

LEG. FINANCE - BILLS 1985 - 1986 2233

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1 use additional means considered appropriate to notify prospective
2 offerors of the intent to enter into a contract through competitive
3 sealed proposals.

4 (d) The provisions of AS 36.30.115(b) - (e) apply to competitive
5 sealed proposals.

6 Sec. 36.30.220. STANDARD OVERHEAD RATE. (a) An agency that
7 provides services to another agency under a contract covered by this
8 chapter shall establish a standard overhead rate. If an agency sub-
9 mits a proposal in response to a request for competitive sealed pro-
10 posals, the agency must include its standard overhead rate within its
11 proposal.

12 (b) In this section, "standard overhead rate" means a charge
13 established for services and professional services from an agency that
14 is designed to compensate the agency for administration and support
15 services incidentally provided with the services contracted for.

16 Sec. 36.30.230. TREATMENT OF PROPOSALS. The procurement officer
17 shall open proposals so as to avoid disclosure of contents to compet-
18 ing offerors during the process of negotiation. A register of pro-
19 posals containing the name and address of each offeror shall be pre-
20 pared in accordance with regulations adopted by the commissioner. The
21 register and the proposals are open for public inspection after the
22 notice of intent to award a contract is issued under AS 36.30.365. To
23 the extent that the offeror designates and the procurement officer
24 concurs, trade secrets and other proprietary data contained in the
25 proposal documents are confidential.

26 Sec. 36.30.240. DISCUSSION WITH RESPONSIBLE OFFERORS AND REVI-
27 SIONS TO PROPOSALS. As provided in the request for proposals, and
28 under regulations adopted by the commissioner, discussions may be
29 conducted with responsible offerors who submit proposals determined to

1 be reasonably susceptible of being selected for award for the purpose
2 of clarification to assure full understanding of, and responsiveness
3 to, the solicitation requirements. Offerors reasonably susceptible of
4 being selected for award shall be accorded fair and equal treatment
5 with respect to any opportunity for discussion and revision of pro-
6 posals, and revisions may be permitted after submissions and before
7 the award of the contract for the purpose of obtaining best and final
8 offers. In conducting discussions, the procurement officer may not
9 disclose information derived from proposals submitted by competing
10 offerors. AS 44.62.310 does not apply to meetings with offerors under
11 this section.

12 Sec. 36.30.250. AWARD OF CONTRACT. (a) The procurement officer
13 shall award a contract under competitive sealed proposals to the
14 responsible and responsive offeror whose proposal is determined in
15 writing to be the most advantageous to the state taking into consid-
16 eration price and the evaluation factors set out in the request for
17 proposals. Other factors and criteria may not be used in the evalu-
18 ation. The contract file must contain the basis on which the award is
19 made.

20 (b) In determining whether a proposal is advantageous to the
21 state, the procurement officer shall take into account, in accordance
22 with regulations of the commissioner, whether the offeror qualifies as
23 an Alaskan bidder under AS 36.30.170(b) or is offering the services of
24 an employment program as defined in AS 36.30.100(c).

25 Sec. 36.30.260. CONTRACT EXECUTION. A contract awarded under
26 competitive sealed proposals must contain

- 27 (1) the amount of the contract stated on its first page;
28 (2) the date for the supplies to be delivered or the dates
29 for construction, services, or professional services to begin and be

1 completed;

2 (3) a description of the supplies, construction, services,
3 or professional services to be provided; and

4 (4) certification by the project director for the contract-
5 ing agency, the head of the contracting agency, or a designee that
6 sufficient funds are available in an appropriation to be encumbered
7 for the amount of the contract.

8 Sec. 36.30.270. ARCHITECTURAL, ENGINEERING, AND LAND SURVEYING
9 CONTRACTS. (a) Notwithstanding conflicting provisions of
10 AS 36.30.100 - 36.30.260, a procurement officer shall negotiate a
11 contract for an agency with the most qualified and suitable person of
12 demonstrated competence for architectural, engineering, or land
13 surveying services. The procurement officer shall award a contract
14 for those services at fair and reasonable compensation as determined
15 by the procurement officer, after consideration of the estimated value
16 of the services to be rendered, and the scope, complexity, and
17 professional nature of the services.

