

ALASKA LEGISLATURE COMMITTEE FILES 1985-1986 86/2

4166 SLAB; SB 31 - SB 52 1046

THE STATE OF ALASKA  
Invites People to Join Our Significant Pool  
For the Job Classes Listed Below  
During the Month of

## NOVEMBER

The State of Alaska is accepting applications during special 30 to 60 day recruitment openings during 1985 for a number of job classes which have been temporarily closed to recruitment.

To help you judge your chances and get an idea for turnover in a particular job class, please note the information regarding the number of positions, the current number of candidates already on the eligible list and the actual number of hires in that job class during the past year.

<u>Class Code</u>	<u>Title</u>	<u># of Positions</u>	<u># of Candidates on Eligible list</u>	<u># of Hires in Past Yr.</u>
6114	Fish & Game Technician III	218	497	57
6115	Fish & Game Technician IV	11	84	1
6116	Fish & Game Technician V	10	28	1
6605	Forest Technician I	10	242	6
6606	Forest Technician II	30	117	14
6607	Forest Technician III	40	94	20
6608	Forest Technician IV	28	170	10
6609	Forest Technician V	7	93	2
6621	Forester I	9	125	2
6622	Forester II	22	53	11
6744	Historian I	7	40	2
6745	Historian II	3	29	1
6746	Archaeologist I	5	51	2
6747	Archaeologist II	3	37	1
8833	Cadastral Survey Assistant II	7	12	2
8834	Cadastral Survey Assistant III	3	9	1
8835	Cadastral Surveyor I	6	7	3
8836	Cadastral Surveyor II	9	6	1
8837	Cadastral Surveyor III	4	7	0
6650	Natural Resource Technician I	29	506	24
6651	Natural Resource Technician II	44	311	17

--CONTINUED ON BACK--

**CAUTION:** Before applying, please review the REQUIRED qualifications. These are available in a variety of formats and at numerous locations. Bulletins which give more details about each job class listed above will be issued at the time of the scheduled opening.

FOR APPROXIMATELY 400 JOB CLASSES, APPLICATIONS ARE ACCEPTED AT ANY TIME.

The approximately 400 job classes for which applications will be accepted any time are listed in the Jobs Book which describes the REQUIRED qualifications. Other job classes open periodically with need. In addition to this schedule look for Recruitment Bulletins distributed to approximately 325 different locations all over the State, including your nearest Job Service.

THE STATE OF ALASKA IS AN EQUAL OPPORTUNITY EMPLOYER  
WOMEN AND MINORITIES ARE ENCOURAGED TO APPLY

<u>Class Code</u>	<u>Title</u>	<u># of Positions</u>	<u># of Candidates on Eligible list</u>	<u># of Hires in Past Yr.</u>
5652	Natural Resource Officer I	61	480	16
6653	Natural Resource Officer II	81	281	27
6654	Natural Resource Manager I	69	276	18
6655	Natural Resource Manager II	42	148	13
6656	Natural Resource Manager III	10	129	2
6657	Natural Resource Manager IV	8	65	2
8325	Hydrologist I	4	73	3
8326	Hydrologist II	4	41	1
8327	Hydrologist III	2	35	0
8328	Hydrologist IV	3	20	0
8329	Hydrologist V	1	6	0
8340	Geologist I	4	132	0
8341	Geologist II	3	72	1
8342	Geologist III	11	78	3
8343	Geologist IV	12	117	3
8344	Geologist V	2	24	0
8345	Geologist VI	8	15	0
8364	Geology Assistant I	6	93	2
8365	Geology Assistant II	7	92	1
6705	Park Ranger I	27	272	8
6706	Park Ranger II	10	34	2

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THE STATE OF ALASKA  
Invites People to Join Our Applicant Pool  
For the Job Classes Listed Below  
During the Month of

## DECEMBER

The State of Alaska is accepting applications during special 30 to 60 day recruitment openings during 1985 for a number of job classes which have been temporarily closed to recruitment.

To help you judge your chances and get an idea for turnover in a particular job class, please note the information regarding the number of positions, the current number of candidates already on the eligible list and the actual number of hires in that job class during the past year.

<u>Class Code</u>	<u>Title</u>	<u># of Positions</u>	<u># of Candidates on Eligible list</u>	<u># of Hires in Past Yr.</u>
1912	Administrative Assistant I	103	411	46
1913	Administrative Assistant II	45	247	10
1914	Administrative Assistant III	19	155	6
6160	Fishery Biologist I	176	317	46
6161	Fishery Biologist II	122	214	6
8357	Environmental Conservation Supvr	7	32	2

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AN IMPORTANT NOTE TO APPLICANT:

The first step in making the State of Alaska recruitment and hiring process work for you is to answer some important questions:

- Which types of jobs are you interested in?
- Do you have the necessary minimum qualifications for specific job classes in that category?
- Are you willing to work in the location of the job?
- When will the State receive and process your applications?

The answers to these questions are important and will make the effort you put into applying for State jobs really count. Help in finding the answers is available in a number of places:

JOBS BOOKS are located in many locations throughout the State, including all Division of Personnel offices and Alaska Job Service Centers. The JOBS BOOK provides details on all state jobs open continuously for recruitment. It outlines minimum qualifications needed, location of the jobs, salary ranges and all other information you will need when considering an application. The JOBS BOOKS are updated weekly.

THE HOW TO APPLY booklet is updated and may answer many of your questions and also provide you a valuable tool in properly filling out your application for employment with the State of Alaska.

ALASKA JOB SERVICE CENTERS are available across the state to help you answer the questions above and to assist you in your search for a job.

PLEASE CONTACT ANY OF THE DIVISION OF PERSONNEL OFFICES LISTED BELOW IF YOU NEED FURTHER ASSISTANCE. WE WILL BE HAPPY TO HELP YOU.

Pouch C-0201	2600 Denali St, Suite 400	675 Seventh Avenue
Juneau, AK 99811	Anchorage, AK 99503	Station A
465-4430	279-6441	Fairbanks, AK 99701
		456-1017



STATE OF ALASKA  
OFFICE OF THE GOVERNOR  
**BILL ANALYSIS**

DEPARTMENT Fish and Game	DIVISION Administration	BILL NUMBER SB31	SPONSOR Fred Zharoff
DEPARTMENT POSITION While we strongly support increasing local hire, the bill as drafted poses significant problems.			
PREPARED BY <i>Beverly Reaume</i> Beverly Reaume	DATE 1/28/85	COMMISSIONER'S SIGNATURE <i>Conrad Collinsworth</i>	DATE 1-29-85

**SUMMARY**

OTHER AGENCIES AFFECTED BY BILL Administration Labor Natural Resources	CONSTITUENT GROUP(S) AFFECTED BY BILL
ORGANIZATIONAL SUPPORT FOR BILL	ORGANIZATIONAL OPPOSITION TO BILL

FISCAL IMPACT:  NONE  FISCAL NOTE ATTACHED

BACKGROUND/LEGISLATIVE INTENT

Require notice of intent to local post office, local government officials and radio stations to fill vacancies 30 days prior to recruitment to allow for prospective candidates to submit applications which would be scored and considered along with existing certified candidates. Would be limited to communities with fewer than 6100 people.

ANALYSIS OF BILL/PROGRAM EFFECTS

For Department of Fish and Game this would lead to year-round open recruitment for the technicians and biologists series and expanded recruitment for culturists and support staff. Would require very fast turnaround in application scoring requiring a minimum of two additional examiners. Resulting recruitment coordination, examining coordination and extensive advertising would require a third position.

The major effect would be to double the time it now takes to recruit for individual positions. A six-week technician position would take a minimum of two months lead time in order to fill.

Emergency hires would increase dramatically in order to deal with the short time frames Fish and Game encounters with no-shows and in-season terminations.

It is doubtful that this proposal would significantly increase local hire over the current combination of local registers and job service.

AMENDMENTS PROPOSED

Expand recruitment openings (3 times a year instead of 1) of targeted series. Fish and Game would still require two of the three additional examiners. Increased opportunity for application processing would offer local residents more opportunity to be placed on certification list but eliminate the costly advertising and recruiting requirements under this proposal.

*Position Papers*

# MEMORANDUM

# State of Alaska

TO: Senate Labor and Commerce Committee  
Alaska State Senate

DATE: January 31, 1985

FILE NO:

TELEPHONE NO:

465-2406

FROM:

Sharon Barton, Director  
Division of Management  
Dept. of Natural Resources

SUBJECT:

SB 31

After a review of SB 31, "An Act relating to state hiring in rural communities and areas," I would like to offer the following comments on behalf of the Department of Natural Resources. Although we appreciate the intent of this bill, if passed into law, it would be expensive to implement and would have undesirable impact on public service.

First, let me explain the cost of implementation relative to this department. Currently, the Personnel Section has responsibility for the examining of all applications for 39 different job classes that are unique to DNR. During a recent two month open recruitment period, the Personnel Section received over 6400 applications. Because of the number of positions this department has in rural areas (298) and the rate of turnover (101 in FY 84), open continuous recruitment for most of these job classes would be required to comply with this bill. We estimate this could result in the receipt of a minimum of 10,000 applications on a yearly basis.

Current staff, one full time Personnel Assistant I, is unable to keep up with the present workload without the assistance of two non-permanent employees hired on for a five month period. With open continuous recruitment, one additional full time Personnel Assistant I would be needed in the Juneau Office. The cost of this new position is estimated at \$49,100 for FY 86 with an assumed 5% yearly inflation rate to FY 90. Implementation of this bill would also entail additional recruitment cost for advertising vacancies in the rural areas. In FY 84, this department hired 101 new employees into positions in rural areas. A single column display ad in rural Alaskan community newspapers averages \$60 for a one day run. Therefore, a yearly cost of \$6000.00, is estimated for minimal advertising.

The undesirable impact on the public has to do with the time delay that would result in filling rural vacancies. We estimate that it would take at least fourteen weeks before filling a vacated rural position. The reasons for this are listed below:

- A. Personnel Rules and Labor contracts only require two weeks notice for resignation. Rarely does the employer receive more. SB 31 requires that we send a notice of intent to fill a vacancy to Postmasters, etc. Assuming the hiring authority sends the notice out immediately upon receiving the employee's notice of

resignation, the position will be vacant for two weeks after the incumbent leaves, in order to comply with SB 31's requirements of sending a notice out "30 days before filling the position.

- B. SB 31 also requires that applications received as a result of the notification be accepted and examined before filling the position. Continuous open recruitment would be necessary and with a continuous influx of applications the examining time could be up to eight weeks with the attached minimal fiscal note.
- C. After all applications are examined, they must be certified to the list. All state hires for the classified service must be made off of a certification. Certification can take up to a week depending on current workloads.
- D. Once all applicants are certified to this list or notified of failure to meet the minimum qualifications, the hiring authority may order a certification from the Division of Personnel. Receipt of a certification takes up to a week.
- E. After the hiring authority has received the certification he/she may begin working the list in accordance with Personnel Rules, Labor agreements, EEO procedures, Local hire laws, etc. Once notices have gone out to the applicants, a waiting period of 10 calendar days for response is required (2 AAC 07.120.b.(3); GGU Art. 18, Sec. 4 (3); SBU Art. 17, Sec. 4 (3)).
- F. Finally the position may be offered to an applicant. Depending on the applicant's status at the time (employed or unemployed), he/she may then have to give a two week notice to their present employer before beginning work. So, taking into account the initial fourteen weeks for recruitment, examining, certification and working the list, a position could actually be left vacant for sixteen weeks.

Leaving positions open for this extended time would result in substantial loss of service to the public, especially in the department's small staffed, rural offices such as the recording offices in Sitka, Nome, Bethel, Homer, Palmer and Kenai.

We appreciate Senator Zharoff's desire to improve the state's rural hire opportunities and we would be happy to work with him and with the Department of Administration, Division of Personnel, to achieve legislative or administrative means to this end which would have less negative impact on the same Alaskan residents Senator Zharoff seeks to serve.

cc: Carol Wilson, Special Assistant to the Commissioner  
Frank Raye, Director, Div. of Personnel, Dept. of Admin.  
Senator Fred Zharoff, Alaska State Senate

Position Paper  
SB 31

SB 31 establishes new procedures for recruiting and filling positions. The bill requires agencies to advertise locally and accept and process applications for at least 30 days prior to making any appointment. The bill's specific intent is to apply these new procedures to hiring for all positions located in, or working mostly in, rural communities and areas. It would provide increased access to State jobs for rural residents.

We support the objective of this bill, which is better access to State jobs for rural residents, provided there is adequate funding to do a good job. There are impacts on the Division of Personnel which need to be discussed. We also have concerns with the language of the bill as written. There may be conflicts with the constitutional rights of all Alaskans, conflicts with union contracts, and other unintended administrative results that need to be addressed so that the objective of this bill is not undermined.

I. IMPACTS ON THE DIVISION OF PERSONNEL

- A. There is a need to develop and adopt regulations and procedures, define rural areas affected, identify positions affected, and clarify the terms and definitions used in the bill.
- B. There is a need to open a number of job classes to continuous recruitment in order to accommodate departmental needs to advertise locally as needed to fill vacancies as they occur.

This would require significant additional examining and certification resources both in the Division of Personnel and in several departments which do their own examining and have a large number of rural positions. These impacts are specifically addressed in the fiscal analysis.

II. CONCERNS WITH CURRENT LANGUAGE

- A. Under paragraph C there is a constitutional question of allowing only rural residents to apply for jobs and not all Alaskans. At issue is the creation of two sets of standards. It is not the special efforts to publicize jobs in rural areas that is in question, but restricting application for jobs to residents of a specific area. The logical extension is that rural residents would not be allowed to apply for jobs in Anchorage. We do not believe that two sets of standards based solely on where in Alaska you reside is defensible. Further, rural and urban areas will prove difficult to define. The Department of Labor defines urbanized areas as those with a central city of a population of 50,000 or more. This would include only Anchorage as an urbanized area.

Position Paper  
SB 31

Providing equal access means that more people have a chance at a job. It also means more applications to process. There may be ten local residents who apply, but 100 urban residents who apply for a particular vacancy. We estimate that at least 100 applications can be expected for each vacancy on the average. We currently have 370,000 application records for the less than 3,000 job openings every year.

B. This bill, under paragraph (d) would cover any job in any State department or agency.

1. Currently most of these jobs are covered by collective bargaining agreements which specify the method of filling vacancies. These collective bargaining agreements supersede the State Personnel Act insofar as the agreements deal with wages, hours, terms and conditions of employment. Accommodating both the collective bargaining agreements and this bill will be difficult.

a) Eligible lists are not maintained for Labor, Trades and Crafts positions covered by Public Service Employees Local 71, AFL-CIO. They are filled by union referral. Neither the Division of Personnel nor the various departments currently review applications for those jobs. Any desired change in the method of union referral would have to be negotiated with Local 71. We recommend either excluding Labor, Trades and Crafts positions from this legislation or amending the recruitment to provide that applications be routed as required by a collective bargaining agreement.

b) Positions covered by the General Government and Supervisory agreements--which constitute most classified State jobs--require a hire to be made from an eligible list except for transfer and rehire appointments. If there is a layoff employee, he/she must be offered the job if it is to be filled.

