

ALASKA LEGISLATURE COMMITTEE FILES 1985-1986 8672

3981 SHEP HB 124

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Copper River Native Assoc STAFF: Fran Toland

SUMMARY

Copper River Native Association is the non-profit arm of Ahtna, Inc. CRNA has been providing congregate nutrition and transportation to seniors from Cantwell to Chitina for several years. There are approximately 220 seniors in the service area with 125 males and 95 females. CRNA serves approximately 120 or 55%. Of those, 54% are Native and 46% are non-native.

CRNA has requested funding for existing services plus funding to initiate home-delivered meals.

Their request for CY 85 Title III is \$107,850, a reduction of 11% in their current award of \$120,713.

ANALYSIS

Copper River Native Association provides excellent reliable service to the area seniors. The need for the services is well documented. The reduction of this year's grant request is a result of an overestimation of services last year as well as a rearrangement of personnel and reduced cost per meal due to changing restaurants in Glennallen. As a result of a recommendation last year, service to Mentasta has been discontinued by CRNA and begun by Tok. This has further reduced CRNA's request. They deserve recognition for their efforts to provide the same high quality of service with the addition of a new service at a reduced cost.

In figuring cost of meal contracts (600) the total cost was listed as the Title III request with USDA and Program Income added on rather than subtracted out.

Vehicle supplies (400) were miscalculated and are actually \$252 more.

CRNA has claimed a match of vehicle and radio depreciation totalling \$8,763. In the past they claimed match based on the market rental value for two vehicles obtained through Alaska DOT/PF. This match was disallowed in a Region X opinion. When depreciation is claimed as match, vehicle maintenance costs cannot be charged against the grant.

RECOMMENDATIONS

Staff recommends that CRNA be awarded \$107,850 in Title III.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: City of Cordova

STAFF: Dinah Van Der Hyde

SUMMARY

The City of Cordova has submitted a continuing Title III grant application for \$81,273, a decrease of 6% over their CY 84 award. Population of the area is estimated at 3,000 with about 150 seniors; seasonal variance is high.

Cordova provides service to approximately 130 seniors. The program began in 1979 and provides basic nutrition and access services. The Senior Adjutant position additionally provides telephone reassurance, visiting, and emergency homemaker/chore service. Contracting for transportation with a taxi company continues to be the program's choice for transportation services. There are no new services proposed for 1985; targeted clients are the frail and homebound elderly.

ANALYSIS

Cordova is responsible in submitting quarterly program and fiscal reports. Planned performance compared to actual shows a high degree of variance. Rides are much higher (142%) than planned; other measures are approximately 75% of planned. Home-delivered meals are very close to planned, but Congregate were only 70% of planned. The application does not document a clear assessment of needs other than by declaration. There has been no formal attempt to reassess needs since 1979. The current reduction in grant requests may reflect a more accurate relationship between funding and performance expectations for CY 85.

Personnel requests remain the same with no increase in salary requests.

RECOMMENDATIONS

Staff recommends funding at the level requested and suggests that a cola increase of 4% be implemented and that the "Other (600)" line item be reduced correspondingly.

DLV/bs

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Delta Seniors, Inc.

STAFF: Ruth G. Browne

Summary

Delta Seniors, Inc. has requested \$32,095 in Title III funds to continue to provide transportation, information, outreach, escort, and visiting to the senior citizens of the Delta region. The applicant has also requested \$21,226 in AS 47.65 funds to begin providing hot meals two days a week to 20 persons. They intend to contract with a local restaurant that will charge \$6.50 per meal.

Delta Seniors, Inc. has acquired a new UMTA van equipped with a wheelchair lift. They intend to expand transportation services due to the proposed meal program and a new crafts program being initiated at Fort Greely Crafts Shop.

According to a census conducted of the Delta region in September 1984, there are 160 persons eligible for Title III services. Of those, 150 are caucasian and "48 are low-income, the balance in the low to middle income range". Over 16 seniors do not own automobiles.

Analysis

The applicant's Title III request equals its CY 84 award plus 22%. This increase is due to increasing the project directors job from 25 hours per week to 37.5 and increased transportation costs due to the proposed start up of a meal program.

The AS 47.65 request is new. The number of meals budgeted assumes the attendance of 20 persons 2 days per week, 52 weeks a year.

The needs of the seniors in Delta have been seriously questioned during past years. Due to questions raised this year, the grantee was required to complete a needs survey. Commission staff developed a survey for the program to use. The grantee chose not to use the survey because it was felt the questions were "irrelevant or too probing". The grantee mailed approximately 100 surveys and received 31 responses. Of these responders, 28 had their own car. Seven needed transportation for shopping and medical visits. The letter transmitting the survey results states:

" The role of the Senior Lounge... can best be served as ... an information and referral service, an escape from ailing spouses or grandchildren, a place to share joys and sorrows with one's peers..."

The need statement in the CY 84 grant application states:

"Those questioned, in surveys, feel the need for socializing, inter-relating with other people and groups and for the lack upon government for the daily wants of a person."

Following is the grantees' problem statement regarding nutrition.

"The elderly people of the Greater Delta area feel the wish to retain the dignity of self, lack of dependence upon others, and to maintain a separate household. The OAC seems to recognize this state of mind, and it was with

this intention that the Program of Nutrition was formed to assist these person in gathering together and to present Information... and Referral..."

Prior to the needs survey conducted by the grantee in June, it had always been strongly emphasized that none of the Delta seniors were in need of a nutrition program. The survey indicates 9 persons would "like the Delta Seniors" to provide meals. The new grant does not indicate how it was determined that 20 persons would be interested in a meal program.

In summary, the applicant's need statement continues to be weak. From information submitted to date, the Delta program appears primarily recreational.

Recommendation

Due to the information outlined above, OAC staff recommends:

1. Delta Seniors, Inc. demonstrate to the Commission that the program and needs of local seniors are not primarily recreational.
2. Data and the source of data used to identify the problems of local seniors and how the proposed services will assist in solving those problems must be given.

It is recommended the above two items be satisfactorily addressed by March 1, 1984 and that \$12,500 in AS 47.65 funds and \$21,872 in Title III funds be reserved for possible award in March, 1985. The award of funds is contingent upon satisfying the above requirements.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: City of Dillingham STAFF: Ruth G. Browne

Summary

The legislature appropriated \$157,800 to continue operations of the Dillingham Senior Citizen's Center. The city has applied for the entire \$157,800 and \$21,124 in AS 47.65 funds to continue to provide congregate and home-delivered meals, transportation, information, referral, homemaker services, adult day care, advocacy, education and health services. They intend to expand services to those who have not yet used them.

The senior center serves the elders in Dillingham and the village elders who are in Dillingham for shopping or medical reasons. The applicant estimates a target population of 327. Of the potential participants, 5% are non-native, 52.6% are women and 25% are 75+ years of age. 97% of the seniors currently served are below the poverty level in income.

Surveys of the community have shown 72% of Dillingham seniors do not own vehicles and most all consumed inadequate amounts of foods from the fruit/vegetable groups. Transportation is provided Monday through Friday 8:30 a.m. - 5:00 p.m., Saturdays from noon to 9:00 p.m. and Sundays from 8:00 a.m. to noon. Meals are served five days a week. The elders from Aleknagik participate in the meal service on Tuesdays and Fridays.

Analysis

The applicant's request for the entire legislative appropriation of \$157,800 equals its current Title III operating level. Its AS 47.65 request equals its CY 84 award less 22%.

The major reason for the decrease in AS 47.65 funds requested is due to:

- . decreasing the activities aide position, previously funded under Title III (now legislative intent), reducing AS 47.65 homemaker hours and transferring those funds to legislative intent funding to add a part-time dishwasher/janitor position.
- . using money raised from fund-raising to support program costs.

Recommendation

OAC recommends funding the entire legislative appropriation of \$157,800 and \$11,596 in AS 47.65 funds. The AS 47.65 request was reduced by \$9,528 which equals the amount requested for the relief driver under the legislative intent. This recommendation is based on the fact no other OAC program is allowed to provide weekend transportation with OAC funds. Weekend transportation is not considered needed to access essential services. Weekend transportation may be provided with other resources.

The reduction in AS 47.65 is not intended to cutback on AS 47.65 services. Legislative intent funding should be used to provide AS 47.65 services.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Fairbanks Native Association

STAFF: Ruth G. Browne

Summary

Fairbanks Native Association (FNA) has requested \$42,207 in AS 47.65 funds to continue to provide transportation, interpretation, telephone reassurance, information and many other supportive services to the Native elders residing in Fairbanks. Funds are also requested to help support the monthly potluck gatherings.

Studies conducted by FNA estimate there are 226 Native Elders in Fairbanks. The majority of the elders are from rural villages who have come to Fairbanks for an easier lifestyle and to access better medical care. Lack of family, transportation and an interpreter create problems for these elders.

The geriatric social worker has gained the trust and confidence of these people. She assists them with day-to-day living problems. She devotes many of her after-hours tending to a sick person in the middle of the night, bringing wood to someone, going grocery shopping, providing telephone reassurance, etc. She is known by the Native elders throughout the State. Various health clinics keep her phone number on file to assist in patient - doctor communication.

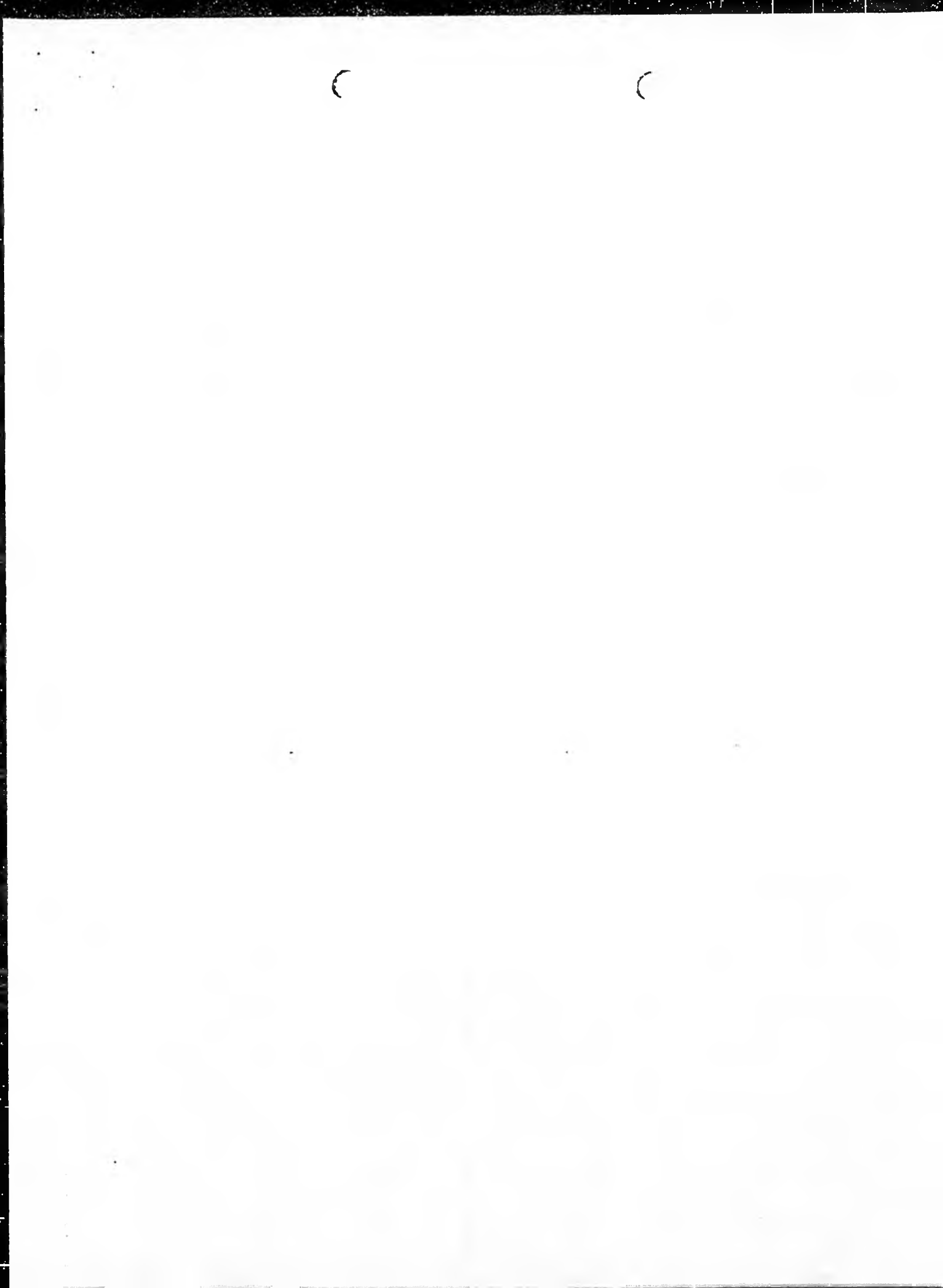
Although Native elders are referred to North Star Council on Aging, most do not avail themselves of the services for the following reasons:

- . they prefer to confide in a Native
- . the escort service leaves them alone to long
- . congregate meals do not offer traditional Native foods
- . there is no interaction with Native youth

Analysis

FNA is currently funded under Title III; they have requested AS 47.65 funding for CY 85. FNA's request equals its CY 84 award plus 93%. This increase is due:

- . increasing the time worked by the community services aide to assist in the monthly potlucks
- . addition of a driver/aide for the new UMTA station wagon and van
- . travel to attend elders conferences
- . space rental for potlucks
- . gasoline for new vehicles
- . supplies for potlucks



OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Respite Care
Fairbanks Rehabilitation Assn. STAFF: Ruth G. Browne

Summary

Fairbanks Rehabilitation Association (FRA) requests \$45,476 in AS 47.65 funds to continue to provide respite services to families in the Fairbanks area. The respite program is designed to offer temporary support to families that provide a residence to disabled persons 60+ year of age; it gives the family relief from the responsibilities of care provision. Temporary care is from one hour to 21 days. It may be used for family emergencies, vacations, planned activities or occasional relief from the day to day responsibilities of caring for the disabled person.