18 (b) If negotiations with the most qualified and suitable person
19 under (a) of this section are not successful, the procurement officer
20 shall negotiate a contract with other qualified persons of
21 demonstrated competence, in order of public ranking. The procurement
22 officer may reject all or part of a proposal.

23 (c) Notwithstanding the other provisions of this section, a
24 procurement officer may include price as a factor in selecting
25 architectural, engineering, and land surveying services when, in the
26 judgment of the procurement officer, the services required are
27 repetitious in nature, and the scope, nature, and amount of services
28 required are sufficiently defined by measurable and objective
29 standards to reasonably enable persons making proposals to compete

1 with a clear understanding and interpretation of the services
2 required. In order to include price as a factor in selection, the
3 procurement officer shall involve in the evaluation of the proposals
4 at least one person who is registered in the state to perform the
5 architectural, engineering, or land surveying services that are the
6 primary services to be provided by the contract.

7 (d) The provisions of (a) - (c) of this section do not apply to
8 a contract that incorporates both design and construction services.
9 The provisions of (a) - (c) of this section do not apply to contracts
10 awarded in a situation of public necessity if the procurement officer
11 responsible for execution of the contract on behalf of the agency
12 certifies in writing that a situation of public necessity exists.

13 (e) An agency may not award a contract for architectural,
14 engineering, or land surveying services to a

15 (1) person who is not registered under AS 08.48 to perform
16 the architectural, engineering, or land surveying services required by
17 the contract;

18 (2) partnership that is not qualified under AS 08.48.251 to
19 provide the architectural, engineering, or land surveying services
20 required by the contract; or

21 (3) corporation that is not authorized under AS 08.48.241
22 to offer the architectural, engineering, or land surveying services
23 required by the contract.

24 ARTICLE 4. OTHER PROCUREMENT METHODS.

25 Sec. 36.30.300. SOLE SOURCE PROCUREMENTS. (a) A contract may
26 be awarded for supplies, services, professional services, or construc-
27 tion without competitive sealed bidding, competitive sealed proposals,
28 or other competition in accordance with regulations adopted by the
29 commissioner of administration. A contract may be awarded under this

1 section only when the chief procurement officer or, for construction
2 contracts or procurements for the state equipment fleet, the commis-
3 sioner of transportation and public facilities determines in writing
4 that there is only one source for the required procurement or con-
5 struction. A sole source procurement may not be awarded if a rea-
6 sonable alternative source exists. The written determination must
7 include findings of fact that support by clear and convincing evidence
8 the determination that only one source exists. The authority to make
9 the determination required by this subsection may not be delegated.

10 (b) The using agency shall submit written evidence to support a
11 sole source determination. The commissioner of administration or the
12 commissioner of transportation and public facilities, as appropriate,
13 may also require the submission of cost or pricing data in connection
14 with an award under this section.

15 (c) The procurement officer shall negotiate with the single
16 supplier, to the extent practicable, to obtain a contract advantageous
17 to the state.

18 Sec. 36.30.310. EMERGENCY PROCUREMENTS. Procurements may be
19 made under emergency conditions as defined in regulations adopted by
20 the commissioner when there exists a threat to public health, welfare,
21 or safety, when a situation exists that makes a procurement through
22 competitive sealed bidding or competitive sealed proposals impracti-
23 cable or contrary to the public interest, or to protect public or
24 private property. An emergency procurement need not be made through
25 competitive sealed bidding or competitive sealed proposals but shall
26 be made with competition that is practicable under the circumstances.
27 A written determination by the procurement officer of the basis for
28 the emergency and for the selection of the particular contractor shall
29 be included in the contract file. The written determination must

1 include findings of fact that support the determination.

2 Sec. 36.30.320. SMALL PROCUREMENTS. (a) A procurement for
3 supplies, services, or construction that does not exceed an aggregate
4 dollar amount of \$5,000 may be made in accordance with regulations
5 adopted by the commissioner for small procurements.

6 (b) A contract for professional services that does not exceed
7 \$25,000 may be made under regulations adopted by the commissioner for
8 small procurements, except that an agency may not contract for the
9 services of legal counsel without the approval of the attorney
10 general.