Proposed AS 39.25.185(c) would allow a hire to be made either from an eligible list or from a group of local candidates. This method is not allowed by union contract. To eliminate this conflict would require that all applications be reviewed and scored and an eligible list issued prior to making an appointment.

Because the contract provision on layoff would supersede this bill we therefore recommend that this bill apply only to real job opportunities, not where there is a layoff or where the minimum qualifications

Position Paper  
SB 31

require current employment such as is required in the Department of Public Safety to be eligible for promotion to higher ranks within the State Troopers.

- c) Under proposed AS 39.25.185(a), this bill would cover nonpermanent and seasonal positions that are already given local preference under AS 39.25.195-200. In addition there would be a conflict with AS 39.25.195 which requires the use of an eligible list or dispatch for filling nonpermanent positions. Although a waiver by the Director is possible, these have been issued in limited circumstances such as an inadequate eligible list. The intent of AS 39.25.195 was to reduce the abuse of temporary employment, including hiring unqualified individuals. AS 39.25.196 allows local preference for nonpermanent and seasonal positions. Essentially the Division of Personnel ranks local candidates first on the list--in order of their final score--and if there are no local candidates the hiring manager may request a referral of a qualified local candidate from Job Service.

The filling of these nonpermanent and seasonal jobs would be severely impacted by this legislation. Advertising for 30 days for a six week position that needs to be filled "when the fish are running" might mean the job is not filled at all. Because these jobs are already covered by local preference legislation, we recommend their exclusion from this bill.

- d) Also, under proposed AS 39.25.185(a), this bill would cover all partially exempt positions. These positions would include Attorneys in the Department of Law as well as Emergency Guards in the Department of Public Safety. Emergency Guards were placed in the partially exempt service last year by legislative action because of the need to quickly hire such individuals. Again, to require a 30 day recruitment period would not be reasonable for Emergency Guards.

We recommend excluding partially exempt positions from the provisions of this bill. In defining the Partially Exempt Service, AS 29.25.130(3) specifies that one of the characteristics of a partially exempt position is that it "involves responsibilities and duties of a type not susceptible to the ordinary recruiting and examining procedures."

- e) Proposed AS 39.25.185(c) and (d), if implemented, would create a double standard for selection. Some people have to be found qualified to be considered

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SB 31

{ the job; others do not. Rural residents would be treated differently than Anchorage residents. This would also run contrary to the State requirement under AS 39.25.150(3) that the Director of Personnel "use employee selection methods . . . that will fairly test the capacity and fitness of the person examined to discharge the duties of the class in which employment is sought."

As importantly, using this double standard, the State would find it difficult to show that we have met the requirements under Section 5E of the Federal Uniform Guidelines on Employee Selection Procedures should we be faced with a discrimination suit. We simply could not show that we administered and scored applicants in a consistent manner. This need for consistent review and scoring of applications is a prime reason why each hiring manager would not be able to recreate the process for each vacancy and why a central agency--either the Division of Personnel or the personnel officer of the operating departments--would be responsible for the review process.

Again, we would have to require that all candidate's applications were reviewed and scored before placement on our eligible lists.

- f) To not review and score applications consistently would leave us vulnerable to loss of Federal funds for such programs as Public Assistance and Medical Assistance for which adherence to Federal merit system standards is required.
- g) Other unintended results include long periods of time required to fill each rural position. A 30 day recruitment period required under proposed AS 39.25.185(c), followed by application review and scoring, issuing of an eligible list, mandatory ten days notice to candidates, interviews of candidates and selection of appointee could mean vacant positions of several months duration. This period could be lessened somewhat by reducing notice requirement to 15 days. Most of these jobs already have open application periods of 30 days each year (for example, Social Services Associates, Eligibility Technicians, Fish and Game technicians, Administrative Assistants), and many others are currently open to application all the time (Legal Secretary, Clerk Typist, Accounting Clerks). It has typically taken two to four months to review applications in the order that they are received by the Division of

Position Paper  
SB 31

Personnel. The Departments of Fish and Game and Natural Resources, for their job classes, have scheduled openings in the fall of each year so that people who apply will be on the list for the spring hiring season. Fish and Game currently has a backlog of about 14,000 applications; Natural Resources is currently processing applications received on November 2, 1984. There are that many people looking for work. Therefore, without adequate funding, support, vacancies could be lengthy.

A Fiscal Note has been prepared based on the assumption that departments who do their own examining will continue to do so without any additional help from the Division of Personnel, and will provide their own fiscal notes to this bill.

Frank Raye  
Frank Raye, Director  
Division of Personnel

1/29/85  
Date

Lisa Rudd  
Commissioner Lisa Rudd  
Department of Administration

2/3/85  
Date

Bill No. Senate Bill 31  
Title "An Act Relating to State Hiring  
in Rural Communities and Areas"

Date January 28, 1985  
Contact: Judy Knight  
465-2720  
Eileen Plate  
465-2700

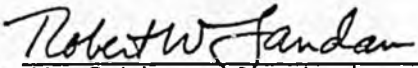
The Department of Labor strongly supports efforts to remove barriers that hamper rural Alaskans from obtaining State employment. The Department's Employment Security Division has long worked with the Division of Personnel and with other State agencies, as well as local residents, to assist with local recruitment. Under Senate Bill 31, this division could continue to provide this service using its Job Service offices in 19 locations throughout the State.

As a State agency with employees in many rural areas, the Division is concerned that any increase in the time required to fill a vacancy will result in a decrease in services to the very residents of those areas that the bill is designed to help. The smaller Job Service offices are staffed with only one or two employees; and if the effort to recruit and hire a local resident prolonged the vacancy, it would ironically reduce the local office's ability to help local residents find suitable employment.

No doubt the provisions of this bill will have a dramatic impact on the Department of Administration, as well as several other agencies.

Accordingly, although the Department supports the intent of Senate Bill 31, the effects of extended vacancies in positions which provide direct services to the public should be closely evaluated before such an approach is implemented.

APPROVED:

  
for Jim Robison, Commissioner  
Department of Labor



Alaska Public  
Employees Association **APEA**  
State Headquarters: 340 N. Franklin, Juneau, AK 99801 (907) 586-2334

MEMORANDUM

TO: Senator Fred Zharoff, Chairman  
Senate Labor and Commerce Committee

FROM: Cherie Shelley, Executive Director  
Alaska Public Employees Association

SUBJECT: SB 31

DATE: February 5, 1985

The Alaska Public Employees Association, while supporting the idea of improving local hiring possibilities in rural communities, believes that enactment of SB 31 would create many problems and would be very expensive for the State.

APEA has concern about the constitutionality of SB 31 because it provides for preferential treatment of rural residents over those living in urban areas by restricting application for jobs to residents of specific areas.

Both the General Government Bargaining Unit and the Supervisory Bargaining Unit contracts with the State of Alaska speak of our mutual agreement to support the merit principles among public employees, to the end that public employees be selected, appointed, and promoted from among the most qualified. Both contracts provide that hires be made from eligible lists, except in the cases of rehire or transfer. Additionally, if there is a laid off employee in the job class, that person must be offered the job. The proposed legislation would allow a hire to be made either from an eligible list or from among any local candidates who might or might not meet the qualifications for the job class. This does not meet contractual requirements, nor does it uphold merit principles.

In order to avoid this conflict, all applications would have to be examined, scored, and an eligible list issued before any appointment could be made. The Division of Personnel is currently two or four months behind in examining and certification; the additional burden created by this bill could only worsen that situation. One month of advertising time plus two to four (or more) months to assure that all applications have been reviewed will make filling a vacancy a very lengthy process. This could seriously impact services to the public or, in cases of short-term seasonal positions, lead to abuses in emergency hiring.

Of concern also to APEA is the impact this proposed legislation would have on current state employees. Although they may apply for other state job classifications, it is now taking two to four months to get on eligible lists. If that time is lengthened as a result of demands created by enactment of this bill, many promotional opportunities will be lost.

Unless the Legislature is willing to commit sufficient resources in the form of new positions to take on the extra work generated by such legislation, even the current level of service could not be maintained. Also, APEA believes that the bill as written might actually decrease total annual employment in the affected areas by increasing the time necessary to fill vacant positions.

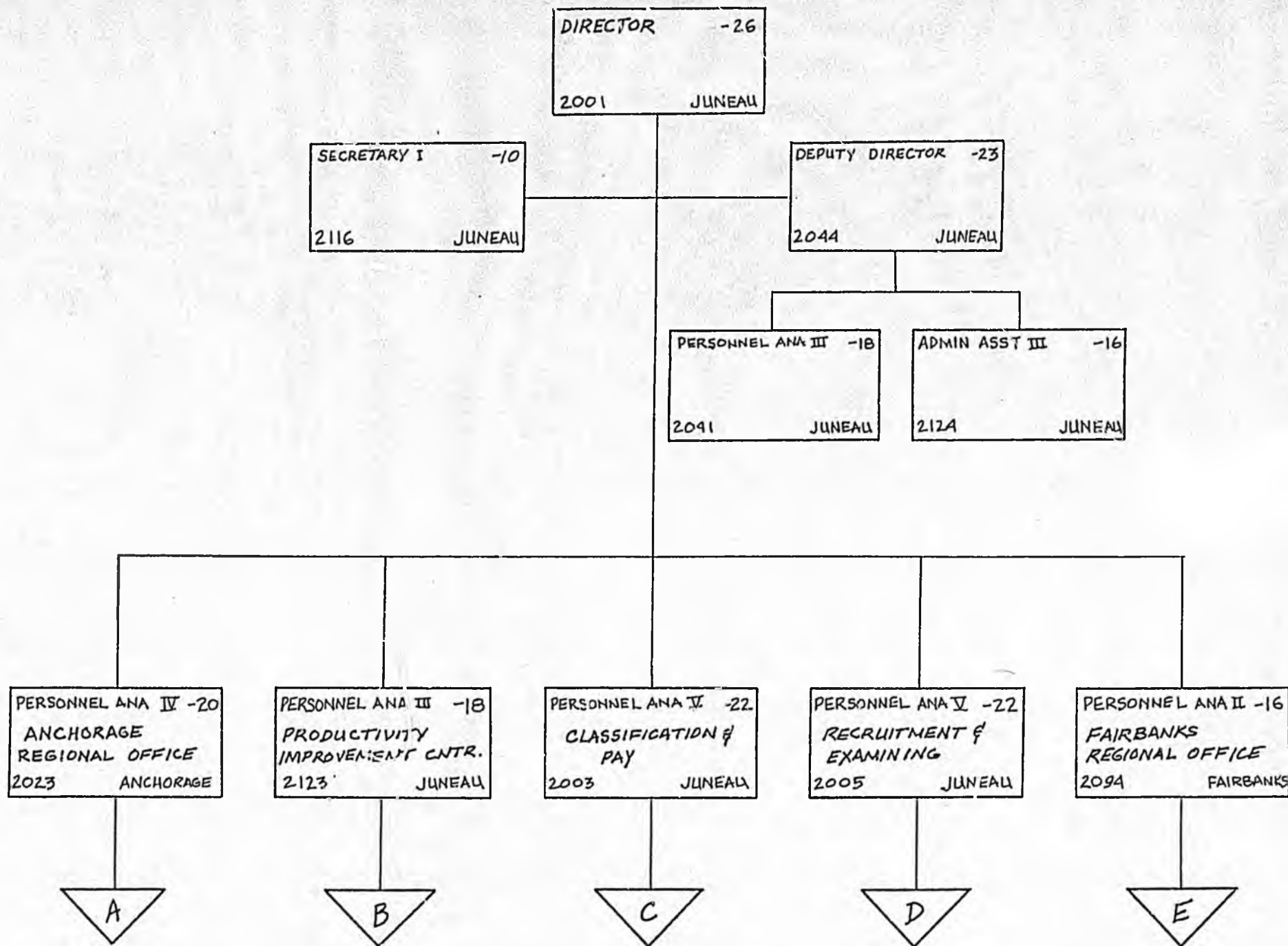
We believe that the requirement of a 30-day recruitment period should be shortened to 15 days and waived altogether if there has been an open recruitment period during the preceding year. We also feel that only permanent full-time positions which are to be filled from an open competitive eligible list should be addressed in SB 31. Nonpermanent local hires and short-term seasonal positions are already addressed under AS 39.25.196. The bill should apply only to positions newly assigned to a community in a classification which has not been used in that community previously, and then only if there are no laid-off employees in the class who have agreed to accept employment in the location or who have turned down the position.

As an alternative to amending the proposed legislation as suggested above, APEA feels that a better solution might lie in increasing expedited recruitment efforts in the rural areas through an annual or semi-annual visit by a recruiter who would speak to local residents about possible vacancies and assist them in applying for any classes which are allocated to the location. This would necessitate bringing large numbers of applications back to the central office, establishing tickler files so that applications could be held until the next open recruitment period when they could be examined and names of qualifying candidates placed on appropriate lists. When a vacancy occurred, there would be no need for additional advertising; the department could

call for an eligible list at once. This procedure would give special attention and encouragement to residents or rural areas without according special privileges which would alienate urban constituents.

