

ALASKA

LEGISLATURE

COMMITTEE FILES

1991-1992

8672

7251

HOUSE

STATE

AFFAIRS

AMENDMENT 13:

Page 9, line 24

Add "A person who fails to register or file the properly completed and certified statement required under AS 24.45.041 within the time required by this chapter is subject to a civil penalty of not more than \$50 a day for each day the delinquency continues as determined by the commission."

Page 9, line 25, after "as applicable,"

Insert "other than the statement required under AS 24.45.041,"

AMENDMENT 14:

Page 11, line 17

Delete "the person's mother or father,"

Page 11, line 23

Delete "the person's mother or father,"

**AMENDMENT 15:**

AS 39.50.030(b) is amended to read:

(b) Each statement filed by a public official or candidate under this chapter shall include the following:

(1) the source of all income over \$1,000 [\$100] during the preceding calendar year, including taxable and nontaxable capital gains, received by the person, the person's spouse or dependent child, or a nondependent child of the person who is living with that person, except that a source of income that is a gift must be included if the value of the gift exceeds \$100;

(2) the identity, by name and address, of each business in which the person, the person's spouse or dependent child, or a nondependent child of the person who is living with that person was a stockholder, owner, officer, director, partner, proprietor, or employee during the preceding calendar year;

(3) the identity and nature of each interest owned in any business during the preceding calendar year by the person, the person's spouse or dependent child, or a nondependent child of the person who is living with that person;

(4) the identity and nature of each interest in real property, including an option to buy, owned at any time during the preceding calendar year by the person, the person's spouse or dependent child, or a nondependent child of the person who is living with that person;

(5) the identity of each trust or other fiduciary relation in which the person, the person's spouse or dependent child, or a nondependent child of the person who is living with that person held a beneficial interest exceeding \$1,000 during the preceding calendar year, a description and identification of the property contained in each trust or relation, and the nature and extent of the beneficial interest in it;

(6) any loan or loan guarantee made to the person, the person's spouse or dependent child, or a nondependent child of the person who is living with that person, and the identity of the maker of the loan or loan guarantor and the identity of each creditor to whom the person, the person's spouse or dependent child, or a nondependent child of the person who lives with that person owed more than \$1,000 [\$500 OR MORE];

(7) a list of all contracts and offers to contract with the state or an instrumentality of the state during the preceding calendar year held, bid, or offered by the person, the person's spouse or dependent child, a nondependent child of the person who is living with that person, a partnership or professional corporation of which the person is a member [THE PERSON'S MOTHER OR FATHER], or a corporation in which the person or the person's spouse or children, or a combination of them, hold a controlling interest; and

(8) a list of all mineral, timber, oil, or any other natural resource lease held, or lease offer made, during the preceding calendar year by the person, the person's spouse or dependent child, a nondependent child of the person who is living with that person, [THE PERSON'S MOTHER OR FATHER] a partnership or professional corporation of which the person is a member, or a corporation in which the person or the person's spouse or children, or a combination of them, holds a controlling interest.

AMENDMENT 16:

Page 12, line 30, after "Sec. 14."

Insert "AS 15.13.110(a)(3);

AMENDMENT 17:

Page 12, line 31 - Page 13, line 1

Delete sections 27 and 28

Page 12, after line 30

Add a new section to read "This Act takes effect January 1, 1993."

AMENDMENT (version 1)

Page 13, line 16

After "agency"

Delete "of"

Insert "or other entity of or owned by"

AMENDMENT

Page 4, line 14

After "oppose":

Insert: "a ballot proposition or"

After "candidate."

Add "This section does not prohibit the expenditure of the public funds of a municipality to provide to the public neutral information regarding a ballot proposition."

AMENDMENT (version 1)

Page 11, line 20,

After, "lobbyist's business"

Insert, ", unless the use is nominal and the use is available  
to members of the general public"

Rep. Finkelstein  
February 21, 1992

CSHB 195 () - SECTIONS HELD OPEN

Sections 1 & 2: concern about raising the reportable contribution level from \$100 to \$250.

Section 4: limits the use of surplus campaign funds. No specific committee concerns identified.

Section 5: concern about municipalities using public funds to support or oppose a ballot proposition.

Section 7: prohibits the use of campaign funds for non-campaign purposes and places time limits on campaign fundraising. No specific committee concerns identified.

Section 11: request to restore the language, "...together with the costs of the investigation and the adjudication."

Sections 12 - 16: general concern about the conforming language necessitated by the new financial disclosure chapter.

Section 23: General concern about limiting lobbyists' involvement in campaigns. Specific concern about the statement that a lobbyist may not, "use state property or resources in the conduct of the lobbyist's business," and whether that provision would prohibit lobbyists from using a phone.

Section 25: request to restore the language, "...together with the costs of the investigation and the adjudication."

Section 26: concern about the requirement under current law that gifts worth \$100 or more be reported as sources of income. Specific concern about the salary of a spouse who works for the Alaska Railroad being reported. Request to add the language, "...together with the costs of the investigation and the adjudication."

Section 31: request to restore the language, "...together with the costs of the investigation and the adjudication."

Section 32: concern about the desirability of the entire section, which exempts officers of municipalities with populations under 1,000 from conflict of interest reporting requirements.

Section 34: general desire to look at the statutes being repealed. Specific concerns about repealing AS 24.45.051(5) and AS 39.50.025.



Official Business

# Alaska State Legislature

## HOUSE OF REPRESENTATIVES

State Capitol  
Juneau, AK 99801-1182

Rep. Finkelstein  
February 21, 1992

### Section-by-Section Description of CSHB 195

Section 1 raises the level of campaign contribution which candidates must identify by donor from \$100 to \$250. The section also exempts candidates who do not raise or spend over \$1,000 during their campaigns from filing APOC reports.

Section 2 mirrors section 1 by raising the reportable contribution level from \$100 to \$250 for political groups.

Section 3 says candidates no longer need to include accrued expenditures (expenses incurred but not yet paid) of less than \$1,000 per payee in their APOC reports. However, after 90 days, these unreported accrued expenditures become contributions and must be reported like any other contribution.

Section 4 limits the use of surplus campaign funds. A House candidate may transfer \$5,000 to a future campaign account, a Senate candidate \$7,500, and a gubernatorial candidate \$10,000. A limited amount may be transferred to a legislative office account. \$7,500 in non-monetary assets may be kept by the candidate. Additional campaign assets must be returned to contributors, used to repay loans, or donated.

Section 5 says a candidate may not use a lobbyist to evade the restrictions in the law, and prohibits the use of government funds to support or oppose a candidate.

Section 6 allows APOC to adopt more flexible regulations on the identification of advertising sources.

Section 7 adds two new sections to the campaign fundraising statute. The first section prohibits the use of campaign funds for non-campaign purposes such as personal income, contributions to other candidates, or payment of fines. The second section places time limits on campaign fundraising.

Section 8 changes the due date for APOC year-end reports from December 31 to February 15.

Section 9 closes the two-day hole in the current campaign reporting requirements.

Flag  
Section 10 and Section 11 give APOC the power to assess civil penalties (fines) for all violations of the campaign finance law. Under current law, APOC can only assess civil penalties for late reporting. Other violations are misdemeanors requiring court action. The same language is used in sections 24 and 25, section 26, and sections 30 and 31 to cover violations of the lobbying and conflict of interest statutes.

Sections 12 - 16 contain conforming language which reflects the fact that legislators, directors and candidates for the legislature are removed from AS 39.50, the conflict of interest statute.

Section 17 says that APOC will publish lobbyist information semi-annually instead of quarterly.

Section 18 deletes the requirement that APOC includes photographs of lobbyists in its lobbying reports, and the requirement that lobbyists reports be available at the Lieutenant Governor's Office and the Legislative Reference Library.

Section 19 requires lobbyists' employers to sign lobbyists' registration forms instead of submitting separate statements to APOC.

Section 20 requires lobbyists' employers to file reports with APOC annually instead of quarterly.

Section 21 clarifies that only lobbyists' reports, and not employers' reports, must be submitted on the stated dates.

Section 22 sets the date that lobbyists' employers' annual reports are due.

Flag  
Section 23 prohibits a lobbyist from fundraising or holding an official position in a legislative or gubernatorial campaign. Lobbyists are also prohibited from using state resources in the conduct of their business.

Flag  
Section 24 and Section 25 are basically the same as sections 10 and 11, except in this case APOC is being given authority to assess civil penalties for violations of the lobbying statute. Section 24 allows APOC to impose a fine of \$50 a day for late lobbyist registration statements, instead of the \$10 a day fine for other late reports.

Flag  
Section 26 is the financial disclosure section of the House ethics bill. A new chapter is created which, in addition to the information traditionally required on conflict of interest forms, requires a description of the services performed by a legislator, candidate or legislative director to earn income and, when the source of income has a substantial interest in government actions, requires disclosure of the amount of income received. The threshold for reporting a source of income other than a gift is raised from \$100 to \$1,000.

Section 27 deletes unnecessary language in the conflict of interest statute.

Flag  
Section 28 raises the threshold for disclosure of sources of income, except gifts, from \$100 to \$1,000 for public officials who file conflict of interest reports under AS 39.50. The section also deletes the requirement that information about state leases and contracts held by an official's parents be reported and makes the disclosure requirements internally consistent by adding partnerships and professional corporations to the state contract disclosure subsection.

Section 29 deletes a reference to a statute that is repealed in Section 29 of CSHB 195.

Flag  
Section 30 and Section 31 are the same as sections 10 and 11, except in this case APOC is being given the power to assess civil penalties for violations of the conflict of interest statute.

Flag  
Section 32 exempts officers of municipalities with populations of under 1,000 from conflict of interest reporting requirements.

Section 33 removes legislators and legislative directors from the definition of public officials who must file conflict of interest statements under AS 39.50. Legislators and directors will file under the new chapter AS 24.61.

Section 34 repeals the following four sections of statute:

- Flag
1. AS 24.45.041(c), which says lobbyists may submit photographs to A.P.O.C. for publication in lobbyist reports;
  2. AS 24.45.051(5), which requires a lobbyist to report the identity of any firm in which a public official has a financial interest, with which the lobbyist has done over \$100 business in a calendar year;
  3. AS 24.45.116, which is an outdated requirement that civic leagues report contributions they receive worth over \$100; and
  4. AS 39.50.025, which requires APOC to mail a copy of the legislative ethics law to all candidates for the legislature.

Section 35 says the bill takes effect on January 1, 1993.



Official Business

# Alaska State Legislature

P.O. Box V  
State Capitol  
Juneau, Alaska 99811

TO: House State Affairs Committee  
FROM: Rep. David Finkelstein  
DATE: May 1, 1991

The core of HB 195 is the campaign finance provisions which were removed from the legislative ethics bill by the State Affairs Committee. The remainder of the bill consists of relatively minor adjustments to the statutes requested by the Alaska Public Offices Commission. HB 195 makes the following major changes to current law:

- restricts fundraising to the period from June 1 of the year before the election through the general election for legislative and gubernatorial candidates;
- further prohibits legislators and other elected officials who are running for the legislature, from fundraising during the legislative session;
- prohibits the use of campaign funds as personal income;
- limits the use of surplus campaign funds. House candidates and municipal candidates may transfer \$5,000, Senate candidates \$7,500, and gubernatorial candidates \$10,000, into a future campaign account.
- prohibits lobbyists from taking an active fundraising role in campaigns;
- prohibits the use of public funds to support or oppose a candidate or ballot proposition;
- gives A.P.O.C. the power to assess fines for the violation of any of their statutes, and restricts the use of campaign funds to pay fines.

I look forward to working with you on this legislation.

**FISCAL NOTE**

**STATE OF ALASKA**  
**1992 LEGISLATIVE SESSION**

**BILL NO. HB 195**

Revision Date: December 20, 1991  
 Title: An Act relating to election campaign, regulation of lobbying,  
conflict of interest, etc.  
 Sponsor: Representative Finkelstein  
 Requestor: Representative Finkelstein

Department Affected: Administration  
 BRU: Alaska Public Offices Commission  
 Component: Alaska Public Offices Commission

COMPONENT SERIAL NO.     7 0

Expenditures/Revenues: (i thousands of Dollars)

OPERATING	FY 93	FY 94	FY 95	FY 96	FY 97	FY 98
PERSONAL SERVICES	212.8	165.2	170.1	175.2	180.5	185.9
TRAVEL	5.0	2.0	2.0	2.0	2.0	2.0
CONTRACTUAL	6.2	22.5	22.5	22.5	22.5	22.5
SUPPLIES	0	0	0	0	0	0
EQUIPMENT	1.7	0	0	0	0	0
LAND & STRUCTURES	0	0	0	0	0	0
GRANTS, CLAIMS	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
<b>TOTAL OPERATING</b>	<b>225.7</b>	<b>189.7</b>	<b>194.6</b>	<b>199.7</b>	<b>205.0</b>	<b>210.4</b>

CAPITAL	0	0	0	0	0	0
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REVENUE FUND SOURCE:	0	0	0	0	0	0
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FUNDING: (Thousands of Dollars)

GENERAL FUND	225.7	189.7	194.6	199.7	205.0	210.4
FEDERAL FUNDS	0	0	0	0	0	0
OTHER FUND SOURCE:	0	0	0	0	0	0
<b>TOTAL</b>	<b>225.7</b>	<b>189.7</b>	<b>194.6</b>	<b>199.7</b>	<b>205.0</b>	<b>210.4</b>

POSITIONS:

FULL-TIME	5	4	4	4	4	4
PART-TIME	(1)	(1)	(1)	(1)	(1)	(1)
TEMPORARY	0	0	0	0	0	0

Estimate of current year impact: 0

ANALYSIS: (Attach a separate page if necessary.)

See attached narrative.

Prepared by: Karen Boorman, Executive Director  
 Division: Alaska Public Offices Commission

Phone: (907) 276-4176  
 Date: December 20 1991

Approved by Commissioner: Nancy Bear Usura  
 Agency: Administration

Date: 2/3/92

Distribution (by preparer): Leg. Fin., Legislative Sponsor, Requestor, OMB/DBR, Gov. Legis. Ofc., & Impacted Agency(ies).

## FISCAL NOTE

STATE OF ALASKA  
1992 LEGISLATIVE SESSION

BILL NO. HB 195

This bill includes several provisions which will create new prohibitions on campaign finance activity by State and municipal candidates and lobbyists. The Alaska Public Offices Commission (APOC) will administer these provisions and investigate and adjudicate alleged violations. This bill also expands the scope of civil penalties for all three laws APOC enforces, makes year-end reports mandatory and closes a two-day reporting gap before elections.

The campaign finance provisions restrict the ways surplus funds may be disbursed, restrict campaign activities by lobbyists on behalf of candidates, impose time limits on fund raising, prohibit the use of public funds to influence the outcome of elections and forbid the use of campaign funds for personal benefit. The lobbying provisions prohibit lobbyists from using State property or resources and from becoming actively involved in campaign management or fund raising.

The commission anticipates it will incur start up costs as it prepares to assume its duties of administering and enforcing these new provisions. Staff must revise forms, manuals and training materials as well as prepare new regulations for commission review. Existing staff cannot undertake these start up activities, so new positions would be required.

The commission will receive many ongoing requests for advice about interpretation of the law, including questions such as whether a planned campaign expenditure is permissible because it may be a personal benefit, whether a draft group may fund raise before the date allowed for legislators and whether a local government or school district is properly using public funds to influence the outcome of a local election. Staff will need extra funds to prepare for the first election in which candidates must comply with the provisions regarding disbursement of campaign surplus and prohibited uses of campaign funds and to give training sessions to help candidates comply.

The bill makes all violations of the three laws APOC administers subject to civil penalties in addition to criminal penalties. This is a more cost effective penalty process for less egregious violations than the criminal penalty process which can require a lengthy complaint hearing process and substantial involvement from the Department of Law and potentially the courts.

It is expected that several complaints will be filed each year alleging that a candidate, lobbyist or public entity has violated one of these provisions. Potential complaints include allegations that a candidate used campaign funds for a personal benefit, closed down a campaign account improperly, or conducted fund raising too soon or too late. It is reasonable to expect that one complaint each year will proceed to public hearing. This expense cannot be absorbed from funds currently budgeted.

The commission will need to hold a hearing in FY 93 to adopt regulatory changes. The expenses of such a hearing are not funded within the FY 93 budget.

In order to meet the mandates of the new law, the commission will need to add a professional staff member (Associate Coordinator--Range 18) to investigate complaints, draft regulations and provide compliance advice. For the first year only, a paraprofessional staff member (Regulations Specialist II--Range 16) will be necessary to help draft regulations, develop manuals, revise forms and conduct training. An Administrative Assistant I (Range 12) will be needed to provide ongoing compliance advice, compare and examine reports and process civil penalties for candidates and groups. A Clerk IV (Range 9) will be needed to handle the additional paperwork and extra typing that cannot be absorbed by the one secretary in the Anchorage office.

