

ALASKA LEGISLATURE COMMITTEE FILES 1985-1986 86/2

4376 SSTA HB 81 - HB 124

255



# RECORDS CERTIFICATION

I, the undersigned, an employee of the State of Alaska, do hereby certify that the microfilm images on this microform are accurate reproductions of the original records of the State of Alaska as accumulated during the regular course of business, and that it is the established policy and practice of this State to microfilm its records and to dispose of the original records after microfilm reproductions have been made.

James A. Smith  
Signature of Camera Operator

11/24/89  
Date

HB

87

# Municipality of Anchorage



POUCH 6-650  
ANCHORAGE, ALASKA 99502-0650  
(907) 264-4431

TONY KNOWLES,  
MAYOR

OFFICE OF THE MAYOR

Dear Senator:

House Bill 81, relating to motor vehicle inspections, is essential for the Municipality's new vehicle Inspection and Maintenance (I/M) Program, scheduled to begin July 1. The legislation clarifies the authority of the state Division of Motor Vehicles to provide the enforcement mechanism for the I/M Program, as part of the regular license renewal system. It is a simple and effective method.

HB 81 is one of the final pieces necessary for timely and efficient start-up of the I/M Program. Legislation is needed because current statutes are not absolutely clear about the State's authority to withhold vehicle registration for non-compliance with an emissions control program. It would be to no one's advantage to see the I/M Program halted in its first days by a legal challenge.

Failure to pass HB 81 could seriously jeopardize federal highway and sewer funding. The Environmental Protection Agency has already demonstrated its willingness to impose economic sanctions on state or local governments which fail to implement emission reduction programs and show appreciable improvements in air quality.

Anchorage would be vulnerable to such sanctions this year if the vehicle inspection program does not begin July 1, as scheduled. Approximately \$50 million of federal highway funds are spent on critical transportation improvements in the Anchorage area each year. Projects from South Anchorage to Eagle River could be affected. In addition, this year the Municipality received an \$18 million grant from the EPA for construction of the Pt. Woronzof Sewage Treatment Plant. We anticipate receiving more EPA funds for subsequent phases of the project. We cannot afford to jeopardize that funding, in any way.

Anchorage's I/M Program has been developed through a cooperative effort between the State and the Municipality and adopted by ordinance. But the State does have a responsibility. Anchorage's program is a required part of the State implementation plan (SIP) to improve air quality in certain areas. In turn, SIP is a mandated part of the State's certification for the use of federal highway funds in Anchorage.

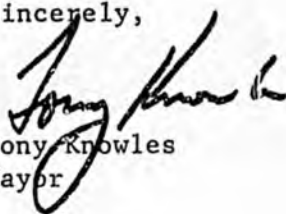
Anchorage wants clean air. We want an improved transportation system. We can have both. At the municipal level, we have responded to our challenges

Senator  
Page Two

by crafting an efficient and effective I/M Program. We seek from you the tool of simple enforcement through an existing system. Without this tool, all of our efforts will have been wasted. The program will not work. Rather than a productive partnership, the Municipality will have no alternative but to leave the program, and the problem, on your doorstep.

I look forward to your support and the passage of HB 81. Together we can help Anchorage continue to make the progress which has made us an All-American City.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tony Knowles".

Tony Knowles  
Mayor

# Municipality of Anchorage



POUCH 6-650  
ANCHORAGE, ALASKA 99502-0650  
(907) 264-4111

TONY KNOWLES  
MAYOR

DEPARTMENT OF HEALTH AND ENVIRONMENTAL PROTECTION

## Anchorage Vehicle Inspection Program Information Sheet

### NEED FOR A VEHICLE INSPECTION PROGRAM

Since 1977, the Environmental Protection Agency has been after the Municipality of Anchorage (MOA) to reduce carbon monoxide levels. In 1984, CO levels in Anchorage exceeded federal standards (9 ppm) 39 times. Since about 90% of the CO comes from vehicles, the most effective means of reducing CO is to reduce vehicle emissions of CO.

The EPA has the power to impose economic sanctions if Anchorage does not demonstrate a good-faith effort to implement an I/M Program and reduce CO levels significantly by the end of 1987.

Under those sanctions, the EPA could cut off federal funding for highways and sewer projects. Anchorage currently receives \$50 million a year in federal highway funds. In addition, failure to implement the I/M Program could jeopardize federal payments for construction of the Pt. Woronzoff Sewage Treatment Plant.

### WHICH VEHICLES PARTICIPATE

Cars and trucks, up to 12,000 pounds unladen, registered for street use in Anchorage, 15 years old or newer and gasoline-powered must be inspected. Diesel vehicles will not need emissions inspections but they will require a one-time inspection to verify and record that they are diesel.

Vehicle owners will be notified of the need for an emissions inspection when they receive their annual vehicle registration forms from the state Division of Motor Vehicles. The DMV will not re-register a vehicle without a certificate of inspection.

### THE STATE'S ROLE

The DMV plays an essential role in the I/M Program by providing the enforcement mechanism. Some states and urban areas in other parts of the country have used a sticker program instead of the registration system. However, the sticker programs have been much more difficult to enforce and much less successful than the programs tied to vehicle registration.

The problems with a sticker system are so serious that, should the state withdraw from participation in the I/M Program, it might be dropped altogether. At the very least, a change at this point would result in lengthy delays, which could jeopardize federal funding.

PROGRAM FUNDING

<u>Source</u>	<u>Received</u>		
	<u>ADEC</u>	<u>Anchorage</u>	<u>Fairbanks</u>
<u>EPA</u>	\$120,000 (start up, 50% to DMV)	\$230,000 (start-up)	\$180,000 (start-up)
<u>State</u>	No direct funds, staff support from ADEC only		
<u>MOA</u>	N/A	\$2 million ('85) \$297,000 ('84) 18,000 ('83)	N/A

INSPECTION PROCESS\*\* (Should take 20-30 minutes)

The Anchorage Assembly opted for a decentralized program, in which private service stations, dealers and garages become certified to either perform the inspection only, or to perform both inspections and repairs.

The inspection process for vehicles 1975 and newer includes a visual and functional under-hood check of emission control devices, and a tailpipe test of the actual emissions. Earlier models (1970-74) will only be tested for the tailpipe emissions, since emission control devices came into wide usage only after 1974.

The emission standards vary according to make and year; the nswer the car, the tougher the standard.

\*\*The administration is considering recommending the elimination of two components from the program in order to streamline the process. One is a "safety inspection," a walk-around check of lights, windshield, etc. In its present form, the safety inspection is mandatory but repairs are voluntary. The other component that may be eliminated is the "Plumbtesmo" test, which checks for presence of leaded gas in vehicles designed to use unleaded gas. For further information about these components, contact Ken Lauzen or Patty Ginsburg, at the I/M Administration Office (264-4975).

CERTIFICATION

In order to participate in the I/M Program, mechanics and stations must be certified. Certification of mechanics requires either: 1) Passing a challenge test and successful completion of an 8-hour course on the I/M Program, or 2) Successful completion of a 40-hour course offered by the Alaska Vocational Technical Center.

Service stations, car dealers and garages are required to obtain an Alaska certified Test Analyzer System (the computer which actually tests the car) and any additional equipment required. Some facilities are certified to inspect only; others are certified to perform both inspections and repairs.




# Fairbanks North Star Borough

Mayor: B.B. Allen

## M E M O R A N D U M

TO: Linda Anderson, Legislative Liaison

FROM: Lee Husson, Vehicle I/M Program Administrator 

SUBJ: VEHICLE INSPECTION AND MAINTENANCE I/M PROGRAM

DATE: March 21, 1985

Enclosed are the copies of Ordinance 84-24, Resolution 84-39, and the I/M Program Design that you have requested.

Also enclosed is a copy of the script from the slide presentation that has been developed for our public education program that highlights some of the background and focal points of the program.

Please feel free to contact me in regards to any further questions that may arise concerning any portion of the program.

LH/cmj

Attachments

LH/HOLD

## Section 1

### SUMMARY

This document contains the requirements, specifications, and procedures for a motor vehicle inspection and maintenance (I/M) Program which has been designed for Fairbanks North Star Borough. The information this document contains is relatively technical in nature and is principally intended for use by the operators of Certified I/M Stations and the staff of the Borough's I/M Program Administration Office. Separate publications are available from the I/M Program Administration Office which more concisely describe the requirements of the program for the general public.

Under the I/M Program, owners of model year 1975 and newer cars and trucks are required to have their vehicles inspected for emissions problems each year, or upon initial registration in the State. The model year of vehicles subject to the program changes over time because inspections are not required for vehicles that are more than fifteen years old. Vehicles determined to have excessive pollution levels are required to be repaired prior to renewal of registration by the Alaska Division of Motor Vehicles (DMV).

Inspections required under the I/M Program must be made at a Certified I/M Station, except under special circumstances. A fee may be charged for the inspections, and vehicles which fail the inspection because of defects in their emission control system must be repaired and then retested by a Certified I/M Station.

Repairs required under the I/M Program may be performed by anyone, including vehicle owners. However, incentives are provided for the repair of vehicles by Certified I/M Mechanics working at Certified I/M Stations. Except for certain Fleet Operator owned vehicles, vehicle owners are guaranteed of either passing the retest or receiving a waiver if they have repairs performed at a Certified I/M Station. In addition, there is a ceiling on the cost of repairs required for all work done by Certified I/M Stations (except for vehicles owned by Fleet Operators who also own or operate Certified I/M Stations). Work done or parts purchased and installed by vehicle owners or at uncertified facilities will not count toward this cost ceiling.

The following sections of this document describe in detail how the I/M Program is to be conducted. Section 2 describes the general requirements of the program and defines terms which are frequently used in the program.

Section 3 describes the organization and responsibilities of the I/M Program Administration Office. Included in this section are the procedures to be used for dispute resolution, program enforcement, public information, program evaluation, and quality control.

Section 4 describes the requirements and procedures used by the I/M Program Administration Office for the certification of I/M Stations, mechanics, equipment, and training courses required under the I/M Program.

Section 5 contains the detailed requirements which must be met by Certified I/M Stations.

Section 6 describes the content of the training course which will be available for mechanics who wish to become Certified I/M Mechanics.

Section 7 describes all of the vehicle inspection, quality control, and repair procedures which are to be used at Certified I/M Stations.

Section 8 contains the standards which are to be used during the inspection of vehicles at Certified I/M Stations.

Modification to the information and requirements contained herein may be periodically made by the I/M Program Administration Office to the extent that such changes are necessary to reflect changes in the specifications of available instrumentation or vehicles, and improvements in inspection and repair procedures that are developed based on I/M program experience. In the event that instrumentation specifications are changed so as to effect the hardware that is acceptable for use, stations owning previously certified instruments shall be allowed to use such instruments for a period of at least three years. Software changes to instrumentation may be required upon 90 days notice.

