SCOMM

130:16

ALASKA STATE HOUSE OF REPRESENTATIVES

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State Capitol
Room 204

REPRESENTATIVE JOHN COGHILL

Date: February 20, 2004

To: Representative Carl Gatto, Chairman
Special Committee on Education

From: Representative John Coghill

Re: HB 425 Secondary Boarding Schools

I am requesting a hearing for HB 425 "relating to funding for school districts operating secondary school boarding programs" before the House Special Committee on Education.

Attached is the sponsor statement and other inform

Representative_John_Coghill@LEGIS.state.ak.us

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REPRESENTATIVE JOHN COGHILL

SPONSOR STATEMENT

HB 425 SECONDARY BOARDING SCHOOLS

This legislation by statute reimburses to secondary boarding schools costs incurred by the district operating the program. There are six boarding schools that would qualify for reimbursement for a per-pupil stipend and one round trip between the student's community of residence and the school during the school year if the district expends money for the trip. The legislation limits the program to schools already operating boarding schools on January 1, 2004.

The hold harmless section of this bill allows the student's district of residence to count a student for the ADM count even though the student is attending a secondary boarding school but avoids the possibility of paying twice the base student allocation for the same student.

Representative_John_Coghill@LEGIS.state.ak.us

Alaska Department of Education
Residential Programs
Prepared 11/17/03

District	Community	Capacity	Monthly Stipend	Yearly Cost	Estimated Round trip	Annual Airfair	Estimated Grant
Galena	Galena	100	562	505,800	800	80,000	585,800
Iditarod	Takotna	40	477	171,720	500	20,000	191,720
Lower Kuskokwim	Bethel	25	477	107,325	500	12,500	119,825
Nenana	Nenana	96	460	397,440	500	48,000	445,440
Nome - Beltz HS.	Nome	40	562	202,320	500	20,000	222,320
Northwest Arctic	Kotzebue	40	562	202,320	500	20,000	222,320
	Totals	341		1,586,925		200,500	1,787,425

STATE OF ALASKA
DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT

BOARDING HOME PROGRAM

Application Instructions and Payment Rates Effective July 1, 2003 Through June 30, 2004

I. Legal References: AS 14.07.030(2) and 4 AAC 09.050.

II. Eligibility:

A. Secondary school students who do not have daily access to a school of the appropriate grade level by being transported a reasonable distance are eligible for the program. Such students qualify for state assistance under the provisions of 4 AAC 09.050.

B. The school district receiving a student is responsible for providing the following:

1. Housing, meals and out-of-school supervision.
2. Round-trip transportation.
3. Daily access to a school offering the appropriate grade level program.

C. Placement of secondary students outside their district of residence requires a Memorandum of Agreement, form 05-96-022, signed by both districts, and a Resolution passed by the school board of the sending district explaining why such students cannot be educated at a school within their district of residence.

III. Applications for State Reimbursement:

A. The district in which the student resides will prepare the basic application, which consists of the following two forms, submitted together, and completed as indicated:

1. Boarding Home Program Report, Form 05-96-021.

a. Enter school district name and fiscal year at the top.
b. Complete column A using the budget instructions in paragraph V.
c. Sign line A in the block titled "Program Application". (This must be signed by the school district official authorized to sign financial documents.)

2. Individual attendance - Boarding Home Program Reports, Form 05-96-023.

a. Enter receiving district at top left.
b. Enter reporting period.
c. Enter student data in column 1 and 2. In column 1 be sure to enter both student name and village of residence.

B. For students placed in another school district, the application must also include:

1. The school board resolution specified in section II C above; and,
2. Memorandum of Agreement, request for Non-Resident Student Placement, Form 05-96-022.

   a. The sending school district completes and signs the form, and forwards the total application package to the receiving district.
   b. The receiving school district signs the memo of agreement and sends all originals to the Department of Education & Early Development.
   c. The Department of Education & Early Development will return copies of the entire packet when all required signatures are obtained.

C. Applications for students entering for first semester must be received in the Department of Education no later than October 15. New applications for students entering at second semester (third quarter) must be received within 30 calendar days of the starting date specified in the school calendar. Applications received after these dates may be rejected.

D. State funding of students is based upon the approved application. Changes in participating students require submission of an amended Individual Attendance Report. No payments will be made for students who are unreported, or who are ineligible for the basic program. The State will reduce the allowable budget when numbers of students decrease.

E. Payments for out-of-district students will be made to the district administrating the program. Boarding Home students are the primary responsibility of the sending district in all matters involving the care and education of students in placement.

IV. Payment Rates:

A. Payment rates for food and housing were updated for FY90 using the following survey data. Food costs where adjusted using December 1987 University of Alaska Cooperative Extension service survey data. Housing costs were updated using the State Dept. of Administration's Alaska Geographic Differential Study survey data on an urban family budget for Anchorage in April 1985, then adjusting costs from the CPI's to 1988, then determining the proportional cost of housing per person. Payment rates have been adjusted by the 2002 Consumer Price Index for Anchorage. School districts were grouped by region considering climatic and transportation characteristic, relating them to the communities for which cost-of-living data was available.

