

SCOMM

#9:13

August 11, 1977

Robert J. Dupere
Consultant
Senate Permanent Fund Committee
Pouch V
Juneau, AK 99811

Dear Mr. Dupere:

As you requested, I am passing along the mailing lists being used for distribution of the House Committee's background report/questionnaire. The material is being mailed to:

Anchorage Municipal Bodies
Members of the Legislature
Administration Officials
Officials of Oil and Gas Companies
Bankers
Fairbanks Community Leaders
Members of the State Chamber of Commerce
Members of the State Investment Advisory Committee
Native Corporation Officials
State Labor Leaders
Members of Conservation Organizations
Members of the News Media
Members of the Land Use Planning Commission

There are more lists being solicited, but this brings you up-to-date as to which are being used right now. I'll send you copies of the material Monday, when it's due from the printer.

The bibliography you requested does not exist. I believe what you want is an index to the Committee's files, which is being updated at the moment. It should be ready the end of next week, so I'll send you a copy then.

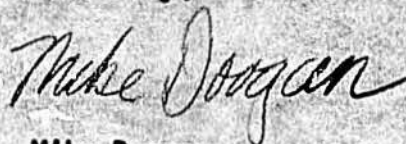
Robert Dupere

-2-

August 11, 1977

Enclosed please find a final copy of the Committee's contract with Belden Daniels.

Sincerely,

A handwritten signature in cursive script that reads "Mike Doogan". The signature is written in dark ink and is positioned above the typed name.

Mike Doogan
Administrative Assistant

Enclosure

August 22, 1977

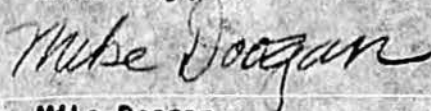
Robert Dupere
Consultant
Senate Permanent Fund Committee
Pouch V
Juneau, AK 99811

Dear Mr. Dupere:

Enclosed is a copy of the Committee's file index which I am forwarding to you as per your request during our meeting in Juneau. By now you should have received, the postal service willing, a copy of Beiden Daniels' contract and a copy of the Committee's brochure, mailed last week. According to my notes, the index rounds out the material you requested.

I will forward to you, as soon as it is completed, a copy of the Committee's revised meeting schedule. If there is anything else I can provide, please don't hesitate to call on me.

Sincerely,



Mike Doogan
Administrative Assistant

Enclosure

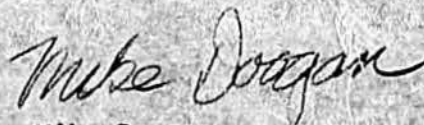
August 24, 1977

Robert J. Dupere
Consultant
Senate Permanent Fund Committee
Pouch V
Juneau, AK 99811

Dear Mr. Dupere:

As promised in my last letter, enclosed is a copy of the
Committee's revised schedule.

Sincerely,



Mike Doogan
Administrative Assistant

Enclosure

September 13, 1977

Rob Koscius
Bupere & Associates
Consultants
Senate Permanent Fund Committee
Pouch V
Juneau, AK 99811

Dear Rob:

Enclosed is a copy of the sign-up sheet from the symposium
Saturday.

Sincerely

Mike

Mike Doogan
Administrative Assistant

Enclosure

August 11, 1977

Robert J. Dupere
Consultant
Senate Permanent Fund Committee
Pouch V
Juneau, AK 99811

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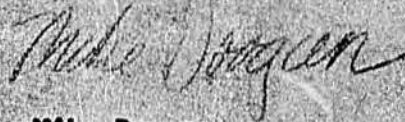
Robert Dupere

-2-

August 11, 1977

Enclosed please find a final copy of the Committee's contract with Belden Daniels.

Sincerely,



Mike Doogan
Administrative Assistant

Enclosure

August 22, 1977


Robert Dupere
Consultant
Senate Permanent Fund Committee
Pouch V
Juneau, AK 99811

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Sincerely,



Mike Doogan
Administrative Assistant

Enclosure

Contract Between
STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY
AND
DUPERE & ASSOCIATES, INC.

The parties to this agreement are the LEGISLATIVE AFFAIRS AGENCY, on behalf of the Legislative Council's Senate Interim Committee on the Alaska Permanent Fund, hereinafter referred to as the "Agency," and DUPERE & ASSOCIATES, INC., hereinafter referred to as the "Contractor."

THE PURPOSE OF THIS AGREEMENT is to provide the Senate Interim Committee on the Alaska Permanent Fund assistance in the development of the policies for the utilization and management of the Permanent Fund which will be recommended for adoption by the Senate.

IT IS THEREFORE MUTUALLY AGREED THAT:

CLAUSE I. - STATEMENT OF WORK

(a) The Contractor shall, on the request of the Chairman of the Senate Interim Committee on the Alaska Permanent Fund (hereinafter referred to as "the Chairman"), provide the Committee with the basic research and policy recommendations to be presented to the Senate.