-- end of section --



Official Business

COMMITTEE:

DATE: 4/9/85

**SIGN IN**

Subject of meeting:

HB 81, HERBELL,  
HB 50

1

NAME	ADDRESS	PHONE	REPRESENTING	DO YOU WANT TO TESTIFY? WHICH BILL?
S W HUNBERFORD	ADEC Dept Env Conser. <del>PO BOX</del> POUCH O JUNEAU	465-2666	ADEC	yes, if questions (No 81)
Bill Brown	Pouch N	465-4335	DMV	HB 81 if questions
Resa King	134 No. Franklin	586-1740	Alaska Chapter Associated General Contractors	HB 50
Mary Knowles	6-650 ANCHORAGE 99501	264-4430	ANCHORAGE	HB 81 Yes ✓
Bob Link	Dept of Admin	465-2250	Dept of Admin	HB 50
MARY HALLORIAN	POUCH V	-3720	REP. GROSSENDORF	HB 50
LISA NELSON	POUCH KC	3428	LAW	yes. HB 81 ✓

STATE OF ALASKA 1985 LEGISLATIVE SESSION  
FISCAL NOTE

*GC*  
*sig # 5*

Page 1 of 2

Revision Date: \_\_\_\_\_

REQUEST

Bill/Resolution No.: HB 81 No 1  
 Title: An Act relating to an  
emission control program  
 Sponsor: \_\_\_\_\_  
 Requestor: \_\_\_\_\_  
 Date of Request: \_\_\_\_\_

FISCAL DETAIL

Agency Affected: Public Safety  
 Program Category Affected: \_\_\_\_\_  
Life and Property Protection  
 BRU, Program or Subprogram(s) Affected: \_\_\_\_\_  
Division of Motor Vehicles

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>OPERATING</b>						
100 PERSONAL SERVICES						
200 TRAVEL						
300 CONTRACTUAL						
400 SUPPLIES						
500 EQUIPMENT						
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS						
800 MISCELLANEOUS						
<b>TOTAL OPERATING</b>						
<b>CAPITAL</b>						
<b>REVENUE</b>		200.0	216.0	233.3	252.0	272.2

FUNDING: (Thousands of Dollars)

GENERAL FUND						
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>						

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS: Attach a separate page if necessary

Covers Revenue Only

The emission control inspection program will begin on July 1, 1985, in both Anchorage and Fairbanks. The division of motor vehicles has been tasked with enforcement of the program. The Department of Law has decided the current statutes do give us the authority to enforce the program if we adopt regulations, but the regulatory process does not allow the division to recover any funds expended in the enforcement of the program. This proposed statute would

(cont.)  
 Prepared By: Charles R. Hosack *CRH/BBB* Phone: 269-5561  
 Division: Motor Vehicles Date: 1-15-85

Approved by Commissioner: [Signature] Date: 1-16-85  
 Agency: Public Safety

Distribution (by Agency preparing fiscal note):

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

7/1/84

*MOTOR VEHICLES*

ANALYSIS (continued)

allow the division to collect a prescribed fee in addition to the registration fee for those vehicles required to be inspected. These fees would be used to reimburse the General Fund for the expenditures incurred to enforce this program.

This type of approach places the cost of the program only on those affected by the program, and is similar in the approach used by the local governments to recover their costs. The goal at both the state and local levels is to make the program self-supporting from user fees. Between Anchorage and Fairbanks, approximately 180,000 to 200,000 vehicles will be inspected the first year. Together with the \$80,000 start-up grant, the \$1.00 fee imposed on these vehicles will allow the State to recover its costs.

STATE OF ALASKA 1985 LEGISLATIVE SESSION  
FISCAL NOTE

*Sup #4*

Revision Date: \_\_\_\_\_

REQUEST

Bill/Resolution No.: HB 81 No. 2  
 Title: An Act Relating to Motor Vehicle Emission Inspection  
 Sponsor: \_\_\_\_\_  
 Requestor: by request of Governor  
 Date of Request: January 10, 1985

FISCAL DETAIL

Agency Affected: Dept. of Env. Conservation  
 Program Category Affected: NRMEC  
 BRU, Program or Subprogram(s) Affected: Division of Environmental Quality

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>OPERATING</b>						
100 PERSONAL SERVICES	0	0	0	0	0	0
200 TRAVEL	0	0	0	0	0	0
300 CONTRACTUAL	0	0	0	0	0	0
400 SUPPLIES	0	0	0	0	0	0
500 EQUIPMENT	0	0	0	0	0	0
600 LAND & STRUCTURES	0	0	0	0	0	0
700 CRANTS, CLAIMS	0	0	0	0	0	0
800 MISCELLANEOUS	0	0	0	0	0	0
<b>TOTAL OPERATING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CAPITAL	None					
---------	------	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

GENERAL FUND						
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>						

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS: Attach a separate page if necessary

Prepared By: Leonard D. Verrelli Phone: 465-2666  
 Division: Environmental Quality Date: Jan. 15, 1985

Approved by Commissioner: Richard A. Nene Date: 1-16-85  
 Agency: ADEC

Distribution (by Agency preparing fiscal note):  
 Legislative Finance  
 Legislative Sponsor  
 Requestor  
 Office of Management and Budget  
 Impacted Agency(ies)

7/1/84



STATE OF ALASKA  
OFFICE OF THE GOVERNOR  
JUNEAU

HB 81

al

January 18, 1985

The Honorable Ben Grussendorf  
Speaker of the House  
Alaska State Legislature  
Pouch V  
Juneau, AK 99811

Dear Representative Grussendorf:

Under the authority of art. III, sec. 18, of the Alaska Constitution, I am transmitting a bill that gives the Department of Public Safety explicit authority to refuse to register a motor vehicle if the vehicle does not meet the standards of a state-operated emission control program or a state-approved local emission inspection program. The bill would also impose a \$1 administrative fee, in addition to the annual registration fee, to compensate the state for the cost of this enforcement program.

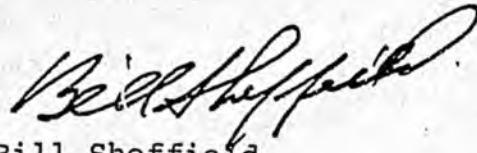
To implement the state's Air Quality Control Plan, the Municipality of Anchorage and the Fairbanks North Star Borough have recently adopted local vehicle inspection and maintenance (I/M) programs. The most effective way to ensure compliance with local inspection programs is through the state motor vehicle registration process. Before a person can obtain or renew a vehicle registration, the person must show evidence of compliance with the I/M program. This method has been chosen in preference to a "sticker" enforcement program, in which the owners or operators of all cars inspected and found to be in compliance would be required to display a sticker on their cars. National statistics have shown that the sticker enforcement method is 30 percent less effective than the registration method.

The \$1 fee is imposed to compensate the state for the costs of the additional administrative burden placed upon the Department of Public Safety. Proceeds from the fee will be placed in the state's general fund.

The quality and cleanliness of the air in Alaska's two largest cities are obviously of utmost importance to the health and well-being of the residents. Strict enforcement of motor vehicle emission standards is a crucial part of our

overall efforts to control air pollution. Since this bill will allow more effective enforcement of these standards, I urge prompt passage of the bill.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bill Sheffield". The signature is written in dark ink and is positioned above the typed name.

Bill Sheffield  
Governor

Proposed Amendment to Section 1 of HB 81

On page 2, lines 1-4, amend existing language to read:

(a) the vehicle is subject to [AN EMISSION INSPECTION PROGRAM UNDER AS 46.03.190 OR] a state-approved local emission inspection program adopted by municipal ordinance under AS 46.03.210, and the vehicle does not meet the standards of that program. *unless the veh*

*uses a fuel source that does not emit CO<sub>2</sub>*

Proposed Amendment to Section 2 of HB 81

Sec. 28.10.423. EMISSION CONTROL INSPECTION PROGRAM FEES. In addition to the annual registration fee specified in AS 28.10.421, a \$1 fee is imposed upon every vehicle required to be inspected under an emission control program established under [AS 46.03.190 OR] AS 46.03.210. This fee must be collected at the same time and in the same manner as the registration fee.

**Municipality  
of  
Anchorage**



HB 81  
POUCH 6-650  
ANCHORAGE, ALASKA 99502-0650  
(907) 264-4111

TONY KNOWLES,  
MAYOR

DEPARTMENT OF HEALTH AND ENVIRONMENTAL PROTECTION

Date: March 1, 1985  
To: State Legislators  
From: Chip Dennerlein, Manager of Intergovernmental Affairs, Municipality of Anchorage  
Re: House Bill 81 - Motor Vehicle Emission Inspections

On July 1, 1985, the Municipality of Anchorage will begin a Vehicle Inspection and Maintenance (I&M) Program to reduce excessive levels of carbon monoxide. HB 81 will enable the State Division of Motor Vehicles to cooperate with Anchorage and other local governments implementing such programs.

HB 81 will do two things: 1) Clarify DMV's authority to withhold registration for non-compliance with a state-approved local I&M program; and 2) add \$1 to the annual vehicle registration fee, to recover state costs incurred for cooperating in local I&M programs. Only local governments with I&M programs will be affected by the legislation.

Back-up materials attached:

I&M Program Summary  
Municipality of Anchorage ordinance No. 84-110  
DMV paper (outline of role, page 2)

POSITION PAPER  
MUNICIPALITY OF ANCH

## VEHICLE INSPECTION & MAINTENANCE PROGRAM

On July 1, 1985, the Municipality of Anchorage will begin a Vehicle Inspection and Maintenance (I/M) Program to monitor and reduce the level of carbon monoxide emissions from Anchorage vehicles.

### HOW IT WORKS

If your vehicle requires inspection, you will receive a notice from the State Division of Motor Vehicles along with the annual vehicle registration form. Inspections will be required for vehicles which are all of the following:

- \* gasoline powered
- \* registered for street use
- \* weigh less than 12,000 pounds, unladen
- \* 15 years old or newer (1970-1985 models)

Under certain circumstances, some vehicles may qualify for waivers. Diesel-powered vehicles will require a one-time I/M registration. About 70% of the vehicles tested are expected to pass the initial inspection. Those that fail must be repaired and retested. Inspection certificates will be issued when either the vehicle passes inspection or when it qualifies for a waiver.

VEHICLES REQUIRING AN INSPECTION CERTIFICATE WILL NOT BE REGISTERED  
BY THE DMV WITHOUT THE CERTIFICATE.

### WHERE TO GO

Inspections must be performed at a certified I/M facility. Look for an official I/M emblem:



Repairs required to reduce emissions may be performed by anyone. However, a free retest and a ceiling on repair costs apply only when repairs are performed at a certified I/M facility.

### WHAT IT COSTS

\$10	Inspection Certificate
\$40 Maximum	Inspection
\$150 Maximum	Repairs, if needed, in 1985

Cost repair ceilings in subsequent years depend on whether the vehicle's emission control devices have been removed or altered. Ceilings are higher if removal or alterations have occurred.

All 1986 and later models must meet emission standards, regardless of cost.

FOR ADDITIONAL INFORMATION OR TO ARRANGE FOR A SPEAKER, CONTACT THE I/M HOTLINE.  
264-4975

PG1/dPRI



ANCHORAGE ASSEMBLY  
DATE 6-19-84

Submitted by: Chairman of the Assembly  
at the request of the Mayor  
Prepared by: Department of Law  
For Reading: May 22, 1984

ANCHORAGE, ALASKA  
AO No. 84- 110

AN ORDINANCE ADDING A NEW CHAPTER 15.80 TO THE ANCHORAGE  
MUNICIPAL CODE ESTABLISHING A VEHICLE INSPECTION AND MAINTENANCE  
PROGRAM

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. A new Section 15.80.010 of the Anchorage  
Municipal Code is enacted to read as follows:

15.80.010 Inspection and Maintenance of Motor Vehicles.

- A. Every owner of a vehicle registered within the Municipality of Anchorage shall have each such vehicle inspected and maintained in accordance with the requirements specified in the document entitled "I/M Program Design, Municipality of Anchorage, Private Garage Option" dated May 3, 1984 and referred to as the "I/M Program Design." The I/M Program Design is adopted by reference as part of this ordinance, as are measures adopted by the Program Administrator pursuant to Paragraph I of this section.
- B. Every owner of more than ten (10) vehicles which are primarily used in the Municipality of Anchorage shall have such vehicles inspected and maintained in accordance with the requirements of the I/M Program Design regardless of whether such vehicles are registered with the Municipality of Anchorage.
- C. A Certificate of Inspection issued in accordance with the procedures specified in the I/M Program Design shall be required prior to vehicle registration or vehicle registration renewal with the Alaska Division of Motor Vehicles for all vehicles subject to the requirements of the I/M Program Design.
- D. The Director of the Department of Health and Environmental Protection shall have principal responsibility for the implementation and enforcement of the I/M Program and shall designate one employee of the Department as the I/M Program Administrator.