11 (c) Small procurements need not be made through competitive
12 sealed bidding or competitive sealed proposals but shall be made with
13 competition that is practicable under the circumstances.

14 (d) Procurement requirements may not be artificially divided or
15 fragmented so as to constitute a purchase under this section or to
16 circumvent the source selection procedures required by AS 36.30.100 -
17 36.30.260.

18 (e) The procurement officer shall give adequate public notice of
19 intent to make a procurement under this section in accordance with
20 regulations adopted by the commissioner. Notices shall also be pro-
21 vided to those Alaska bidders designated by the commissioner under
22 AS 36.30.050(d).

23 ARTICLE 5. CONTRACT FORMATION AND MODIFICATION.

24 Sec. 36.30.340. REVIEW AND APPROVAL BY DEPARTMENT OF LAW. If a
25 contract contains a term that is in conflict with a state standard
26 form contract term or if a standard term is deleted or modified by a
27 term that is not standard, the contract must be reviewed by the De-
28 partment of Law and approved as to form.

29 Sec. 36.30.350. BID CANCELLATION, REJECTION. An invitation to

1 bid, a request for proposals, or other solicitation may be cancelled
2 or any or all bids or proposals may be rejected in whole or in part or
3 the date for opening bids or proposals may be delayed when it is in
4 the best interests of the state in accordance with regulations adopted
5 by the commissioner. The reasons for cancellation, rejection, or
6 delay in opening bids or proposals shall be made part of the contract
7 file.

8 Sec. 36.30.360. DETERMINATION OF RESPONSIBILITY. (a) A written
9 determination of responsibility of a bidder or offeror shall be made
10 by the procurement officer in accordance with regulations adopted by
11 the commissioner. The unreasonable failure of a bidder or offeror to
12 promptly supply information in connection with an inquiry with respect
13 to responsibility is grounds for a determination of nonresponsibility
14 with respect to the bidder or offeror.

15 (b) Information furnished by a bidder or offeror under (a) of
16 this section is confidential and may not be disclosed without prior
17 written consent by the bidder or offeror.

18 Sec. 36.30.362. DETERMINATION TO AWARD A CONTRACT TO A NONRESI-
19 DENT. If the procurement officer awards a contract to a person who
20 does not reside or maintain a place of business in the state and if
21 the supplies, services, professional services, or construction that is
22 the subject of the contract could have been obtained from sources in
23 the state, the procurement officer shall issue a written statement
24 explaining the basis of the award. The statement required under this
25 section shall be kept in the contract file.

26 Sec. 36.30.365. NOTICE OF INTENT TO AWARD A CONTRACT. At least
27 10 days before the formal award of a contract under this chapter the
28 procurement officer shall provide to each bidder or offeror notice of
29 intent to award a contract. The notice shall conform to regulations

1 adopted by the commissioner.

2 Sec. 36.30.370. TYPES OF CONTRACTS. Subject to limitations of
3 this section, any type of contract that will promote the best inter-
4 ests of the state may be used, except that the use of a cost-plus-
5 a-percentage-of-cost contract is prohibited. A cost-reimbursement
6 contract may be used only when a determination is made in writing by
7 the procurement officer that a cost-reimbursement contract is likely
8 to be less costly to the state than any other type or that it is
9 impracticable to obtain the supplies, services, professional services,
10 or construction required under a cost-reimbursement contract.

11 Sec. 36.30.380. APPROVAL OF ACCOUNTING SYSTEM. Except for a
12 contract awarded through competitive sealed bidding or a firm fixed-
13 price contract, a contract type may not be used unless it has been
14 determined in writing by the procurement officer that the proposed
15 contractor's accounting system

16 (1) will permit timely development of all necessary cost
17 data in the form required by the specific contract type contemplated;
18 and

19 (2) is adequate to allocate costs in accordance with gen-
20 erally accepted accounting principles.