(b) The approach to accomplish (a) above is essentially as follows:

(1) Compare present statutory procedures in regards to the various State loan programs in all categories.

Determine if program meeting all needs.

Compare investment results and yield on portfolios.

Document the various criteria for loans in all programs.

Document extent and categories of loans and related programs utilized by others.

(2) Outline indicated area which could be served.

(3) Outline alternate approaches in regards to bank participation.

(4) Streamline financial management programs to deliver loans at lowest possible interest rates.

(5) Streamline the State of Alaska and its created agencies' tax-exempt borrowing for industrial aid bonds; housing; municipal financing to lower interest cost.

- (6) Expand the legislative branch's role in overview of debt financing.
- (7) Structure alternate treasury management procedures to provide checks and balances for those funds not utilized in specific legislative-directed programs.
- (8) Provide innovative approaches to extend funds on a relative risk-free basis for Alaskans.
- (9) Streamline executive organization to fix responsibilities for effective and efficient delivery of services and management of the Permanent Fund and other investments.
- (10) Streamline service to potential Alaskan borrowers.
- (11) Input to Legal Affairs' indicated bills to accomplish Committee's goal.
- (12) Prepare situation papers for Committee meetings.

CLAUSE II. - PERIOD OF PERFORMANCE

- (a) This contract covers the period beginning July 2, 1977 and ending January 9, 1978.
- (b) This contract may be terminated by either party upon written notice to the other.
- (c) Upon termination, the final fee shall be for that portion of the fee schedule outlined in Clause III (b) upon given notice of termination.

CLAUSE III. - PROJECT DIRECTOR

The Project Director shall be the Chairman of the Senate Interim Committee on the Alaska Permanent Fund.

CLAUSE IV. - COMPENSATION AND METHOD OF PAYMENT

(a) The Contractor shall be paid a fixed fee of ^{115,000.00} ~~\$138,000~~ for the work to be performed under this contract.

(b) The fee shall be paid as follows:

- | | |
|---|------------------|
| (1) Upon approval of contract | \$11,000 |
| (2) On the first of each month August, September, October, November, December 1977 and January 1978 | 15,500 |
| (3) Within 20 days of completion of the contract (January 9, 1978) the balance of | 11,000 |
| | <u>\$115,000</u> |

- (c) The fixed fee shall defray the following expenses:
- (1) Additional staff engaged by Dupere & Associates, Inc. to perform the work.
 - (2) Present staff of Dupere & Associates, Inc.
 - (3) Travel of the employees of Dupere & Associates, Inc. as directed by the Contractor.
 - (4) Travel of others as directed by the Contractor.
 - (5) Long distance telephone calls as directed by the Contractor.
 - (6) Office services and supplies generated by the project.
 - (7) Postage and related cost generated by the contract.
 - (8) Fees of Consultants utilized by the Contractor at his discretion; these being: Wainwright & Ramsey Inc. and Lombard/Wall Inc. -- but not limited to these.
 - (9) All related payroll expenses, employee benefits, workmen's compensation and unemployment insurance.

CLAUSE V. - PERSONNEL

- (a) The Contractor will hire the following additional personnel:

Three Consultant-Researchers

These will be subject to direction and supervision by the Contractor.

- (b) The Contractor will establish the standards of performance, pay schedule, retention and scope of work for each.
- (c) The Contractor will subcontract with other Consultant firms for advisory to the Contractor to the extent deemed feasible. The firm of Wainwright & Ramsey Inc. will be utilized on questions involving State and agency credit and rating bureaus. Lombard/Wall Inc. will be utilized for advice concerning management of investment portfolios.

CLAUSE VI. - REPORTS

The Consultant shall keep the Project Director informed as to the progress of the work performed under this agreement and shall be prepared to make presentations to the Committee as scheduled by the Project Director.

CLAUSE VII. - OFFICE SPACE, EQUIPMENT, AND SERVICES

- (a) Office space, telephone, and necessary equipment shall be made available for the Contractor's staff in the general proximity of Room 345 of the Court and Office Building, Juneau, Alaska.

(b) Specific drafting of legislation shall be provided on a timely basis from the Legal Affairs personnel of the Legislative Affairs Agency; such drafting to meet the scheduled meetings of the Committee.

CLAUSE VIII - ALL WRITINGS CONTAINED HEREIN

This agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind either of the parties to this agreement.

IN WITNESS WHEREOF, the parties have executed this agreement on the dates noted next to their signatures.

CONTRACTOR

LEGISLATIVE AFFAIRS AGENCY
(By direction of the Executive Director)

DUPERE & ASSOCIATES, INC.
Robert J. Dupere, President

GREGG K. ERICKSON

Accepted

Approved as to form

GEORGE HOHMAN, Chairman

AGENCY LEGAL COUNSEL