The majority of the care is provided within the home of the individual being cared for. Some out-of-home care is provided in the homes of families employed by the program.

FRA coordinates primarily with North Star Council on Aging and Fairbanks Home Health Care.

Analysis

The applicant's request equals its CY 84 award plus 15%. The increase is due to increasing the number of hours of respite service to be provided.

During CY 84, FRA proposed to provide 2200 hours of respite care. As of 9/30/84, 2040 hours of service have already been provided. They propose to provide a minimum of 4,000 hours during CY 85.

Recommendation

OAC staff recommends funding at the level of \$42,276 which is a 6.7% increase from CY 84 award.

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Many of the costs listed under AS 47.65 should be under Title III access services.

Recommendation

OAC staff recommends Title III funding at the level of \$17,696 and AS 47.65 funding at the level of 10,924.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

*Memo - call
Ft. Yukon*

APPLICANT: City of Ft. Yukon

STAFF: Fran Toland

SUMMARY

During the past year, the City of Ft. Yukon has been serving hot meals to approximately 25 low income Native seniors through local restaurants and providing transportation with a vehicle obtained from Urban Mass Transit Act (UMTA). Their grant was written by a consultant and not developed by the city administration.

This year OAG received an application for \$102,077 in Title III funds, an increase of 21% over their current award of \$84,075.

ANALYSIS

The City of Fort Yukon has been plagued with reporting difficulties. In September the City itself decided to suspend the senior program. Required documents such as a food service contract were not obtained until October. In March the Nutrition Administrator and Associate Coordinator travelled to Ft. Yukon to work with the Program Coordinator. Within a month, a change of staff negated OAC's efforts. In early October the Associate Coordinator again traveled to Ft. Yukon to assist in reopening the senior program, reviewing accounts and discussing the new grant. The senior program reopened on October 8.

In reviewing the grant application as submitted by the city, most of the required information was found to be missing. In addition the detail budget pages and request did not correspond.

The need for this program is documented, though not on the grant application.

RECOMMENDATION

Staff considered this application to be unacceptable for review since so much information was missing or inaccurate. Since there is a need for Title III services in Ft. Yukon, staff recommends that OAC consider setting aside \$63,000 to award at a later date if Ft. Yukon desires to submit a completed application.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Respite Care
Fairbanks Rehabilitation Assn. STAFF: Ruth G. Browne

Summary

Fairbanks Rehabilitation Association (FRA) requests \$45,476 in AS 47.65 funds to continue to provide respite services to families in the Fairbanks area. The respite program is designed to offer temporary support to families that provide a residence to disabled persons 60+ year of age; it gives the family relief from the responsibilities of care provision. Temporary care is from one hour to 21 days. It may be used for family emergencies, vacations, planned activities or occasional relief from the day to day responsibilities of caring for the disabled person.

The majority of the care is provided within the home of the individual being cared for. Some out-of-home care is provided in the homes of families employed by the program.

FRA coordinates primarily with North Star Council on Aging and Fairbanks Home Health Care.

Analysis

The applicant's request equals its CY 84 award plus 15%. The increase is due to increasing the number of hours of respite service to be provided.

During CY 84, FRA proposed to provide 2200 hours of respite care. As of 9/30/84, 2040 hours of service have already been provided. They propose to provide a minimum of 4,000 hours during CY 85.

Recommendation

OAC staff recommends funding at the level of \$42,276 which is a 6.7% increase from CY 84 award.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: City of Galena

STAFF: Fran Toland, Assoc. Coord.

Summary

In 1982 the City of Galena allocated \$7,500 in Municipal Funds for a Pilot Project for elderly transportation in Galena. Those funds provided services for 1½ years. In 1982 the City requested funds from OAC for continuation of the program but were turned down. In 1983 Galena was awarded \$3,024 to provide 1,008 rides at \$3.00 each to 14-16 seniors. The 20 seniors in Galena age 60 and over are primarily low-income (\$300 - 500/month); 15 are Natives.

The program is administered through the city offices with transportation provided by local cab companies. Each participating senior is presented with coupons each quarter with the number of coupons evenly divided among the seniors. Cab companies return the coupons to the city offices for reimbursement. Because of city match, all the awarded funds provide direct services to seniors.

Analysis

This year's request is \$1,008, or 33% over current award, reflecting an increase in cab fare from \$3 to \$4 per ride.

The program was originally initiated by the seniors and serves a vital function in helping to maintain their independence. The need for this transportation service is well documented.

Staff Recommendations

Staff recommends funding at the requested level of \$4,032.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Homer Senior Citizens

STAFF: Dinah Van Der Hyde

SUMMARY

Homer Senior Citizens requests a Title III award of \$1,57,807 for CY 85. Homer has operated a senior program since 1972 and currently there are 452 area seniors of which 177 (39%) are low income and 38 minority. The goal for CY 1985 is to serve 500 seniors, as Homer is a high growth area and also has many seasonal visitors. In FY 84 Homer served 403 seniors at an average of \$362 per person.

Homer Senior Citizens provides all basic access and nutrition services. They also provide health maintenance, physical fitness and visiting services. For CY 85 they propose a volunteer recruitment and training program to supplement their home visiting and meal delivery services.

ANALYSIS

Homer's request is 8% higher than their CY 84 award. They have complied with program and fiscal reporting requirements and have prepared a good application. Homer overestimated CY 84 planned performance. For example, planned meals were 16,000; actual meals provided were 11,294 or 71% of planned; and the number of rides were about 50% of planned. Budget increases in Homer's request were for program assistant and cooks salary increases plus increased facility expenses. Homer decreased their request for "supplies" and "other" line items.

RECOMMENDATIONS

Due to very limited OAC funds, staff recommends funding at 94.1% of the CY 84 operating level for Title III which is \$137,465. This funding level will maintain services at approximately their current level.

*Howe O'Brien
P.M.
City of Houston*

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

APPLICANT: CITY OF HOUSTON/MID-VALLEY SENIORS, INC. STAFF: Howard DeVore

SUMMARY OF PROGRAM:

The Mid-Valley Seniors in cooperative relationship with the City of Houston join the city to apply for \$20,222 to provide a new program in their area. Mid-Valley Seniors attempted to work through an agreement with the Wasilla Area Seniors, Inc, in 1984, to provide meals in the Houston-Big Lake Area at the Homesteaders' Club and though the Older Alaskans Commission did not directly approve this new nutrition site or provide a direct allocation to WASI to do so, the WASI Board of Directors found sufficient funds in their 1984 allocation to begin delivering prepackage meals to the Homesteaders' Club. A formal agreement with the OAC and with the Mid-Valley Seniors to budget funds for this purpose failed and through disagreements between WASI and MVS, the delivery of meals was discontinued. Since, the Mid-Valley Seniors have continued to meet for potluck lunches and now have chosen to attempt an independent nutrition program.

With in-kind match as administrative and secretarial services provided by City of Houston employees, MVS and the City propose to contract for a cook for six hours, three days a week, costing \$9,000, half of which will be paid by voluntary participant contributions, providing an average of 20 meals three times a week or 3,000 meals @ \$3.50, a cost of \$10,500.

Travel for Board Members to attend the Aging Conference in May are requested as well as travel to Anchorage for the Board Chairman and Project Director.

ANALYSIS:

The Mid-Valley Seniors have explored contracting with schools and restaurants in the area without satisfaction and previous attempts to associate with Wasilla were not successful. With necessary approval and clearance for use of the Homesteaders' Club facility by health officials for food services, the project would require at least \$15,000 to cover minimum food and preparation costs.

STAFF RECOMMENDATION:

Staff recommends funding this new program at a level to provide for food costs, half of the food preparation costs, the other half of food costs to be funded by participant contributions, and incidental food supplies, due to the limited AS 47.65 funds available in the Southcentral area. Staff recommends that funding begin only after special conditions of a food service permit, cook job description, and menus have been met.

Continued next page.

APPLICANT: City of Houston/Mid-Valley Seniors, Inc. STAFF: Howard DeVore

STAFF RECOMMENDATION: (Cor.)	State/Federal	Match	100%
TITLE III	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
AS 47.65	\$ <u>15,140</u>	\$ <u>1,682 (10%)</u>	\$ <u>16,822</u>
TOTAL	\$ <u>15,140</u>	\$ <u>1,682</u>	\$ <u>16,822</u>

SPECIAL CONDITIONS:

1. Services are to be provided only to persons who are 60 years of age and older.
2. Services must be targeted to persons in greatest economic and social need.
3. Revised objectives and service activities based on the award of funds shall be submitted to the OAC on form F-B by February 15, 1985.
4. A revised budget based on the award of funds shall be submitted using budget detail pages F-1 through F-10 by February 15, 1985.
5. Meals may be budgeted at not more than 3,000 meals.
6. Provide 20 meals, three day a week in the Houston area at a facility approved by the Department of Environmental Conservation for food service.
7. The senior meal program must meet the nutritional requirements outlined in the Older Alaskans Commission Nutritional Manual. Menus for the first month, the food service permit, and the cook job description must be subitted to and approved by the OAC prior to the award of funds.
8. Grantees must have an equal employment opportunity policy as well as have implemented an affirmative action plan in all aspectes of personnel adminis- tration. Discrimination on the basis of race, color, creed, national origin, sex, or age handicap is prohibited both within grantee personnel administra- tion and in the delivery of services and/or conducting of grant activities. Grantees must insure compliance by all subgrantees and subcontractors. A copy of the equal employment policy and affirmative action plan shall be submitted to OAC by March 31, 1985.
9. OAC shall be contacted prior to the schedule of an audit. OAC may contract for the provision of audits. Grantees must comply with OAC PI-84-5 and Circu- lar A-102, Attachment P.
10. Out of state travel under this grant requires prior approval of OAC.
11. Attendance at OAC meetings is not a requirement of funding and grant funds shall not be used for this purpose.
12. Funds awarded under this grant are not allowed for travel expenses of board members or expenses of board members at the OAC Aging Conference.
13. Funds may not be used to pay health benefits for Title V enrollees.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Juneau Women's Resource Center STAFF: Dinah Van Der Hyde

SUMMARY

The Juneau Women's Resource Center is requesting \$6,270 in AS 47.65 funding for a continuing grant to operate the Widowed Persons Service.

The Widowed Persons Service began in December 1983 with the Title V Older Women's Specialist position coordinating the service. This service provides support to recently bereaved persons in the new situations they face. These situations are loneliness, financial and legal affairs problems, employment, housing arrangements, and even meal preparation.

JWRC proposes to provide service to 100 widowed persons in CY 85, as well as sponsor workshops about organizing a Widowed Persons Service, and to develop information and brochures.

ANALYSIS

The applicant did not provide a well-documented proposal. It is not signed and the procedures specified are not followed. Program and fiscal reporting has been tardy from this project.

The original plan was for this project to be self-sufficient after the first grant cycle. At this time it is unclear whether plans for sufficiency are underway. The application and reports do not show the status of the program's support by the JWRC. Reports do indicate that the WPS is meeting its goals. Community interest and acceptance are high. The Older Women's specialist has been devoting more than 20 hours per week to the program; and participation is higher than the expected 20 third quarter participants, as they report 33 at the third quarter.

The budget primarily requests facility costs, travel to Widowed Persons Services national conference, and a substantial amount for accounting (\$1,800) which is 29% of the grant request.

RECOMMENDATIONS

OAC staff recommends funding at \$2,570 AS 47.65 funds for CY 85. This funding would be for six months only for transition and to develop and present information about the project.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: City of Kenai
Kenai Senior Services

STAFF: Dinah Van Der Hyde

City of Kenai has submitted a request for Title III funds of \$144,554 and AS 47.65 of \$23,192. This is a continuing request for a program existing since 1971. The program provides OAC basic nutrition services, access services and community services.

The program proposes to implement a physical fitness program in CY 85 and to assess expanding meal services to Soldotna in the CY 1986 grant.

