

ALASKA LEGISLATURE SPECIAL COMMITTEE/SUBJECT FILES 8672
2749 SCOMM 122: COMMISSION ON PRIVATIZATION. ., 1999

Section III

Technical Requirements

3.00 Purpose

Mecklenburg County is seeking proposals from firms qualified to provide a Turnkey Parts Operation for the Fleet Management Department.

3.01 Background

The Fleet Management Parts Division carries approximately 2000 line items valued at \$1,000,000. The Parts Division is located in the Fleet Management facility located at 900 W. 12th Street, Charlotte, North Carolina.

3.02 Scope of Services

The selected vendor shall provide staffing, management and parts necessary to run an efficient and effective parts operation that covers all hours worked by Fleet Management. Operating hours at Fleet Management are Monday through Friday 07:30 to 18:00. Saturdays and holidays from 07:00 to 15:00. All parts, including lubricants, necessary to maintain the County's fleet will be covered by the resulting contract.

Specifics to be provided:

- 3.02.1 Inventory control over all parts and equipment necessary to provide 80% of the parts requirements within one hour of the request and 90% within four hours.
- 3.02.2 All parts will be the property of the selected vendor per the County's terms and conditions. The County may maintain ownership of older specialized inventory.
- 3.02.3 Billing to the County for items used will be on a monthly basis.
- 3.02.4 Comprehensive reports on the parts activity, including cost and inventory in stock and currently on order will be provided to Fleet Management on a weekly basis. Some activity items will be required on a daily basis, such as lost sales, back orders and number-of-days on order.
- 3.02.5 Procurement of sock and non-stock parts, supplies and shop equipment for resale to the County.
- 3.02.6 Outside maintenance services (labor and parts) warranty labor and parts as required by Fleet Management.

Proposal submitted should address how these services will be provided. Also, the following items should be addressed:

3.02.7 The successful vendor shall inventory the present stock of County-owned parts and supplies and mark each item for sale back to the County on a no-charge basis as requisitioned by Fleet Management. Original equipment quality parts, supplies and equipment or the equivalent or better are required. A minimum of Grade 8 as required on all fasteners. All hydraulic equipment and parts must meet JIC and SAE specifications. The County reserves the right to inspect the quality, materials, supplies and equipment and to reject items deemed inferior (e.g., not meeting OE standards or better). The vendor may use a bar coding system to identify and track all parts. The system (if used) will be readable by the computer system used by the vendor and integrated with the system's inventory control plan.

The County will work with the successful vendor throughout the contact period to determine the parts, supplies and equipment to carry in inventory. This determination may be based on usage, fleet size, critically of the part(s), ordering, turnaround time or any combination of these factors.

3.02.8 The successful vendor shall evaluate the present inventory of parts monthly to identify:

- a. Obsolete vehicle parts that should be taken out of stock. These parts will be presented to the County for analysis.
- b. Vehicle parts that should remain in stock, and/or be increased or decreased due to usage history.
- c. Warranty parts.

3.02.9 The vendor shall use a computer system to control and report on inventory operations. The vendor will utilize computer hardware and software system capable of monitoring and reporting: parts on hand, on order, back order, usage, costs, and complete repair order information on vehicles and equipment (including history data and billing information). This information will be used by the vendor as well as Fleet Management to monitor usage and cost. The County reserves the right to ask for all reports considered necessary to monitor the contractor's operation and to receive them on whatever frequency needed (i.e. daily, weekly or monthly).

Vendor shall be responsible for the data input to Fleet Management's GTE Fleet Tracker parts module. The input shall be

made as a component of the parts charges for each work order submitted to vendor.

- 3.02.10 The successful vendor will provide sufficiently trained, knowledgeable and service-oriented personnel to efficiently and effectively operate the total parts function as detailed. Note: During emergencies, the County operates on a 24-hour basis.

The vendor will be responsible for hiring, staffing, promoting, transferring and dismissal of all employees needed for this operation. Fleet Management will interview and must agree on the parts manager or supervisor selected by the vendor. Also the vendor shall be responsible for all taxes, fringe benefits and training for all personnel needed for the performance of the resulting contract. Fleet Management reserves the right to demand that the vendor discipline/dismiss any employee that is deemed detrimental to the parts operation. The vendor must comply with all such requests. The manpower plan proposed by the vendor must be submitted to the County for approval.

3.02.11 Facility Requirements:

Fleet Management will provide the parts storage area of the facility at 900 W. 12th Street to the successful vendor free of charge. This includes heat, electricity, water, restrooms, break phone, phone, fax, copier, office furniture (such as desks and chairs) and parts shelving.

The vendor will exercise total control/responsibility of the stockroom. No one may enter the facility without the permission of the vendor's management personnel. Building Maintenance will retain access to the area for maintenance requirements on the building or systems and for emergency repairs.

3.02.12 Inventory Requirements:

The vendor will install a terminal at Fleet Management's parts section that provides on-line inventory information to vendor-owned warehouse outside the Fleet Management facility. The vendor must have use of an adequate computer system and should have access to sufficient inventory within the Charlotte area by vendor's own warehouse, or by negotiation with one or several local parts operations to supply the majority needs. Response time is crucial. Consequently, this backup inventory must be located in or near Mecklenburg County to provide quick service.

3.02.13 Vendor Marketing Proposal

Vendor to provide the following information:

1. Number of stocked items in local warehouse.
2. Response time to parts request.
3. Vendor's normal delivery schedule from: 1) local warehouse to store (i.e., County facility); and 2) regional warehouse to store. Additionally, vendor to state normal delivery time for emergency parts deliveries for locally available parts (both from vendor and non-vendor stock).
4. Marketing plan for store; e.g., inventory levels, inventory levels, inventory analysis, OEM parts purchases, etc.
5. Proposed staff level, job description, and vendor-provided equipment (e.g., terminals, trucks, etc.)
6. Cost accounting:
 - a. Vendor shall be responsible for all costs associated with providing inventory, pickup/delivery, personnel and administrative costs to operate store.
 - b. Vendor to define the cost accounting methodology to be used to recover costs referenced in 6a. Vendor to provide Mecklenburg County with current verifiable price schedules of all Mecklenburg County purchased parts/ supplies during contact period if methodology involves a cost plus basis.
7. Hours of operation:
 - a. Normal - Monday through Friday 07:30 to 18:00
Saturdays/Holidays (10 County Holidays) 07:30 to 15:00
 - b. Emergencies - Vendor to state in the Vendor Marketing Proposal their ability to support the Fleet Management Department during any emergency.

Note: All potential bidders are encouraged to be very specific and detailed in their response to this section since the responses to this section will be judged very heavily in the selection process.

3.02.14 Parts and Service Charge Method:

Parts, transportation charges, labor and other applicable items (specified in proposal submitted) shall be calculated on a monthly basis and be due the first week following the end-of-the month. The report shall contain a complete account of all activity for the month ending, cost of parts sold to the County and cost of transportation and special shipping (for special order requests) on

direct charge and/or non-stock items. The County will not pay freight charges on stock parts or parts available in the Charlotte area, nor will stock part premium prices be paid if vendor is not adhering to the established reorder plan.

3.02.15 Other Requirements:

The vendor must demonstrate financial stability and capability to support the financial burden of operating such a system.

No part(s) shall be issued to County personnel without a properly executed work order. A receipt for parts supplied will be given to each mechanic for each work order requisition for parts or supplies. The receipt shall contain specific vehicle information on it. A second copy will be sent to the Fleet Management's administrative section.

County employees will NOT be allowed to purchase parts or supplies from the operation located on County property.

Machine shops services will include labor, parts and testing as required.

Any comments, questions or concerns will be reported directly to the County's Fleet Management Director, Radolph Goers, 336-7653.

The successful vendor shall provide training to mechanics as deemed appropriate for use of new or current products. The cost, if any, for such training will be mutually agreed upon between the County and the successful vendor.

A comprehensive monthly report of all activities will be due by the fifth working day of the following month. The County will define the information required.

The County reserves the right to purchase parts from other sources if the vendor cannot obtain the desired part(s) within a four hour period (upon order) and in emergency situations, the County can procure parts immediately, if the vendor cannot supply the part(s) in the desired time-frame. The vendor will be responsible for any costs above the cost specified in the contract in such cases. Additional charges incurred in this case will be deducted from the monthly billing to the County.

Vendor to state commercial warranties available to Mecklenburg County and the terms/conditions for parts purchased from vendor.

3.03 Format Required

The proposal must be presented in tabs as described in the paragraphs that follow. To be considered substantive, the proposal must respond to all requirements of this part of the RFP. Any other information thought to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal. IF publications are supplied by the contractor to respond to a requirement, the response should include reference to the document number and page number. This will provide a quick reference for the selection committee. Proposals not providing this reference include in the additional documents.

3.03.1 Statement of the Project: State in concise terms, your understanding of the project presented by the RFP.

3.03.2 Management Summary: Include a narrative description of the proposed offer and list of services that will be rendered.

3.03.3 Project Approach: Describe in narrative form the technical plan for accomplishing the work and the service that will be provided. Include time frames from beginning to completion, the resource requirements you anticipated from Fleet Management staff and equipment and other capabilities your firm possesses. Include proposed: level of inventory, accessibility to inventory at remote locations, response time, computer system description, implementation plan, and any other information that impacts your firm's ability to provide the service outlines in section 3.02.

3.03.4 References: Provide a list of projects of a similar nature that your firm has completed or is currently working, with references. Also provide a detail of the history of your firm.

3.03.5 Cost of Proposed Services: Provide a method of charging and an estimated cost for the proposed services. The method of charging shall be provided in complete detail. If your proposal references discounts from trade price lists, include a copy of any such list. BE SPECIFIC on how the costs were calculated (i.e., include labor, administrative overhead, etc.).

Proposal will include base figure definition from which discounts are calculated.

3.04 Schedule

Mecklenburg County desires that the successful proposer take over the parts operation within thirty (30) days of the execution of this contract.

3.05 Pre-Proposal Conference

There will be a conference to discuss this RFP on November 8, 1994 at 10:00 a.m.

3.06 Submission

Vendors should submit an original of their proposal, signed by the vendor's contractually binding authority.

3.06.1 All proposals must be sealed and labeled (on the outside of sealed container) to show the following:

1. Proposal for Parts Operation
2. Name of Vendor
3. Address of Vendor

3.06.2 All proposals should include a transmittal letter that lists the following:

1. Contact Person for Submittal
2. Telephone Number of Contact Person
3. Mailing Address of Contact Person

3.06.3 All proposals are to be addressed and delivered by the date and time specified on the cover to:

Gregory K. Spearman, City-County Purchasing Director
600 East Fourth Street
9th Floor Conference Room
CMGC
Charlotte, NC 28202

3.07 Closing Date

To be considered, a proposal must arrive at the issuing office on or before 2:00 p.m. on November 22, 1994. Vendors mailing proposals should allow sufficient mail delivery time to ensure timely receipt of their proposals. Vendors must submit a complete response to this request for proposal (RFP) using the format outlined. No other distribution of proposals will be made by the vendor. Materials or information received

from a prospective vendor as a result of a request by the Purchasing Officer shall not be considered a violation of this paragraph.

3.08 Substantive Nature of Proposals

Proposals that are not substantive may be considered non-responsive. It is not sufficiently for the vendor to address the proposal in general terms or in terms other than those outlined in the proposal. The format of the proposal must be as outlined. Proposal should be prepared simply and economically, providing a straightforward, concise description of the vendor's ability to meet the requirements of the RFP.