742-84

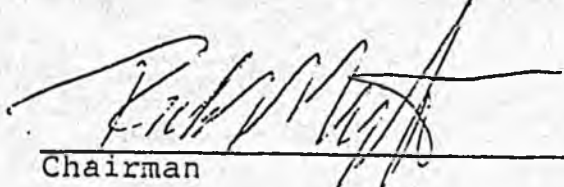
- E. The I/M Program Administrator shall certify mechanics, vehicle test or service facilities (stations), equipment and training courses meeting all certification requirements specified in Section 4 of the I/M Program Design.
- F. All inspections, ~~repair and maintenance~~ required under the I/M Program Design shall be done in a manner consistent with the requirements of Section 7 of the I/M Program Design when performed by certified I/M stations.
- G. Certifications shall be suspended or revoked by the I/M Program Administrator for repeated or serious violations of procedures or requirements specified in the I/M Program Design.
- H. No facility may advertise itself as a Certified I/M Station unless it is certified as such by the I/M Program Administrator.  
sixty (60)
- I. Upon ~~thirty~~ ~~(30)~~ days' advance notice to certified I/M stations and the public, the I/M Program Administrator shall make such changes to the I/M Program Design as are necessary to:
  - 1. maintain an overall failure rate of 30 percent or less; and
  - 2. require the use of inspection and repair procedures which are cost-effective and which reflect changes in the motor vehicle fleet.
- J. The Program Administrator shall sell blank Certificates of Inspection to certified I/M stations for a fee not to exceed \$10.00. The same fee shall be charged for Certificates of Inspection issued by the Program Administrator to vehicles qualifying for a waiver under the I/M Program Design. The precise level of the Certificate of Inspection fee shall be established based on the cost of operating the Program Administrator's office and shall from time to time be modified to reflect changes in the Program Administrator's office operating costs.

K. \*

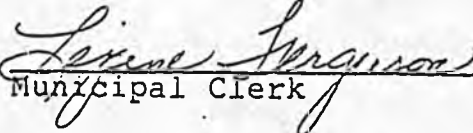
\*\* Section 2, 3. This ordinance shall be effective immediately

upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this  
19th day of June, 1984.

  
\_\_\_\_\_  
Chairman

ATTEST:

*Deputy*  
  
\_\_\_\_\_  
Municipal Clerk

\*K. An average of four (4) random checks per year per inspection station shall occur.

\*\* Section 2. That the referee station as anticipated in this plan shall be offered for operation by the private sector.

1. New APEA contracts call for a 5% pay increase effective July 16, 1985. This will increase first year personnel costs to \$170,000.
2. The U.S. Post Office predicts a 15% postage increase in October 1984. Postage costs will be \$10,200.
3. The state will begin a system of user chargeback for data processing services in FY-86. The exact amount for DP services will be difficult to assess at this point but \$25,000 for programming, file storage, and machine use would be reasonable.
4. With the new computer system started in May, it is not possible to use the old computer terminals. New terminals, printers, and DP charges for the four counter employees will be \$40,000.

With these changes the new estimate for the first year charges will be \$288,700. Some of these costs, such as the equipment costs, must be incurred in this fiscal year prior to start-up. It will also be necessary to hire the new personnel on April 1, 1985 so they are adequately trained prior to start-up. This will incur approximately \$40,000 for salaries in FY-85.

#### Operational Considerations

1. The mailout renewal notices will be changed from a self-contained mailer to a mail stuffer system so that information on the program will be sent only to applicable Zip Code areas.
2. Renewal notices will be sent out 90 days in advance rather than 60 days to allow more time for inspection.
- 3. A one digit field in the vehicle record will indicate liability for inspection. Initially this will be determined by Zip Code area, vehicle class, and vehicle year for current records. The records will then be updated as vehicle transactions occur or waivers are obtained.
- 4. Applications for registration without an inspection or waiver certificate will not be accepted. They will be refused at the counter or returned by mail. Disputes concerning liability will be referred to the municipality or borough.
- 5. Inspection certificate numbers may be recorded on the registration but will not be placed in the data file. Inspection certificates will not be microfilmed with vehicle records but will, instead, be returned to local government offices.
6. Registration extensions or seasonal registrations will not be considered as part of this program.

File DMU

Meeting w/DMU,  
DEC, MOA, FNSB  
1-0-1

Registration Enforcement  
I/M Program

Basic Concept

Municipalities will define what vehicles must be inspected under the program. DMV will not permit registration of these vehicles unless they have a valid inspection or waiver certificate. This will be essentially what has been referred to as "Option A" in previous meetings.

Time Schedule

August '84	Draft legislation for Commissioner's approval
September '84	1. Order equipment for mailing process 2. Design and order forms
October- '84 November	Initial programming effort to identify vehicles subject to inspection
January '85	Draft procedures for field offices
February '85	Mailing equipment and forms received and tested
March '85	1. Start hiring process for new positions 2. Test print and production programs
April '85	Train field personnel
May '85	Print and mail July renewal notices
July '85	Begin enforcement

Program Funding

1. DEC or EPA will provide DMV with \$80,000 for start-up costs mainly for equipment.
2. Other state costs will be recovered by charging an extra fee at the time of registration for vehicles subject to registration. Legislation will authorize the charge and allow the fee to be used by DMV in the operating budget. Initial estimate is \$1 per vehicle.

Cost Proposals

Earlier estimates for Option A enforcement costs totaled \$224,300 annually with personnel and contractual costs being valid for the first two years. Since that time it has been necessary to make the following revisions to that estimate:



# RECORDS CERTIFICATION

I, the undersigned, an employee of the State of Alaska, do hereby certify that the microfilm images on this microform are accurate reproductions of the original records of the State of Alaska as accumulated during the regular course of business, and that it is the established policy and practice of this State to microfilm its records and to dispose of the original records after microfilm reproductions have been made.

James A. Smith  
Signature of Camera Operator

11/24/89  
Date

H B

1 2 1

**COMMITTEE REPORT**  
**SENATE**

FURTHER:

3/19/85

Date April 11, 1985

Mr. President

The Committee on STATE AFFAIRS considered HB 121

changing the name of the division of telecommunications systems in the Department of Administration; efd.

and (a majority of the committee) (the committee) reports it back with the following recommendations:

- do pass
- do pass with attached amendment(s)
- replace with/or adopt CS for \_\_\_\_\_
- new title
- same title and recommends \_\_\_\_\_
- and attached a "LETTER OF INTENT"  NEW FISCAL NOTE
- reports it back without recommendation
- recommends referral to \_\_\_\_\_ Committee

**MEMBERS SIGNING**  
**DO PASS**

Edw. R. Vies  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MEMBERS HAVING**  
**OTHER RECOMMENDATIONS**

V. Fisher NR  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Chairman**  
\_\_\_\_\_  
**Chairman recommendation**

Revision Date: \_\_\_\_\_

Page 1 of 1

REQUEST  
 Bill/Resolution No.: HB 121  
 Title: Change name Div. Tele. Systems  
to Div. Tele. Operations  
 Sponsor: Governor  
 Requestor: \_\_\_\_\_  
 Date of Request: \_\_\_\_\_

FISCAL DETAIL  
 Agency Affected: Administration  
 Program Category Affected: General Government  
 BRU, Program or Subprogram(s) Affected: Telecommunications

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
OPERATING						
100 PERSONAL SERVICES						
200 TRAVEL						
300 CONTRACTUAL						
400 SUPPLIES						
500 EQUIPMENT						
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS						
800 MISCELLANEOUS						
TOTAL OPERATING	0	0	0	0	0	0
CAPITAL	0	0	0	0	0	0
REVENUE	0	0	0	0	0	0

FUNDING: (Thousands of Dollars)

GENERAL FUND						
FEDERAL FUNDS						
OTHER						
TOTAL	0	0	0	0	0	0

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS: (Attach a separate page if necessary)

Bill will make technical amendments to AS 44.21.300-320 changing name of Division of Telecommunications Systems to Division of Telecommunications Operations. This housekeeping measure will update the statutes to reflect name change effected in June, 1984 by Commissioner Rudd. Requirements, authorities and duties of the division will not change.

Prepared By: [Signature] Phone: 465-2041  
 Division: Telecommunications Services Date: 12/5/84

Approved by Commissioner: Lisa Rudd [Signature] Date: 12/12/84  
 Agency: Department of Administration

Distribution (by Agency preparing fiscal note):

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

STATE OF ALASKA  
OFFICE OF THE GOVERNOR  
JUNEAU

January 25, 1985

The Honorable Ben Grussendorf  
Speaker of the House  
Alaska State Legislature  
Pouch V  
Juneau, AK 99811

Dear Representative Grussendorf:

Under the authority of art. III, sec. 18, of the Alaska Constitution, I am transmitting a bill changing the name of the division of telecommunications systems, in the Department of Administration, to the division of telecommunications operations. The new name more clearly reflects the actual functions of the division. The bill makes technical amendments to AS 44.21 to accomplish this change.

I urge your favorable consideration of this housekeeping measure.

Sincerely,



Bill Sheffield  
Governor



# RECORDS CERTIFICATION



I, the undersigned, an employee of the State of Alaska, do hereby certify that the microfilm images on this microform are accurate reproductions of the original records of the State of Alaska as accumulated during the regular course of business, and that it is the established policy and practice of this State to microfilm its records and to dispose of the original records after microfilm reproductions have been made.

James A. Smith  
Signature of Camera Operator

11/24/89  
Date

H B

1 2 4

COMMITTEE REPORT  
SENATE

FURTHER: HESS

2/25/85

Date April 25, 1985

Mr. President

The Committee on SA considered HB 124  
extending the Older Alaskans Commission; cfd.

and (a majority of the committee) (the committee) reports it back with the following recommendations:

- do pass
- do pass with attached amendment(s)
- replace with/or adopt CS for \_\_\_\_\_
- new title
- same title and recommends \_\_\_\_\_
- and attached a "LETTER OF INTENT"  NEW FISCAL NOTE
- reports it back without recommendation
- recommends referral to \_\_\_\_\_ Committee

MEMBERS SIGNING  
DO PASS

Edna Almes  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MEMBERS HAVING  
OTHER RECOMMENDATIONS

DO PASS WITH 1989  
TERMINATION DATE  
AS IN HOUSE BILL  
W. V. Kishner  
Tim Kelly - No Rec  
\_\_\_\_\_

W. V. Kishner  
Chairman  
Edna Almes  
Chairman recommendation

THE SENIOR ADVOCATE  
Rose S. Palmquist  
Post Office Box 294  
Wasilla, Alaska 99687

April 19, 1985

HB 124  
RECEIVED  
APR 22 1985

The Honorable Mitchell E. Abood, Jr  
Chair  
Senate State Affairs Committee  
Pouch V  
Juneau, Alaska 99811

Dear Senator Abood:

Please read the following statement into the records of the hearing on April 24, 1985, relative to H B 124.