The target population of seniors for Kenai has seen rapid growth; their CY 84 projection was 282 - actual count 764. Kenai targets 900 seniors for CY 85 service. In FY 84, Kenai served 764 seniors at an average cost of \$155 per person.

Analysis

This project has been responsive in reporting and is fiscally accountable.

The request for Title III funds is 22% more than CY 84, the AS 47.65 is 300% more, reflecting the request for administrative costs of a physical fitness program. Justification is provided for requested increases.

The program has received letters of support from the Kenaitze Indian Tribe; Coda C. Hompton, Social Worker, Central Penns. Mental Health; Betty Warren, Margaret Shervanick and Ruth Winteroud, Seniors.

Performance data indicate the program is on target with demand exceeding planned levels in numbers of persons served, congregate meals and emergency homemaker/chore services. The program is very efficiently administered and is one of the most cost-effective in the State.

The Title III personnel budget eliminates a CY 84 request for part-time cook but adds a request for a full-time driver and cola increases. Kenai Borough funds to support the driver position are not as high because of reduced revenue sharing to Kenai.

Recommendation

Due to limited OAC funds, staff recommends \$125,300 in Title III which is 5.7% above CY 84 operating level and \$6,193 which is 18% above CY 84. Since OAC cannot use Title III funds to supplant local funds, the driver position is disallowed with funds from this grant.

OLDER ALASKANS' COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Senior Citizens of Kodiak

STAFF: Fran Toland, Assoc. Coord.

Summary

The Senior Citizens of Kodiak incorporated in 1973 and have been serving senior citizens since then, providing nutrition, transportation, escort, I&R, shopping assistance, outreach, health maintenance, in-home services including chore and homemaker services, and a variety of social and recreational activities. Excavation has begun for a new senior center which will hopefully be open by July, 1985.

Kodiak has requested \$111,923 in Title III, a 20% increase over the current award of \$92,967; and \$56,109 in AS 47.65; a 1% decrease over the current award of \$56,924.

Analysis

Personnel reflects a 4% COLA plus \$1500 in the accrued leave account. Kodiak was given a supplemental award in July of \$1,147 to open such an account.

Relocation costs to the new senior center, increased operation costs to be incurred with the opening of the center and 6-month repair and maintenance costs were requested.

Expenses relating to maintenance or repair should not be included in this grant as those should be covered under the construction grant. Also requested was \$1050 for a new copier and \$500 for kitchen equipment.

Program income from meals was figured at \$1.00/meal. Additional program income is anticipated from donations for in-home services for a total of \$17,400. That money appeared in (600) Other to pay for accounting services, insurance, printing, subscriptions, the KANA contract for meals and the nutrition consultant. Title III regulations require PI to be used for direct or supportive services to seniors. PI used for accounting, insurance, printing and subscriptions is inappropriate.

Recommendations

Staff recommends that Kodiak be funded for \$90,000 in Title III, 97% current funding; and \$53,699 in AS 47.65, 94% of current funding. This level of funding represents 96% of continuation.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Lower Kuskokwim School District

STAFF: Fran Toland

Summary

A grant application was received from the Lower Kuskokwim School District after the deadline in 1983 requesting approximately \$343,000 to serve hot meals to seniors through the village schools. Because of the merit of the proposal, the low overhead cost and the possibility of better serving an underserved area, staff recommended reserving funds for the SW region. In June a second application was submitted and the Commission awarded LKSD \$75,000 to provide senior meals in 24 villages. Because of late start up, the program did not officially begin until October, 1984.

LKSD requests \$336,594, on annualized increase of 50% over current funding. This proposal continues the program based on unit cost contracting. The cost per congregate meal is approximately \$3.10; that of a home delivered meal is approximately \$4.60. LKSD proposes to serve a total of 91,530 meals to 559 low income native Yupiit seniors during the 9 month school year.

LKSD is requesting an increase in the percentage of Home Delivered meals to 37%.

Analysis

No figures are available on participation in this program. October's figures should be available by December. The work put into this program may serve as a model for other rural school districts wishing to provide meals to senior citizens.

Recommendation

Because this program serves a here-to-fore underserved area, it is recommended that it be continued. Until figures are available for the last quarter of '84, staff recommends that the funding level not exceed \$225,000, a projection based on the current award of \$75,000.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

Don Miller
Kotzebue
APPLICANT: Maniilaq Association

Telephone 10:00 Wed
STAFF: Fran Toland

Summary

Maniilaq Association has been providing services to seniors in the Kotzebue area for the past 2 years through the Kotzebue Senior Citizens Cultural Center. Title III services provided are: transportation, escort, outreach, shopping assistance. Under AS 47.65 meals 3 days per week are served. Because of the scope of funding for the KSCCC, other services are provided to community seniors beyond the scope of OAC grants.

The Title III request is \$41,553, a 24% increase over the current grant of \$12,170. The AS 47.65 request is for \$80,990. Due to an error in indirect cost, the corrected request is \$78,781, a 73% increase over the current award of \$45,590. Proposed new services under OAC grants include home-delivered meals and chore services.

Analysis

OAC services to seniors are provided through the Elders Residence in Kotzebue which is funded by the Department of Health and Social Services. The facility houses up to 20 individuals, but maintains four transient beds for seniors traveling from the villages. The OAC program hires its own cook and food service worker for the three days of AS 47.65 meals each week. Food is supplemented by donations of fish and game from local hunters. The center provides a wholesome environment for seniors to congregate. Both OAC and DHSS programs are similar. When similar programs interface it is difficult to distinguish services. Yet, to maintain integrity of each, this effort is necessary.

In August a grant application was received on last year's forms. OAC didn't receive an updated application postmarked by October 15. Following a phone call to Maniilaq, an application was received dated October 22.

Adjustments made to the grant request included moving all of the cook's and food service worker's salaries to AS 47.65; establishing number of meals and subtracting program income, donations and match. Indirect cost had to be recalculated. Travel to Pt. Hope was requested by both Kotzebue and Barrow. Between the 2 programs, one or the other needs to decide which will provide services. Issues of client intake, safeguarding client information, confidential donations, food service permit were not addressed.

Accurate records of nutrition and access services under OAC grants have not been received regularly. Kotzebue plans to serve 7,800 meals. Based on their only reliable report for the third quarter of this year, a more realistic figure for meals would be 3,050. The cost per meal has risen from \$3.78 to \$4.01. The primary increase in the grant request is in supplies and personnel. As submitted the proposal was undermatched for both Title III and AS 47.65.

Recommendations

Staff recommends that Maniilaq Association be awarded continuation funding of \$12,170 Title III. Staff recommends continuation funding of \$45,590 in AS 47.65

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Metlakatla Indian Community

STAFF: Dinah Van Der Hyde

Summary

The Metlakatla Indian Community requests a continuing Title III grant of \$97,869 and a new AS 47.65 grant of \$23,727. This program began as a Southeast Senior Services site and has operated independently since approximately 1977 and in FY 84 provided services to 96 seniors at a cost of approximately \$933 per senior.

Metlakatla's goal is to provide all OAC-funded basic access and nutrition services to 83 seniors on the Metlakatla Reserve and serve senior tourists during the summer season. They provide a visiting service to 15 seniors and wish to add homemaker/chore services to 13 identified seniors in their CY 85 request for AS 47.65 funds.

Analysis

The amount requested for Title III reflects a 9% increase and the AS 47.65 would be a new grant related to the request for a homemaker/chore worker.

Project performance is difficult to document. Report data reliability is low and often numbers do not total and must be estimated. Cost per senior served is very high and at the requested level would be \$1,179 per senior.

This program has submitted reports in a timely manner and complied with most application process requirements with the exception of a sanitation report and poor budget balancing.

Comparison of planned performance with actual shows a significant discrepancy (i.e., 73% of planned congregate meals were accomplished but 520% of home-delivered creating a total 89% of planned attained.) The addition of homemaker/chore services is supported by letters from Metlakatla Social Services; Steven Weems, Health Educator for Metlakatla Indian Community; and Brenda Montgomery, Nursing Student volunteer in Metlakatla Indian Community. If funded, the requested service would provide over 2.5 hrs/week per senior for 13 identified seniors on a year-round basis.

Recommendation

Performance data do not support increased funding for nutrition and access services, as meals are projected beyond what performance would indicate.

Documentation of need for Homemaker/Chores is only by declaration. A Title V request for funds is suggested for a start up and evaluation of level of need. The demand would not seem to justify a full-time staff person considering OAC's limited resources.

Staff recommends Title III funding at \$87,103, 97% of the CY 84 operating level. Staff recommends no AS 47.65 grant be awarded, as Title V will support a part-time position for homemaker/chore services. This funding level is at the regional average.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Minto Village Council

STAFF: Ruth G. Browne

Summary

Minto Village Council requests \$77,367 in Title III funds to continue to provide congregate meals five days a week, information, referral and transportation to the elders of Minto. The applicant has also requested \$9,956 in AS 47.65 funds to begin the provision of homemaker services.

Of the 275 Minto residents, 37 are eligible for Title III services. There are another 10 in Fairbanks who will return to the village when the housing project is completed. All the Minto elderly are in income brackets below poverty guidelines.

A major concern of the elders is to have a reliable van for transportation to Fairbanks. The program recently purchased a new van with supplemental funding awarded by the Commission.

Analysis

The applicant's Title III requests equals its CY'84 award plus 25%. The increase is due to:

- Increase in the cost per meal from \$5.00 to \$7.50.
- Driver position increased by 5 hours/week.
- Elderly Services Coordinator and bookkeeper's hourly wage was raised from \$8.50 to \$10.00

The increase in meal costs is due to a revised menu plan prepared by the Tanana Chiefs dietitian.

Recommendation

OAC recommends funding at the level of \$68,211 which is a 10% increase. It is recommended that meals be budgeted at \$6.00 per meal. It is also recommended that the Elderly Services Coordinator be given a salary increase. Currently, this position earns \$1.00 more per hour than the Title V enrollees yet has much more responsibility.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Nenana Tortella Council on Aging STAFF: Ruth G. Browne

Summary

Nenana Tortella Council on Aging (NTCA) requests \$26,161 in Title III funds and \$37,942 in AS 47.65 funds to continue to serve the senior citizens of Nenana. NTCA proposes to continue to provide transportation, escort, information, visiting, shopping assistance and congregate meals twice a week.

Analysis

NTCA's Title III request equals its CY 84 award plus 10%, its AS 47.65 request equals its CY 84 award less 1%. The increase in Title III is due to:

- . addition of an alternate driver for trips to Fairbanks, \$1,920
- . purchase of a copier
- . increased maintenance for the van which is in poor condition
- . bookkeeping contract was increased from 1,200 to 1,800 per year

The decrease in AS 47.65 is due to deleting a chore service worker and adding a part-time janitor at a reduced hours.

Recommendation

OAC staff recommends Title III funding in the amount of \$25,661 and AS 47.65 funding in the amount of \$37,442.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Ninilchik Senior Citizens

STAFF: Dinah Van Der Hyde

SUMMARY

The Ninilchik Senior Citizens Inc. have submitted a CY 85 request for Title III funds of \$17,911 and AS 47.65 funds of \$13,800. This is a new grant request for starting a senior program in Ninilchik.

The applicant wishes to operate a congregate nutrition program one day per week using the Ninilchik Fairgrounds Building until a proposed Senior Center is completed in late 1985. A two-day-per-week home-delivered meal service will be contracted with a local restaurant. Access services would be provided to meals.

Currently the organization operates a monthly potluck meal and opens a recreation area three days a week for activities.

They have contacted 100 seniors in the area, the majority are low income, and 20% are native. The goal is to serve 75 seniors.

The Fairgrounds building is centrally located and accessible. It would be open three days a week for meals and activities. Transportation services would be provided by volunteers using their own vehicles or a housing project vehicle.

ANALYSIS

The planned activities for services show 1,200 rides to 6 persons - for 200 rides per year per person and a 35-mile-per-ride average. This objective is not realistic in comparison with other projects and needs reassessment.

Congregate meals would be served to 30 persons (1,360 meals). The home-delivered meals would be contracted (3 meals for 2 days a week at a cost of \$6.40 meal). Meal contributions are estimated at 37¢ per meal, less than the 50¢ per meal grant stipulation.

Total paid staff will be a 24-hour-per-week site manager position, with volunteers providing the remainder of support. OAC staff doubt that one part-time staff person can manage to do all the activities necessary to operate a nutrition project. Methods as to how the program would do outreach, coordination, access are not well documented. How the site manager would have time to perform all of the required functions, cook, and make 2 trips per month to Soldotna for supplies is unclear.

Community Support letters have been received from Kenai Senior Services Director Pat Porter; Ninilchik Chamber of Commerce; St. Peters Catholic Church. The Borough Revenue Sharing \$7,000 and Tribal Council donations are primary financial support, with the Fairgrounds contributing in-kind match.

