the first judicial district, a northern panel sitting for the second and fourth judicial districts, three southcentral panels sitting for the third judicial district, and one panel that may sit in any judicial district. The term of an industry/management member and the term of a labor member of each panel may not expire in the same year. The commissioner of labor or the commissioner's designee serves as chair.

FUNCTION: Full board meets as needed on issues and procedures concerning the Workers' Compensation Act. Board panels adjudicate irreconcilable disputes between injured workers and employers.

CHAIR: Labor Commissioner.

SPECIAL FACTS: Majority of members constitutes a full board quorum. Two members of a panel constitute a board panel quorum. Quasi-judicial.

COMPENSATION: Standard Travel and Per Diem. Members (except chair) also receive honorarium of \$50/day.

MEETINGS: Panels meet as needed in Ketchikan, 1 day/month Juneau, 2 days/month Fbks, 3 days/biweekly Anchorage.

FOR FURTHER INFORMATION CONTACT: Mr. Paul Grossi, Director, Division of Workers' Compensation, DOL, P.O. Box 25512 M/S 0700, Juneau, AK, 99802 5512, Phone. 907 465 2790, Fax: 907 465 2797

STATE OF ALASKA
Boards and Commissions

Membership Roster
WORKERS' COMPENSATION (110)

Member	Appointed	Reappointed	Term Exp.
Vacant 3rd JD/Industry TERM 5/21/91 NOT LEG CONFIRMED			
John A. Abshire At Large/Labor 7711 Highlander Drive Anchorage, AK 99518	07/23/97		07/01/00
Valerie K. Baffone 3rd JD/Labor 3550 Hooper Circle Anchorage, AK 99515	11/08/96	07/01/97	07/01/00
Dorothy Bradshaw 2nd/4th JD/Industry Alaska Accounting 527 Fourth Avenue, Suite 1 Fairbanks, AK 99701	01/30/96		07/01/98
John Giuchici 2nd/4th JD/Labor I.B.E.W. 60 Hall Street Fairbanks, AK 99701	10/10/91	06/25/96	07/01/99
Paul Grossi Commissioner/Labor/or designee Director Division of Workers' Compensation Department of Labor P.O. Box 25512 Juneau, AK 99802-5512	02/14/95		
Steve Hagedorn 3rd JD/Industry Alaska Railroad Corporation P.O. Box 107500 Anchorage, AK 99510-7500	08/19/91	06/25/96	07/01/99
Harriet M. Lawlor 3rd JD/Labor 1834 East 26 Avenue Anchorage, AK 99508	07/20/95	06/25/96	07/01/99
Shawn Pierre 3rd JD/Labor 22520 Whispering Birch Chugiak, AK 99567	11/08/96	07/01/97	07/01/00

OVERSIGHT

HEARING:

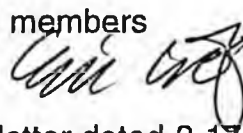
DE-PRIVATI-

ZATION

FILE 1

REPRESENTATIVE ERIC CROFT

MEMORANDUM

TO: House Judiciary Committee members
FROM: Representative Eric Croft 
DATE: 14 April 1998
RE: Response to Bob Motznik's letter dated 3-17

Considering HB 376—an act to limit the use of voter registration information—would help businesses such as Motznik Computer Services, I was surprised and disappointed to receive Mr. Motznik's letter opposing the bill. I worked hard in drafting HB 376 so that it would meet the expressed concerns of Mr. Motznik, phoning him from Rep. Bunde's office while the bill was in very early consideration. HB 376 would prevent the state from selling voter registration lists for commercial purposes, causing businesses to turn to mail houses such as Mr. Motznik's, to get lists of names and addresses. And Mr. Motznik, along with those like him, could provide the lists, even if they must, by law, leave out certain voters. He wrote, "Only a small portion of commercial mail originates from the voter's file." So omitting some of the names from the voter file would not significantly affect his commercial business. And as noted in the bill, mail houses could still use the voter file for public, political, governmental etc. . . purposes.

However small in number, some of the few who receive commercial mail because they are registered to vote, object to it and have no legal recourse to stop it. Not all businesses are as honorable as Mr. Motznik's. Indeed, some are unwilling to take people's names off their lists. Mail houses are paid by name, the more names on the list or the more mailers sent out, the more money they make.

Mr. Motznik said, "No mailer (political or commercial) wants to waste money mailing to someone that does not want to receive it." If he doesn't want to send people unwanted mail, then why doesn't he support a bill that would inform him of the people who don't want commercial mail? This bill would help solve the problem of unwanted commercial mail because voters could choose not to receive it instead of become dismayed when they do. Mailers could save on postage because they would not mail out the initial commercial mailing that causes some voters to take exception.



Mr. Motznik is right in saying that the bill does not wholly address the problem of unwanted mail. To control every piece of mail placed in every mailbox is a mammoth responsibility and perhaps not one appropriate for government. The bill merely allows voters to have some control of the information they are required to forfeit in order to exercise their right to vote. When the right to keep one's information private clashes with the right to vote, it's the state's duty to see that these rights are sustained.

The bill would not be hard to implement. Those buying voter rosters from the Division of Elections could sign an affidavit indicating their intent not to use objectioner's names in commercial mailings. Likewise, they could not sell the lists of objectioners if the buyer intends to use the information for commercial purposes. The state could ask parties who want to use a voter file to meet certain criteria pertaining to its usage. Again, the voter file could still be used for public, political and governmental purposes.

HB 376 does not prevent the practices outlined in Mr. Motznik's letter such as attorneys locating witnesses, title companies locating parties before foreclosing, businesses looking for former employees and colleges searching for former students. It simply prevents the use of voter registration lists for those practices. Other resources are available for commercial enterprises to locate people for noncommercial reasons, such as the telephone book. Voters should have the right to limit access of their voter information file.

In closing, while Mr. Motznik brought up some interesting and thought-provoking points, some that could be ironed out in the Judiciary Committee, the bill is still appropriate and would, in fact, help his business.

cc: Robert Motznik

REQUEST FOR INFORMATION

The Alaska Department of Natural Resources, Support Services Division, Recorder's/UCC Section, is requesting information from customers, vendors, or other interested parties on alternative information systems for the Recorder's/UCC offices throughout Alaska.

For the past 10 years the state had a no-cost cooperative agreement with Motznik Computer Services to provide the data processing services in exchange for immediate access to and use of the data. In light of new technologies, public demands for improved service, and the direct and indirect costs of maintaining the existing system, the state is seeking to reevaluate the entire system at this time.

THIS IS NOT A REQUEST FOR BIDS OR PROPOSALS. THERE ARE NO APPROPRIATIONS AVAILABLE FOR THIS PROJECT AND PREVIOUS DEPARTMENT REQUESTS FOR IMAGING TECHNOLOGY HAVE NOT BEEN FUNDED.

The Department is looking for viable creative options for delivering its services and managing the information using current technology. It is also interested in learning if there are other information management companies who would be willing to provide this service at minimal or no direct cost to the state.

Recorder's Office managers will be available at an informational clinic on September 10, 1996, to discuss the existing system, and the state's requirements, concerns, and expectations. If you are interested in attending this meeting or just want more information, contact Sharon Young at 907-269-8882 by September 9, 1996. Written responses to this Request for Information will be due on September 20, 1996.