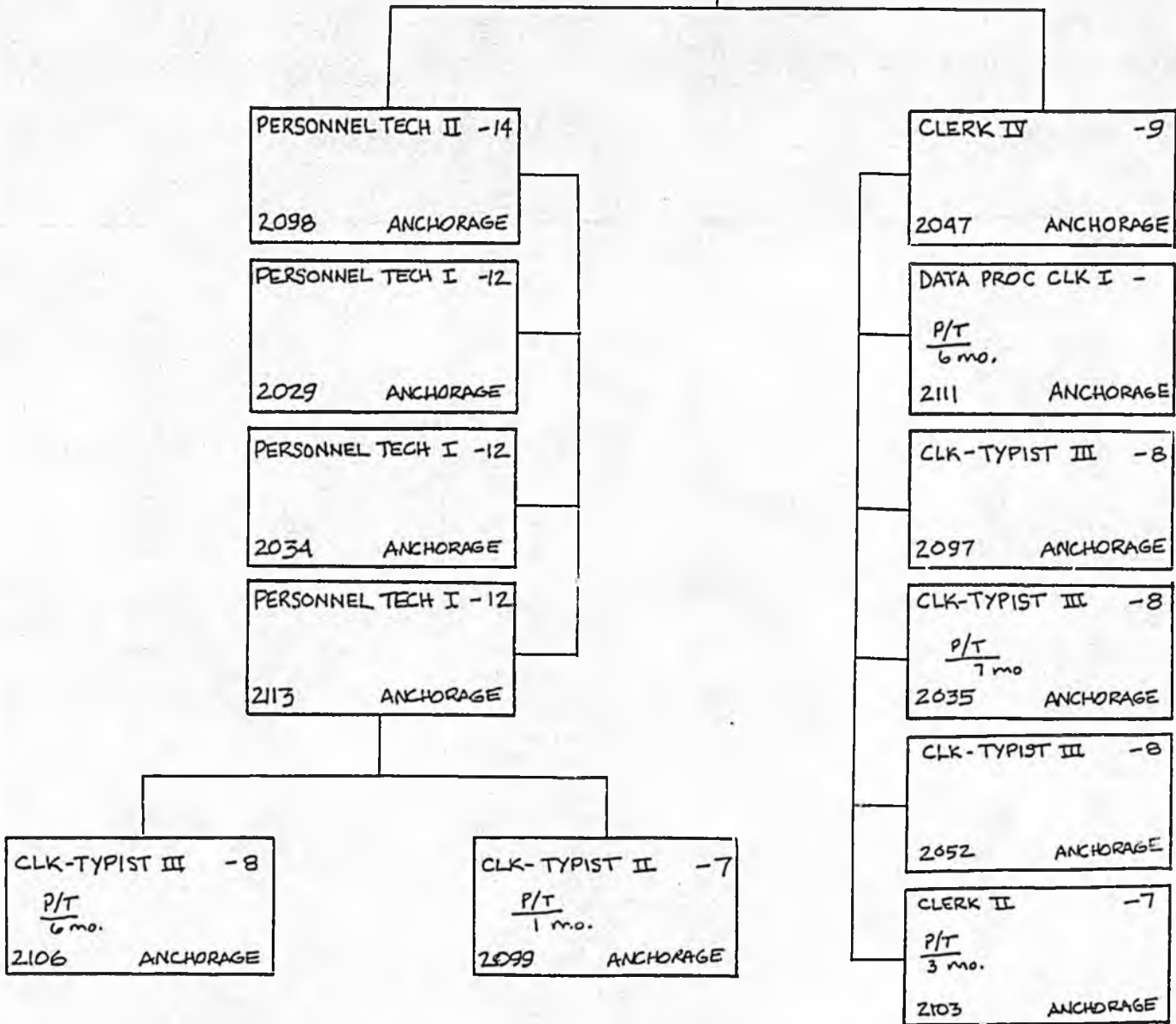
Such an alternative would also require additional funding for recruitment and for examining applications but would be a more economical approach than SB 31 as written.

APEA believes that there may be concern on the part of some rural residents about the inability to qualify for classes. If this is a concern, the mechanism for review of minimum qualifications already exists in the Division of Personnel and will certainly be addressed in the classification study currently being conducted by the State of Alaska.

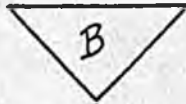


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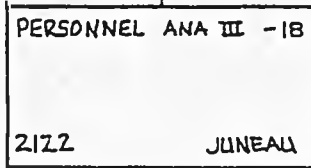
# ANCHORAGE REGIONAL OFFICE



8 PFT  
5 PPT



PRODUCTIVITY IMPROVEMENT CENTER



C

CLASSIFICATION & PAY

ORG. DEV. SPEC. -20  
2049 JUNEAU

PERSONNEL ANA IV -20  
2120 JUNEAU

PERSONNEL TECH I -12  
2032 JUNEAU

CLERK IV -9  
2031 JUNEAU

CLK-TYPIST III -8  
2077 JUNEAU

PERSONNEL ANA III -18  
2006 JUNEAU

PERSONNEL ANA III -18  
2108 JUNEAU

PERSONNEL ANA III -18  
2121 JUNEAU

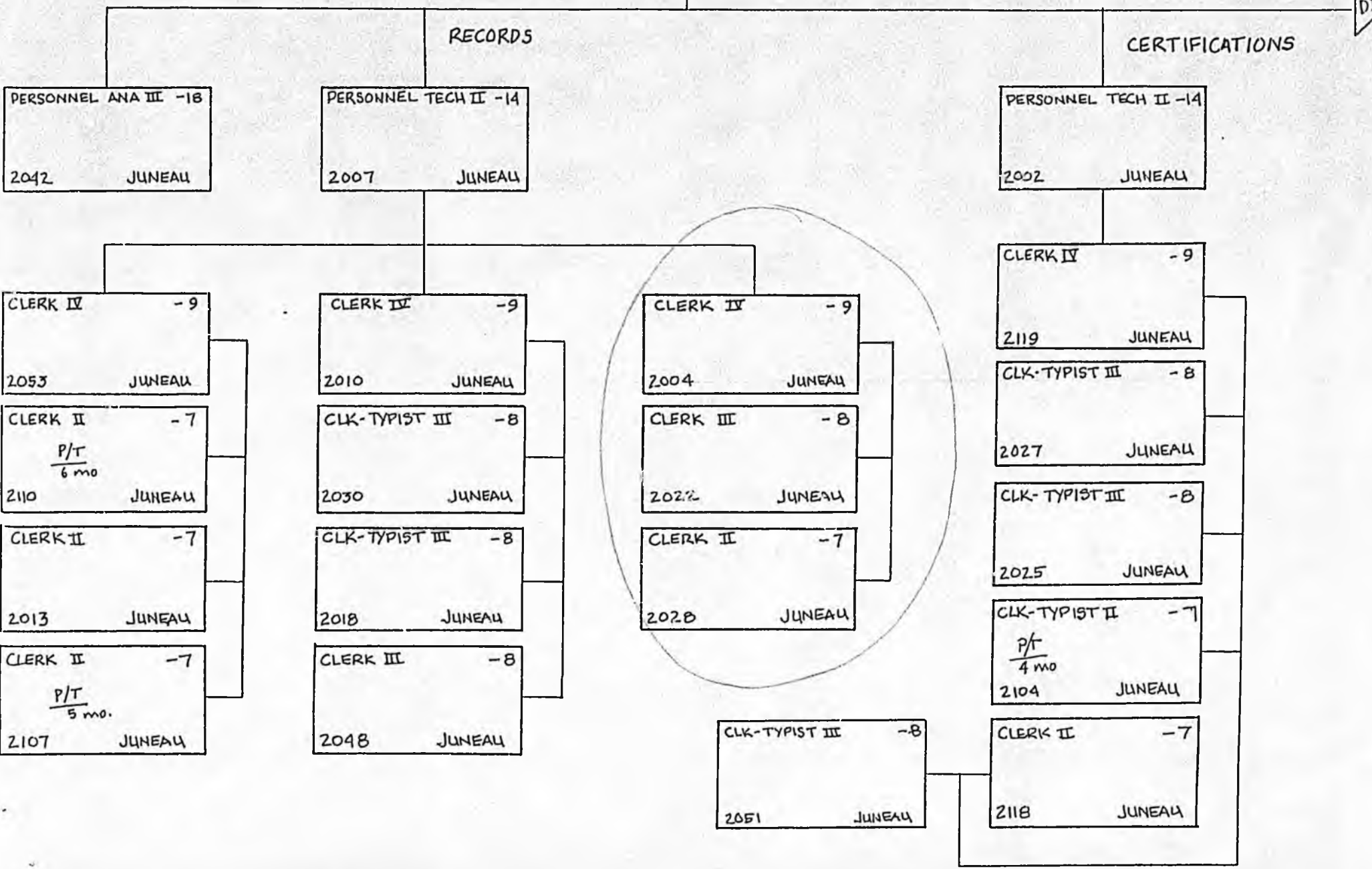
PERSONNEL ANA III -18  
2078 JUNEAU

PERSONNEL ANA III -18  
2050 JUNEAU

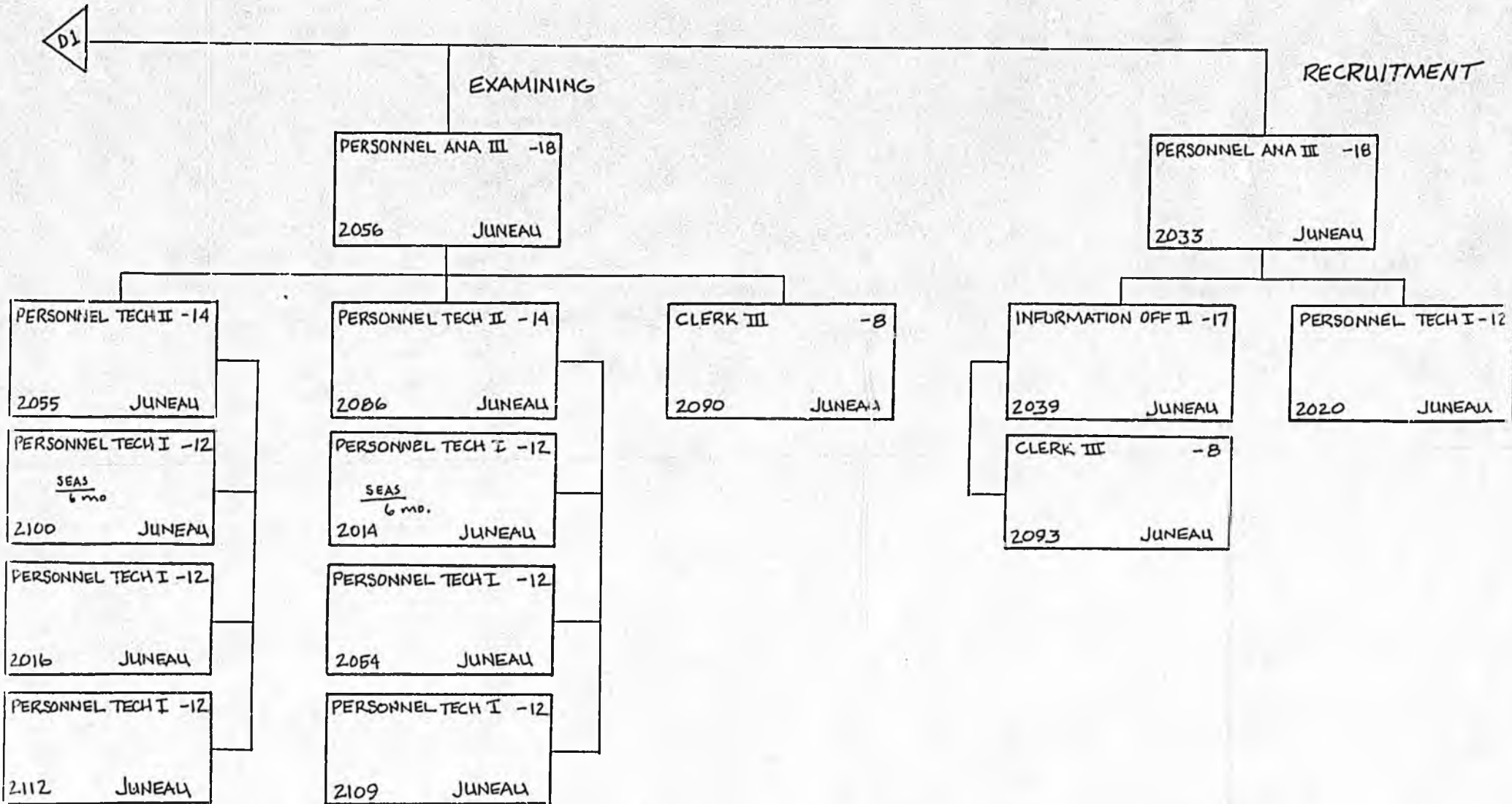
PERSONNEL ANA III -18  
2040 JUNEAU

PERSONNEL ANA II -  
JUNEAU

# RECRUITMENT & EXAMINING



# RECRUITMENT & EXAMINING, cont'd





FAIRBANKS REGIONAL OFFICE

PERSONNEL TECH I -12  
2096 FAIRBANKS

CLERK IV -9  
2095 FAIRBANKS

CLERK III -7  
P/T  
6 mo  
2105 FAIRBANKS

# STATE OF ALASKA

## DEPARTMENT OF ADMINISTRATION

### DIVISION OF PERSONNEL

BILL SHEFFIELD, GOVERNOR

POUCH C (MS 0201)  
JUNEAU, ALASKA 99811

(907) 465-4430

March 21, 1985

Mr. Jim Slocum  
Fiscal Analyst  
Legislative Finance Division  
Pouch WF  
Juneau, AK 99811

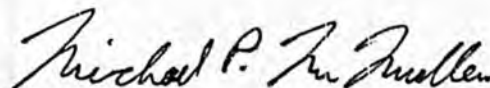
Dear Mr. Slocum:

You have asked on behalf of Senator Ferguson for the number of positions and associated costs relating to the dissemination of recruiting information and the reviewing and analyzing of applications. I am enclosing a set of organization charts for Division of Personnel and a copy of the Current Year Authorization Balances for FY 84 as of June 30, 1984.

The two regional offices, Anchorage and Fairbanks, and the Recruitment and Examining Section perform the recruiting and examining functions, including the clerical support for these functions. The exception is the Employee Records Unit which I have circled in pencil. Specific positions assigned to the recruiting functions are a Personnel Technician I in the Anchorage Regional Office and the Recruitment Unit labeled as such in the Recruitment and Examining Section.

The Current Year Authorization Balances as of June 30, 1984, were the last computer reports issued on paper. The microfiche printer we have will not produce a good paper copy for subsequent reports. The June 30 report understates Personal Services costs by one-half month. Travel costs should be current. Contractual and Commodities had additional expenses posted until August 31 when the Fiscal Year books were closed. The enclosed report should provide a reasonably accurate picture of the recruitment and examining costs for FY 84. If exact information as of August 31 is needed, please let me know.