RECOMMENDATIONS

JAC staff recommends \$15,000 of Title III funds be set aside for Ninilchik to be included in the Kenai or Homer project budget as a meal site for the first year of operation. This would allow the Ninilchik seniors time to further research and evaluate their needs and still be able to provide seniors a nutrition program for CY 85.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Nome Community Center

STAFF: Eran Toland, Assoc. Coord.

Summary

The Nome Community Center has been serving approximately 200 primarily native seniors for the past 10 years, two years of that in the XYZ Senior Center. Specific services include: home-delivered and congregate nutrition, including weekly native meal; transportation, escort, shopping assistance; subsistence gathering; translation and letter writing; home visits; telephone reassurance; in-home support services. In addition, for the past two summers the center has provided chore services at subsistence fish camps.

The request for Title III funding is \$130,320, a 28% increase over the current award of \$101,790. The request for AS 47.65 is \$51,311, a 65% increase over the current award of \$31,147. The overall increase requested is 37% above continuation.

Analysis

In 1984 Nome's senior program underwent a major turnover in staff. Resultant personnel adjustments have led to late reporting. This situation is still being worked on. Both area need and service delivery are adequately documented in the grant application, indicating that service records are being kept.

New staff conducted program evaluations and assessments. The decision to discontinue fish camp chore services and was made. Standard center oriented services will be continued and expanded based on documented increases in service delivery. Meals show a projected increase of 13% and rides up 27%.

Service activities describe an ambitious program for 1985. New services requested include: counseling, physical fitness, volunteer program, a crafts shop, evening activities, intergenerational activities.

Many of these activities can be added at no additional cost to the program. Physical fitness is available through community schools and was not adequately addressed as a new program component under this grant. Operation of a craft shop is not an allowable grant expense. Through coordination of the youth and senior programs, intergenerational activities have a great potential without additional cost. Service activities were not broken into nutrition, access, or community services by funding source. Chore/repair was not well defined as a program component.

The single largest addition to the budget is \$24,000 for electricity. The City of Nome has been paying both heat and electricity for the center. Funds are requested to supplant local funds. This is unallowable under requirements for maintenance of effort.

Program income was computed at \$.24 but should be targeted at \$.50/meal. USDA cash reimbursement was recalculated at \$.5875. The program is overmatched with the bulk of match appearing in personnel as the Executive Director's and bookkeeper's salaries. Housing is no longer partial compensation for the program coordinator.

Salary request for that position has increased \$12,931. Again the issue of maintenance of effort arises. The nutrition supervisor's salary has increased 15%. She was budgeted for a raise for the first time in 8 years.

Recommendations

Staff recommends funding Title III at \$105,000, or 3% over current funding. No AS 47.65 funds are recommended. This recommendation represents a 21% decrease in continuation funding.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: North Slope Borough STAFF: Fran Toland

Summary

The North Slope Borough Health and Social Services Agency has been providing Title III services to Barrow's approximately 100 Inupiat Seniors for several years. These services include nutrition, transportation, and escort.

This year's request is \$226,300 which represents an 81% increase over current award of \$124,950.

Analysis

Since summer Barrow has had three project directors. Despite the turnover there has been no disruption in service.

As with most remote projects the Barrow senior center serves native elders who rely on the center for translating services, help with filling out forms and other services besides nutrition and transportation.

The service activities were not accurately written to reflect the number of specific services to be provided. Access services were grouped together. The number of meals to be served in the proposed service activities does not agree with the number of meals under food contracts in budget category 600.

The budget summary, cover sheet and detail budgets do not agree in terms of total Title III request. The request in personnel increased by 47%. This reflects a 20-30% salary increase for the positions of project director and Outreach worker. In the past the Borough matched salaries which reduced the Title III request. The travel request has increased by 460% over current award. Efforts to establish nutrition programs in other villages is encouraged. In (400) supplies the request for gasoline increased by 61% due to demands of a new vehicle.

Under (600) Other for meal contracts, program income was not included and USDA was incorrectly placed in another budget category. With those adjustments, the amount requested for meals, \$41,300, represents a 148% increase over current award. The North Slope Borough paid for half the meals served in past grant cycles. In the new application they have not included that support.

A new senior housing project with senior center is in the early construction stages. By next grant cycle, funds for the center will probably be requested.

Recommendations

Because of shortage of funds, staff recommends Title III funding at \$126,575 which includes travel for program development in Anaktuvik Pass, Point Lay, and Pt. Hope (\$1,625). This represents an overall increase of 1%.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: North Star Council on Aging STAFF: Ruth G. Browne

Summary

North Star Council on Aging requests \$252,980 in Title III funds and \$ 59,929 in AS 47.65 to continue to provide congregate and home-delivered meals, transportation, escort, outreach, information, referral, health maintenance, physical fitness and home-visits to the seniors of the Fairbanks area.

NSCA intends to improve the quality of service and expand the provision of services through increased outreach efforts. The program plans to provide services to the frail elderly by replacing an old van with a new one equipped with a wheelchair lift. Currently NSCA lacks transportation to bring handicapped seniors to the center.

The applicant has been awarded a grant to put in a physical fitness walking course on their center's site. The City of Fairbanks has included NSCA's request of \$560,00 for an addition to the senior center in Programs for Progress.

It is estimated that there are 2,935 persons 60+ years of age in the North Star Borough. It is also estimated that 85% are non-minority and 20% are in economic need. Of the 2,216 seniors registered at the center, 646 are over the age of 75.

NSCA coordinates with Fairbanks Home Health Care, Fairbanks Memorial Hospital, Tanana Valley Community College, Pre-Trial Diversion Program, Foster Grandparents/Senior Companion Program, the Homemaker Program, Alaska Legal Services, Literacy Council of Alaska and has letters of support from these programs.

Analysis

NSCA's Title III request of 252,980 is an increase of 38%. Their AS 47.65 request of \$59,929 is an increase of 9%. The applicant decreased its original request by 20156 eliminating a full-time bookkeeper and contracting with a C.P.A. firm.

The increase in the CY 84 operating level is due to:

- . Salary increases for the director, assistant director, community resource coordinator and secretary to bring them in line with comparable salaries in the community
- . the addition of a part-time outreach worker
- . an employee insurance plan
- . proposed increase in transportation
- . increase in meals

During the last year the number of persons and meals served has increased substantially.

Recommendation

OAC staff recommends Title III funding at the level of \$213,796, an increase of 16% and AS 47.65 funding at \$56,201 an increase of 2%.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Older Persons Action Group

STAFF: Barbara McPherson

Summary

Older Persons Action Group requests ~~\$70,448~~ in Title III funds to continue Statewide Information, Referral and Support Services. OPAG currently receives \$65,820 in Title III funds for this program. During CY 1984 OPAG was funded for a toll-free Zenith line to expand the Statewide capability of the program. Approximately 400 persons are served each month. *J J O'Connell*

Analysis

OPAG's I & R program is well utilized and its staff is responsive to a wide range of information and referral requests and provides supportive services to persons who have complicated or long term problems. The support services are critically needed in the Anchorage area and work in cooperation with the local aging service network.

Although OPAG targets this program Statewide, service delivery has been predominately to Anchorage and the Southcentral area. Sixty-six long distance calls were placed to OPAG from June 1 to September 30, 1984 via the toll-free Zenith line. These calls originated from 23 Alaskan communities, 18 of which have local senior service programs. Twelve calls were received from the six communities that do not have senior programs.

The application contained omissions which must be resolved prior to expenditure of any awarded funds:

1. Goals and objectives: The proposed objectives and service activities need to be revised to incorporate the number of units of information that will be provided and the total number of persons that will be served. Several activities included in this application are not objectives of this funding and need to be deleted.
2. Matching Funds: As in the SENIOR VOICE application, OPAG addresses in-kind facility space and in-kind advertising as match. The in-kind advertising is unallowable. Ads donated to other agencies are benefits provided by OPAG to other agencies. Ads used as barter for items such as travel result in program income. All matching funds should be addressed to the facility budget category, page F-5.
3. Personnel: Costs addressed under total cost of position are not consistent with total costs addressed to funding sources, page F-3. Salaries addressed here are also not consistent with those listed in OPAG's SENIOR VOICE application or with the position costs resubmitted on November 21 which are attached. Also attached is a comparison of OPAG's 1984 salaries and requested 1985 salaries. Matching funds in the personnel line are inappropriate and should be deleted.

Recommendations

OAC staff recommends funding of \$60,712 for OPAG's information, referral and support program for 1985. It is further recommended that the Statewide focus of this project be eliminated and that the project be directed entirely at Anchorage and the adjoining Southcentral area. Although the program has made a commendable attempt to disseminate information Statewide through this project that function is more appropriately addressed by SENIOR VOICE and local senior service programs. Further, OPAG's clientele is primarily local people. The caseload of persons needing more intensive supportive services is currently growing and moving the program toward case management services. This direction should be pursued more intensely by OPAG.

Due to the need to focus the program locally and to end duplication of service, it is recommended that funds be deleted for staff travel to other communities and for the Zenith line. The line is currently underutilized by communities that do not have senior programs. Its use by communities with OAC funded programs is not cost effective.

It is recommended that the CY 1985 award be contingent upon the following special conditions:

1. Grant funds shall be used for services to Anchorage and the adjoining Southcentral area.
2. Revised objectives and service activities based on the award of funds shall be submitted to OAC on form F-B by February 15, 1985.
3. A revised budget shall be submitted using budget detail pages F-1 through F-10 by February 15, 1985.
4. Staff funded under this award shall not be utilized by Older Persons Action Group for activities of the membership organization.
5. OAC shall be contacted prior to the schedule of an audit. OAC may contract for the provision of audits. Grantee audits must comply with OAC-PI-84-5 and Circular A-102, Attachment P.
6. Grantees must have an equal employment opportunity policy, as well as have implemented an affirmative action plan in all aspects of personnel administration. Discrimination on the basis of race, color, creed, national origin sex or age handicap is prohibited both within grantee personnel administration and in the delivery of services and/or conducting of grant activities. Grantees must insure compliance by all subgrantees and subcontractors. A copy of the equal employment policy and affirmative action plan shall be submitted to OAC by March 31, 1985.
7. Out-of-state travel under this grant requires prior approval by OAC.
8. Attendance at OAC meeting is not a requirement of funding and grant funds shall not be used for this purpose.

Applicant: Older Persons Action Group
Information, Referral and Support

Title III Budget Revision Notes:

OPAG's budget request is attached. The budget revision for the information and referral program reflects the following:

1. Personnel: Salaries have been reduced to reflect available funds.
2. Travel: Travel funds have been deleted for travel to other communities. Local mileage may be included in the budget revision submitted by OPAG.
3. Facility Expenses: Funds for telephone expenses are reduced to \$1,500 as the Zenith Line is not recommended for continuation in 1985.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Older Persons Action Group

STAFF: Barbara McPherson

Summary

Older Persons Action Group requests \$123,084 to continue monthly publication of SENIOR VOICE during CY 1985. The newspaper focuses on programs, legislation and issues which directly affect the elderly in the State and strives to provide a forum for seniors, senior organizations and policy-makers. SENIOR VOICE is distributed statewide to 7,500 persons each month. Although it is available without charge, 2,100 are paid subscribers.

SENIOR VOICE staff consists of three full-time positions: a media manager, a researcher/reporter and a reporter. OPAG's director, administrative assistant and secretary positions contribute 12 to 8 hours per week to the production of the paper.

Analysis

In 1984 SENIOR VOICE continued to be a high-quality, well written publication. It has earned the respect of its readers and journalists Statewide. Letters commending and supporting SENIOR VOICE during the past year are on file from Charles Mundorff, Southcentral Counseling Center; Thelma Langdon, Alzheimer's Disease Family Support Group; Mary Carey, Tex-Alaska Manuscripts; Sue McCarty, North Star Council on Aging; Randi Paquin, Home Health Care; Association of Older Alaskans Programs; Mary Johnson, the WGS Connection.

OPAG's CY 1985 funding request for SENIOR VOICE is 116% higher than their CY 1984 OAC grant award.

The budget request contains a number of omissions which must be resolved prior to expenditure of any awarded grant funds:

1. Matching Funds: OPAG addresses in-kind facility space and in-kind advertising as match. The in-kind advertising is unallowable. Ads donated to other agencies are benefits provided by OPAG to other agencies. Ads used as barter for items such as travel result in program income.
2. Program Income: OPAG projects \$61,000 in program income during 1985; however, this amount is not shown in the budget summary, page F-1.
3. Personnel: Costs addressed under total cost of position are not consistent with total costs addressed to funding sources, page F-3. Salaries addressed here are also not consistent with those listed in OPAG's I&R grant or with the position costs resubmitted on November 21 which are attached. Also attached is a comparison of OPAG's 1984 salaries and requested 1985 salaries. Matching funds in the personnel line are inappropriate and should be deleted.
4. Travel: Travel funds are requested; however, OPAG was awarded legislative intent funding for travel for SENIOR VOICE staff.