The commission's current office space in Anchorage is too small to house these new positions. Modest sized space is available in the building and could be made functional with minor remodeling. Two desks, chairs and telephones will be required as well.

The Juneau office will require additional staff to provide compliance advice, assist in investigations, and process civil penalties under the lobbying law. In order to meet this need and provide assistance to the lobbying administrator without creating the need for additional office space, furniture and equipment by adding additional positions, the commission requests upgrading of the current part-time Clerk III position to a full-time, year round administrative assistant position.

A detailed breakdown of the costs associated with administration and enforcement of this bill is attached.

FISCAL NOTE

STATE OF ALASKA  
1992 LEGISLATIVE SESSION

BILL NO. HB 195

HB 195  
APOC Estimated Costs  
FY 93

Personnel:

Associate Coordinator--Range 18A	\$ 59,705
* Regulations Specialist II--Range 16A	52,422
Administrative Assistant I--Range 12A (Anchorage)	41,279
Clerk IV--Range 9A (Anchorage)	35,261
Administrative Assistant I--Range 12A (Juneau)	<u>24,111</u>
(Upgrade from Clerk III, six months)	\$212,778

Travel:

* Regulations hearing	\$3,000
Training	<u>2,000</u>
	\$5,000

Contractual Services:

Instruction/education materials (design, print, postage for amended forms and manuals)	\$2,000
Office space: 350 square feet @ \$1.00 sq. ft./month	<u>4,200</u>
	\$6,200

\*\* Legal Fees

\$16,250

Hearings, Witness Fees, Subpoenas, Transcripts

Equipment:

* Desk and Chairs (2)	\$1,200
* Phone Installation/Equipment (2)	<u>500</u>
	\$1,700

\* Funding for Regulations Specialist, travel for regulations hearing, and office equipment required for FY 93 only.

\*\* Complaint investigation funds (legal fees) will be necessary after FY 93.

Personal Services projected to increase at 3 percent per year for merit increases.

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. HB 195

Revising Date: March 6, 1991  
 Title: An Act relating to regulation of campaigns, regulation of lobbying, conflicts of interest, and the Alaska Public Offices Commission

Department Affected: Administration  
 EAU: Alaska Public Offices Commission  
 Component: \_\_\_\_\_

Sponsor: Rep. Finkelstein  
 Requester: Rep. Finkelstein

COMPONENT SERIAL NO. 

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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES	198.8	157.8	163.0	168.2	173.9	180.0
TRAVEL	5.0	2.0	2.0	2.0	2.0	2.0
CONTRACTUAL	7.9	24.0	24.0	24.0	24.0	24.0
SUPPLIES	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
LAND & STRUCTURES	0	0	0	0	0	0
GRANTS, CLAIMS	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
<b>TOTAL OPERATING</b>	<b>211.7</b>	<b>184.0</b>	<b>189.0</b>	<b>194.0</b>	<b>200.0</b>	<b>206.0</b>
<b>CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING: (Thousands of Dollars)

GENERAL FUND	211.7	184.0	189.0	194.0	200.0	206.0
FEDERAL FUNDS	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
<b>TOTAL</b>	<b>211.7</b>	<b>184.0</b>	<b>189.0</b>	<b>194.0</b>	<b>200.0</b>	<b>206.0</b>

POSITIONS:

FULL-TIME	5	4	4	4	4	4
PART-TIME	0	0	0	0	0	0
TEMPORARY	5	4	4	4	4	4

Estimate of current year impact: \_\_\_\_\_

ANALYSIS: (Attach a separate page if necessary.)

See Attached Narrative

Prepared By: *Karen Boeman* Karen Boeman, Executive Director Phone: (907) 276-4176  
 Division: Administration Date: April 4, 1991  
 Approved by Commissioner: *Annie Laurie Howard* Annie Laurie Howard, Chair  
 Agency: Alaska Public Offices Commission Date: April 4, 1991

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

4/4/91

HB 195

CAMPAIGN DISCLOSURE, LOBBYING, CONFLICT OF INTEREST PROPOSAL

Personnel:

Associate Coordinator Range 18A \$40,723  
\*Paralegal Range 16A \$35,343  
Admin. Assistant I Range 12A (ANC) \$27,102  
Clerk Range 9A/Anchorage (ANC) \$22,642  
Admin. Assistant I Range 12A (JNO) \$27,102

Benefits:

30% of base salaries (includes insurance) \$45,874

Travel:

\* Regulations hearing \$3,000  
Training 2,000

Contractual Services:

Instruction/educational materials  
(design, print, postage for amended forms and manuals) \$2,000

\*\*Legal fees

Hearing \$12,000  
Witness fee 250  
Subpoenas 3,000  
Transcripts 1,000  
\$16,250

Office Space: 350 square feet (@\$1.00 sq. ft.) \$4,200  
Desk and Chairs (2) 1,200  
Phone Installation/Equipment (2) 500  
\$5,900

\*Funding for paralegal position and travel for regulations hearing required for FY92 only.  
(\$35,343 total)

\*\*Complaint investigation funds (legal fees) will be necessary after FY92.

## HB 195 FISCAL NARRATIVE

This bill includes several provisions which will create new prohibitions on campaign finance activity by state and municipal candidates and lobbyists. The Alaska Public Offices Commission will administer these provisions and investigate and adjudicate alleged violations. This bill also expands the scope of civil penalties for all three laws APOC enforces, makes year end reports mandatory and closes a two day reporting gap before elections.

The campaign finance provisions restrict the ways surplus funds may be disbursed, restrict campaign activities by lobbyists on behalf of candidates, impose time limits on fundraising, prohibit the use of public funds to influence the outcome of elections and forbid the use of campaign funds for personal benefit. The lobbying provisions prohibit lobbyists from using state property or resources and from becoming actively involved in campaign management or fundraising.

The Commission anticipates it will incur start up costs as it prepares to assume its duties of administering and enforcing these new provisions. Staff must revise forms, manuals and training materials as well as prepare new regulations for Commission review. Existing staff cannot undertake these start up activities, so new positions would be required.

The Commission will receive many ongoing requests for advice about interpretation of the law, including questions such as whether a planned campaign expenditure is permissible because it may be a personal benefit, whether a draft group may fundraise before the date allowed for legislators and whether a local government or school district is improperly using public funds to influence the outcome of a local election. Staff will need extra funds to prepare for the first election in which candidates must comply with the provisions regarding disbursement of campaign surplus and prohibited uses of campaign funds and to give training sessions to help candidates comply.

This bill makes all violations of the three laws APOC administers subject to civil penalties in addition to criminal penalties. This is a more cost effective penalty process for less egregious violations than the criminal penalty process which can require an lengthy complaint hearing process and substantial involvement from the Department of Law and potentially the courts.

It is expected that several complaints will be filed each year alleging that a candidate, lobbyist or public entity has violated one of these provisions. Potential complaints include allegations that a candidate used campaign funds for a personal benefit, closed down a campaign account improperly, or conducted fundraising too soon or too late. It is reasonable to expect that one complaint each year will proceed to public hearing. This expense cannot be absorbed from funds currently budgeted.

The commission will need to hold a hearing in FY 92 to adopt regulatory changes. The expenses of such a hearing are not funded within the FY 92 budget.

In order to meet the mandates of the new law, the commission will need to add a professional staff member (Associate Coordinator - Range 18) to investigate complaints, draft regulations and provide compliance advice. For the first year only, a paraprofessional staff member (Paralegal - Range 16) will be necessary to help draft regulations, develop manuals, revise forms and conduct training. An Administrative Assistant I (Range 12) will be needed to provide on-going compliance advice, compare and examine reports and process civil penalties for candidates and groups. A clerk typist IV (Range 9) will be needed to handle the additional paperwork and extra typing that cannot be absorbed by the one secretary in the Anchorage office.

The Commission's current office space in Anchorage is too small to house these new positions. Modest sized space is available in the building and could be made functional with minor remodeling. Two desks, chairs and telephones will be required as well.

The Juneau office will require additional staff to provide compliance advice, assist in investigations, and process civil penalties under the lobbying law. In order to meet this need and provide assistance to the lobbying administrator without creating the need for additional office space, furniture and equipment by adding additional positions, the commission requests upgrading of the current part-time Clerk III position to a full-time, year round administrative assistant position.

A detailed breakdown of the costs associated with administration and enforcement of this bill is attached.



STATE OF ALASKA  
OFFICE OF THE GOVERNOR  
BILL ANALYSIS

DEPARTMENT Administration	OFFICER APOC	BILL NUMBER HD 195	SPONSOR Rep. Finkelstein
SHORT TITLE OF BILL An Act relating to election campaigns, regulation of lobbying, conflicts of interest, and the Alaska Public Offices Commission.			
DEPARTMENT POSITION Support, amendments suggested			
PREPARED BY Karen Rodvick Karen Rodvick, Executive Director	DATE 4/10/91	COMMISSIONER'S SIGNATURE Theresa Marie Howard	DATE 4/9/91

SUMMARY

OTHER AGENCIES AFFECTED BY BILL None	CONSTITUENT GROUPS AFFECTED BY BILL Public and those regulated by APOC.
ORGANIZATIONAL SUPPORT FOR BILL Unknown	ORGANIZATIONAL OPPOSITION TO BILL Unknown

FISCAL IMPACT:  NONE  FISCAL NOTE ATTACHED

ACKNOWLEDGE LEGISLATIVE INTENT

Strengthen Campaign Disclosure, Lobbying and Conflict of Interest Laws.

NATURE OF BILL/PROGRAM EFFECTS

This Legislation, if enacted, would:

- a) exempt candidate campaigns of under \$1,000 from reporting requirements; b) limit how campaign funds may be disbursed; c) prohibit lobbyists from being treasurer, manager or hosting a fund raiser for a campaign and a candidate from soliciting this assistance; d) prohibit use of public funds by state agencies or municipalities to support or oppose an election or ballot proposition; e) prohibit certain uses of campaign funds; f) allow APOC to adopt regulations for identification of communication; g) put time limits on fund raising of legislative candidates; h) change due date of year-end reports to February 15 and require zero reports; i) close a 2 day reporting gap; j) establish expanded civil penalties for the Campaign Disclosure, Lobbying and Conflict of Interest laws; k) reduce the number of lobbying reports required to be filed or prepared; l) prohibit lobbyists from using state property; m) increase reporting of sources of income to over \$1,000 except gifts which would remain over \$100.

AMENDMENTS PROPOSED

See Attached



Official Business

# Alaska State Legislature

P.O. Box V  
State Capitol  
Juneau, Alaska 99811

TO: House State Affairs Committee  
FROM: Rep. David Finkelstein  
DATE: May 1, 1991

The core of HB 195 is the campaign finance provisions which were removed from the legislative ethics bill by the State Affairs Committee. The remainder of the bill consists of relatively minor adjustments to the statutes requested by the Alaska Public Offices Commission. HB 195 makes the following major changes to current law:

- restricts fundraising to the period from June 1 of the year before the election through the general election for legislative and gubernatorial candidates;
- further prohibits legislators and other elected officials who are running for the legislature, from fundraising during the legislative session;
- prohibits the use of campaign funds as personal income;
- limits the use of surplus campaign funds. House candidates and municipal candidates may transfer \$5,000, Senate candidates \$7,500, and gubernatorial candidates \$10,000, into a future campaign account.
- prohibits lobbyists from taking an active fundraising role in campaigns;
- prohibits the use of public funds to support or oppose a candidate or ballot proposition;
- gives A.P.O.C. the power to assess fines for the violation of any of their statutes, and restricts the use of campaign funds to pay fines.

I look forward to working with you on this legislation.



# House State Affairs Committee

## Representative Gene Kubina, Chair

**DATE:** May 1, 1991

**PLACE:** Capitol, Room 102

**SUBJECT OF MEETING:**  
 \*HB 195 - Relating to Campaign Finance Reform  
 \*HB 298 - Relating to Presidential Primary Election  
 \*HJR 13 - Relating to Run-Off Election: Gov. and Lt. Gov.

NAME	REPRESENTING	BUSINESS/PERSONAL MAILING ADDRESS	ZIP	(H) PHONE	(W) PHONE	DO YOU WANT TO TESTIFY?		WHAT SUBJECT/ WHICH BILL?
Elizabeth Ziegler	Elections					<input checked="" type="radio"/> Y	<input type="radio"/> N	for questions HB 298, HJR 13
JOHN GAGUINE	LAA LEGAL					<input type="radio"/> Y	<input type="radio"/> N	for questions HB 195/298
						<input type="radio"/> Y	<input type="radio"/> N	
						<input type="radio"/> Y	<input type="radio"/> N	
						<input type="radio"/> Y	<input type="radio"/> N	
						<input type="radio"/> Y	<input type="radio"/> N	
						<input type="radio"/> Y	<input type="radio"/> N	
						<input type="radio"/> Y	<input type="radio"/> N	
						<input type="radio"/> Y	<input type="radio"/> N	
						<input type="radio"/> Y	<input type="radio"/> N	
						<input type="radio"/> Y	<input type="radio"/> N	



# House State Affairs Committee

## Representative Gene Kubina, Chair

DATE: March 9, 1992

PLACE: Capitol, Room 102

**SUBJECT OF MEETING:**

- HB 327 - Primary Elections
- HB 404 - Filing Deadline for Certain Candidates
- HB 195 - Campaign Finance Reform
- SCR 30 - Support Open Primary Elections
- SB 8 - Annuity Program Amendments

NAME	REPRESENTING	BUSINESS/PERSONAL MAILING ADDRESS	ZIP	(H) PHONE	(W) PHONE	DO YOU WANT TO TESTIFY?		WHAT SUBJECT/ WHICH BILL?
BOB STALNAKER	RETIREMENT & BENEFITS				4470	<input checked="" type="checkbox"/>	<input type="checkbox"/>	IF NEEDED SB 8
Paul Terrel	Sen. Kubina				1200	<input type="checkbox"/>	<input type="checkbox"/>	If needed
Laura A. Glaizer	Elections	P.O. Box 110017 Juneau.	99801		8611	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If asked HB 327
Brodie Miles	APOC				8864	<input checked="" type="checkbox"/>	<input type="checkbox"/>	IF HB 195 Question
Bill Stoltz	Sen. Cotton					<input type="checkbox"/>	<input type="checkbox"/>	Screen
Rep David Finkelstein						<input type="checkbox"/>	<input type="checkbox"/>	
David Dierdorff	Legal Services					<input type="checkbox"/>	<input type="checkbox"/>	
Catherine Reardon	Rep. Finkelstein					<input type="checkbox"/>	<input type="checkbox"/>	
Charlotte Thickett	Dir of Div of Elect.					<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	



# House State Affairs Committee

## Representative Gene Kubina, Chair

DATE: February 7, 1992

PLACE: Capitol Room 102

**SUBJECT OF MEETING:**

HB 195 - Relating to Campaign Finance Reform  
 \*HB 322 - Relating to Reporting/Campaign Finance Reform

NAME	REPRESENTING	BUSINESS/PERSONAL MAILING ADDRESS	ZIP	(H) PHONE	(W) PHONE	DO YOU WANT TO TESTIFY?	WHAT SUBJECT/ WHICH BILL?
Scott Burgess	AMC				6-1325	<input checked="" type="radio"/> Y <input type="radio"/> N	HB 195
Karen Borerman (Deputy)	APOC	2221 E. Northern Lights Anchorage 99504	99504		376-4176	<input checked="" type="radio"/> Y <input type="radio"/> N	HB 195 HB 322
Danton Pearson (Assistant)	APOC	P.O. Box 98 Sitka, AK 99835		747-3417	747-3256	<input checked="" type="radio"/> Y <input type="radio"/> N	HB 322
Walter Buckner	APOC	701 GIFFNEY RD EBSKI, AK			452-2211	<input checked="" type="radio"/> Y <input type="radio"/> N	HB 195 HB 322
						<input type="radio"/> Y <input type="radio"/> N	
						<input type="radio"/> Y <input type="radio"/> N	
						<input type="radio"/> Y <input type="radio"/> N	
						<input type="radio"/> Y <input type="radio"/> N	
						<input type="radio"/> Y <input type="radio"/> N	
						<input type="radio"/> Y <input type="radio"/> N	
						<input type="radio"/> Y <input type="radio"/> N	

H B

1 9 8



# Matanuska-Susitna Borough

BOROUGH MANAGER

April 24, 1991

The Honorable Pat Carney  
House of Representatives  
Alaska State Legislature  
P. O. Box V  
Juneau, Alaska 99811

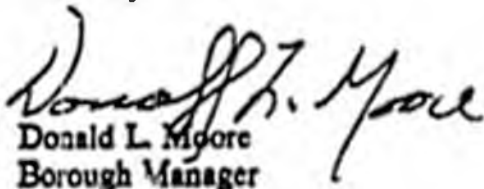
Dear Representative Carney:

I have asked our purchasing agent to conduct a brief survey of commercial office space rental rates in the Matanuska-Susitna Borough. The several individuals and companies that responded asked that we keep the specific information relating to their firms confidential, therefore, I will give you the range of rates that I found in our survey.

