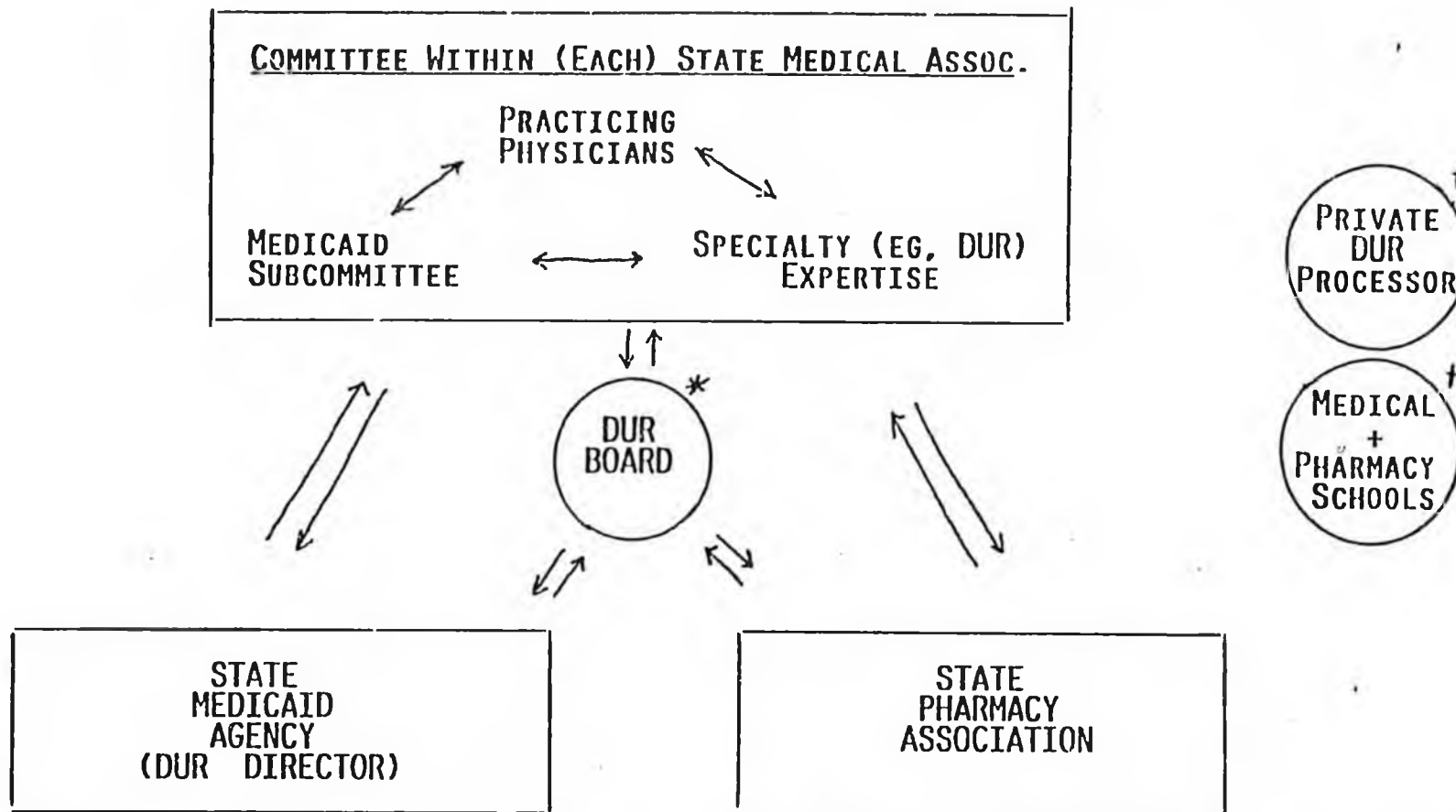


ALASKA LEGISLATURE COMMITTEE FILES 1991-1992 8672

7371 SENATE HEALTH EDUCATION & SOCIAL SERVICES

DUR MODEL



*DUR BOARD CAN BE RUN BY STATE OR BE CONTRACTED OUT; HOWEVER, MEMBERSHIP MUST BE 1/3 PHYSICIAN AND 1/3 PHARMACIST (THESE ARE MINIMUMS).

+IF PRIVATE DUR PROCESSOR USED, THEY COULD WORK DIRECTLY BY CONTRACT WITH STATE OR THROUGH ANOTHER BODY (EG. PROFESSIONAL ASSOCIATION) THAT HOLDS CONTRACT WITH STATE. THE SAME HOLDS FOR ANY SCHOOL INVOLVEMENT.



Official Business

Alaska State Legislature

SENATE

State Capitol
Juneau, Alaska 99801-1182
(907) 465-3701

February 24, 1992

MEMORANDUM

TO: Senator Sturgulewski, Chair
Health, Education and Social Services Committee

FROM: Nancy Quinto ⁷⁰
Secretary of the Senate

SUBJECT: Senate Concurrent Resolution No. 9
from West Virginia State Senate

President Eliason referred the attached resolution to your committee for consideration:

Committee Substitute for Senate Concurrent Resolution No. 9,

Urging the Congress of the United States to enact the provisions of S. 1989 and H.R. 4013 to ensure continued health care benefits for retired coal miners.

NQ/ps

Attachment

State of West Virginia



CERTIFICATE

I, *Darrell E. Holmes*, Clerk of the Senate of West Virginia do hereby certify that the following and hereto attached instrument is a true and perfect copy of *Committee Substitute for*

Senate Concurrent Resolution No. 9,

Urging the Congress of the United States to enact the provisions of S. 1989 and H.R. 4013 to ensure continued health care benefits for retired coal miners.

Given under my hand and the Seal of the Senate this seventh day of

February

19 92

Darrell E. Holmes

Clerk of the Senate

SCR9 SUB1

COMMITTEE SUBSTITUTE FOR
SENATE CONCURRENT RESOLUTION NO. 9

(By Senators Claypole, Craigo, M. Manchin, Heck, Humphreys,
Burdette, Mr. President, Tomblin, Wehrle, Wagner,
Blatnik, Holliday, Wiedebusch, Jones, Lucht, Hawse,
Withers, Chafin, Pritt, Bailey, Menaughtan, Wooten,
J. Manchin, Anderson, Whitlow, Chernenko, Dalton,
Dittmar, Sharpe, Spears, Felton, Minard,
Brackenrich and Helmick)

Urging the Congress of the United States to enact the provisions of S. 1989
and H.R. 4013 to ensure continued health care benefits for retired coal
miners.

WHEREAS, A federal commission established by former U.S. Secretary of
Labor, Elizabeth Dole, recommended that Congress adopt legislation to ensure
the continued provision of health benefits to retired coal miners who receive
such benefits from the united mine workers' of America health and retirement
funds; and

WHEREAS, This legislation, introduced by Senator Jay Rockefeller of
West Virginia (S. 1989) and Congressman John Murtha of Pennsylvania (H.R.
4013), would require all companies to pay a fair share of the cost of
providing health benefits to their former employees and place an equitable fee
on the entire coal industry to pay for the cost of "orphan" retirees who have
no company to pay for benefits; and

WHEREAS, Thirty-three thousand seven hundred seventy-three citizens
of this state receive their health care from the UMWA funds; and

WHEREAS, The UMWA funds currently are experiencing serious financial
difficulties; and

WHEREAS, The Rockefeller/Murtha legislation has been endorsed by both
labor and management in the coal industry; and

WHEREAS, among those in the United States Congress who are
supporting the legislation are the following: Senators Byrd, Dixon, Riegle,
Rockefeller, Simon, Spector, and Wofford; Congressmen Browder, Bruce,
Callahan, Clay, Costello, Durbin, Erdreich, Evans, Wise, Gaydos, McCloskey,
Mollohan, Mrazek, Murphy, Murtha, Owens, Rahall, Staggers, and Volkmer;
therefore, be it

RESOLVED BY THE LEGISLATURE OF WEST VIRGINIA:

That the Legislature hereby expresses its support for and strongly urges the Congress of the United States to enact S. 1989 and H.R. 4013 into law; and, be it

FURTHER RESOLVED, That the Clerk of the Senate is hereby directed to forward a copy of this resolution to each member of the state congressional delegation, the governor and the legislative bodies of every coal-producing state with a recommendation that those Legislatures adopt similar resolutions of support for S. 1989 and H.R. 4013.

Patrick M. Rodey
Senator

Alaska State Legislature



Senate

Committee
Correspondence

3111 C. St., Suite 510
Anchorage, Alaska 99503
(907) 561-7618

During Session:
P.O. Box V
Juneau, Alaska 99811
(907) 465-3793

Dear Ailiss,

I spoke with our legal counsel Tom Cook regarding both the immunization and Amalgam bill. She said there is no requirement that a bill be read by the Senate Secretary, and that a chairman (or woman) can hold a bill. Should the chairwoman then request the Committee to reconsider passing the bill out that it would be entirely appropriate and proper under the Uniform Rules. I respectfully ask that you not have the bill read and ask the committee to reconsider passage. Pat Rodey



Official Business

Alaska State Legislature

Melissa
P.O. BOX V
State Capitol
Juneau, Alaska 99811

Senate Health, Education, & Social Services Committee

MEMORANDUM

January 29, 1991

TO: Senator Dick Eliason
Senate President

FROM: Senator Arliss Sturgulewski, Chairman *AS*
Senate Health, Education, & Social Services Committee

RE: Assignment of bills

I would appreciate having the following bills receive an additional referral to the Senate Health, Education, and Social Services Committee (HESS):

Refer to HESS
SB73 "An act relating to health insurance; and providing for an effective date."

SB74 "An act relating to pooled health insurance for individuals who are uninsured or denied adequate coverage; and providing for an effective date."

SB76 "An act relating to Medicare supplement insurance."

SB83 "An Act relating to the Alaska State Health Resources Authority; relating to the delivery, quality, and financing of health care for residents of the state, and to the issuance of certificates of need; and providing for an effective date."

All of these bills relate to the provision of availability of health services within the state and I feel they should be subject to review by the Senate HESS Committee. I would appreciate your additional referral of these bills to the Committee.

Confirm.

Brd. of

Education

Alaska State Legislature

SENATOR ARLISS STURGULEWSKI, Chairman
SENATOR PAUL FISCHER, Vice Chairman
SENATOR SAM COTTEN
SENATOR LYMAN HOFFMAN
SENATOR CURT MENARD



P.O. BOX V
ROOM 427
STATE CAPITOL
JUNEAU, ALASKA 99811
(907) 485-3762

Senate Committee on Health, Education and Social Services

06 March 1992

The Honorable Dick Eliason
President of the Senate
Alaska State Legislature
P.O. Box V
Juneau, Alaska 99811

Dear Senator Eliason:

In accordance with AS 39.05.080, the Senate Health, Education, & Social Services Committee has reviewed the qualifications of Patricia Norheim as an appointee to the State Board of Education. There were no stated objections to the confirmation of the named individual by committee members. This does not reflect an intent by any of the members to vote for or against her during any confirmation process.

Sincerely yours,

Handwritten signature of Arliss Sturgulewski in cursive script.

Senator Arliss Sturgulewski, Chair

Handwritten signature of Lyman Hoffman in cursive script.

Senator Lyman Hoffman

Handwritten signature of Paul Fischer in cursive script.

Senator Paul Fischer, Vice-Chair

Handwritten signature of Curt Menard in cursive script.

Senator Curt Menard

Handwritten signature of Sam Cotten in cursive script.

Senator Sam Cotten

Alaska State Legislature

SENATOR ARLISS STURGULEWSKI, Chairman
SENATOR PAUL FISCHER, Vice Chairman
SENATOR SAM COTTEN
SENATOR LYMAN HOFFMAN
SENATOR CURT MENARD



P.O. BOX V
ROOM 427
STATE CAPITOL
JUNEAU, ALASKA 99811
(907) 485-3762

Senate Committee on Health, Education and Social Services

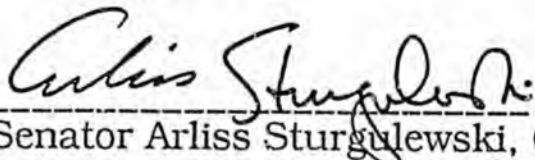
06 March 1992

The Honorable Dick Eliason
President of the Senate
Alaska State Legislature
P.O. Box V
Juneau, Alaska 99811

Dear Senator Eliason:

In accordance with AS 39.05.080, the Senate Health, Education, & Social Services Committee has reviewed the qualifications of John Hotzfield as an appointee to the State Board of Education. There were no stated objections to the confirmation of the named individual by committee members. This does not reflect an intent by any of the members to vote for or against him during any confirmation process.