21 Sec. 36.30.390. MULTI-TERM CONTRACTS. (a) Unless otherwise
22 provided by law, a contract for supplies, services, or professional
23 services may be entered into for any period of time considered to be
24 in the best interests of the state provided the term of the contract
25 and conditions of renewal or extension, if any, are included in the
26 solicitation and funds are available for the first fiscal period at
27 the time of contracting. Payment and performance obligations for
28 succeeding fiscal periods shall be subject to the availability and
29 appropriation of funds for them.

1 (b) Before using a multi-term contract, the procurement officer
2 shall determine in writing that

3 (1) estimated requirements cover the period of the contract
4 and are reasonably firm and continuing; and

5 (2) the contract will serve the best interests of the state
6 by encouraging effective competition or otherwise promoting economies
7 in state procurement.

8 (c) When funds are not appropriated or otherwise made available
9 to support continuation of performance in a subsequent fiscal period,
10 the contract shall be cancelled. The contractor may only be reim-
11 bursed for the reasonable value of any nonrecurring costs incurred but
12 not amortized in the price of the supplies, services, or professional
13 services delivered under the contract that are not otherwise recover-
14 able. The cost of cancellation may be paid from any appropriations
15 available for these purposes.

16 Sec. 36.30.400. COST OR PRICING DATA. (a) Before an award of a
17 contract or a change order or contract modification, the contractor or
18 prospective contractor shall submit cost and pricing data. The con-
19 tractor or prospective contractor shall certify that, to the best of
20 the contractor's or prospective contractor's knowledge and belief, the
21 data submitted is accurate, complete, and current as of a mutually
22 determined specified date and will continue to be accurate and com-
23 plete during the performance of the contract.

24 (b) When a contractor becomes aware of a situation that may form
25 the basis of a claim for compensation that exceeds the amount desig-
26 nated as the base amount of the contract and before performing addi-
27 tional work or supplying additional materials, the contractor shall
28 submit cost and pricing data on the additional work or materials. The
29 contractor shall certify that, to the best of the contractor's

1 knowledge and belief, the data submitted is accurate, complete, and
2 current and is the actual cost to the contractor of performing the
3 additional work or supplying the additional materials.

4 (c) A contract, change order, or contract modification under
5 which a certificate is required under (a) or (b) of this section must
6 contain a provision that the price to the state, including the con-
7 tractor's profit or fee, will be adjusted to exclude any significant
8 sums by which the state finds that the price is increased because the
9 cost or pricing data furnished by the contractor or prospective con-
10 tractor is inaccurate, incomplete, or not current as of the date
11 agreed upon by the parties.

12 (d) The requirements of (a) of this section do not apply when

13 (1) the contract price is based on adequate price competi-
14 tion;

15 (2) the contract price is set by law or regulation; or

16 (3) it is determined by the procurement officer in writing
17 and in accordance with regulations adopted by the commissioner that
18 the requirements of (a) of this section may be waived, and the reasons
19 for waiver are stated.

20 Sec. 36.30.410. RIGHT TO INSPECT PLANT. The state may, at
21 reasonable times, inspect the part of the plant or place of business
22 of a contractor or subcontractor that is related to the performance of
23 a contract awarded or to be awarded by an agency.

24 Sec. 36.30.420. RIGHT TO AUDIT RECORDS. (a) The state may, at
25 reasonable times and places, audit the books and records of a person
26 who has submitted cost or pricing data under AS 36.30.400 to the
27 extent that the books and records relate to the cost or pricing data.
28 A person who receives a contract, change order, or contract modifica-
29 tion for which cost or pricing data is required, shall maintain books

1 and records that relate to the cost or pricing data for three years
2 after the date of final payment under the contract, unless a shorter
3 period is authorized in writing by the commissioner.

4 (b) The state may audit the books and records of a contractor or
5 a subcontractor to the extent that the books and records relate to the
6 performance of the contract or subcontract. Books and records shall
7 be maintained by the contractor for a period of three years after the
8 date of final payment under the prime contract and by the subcontrac-
9 tor for a period of three years after the date of final payment under
10 the subcontract, unless a shorter period is authorized in writing by
11 the commissioner.

12 Sec. 36.30.430. STANDARD MODIFICATION CLAUSES FOR CONTRACTS.

13 (a) The commissioner shall adopt regulations permitting the inclusion
14 of clauses providing for adjustments in prices, time of performance,
15 or other contract provisions as appropriate.