Basically, we found rates as low as \$.70 square foot if the tenant pays for all utilities. The highest rate was \$1.27 per sq. ft. with owner-provided utilities. Most quotes offered fell between \$.95 to \$1.15 per sq. ft. These figures are for existing vacant space. During the peak years of activity in the Valley commercial space was leasing for approximately \$1.50 per sq. ft. One property manager stated that an average lease will increase approximately five cents per square foot per year after the first year.

I hope the above information is useful in your effort. Please stay in touch if there is any way we can help.

Sincerely,

  
Donald L. Moore  
Borough Manager

er

Ltr/42491-S

April 24, 1991

**LEGISLATURE BUILDING  
SITE REVIEW**

MATANUSKA-SUSITNA BOROUGH  
PLANNING DEPARTMENT

MARCH 1991

## INTRODUCTION

This report provides a preliminary review of sites on Borough-owned land that would be suitable for the construction of a building to house the state's Legislature as well as parking facilities, a well and wastewater system. Specifications included a 100,000 square foot building and a budget of approximately \$10 million.

On the following page, we have shown that a two-story building containing 100,000 square feet could be accommodated, with needed parking and area for a well and leach field, on a 6 acre site. This is not to recommend that the facility be limited to a 6 acre site, but indicates the economic scale at which it could be developed, were strict economy a constraint.

It would be preferable that such a building be constructed on a much larger site to allow more landscaping, provide a suitable setting for the scale of the project, and to allow for future expansion of the building or the addition of other supporting or complementary facilities.

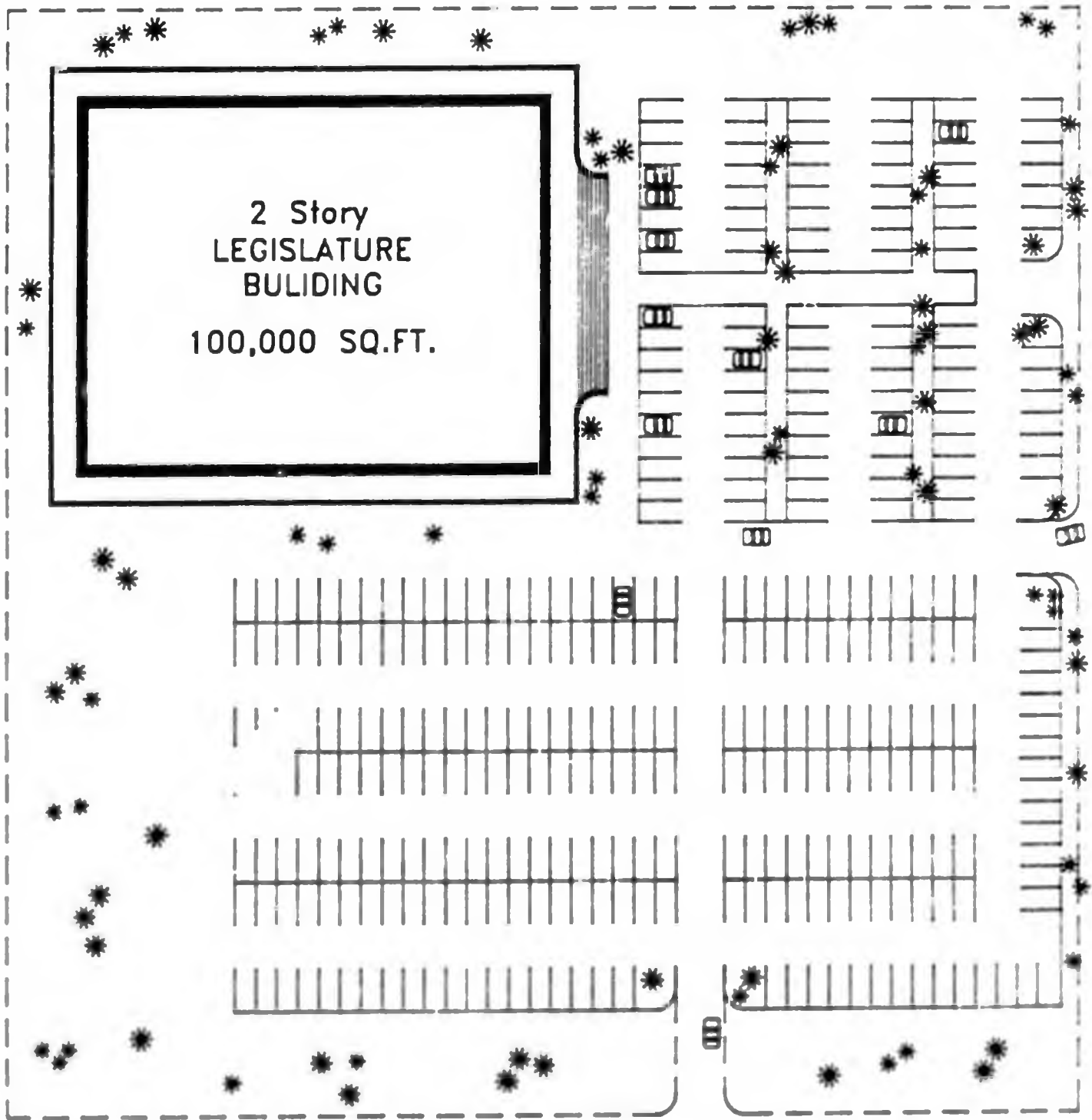
Each of the following sites have been evaluated on the basis of accessibility via various transportation modes, parcel size, site capability, availability of utilities, site and vicinity amenities, vicinity land use, availability of fire and police protection, and "other" considerations. To this list, might be added the proximity of support facilities such as hotels, restaurants, and other complementary establishments. A site within one of the cities would offer these latter advantages and the ability to connect to existing water and sewerage lines as well. The City of Palmer has an airport with a 6,000 foot runway, and the City of Wasilla is developing a new airport which will have a 3,700 foot runway. The City of Palmer offers the additional advantages of a community hospital, police protection, a new court house, and other governmental offices including the Borough headquarters.

In the development of a multi-million dollar project such as this, current ownership of the property should be at best a secondary consideration, as site acquisition costs would be a negligible fraction of the total cost of the project. It would be preferable to identify and prioritize site selection criteria and then to find sites that meet those criteria. The Matanuska-Susitna Borough contains many very suitable alternatives for the location of a state legislature building.

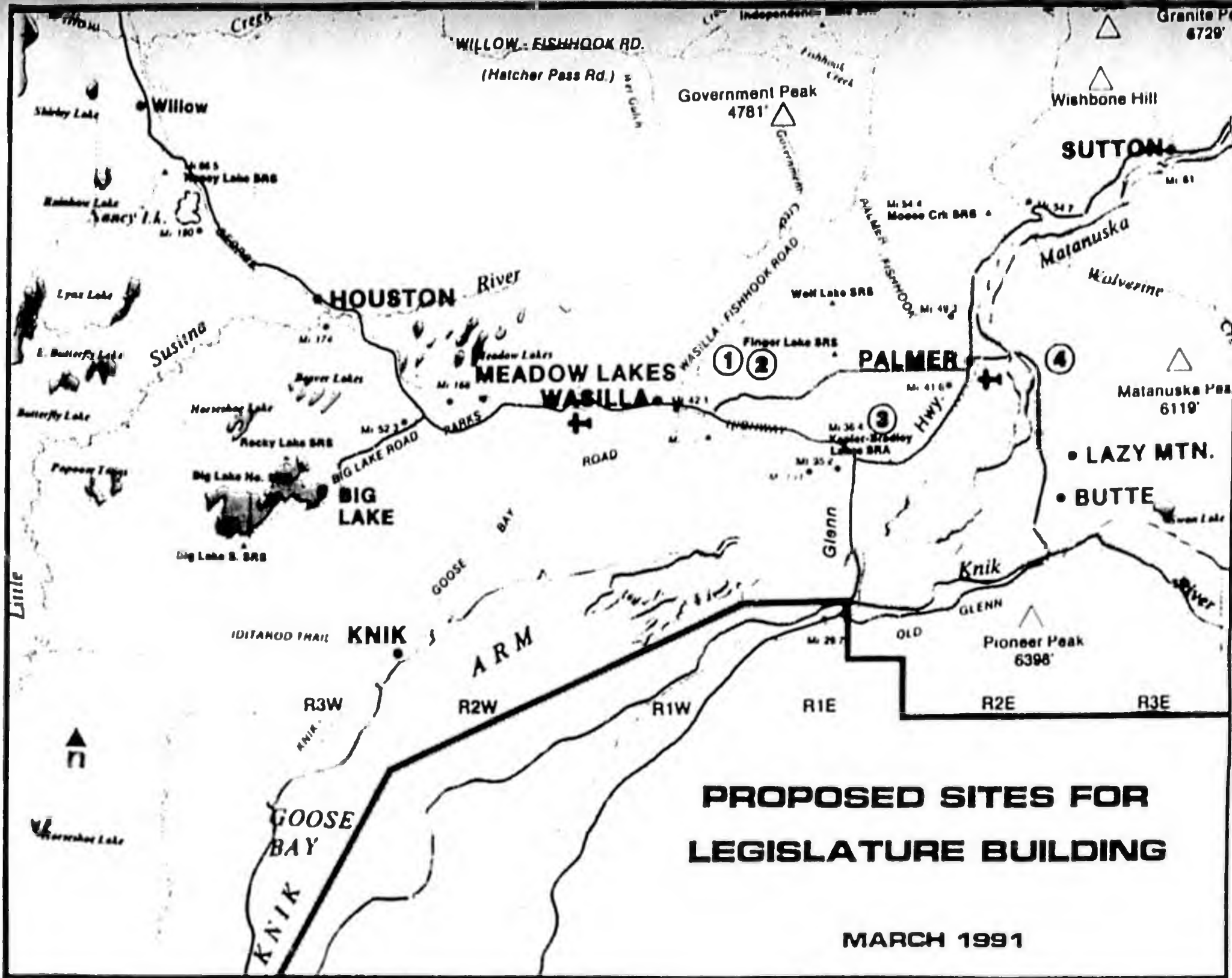
It should not be forgotten that the former Willow Capital Site lies within the Borough, and portions of it are still reserved under the Deception Creek Management Plan for possible use as a capital site.

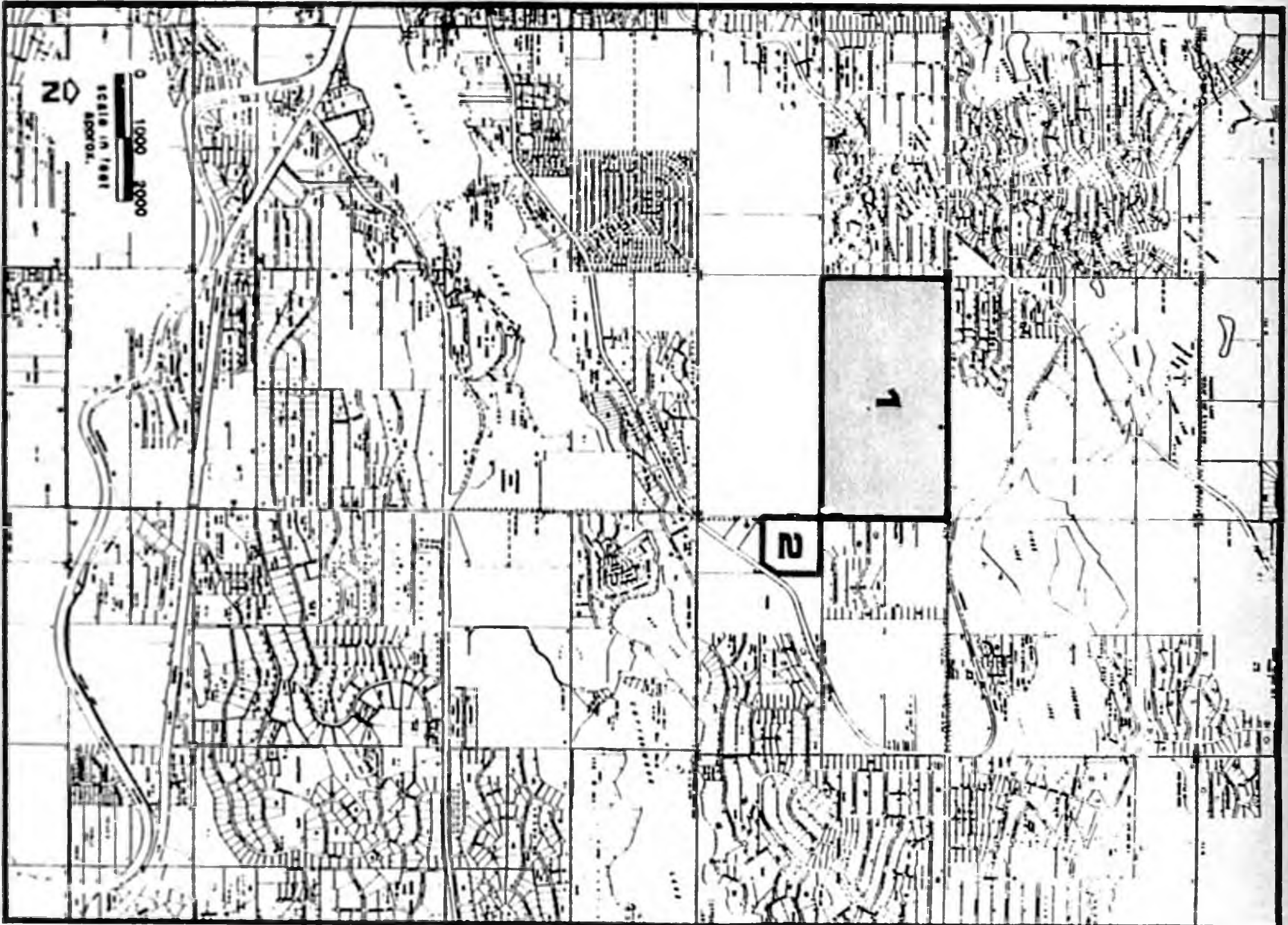
# LEGISLATURE BUILDING

## Conceptual Site Plan (6 acre site)



1" = 70'





20

0 1000 2000  
SCALE IN FEET  
METERS

1

2

SITE NO. 1

**General Location:**

Approximately three miles northeast of the City of Wasilla between Bogard and Wasilla-Fishhook roads.

**Access: Road:** Currently via adjacent subdivision roads. Planned Seward Meridian Extension Phase III will access north and east sides of property.

**Air:** 8.5 miles from new City of Wasilla airport.

**Rail:** Five miles from rail stop in Wasilla.

**Parcel Size:** 320 acres

**Owner:** Matanuska-Susitna Borough

**Site Capability:** Nearly level, wooded vacant site. Soils well suited to construction of buildings and on-site wastewater septic system.