Sincerely,



Michael P. McMullen  
Deputy Director

MPM/gyr  
14/4D1/0321-01/2  
Enclosures: Organizational Charts  
CYAB as of June 30, 1984

	AUTHORIZATION	DISBURSEMENTS	TRANSFERS OUT	EXPENDITURES	RESTRICTIONS	BALANCE
DEPT ADMINISTRATION	.....	.....	.....	.....	.....	.....
212 INSTATE PER DIEM		873.75		873.75		
213 OUTSIDE TRANSPORTATN		325.88		325.88		
214 OUTSIDE PER DIEM		80.00		80.00		
281 TRANSPORTATION		929.27		929.27		
282 PER DIEM		1,200.00		1,200.00		
283 OTHER COSTS		3,011.30		3,011.30		
TOTAL TRAVEL AND MOVING		7,603.64		7,603.64		7,603.64-
300 CONTRACTUAL SERVICES						
312 LOCAL SERVICE TELE		1.70		1.70		
322 PRINTING & BINDING			2,177.66	2,177.66		
326 SUBSCRIPTN/INFO SVC		124.98		124.98		
329 PRINTING & ADVERT NCE		119.70		119.70		
345 OFFICE FURN & EQUIP		118.75		118.75		
394 CONFERENCE REGISTRAT		170.00		170.00		
395 EMPLOYEE TUITION FEE		75.00	400.00	475.00		
397 FREIGHT EXPRESS/CART		26.61		26.61		
TOTAL CONTRACTUAL SERVICES		636.74	2,577.66	3,214.40		3,214.40-
400 SUPPLIES & MATERIALS						
481 STATIONERY & SUPPLYS		358.93		358.93		
485 DUPLICATING SUPPLIES		68.06	268.20	336.26		
489 OFC/LIBRARY SUPS NCE		63.61		63.61		
TOTAL SUPPLIES & MATERIALS		490.60	268.20	758.80		758.80-
SUBF TOTAL CLASSIFICATION & PAY		371,212.85	2,845.86	374,058.71		374,058.71-

02-95-2-211 ADMIN SVCS TO ST AGN PERSONNEL CLASSIFICATION STUDY

		FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL		PERSONNEL
200 TRAVEL AND MOVING				
211 INSTATE TRANSPORTATN		246.00-		246.00-
221 INSTATE TRANSPORTATN		246.00		246.00

02-95-2-220 ADMIN SVCS TO ST AGN PERSONNEL RECRUIT & EXAMINE

		FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL		PERSONNEL
211 INSTATE TRANSPORTATN		246.00		246.00
212 INSTATE PER DIEM		369.20		369.20
TOTAL INSTATE TRANSPORTATN		615.20		615.20
SUBF TOTAL RECRUIT & EXAMINE		615.20		615.20-

CURRENT YEAR AUTHORIZATION BALANCES

	AUTHORIZATION	DISBURSEMENTS	TRANSFERS OUT	EXPENDITURES	RESTRICTIONS	BALANCE
DEPT ADMINISTRATION	.....	.....	.....	.....	.....	.....
2-95-2-221 ADMIN SVCS TO ST AGN PERSONNEL					CHIEF	
FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL PERSONNEL						
00 PERSONAL SERVICES						
011 REGULAR COMPENSATION		41,962.69		41,962.69		
081 AK SUPPLMNTL BENEFIT		2,122.97		2,122.97		
082 PUBLIC EMPLOYEE RET		5,539.06		5,539.06		
084 UNEMPLOYMENT INS.		335.72		335.72		
085 GROUP HEALTH INS.		2,082.40		2,082.40		
086 WORK COMP INSURANCE		507.73		507.73		
089 TERMINAL LEAVE CHRGE		467.64		467.64		
TOTAL PERSONAL SERVICES		53,018.21		53,018.21		53,018.21-
UBF TOTAL CHIEF		53,018.21		53,018.21		53,018.21-
2-95-2-224 ADMIN SVCS TO ST AGN PERSONNEL					EXAM ADMINISTRATION	
FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LAEOR REL PERSONNEL						
011 REGULAR COMPENSATION		471,422.95		471,422.95		
021 OVERTIME		3,565.63		3,565.63		
022 SHIFT DIFFERENTIAL		595.86		595.86		
043 LEAVE PAY OUT		752.55		752.55		
081 AK SUPPLMNTL BENEFIT		28,849.05		28,849.05		
082 PUBLIC EMPLOYEE RET		61,059.21		61,059.21		
084 UNEMPLOYMENT INS.		3,811.72		3,811.72		
085 GROUP HEALTH INS.		48,794.58		48,794.58		
086 WORK COMP INSURANCE		5,765.26		5,765.26		
089 TERMINAL LEAVE CHRGE		5,083.95		5,083.95		
TOTAL REGULAR COMPENSATION		629,700.76		629,700.76		629,700.76-
00 CONTRACTUAL SERVICES						
014 POSTAGE & MAILING		380.63		380.63		
016 MESSENGER SERVICE		4.86		4.86		
022 PRINTING & BINDING			57.85	57.85		
066 DATA PROCESSING EQPT		3,049.50		3,049.50		
082 DATA PROCESSING SVC			15,000.00	15,000.00		
095 EMPLOYEE TUITION FEE		75.00	80.00	155.00		
097 FREIGHT EXPRESS/CART		85.90		85.90		
099 CONTRACTUAL FEES NCE		5,262.84		5,262.84		
TOTAL CONTRACTUAL SERVICES		8,858.73	15,137.85	23,996.58		23,996.58-
00 SUPPLIES & MATERIALS						
073 LABORATORY SUPPLIES			1.00	1.00		
081 STATIONERY & SUPPLYS		33.93		33.93		
089 OFC/LIBRARY SUPS NCE		3,585.00		3,585.00		
TOTAL SUPPLIES & MATERIALS		3,618.93	1.00	3,619.93		3,619.93-
UBF TOTAL EXAM ADMINISTRATION		642,178.42	15,138.85	657,317.27		657,317.27-

CURRENT YEAR AUTHORIZATION BALANCES

		FISCAL YEAR TO DATE 06/30/84				
DEPT ADMINISTRATION	AUTHORIZATION	DISBURSEMENTS	TRANSFERS OUT	EXPENDITURES	RESTRICTIONS	BALANCE
02-95-2-225 ADMIN SVCS TO ST AGN PERSONNEL						
				CERTIFICATION		
FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL PERSONNEL						
100	PERSONAL SERVICES					
111	REGULAR COMPENSATION	86,886.01		86,886.01		
121	OVERTIME	625.99		625.99		
122	SHIFT DIFFERENTIAL	164.18		164.18		
181	AK SUPPLMNTL BENEFIT	5,374.55		5,374.55		
182	PUBLIC EMPLOYEE RET	11,573.14		11,573.14		
184	UNEMPLOYMENT INS.	701.52		701.52		
185	GROUP HEALTH INS.	10,065.20		10,065.20		
186	WORK COMP INSURANCE	1,050.53		1,050.53		
189	TERMINAL LEAVE CHRGE	960.47		960.47		
	TOTAL PERSONAL SERVICES	117,401.59		117,401.59		117,401.59-
200	TRAVEL AND MOVING					
211	INSTATE TRANSPORTATN	351.00		351.00		
212	INSTATE PER DIEM	330.00		330.00		
	TOTAL TRAVEL AND MOVING	681.00		681.00		681.00-
300	CONTRACTUAL SERVICES					
316	MESSANGER SERVICE	15,904.25		15,904.25		
321	PHOTO PROCESSING	41.25-		41.25-		
345	OFFICE FURN & EQUIP	160.00		160.00		
382	DATA PROCESSING SVC	14,647.50	15,410.00	30,057.50	7,415.00	
389	PROFESSIONAL SVC NCE	44.37		44.37		
399	CONTRACTUAL FEES NCE	768.33		768.33		
	TOTAL CONTRACTUAL SERVICES	31,483.20	15,410.00	46,893.20	7,415.00	54,308.20-
400	SUPPLIES & MATERIALS					
482	EDUCATIONAL/TRAINING	14.80		14.80		
	TOTAL SUPPLIES & MATERIALS	14.80		14.80		14.80-
SUBF TOTAL CERTIFICATION		149,580.59	15,410.00	164,990.59	7,415.00	172,405.59-

02-95-2-226 ADMIN SVCS TO ST AGN PERSONNEL

*Employee*

RECORDS MAINTENANCE

FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL PERSONNEL						
100	PERSONAL SERVICES					
111	REGULAR COMPENSATION	59,108.86		59,108.86		
181	AK SUPPLMNTL BENEFIT	3,623.36		3,623.36		
182	PUBLIC EMPLOYEE RET	7,802.39		7,802.39		
184	UNEMPLOYMENT INS.	472.84		472.84		
185	GROUP HEALTH INS.	7,552.66		7,552.66		
186	WORK COMP INSURANCE	715.17		715.17		
189	TERMINAL LEAVE CHRGE	645.85		645.85		
	TOTAL PERSONAL SERVICES	79,921.13		79,921.13		79,921.13-
300	CONTRACTUAL SERVICES					
345	OFFICE FURN & EQUIP	382.55		382.55		

CURRENT YEAR AUTHORIZATION BALANCES

FISCAL YEAR TO DATE 06/30/84

	AUTHORIZATION	DISBURSEMENTS	TRANSFERS OUT	EXPENDITURES	RESTRICTIONS	BALANCE
DEPT ADMINISTRATION	.....	.....	.....	.....	.....	.....
TOTAL CONTRACTUAL SERVICES		382.55		382.55		382.55-
SUBF TOTAL RECORDS MAINTENANCE		80,303.68		80,303.68		80,303.68-

02-95-2-227 ADMIN SVCS TO ST AGN PERSONNEL

RECRUITMENT

FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL PERSONNEL						
100	PERSONAL SERVICES					
111	REGULAR COMPENSATION	53,927.00		53,927.00		
181	AK SUPPLMNTL BENEFIT	3,305.73		3,305.73		
182	PUBLIC EMPLOYEE RET	7,118.37		7,118.37		
184	UNEMPLOYMENT INS.	431.40		431.40		
185	GROUP HEALTH INS.	6,393.80		6,393.80		
186	WORK COMP INSURANCE	652.48		652.48		
189	TERMINAL LEAVE CHRGE	581.78		581.78		
	TOTAL PERSONAL SERVICES	72,410.56		72,410.56		72,410.56-
200	TRAVEL AND MOVING					
211	INSTATE TRANSPORTATN	1,134.00		1,134.00		
212	INSTATE PER DIEM	614.00		614.00		
221	INSTATE TRANSPORTATN	57.31		57.31		
	TOTAL TRAVEL AND MOVING	1,805.31		1,805.31		1,805.31-
300	CONTRACTUAL SERVICES					
322	PRINTING & BINDING		13,447.77	13,447.77		
326	SUBSCRIPTN/INFO SVC	63.00		63.00		
395	EMPLOYEE TUITION FEE	105.00		105.00		
	TOTAL CONTRACTUAL SERVICES	168.00	13,447.77	13,615.77		13,615.77-
400	SUPPLIES & MATERIALS					
481	STATIONERY & SUPPLYS	34.83		34.83		
	TOTAL SUPPLIES & MATERIALS	34.83		34.83		34.83-
SUBF TOTAL RECRUITMENT		74,418.70	13,447.77	87,866.47		87,866.47-

02-95-2-229 ADMIN SVCS TO ST AGN PERSONNEL

GENERAL

FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL PERSONNEL						
200	TRAVEL AND MOVING					
211	INSTATE TRANSPORTATN	1,012.00		1,012.00		
212	INSTATE PER DIEM	909.00		909.00		
	TOTAL TRAVEL AND MOVING	1,921.00		1,921.00		1,921.00-
300	CONTRACTUAL SERVICES					
322	PRINTING & BINDING		1,816.67	1,816.67		
323	PRINT & BIND FORMS	884.00		884.00		
329	PRINTNG & ADVERT NCE	150.00		150.00		
	TOTAL CONTRACTUAL SERVICES	1,034.00	1,816.67	2,850.67		2,850.67-
400	SUPPLIES & MATERIALS					

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CURRENT YEAR AUTHORIZATION BALANCES

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	AUTHORIZATION	FISCAL YEAR TO DATE 06/30/84 DISBURSEMENTS	TRANSFERS OUT	EXPENDITURES	RESTRICTIONS	BALANCE
PT ADMINISTRATION	.....	.....	.....	.....	.....	.....
81 STATIONERY & SUPPLYS		693.29		693.29	162.61	
89 OFC/LIBRARY SUPS NCE		32.80		32.80		
TOTAL SUPPLIES & MATERIALS		726.09		726.09	162.61	888.70-
0 MACHINERY/EQUIPMENT						
22 DATA PROCESSING		5,384.90		5,384.90	2,174.25	
TOTAL MACHINERY/EQUIPMENT		5,384.90		5,384.90	2,174.25	7,559.15-
3F TOTAL GENERAL		9,065.99	1,816.67	10,882.66	2,336.86	13,219.52-

FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL PERSONNEL

100	PERSONAL SERVICES			
111	REGULAR COMPENSATION	259,294.69	259,294.69	
121	OVERTIME	2,302.77	2,302.77	
143	LEAVE PAY OUT	1,397.40	1,397.40	
181	AK SUPPLMNTL BENEFIT	14,364.63	14,364.63	
182	PUBLIC EMPLOYEE RET	33,239.46	33,239.46	
184	UNEMPLOYMENT INS.	2,103.95	2,103.95	
185	GROUP HEALTH INS.	22,503.08	22,503.08	
186	WORK COMP INSURANCE	3,181.92	3,181.92	
189	TERMINAL LEAVE CHRGE	2,769.15	2,769.15	
	TOTAL PERSONAL SERVICES	341,157.05	341,157.05	341,157.05-
200	TRAVEL AND MOVING			
211	INSTATE TRANSPORTATN	845.46	845.46	
212	INSTATE PER DIEM	1,755.20	1,755.20	

	AUTHORIZATION	DISBURSEMENTS	TRANSFERS OUT	EXPENDITURES	RESTRICTIONS	BALANCE
FISCAL YEAR TO DATE 06/30/84						
DEPT ADMINISTRATION	.....	.....	.....	.....	.....	.....
215 INSTATE PROG TRANS		324.00		324.00		
216 INSTATE PROG PR DIEM		318.75		318.75		
221 INSTATE TRANSPORTATN		336.00		336.00		
222 INSTATE PER DIEM		3,650.00		3,650.00		
TOTAL TRAVEL AND MOVING		7,229.41		7,229.41		7,229.41-
00 CONTRACTUAL SERVICES						
311 LONG DISTANCE TELE		7,129.33		7,129.33		
312 LOCAL SERVICE TELE		2,986.37		2,986.37		
314 POSTAGE & MAILING		5,412.00	360.00	5,772.00		
319 COMMUNICATIONS NCE		67.90		67.90		
322 PRINTING & BINDING		757.79	1,366.83	2,124.62		
326 SUBSCRIPTN/INFO SVC		111.00		111.00		
345 OFFICE FURN & EQUIP		495.00		495.00		
363 OFFICE EQUIPMENT		2,284.25		2,284.25		
367 OFFICE COPIER EQUIP		4,998.96		4,998.96		
389 PROFESSIONAL SVC NCE		80.00		80.00		
392 LAUNDRY		8.45		8.45		
394 CONFERENCE REGISTRAT		170.00		170.00		
395 EMPLOYEE TUITION FEE		175.00	40.00	215.00		
397 FREIGHT EXPRESS/CART		967.07		967.07		
399 CONTRACTUAL FEES NCE		734.00		734.00		
TOTAL CONTRACTUAL SERVICES		26,377.12	1,766.83	28,143.95		28,143.95-
00 SUPPLIES & MATERIALS						
481 STATIONERY & SUPPLYS		3,395.21		3,395.21	236.80	
485 DUPLICATING SUPPLIES		734.60		734.60		
489 OFC/LIBRARY SUPS NCE		259.78		259.78	450.00	
TOTAL SUPPLIES & MATERIALS		4,389.59		4,389.59	686.80	5,076.39-
00 MACHINERY/EQUIPMENT						
522 DATA PROCESSING		1,175.00		1,175.00		
552 OFFICE FURNITURE		1,095.36		1,095.36		
TOTAL MACHINERY/EQUIPMENT		2,270.36		2,270.36		2,270.36-
UBF TOTAL ANCH REGIONAL OFFICE		381,423.53	1,766.83	383,190.36	686.80	383,877.16-
2-95-2-260 ADMIN SVCS TO ST AGN PERSONNEL				FBKS REGIONAL OFFICE		
FUND 100 ACCOUNT 7200 BUDGET COMPONENT 09.95.25.01.00 PERSONNEL/LABOR REL PERSONNEL						
00 PERSONAL SERVICES						
111 REGULAR COMPENSATION		71,491.44		71,491.44		
181 AK SUPPLMNTL BENEFIT		3,740.07		3,740.07		
182 PUBLIC EMPLOYEE RET		9,436.90		9,436.90		
184 UNEMPLOYMENT INS.		571.87		571.87		
185 GROUP HEALTH INS.		6,658.91		6,658.91		
186 WORK COMP INSURANCE		865.01		865.01		
189 TERMINAL LEAVE CHRGE		787.25		787.25		
TOTAL PERSONAL SERVICES		93,551.45		93,551.45		93,551.45-
00 TRAVEL AND MOVING						