Contact Person:

Sharon Young
State Recorder
3801 C Street, Suite 1180
Anchorage, AK 99503-8947
Phone: 907-269-8882
Fax: 907-269-8912



Desired Features

1. Imaging capability is desired, preferably a hybrid system with dual microfilm/electronic capabilities. Scanning of documents would ideally occur at all recording locations. Ability to examine and input transactions from multiple input stations simultaneously is desired.
2. Copies of recorded documents should be obtainable from any recording location in the state, preferably via an imaging system.
3. System would be capable of handling all recording, indexing, cashiering and receipting functions.
4. Open systems architecture and portability of current data.
5. Backfile conversion of existing data.

Communications "

The State recognizes that communications infrastructure limitations and other variable factors may affect some of the generic system requirements and desired features noted above. Responders are urged to examine alternative and creative cost effective modes of meeting such requirements when such factors are present.

Vendor Response

If you are interested in providing a written response we would request that you provide the following information to our office by September 20, 1996:

1. Name and address of your firm and the name of a contact person.
2. A statement that indicates your interest in this project.
3. A statement that describes the type of business your are in and the qualifications which your firm would bring to such a project.
4. General information about retail costs/benefits of any recommended system.
5. Any problems or hurdles you think may need to be overcome in implementing the recommended system in Alaska.
6. Indicate whether recommended system would use state's telecommunications network and terminals and printers in recording offices.
7. State general plans/needs regarding marketing of data/images.

Request for Information

The Recorder's/UCC office requests that persons or entities interested in responding to this Request for Information carefully review this document, and contact the person listed below if there are any questions. Written responses are requested to be sent to the contact below by the close of business September 20, 1996.

Contact Person:

Sharon Young, State Recorder
State Recorder's Office
3601 C Street, Suite 1180
Anchorage, AK 99503
Phone (907) 269-8882
Fax (907) 269-8912

Informational meeting

Persons or entities interested in responding to this Request for Information may attend an informational clinic to be held at 3601 C Street, Suite 1140, Anchorage, Alaska on September 10, 1996, at 3:30 p.m. Recording system managers will be available to provide additional information about recording operations, to respond to questions, and to conduct a brief tour of the recording facilities. The contact person listed above will accept reservations for this informational clinic until close of business on September 9, 1996.

System demonstrations

Upon occasion, vendors have requested an opportunity to demonstrate their systems on a limited basis. The Recorder's/ UCC Section welcomes such opportunities to learn more about various systems, but such demonstrations must not unduly impact the primary duties of the section. Therefore, such demonstrations would be limited to a week or less, including set up and removal time, and would be scheduled in advance in accordance with other section priorities.

Background

The Alaska Recording System currently includes offices operated by both the Department of Natural Resources and the Alaska Court System. The Recorder's/UCC Section in DNR is comprised of 11 Recording Offices statewide which accept documents for recording from 34 recording districts. Recording Offices are located in Anchorage, Bethel, Fairbanks, Homer, Juneau, Kenai, Ketchikan, Kodiak, Nome, Palmer, and Sitka. An additional three recording Offices are staffed by the Alaska Court System and are located in Glennallen, Seward, and Valdez. The Uniform Commercial Code (UCC) Central File System Office has statewide jurisdiction and is located in Anchorage. Approximately 200,000 documents are recorded or filed in these offices on an annual basis. A map of recording districts and offices is available upon request.

The Recorder's/UCC Section is charged with maintaining a record of documents related to real and personal property transactions.

Alaska Statutes (AS 40.17.010) require the section to provide access to records and an index to retrieve them. The index is required to be designed so the public may find documents by location and by names of grantors and grantees (A.S. 40.17.040(a)), but may also include other means for locating the documents.

For the past ten years, the Recorder's/UCC section has engaged in an innovative public/private partnership with Motznik Computer Services to provide an automated, on-line index to recorded documents. This agreement expired in June, 1996, and the parties have informally agreed to continue the status quo operation of the indexing system while the state explores other alternatives for operation of the indexing system. Declining state budgets and growing technologic capabilities require that the state continually gather information regarding alternate long-term strategies for fulfilling statutory mandates.

Minimum System Requirements

1. The system must allow on-line keying of indexes to public records information, verification of that information; search routines to locate information, reporting of revenue, and reporting of daily activity for each district.
2. An index to recorded documents must extract information by grantor/grantee and by legal description. Numerous additional data fields would be required and would be searchable. Index information must be available from any recording location.
3. An automated search program to extract active UCC filings in UCC Central or in any district office would be required.
4. Indexing program must cover historical file data.
5. Records must have a security backup copy at all times.
6. System must be compliant with structured query language for database access.
7. System must be user friendly, easy to access and understand.
8. The system must be accessible to all Recorders Offices, statewide. If the system uses state's telecommunications network and equipment, it must be fully compatible with all communications protocols, systems operation requirements, and equipment. If state network is used, the system must operate under the state's primary network language, Transmission Control Protocol/Internet Protocol (TCP/IP) and operating systems and hardware must conform to current departmental standards.
9. System must accommodate program enhancements on an as needed basis.

8/10/97

STATE WARRANTS - 07/92-06/97 -
DETAIL LISTING IN VENDOR - DATE ORDER

PAGE 5

WARRANT#	DATE	AMOUNT	NAME/ADDRESS	DEPT/ACCOUNT
25232493	97/05/02	600.00		11 DEPT OF FISH & GAME 74561 COMPUTER SOFTWARE
25232493	97/05/02	1,650.00		11 DEPT OF FISH & GAME 74561 COMPUTER SOFTWARE
25232493	97/05/02	825.00		11 DEPT OF FISH & GAME 74561 COMPUTER SOFTWARE
25242908	97/05/12	3,420.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	11 DEPT OF FISH & GAME 74566 SOFTWARE/NON-CAPITAL
25253995	97/05/21	3,300.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	10 DEPT OF NATURAL RESOURCES 73282 SURVEYS/NON-ST ASSET
25270841	97/06/06	2,885.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	05 DEPT OF EDUCATION 7733B TECHNICAL TRAINING
25279307	97/06/12	695.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	10 DEPT OF NATURAL RESOURCES 75796 COMP TRMNL/MNTRS/RPR
25281417	97/08/13	3,256.25	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	10 DEPT OF NATURAL RESOURCES 73282 SURVEYS/NON-ST ASSET
25296180	97/06/26	495.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	18 DEPT OF ENVIRONMENTAL CONSERVATION 74561 COMPUTER SOFTWARE