**Utilities:** Electricity, phone, and natural gas nearby. Would require on-site water supply and wastewater system.

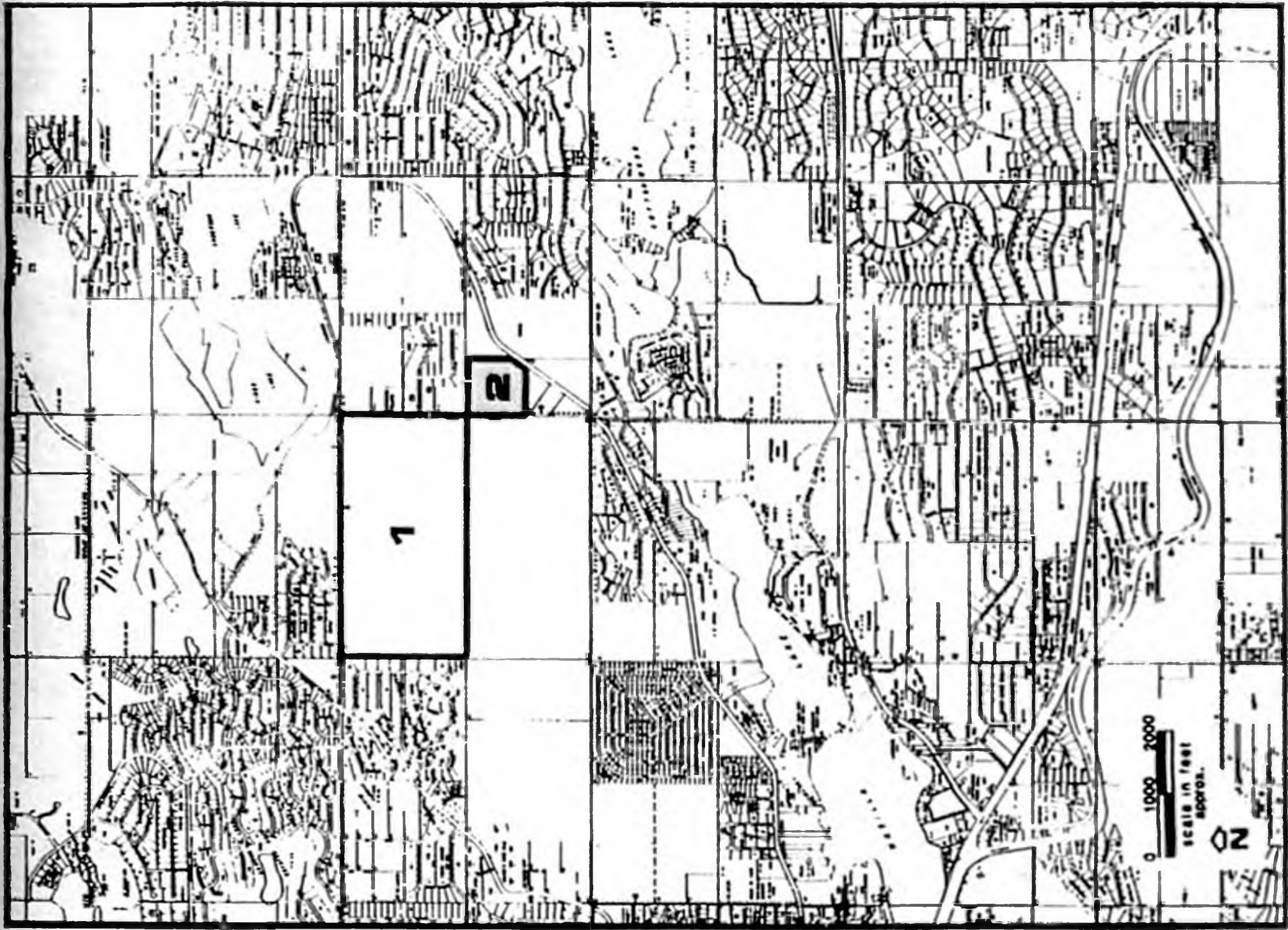
**Amenities:** Quiet area near residential/recreational lakes.

**Vicinity Land Use:** Primarily single family residential. National Guard armory adjacent to south.

**Fire Protection:** Within Wasilla Fire Service Area.

**Police Protection:** Alaska State Troopers

**Other Comments:**



2

1

0 1000 2000

Scale in feet  
approx.

North arrow symbol

SITE NO. 2

**General Location:** Approximately 2.5 miles northeast of City of Wasilla on Bogard Road in heart of suburban residential area.

**Access: Road:** Bogard Road (arterial)

**Air:** Approximately 7.6 miles from new City of Wasilla airport

**Rail:** Approximately 3.8 miles from ~~rail stop~~ in Wasilla

**Parcel Size:** 40 acres

**Owner:** Matanuska-Susitna Borough

**Site Capability:** Nearly level, wooded, vacant site. Soils are well suited for construction of buildings and on-site wastewater septic system.

**Utilities:** Electricity, phone and natural gas in right-of-way of Bogard Road. Would require on-site water supply and wastewater system.

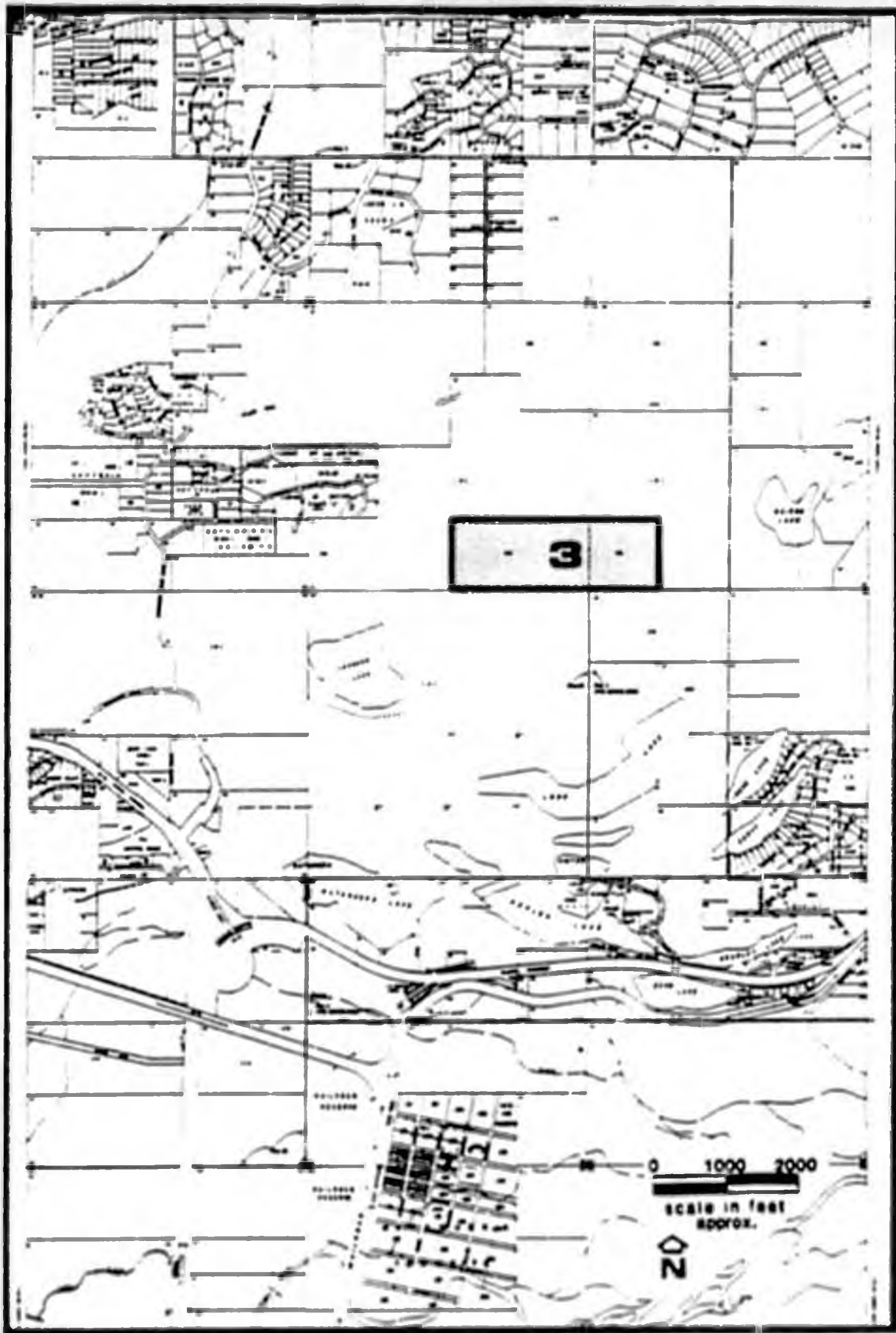
**Amenities:** Quiet residential area near several lakes.

**Vicinity Land Use:** Predominantly residential with some light commercial activity in the vicinity. A National Guard armory is adjacent.

**Fire Protection:** Wasilla Fire Service Area

**Police Protection:** Alaska State Troopers

**Other Comments:**



SITE NO.   3  

**General Location:** Within a large block of public land near the Valley terminus of the proposed Glenn Highway four-lane upgrade. Approximately seven miles southwest of City of Palmer.

**Access: Road:** Subdivision or college access road would need to be upgraded and extended at least one-half mile. These roads connect with Trunk Road which intersects nearby with Parks Highway at a to-be constructed new interchange.

**Air:** Approximately 10.5 miles by road from Palmer airport.

**Rail:** Approximately four miles from rail line.

**Parcel Size:** 120 acres

**Owner:** Matanuska-Susitna Borough

**Site Capability:** Vacant site on Knik soils over steep glacial ridges would require extensive site reformation. Native materials should provide developable site after reformation.

**Utilities:** Electrical and phone lines, and natural gas would need to be extended approximately one-half mile. Would require on-site water supply and wastewater treatment.

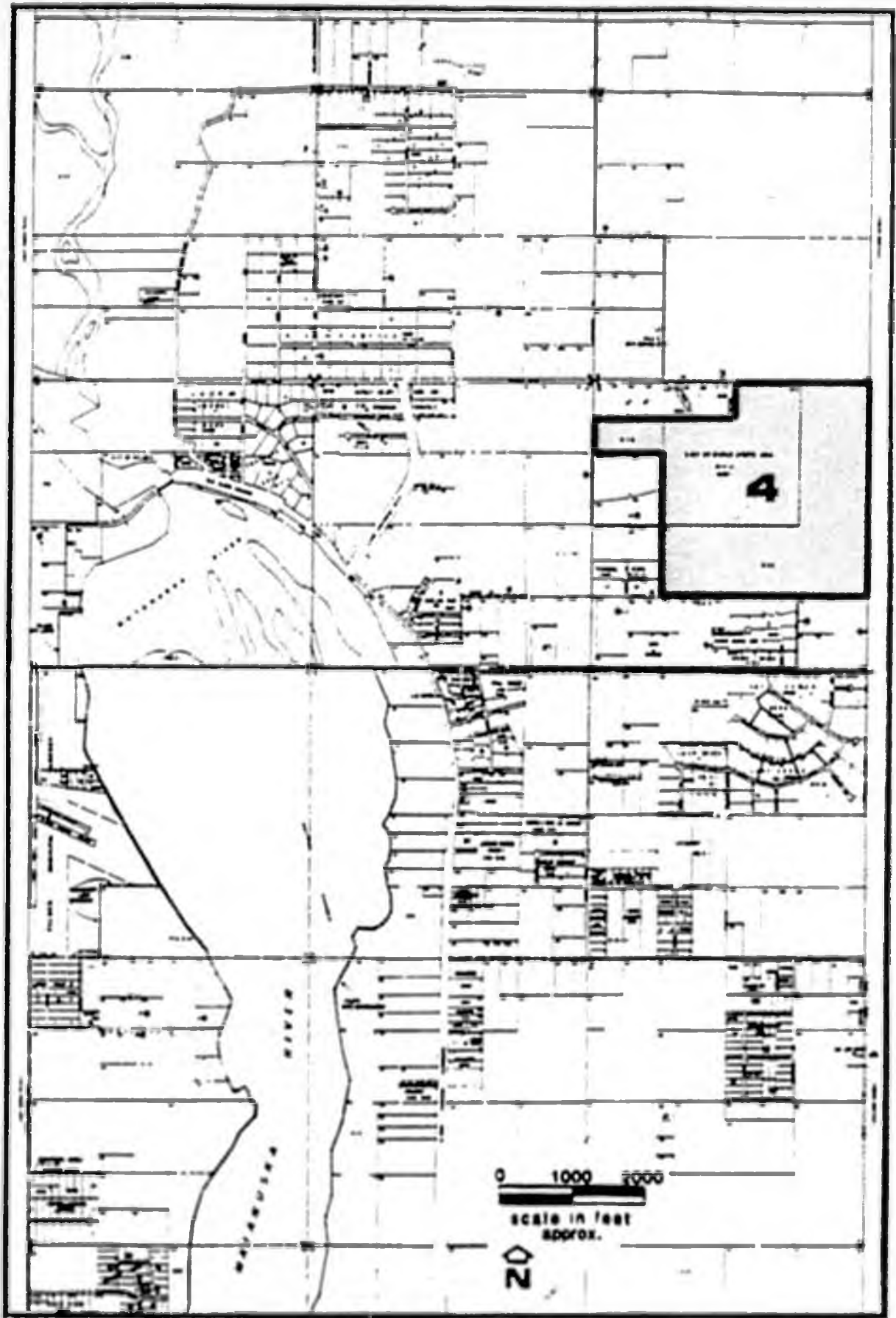
**Amenities:** Near Matanuska-Susitna Community College and within a large area of undeveloped glacial moraines in public ownership. The area including its lakes are used recreationally.

**Vicinity Land Use:** Matanuska-Susitna Community College nearby. Borough Central Landfill about one mile north. Otherwise vicinity is residential and recreational in character.

**Fire Protection:** Within Lakes Five Service Area.

**Police Protection:** Alaska State Troopers

**Other Comments:** An expanded college, governmental campus could be created with dormitories/hotels and local services.



SITE NO. 4

**General Location:** Outside of Lazy Mountain approximately three miles east of City of Palmer on site formerly used as an equestrian center and earlier as a small ski area.

**Access: Road:** Via Clark-Wolverine and Huntley Roads. Huntley Road and access road would require upgrading.

**Air:** Approximately 4.5 miles from City of Palmer airport.

**Rail:** Approximately five miles from rail stop in Palmer.

**Parcel Size:** 400 acres

**Owner:** Matanuska-Susitna Borough

**Site Capability:** Homestead soils (probably thin) over bedrock on mountainside. Site contains 12 to 20 percent slopes which would create significant challenge to development. Some portions of the site are level. May have problems installing wastewater system on site.

**Utilities:** Electrical power and telephone service nearby. Natural gas not in vicinity as yet. On-site water supply and wastewater disposal would need to be developed.

**Amenities:** Panoramic view of lower valley and upper Knik Arm vicinity and out of valley wind patterns.

**Vicinity Land Use:** Predominantly residential development to the south and east. Mountainous, undeveloped public land behind the site to the east.

**Fire Protection:** Immediately adjacent to, but not within Greater Palmer Fire Service Area.

**Police Protection:** Alaska State Troopers

**Other Comments:**

## Testimony

HB 198

By: Ernest Polley

Date: May 10, 1991

Committee: House State Affairs

Good morning Mr. Chairman, members of the committee. My name is Ernest Polley and I reside at 634 W. 12th Street in Juneau. In times past, both here and in other committees, I have spoken to you on the behalf of others. I am doing so today. The difference being that I am not speaking to you as a lobbyist and while it is a matter presumptive conjecture, I may be speaking for a broader group than I have ever had an opportunity to represent. For the record, I am before you as a citizen of the State of Alaska and, incidentally, as a resident of the City and Borough of Juneau.

As you probably suspect, I am speaking in opposition to HB 198. Since this bill was introduced my thoughts and feelings have gone through several stages. My initial response was one of denial. I simply could not believe that anyone would ressurect this issue in any meaningful sense. This stage evolved into frustration and anger. Finally, perhaps out of empathy for the individual human beings serving in the legislature--I had to look at this matter with as much dispassionate analysis as I could possibly muster. And as long as I am in my empathatic mode and before I reach any potential need to move into my final stage, which is largely based on blood oath commitments that unborn generations of Polleys dedicate themselves to a program of vengance---I had to say to myself that if I was sitting on your

side of the table I could always take comfort in the fact that the bill could have been worse. The sponsor might have included gun control and abortion rights.

For those of you who did not have the distinct displeasure of living through this issue in prior times, let me mention a few salient points. Setting aside, for the moment, the immediate and human issues, let me talk about some political facts of life. I'm going to pretend that there is no one else in this room and that we are having, individually, a private conversation. You and I both know that Southcentral has a real problem. If that area of the State every figures out a way to exercise every bit of their political juice, they can own this State--top to bottom. And you and I know that if that ever happens--it would result in regional political warfare and paranoia far beyond anything we have ever experienced. The enormous, albeit potential, political power in the Anchorage/Kenai/ lower Railbelt complex is a diamond studded, fragrant, alluring bit of political poison. The rest of the State fears the inherent political power of Southcentral. As a consequence, the wisest and more statesmanlike politicians from Southcentral, those that have a genuine concern for the well-being of this State from Barrow to Hyder, know that political harmony, even when it is strained by regional differences, depends on never exercising the full potential of the political power in Southcentral, of avoiding the potential for the tyranny of the majority. You and I know that the reality of political life is the unreal nature of appearance over substance. I can assure you that nobody is going to buy the notion that Southcentral Alaska doesn't own the entire political system if you move the legislature to the Valley. The facts maybe that Southcentral likes nothing better than a good fight with

Southcentral. But that ain't the way it is going to be perceived in the hinterlands. While it personally saddens and dismays me at the very deepest of levels, the fact is--we are not a single state. When we are on our very best behavior we are a minimum of 4 states. The ability of our regions to work together, the environment in which one Alaskan can welcome another regardless of regional residence, is based on the belief that nobody owns the system.