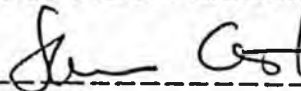
Sincerely yours,



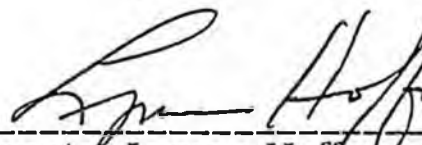
Senator Arliss Sturgulewski, Chair




Senator Paul Fischer, Vice-Chair



Senator Sam Cotten



Senator Lyman Hoffman



Senator Curt Menard



Official Business

Alaska State Legislature

SENATE

State Capitol
Juneau, Alaska 99801-1182
(907) 465-3701

February 12, 1992

M E M O R A N D U M

TO: Senator Sturgulewski, Chair
Health, Education and Social Services Committee

FROM: Nancy Quinto, *NQ*
Secretary of the Senate

RE: Confirmation of Governor's Appointees

Pursuant to AS 39.05.080, President Eliason has referred the positions noted to your committee for a hearing, recommendation and report:

Board of Education

John E. Hotzfield - Wasilla
Term began 5/31/91 expires 1/31/94

Patricia Norheim - Petersburg
Original term began 1/7/91 reappointed 1/31/92
expires 1/31/97

NQ/hc

Enclosures

Patricia Norheim
P.O. Box 642
Petersburg, Alaska 99833
(907) 772-4837

Residence:	Lifelong resident of Petersburg	52 years
Education:	Petersburg High School	1947
Occupation:	Present owner/operator of the "Patti-Wagon" Tour Co.	4 years
	Present owner/manager retail and apartment rental complex	6 years
	Past owner of junior department store	16 years
Awards:	Recipient of Governor Walter J. Hickel's award for Outstanding Public Service	1968
	Recipient of Governor Walter J. Hickel's award for Noteworthy Contribution to the Citizens of Alaska	1968
	Recipient of Alaska Association of School Administrators McKinnan Educational Excellence and Human Recognition Award	1988
	Recipient of Petersburg School Board and the Association of Alaska School Boards Award for Exemplary Service to Education	1990

Community Service:

Petersburg School District, Board of Education, 21 years continuous years President 4 years, Vice President 4 years, Clerk 6 years	1969- Present
Member, Petersburg Chamber of Commerce Board of Directors, Chamber of Commerce	25 years 1 year
Secretary, Petersburg Charter Commission Board of Directors, Clausen Memorial Museum	1 year 1 year
Member, City of Petersburg Planning and Zoning Commission	1 year
Member, "Lefse Marching Band" (Petersburg unofficial welcoming committee)	10 years
Charter Member, City of Petersburg Civic Improvement Council	3 years
Charter Member, "Drug Free Schools"	3 years
Member, Pioneers of Alaska	20 years
Officer, and Member, Sons of Norway Fraternal Lodge	15 years
Member, Petersburg Economic Development Council, appointed by Mayor of Petersburg	1990
Volunteer, KFSK Public Radio, co-host radio show and fund raising for station	1989-1990

John E. Hotzfield
5890 Liberty Ct.
Wasilla, AK 99687-9345
(907) 376-6948 or (907) 745-4851
Page 1 of 2

Professional Objective:

To further my career in Education

Education:

1985 Abbott Loop Bible School, graduate

1980 Winona State University, graduate
Winona, Minnesota
B.A. Mass Communications

1975 Edina West High School, graduate
Edina, Minnesota

Experience:

Principal- Teacher	1990-Present	Farm Loop Christian School (7th-8th grades, all subjects)
Principal	1987-1990	Peters Creek Christian School
Teacher	1985-1987	Peters Creek Christian School (7th-8th grades, all subjects)
Counselor	1985	Chugiak-Eagle River Community School Summer program
Counselor	1985	Abbott Loop Christian Center Summer Youth Camp

Work History:

1990-91 Farm Loop Christian School - Principal/Teacher

1985-90 Peters Creek Christian School - Principal/Teacher

1986-90 Comset Fisheries - Commercial Fisherman

1984-85 Hotzfield Photography - Self-employed

1982-83 Senator Rick Halford - Legislative Aid

1980-82 Chugiak-Eagle River Star - Reporter/Photographer

John E. Hotzfield
5890 Liberty Ct.
Wasilla, AK 99687-9345
(907) 376-6948 or (907) 745-4851
Page 2 of 2

Personal:

Date of Birth - April 29, 1957
Married - Thelma
Six Children - Chuck 12, Christopher 9, Matthew 7, Jonathan 5,
Marcela 3, Marc 3 months

References:

Pastor Dave Erny, Farm Loop Christian Center, Palmer, AK 99645
(907) 745-4851

Pastor Bob Byron, Mid-Valley Christian Center, Wasilla, AK 99687
(907) 376-6445

Pastor Frank Maus, Peters Creek Chapel, Chugiak, AK 99567
(907) 688-2242

Lee Jordan, Chugiak-Eagle River Star, Eagle River, AK 99567
(907) 694-2727

Senator Rick Halford, Alaska State Legislature, P.O. Box 670190,
Chugiak, AK 99567; (907) 688-9500 Chugiak, (907) 465-4958
Juneau

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: JOHN & SHERRY ALBRIGHT
TITLE:
ADDRESS: 418 NORTH MAIN
CITY: WASILLA ZIP: 99654
PHONE: 376-7488
BILL NO:
SUBJECT: JOHN HOTZFIELD - STATE BOARD OF EDUCATION
MESSAGE: PLEASE SUPPORT AND CONFIRM THE APPOINTMENT OF MR. JOHN HOTZFIELD TO
THE ALASKA STATE BOARD OF EDUCATION. THANK YOU.

POMID: 14132026
DATE: 92/02/28
TIME: 13:20:26
LIONAME: MAT-SU LIO

COPIES: REPRESENTATIVES SENATORS

CARNEY	COTTEN
B.DAVIS	FISCHER
C.DAVIS	HOFFMAN
GONZALES	MENARD
HANLEY	
LINCOLN	
M.A.MILLER	

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: MS. LINSEY COON
TITLE:
ADDRESS: 418 NORTH MAIN
CITY: WASILLA ZIP: 99654
PHONE: 376-7488
BILL NO:
SUBJECT: JOHN HOTZFIELD - STATE BOARD OF EDUCATION
MESSAGE: PLEASE SUPPORT AND CONFIRM THE APPOINTMENT OF MR. JOHN HOTZFIELD TO
THE ALASKA STATE BOARD OF EDUCATION. THANKYOU.

POMID: 14121701
DATE: 92/02/28
TIME: 12:17:01
LIONAME: MAT-SU LIO

COPIES: REPRESENTATIVES SENATORS

CARNEY	COTTEN
B.DAVIS	FISCHER
C.DAVIS	HOFFMAN
GONZALES	MENARD
HANLEY	
LINCOLN	
M.A.MILLER	

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: MS. STEPHANIE D. COON
TITLE:
ADDRESS: 418 NORTH MAIN
CITY: WASILLA ZIP: 99654
PHONE: 376-7488
BILL NO:
SUBJECT: JOHN HOTZFIELD - STATE BOARD OF EDUCATION
MESSAGE: PLEASE SUPPORT AND CONFIRM THE APPOINTMENT OF MR. JOHN HOTZFIELD TO
THE ALASKA STATE BOARD OF EDUCATION. THANK YOU.

POMID: 14122151
DATE: 92/02/28
TIME: 12:21:51
LIONAME: MAT-SU LIO

COPIES: REPRESENTATIVES SENATORS

CARNEY	COTTEN
B.DAVIS	FISCHER
C.DAVIS	HOFFMAN
GONZALES	MENARD
HANLEY	
LINCOLN	
M.A.MILLER	

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: MR. LYNN COON
TITLE:
ADDRESS: 418 NORTH MAIN
CITY: WASILLA ZIP: 99654
PHONE: 376-7488
BILL NO:
SUBJECT: JOHN HOTZFIELD - STATE BOARD OF EDUCATION
MESSAGE: PLEASE SUPPORT AND CONFIRM THE APPOINTMENT OF MR. JOHN HOTZFIELD TO
THE ALASKA STATE BOARD OF EDUCATION. THANKYOU.

POMID: 14120803
DATE: 92/02/28
TIME: 12:08:03
LIONAME: MAT-SU LIO

COPIES: REPRESENTATIVES SENATORS

CARNEY	COTTEN
B.DAVIS	FISCHER
C.DAVIS	HOFFMAN
GONZALES	MENARD
HANLEY	
LINCOLN	
M.A.MILLER	

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: MS. KATHY L. COON
TITLE:
ADDRESS: 418 NORTH MAIN
CITY: WASILLA ZIP: 99654
PHONE: 376-7488
BILL NO:
SUBJECT: JOHN HOTZFIELD - STATE BOARD OF EDUCATION
MESSAGE: PLEASE SUPPORT AND CONFIRM THE APPOINTMENT OF MR. JOHN HOTZFIELD TO
THE ALASKA STATE BOARD OF EDUCATION. THANKYOU.

POMID: 14121924
DATE: 92/02/28
TIME: 12:19:24
LIONAME: MAT-SU LIO

COPIES: REPRESENTATIVES SENATORS

CARNEY	COTTEN
B.DAVIS	FISCHER
C.DAVIS	HOFFMAN
GONZALES	MENARD
HANLEY	
LINCOLN	
M.A.MILLER	

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: RICHARD PERSON
TITLE:
ADDRESS: HC 80, BOX 7149
CITY: CHUGIAK ZIP: 99567
PHONE: 688-3678
BILL NO:
SUBJECT: BOARD OF EDUCATION CONFIRMATION
MESSAGE: I AM URGING YOUR SUPPORT OF JOHN HOTZFIELD FOR THE BOARD OF EDUCATION.
/CMR

POHID: 03105918
DATE: 92/03/02
TIME: 10:59:18
LIONAME: ANCHORAGE LIO

COPIES: REPRESENTATIVES SENATORS

CARNEY	COTTEN
B.DAVIS	FISCHER
C.DAVIS	HOFFMAN
GONZALES	MENARD
HANLEY	
LINCOLN	
M.A.MILLER	

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: BARBARA HODGES
TITLE:
ADDRESS: 2292 LARISSA DRIVE
CITY: FAIRBANKS . ZIP: 99712
PHONE: 488-4686

BILL NO.

SUBJECT: STATE BOARD OF EDUCATION NOMINEE

MESSAGE: THERE IS A MR. JOHN HOTSFIELD WHO HAS AN OPPORTUNITY TO SERVE ON THE
STATE BOARD OF EDUCATION. I WOULD LIKE TO ENDORSE HIS NOMINATION AND REQUEST
THAT YOU DO TO. EOM/MJO

POMID: 07095101
DATE: 92/03/02
TIME: 09:51:01
LIONAME: FAIRBANKS LIO

COPIES: REPRESENTATIVES SENATORS

BOYER	CRAFT
KOPONEN	FRANK
M.W.MILLER	SHULTZ
MOYER	COTTEN
SHARP	FISCHER
CARNEY	HOFFMAN
B.DAVIS	MENARD
C.DAVIS	
GONZALES	
HANLEY	
LINCOLN	
M.A.MILLER	

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: DAVE WANGAARD
TITLE:
ADDRESS: 6711 TIFFANY
CITY: ANC ZIP: 99507
PHONE: 349-1602
BILL NO:
SUBJECT: CONF. OF STATE BD OF ED
MESSAGE: I'D LIKE TO YOU TO CONFIRM JOHN HOTZFIELD TO THE STATE BD OF
EDUCATION. /LD

POMID: 03093759
DATE: 92/03/02
TIME: 09:37:59
LIONAME: ANCHORAGE LIO

COPIES: REPRESENTATIVES SENATORS

CARNEY
B.DAVIS
C.DAVIS
GONZALES
HANLEY
LINCOLN
M.A.MILLER

COTTEN
FISCHER
HOFFMAN
MENARD

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: PETE ELSON
TITLE:
ADDRESS: 8840 RENDEN DRIVE
CITY: ANCHORAGE ZIP: 99507
PHONE: 344-0498
BILL NO:
SUBJECT: CONFIRMATION JOHN HOTZFELD
MESSAGE: PLEASE CONFIRMATION JOHN HOTZFELD TO STATE SCHOOL BOARD. /BN

POMID: 03081210
DATE: 92/03/02
TIME: 08:12:10
LIONAME: ANCHORAGE LIO

COPIES: REPRESENTATIVES SENATORS

PARNELL	COLLINS
BAKER	COTTEN
CARNEY	FISCHER
B.DAVIS	HOFFMAN
C.DAVIS	MENARD
GONZALES	
HANLEY	
LINCOLN	
M.A.MILLER	

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: RICHARD GIESSEL
TITLE:
ADDRESS: 12701 RIDGEWOOD ROAD
CITY: ANCHORAGE ZIP: 99516
PHONE: 345-5470
BILL NO:
SUBJECT:
MESSAGE: PLEASE CONFIRM JOHN HOTZFIELD TO THE STATE SCHOOL BOARD. /CMR

POMID: 03160537
DATE: 92/03/02
TIME: 16:05:37
LIONAME: ANCHORAGE LIO

COPIES: REPRESENTATIVES SENATORS

CARNEY	FISCHER
B.DAVIS	COTTEN
C.DAVIS	HOFFMAN
GONZALES	MENARD
HANLEY	
LINCOLN	
M.A.MILLER	

Confirm.

Brd. of

Regents



Alaska State Legislature

SENATE

Official Business

P.O. Box V
State Capitol
Juneau, Alaska 99811

April 19, 1991

The Honorable Dick Eliason
President of the Senate
Alaska State Legislature
P.O. Box V
Juneau, AK 99811

Dear President Eliason:

In accordance with AS 39.05.080, the Senate Health, Education and Social Services Committee reviewed the following with regard to confirmation of the Governor's appointments:

University of Alaska Board of Regents

Gagnon, Sharon - Anchorage

Term began 2/1/91 expires 2/1/99

Henri, Joseph R. - Anchorage

Term began 2/1/91 expires 2/1/99

Kelley, Mike P. - Fairbanks

Term began 2/1/91 expires 2/1/99

Reeve, Mary - Anchorage (Student member)

Term began 10/23/90 expires 5/31/91

Williams, Jr., Lew M. - Ketchikan

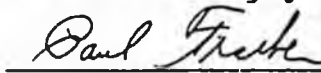
Term began 2/1/91 expires 2/1/99

There were no stated objections to the confirmation of any of the named individuals by committee members. This does not reflect an intent by any of the members to vote for or against the individuals during any further sessions.


Respectfully,



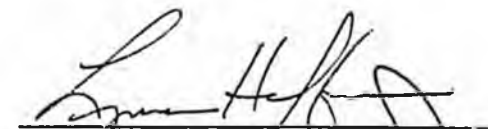
Senator Sturgulewski, Chair



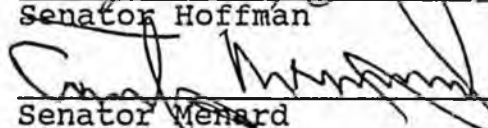
Senator Fischer, Vice-Chair



Senator Cotten



Senator Hoffman



Senator Menard



Alaska State Legislature

Senate

Office of the Secretary

OFFICIAL BUSINESS

PO BOX V
CAPITOL BUILDING
JUNEAU, ALASKA 99811

January 25, 1991

MEMORANDUM

TO: Senator Sturgulewski, Chair
Health, Education and Social Services Committee

FROM: Nancy Quinto *NQ*
Secretary of the Senate

RE: Confirmation of Governor's Appointees

Pursuant to AS 39.05.080, President Eliason has referred the positions noted to your committee for a hearing, recommendation and report:

University of Alaska Board of Regents

Gagnon, Sharon - Anchorage
Term begins 2/1/91 expires 2/1/99

Henri, Joseph R. - Anchorage
Term begins 2/1/91 expires 2/1/99

Kelley, Mike P. - Fairbanks
Term begins 2/1/91 expires 2/1/99

Reeve, Mary - Anchorage (Student member)
Term began 10/23/90 expires 5/31/91

Williams, Jr., Lew M. - Ketchikan
Term begins 2/1/91 expires 2/1/99

w/attached resumes

SHARON GAGNON: RESUME 1990

Personal

Address: 6721 Roundtree Drive, Anchorage, Alaska 99516

Telephone: 346-2592

Born: Sharon Elliott, July 23, 1940, Evansville, Indiana

Family: Husband, Bruce E. Gagnon, Attorney. Children, Anne, 20; Elliott, 17.