3.09 Evaluation and Selection Process

3.09.1 Opening of Proposal - At the designated time and date, City-County Purchasing Department will open and list the proposals. The proposal will then be forwarded to Fleet Management to initiate review and recommendation. Responses received after November 22, 1994 will be deemed non-responsive and will be returned unopened.

3.09.2 Evaluation - During the evaluation phase, proposals are reviewed by the Fleet Management Department to ascertain which proposals address all requirements of RFP.

Proposals determined to be technically non-responsive or not as responsive as other proposals, are eliminated at this point. Once the qualified vendors have been determined, the Fleet Management Department may interview selected vendors to clarify specific matters presented in the proposals. These discussions will allow the vendor to elaborate on his/her proposal and to request other pertinent information. The Fleet Management Department will use information gained during these discussions, and information presented in the proposal, to rank contractors in accordance with criteria stated in the RFP. The selected vendor will be required to assume responsibility for all services offered in his/her proposal. Further, Mecklenburg County will consider the selected vendor to be the sole point of contact with regard to contractual matters.

3.10 General Selection Criteria

After receipt of proposals, the following evaluation criteria and weighing factors in selecting the firms for negotiation and recommendation for award of contract(s):

<u>Criteria</u>	<u>Weight</u>
3.10.1 Providing Similar Services	Experience 30%
3.10.2 Capabilities	Inventory 25%
3.10.3 Implementation Plan	5%
3.10.4	Cost 15%
3.10.5 Accessibility/Response Time	25%

3.11 Employment Opportunities

Mecklenburg County encourages vendors to consider the employment of employees affected by the vendors' provision of the parts operation.

Section IV

Terms and Conditions

4.0 Rejection of Proposal

Mecklenburg County reserves the right to reject any and all proposals. Mecklenburg County reserves the right to negotiate with the selected offer or in order to best serve the needs of the County, in respect to both cost effectiveness as well as comprehensive program design.

4.1 Submittal

All proposals must be in the format required in this Request for Proposals. Non-conformance may be the reason to declare to proposal non-responsive.

4.2 Return of Proposal

Mecklenburg County advises that all proposals submitted under this RFP will become the property of Mecklenburg County and will not be returned. However, if any portion of the proposal is marked "proprietary" and is highlighted, this portion can be returned after the award of contract, if required.

Budgets and price quotations are considered public information in proposals submitted to Mecklenburg County. Classifying budgets and price quotations as "proprietary" or "confidential" may render the proposal non-responsive. Classifying aspects of the proposal that are not trade secrets or proprietary, may also render the proposal non-responsive.

4.2 Advertising Clause

It is understood and agreed that, in the event the contract is awarded for the supplies, equipment, or services included in this Request for Proposals, no indications of such sales or services to Mecklenburg County will be used in any way in product literature or advertising unless with written approval of Mecklenburg County and only for bibliographical and curriculum vitae purposes.

4.3 Standard Contract

The selected vendor will be expected to enter into an agreement as contained in the County's standard contract.

4.4 Cancellation

Any resulting contract shall be subject to cancellation by either party upon ninety (90) days' written notice, one to the other. (Mecklenburg County reserves the right to buy back all vendor inventory on County premises at the vendor's cost if the termination should occur.)

4.5 Assignment and Subcontracting

Work under any subsequent contract is not to be subcontracted without prior written consent of the Fleet Management Department.

4.6 Audit

Mecklenburg County reserves the right to review all of the vendor's files associated with a subsequent contract where payments are based on contractor's record of time, salaries, materials or actual expenses, on demand and without notice. This same clause will apply to any subcontractor assigned to this project.

4.7 Insurance

Vendor shall furnish to Mecklenburg County evidence of insurance for general liability with products and completed operations, or garage liability which included the above coverage, with limits of at least one million. Vendor shall also furnish evidence of at least one million insurance for automobile liability, and at least one hundred thousand for employees' dishonesty insurance on all applicable policies. The vendor will be held responsible for insurance on all parts inventory under his ownership. The vendor shall agree to waive subrogation in the event of a property loss caused by the County or its employees. The vendor shall also furnish a copy of its workers' compensation policy.

The vendor also agrees to defend, save harmless and indemnify the County from and against all claims for damages against the County allegedly caused by his/her errors, omission, or negligent act in the performance of services under this contract.

Additionally, the vendor agrees to defend, save harmless and indemnify the County from and against all claims for damages against the County allegedly caused, or efficiently contributed by, by his/her intentional failure to perform to the terms and conditions of this contract.

The vendor shall furnish an original Certificate of Insurance naming the County as additional insurance. This will be required upon signing the

contract. It is not necessary to include this with your proposal. Also, the County reserves the right to negotiate the specific insurance needs. If your firm wishes to make exceptions to the County's Insurance requirements, please specify these exceptions in your proposal.

4.8 Availability of Funds

It is understood and agreed between parties to any agreement resulting from this Request for proposal that the County shall be bound hereunder only to the extent of funds available or which may hereafter become available for the purpose of this agreement.

It is further understood and agreed between the parties to any agreement resulting from this request for Proposal that the County shall not be obligated to purchase or pay for insurance and/or services covered by this agreement unless and until they are ordered, delivered, or performance for the County.

4.9 Invoicing

The successful proposer shall submit itemized invoices in two copies, identifying each item billed.

4.10 Option to Review

The County may renew this contract in one-year intervals, up to, but not to exceed five consecutive renewals by writing to the selected vendor requesting such renewal.

4.11 OEM Repairs

In cases where equipment is sent to a commercial shop, where labor and parts are included in the repair, the County reserves the right to procure these parts directly from the commercial vendor performing the repairs.

Section V

Required Contents of Proposal

- 4.00 Proposal Contents: Each Proposer must submit in its proposal response the following information:
 - 4.01 Overall approach to providing a turnkey parts operation for Mecklenburg County.
 - 4.01.1 Proposer's history in the design and installation of such systems.
 - 4.01.2 Equipment to be provided.
 - 4.01.3 Service(s) to be provided.
 - 4.02 Proposal forms included:
 - 4.02.1 Warranty and Service commitments.
 - 4.02.2 Proposer and insurance agent statement.
 - 4.03 Other required information
 - 4.03.1 Evidence of financial viability.
 - 4.03.2 A minimum of three (3) current references complete with names, addresses, telephone numbers of clients who have utilized Proposer's services.
- 4.04 Any exceptions to this RFP.
- 4.05 Timeframe schedule of operations.

Section VI - Forms

Proposal Forms

6.00 The following forms must be completed in full, prior to the County considering the proposal of any interested parties.

To: Mecklenburg County

Prosper hereby offers to enter into an agreement with Mecklenburg County, North Carolina to install and operate a turnkey parts operation at Fleet Management.

6.01 Cost of Services:

TOTAL GROSS BID

\$ _____

Check One:

____ LESS 2% - 15 Day Prompt Payment Discount

\$ _____

____ Net 30 days (No discount offered)

\$ _____

TOTAL NET PROPOSAL

\$ _____

6.02 Submitted by:

Proposer: _____

Signed: _____

Name: _____
(Print)

Address: _____

City/State: _____

Telephone: _____
Area Code

Fax: _____
Area Code

Attest: _____

It is understood by the Proposer that the County reserves the right to reject any and all proposals, to make awards on all items or on any items according to the best interest of the County, to waive formalities, technicalities, and inequalities, to recover and re-bid this RFP.

Please confirm receipt of any addendum(s), if issued.

<u>Addendum #</u>	<u>Date</u>
_____	_____
_____	_____

Proposer Date

Authorized Signature Please print/type Name

6.03 Proposer and insurance agent statement: We understand the insurance requirements of these specifications and the evidence of insurability shall be provided prior to contract execution. If our client is awarded this contract, we agree to provide the County with a thirty- (30) day cancellation notice in the event coverage can no longer be provided for our client. We shall also provide a detailed explanation regarding any cancellation of the coverage specified in the RFP.

Proposer Insurance Agency

Signature of Proposer Signature of Proposer's Agent

Agent's Errors and Omission Policy: _____

Policy Company Expiration: _____

Amount/Date/Type of Coverage: _____

Name of Agency

Address of Agency

() _____
Telephone Number

MWBE PROVISIONS

MWBE PROGRAM COMPLIANCE IN THE PURCHASE OF COMMODITIES AND SERVICES MWBE UTILIZATION PROPOSAL: Annual goals for the participation of MWBE firms in contracts for commodities services are set at 10% MBE and 5% WBE. Your response to the following questions will help the City to determine compliance with the MWBE Program.

6.04 Do you customarily subcontract portions of your contracts and projects with the City?

_____ Yes _____ No

6.05 Do you intend to subcontract portions of this contract?

_____ Yes _____ No

6.06 List any services in this proposal for which you could seek quotes from minority and/or women owned businesses.

1.

2.

M/WBE UTILIZATION COMMITMENT

We, _____, do certify that on
(Bidder)

_____,
(Project) (Contract Amount)

We will expend a minimum of _____% of the total dollar amount of the contract with Minority Business Enterprises, and _____% with Women's Business Enterprises.

Name of Firm	MBE Or WBE	Description of Work	Dollar Value

6.07 A list of City certified MWBE bidders available to offer quotes and prices as subcontractors is included in these bid documents. If you need additional

firms which offer these services, or if you have any questions concerning the MWBE provisions, contact the MWBE office at 336-4138.

- The City reserves the right to request verification of these payments.

6.08 The City of Charlotte's Minority and Women's Business Development Program (revise June 27, 1994) is hereby incorporated.

6.09 The undersigned hereby certifies that the bidder has read the terms of this compliance and is authorized to bind the firm to the information herein set forth.

Date: _____

Name of Firm

Name, Title and Signature

Proposed Product or Service

Total Dollar Amount Bid

MWBE Source List

CEARLOTTE-MECLENBURG PURCHASING DEPARTMENT 10/19/94
M/WBE OFFICE

06000 - AUTOMOATIVE MAINTENANCE ITEMS (REPAIR/REPALCE PARTS)

AUTOMOTIVE MGMT SERVICES INC 704 392-2671
DARRYL JACKSON
2210 NORTH TRYON STREET
CHARLOTTE, N.C. 28206-0000
B 40809

CULP PAINT BODY & RESTORATION 704 - 588-6668
ADAM CULP
1331 CULP ROAD
PINEVILLE, N.C. 28134-0000
B 71973

EASTWAY WRECKER SERVICE INC. 704 598-0332
KAREN WILLIAMS
5501 N. SHARON AMITY
CHARLOTTE, N.C. 28215
W 41660

METROLINA DODGE 704 553-7900
REGINALD HUBBARD
8525 SOUTH BOULEVARD
CHARLOTTE, N.C. 28273-0000
B 72542

NANCYS TOOL SALES 704 531-2241
NANCY STIKELEATHER
3641 E. INDEPENDENCE BLVD.
CHARLOTTE, N.C. 28205-0000
W 72324

SAM JOHNSON LICOLN MERC INC 704 535-7810
SAM JOHNSON
5201 E. INDEPENDENCE BLVD.
CHARLOTTE, N.C. 28212-0000
B 117

TRIANGLE ASSOCIATION 706 771-0615
JAMES WEBB
P.O. BOX 2905
AUGUSTA, GA 30906-0000
B 70140

Section VI - Forms

Proposal Forms

- 6.00 The following forms must be completed, in full, prior to the County considering the proposal of any interested parties.

To: Mecklenburg County

Proposer hereby offers to enter into an agreement with Mecklenburg County, North Carolina to install and operate a turnkey parts operation at Fleet Management.