5. Facility Expenses: OPAG is utilizing in-kind match for facility costs. These funds should be addressed to the facility budget category, page F-5.
6. Other: During CY 1984 OPAG provided SENIOR VOICE to OAC projects as a condition of the funding award. OPAG has included \$1,000 in this grant request for distribution to OAC agencies. As the paper is produced under OAC grant funds, as well as the program income generated by those funds, and distributed statewide to the elderly, this additional charges for OAC projects is inappropriate.

Currently OPAG has approximately \$8,000 in unexpended program income that could be carried forward to the 1985 grant period. It is important that OPAG develop a clearer accounting method for grant funds and program income for SENIOR VOICE. Program income must be applied exclusively to the costs of producing SENIOR VOICE. The revised personnel budget submitted on November 23 indicates that program income is utilized for the accounting technician's salary. This shall not exceed 4 percent of the total salary for this position as that is the percentage of work time allotted to SENIOR VOICE by the accounting position. It should also be noted that a student intern position is included in the revised salary schedule that does not appear in the media application. Funds for this position are also addressed to program income. OAC did not support a reporter trainee position requested by OPAG under legislative intent funding.

Recommendation

OAC staff recommends funding of \$47,952 for SENIOR VOICE for CY 1985 contingent upon the following special conditions:

1. By February 15, 1985, OPAG must submit a complete revised budget for the operation of SENIOR VOICE during CY 1985 using budget detail pages F-1 through F-10. This budget must include all program income and funding from other sources for SENIOR VOICE. All revenue and expenditures for SENIOR VOICE must be reported to OAC quarterly by line item in accordance with the accepted revised budget.
- 2.. OPAG shall carry forward any unexpended CY 1984 program income to CY 1985. OPAG shall notify OAC of the amount of this unexpended program income prior to February 15, 1984 and incorporate it into the revised CY 1985 budget.
3. Program income generated by SENIOR VOICE must be used exclusively for the operation of SENIOR VOICE and cannot be utilized for the support of any other program operated by the Older Persons Action Group.
4. SENIOR VOICE may not be utilized by the Older Persons Action Group or any other organization to solicit membership unless such solicitation is incorporated in a paid advertisement.
5. Staff funded under this award shall not be utilized by Older Persons Action Group for activities of the membership organization.
6. OAC shall be contacted prior to the schedule of an audit. OAC may contract for the provision of audits. Grantee audits must comply with OAC-PI-84-5 and Circular A-102, Attachment P.

Handwritten signatures and initials in the top left corner.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

APPLICANT: Palmer Senior Citizens, Inc. STAFF: Howard DeVore

SUMMARY OF PROGRAM: Palmer Seniors have submitted CY 1985 Grant Applications for both AS 47.65 and Title III funding to continue nutrition and access services, handyman and home maintenance services, and social worker services. Objectives for CY 1985 show slight increases in number of services provided.

TITLE III

CY 1985 Objectives proposed are:	Compare Oct 83-Sept 84 performance:
15000 congregate meals to 85 or an average of 60 a day.	13416 congregate meals to or an average of 54 a day.
1400 home delivered meals to 16 nutrition education to 16 HB	1813 meals to average 8 a day nutrition education
4000 rides to 25 (17 rides a day)	3193 rides to (13 a day)
120 escort rides to 16	399 escort rides provided
40 outreach contacts/first time	outreach
80 referral/advocacy cases closed	304/294-referral/personal advocacy
220 units of information (fewer)	629 units of information

AS 47.65

CY 1985 Objectives proposed are:	Compare Oct 83-Sept 84 performance:
1330 health maintenance activities to 66 physical fitness activities to 20	health maintenance (none) physical fitness (none)
270 telephone reassurance contacts-40	659 telephone reassurance contacts
600 hours home repair for 20 persons	117 home chores/repairs for
820 home visits to 65 persons	886 home visits provided to
	96 psychological assessments ¹ 47

Although the contract with an Anchorage-Mat/Su Psychologist continues in the grant for \$8320, no objectives for psychological assessments was found in the grant application.

ANALYSIS:

Title III

This application requests \$158,137, an increase of 26.2% (\$32,856) over current funding of \$125,281. The increase is accounted for, in part, by a new 32 hour Administrative Assistant position costing \$16,591 and distributed equally between Title III and AS 47.65, and increase of 8 hours in the project director's position costing \$5,935, and \$6,000 for a computer, typewriter and adding machines.

AS 47.65

This request for a 16% increase over current year funding shares some of the the new administrative assistant and project director costs but also adds a new position, a Social Service Aide, costing \$14,723, to assist the Social Worker. See page 5, budget notes.

STAFF RECOMMENDATION:

Staff recommends funding Palmer's Title III project at 5.9% of the current funding level, the available funding after equitably distributing the decrease required in the Southcentral Region. Staff recommends an increase of no more than 10% in the number of meals provided and a continuation of the home delivered meals at the current level for homebound and frail elderly.

APPLICANT: Palmer Senior Citizens, Inc.

STAFF: Howard DeVore

STAFF RECOMMENDATION: (Cont)

Staff recommends a maximum of 16,180 meals in CY 1985, 14,015 congregate and 2165 home delivered meals and recommends rides be maintained at the 1984 level of 3200.

Staff recommends funding the AS 47.65 Social Services and Handyman programs at 7.2% of the current operating level, equitably distributing the decrease in available funds for Southcentral and the cost of a new nutrition program at Houston in CY 1985. Staff recommends not funding the proposed new administrative position nor the new social service aide position.

	State/Federal	Match	100%
TITLE III	\$ <u>117,895</u>	\$ <u>20,805</u> 15%	\$ <u>138,700</u>
AS 47.65	\$ <u>53,440</u>	\$ <u>5,938</u> 10%	\$ <u>59,378</u>
TOTAL	\$ <u>171,335</u>	\$ <u>26,743</u>	\$ <u>198,078</u>

100,570 Gene

SPECIAL CONDITIONS:

1. Services are to be provided only to persons who are 60 years of age and older.
2. Services must be targeted to persons in greatest economic and social need.
3. Revised objectives and service activities based on the award of funds shall be submitted to the OAC on form F-B by February 15, 1985.
4. A revised budget based on the award of funds shall be submitted using budget detail pages F-1 through F-10 by February 15, 1985.
5. Meals may be budgeted at not more than 16,180 meals with USDA calculated at the new rate of 58.75 cents per meal.
6. Rides are to be maintained at the current level of 3,200 in CY 1985. with the OAC Older Alaskans Transportation Service policies and priorities.
7. Transportation shall be provided to access services in the following order or priority:
 - a. access to medical appointments, prescriptions, hospital and essential (nonemergency) health services;
 - b. access to nutrition and other essential support services;
 - c. essential shopping, low income employment (Title V and others who document low income), and volunteers in services to older persons, disabled, and children;
 - d. job training and career education;
 - e. attendance at senior organization meetings; and
 - f. nonessential shopping, business, beauticians, cultural, educational, recreational and social activities.

Call
Jan B. Baker
See letter 12/13
Will Johnson on smaller paper

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

APPLICANT: SALVATION ARMY, ANCHORAGE STAFF: Howard DeVore

SUMMARY OF PROGRAM:

The Salvation Army proposes to maintain the present level of services to nearly 2,000 older persons in the Anchorage, area, excluding Chugiak and Girdwood, and increase nutrition and day care services, providing nutrition out of five locations, transportation from the headquarters and transportation center at 110 East 3rd, and escort, chore maintenance, home repairs, counseling, shopping and shopping assistance, outreach, and friendly visits out of the home care center at the same headquarters building. Each nutrition site supports and provides some of these services, particularly information giving and in addition health screening. The headquarters project office provides administrative services, dietitian consultation, staff training, a newsletter, planning, and the primary information and referral service.

Objectives for 1985 are:	Compare Oct 83 - Sept 84 performance
39,900 rides for 530	40,749 rides for 1396
2,400 escorts for 60	3,022 escorts for 286
5,000 units of simple information.	5,894 units of simple information giving
6 referral/personal advocacy	advocacy assistance information
60 shopping assistance for 8	78 shopping assistance for 30
43,750 congregate meals for 2100	36,235 congregate meals for 2277
27,375 home delivered meals to 200	26,552 home delivered meals for 524
1,650 nutrition education to 1,650	333 units of nutrition education
1,200 health activities to 100	1,377 health maintenance activities to
520 telephone reassurances to 20	756 telephone reassurance to 233
2,000 homemaker services to 60	1,026 homemaker services to 217
900 home repairs for 140	872 home repairs/maintenance to 229
1,100 visits to 120	1,620 visits to 485
2,500 respite hours for 50	1,970 respite hours for 197
10,000 adult day care for 25	hours adult day care for 59

ANALYSIS:

Program remains substantially the same as in current year with five nutrition sites, provides for the same number of rides as in 1984 and OATS dispatch with MT Caverly, continues escort, chore/homemaker, shopping assistance, reassurance calls, home maintenance, and outreach from the home care center, and enters the second year for a geriatric day care center. The Title III State/Federal 1985 request \$213,637 is a 14% increase over 1984. Increases are in salaries (6.5%) and additional meals.

STAFF RECOMMENDATION:

Staff recommends to fund the AS 47.55 Day Care and In-Home Care at the current operating level and to fund the Title III Program at 7.5% less than the current CY 1984 level, the total funds available by distributing reductions of Title III funding in the Anchorage region equitably between all grantees.

Staff recommends the number of meals budgeted by no more than a 10% increase over current performance, 39,590 congregate and 29,340 home delivered, and rides be maintained at the current service level of 40,000 in 1985.

APPLICANT: Salvation Army of Anchorage

STAFF: Howard DeVore

STAFF RECOMMENDATION: (Cont)	State/Federal	Match	100%
TITLE III	\$ <u>841,368</u>	\$ <u>148,477</u> 15%	\$ <u>989,845</u>
AS 47.65	\$ <u>176,099</u>	\$ <u>19,567</u> 10%	\$ <u>195,666</u>
TOTAL	\$ <u>1,017,467</u>	\$ <u>168,044</u>	\$ <u>1,185,511</u>

SPECIAL CONDITIONS:

1. Services are to be provided only to persons who are 60 years of age and older.
2. Services must be targeted to persons in greatest economic and social need.
3. Revised objectives and service activities based on the award of funds shall be submitted to the OAC on form F-B by February 15, 1985.
4. A revised budget based on the award of funds shall be submitted using budget detail pages F-1 through F-10 by February 15, 1985.
5. Meals may be budgeted at not more than 68,930 meals.
6. Maintain five existing nutrition sites; move or expand only after approval of the Older Alaskans Commission.
7. Maintain adult day care program and participate in the Anchorage Day Care Consortium.
8. Rides are to be maintained at the current level of 40,000 in CY 1985.
9. Provide dispatch and scheduling services for and coordinate with the M.T. Caverly Senior Center and operate supplementary transportation in compliance with the OAC Older Alaskans Transportation Service policies and priorities.
10. Transportation shall be provided to access services in the following order or priority:
 - a. access to medical appointments, prescriptions, hospital and essential (nonemergency) health services;
 - b. access to nutrition and other essential support services;
 - c. essential shopping, low income employment (Title V and others who document low income), and volunteers in services to older persons, disabled, and children;
 - d. job training and career education;
 - e. attendance at senior organization meetings; and
 - f. nonessential shopping, business, beauticians, cultural, educational, recreational and social activities.
11. OAC shall be contacted prior to the schedule of an audit. OAC may contract for the provision of audits. Grantees must comply with OAC PI-84-5 and Circular A-102, Attachment P.

Continued next page.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Seward Senior Citizens

STAFF: Dinah Van Der Hyde

Summary

Seward Senior Citizens is requesting Title III funds of \$17,435 and AS 47.65 funds of \$44,150. This is a 63% increase in OAC funding for the program and includes a new grant for Title III.

Seward has a population base of 1,800 with 255 persons over 60. This program has provided congregate meals two days a week, transportation, escort, outreach companionship, health maintenance, and telephone reassurance to 90 seniors.

The CY 85 proposal would increase meals to three days a week, provide home-delivered meals, transportation, escort, outreach, information, referral/personal advocacy, shopping assistance, health maintenance, physical fitness, telephone reassurance, home visiting, and volunteer services. Seward hopes to target the frail by increasing Title V outreach worker hours.

Analysis

Seward's application is minimally documented as to target populations and need for increased service. Program reporting has been timely, but planned versus actual performance has been noticeably varied. Actual congregate meals were 69% of planned, escort 3%, health maintenance 273%, and companionship 136%.

The budget request for CY 85 reflects more dependence on OAC support. The application does not explain the change in support required. Borough funds are \$8,000 less; perhaps this reflects decreased revenue sharing. The Director's salary was paid 44% by the Borough in CY 84 and the Bookkeeper 50%. Both are 90% OAC in the CY 85 request.

This program is currently being audited. During the preliminary attempt at the audit, there was insufficient documentation available for the audit to take place. The grantee's current Bookkeeper is now trying to reconstruct the documents for the 1982 and 1983 grants in order to have a complete audit take place.

Recommendation

Due to the lack of OAC funding available and the uncertainty of fiscal accountability, staff recommends funding at the current operating level for AS 47.65 of \$30,000.