Alaska Residency: July 1, 1970 to present

Employment

University of Alaska, Anchorage, 1988-90: Adjunct Faculty (French)

Northway Business Park, 1983-86: Development Director

Anchorage Community College, 1981: Adjunct Faculty

Alaska Methodist University, 1972: Instructor 20th Century French Literature

Vanderbilt University, 1967-70: French Language and Literature Instructor

Harvard University, 1965-67: Teaching Fellow, French Language, Literature

Université de Poitiers, France: Instructor, American Civilization

Most Recent Community Activities

Anchorage Organizing Committee for the Winter Olympics:

Treasurer (1988- 90), Board Member, 1987-90, Ambassador,
International Relations Committee.

Harvard University Alumni Association

Vice President at Large, 1990-91

Schools and Scholarships Chair, 1988-91

Rasmusson-Loussac Foundation, 1986-

University of Alaska, Anchorage, College of Fellows, 1988-

Alaska Repertory Theater: Board of Directors, 1984-88

Second Vice President, 1986-87

University of Alaska, Anchorage Citizens Advisory Committee, 1976-86

Chair, 1977-79

Sharon Gagnon Lane dedicated 1985

Anchorage Chamber of Commerce

Chair, Education Committee, 1981-83

Appointed Board Member, 1983

Jim Dodson Memorial Gold Pan for Outstanding Chamber Member, 1983

Alaska Childrens' Services

Board of Directors, 1979-82

Vice President for Development, 1982

Education

Indiana University, A.B. 1962 French

Phi Beta Kappa

Mortar Board

Fullbright Grant to France, Université de Poitiers, 1962-64

Certificat d'aptitude à l'enseignement du français à l'étranger, 1963

Lectrice, 1963-64

Harvard University, A.M., 1965; Ph.D., 1972 French Literature

Brief Resume of Joseph R. Henri

December 1990

1. Alaska lawyer for 26 years, graduating from Georgetown University Law Center, 1963.
2. Worked for U.S. Senator Ernest Gruening, 1960-1963.
3. State District Judge in Fairbanks, Alaska, 1963-1964.
4. Juneau City Attorney and City Manager, mid-1960's.
5. Represented U.S. Plywood-Champion Paper in their effort to build pulp and sawmill at Juneau, on 8.75 billion board feet of USFS timber.
6. Alaska Commissioner of Administration in Governor Egan's third term, 1971-1974.
7. Past president of Resource Development Council for Alaska, and current president of Resource Development Council Education Foundation.
8. Director of Alaska Miners Association; Chairman, Federal Oversight Committee.
9. Current Chairman of Alaska Marine Highways Advisory Board.
10. President of South Central Timber Development, Inc.
11. Former Member, State of Alaska Board of Forestry.
12. Member, Anchorage Municipal Bid Review Board; Vice Chairman, Anchorage Municipal Light & Power Advisory Commission.
13. Married Aletha Joan Walker, July 1962. Four children.

RESUME
MICHAEL P. KELLY

Education:

- Graduated from Monroe Catholic High School, Fairbanks
- Attended Seattle University
- Graduated from the University of Alaska - Business/Management (1956)

Professional:

- General Manager, Golden Valley Electric Association since 1983
- Chairman, Alaska Utility Systems Coordinating Council
- Member, National Power and Generation Committee
- Chairman, Statewide Utility Managers Association
- Chairman, Bradley Lake Hydro Project Management Committee

Civic Accomplishments and Involvement:

- Business Leader of the Year, Associated Students of Business, School of Management, University of Alaska, 1987
- Board of Directors, Alaska State Chamber of Commerce
- Past Chairman, Fairbanks Chamber of Commerce
- Board of Directors, Fairbanks Rotary
- Board of Directors, Fairbanks Industrial Development Corporation
- Board of Directors, Denali State Bank
- Board of Directors, Hospital Foundation

General Information:

- Married to Cherie Haynes Kelly and father of five children.
- River boater and pilot; enjoys hunting and fishing and spending time with family in the great Alaskan outdoors.
- 40-plus years in Alaska.
- Mailing address: P.O. Box 71249, Fairbanks, AK 99707
Residential address: 1635 Wolverine Drive, Fairbanks, AK
Work phone: 452-1151, ext. 200; home phone: 479-7833

R E S U M E

Mary F. Reeve
272-7756
2300 D St. Apt 325
Anchorage, AK 99503

EDUCATION

Dillingham High School, Salutatorian
Anchorage Community College, Secretarial Studies
University of Alaska, Fairbanks, Liberal Arts
University of Alaska, Anchorage; currently obtaining a
Bachelor's degree in Secondary Education, Alaska Native Studies
and a minor in Political Studies
Personal Development Courses

EMPLOYMENT

1/84 - 3/86

CLERK-TYPIST III, State of Alaska, Department of Commerce and
Economic Development, Anchorage, AK
Issued oversize and overweight permits for companies throughout the
state of Alaska.. Determined legal weight load capacity based on
tire width, tire sizes, overall dimensions, and number of axles.
Maintained communications with public utilities. Heavy public contact.

7/83 - 1/84

SECRETARY, Bureau of Indian Affairs, Social Services, Anchorage, AK
Provided clerical and supervisory support to four departments; main-
tained contract compliance with federal and state agencies; responsible
for monthly reports for each department. Referral of clients to
proper departments and agencies. Heavy public contact.

10/80 - 3/82

ADMINISTRATIVE ASSISTANT, Bristol Bay Area Hospital, Dillingham, AK
Maintained communications with local and federal agencies interpreting
hospital policy; responsible for recruitment of personnel; personnel
evaluations, patient and employee travel; particular attention was
paid to patient billing and travel; payroll; budget preparations,
studies of workload; contract negotiations; training of two hospital
directors.

3/79 - 7/80

COMMUNITY HEALTH AIDE PROGRAM SECRETARY and ASSOCIATE PLANNER,
Bristol Bay Area Health Corporation, Dillingham, AK
Provided clerical and supervisory support for corporation; payroll for
seventy health aides; procurement of supplies for village clinics;
travel arrangements for health aides to obtain furthering education
in Anchorage; revised the corporation's entire filing system; aided
in contract negotiations.

4/78 - 3/79

ADMINISTRATIVE ASSISTANT, North Pacific Rim Health Corporation, Anchorage
Travel arrangements for health aides; maintained property control system;
contract reviewing; secretarial support for staff; kept timecards.

1/76 - 3/78

ADMINISTRATIVE ASSISTANT, Community Health Aide Program, IHS, Anchorage
Coordinated travel arrangements for 250+ health aides across Alaska;
computed per diem for staff and health aides; contract reviewing;
supervision of two clerk-typists; provided administrative support
to a handicapped supervisor; kept timecards for all staff.

INTERNSHIPS

5/30 - 8/15/90

INTERN, Senator Ted Stevens, Washington, D. C.

Casework - working directly with constituents utilizing various
governmental agencies and other appropriate resources; networking
with various organizations retrieving educational information for
the University of Alaska; lobbied Alaskan delegation for a UAA proposal.

I was chosen as the Minority Student Leader of UAA and served as
a fellow in the Minority Leaders Fellowship Program in Washington, D. C.
As a result, I was able to choose to work in Senator Ted Steven's office.

During this internship, I met with one student from each state and
a few countries to address mutual concerns and goals for a period of
three months on a weekly basis.

1/25 - 5/15/90

RESEARCH INTERN, Rural Alaska Community Action Program (RURAL CAP),
Anchorage, AK

Database creation and management; public relations - coordinated two
conferences with 250+ attendees - one in Anchorage and the other
in Juneau addressing Alaskan social, economic and community development
issues; public relation materials including newsletters, brochures,
conference summaries, reports, directories, and press releases.
Preparation of budgets and management of grants.

ACTIVITIES

5/89 - 7/89; 8/89 - 12/89; 9/90 - present

PEER COUNSELOR, University of Alaska, Native Student Services, Anchorage
Advise, counsel, guide and support students in their educational endeavor.

1989 - 1990

PRESIDENT, UAA Native Student Club

Coordinated student activities; promoted student involvement.

1989 - 1990

STUDENT REPRESENTATIVE, Affirmative Action Committee, UAA
appointed by Chancellor Behrand.

1989 - present

STUDENT REPRESENTATIVE AND SECRETARY, UAA Native Student Advisory
Committee; support goals of students.

1990 - present

MEMBER, Minority Student Services Program Advisory Committee

1/84 - 1/85

MEMBER, Captain Cook Jaycees, Anchorage

Community activities

Lew M. Williams, Jr. retired January 1, 1990 as publisher of the Ketchikan Daily News. He began running Alaska newspapers in 1946 after World War II service as a paratrooper. He and his wife, Dorothy, gave up publishing duties to their children when Williams retired. He still writes a weekly column for the Ketchikan newspaper and provides background material as needed to the newspaper's editorial writers because of his lengthy experience in public affairs. The newspapers the Williams have published, in addition to the Ketchikan Daily News, include the Wrangell Sentinel, the Petersburg Press and the Sitka Sentinel.

Williams has served on state boards and commissions under every Alaska governor since statehood, including terms on the Alaska Judicial Council and the Board of Governors of the Alaska Bar Association. Most recently he served as a member of Gov. Hickel's talent search team.

He is chairman of the Citizens' Advisory Commission on Federal Areas. It is a state commission which reviews federal activities on land in Alaska and advises the state administration and the Legislature on resolving possible conflicts.

Elective service has included a term on the Wrangell School Board, five years as mayor of Petersburg,

He has been active and an officer of chambers of commerce in Wrangell, Petersburg and Ketchikan and has served on numerous local committees.

He was a founder and the first secretary of the Southeastern Conference, an association of municipal governments and chambers of commerce in Southeastern Alaska. He served three years as the first secretary of the Petersburg Fish and Game Advisory Board when Alaska took control of fish and game with statehood.

He was a founder and served several terms as president of the Alaska Newspaper Association and served a term as director of Allied Daily Newspapers, an association of Pacific Northwest and Alaska daily newspapers now called the Pacific Northwest

Newspaper Association.

He served on the Alaska Blue Ribbon Task Force, headed by Alaska Lieutenant Gov. Terry Miller in 1978 to establish the state's position on the Alaska National Interest Lands Conservation Act of 1980.

He is a past president of Rotary, served 29 years as an adult leader in the Boy Scout program, and was active in Democratic Party politics when Bill Egan was governor.

He was Ketchikan Citizen of the year and Alaska State Chamber of Commerce Outstanding Alaskan in 1980. He received an honorary doctorate from the University of Alaska Southeast.

Alaska State Legislature

SENATOR ARLISS STURGULEWSKI, Chairman
SENATOR PAUL FISCHER, Vice Chairman
SENATOR SAM COTTEN
SENATOR LYMAN HOFFMAN
SENATOR CURT MENARD



P.O. BOX V
ROOM 427
STATE CAPITOL
JUNEAU, ALASKA 99811
(907) 465-3782

Senate Committee on Health, Education and Social Services

24 April 1992

The Honorable Dick Eliason
President of the Senate
Alaska State Legislature
State Capitol
Juneau, Alaska 99801

Dear Senator Eliason:

In accordance with AS 39.05.080, the Senate Health, Education, and Social Services Committee has reviewed the qualifications of Timothy Scott Lamkin, an appointee to the University Board of Regents. There were no stated objections to the confirmation of the named individual by committee members. This does not reflect an intent by any of the members to vote for or against him during any confirmation process.

Sincerely yours,

Handwritten signature of Arliss Sturgulewski.

Senator Arliss Sturgulewski, Chair

Senator Lyman Hoffman

Handwritten signature of Paul Fischer.

Senator Paul Fischer, Vice-Chair

Handwritten signature of Curt Menard.

Senator Curt Menard

Handwritten signature of Sam Cotten.

Senator Sam Cotten



OFFICIAL BUSINESS

Alaska State Legislature
Senate
Office of the Secretary

SCHEDULED
2/24/92

STATE CAPITOL
JUNEAU, ALASKA 99801-1182
(907) 465-3701
FAX: 465-2832

January 17, 1992

M E M O R A N D U M

TO: Senator Sturgulewski, Chair
Health, Education and Social Services Committee

FROM: Nancy Quinto *NQ*
Secretary of the Senate

RE: Confirmation of Governor's Appointees

Pursuant to AS 39.05.080, President Eliason has referred the position noted to your committee for a hearing, recommendation and report:

University of Alaska Board of Regents
Lamkin, Timothy - Fairbanks (Student member)
Term began 6/5/91 expires 5/31/93

NQ/hc

w/attached resume

TIMOTHY SCOTT LAMIKIN
304 Badger St. Fairbanks, AK 99701
(907) 452-3833 hm/(907) 474-7355 wk
FAX (907) 474-5157

CAREER OBJECTIVE I would like to obtain a degree in International Business and Political Science, attain fluency in International Law, and work in international affairs and trade.

EDUCATION

Wasilla High School: H.S. Diploma, Class of 1988 (College Preparatory)
Emphasis: Mechanical Drafting, Computer Science, Honors English, Math, Science
GPA: 3.1 (top 30% of graduating class)
University of Alaska-Fairbanks: Sophomore
Degree program1: BBA in International Business
Degree program2: BA in Political Science
GPA: 3.0

EMPLOYMENT HISTORY

Sep 90-present ASUAF President and Chief Executive Officer
ASUAF stands for the Associated Students of the University of Alaska- Fairbanks. The ASUAF President is elected annually in the Spring by the student body. The President is directly responsible for a constituency of 5,000 full- and part-time UAF students. The ASUAF Executive branch is composed of ten departments and is staffed by over 60 employees. It is the President's responsibility to hire department heads, make all appointments, and oversee all functions sponsored by ASUAF. In addition, the Executive is responsible for monitoring ASUAF's \$250,000 budget and informing the ASUAF Student Senate if proposed expenditures may jeopardize ASUAF's fiscal solvency. The President may carry out this responsibility by using his/her power of veto, in whole or part, on any legislation taken by the Senate.

May 90-Aug 90 ASUAF Summer Executive
The ASUAF Summer Executive is appointed by the ASUAF President to act in his/her stead during the Summer months when most ASUAF members, including the President, are away. During the Summer of 1990, I was enrolled as a full-time student at UAF and was, therefore, available to serve as the Summer Executive during that period. The Summer Executive's primary function are to oversee the operation of the ASUAF campgrounds and to generally serve as the "watchdog" of student interests while the Student Senate is out of session.

Sep 89-Apr 90 ASUAF Senate President
The ASUAF Senate President is initially elected as a Senator by the student body during a regular election in the Fall or Spring. Every Fall the Senate elects from its membership a Chair, or President, to preside over all meetings and generally serve as the liaison of the Senate in day-to-day matters. The Senate President is the direct supervisor of the two Legislative Coordinators and the Senate Clerk. Being head of the legislative branch, the Senate President is effectively

TIMOTHY SCOTT LAMKIN

ASUAF's Vice-President; making all committee appointments within the Senate, setting the Senate agenda, ruling on parliamentary matters, authenticating passed Senate actions, and in all things carrying out the will of the Senate. At the completion of each of my terms as a Senator, I was honored with the ASUAF Outstanding Senator of the Year Award, in recognition from my peers.