- 6.01 Cost of Services:

TOTAL GROSS BID

\$ _____

Check One:

☐ LESS 2% - 15 Day Prompt Payment Discount

\$ _____

☐ Net 30 days (No discount offered)

\$ _____

TOTAL NET PROPOSAL

\$ _____

**JEFFERSON COUNTY FISCAL COURT
REQUEST FOR PROPOSALS
VEHICLE AND EQUIPMENT PARTS FACILITY**

PROPOSAL NO.: P-21103

DUE DATE: January 18, 1996, 3:00 P.M Local Time

**SUBMIT TO: Louisville/Jefferson County Purchasing Department
Louisville, KY 40202**

THERE WILL BE A MANDATORY PRE-BID CONFERENCE ON THURSDAY, JANUARY 4, 1995 AT 10:00 AM IN THE 10TH FLOOR CONFERENCE ROOM OF THE FISCAL COURT BUILDING, LOUISVILLE, KY 40202.

Descriptive literature should be included on all items bid.

Time discounts or cash discounts shall not be considered in award evaluation.

Ordinance #16, Series 1987, concerning the requirement for an Affirmative Action Plan for contractors and vendors doing business with Jefferson County Fiscal Court, shall apply to this Notice for Bids. Any questions concerning this Ordinance should be directed to the Human Relations Commission at (502) 574-3635.

All prices quoted are to be F.O.B. Delivered to Destination.

You are being sent one (1) copy of this Proposal which must be signed and resubmitted to this office in order to receive consideration.

RENEWAL OPTION ATTACHED

Please indicate your City of Louisville/Jefferson County Revenue Commission Number and your Federal Tax Identification Number (or Social Security Number if you are an individual) . If you are a Jefferson County Vendor or you are doing business in Louisville or Jefferson County, you should already be registered with the Revenue Commission and have all of our taxes paid. If you become the successful vendor, you must be properly registered with the Revenue Commission and have all of your required taxes paid prior to the award of this contract. For further information, please call Linda Burt of the Revenue Commission at (502) 574-4875.

Bidders will be required to furnish Insurance coverage as stated in the specifications.

A bid submitted as a will be considered a responsive bid.

Participation by minority business entities and/or utilization by contractor of minority business entities as subcontractors, if the instant contract requires or warrants the use of subcontractors, is encouraged and will be a consideration in determining the award of this contract.

PLEASE NOTE: This information will be used for statistical information only.

RFP For Vehicle and Equipment Parts Facility Proposal #No.: P-21103

In order to identify opportunities for County vendors, you are being asked to **VOLUNTARILY** provide the following information.

Do you want to be identified as a Minority Vendor? Yes No

Minority is defined as a business controlled by a person or combination of persons in one of the following classes: Ethnic Minority, Female or Disabled Person.

Preference shall be afforded local businesses in accordance with Ordinance Y5, Series 1991, if proper certification as a local business has been obtained pursuant to said Ordinance. A properly certified local business must alternatively request the preference in its bid or offer. Certification forms are available from the Louisville/Jefferson County Purchasing Department.

Please include our FAX Number

Bidders should not include sales tax as a separate item. Any sales tax should be included in the overall bid. The City and County do not reimburse for sales tax, nor do the City and County pay sales tax.

ALL BIDS MUST BE SIGNED AND SUBMITTED-1 ~D IN DUPLICATE.

To receive a bid tabulation sheet you must enclose a self-addressed, stamped envelope.

Failure to submit ALL forms and information required in specifications may be reason for disqualification.

A 10% preference shall be afforded designated recycled products ``which meet or surpass Jefferson County's minimum recycled content standards and other criteria for qualifications as specified in Ordinance ~25, Series 1992. Questions regarding this Ordinance shall be directed to Craig Bouen of the Louisville Jefferson Count, Purchasing Department.

Also, bidders are encouraged to submit all bids and required copies on paper with recycled content.

Sealed Proposals will be received until ;:00 p.m. and publicly opened.

Mark envelope Proposal P-21103 and address to Betty gingham, Director, Louisville/Jefferson County Purchasing Department, Room 306, Fiscal Court Building, Louisville, Kentucky 40202.

2

FIRST NAME

OFFICIAL

ADDRESS

PHONE NO.

DATE

CONTRACT PRICING, TERMS AND CONDITIONS WILL BE REVIEWED
ANNUALLY.

CITY AND/OR COUNTY RENEWAL OPTION

THE CITY AND/OR JEFFERSON COUNTY FISCAL COURT RESERVES THE RIGHT TO RENEW AND EXTEND CONTRACTS FOR A PERIOD OF ONE (1) YEAR AND FROM YEAR TO YEAR THEREAFTER, UPON THE SAME TERMS AND CONDITIONS, IF SUCH RENEWAL OR EXTENSION IS AGREED TO BY THE CONTRACTOR. TOTAL CONTRACT PERIOD NOT TO EXCEED FIVE (5) YEARS.

WRITTEN NOTICE OF THE INTENTION TO RENEW S~AL~ BB GIVEN THE CONTRACTOR BY THE LOUISVILLE-JEFFERSON COUNTY PURCHASING DIRECTOR, WITHIN A NINETY (90) DAY PERIOD PRIOR TO THE EXPIRATION DATE. THE RENEWAL OR EXTENSION SHALL BECOME EFFECTIVE AS PROPOSED UNLESS THE CONTRACTOR NOTIFIES THE PURCHASING DIRECTOR IN WRITING OF HIS OBJECTION, NO LESS THAN THIRTY (30) DAYS PRIOR TO SUCH EXPIRATION DATE.

REQUEST FOR PROPOSALS CONTRACTOR OPERATED PARTS STORES

1. PURPOSE

The Louisville-Jefferson County Purchasing Department is seeking proposals from firms qualified to provide a turn-key PARTS OPERATION for a number of automotive fleet maintenance garage facilities. These may include the Jefferson County Police Garage, the Jefferson County Heavy Equipment Garage, the Metropolitan Sewer District Garage, and possibly other additional governmental agencies in the metropolitan Louisville area.

2 DEFINITIONS

As used in this Request For Proposals (RFP), the following terms should be interpreted as shown below . . .

a. "County" shall mean Jefferson County Fiscal Court. b. "MSD" shall mean the Metropolitan Sewer District. c. "Purchasing Department" shall mean the Louisville-Jefferson County Purchasing Department. d. "Fleet Facility" shall mean one or more of the automotive repair facilities operated by the County, MSD or other governmental agency. e. "Vendor" or "Contractor" shall mean the commercial parts supply vendor selected by the Purchasing Department to operate the fleet facility parts room(s) as a result of this RFP.

3. BACKGROUND

Currently the County and MSD operate their own garage facilities, and maintain their own parts inventories, purchasing from local parts suppliers. Because of the wide variety of fleet equipment, the administrative costs associated with establishing and administering contracts with all the necessary suppliers, and processing of hundreds of monthly invoices, is considerably high. It is intended that by establishing one contract supplier, significant administrative simplification will be achieved, and that savings will result from parts volume discounts. Listed below are the locations of the various fleet maintenance facilities sought for the parts operations. Specific fleet descriptions are provided later in this RFP.

Government Entity Facility Location Fleet

Jefferson County Police

3528 Newburg Road

Transportation Cars Police Cars Ambulances Light trucks & vans

Government Entity Facility Location Jefferson Co. Heavy Equip. 3528 Newburg Road

M S D

4. SCOPE OF SERVICES

Fleet Light trucks/vans Medium Dump Trucks Tandem Dump Trucks Mowing Tractors Backhoes, Wheel Loaders Assorted Construction Machinery Chain Saws/Weed Trimmers Bushhog Type Mowers

151 N. Cabel Street

Transportation cars Light trucks/vans Medium Dump Trucks Tandem Dump Trucks Backhoes Sewer Cleaner Trucks Assorted Construction hierarchy

A General Vendor Information

The selected contractor shall provide personnel, management, and parts and supplies necessary to run an efficient and effective on-site parts operation that covers all hours worked by each facility, including overtime due to peak demand and emergency operations. Specific facility needs will be described in further detail later in this specification. All parts, (including grease, oil, and tires) necessary to maintain, repair and operate fleet vehicles and equipment, plus those items used by other agency personnel that have been traditional stock items of the existing stock room will be covered by the resulting contract.

B. General Parts Information

Original Equipment quality parts, supplies, and equipment or the equivalent or better are required. The respective fleet facilities reserve the right to purchase parts and other supplies that cannot be provided by the vendor within the time frames specified, or that do not meet Original Equipment quality, or that are deemed inferior or unacceptable by the fleet facility. The Purchasing Department reserves the right to solicit repairs from any private vendor where said vendor may provide parts and/or labor for the repair of fleet equipment. The Purchasing Department further requires that in every application where reasonable and acceptable, the contractor provide retreated, rebuilt, refurbished, recycled, or re-refined products that meet or exceed OEM, SAE, UL, Mil-spec, ANSI or other industry quality standard. The respective fleet facilities reserve the right, over the course of the contract period to determine which products must be new, refurbished, recycled, or retreated. The Contractor shall also accept industry standard cores for rebuilding where the parts are acceptable as core exchanges, including water pumps, carburetors, pumps, altimeters, engine blocks, etc. The respective fleet facility will work with the Contractor throughout the contract

period to determine the parts, supplies and equipment to carry in inventory. This determination may be based on usage, net size, locality of the pan(s), ordering, turnaround time, or any combination of these factors.

C. SPECIFICS

1. The Contractor shall be wholly responsible for inventory control over all pans and equipment belonging to Contractor at the on-site pans store. All parts remain the property of the Contractor until they properly requisitioned by and delivered to Fleet facility shop personnel.

2. All billings to the respective Fleet agencies for parts and supplies shall be on a weekly or monthly basis, in a manner as directed by each fleet agency. Billings should include the vehicle number, parts requisition numbers, part numbers and description, unit price and transaction date, and be in a format conducive to effective review and audit

3. The vendor shall use a computer system to control and report inventory operations. The vendor will utilize computer hardware and software capable of monitoring and reporting: parts on hand, on order, back order, usage, costs, and may include complete repair order information on vehicles and equipment (including history data and billing information). This information will be used by the vendor as well as the fleet agencies. Respective fleet agencies currently utilize different computer systems and software for fleet management activities. The vendor may be required to manually enter or electronically transmit transaction information into the agency's fleet management system; however specific procedures for this would be negotiated for the respective facility. The agencies reserve the right to ask for all reports considered necessary to monitor the Contractor's operation and to receive them on whatever frequency needed (i.e. daily, weekly, or monthly, hardcopy or electronically).

4. All items must include full manufacturer's warranties and guarantees. The Contractor must guarantee all items purchased for equipment repair and maintenance applications will fit the intended application and further guarantee that the product will work on the intended application. On-site replacement for defective, inferior, or non-fit items must be guaranteed.

5. The successful vendor shall inventory the present stock of parts and supplies at each facility just prior to assuming operation control, and mark each item for sale back to the agency at no charge when requisitioned by the agency. The respective governmental agencies may retain ownership of older specialized inventory items

6.a. The successful vendor will provide sufficiently trained, knowledgeable and service-oriented personnel to efficiently and effectively operate the total parts function as detailed. Note: During snow emergencies or other emergency

operations, the parts room will need to be opened and operating for an indefinite period, until determination by the fleet agency that operations may cease. The vendor will be responsible for hiring, staffing, promoting, transferring, and dismissing employees needed for this operation. The Fleet agency will interview and must agree to the parts manager or supervisor selected by the vendor for that respective facility. The vendor shall be responsible for all applicable taxes, fringe benefits and training for all personnel needed for the performance of the contract. The fleet agencies reserve the right to demand that the vendor discipline/dismiss any employee deemed detrimental to the parts operation. The vendor must comply with all such requests. The manpower plan proposed by the vendor must be submitted to the Fleet agency for approval

6b. As an alternative to the above (6a), the agencies may determine that it is in their best interests to retain the employment of the parts room workers, wherein all other aspects of the parts operation would as outlined herein, except that the personnel utilized would be employees of the respective facility rather than of the Contractor. Proposals should address this possible scenario and describe how they envision such an arrangement working.