This project has been encouraged to seek additional Title V funds for their proposed staffing increase for home visiting and health maintenance.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Tapraq, Inc. STAFF: Fran Toland

SUMMARY

Tapraq, Inc. is a service organization formed to help prevent alcohol and drug abuse in Stebbins. From July 1, 1982 to December 30, 1983 they provided congregate meals 3 days a week to approximately 16 senior citizens.

In July of 1984 they were awarded a 6-month AS 47.65 grant of \$11,096. This year they are requesting \$11,629 of AS 47.65 money for six months or \$23,258 for 12 months. This represents an annualized increase of 5%.

ANALYSIS

Tapraq first requested and received funding in July, 1982. The site was not inspected by staff until March, 1983. At that time the nutrition administrator discovered that the kitchen in the community center was not certified. In July 1983 they were awarded a 6-month grant with the condition that continued funding was contingent upon their obtaining a food service permit. No money was awarded in January 1984. As efforts were made to certify the kitchen, the project director stayed in touch with OAC staff. In March, 1984 the Stebbins City Council agreed to pay for necessary renovations to the community center. Those renovations were scheduled to be completed in July.

With that information OAC granted Tapraq \$11,096 with the condition that no money would be forwarded until we had a copy of the food service permit.

To date, the renovation on the building has not been done. At last correspondence, the supplies were barged to Unalakleet and would be delivered to Stebbins as soon as possible. Weather permitting, construction will begin immediately.

Tapraq's application was one of the most complete and accurate ones reviewed by this coordinator. Every issue was addressed and need was documented. It was received late in this office, having been sent first to the Department of Administration and then forwarded to OAC.

RECOMMENDATIONS

Staff recommends that OAC set aside \$23,258 for award to Tapraq upon receipt of their food service permit. The award will be prorated based on when the permit is received.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Upper Tanana Development Corp. STAFF: Ruth G. Browne

Summary

Upper Tanana Development Corporation (UTDC) requests \$211,897 in Title III funds and \$31,087 in AS 47.65 funds to continue serving the elders residing in the region. The Upper Tanana region includes the communities of Dry Creek, Dot Lake, Tanacross, Tok, Tetlin, Mentasta, Northway, Eagle City and Eagle Village.

The program provides lunch five days a week at Tok/Tanacross, Tetlin, Dot Lake, Northway; two days per week at Mentasta and three days per week in Eagle. Responsibility for serving the elders of Mentasta was transferred from Copper River Native Association to UTDC during CY 84 for geographical reasons. UTDC did not receive additional funds to service Mentasta.

The program currently operates three vans. One van is used primarily in Northway and travels to Tok once a week for lunch. Two vans are presently located in Tok. One is used daily to transport seniors from Tok and Tanacross and to deliver home-delivered meals. The third van is used to transport seniors from Mentasta and Dot Lake to Tok or Delta Junction to shop or participate in the lunch program. UMPTA funds have been received to purchase a four wheel drive which will be used to service the elders in Eagle and Tetlin.

UTDC also provides escort, information, referral, telephone reassurance and home visits.

Of the approximately 212 persons 60+ years of age in the region, about 40% are Native. About 150 have been served by the UTDC region.

Analysis

UTDC's Title III request equals its CY 84 award plus 7%; its AS 47.65 request equals its CY 84 award plus 5%. The increase is due to:

- . addition of a driver to service Tetlin twice a week
- . an approximate 3% salary increase
- . an 11% increase in number of meals
- . equipment requests

An increase is justified due to addition of Mentasta as a meal site and the addition of two vans to expand transportation services.

Recommendation

OAC staff recommends Title III funding at the revised level of \$209,047 and AS 47.65 funding at the level of \$30,087.

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

CY'85

APPLICANT: Valdez Senior Citizens

STAFF: Fran Toland

Summary

This is a new grant application. Valdez Seniors have been active for the past 3 years, incorporating in 1981. A new senior housing and center complex was completed last year. They have applied for OAC Title III funds to sponsor a senior program to include congregate and home-delivered meals, transportation, escort, outreach, I & R, shopping assistance. Under AS 47.65 they propose to provide health maintenance information, physical fitness, telephone reassurance, and home visits. They propose to serve 48 seniors.

Requested from Title III is \$101,924 and from AS 47.65 is \$16,404.

Analysis

Health maintenance, information, outreach, transportation and potlucks once a week are currently provided. The city pays for a part-time project director and subsidizes operation of the home and center, which includes facility expenses, office supplies, vehicle supplies, postage. Project Director and accountant are the same person.

Recommendation

Staff recommends \$21,312 in AS 47.65 funds to provide as many meals as possible fewer than five days per week.

W. Hall
376 3/24

OLDER ALASKANS COMMISSION
APPLICATION REVIEW

Job found on form
Volunteers
Vom. of Home
Suit by person by
covered by
8/2/83 - 5/2/84

APPLICANT: WASILLA AREA SENIORS, INC.

STAFF: Howard DeVore

SUMMARY OF PROGRAM: WASI, INC. has submitted a request for funding from both Title III and AS 47.65 funding, as in the past, to continue existing programs in nutrition at the Wasilla and Talkeetna sites, access services to older persons in this area of the Mat-Su Valley, and a handyman home maintenance and repairs service to the elderly frail unable to work on their own homes. New, in this CY 1985 funding request under AS 47.65, is the provision for a social worker who offers information, referral, and counseling services while coordinating with other agencies. The job description fails to mention educational or training requirements but the duties do not necessarily call for a BS in Social Work. New objectives on form F-B for CY 1985 speak only to one objective related to social work services, telephone reassurance to 15 older persons.

Title III services funded at the requested level would increase meals in a congregate setting by 22.5%, from 10,071 served October 1983-September 1984 to 13,000 proposed. Part of the cost is off-set by a suggested donation of \$1.50 by participants which Wasilla Area Seniors have been contributing in the current year as well. Meal donations should provide \$19,500 and rides \$3,000 in a transportation service governed by OAC policies with three vehicles driven by one paid and two volunteer drivers.

Talkeetna will continue as the new nutrition outreach program serving 15-20 elderly at school sites providing meals under contract at \$3.50 per meal averaging 25 meals a week for the year. The Upper Susitna Valley Seniors, Inc are involved in advisory management to the WASI Board and staff which includes a site manager now provided by Title V funding but proposed to be assumed in this grant under Title III. Justification for transferring the position to Title III is the need for more than 20 hours a week, according to the grant. Though the program got off to a slow beginning and meals are now served only one day a week, rotating from one school or restaurant location to another to serve a widely distributed clientele, the response and appreciation was shown at a recent meal and USVS, Inc. board meeting attended by the reviewer.

ANALYSIS:

AS 47.65 HANDYMAN/SOCIAL WORK

The 81% increase in AS 47.65 funds requested for CY 1985 adds a new dimension to the WASI program and a new position of Social Worker costing \$17,322 of the \$26,295 increase over \$42,400 funded in the current year for the Handyman and Home Maintenance Program. Except for counseling mentioned in the job description of the Social Worker, the information, referral and personal advocacy duties are not allowable under AS 47.65 and more appropriate under Title III but also found in the job description of the Coordinator/Bookkeeper position.

TITLE III NUTRITION AND ACCESS

The CY 1985 request of \$151,095 is 29.5% above the 1984 allocation or \$34,436 more accounted for in part by transferring the Talkeetna Title V Site Manager to Title III and adding \$14,062 for a computer and outdoor exercise equipment. The current 1984 allocation of \$116,659 includes excess funds of \$10,630 not used at Talkeetna.

APPLICANT: Wasilla Area Seniors, Inc.

STAFF: Howard DeVore

STAFF RECOMMENDATION:

Staff recommends funding the Title III Nutrition and Access program at 94.1% of the CY 1984 Wasilla allocation (\$96,756) for the Wasilla site in 1985 and of the state share of the CY 1984 Talkeetna revised site budget (\$9,373) for Talkeetna in 1985, a total Title III recommendation of \$99,773 with \$91,047 for the Wasilla site and \$8,726 for the Talkeetna site. Staff recommends the continuation of a Title V site manager, 20 hour per week, position for Talkeetna and not to fund this position from Title III.

Staff recommends a maximum of 10,450 meals in CY 1985, 9,150 congregate meals at Wasilla served five days a week and 1,300 meals at a Talkeetna site served once a week. Staff recommends rides be maintained at the current 1984 level of 2400.

Staff recommends funding the AS 47.65 Handyman program at the current operating level, the amount of available funds for Southcentral after accommodating the cost of a new nutrition program at Houston in CY 1985 and distributing the balance to the programs in the Southcentral Region. Staff recommends not funding the proposed new Social Worker position, computer hardware or software, nor the outside exercise equipment proposed by the applicant.

		State/Federal	Match	100%
Wasilla	TITLE III	\$ <u>91,047</u>	\$ <u>16,067</u> 15%	\$ <u>107,114</u>
Talkeetna	TITLE III	\$ <u>8,726</u>	\$ <u>1,540</u> 15%	\$ <u>+10,266</u>
Total	TITLE III	\$ <u>99,773</u>	\$ <u>17,607</u> 15%	\$ <u>=117,380</u>
Wasilla	AS 47.65	\$ <u>32,400</u>	\$ <u>3,600</u> 10%	\$ <u>+36,000</u>
	TOTAL	\$ <u>132,173</u>	\$ <u>21,207</u>	\$ <u>=153,380</u>

*no loss
delivered*

SPECIAL CONDITIONS:

1. Services are to be provided only to persons who are 60 years of age and older.
2. Services must be targeted to persons in greatest economic and social need.
3. Revised objectives and service activities based on the award of funds shall be submitted to the OAC on form F-B by February 15, 1985.
4. A revised budget based on the award of funds shall be submitted using budget detail pages F-1 through F-10 by February 15, 1985.
5. Meals may be budgeted at not more than 10,450 meals, including 1,300 for the Talkeetna site, with USDA calculated at the new rate of 58.75 cents per meal.
6. Provide 25 meals, one day a week in the Talkeetna area at selected school sites, and provide one site manager on part time 20 hours per week to

Continued next page.

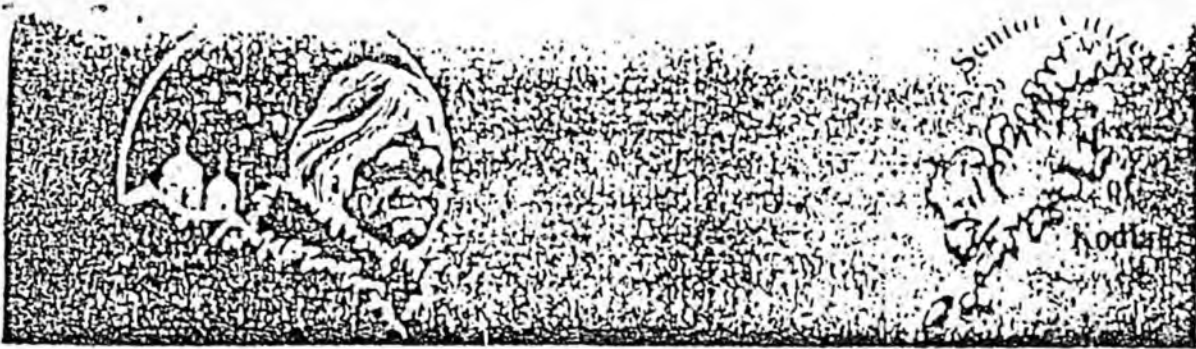
APPLICANT: Wasilla Area Seniors, Inc.

STAFF: Howard DeVore

SPECIAL CONDITIONS: (Cont)

supervise and organize activities through Title V funding. The Title III allocation to Wasilla includes \$8,726 state funds for the Talkeetna site. New nutrition sites shall not be established without prior approval of the OAC.

7. Rides are to be maintained at the current level of 2,400 in CY 1985.
8. Transportation shall be provided to access services in the following order of priority:
 - a. access to medical appointments, prescriptions, hospital and essential (nonemergency) health services;
 - b. access to nutrition and other essential support services;
 - c. essential shopping, low income employment (Title V and others who document low income), and volunteers in services to older persons, disabled, and children;
 - d. job training and career education;
 - e. attendance at senior organization meetings; and
 - f. nonessential shopping, business, beauticians, cultural, educational, recreational and social activities.
9. Homemaker/Chore services service shall be provided to an individual only if the services cannot be provided by the Department of Health and Social Services, Division of Family and Youth Services, under their contract with Alaska Management Technologies. Tasks performed by Title V in-home workers are not affected by this special condition.
10. Home repair and renovation services shall be provided to an individual only if the service cannot be provided through another agency such as the Farmers Home Administration or Department of Community and Regional Affairs.
11. Grantees must have an equal employment opportunity policy as well as have implemented an affirmative action plan in all aspects of personnel administration. Discrimination on the basis of race, color, creed, national origin, sex, or age handicap is prohibited both within grantee personnel administration and in the delivery of services and/or conducting of grant activities. Grantees must insure compliance by all subgrantees and subcontractors. A copy of the equal employment policy and affirmative action plan shall be submitted to OAC by March 31, 1985.
12. OAC shall be contacted prior to the schedule of an audit. OAC may contract for the provision of audits. Grantees must comply with OAC PI-84-5 and Circular A-102, Attachment P.
13. Out of state travel under this grant requires prior approval of OAC.
14. Attendance at OAC meetings is not a requirement of funding and grant funds shall not be used for this purpose.
15. Funds may not be used to pay health benefits for Title V enrollees.
16. Funds provided by this allocation shall not be used for a social worker positions, for computer hardware or software, nor for outdoor exercise equipment.