Nov 88-Jan 90 Traffic Enforcement Officer, (UAF Security Dept.)

Concurrent with serving as the ASUAF Senate President, I was also employed at the UAF Department of Security as a Traffic Enforcement Officer. Common duties I was assigned to included enforcement of UAF parking regulations, controlling traffic at motor vehicle accidents, taking crime incident reports, answering questions for campus visitors, providing money escorts, unlocking doors for residents, routinely patrolling campus, and generally following the Departmental motto: *To Serve and Protect*.

Oct 88-May 89 Assistant Secretary (UAF Physical Education Dept.)

My first job at UAF was most enjoyable. As an assistant to the Department Secretary, my duties ranged from typing and filing to answering phones and dealing Physical Education students' concerns.

Oct 88-Dec 88 Math Tutor (ASUAF Academic Services Dept.)

As a tutor of business algebra, I was given leave to schedule my own hours as best arranged between myself and the student being tutored. The job provided me with direct interpersonal communication experience. In addition to being paid, I was rewarding with the satisfaction of being able to help my peers perform better in school.

Dec 87-Aug 88, Sales Assistant (The Book Cache, Wasilla, Alaska)

My first official employment began at the Wasilla Book Cache as a sales assistant, or clerk. I answered questions about books in stock, deterred shop-lifting, processed book orders for customers, and generally helped operate the store.

GOVERNANCE ACTIVITIES AT UAF

Oct 90-present Member, UAF Chancellor's Search Committee

UAF's current Chancellor, Patrick J. O'Rourke, has announced his intent to resign in July, 1991. The UA President selected members from the UAF community to serve on a committee to find a replacement. The President wished to include student representation and requested that I participate in the selection process of the new Chancellor. I humbly accepted.

Sep 90-present Member, UA General Assembly Student Affairs Committee

The General Assembly is the statewide collective body of student, faculty, and staff leaders. The Assembly reports to the Board of Regents on motions or actions it wishes to have taken. The Board usually turns to the Assembly for input on issues of relevance.

Sep 90-present Member, UAF Publication Board

The Publication Board (Pub Board) is the governing body, or publisher, of the UAF Student newspaper, *Sun*Star*, which is a subsidiary of ASUAF. The Pub Board was established by joint agreement between the Journalism-Broadcasting Department and ASUAF,

TIMOTHY SCOTT LAMIKIN

with the primary motive of ensuring fiscal responsibility on the part of the *Sun*Star*. As President of ASUAF, and because of the relationship between ASUAF and the *Sun* Star*, I have a fiduciary responsibility to sit on the Board.

Sep 90-present Trustee, UAF Student Trust Fund Board

Until 1979, ASUAF was an incorporated student union. Upon dis-incorporation, ASUAF sold all of its capital assets and placed the money generated by the sell into an interest bearing trust fund. An agreement was established between the University and ASUAF to have the trust jointly managed by the UAF Administration and ASUAF leaders through a Board of Trustees. The Trust Fund is occasionally used to fund unique projects designed to enhance student life. Again, as President of ASUAF, and because of the relationship between ASUAF and the Trust Fund, I have a fiduciary responsibility to sit on the Board.

July 90-present Acting President and Chair, Student Media, Incorporated

SMI is a non-profit corporation that owns the Fairbanks rock and roll radio station KSUA FM 104. SMI is also a subsidiary of ASUAF. The Board of Directors for SMI is composed of students elected by SMI's membership, ASUAF leaders, and a member of the UAF faculty. The Board's essentially oversees the operation of KSUA and is responsible for maintaining fiscal solvency. As President of ASUAF, and because of the relationship between ASUAF and SMI, I have a fiduciary responsibility to sit on the Board.

Apr 90-present Presiding Officer, UAF Assembly

The UAF Assembly is the campus collective body of students, faculty, and staff leaders. The Assembly facilitates communication between the respective campus constituencies and, when appropriate, forwards motions to the Chancellor reflecting the consensual will of the University community.

Sep 89-May 90 Member, UAF Assembly Grievance Council

The Grievance Council is a committee of the UAF Assembly responsible for hearing and arbitrating disputes against Regent policy. The Council, after hearing a case, forwards its recommendations to the Chancellor, or President where appropriate, for final decision.

Sep 89-May 90 Member, UAF SCARE Task Force

In 1989, in response to increasing health concerns in the community, the administration set up a task force whose mission was to inform the community of health risks, oversee counseling for victims, and generally act as an educator. Hence, the task force entitled SCARE (Sexually transmitted diseases, Contraception, Alcohol and drugs, and Rape Education) was created and continues to serve the community today.

Sep 88-May 89 Chair, ASUAF Senate Financial Affairs Committee

The Senate Financial Affairs Committee places much of its effort into executing a process called "club funding," where recognized student clubs approach the Senate and request financial sponsorship. The Finance Committee accepts funding applications, club budget requests, and holds interviews with club representatives. The Committee then makes a recommendation to the Senate. The Finance Committee also works closely with the ASUAF President in formulating the fiscal year's budget on an annual basis.

TIMOTHY SCOTT LAMKIN

EXTRACURRICULAR ACTIVITIES AT UAF

1989-91 Participant, UAF Student Activities

The UAF Student Activities Department sponsors several of the campus social events. For several of their events, I am asked to appear, participate, or act as the Master of Ceremonies. Some of the events I have helped with include the UAF EONS (Early Orientation for New Students) program as a group leader and MC, judging airband contests, participating in mock game shows, and interviewing candidates for the Blue and Gold (spirit) award.

1989-90 Participant, UAF Drama Association

One of my interests includes theatrical arts. When time has allowed, I have been involved in UAF theatre productions. After completing several advanced acting courses, I auditioned and was cast in two productions during the 1989-90 school year. In the first I acted as Treplev II in Seagull, by Anton Chekov, which was directed by Dr. Tom Riccio. In the second, I acted as the Executioner in Turandot, by Carlos Gozzi, which was directed by Anatoly Antohin. I intend to continue my involvement in theatre contingent, again, on available time.

1988-89 Resident, UAF Skarland Hall

During my first year at UAF, I lived in the residence dormitories. It was a unique experience. A mini-fraternity was established by several of the residents, who boldly created our theme: "The Few, The Proud, The Not Too Loud." During my residency on campus I was very active in intramural team sports, including volleyball, basketball, and softball. I was later recognized by my fellow hall-mates by being selected as the 1989 Skarland Hall Homecoming King.

ACTIVITIES & AWARDS in HIGH SCHOOL (1984-1988)

Vocational Industrial Clubs of America (VICA)

- *Second Place in Job Interview at the 1988 National Leadership Conference
- *First Place in Job Interview at the 1988 State Leadership Conference
- *Third Place in Machine Drafting at the 1987 State Vocational Conference
- *Alaska National Delegate for 1987 National Skill Olympics
- *High School President 1987-88

Wasilla Drafting Club

- *President 1987-1988
- *1986-87 Outstanding Vocational Student of the Year

4-H Horse Program

- *1987 Teen Leader of the Year.
- *Club President 1985-88
- *Grand Champion English Rider 1987 & 88 State Shows
- *Hi-Point Award for 1987 State Show- English Senior Rider

United States Academic Decathlon (USAD)

- *3rd Place in History 1988 State Conference
- *2nd Place Prepared Speech 1988 State Conference
- *2nd place Team-1988 State Conference
- *Participant in 1988 USAD National Conference

Selected as Class Speaker at Graduation Ceremonies, 1988

Confirm.

L. Hames

... Dept. of

Corrections

Alaska State Legislature

SENATOR ARLISS STURGULEWSKI, Chairman
SENATOR PAUL FISCHER, Vice Chairman
SENATOR SAM COTTEN
SENATOR LYMAN HOFFMAN
SENATOR CURT MENARD



P.O. BOX V
ROOM 427
STATE CAPITOL
JUNEAU, ALASKA 99811
(907) 485-3762

Senate Committee on Health, Education and Social Services


April 10, 1991

The Honorable Dick Eliason
President of the Senate
Alaska State Legislature
P.O. Box V
Juneau, Alaska 99811

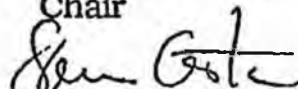
Dear President Eliason:

In accordance with AS 39.05.080, the Senate Health, Education, & Social Services Committee reviewed the qualifications of Lloyd F. Hames as Commissioner of Corrections. There were no stated objections to confirmation of the named individual by committee members. This does not reflect an intent by any of the members to vote for or against him during further sessions for the purpose of consideration.

Respectfully,



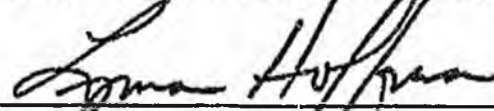
Senator Arliss Sturgulewski,
Chair



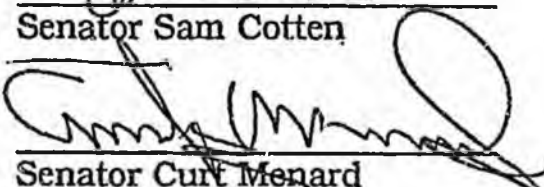
Senator Sam Cotten



Senator Paul Fischer, Vice-Chair



Senator Lyman Hoffman



Senator Curt Menard

BOARDS & COMMISSIONS

JAN 30 1991

RESUME

Lloyd F. Hames
329 Harbor Drive
P.O. Box 397
Sitka, Alaska 99835

Res. Phone 907-747-8486
Bus. Phone 907-747-6320

PERSONAL DATA:

Date of Birth: June 26, 1927
Married 41 years to Barbara - January 7, 1950
Three grown children: Randal, Rhonda & Roger
The 3rd generation is taking over the business interests of Lloyd and Barbara Hames.

GENERAL EDUCATION:

Rosalita High School
Rosalita, Washington
Graduated: 1946
Washington State College 1948-49
W.S.U. summer school 1951

MILITARY SERVICE:

U.S. Army 1946-1948
Honorable Discharge
Rank T-5 rating

BUSINESS:

Started with C.R. Rands Co. in 1949 with wife Barbara. 1969 purchased the Rands interest and formed the Hames Corporation. 1975 purchased the P.J. Wingren Corporation in Ketchikan and formed Port West Corporation. Doing business as Sea Mart Super. 1982 Port West, Inc., purchased adjoining property consisting of a grocery store and strip mall, changed the name to Market Place. 1985 the Hames Group was formed. The principles are the five members of the Hames family, built the 130,000 square foot Plaza Port West Mall adjoining the Sea Mart grocery store.

My title changed from President to Chairman of the Board of both corporations in 1983. Son Roger assumed the position of President and C.E.O. Son Randal, Executive Vice-President and daughter Rhonda is the Administrative Secretary. All three children hold active responsibilities within all three corporations.

The two corporations presently have four grocery stores along with five retail outlets located within the Plaza Port West mall. The three corporations employ approximately 300.

SOCIAL ACTIVITIES:

Past Master of Mt. Verstovia Lodge 291 in Sitka, Alaska.
 Past Patron, Order of Eastern Star 15, Sitka, Alaska
 Past President, Sitka Chamber of Commerce, 1966
 Sitka Chamber Board - 14 years.
 Past President of Sitka Rotary Club Sitka, Alaska.
 Past President of Sitka Shrine Club 1960-1961
 Elder of the Presbyterian Church 15 years.
 Chairman of Presbyterian Stewardship Committee 9 years.

BOARDS:

Sitka Community Hospital 8 years.
 Chairman for 2 years.
 Presently serving on Sheldon Jackson College Board of Trustees since 1959, Chairman since 1974.
 Presently serving Associated Grocers Inc., Seattle Board of Directors since 1982.
 Served on Alaska Pacific University on "Center for Entrepreneurship and Pacific Development Council" 1984.
 Member of Ketchikan Economic Development Committee, 1985.
 Washington State Food Dealers Board 1981-84.

POLITICAL ACTIVITIES:

A delegate to the State Republican Convention in 1976-80-84 and also a delegate to the Republican National Convention the same years.
 Served as State Finance Chairman Republican Party of Alaska for 4 years 1982-1986.
 Member of Republican Central Committee for Alaska 1976-1988.
 President Reagan's Representative to the White House Conference on Small Business, 1975.
 Appointed as one of the 3 Electoral College votes for Alaska 1980.

AWARDS:

Honorary Doctorate degree in Public Service from the Alaska Pacific University in 1976.
 Grocer of the Year Award for Washington and Alaska in 1976 by the Washington Food Dealers Association.

Cossack Cap Award from the Sitka Chamber of Commerce in 1978.

University of Alaska Board of Regents Meritorious Service Award.

"Lloyd Hames has provided Business Leadership and significant contribution to the economy and employment stability of Southeast Alaska over the course of 4 decades through Hames Corporation activities in Sitka and Ketchikan; for his contribution and community service; and for his fundamental support of education in Alaska and support of the CONSORTIUM AGREEMENT between Sheldon Jackson College and the Sitka Campus of the University of Alaska Southeast."

Presented this 17th day of May, 1990
by the University of Alaska
8Southeast.

Confirm.

T. Mala

... Dept. of

H&SSS

THEODORE A. MALA

Post Office Box 20029
Juneau, Alaska 99802
W: (907) 465-3030 H: 463-4951

EDUCATION:

1979-1980 HARVARD SCHOOL OF PUBLIC HEALTH Boston, Ma.

Master of Public Health degree conferred June, 1980. Core curriculum with electives in public health planning and administration. Elected Class Marshal at graduation.

1972-1977 SCHOOL OF MEDICINE, AUTONOMOUS UNIVERSITY Guadalajara, Mx.

Received Diploma of Physician and Surgeon, December, 1976
Internship requirements completed in 1977.
National Boards, Social Service and Licensing requirements completed in Mexico, 1981.

1969-1972 DE PAUL UNIVERSITY Chicago, Il.

Bachelor of Arts Degree conferred in 1972.
Major in Philosophy and Minor in Foreign Language.

PROFESSIONAL LICENSES

Physician and Surgeon, Mexico, 1985
Professions Registry No. XX-106
UNAM Degree Registry 1985-270

PROFESSIONAL EXPERIENCE:

1990-Present

Commissioner Designee, Alaska Department of Health and Social Services
Appointed by Governor Hickel to this cabinet level position subject to legislative confirmation.

1986-1990

Secretary General, International Union for Circumpolar Health.
Re-elected to three year term in Umea, Sweden in 1987.

1982-1990

UNIVERSITY OF ALASKA Anchorage, Alaska

Associate Professor of Health Sciences.
Institute Director: Institute for Circumpolar Health Studies.