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CURRENT YEAR AUTHORIZATION BALANCES

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	FISCAL YEAR TO DATE 06/30/84					
	AUTHORIZATION	DISBURSEMENTS	TRANSFERS OUT	EXPENDITURES	RESTRICTIONS	BALANCE
ADMINISTRATION	.....	.....	.....	.....	.....	.....
STATE TRANSPORTATION		845.00		845.00		
STATE PER DIEM		582.55		582.55		
STATE PROG TRANS		402.00		402.00		
TOTAL TRAVEL AND MOVING		1,829.55		1,829.55		1,829.55-
CONTRACTUAL SERVICES						
LONG DISTANCE TELE		1,994.58		1,994.58		
LOCAL SERVICE TELE		1,600.38		1,600.38		
POSTAGE & MAILING		1,165.50		1,165.50		
PRINTING & BINDING			13.35	13.35		
REPRODUCTION/INFO SVC		84.00		84.00		
OFFICE FURN & EQUIP		874.03		874.03		
OFFICE EQUIPMENT		861.25		861.25		
ORD PROCESSING EQPT		653.40		653.40		
OFFICE COPIER EQUIP		1,316.75		1,316.75		
EMPLOYEE TUITION FEE			50.00	50.00		
WEIGHT EXPRESS/CART		129.22		129.22		
TOTAL CONTRACTUAL SERVICES		8,679.11	63.35	8,742.46		8,742.46-
SUPPLIES & MATERIALS						
STATIONERY & SUPPLYS		1,100.42		1,100.42		
REPLICATING SUPPLIES		76.00-		76.00-		
PC/LIBRARY SUPS NCE		20.00		20.00	3.75	
TOTAL SUPPLIES & MATERIALS		1,044.42		1,044.42	3.75	1,048.17-
MACHINERY/EQUIPMENT						
DATA PROCESSING		1,610.00		1,610.00		
TOTAL MACHINERY/EQUIPMENT		1,610.00		1,610.00		1,610.00-
TOTAL FMS REGIONAL OFFICE		106,714.53	43.35	106,777.83	3.75	106,781.63-

Cramer  
1/28/85 ✓

Original sponsors: Zharoff, Coghill  
and Kerttula

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IN THE SENATE

BY THE LABOR AND  
COMMERCE COMMITTEE

CS FOR SENATE BILL NO. 31 (L&C)

IN THE LEGISLATURE OF THE STATE OF ALASKA

FOURTEENTH LEGISLATURE - FIRST SESSION

A BILL

For an Act entitled: "An Act relating to state hiring in rural communities  
and areas; and providing for an effective date."

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

\* Section. 1. AS 39.25 is amended by adding a new section to read:

Sec. 39.25.185. RURAL HIRING PROCEDURES. (a) A department or  
agency that intends to fill a position the majority of whose work is  
performed in one or more rural areas or communities in the state shall  
comply with this section.

(b) At least 30 days before filling the position, the department  
shall give notice of intent to fill a vacancy by mailing notice of the  
vacancy and of the procedures established by this section to the  
postmaster, the village council or the city government of each rural  
area or community in which the person hired to fill the position will  
work. The department shall also request assistance in publicizing the  
vacancy from any local radio station.

(c) The department shall accept applications for the position  
from residents of any rural area or community in which the person  
hired to fill the position will work. The department shall review the  
applications and either determine whether the applicant meets the  
minimum qualifications for the position or send a copy of the applica-  
tion to the division of personnel and request the division to deter-  
mine whether the applicant meets the minimum qualifications. Unless  
it is determined before the department fills the vacancy that the  
applicant does not meet minimum qualifications, the department shall

1 consider the applicant in accordance with (d) of this section.

2 (d) When selecting a person to fill the vacancy, the department  
3 shall consider all applicants determined to meet minimum qualifica-  
4 tions under this section in addition to those it would consider if  
5 this section did not apply.

6 (e) In this section, "rural area or community" includes an area  
7 or community with a population of 6,100 or fewer people. The division  
8 of personnel may adopt regulations consistent with this section and  
9 shall consider the Bureau of the Census definition of urbanized areas  
10 and rural areas when adopting regulations under this section.

11 \* Sec. 2. This Act applies to a position that is vacant on the effec-  
12 tive date of this Act or that becomes vacant after the effective date of  
13 this Act.

14 \* Sec. 3. This Act takes effect immediately in accordance with AS 01.-  
15 10.070(c).  
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## JOB CLASSES OPEN TO OUT OF STATE RECRUITMENT

<u>CLASS CODE</u>	<u>TITLE</u>
6445	Agricultural Inspector II
6446	Agricultural Inspector III
1623	Analyst/Programmer III
1624	Analyst/Programmer IV
1625	Analyst/Programmer V
8693	Assistant Port Captain
2311	Bank Examiner II
2312	Bank Examiner III
6131	Biometrician II
2414	Boiler and Pressure Vessel Inspector
5416	Cartographer III
1829	Data Base Administrator
1828	Data Base Specialist
2425	Industrial Hygenist I
1833	Information Management Specialist
7756	Latent Fingerprint Examiner I
5217	Medical Officer
5446	Physical Therapist I
5447	Physical Therapist II
5145	Program Nurse Consultant
5226	Public Health Medical Specialist
5134	Public Health Nurse III
1651	Systems Programmer I
1652	Systems Programmer II
3324	Vocational Rehabilitation Counselor I
3325	Vocational Rehabilitation Counselor II
3326	Vocational Rehabilitation Counselor III

Dept of Admin, Div of Personnel Budget:

FY85 Auth: 2,828.2

Gov's FY86: 3,333.3

Change: Increase of \$505.1 or 17.8%  
Increase of 6 PFT positions

Div of Personnel Requested: Increase of 1,000.2, or 35.3%  
Increase of 23 PFT employees

Introduced: 1/14/85  
Referred: Labor and Commerce  
and Finance

BY ZHAROFF, COGHILL  
AND KERTTULA

1 IN THE SENATE

2

SENATE BILL NO. 31

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

FOURTEENTH LEGISLATURE - FIRST SESSION

5

A BILL

6 For an Act entitled: "An Act relating to state hiring in rural communities  
7 and areas."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section. 1. AS 39.25 is amended by adding a new section to read:

10 Sec. 39.25.185. RURAL HIRING PROCEDURES. (a) A department or  
11 agency that intends to fill a position the majority of whose work is  
12 performed in one or more rural areas or communities in the state shall  
13 comply with this section.

14 (b) At least 30 days before filling the position, the department  
15 shall give notice of intent to fill a vacancy by mailing notice of the  
16 vacancy and of the procedures established by this section to the  
17 postmaster, the village council or the city government of each rural  
18 area or community in which the person hired to fill the position will  
19 work. The department shall also request assistance in publicizing the  
20 vacancy from any local radio station.

21 (c) The department shall accept applications for the position  
22 from residents of any rural area or community in which the person  
23 hired to fill the position will work. The department shall review the  
24 applications and either determine whether the applicant meets the  
25 minimum qualifications for the position or send a copy of the applica-  
26 tion to the division of personnel and request the division to deter-  
27 mine whether the applicant meets the minimum qualifications. Unless  
28 it is determined before the department fills the vacancy that the  
29 applicant does not meet minimum qualifications, the department shall

*Minimum  
Qualifications*

1 consider the applicant in accordance with subsection (d) of this  
2 section.

3 (d) When selecting a person to fill the vacancy, the department  
4 shall consider all applicants determined to meet minimum qualifica-  
5 tions under this section in addition to those it would consider if  
6 this section did not apply.

7 (e) In this section, "rural area or community" includes an area  
8 or community with a population of 6,100 or fewer people. The division  
9 of personnel may adopt regulations consistent with this section and  
10 shall consider the Bureau of the Census definition of urbanized areas  
11 and rural areas when adopting regulations under this section.

**STATE OF ALASKA 1985 LEGISLAT. SESSION**  
**FISCAL NOTE**

Revision Date: \_\_\_\_\_

**REQUEST**

Bill/Resolution No.: SB 31  
 Title: "An Act relating to state hiring in rural communities or areas"  
 Sponsor: Zharoff, Coghill, Kertulla  
 Requestor: \_\_\_\_\_  
 Date of Request: \_\_\_\_\_

**FISCAL DETAIL**

Agency Affected: Natural Resources  
 Program Category Affected: NRMEC  
 BRU, Program or Subprogram(s) Affected: Management

**EXPENDITURES/REVENUES: (Thousands of Dollars)**

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>OPERATING</b>						
100 PERSONAL SERVICES		33.7	36.8	39.2	40.5	41.7
200 TRAVEL						
300 CONTRACTUAL		14.5	15.1	15.9	16.7	17.6
400 SUPPLIES		0.5	0.5	0.6	0.6	0.6
500 EQUIPMENT		6.5	1.7	---	---	---
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS						
800 MISCELLANEOUS						
<b>TOTAL OPERATING</b>		<b>55.2</b>	<b>54.1</b>	<b>55.7</b>	<b>57.8</b>	<b>59.9</b>

<b>CAPITAL</b>						
----------------	--	--	--	--	--	--

<b>REVENUE</b>						
----------------	--	--	--	--	--	--

**FUNDING: (Thousands of Dollars)**

GENERAL FUND		55.2	54.1	55.7	57.8	59.9
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>		<b>55.2</b>	<b>54.1</b>	<b>55.7</b>	<b>57.8</b>	<b>59.9</b>

**POSITIONS:**

FULL-TIME		1	1	1	1	1
PART-TIME						
TEMPORARY						

**ANALYSIS:** Attach a separate page if necessary

Prepared By: Sharon Barton Phone: 465-2406  
 Division: Management Date: Feb. 4, 1985

Approved by Commissioner: Norm D. Stenrod, Deputy Date: \_\_\_\_\_  
 Agency: Natural Resources

Distribution (by Agency preparing fiscal note):

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

- FISCAL NOTES (5) -

## FISCAL NOTE ANALYSIS

SB 31

This legislation would create an increased workload in this department's personnel section. Currently, the personnel section has responsibility for the examining of all applications submitted for 39 different job classes that are unique to DNR. Because of the number of positions this department has in rural locations (298), this particular bill would result in continuous open recruitment for most of these job classes.

During a recent two month open recruitment period, the personnel section received over 6400 applications. If left open to continuous recruitment, the number of applications received each year would increase minimally to approximately 10,000.

Current staff, one Personnel Assistant I, is unable to keep up with the present workload without the aid of two non-permanent employees hired on for a period of five months. Examining backlog is now two months. With open continuous recruitment, a certain result of the passage of this bill, one additional full-time Personnel Assistant would be needed in the Juneau Office to cover the increased application flow and keep the examining backlog at a minimally acceptable level.

In preparing this fiscal note, it is assumed the additional person would be hired July 1, 1985. A five percent inflation rate is assumed for fiscal years 1985 - 1990. A one time cost of \$6,500 would include a work station, chair, filing cabinets, desk top calculator, phone installation, misc. desk supplies and a computer terminal.

**STATE OF ALASKA 1985 LEGISLATIVE SESSION  
FISCAL NOTE**

Revision Date: \_\_\_\_\_

Page 1 of 11

**REQUEST**

Bill/Resolution No.: SB 31  
 Title: State hiring in rural communities and areas  
 Sponsor: Zharoff, Ccghill, Kertulla  
 Requestor: \_\_\_\_\_  
 Date of Request: \_\_\_\_\_

**FISCAL DETAIL**

Agency Affected: Administration  
 Program Category Affected: Centralized Administrative Services  
 BRU, Program or Subprogram(s) Affected: Personnel

**EXPENDITURES/REVENUES: (Thousands of Dollars)**

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>OPERATING</b>						
100 PERSONAL SERVICES	0.0	413.6	428.0	428.0	428.0	428.0
200 TRAVEL	0.0	58.5	58.5	58.5	58.5	58.5
300 CONTRACTUAL	0.0	47.5	47.5	47.5	47.5	47.5
400 SUPPLIES	0.0	3.9	3.9	3.9	3.9	3.9
500 EQUIPMENT	0.0	55.4	0.0	0.0	0.0	0.0
600 LAND & STRUCTURES	0.0	0.0	0.0	0.0	0.0	0.0
700 GRANTS, CLAIMS	0.0	0.0	0.0	0.0	0.0	0.0
800 MISCELLANEOUS	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL OPERATING</b>	<b>0.0</b>	<b>578.9</b>	<b>537.9</b>	<b>537.9</b>	<b>537.9</b>	<b>537.9</b>

<b>CAPITAL</b>						
----------------	--	--	--	--	--	--

<b>REVENUE</b>						
----------------	--	--	--	--	--	--

**FUNDING: (Thousands of Dollars)**

GENERAL FUND		578.9	537.9	537.9	537.9	537.9
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>		<b>578.9</b>	<b>537.9</b>	<b>537.9</b>	<b>537.9</b>	<b>537.9</b>

**POSITIONS:**

FULL-TIME		13(156)	13(156)	13(156)	13(156)	13(156)
PART-TIME						
TEMPORARY						

**ANALYSIS: (Attach a separate page if necessary)**

Analysis of fiscal impact on the Division of Personnel is attached. This bill would also have major fiscal impact on several Departments, particularly Fish and Game, Health and Social Services, and Natural Resources.

Prepared By: Frank Rave *Frank Rave*  
 Division: Personnel

Phone: 465-4430

Date: 1/24/85

Approved by Commissioner: Lisa Rudd *Lisa Rudd*  
 Agency: Department of Administration

Date: 2/3/85

**Distribution (by Agency preparing fiscal note):**

Legislative Finance  
 Legislative Sponsor  
 Requestor  
 Office of Management and Budget  
 Impacted Agency(ies)

Rev. 7/1/84

Senate Bill 31  
Fiscal Note Analysis  
Prepared by Division of Personnel  
Department of Administration  
January 23, 1985

Senate Bill 31 requires hiring managers to recruit locally for 30 days prior to filling any position which is in, or works predominately in, a rural area. It also requires a manager to consider all interested local applicants, unless it has been formally determined that they do not meet the minimum qualifications for the job, prior to making an appointment.

The Division of Personnel would need additional resources to successfully implement this proposed legislation as written.