So much for our private conversation. Lets talk about some other facts--some political--some not.

For the jillionth time--I don't care where the Capitol or Legislature resides. No matter where it is--it is a long way from somebody. I find it interesting that the argument that it ought to be--"closer to the people" comes from the mouths of people who are either in a minority or who argue that the heartfelt view of an individual citizen in Hyder is of less value than 20 foaming at the mouth constituents in their election districts. I find it interesting that the hidden message being expressed by certain legislators is that their ineffectiveness can be blamed on the fact that their true believers can't physically throttle the bad guys who don't represent the real people. In short, I find a good deal of populist argument that does not bear scrutiny, close or otherwise.

I have reviewed the Legislative Affairs fiscal note on this proposal and would agree that it is a conservative estimate of cost. I would suggest that it is conservative to the point that it not only strains credulity--it ruptures it beyond repair. While the question is admittedly rhetorical--can

anyone possibly imagine the situation caused by the Executive branch residing in one city and the legislative branch in another? If anyone thinks, for one moment, that every major and minor office in the executive branch would not have a headquarters in the nearest motel B and that there would not be a permanent open phone and fax line to the Capitol then they are sorely deluded. Is the Governor and the Governor's staff to remain in Juneau? You don't have to answer that--I just want to point out that communications between the Executive and Legislative branch are always difficult even under the best of circumstances. Imagine if you will, the two branches separated by 800 miles of geography. As a practical matter, this is not a bill to move the legislative sessions--this is a bill to move the Capitol.

It is time for me to speak briefly and personally about this community. And I am going to say in front of God and everybody that there have been days when I wished you would move the Capitol because of some of the people who would go with you. There have been days when some of my fellow residents have made me incredibly angry with their smug, well-fed complacency. And then I remember what happened in the years prior to the last capitol move vote and what it was like in this town in recent years when there was the threat of major layoffs. As usual, it wasn't the smug and complacent that got hurt--it was whole bunch of little people--in both the private and public sector. The fear was pervasive like a noxious odor, the psychological and resultant real impact was far beyond anyone's projection in terms of a dampening of the spirit to risk and the local economy. It was a malaise of the worst kind---it was based on uncertainty

and conjectural threat. It hurt people who have little or no say in these matters. It was Alaska feeding on itself.

Capitol moves, regardless of their fine clothing, do not put more oil in the ground at Prudhoe. These political movements do not improve safe water and sewer in our smaller communities, they do nothing to solve our problems in financing and structuring a more successful system of education, they do not help the Alaskan business entrepreneur, they do not repair roads and highways, they do not facilitate a more productive relationship with the Federal government, they do not help communities deal with the burden of a growing infrastructure and limited resources. Bills such as HB 198 do little except fuel the fires of internecine warfare-- and I dread another such experience.

I would suggest to you that we have much more formidable and real problems that will require a sustained collective effort, an effort which will require Alaskans to join hands across the State. Let us all, citizen and legislator alike, put our intellects and energies into solving problems rather than creating them.

Thank you for your kind attention.

Mr. Chairman, committee members:

My name is Kay Diebels, and I'm a resident of Juneau. I oppose HB 198 as impractical, unnecessary, and just plain foolish, especially in this time of declining revenues.

I suppose the stated reason for this proposed change is to make the legislative process more accessible to more people.

I've lived in Juneau 27 years and I've been here testifying a few times. However, until today, I can't recall testifying for myself. Instead, it's been for an organization, and since I live in Juneau, I've been handy. And that's not to say I haven't been involved in the general political scene. I served many years on the local Planning Commission, on the Assembly and have been an active member of the local League of Women Voters. In addition, I chaired the first state Salary Commission. I tell you this to illustrate the fact that I might have been as likely as anyone to be up here. And yet, as I said, I've been here as a local member of an organization, not as Josephine Public speaking out on an issue for myself.

It's always struck me that those outside Juneau who talk about access to the legislative process must assume that Juneauites all run up to chat with their legislators, testify on bills, and generally hang around on a regular and frequent basis. And of course, that's just not so. Most of this city's citizens have probably never been here--and that would be the same wherever the legislature holds its sessions.

I have made much use of the telephone to get the information I sought. That access is available to everywhere in the State. And now with the advent of easy access to fax machines, nobody even needs to go to their local legislative office or wait for the mail to get copies of bills. Teleconferencing has made travel to a legislative hearing unnecessary in many instances, as demonstrated again today at this meeting.

To think that the legislature can meet and discuss intelligently without ready access to people and records of State agencies sounds unknowledgeable. ) Or is that Phase 2??) There are always calls for someone to come over to explain or justify or defend something--I've been at committee meetings when it's happened, and I know from discussions with others that it's a common occurrence. How would that be possible with a changed legislative site?

Holding legislative sessions outside of Juneau would appear to require a suitable building as well as many other costs. This has got to a multimillion dollar project in an era when all manner of difficult choices are being made on programs we've all grown to love. It would seem to be an unwise use of limited resources to spend money unnecessarily.

Thank you

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. HB 198

Revision Date: \_\_\_\_\_  
Title: Relating to the location of convening  
the legislature in regular session.  
Sponsor: Rep. Pat Carney  
Requestor: (H) State Affairs

Department Affected: DEC  
BRU: ALL  
Component: \_\_\_\_\_

COMPONENT SERIAL NO. 

1	1
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EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
OPERATING						
PERSONAL SERVICES						
TRAVEL	59,151	62,109	65,214	68,475	71,899	75,494
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND&STRUCTURES						
GRANTS,CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	59151.	62109.	65214.	68475.	71899.	75494.
CAPITAL						
REVENUE						

FUNDING: (Thousands of Dollars)

GENERAL FUND	59,151.	62,109.	65,214.	68,475.	71,899.	75,494.
FEDERAL FUNDS						
OTHER						
TOTAL	59151.	62109.	65214.	68475.	71899.	75494.

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact: **NONE**

ANALYSIS: (Attach a separate page if necessary.)  
  
\* Assumes 5% increase for inflation.  
  
See attached for details.

Prepared by: Janice Adair  
Division: Commissioner's Office

Phone: 465-2600  
Date: 5/3/91

Approved by Commissioner: *Janice Adair*  
Agency: Dept. of Environmental Conservation

Date: 5/3/91

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

DEPARTMENT OF ENVIRONMENTAL CONSERVATION  
FISCAL NOTE CALCULATIONS FOR MOVING LEGISLATURE TO WASILLA

TRAVEL/PER DIEM ONLY

Special Assistant to the Commissioner for Legislative Affairs

100 days in Anchorage/Wasilla @ \$95.00/day	\$ 9,500.00
9 round trips @ \$436./each to/from Juneau for consultation with supervisor and perform other assigned work	\$ 3,924.00
100 days car rental @ \$25./day	\$ 2,500.00

Commissioner

10 days in Anchorage/Wasilla @ \$95.00/day	\$ 950.00
5 round trips @ \$436./each	\$ 2,180.00

Deputy Commissioner

10 trips at 2 days per diem @ \$95.00/day	
7 trips at 1 day per diem @ \$95.00/day	
10 days with meals only @ \$34.00/day	\$ 1,955.00
17 trips @ \$436./each	\$ 7,412.00
37 days car rental @ \$25./day	\$ 925.00

Five Directors

50 trips @ \$435./each	\$21,800.00
25 days per diem @ \$95.00/day	\$ 2,375.00
25 days meals only @ \$34.00/day	\$ 850.00
50 days car rental @ \$25./day	\$ 1,250.00

Fiscal staff person for budget questions

5 trips @ \$436./each	\$ 2,180.00
5 days per diem @ \$95.00/day	\$ 475.00
5 days car rental @ \$25./day	\$ 125.00

Miscellaneous (gasoline, parking, etc) - all staff

\$ 750.00

---

Total Travel	\$ 37,496.00
Total Per Diem/Meals	\$ 16,105.00
Total Car Rental	\$ 4,800.00
Total Misc.	\$ 750.00

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TOTAL

\$ 59,151.00

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. H.B. 198

Revision Date: April 29, 1991 Department Affected: Corrections  
 Title: "An Act relating to location of the BRU: Administration & Support"  
 legislature in regular session, effective date. Component: Commissioner's Office, Admin. Services  
 Sponsor: Reps. Carney, R Phillips, Barnes,  
 Requestor: M. A. Miller COMPONENT SERIAL NO. 

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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES	5.6	5.6	5.6	5.6	5.6	5.6
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	5.6	5.6	5.6	5.6	5.6	5.6

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

GENERAL FUND	5.6	5.6	5.6	5.6	5.6	5.6
FEDERAL FUNDS						
OTHER						
TOTAL	5.6	5.6	5.6	5.6	5.6	5.6

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact: \_\_\_\_\_

ANALYSIS: (Attach a separate page if necessary.)

Six trips per session and six days meal allowance for the Commissioner and Director of Administrative Services in relation to budget testimony.

Prepared By: Tom Sutton, Director Phone: 465-3378  
 Division: Administrative Services Date: 04-29-91

Approved by Commissioner: \_\_\_\_\_  
 Agency: Department of Corrections Date: 04-29-91

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. HB198

Revision Date: 5/3/91

Department Affected: Fish and Game

Title: An Act relating to the location of the  
convening of the Legislature.

BRU: All

Component: \_\_\_\_\_

Sponsor: Reps. Carney, Phillips, Barnes, Miller

Requestor: \_\_\_\_\_

COMPONENT SERIAL NO. 

	4	7	9
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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES	38.8	40.0	41.1	43.2	45.3	47.6
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
<b>TOTAL OPERATING</b>	<b>38.8</b>	<b>40.0</b>	<b>41.1</b>	<b>43.2</b>	<b>45.3</b>	<b>47.6</b>

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

GENERAL FUND	38.8	40.0	41.1	43.2	45.3	47.6
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>						

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact: None

ANALYSIS: (Attach a separate page if necessary.)

Between budget and legislative hearings, we project 80 separate trips from Juneau to Anchorage for testimony. We are assuming all but 12 will be day trips (no overnight lodging).

Prepared By: Beverly Reaume *Beverly Reaume* Phone: 465-4120

Division: Administration Date: May 3, 1991

Approved by Commissioner: *Bob Somerville*

Agency: Fish and Game Date: 5/9/91

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. HB 198

Revision Date: \_\_\_\_\_  
 Title: Relating to the location of convening  
the legislature in regular session.  
 Sponsor: Rep. Pat Carney  
 Requestor: (H) State Affairs

Department Affected: DEC  
 BRU: ALL  
 Component: \_\_\_\_\_

COMPONENT SERIAL NO. 

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EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
OPERATING						
PERSONAL SERVICES						
TRAVEL	59,151	62,109	65,214	68,475	71,899	75,494
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND&STRUCTURES						
GRANTS,CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	59151.	62109.	65214.	68475.	71899.	75494.

CAPITAL						
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

GENERAL FUND	59,151.	62,109.	65,214.	68,475.	71,899.	75,494.
FEDERAL FUNDS						
OTHER						
TOTAL	59151.	62109.	65214.	68475.	71899.	75494.

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact: NONE

ANALYSIS: (Attach a separate page if necessary.)

\* Assumes 5% increase for inflation.

See attached for details.

Prepared by: Janice Adair  
 Division: Commissioner's Office

Phone: 465-2600  
 Date: 5/3/91

Approved by Commissioner: *Janice Adair*  
 Agency: Dept. of Environmental Conservation

Date: 5/3/91

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

DEPARTMENT OF ENVIRONMENTAL CONSERVATION  
FISCAL NOTE CALCULATIONS FOR MOVING LEGISLATURE TO WASILLA

TRAVEL/PER DIEM ONLY

Special Assistant to the Commissioner for Legislative Affairs

100 days in Anchorage/Wasilla @ \$95.00/day	\$ 9,500.00
9 round trips @ \$436./each to/from Juneau for consultation with supervisor and perform other assigned work	\$ 3,924.00
100 days car rental @ \$25./day	\$ 2,500.00

Commissioner

10 days in Anchorage/Wasilla @ \$95.00/day	\$ 950.00
5 round trips @ \$436./each	\$ 2,180.00

Deputy Commissioner

10 trips at 2 days per diem @ \$95.00/day	
7 trips at 1 day per diem @ \$95.00/day	
10 days with meals only @ \$34.00/day	\$ 1,955.00
17 trips @ \$436./each	\$ 7,412.00
37 days car rental @ \$25./day	\$ 925.00

Five Directors

50 trips @ \$435./each	\$21,800.00
25 days per diem @ \$95.00/day	\$ 2,375.00
25 days meals only @ \$34.00/day	\$ 850.00
50 days car rental @ \$25./day	\$ 1,250.00

Fiscal staff person for budget questions

5 trips @ \$436./each	\$ 2,180.00
5 days per diem @ \$95.00/day	\$ 475.00
5 days car rental @ \$25./day	\$ 125.00

Miscellaneous (gasoline, parking, etc) - all staff

\$ 750.00

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Total Travel	\$ 37,496.00
Total Per Diem/Meals	\$ 16,105.00
Total Car Rental	\$ 4,800.00
Total Misc.	\$ 750.00

TOTAL

\$ 59,151.00

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. H.B. 198

Revision Date: April 29, 1991 Department Affected: Corrections

Title: "An Act relating to location of the BRU: Administration & Support  
legislature in regular session, effective date." Component: Commissioner's Office, Admin.

Sponsor: Reps. Carney, R Phillips, Barnes, Services

Requestor: M. A. Miller COMPONENT SERIAL NO. 

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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES	5.6	5.6	5.6	5.6	5.6	5.6
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
<b>TOTAL OPERATING</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

GENERAL FUND	5.6	5.6	5.6	5.6	5.6	5.6
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact: \_\_\_\_\_

**ANALYSIS: (Attach a separate page if necessary.)**  
Six trips per session and six days meal allowance for the Commissioner and Director of Administrative Services in relation to budget testimony.

Prepared By: Tom Sutton, Director Phone: 465-3376  
Division: Administrative Services Date: 04-29-91

Approved by Commissioner: \_\_\_\_\_ Date: 04-29-91  
Agency: Department of Corrections

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO: HB 198

Revision Date: \_\_\_\_\_  
Title: "An Act relating to the location of the  
convening of the legislature in regular session..."  
Sponsor: Representative Carney  
Requestor: Representative Carney

Department Affected: Legislature  
BRU: All  
Component: All

COMPONENT SERIAL NO:

Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES	0	0	0	0	0	0
TRAVEL	0	625.1	-106.2	-106.2	-106.2	-106.2
CONTRACTUAL	0	2,498.7	1,618.9	1,618.9	1,618.9	1,618.9
SUPPLIES	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
LAND & STRUCTURES	0	1,600.0	0	0	0	0
GRANTS, CLAIMS	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
<b>TOTAL OPERATING</b>	<b>0</b>	<b>4,723.8</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>

CAPITAL	0	0	0	0	0	0
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REVENUE	0	0	0	0	0	0
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UNDING: (Thousands of Dollars)

GENERAL FUND	0	4,723.8	1,512.7	1,512.7	1,512.7	1,512.7
FEDERAL FUNDS	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>4,723.8</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>

POSITIONS:

FULL-TIME	0	0	0	0	0	0
PART-TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

Estimate of current year impact:

ANALYSIS: (Attach a separate page if necessary)

HB 198 proposes the location of the convening of the Eighteenth Alaska Legislature in the Malanuskva-Susitna Borough.

This fiscal note was prepared using the assumptions and analysis prepared by the Legislative Research Agency memorandum 91-208.

Prepared By: Pamela A. Stoops, Director Gordon Harrison, Director Phone: 465-3850  
Division: Administrative Services Legislative Research Agency Date: 4/8/91

Approved By: Warren W. Endicott, Executive Director Warren Endicott  
Agency: Legislative Affairs Agency Date: 4/8/91

## CONTINUATION OF FISCAL NOTE: HB 198

The following assumptions have been made in preparing this fiscal note:

- The Matanuska-Susitna Borough will construct an office building suitable for the Legislature (including office space for visiting Executive Branch staff), and lease it to the State of Alaska.
- All legislative offices and positions now permanently located in Juneau will move to the Matanuska-Su Borough except a portion of the Juneau Legislative Information Office (LIO), a portion of the Ombudsman's Office, and most of the offices of Legislative Budget and Audit. Approximately 100 positions will be transferred.
- State agencies currently leasing privately owned offices in Juneau will relocate to fill vacated state-owned Juneau legislative office space.

This analysis is limited to the direct fiscal impact on the state government of moving the Legislature to the Matanuska-Su Borough. It does not attempt to evaluate the various socio-economic impacts on either Juneau or the Matanuska-Su Borough; nor does it attempt to evaluate the cost of inconvenience and inefficiency associated with the physical separation of the Legislative and Executive Branches of Government or the value of benefits that might be derived from the move.