Box 315
Kodiak, Alaska
99615
Dennis Murray
Project Director
Tel. 486-6181

2-22-85

Dear

At their meeting of Thursday, February 21, the board of directors of the Association of Older Alaskan Programs (AOAP) together with Jon Wolfe, Executive Director of the Older Alaskans Commission (OAC) discussed Jon's memorandum of 2-4 concerning the OAC budget and the impact of legislative intent grants. Individual members of the board expressed concern about the practice of intent grants to named recipients. I was directed by the President, Betsy Lee, to draft a resolution for consideration by the Board of AOAP and any programs which may wish to address this situation.

Note - Did J.W. influence the resolution? otherwise, why was he there?

I drafted the enclosed resolution, and discussed it with Betsy. It was our decision to send it to all project directors of programs sponsored by OAC. Please find the sample resolution enclosed.

It is my understanding that the board of AOAP will consider this resolution on or before their regular meeting on March 21, 1985. I would encourage each of you to address input to:

Ms. Betsy Lee, Project Director
Mabel T. Caverly Center
1111 E. 5th Ave.
Anchorage, Ak. 99501
#274-9361

I know that some of you are not members of AOAP. I would encourage you to join our organization so that you can participate in our efforts to assist the OAC in accomplishing their mission. Should you decide to join, please send your membership fee to:

Ms. Dottie Englund
North Star Council on Aging
P.O. Box 73888
Fairbanks, Ak. 99707

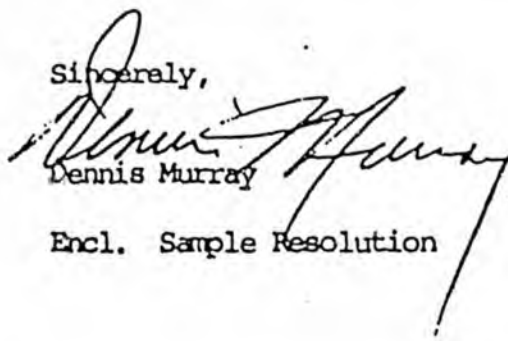
Fees are \$25.00 for project director voting membership and \$15.00 for associate membership.

Finally, let me make it very clear that some projects are not completely comfortable with the group concerns over intent grants. Some reserve the right to attempt such action when their boards consider it in their best interest to do so.

Unfortunately, when the funds for these grants to named recipients are taken from the general funds available for all grants; the remaining programs are short changed. It is a dilemma, and one which the board wanted to address in a constructive manner.

YOUR INPUT IS IMPORTANT. CALL OR WRITE BETSY.

Sincerely,


Dennis Murray

Encl. Sample Resolution

Resolution #2

A resolution of Older Alaskan Commission projects concerning legislative intent grants to named recipients within the Older Alaskans Commission Budget.

This resolution is directed to area legislators and the Older Alaskans Commission

Whereas: For the past few years there have been legislative intent grants administered by the Older Alaskans Commission, and

Whereas: In some cases, the legislature has reduced the funding available for grants and services under the direct control of the Older Alaskans Commission, because of the action to include legislative intent grants to named recipients, and

Whereas: Older Alaskan Projects fully recognize the desire of individual legislators to assist their Senior Programs with appropriations. However, when funding is reduced for those projects not seeking special attention; the competitive process is short-circuited, and

Whereas: Under Section 44.21.230 the Older Alaskans Commission is charged by the legislature with the responsibility to "formulate a comprehensive statewide plan that identifies the concerns and needs of older Alaskans." Furthermore, the commission is charged with the task to "administer, with the approval of the commissioner of administration, state programs as provided in AS 47.65.010--47.65.060," and

Whereas: It is clear from the language enacted by AS 44.21 that the legislature intended the Commission to be responsible for the decision making in regards to a myriad of programs affecting the elderly, and

Whereas: Legislative Intent grants for operational support diminish the ability of the commission to do its job in critically evaluating the priorities for service delivery,

Therefore Be It Resolved That:

The Legislature be encouraged to provide the Commission with adequate funding for Grants and Services to communities and organizations throughout the state so that they can carry out the delivery of needed services to the elderly, and

Further Be It Resolved That:

The Legislature recognize and be aware of the divisiveness created by legislative intent grants for program support.

Adopted this _____ day of _____, 1985 by

(Organization Name)

Attest:

Recording Secretary



**FOSTER GRANDPARENT PROGRAM
SENIOR COMPANION PROGRAM
RETIRED SENIOR VOLUNTEER PROGRAM**

320 W. Willoughby, Suite 300, Juneau, AK 99801 (907) 586-6143

Joan Haffner

Juneau Foster Grandparents/Senior Companions/
Retired Senior Volunteer Programs

I wish to support the continuation of the Older Alaskan Commission.

I work with low income and in many cases, near low income seniors.

In looking at the services they receive I would say many of our seniors depend upon the network of services available, and upon the effectiveness of this network. This includes: Meal sites, Senior Center activities, transportation and volunteer activities, to name a few.

I feel the OAC, in working with service providers, makes programs accountable. This of course, means state monies spent on senior citizens is made more effective through the coordination, training, and monitoring functions of the OAC.

Our responsibility towards our seniors can be met by funding the OAC at a level which enhances, rather than detracts from the levels of service provided in our community--and throughout the state.

STATE OF ALASKA
THE LEGISLATURE

LEGISLATIVE AFFAIRS AGENCY
LEGISLATIVE REFERENCE LIBRARY

POUCH Y - STATE CAPITOL
JUNEAU, ALASKA 99811
907-465-3800

May, 1988

Copies of minutes listed below were originally included in this file. The minutes are available on the STAIRS database CMPR. In order to save space copies of minutes have not been left in the files.

Mary Van Nimwegen

HESS 4-30-85 1:36pm

TO: BETTYE
FROM: SANDRA
RE: HB 124, EXTENDING THE OLDER ALASKANS COMMISSION

COMMISSION IS UP FOR SUNSET REVIEW. AUDIT PERFORMED A YEAR AGO RECOMMENDED CONTINUATION FOR ANOTHER 4 YEARS, WHICH IS WHAT THE HOUSE-PASSED VERSION OF HB 124 WOULD PROVIDE. (VOTE ON HOUSE FLOOR WAS 35-0.)

SENATE STATE AFFAIRS C.S. WOULD EXTEND FOR 1 YEAR ONLY. THIS IS APPARENTLY A RESPONSE BY ABOOD (AND OTHERS?) TO A CONSTITUENT WHO FAILED TO RECEIVE A GRANT. APPARENTLY LEGISLATIVE INTENT IN THE BUDGET NAMED MEDALERT AS THE PREFERRED RECIPIENT FOR A GRANT; THE OLDER ALASKANS COMMISSION AWARDED THE GRANT ELSEWHERE. MEDALERT APPEALED THE DECISION AND WAS DENIED ON APPEAL, THEN WENT TO SUPERIOR COURT AND WAS DENIED AN INJUNCTION. THIS IS THE MOST SPECIFIC INFORMATION I HAVE. THERE IS NO STATE AFFAIRS LETTER OF INTENT DISCUSSING WHAT IS EXPECTED TO HAPPEN IN THIS ONE YEAR OF CONTINUATION, OR WHY THE EXTENSION IS FOR ONE YEAR ONLY.

SENATE'S OPERATING BUDGET PROPOSES DELETING 9 OF THE 20 STAFF POSITIONS AND REDUCING THE DIRECTOR POSITION TO A COORDINATOR. (10 OF THE STAFF MAKE OVER \$50,000 A YEAR. REAL TOP-HEAVY IN ADMINISTRATIVE COSTS. STAFF MONEY SAVED WOULD BE PUT INTO GRANTS.) APPARENTLY THIS BUDGET REDUCTION IS NOT BECAUSE OF THE STATE AFFAIRS COMMITTEE'S CONCERNS.

file HB124

3/26/85 minutes
O.A.C.

5. Peggy Burgin and Jon Wolfe presented a workshop on older women at the Women's conference. Two older women were jointly honored by the Alaska Womens Commission and the Older Alaskans Commission. Governor Sheffield presented the awards to Clothilde Bahovec of Sitka and Jeanne James of Cordova.

Ted Lane of the Institute for Social and Economic Research (U of A) reported on the LinkAge discretionary grant project. The project will be formally evaluated, however, it seems to have been a great success. For future reference, technological problems limit interactive audio conferencing to ten sites.

Betsy Lee, Director of Mabel T. Caverly Senior Center reported on the progress of the Personal Emergency Response System contract including frustrations related to transition from the former contractor. An evaluation committee has been established to monitor the program. As an indirect result of the program it was learned that Robert Rudd Housing was not in a fire protection district.

Bill O'Connor reported on concerns related to Robert Rudd Housing and advised that they be resolved or satisfied before an Intermediate Care Facility (ICF) is built.

Hazel Heath moved that OAC (as advocate for seniors) officially inquire of Cook Inlet Housing Authority.

1. What is their understanding of the current and past problems?
2. How have past problems been addressed?
3. What plans they have to correct current problems (including what costs to correct construction and/or staffing deficiencies and where the money would come from)?
4. How they propose to prevent similar problems with proposed ICF project and make it clear that OAC cannot support the ICF project until these questions have been satisfactorily answered?

Mellie Terwilliger seconded the motion. The motion passed.

Bill O'Connor reported the need for publicity regarding the mandatory reporting law for Elder Abuse. He expressed concern for untimely reports to the Commission and the need for regulations. An advocacy newsletter will be developed under OAC funding.

Ann Jache reported on the Aging Together in Alaska Conference.

The balance of the FY'85 \$118,000 Legislative intent grant to OPAG was presented by Jon Wolfe with staff recommendation for approval. Hazel Heath moved that OPAG be awarded \$131,111 (includes match) Myrtle Thomas seconded. The motion passed.

Hazel Heath moved that the OAC support Homer Senior Center Incorporated's request for facility expansion. Myrtle Thomas seconded. The motion passed.

The meeting was recessed until 1:45 p.m. for lunch.

A PERFORMANCE REPORT
ON THE
DEPARTMENT OF ADMINISTRATION
OLDER ALASKANS COMMISSION

July 31, 1984

Audit Control Number

02-1182-84-R

Commissioner, Department of
Administration

Lisa Rudd

Deputy Commissioners, Department
of Administration

Eleanor Andrews
Anselm Staack
James Shea

Members of the
Older Alaskans Commission

Chairperson
Member
Member
Member
Member
Member
Member

Peggy A. Burgin
Roland Booth
Lucille Brenwick
Hazel Heath
Dove Kull
Mellie Terwilliger
Myrtle R. Thomas

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STATE OF ALASKA

AUDIT DIVISION
POUCH W
JUNEAU, ALASKA 99811

THE LEGISLATURE
BUDGET AND AUDIT COMMITTEE

September 6, 1984

Members of the Legislative Budget
and Audit Committee:

In accordance with the provisions of Title 24 and 44 of the
Alaska Statutes (sunset), the attached report is submitted
for your review.

A PERFORMANCE REPORT
ON THE
DEPARTMENT OF ADMINISTRATION
OLDER ALASKANS COMMISSION

July 31, 1984

Audit Control Number

02-1182-84-R



Gerald L. Wilkerson, CPA
Legislative Auditor
Division of Legislative Audit

PURPOSE AND SCOPE OF THE REPORT

Purpose

In accordance with the intent of Titles 24 and 44 of the Alaska Statutes (sunset legislation), we have examined the activities of the Older Alaskans Commission (OAC) for the past three fiscal years to determine if the Commission has been operating in an efficient and effective manner.

Legislative intent requires consideration of this report during legislative oversight hearings to determine whether the OAC should be reestablished. The law now specifies that the Commission will terminate June 30, 1985, and will have one year from that date to conclude its affairs.

Scope

The major areas of our examination were program evaluation, administrative functions, and commission proceedings. We reviewed and evaluated the following:

1. Applicable statutes and regulations.
2. Tests of files and documents.
3. Interviews with program personnel.
4. Complaints filed with the Attorney General's Office and the Ombudsman's Office.
5. Discussions with Commission members.
6. Minutes of Commission meetings and correspondence files.

The policy and audit approach utilized by the Division of Legislative Audit for Performance Review can best be described as "audit by exception."

This methodology focuses audit effort on areas of an auditee's operations that have been identified by a preliminary survey as having a high degree of probability for needing improvements.