TOTAL WARRANTS PRINTED = 55

TOTAL P.04

Tax

08-11-1997 10:04AM PUTZNIK COMPUTER SERVICES

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8/10/97

STATE WARRANTS - 07/92-06/97 -
DETAIL LISTING IN VENDOR - DATE ORDER

PAGE 4

WARRANT#	DATE	AMOUNT	NAME/ADDRESS	DEPT/ACCOUNT
25141482	97/02/12	500.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	24 DEPT OF TRANSPORATION & PUBLIC FACILITIES 74561 COMPUTER SOFTWARE /
25163891	97/03/05	297.50	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	05 DEPT OF EDUCATION 73270 OTHER PROF SERVICES /
25173123	97/03/12	450.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	24 DEPT OF TRANSPORATION & PUBLIC FACILITIES 74561 COMPUTER SOFTWARE /
25181553	97/03/19	250.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	18 DEPT OF ENVIRONMENTAL CONSERVATION 74230 LIBRARY SUPPLIES /
25202447	97/04/08	751.25	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	10 DEPT OF NATURAL RESOURCES 73282 SURVEYS/NON-ST ASSET /
25208591	97/04/12	5,435.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	10 DEPT OF NATURAL RESOURCES 73282 SURVEYS/NON-ST ASSET /
25223114	97/04/24	2,756.25	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	10 DEPT OF NATURAL RESOURCES 73282 SURVEYS/NON-ST ASSET /
25228526	97/04/29	450.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	24 DEPT OF TRANSPORATION & PUBLIC FACILITIES 74561 COMPUTER SOFTWARE /
25229236	97/04/29	1,638.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	24 DEPT OF TRANSPORATION & PUBLIC FACILITIES 74561 COMPUTER SOFTWARE /
25229236	97/04/29	344.00		24 DEPT OF TRANSPORATION & PUBLIC FACILITIES 74561 COMPUTER SOFTWARE /
25229236	97/04/29	1,867.00		24 DEPT OF TRANSPORATION & PUBLIC FACILITIES 74561 COMPUTER SOFTWARE /
25229236	97/04/29	688.00		24 DEPT OF TRANSPORATION & PUBLIC FACILITIES 74561 COMPUTER SOFTWARE /
25229544	97/04/30	825.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	11 DEPT OF FISH & GAME 74566 SOFTWARE/NON-CAPITAL /
25230562	97/04/30	450.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	20 DEPT OF CORRECTIONS 74561 COMPUTER SOFTWARE /
25232493	97/05/02	600.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	11 DEPT OF FISH & GAME 74561 COMPUTER SOFTWARE /

8/10/97

STATE WARRANTS - 07/92-06/97 -
DETAIL LISTING IN VENDOR - DATE ORDER

PAGE 3

WARRANT#	DATE	AMOUNT	NAME/ADDRESS	DEPT/ACCOUNT	
25021248	96/10/29	350.00		11 DEPT OF FISH & GAME	/
				74566 SOFTWARE/NON-CAPITAL	/
25021248	96/10/29	1,000.00		11 DEPT OF FISH & GAME	/
				74566 SOFTWARE/NON-CAPITAL	/
25021248	96/10/29	1,050.00		11 DEPT OF FISH & GAME	/
				74565 SOFTWARE/NON-CAPITAL	/
25030288	96/11/05	90.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	24 DEPT OF TRANSPORTATION & PUBLIC FACILITIES	/
				74566 SOFTWARE/NON-CAPITAL	/
25045367	96/11/18	700.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	11 DEPT OF FISH & GAME	/
				74561 COMPUTER SOFTWARE	/
25045367	96/11/18	625.00		11 DEPT OF FISH & GAME	/
				74561 COMPUTER SOFTWARE	/
25061046	96/11/29	495.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	18 DEPT OF ENVIRONMENTAL CONSERVATION	/
				74561 COMPUTER SOFTWARE	/
25049808	96/12/05	350.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	11 DEPT OF FISH & GAME	/
				74566 SOFTWARE/NON-CAPITAL	/
25088909	96/12/07	455.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	24 DEPT OF TRANSPORTATION & PUBLIC FACILITIES	/
				73258 OTH DP SVCS FC	/
25084008	96/12/23	350.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	11 DEPT OF FISH & GAME	/
				74566 SOFTWARE/NON-CAPITAL	/
25101113	97/01/07	247.50	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	12 DEPT OF PUBLIC SAFETY	/
				74566 SOFTWARE/NON-CAPITAL	/
25101113	97/01/07	247.50		12 DEPT OF PUBLIC SAFETY	/
				74566 SOFTWARE/NON-CAPITAL	/
25116550	97/01/22	495.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	06 DEPT OF HEALTH & SOCIAL SERVICES	/
				74566 SOFTWARE/NON-CAPITAL	/
25121752	97/01/24	876.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	24 DEPT OF TRANSPORTATION & PUBLIC FACILITIES	/
				74561 COMPUTER SOFTWARE	/
25120758	97/01/24	1,012.50	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	10 DEPT OF NATURAL RESOURCES	/
				73282 SURVEYS/NON-ST ASSET	/
25109661	97/01/29	350.00	GEONORTH, INC. 3330 ARCTIC BLVD., STE #101 ANCHORAGE AK 99503	11 DEPT OF FISH & GAME	/
				74566 SOFTWARE/NON-CAPITAL	/

STATE OF ALASKA

DEPARTMENT OF NATURAL RESOURCES

OFFICE OF THE COMMISSIONER


19-02-07P02:52 RCVD
TONY KNOWLES, GOVERNOR

400 WILLOUGHBY AVENUE
JUNEAU, ALASKA 99801-1796
PHONE: (907) 465-2400
FAX: (907) 465-3886

3601 C STREET, SUITE 1210
ANCHORAGE, ALASKA 99503-5921
PHONE: (907) 269-8431
FAX: (907) 269-8918

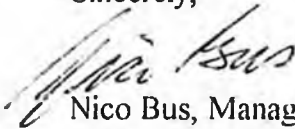
August 26, 1997

Ms. Shirley Armstrong
Office of Representative Rokeberg
716 W. 4th Ave., Suite 640
Anchorage, AK 99501

Dear Ms.  Armstrong:

Attached are the results of the public meeting held Thursday, August 21, 1997 in Juneau. The tapes have been reviewed to ensure that all of the items and issues that were discussed have been noted. Please review these documents and do not hesitate to call me if you have questions.

Sincerely,



Nico Bus, Manager
Administrative Services

Attch.

"Develop, Conserve and Enhance Natural Resources for Present and Future Alaskans"



Department of Natural Resources Recorder's Office

Date, time, location per attached letter.

Type of meeting: DNR Sponsored Public Meeting **Facilitator:** Brian C Sonner

Purpose: To provide a public forum for customers of the Alaska Department of Natural Resources' Recorder's Office database to confirm their information requirements and define additional, necessary information requirements.

Desired Outcomes: 1. Confirm that existing information is useful.

2. Define additional data/information which would have a positive financial impact on or enhance customer business operations.
3. Clarify turnaround times which have a financial impact on or influence customer business operations.
4. Define other "issues of concern" associated with Recorder's Office operations.

----- Agenda Topics -----

1. Review Agenda	Brian Sonner	3 minutes
2. Review Groundrules for Meeting	Brian Sonner	5 minutes
3. Discuss Meeting Objectives and Desired Outcomes	Brian Sonner	5 minutes
4. Overview of Recorder's Office Operations	Sharon Young	3 minutes
5. Examination/Processing of Incoming Documents	Sharon Young	3 minutes
6. Recorder's Office Process and Data	Sharon Young	10 minutes
7. Commercial Contractor Process and Information Available to Customers	Bob Motznik	10 minutes
8. Archiving and Preservation Functions	Sharon Young	5 minutes
9. Uniform Commercial Code Function	Sharon Young	5 minutes
10. Break		10 minutes
11. Brainstorm Customer's Business Requirements and Desired Turnaround Times	Customers	50 minutes
12. Break		10 minutes
13. Establish Priorities of Additional Requirements	Customers	30 minutes
14. Define Other Issues of Concern	Customers	20 minutes
15. Meeting Evaluation	Brian Sonner	10 minutes

ATTENDEES:

Juneau

1. Tammi L. Knight, Alaska Federal Savings Bank, 2094 Jordan Avenue, Juneau, AK 99801, 790-5124
2. Colleen Harrington, Northland Credit, 2092 Jordan Avenue, Juneau, AK 99801, 789-9493
3. Michael Warner, Alaska State Employees Credit Union, P. O. Box 21449, Juneau, AK, 99802, 586-4329
4. Mike Jausoro, Dock Street Title, P. O. Box 5040, Ketchikan, AK, 99901, 225-9077
5. Eric Kaeffner, Faulkner/Banfield/Doogan & Holmes, 302 Gold Street, Juneau, AK, 99801, 586-2210
6. Shwan Anderson, Simpson/Tillinghast/Sorensen & Lorensen, One Sealaska Plaza, Ste 300, Juneau, AK 99801, 586-1400
7. Douglas L. Gregg, Attorney at Law, 230 S. Franklin #212, Juneau, AK 99801, 586-33539

Fairbanks

1. John F. Malone, City of Bethel, P.O. Box 388, Bethel, AK 99559, 543-5301
2. Marie Nichols, North Country Credit Union, 909 1st Ave, Fairbanks, AK 99701, 456-2612
3. Dick Swainbank, Division of Trade/Development, 751 Old Richardson Hwy, Rm 205, Fairbanks, AK 99701, 452-7464
4. Erik Hansen, Consultant, Box 97, Ester, AK 99725, 479-2195
5. Steve McGroarty, DNR Division of Mining and Water Management, 3700 Airport Way, Fairbanks, AK 99709, 451-2795
6. Roger C. Burggraf, Alaska Miners Association & Tri-con Mining Alaska, Inc., 830 Sheep Creek Road, Fairbanks, AK 99709-6130, 479-2596/479-7014
7. Elizabeth Zigler, FNSB Assessors Office, P.O. Box 71267, Fairbanks, AK 99707, 459-1436/459-1000

8. Colleen Gordon, TransAK Title, 100 Cushman, Fairbanks, 99701, 452-2193
9. Christa Perkins, TransAK Title
10. Barbara R Cyphers, Northland Credit Corp, 201 Old Steese Hwy #1, Fairbanks, AK 99701, 456-5263.
11. James S. Carter, Northland Credit Corp
12. Jennifer Deal, Northland Credit Corp.
13. Eugene R. Belland, Attorney at Law, 709 Fifth Ave., Fairbanks, AK 99701, 456-5444
14. Mark Tomlinson, Fairbanks Title, 714 Third Avenue, Fairbanks, AK 99701, 456-6626
15. Molly Hoskins, Fairbanks Title
16. Milton Wiltse, DNR Division of Geological & Geophysical Surveys, 794 University Avenue, Fairbanks, AK 99707-3645, 451-5010
17. Art Robson, Attorney at Law, 483 McKinley View, Fairbanks, AK 99712, 457-6983
18. Neil Eklund, Stutzmann Engineering, P. O. Box 71429, Fairbanks, AK, 99707, 452-4094
19. Cathy Floerchinger, Yukon Title, 714 Gaffney Rd, Fairbanks, AK 99701, 456-3474
20. Barb Cagle, Yukon Title
21. Gail Ballou, Attorney at Law, 745 8th. Ave., Fairbanks, AK 99701, 456-6632

Recorder's Office Master File

DISTRICT NO. }
DOCUMENT NO. } *
DATE/TIME
INDEX CODE
DOCUMENT DESCRIPTION
BOOK NO.
FIRST PAGE NO.
NUMBER OF PAGES
NUMBER OF GRANTORS
NUMBER OF GRANTEES
NUMBER OF PARCELS
ASSOCIATED NO.
OTHER I.D.

GRANTOR NAME *

GRANTEE NAME *

APARTMENT
TRACT
LOT
BLOCK
SECTION
TOWNSHIP
RANGE
MERIDIAN
PLAT
SUBDIVISION CODE
SUBDIVISION NAME
SURVEY

*exact legal
description
on original
document

COMMENTS

INFORMATION REPORTING REQUIREMENTS - RECORDER'S OFFICE DATA

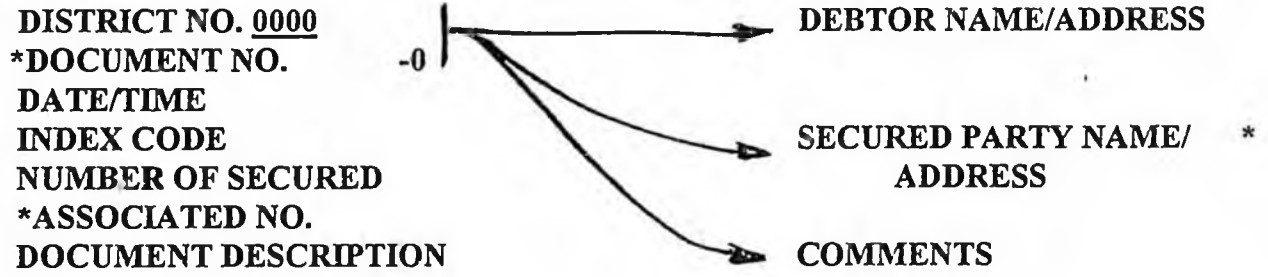
Juneau

- Report Search Capability on Associated Number Field (6 Votes)
- Comment that additional special "customer segment" (i.e. mining, banks, etc.) reporting is not necessary. "Don't want to pay for their requirements." Access to existing data is important; users can manipulate it to fit their needs as long as the keys are sufficient to allow access/manipulation.

Fairbanks

- Be able to search the database by aliquot quarters
- Provide larger screen field capable of viewing all of the legal description data
- Be able to identify stated amount of lien on property
- Cross reference between DEC database and Recorder's Office database to correlate identify contaminated sites (2 Votes)
- Add search capability by spouse name or business name

Uniform Commercial Code



DATA ELEMENTS TO BE ADDED TO UNIFORM COMMERCIAL CODE

Juneau:

- Serial Number/ VIN Number of Collateral Item Itself (12 Votes)
- A General Classification of Item (Boat, Car, House, Jewelry, etc.) (10 Votes)
- Location of Collateral (4 Votes)
- Expiration Date

Fairbanks:

- Serial Number/ VIN Number of Collateral Item (14 Votes)
- A General Classification of Item (Boat, Car, Snowmobile, etc.,) (14 Votes)

Anchorage:

- Collateral Description - Verbal - To enable "Fuzzy Search" of database
- Collateral Description Categories (Work with Industry to identify categories, may need to look at additional indexing system supported by industry standards.)

Teleconference:

No additional recommendations

DATA ELEMENTS NEEDED TO BE ADDED TO RECORDER'S OFFICE DATA

Juneau:

- Name of Agent/ Attorney Involved
- Marital Status of Grantee/Grantor
- Interest Information (% , fractions)
- Estate File Number (court file Number)
- Deed Restrictions/ Limitations
- Power of Attorney Agent or Backup Agent
- Social Security Number of Grantee/Grantor

Fairbanks:

- Standardize that the aliquot quarters shall be entered and ensure they will be entered consistently (9 Votes)
- Township, Range, Section, Meridian (minimum requirements for mining [an additional recommendation indicated that creek/stream/river or mine name may be necessary])
- Require both subdivision code and subdivision name [when it exists] as part of the legal description (added by two title company attendees after meeting adjourned)
- Stated amount of lien on property (elective, currently in comments section but cannot be sorted on data)

Anchorage:

- Establish search capability by "Subdivision Name"
- Establish potential to identify multiple document functions
- Add "Physical Address" location of property as companion to legal description- Information field = not required
- Standardize aliquot quarters entry as minimums for legal description

Teleconference:

- Utilize aliquot quarters as standard part of legal description
- Use standard numeric system to define aliquot quarters (e.g. subdivide sections into 16 parcels (40 acres)- there may be standards used in other areas or nations which could become standard. This may require statute change to require submission of documents in this form.