As a person who was a member of the legislative interim committee on concerns of Alaska's seniors, and as one who assisted in the drafting of H B 17 which gave birth to the Older Alaskans Commission, I have a vital interest in the operations of the commission.

The problems that have been and still are evident are basically two fold --

The first is that the OAC has never implemented the fundamental spirit of H B 17, namely that Alaska's elderly are to have maximum involvement in any plans considered for adoption by OAC and the manner in which any plans are carried out. Alaska's elderly deserve a great deal more than a state system which is only the tool for administering the funds, state and federal, under the Older Americans Act. We should have innovative pilot projects (as provided for in H B 17) to meet those needs not funded under the Older Americans Act. One example that comes to mind is the provision of foot care, eye glasses, hearing aids, in order that older people can remain mobile and otherwise functional. Alaska's programs should serve all elderly and not just those who happen to live in the more populated centers. Older Persons Action Group receives dozens of requests from non-urban areas for assistance because their needs are not

April 19, 1985  
The Honorable Mitchell E. Abood, Jr.

page 2

addressed in any organized fashion by OAC. Nor does the OAC fund OPAG to provide these services otherwise neglected.

The OAC is directed by statute to encourage and assist in the formation of local government senior citizens commissions. The thought was that OAC would address statewide concerns while the local commissions would administer the regional (boroughs or native corporation areas) and local programs. The OAC has done nothing in this area.

That leads us to the second basic problem and involves the question as to who sets the policies -- the OAC with ~~very rare~~ exceptions; rubber stamps the policies and decisions of the executive director. OAC is kept busy on their six of seven meetings a year in approving grants, participating in training sessions of project directors (not the boards of elderly organizations) and, as I said, merely approving how the director runs the show. What is evident is that the OAC is neither a policy making nor an administrative body. At most, it may be advisory.

A good director knows the fine line between administering programs under the guidance of his board and being the guiding force himself in the whole operation.

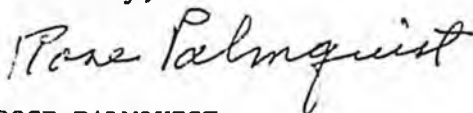
In summary, that <sup>the</sup> state statute is not adhered to either in spirit or entirety, in deed: Seniors have practically nothing to say about how their concerns and needs are addressed -- they are governed by a bureaucracy that sets all the rules and makes all the decisions about what programs are funded and by how much.

Federal and state laws say that older persons shall have maximum participation and involvement in all processes of program development and administration. In Alaska, it's the bureaucracy that makes the decisions.

I recommend that the Older Alaskans Commission get a conditional extension.

I can expand on and give numerous examples of every statement I have made.

Sincerely,



ROSE PALMQUIST  
Senior Advocate



# FOSTER GRANDPARENT PROGRAM SENIOR COMPANION PROGRAM RETIRED SENIOR VOLUNTEER PROGRAM

320 W. Willoughby, Suite 300, Juneau, AK 99801 (907) 586-6143

Joan Haffner

Juneau Foster Grandparents/Senior Companions/  
Retired Senior Volunteer Programs

I wish to support the continuation of the Older Alaskan Commission.

I work with low income and in many cases, near low income seniors.

In looking at the services they receive I would say many of our seniors depend upon the network of services available, and upon the effectiveness of this network. This includes: Meal sites, Senior Center activities, transportation and volunteer activities, to name a few.

I feel the OAC, in working with service providers, makes programs accountable. This of course, means state monies spent on senior citizens is made more effective through the coordination, training, and monitoring functions of the OAC.

Our responsibility towards our seniors can be met by funding the OAC at a level which enhances, rather than detracts from the levels of service provided in our community--and throughout the state.



Official Business

# Alaska State Legislature

## Senate

Committee on State Affairs

### AGENDA

Pouch V  
State Capitol  
Juneau, Alaska 998

Date: April 24, 1985

Time: 8:30 a.m., Butrovich Room 205

- I. Call the Meeting to Order
  - A. Note the Committee Members present and welcome those observing the meeting.
  - B. Remind those who have no signed-in to do so that wish to testify. Remind those giving testimony to SPEAK UP and state their NAME AND AFFILIATION for the record.
- II. Announce legislation before the committee under consideration:

HB 124 Extending the Older Alaskans Commission

#### OTHER NOTES OR REMINDERS:

DONT FORGET TO READ ROSE PALMQUIST'S LETTER FOR THE RECORD. (ATTACHED TO THIS)

Introduced: 1/25/85  
Referred: State Affairs and Health,  
Education & Social Services

BY THE RULES COMMITTEE BY  
REQUEST OF THE GOVERNOR

1 IN THE HOUSE

2

HOUSE BILL NO. 124

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

FOURTEENTH LEGISLATURE - FIRST SESSION

5

A BILL

6 For an Act entitled: "An Act extending the Older Alaskans Commission; and  
7 providing for an effective date."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 44.66.010(a)(10) is amended to read:

10 (1987) (10) Older Alaskans Commission (AS 44.21.200) -- June 30,  
11 1989 [1985];

12 \* Sec. 2. This Act takes effect immediately in accordance with AS 01.-  
13 10.070(c).



# Med-Alert Inc.

2405 St. Elias Drive  
Anchorage, Alaska 99503 248-0379

April 22, 1985

Senator Mitch Abood  
Alaska State Legislature  
State Capitol  
Pouch V  
Juneau, Alaska 99811

Dear Senator Abood:

I have enclosed a copy of the letter from The Federal Communications Commission, as you requested.

I have discovered a problem which I think is potentially dangerous and so does the FCC. I have discovered that Mable T. Caverly has been going into the homes of clients and either disconnecting my machinery (without my knowledge or permission) or installing their machinery on the same telephone line as the Med-Alert machinery. I think the latter is quite risky, if not dangerous and could lead to the non-rescue or death of a client. I urge you to help me get Mable T. Caverly Sr. Center to stop this practice. Inasmuch as the letter they received is quite similar to mine I think, I enclosed my letter. However, letter or not, it does not seem to have stopped them.

I originally requested an investigation by the FCC in January after discovering the first home where the MTC machinery was "Doubled up" with Med-Alert machinery. Since then I have personal knowledge of at least one other client they "doubled up." I am canvassing the clients right now to see if there are other instances.

An additional note of interest. I am sure that the Older Alaskans Commission is requiring MTC to report monthly on the number of clients they have "on line." It would be interesting to learn how many clients were receiving "double counts", by MTC. It seems unnecessary for the State to be paying twice for the same client., and could cast some doubt as to the credibility of their statistics.

Further, I have sent a bill to Mable T. Caverly Center for the units which they disconnected belonging to me. They were damaged, some ruined.

Thank you for your interest in this matter.

Yours truly,

Janet Moyer  
President

~~med-alert letter~~

Automatic Fire and Smoke Detection  
Burglary Protection  
Professional Guard Services



700 West 41st Ave., Suite A  
Anchorage, Alaska 99503  
(907) 561-1898

*Guardian Security Systems, Inc.*

April 17, 1985

Senator Mitch Abood  
State Capitol  
Pouch V  
Juneau, Alaska 99811

Dear Senator Abood:

My name is Esther Wehr. I am the Dispatching Supervisor for Guardian Security Systems, which monitors for Med-Alert.

I work the day shift Monday-Friday and deal with the senior citizens who call in to test their medical alarms.

Many of them are concerned and upset over the tactics used by Mable T. Caverly Center.

They feel intimidated and pressured with letters and phone calls apparently from Mable T.

Some of the seniors call just to test their units, many call to be reassured that all is well with their world and just to talk to a voice at the other end of the phone who will say, "hello," "how are you," and mean it. My dispatchers and I are always willing to talk with them if we have the time.

As for myself and my dispatchers, we are concerned. We can't help but each have our favorites and the list of favorites grows daily as we get to know them better.

Each senior is treated with concern and respect for themselves and their years of life. These people were once young productive members of our society, giving us many of our current values and of course the current generation itself.

When a company calls an older person, frightening them and making them insecure, it reflects on us all. To prey on an elderly person for monetary gain is not only distasteful but a cruel, inhumane way to "Make a Bux."

Let us not forget that if we live we must grow old, it is the nature of things. How would we like having our lives turned upside down?

If you have questions and are interested in those people and care like we do, please call and I will be glad to explain particular instances.

Thank you for your attention.

Sincerely,

*Esther M. Wehr*

Esther M. Wehr  
Dispatching Supervisor  
GUARDIAN SECURITY SYSTEMS, INC.

*guardian sec. letter*

FEDERAL COMMUNICATIONS COMMISSION  
FIELD OPERATIONS BUREAU  
March 28, 1985

ADDRESS REPLY TO:  
Anchorage District Office  
P O Box 102955  
Anchorage, Alaska 99510

Janet Moyer  
Med-Alert Inc  
2405 St. Elias Drive  
Anchorage, Alaska 99503

Dear Ms. Moyer:

In our investigation into the matter of the potential danger of connecting the equipment of both Med-Alert and the Mabel T Caverly Senior Center to the same phone line, we have been unable to find any confirmed instance of harm to the patient. However, we feel that there may indeed be a possible danger in doing so. Since we know of no regulation that requires units of different manufacturers to be compatible with each other we can only request your help in making sure that such a potentially dangerous situation does not occur.

We request that when someone makes arrangements to take your service you ask them if they already have service with another company. If so, arrangements should be made through the client to have the other unit removed from the line at the same time that the new one is installed. Your cooperation in this matter is greatly appreciated.

Sincerely,

*Dennis E Stoneberg*  
Dennis E. Stoneberg  
Acting Engineer in Charge

cc:  
Senator Stevens

~~fed. communications letter~~

~~A PERFORMANCE REPORT~~  
~~ON THE~~  
~~DEPARTMENT OF ADMINISTRATION~~  
~~OLDER ALASKANS COMMISSION~~

July 31, 1984

Audit Control Number

02-1182-84-R

Commissioner, Department of  
Administration

Lisa Rudd

Deputy Commissioners, Department  
of Administration

Eleanor Andrews  
Anselm Staack  
James Shea

Members of the  
Older Alaskans Commission

Chairperson  
Member  
Member  
Member  
Member  
Member  
Member

Peggy A. Burgin  
Roland Booth  
Lucille Brenwick  
Hazel Heath  
Dove Kull  
Mellie Terwilliger  
Myrtle R. Thomas

# STATE OF ALASKA

AUDIT DIVISION  
POUCH W  
JUNEAU, ALASKA 99811

## THE LEGISLATURE

BUDGET AND AUDIT COMMITTEE

September 6, 1984

Members of the Legislative Budget  
and Audit Committee:

In accordance with the provisions of Title 24 and 44 of the  
Alaska Statutes (sunset), the attached report is submitted  
for your review.

A PERFORMANCE REPORT  
ON THE  
DEPARTMENT OF ADMINISTRATION  
OLDER ALASKANS COMMISSION

July 31, 1984

Audit Control Number

02-1182-84-R



Gerald L. Wilkerson, CPA  
Legislative Auditor  
Division of Legislative Audit

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## PURPOSE AND SCOPE OF THE REPORT

### Purpose

In accordance with the intent of Titles 24 and 44 of the Alaska Statutes (sunset legislation), we have examined the activities of the Older Alaskans Commission (OAC) for the past three fiscal years to determine if the Commission has been operating in an efficient and effective manner.

Legislative intent requires consideration of this report during legislative oversight hearings to determine whether the OAC should be reestablished. The law now specifies that the Commission will terminate June 30, 1985, and will have one year from that date to conclude its affairs.