Therefore, by design, finite audit resources are used to identify where and how improvement can be made and little time is devoted to reviewing well-run operations or programs. Consequently, this report highlights those areas needing improvement and does not emphasize those operations and programs that are properly functioning.

ORGANIZATION AND FUNCTION

Pursuant to Alaska Statute 44.21, the Older Alaskans Commission was created in July of 1981 and was established within the Department of Administration. The Commission consists of seven members who are selected based upon their knowledge and demonstrated interest in the concerns of older Alaskans. Commission members serve overlapping four year terms.

The Commission is authorized to administer and coordinate State programs for the elderly and to administer Federal programs provided under the Older Americans Act of 1965. Together, the provisions of Alaska Statute 44.21 and the Older Americans Act define the purpose, scope of work, and authority of the Commission. In implementing its planning and administrative responsibilities, these legislative acts assign to the Commission four primary roles:

Allocation: To determine the appropriate distribution of state and federal funds to purchase needed programs and services for older Alaskans;

Advocacy: To advocate for the needs and interests of older Alaskans at both state and local levels;

Coordination: To increase the coordination of both state and local resources available to address the needs of older Alaskans; and

Resource and System Development: To develop or expand services to older Alaskans as well as to ensure a more systematic and thorough approach to meeting their needs.

The broad scope of this legislative mandate, opens nearly all the concerns of older Alaskans to the consideration of the Commission. However, AS 44.21 further stipulates that the Commission may not investigate, review, or undertake any responsibility for the longevity bonus program or the Alaska Pioneers' Homes.

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REPORT CONCLUSION

This report contains policy issues raised as a result of our evaluation of various Commission practices. The final policy decisions affecting these practices are not within the scope of this report, but requires legislative consideration. In debating these issues, the oversight committees should take into consideration the findings and recommendations presented in this report so the potential impact of policy changes can be evaluated.

Report Conclusion

In our opinion, the OAC should be reestablished. The intent of creating the Commission by the Legislature was to assure the remaining years of citizens over the age of 60 are years of good health, honor, and dignity. The OAC has implemented this mandate by:

1. Providing services in the areas of health, transportation, employment, education, home care, and housing to older Alaskans.
2. Advocating for the needs of older Alaskans in the planning and delivery of state programs.
3. Requiring the participation of senior citizens in the planning and development of programs that benefit older Alaskans.

However, the following findings describe areas where weaknesses were observed. We have made recommendations which, if implemented, will improve the efficiency and effectiveness of the Commission.

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FINDINGS AND RECOMMENDATIONS

Recommendation No. 1

The Older Alaskans Commission (OAC) should improve the State Plan's objectives in order to better measure and evaluate program performance.

Alaska Statute 44.21 and federal regulations require OAC to formulate a State Plan that identifies the concerns and needs of older Alaskans. This document serves as a work plan for employees through the establishment of state and federal program goals and objectives. The objectives describe what OAC intends to accomplish within a given fiscal year.

In our review of the current state plan we found the objectives were relevant to OAC's established goals. OAC has made progress towards achieving goals and objectives. Nevertheless, it was noted that a number of the objectives were not stated in measurable and quantifiable terms. For example, an objective that is representative of many of the Plan's objectives states, "The Older Alaskans Commission will, on an ongoing basis, work with appropriate home energy agencies to annually increase the number of older Alaskan homes which have been weatherized."

The weakness in this objective is that it states how the program will conduct its business and not the number of homes that will be weatherized. Objectives should describe what the Commission intends to accomplish and be consistent with long-range goals. To be capable of measurement, objectives should be well-defined including a description of methods of measurement.

Measurable and quantifiable objectives enables management to evaluate which programs are achieving predetermined goals. When objectives are not stated in measurable terms, both management and the Legislature cannot adequately evaluate OAC's performance.

Recommendation No. 2

OAC should submit an annual report to the Legislature and Governor as required by law.

The Commission has not followed statutory reporting requirements of AS 44.21. This statute requires the Commission to submit an annual analysis and evaluation of services that are provided to older Alaskans.

To contribute to governmental effectiveness, the Commission should compile the report and forward it to the appropriate parties. The report required by AS 44.21 provides the Legislature and Governor the means to analyze the validity and necessity of OAC's funding requests for an upcoming fiscal year. In addition, the report would provide management a useful tool for analyzing and comparing each year's performance.

ANALYSIS OF PUBLIC NEED

Limited Analysis

The following analyses of the Commission's activities relate to the public need factors defined in the "sunset" law. These analyses are not intended to be all-inclusive, but address those areas we were able to cover within the scope of our review.

- I. The extent to which the board, commission, or program has operated in the public interest.
 - A. The OAC has served the public through planning, coordinating, and providing services to persons who are 60 years of age and over in areas of employment, nutrition, transportation, information and referral, housing, health care, in-home services, legal services, long-term care, advocacy, and outreach.
 - B. The Commission has held an average of seven meetings a year for the past two calendar years.
- II. The extent to which the operation of the board, commission, or agency program has been impeded or enhanced by existing statutes, procedures, and practices which it has adopted, and any other matter, including budgetary, resource, and personnel matters.
 - A. The Commission has developed an interagency housing task force to prepare recommendations regarding the coordination and efficient delivery of needed housing services to the elderly.
 - B. A Commission newsletter has been developed which describes important services that are available to older Alaskans.
- III. The extent to which the board, commission, or agency has recommended statutory changes which are generally of benefit to the public interest.
 - A. Since the establishment of the Commission, approximately three years ago, the Commission has not recommended any statutory changes.
- IV. The extent to which the board, commission, or agency has encouraged interested persons to report to it concerning the effect of its regulations and decisions on the effectiveness of service, economy of service, and availability of service which it has provided.

- A. The Commission has solicited public input on matters affecting senior citizens. This has been demonstrated by the Commission requesting public opinion on the proposed October 1983 State Plan and designating Anchorage as a "planning and service area" for federal funding purposes.
- V. The extent to which the board, commission, or agency has encouraged public participation in the making of its regulations and decisions.
- A. OAC has advertised in newspapers and distributed notices to interested associations encouraging the public to participate in senior citizen issues.
- VI. The efficiency with which public inquiries or complaints regarding the activities of the board, commission, or agency filed with it, with the department to which a board or commission is administratively assigned, or with the Office of the Ombudsman have been processed and resolved.
- A. In the past three years, there have been no complaints filed against the Commission with the Ombudsman Office.
- VII. The extent to which a board or commission which regulates entry into an occupation or profession has presented qualified applicants to serve the public.
- A. The OAC does not regulate any occupations or professions.
- VIII. The extent to which State personnel practices, including affirmative action requirements, have been complied with by the board, commission, or agency to its own activities and the area of activity or interest.
- A. The Equal Employment Opportunity Office has received no complaints related to the Commission's personnel practices.
- IX. The extent to which statutory, regulatory, budgeting, or other changes are necessary to enable the agency, board, or commission to better serve the interests of the public and to comply with the factors enumerated in this subsection.

Please refer to the previous section, Findings and Recommendations.

APPENDIX A

DEPARTMENT OF ADMINISTRATION
OLDER ALASKANS COMMISSION
Schedule of Operating Appropriations and Funded Positions
For the Fiscal Years Ended June 30, 1983, 1984, and 1985

(Unaudited)

	<u>Appropriations</u>		
	<u>FY 83</u>	<u>FY 84</u>	<u>FY 85</u>
<u>Budget Allocations</u>			
Older Alaskans Commission	\$ 369,454		
Aging Grants	7,453,400		
Administration		\$1,144,800	\$1,116,100
Grants and Services		7,621,800	8,261,000
<u>Total Budget Allocations</u>	<u>\$7,822,854</u>	<u>\$8,766,600</u>	<u>\$9,377,100</u>

Appropriation Fund Sources

General Fund	\$2,867,454	\$3,661,200	\$4,262,900
Federal Fund	4,955,400	5,105,400	5,114,200
<u>Total Appropriation Fund Sources</u>	<u>\$7,822,854</u>	<u>\$8,766,600</u>	<u>\$9,377,100</u>

Positions Funded

Full time	21	21	21
Part time	8	8	8

Note 1: Source of information for fiscal years 1983 and 1984 was the authorization balance report at fiscal year end.

Note 2: Source of information was the Free Conference Committee Report for fiscal year 1985.

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BILL SHEFFIELD, GOVERNOR

DEPARTMENT OF ADMINISTRATION

POUCH C (MS 0200)
JUNEAU, ALASKA 99811
PHONE: (907) 465-2200

OFFICE OF THE COMMISSIONER

October 1, 1984

Mr. Gerald L. Wilkerson, C.P.A.
Legislative Auditor
Division of Legislative Audit
Legislative Budget and Audit Committee
Pouch W
Juneau, AK 99811

OCT 01 1984

**LEGISLATIVE
AUDIT**

Dear Mr. Wilkerson:

I have received your performance report on the Older Alaskans Commission (OAC) dated July 31, 1984 in which you recommend that the OAC should be reestablished. You have completed a very thorough and complete review of the Commission and its function. We accept your recommendations with the following comments.

Recommendation No. 1

The OAC should improve the State Plan's objectives in order to better measure and evaluate program performance.

Your recommendation notes "that a number of the objectives were not stated in measurable and quantifiable terms." In reference to this observation you cite Housing Action Plan objective number 3. (page 4-28) "The OAC will "... "On an ongoing basis, work with appropriate home energy agencies to annually increase the number of older Alaskan homes which have been weatherized." We agree that this objective provides no benchmark for measuring the attainment of the objective. The OAC attempted to establish such an objective but found the housing system to be so fragmented and amorphous that the OAC was unable to determine how many weatherized homes in Alaska were owned by senior citizens. Consequently, we were not able to provide a specific number.

Objective number 1 (page 4-27) establishes a Housing Task Force for the purpose of conducting a thorough analysis and developing housing recommendations for the OAC. This work and the recommendations of this and other task forces established under the plan will enable the commission to amend and improve objective measures. The Housing Task Force is currently working and has determined that only 9% of weatherized homes are owned by Seniors. This information will enable the OAC to respond to your recommendation.

October 1, 1984

Recommendation No. 2

OAC should submit an annual report to the Legislature and Governor as required by law.

Your recommendation notes that the Commission has not followed statutory reporting requirements of A.S. 44.21. The complete statute reference in Section 44.21.230 states "(a) The Commission shall

- (1) formulate a comprehensive statewide plan that identifies the concerns and needs of older Alaskans and, with reference to the plan adopted, prepare and submit to the governor and legislature an annual analysis and evaluation of the services that are provided to older Alaskans;"

The transfer of programs and staff from the Department of Health and Social Services, Division of Adult and Aging Services occurred on January 1, 1982 as specified in A.S. 44.21. The Commission assumed responsibility for a state plan on that date which had been submitted to and approved by the Federal Government in accordance with P.L. 89-73. This plan was due to end on September 30, 1983. As required under A.S. 44.21 and P.L. 89-73, the Commission commenced development of a comprehensive statewide plan which would become effective on October 1, 1983. We believe that consideration should be made for the date on which the Commission assumed administrative responsibility (January 1, 1982) and the time required for plan development (October 1, 1983). The plan forms the basis under statute for the required report. The Commission is currently developing a report in reference of the plan.

I wish to complement your Division on the professional manner in which the sunset review was conducted.

Sincerely yours,


Lisa Rudd
Commissioner

LR/JBW/dkk
7/2D2/1001-11/2
cc: Eleanor Andrews
Deputy Commissioner
Human Resources

Jon B. Wolfe
Executive Director
Older Alaskans Commission

Alaska State Legislature

BETTYE FAHRENKAMP, Chairman
ARLISS STURGULEWSKI, Vice Chairman
JOE JOSEPHSON
PAUL FISCHER
EDNA ARMSTRONG-DEVRIES



ROOM 7
STATE CAPITAL
BUREAU BUILDING
607 465-2804
307 467-2835

Senate Committee on Health, Education and Social Services

MEMORANDUM

TO: Members, Senate Committee on Health, Education and Social Services

FROM: Committee Staff

RE: Committee Meetings, April 29, 1985 and April 30, 1985

DATE: April 29, 1985

On Monday, April 29, at 5:00 pm in the Beltz Room, the Senate Committee on Health, Education and Social Services will receive a briefing by the Professional Teaching Practices Commission (PTPC). Established in 1966 and consisting of nine members appointed by the Governor, the PTPC investigates complaints which allege ethical, legal, or contractual violations of educators, and suspends or revokes certificates if warranted.

On Tuesday, April 30, at 1:30 pm in the Beltz Room, the the following bills will be heard:

HB 124, Extending the Older Alaskans Commission.

The Older Alaskans Commission (OAC), established in July 1981 within the Department of Administration, is authorized to administer and coordinate programs for the elderly. Current law specifies that the commission will terminate June 30, 1985; HB 124 provides for continuation until June 30, 1989. The legislative audit performed July 31, 1984 in compliance with the sunset law recommends continuation.

The Senate State Affairs Committee approved a committee substitute that extends the commission for one year.