New resources will be required to: (1) Develop and enforce regulations used only for recruitment in rural areas, (2) accomplish the labor intensive tasks involved in accepting and processing a large number of additional applications (from both urban and rural applicants) as a result of continuously open recruitment for approximately 100 additional job classes, and (3) distribute recruitment and examining services into rural areas as required to fill vacancies.

A professional staff person would be needed to develop necessary regulations and put them in place. Additional clerical positions would be required to do such tasks as receiving applications, entering necessary data into the computer, mailing of correspondence, responding to inquiries and filing. Additional technicians would be required to examine additional applications. Examination of applications is a labor intensive task, requires training in use of a number of detailed guidelines and often involves further correspondence or discussion with the applicant. An appeal process is also required by law and is time consuming.

Additional Examining Estimated Workload  
Generated by SB 31

	Processed by Division of Personnel	Processed by Department	Total
# Job Classes to be opened to continuous recruitment	50	60	110
# Rural positions affected	225	950	1175
Estimated vacancies if turnover 33%	75	330	405
Estimated # additional applications submitted	15,000	23,000	38,000
Estimated # examiners required to process (at 3,700/examiner/year)	4.1	6.2	10.3

This fiscal note is based on several considerations.

First, no additional volume of applications for processing can be absorbed by existing staff. Processing of current workload has consistently been backlogged about two months. During the last six months, the Division received 33,000 applications. Seventeen thousand (17,000) of these were processed in the Division and fourteen thousand (14,000) were sent to departments which have been delegated authority to examine applications. Applications are examined and reviewed in the order of date received.

Second, the Division feels that opening recruitment to rural residents for every vacancy that occurs also means opening recruitment to all Alaskans.

Third, vacancies are unpredictable and, therefore, workload is not evenly distributed. Many agencies needing to fill vacancies may periodically need assistance from the Division if several vacancies occur at the same time. Because of the six months training period required, nonpermanent technical level positions are not a viable alternative.

Fourth, application processing needs to be timely. If an agency is to realistically consider all interested local applicants and still make a timely hiring decision without major disruption of services to the rural areas, application review must be prompt. Hiring of any individual who has not been certified as qualified, although provided for in paragraph (c) and (d) of the bill, could be challenged by employee bargaining unions and perhaps other agencies and thus lead to further disruption of services. Also, just as the public considers it a right to apply for a place on State hiring lists and they also expect the same kind of timely service as when they apply for such things as a business license, a driver's license or a permanent fund dividend. Especially when a real job opportunity is at stake, timely processing is essential.

Fifth, in-person recruitment assistance in rural areas is desirable. Notice requirements as described in the proposed legislation are minimal. In the past, the most successful rural recruitment efforts have involved on-site applicant assistance and in-person contacts. On-site acceptance and review of applications by a Division representative would serve to expedite applications from local residents, facilitate a prompt hiring decision and guard against preselection and favoritism by hiring managers. Furthermore, hiring managers generally become involved in only a few personnel functions as part of making an occasional hiring decision. They are not usually prepared or interested in accepting and processing applications on a formal or continuing basis. The Division can not consider an application a legal document until received directly by a Division representative.

Considering the geographic size of the state and the importance of state government as an employer, these additional resources represent a small investment in improving and eventually creating employment opportunities in rural Alaska.

In summary, implementation of the amended statute would require the following additional staff:

Juneau: Personnel Analyst III - one position (at least during the first year)  
Personnel Technician I - one position  
Clerk Typist III - two positions  
Clerk Typist II - one position

Anchorage: Personnel Technician I - two positions  
Clerk Typist III - one position  
Clerk Typist II - two positions

Fairbanks: Personnel Technician I - one position  
Clerk Typist III - one position  
Clerk Typist II - one position

Personal Services costs reflected for these positions during FY 86 and FY 87 are based on already negotiated collective bargaining agreements. Five telephones at \$400 each, eight computer terminals at \$2,000 each, and basic office furniture for each position total \$55.4 thousand in one-time equipment costs for FY 86.

Travel costs reflected assume one trip quarterly to Anchorage and Fairbanks by the Juneau-based Personnel Analyst III and two three-day trips per month to rural areas by the Personnel Technicians. Rural travel estimates vary by region and are based on the average cost of trips which would typically be taken from Juneau, Anchorage and Fairbanks.

No attempt has been made to estimate cost impact of the increased volume of applications on the computerized Applicant Tracking System. However, such costs could be reflected in higher data processing chargebacks.

This fiscal note uses an inflation rate of "0" and reflects no expected increases in the number of classified State jobs or vacancies in rural areas within the next five years.

1.	POSITION TITLE Personnel Analyst III				RANGE/STEP 18A	ORG. UNIT R	PAGE/LINE	COV.	APPROV.	DISAPT.
2.	TYPE OF POSITION FT	STAFF MONTHS 12	RP NUMBER	PCN NUMBER	BRU PRIORITY	LOCATION AWA	ELECTION DISTRICT	LEG.		

3.	CONTINUATION LEVEL	ADDITION	X	
4.	TYPE OF EXPENDITURE		AMOUNT	
	1	2	3	
	PERSONAL SERVICES			
5.	Salary	37,548		
6.	Benefits	6,375		
7.	Supplemental Benefits	2,302		
8.	Fixed Benefits	2,789		
9.	TOTAL PERSONAL SERVICES	01 49,014	49.0	
10.	Travel	02	3.5	
11.	Contractual	03	2.3	
12.	Commodities	04	.3	
13.	Equipment	05	6.3	
14.	Other		0.0	
15.	TOTAL COST		61.4	

JUSTIFICATION  
 This position would function as the Rural Recruitment Coordinator to develop regulations and procedures; identify positions to be covered by law; hire, train and supervise staff to carry out procedures; define rural area boundaries; define residency requirements; assist agencies in conducting recruitment. Provide applicant training statewide. Provide departmental training in appropriate recruitment and hiring practices, including interviewing and selection procedures.

	RECEIPT CODE	FUNDING SOURCE	
16.		Federal Receipts 1002	
17.		G.F. Match 1003	
18.		General Funds 1004	61.4
19.		I-A Receipts 1005	
20.		Program Receipts 1028	
21.		Other	

FOR BSM USE ONLY  
 KEY NUMBER \_\_\_\_\_

**REQUEST FOR  
 NEW POSITION**

AGENCY Administration  
 PROGRAM Centralized Administrative Services  
 BRU Personnel  
 COMPONENT Personnel

Page 5 of 11  
 Revised Date \_\_\_\_\_

**FY 86**

1.	POSITION TITLE Personnel Technician I				RANGE/STEP 12B	DARG. UNIT K	PAGE/LINE	COY.	APPROV.	DISAPP.	
2.	TYPE OF POSITION FT	STAFF MONTHS 12	RP NUMBER	PCH NUMBER	BRU PRIORITY	LOCATION AWA	ELECTION DISTRICT 4	LEG.			
3.	CONTINUATION LEVEL				ADDITION		X				
4.	TYPE OF EXPENDITURE				AMOUNT						
	PERSONAL SERVICES										
5.	Salary		25,740								
6.	Benefits		4,370								
7.	Supplemental Benefits		1,578								
8.	Fixed Benefits		2,789								
9.	TOTAL PERSONAL SERVICES		01				34.5				
10.	Travel		02				9.4				
11.	Contractual		03				2.3				
12.	Commodities		04				.3				
13.	Equipment		05				3.0				
14.	Other						0.0				
15.	TOTAL COST						49.5				
JUSTIFICATION											
Personnel Technician I to provide on-site application acceptance and assistance to the Southeast Region. Travel to rural areas and accept applications on site. Examine applications, respond to letters and inquiries from rural residents within the region, develop informational materials to assist applicants in understanding process and filling out their applications.											
16.	RECEIPT CODE	FUNDING SOURCE									
17.		Federal Receipts 1002									
18.		G.F. Match 1003									
19.		General Funds 1004				49.5					
20.		I-A Receipts 1005									
21.		Program Receipts 1028									
		Other									
FOR BSM USE ONLY											
KEY NUMBER _____											

**REQUEST FOR  
NEW POSITION**

AGENCY Administration  
PROGRAM Centralized Administrative Services  
BRU Personnel  
COMPONENT Personnel

Page 6 of 11  
Revised Date \_\_\_\_\_

**FY 86**

1.	POSITION TITLE Personnel Technician I				RANGE/STEP 12B	DARG. UNIT K	PAGE/LINE	COV.	APPROV.	DISAPP.		
2.	TYPE OF POSITION FT	STAFF MONTHS 12	RP NUMBER	PCN NUMBER	BRU PRIORITY	LOCATION JBA	ELECTION DISTRICT 16	LEC.				
3.	CONTINUATION LEVEL				JUSTIFICATION							
4.	TYPE OF EXPENDITURE				<p>Personnel Technician I to provide on-site application acceptance and assistance to the Northern Region. Travel to rural areas and accept applications on site. Examine applications, respond to letters and inquiries from rural residents within the region, develop informational materials to assist applicants in understanding process and filling out their applications.</p>							
	1		2								3	
	PERSONAL SERVICES											
5.	Salary		29,340									
6.	Benefits		4,981									
7.	Supplemental Benefits		1,799									
8.	Fixed Benefits		2,789									
9.	TOTAL PERSONAL SERVICES		01								38.9	
10.	Travel		02								7.8	
11.	Contractual		03								2.3	
12.	Commodities		04								.3	
13.	Equipment		05								5.0	
14.	Other										0.0	
15.	TOTAL COST										62.3	
	RECEIPT CODE										FUNDING SOURCE	
16.					Federal Receipts	1002						
17.					G.F. Match	1003						
18.					General Funds	1004	62.3					
19.					I-A Receipts	1005						
20.					Program Receipts	1028						
21.					Other							
	FOR BSM USE ONLY											
	KEY NUMBER											

**REQUEST FOR  
NEW POSITION**

AGENCY Administration  
PROGRAM Centralized Administrative Services  
BRU Personnel  
COMPONENT Personnel

Page 7 of 11  
Revised Date \_\_\_\_\_

**FY 86**

1.	POSITION TITLE Personnel Technician I				GRADE/STEP 28	DEPT. UNIT	PAGE/LINE	COV.	APPROV.	DISAPP.	
2.	TYPE OF POSITION FT	STAFF MONTHS 24	RP NUMBER	PCN NUMBER	BRU PRIORITY	LOCATION ECA	ELECTION DISTRICT 8	LEC.			
3.	CONTINUATION LEVEL				JUSTIFICATION						
4.	ADDITION <input checked="" type="checkbox"/>				<p>Would require two Personnel Technician I positions based in Anchorage to provide on-site application acceptance and assistance to the Southcentral and Southwest Regions.</p> <p>Travel to rural areas and accept applications on site. Examine applications; respond to letters and inquiries from rural residents within their regions; develop informational materials to assist applicants in understanding process and filling out their applications.</p> <p>Costs shown at left are for one position. Total costs for both positions are \$107,992</p>						
TYPE OF EXPENDITURE				AMOUNT							
1		2		3							
PERSONAL SERVICES											
5.	Salary		25,740								
6.	Benefits		4,370								
7.	Supplemental Benefits		1,578								
8.	Fixed Benefits		2,789								
9.	TOTAL PERSONAL SERVICES		01	34.5							
10.	Travel		02	13.9							
11.	Contractual		03	2.3							
12.	Commodities		04	.3							
13.	Equipment		05	3.0							
14.	Other			0.0							
15.	TOTAL COST			54.0							
RECEIPT CODE				FUNDING SOURCE							
16.			Federal Receipts	1002							
17.			G.F. Match	1003							
18.			General Funds	1004	107.9						
19.			I-A Receipts	1005							
20.			Program Receipts	1028							
21.			Other								
FOR BSM USE ONLY											
KEY NUMBER _____											

AGENCY Administration

PROGRAM Centralized Administrative Services

BRU Personnel

COMPONENT Personnel

**REQUEST FOR  
NEW POSITION**

Page 8 of 11

Revised Date \_\_\_\_\_

**FY 86**

1.	POSITION TITLE Clerk Typist III				RANGE/STEP GS	DARG. UNIT R	PAGE/LINE	COY.	APPROV.	DISAP.		
2.	TYPE OF POSITION FT	STAFF MONTHS 12	RP NUMBER	PCH NUMBER	BRU PRIORITY	LOCATION AWA	ELECTION DISTRICT 4	LEC.				
3.	CONTINUATION LEVEL				JUSTIFICATION							
4.	ADDITION X				<p>Clerk Typist III position is required to provide advanced typing/data entry of applicant information resulting from additional applications which would be generated. Position would also provide support to the Personnel Analyst III by maintaining accurate data base as to positions affected in order to provide information upon which to evaluate work being done and the success of the rural hiring effort.</p> <p>Other clerical support duties for the Analyst position would also be necessary, such as telephone/receptionist responsibilities; maintaining office supply levels; etc.</p>							
4.	TYPE OF EXPENDITURE			AMOUNT								
	1	2		3								
	PERSONAL SERVICES											
5.	Salary											
6.	Benefits	20,244										
7.	Supplemental Benefits	3,437										
8.	Fixed Benefits	1,241										
9.	Fixed Benefits	2,789										
9.	TOTAL PERSONAL SERVICES	01		27.7								
10.	Travel	02		0.0								
11.	Contractual	03		4.5								
12.	Commodities	04		.3								
13.	Equipment	05		4.7								
14.	Other			0.0								
15.	TOTAL COST			37.2								
	RECEIPT CODE	FUNDING SOURCE										
16.		Federal Receipts 1002										
17.		G.F. Match 1003										
18.		General Funds 1004		37.2								
19.		I-A Receipts 1005										
20.		Program Receipts 1028										
21.		Other										
FOR BSM USE ONLY												
KEY NUMBER												

**REQUEST FOR  
NEW POSITION**

AGENCY Administration

PROGRAM Centralized Administrative Services

BRU Personnel

COMPONENT Personnel

Page 9 of 11

Revised Date \_\_\_\_\_

**FY 86**

1.	POSITION TITLE Clerk Typist III				RANGE/STEP	BARG. UNIT	PAGE/LINE	COY.	APP-ROV.	DISAPP.		
2.	TYPE OF POSITION FT	STAFF MONTHS 36	RP NUMBER	PCN NUMBER	BRU PRIORITY	LOCATION AWA, EBA, JB	ELECTION DISTRICT 4, 8, 16	LEC.				
3.	CONTINUATION LEVEL				ADDITION		X		JUSTIFICATION			
4.	TYPE OF EXPENDITURE				AMOUNT		<p>Clerk Typist III positions responsible for complex data entry of results of application examination. This includes training and experience ratings, written test scores, reasons for applicant rejection and requests for additional information. Also enter updated applicant information such as address, telephone, name changes, etc.</p> <p>Three full-time positions would be required to process the additional applications; one each in Juneau, Anchorage and Fairbanks.</p> <p>Costs at left shown for one position in Juneau. Total costs are \$114,758.</p>					
5.	PERSONAL SERVICES		2	3								
5.	Salary		20,244									
6.	Benefits		3,437									
7.	Supplemental Benefits		1,241									
8.	Fixed Benefits		2,789									
9.	TOTAL PERSONAL SERVICES	01		27.7								
10.	Travel	02		0.0								
11.	Contractual	03		4.5								
12.	Commodities	04		.3								
13.	Equipment	05		4.7								
14.	Other			0.0								
15.	TOTAL COST			37.2								
16.	RECEIPT CODE	FUNDING SOURCE										
17.		Federal Receipts 1002										
18.		C.F. Match 1003										
19.		General Funds 1004		114.8								
20.		I-A Receipts 1005										
21.		Program Receipts 1028										
21.		Other										
FOR BSM USE ONLY												
KEY NUMBER _____												

AGENCY Administration

PROGRAM Centralized Administrative Services

BRU Personnel

COMPONENT Personnel

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Revised Date \_\_\_\_\_

**FY 86**

**REQUEST FOR  
NEW POSITION**

1.	POSITION TITLE Clerk Typist II				RANGE/STEP 7B	BARG. UNIT K	PAGE/LINE	COV.	APPROV.	DISAP.
2.	TYPE OF POSITION FT	STAFF MONTHS 48	RP NUMBER	PCH NUMBER	BRU PRIORITY	LOCATION AWA, EBA, JBA	ELECTION DISTRICT 4, 8, 16	LEG.		