### Scope

The major areas of our examination were program evaluation, administrative functions, and commission proceedings. We reviewed and evaluated the following:

1. Applicable statutes and regulations.
2. Tests of files and documents.
3. Interviews with program personnel.
4. Complaints filed with the Attorney General's Office and the Ombudsman's Office.
5. Discussions with Commission members.
6. Minutes of Commission meetings and correspondence files.

The policy and audit approach utilized by the Division of Legislative Audit for Performance Review can best be described as "audit by exception."

This methodology focuses audit effort on areas of an auditee's operations that have been identified by a preliminary survey as having a high degree of probability for needing improvements.

Therefore, by design, finite audit resources are used to identify where and how improvement can be made and little time is devoted to reviewing well-run operations or programs. Consequently, this report highlights those areas needing improvement and does not emphasize those operations and programs that are properly functioning.

(Intentionally left blank)

## ORGANIZATION AND FUNCTION

Pursuant to Alaska Statute 44.21, the Older Alaskans Commission was created in July of 1981 and was established within the Department of Administration. The Commission consists of seven members who are selected based upon their knowledge and demonstrated interest in the concerns of older Alaskans. Commission members serve overlapping four year terms.

The Commission is authorized to administer and coordinate State programs for the elderly and to administer Federal programs provided under the Older Americans Act of 1965. Together, the provisions of Alaska Statute 44.21 and the Older Americans Act define the purpose, scope of work, and authority of the Commission. In implementing its planning and administrative responsibilities, these legislative acts assign to the Commission four primary roles:

Allocation: To determine the appropriate distribution of state and federal funds to purchase needed programs and services for older Alaskans;

Advocacy: To advocate for the needs and interests of older Alaskans at both state and local levels;

Coordination: To increase the coordination of both state and local resources available to address the needs of older Alaskans; and

Resource and System Development: To develop or expand services to older Alaskans as well as to ensure a more systematic and thorough approach to meeting their needs.

The broad scope of this legislative mandate, opens nearly all the concerns of older Alaskans to the consideration of the Commission. However, AS 44.21 further stipulates that the Commission may not investigate, review, or undertake any responsibility for the longevity bonus program or the Alaska Pioneers' Homes.

(Intentionally left blank)

## REPORT CONCLUSION

This report contains policy issues raised as a result of our evaluation of various Commission practices. The final policy decisions affecting these practices are not within the scope of this report, but requires legislative consideration. In debating these issues, the oversight committees should take into consideration the findings and recommendations presented in this report so the potential impact of policy changes can be evaluated.

### Report Conclusion

In our opinion, the OAC should be reestablished. The intent of creating the Commission by the Legislature was to assure the remaining years of citizens over the age of 60 are years of good health, honor, and dignity. The OAC has implemented this mandate by:

1. Providing services in the areas of health, transportation, employment, education, home care, and housing to older Alaskans.
2. Advocating for the needs of older Alaskans in the planning and delivery of state programs.
3. Requiring the participation of senior citizens in the planning and development of programs that benefit older Alaskans.

However, the following findings describe areas where weaknesses were observed. We have made recommendations which, if implemented, will improve the efficiency and effectiveness of the Commission.

(Intentionally left blank)

## FINDINGS AND RECOMMENDATIONS

### Recommendation No. 1

The Older Alaskans Commission (OAC) should improve the State Plan's objectives in order to better measure and evaluate program performance.

Alaska Statute 44.21 and federal regulations require OAC to formulate a State Plan that identifies the concerns and needs of older Alaskans. This document serves as a work plan for employees through the establishment of state and federal program goals and objectives. The objectives describe what OAC intends to accomplish within a given fiscal year.

In our review of the current state plan we found the objectives were relevant to OAC's established goals. OAC has made progress towards achieving goals and objectives. Nevertheless, it was noted that a number of the objectives were not stated in measurable and quantifiable terms. For example, an objective that is representative of many of the Plan's objectives states, "The Older Alaskans Commission will, on an ongoing basis, work with appropriate home energy agencies to annually increase the number of older Alaskan homes which have been weatherized."

The weakness in this objective is that it states how the program will conduct its business and not the number of homes that will be weatherized. Objectives should describe what the Commission intends to accomplish and be consistent with long-range goals. To be capable of measurement, objectives should be well-defined including a description of methods of measurement.

Measurable and quantifiable objectives enables management to evaluate which programs are achieving predetermined goals. When objectives are not stated in measurable terms, both management and the Legislature cannot adequately evaluate OAC's performance.

### Recommendation No. 2

OAC should submit an annual report to the Legislature and Governor as required by law.

The Commission has not followed statutory reporting requirements of AS 44.21. This statute requires the Commission to submit an annual analysis and evaluation of services that are provided to older Alaskans.

To contribute to governmental effectiveness, the Commission should compile the report and forward it to the appropriate parties. The report required by AS 44.21 provides the Legislature and Governor the means to analyze the validity and necessity of OAC's funding requests for an upcoming fiscal year. In addition, the report would provide management a useful tool for analyzing and comparing each year's performance.

## ANALYSIS OF PUBLIC NEED

### Limited Analysis

The following analyses of the Commission's activities relate to the public need factors defined in the "sunset" law. These analyses are not intended to be all-inclusive, but address those areas we were able to cover within the scope of our review.

- I. The extent to which the board, commission, or program has operated in the public interest.
  - A. The OAC has served the public through planning, coordinating, and providing services to persons who are 60 years of age and over in areas of employment, nutrition, transportation, information and referral, housing, health care, in-home services, legal services, long-term care, advocacy, and outreach.
  - B. The Commission has held an average of seven meetings a year for the past two calendar years.
- II. The extent to which the operation of the board, commission, or agency program has been impeded or enhanced by existing statutes, procedures, and practices which it has adopted, and any other matter, including budgetary, resource, and personnel matters.
  - A. The Commission has developed an interagency housing task force to prepare recommendations regarding the coordination and efficient delivery of needed housing services to the elderly.
  - B. A Commission newsletter has been developed which describes important services that are available to older Alaskans.
- III. The extent to which the board, commission, or agency has recommended statutory changes which are generally of benefit to the public interest.
  - A. Since the establishment of the Commission, approximately three years ago, the Commission has not recommended any statutory changes.
- IV. The extent to which the board, commission, or agency has encouraged interested persons to report to it concerning the effect of its regulations and decisions on the effectiveness of service, economy of service, and availability of service which it has provided.

- A. The Commission has solicited public input on matters affecting senior citizens. This has been demonstrated by the Commission requesting public opinion on the proposed October 1983 State Plan and designating Anchorage as a "planning and service area" for federal funding purposes.
- V. The extent to which the board, commission, or agency has encouraged public participation in the making of its regulations and decisions.
- A. OAC has advertised in newspapers and distributed notices to interested associations encouraging the public to participate in senior citizen issues.
- VI. The efficiency with which public inquiries or complaints regarding the activities of the board, commission, or agency filed with it, with the department to which a board or commission is administratively assigned, or with the Office of the Ombudsman have been processed and resolved.
- A. In the past three years, there have been no complaints filed against the Commission with the Ombudsman Office.
- VII. The extent to which a board or commission which regulates entry into an occupation or profession has presented qualified applicants to serve the public.
- A. The OAC does not regulate any occupations or professions.
- VIII. The extent to which State personnel practices, including affirmative action requirements, have been complied with by the board, commission, or agency to its own activities and the area of activity or interest.
- A. The Equal Employment Opportunity Office has received no complaints related to the Commission's personnel practices.
- IX. The extent to which statutory, regulatory, budgeting, or other changes are necessary to enable the agency, board, or commission to better serve the interests of the public and to comply with the factors enumerated in this subsection.

Please refer to the previous section, Findings and Recommendations.

APPENDIX A

DEPARTMENT OF ADMINISTRATION  
OLDER ALASKANS COMMISSION  
Schedule of Operating Appropriations and Funded Positions  
For the Fiscal Years Ended June 30, 1983, 1984, and 1985

(Unaudited)

	<u>Appropriations</u>		
	<u>FY 83</u>	<u>FY 84</u>	<u>FY 85</u>
<u>Budget Allocations</u>			
Older Alaskans Commission	\$ 369,454		
Aging Grants	7,453,400		
Administration		\$1,144,800	\$1,116,100
Grants and Services		<u>7,621,800</u>	<u>8,261,000</u>
<u>Total Budget Allocations</u>	<u>\$7,822,854</u>	<u>\$8,766,600</u>	<u>\$9,377,100</u>

Appropriation Fund Sources

General Fund	\$2,867,454	\$3,661,200	\$4,262,900
Federal Fund	<u>4,955,400</u>	<u>5,105,400</u>	<u>5,114,200</u>
<u>Total Appropriation Fund Sources</u>	<u>\$7,822,854</u>	<u>\$8,766,600</u>	<u>\$9,377,100</u>

Positions Funded

Full time	21	21	21
Part time	8	8	8

Note 1: Source of information for fiscal years 1983 and 1984 was the authorization balance report at fiscal year end.

Note 2: Source of information was the Free Conference Committee Report for fiscal year 1985.

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**DEPARTMENT OF ADMINISTRATION**

POUCH C (MS 0200)  
JUNEAU, ALASKA 99811  
PHONE: (907) 465-2200

OFFICE OF THE COMMISSIONER

October 1, 1984

Mr. Gerald L. Wilkerson, C.P.A.  
Legislative Auditor  
Division of Legislative Audit  
Legislative Budget and Audit Committee  
Pouch W  
Juneau, AK 99811

OCT 01 1984

**LEGISLATIVE  
AUDIT**

Dear Mr. Wilkerson:

I have received your performance report on the Older Alaskans Commission (OAC) dated July 31, 1984 in which you recommend that the OAC should be reestablished. You have completed a very thorough and complete review of the Commission and its function. We accept your recommendations with the following comments.

Recommendation No. 1

The OAC should improve the State Plan's objectives in order to better measure and evaluate program performance.

Your recommendation notes "that a number of the objectives were not stated in measurable and quantifiable terms." In reference to this observation you cite Housing Action Plan objective number 3. (page 4-28) "The OAC will "... "On an ongoing basis, work with appropriate home energy agencies to annually increase the number of older Alaskan homes which have been weatherized." We agree that this objective provides no benchmark for measuring the attainment of the objective. The OAC attempted to establish such an objective but found the housing system to be so fragmented and amorphous that the OAC was unable to determine how many weatherized homes in Alaska were owned by senior citizens. Consequently, we were not able to provide a specific number.

Objective number 1 (page 4-27) establishes a Housing Task Force for the purpose of conducting a thorough analysis and developing housing recommendations for the OAC. This work and the recommendations of this and other task forces established under the plan will enable the commission to amend and improve objective measures. The Housing Task Force is currently working and has determined that only 9% of weatherized homes are owned by Seniors. This information will enable the OAC to respond to your recommendation.

October 1, 1984

Recommendation No. 2

OAC should submit an annual report to the Legislature and Governor as required by law.

Your recommendation notes that the Commission has not followed statutory reporting requirements of A.S. 44.21. The complete statute reference in Section 44.21.230 states "(a) The Commission shall

- (1) formulate a comprehensive statewide plan that identifies the concerns and needs of older Alaskans and, with reference to the plan adopted, prepare and submit to the governor and legislature an annual analysis and evaluation of the services that are provided to older Alaskans;"

The transfer of programs and staff from the Department of Health and Social Services, Division of Adult and Aging Services occurred on January 1, 1982 as specified in A.S. 44.21. The Commission assumed responsibility for a state plan on that date which had been submitted to and approved by the Federal Government in accordance with P.L. 89-73. This plan was due to end on September 30, 1983. As required under A.S. 44.21 and P.L. 89-73, the Commission commenced development of a comprehensive statewide plan which would become effective on October 1, 1983. We believe that consideration should be made for the date on which the Commission assumed administrative responsibility (January 1, 1982) and the time required for plan development (October 1, 1983). The plan forms the basis under statute for the required report. The Commission is currently developing a report in reference of the plan.