7. The fleet agencies will provide the parts store facilities to the successful vendor free of charge. This will include heat, electricity, water, rest room facilities, break room, telephone, fax, copier, and fixtures such as desks, chairs, and parts shelving. (Prospective proposers will be provided an opportunity to inspect the specific facilities in question to determine the size, layout, and condition of the facilities and equipment provided prior to submitting its proposal. Any required changes in the physical layout of the parts room should be indicated in the proposal. Capital improvements necessary to implement a successful contract may be negotiated as part of the resulting contract agreement

NOTE: Proposals may include combining the parts operation for the County's Police Garage and its Heavy Equipment Garage, but should specifically address changes in the physical layout.

8. No part shall be issued to fleet facility personnel without a properly executed parts requisition. A receipt for parts supplied will be given to each mechanic for each work order requisition for parts and supplies. The receipt shall contain specific tracking information, i.e. equipment number, reference number, receiving employee name, parts quantities, part number and alpha description, price detail and any other data deemed necessary for effective accounting tracking. A duplicate of each transaction must be provided with the billing for verification of accounting transactions.

9. Neither fleet facility employees nor any other individual or private enterprise will be allowed to purchase parts or supplies from the on-site parts store operation. Operations, stock, facilities and management of the on-site store are to be used solely for the Fleet facilities needs outlined herein. Nothing herein

however should prevent the Contractor from transferring parts stock from one Fleet facility shop to another to meet immediate needs of participating agency fleets.

10. The Contractor shall be expected to provide any special training to mechanics or employees as deemed appropriate for use of new or current products. The Contractor must also maintain a current on-site parts list, repair instructions and diagram program.

11. The Contractor may provide training to mechanics as deemed appropriate for use of new or current products. The cost, if any, for such training will be mutually agreed upon between the agency and the vendor prior to the training.

12. Parts warranties shall be provided by the supplier on major and/or expensive assemblies (i.e. engines, transmissions, pumps, transfer cases, etc.). The warranties must include conditions and certification.

13. Nothing herein or in the resulting contract shall prevent the fleet agencies from procuring repair parts from other vendors in the course of obtaining repair services from such commercial vendors

D. WASTE PRODUCTS The Contractor shall be expected to provide on-site, removal or recycling services for the following: used motor oil, used hydraulic fluid, used antifreeze, used refrigerant, scrap and retreadable tire casings, used batteries and battery acid. Disposal of any such products shall be only in a manner prescribed by Federal, State and local laws. The fleet facilities shall have the right to obtain copies of all manifests and other records for shipping and disposal of such products to ensure proper disposal, handling and shipping, in accordance with all applicable laws. The proposal shall include disclosure of any notice of violation received by the proposer concerning shipment or disposal of any such product or other hazardous material.

E. ROAD TIRE SERVICE Included in its proposal, an add-alternate component is requested for providing 24-hour/day, 7-days per week, tire service for fleet vehicles within Jefferson County, Kentucky. Response times of one hour or less sought. Proposals should address whether they would include all fleet tires, and include unit pricing, number of service vehicles, and other information deemed pertinent.

F. PART AND SUPPLY AVAILABILITY

Prior to assuming control of the parts operation, the Contractor and the respective fleet facility head will jointly determine the adequacy of inventory at each site. The Contractor shall be expected to maintain maximum efficiency for stock items necessary to provide 80% of parts requirements within one (1) hour of demand, 90% within two (2) hours, and the balance within 24 hours of

demand. If the Contractor cannot provide the item within the timeframe needed, the facility supervisor shall be notified for a determination as to whether to buy the item(s) elsewhere. The Contractor is responsible for shipping, delivery, packaging and handling of all parts and supplies. Any non-stock items that must be shipped to the on-site store that result in freight costs charged back to the fleet facility must be agreed to before the Contractor secures the item(s). The Contractor must notify the fleet agency requester of the price of any item requested that is not listed on the Contractor standard price sheet and the fleet agency representative must agree to the price before that item is secured. All items purchased by the Contractor for the fleet agency that are not listed on standard Contractor price sheets must be priced at specific across the board percentage over cost-plus-freight. This percentage must be standard on all such items. The Contractor must be able to provide proof of cost plus freight to verify pricing.

G. IMPLEMENTATION TIME TABLE The Purchasing Department and the fleet facilities participating envision the Contractor be able to begin parts operation on-site within 120 days of contract approval.

5. ~TFORMATION REQU~EMENTS FOR AWARD CRITERIA

A. The offering vendor may be required to make an oral presentation in response to this RFP.

B. A written narrative statement must be provided in the proposal that addresses the following:

- 1.** What is your experience in providing automotive and heavy equipment parts and supplies to government entities or other fleet entities? List references with contact names and phone numbers.
- 2.** Provide names, qualifications, resumes and experience of personnel to be assigned to the implementation of this project.
- 3.** Demonstrate that the offering company has the financial stability and capability to support the financial burden of operating such a system as proposed.
- 4.** Where will inventory come from including locations and/or numbers of parts stores, distribution centers, manufacturing centers, etc.
- 5.** What kind of on-demand ratio can you provide for expected inventory purchases?
- 6.** What is your response time for items not met on demand from inventory?
- 7.** How do you propose to handle the facilities' existing inventory?

8. How many part numbers are available from your inventory system and what general categories do they cover?
9. How do you propose to handle billing procedures to the respective fleet agencies involved?
10. What kind of comprehensive reports on parts activities, and other stock items can you provide along with what type of vehicle history tracking and repair information?
1. What is your proposal concerning the integration of the existing respective fleet management information systems?
12. What type of parts lists, repair, and maintenance software or hardcopy program do you propose to use?
13. How do you propose to handle non-stock items and what pricing structure and procedures will you use for their procurement? This includes OEM, non-inventory parts, chemicals, etc.? (Please note that the fleet equipment to be maintained under the resulting contract includes many types of construction equipment with somewhat unique or limited parts suppliers. Proposals should specifically address this component of the work and describe how the proposer intends to provide a higher level of service or better pricing than fleet agencies might currently enjoy with their in-house parts operations.)
14. How do you propose to handle removal of the waste products generated at the facilities, including batteries, waste tires? Include the process and vendors to be used for recycling anti-freeze and refrigerant, retreading tires etc. Describe any notices of violation by environmental authorities regarding handling or disposal of such products.
15. What do you propose for road service concerning tire changes, repairs or replacements on a 24-hour/day basis?
16. Describe in detail the inventory system you use and its operational features.
17. What format and pricing schedule will you use for stock parts and supplies? Provide the cost accounting methodology to be used to recover costs of overhead, pickup/delivery, personnel, and inventory carrying costs. Include firm price sheets or line item-less-discount for proposal.
18. What is your policy concerning defective, inferior, non-fit items and any other general warranty guarantee considerations?

19. List any problems with the conditions of this RFP and your proposed solution to those existing problems.

20. Provide other narrative description you deem necessary to outline your proposal in its entirety which shall include implementation plan, personnel plan, insurance coverage, description of existing systems in place, or any other information that impacts your firm's ability to provide the services requested in this RFP.

6 FORMAT REQUIRED The proposal must be presented in tabs (EIGHT (8) COPIES REQUIRED) and organized to correspond to the layout of the RFP. To be considered substantive, the proposal must respond to all requirements of the RFP. Any other information thought to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal. If publications are supplied by the proposer to respond to a requirement, the response should include reference to specific document and page.

A. Management Summary: Include a narrative description of the proposed offer and a list of services that will be rendered.

B. Proposal Specifics: Provide written responses to list of questions in RFP.

C. References: Provide a list of projects of similar nature that your firm has completed or is currently working, with references. Also provide a detail of the history of your firm.

D. Cost of Proposed Services: Provide a method of charging and an estimated cost for the proposed services. The method of charging shall be provided in complete detail. If your method discounts from trade price lists, include a copy of any such list. Be specific on how the costs were calculated (i.e. Labor, administrative overhead, etc.).

7. PRE-PROPOSAL CONFERENCE There will be a mandatory pre-proposal conference to discuss this RFP, as scheduled in the "Invitation To Bid" announcement accompanying this RFP, and a mandatory site visit, scheduled in conjunction with the pre-proposal meeting.

8. RFP QUESTIONS

Prospective bidders/proposers should direct their questions in writing to Mr. Bob Cromis Louisville-Jefferson Co. Purchasing Room 306 Fiscal Court Bldg. 531 Court Place Louisville, KY 40202

Phone: (502) 574-5796

9. EVALUATION AND SELECTION PROCESS

A. Proposals will be initially screened and any substantially non-responsive proposals will be eliminated from further consideration. The responsive prop will be reviewed by an Evaluation Committee. The Committee may interview offerers or seek oral presentations to clarify specific matters presented in the proposals. These discussions will allow the proposer to elaborate on his/her proposal and for the Evaluation Committee to request other pertinent inform The Evaluation Committee will use information presented in the proposal, to contractors in accordance with criteria stated in the RFP. The selected offer be required to assume responsibility for all services offered in his/her propos' Further, the City/County Purchasing Department will consider the selected o to be the sole point of contact with regard to contractual matters.

B. GENERAL SELECTION CRITERIA The Evaluation Committee will use the following evaluation criteria and weighting factors in selecting the firms for negotiation and recommendation for award of contract.

Criteria a. Experience Providing Similar Services b. Inventory Capabilities c. Cost
d. Implementation Plan

Weight 35% 35% 20% 10%

TOTAL 100%

10. TERMS AND CONDITIONS

A. The Purchasing Department reserves the right to reject any and all proposals. The Purchasing Department reserves the right to negotiate with the selected offerer in order to best serve the needs of the County and MSD, such negotiation in respect to both cost effectiveness as well as comprehensive program design.

B. Return of Proposal The materials submitted by any and all offerers under this RFP will become the property of the Purchasing Department. However, if any portion of a proposal is market "proprietary" and is highlighted, this portion can be returned after contract award, if so requested. Budgets and pace quotations are considered public information in proposals submitted. Classifying such information in the proposals as "proprietary" or "confidential" may be deemed as void designations.

C. Standard Contract The selected contractor will be expected to enter into an agreement in a form typically used by the County and/or by MSD.

D. Work under the resulting contract shall not be assigned or subcontracted without the prior written consent of the Purchasing Director.

E. The Purchasing Department, and/or the respective Finance Departments of any participating fleet facility reserve the right to review any or all of the contractor's files and records pertaining to the resulting contract where payments are based on contractor's record of time, salaries, materials or actual expenses during normal business hours with forty eight (48) hours notice

11. CONTRACT TERM The resulting contract agreement shall be for a period one (1) year from the date of its execution, and shall automatically renew for additional periods of one year for four additional 1-year periods unless canceled by either party in accordance with the cancellation provisions provided further herein. The resulting contract from this RFP may not be canceled by either party except as provided below.

A. Convenience: Either party may cancel the contract for convenience for one or more of the fleet facilities under contractor operation effective at the time of contract renewal by giving written notice of its intent NOT to renew to the other party six (6) months in advance by registered mail return receipt requested.

B. Cause

Either party may cancel the contract for cause if the other party fails to abide by the terms and conditions of the contract, and offer written notice of such failure by the aggrieved party to the other by registered mail return receipt requested, said notified party fails to correct its failure within thirty days, and the two parties cannot agree to a mutually satisfactory resolution, provided further however, that in such event the canceled party may seek injunctive relief in a court of local jurisdiction.