The estimates presented in this fiscal note are conservative--that is, they may understate the actual expenses that might be incurred if the move were to take place. For example, our estimate of the lease rate for the new legislative building assumes that the structure will provide Class A office space, but the requirements for custom-fitted chambers, meeting rooms, and private legislative offices could cause the lease rate to be substantially higher. Also, we have assumed no new furniture would be purchased, nor computer systems. In fact, the Legislature would probably need some of both. For example, moving to a new building would provide an opportunity for a local area network computer system to be installed (at a cost of approximately \$3 million).

### SUMMARY OF ESTIMATED COSTS/SAVINGS OF HB 198:

#### PERSONAL SERVICES

1. There are no personal services expenditures or savings. There would be a cost shifting of positions transferred from Juneau to the Matanuska-Su Borough and also many session jobs would be filled in Matanuska-Su Borough versus Juneau.

#### TRAVEL

2. Estimated transportation costs for moving Agency full-time legislative personnel to Matanuska-Su Borough (estimate 50 people, one-time cost) - \$731,300.
3. Estimated annual savings from decreased legislator moving expenses - (\$173,024).
4. Estimated annual savings of session per diem because of more legislators residing within the 50 mile limit - (\$109,650).
5. Estimated annual increase in Executive Branch travel to the Mat-Su Borough is approximately \$176,500.

CONTINUATION OF FISCAL NOTE: HB 198

CONTRACTUAL

6. Estimated freight costs to move legislative offices to Matanuska-Su Borough (one-time cost) - \$144,000.
7. Estimated communication costs in installing telephone system in new building in Matanuska-Su Borough (one-time cost) - \$450,000.
8. Estimated annual lease cost of new building in Matanuska-Su Borough - \$3,780,000.
9. Estimated annual savings from consolidation of Juneau office space - (\$2,161,069).
10. Estimated cost of moving Juneau state agencies to Juneau state-owned office space (one-time cost) - \$285,740.

CAPITAL OUTLAY

11. Estimated cost of renovating Capitol offices (one-time cost) - \$1,600,000.

Detailed analysis of the above costs are in the Legislative Research Agency memorandum 91-208.

FISCAL NOTE

BILL NO. HB 198

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

Revision Date: May 17, 1991  
Title: Location of the convening of the Legislature.

Department Affected: Revenue  
BRU: All BRUs  
Component: \_\_\_\_\_

Sponsor: Representative Carney  
Requestor: Representative Carney

Component Serial No.

	1	2	1
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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES						
TRAVEL	25.7	26.7	27.8	28.9	30.1	31.3
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
<b>TOTAL OPERATING</b>	<b>25.7</b>	<b>26.7</b>	<b>27.8</b>	<b>28.9</b>	<b>30.1</b>	<b>31.3</b>

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

GENERAL FUND	25.7	26.7	27.8	28.9	30.1	31.3
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	<b>25.7</b>	<b>26.7</b>	<b>27.8</b>	<b>28.9</b>	<b>30.1</b>	<b>31.3</b>

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact:

ANALYSIS: See attached analysis.

Prepared by: Brian C. Andrews  
Division: Treasury  
Approved by Commissioner: Lee E. Fisher  
Agency: Revenue

Phone: 465-2350  
Date: May 17, 1991

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

HB 198 - Location of the Convening of the Legislature

Travel Cost Analysis for the Department of Revenue

Prepared by Brian C. Andrews

May 15, 1991

Assumptions:

Alaska Airlines Coach Ticket JNU-ANC-JNU	436
Car Rental - State Contract	25
State Per Diem Rate - ANC	188
Miscellaneous Costs/Supplies	15
Days Travel per Trip	3
Annual Cost Increase	4%

Cost per Trip 856

			FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
Number of Trips per	Month	Session						
Commissioner	3	15	12,848	13,354	13,888	14,443	15,021	15,622
Deputy Commissioner	3	15	12,848	13,354	13,888	14,443	15,021	15,622
Treasury Comptroller	2	10	8,568	8,982	9,258	9,629	10,014	10,415
PFD Director	2	10	8,568	8,982	9,258	9,629	10,014	10,415
Admin Director/(Leg Liaison)	2	10	8,568	8,982	9,258	9,629	10,014	10,415
State Debt Officer	1	5	4,288	4,451	4,629	4,814	5,007	5,207
Sub Total			55,648	57,866	60,188	62,587	65,091	67,695

Final Legislative Week

8 of Days 8

Commissioner	1,436	1,493	1,553	1,615	1,680	1,747
Deputy Commissioner	1,436	1,493	1,553	1,615	1,680	1,747
Treasury Comptroller	1,436	1,493	1,553	1,615	1,680	1,747
PFD Director	1,436	1,493	1,553	1,615	1,680	1,747
Admin Director/(Leg Liaison)	1,436	1,493	1,553	1,615	1,680	1,747
Sub Total	7,180	7,467	7,766	8,077	8,400	8,736

Total Juneau Travel Costs 62,828 65,333 67,946 70,664 73,491 76,430

Anchorage Travel Cost Savings

per Bill Floerchinger

(Inc & Exc, Oil & Gas, CSED, ABC, Ass't Commissioner)

(37,118) (38,683) (40,147) (41,753) (43,423) (45,160)

Net Travel Costs 25,710 26,730 27,799 28,911 30,068 31,270

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. HB 198

Revision Date: \_\_\_\_\_ Department Affected: Education

Title: Relating to the location of BRU: All

convening the legislature in reg. session Component: \_\_\_\_\_

Sponsor: Carney

Requestor: (H) State Affairs COMPONENT SERIAL NO. 

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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES						
TRAVEL	47.8	47.8	47.8	47.8	47.8	47.8
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
<b>TOTAL OPERATING</b>	<b>47.8</b>	<b>47.8</b>	<b>47.8</b>	<b>47.8</b>	<b>47.8</b>	<b>47.8</b>

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

GENERAL FUND	47.8	47.8	47.8	47.8	47.8	47.8
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	<b>47.8</b>	<b>47.8</b>	<b>47.8</b>	<b>47.8</b>	<b>47.8</b>	<b>47.8</b>

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact: none

ANALYSIS: (Attach a separate page if necessary.)

See attached.

Prepared By: Mary Hakala Phone: 465-2800

Division: Commissioner's Office Date: 6/3/91

Approved by Commissioner: Steve Hole, Acting Commissioner

Agency: Education Date: 6/3/91

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, CMB, & Impacted Agency(ies).

**Fiscal Note Analysis**

**HB 198: Relating to location of convening of legislature in regular session**

**June 3, 1991**

**Page 2**

**TRAVEL/PER DIEM ONLY**

**Special Assistant to the Commissioner for Legislative Affairs**

100 days in Anchorage/Wasilla @ \$95.00/day	9,500.00
9 round trips @ \$436./each to/from Juneau for consultation with supervisor and perform assigned work	3,924.00
100 days car rental @ \$25.00/day	2,500.00

**Commissioner**

10 days in Anchorage/Wasilla @ \$95.00/day	950.00
5 round trips @ \$436.00/each	2,180.00

**Deputy Commissioner**

20 trips at 2 days per diem @ \$95.00/day	3,800.00
14 trips at 1 day per diem @ \$95.00/day	1,330.00
20 days with meals only @ \$34.00/day	680.00
34 trips @ \$436.00/each	14,824.00
74 days car rental @ \$25.00/day	1,850.00

**Fiscal Staff Person for Budget Questions**

10 trips @ \$436.00/each	4,360.00
10 day per diem @ \$95.00/day	950.00
10 days car rental @ \$25.00/day	250.00

Miscellaneous (gasoline, parking, ect.) - all staff	750.00
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<b>TOTAL</b>	<b>47,848.00</b>
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STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. H.B. 198

Revision Date: April 29, 1991 Department Affected: Corrections

Title: "An Act relating to location of the BRU: Administration & Support  
legislature in regular session, effective date." Component: Commissioner's Office, Admin.

Sponsor: Reps. Carney, R Phillips, Barnes, Services

Requestor: M. A. Miller

COMPONENT SERIAL NO. 

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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES	5.6	5.6	5.6	5.6	5.6	5.6
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
<b>TOTAL OPERATING</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

GENERAL FUND	5.6	5.6	5.6	5.6	5.6	5.6
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>	<b>5.6</b>

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact: \_\_\_\_\_

ANALYSIS: (Attach a separate page if necessary.)

Six trips per session and six days meal allowance for the Commissioner and Director of Administrative Services in relation to budget testimony.

Prepared By: Tom Sutton, Director  Phone: 465-3376

Division: Administrative Services Date: 04-29-91

Approved by Commissioner: \_\_\_\_\_

Agency: Department of Corrections Date: 04-29-91

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO: HB 198

Revision Date: \_\_\_\_\_  
Title: "An Act relating to the location of the  
convening of the legislature in regular session..."  
Sponsor: Representative Carney  
Requestor: Representative Carney

Department Affected: Legislature  
BRU: All  
Component: All

COMPONENT SERIAL NO:

Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES	0	0	0	0	0	0
TRAVEL	0	625.1	-106.2	-106.2	-106.2	-106.2
CONTRACTUAL	0	2,498.7	1,618.9	1,618.9	1,618.9	1,618.9
SUPPLIES	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
LAND & STRUCTURES	0	1,600.0	0	0	0	0
GRANTS, CLAIMS	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
TOTAL OPERATING	0	4,723.8	1,512.7	1,512.7	1,512.7	1,512.7

CAPITAL	0	0	0	0	0	0
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REVENUE	0	0	0	0	0	0
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UNDING: (Thousands of Dollars)

GENERAL FUND	0	4,723.8	1,512.7	1,512.7	1,512.7	1,512.7
FEDERAL FUNDS	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL	0	4,723.8	1,512.7	1,512.7	1,512.7	1,512.7

POSITIONS:

FULL-TIME	0	0	0	0	0	0
PART-TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

Estimate of current year impact: \_\_\_\_\_

ANALYSIS: (Attach a separate page if necessary)

HB 198 proposes the location of the convening of the Eighteenth Alaska Legislature in the Matanuska-Susitna Borough.

This fiscal note was prepared using the assumptions and analysis prepared by the Legislative Research Agency memorandum 91-208.

Prepared By: Pamela A. Sloops, Director Gordon Harrison, Director 465-3850  
Division: Administrative Services Legislative Research Agency Phone: 465-3991  
Date: 4/8/91

Approved By: Warren W. Endicott, Executive Director Warren Endicott  
Agency: Legislative Affairs Agency Date: 4/8/91

Distribution (by preparer): Legislative Affairs Agency - LAA Fiscal Note - Legislative Affairs Agency  
Page 1 of 3

## CONTINUATION OF FISCAL NOTE: HB 198

The following assumptions have been made in preparing this fiscal note:

- The Matanuska-Susitna Borough will construct an office building suitable for the Legislature (including office space for visiting Executive Branch staff), and lease it to the State of Alaska.
- All legislative offices and positions now permanently located in Juneau will move to the Matanuska-Su Borough except a portion of the Juneau Legislative Information Office (LIO), a portion of the Ombudsman's Office, and most of the offices of Legislative Budget and Audit. Approximately 100 positions will be transferred.
- State agencies currently leasing privately owned offices in Juneau will relocate to fill vacated state-owned Juneau legislative office space.

This analysis is limited to the direct fiscal impact on the state government of moving the Legislature to the Matanuska-Su Borough. It does not attempt to evaluate the various socio-economic impacts on either Juneau or the Matanuska-Su Borough; nor does it attempt to evaluate the cost of inconvenience and inefficiency associated with the physical separation of the Legislative and Executive Branches of Government or the value of benefits that might be derived from the move.

The estimates presented in this fiscal note are conservative—that is, they may understate the actual expenses that might be incurred if the move were to take place. For example, our estimate of the lease rate for the new legislative building assumes that the structure will provide Class A office space, but the requirements for custom-fitted chambers, meeting rooms, and private legislative offices could cause the lease rate to be substantially higher. Also, we have assumed no new furniture would be purchased, nor computer systems. In fact, the Legislature would probably need some of both. For example, moving to a new building would provide an opportunity for a local area network computer system to be installed (at a cost of approximately \$3 million).

### SUMMARY OF ESTIMATED COSTS/SAVINGS OF HB 198:

#### PERSONAL SERVICES

1. There are no personal services expenditures or savings. There would be a cost shifting of positions transferred from Juneau to the Matanuska-Su Borough and also many session jobs would be filled in Matanuska-Su Borough versus Juneau.

#### TRAVEL

2. Estimated transportation costs for moving Agency full-time legislative personnel to Matanuska-Su Borough (estimate 50 people, one-time cost) - \$731,300.
3. Estimated annual savings from decreased legislator moving expenses - (\$173,024).
4. Estimated annual savings of session per diem because of more legislators residing within the 50 mile limit - (\$109,650).
5. Estimated annual increase in Executive Branch travel to the Mat-Su Borough is approximately \$176,500.

**CONTINUATION OF FISCAL NOTE: HB 198**

**CONTRACTUAL**

6. Estimated freight costs to move legislative offices to Matanuska-Su Borough (one-time cost) - \$144,000.
7. Estimated communication costs in installing telephone system in new building in Matanuska-Su Borough (one-time cost) - \$450,000.
8. Estimated annual lease cost of new building in Matanuska-Su Borough - \$3,780,000.
9. Estimated annual savings from consolidation of Juneau office space - (\$2,161,069).
10. Estimated cost of moving Juneau state agencies to Juneau state-owned office space (one-time cost) - \$285,740.

**CAPITAL OUTLAY**

11. Estimated cost of renovating Capitol offices (one-time cost) - \$1,600,000.

Detailed analysis of the above costs are in the Legislative Research Agency memorandum 91-208.

# Alaska State Legislature

Legislative Research Agency



P.O. Box Y  
Juneau, AK 99811-3100  
Phone: (907) 185-3991  
Fax: (907) 183-3331

April 8, 1991

## MEMORANDUM

TO: Representative Pat Carney

FROM: Linda J. Snow *L. Snow*  
Legislative Analyst

RE: Fiscal Impact of Moving the Legislature to the Matanuska-Susitna  
Borough  
Research Request 91.208

You asked for an assessment of the fiscal impact on the state government of moving the legislature from Juneau to somewhere in the Matanuska-Susitna (Mat-Su) Borough as proposed in HB 198.

For the purposes of this assessment, we made the following assumptions:

- The Matanuska-Susitna Borough will construct an office building suitable for the legislature (including office space for visiting executive branch staff) and lease it to the State of Alaska.
- All legislative offices and positions now permanently located in Juneau will transfer to the Mat-Su Borough except a portion of the Juneau legislative information office (LIO), a portion of the Ombudsman's office, and most of the office of Legislative Audit. Approximately 100 positions will transfer.
- State agencies currently leasing privately owned offices in Juneau will relocate to fill vacated state-owned legislative office space.

In this analysis we estimate the recurring annual costs of leasing a new office building in the Mat-Su Borough, including maintenance and utilities<sup>1</sup>. We also examine one-time costs associated with the move. These include moving Juneau-based legislative offices (furniture and equipment) and personnel to the Mat-Su Borough, renovating the Capitol to conform to requirements of new agency tenants, moving other state agencies into the Capitol and other state-owned vacated office space, and installing telephones and telecommunications equipment in the new legislative building (not included in lease costs).

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<sup>1</sup>These recurring costs reflect the savings which result from the Legislature vacating leased office space in Juneau and from other state agencies currently in leased space moving into vacated state-owned legislative space.

*- Leg. Research Report -*

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This analysis is limited to the direct fiscal impact on the state government of moving the legislature to the Mat-Su Borough. It does not attempt to evaluate the various socio-economic impacts on either Juneau or the Mat-Su Borough; nor does it attempt to evaluate the cost of inconvenience and inefficiency associated with the physical separation of the legislative and executive branches of government, or the value of benefits that might be derived from the move.

The estimates presented in this memorandum are conservative--that is, they may understate the actual expenses that might be incurred if the move were to take place. For example, our estimate of the lease rate for the new legislative building assumes that the structure will provide class A office space, but the requirements for custom-fitted chambers, meeting rooms, and private legislative offices could cause the lease rate to be substantially higher. Also, we have assumed no new furniture would be purchased, nor computer systems. In fact, the legislature would probably need some of both. For example, moving to a new building would provide an opportunity for a local area network computer system to be installed (at a cost of approximately \$3 million).

Cost figures in this memorandum are in 1991 dollars. The nominal future costs of the move may be higher because of inflation.