3.	CONTINUATION LEVEL	ADDITION	X
4.	TYPE OF EXPENDITURE		AMOUNT
	1	2	3
	PERSONAL SERVICES		
5.	Salary	19,116	
6.	Benefits	3,245	
7.	Supplemental Benefits	1,172	
8.	Fixed Benefits	2,789	
9.	TOTAL PERSONAL SERVICES	01	26.3
10.	Travel	02	0.0
11.	Contractual	03	4.5
12.	Commodities	04	.3
13.	Equipment	05	4.6
14.	Other		0.0
15.	TOTAL COST		35.7

JUSTIFICATION

Clerk Typist II positions responsible for routine data entry of initial application receipt. Applications are coded for correct job class; applicant information is entered (name, address, social security number, etc.) Applicant status sheet generated is matched to application and routed to Personnel Technician for examining. Positions would also perform routine filing tasks associated with the additional applications.

Four full-time positions would be required to process the additional applications; one each in Juneau and Fairbanks, two located in Anchorage.

Costs shown at left are for one position in Juneau. Total costs are: \$146,021

	RECEIPT CODE	FUNDING SOURCE	
16.		Federal Receipts 1002	
17.		G.F. Match 1003	
18.		General Funds 1004	146.0
19.		I-A Receipts 1005	
20.		Program Receipts 1020	
21.		Other	

FOR BSM USE ONLY

KEY NUMBER \_\_\_\_\_

REQUEST FOR  
NEW POSITION

AGENCY Administration

PROGRAM Centralized Administrative Services

BRU Personnel

COMPONENT Personnel

Page 11 of 11

Revised Date \_\_\_\_\_

FY 86

STATE OF ALASKA 1985 LEGISLATIVE SESSION  
FISCAL NOTE

Revision Date: \_\_\_\_\_

REQUEST

Bill/Resolution No.: SB 31  
 Title: "Relating to state hiring in rural communities and areas"  
 Sponsor: Zharoff, Coghill, Etc.  
 Requestor: Senate Labor & Commerce  
 Date of Request: January 16, 1985

FISCAL DETAIL

Agency Affected: Labor  
 Program Category Affected: Social Services  
 BRU, Program or Subprogram(s) Affected: Administrative Services  
 Employment Security

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>OPERATING</b>						
100 PERSONAL SERVICES						
200 TRAVEL						
300 CONTRACTUAL						
400 SUPPLIES						
500 EQUIPMENT						
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS						
800 MISCELLANEOUS						
<b>TOTAL OPERATING</b>	0	0	0	0	0	0
<b>CAPITAL</b>						
<b>REVENUE</b>						

FUNDING: (Thousands of Dollars)

GENERAL FUND						
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	0	0	0	0	0	0

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS: Attach a separate page if necessary

Public services provided by Department of Labor offices in these communities will be severely reduced when vacancies occur. The recruitment requirements of this bill will not produce a significant workload increase for the Department of Labor due to the historically minimum vacancy and turnover; however the Department of Administration and other agencies may experience significant impact in workload for recruitment.

Prepared By: <sup>MS</sup> *Judy Knight* Judy Knight, Director Phone: 465-2720  
 Division: Administrative Services Date: *1/21/85*  
 Approved by Commissioner: <sup>MS</sup> *Jim Robison* for Jim Robison Date: *1/29/85*  
 Agency: Labor

- Distribution (by Agency preparing fiscal note):  
 Legislative Finance  
 Legislative Sponsor  
 Requestor  
 Office of Management and Budget  
 Impacted Agency(ies)

STATE OF ALASKA 1985 LEGISLATIVE SESSION  
FISCAL NOTE

Revision Date: \_\_\_\_\_

REQUEST

Bill/Resolution No.: SB 31  
 Title: "...State hiring in rural communities and areas"  
 Sponsor: Haroff et al  
 Requestor: Sen. Labor & Commerce  
 Date of Request: 1-30-85

FISCAL DETAIL

Agency Affected: Public Safety  
 Program Category Affected: NRMEC  
Public Protection, Admin. of Justice  
 BRU, Program or Subprogram(s) Affected: \_\_\_\_\_

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>OPERATING</b>						
100 PERSONAL SERVICES						
200 TRAVEL						
300 CONTRACTUAL						
400 SUPPLIES						
500 EQUIPMENT						
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS						
800 MISCELLANEOUS						
<b>TOTAL OPERATING</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>

<b>CAPITAL</b>						
----------------	--	--	--	--	--	--

<b>REVENUE</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>
----------------	------------	------------	------------	------------	------------	------------

FUNDING: (Thousands of Dollars)

GENERAL FUND						
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS: Attach a separate page if necessary

Prepared By: Marcia Lynn McKenzie  
 Division: Administrative Services

Phone: 465-4349

Date: 1/30/85

Approved by Commissioner: Robert J. Sundberg  
 Agency: Public Safety

Date: 1-30-85

Distribution (by Agency preparing fiscal note):

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

7/1/84

STATE OF ALASKA 1985 LEGISLATIVE SESSION  
FISCAL NOTE

Revision Date: \_\_\_\_\_

REQUEST

Bill/Resolution No.: SB31  
 Title: ..relating to State hiring  
in rural communities & areas  
 Sponsor: Zharoff  
 Requestor: \_\_\_\_\_  
 Date of Request: \_\_\_\_\_

FISCAL DETAIL

Agency Affected: Fish and Game  
 Program Category Affected: \_\_\_\_\_  
Fish and Game Support  
 BRU, Program or Subprogram(s) Affected:  
Administration & Support (BRU)  
Administrative Services (component)

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>OPERATING</b>	105.9	105.9	105.9	105.9	105.9	105.9
100 PERSONAL SERVICES						
200 TRAVEL						
300 CONTRACTUAL	15.0	15.0	15.0	15.0	15.0	15.0
400 SUPPLIES	.6	.6	.6	.6	.6	.6
500 EQUIPMENT	14.0	14.0	14.0	14.0	14.0	14.0
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS						
800 MISCELLANEOUS						
<b>TOTAL OPERATING</b>	<b>135.5</b>	<b>135.5</b>	<b>135.5</b>	<b>135.5</b>	<b>135.5</b>	<b>135.5</b>

<b>CAPITAL</b>						
----------------	--	--	--	--	--	--

<b>REVENUE</b>						
----------------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>GENERAL FUND</b>	135.5	135.5	135.5	135.5	135.5	135.5
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	<b>135.5</b>	<b>135.5</b>	<b>135.5</b>	<b>135.5</b>	<b>135.5</b>	<b>135.5</b>

POSITIONS:

	FY 85	FY 86	FY 87	FY 88	FY 89	FY 90
<b>FULL-TIME</b>	3	3	3	3	3	3
PART-TIME						
TEMPORARY						

ANALYSIS: Attach a separate page if necessary

Prepared By: Beverly Reaume, Director Phone: 465-4120  
 Division: Administration Date: 1-28-85  
 Approved by Commissioner: Donna Callensworth Date: 1-29-85  
 Agency: Department of Fish & Game

Distribution (by Agency preparing fiscal note):  
 Legislative Finance  
 Legislative Sponsor  
 Requestor  
 Office of Management and Budget  
 Impacted Agency(ies)

1.	POSITION TITLE PERSONNEL ASSISTANT I			RANGE/STEP 12 A	BARG. UNIT K	PAGE/LINE	GOV.	APPROV.	DISAPP.
2.	TYPE OF POSITION F	STAFF MONTHS 12	RP NUMBER	PCN NUMBER	BRU PRIORITY	LOCATION JUNEAU	ELECTION DISTRICT	LEG.	
3.	CONTINUATION LEVEL	ADDITION			JUSTIFICATION				
4.	TYPE OF EXPENDITURE			AMOUNT					
	1	2	3						
	PERSONAL SERVICES								
5.	Salary	26.4							
6.	Benefits	4.5							
7.	Supplemental Benefits	1.6							
8.	Fixed Benefits	2.8							
9.	TOTAL PERSONAL SERVICES	01	35.3						
10.	Travel	02							
11.	Contractual	03	13.0						
12.	Commodities	04	.2						
13.	Equipment	05	6.0						
14.	Other								
15.	TOTAL COST		54.5						
	RECEIPT CODE	FUNDING SOURCE							
16.		Federal Receipts	1002						
17.		G.F. Match	1003						
18.		General Funds	1004	54.5					
19.		I-A Receipts	1005						
20.		Program Receipts	1028						
21.		Other							
FOR B&M USE ONLY									
KEY NUMBER _____									

Personnel Assistant I to coordinate examining, advertising and recruitment based on year-round examination of applications. Incumbent would examine applications; prepare advertising copy; coordinate actual advertising to ensure compliance with SB31; recruit to fill seasonal vacancies.

Funding includes new terminal for access to tracking system; modular furniture and \$10,000 for advertising.

**REQUEST FOR  
NEW POSITION**

AGENCY DEPARTMENT OF FISH AND GAME

PROGRAM FISH AND GAME SUPPORT

BRU ADMINISTRATION & SUPPORT

COMPONENT ADMINISTRATIVE SERVICES

Page \_\_\_\_\_ of \_\_\_\_\_

Revised Date \_\_\_\_\_

**FY 86**

1.	POSITION TITLE Personnel Assistant I				RANGE/STEP 12A	BARG. UNIT K	PAGE/LINE	COV.	APPROV.	DISAPP.
2.	TYPE OF POSITION F	STAFF MONTHS 12	RP NUMBER	PCN NUMBER	BRU PRIORITY	LOCATION Juneau	ELECTION DISTRICT	LEG.		
3.	CONTINUATION LEVEL				JUSTIFICATION					
4.	TYPE OF EXPENDITURE									
	1		2		3					
	PERSONAL SERVICES									
5.	Salary		26.4							
6.	Benefits		4.5							
7.	Supplemental Benefits		1.6							
8.	Fixed Benefits		2.8							
9.	TOTAL PERSONAL SERVICES		01		35.3					
10.	Travel		02							
11.	Contractual		03		1.0					
12.	Commodities		04		.2					
13.	Equipment		05		4.0					
14.	Other									
15.	TOTAL COST				40.5					
	RECEIPT CODE				FUNDING SOURCE					
16.					Federal Receipts 1002					
17.					C.F. Match 1003					
18.					General Funds 1004					
19.					I-A Receipts 1005					
20.					Program Receipts 1028					
21.					Other					
FOR B&M USE ONLY										
KEY NUMBER _____										

Personnel Assistant I to examine applications for year-round recruitment of major fish and game classifications.

Funding includes modular furniture for new position.

**REQUEST FOR  
NEW POSITION**

AGENCY DEPARTMENT OF FISH & GAME

PROGRAM FISH & GAME SUPPORT

BRU ADMINISTRATION & SUPPORT

COMPONENT ADMINISTRATIVE SERVICES

**FY 86**

Page \_\_\_\_\_ of \_\_\_\_\_

Revised Date \_\_\_\_\_

1.	POSITION TITLE PERSONNEL ASSISTANT I			RANGE/STEP 12A	BARG. UNIT K	PAGE/LINE	COV.	APPROV.	DISAPP.
2.	TYPE OF POSITION F	STAFF MONTHS 12.0	RP NUMBER	PCN NUMBER	BRU PRIORITY	LOCATION Juneau	ELECTION DISTRICT	LEG.	
3.	CONTINUATION LEVEL			ADDITION	JUSTIFICATION				
4.	TYPE OF EXPENDITURE			AMOUNT	<p>Personnel Assistant I to examine applications for year-round recruitment of major fish and game classifications.</p> <p>Funding includes modular furniture for new position.</p>				
	1	2	3						
	PERSONAL SERVICES								
5.	Salary	26.4							
6.	Benefits	4.5							
7.	Supplemental Benefits	1.6							
8.	Fixed Benefits	2.8							
9.	TOTAL PERSONAL SERVICES	01	35.3						
10.	Travel	02							
11.	Contractual	03	1.0						
12.	Commodities	04	.2						
13.	Equipment	05	4.0						
14.	Other								
15.	TOTAL COST		40.5						
	RECEIPT CODE	FUNDING SOURCE							
16.		Federal Receipts 1002							
17.		C.F. Match 1003							
18.		General Funds 1004		40.5					
19.		I-A Receipts 1005							
20.		Program Receipts 1028							
21.		Other							

FOR B&M USE ONLY  
KEY NUMBER

REQUEST FOR  
NEW POSITION

AGENCY DEPARTMENT OF FISH & GAME  
PROGRAM FISH AND GAME SUPPORT  
BRU ADMINISTRATION & SUPPORT  
COMPONENT ADMINISTRATIVE SERVICES

Page of  
Revised Date

FY 86



# RECORDS CERTIFICATION

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James O. Smith  
Signature of Camera Operator

11/24/89  
Date

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GOLDEN VALLEY ELECTRIC ASSOCIATION INC. Box 1249, Fairbanks, Alaska 99707, Phone 907-452-1151

January 28, 1985

The Honorable John B. Coghill  
Alaska Legislature  
State Capital  
Pouch V  
Juneau, Alaska 99811

Re: Senate Bill #46

Dear Jack:

Golden Valley would like to take this opportunity to state its support of SB #46, which will provide for the installation of commercial power to serve the Two Mile Lake Agricultural Development.

The estimated cost to construct this project was supplied by the Golden Valley Electric Association's Engineering Department, and computed to be \$913,000.00. The estimate includes all labor, materials and Engineering, to construct primary 3Ø power to the boundaries of all the Two Mile Lake Agricultural Tracts except for two tracts (7011 and 7020) which are not interconnected to the powerline route with existing platted easements. In addition to serving the Two Mile Lake Agricultural Development, the powerline will provide service to portions of Berg Subdivision which is a residential state subdivision.