INCREASES IN INFORMATION REPORTING REQUIREMENTS: RECORDER'S OFFICE DATA - UCC SYSTEM

Juneau:

- Report Search Capability on Associated Number Field (6 Votes)
- Comment that additional special "customer segment" (i.e. mining, banks, etc.) reporting is not necessary. "Don't want to pay for their requirements." Access to existing data is important; users can manipulate it to fit their needs as long as the keys are sufficient to allow access/manipulation.

Fairbanks:

- Be able to search the database by aliquot quarters
- Provide larger screen field capable of viewing all of the legal description data
- Be able to identify stated amount of lien on property
- Cross reference between DEC database and Recorder's Office database to correlate identify contaminated sites (2 Votes)
- Add search capability by spouse name or business name

Anchorage:

- Search the data base by aliquot quarters
- Ability to search all "Associated #s" related to a "Document #"
- Report of Market Share (\$s, Transactions, etc.) by Title Co., Lending Co., etc.
- UCC - By week/by community: Transactions associated with debtors and other databases (bankruptcy filings, etc.)
- Would like corporate computer on-line search of UCC database by "Debtor"
- Ability to do single page, selected pages print from corporate computer

Teleconference:

- Existing off-line reports provided by contractor meet requirements. It is inefficient to go to Recorder's Office to use terminal for large search projects
- Valdez does not have a terminal so must call Anchorage office and request specific data. (Unaware of contractor service)

OTHER ISSUES

Juneau:

- Explore the potential to change the requirement to file UCC documents in both systems. Must search both files in one effort.
- Include the public in changes and look carefully before making changes in the recording process or data.
- There would be problems if there was a decision to reduce the current requirements for signatures on documents. Include public comment before making any changes.
- There are problems with the accuracy of data in the existing systems, misspellings, etc. Some are due to errors in the source document, some are due to entry errors.
- The current time it takes to turn original documents around is too long.
- The date stamp and other data added to documents in the Recorder's Office is not readable.
- On-line access to computer based imagery of documents (recorder's office and UCC) is desired and important.
- An individual indicated a preference in working with private contractor rather than state government.

Fairbanks:

- Update the records which predate 1992 and ensure that there are uniform conventions applied to the database/entries.
- Update database to include spouse name and business name.
- Records which predate 1970 are not in the automated system. Develop a plan to add these documents to the database
- Reject documents which have "tax lot #"; do not enter "tax lot #" as part of the legal description (additional research with the customers is necessary to understand if documents should be rejected)
- Revise the UCC form (upper right hand block) to allow more room for information applied by Recorder's Office
- Provide off-site free public access to state's data base via personal/corporate computer
- Provide off-site public access to document image via personal/corporate computer
- Provide access to the Reception Report at the time the Recorder's Office opens. (Seasonal/daily workload fluctuations cause delays in physically managing paper. When several hundred documents are delivered to the office at the end of the day they are recorded but may not be indexed until the next day. Until they are indexed, the reception report cannot be produced.)
- Explore methods to avoid folding and damaging original documents
- Develop a Facts Sheet about the status of the records/documents/database and changes which have influenced the database. (e.g. Identify dates when changes in recording techniques were instituted, indicate which records are automated, etc.) These would be things which the public should know which influence their ability to find information. ("Guide to using the Alaska Recorder's Office Database")

- Waive fees of a small amount (e.g. less than \$1.00) for duplication, it causes bottleneck, wastes time and does not generate sufficient income to warrant effort. (Creating receipts are time consuming. Potential to improve efficiency of cash management procedures.)
- Discuss the quality of printing with the Archiving Unit in Anchorage (e.g. plats). The quality has deteriorated in past few months
- There is some confusion concerning how linear projects are entered (e.g. road) into the system. May be useful to publish some information to assist customers in working the project.
- Question concerning errors in documents which are provided to Recorder's Office. "When name is misspelled or spelled differently in various locations what does the Office do?" If noticed, they will enter it both ways; usually the top presentation is what is used. They will not make a value judgment about what is correct. Their job is to record the legal document as presented. Unless there the Recorder's Office staff notices different spellings, they will not make additional entries.

Anchorage:

- Would like to have corporate computer access to document image (digitized image) [use of digitized image in lieu of physical document will probably require statutory changes to support legal liability considerations by Title Companies]
- Would like corporate computer on-line ability to request physical document from the Recorder's Office and/or UCC Central (Anchorage), or FAX or E-mail.
- Notification Issues: Recorder's Office needs ability to notify public of office closures, coverage of R.O. functions (back up), some sort of on-line public access of state-wide status of offices
- Explore the possibility of recording a document in one district office for another district. (Issue raised concern by title organizations re. ability to ensure liability considerations are covered, review of all documents = Title Search Certification)
- Explore possibility of single district for state: any office input.
- Explore possibility of broader spectrum of payment possibilities for services provided by Recorder's Office: credit cards, establish account, etc.
- What will happen if there is a Legislative/ Legal (court) requirement to file liens monthly by district (about 45,000 documents per month).
- Explore other areas of the United States and Canada with mining and oil/gas resource concerns to establish benchmark other Recording Office techniques/systems - reengineer the existing Alaska process/system.
- Explore remote data entry capability by mass producers (corporations which account for the major document volumes)
- Noted that there are other vendors than Motznik Computer Services which have a current copy of the database with online internet access
- The fact that there is more revenue collected through the recording process than the operating cost of performing the recording function was noted by attendees and related to potential system improvements.

The issue of the Recorder's Office revenues vs. the expenses required to operate the operations was raised. The following is specific financial data provided to clarify the information discussed in the public meetings:

In Fiscal Year 1996 the total <u>Operating Revenue</u> for the Recorder's Office operations was	3,602,883
In Fiscal Year 1996 the total <u>Operating Expense</u> for the Recorder's Office operations was	<u>\$2,651,107</u>
Net profit returned to the General Fund	\$ 951,776

In Fiscal Year 1997 the total Operating Revenue for the Recorder's Office operations was	\$3,748,254
In Fiscal Year 1997 the total Operating Expense for the Recorder's Office operations was	<u>2,746,514</u>
Net profit returned to the General Fund	\$1,001,740

Teleconference:

- Is there a plan to connect Valdez with the state system since they are not currently online?
- The documents which predate the 1970's are not in the automated system. Is there a plan to add them to the indexed database?
- When there is an equipment failure at a Recorder's Office which is not fixed quickly, who should customers call to complain. (Answer: Sharon Young, State Recorder 269-8882)
- There was concern expressed at the deterioration of old records which are still being used because they have not been photographed and are not entered into the automated system database.
- Offices with single staff member need to have trained backup so that the office will not be closed due to illness, leave, etc. Closure could cost customer substantial money to travel to remote office and not be able to complete the work.
- Is there an effort to scan documents into the system or to use other processes to obtain the image of a document more efficiently?

SELECTION CRITERIA FOR RANKING INCREASED REQUIREMENTS

Juneau:

- Increased Efficiency
- Security (Determination that there is sufficient information to secure interest in property.)
- Customer Service

Fairbanks:

- Not used due to limited number of recommended changes.

Anchorage:

- Not used due to limited number of recommended changes.

MEETING EVALUATION:

Plus:

- The fact that meetings were held soliciting public input
- Agenda was provided in advance

Change:

- Allow Legislative staff to ask questions. *
- Should have sent invitations to all title companies and should have advertised in newspapers to schedule of the meetings.