#### SUMMARY

A summary of estimated one-time costs follows:

##### One Time Costs

Item	Cost
Moving legislative offices to Mat-Su Borough	\$ 144,000
Moving legislative personnel to Mat-Su Borough	731,300
Renovating Capitol building offices	1,600,000
Moving Juneau state agencies to state-owned office space	285,740
Installing telephone system in new building	450,000
<b>ONE-TIME COST</b>	<b>\$3,211,040</b>

##### Annual Costs (Net)

Annual lease cost of new building	\$3,780,000
Annual savings from consolidation of Juneau office space	(2,161,069)
Annual savings from decreased Travel and Per Diem	( 106,174)
<b>ANNUAL COSTS</b>	<b>\$1,512,757</b>

## OVERVIEW OF ASSUMPTIONS

This section presents a brief overview of the methodology and assumptions used in this analysis.

### New Legislative Building

Currently, no office space exists in the Mat-Su Borough which could adequately house the legislature. We assume that the Mat-Su Borough will construct a suitable legislative office building and lease it to the state.<sup>2</sup> We assume the Mat-Su Borough government would finance the building with tax-free municipal revenue bonds. This financing method would be the least expensive, but it would require a long-term lease agreement that would commit the state for the life of the bonds.

In 1984, the Department of Transportation and Public Facilities commissioned Jim Steinman and Associates to analyze the space requirements for a proposed new legislative hall in Juneau (see Table A). The report states that the legislature will need approximately 120,000 sq. ft. of space for legislative business by 1995. The legislature currently occupies 115,667 sq. ft. of space in Juneau. We assume that office space will be made available in the new legislative building for visiting executive branch employees doing business with the legislature. The new building may also include space for the press and lobbyists, and perhaps a cafeteria or other amenities. Therefore, we assume a total of 140,000 sq. ft. will be needed in this new building.

The new legislative building will be built to state specifications, including wiring for telecommunications and data terminals, but it will not have telephones or computer systems installed, nor will it be furnished. We assume that a new telephone system will be installed, and the cost of this system will be a one-time cost separate from the building lease costs. Existing computer systems will be moved from Juneau. No new furniture would be purchased (although as a practical matter, some of the existing furniture would not be suitable and would have to be replaced). We use a dollars-per-square-foot estimate to project an annual lease cost. The lease cost will include maintenance and utilities.

### Consolidation of State Offices in Juneau

When the legislature moves to the Mat-Su Borough, 90,374 sq. ft. of state-owned office space in Juneau will be vacated: 80,127 sq. ft. from the Capitol, 6,947 sq. ft. from the Diamond Court House, 1,300 sq. ft. from the Community

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<sup>2</sup>If the state were to construct the new legislative building, we assume the cost of debt service, maintenance and utilities would be approximately equal to the cost of leasing the building from the Mat-Su Borough.

Building and 2,000 sq. ft. from the State Office Building (see Table B).<sup>3</sup> Space under lease to the legislature in Juneau--21,293 sq. ft. at an annual cost of \$367,404--will no longer be needed. The 90,374 sq. ft. of space occupied by the legislature in state-owned buildings will be available to other agencies currently housed in leased space. Table C shows a hypothetical reshuffle of state agencies from private to state-owned buildings.

Currently, the Capitol is not configured to conform to most executive branch office space requirements. If this space is not renovated, only one-half to two-thirds of the space could be utilized as general office space. Without renovation, we assume that some of the offices moved into the Capitol in Table B would not move, decreasing the cost savings from the reshuffling of Juneau offices. Renovation of the Capitol carries a substantial cost, but it is a one-time cost. Without the additional space provided by the renovation, the state will pay more for leased space each year.

#### Travel

It is assumed that the relocation will produce a savings from reduced expenditures on legislative travel (including moving costs and per diem). It is also assumed that the separation of the legislative and executive branches will necessitate more travel by department commissioners, directors, budget analysts, and program specialists in order to testify at committee hearings and perform other legislative tasks. In this analysis, we assume that the increased cost of administrative travel will offset a major portion of the savings from decreased legislative travel.

#### One-Time Costs

We assume the following one-time costs associated with a legislative move to the Mat-Su Borough:

- moving Juneau legislative offices (furniture and equipment) to the Mat-Su Borough;
- moving Juneau-based legislative personnel to the Mat-Su Borough;
- renovating the Capitol to conform to requirements of new agency tenants;
- moving other state agencies into the Capitol and other state-owned vacated office space; and

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<sup>3</sup> Although the Legislature currently occupies approximately 6,000 sq. ft. in the State Office Building, 4,000 sq. ft. of the space is occupied by Legislative Audit, which is not expected to move from Juneau.

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- installing telephones and telecommunications equipment into the new legislative office space (not included in lease costs).

#### ANALYSIS OF RECURRING COSTS AND SAVINGS

This section discusses annually recurring expenses and savings associated with a legislative move to the Mat-Su Borough.

#### Costs of Leasing New Office Space in the Mat-Su Borough

A 1984 report by Jim Steinman and Associates for the Department of Transportation and Public Facilities examined the space requirements for a new legislative hall in Juneau. The report states that the legislature will need approximately 120,000 sq. ft. of space by 1995. The legislature currently occupies 115,667 sq. ft. of space in Juneau. This information is summarized in Table A, which is taken from Steinman's report. In addition to space for legislative functions in the new building, we assume that office space must also be available for visiting executive branch employees doing business with the legislature. It is also likely that a small, permanent Governor's office will be located in the building, as well as areas for press and lobbyists, and perhaps a cafeteria or other amenities. We assume an additional 20,000 sq. ft. for these uses. Thus, a total of 140,000 sq. ft. will be necessary.

According to Ken Lythgoe, director of Property and Facility Management for the Municipality of Anchorage, his office is currently negotiating a contract with a company to build and lease a 140,000 sq. ft. city hall building. The building is to be wired for telephone and data terminals (computers), but will not include telephones or furnishings.

Although Mr. Lythgoe was not able to reveal the actual dollar amounts that are under negotiation, he did state that a new office building of similar size and structure would probably lease for between \$2.00 and \$2.25/sq. ft. per month, including maintenance and utilities. We use an estimate of \$2.25/sq. ft. as the lease rate for the new legislative building in the Mat-Su Borough. Thus, a special-purpose, legislative office building of 140,000 sq. ft. located in the Mat-Su Borough could be expected to lease for approximately \$3,780,000 annually ( $\$2.25/\text{sq. ft.} \times 140,000 \text{ sq. ft.} \times 12 \text{ months}$ ).

#### Savings From Consolidation of Juneau Office Space

The cost to the state of leasing a Mat-Su Borough legislative building will be offset by savings from the ability of the state to reduce the amount of leased office space in Juneau. These savings will result from two sources: 1) leases of space occupied by legislative agencies that will be relocated to the Mat-Su Borough; and 2) leases of space occupied by administrative agencies that can relocate to state-owned offices vacated by legislative agencies.

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The legislature currently leases 21,293 sq. ft. of privately owned space in Juneau at an annual cost of \$367,404. In the event of a legislative move, these annual lease costs will no longer be necessary.

Approximately 90,374 sq. ft. of state-owned legislative office space will be vacated in Juneau as a result of a legislative move to the Mat-Su Borough. The location of this space is shown in Table B. State offices which now lease will be able to move into state-owned office space at a savings to the state government. Table C presents a possible relocation scheme in which state agencies in leased space will fill vacated state-owned space now used by the legislature.

Annual savings to the state from relocating leased offices to state-owned space will be approximately \$1,793,665  $[(\$119,125.93 + \$30,346.18) \times 12 \text{ mo.} = \$1,793,665.32]$ . The addition of the savings which occur when the legislature vacates its leased space (\$367,404) brings the total savings from consolidation of Juneau office space to \$2,161,069 annually.

Using the annual savings identified here to offset the annual lease costs of the new legislative building gives us the annual net cost of \$1,618,931  $(\$3,780,000 - \$2,161,069)$ .

### Travel

Pam Stoops, director of Administrative Services for LAA estimated savings from decreased travel and moving expenses for the legislature. Ms. Stoops weighed the decreased travel and moving expenses for Anchorage-area legislators (there are 30 Anchorage-area legislators), and decreased expenses of other northern Alaska legislators against the increased travel and moving expenses of southeastern Alaska legislators. The savings was estimated to be \$173,024 annually. The estimated decreased cost in session per diem was estimated at \$109,650 annually for a total annual savings of \$282,674.

We assume that there will be increased travel to the Mat-Su Borough by the executive branch while the legislature is in session, as department commissioners, directors, budget analysts and program specialists are often required to testify at committee hearings. We estimate that an average trip to the Mat-Su Borough from Juneau per executive branch employee costs about

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<sup>4</sup> It is logical that both the Governor's Office and the Department of Law be consolidated in the Capitol Building. Other offices were hypothetically moved on the basis of two criteria: first, offices with high lease prices per square foot; and second, offices which would fit into the available space.

\$706.<sup>5</sup> Executive branch personnel are likely to make numerous trips to the legislature during the session. The total cost of increased travel for 250 employee trips to the Mat-Su Borough is approximately \$176,500, which will partially offset savings from legislative travel. The recurring yearly savings will be approximately \$106,174 (\$282,674 - \$176,500).

#### ANALYSIS OF ONE-TIME COSTS

This section discusses the one-time costs that would be incurred if the legislature were to move from Juneau to the Mat-Su Borough.

##### Moving Legislative Offices to the Mat-Su Borough

Moving all Juneau-based legislative offices (furniture and equipment) from Juneau to the Mat-Su Borough would require approximately 20 full-size (27 ft.) vans.<sup>6</sup> The cost of each 27 ft. van would be approximately \$7,200 (transportation and labor), for a total of \$144,000 for 20 vans.

##### Moving Legislative Personnel to the Mat-Su Borough

Approximately 100 full-time, permanent, Juneau-based legislative positions would be transferred to the Mat-Su Borough in the event of a legislative move. Legislative Audit, a small Legislative Information Office, and a small office of the Ombudsman would remain in Juneau.

Travel and moving regulations require the state to pay moving expenses of relocated employees. The state pays for shipment of up to 10,000 lbs. of household goods, air fare and per diem for the employee and spouse for a house-hunting trip, transportation to the new job location, and up to 15 days per diem after the move to secure permanent lodging. The average household size

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<sup>5</sup>We estimated the cost of the average executive branch employee trip to the Mat-Su Borough by adding roundtrip airfare to Anchorage (\$436), two days per diem @ \$95/day (\$190), and two days car rental @ \$40/day (\$80), for a total of \$706 per person per trip.

<sup>6</sup>Personal communication with Pam Stoops, director of Administrative Services, Legislative Affairs Agency (LAA), March 1990.

<sup>7</sup>Personal communication, Dan Leaf, Reliable Transfer Co., Juneau, March 27, 1991. This estimate is based on the assumption that the vans would average 12,000 lbs. at \$60 per 100 lbs. This estimate also assumes that LAA employees would assist in the dismantling and loading of the LAA print shop.

in Juneau is 2.76 persons.<sup>8</sup> For purposes of this analysis, we assume the average employee who relocates has one spouse and one child under the age of 12 years. The travel and moving regulations allow the following expenses per employee.

Type of Expense	Estimate Cost Per Employee
Ship up to 10,000 lbs. of household goods (including packing and insurance) <sup>9</sup>	\$10,000
House hunting trip for employee and spouse	
Airfare to Anchorage for two	872
Per diem for 3 days (\$150/day + \$100/day)	750
Ferry tickets (2 cars, 2 adults, 1 child) to Haines - winter rate	72
Mileage - 2 cars, Haines to Mat-Su @ \$.25/mi	412
Per diem, up to 15 days - 2 adults, one child	2,520
<b>TOTAL MOVING EXPENSES</b>	<b>\$14,626</b>

Doubtless many Juneau-based legislative employees would choose not to move north. Therefore, in this analysis we assume that only half do so. Thus, the estimated cost of moving 50 employees to the Mat-Su Borough would be approximately \$731,300.

#### Renovating Capitol Building Offices

Table C presents a possible relocation scheme of state offices to fill vacated legislative space in the event of a move. According to Faye Bain, section manager of the leasing and fiscal section in the Department of Administration, legislative office space in the Capitol is not currently configured to conform to most executive branch office space requirements. If this space is not renovated, only one-half to two-thirds of the space could be utilized for general office space.<sup>10</sup>

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<sup>8</sup>Personal communication, Tom Korosei, planner for the City and Borough of Juneau, March 1990.

<sup>9</sup>Personal communication, Roger Callaway, Reliable Transfer Co., Juneau, March 1991.

<sup>10</sup>Without renovation, we assume that the Department of Natural Resources (DNR) and the Department of Education (DOE) would not move their offices into the Capital Building subtracting \$740,978/yr. (29,961 sq. ft. of lease space at current rates) from our estimated savings.

Therefore, we assume in this analysis that the Capitol would be renovated to accommodate executive branch offices. Mr. Rod Wilson, an architect with the Department of Transportation and Public Facilities states that the building could be renovated to create useable space without tearing down any walls. The renovation would require installing an acoustic ceiling and dropping the lighting down below the ceiling. Approximate cost of this task is \$10.00 per sq. ft. An additional \$10.00 per sq. ft. would be required to purchase dividers and partitions with shelving and storage space. With these changes, Mr. Wilson feels nearly all the space, including committee rooms and house and senate chambers, could be made useable. Approximately 80,000 sq. ft. will be vacated in the event of a move. The cost of renovating that space would be a one-time cost of about \$1,600,000 ( $\$20.00/\text{sq. ft.} \times 80,000 \text{ sq. ft.}$ ).

#### Moving Juneau State Agencies to State-Owned Office Space

The Department of Administration, Division of General Service and Supply, is usually responsible for moving Juneau-based state government offices from one location to another. Table C indicates that approximately 87,000 sq. ft. of leased office space will be relocated to state-owned space as a result of the move. Another nearly 18,000 sq. ft. of office space (Department of Law and Office of the Governor) will be moved from the state-owned Diamond Court Building to the Capitol in order to consolidate those agencies. Approximately 105,000 sq. ft. of office space will be moved in Juneau following a legislative move to the Mat-Su Borough.

Faye Bain, section manager for leasing in the Department of Administration stated that a rule of thumb is that an across-Juneau move costs about \$1.50 per sq. ft. plus an additional cost to move large items such as copiers and large computer systems. If the telephone systems are owned by the agency, it would cost about \$100 to move each phone. Another rule of thumb is that each person requires 165 sq. ft. of office space, which would mean about 623 persons (and telephones) would move in the shuffling of Juneau office space. Thus, the physical move would cost about \$157,500 ( $\$1.50/\text{sq. ft.} \times 105,000 \text{ sq. ft.}$ ) with an additional cost of \$62,300 to move the telephones ( $\$100/\text{phone} \times 623 \text{ phones}$ ), for a total of \$219,800. According to Faye Bain, it is normal for her office to add another 30 percent to the total for contingencies such as:

- wiring offices for phones and/or computer stations;
- replacing old or leased phone systems;
- moving copiers, large computer systems, etc.; and/or
- renovating in addition to our previous renovation assumptions.

Thus, the cost of the move from Juneau leased office space to Juneau state-owned office space would be \$285,740 ( $\$219,800 \times 1.3$ ).

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### Installing Telephones in the New Office Space

We assume that the new leased office space in the Mat-Su Borough will be wired for phone systems and data terminals (computers). However, we assume that the space will not be furnished or equipped with a telephone system.

According to John Cameron, telecommunications planner with the Department of Administration, equipment and installation of a phone system suitable for legislative use will cost about \$1,000 per phone station. There are currently about 400 legislative employees who would occupy the proposed building. We assume that the legislative office building would contain additional office space for use by visiting executive branch personnel. We estimate the need for an additional 50 phones in the building, bringing the total cost of the phone system installation to \$450,000 (\$1,000/phone x 450 phones). The cost could be substantially higher depending on specific options requested for the phone system (e.g., voice mail and conference calling).

I hope this information is helpful to you. Please call this office if you need further assistance.