C. Loss of Funding The contract may be canceled in whole or in part for any of the participating fleet facilities in the event that the legislative or governing body for said facility fails to allocate funds for continuation of the supplies and services provided under the contract. In such event, the applicable agency or agencies shall provide written notification to the contractor as soon as possible and that portion of the contract services shall cease with the expiration of the funding term.

12. INSURANCE and INDEMNIFICATION prior to award of the resulting contract, the selected vendor shall furnish to the Purchasing Department and shall maintain proof of general liability with products and completed operations, or garage liability which includes the above coverage, with limits of at least \$ 1 Million for automobile liability, property damage, and bodily injury and at least \$100, 000 for employees' dishonesty insured on all applicable policies. The contractor will be held responsible for insurance on all parts inventory under his ownership. The contractor shall agree to waive subrogation in the event of a property loss caused by any resulting contracting fleet facility or its employees. The contractor shall also provide unemployment insurance coverage and

workers compensation insurance to the extent required by applicable state statute.

The successful contractor shall further agree to defend, save harmless and indemnify, Jefferson County Fiscal Court, the Metropolitan Sewer District, their officers and employees and board members from and against any and all claims for drainage against them individually or collectively allegedly caused by the contractor's errors, omissions, or negligent act in the performance of services under this contract.

Additionally, the successful contractor agrees to defend, save harmless and indemnify Jefferson County Fiscal Court, and Metropolitan Sewer District from and against all claims for damages against any or all of them allegedly caused, or effectively contributed, by the contractor's failure to perform to the terms and conditions of the resulting contract.

The contractor shall furnish an original Certificate of Insurance naming the said County and MSD as additional insured. This will be required upon signing the contract. It is NOT necessary to include this with your proposal. Also, the Purchasing Department reserves the right to negotiate the specific insurance needs to meet any special requirements of any of the participating fleet facilities. If any proposer wishes to take exception to the above-described insurance provisions, please note the exception in the proposal submitted.

**REPAIR FACILITIES- ATTACHMENTS A. JEFFERSON COUNTY POLICE
GARAGE B JEFFERSON COUNTY HEAVY EQUIPMENT GARAGE C.
METROPOLITAN SEWER DISTRICT FACILITY**

JEFFERSON COUNTY POLICE GAGE

3528 NEWBURG ROAD

Normal 1 hours of operation:

Monday - Friday 0630 to 1700 hours

Shop Personnel

Supervisors Parts Mechanics Service Workers - Custodial Clerical

Current Parts Inventory \$280,000

**Emergency Operations - The garage is ~ supported unit of the Police
Department. When necessary to maintain emergency service. to the citizens of**

the community, the garage is open. Civil disturbance-, natural disasters, catastrophic incidents, and severe weather would all qualify for emergency operation of the garage.

FLEET COMPOSITION

Year Model Quantity

1984 - 1995 1979, 1982-1984

Ford Crown Vics 394 6.M.C.

FORD 1973 F-350 1 1984-1986, 1988 E-150 Van 3 1983 1/2 ton Pick-up 1 1982 - 1990 Mustang 4 1991 - 1994 Taurus 7 1979, 1990 E-250 4 1980 Bronco 4 1986 Lincoln 1 1988 Thunderbird 1 1991 E-342 Van 1 1988 F-150 1 1973 F-350 1

FLEET COMPOSITION

Year Model Quantity

Chevrolet 1981 - 1991 Jan 6 1988 - 1991 Pick-up 3 1988 - 1992 Camaro 10 1991 - 1995 Lumina 1993 - 1995 Beretta 3 1990 - 1994 Caprice 5 1986 Cavalier 1 1987 Blazer 1 PONTIAC 1991 - 1995 Grand Prix 6 1992 Grand-Am 17 1992 Firebird 2 1990 Bonneville 1

1988, 1990 Cadillac 2 1976, 1989, 1990 Boat 3 1978, 1980, 1982, 1989 Trailer 4 1984, 1987, 1994 Honda motorcycle 3 1979, 1980 Helicopter 2 1993, 1994 Jeep - 3 1983, 1988, 1989 Toyota Pick-up 2 1989 Buick Century 3 1976 Bus 1 1991 Dodge Daytona 2 1990 Mercury Cougar 1 1982 Fork lift 1 1989 Air compressor 1 1976 Onan RDJF 1 1992 BMW 1 1991 Nissan 240 1 1991 Mazda LX 1 1993 Eagle Talon 1

JEFFERSON COUNTY HEAVY EQUIPMENT GARAGE 3528 NEWBURG ROAD

NORMAL WORK HOURS: MONDAY-THURSDAY 7 AM TO 5:30 PM SHOP PERSONNEL-CURRENTLY

Supervisory Parts Personnel Mechanics Service Workers 3 Office Clerical 1
TOTAL 6 13

CURRENT PARTS INVENTORY \$ 100,000

EMERGENCY OPERATIONS: The principal emergency operating condition involves snow/ice storm operations. When County Works crews are plowing snow or spreading salt due to snow/ice conditions, the garage is usually activated for operations at the same time. This may often involve late night operations, or weekend operations (Friday-Sunday). This normally accounts for 90% of the garage overtime demand.

However, the garage may sometimes operate in overtime conditions if a backlog of repair work exists, or if summer severe storms create an around-the-clock clean-up condition.

FLEET COMPOSITION Light Trucks Chevrolet/GMC Blazer Chevrolet Pickups
Ford Pickups Ford 3/4 Ton Van Ford Explorer

Medium Duty Trucks Ford Chevrolet. GMC I-H FordtLid-A11 50'Aerial

Heavy Duty Trucks

--

SCOMM

122:35

Subject: New commissioner member

Date: Thu, 26 Aug 1999 13:31:21 -0800

From: Rynnieva Moss <Rynnieva_Moss@legis.state.ak.us>

Organization: Alaska State Legislature

To: hras@alaska.net, Marla_Berg@legis.state.ak.us, soda@gci.net, bobtou@mosquitonet.com, Tammy_Troyer@legis.state.ak.us, rcoghill@ptialaska.net, Representative_John_Coghill@legis.state.ak.us, Marco_Pignalberi@legis.state.ak.us, edres@alaska.net, radiokenai@gci.net, gastinc@aol.com, Joannh@akrac.k12.ak.us, DDJALASKA@aol.com, kronberg@gci.net, Rynnieva_Moss@legis.state.ak.us, kef@alaska.net, mowen@alaska.net, poneill@ciri.com, fea@alaska.net, bonniewllms@mosquitonet.com, Diane_Barrans@acpe.state.ak.us, Yvonne_Chase@eed.state.ak.us, Karen_Crane@educ.state.ak.us, Sanna_Green@educ.state.ak.us, dick_harrell@eed.state.ak.us, asca@alaska.net, Michael_Opp@educ.state.ak.us, Karen_Rehfeld@eed.state.ak.us, Hal_Spackman@mte.educ.state.ak.us, Barbara_Thompson@educ.state.ak.us, Denny_DeWitt@legis.state.ak.us

Jim Hickel has appointed Bob Boko to the Education Subcommittee. Bob was a school a teacher and administrator in both rural and Fairbanks area schools. He is now retired but stays active in his civic life. Bob has served on the FNSB School Board and the Mt. Edgecumbe Board. He is currently a member of the Fairbanks City Council.

Bob has volunteered to work on the subcommittees for Executive Administration and Commissions and Boards.

Boko Bob
3015 Riverview Drive
Fairbanks, AK 99709
474-9081 Phone
479-8076 Fax
bobtou@mosquitonet.com

update

Welcome aboard, Bob

off the record

a weekly legislative
update from
Senator Kim Elton

Room 111, 1000 Capital Mall, Anchorage, Alaska 99501 • Tel: 214-1111 • Fax: 214-1111 • Email: kelson@alaska.net

Private Lines

state looks to contract out telecommunications network

PRIVATIZATION HIGH PRIESTS in the legislature have found an acolyte in Governor Knowles' cabinet.

Department of Administration Commissioner Bob Poe has joined Sen. Jerry Ward's crusade to turn some state functions over to the private sector. Poe told a legislative subcommittee reviewing his department for privatization opportunities that he favors turning the state's telecommunications network over to the private sector. The state's telecommunications network consists of phone systems, pagers, two-way radios, computer data lines and video and teleconferencing.

The state is way ahead of Ward's privatization team in telecommunications—seventy-eight percent of the lines the state needs are already leased from more than a dozen private companies. The sole piece remaining in state hands is the microwave system which was originally designed to provide two-way radio communications for police, emergency medical personnel and highway

(telecommunications, cont'd on p. 2)



Privatization Task Force: an update

SENATOR JERRY WARD'S PRIVATIZATION TASK FORCE continues to take through the budget, looking for state services to farm out. Subcommittees are bravely plunging into complex agency budgets, trying to learn and analyze in three months what normally takes years to understand. The full Commission met this week, with some participants asking the obvious question: How can the Commission possibly finish a worthwhile and thorough report by January 1?

Some members thought the current plan—to comprehensively evaluate all components of each department—ought to be ditched in favor of a quick and dirty look at promising areas for privatization. The majority voted for the comprehensive approach, condemning subcommittee members to hours of teleconferencing and reams of fax. (A quick aside: the zero-budget task force is relying on various legislative offices to take on phone, fax, and copying costs on behalf of its commissioners and volunteers.)

No budget areas are off-limits, but some are getting more attention than others. At the last Fish and Game subcommittee meeting, chair Mead Treadwell started off by saying he didn't see a whole lot to privatize at F&G, but then went on to list some possibilities, including privatizing the allocation process, contracting out the habitat division to speed up permitting, and taking a look at Limited Entry.

So far the DEC group, whose membership is loaded with private environmental consultants, has only looked at Spill Prevention and Response and Village Safe Water. Village Safe Water already started down a contracting path,

compliments of Senator Loren Leman, by farming out a new engineer position. The contract engineer will do the same thing state engineers do, but with a contract instead of a supervisor. (Cost savings, not to mention effectiveness, under this arrangement are unknown.)

Many think the privatization gold mine is somewhere in the Department of Administration, Division of Motor Vehicles, Pioneer Homes, telecommunications services, and procurement services all represent areas where other states have privatized, so proponents see these as easier targets. (For more detail on telecommunications, see accompanying story)

DOT is the high-octane subcommittee, with 24 members and an ambitious weekly meeting schedule. The subcommittee is rumored to have their sights set on the ferry system and road maintenance. A closer look may dampen their enthusiasm—after a recent briefing on the ferry system, several members mentioned the difficulties of attracting a private operator willing to provide adequate year-round service, and others recognized that roads aren't expected to pay for themselves. Both are points Southeast leaders have been making for decades.

At least one department—the University of Alaska—managed to elude the privatization probe. University reps were able to convince Senator Ward that an ongoing internal audit will find all the fat there is to find. Other departments that might have expected a reprieve—including the Legislature and Military & Veterans Affairs—are still on the examining table.

To check out subcommittee membership and meeting schedules, go to the Commission's web page at www.privatizealaska.org

Ward - 269-0222



Coeur Alaska, Inc.
3032 Vintage Blvd.
Juneau, Alaska 99801
Phone: (907) 789-1591
Fax: (907) 790-1271

To: ANNETTE

From: DEBBIE

269-0223

FAX TRANSMITTAL SHEET

PLEASE REMOVE RICK RICHINS
FROM THE DEPT. OF TRANSPORTATION
SUBCOMMITTEE. THANKS. DEBBIE *Debbie*

Date: Oct 16Number of pages including this one: TO: Senator Jerry WardCOMPANY: 269-0109FAX NO.: FROM: Rick Richins
VPI General Manager

COMMENTS: Please with my name from the
Transportation Committee (privatization). My
work schedule does not allow me to participate
meaningfully.