I wish to complement your Division on the professional manner in which the sunset review was conducted.

Sincerely yours,

  
Lisa Rudd  
Commissioner

LR/JBW/dkk

7/2D2/1001-11/2

cc: Eleanor Andrews  
Deputy Commissioner  
Human Resources

Jon B. Wolfe  
Executive Director  
Older Alaskans Commission

OLDER ALASKANS COMMISSION

BOARD: OLDER ALASKANS COMMISSION

TITLE: Older Alaskans Commission

DEPT: Department of Administration

AUTHORITY: AS 44.21.200

STATUS: ACTIVE

REQUIREMENTS:

PROHIBITIONS: Cannot serve more than two consecutive terms

TERM: 4-year - overlapping

DESCRIPTION: 11 members - 7 appointed by Governor: selected on basis of knowledge and demonstrated interest in the concerns of older Alaskans, to represent minorities and urban/rural areas; 6 must be 60 years of age or older; at least 2 must be 65 or older; plus the Commissioners or their designees of the Dept. of Administration, the Dept. of Community and Regional Affairs and the Dept. of Health and Social Services; plus the Chairman of the Pioneers' Homes Advisory Board; serve at pleasure of Governor; Commission elects Chair.

SPECIAL FACTS: Quorum - majority

FUNCTION: Identify concerns and needs of older Alaskans; make recommendations to Governor/Legislature; grants funds

COMPENSATION: Standard travel/per diem

MEETINGS: At call of Chair or majority; at least 6 times each year; 20 days maximum

\*FOR FURTHER INFORMATION CONTACT: Executive Director, Older Alaskans Commission, Pouch C, Juneau, AK 99811 - 465-3250

Elder Alaskans Commission

<u>MEMBER</u>	<u>APPT</u>	<u>REAPPT</u>	<u>TERM</u>
Roland T. Booth P.O. Box 674 Kotzebue 99752 Public/Restricted	83/11/25		85/09/01
Peggy A. Burgin 5124 Laurel Street Anchorage 99507 Public/Over 60 - Chair	83/10/19		87/09/01
Hazel Heath P.O. Box 676 Homer 99603 Public/Over 65	81/10/09		85/09/01
Dove M. Kull 326 Fourth Street, #1010 Juneau 99801 Public/Over 60	81/10/09	84/09/01	88/09/01
Emil Notti DCRA Juneau 99811 Comm./Designee	84/01/04		
Louis Odsather 537 "M" Street Anchorage 99501 Pioneers' Homes			
John R. Pugh DHSS Juneau 99811 Comm./Designee	84/07/10		
Lisa Rudd Administration Juneau 99811 Comm./Designee	82/12/06		
Martha Sara P.O. Box 334 Bethel 99559 Public/Over 60	84/09/01		88/09/01
Hellie Terwilliger P.O. Box 206 Tok 99780 Public/Over 65	83/10/19		87/09/01
Myrtle R. Thomas 11 Margaret Street Fairbanks 99701 Public/Over 60	83/10/19		87/09/01

Article 4. Older Alaskans Commission.

<p>Section                  200. Older Alaskans Commission                  210. Meetings                  220. Compensation</p>	<p>Section                  230. Powers, duties, and limitations                  240. Definitions</p>
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Sec. 44.21.200. Older Alaskans Commission. (a) The Older Alaskans Commission is established in the Department of Administration. The members of the commission include

- (1) the commissioner of the Department of Administration or the commissioner's designee;
- (2) the commissioner of the Department of Community and Regional Affairs or the commissioner's designee;
- (3) the commissioner of the Department of Health and Social Services or the commissioner's designee;
- (4) the chairman of the Pioneers' Homes Advisory Board appointed under AS 44.21.100 — 44.21.130; and
- (5) seven Alaskans selected on the basis of their knowledge and demonstrated interest in the concerns of older Alaskans, appointed by the governor in accordance with (b) of this section.

(b) After requesting from senior citizens' organizations the names of persons who are qualified for and interested in serving on the commission, the governor shall appoint the members of the commission under (a)(5) of this section. Appointments shall be made by the governor to assure representation of low-income persons and minorities, and representation from rural and urban areas of the state, and to secure statewide geographical representation on the commission. At least six of the persons appointed by the governor shall be 60 years of age or older. At least two of these persons shall be 65 years of age or older. Each member appointed by the governor shall be a resident of the state.

(c) The persons appointed under (a)(5) of this section serve overlapping four-year terms, and serve at the pleasure of the governor. A member may be reappointed, but a member appointed under (a)(5) of this section may not serve more than two consecutive terms or eight consecutive years, whichever is longer.

(d) If a person appointed under (a)(5) of this section fails to attend three consecutive meetings of the commission, a majority of the members of the commission may request the governor to terminate the membership of the member and to fill the vacancy.

(e) A vacancy in the membership of persons appointed under (a)(5) of this section shall be filled by appointment by the governor. The person appointed shall serve for the unexpired portion of the term. (§ 2 ch 79 SLA 1981)

Cross references. — For provisions related to the commission's initial membership, see § 13, ch 79, SLA 1981, in the Temporary and Special Acts. Editor's notes. — Section 13, ch. 79, SLA 1981, provides: "INITIAL MEM-

(7) administer, with the approval of the commissioner of administration, federal programs as provided under 42 U.S.C. 3001 — 3045i (Older Americans Act), as amended; and

(8) administer, with the approval of the commissioner of administration, state programs as provided under AS 47.65.010 — 47.65.060.

(b) To accomplish its duties, the commission may

(1) review, evaluate, and comment upon state programs concerned with the problems and the needs of older Alaskans;

(2) collect facts and statistics, and make studies of conditions and problems pertaining to the employment, health, financial security, social welfare, and other concerns that bear upon the well-being of older Alaskans;

(3) provide information about public programs that would be of interest or benefit to older Alaskans;

(4) appoint special committees, which may include persons who are not members of the commission, to complete necessary studies;

(5) promote community education efforts regarding the problems and concerns of older Alaskans;

(6) contract for necessary services;

(7) consult and cooperate with persons, organizations, and groups interested in or concerned with programs of assistance to older Alaskans;

(8) advocate improved programs of benefit to older Alaskans; and

(9) set standards for levels of services for older Alaskans for programs administered by the commission.

(c) The commission may not investigate, review, or undertake any responsibility for the longevity bonus program (AS 47.45.010 — 47.45.170) or the Alaska Pioneers' Homes (AS 47.25.010 — 47.25.100). (§ 2 ch 79 SLA 1981)

Editor's notes. — Section 14 of ch. 79, SLA 1981, provides: "TRANSFER OF PROGRAM RESPONSIBILITIES. The following are transferred to the Older Alaskans Commission in the Department of Administration:

(1) the programs conducted under the Older Americans Act, P.L. 89-73, as amended, and the persons who administer those programs in the division of adult and aging services, Department of Health and Social Services;

(2) the programs conducted under AS 47.65.010 — 47.65.060, and the persons who administer those programs in the

division of adult and aging services, Department of Health and Social Services; and

(3) the Governor's Advisory Committee on Aging."

Section 15 of ch. 79, SLA 1981, provides: "CONTINUING RESPONSIBILITY OF THE DEPARTMENT OF ADMINISTRATION. This Act does not affect the responsibility of the Department of Administration for the Alaska longevity bonus program (AS 47.45.010 — 47.45.170) or the Alaska Pioneers' Homes (AS 47.25.010 — 47.25.110)."

Sec. 44.21.240. Definitions. In AS 44.21.200 — 44.21.240, "commission" means the Older Alaskans Commission. (§ 2 ch 79 SLA 1981)

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# MEMORANDUM

# State of Alaska

TO: Ski Olsonoski, Deputy Commissioner  
Department of Administration

DATE: April 16, 1985

FILE NO:

TELEPHONE NO:

FROM: Jon B. Wolfe, Executive Director  
Older Alaskans Commission  
Department of Administration

SUBJECT: ~~OAC 1985 Grant Programs~~

The information that you requested for current Older Alaskans Commission programs is attached. The service numbers are an approximation based on current reporting to us and last year's service delivery. Also attached are excerpts from our December staff reviews for these grants which summarize current services and program operations.

Please let me know if you have any questions.

Attachment

JBW/BM/bs

~~OAC 85 grant programs~~

OLDER ALASKANS COMMISSION  
CY 1985 Grant Programs

Grantee	Federal Funds Awarded	State Funds Awarded	Services	Approx. Number Served
City of Aleknagik P.O. Box 33 Aleknagik, AK 99555	\$ 10,190		Transportation	14
Alaska Legal Serv. Corp. 615 H. St., Suite 100 Anchorage, AK 99501	\$155,265		Legal Services, outreach, education	425
Aleutian/Pribilof Is. 1689 "C" St. Anchorage, AK 99501		\$53,108	Health education	N/A
Alzheimer's Family Support Group 6847 Jewel Lake Rd. #167 Anchorage, AK 99507		\$28,838	Resources, public education for Al- zheimer's Disease	N/A
Anchor-AGE Management Board Multipurpose Sr. Ctr. 1300 East 19th Ave. Anchorage, AK 99501	\$ 18,889	\$71,000	Physical fitness Senior Olympics	200
Anchorage Community Mental Health Ctr. 4020 Folker St. Anchorage, AK 99508		\$97,072	Respite Care, Elderly Day Care	263
Foster Grandparents Senior Companion 420 M St. Anchorage, AK 99501		\$67,802	Volunteer services	68
Mabel T. Caverly Senior Center, Inc. 1111 E. 5th Ave. Anchorage, AK 99501	\$168,363		Transportation, escort, telephone, reassurance, coun- seling information/ referral	829
Older Persons Action Group, Inc. Box 2240 Anchorage, AK 99510	\$ 60,712	\$47,952	Information/Refer- ral and assistance Senior Voice	1817
Salvation Army OLDER ALASKANS PROGRAM Box 1459	\$841,368	\$176,099	Congregate and home-delivered meals	3030

	<u>Federal</u>	<u>State</u>	
Senior Citizens Ombudsman 1317 West Northern Lights Anchorage, AK 99503		\$95,000	Handles complaints 500 regarding long term care facilities and senior programs
North Slope Borough Health Department P.O. Box 69 Barrow, AK 99723	\$126,575		Congregate and home- 185 delivered meals, transportation, shop- ping assistance, es- cort, I&R translation
City of Bethel Senior Citizens Program P.O. Box 388 Bethel, AK 99559	\$120,863		Congregate meals, 164 transportation, I&R counseling, escort, translation
Lower Kuskokwim School District Box 305 Bethel, AK 99559	\$225,000		Congregate and home- 560 delivered meals
Chugiak Senior Citizens, Citizens, Inc. Star Route 1, Box 2969 Chugiak, AK 99567	\$148,447	\$71,007	Congregate and home- 616 delivered meals
Copper River Native Association Drawer H Copper Center, AK 99573	\$107,850		Congregate meals, 92 transportation, shopping assistance, escort
Senior Program City of Cordova P.O. Box 1210 Cordova, AK 99574	\$ 81,529		Congregate and home- 140 delivered meals
Delta Seniors, Inc. P.O. Box 749 Delta Junction, AK 99737	\$ 21,872	\$12,500	Transportation, 15 escort, information
Bristol Bay Native Associacion P.O. Box 189 Dillingham, AK 99576	\$173,590	\$50,000	Congregate and home- 168 delivered meals
City of Dillingham P.O. Box 191 Dillingham, AK 99576		\$169,396	Congregate and home- 116 delivered meals, home- maker services, telephone reassurance, transportation, I&R