16 (b) The commissioner shall adopt regulations permitting or
17 requiring the inclusion in state contracts of clauses providing for
18 appropriate remedies and covering the following subjects:

- 19 (1) liquidated damages;
20 (2) specified excuses for delay or nonperformance;
21 (3) termination of the contract for default; and
22 (4) termination of the contract in whole or in part for the
23 convenience of the state.

24 Sec. 36.30.460. MODIFICATION OF STANDARD CLAUSES. The procure-
25 ment officer or the head of a contracting agency may vary the clauses
26 adopted under AS 36.30.430 for inclusion in a particular state con-
27 tract if the

28 (1) variations are supported by a written determination
29 that states the circumstances justifying the variation; and

1 (2) approval required by AS 36.30.340 is obtained.

2 Sec. 36.30.470. FISCAL RESPONSIBILITY. A contract modification,
3 change order, or contract price adjustment under a construction con-
4 tract in excess of an amount established by regulation of the commis-
5 sioner is subject to prior written certification by the fiscal officer
6 of the agency responsible for funding the project or the contract, or
7 other official responsible for monitoring and reporting upon the
8 status of the costs of the total project budget or contract budget, as
9 to the effect of the contract modification, change order, or adjust-
10 ment in contract price on the total project budget or the total con-
11 tract budget. If the certification of the fiscal officer or other
12 responsible official discloses a resulting increase in the total
13 project budget or the total contract budget, the procurement officer
14 may not approve the contract modification, change order, or adjustment
15 in contract price unless sufficient funds are available, or the scope
16 of the project or contract is adjusted to permit the degree of com-
17 pletion that is feasible within the total project budget or total
18 contract budget as it existed before the contract modification, change
19 order, or adjustment in contract price under consideration. A con-
20 tract modification change order, or adjustment in contract that is
21 signed by both parties and has been reasonably relied on by a contrac-
22 tor, is presumed to be valid even if the provisions of this section
23 have not been met.

24 Sec. 36.30.480. COST PRINCIPLE REGULATIONS. The commissioner
25 shall adopt regulations setting out cost principles that shall be used
26 to determine the allowability of incurred costs for the purpose of
27 reimbursing costs under contract provisions that provide for the
28 reimbursement of costs. If a written determination is approved at a
29 level above the procurement officer, the cost principles may be

1 modified by contract.

2 ARTICLE 6. PROCUREMENT RECORDS AND REPORTS.

3 Sec. 36.30.500. RETENTION OF PROCUREMENT RECORDS. Procurement
4 records shall be retained and disposed of in accordance with records
5 retention guidelines and schedules approved by the state archivist.
6 Retained documents shall be made available to the attorney general or
7 a designee upon request and proper receipt.

8 Sec. 36.30.510. RECORDS OF CONTRACTS AWARDED UNDER COMPETITIVE
9 SEALED PROPOSALS. A contract file open for public inspection shall be
10 kept by the commissioner and the contracting agency for each contract
11 awarded under competitive sealed proposals. The file kept by the
12 commissioner shall contain a summary of the information in the file of
13 the contracting agency. The file kept by the contracting agency must
14 contain

15 (1) a copy of the contract;

16 (2) the register of proposals prepared under AS 36.30.230
17 and a copy of each proposal submitted; and

18 (3) the written determination to award the contract pre-
19 pared under AS 36.30.250.

20 Sec. 36.30.520. RECORDS OF SOLE SOURCE AND EMERGENCY PROCURE-
21 MENTS. (a) The commissioner shall maintain for a minimum of five
22 years a record listing all sole source procurement contracts made
23 under AS 36.30.300 and emergency procurements made under AS 36.30.310.
24 The record must contain

25 (1) each contractor's name;

26 (2) the amount and type of each contract; and

27 (3) a listing of the supplies, services, professional
28 services, or construction procured under each contract.

29 (b) The Department of Transportation and Public Facilities and

1 any agency to whom the commissioner of administration or the commis-
2 sioner of transportation and public facilities has delegated procure-
3 ment authority under AS 36.30.015 shall, by October 1 of each year,
4 submit to the commissioner of administration records of the type
5 specified in (a) of this section. The commissioner of administration
6 shall maintain these records as required by (a) of this section.