Theodore A. Mala, MD, MPH
Page Two. April 4, 1991

Founder and Director, International Institute for Circumpolar Health Studies.

The Institute for Circumpolar Health Studies was incorporated into Alaska State Law in June of 1988 under authority of the Legislature and signed into law by the Governor (Chapter 136) and appropriated \$550,000. to start up (Chapter 137).

Founder and Director, Siberian Medical Research Program. 1982.

Author of the University of Alaska-Siberian Branch of the Academy of Medical Sciences of the USSR Medical Research Agreement. The Agreement has worldwide recognition as to its uniqueness in being the first agreement Siberia has ever made in medicine with any western institution or country.

Founder and Director, Magadan (Soviet Far East) Medical Research Program. October, 1989.

This historic agreement signed before Governor V. Kobets of Magadan Region, by the Director of the Institute for Biological Problems of the North and the Minister of Health of the Magadan Region, The Commissioner of Health and Social Services of Alaska and myself for the Institute for Circumpolar Health Studies of the University of Alaska, Anchorage, represents the first Agreement that region has entered into with the West. The signing was featured on the front page of Magadanskaya Pravda, October 13, 1989 and has resulted in the first exchanges of health professionals between Alaska and the USSR.

Courses taught:

Human Anatomy and Physiology (2 levels)
Introduction to Health Sciences
Personal Health in Alaska
Multiple seminars on Siberia and Circumpolar Health

Research:

Principal US Medical Scientific Coordinator. "Bering Bridge Expedition" (National Geographic and DuPont Company) February, 1989. Involved coordinating and following dog sled expedition from Soviet Magadan Territory to Kotzebue, Alaska.

"Drug Use and Abuse in Alaska." I was the Field Coordinator for two years on this baseline statewide study. University of Alaska Anchorage, 1982.

Chaired committee on "Minorities in Higher Education: The Changing North" for The College Board, published 1988.

1978-1979 ALASKA STATE DIVISION OF CORRECTIONS Anchorage, Alaska

Chief of Health Services. I wrote and set up the medical care system for Corrections in Alaska. This included supervising health services and medical personnel as well as writing standards and federal grants to support those services.

1977-1978 ALASKA FEDERATION OF NATIVES Anchorage, Alaska

Special Assistant for Health Affairs. I was responsible for addressing the special needs of Alaska Natives through drafting public policies, organizing a statewide health needs assessment conference, and liaised with state and federal officials as well as the public.

HONOR ACTIVITIES

- Co-chairman and founder, Bering Emergency Medical Services Committee, 1990-present.
- Outstanding Services Award, Alaska Commissioner of Health, 1979.
- Member, American Public Health Association, 1980
- Member, Alaska Public Health Association, 1983
- Member, Association of American Indian Physicians, 1981
- Elected Council Member: Harvard School of Public Health Alumni Council 1981-1984
- Trustee, United Way of Anchorage, 1978-1979.
- Member, American Society for Circumpolar Health, 1981.
- Elected to Board: Alaska Native Education Association, 1984. Re-elected, 1986.
- Member, American Orthopsychiatric Association, 1984.
- Elected to Board: Native American Science Education Association (NASEA), Washington, DC. 1984-1987.
- Chairman, 1987 NASEA Alaska Conference
- Advisor, World Health Organization. Nordic Council Meeting in Greenland, 1985.
- Appointed Member, Research and Publications Committee, Alaska Area US Public Health Service, 1985-present. (I represent the Alaska Native Health Board)
- Appointed (by Secretary of Health and Human Services) to the National Advisory Board, National Institutes of Health, Fogarty International Center 1985 to 1987.
- Elected: Secretary General. International Union for Circumpolar Health (in Sweden, March, 1986) Re-elected Permanent Secretary General, International Union for Circumpolar Health for term 1987-1990 at Umea, Sweden General Union Assembly
- Elected Member: New York Academy of Sciences, 1986.
- Member, American Association of University Professors, 1987.
- Elected Member: Harvard Club of Boston, 1988.
- Directed first USSR (Magadan) to US (Alaska-Texas) Medevac, September, 1990.

HONORS:

- 1990. Commendation from State of Alaska for coordinating first medical evacuation from Soviet Far East to Alaska in September, 1990. Special recognition by State of Alaska Emergency Medical Services Council.
- 1990. Commendation from Office of Alaska Governor Cowper for participation in the Third Northern Regions Conference in Anchorage in May, 1990.
- 1990. Federal Aviation Administration: Citation for coordinating first Medivac Flight from Alaska to USSR in September of 1990.
- 1990. Alaska State Legislature Citation for contributions to being the first in recent times to initiate relations between Alaska and the Russian Arctic Scientific Community.
- 1990. State of Alaska Commendation Award signed by Governor and Lt. Governor for contributions for opening the doors between Alaska and the Soviet Far East.
- 1990. Named to "Who's Who in the Nation's Emerging Leaders". Marquis Publications. 1990 Edition.
- 1990. Named to "Who's Who in the World". Marquis Publications. 1990 edition.
- 1989. Named to "Who's Who in the West". Marquis Publications. 1989-1990 edition.
- 1989. Elected to and participated in Joint Civilian Orientation Conference, Class of 1954, Department of Defense, the Pentagon, Washington, DC.
- 1989. Alaska State Legislature Joint Senate and House Commendation recognizing contributions resulting in the awarding of the Honor Kempton Humanitarian Award.
- 1989. Named 7th recipient of the "Honor Kempton Service to Humanity Award" to be conferred April 8, 1989 by the National Spiritual Assembly of the Baha'i Faith of Alaska.
- 1988. College Board, Western Region, Special Recognition Award for outstanding contributions to education.
- 1988 Governor's Award for "Program of the Year" (UAA-Siberian Medical Research Program)
- 1986. National Institutes of Health, John E. Fogarty International Center Recognition and Appreciation Certificate

Theodore A. Mala, MD, MPH
Page Five. April 4, 1991

LANGUAGES:

Spanish (fluent); Russian (comprehension)

PERSONAL:

Married to Nancy Marie Edtl. Two children. Excellent health. Have traveled extensively lecturing and residing throughout US cities, Canada, Europe, Mexico, Guatemala, Soviet Russia especially Siberia and the Soviet Far East.

Special emphasis on circumpolar countries: Canada, USSR (Siberia and Soviet Far East), Greenland, Finland, Sweden, Denmark and Alaska where I have traveled and worked for years on common Northern circumpolar health problems.

REFERENCES AND PUBLICATIONS: Available on request.

Dr. Mala - Confirmation
State Health Plan

Opportunity for contracting w private
sectr - (private non profit)

Circumpolar Health.

mental Health -- Role of traditional
(sensitive to roots.) medicine

Public Assistance

Jobs program.

welfare for people that require it.

working w D.O.H. re new skills -

Welfare fraud - increase.

Client Abuse - elderly most poor.

Get into protection of people entrusted
to Dept.

Continuing Education - publishing work
newsletter to employees - (roadmap).

Research - bring together - multi-
million in research. not
available.

Regional Economic Diversification
Plan - working w/ C&B Blatchford.

welfare Reform.

Medicaid.

Abortion - Preparing options
for Governors. Looking at
fexp. in other states. Fed
Gov. doesn't pay.

{ Admin does not have a
position at this time.

PUBLIC OPINION MESSAGE

DEAR: SENATOR STURGULEWSKI

NAME: STEVE STRUBE, PRESIDENT
TITLE: AK FAMILY SUPPORT GROUP INC.
ADDRESS: BOX 521155
CITY: BIG LAKE
PHONE: 892-7760

ZIP: 99652

BILL NO:
SUBJECT: CONFIRMATION OF TED MALA
MESSAGE: THE ALASKA FAMILY SUPPORT GROUP INC., STRONGLY SUPPORTS THE
CONFIRMATION OF TED MALA FOR COMMISSIONER OF DHSS. DR. MALA IS MAKING POSITIVE,
NEEDED CHANGES IN DFYS, WELCOMES PUBLIC INPUT, IMPLEMENTED THE RECOMMENDATIONS
OF THE GOVERNOR'S TRANSITION TEAM AND HE IS A PLEASURE TO WORK WITH. /LD

POMID: 03123613
DATE: 91/04/04
TIME: 12:36:13
LIONAME: ANCHORAGE LIO

COPIES: REPRESENTATIVES REPRESENTATIVES SENATORS

BAKER	BARNES	ADAMS
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BRUCKMAN	CARNEY	COTTEN
CHOQUETTE	DAVIDSON	DUNCAN
B.DAVIS	C.DAVIS	ELIASON
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FINKELSTEIN	FOSTER	FISCHER
GONZALES	GRUENBERG	FRANK
GRUSSENDORF	HANLEY	HALFRD
HUDSON	IVAN	HOFFMAN
JACKO	KOPOHEN	JONES
KUBINA	LARSON	KERTTULA
LEMAN	LINCOLN	MEMARD
MACKIE	MACLEAN	PEARCE
MARTIN	M.A.MILLER	POURCHOT
M.W.MILLER	MOYER	RODEY
NAVARRE	PARNELL	SHULTZ
G.PHILLIPS	R.PHILLIPS	UEHLING
SHARP	TAYLOR	ZHAROFF
ULMER	ZAWACKI	

Dept. of
Corrections
Overview

10-4-91

DRAFT

Honorable Legislators:
Mark Moyer, Representative
Steve Frank, Senator
Nilo Koponen, Representative
Mike Miller, Representative
Tom Moyer, Representative
Bert Sharp, Representative

Dear Legislators:

Thank you for your letter of August 30, 1991 expressing interest in our new food management system. When I was appointed Commissioner of Corrections it became clear that an improved food service program was needed because the cost per meal compared to other institutions was not realistic. There are many reasons for high costs such as the procurement and inventory system; however we are in the process of developing a comprehensive management system to address all areas of the food service program. The interrelationship between the various functions and how they are organized can have as much impact on the bottom line cost as the unit price for a food item.

To answer your questions in order, I offer the following:

1. What are the problems with the current system which necessitate a change?

There are several problems, which equate into cost, that are the result of both the internal and the current external procurement system. Looking at the entire situation we have identified the following areas that are not cost effective in today's market place:

- A. The current system of "line item bidding" on a quarterly basis requires about five months lead time to process and an intense labor effort. See attached "Food Purchasing Process".
- B. The system requires an excessive number of deliveries to the facilities where security is always a concern.
- C. Because the orders are processed quarterly, large warehouses are needed. In addition, extra staff is necessary to maintain the large inventories.
- D. Produce, because of its perishable nature is bid weekly by each facility, which doesn't always guarantee a predictable supply nor offer competitive pricing.
- E. The lead time for orders creates the problem of not always being able to predict what will be needed which

DRAFT

Page 2.

requires buying small amounts of products at high retail prices. See attached "Food Vendors Utilized".
F. A data processing system is needed to automate the ordering, inventory, menu compliance, and accountability for the entire Department of Corrections. Currently, there isn't a system tying the department together. This is essential in order to centrally manage the complete food service function.

2. How will "Sole Source" purchasing, even if done by category, save the Department money? What empirical data does the Department have which demonstrates the potential savings over time?

By having yearly contracts for several products, rather than "line item bidding", will augment our new system in several beneficial ways:

A. Improve labor utilization in terms of order preparation, warehousing/storekeeping, and the number of deliveries.

B. Cut down on the need to purchase small amounts of products at retail or at uncompetitive prices. Because virtually all items will be included in the contracts, most purchases will be at very competitive prices.

C. The expected bottom line cost should dramatically improve using this method. Two examples of possible savings: 1. The Alaska Pioneer Homes, managed by ARA Services, shows in excess of 20% savings compared to our costs. They use a single source yearly contract approach. 2. The State of Washington Department of Corrections has used a "one stop shop" approach for several years with good results. Their food cost per day is actually 20% lower than it was ten years ago. In the last fiscal year they showed a cost per day of \$2.46 which is about one third of our average cost. Even after taking into consideration our higher labor and freight costs the possible saving are substantial. Their analysis for the last ten years shows a cumulative cost avoidance from their efforts of \$23,418,713.00. See attached "Combined Action Foodstuff Economy Program".

3. What is the predicted amount of savings for the DoC and how was this figure derived?

The total expected savings over a three year period is in excess of 20% or approximately \$938,000.00 per year. The majority of the savings will come from lower costs for raw food and food related products [79%] and better utilization of employees [21%]. Based on the comparison with the State of Washington and the Alaskan Pioneer Homes our estimated savings are conservative.

4. Because no one vendor usually wins all the line items with the current system, how is it possible that awarding the entire contract to a single source would mean a savings to DoC?

There are several possible reasons, the most common answer to that question is because it is a one time order it isn't cost effective to bid on items that aren't currently being stocked. What seems to happen from a users perspective is vendors tend to bid products that they have in stock that may not be moving well or a product they can obtain at a good price. Because we receive so many different products from so many vendors it is difficult to track the yield value of all of them. Experience has shown that the current system is extremely difficult to manage in terms of products meeting our specifications. The reason why the State of Washington Dept. of Corrections and several other both governmental and non-government organizations are using this method is the difficulty of management as well as the lower unit costs. The "one stop shop" also solves the weekly bidding problem mentioned above.

5. Answered under question # 4.

6. Under the current system, the lowest bid price per item is set for a period of three months. If, as proposed under the new system, prices are allowed to fluctuate monthly, or weekly as proposed with meat for example, how would this save the department money?

Because markets fluctuate constantly, a "cost plus management fee" approach allows a vendor to charge a price that is in line with the current market. Otherwise, in order to protect themselves they must either build in a safety factor or purchase all the products at once, both add to the unit cost. Perishable products such as produce are particularly sensitive to market change and are considerably more cost effective when purchased using a cost plus approach.

7. Currently, the bid price of an item to the DoC is the firm final price, including delivery to the door of the facility being serviced. If, as included in the new proposal, freight cost adjustments allowed monthly how would this result in savings to the Department? How would this be monitored? Would the additional personnel time in reviewing and approving freight rate changes result in overall cost increases?

DRAFT

Page 4.

The new system would also stipulate delivery to the door of the facility but because it is a yearly contract a mechanism for freight rate increases/decreases would be included. A change in freight rates would be allowed monthly with documentation. My experience, in most years, is there are few rate changes. If a vendor felt a rate increase was justified a petition would have to be made along with proper documentation. To make sure abuse does not occur the state would reserve the right to reject the petition because of unacceptable documentation and stipulate a carrier of their choice if a better rate is available. Monitoring the freight rates is not expected to be a significant cost factor.

8. What effect would allowing the vendor's invoice costs to fluctuate monthly have on total costs?

As mentioned before it is difficult to predict prices a year in advance. Allowing prices to fluctuate avoids forcing the vendor to build in a safety factor for price increases or purchasing a year in advance. The trend, especially with today's data processing techniques, is to use a cost plus approach which can be audited more easily than in the past.