	<u>Federal</u>	<u>State</u>		
Fairbanks Native Assoc. 310½ First Avenue Fairbanks, AK 99701	\$ 17,696	\$10,924	Information and refer-93 ral, home visits	
Fairbanks Rehabilitation Association 804 Airport Road Fairbanks, AK 99701		\$42,276	Respite	13
North Star Council on Aging, Inc. P.O. Box 73888 Fairbanks, AK 99707	\$213,796	\$56,201	Congregate and home-delivered meals, transpor- tation escort, out- reach, I&R, home visits, personal assistance	2600
City of Fort Yukon Box 269 Ft. Yukon, AK 99740	\$63,000		Congregate and home- delivered meals, transportation, escort	30
City of Galena Trans. for Elderly P.O. Box 149 Galena, AK 99741	\$ 4,032		Transportation	17
Homer Senior Citizens, Inc. P.O. Box 1137 Homer, AK 99603	\$137,465		Congregate and home- delivered meals	
Juneau Women's Resource Center 110 Seward St., Rm. 6 Juneau, AK 99801		\$ 2,570	Widowed persons services	97
Southeast Senior Services 419 - 6th St., CCS Wing Juneau, AK 99801	\$1,032,536	\$172,027	Congregate and home- delivered meals, transportation	2232
City of Kenai Senior Services 361 Senior Court Kenai, AK 99611	\$125,300	\$ 6,193	Congregate and home-764 delivered meals	
Rendezvous Senior Day Services, Inc. P.O. Box 9382 Ketchikan, AK 99901		\$62,472	Day Care	26

	<u>Federal</u>	<u>State</u>		
Senior Citizens of Kodiak, Inc. P.O. box 315 Kodiak, AK 99615	\$90,000	\$53,699	Congregate and home- delivered meals	287
Maniilaq Association Senior Center Box 256 Kotzebue, AK 99752	\$ 12,170	\$45,590	Transportation congregate, nutri- tion, shopping as- sistance, escort	86
Metlakatla Senior Citizens Program P.O. Box 520 Metlakatla, AK 99926	\$87,103		Congregate, home- delivered meals, nutrition, transpor- tation, escort, out- reach, I&R, shopping assistance	113
Minto Senior Services Minto, AK 99758	\$68,211		Congregate meals	37
Nenana Tortella Council on Aging P.O. Box 209 Nenana, AK 99760	\$25,661	\$37,442	Transportation, escort, outreach, chore, health screen, congregate nutrition fewer than 5 days per week	81
Nome Senior Citizens Program P.O. Box 98 Nome, AK 99762	\$105,000		Congregate and in- home meals	145
Palmer Senior Citizens P.O. Box 2429 Palmer, AK 99645				
Seward Senior Citizens Program P.O. Box 1195 Seward, AK 99664		\$30,000	Congregate nutri- tion, transporta- tion, outreach, telephone reassur- ance, visiting	168
City of Houston/ Mid-Valley Srs., Inc. P.O. Box 27 Houston, AK 99694		\$15,140	Nutrition three days per week	
Ninilchik Sr. Citizens P.O. Box 105 Anchor Point, AK 99556	\$15,000		Congregate meals once per week, home- delivered, twice per week	

	<u>Federal</u>	<u>State</u>	
Valdez Sr. Citizens Ctr. P.O. Box 1635 Valdez, AK 99686		\$21,312	Congregate meals less than 5 days per week
Tapraq, Inc. Stebbins, AK 99671	\$23,258		Congregate meals less 21 than 5 days per week
City of Tanana P.O. Box 181 Tanana, AK 99777	\$234,000		Residential Care 8 (Legislation Appropriation)
Upper Tanana Development Corp. P.O. Box 459 Tok, AK 99780	\$209,047	\$30,087	Congregate and in- 129 home meals
Wasilla Area Seniors Inc. Floyd D. Smith St. Ctr. P.O. Box 1456 Wasilla, AK 99678	\$ 99,773	\$32,400	Congregate meals 347

OLDER ALASKANS COMMISSION  
APPLICATION REVIEW

CY'85

APPLICANT: Alaska Legal Services Corporation STAFF: Barbara McPherson

Summary

Alaska Legal Services Corporation (ALSC) requests \$151,230 in continuation funding for the Statewide Elderly Legal Services Program. The program has been funded under AS 47.65 since July 1, 1982 and has served approximately 400 persons each year.

Under current OAC funding, staffing for the project consists of a full-time paralegal with half-time secretarial support in ALSC's Anchorage office, a half-time attorney in Fairbanks, and a half-time paralegal in Copper Center. Attorneys in other ALSC offices have occasionally provided legal services to elderly persons who would not otherwise have been served. In those instances, the attorney bills time spent on the case to the OAC project grant. The Legal Developer provides the grant administration, reporting, and backup services that are necessary. The Legal Developer as grant coordinator also cooperates with the Pro Bono project to recruit and train private attorneys who provide services on a volunteer basis.

Under their CY 1985 funding request ALSC proposes to continue current service delivery with the addition of a half-time attorney based in Juneau to serve seniors in Southeast Alaska. ALSC proposes to serve 355 older persons in CY 1985.

Analysis

ALSC's CY 1985 request represents a 57% increase over the program's current OAC funding of \$96,400 although service levels are projected to be relatively the same. In the 12-month period beginning October 1, 1983 and ending September 30, 1984, ALSC served 392 persons. In CY 1985, 355 persons are expected to be served.

During CY 1984, ALSC did not keep statistics according to type of case handled. However, it appeared that the largest proportion of cases were opened for wills, public entitlements or income maintenance (pensions, SSI, Social Security, Longevity Bonus, Medicare, Medicaid). Other issues were the Valley Memory Gardens bankruptcy, housing, land ownership, estates, probate and guardianships. In Anchorage the trend appears to be away from requests for wills and toward more complex cases concerning housing, home ownership, government benefits and pensions. Statistics on case type will be collected during CY 1985 under OAC's new program reporting system.

ALSC has continued to maintain a high level of commitment to services to the elderly. This program has been well received by both clients and referring agencies and has provided leadership and expertise to the aging service network.

### Recommendation

Due to extremely limited available funding for senior services Statewide, CY 1985 funding for Legal Services. The following special conditions of award are also recommended:

1. Services are to be provided only to persons who are 60 years of age and older.
2. Services must be targeted to persons in greatest economic and social need.
3. Revised objectives and service activities based on the award of funds shall be submitted to OAC on form F-B by February 15, 1985.
4. A revised budget shall be submitted using budget detail pages F-1 through F-10 by February 15, 1985.
5. OAC shall be contacted prior to the schedule of an audit. OAC may contract for the provision of audits. Grantee audits must comply with OAC PI-84-5 and Circular A-102, Attachment P.
6. Grantees must have an equal employment opportunity policy, as well as have implemented and affirmative action plan in all aspects of personnel administration. Discrimination on the basis of race, color, creed, national origin, sex or age handicap is prohibited both within grantee personnel administration and in the delivery of services and/or conducting of grant activities. Grantees must insure compliance by all subgrantees and subcontractors. A copy of the equal employment policy and affirmative action plan shall be submitted to OAC by March 31, 1985.
7. Out-of-state travel under this grant requires prior approval by OAC.
8. Attendance at OAC meetings is not a requirement of funding and grant funds shall not be used for this purpose.

OLDER ALASKANS COMMISSION  
APPLICATION REVIEW

CY'85

APPLICANT: City of Aleknagik STAFF: Ruth G. Browne

Summary

The City of Aleknagik requests \$17,355 to continue to provide transportation to the 13 local elders. The van transports the elders. The van transports the elders to Dillingham on Mondays and Fridays to access medical and shopping services. On these days the elders participate in the meal program operated by the Dillingham Senior Citizens Center.

Aleknagik is located 24 miles from Dillingham. One way air fare to Dillingham is \$40 and one way taxi fare is \$60. Most all the elders are unemployed and most receive Old Age Assistance.

Analysis

The applicant's request equals its CY 84 award plus 70%. The increase is due to:

- . raising the drivers hourly wage from \$8.50 to \$9.50 (the beginning wage for a driver in the City of Dillingham is \$8.21)
- . the addition of another alternate driver for emergency trips
- . facility expense at \$3,000 and insurance at \$2,000 which was previously provided by the city

As of September 30, 1984 the applicant had only expended 31% of its current award. Consideration should be given that expenditures are reported on a cash basis of accounting.

Recommendations

In view of expenditures OAC staff recommends funding at the CY 84 award of \$10,190.

*Ronna  
Breen*

OLDER ALASKANS COMMISSION  
APPLICATION REVIEW

APPLICANT: Aleutian/Pribilof Islands Association STAFF: Howard DeVore

**SUMMARY OF PROGRAM:**

The A/P Islands Association received funding from the OAC in July 1983 for a six month's Elderly Self Care Project in selected communities at a cost of \$23,550. The primary thrust was to select key persons in 11 communities for training in Anchorage and return them to their communities to promote health awareness and methods for elderly self care.

The current Health Maintenance project has taken a different approach. The intent has been to employ a professional nurse to visit the same eleven communities as an outreach and linkage persons between the elderly and local health aides. This more direct service approach provides a very brief stay of the health professional in the community and has not proven entirely satisfactory for long term health maintenance results. "The program approach has undergone continuous evaluation and a tremendous amount has been learned in regard to increasing the effectiveness of the program." The dependence upon the distant health profession in Anchorage suggested a different direction.

The CY 1985 request is to provide for the same professional nurse as coordinator and trainer but to rely again, as in the first project, more upon interested and committed volunteers in six communities, reducing the program to those with the highest number of elderly, and selecting three from each community to be trained in Anchorage. With Health Maintenance Kits developed in 1984 and other training materials, including video tapes on health subjects, the newly trained representatives of each community will return home to train others in the use of the kits and educational materials. A Self-Care Manual is part of the informational program designed for older persons themselves.

Phase I - Identification of 60 potential volunteers in six communities.  
Phase II - Selection and Training of 18. Phase III - Local Workshops.

**ANALYSIS:**

Though a 6% salary increase for the health profession is indicated, the 66.4% increase in the CY 1985 request over current year funding is due to the loss of other funds which paid 50% of the nurse's salary in 1984 with the justification that 100% of a 37.5 hour week is needed in the 1985 program. The request includes \$23,550 for travel funds to bring 18 people to Anchorage while continuing to spend \$13,060 in trips by the nurse to the six communities for recruiting purposes a total of \$36,610 in travel, an increase of \$17,234 or 89% increase over 1984 which is offset in part by a federal funds match of \$14,380. Training materials found in supplies include the Health Maintenance Kits and 177 T-Shirts at \$3 each for program participants totaling \$3,000, plus \$800 more in printing Self-Care Manuals (200). The distribution of increases is 110.2% in salary costs, 88.9% in travel, 63.5% in facilities, 500% increase in supplies, equipment is -0- in 1985 though a 1984 budget revision has provided \$1,200 for video equipment.