7 Sec. 36.30.530. PUBLIC ACCESS TO PROCUREMENT INFORMATION.
8 Procurement information is public except as otherwise provided by law.

9 Sec. 36.30.540. REPORT TO LEGISLATURE. Beginning with Decem-
10 ber 1, 1989, the commissioner shall biennially report to the legisla-
11 ture concerning procurements by agencies. The report must include

12 (1) the records maintained by the commissioner under
13 AS 36.30.510 and the records maintained under AS 36.30.520(a) for the
14 previous two fiscal years;

15 (2) recommendations for changes in this chapter or other
16 laws based on implementation of this chapter in the previous two
17 fiscal years;

18 (3) a description of any matters that involved litigation
19 concerning this chapter in the previous two fiscal years;

20 (4) a list of procurements made under this chapter from
21 out-of-state sources during the previous two fiscal years together
22 with the total number of procurement contracts entered into during
23 that period with out-of-state contractors and the total value of these
24 contracts; this paragraph does not apply to procurements made under
25 AS 36.30.320; and

26 (5) a list of procurements made under this chapter from
27 state sources during the previous two fiscal years together with the
28 total number of procurement contracts entered into during that period
29 with state contractors and the total value of these contracts; this

1 paragraph does not apply to procurements made under AS 36.30.320.

2 ARTICLE 7. LEGAL AND CONTRACTUAL REMEDIES.

3 Sec. 36.30.560. FILING OF A PROTEST. An interested party may
4 protest the award of a contract, the proposed award of a contract, or
5 a solicitation for supplies, services, professional services, or
6 construction by an agency. The protest shall be filed with the pro-
7 curement officer of the contracting agency in writing and include the
8 following information:

9 (1) the name, address, and telephone number of the pro-
10 tester;

11 (2) the signature of the protester or the protester's
12 representative;

13 (3) identification of the contracting agency and the solici-
14 tation or contract at issue;

15 (4) a detailed statement of the legal and factual grounds
16 of the protest, including copies of relevant documents; and

17 (5) the form of relief requested.

18 Sec. 36.30.565. TIME FOR FILING A PROTEST. (a) A protest based
19 upon alleged improprieties in a solicitation involving competitive
20 sealed bidding that are apparent before the bid opening shall be filed
21 before the bid opening. A protest based on alleged improprieties in a
22 solicitation involving competitive sealed proposals that are apparent

23 (1) before the due date for receipt of initial proposals
24 shall be filed before that due date;

25 (2) after the due date for receipt of initial proposals
26 shall be filed before the next due date for receipt of adjusted pro-
27 posals that occurs after the improprieties are apparent.

28 (b) In situations not covered under (a) of this section, pro-
29 tests shall be filed within 10 days after a notice of intent to award

1 the contract is issued by the procurement officer.

2 (c) If the protester shows good cause, the procurement officer
3 of the contracting agency may consider a filed protest that is not
4 timely.

5 Sec. 36.30.570. NOTICE OF A PROTEST. The procurement officer
6 shall immediately give notice of a protest filed under AS 36.30.565 to
7 the contractor if a contract has been awarded or, if no award has been
8 made, to all interested parties.

9 Sec. 36.30.575. STAY OF AWARD. If a protest is filed the award
10 may be made unless the procurement officer of the contracting agency
11 determines in writing that a

12 (1) reasonable probability exists that the protest will be
13 sustained; or

14 (2) stay of the award is not contrary to the best interests
15 of the state.

16 Sec. 36.30.580. DECISION BY THE PROCUREMENT OFFICER. (a) The
17 procurement officer of the contracting agency shall issue a written
18 decision containing the basis of the decision within 14 days after a
19 protest has been filed. A copy of the decision shall be furnished to
20 the protester by certified mail or other method that provides evidence
21 of receipt.

22 (b) The time for a decision may be extended up to 26 days for
23 good cause by the commissioner of administration, or for protests
24 involving construction or procurements for the state equipment fleet,
25 the commissioner of transportation and public facilities. If an
26 extension is granted, the procurement officer shall notify the pro-
27 tester in writing of the date the decision is due.