* The ground rules for these Department sponsored meetings included an understanding that Legislators and/or Legislative staff were welcome to attend; but, that they would not participate in the public comment process. The purpose of the meetings was not to answer policy questions but was to gather customer requirements for the databases and reporting systems. Other venues are considered appropriate for policy discussions.



NOTICE

*Placed in all
recording offices*

THE DEPARTMENT OF NATURAL RESOURCES IS PLANNING TO CONDUCT MEETINGS THROUGHOUT THE STATE TO FOCUS ON CUSTOMER REQUIREMENTS. THESE MEETINGS WILL PROVIDE A PUBLIC FORUM FOR STATE RECORDING SYSTEM CUSTOMERS TO CONFIRM THEIR INFORMATION AND PROCESSING REQUIREMENTS AND TO IDENTIFY ADDITIONAL NECESSARY REQUIREMENTS. MEETINGS ARE SCHEDULED AT THE FOLLOWING LOCATIONS:

JUNEAU	AUGUST 21, 1997
FAIRBANKS	SEPTEMBER 3, 1997
ANCHORAGE	SEPTEMBER 10, 1997

A TELECONFERENCE WILL ALSO BE HELD ON SEPTEMBER 17, 1997, FOR CUSTOMERS WHO ARE UNABLE TO ATTEND ONE OF THESE MEETINGS.

IF YOU HAVE NOT RECEIVED A WRITTEN INVITATION AND WOULD LIKE TO PARTICIPATE IN ANY OF THESE MEETINGS OR THE TELECONFERENCE, PLEASE CONTACT THE STATE RECORDER'S OFFICE AT (907) 269-8882 PRIOR TO AUGUST 15, 1997 FOR FURTHER INFORMATION.

Mr. Curtis Baker
Internal Revenue Service
949 E 36th
Anchorage, AK 99508

Mr. Michael Walsh
Internal Revenue Service
949 E 36th
Anchorage, AK 99508

Ms. Mary Kay Holland
Internal Revenue Service
949 E 36th
Anchorage, AK 99508

Ms. Joan M. Tatum
Birch, Horton, Bittner & Cherot
1127 W 7th Avenue
Anchorage, AK 99501

Mr. Ken Osterkamp
Polis
P.O. Box 773382
Eagle River, AK 99577

Mr. Jim Brinker
National Bank of Alaska
P.O. Box 100600
Anchorage, AK 99510-0600

Mr. Rick Owen
National Bank of Alaska
P.O. Box 100600
Anchorage, AK 99510-0600

Mr. Bryan Merrell
First American Title
510 Tudor Rd.
Anchorage, AK 99503

Mr. Terry Bryan
TransAlaska Title
400 W Tudor Rd
Anchorage, AK 99503

Mr. Richard Enberg
First National Bank of Anchorage
P.O. Box 720
Anchorage, AK 99510

Ms. Virgiale Florez
Alaska Housing Finance Corporation
P.O. Box 101020
Anchorage, AK 99510

Ms. Jeri Harris
Alaska Housing Finance Corporation
701 E Tudor Rd, Ste. 100
Anchorage, AK 99501

Ms. Barbara Fullmer
Guess & Rudd
510 L: St., Suite 700
Anchorage, AK 99510

Ms. Helen Panoncillo
Northrim Bank
P.O. Box 241489
Anchorage, Ak 99524

Ms. Linda Kelly
Mat-Su Borough Land Management
350 E Dahlia Ave.
Palmer, AK 99688

Ms. Lynda Ehrhart
Bureau of Land Management-964
222 W 7th Ave. #13
Anchorage, AK 99513

Ms. Allyson Johnson
Bureau of Land Management-964
222 W 7th Ave. #13
Anchorage, AK 99513

Mr. Brent Ulmer
National Bank of Alaska
P.O. Box 100600
Anchorage, AK 99510

Mr. Jeff Blake
Pacific Rim Title
307 E Northern Lights Blvd.
Anchorage, AK 99503

Ms. Vilma Chavez
Northrim Bank
3111 C St.
Anchorage, AK 99503

Mr. Randy Farleigh
Farleigh & Shamburek
601 W 5th, Suite 810
Anchorage, AK 99501

Mr. Steve Shamburek
Farleigh & Shamburek
601 W 5th, Suite 810
Anchorage, AK 99501

Romie Clark
Frontier Research
2814 Alder Dr.
Anchorage, AK 99508

Mr. Steve Colligan
GeoNorth Inc.
3330 Arctic Blvd. # 101
Anchorage, AK 99503

Mr. Peter Nagel
Alyeska Pipeline
1835 S. Bragaw, MS 596
Anchorage, Ak 99512

Mr. John Main
CSED
550 W 7th Ave., Suite 310
Anchorage, AK 99501

Project Definition: The Recorder's Office database is currently managed by a third party contractor. There have been several efforts to determine whether the current databases and information systems which support the recording function and the Uniform Commercial Code system meet customer requirements. The purpose of this project is to provide a public forum for customers of the Alaska Department of Natural Resources' Recorder's Office databases to confirm their database and information requirements and to define additional, necessary database and information requirements.

Desired Outcomes:

1. Confirm that the existing database and information system is useful.
2. Define additional data/information which would have a positive financial impact on or enhance customer business operations.
3. Clarify turnaround times which have a financial impact on or influence customer business operations.
4. Define "other issues" of concern associated with Recorder's Office operations.

Methodology: Conduct public meetings in Juneau, Fairbanks and Anchorage. If necessary provide a teleconference meeting for customers who are unable to attend the scheduled meetings. Provide letter invitations with a proposed agenda and schedule to a broad range of customers throughout Alaska.

To ensure there is a clear understanding of the databases/ information systems and recording process, arrange for the State Recorder to present timed briefings which cover the functions of the Recorder's Office. To ensure there is a balanced understanding of the existing business relationship, invite the third party contractor to make a timed presentation discussing the services which are currently being provided to the state and commercial customers. Presentations will be limited to the discussion of database and information requirements, they will not involve discussion of potential solutions to problems which have been identified. Neither the State Recorder nor the third party contractor will participate in the discussion of customer requirements.

To ensure that inputs by customers in each location is not influenced by the inputs in previous meetings, do not provide previous meeting findings in advance of the public comment. Produce a report of the information gathered in the meetings and provide that report to all individuals who participated.

Provide handouts at the meetings which define the existing data elements that comprise the database records associated with both the Recorder's Office and Uniform Commercial Code databases. Indicate the search "key" capability of the existing systems to enable attendees to understand how individual records can be assessed. Provide a general listing of information available both at the Recorder's Office and through the third party contractor.

Facilitate public comment to identify additional data elements required by customer business requirements. Once these elements are captured, provide an opportunity for customers to identify additional data elements desired for the Uniform Commercial Code database. The cost to increase database design and to update the historic database to meet new design requirements is significant. Therefore, understanding the relative priority of proposed changes is critical. If the number of database enhancements warrants the effort,

employ a "selection criteria" method to have attendees rank additions in order of importance.

Facilitate public comment to identify any additional information reporting requirements considered essential for both the Recorder's Office database and the Uniform Commercial Code. Be sensitive in capturing these requirements to ensure the database design will facilitate the increased reporting requirements. When appropriate, draw attention to a requirement to add data elements to the database design if information reporting requirements will not be supported by the existing and proposed data elements.