APPLICANT: Aleutian/Pribilof Islands Association STAFF: Howard DeVore

STAFF RECOMMENDATION:	State/Federal	Match	100%
TITLE III	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
AS 47.65	\$ <u>53,108</u>	\$ <u>5,317 (9.1%)</u>	\$ <u>58,425</u>
TOTAL	\$ <u>53,108</u>	\$ <u>5,317</u>	\$ <u>58,425</u>

Staff recommends funding at this level, a 10% increase over the CY 1984 level to provide for and strengthen the Information and Referral services of the project but not at the requested funding level which would reduce the grantee's maintenance of effort and reduce the grantee's other federal funds currently employed in the project.

Staff recommends funding this type of project in CY 1985, in its third year, as a final effort to bring a self-care health program to the elderly of this region and not as an on-going program. The objectives of the project should be reached by the end of CY 1985. It would seem unnecessary to repeat or continue this project.

SPECIAL CONDITIONS:

1. Services are to be provided only to persons who are 60 years of age and older.
2. Services must be targeted to persons in greatest economic and social need.
3. Revised objectives and service activities based on the award of funds shall be submitted to the OAC on form F-B by February 15, 1985.
4. A revised budget based on the award of funds shall be submitted using budget detail pages F-1 through F-10 by February 15, 1985.
5. OAC shall be contacted prior to the schedule of an audit. OAC may contract for the provision of audits. Grantees must comply with OAC PI-84-5 and Circular A-102, Attachment P.
6. Homemaker/Chore services service shall be provided to an individual only if the services cannot be provided by the Department of Health and Social Services, Division of Family and Youth Services, under their contract with Alaska Management Technologies. Tasks performed by Title V in-home workers are not affected by this special condition.
7. Grantees must have an equal employment opportunity policy as well as have implemented an affirmative action plan in all aspects of personnel administration. Discrimination on the basis of race, color, creed, national origin, sex, or age handicap is prohibited both within grantee personnel administra-

Continued next page.

*Kathy Antley  
Director*  
*Comments  
3446706*

OLDER ALASKANS COMMISSION  
APPLICATION REVIEW

*148 papers  
identified  
and today  
12/15*

APPLICANT: Alzheimer's Disease Family Support Group STAFF: Howard DeVore

SUMMARY OF PROGRAM:

The Anchorage based Alzheimer's Disease Support Group has grown out of the need of the families brought together through the programs of the Anchorage Community Mental Health Geriatric Services, particularly the Daybreak Day Care Project which has increasingly focused upon Alzheimer's Disease and related diseases. Families have come to share their resources in promoting information about Alzheimer's Disease and generating support and resources to care for their elderly relatives.

This request for CY 1985 AS 47.65 funding at \$29,838 plus match and other resources will provide for one part time coordinator position officed in the new ACMH/SCCC's Daybreak facility on the southside of Anchorage, supported by volunteer's from the ADFSG Board of Directors who will carry out workshops in Unalaska, Sand Point, the Pribilofs, Kotzebue, Sitka, Valdez, Galena, and Upper Tanana. Travel funds are requested for volunteer trainers to these communities where they will organize information on suspected Alzheimer's Disease victims, related them with local agencies, and arrange for transport of the older persons to Anchorage for a period of observation and diagnosis by medically qualified persons. The project will attempt to arrange for care and follow-up.

ANALYSIS:

Linked with Anchorage Community Mental Health and Daybreak Adult Day Care, this project would appear to provide very cost effective education and training in strategic locations of the state through volunteers now experienced in the impact of Alzheimer's Disease victims upon their families and their aging relatives.

STAFF RECOMMENDATION:

Staff recommends funding the Alzheimer's Support Project at the level requested less the amount of \$1,000 budgeted for a speaker at the OAC Aging Conference. The OAC Aging Conference planning and budgeting is provided by the OAC Education and Training Consortium.

RECOMMENDATION:	TITLE III	State/Federal	Match	100%
	\$	<u>-0-</u>	\$	<u>-0-</u>
	AS 47.65	\$ <u>28,838</u>	\$ <u>1,906</u>	\$ <u>30,734</u>
	TOTAL	\$ <u>28,838</u>	\$ <u>1,906</u>	\$ <u>30,734</u>

*Janet Kromer*  
*Betsy Gorman*

*OPAC?*

OLDER ALASKANS COMMISSION  
APPLICATION REVIEW

APPLICANT: Anchor AGE Center, Anchorage

STAFF: Howard DeVore

**SUMMARY OF PROGRAM:** The Anchorage Senior Center requests continue two programs. The Title III request continues the Information and Referral service through a subcontract with the Older Persons Action Group which places and supervises a full time I & R Worker at the Senior Center. In addition, the Title III request would add a new Outreach Worker on a part time basis. The request, from AS 47.65, would continue the two position health maintenance and exercise program, Active People Over 60. A third physical fitness instructor is provided by Municipality of Anchorage funding as local match. Program objectives for both I&R and APO60 continue much as in the current year.

AS 47.65 ACTIVE OVER 60

CY 1985 Program objectives are:	Compare 1984 performance:
1980 hours physical fitness to 400	331 given cardiovascular activities
24 health maintenance activities-600	358 given leisure time activities
See Pages F-B #29 & #31	393 given flexibility exercises
	1404 self care assessments
	180 daily blood pressure screening
	24 nutrition information daily
	178 stress reduction activities
	214 given health consultation & info.

TITLE III INFORMATION AND REFERRAL

CY 1985 Program objectives are;	Compare Oct 83-Sept 84 performance
800 I & R and Support to	1908 I & R and Support units to 954
350 25% follow up to check on need met	499 Follow up to check on need met
1400 contact units to monitor needs	100% confidentiality
1400 client data/awareness contacts.	100% age, sex, race data collection
<u>80 outreach initiated to frail elderly</u>	see page F-A #34 in grant app.

**ANALYSIS: AS 47.65 ACTIVE PEOPLE OVER 60**

Though goals and objectives for CY 1985 are structured differently than in 1984, they remain much the same and provide exercise activities, special events, blood pressure monitoring and other health maintenance services and education. The coordinator works with other agencies such as the Alaska Treatment Center and the day care centers to provide services and technical assistance. See the AS 47.65 budget page for budget analysis.

TITLE III INFORMATION AND REFERRAL

The Anchor AGE Center and Older Persons Action Group proposes to add a new part time position to the subcontract serving the Anchorage Senior Center, an Outreach Worker who would visit homes reaching the frail elderly and homebound and seek to link these persons with agencies and a support system. With the Mabel T. Caverly Senior Center and the Salvation Army continuing long standing outreach programs targetted to the homebound, low income, minority, and frail elderly and the SEC Center proposing to do so, coordination should be required. if funded.

*Funding  
for Outreach  
Programs*

*700 people*

*Copy for  
Frank Jones  
Imaging  
2052-9-88  
Betsy*

APPLICANT: AnchorAGE Senior Center, Inc.

STAFF: Howard DeVore

STAFF RECOMMENDATION:	State/Federal	Match	100%
TITLE III	\$ <u>18,889</u>	\$ <u>3,333 (15%)</u>	\$ <u>22,222</u>
AS 47.65	\$ <u>71,000</u>	\$ <u>7,889 (10%)</u>	\$ <u>78,889</u>
TOTAL	\$ <u>89,889</u>	\$ <u>11,222</u>	\$ <u>101,111</u>

Staff recommends continuing funding under AS 47.65 for the Active People Over Sixty program at the current operating level and recommends not funding expenses requested for computer programming or software nor for a speaker at the OAC Aging Conference for the reasons listed below:

1. Computer programming and software are not necessary to provide either the financial reports or the program statistics required by the OAC for either Title III or AS 47.65.
2. Planning, budgeting, and expenses for the OAC Aging Conference will be provided through the OAC Education and Training Consortium.

Staff recommends funding the AnchorAGE Senior Center Title III Information and Referral program and I & R Coordinator position only and recommends not to fund the new outreach program requested under Title III for the reasons listed below:

1. OAC already funds three major grantees in this area to provide outreach to the elderly to access services and to add another at this time would appear to be a duplication of services and not cost effective.
2. Funds requested for outreach under Title III to fund a new program would require further cuts in the regional allocation for this area.
3. Outreach funding under Title III, as a priority, should be provided for Title III funded programs such as nutrition.

SPECIAL CONDITIONS:

1. Services are to be provided only to persons who are 60 years of age and older.
2. Services must be targeted to persons in greatest economic and social need.
3. Revised objectives and service activities based on the award of funds shall be submitted to the OAC on form F-B by February 15, 1985.
4. A revised budget based on the award of funds shall be submitted using budget detail pages F-1 through F-10 by February 15, 1985.
5. OAC shall be contacted prior to the schedule of an audit. OAC may contract for the provision of audits. Grantees must comply with OAC PI-84-5 and Circular A-102, Attachment P.
6. Homemaker/Chore services service shall be provided to an individual only if the services cannot be provided by the Department of Health and Social Servi-

Continued next page.

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OLDER ALASKANS COMMISSION  
APPLICATION REVIEW

APPLICANT: ANCHORAGE COMMUNITY MENTAL HEALTH STAFF: Howard DeVore

SUMMARY OF PROGRAM: ACMH submitted two grant applications, one for Title III for outreach workers and one for AS 47.65 day care services.

TITLE III/OUTREACH

The Geriatric Services of the Southcentral Counseling Center (ACMH) have been able to play an expanded and more significant role in meeting mental health needs of the elderly because of a history of special funding by the Alaska Office on Aging and its successor, the Older Alaskans Commission. The proportion of older persons served in Anchorage are twice the national average, due in large part to the peer counseling project continued since 1979 and enlarged in 1980 to focus on minority outreach by employing a minority and Alaska Native person in the two positions now OAC funded, together carrying a case load of 36-50 elderly. Though funded in the past by AS 47.65, the CY 1985 grant application seeks Title III monies on the basis of the strong outreach and referral intended. Outreach clients needing escort will be taken to the SCC Center by the two workers who will inform other Anchorage agencies of SCC services and arrange "short trips around the Municipality of Anchorage assisting the elder to find types of assistance commensurate with their needs." (page 8)

1985 Title III objectives are:  
100 escort trips for 60 unduplicated  
60 first time outreach contacts  
60 referral/personal advocacy cases  
14 information units to agencies  
60 accessed to mental health services

WAS UNDER AS 47.65  
Performance Oct 83-Sept 84 was:  
59 in home assessment of problems  
43 in home counseling troubled  
25 referred to support services  
? minority elders to mental h. s.  
12 agencies contacted  
5 organized groups in institutions  
114 group sessions memory training  
36 van trips for lonely/low self-e.

AS 47.65/DAY CARE

The Older Alaskans Commission funded, in part and for the first time, the ACMH Day Care Project which had narrowed its focus of service to Alzheimer's type clients among the elder with a CY 1984 grant of \$41,053 from the OAC and \$97,400 from the Municipality of Anchorage, a total of \$138,453. Daybreak was the second day care project in Anchorage started by the MOA in June 1982; Chugiak Day Care began the year before. In 1984 Chugiak served 35 elderly, Daybreak 30 Alzheimer's type clients, and the newest, Serendipity of the Salvation Army served 14 day care clients. They and other agencies meet monthly to coordinate services with the Anchorage OAC staff. With Daybreak's clients at risk of institutionalization without day care, the \$35 daily cost to the state and local government compares favorably to nursing home care at \$130. a day, if space were available. The respite to primary caretakers, the families, is immeasurable in maintaining their mental health. The ACMH request for CY 1985 is to fund, in part, the positions of a psychiatrist, a nurse, an occupational therapists, and a relief worker who will supplement the primary Daybreak staff now funded by the Municipality of Anchorage.

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OAC  
Spring*