28 (c) If a decision is not made by the date it is due, the pro-
29 tester may proceed as if the procurement officer had issued a decision

1 adverse to the protester.

2 Sec. 36.30.585. PROTEST REMEDIES. (a) If the procurement
3 officer sustains a protest in whole or in part, the procurement offi-
4 cer shall implement an appropriate remedy.

5 (b) In determining an appropriate remedy, the procurement offi-
6 cer shall consider the circumstances surrounding the solicitation or
7 procurement including the seriousness of the procurement deficiencies,
8 the degree of prejudice to other interested parties or to the integri-
9 ty of the procurement system, the good faith of the parties, the
10 extent the procurement has been accomplished, costs to the agency and
11 other impacts on the agency of a proposed remedy, and the urgency of
12 the procurement to the welfare of the state.

13 Sec. 36.30.590. APPEAL ON A PROTEST. (a) An appeal from a
14 decision of a procurement officer on a protest may be filed by the
15 protester with the commissioner of administration, or for protests
16 involving construction or procurements for the state equipment fleet,
17 the commissioner of transportation and public facilities. An appeal
18 shall be filed within five days after the decision is received by the
19 protester. The protester shall file a copy of the appeal with the
20 procurement officer.

21 (b) An appeal must contain the information required under
22 AS 36.30.560. In addition, the appeal must include

- 23 (1) a copy of the decision being appealed; and
24 (2) identification of the factual or legal errors in the
25 decision that form the basis for the appeal.

26 Sec. 36.30.595. NOTICE OF A PROTEST APPEAL. (a) The procure-
27 ment officer shall immediately give notice of an appeal filed under
28 AS 36.30.590 to the contractor if a contract has been awarded or, if
29 no award has been made, to all interested parties.

1 (b) The commissioner of administration or the commissioner of
2 transportation and public facilities, as appropriate, shall, on re-
3 quest, furnish a copy of the appeal to a person notified under (a) of
4 this section, except that confidential material shall be deleted from
5 the copy.

6 Sec. 36.30.600. STAY OF AWARD DURING PROTEST APPEAL. If a
7 protest appeal is filed before a contract is awarded and the award was
8 stayed under AS 36.30.575, the filing of the appeal automatically
9 continues the stay until the commissioner of administration or the
10 commissioner of transportation and public facilities, as appropriate,
11 makes a written determination that the award of the contract without
12 further delay is necessary to protect substantial interests of the
13 state.

14 Sec. 36.30.605. PROTEST REPORT. (a) The procurement officer of
15 the contracting agency shall file a complete report on the protest and
16 decision with the commissioner of administration or the commissioner
17 of transportation and public facilities, as appropriate, within seven
18 days after a protest appeal is filed. The procurement officer shall
19 furnish a copy of the report to the protester and to interested par-
20 ties that have requested a copy of the appeal under AS 36.30.595(b).

21 (b) The procurement officer may request an extension of time to
22 prepare the protest report. The request must be in writing listing
23 the reasons for the request. The commissioner of administration or
24 the commissioner of transportation and public facilities, as appropri-
25 ate, shall respond to the request in writing. If an extension is
26 granted, the commissioner shall list the reasons for granting the
27 extension and indicate the date the protest report is due. The com-
28 missioner shall notify the protester in writing that the time for
29 submission of the report has been extended and the date the report is

1 due.

2 (c) The protester may file comments on the protest report with
3 the commissioner of administration or the commissioner of transporta-
4 tion and public facilities, as appropriate, within seven days after
5 the report is received. The protester shall provide copies of the
6 comments to the procurement officer and to interested parties that
7 have requested a copy of the appeal under AS 36.30.595(b).

8 (d) The protester may request an extension of time to prepare
9 the comments on the protest report. The request must be in writing
10 listing the reasons for the request. The commissioner of administra-
11 tion or the commissioner of transportation and public facilities, as
12 appropriate, shall respond to the request in writing. If an extension
13 is granted, the commissioner shall list the reasons for granting the
14 extension and indicate the date the comments are due. The commission-
15 er shall notify the procurement officer in writing that the time for
16 submission of the comments has been extended and the date the comments
17 are due.