9. What effect would weekly deliveries have on the labor cost component of commodity prices and how would it affect the total cost of a commodity?

Weekly orders rather than quarterly ones will allow the facilities to maintain smaller inventories which reduces labor as well as warehousing costs. By bidding categories there should be less total deliveries and better overall freight costs.

10. What is the security cost to a facility due to increased deliveries?

The new system should have less deliveries than before if you take into consideration that currently produce is "line item bid" weekly at most facilities. The possible security problems during deliveries is a bigger concern than the cost. We don't foresee added security cost due to the new system.

11. What is the estimated cost of an external auditor that is proposed to monitor the winning vendor's records and how is it reflected?

The cost will vary depending on the final number of contractors. Our estimate is \$ 3,000.00 per contract per year. With nine contracts, the cost would be \$ 27,000.00. The current thinking is to have three food categories and three zones. The exact program has not been finalized so the structure may change slightly. There is the possibility, due to a problem with a contract, that more extensive auditing might be necessary. The worst case estimate is \$ 36,000.00 per year.

12. How have rebates been accounted for in the projections and how can the auditor insure that the state receives the benefits from them?

There are several types of rebates which come and go with promotions. Generally, there are two types, 1. Distributor Rebates and 2. End User Rebates. A yearly contract lends itself well to End User Rebates because the same products are used for a period of time and manufacturers try to use these to sell their products to the user. The distributor type are not as easy to be aware of unless mention is made on the vendor's original purchase invoice. The best assurance that the state receives the benefits from them is to employ auditors that are familiar with the food business. It is not predictable what promotions will be available in the upcoming year so rebates have not been factored in to the projections.

13. What does the term "reasonable" mean in relation to the use of Alaskan made products by the vendor?

The State of Alaska has an Alaska bidders preference for Alaskan companies and a preference for Alaskan made products which will of course be honored. In addition, every reasonable effort will be made to seek out products that have an Alaskan origin and are cost effective. Specifications will be reviewed to make sure that they don't exclude Alaskan products. If it is necessary to modify specifications in order to include Alaskan made value added products then those measures will be taken. In other words, it is our intention to go out of the way, if necessary, to support Alaskan Industries.

14. What is the anticipated economic effect in terms of lost employment and dollars from local vendors, especially wholly owned Alaska businesses not participating in these procurements?

We estimate little if any impact on employment because the same amount of products will be used. It will still require people to handle and transport products. At our

DRAFT

Page 6.

facilities we will be able to better utilize personnel. To put the Department of Corrections in perspective, we account for about .6% of the combined retail and institutional market. Our estimate of the total market is around seven hundred eighty million and last year we purchased four million seven hundred thousand. With the current approach, derived from the task force, of having three regions and three food categories there should be a great deal of competition. Under this scenario both large and small vendors can compete on one or all of the contracts. We feel this approach is fair and consistent with state regulations. It is time, based on the before mentioned research, for the department to make the logical changes necessary to give the citizens of Alaska the most efficient service possible.

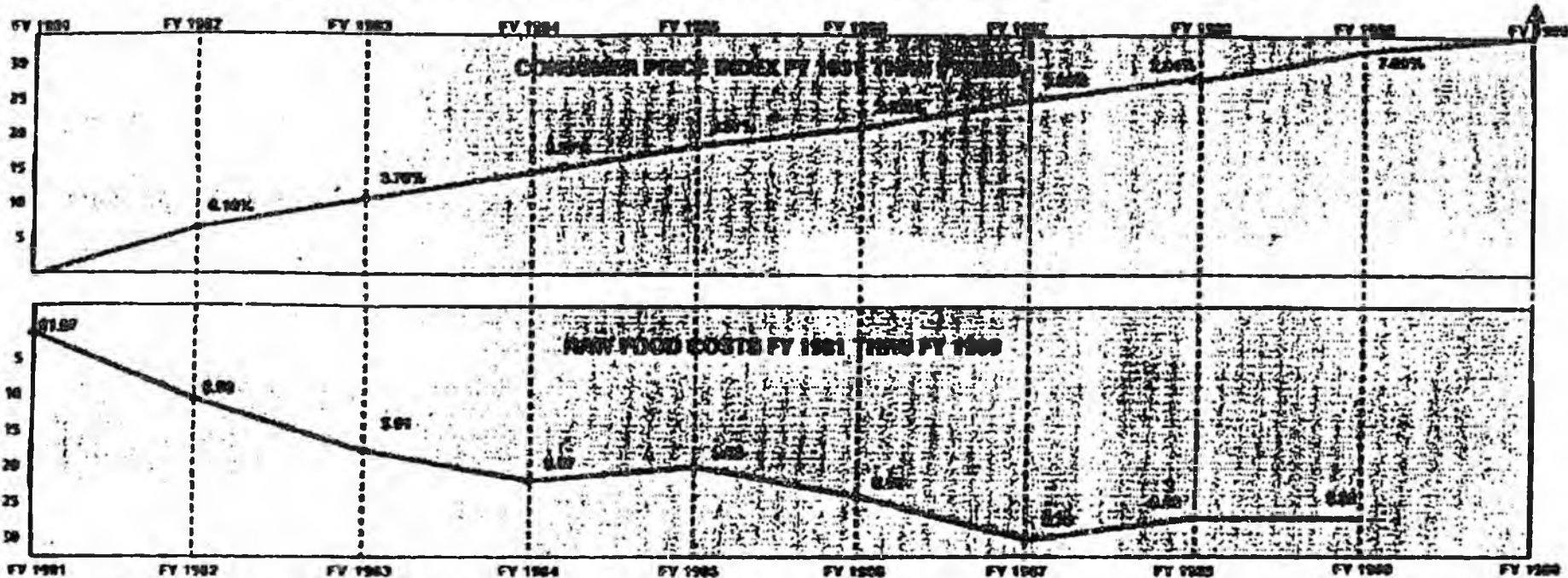
If I can be of further assistance please ask.

Sincerely,

Lloyd Hames
Commissioner, Dept. of Corrections

DRAFT

STATE OF WASHINGTON
DEPARTMENT OF CONNECTIONS
COMBINED ACTION FOODSERVICE ECONOMY (CAFE) PROGRAM
ANALYSIS OF RAW FOOD COST REDUCTIONS VERSUS CONSUMER FOOD PRICE INDEX INCREASES



	FY 1981	FY 1982	FY 1983	FY 1984	FY 1985	FY 1986	FY 1987	FY 1988	FY 1989
Total Raw Food Cost Per Fiscal Year	\$4,817,618	\$5,272,524	\$5,918,021	\$6,118,425	\$6,506,185	\$6,185,247	\$5,870,833	\$5,816,544	\$6,138,844
Cost Reduction per FY as Compared to Base FY 1981		\$484,213	\$1,040,531	\$1,408,075	\$1,315,858	\$1,083,478	\$1,971,221	\$1,737,808	\$1,823,773
Cumulative Cost Reduction		\$484,213	\$1,524,744	\$2,938,818	\$4,243,677	\$5,850,153	\$7,821,374	\$9,558,880	\$11,382,753
Consumer Price Index Increases		+6.15%	+3.70%	+3.27%	+3.37%	+2.23%	+3.83%	+2.84%	+7.02%
Raw Food Cost FY 81 Plus CPI Increases		\$1.13	\$1.18	\$1.22	\$1.26	\$1.29	\$1.33	\$1.37	\$1.47
CPI Plus FY 81 Base Estimated Cost Increases		\$8,078,584	\$7,873,818	\$8,577,055	\$9,211,803	\$8,482,189	\$9,088,082	\$9,416,345	\$10,884,240
Minus Actual Costs Per FY		\$5,272,524	\$5,918,021	\$6,118,425	\$6,506,185	\$6,185,247	\$5,870,833	\$5,816,544	\$6,138,844
Cost Avoidance Per FY		\$807,040	\$1,755,887	\$2,488,630	\$2,784,618	\$3,208,952	\$3,828,188	\$3,789,801	\$4,055,405
Cumulative Cost Avoidance		\$807,040	\$2,562,937	\$5,023,567	\$7,728,385	\$10,935,337	\$14,763,506	\$18,553,308	\$23,418,713

DEPARTMENT OF CORRECTIONS

FOOD PURCHASING PROCESS

Quarterly bids:

- Day #1: The Anchorage Supply Officer distributes a memo to the Administrative Officer at each correctional facility. They are given a three week period to process their quarterly meat and grocery orders. They are instructed to submit their requests to the Director of Institutions no later than the twenty-second (22) day.
- Day #2 thru #22: The Administrative Officer instructs the facility's food service manager to prepare their request using the standard order forms. A purchase requisition is also prepared reflecting the estimated dollar amount. Necessary signatures are obtained and the package is forwarded to the Director of Institutions for review and approval.
- Day #23 thru #30: The Director of Institutions reviews and approves the requests. The purchase requisitions are forwarded to the Anchorage Supply Officer for further processing.
- Day #31: Supply Officer prepares a spreadsheet that reflects the quantities of meats required by each correctional facility and telefaxes a copy to the ACI Meat Plant. The Meat Plant must determine what products they will be able to provide.
- Day #32 thru #39: ACI Meat Plant notifies the Supply Officer which products they will be able to provide.
- Day #40: The Supply Officer notes on the order forms which items will be provided by the ACI Meat Plant and delivers the purchase requisitions to General Services and Supply.
- Day #41 thru #63: General Services and Supply issues purchase orders to the ACI Meat Plant. They also prepare the bid for the remainder of the meat items and all grocery items.
- Day #64: The bid is sent to all vendors on the state bid list. Vendors have twenty-one (21) days to submit their bids.
- Day #86: Bids are opened.
- Day #87 thru #89: Bids are evaluated to determine the ranking and responsiveness of the vendors.
- Day #90: A Notice of Intent to Award a Contract form is sent to each responsive and responsible vendor. Each vendor is given ten (10) days to protest the award of the contract.

Day #100 If no protests are received, Purchase Orders are issued to the
thru lowest responsive and responsible vendor for each line item.
#110

Day #110 Vendors are given anywhere from thirty (30) to forty-five (45)
thru days to make deliveries. (Facilities are given the option of
#155 having items delivered on a monthly basis to ease storage
problems.)

Note: The above schedule is an estimate only, and was prepared by using the
average processing time of past orders.

Weekly purchases of produce:

On Monday morning of each week the Anchorage area produce vendors make
their price list available for the up-coming week. The correctional
facilities are required to obtain three bids if their weekly usage exceeds
\$1,000.00. They are also required to complete a Delivery Order form if the
total exceeds \$500.00. The three bid requirement is satisfied by utilizing
the vendor price sheets. The delivery order is sent to the department
Supply Officer for processing and payment.

Facilities outside of the Anchorage area must contact local vendors for
their current prices, as most vendors do not provide a price list.

Weekly purchases of contract dairy and bakery goods:

As required the department Supply Officer submits Purchase Requisitions to
General Services & Supply to establish contracts for dairy and bakery
items. G.S. & S. will issue formal bids based upon our estimated usage.
Contracts are normally for a one year period, with options to renew for
additional one year periods. (Normally 2-4 years.) Each facility must
prepare after the fact Delivery Orders if their usage exceeds \$500.00 per
week. All paperwork is routed to the Supply Officer for processing.

Weekly purchases of non-contract grocery items:

Correctional facilities place their orders for misc. grocery items as
required. If weekly totals exceed \$500.00 then a Delivery Order must be
prepared. If weekly totals exceed \$1,000.00 then three bids are required.
All paperwork is routed to the Supply Officer for processing.

STATE OF ALASKA

DEPARTMENT OF CORRECTIONS

WALTER J. HICKEL, GOVERNOR

REPLY TO:

P.O. BOX 1
JUNEAU, ALASKA 99811-2000
PHONE (907) 465-3376

MEMORANDUM

TO: The Record

FROM: Lloyd Hames,
Commissioner

DATE: June 8, 1991

TOPIC: Budget Overview/Reorganization

The Department of Corrections has recently gone through several exercises involving the reorganization of service along functional lines as opposed to regional ones. This memo covers a narrative regarding the reorganization, a reaction to intent language, the OMB recommended vetoes and the "personnel transactions" necessary to implement the reorganization.

The reorganization of Corrections is necessary to better carry out the mission of the department. The previous organization, along regional lines, proved to be unwieldy. The lack of centralized management only amplified the chance that decisions could be misinterpreted as orders filtered down through a maze of managers.

The organization along functional lines has streamlined operations. The Commissioner is the "chairman of the board" offering insight and oversight to assure the mission of the department and the philosophy of the administration are met.

The "hub" of operations is centered upon the Deputy Commissioner. It is the responsibility of this position to facilitate the day to day operation of Corrections. This is accomplished through the four major functions of the department: Institutions, Community Corrections, Statewide Programs and Administrative Services.

The Division of Institutions is responsible for the care, custody and control of approximately 2500 offenders in 13 facilities. Likewise, it orchestrates the placement of offenders in non-state facilities such as halfway houses and the roughly 70 offenders being held in the federal prison system and the State of Minnesota. This facet is accomplished through the Classification sub-section of the division. Another part of Institutions is the transportation unit which handles movement of offenders between various institutions. Currently, transportation is shared with the Dept. of Public Safety. Interaction between Public Safety and Corrections is underway and it is assumed that, eventually, all prisoner transportation will be conducted by the Dept. of Corrections.

The Division of Community Corrections is responsible for the supervision of offenders who reside in the community under probation and/or parole. The caseload of approximately 3600 offenders is distributed throughout the department's 13 field office that are separated by as much as 2250 miles. Supervision varies from simple minimum supervision which may involve reporting once a month, to a probation officer, to the intensive probation supervision of moderately high risk offenders. The intensive arm of probation involves nearly seven days a week personal contact, of offenders, by officers.

The Division of Statewide Programs is the program coordination/management function of the department. It is responsible for psychological, educational and program needs of the offender population. This includes routine counseling for anger management to the extensive sex offender treatment programs and a forensic team treating Corrections' 350 mentally ill offenders. Also included, in this, is the prison industries program.

The Division of Administrative Services is the "business arm" of the department which handles the administrative and personnel needs of roughly a \$100 million budget and an excess of 1300 employees. Data processing is also integrated into the division.

Included within Corrections is the Alaska Board of Parole which, last year, handled 1490 case reviews/decisions by three professionals and two clerical positions.

ADMINISTRATIVE SERVICES:

Current reorganization plans includes moving nine positions out of Administrative Services to other components of Corrections. It also includes the reclassification, downward, of an Administrative Assistant II to I.