The estimated cost includes upgrading approximately one mile of existing single phase GVEA distribution lines to new three phase distribution and approximately nine miles of new 3Ø distribution line. Permits are expected to be acquired from the Department of Transportation and Public Facilities (DOTPF) for portions along the Parks Highway and from the Department of Natural Resources (DNR) for portions on state land or within the Agricultural Development area.

The most effective method of financing this project would be to provide a direct appropriation to the Alaska Power Authority.

- BACK UP -

GOLDEN VALLEY ELECTRIC ASSOCIATION INC.

Senate Bill #46  
January 28, 1985  
Page 2

COST BREAKDOWN

Single Phase to Three Phase Upgrade (1.16 Miles)

Construction Labor \$79,146.13/Mi.

Material and Handling 18,126.98/Mi.

Engineering Services 9,110.87/Mi.

---

\$106,383.98/Mi. X 1.16 Miles = \$123,405.42

New Three Phase

Construction Labor \$64,521.64/Mi.

Material and Handling 18,126.98/Mi.

Engineering Services 6,937.96/Mi.

---

\$89,586.58/Mi. X 8.81 Mile = \$789,257.77

---

Cost Estimate to Construct 9.97 Miles  
of Three Phase Distribution Lines \$912,663.19

If you have any questions or need clarification of the cost estimate or proposed routing feel free to call me at 452-1151.

Sincerely,



Michael P. Kelly  
General Manager

MK:rd

xc: GVEA ROW  
GVEA Staff  
Larry Crawford, APA  
Steven Bainbridge, City of Nenana

FROM: GVEA ENGINEERING

DATE 28-JAN-85

TO : MEMBER SERVICE

COST ESTIMATE FOR ONE typical mile of 14.4/24.9 kV Single Phase to Three Phase  
Conversion for the Two Mile Ag. Project north of Nenana

RETIREMENT LABOR	290.4 MH @ \$ 65.00/MH	\$ 18876.00
CONSTRUCTION LABOR	927.2 MH @ \$ 65.00/MH	\$ 60270.05
MATERIALS AND HANDLING	AT 15.0%	\$ 15126.98
ENGINEERING SERVICES	132.2 MH @ \$ 50.00/MH	\$ 9110.87
SUBTOTAL		\$ 106383.90

LESS: SALVAGE ON RETIRED MATERIALS \$ .....

BETTERMENTS \$ .....

CONTINGENCIES \$ .....

TOTAL \$ .....

STRUCTURE	UNITS	CODE	STRUCTURE	UNITS	CODE
CONDUCTOR	23.0	A	45-4	16.0	A
50-4	2.0	A	55-4	1.0	A
VC1B	12.0	A	VC2	5.0	A
VCS	2.0	A	E1-3	5.0	A
TG-3	2.0	A	E3-10	9.0	A
F1-3S	9.0	A	M2-11	19.0	A
M5-1	3.0	A	CONDUCTOR	12.0	R
40-4	14.0	R	50-4	2.0	R
VA9-1	12.0	R	VA9	2.0	R
VAB	2.0	R	E1-3	5.0	R
TG-3	2.0	R	E3-10	9.0	R
F1-3S	9.0	R	M2-11	19.0	R
M5-1	1.0	R			

FROM: GVEA ENGINEERING

DATE 29-JAN-85

TO : MEMBER SERVICE

COST ESTIMATE FOR ONE typical mile of 14.4/24.9 kV Three Phase Powerline  
for the Two Mile Ag. Project north of Nenana.

CONSTRUCTION LABOR	992.6 MH @ \$ 65.00/MH	\$ 64521.64
MATERIALS AND HANDLING	AT 15.0%	\$ 19126.98
ENGINEERING SERVICES	138.8 MH @ \$ 50.00/MH	\$ 6937.96
SUBTOTAL		\$ 89586.58

LESS: SALVAGE ON RETIRED MATERIALS \$ .....

BETTERMENTS \$ .....

CONTINGENCIES \$ .....

TOTAL \$ .....

STRUCTURE	UNITS	CODE	STRUCTURE	UNITS	CODE
CONDUCTOR	23.0	A	45-A	12.0	A
50-4	2.0	A	55-4	1.0	A
VC1B	12.0	A	VC2	3.0	A
VCS	2.0	A	E1-3	5.0	A
TG-3	2.0	A	E3-10	9.0	A
F1-3S	9.0	A	M2-1J	19.0	A
M5-1	3.0	A			



Official Business

# Alaska State Legislature

## Senate

### Committee on Labor & Commerce

Pouch V  
State Capitol  
Juneau, Alaska 99811

#### Chairman's Information:

- 1) SB 46 "An Act making a special appropriation to the Department of Transportation and Public Facilities to extend the Golden Valley Electric Lines; and providing for an effective date."

- a) Introduced : Coghill
- b) Co-Sponsors:

- 2) INTENT: To provide for the installation of commercial power to serve the Two Mile Lake Agricultural Development. Project will provide primary power to the boundaries of the Two Mile Ag tracts and provide service to portions of the Berg Sub-division.

Cost includes upgrading approximately 1 mile of single phase GVEA distribution line to a 3 phase, and an additional 9 miles of new distribution line.

IMPORTANT: Bill does not contain the correct appropriation mechanism; Funding should go thru DCED/APA; Correction can be made thru either a committee CS or a Committee amendment.

Funding: \$913.0 special appropriation/ price estimate from GVEA engineering staff;

#### Fiscal Notes:

- 3) COMMITTEE COMMENTS:

- 4) PUBLIC HEARINGS:

- a) Sponsor
- b) Public witnesses:

- 5) BILL ACTION:

- a) Hold in committee?
- b) Assign to sub committee for further review?
- c) Move from Committee?
- d) close public hearings?

- 6) COMMITTEE ACTION:

- a) amendments?
- b) CS adoption?



# RECORDS CERTIFICATION



I, the undersigned, an employee of the State of Alaska, do hereby certify that the microfilm images on this microform are accurate reproductions of the original records of the State of Alaska as accumulated during the regular course of business, and that it is the established policy and practice of this State to microfilm its records and to dispose of the original records after microfilm reproductions have been made.

James A. Smith  
Signature of Camera Operator

11/24/89  
Date

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Official Business

# Alaska State Legislature

Senate

Committee on Finance

JAN FAIKS  
CO-CHAIRMAN

Pouch V  
State Capitol  
Juneau, Alaska 99811

January 22, 1985

## MEMORANDUM

TO: Senator Fred Zharoff, Chairman  
Senate Committee on Labor and Commerce

FROM: Senator Jan Faiks

SUBJECT: Senate Bill 52 - An Act Making a Special For the  
1985 Iditarod Sled Dog Race; And Providing for an  
Effective Date

SB 52 will make an immediate appropriation of \$72,000 to the Department of Commerce and Economic Development for a grant to the Iditarod Trail Committee. The Committee will apply this grant toward the expenses of conducting the 1985 Iditarod sled dog race.

As the longest sled dog race in the world, the Iditarod has become a major international challenge. Not only does the race commemorate an historic event, it also promotes tourism by portraying a positive image of Alaska through the world.

The Iditarod race furnishes Alaska with media exposure which could not be purchased for an equivalent sum. In 1983, CBS broadcast the start of the race nationwide and last year a Japanese company produced an hour long film on the race which was shown on the Tokyo Broadcasting System. The Iditarod has been the focus of articles in National Geographic, GEO Magazine, Newsweek, People Magazine, and a recent book, The Last Great Race. This year's race will be featured on CBS's "Sport Saturday".

-BACKUP MATERIALS-

As well as publicity, the Iditarod furnishes Alaska with an event that bolsters the spirit of her residents during long winter months and fosters cooperation between urban and bush interests. Last year's race was achieved with the donated help of over 2000 volunteers.

During recent years, the Legislature has made the following appropriations to support the race:

<u>FY</u>	<u>AMOUNT</u>	<u>USE</u>
81	\$25,000	race expenses
82	\$16,700	race expenses
83	\$100,000	trail improvements

For FY 84, the Legislature appropriated \$300,000 for a race committee headquarters, \$150,000 for right-of-way acquisition, and \$65,050 toward operating last year's race.

This bill's appropriation would provide only a portion of the estimated \$468,000 needed to conduct the 1985 race. According to a budget submitted by the Trail Committee, the \$72,000 requested by SB 52 will be used in the following manner:

<u>ITEM</u>	<u>EXPLANATION</u>	<u>COST</u>
Trail breaking & marking	Although volunteers provide the manpower, money is needed for snow machine rental, gas, food, and markers.	\$14,000
Dog care & treatment	For medical supplies, autopsies, testing for illegal drugs, and veterinarian expenses furnished the dogs while on the trail.	\$13,000
Iditarod Air Force	For aircraft fuel, oil, insurance, and food and lodging for the pilots.	\$20,000
Liability insurance	For protecting spectators, local governments, BLM, volunteers, Committee members and for insuring the Committee's truck.	\$8,000
Brochures, press packets	For information to contestants, press packets, and preparation of an informational brochure for	

	the public.	\$5,000
Race personnel identification	To furnish official personnel with identification so they can be distinguished by mushers and the public.	\$2,000
Office equipment	For general office expense and purchase of a word processor and electric typewriter.	<u>\$10,000</u>
	TOTAL:	\$72,000



Official Business

# Alaska State Legislature

## Senate

### Committee on Labor & Commerce

Porch V  
State Capitol  
Juneau, Alaska 99811

#### Chairman's Information:

- 1) SB 52 "An Act making a special appropriation for the 1985 Iditarod sled dog race; and providing for an effective date."
  - a) Introduced : Sen Fisks
  - b) Co-Sponsors:
  
- 2) INTENT: Special Appropriation for the 1985 Iditarod sled dog race:  
Appropriation: \$72,000
  
- 3) COMMITTEE COMMENTS:
  
  
- 4) PUBLIC HEARINGS:
  - a) Sponsor
  - b) Public witnesses:
  
  
- 5) BILL ACTION:
  - a) Hold in committee?
  - b) Assign to sub committee for further review?
  - c) Move from Committee?
  - d) close public hearings?
  
- 6) COMMITTEE ACTION:
  - a) amendments?
  - b) CS adoption?

tariff rates as published by the operator with the Air Transportation Commission for the type of aircraft required; the tariffs need not be uniform throughout the state and may reflect the diverse conditions of various areas of the state; the air taxi service used in each case shall be selected by the state employee who is to fly in the aircraft, or if more than one state employee is flying in the aircraft by the employee in charge; in all cases the air taxi operator shall have complied with AS 02.05 and other prequalifying regulations established by the department;

(7) the provisions of this section relative to an "Alaska bidder" do not apply to contracts estimated to exceed \$5,000 of the Department of Transportation and Public Facilities which are authorized under AS 35.15 or AS 19.10;

(8) the provisions of this section relative to competitive bids do not apply to the purchase of products or services manufactured or provided by a sheltered workshop;

(9) the provisions of this section relative to competitive bids do not apply to the purchase of products or services provided by the correctional industries program established under AS 33.32;

(10) requests for and acceptance of bids or other proposals for professional services shall comply with AS 24.23 or AS 36.96;

(11) the provisions of this section concerning competitive bids do not apply to the purchase of residential child care services under AS 47.40. (§ 3 art IV ch 82 SLA 1955; am §§ 8 — 10, 23 ch 186 SLA 1957; am § 1 ch 77 SLA 1959; am § 1 ch 158 SLA 1962; am § 1 ch 82 SLA 1964; am §§ 1, 2 ch 92 SLA 1967; am § 1 ch 61 SLA 1970; am § 1 ch 92 SLA 1975; am §§ 1, 2 ch 194 SLA 1975; am E.O. No. 39, § 11 (1977); am § 5 ch 53 SLA 1982; am §§ 6 — 8 ch 144 SLA 1982; am § 1 ch 119 SLA 1984)

Effect of amendments. — The 1984 amendment, effective January 1, 1985, added paragraph (11). For provisions prior to January 1, 1985, see the title pamphlet.

Article 4. General Provisions.

Section

- 316. Grants to named recipients
321. Restriction on use

Sec. 37.05.316. Grants to named recipients. When an amount is appropriated or allocated to a department as a grant for a named recipient which is not a municipality, the department to which the appropriation or allocation is made shall promptly notify the named recipient of the availability of the grant and request the named recipient to submit a proposal to provide the goods or services specified in the appropriation act, or both, for which the appropriation or allocation is made. At the same time, the department may issue a request for proposals from other qualified persons to provide the same goods or

services, or both, in the named recipient; for any local expenditure determines that a better serve the party than that name be stated in writing written statement Committee. A consecutive date of the appropriate services, or both (§ 2 ch 4 SLA 1984)

Editor's notes. — This above to correct an error in pamphlet.

Sec. 37.05.321. I grant made under purpose of influencing legislative action" ifying, opposing, or any legislative acti information, statistical format. A grant or e 37.05.317 may not l influencing legislative a legislator or legisl.

Effective dates. — Sec SLA 1984 makes this secti

Chapter

Section

- 20. Responsibilities of the
60. Governor's recommend

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services, or both, in the same area. The department shall contract with the named recipient unless the Office of the Governor, with due regard for any local expertise or experience among those making proposals, determines that an award of the contract to a different party would better serve the public interest. If the contract is awarded to another party than that named by the legislature, the basis of that action shall be stated in writing at the time the grant is issued and a copy of the written statement shall be sent to the Legislative Budget and Audit Committee. A contract shall be executed within 60 days after the effective date of the appropriation or allocation. The purchase of the goods or services, or both, shall be in accordance with AS 37.05.230(1)(B) (§ 2 ch 4 SLA 1982)

Editor's notes. - - This section is set out above to correct an error in the title pamphlet.

Sec. 37.05.321. Restriction on use. A grant or earnings from a grant made under AS 37.05.315 — 37.05.317 may not be used for the purpose of influencing legislative action. In this section "influencing legislative action" means promoting, advocating, supporting, modifying, opposing, or delaying or seeking to do the same with respect to any legislative action but does not include the provision or use of information, statistics, studies, or analyses in written or oral form or format. A grant or earnings from a grant made under AS 37.05.315 — 37.05.317 may not be used for purposes of travel in connection with influencing legislative action unless pursuant to a specific request from a legislator or legislative committee. (§ 2 ch 159 SLA 1984)

Effective dates. — Section 3, ch. 159, 6, 1984, in accordance with AS SLA 1984 makes this section effective July 01.10.070(c).

## Chapter 07. Executive Budget Act.

### Section

- 20. Responsibilities of the governor
- 60. Governor's recommendation

Sec. 37.07.020. Responsibilities of the governor. (a) The governor shall prepare and submit to the legislature before the fourth legislative day a budget for the succeeding fiscal year which shall cover all estimated receipts, including all grants, loans, and money received from the federal government, and all proposed expenditures of the state government. The budget submitted by the governor shall be organized so that the proposed expenditures for each agency are presented separately. The budget shall be accompanied by a general appropriation bill to authorize the proposed expenditures, and a bill or bills covering recommendations in the budget for new or additional revenues. The