B. Regional Rates

	Total Stipend Month/Day
Region 1 - Southeast Annette, Chatham, Craig, Haines, Hoonah, Hydaburg, Juneau, Kake, Ketchikan, Klawock, Pelican, Petersburg, Sitka, Southeast Island Skagway, Wrangell, Yakutat	$390 / $13.00
Region 2 - Southcentral Anchorage, Chugach, Cordova, Kenai, Kodiak, Mat-Su, Valdez	$380 / $12.67
Region 3 - Interior Alaska Gateway, Copper River, Delta/Greely, Denali, Fairbanks, Nenana	$460 / $15.33
Region 4 - Southwest Adak, Aleutian Region, Aleutians East, Bristol Bay, Dillingham, Iditarod, Kuspuk, Lake & Peninsula, Lower Kuskokwim, Lower Yukon, Pribilof, Southwest Region, St. Mary's Unalaska	$477 / $15.90
Region 5 - Northern (Remote) Bering Strait, Galena, Nome, NW Arctic, North Slope, Tanana Yukon Flats, Yukon-Koyukuk	$562 / $18.73

V. Budgets and Allowable Costs:

A. WITHIN DISTRICT: State reimbursement will be for monthly/daily food and housing costs based on the rates established above. The days a student arrives and departs the boarding home are reimbursable. The daily rate is 1/30th of the monthly rate. Round trip travel to and from the home of residence and the community in which the student attends school is paid at cost for one trip per school year. Clothing, personal care costs and allowances are a parental responsibility. (Such costs for students who may be legal wards of the State are normally provided by the Department of Health and Social Services.) For students attending school within their home district, costs (including indirect costs) of placement supervision, counseling and program administration are the responsibility of the school district.

B. OUT-OF-DISTRICT: State reimbursement includes the approved rate for food and housing, one round trip per student at cost, and funding for placement supervision and indirect administrative costs of the administrating school district as follows:

1. Placement Supervision: Up to 30% of the stipend amounts for out-of-district students may be approved.
2. Administrative costs are limited to the Department-approved indirect cost rate computed against actual expenditures for the out-of-district students.
3. For budgeting purposes, the applicable indirect cost rate is that for the district administrating the program.

VI. Reporting and Reimbursements:

A. Forms

05-96-021	Boarding Home Program Report
05-96-023	Individual Attendance Report

B. Reporting Periods and Due Dates:

Period	Months	Due
First Quarter	July 1 - September 30	October 15
Second Quarter	October 1 - December 31	January 15
Third Quarter	January 1 - March 31	April 15
Final Quarter	April 1 - end of school	June 15

C. Financial Procedures:

1. An initial budget is the school district's estimate of students participating and related costs. Department of Education & Early Development will acknowledge receipt, and use estimates only for state budget planning.

2. First quarter reports must include revision of the initial budget to reflect actual student participation. School districts not providing first quarter reports may be subjected to prorated payments if the state appropriation is insufficient for full funding of the program.

3. For simplified reporting:

   a. Enter reimbursement amounts on the original approved Boarding Home Program Report.
   b. Copy the original prior to the signature on line B.
   c. Sign and submit the copy. Retain the unsigned original for the next report.

d. On the individual attendance report, enter the termination dates for students dropped during the prior quarter and add new students at the bottom. Copy the report and use the copy to enter information in columns 3 through 8. Retain the original with columns 3 through 9 blank as a master copy for future quarterly reports.
e. Both reports must be submitted together for payment. The BHP report must be signed on line B.

VIII. Licensing of Boarding Homes:

State law requires that homes providing care for unrelated children under 16 years of age must be licensed by the Department of Health and Social Services (DHSS). The school district receiving and placing students is responsible for assuring that any student under age 16 is placed in a licensed home. (7 AAC 50.030)

VIII. Health and Medical Care:

Routine health care costs are a parental responsibility. For out-of-district boarding home students, the sending district is responsible for assuring that emergency medical care costs are met.

MEMORANDUM OF AGREEMENT

REQUEST FOR BOARDING STUDENT PLACEMENT

BETWEEN

_____

Sending School District

AND

_____

Receiving School District

1. The Department of Education & Early Development shall pay to the administrating district the boarding cost for the students listed on the attached Form 05-96-023.

2. This memorandum is effective when signed by the Department of Education & Early Development, Superintendent of the Sending School District, and the Superintendent of the Receiving School District.

_____ _____

Date Department of Education & Early Development

_____ _____

Date Superintendent of Sending District

_____ _____

Date Superintendent of Receiving District

FORM# 05-96-022

CERTIFICATION OF INFORMATION SUBMITTED ON BOARDING HOME REPORTS

By signing below, I certify that the students listed on the district's Boarding Home Program reports meet the current eligibility requirements of 4 AAC 09.050. Primarily, those requirements are that:

1. students are of secondary school age, and

2. students do not have daily access to a school of the appropriate grade level by being transported a reasonable distance.

Signature of Certifying Official: _____

Superintendent or their Designee