Analysis of Admin. Services indicated that the Anchorage Central Office had a clerical pool, as opposed to clerical positions being directly assigned to specific components. This was the case in name alone. Actually, these clerk typists worked routinely for specific components. The reorganization includes moving clerical positions to the components they are currently supporting. This is also true of an Accounting Technician I. This resulted in shifting a clerk typist to Facilities Management, Statewide Programs, Medical and a new section which will be discussed within the Deputy Commissioner's Office. The Accounting Technician I is shifted to Statewide Programs/Medical component.

The Facilities Management unit consisting of three Facilities Manager positions was appropriately moved to the new Deputy Commissioner section. Likewise, a Research Analyst was moved to the new section.

The aforementioned Administrative Assistant II was responsible for supervision of the clerical pool and the routine supervision of the facility housing Anchorage Central Office. Because the clerical staff was integrated into the various components, the assistant's position was down graded to a I level and will continue to have oversight of the facility and assist the supply function in Anchorage.

Based on conversation with Robert Pierson of Peat-Marwick, a consulting firm currently assessing the operations of Corrections, the Department is requesting the two positions provided by the Legislature (Analyst/Programmer III and Research Analyst III). Corrections wishes to reclassify the Analyst Programmer III to a Data Processing - Manager I. The job description of a Data Processing Manager includes knowledge of telecommunications and the hardware aspect of data collection. All of this lends itself toward accurate data and planning/forecasting.

INSTITUTIONS

The operation of 13 correctional facilities, supervision of 2500 offenders, classification and transportation of prisoners currently rests on the shoulders of two individuals. This is, predictably leaving the "door open" to threatening public safety, as well as the welfare of the approximately 1080 institutions' employees.

An analysis of staffing shows that about 73% of the 1080 institutional staff are custody positions. This includes superintendents. Forty-six positions are institutional counselors, 21 are educators and 67 are health related positions. This means roughly 86% of the staff provides direct services to offenders and public safety, a little less than 7% are administrative/clerical support and the remaining 7% are spread between cooking and maintenance. The average ratio of offenders to custody staff is 3.16 to 1. If the consideration of it taking five people to man a post 24 hours a day, each officer is supervising about 16 offenders. In one center, Wildwood Correctional Center, each officer is supervising about 23 prisoners and this is in the setting of a revamped World War II military barracks.

It appears obvious this degree of responsibility mandates additional management staff. Corrections would like to bolster Institutions with two Assistant Directors and two clerical positions. Existing PCN's allow this to occur. The present Deputy Director would continue to be the direct line of supervision to the institutions. The assistants would be responsible for the financial and program audit functions of the division, as well as oversight assistance of operations.

The reorganization and inclusion of Assistant Directors would assist in preparing Corrections for the looming issue of "jails vs prisons."

STATEWIDE PROGRAMS

Statewide Programs administers about \$15.0 million in programs annually. The proposed organization would increase their staff by three positions, all coming from existing PCN's in other components.

Also included in the reorganization is reclassification of positions which better describe their functions. There has been an over usage of the Criminal Justice Planner position instead of the more appropriate title of Program Coordinator. One Criminal Justice Planner will be changed to Mental Health Clinician because of the Forensic Unit oversight role.

COMMUNITY CORRECTIONS

Community Corrections is comprised of 115 staff, in 13 field locations, 80 probation officers and one top level manager. The reorganization eliminates a regional Chief Probation Officer (CPO) and reduces two other CPO's from PO V to PO IV. Corrections wishes to re-class an existing position by downgrading a previous Regional Director PCN to Deputy Director. The vast spread of distance between field offices and the critical role of probation/parole services mandates close and continuous scrutiny. The lack of central office management reduces the opportunity for "hands-on" assessment of operations. Also included in responsibility is the Interstate Compact Unit which deals with the movement of probationers and parolees between states. Caseloads are too great to enable supervisory field Probation Officers to assume dual roles as direct assistants to the director.

Another concern is the business arm of probation/parole services. Corrections would like to re-class existing positions to include a two person administrative support unit to track commodity consumption and rent/leasing. This was brought to light recently, when a working field PO supervisor failed to keep the Director informed of lost lease space which resulted in having to rent space at \$1000/week for 400 square feet.

DEPUTY COMMISSIONER

Besides the supervision of the main components of Corrections, the deputy also provides general supervision of the Training Unit. The reorganization continues this role, however, training will have direction provided by an Executive Board which is comprised of the component directors. The long term goals of training will be outlined by the Executive Board on a quarterly basis. Systematic follow-up will be conducted through weekly executive board teleconferences. Day-to-day training concerns will be managed by the Deputy Commissioner.

Corrections plans to develop a new special section, under the deputy. It will be called the Planning, Research and Policy (PRP) section. It too, will have oversight by the Executive Board on a quarterly basis and systematic follow-up through weekly teleconferenced staff meetings. The PRP section will consist of the Facilities Management component taken from Administrative Services, as well as a Research Analyst from the same component. An existing Criminal Justice Planner will oversee the research unit and two Program coordinators responsible for Cleary monitoring and Policy Development. The latter positions were identified in the Governor's adjusted base, as was the Criminal Justice Planner.

The Office of Management and Budget is well aware the Department's needs for accurate and comprehensive data. This new section will assist greatly in providing information and future needs assessments.

PERSONNEL TRANSACTIONS NECESSARY TO ACCOMPLISH REORGANIZATION
(Listed in component receiving positions)

Deputy Commissioner Office

20-5401 Adult Probation Officer V, Juneau PO, to Program Coordinator
Policy development in Policy, Research and Planning (PRP) Section.

20-6527 CO III, Hiland Mt. CC to Program Coordinator
Cleary Compliance in PRP.

20-2054 Research Analyst IV, Admin. Services, relocated
Research and data collection in PRP.

20-7401 Facilities Manager II, Admin. Services, relocated
20-7403 Facilities Manager I, Admin. Services, relocated
20-7404 Facilities Manager I, Admin. Services, relocated
Capital construction, planning and maintenance in PRP.

20-2009 Clerk Typist III, Admin. Services, relocated
Moved from clerical pool to PRP, Facilities.

20-0006 Clerk Typist III, Admin. Services, relocated
Moved from clerical pool to PRP, Policy.

Division of Institutions

20-7201 Adult Classification Officer, Dep. Comm., relocated
20-6802 Probation Officer IV, Dep. Comm., relocated
20-7203 Statistical Clerk, Dep. Comm., relocated
Supervision change of Classification Unit.

20-6690 Correctional Officer III, Dep. Comm., relocated
20-6546 Correctional Officer II, Dep. Comm., relocated
20-8606 Correctional Officer II, Dep. Comm., relocated
20-8611 Correctional Officer II, Dep. Comm., relocated
Supervision change of Transportation Unit.

20-NEW Admin. Officer III, Institutions to Assistant Director
Reclass of new position in FY 92 Gov. Amended Budget.

20-6211 Correctional Officer III, Hiand Mt. CC, to Assistant Director
Reclassification.

20-4002 Sect'y I, N.Region, to Clerk Typist III
Reclassification

20-NEW Clerk Typist III
New position in FY 92 Gov. Amended Budget

Division of Statewide Programs

20-7105 Clerk Typist III, Admin. Services, relocated
Moved from clerical pool.

20-7103 Acctg. Technician I, Admin. Services, relocated
Supervision change, Major Medical.

20-7104 Clerk Typist III, Admin. Services, relocate
Supervision change, Major Medical.

20-2056 Admin. Assistant III to Program Coordinator
Reclassification.

20-2021 Crim. Justice Planner to Mental Health Clinician III
Reclassification.

Division of Community Corrections

20-5405 Clerk V to Accounting Clerk II
Reclassification.

20-6817 Admin. Assistant I to Admin. Officer I
Reclassification.

20-4403 Admin. Assistant I to Clerk Typist III
Reclassification.

20-4402 Probation Officer V to Probation Officer IV
Reclassification.

20-6814 Probation Officer V to Probation Officer IV
Reclassification.

20-7202 Probation Officer IV, Dep. Comm., relocated
20-6819 Probation Officer II, Dep. Comm., relocated
Supervision change of Interstate Unit.

Division of Administrative Services

20-7102 Admin. Assistant II to Admin. Assistant I
Reclassification, pending personnel action of dismissal of existing person.

Personnel Action Fiscal Impact

PCN	R/S	to	R/S	Existing	New	Diff.
7102	14C	-	12B	47.6	36.8	+10.8
2056	16A	-	20A	46.5	59.9	-13.4
2021	21D	-	21A	78.6	63.7	+14.9
5405	11E	-	9B	42.4	32.3	+10.1
6817	12E	-	17A	44.9	49.5	-4.6
4403	12F	-	8B	47.9	30.7	+17.2
5401	18A	-	20A	57.7	59.9	-2.2
6527	18A	-	20A	57.7	59.9	-2.2
2009	8J	-	8J	38.2	00.0	+38.2 C.I.P. FUNDS
6211	15F	-	21A	69.2	69.9	-0.7
4002	10E	-	8B	36.9	30.7	+6.2

637.5 - 563.2 +74.3

MEMORANDUM

State of Alaska

TO: All Employees
Department of Corrections

DATE: September 6, 1991


FILE NO:

TELEPHONE NO

THRU:

SUBJECT: Reorganization

FROM:


Lloyd F. James for
Commissioner

The Department's reorganization plan has recently been approved by the Department of Administration's Office of Management and Budget. The shift from regional to functional reorganization began last year, with the replacement of regional directors with a Director of Institutions and the creation of a centralized Division of Community Corrections.

Some positions have been reclassified, transferred to a new location or new supervisor, added, or eliminated. The changes are intended to clarify lines of authority and responsibility, lessen unnecessary duplication of services, and improve overall efficiency. Every effort has been made to accomplish the reorganization with the minimum amount of disruption to current employees. Employees who are directly affected by the changes have already been notified by their supervisors.

The following personnel changes have been made or are in the process of being made. Please refer to the attached organization charts for further clarification.

COMMISSIONER'S OFFICE

* The Prisoner Transportation and Central Classification units have been transferred from under the supervision of the Deputy Commissioner to the Division of Institutions.

* The Criminal Justice Planner, formerly in charge of Policy and Procedure, and supervised by the Deputy Commissioner, will coordinate a new unit, the Office of Policy, Research, and Planning (PRP). A Research Analyst IV has been moved from Juneau to Anchorage. Both the Research Analyst IV and the Facilities Planning unit have been moved from the Division of Administrative Services to this Office. A new position will be

added to work on policy development. A Clerk Typist III will be assigned to the new office. The Office will be formally supervised by the Deputy Commissioner, with oversight by the Executive Committee.

* The Training Center will remain under the formal supervision of the Deputy Commissioner, but will also receive oversight from the Executive Committee.

* A new position, Compliance Administrator, will be created to address grievances and monitor compliance with Department policies and procedures, including policies required by the Cleary v. Smith Final Settlement Agreement and other court rulings. This position will be supervised by the Deputy Commissioner.

DIVISION OF INSTITUTIONS

* Two Assistant Directors will be hired to provide administrative support. They will oversee special projects, participate in operations audits, assist in system and policy development, supervise work groups, and perform other duties as assigned.

* The Deputy Director will oversee daily institutional operations, oversee budget administration, and provide day-to-day supervision of superintendents in issues related to daily operations.

* The Director will provide formal supervision of the superintendents and central office administrative staff, particularly as related to policy and planning.

* A Clerk Typist III position will be added to the Division.

DIVISION OF COMMUNITY CORRECTIONS

* The Interstate Compact unit has been moved from Central Classification to Community Corrections.

* To complete the shift from a regional to a centralized Division of Community Corrections, the Chief Probation Officer

positions in Anchorage, Juneau, and Fairbanks have been replaced with two Assistant Director positions located in Anchorage Central Office. One Assistant Director will oversee field operations for the metropolitan district offices (Anchorage and Fairbanks) and the other will oversee the urban/rural offices that include Juneau and the bush communities.

* Two Administrative Assistant I positions (in Anchorage and Fairbanks) will be replaced by an Administrative Officer I and an Accounting Clerk II, both to be located in the Director's office in Anchorage.

* A Clerk Typist III will be added to the Director's office to provide support services to the Assistant Directors.

DIVISION OF STATEWIDE PROGRAMS

* A new position, Program Coordinator, has been created to oversee substance abuse programs.

* The Forensic Unit, formerly part of the Alaska Psychiatric Institute, has been placed under the supervision of the Director of Statewide Programs. The unit consists of a supervising psychiatrist, a clinical psychologist, and support staff. The Forensic Unit will provide clinical supervision to institutional Mental Health Clinicians.

* A Criminal Justice Planner position will be moved from Juneau to Anchorage to coordinate mental health treatment issues with the Forensic Unit.

* An Administrative Assistant position has been relocated from Juneau to Anchorage and will be reclassified as a Program Coordinator to oversee fiscal operations, program evaluations, and special projects.

* Two clerical positions will be transferred over from the Division of Administrative Services.

The Major Medical component will be placed under the supervision of a medical doctor who will provide both administrative and clinical supervision. The duties of the current Health Care Administrator will be assumed by this new position.

All Employees
September 6, 1991
Page 4

DIVISION OF ADMINISTRATIVE SERVICES

* A number of positions, mentioned above, have been transferred out of the Division. Several clerical positions located in Anchorage Central Office will be formally assigned to the various divisions and offices to which they have been informally assigned for some time.

* A Personnel Officer II position in Juneau has been eliminated to avoid duplication of the duties performed by the Personnel Officer II in Anchorage.