Attachments

**TABLE A**  
**SPACE REQUIREMENTS DATA**  
for Proposed Legislative Hall in Juneau, 1984

DEPARTMENT/AGENCY	QUANTITIES			SPACE REQUIREMENTS		
	1983	1987	1995	1983	1987	1995
House	173	216	216	46,106	46,106	46,106
House Research	13	14	15	2,186	2,290	2,394
Senate	105	115	115	30,034	30,034	30,034
Senate Advisory Council	8	9	11	1,909	1,840	2,048
House & Senate Misc. Shared	-	-	-	4,085	4,085	4,085
Legislative Affairs	119	146	157	28,597	31,015	32,651
Legislative Finance	10	12	14	2,549	2,757	3,017
Subtotal Legislative	(428)	(512)	(528)	(115,466)	(118,127)	(120,335)
Governor	52	58	59	14,149	14,725	14,871
Lieutenant Governor	8	10	10	2,294	2,459	2,459
Subtotal Executive	(60)	(68)	(69)	(16,443)	(17,184)	(17,330)
Emergency Operations Ctr.	2	2	2	1,247	1,247	1,247
Miscellaneous	-	-	-	21,275	22,195	22,425
Subtotal Special Areas	(2)	(2)	(2)	(22,522)	(23,442)	(23,672)
<b>SUBTOTAL</b>	<b>490</b>	<b>582</b>	<b>599</b>	<b>154,431</b>	<b>158,753</b>	<b>161,337</b>
<b>PLUS ALLOWANCE FOR VOLUME/REFUNDIA</b>				<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>NET SQUARE FEET SUBTOTAL</b>				<b>169,431</b>	<b>173,753</b>	<b>176,337</b>
<b>GROSS SQUARE FEET ÷ .75</b>				<b>225,908</b>	<b>231,671</b>	<b>235,116</b>

Source: "State of Alaska Legislative Hall Pre-Design Program", 1984 by Jim Steinman and Associates.

**TABLE C**

**Proposed Transfer of State Offices  
from Leased Space to State-Owned Space**

**From Leased Office Space to the Capitol:**

Department	Current Building	Annual Lease	Square Footage	Cost per Sq. Ft./mo.
LAW	Assembly	\$65,994	4,467	\$1.23
LAW	Assembly	9,743	530	1.53
LAW	Bend	81,931	4,233	1.61
GOV	5th/Franklin	87,066	4,837	1.50
GOV	5th/Franklin	26,496	1,613	1.37
GOV	Court Plaza	157,353	5,899	2.22
DOA	Assembly	11,664	370	2.63
DOA	Assembly	32,926	1,061	2.59
DNR	Willoughby	604,280	21,498	2.34
DOR	Blomfield	215,359	8,815	2.04
DOE	W W Movers	136,698	8,453	1.35
<b>TOTAL/AVG.</b>		<b>\$1,429,511</b>	<b>61,786*</b>	<b>\$1.86</b>

\*It would be logical to move the offices of the Department of Law (4,687 sq. ft.) and the Office of the Governor (13,073 sq. ft.) from the state-owned Diamond Court Building into the Capitol to consolidate those offices. Although this move brings no direct cost savings to the state, an additional 17,760 sq. ft. in the Diamond Court Building will be available for leasing state offices to move into. This additional square footage is included in the calculations below.

**From Leased Office Space to Other State-Owned Office Buildings\*\*:**

Department	Current Building	Annual Lease	Square Footage	Cost per Sq. Ft./mo.
DOC	Bend	\$208,398	10,767	\$1.62
DMVA	Goldstein	42,240	2,569	1.37
DOA	L & D Investments	86,281	10,000	0.71
DCED	Rainbow Dev. Co.	27,236	1,900	1.19
<b>TOTAL/AVG.</b>		<b>\$364,154</b>	<b>25,236.00</b>	<b>\$1.22</b>

\*\*Includes 24,707 sq. ft. in the Diamond Court Building and 2,000 sq. ft. in the State Office Building. About 1,300 sq. ft. will be available in the state-owned Community Building where the Legislative print shop now resides, however, this space is more suitable for storage or equipment than office space.

**FISCAL NOTE**

**STATE OF ALASKA**  
**1992 LEGISLATIVE SESSION**

**BILL NO: HB 198**

Revision Date: \_\_\_\_\_  
 Title: "An Act relating to the location of the  
convening of the legislature in regular session...  
 Sponsor: Representative Carney  
 Requestor: House State Affairs

Department Affected: Legislature  
 BRU: All  
 Component: All

COMPONENT SERIAL NO:

Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 93	FY 94	FY 95	FY 96	FY 97	FY 98
PERSONAL SERVICES	0	0	0	0	0	0
TRAVEL	625.1	-106.2	-106.2	-106.2	-106.2	-106.2
CONTRACTUAL	2,498.7	1,618.9	1,618.9	1,618.9	1,618.9	1,618.9
SUPPLIES	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
LAND & STRUCTURES	1,600.0	0	0	0	0	0
GRANTS, CLAIMS	0.0	0	0	0	0	0
MISCELLANEOUS	0.0	0	0	0	0	0
<b>TOTAL OPERATING</b>	<b>4,723.8</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>

<b>CAPITAL</b>	0	0	0	0	0	0
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<b>REVENUE FUND SOURCE</b>	0	0	0	0	0	0
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FUNDING: (Thousands of Dollars)

GENERAL FUND	4,723.8	1,512.7	1,512.7	1,512.7	1,512.7	1,512.7
FEDERAL FUNDS	0	0	0	0	0	0
OTHER FUND SOURCE	0	0	0	0	0	0
<b>TOTAL</b>	<b>4,723.8</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>	<b>1,512.7</b>

POSITIONS:

FULL-TIME	0	0	0	0	0	0
PART-TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

Estimate of current year impact: \_\_\_\_\_

**ANALYSIS: (Attach a separate page if necessary)**

HB 198 proposes the location of the convening of the Eighteenth Alaska Legislature in the Matanuska-Susitna Borough.

This fiscal note was prepared using the assumptions and analysis prepared by the Legislative Research Agency memorandum 91-208.

*(Continued on page 2)*

Prepared By: Pamela A. Sloops, Director      Gordon Harrison, Director      Phone: 465-3850  
 Division: Administrative Services      Legislative Research Agency      Date: 5/4/92

Approved By: Warren W. Endicot, Executive Director      Warren W. Endicot  
 Agency: Legislative Affairs Agency      Date: 5/4/92

Distribution (by preparer): Leg. Finance, Legislative Sponsor, Requestor, OMB, Gov., & Impacted Agency(ies)

## CONTINUATION OF FISCAL NOTE: HB 198

The following assumptions have been made in preparing this fiscal note:

- The Matanuska-Susitna Borough will construct an office building suitable for the Legislature (including office space for visiting Executive Branch Staff), and lease it to the State of Alaska.
- All legislative offices and positions now permanently located in Juneau will move to the Matanuska-Susitna Borough except a portion of the Juneau Legislative Information Office (LIO), a portion of the Ombudsman's Office, and most of the offices of Legislative Budget and Audit. Approximately 100 positions will be transferred.
- State agencies currently leasing privately owned offices in Juneau will relocate to fill vacated state-owned Juneau legislative office space.

This analysis is limited to the direct fiscal impact on the state government of moving the Legislature to the Matanuska-Susitna Borough. It does not attempt to evaluate the various socio-economic impacts on either Juneau or the Matanuska-Susitna Borough; nor does it attempt to evaluate the cost of inconvenience and inefficiency associated with the physical separation of the Legislative and Executive Branches of Government or the value of benefits that might be derived from the move.

The estimates presented in this fiscal note are conservative--that is, they may understate the actual expenses that might be incurred if the move were to take place. For example, our estimate of the lease rate for the new legislative building assumes that the structure will provide Class A office space, but the requirements for custom-fitted chambers, meeting rooms, and private legislative offices could cause the lease rate to be substantially higher. Also, we have assumed no new furniture would be purchased, nor computer systems. In fact, the Legislature would probably need some of both. For example, moving to a new building would provide an opportunity for a local area network computer system to be installed (at a cost of approximately \$3 million).

### SUMMARY OF ESTIMATED COSTS/SAVINGS OF HB 198:

#### PERSONAL SERVICES

1. There are no personal services expenditures or savings. There would be a cost shifting of positions transferred from Juneau to the Matanuska-Susitna Borough and also many session jobs would be filled in Matanuska-Susitna Borough versus Juneau.

#### TRAVEL

2. Estimated transportation costs for moving Agency full-time legislative personnel to Matanuska-Susitna Borough (estimate 50 people, one-time cost) - \$731,300.
3. Estimated annual savings from decreased legislator moving expenses - (\$173,024).
4. Estimated annual savings of session per diem because of more legislators residing within the 50 mile limit - (\$109,650).
5. Estimated annual increase in Executive Branch Travel to the Matanuska-Susitna Borough is approximately \$176,500.

CONTINUATION OF FISCAL NOTE: HB 198

**CONTRACTUAL**

6. Estimated freight costs to move legislative offices to Matanuska-Susitna Borough (one-time cost) - \$144,000.
7. Estimated communication costs in installing telephone system in new building in Matanuska-Susitna Borough (one-time cost) - \$450,000.
8. Estimated annual lease cost of new building in Matanuska-Susitna Borough - \$3,780,000.
9. Estimated annual savings from consolidation of Juneau office space - (\$2,161,069).
10. Estimated cost of moving Juneau state agencies to Juneau state-owned office space (one-time cost) - \$285,740.

**CAPITAL OUTLAY**

11. Estimated cost of renovating Capitol offices (one-time cost) - \$1,600,000.

Detailed analysis of the above costs are in the Legislative Research Agency memorandum 91-208.

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. HB 198

Revision Date: May 17, 1991

Department Affected: Revenue

Title: Location of the convening of the Legislature.

BRU: All BRUs

Component: \_\_\_\_\_

Sponsor: Representative Carney

Component Serial No.

Requestor: Representative Carney

	1	2	1
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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES						
TRAVEL	25.7	26.7	27.8	28.9	30.1	31.3
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
<b>TOTAL OPERATING</b>	<b>25.7</b>	<b>26.7</b>	<b>27.8</b>	<b>28.9</b>	<b>30.1</b>	<b>31.3</b>

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

GENERAL FUND	25.7	26.7	27.8	28.9	30.1	31.3
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	<b>25.7</b>	<b>26.7</b>	<b>27.8</b>	<b>28.9</b>	<b>30.1</b>	<b>31.3</b>

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact:

ANALYSIS: See attached analysis.
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Prepared by: Brian C. Andrews 

Phone: 465-2350

Division: Treasury

Date: May 17, 1991

Approved by Commissioner: Lee E. Fisher 

Agency: Revenue

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, OMB, & Impacted Agency(ies).

HB 198 - Location of the Convening of the Legislature

Travel Cost Analysis for the Department of Revenue

Prepared by Brian C. Andrews

May 15, 1991

Assumptions:

Alaska Airlines Coach Ticket JNU-ANC-JNU	436
Car Rental - State Contract	25
State Per Diem Rate - ANC	100
Miscellaneous Costs/Supplies	15
Days Travel per Trip	3
Annual Cost Increase	4%

Cost per Trip 856

			FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
Number of Trips per	Month	Session						
Commissioner	3	15	12,840	13,354	13,868	14,443	15,021	15,622
Deputy Commissioner	3	15	12,840	13,354	13,868	14,443	15,021	15,622
Treasury Comptroller	2	10	8,560	8,982	9,258	9,629	10,014	10,415
PFD Director	2	10	8,560	8,982	9,258	9,629	10,014	10,415
Admin Director/(Leg Liaison)	2	10	8,560	8,982	9,258	9,629	10,014	10,415
State Debt Officer	1	5	4,280	4,491	4,629	4,814	5,007	5,207
Sub Total			55,640	57,866	60,180	62,587	65,091	67,695

Final Legislative Week

8 of Days 8

Commissioner	1,436	1,493	1,553	1,615	1,680	1,747
Deputy Commissioner	1,436	1,493	1,553	1,615	1,680	1,747
Treasury Comptroller	1,436	1,493	1,553	1,615	1,680	1,747
PFD Director	1,436	1,493	1,553	1,615	1,680	1,747
Admin Director/(Leg Liaison)	1,436	1,493	1,553	1,615	1,680	1,747
Sub Total	7,180	7,467	7,766	8,077	8,400	8,736

Total Juneau Travel Costs 62,820 65,333 67,946 70,664 73,491 76,430

Anchorage Travel Cost Savings

per Bill Floerchinger

(Inc & Exc, Oil & Gas, CSED, AOC, Ass't Commissioner)

(37,118) (38,683) (40,147) (41,753) (43,423) (45,160)

Net Travel Costs 25,702 26,730 27,799 28,911 30,068 31,270

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO: HB 198

Revision Date: \_\_\_\_\_  
Title: "An Act relating to the location of the  
convening of the legislature in regular session..."  
Sponsor: Representative Carney  
Requestor: Representative Carney

Department Affected: Legislature  
BRU: All  
Component: All

COMPONENT SERIAL NO:

Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES	0	0	0	0	0	0
TRAVEL	0	625.1	-106.2	-106.2	-106.2	-106.2
CONTRACTUAL	0	2,498.7	1,618.9	1,618.9	1,618.9	1,618.9
SUPPLIES	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
LAND & STRUCTURES	0	1,600.0	0	0	0	0
GRANTS, CLAIMS	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
TOTAL OPERATING	0	4,723.8	1,512.7	1,512.7	1,512.7	1,512.7

CAPITAL	0	0	0	0	0	0
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REVENUE	0	0	0	0	0	0
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UNDING: (Thousands of Dollars)

GENERAL FUND	0	4,723.8	1,512.7	1,512.7	1,512.7	1,512.7
FEDERAL FUNDS	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL	0	4,723.8	1,512.7	1,512.7	1,512.7	1,512.7

POSITIONS:

FULL-TIME	0	0	0	0	0	0
PART-TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

Estimate of current year impact: \_\_\_\_\_

ANALYSIS: (Attach a separate page if necessary)

HB 198 proposes the location of the convening of the Eighteenth Alaska Legislature in the Matanuska-Susitna Borough.

This fiscal note was prepared using the assumptions and analysis prepared by the Legislative Research Agency memorandum 91-208.

Prepared By: Pamela A. Stoops, Director Gordon Harrison, Director 465-3850  
Division: Administrative Services Legislative Research Agency Phone: 465-3991  
Date: 4/8/91

Approved By: Warren W. Endicott, Executive Director Warren Endicott  
Agency: Legislative Affairs Agency Date: 4/8/91

Distribution (by preparer): Legislative — LAA Fiscal Note — acted Agency(ies).  
Page 1 of 3

## CONTINUATION OF FISCAL NOTE: HB 198

The following assumptions have been made in preparing this fiscal note:

- The Matanuska-Susitna Borough will construct an office building suitable for the Legislature (including office space for visiting Executive Branch staff), and lease it to the State of Alaska.
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The estimates presented in this fiscal note are conservative--that is, they may understate the actual expenses that might be incurred if the move were to take place. For example, our estimate of the lease rate for the new legislative building assumes that the structure will provide Class A office space, but the requirements for custom-fitted chambers, meeting rooms, and private legislative offices could cause the lease rate to be substantially higher. Also, we have assumed no new furniture would be purchased, nor computer systems. In fact, the Legislature would probably need some of both. For example, moving to a new building would provide an opportunity for a local area network computer system to be installed (at a cost of approximately \$3 million).

### SUMMARY OF ESTIMATED COSTS/SAVINGS OF HB 198:

#### PERSONAL SERVICES

1. There are no personal services expenditures or savings. There would be a cost shifting of positions transferred from Juneau to the Matanuska-Su Borough and also many session jobs would be filled in Matanuska-Su Borough versus Juneau.

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**CONTINUATION OF FISCAL NOTE: HB 198**

**CONTRACTUAL**

6. Estimated freight costs to move legislative offices to Matanuska-Su Borough (one-time cost) - \$144,000.
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**CAPITAL OUTLAY**

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Detailed analysis of the above costs are in the Legislative Research Agency memorandum 91-208.

FISCAL NOTE

STATE OF ALASKA  
1991 LEGISLATIVE SESSION

BILL NO. HB 198

Revision Date: \_\_\_\_\_ Department Affected: Education

Title: Relating to the location of BRU: All

convening the legislature in reg. session Component: \_\_\_\_\_

Sponsor: Carney

Requestor: (H) State Affairs COMPONENT SERIAL NO. 

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Expenditures/Revenues: (Thousands of Dollars)

OPERATING	FY 92	FY 93	FY 94	FY 95	FY 96	FY 97
PERSONAL SERVICES						
TRAVEL	47.8	47.8	47.8	47.8	47.8	47.8
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	47.8	47.8	47.8	47.8	47.8	47.8

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

GENERAL FUND	47.8	47.8	47.8	47.8	47.8	47.8
FEDERAL FUNDS						
OTHER						
TOTAL	47.8	47.8	47.8	47.8	47.8	47.8

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

Estimate of current year impact: none

ANALYSIS: (Attach a separate page if necessary.)

See attached.

Prepared By: Mary Hakala Phone: 465-2800

Division: Commissioner's Office Date: 6/3/91

Approved by Commissioner: Steve Hole, Acting Commissioner

Agency: Education Date: 6/3/91

Distribution (by preparer): Legislative Finance, Legislative Sponsor, Requestor, CMB, & Impacted Agency(ies).