Best of luck in your effort.
Rick Richins

This facsimile message contains information that is confidential and which may be subject to legal privilege. If you are not the intended recipient, you must not peruse, use, disseminate, distribute or copy this message. If you have received this message in error, please notify us immediately by facsimile or telephone and return the original message to us. Thank you.

Re: need address

Subject: Re: need address

Date: Wed, 20 Oct 1999 14:51:21 GMT

From: srwrhd@mailhost.alaska.net

To: Annette_Deal@legis.state.ak.us

Annette, my adress is: 2560 Banbury Dr., Anchorage, AK 99504

Tom Wilson

ALASKA STATE LEGISLATURE DRAFT

Interim:

600 East Railroad Avenue
Wasilla, Alaska 99654
(907) 376-3370
(907) 376-3157 Fax



Session:

State Capitol
Juneau, Alaska 99801-1182
(907) 465-6600
Fax (907) 465-3805

SENATOR LYDA GREEN
SENATE DISTRICT N

August 6, 1999

Representative John Cowdery
716 West 4th Avenue
Anchorage AK 99501-2133

Dear Representative Cowdery,

Ms. Barbara "Tamie" Miller has expressed interest in volunteer service on an advisory subcommittee for the Commission on Privatization and Delivery of Government Services. Senator Green is pleased to recommend her to serve in that capacity.

Tamie Miller is retired from the public school system as a teacher and is now a small-business owner and real estate developer. Tamie has served on a local utility board of directors for 17 years and is currently president of that board. Her experience in both private enterprise and public service enable her to analyze the broad picture and to focus on single components, always on the alert for a better way.

She does not hesitate to support or undertake leadership roles in community activities. Her experience and ability to communicate effectively are assets she is willing to share as a volunteer member of an advisory subcommittee.

Ms. Miller would be an asset to the Commission on Privatization and Delivery of Government Services.

Yours truly,

A handwritten signature in black ink, appearing to read "Jeanette S. Jean".

Jeanette S. Jean, Researcher
Office of Senator Lyda Green
Senate District N

Enc: Resume

Senator_Lyda_Green@legis.state.ak.us

Alexander Creek • Big Lake • Butte • Caswell • Chickaloon • Chulitna • Finger Lake • Goose Bay • Hatcher Pass • Houston
Knik • Keshwina • Lake Louise • Lazy Mountain • Montana Creek • Nancy Lake • Nelchina • Palmer • Petersville • Point Mackenzie
Sheep Mountain • Skwentna • Sunshine • Sutton • Talkeetna • Trail Lakes • Trapper Creek • Wasilla • Willow

Biographical Data - Barbara J. Miller

PHONE: 376.5636

Barbara J. Miller was born in Detroit, Michigan. She is married, has one child, and has called Alaska her home for over 35 years, having lived in the Wasilla area since 1973. Mrs. Miller received a Bachelor's Degree in economics from the San Diego College for Women, and a Master's Degree in teaching from the University of Alaska - Anchorage. She has served the public for many years. She was a teacher, primarily with the Anchorage School District, for nearly 24 years. She was also President of the Wasilla Homemaker's during the years 1986 through 1988. Mrs. Miller is manager of a family investment business, Miller Investments.

Mrs. Miller has served on the Board of Directors of Matanuska Electric Association, Inc. since 1982, as Board president from 1993 to May 1996, and again from May 1997 to present.

Mrs. Miller has obtained director's certification from the National Rural Electric Cooperative Association. She is currently president of Alaska Electric Generation and Transmission Cooperative, Inc., having been instrumental in the formation of that entity. Mrs. Miller is also a member of the statewide utility organization, Alaska Rural Electric Cooperative Association, Inc.

RE: need address

Subject: RE: need address

Date: Fri, 15 Oct 1999 16:46:52 -0800

From: "Usera, Nancy Bear" <N.Usera@alaskausa.org>

To: "Annette Deal" <Annette_Deal@legis.state.ak.us>

6610 Lakeway Drive
Anchorage, Alaska 99502

> -----Original Message-----

> From: Annette Deal [SMTP:Annette_Deal@legis.state.ak.us]

> Sent: October 15, 1999 4:45 PM

> To: n.usera@akusa.com

> Subject: need address

>

> Nancy -

>

> Would you mind forwarding me your mailing address. There is some
> additional info on UA to mail out to the members.

>

> Thanks

> Annette Deal

> Legislative Aide to:

> Representative Cowdery

Re: contact info

Subject: Re: contact info

Date: Tue, 12 Oct 1999 15:51:32 -0900

From: "Steven B Porter" <SPORTER@mail.aai.arco.com>

To: Annette Deal <Annette_Deal@legis.state.ak.us>

Annette,
Office phone (907) 451-0097
Office Fax (907) 451-0099

Steven B. Porter
ARCO Alaska, Inc.
122 First Ave., Suite 102
Fairbanks, Alaska 99701

Annette Deal <Annette_Deal@legis.state.ak.us> on 10/06/99 10:08:24 AM

To: Steven B Porter/AAI/ARCO@ARCO
cc:
Subject: contact info

Steve -

I misplaced your fax number when you gave it to me yesterday. Also - I need a mailing address for you.

Annette
Representative Cowderys Office
269-0222

Date: October 11, 1999

From: Jerry Brookman

To: Marco Pignalberi

Subject: Preliminary recommendations to D.E.C. subcommittee of Commission on Privatization and Delivery of Government Services, State of Alaska

My memo on this subject follows.

Also, for the record: I note that you still list me as "Pres. Oil Spill Prevention Council". When I applied for membership on the D.E.C. subcommittee, I spoke with Andy(?) in your office there, and gave him my information, but it appears he abbreviated it a bit. For the record, I am Chairman of the Oil Spill Prevention and Response Committee of the Prince William Sound Regional Citizens Advisory Council, and am a member of the Prevention, Response, Operations and Safety Committee of the Cook Inlet Regional Citizens Advisory Council. I know, that is quite a mouthful, but I didn't invent these names, in fact it's all I can do to remember them! However, you might want to correct your listing, in the interest of accuracy, in case anyone might wonder about it. Thanks!



Not available
electronically.

8/4/99

DNR Subcommittee on Privatization

Overview: Commissioner Kathryn Thomas
776-5515

Members: Anderson, Ron
244-6449 Fax 248-4476

Ashlock, Hugh
344-2581 Fax 349-2411

Gross, Uve
561-2668 Fax 562-5256

Moss, Del
488-6583

Motznik, Bob
344-6254 Fax 344-1759

Noble, Steve
562-2000 Fax 563-3953

Reman, Rob
258-1132 Fax 277-7126

Schmidt, George
243-0644

Swanson, John
273-1600 Fax 273-1699

Tasker, Eric
243-7245 Email EWT at MicroNet.Net

Urch, Dale
258-0722 Fax 278-6291

Re: RE: Corrected minutes for DPS Privitization Committee meeting

Subject: Re: RE: Corrected minutes for DPS Privitization Committee meeting

Date: Wed, 22 Sep 1999 21:17:28 EDT

From: DLuper@aol.com

To: Eric_Britten@sealand.com

CC: Annette_Deal@legis.state.ak.us, chuck@mosquitonet.com, delbert_smith@dps.state.ak.us, DLuper@aol.com, dlwillms@mosquitonet.com, hmh@alaska.net, jay_yakopatz@dps.state.ak.us, local71@alaska.net, Marco_Pignalberi@legis.state.ak.us, survival@alaska.net, Victor_Gunn@legis.state.ak.us

In a message dated 9/22/99 5:10:23 PM, Eric_Britten@sealand.com writes:

<< Deborah: Not only did I miss the September 10 meeting, but I have a previous commit for Friday. Considering the fact that we got off to a late start and the work period is so short, perhaps I should just back off and delete myself from the committee as I don't even know where we are and what we are doing. Also, to be honest with you, I wanted to participate in the DOT/Transportation subcommittee, but was told there was no room left so was given a choice of other subcommittees. I'm in the transportation business, and I know something about that, but I really have nothing to bring to the table regarding Public Safety. So, please delete me from your subcommittee. Many thanks. Eric Britten. >>

Eric,

I will send your resignation along to Cowdery's office and the rest of the committee. I'm sorry you cannot continue. I'm sure you would have been able to contribute significantly to our work.

Deborah

Privatization

Subject: Privatizing the mailing services

Date: Tue, 17 Aug 1999 14:33:32 -0800

From: "Janelle L. Norman" <alaskamail@customcpu.com>

To: <Senator_Jerry_Ward@legis.state.ak.us>

I work for a company called North Mail, Inc. We are currently the Neopost Dealer for mailing equipment and also are a mailing services company. We provide mailing services for several major mailers through-out the state as well as several small mailers in Anchorage and Fairbanks. We provide these mailing services in our Anchorage and Fairbanks offices.

I recently became the only Certified Mail and Distributions Manager (CMDSM) in the State of Alaska. This is a highly prized distinction and is recongnized nationally through-out the mailing field.

We are interested in seeing the privatization of mailing services for State Offices. This would not only reduce labor but will also be a financially sound service as it will save postal dollars. The savings on First Class mail can be as large as 8.2 cents per piece. Imagine how many 33 cent letters are sent out by just the State Agencies in Anchorage alone.

I would like to become a part of this organization and see these savings help take control over the States postal budget. I am sure you will agree it will be very substantial.

You can contact me at North Mail, Inc. 5720 B St, Anchorage, AK 99518 or e-mail me at alaskamail@customcpu.com my direct line is 907-565-6245 or you can reach me toll free at 800-478-1339.

Thank you and I hope you will consider me as a vital new addition to your team.

Respectfully,

Janelle L. Norman, CMDSM
Postal Automation Specialist
North Mail, Inc.

Tru. 21st 11:30
Admin -

Recruited
ADMIN

Ask
me what
these are

Returned mail: User unknown

Subject: Returned mail: User unknown

Date: Tue, 28 Sep 1999 10:30:33 -0800

From: Mail Delivery Subsystem <MAILER-DAEMON@jnu-unix.legis.state.ak.us>

To: <Marco_Pignalberi@legis.state.ak.us>

The original message was received at Tue, 28 Sep 1999 10:30:21 -0800
from anc-proxy.legis.state.ak.us [146.63.193.129]

----- The following addresses had permanent fatal errors -----
<ednjodi@mtaonline.net>

----- Transcript of session follows -----
... while talking to yukon.mtaonline.net.:
>>> RCPT To:<ednjodi@mtaonline.net>
<<< 550 <ednjodi@mtaonline.net>... User unknown
550 <ednjodi@mtaonline.net>... User unknown

Reporting-MTA: dns; jnu-unix.legis.state.ak.us
Received-From-MTA: DNS; anc-proxy.legis.state.ak.us
Arrival-Date: Tue, 28 Sep 1999 10:30:21 -0800

Final-Recipient: RFC822; ednjodi@mtaonline.net
Action: failed
Status: 5.1.1
Remote-MTA: DNS; yukon.mtaonline.net
Diagnostic-Code: SMTP; 550 <ednjodi@mtaonline.net>... User unknown
Last-Attempt-Date: Tue, 28 Sep 1999 10:30:33 -0800

Subject: privatization Commission

Date: Tue, 28 Sep 1999 10:30:27 -0800

From: Marco Pignalberi <Marco_Pignalberi@legis.state.ak.us>

Organization: Alaska State Legislature

To: ednjodi@mtaonline.net

Jodi, I haven't had much luck reaching you. Today, I left msg on home
phone and this emai. I just want to see if you still want to work on
Privatization subcommittee. What is your area of interest and expertise?
Regards, Marco Pignalberi

Subject: privatization Commission

Date: Tue, 28 Sep 1999 10:30:27 -0800

From: Marco Pignalberi <Marco_Pignalberi@legis.state.ak.us>

Organization: Alaska State Legislature

To: ednjodi@mtaonline.net

Jodi, I haven't had much luck reaching you. Today, I left msg on home phone and this emai. I just want to see if you still want to work on Privatization subcommittee. What is your area of interest and expertise?
Regards, Marco Pignalberi

Privatization

Subject: Action Call for Commission volunteers

Date: Fri, 06 Aug 1999 22:05:28 GMT

From: jwsnyder@mta-telco.com

To: Senator_Jerry_Ward@legis.state.ak.us

I am interested in volunteering for your commission on privatization and delivery of government services.
Let me know how I can help.