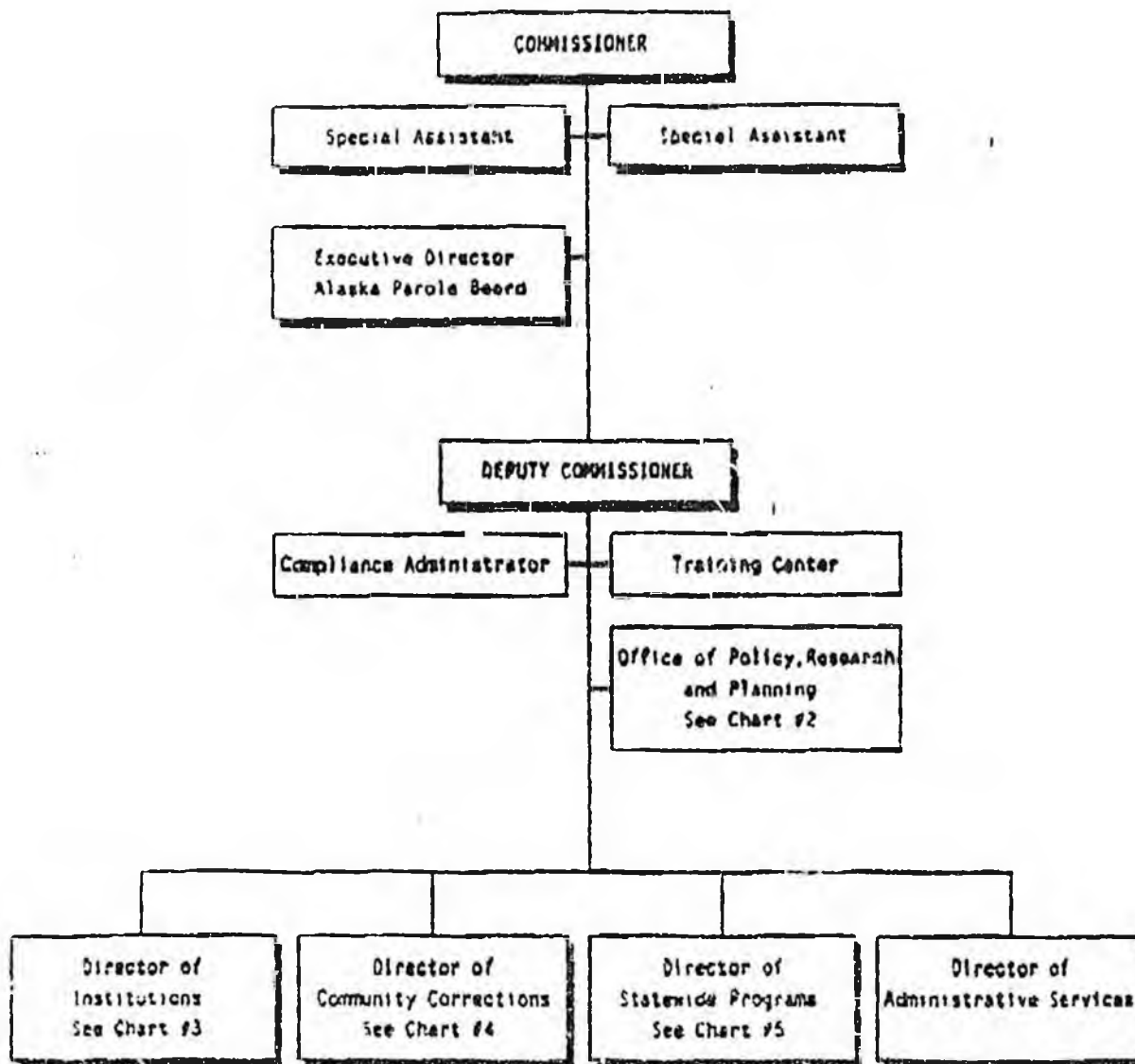
These position changes are in various stages of the classification process. Some modifications may be made prior to final approval by the Department of Administration's Division of Personnel.

LFH:bk
Attachments

ALASKA DEPARTMENT OF CORRECTIONS

Organizational Chart

September 1, 1991



Central Classification
Transportation
Institutions

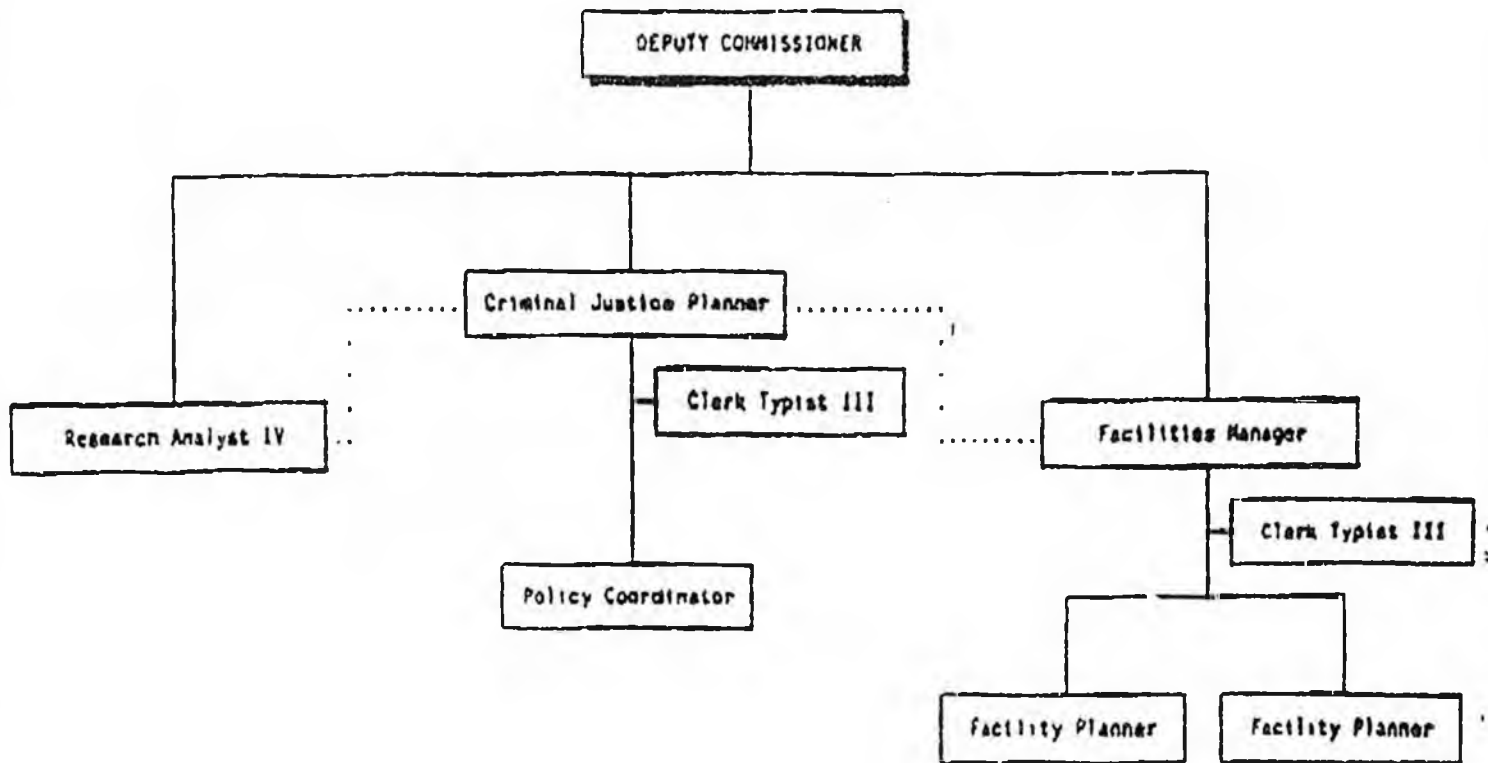
Interstate Compact
Field Services

Prison Industries
Rehabilitation Programs
Education
Medical
Mental Health
Chaplaincy
Community Residential
Centers

Budget
Clerical
Data Processing
Fiscal/Accounting
Personnel
Supply

Shaded boxes denotes members
of the Executive Committee

OFFICE OF POLICY, RESEARCH & PLANNING
Organization Chart
September 1, 1991

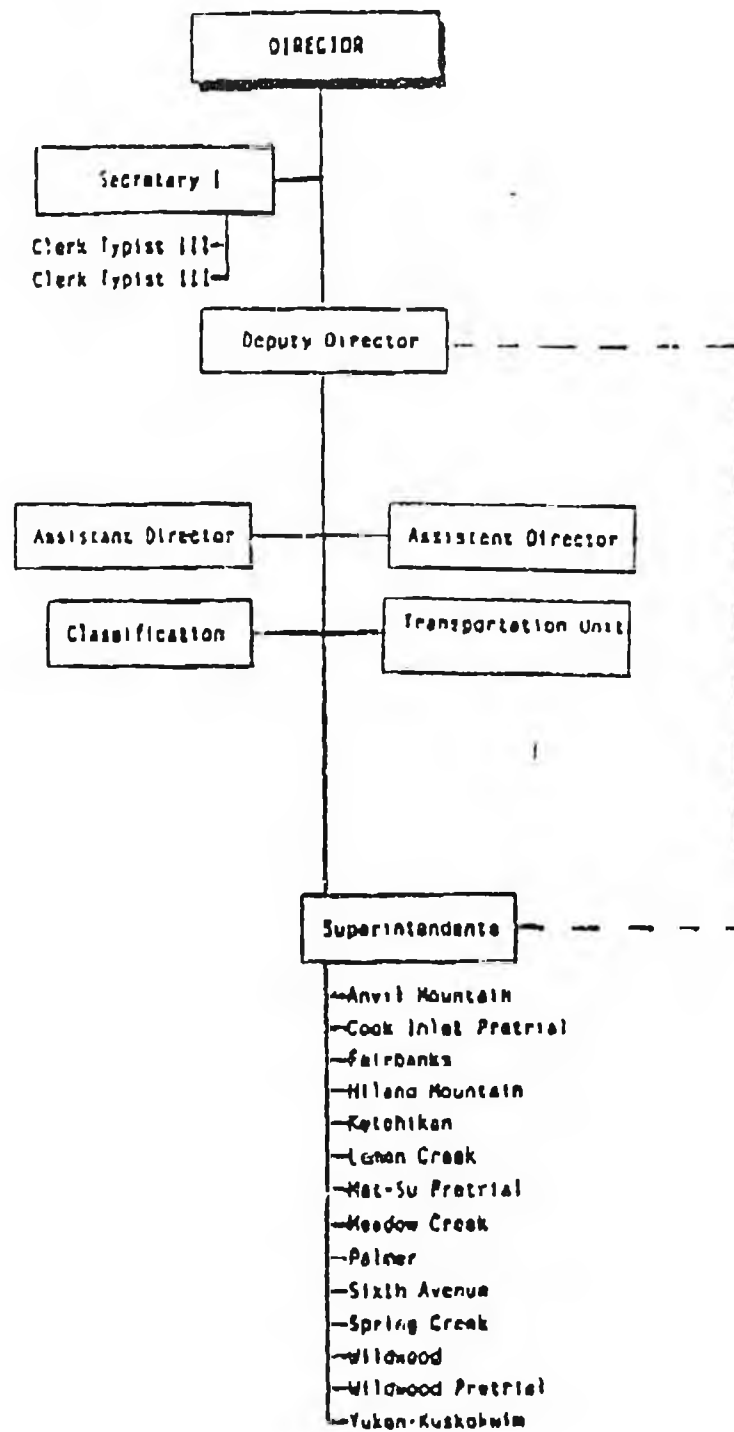


Activities of the Office to be coordinated through the Criminal Justice Planner as represented by dotted lines.

DIVISION OF INSTITUTIONS

Organizational Chart

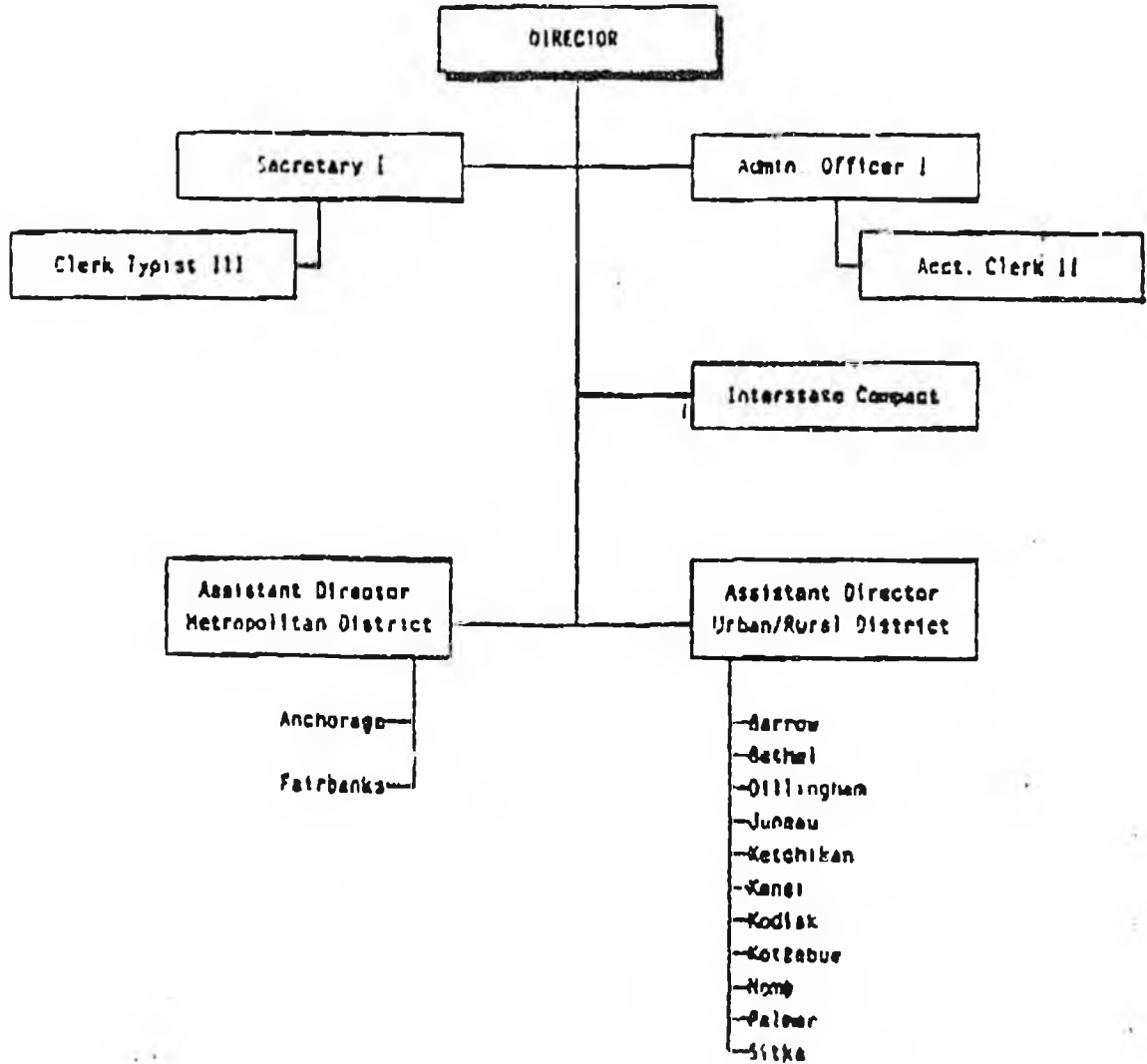
September 1, 1991



Formal supervision responsibilities for Superintendents falls under the Director while day-to-day operational issues will be overseen by the Deputy Director.

DIVISION OF COMMUNITY CORRECTIONS

Organizational Chart
September 1, 1991



DIVISION OF STATEWIDE PROGRAMS

Organizational Chart
September 1, 1981