Recognizing that there may be other issues associated with Recorder's Office operations which customers will wish to articulate, provide a forum for identification of these "Other Issues." Capture the issues without an attempt to provide answers and to ensure there is a clear understanding of which issues are policy issues and which are operating issues under the control/management of the Department of Natural Resources. Where there are clear opportunities for issues to provide opportunities for management to improve the efficiency or effectiveness of the Recorder's Office operations, these "Other Issues" should be identified separately to management.

At the end of each public meeting, provide time to evaluate the public process. Attempt to apply customer recommendations for improving the public meeting to subsequent meetings to ensure the process meets the expectations of the public.

Conclusions:

1. Attendance at the public meetings was consistent with the relative sizes of the business communities associated with the locations. Generally, attendees were active participants in the discussion and were pleased to be included in the process. Interest in follow on meetings was expressed by several attendees.
2. Inspection of the items identified for addition to the Recorder's Office database indicates that there are opportunities to make significant improvements in the standardization of the "legal description" of the property. Additional research should be conducted with the mining, banking, and title communities to ensure the opportunities are maximized.
3. Comments concerning the Uniform Commercial Code data structure consistently identified the need to add a classification system to codify the type of commodity described (boat, car, house, jewelry, etc.) and to be able to specifically identify discrete items (VIN #, serial #, etc.). Follow up user group meetings will be necessary to ensure any new data elements are consistent with industry standard nomenclature and business requirements.
4. In many cases the additional reporting system requirements were related to the additional data element requirements (e.g. aliquot quarters). There was a specific requirement to change the screen display to enable better research of the "legal description" data associated with a record. Several recommendations involved cross referencing the Recorder's Office/UCC databases with other state, federal, and business databases. Since these databases are not under the control or management of the Recorder's Office these requirements are outside the scope of a Recorder's Office reporting system. There was a consistent desire to have on line corporate computer

access to the database so that users could manipulate the data to meet their business requirements.

5. The "Other Issues" part of the meetings provided several items which should be considered by management for change in the current business process:

- **Explore the potential to change the requirement to file UCC documents in both systems.** The current process is confusing and duplicative.
- **Include the public in changes and look carefully before making changes in the recording process or data.** Public involvement will increase industry/customer satisfaction.
- **The date stamp and other data added to documents in the Recorder's Office is not readable.** The Recorder's Office is working on the problem but a solution is not near at hand because industry does not currently produce standard equipment which can provide the full data requirements.
- **Revise the UCC form to allow more room for information applied by the Recorder's Office.** This should increase customer satisfaction with very little investment by the state.
- **Explore methods to avoid folding and damaging original documents.** This may require increased operating costs due to more expensive envelopes which will protect and match the size of the document. However, there will be a positive response by the ultimate holders of the original document.
- **Develop a Facts Sheet about the status of the records/documents/database and changes which have influenced the database.** It is obvious that over the more than 100 years of recording in Alaska, researching documents has been complicated by the changes in how documents are recorded and methods of archiving documents. A series of Facts Sheets will reduce the mystery and increase customer efficiency/effectiveness.
- **Waive fees of small amounts.** There are opportunities to review all cash management procedures and policies. Improvements could greatly reduce staff workload and improve customer satisfaction.

7. There were two general "Other Issues" themes in all locations: on-line corporate computer access to the database, and on-line corporate computer access to digitized copies of the source documents. These are significant issues which are beyond the scope of the intent/charter of this series of public meetings; but, they are consistent with the recommendation by attendees in Anchorage to benchmark other systems in the United States and Canada with the potential to reengineer the Alaska process/system.

STATE OF ALASKA

DEPARTMENT OF NATURAL RESOURCES

OFFICE OF THE COMMISSIONER

TONY KNOWLES, GOVERNOR

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PHONE: (907) 269-8431
FAX: (907) 269-8918

September 16, 1997

Ms. Patty Swenson, Legislative Aide
Office of Representative Con Bundy
716 W. 4th, Suite 410
Anchorage, AK 99501-2133

Dear Ms. Swenson;

I am passing on to you pertinent information regarding the Recorder's Stakeholders meeting which took place in Anchorage on 9/10/97. I have also included the tapes from that meeting. Please share these materials with Shirley Armstrong, Legislative Aide for Representative Norman Rokeberg.

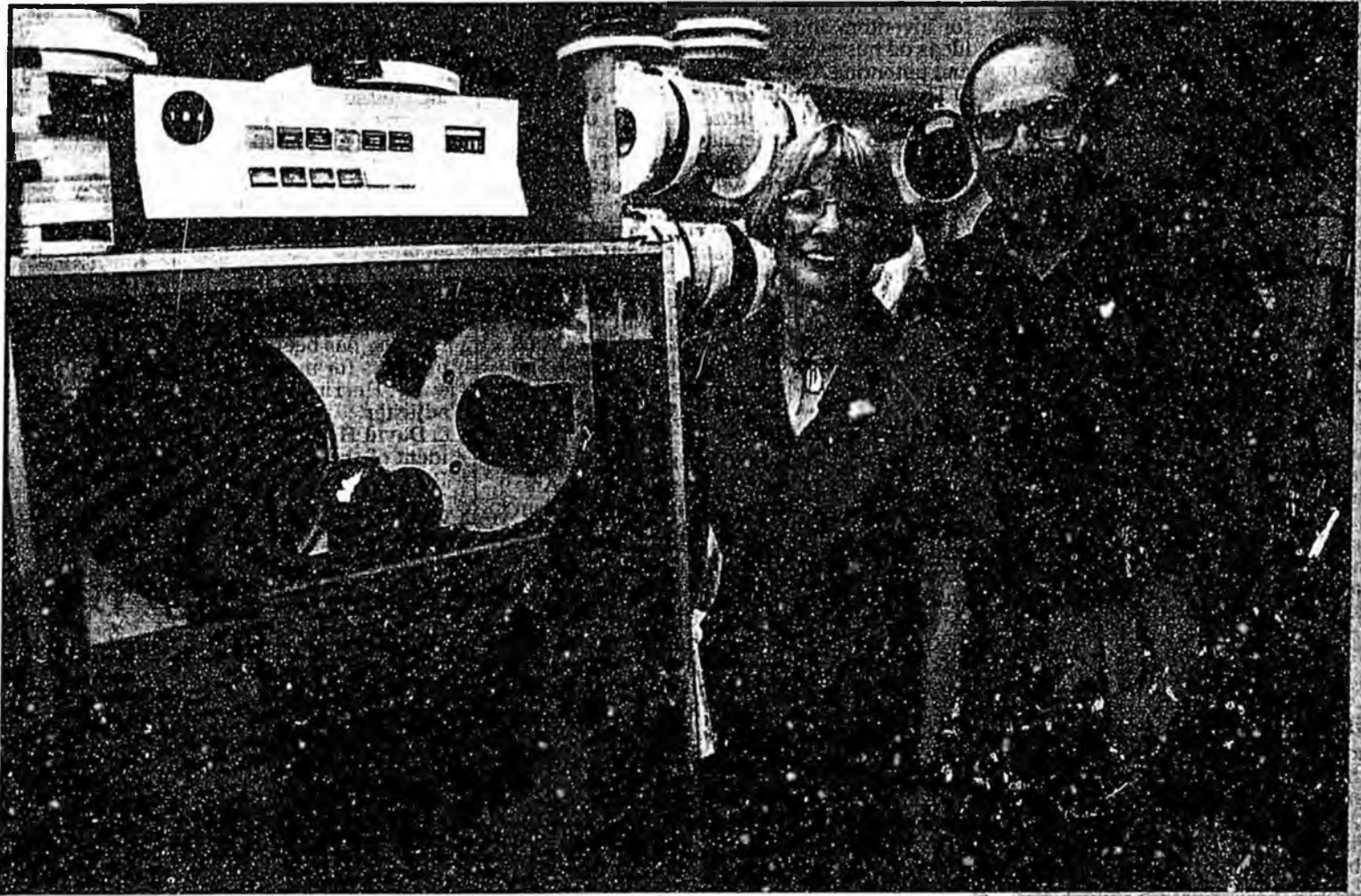
Do not hesitate to contact me if you have comments or questions regarding the meeting.