I work in Palmer, for MTA (phone company) and live in Willow. I can give about 2-4 hours per week in assistance with research, interviews, etc.

Jodi Snyder
HC89 Box 330
Willow AK 99688
4-17-99
495-6857 MA
761-2455

email: ednjodi@mtaonline.net

Subject: Privatization Commission

Date: Tue, 28 Sep 1999 10:25:48 -0800

From: Marco Pignalberi <Marco_Pignalberi@legis.state.ak.us>

Organization: Alaska State Legislature

To: dennis@bbna.com

dennis, did you get my fax? Your email to Sen. Ward was sent to me. R U
still interested in working on one of our subcommittees?
Call me at toll free number 1888-269-3879. marco pignalberi

PRIVATIZATION

Subject: Commission on Privatization and Delivery of Government Services

Date: Fri, 6 Aug 1999 15:42:20 -0800

From: "Dennis Eamick" <dennis@bbna.com>

To: <Senator_Jerry_Ward@legis.state.ak.us>

I received information from the Bar Association yesterday that the Commission is soliciting volunteers to assist the Commission in its work; however, it appears that the Commission met a couple weeks ago and may have already formed its advisory staff. Can you provide me current status of your search for volunteers? How many of what skills you still need? Do you want attorneys? or are knowledgeable members of the public welcome?

Thank You,

Dennis Eamick

General Counsel

Bristol Bay Native Association

(907) 842-5257, x321

Fax: (907) 842-5932

FAX TO DENNIS EAMICK:

CALL MARCO PIGNALBERI

AT 1-888-269-3879

RE: PRIVATIZATION COMMISSION

SEE "WWW.PRIVATIZEALASKA.ORG"

met

Subject: Privatization Commission subcommittee

Date: Tue, 28 Sep 1999 10:03:47 -0800

From: Marco Pignalberi <Marco_Pignalberi@legis.state.ak.us>

Organization: Alaska State Legislature

To: meucci@mitkof.net

CC: frank@alaskatruckingassoc.com

Mayor Meucci: I just uncovered your email which was Sent to Sen. Ward's office on Aug 6th. Somehow it got sent down to my office and promptly mislaid until now. I apologize. The Commission would certainly welcome your participation in any subcommittee you are interested in. The DOT/PF and several other committees are fairly far along. I think the thing to do is find out what your specific interest is and plug you right into the sub-subcommittee working on it. It may be that another committee other than DOT/PF is more relevant to your interest. The University of Alaska subcommittee is having its first meeting this Friday. Let me know what your interest is.

Best regards, Marco Pignalberi, Commission Director

(no subject)

Subject: (no subject)

Date: Fri, 06 Aug 1999 16:14:35 -0800

From: Patricia Curtiss <pcurtiss@alaska.net>

Organization: City of Petersburg

To: Senator_Jerry_Ward@legis.state.ak.us

Senator Ward,

Mayor Jeff Meucci of Petersburg is willing to serve on the Privatization Task Force, particularly the Dept. of Transportation and Public Facilities Subcommittee.

You may reach the Mayor through the City Clerk's Office at (voice) 772-4519 ext. 23, (fax) 772-3759 or e-mail at pcurtiss@alaska.net

The Mayor can be reached at (voice) 772-4669, (fax) 772-4694 or e-mail at meucci@mitkof.net

Thank you for considering Mayor Meucci's interest in serving.

Patricia Curtiss, City Clerk
Petersburg

Subject: Privatization Subcommittee work

Date: Tue, 28 Sep 1999 09:41:32 -0800

From: Marco Pignalberi <Marco_Pignalberi@legis.state.ak.us>

Organization: Alaska State Legislature

To: Kyle@alaska.net

Kyle, somewhere along the line I received from Sen Ward's office, your expression of interest in working on the DOT/PF subcommittee. We have 20 plus members there already. Unless you're particularly experienced in a facet of the State Equipment Fleet, the Ferry System, Building Maintenance, Roads and Airport maintenance or Design Construction Management, then they are beyond the point where new people who didn't sit through the briefings can probably be much help. HOWEVER, WE STILL NEED SOMEONE ON THE UNIVERSITY SUBCOMMITTEE WHICH IS A VERY LARGE OPERATION. Are you interested? What's your background. Regards, Marco Pignalberi

PRIVATIZATION

Subject: Advisory Council

Date: Thu, 29 Jul 1999 14:11:14 -0500

From: Kyle Brown <kyle@alaska.net>

Organization: Discovery Drilling Inc.

To: Senator Jerry Ward <Senator_Jerry_Ward@legis.state.ak.us>

Dear Senator Ward,

I am behind schedule, but I am interested in seeing how things are going for filling the privatization advisory council positions? My particular interest is with the D.O.T. & P.F. department. Thank you for your time in this effort.

Kyle Brown kyle@alaska.net

Subject: Privatization Commission

Date: Tue, 28 Sep 1999 10:36:02 -0800

From: Marco Pignalberi <Marco_Pignalberi@legis.state.ak.us>

Organization: Alaska State Legislature

To: emorris@chugach-ak.com

George, your email to Sen Ward's office got sent to me. The commission would welcome your participation to any extent you care to offer it. Please see: www.privatizealaska.org It gives you an overview of what's going on. The Univerity subcommittee starts this Friday. If you or someone else at Chugach is interested, it may be good for you to have a member on it. Regards, Marco Pignalberi,

Subject: The Commission on Privatization and Delivery of Government Services

Date: Thu, 19 Aug 1999 09:46:39 -0800

From: Ed Morris <emorris@chugach-ak.com>

To: "Senator_Jerry_Ward@legis.state.ak.us" <Senator_Jerry_Ward@legis.state.ak.us>

Senator Ward,

I received information in regard to the privatization committee from Mr. Dusty Kaser, President and CEO and Mr. Mike Williams, VP Special Projects of Chugach Alaska Corporation; what I would like to know is how I could become an associate member of this committee. If membership is not possible, is the public allowed to attend these meetings? If so, could you forward me the meeting dates so I can schedule to attend, thank you.

I look forward to hearing from you.

Sincerely,

George E. Morris, Asst. to the President
Chugach Alaska Corporation

563-8886



k & i distributors, inc.

MEMO FROM DON GRASSE

TO: Department of Health & Social Services,
Chairperson: Mr. Mike Taurianan

SUBJECT: Committee Member, Don Grasse

DATE: September 16, 1999

Removed

Due to my travel schedule, I will not be able to attend meetings at the Legislative Information Office, please remove my name from the Committee Members schedule.

Thank you,

Don Grasse
Don Grasse

ljs

The Law Office Of
Roger E. Holl A Professional Corporation

1500 West 33rd Avenue, Suite 100, Anchorage, AK 99503
Telephone: (907)272-8547 Fax: (907)272-5343

September 14, 1999

Commission on Privatization
Subcommittee Department of Military
and Veteran Affairs
Rep. John Cowdrey
716 W. 4th Avenue
Anchorage AK 99501

ATTN: Chairperson Chris Nelson

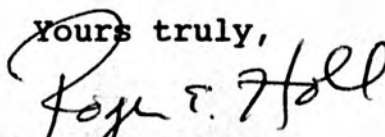
Dear Mr. Nelson:

I called the Legislative Affairs Office approximately three or four times to indicate my resignation from the Commission on Privatization Department of Military & Veteran Affairs. I believe that I have a conflict of interest in serving on the committee since I am also a Lt. Col. in the Reserves and serve a staff function with the Alaska State Defense Force.

It is probably much better to have a more objective person who would not find himself in conflict with his own department.

My apologies if this was not related to you by Gordon Zerbetz. I know that I has left messages to be called on a number of occasions.

Yours truly,


Roger E. Holl
Attorney at Law

REH:dm

Subject: Re: Law Addresses

Date: Tue, 31 Aug 1999 10:51:44 -0800

From: "Joan Kasson" <Joan_Kasson@law.state.ak.us>

To: <Annette_Deal@legis.state.ak.us>

CC: <balto@corecom.net>

we got mr. satterburg's address from the alaska attorney directory, so assuming he doe

>>> Annette Deal <Annette_Deal@legis.state.ak.us> 08/31 9:54 AM >>>

I think this is all of them I dont have an address for Bill Saterburg yet - but you should have his phone and email on the membership sheet.

Betty Rollins
PO Box 55163
North Pole, AK 99705

Mark Johnson
13631 Windward Circle
Anch, AK 99516

Richard McVeigh
PO Box 871251
Wasilla, AK 99687

Brandt -

Scott Brant-Erichsen
Ketchikan Gateway Borough
344 Front St
Ketch, AK 99901

Blake Call
550 W 7th Ave
Anch, AK 99501

William Oberly
135 Christensen Drive
Anch AK 99501

Bruce Weyrauch <Weyhrauch>
114 S Franklin #200
Juneau, AK 99801

Representative Cowdery
716 W 4th Ave
Anch AK 99501

Bill Satterburg - Satterberg

709 4th Avenue
Fairbank, AK 99701.

(*[Handwritten signature]*)

Samantha Delay-Wilson

Office Information:

**308 G Street, Suite 311
Anchorage, Alaska 99501**

**Phone: 277-1127
Fax: 277-1137**

E-Mail: sdwmoneyalaska.net

Home Information:

**600 Barrow, Suite 600
Anchorage, Alaska 99501**

**Phone: 278-2535
Fax: 278-2538**

Rev

ALASKA STATE LEGISLATURE DRAFT

Interim:

600 East Railroad Avenue
Wasilla, Alaska 99654
(907) 376-3370
(907) 376-3157 Fax



Session:

State Capitol
Juneau, Alaska 99801-1182
(907) 465-6600
Fax (907) 465-3805

SENATOR LYDA GREEN
SENATE DISTRICT N

CORRECTIONS

August 6, 1999

Representative John Cowdery
716 West 4th Avenue
Anchorage AK 99501-2133

Dear Representative Cowdery,

Ms. Barbara "Tamie" Miller has expressed interest in volunteer service on an advisory subcommittee for the Commission on Privatization and Delivery of Government Services. Senator Green is pleased to recommend her to serve in that capacity.

Tamie Miller is retired from the public school system as a teacher and is now a small-business owner and real estate developer. Tamie has served on a local utility board of directors for 17 years and is currently president of that board. Her experience in both private enterprise and public service enable her to analyze the broad picture and to focus on single components, always on the alert for a better way.

She does not hesitate to support or undertake leadership roles in community activities. Her experience and ability to communicate effectively are assets she is willing to share as a volunteer member of an advisory subcommittee.

Ms. Miller would be an asset to the Commission on Privatization and Delivery of Government Services.

Yours truly,

A handwritten signature in black ink, appearing to read "Jeanette S. Jean", with a long horizontal flourish extending to the right.

Jeanette S. Jean, Researcher
Office of Senator Lyda Green
Senate District N

Enc: Resume

Senator_Lyda_Green@legis.state.ak.us

Alexander Creek • Big Lake • Butte • Caswell • Chickaloon • Chulitna • Finger Lake • Goose Bay • Hatcher Pass • Houston
Knik • Kashwitna • Lake Louise • Lazy Mountain • Montana Creek • Nancy Lake • Nelchina • Palmer • Petersville • Point Mackenzie
Sheep Mountain • Skwentna • Sunshine • Sutton • Talkeetna • Trail Lakes • Trapper Creek • Wasilla • Willow

Biographical Data - Barbara J. Miller

PHONE: 376.5636

Barbara J. Miller was born in Detroit, Michigan. She is married, has one child, and has called Alaska her home for over 35 years, having lived in the Wasilla area since 1973. Mrs. Miller received a Bachelor's Degree in economics from the San Diego College for Women, and a Master's Degree in teaching from the University of Alaska - Anchorage. She has served the public for many years. She was a teacher, primarily with the Anchorage School District, for nearly 24 years. She was also President of the Wasilla Homemaker's during the years 1986 through 1988. Mrs. Miller is manager of a family investment business, Miller Investments.

Mrs. Miller has served on the Board of Directors of Matanuska Electric Association, Inc. since 1982, as Board president from 1993 to May 1996, and again from May 1997 to present.

Mrs. Miller has obtained director's certification from the National Rural Electric Cooperative Association. She is currently president of Alaska Electric Generation and Transmission Cooperative, Inc., having been instrumental in the formation of that entity. Mrs. Miller is also a member of the statewide utility organization, Alaska Rural Electric Cooperative Association, Inc.

TO: COMMISSION ON PRIVATIZATION 8.20.99

REPRESENTATIVE CONDEY 269 0223

SENATOR WARD 269 0109

GENTLEMEN:

I HAVE INFORMED AIDES IN BOTH
YOUR OFFICES THAT MY WORK SCHEDULE
PROHIBITS MY SERVING ON THE REVENUE
SUBCOMMITTEE. PLEASE REMOVE MY NAME
FROM THE LIST.

THANKS & BEST REGARDS,
WILL GAY

CC MARY A. PERSE 277-1006

Re: privatization

Subject: Re: privatization

Date: Wed, 18 Aug 1999 17:07:43 -0800

From: "Cheryl Frasca" <cfrasca@alaska.net>

To: Annette Deal <Annette_Deal@legis.state.ak.us>

My phone number is 258-2331; fax is 258-2332; address is 2415 La Honda Drive, 99517.

But one more thing I should have mentioned regarding any involvement on my part, as long as Senator Ward continues to describe the privatization committee's work as a way to get people to vote "no" on September 14th, I WILL NOT HAVE ANYTHING TO DO WITH IT.

CF

>From: Annette Deal <Annette_Deal@legis.state.ak.us>

>To: Cheryl Frasca <cfrasca@alaska.net>

>Subject: Re: privatization

>Date: Wed, Aug 18, 1999, 4:41 PM

>

>I understand - and I do recall that now. Sorry to bother you, however I

>still will need contact phone and fax for a later date notice. Thanks!

>

>

TRANSPORTATION AND PUBLIC FACILITIESSubcommitteeContact Information Sheet

No more members
on this committee
yet

Name: Ardena Morway

Work Phone:

Home Phone: 488-9089

Fax:

Company:

Email:

Address: 2120 Badger Road
North Pole Alaska
99705

wants to cut budget - anywhere would
be good.

husband was operating eng. 30+ yrs
State worker = 4 yrs → local 71 member
"Crusher specialist - rock crusher"

Jack Coghill told her to join.

- Has grudge w/ her husband's old boss @ State.

She works as Senior companion w/ Alzheimers.
4 week paid vacation for State workers = terrible
HESS - a lot of people who don't work.

- too many people from Anchorage - next
to no representation from N. area - N. Slope.

Meeting Next Tuesday

Subject: Meeting Next Tuesday

Date: Thu, 12 Aug 1999 10:33:08 -0800

From: "Mel Nichols" <mnichols@dowl.com>

To: <Marco_Pignalberi@legis.state.ak.us>

Marco,

I will be at the meeting on Tuesday, the 17th at 11:30 AM.

Mel Nichols
DOWL Engineers
4040 B Street
Anchorage, AK 99503
(907) 562-2000, Ext. 205
(801) 838-0486 fax directly to my computer
(907) 250-0483 Cell Phone
mnichols@dowl.com

DED

563-3953

Subject: Contact Info--Fish and Game subcommittee representative

Date: Wed, 18 Aug 1999 10:13:31 -0800

From: Geron Bruce <geron_bruce@fishgame.state.ak.us>

To: Annette_Deal@legis.state.ak.us

Rob Bosworth has asked me to serve as the department's representative on the subcommittee. I am providing information on how to contact me as requested at yesterday's meeting.

Geron Bruce

Special Assistant to Commissioner of Fish and Game

P.O. Box 25526

Juneau, AK 99802

phone 907-465-6143

fax 907-465-2332

email geron_bruce@fishgame.state.ak.us

RE: contact info

Subject: RE: contact info

Date: Mon, 16 Aug 1999 16:48:33 -0800

From: "Mel Nichols" <mnichols@dowl.com>

To: "Annette Deal" <Annette_Deal@legis.state.ak.us>

Annette,

That is fine. My fax number is 801-838-0486. You were probably trying to send it to the 907 area code. The fax number is a efax.com number. When they receive a fax for me they convert it to an email and send it directly to my computer. That is why I suggested using it. You could also use my email address. The 563-3953 is OK too. It is my office fax.

Mel Nichols

-----Original Message-----

From: Annette Deal [mailto:Annette_Deal@legis.state.ak.us]

Sent: Monday, August 16, 1999 4:20 PM

To: mnichols@dowl.com

Subject: contact info

I have been trying to send a fax to 838-0486 and it has been busy. I am sending one to you at 563-3953. Please advise if I have the incorrect number or which one I should use.

Thanks -

Annette Deal

Legislative Aide to:

Representative Cowdery

Subject: Commission on Privatization

Date: Fri, 06 Aug 1999 18:00:23 -0700

From: Vincent Vitale <fiatlux@sinbad.net>

Organization: Law Offices of Vincent Vitale

To: Representative_John_Cowdery@legis.state.ak.us

Dear Representative Cowdery:

I am writing to inquire about the possibility of being appointed to the advisory committee to the Commission on Privatization. I am interested in the department of health and social services. I have been in private law practice since 1975 and have concentrated my practice in civil trial work and family law. In that capacity, I have had substantial contact with the DFYS.

I will send a curriculum vitae etc. if that will be helpful

Thank you,

✓ Vincent Vitale
Attorney at Law
P.O. Box 230747
Anchorage, AK 99523-0747

A-
told him
what's left
(Dept of Law is too full)
Mr.

Subject: Privitization

Date: Mon, 16 Aug 1999 16:59:55 -0700

From: Vincent Vitale <fiatlux@sinbad.net>

Organization: Law Offices of Vincent Vitale

To: Annette Deal <Annette_Deal@legis.state.ak.us>

Thank you for your E-mail. My mailing address is P.O. Box 230747,
Anchorage, Alaska 99523-0747. My fax is (907) 258-7030

Sincerely yours,

Vincent Vitale

JUL-20-99 TUE 10:18 AM ANC LEGIS INFO OFC

FAX NO. 907 258 1261

P. 02/02

Name: *Mike Prax*, email: *mprax@pci.net*, ~~408~~ *1015 Meadow Rue Lane*, *North Pole, AK*
99705

408-2400 phone
408-2600 fax

Sign-Up Sheet for Advisory Councils

Instructions: Circle the number next to three separate departments which best demonstrates your level of interest in that department (1 being most interested, 3 being least interested)

Administration	1	2	3
Community & Economic Development	1	2	3
Corrections	1	2	3
Education	1	2	3
Environmental Conservation	1	2	3
Fish and Game	1	2	3
Office of Management and Budget	1	2	3
Health and Social Services	1	2	3
Labor	1	2	3
Law	1	2	3
Military & Veterans Affairs	1	2	3
Natural Resources	1	2	3
Public Safety	1	2	3
Revenue	1	2	3
Transportation & Public Facilities	1	2	3
University of Alaska	1 ²	2	3

Governors Office

①

OK
ms

JUL-20-99 TUE 10:18 AM ANC LEGIS INFO OFC

FAX NO. 907 258 1261

P. 02/02

htn@gci.net

Name: *Jim Holm, P.O. Box 71565, Fairbanks, AK 99707-1565*
(H) 457-2760 (W) 451-8733

Sign-Up Sheet for Advisory Councils

Instructions: Circle the number next to three separate departments which best demonstrates your level of interest in that department (1 being most interested, 3 being least interested)

OK

Administration	1	2	3
Community & Economic Development	<u>1</u>	2	3
Corrections	1	2	3
Education	1	2	3
Environmental Conservation	1	2	3
Fish and Game	1	2	3
Office of Management and Budget	1	2	3
Health and Social Services	1	2	3
Labor	1	2	3
Law	1	2	3
Military & Veterans Affairs	1	2	3
Natural Resources	1	2	3
Public Safety	1	2	3
Revenue	1	2	3
Transportation & Public Facilities	1	2	3
University of Alaska	1	2	3

DICK BARRETT
1st Nat. Bank of Anchorage

777-3884

777-3886 FAX

he wants PUBLIC SAFETY COMM.

From BEN G.

3/27

Subject: Privatization advisory council

Date: Thu, 5 Aug 1999 16:08:13 -0800

From: "Dan Wayne" <danwayne@gci.net>

To: <Representative_John_Cowdery@legis.state.ak.us>

Dear Representative Cowdery,

I am interested in serving on the advisory council for the privatization committee, in the administration or corrections departments.

Daniel C. Wayne, Attorney at Law
326 4th Street, Suite B
Juneau, Alaska 99801
907-586-2770 (phone)
907-586-6333 (fax)
danwayne@gci.net

CONFIDENTIALITY NOTICE

This message is confidential and privileged communication, intended only for the use of the individual or entity to whom it is addressed, and should not be read or used by anyone else. If you received this message in error, please immediately notify us by return email or by collect call at (907) 586-2770 and delete the message from your system, retaining no hard copies. (Alaska Statute 12.37.010 - 12.37.130)

>>

A - great -
sign him up!
Mr.

Subject: Membership of Department of Law Subcommittee

Date: Tue, 03 Aug 1999 15:24:54 -0800

From: Mark Johnson <mjohnson@uui-alaska.com>

To: Representative_John_Cowdery@legis.state.ak.us

John/Marco:

The members of my subcommittee are:

Mark K. Johnson
13631 Windward Circle
Anchorage, Alaska 99516
345-3850
balto@corecom.net

Richard L. McVeigh
P.O. Box 871251
Wasilla, Alaska 99687

Scott Brant-Erichsen
Ketchikan Gateway Borough
344 Front Street
Ketchikan, Alaska 99901
228-6635

Blake Call
Hughes, Thorness, Powell, Huddleston & Bauman
550 W 7th Ave.
Anchorage, Alaska 99501
274-7522

William B. Oberly
135 Christensen Drive
Anchorage, Alaska 99501
276-8500

Bruce Weyrauch
114 S. Franklin
Juneau, Alaska 99801
463-5566

Additional notes: I thought about women attorneys but most of them work for the government. I have a call into a guy in Fairbanks who is out of town. If he wants to participate, I would like to be able to add him.

Finally: Please list my home phone rather than my work phone on the Web page.

Mark Johnson

373-8035 phone