Sincerely yours,

for Shacontremming
Brian Sonner
Special Assistant

enc.

"Develop, Conserve and Enhance Natural Resources for Present and Future Alaskans"



LaVonne and Bob Motznik run Motznik Computer Services Inc., whose electronic data base offers public information for a fee.

Getting to know you

'Accidental entrepreneur' Bob Motznik sells access to public data

By KIM RICH
Daily News reporter

Bob Motznik is the accidental entrepreneur. By his own estimates, his company, Motznik Computer Services Inc., should have gone under several times. He started with no grand scheme, in the basement of his home, with the idea of targeting one segment of a market that evaporated by the time he got his company up and running.

"No one would have started this as an investment," Motznik said.

But he persevered, and despite his own dour assessment, his business has grown to more than 400 clients and seven full-time employees.

Since 1974, Motznik has been compiling public information from some 24 sources — including voter registration files, hunting and fishing license applications, car registrations, aircraft and marine registries, business licenses, civil and criminal filings, and information from the state recorder's office — into one gigantic data base and then selling access to that information. Clients arrive on Motznik's virtual doorstep usually through dialing into the company's computer.

For example, a Motznik search might reveal where people live, whether they received a Permanent Fund Dividend check, their political party affiliation, how often they vote, what kind of car they drive, whether they own a home, whether they hunt or fish, have ever been

Motznik Computer Services Inc.

Owner: Bob Motznik
Age: 57
Education: Bachelor of science in math education in 1961 from Ohio State University. Has taken graduate courses in mathematics and statistics.
Business philosophy: Do what customers want and don't bill them too much. That's what keeps you around.
Recent business move: Developed an Internet site in March.

Please see Page E-4, MOTZNIK

MOTZNIK: 'Accidental entrepreneur' sells access to public data

Continued from Page E-1

convicted of a crime or have been sued.

His customers include government agencies, including the Internal Revenue Service and the FBI, and a host of private clients such as direct-mail marketers, bill collectors, attorneys, private investigators, credit agencies, title companies and even politicians.

"Without Bob's help, I doubt I would have won the race," state Rep. Con Bunde, R-Anchorage, said of his first run for office five years ago.

Bunde uses Motznik's services to compile lists of voters to target with mailings, especially during election time.

"He can help Democrats and Republicans equally and effectively and with equal amounts of enthusiasm," Bunde said.

Motznik's competition comes from firms that have entered the market since his company began, such as GeoNorth of Anchorage, which offers some of the same information on CD-ROM and on the Internet. Motznik also has an Internet site.

His biggest threat comes from state agencies that might decide to try to make their information easily accessible by computer, he said, or those that balk or delay releasing public information. Motznik buys the files of government agencies, paying as little as a few hundred dollars to as much as \$45,000.

Every piece of information he and his competitors supply can be found elsewhere given enough time. But what his clients swear by is the ease of simply dialing Motznik's computer for one-stop information shopping.

Every piece of information he and his competitors supply can be found elsewhere given enough time. But what his clients swear by is the ease of simply dialing Motznik's computer for one-stop information shopping.

"The beauty of this thing is you've got a lot of sources all in one spot," said client Rich Norgard of Intelliquest Inc., an Anchorage private detective agency.

So, just who is the man whose last name has become a verb in some Anchorage circles in the same way Xerox's name has come to mean to photocopy.

Steady clients are known to say, "I Motzniked that information."

Prior to starting his own company, Motznik worked in computing for private and government agencies. He was the first to convert the state's longhand property documents into an electronic base for the state recorder's office. That led to the creation of his company.

Motznik moved out of his basement offices long ago. Now, with LaVonne, his wife of 21 years, he operates out of 7,000 square feet of a building the couple own in South Anchorage.

Much of the work occurs in a cluster of low-key offices that belie the high-tech nature of the enterprise. Whereas the computer and data center is a whirl of electronic activity and snaking phone lines, the rest of the offices are available to the couple's two friendly dogs to roam — Max, a dark-colored German shepherd, and his chubby, part-beagle sidekick Daisy.

Sitting in a room ringed with computer terminals,

Bob and LaVonne Motznik shared their business know-how about the business of knowing.

DIVERSIFY

In their early years, the Motzniks took on printing and attaching peel-off labels to fliers for clients. They'll still do them if they have to.

"In a pinch we'll probably stick labels," Bob Motznik said.

In addition to their clients who do information searches, about a third of their business comes from retailers and service companies, such as painters and car repair shops, that hire Motznik to devise lists of potential customers.

One example was an auto-shop owner who wanted a list of all people whose car registrations were due to expire and who would need an auto emissions test. Once the list was compiled, the shop owner hired Motznik to print a flier with addresses preprinted for mailing.

"A lot of the junk mail you get we print," Motznik said as he stood near the company's gigantic laser printer.

Aside from repeat customers, on any given day there are usually a handful of walk-in clients, Motznik said, including landlords seeking to track down deadbeat tenants, and the occasional person who met someone in a bar the night before and wants "to know everything" about

him or her, he said.

"Our diversity is what keeps us going," LaVonne Motznik said.

KEEP YOUR HELP

Five of the company's seven workers have been with the Motzniks at least seven years; two of those go back 17 years.

"We raised a couple of our employees," LaVonne Motznik said.

Part of the way they keep them is to pay well, she said, plus they have a complete benefits plan, including a retirement program and generous vacation package. Plus, she said, they offer their employees a lot of leeway in taking time off. All they ask for is that they be available during the busy periods.

"That's one of the things we're proud of," LaVonne Motznik said.

Key to keeping their workers is their knowledge, gained through years of being on the job, of what's in the various files and their ability to perform different tasks, Bob Motznik said, especially in a small company where everybody has to be able to wear many different hats.

Motznik's employees must be able to respond to any number of calls that may come in during the workday, including what to do if someone loses Internet access or the meaning of a given code in a file.

"They know all the various

files and all the various things we produce," Bob Motznik said of his employees.

CONSTANT, SUSTAINED IMPROVEMENT

Motznik's business is both a product and service company. What he "manufactures" is information that, although available elsewhere, is compiled into one accessible place. The service he provides is the access to that information.

He improves his service by devising better ways to reach or search his data, such as his recent development of an Internet site.

He improves his product in part by adding information to his data base that others will pay to access. Part of his business philosophy is to "recognize what you can do for someone" that might save him or her money, he said.

"You have to keep coming up with product."

One key to his business is anticipating needs, sometimes before the marketplace knows it even has such a need, such as providing searchable recorder office information to title companies and attorneys, or customized voter registration lists to politicians.

A data base that soon will go on-line will feature information on every check the state writes, except for payroll and welfare. He doesn't know what demand exists for that information, but he thinks some people will be as curious as he was to find out how the state spends public money.

Motznik revels in the pursuit of adding data bases to his system.

"He loves this stuff," LaVonne Motznik said.