18 Sec. 36.30.610. DECISION WITHOUT HEARING. (a) The commissioner
19 of administration or the commissioner of transportation and public
20 facilities, as appropriate, shall dismiss a protest appeal before a
21 hearing is held if it is determined in writing that the appeal is
22 untimely under AS 36.30.590(a).

23 (b) The commissioner of administration or the commissioner of
24 transportation and public facilities, as appropriate, may issue a
25 decision on an appeal without a hearing if the appeal involves ques-
26 tions of law without genuine issues of fact.

27 Sec. 36.30.615. HEARING ON PROTEST APPEAL. A hearing on a
28 protest appeal shall be conducted in accordance with AS 36.30.670 and
29 regulations adopted by the commissioner.

1 Sec. 36.30.620. CONTRACT CONTROVERSIES. (a) A contractor shall
2 file a claim concerning a contract awarded under this chapter with the
3 procurement officer. The contractor shall certify that the claim is
4 made in good faith, that the supporting data are accurate and complete
5 to the best of the contractor's knowledge and belief, and that the
6 amount requested accurately reflects the contract adjustment for which
7 the contractor believes the state is liable.

8 (b) If a controversy asserted by a contractor concerning a
9 contract awarded under this chapter cannot be resolved by agreement,
10 the procurement officer shall, after receiving a written request by
11 the contractor for a decision, issue a written decision. The decision
12 shall be made no more than 90 days after receipt by the procurement
13 officer of all necessary information from the contractor. Failure of
14 the contractor to furnish necessary information to the procurement
15 officer constitutes a waiver of the claim. Before issuing the deci-
16 sion the procurement officer shall review the facts relating to the
17 controversy and obtain necessary assistance from legal, fiscal, and
18 other advisors.

19 (c) The time for issuing a decision under (b) of this section
20 may be extended for good cause by the commissioner of administration,
21 or for a controversy involving a construction contract or procurement
22 for the state equipment fleet, the commissioner of transportation and
23 public facilities, if the controversy concerns an amount in excess of
24 \$50,000. The procurement officer shall notify the contractor in
25 writing that the time for the issuance of a decision has been extended
26 and of the date by which a decision shall be issued.

27 (d) The procurement officer shall furnish a copy of the decision
28 to the contractor by certified mail or other method that provides
29 evidence of receipt. The decision shall include a

- 1 (1) description of the controversy;
- 2 (2) reference to the pertinent contract provisions;
- 3 (3) statement of the agreed upon and disputed facts;
- 4 (4) statement of reasons supporting the decision; and
- 5 (5) statement substantially as follows:

6 "This is the final decision of the procurement officer.
7 This decision may be appealed to the commissioner of
8 (admin' ation/transportation and public facilities).
9 If you appeal, you must file a written notice of appeal
10 with the commissioner within 14 days after you receive
11 this decision."

12 (e) If a decision is not made by the date it is due, the con-
13 tractor may proceed as if the procurement officer had issued a deci-
14 sion adverse to the contractor.

15 (f) If a controversy asserted by the state concerning a contract
16 awarded under this chapter cannot be resolved by agreement the matter
17 shall be immediately referred to the commissioner of administration or
18 the commissioner of transportation and public facilities, as appro-
19 priate.

20 Sec. 36.30.625. APPEAL ON A CONTRACT CONTROVERSY. (a) An
21 appeal from a decision of the procurement officer on a contract con-
22 troversy may be filed by the contractor with the commissioner of
23 administration, or for a controversy involving a construction contract
24 or procurement for the state equipment fleet, the commissioner of
25 transportation and public facilities. The appeal shall be filed
26 within 14 days after the decision is received by the contractor. The
27 contractor shall file a copy of the appeal with the procurement offi-
28 cer.

29 (b) An appeal shall contain a copy of the decision being

1 appealed and identification of the factual or legal errors in the
2 decision that form the basis for the appeal.

3 Sec. 36.30.630. HEARING ON A CONTRACT CONTROVERSY. (a) Except
4 as provided in (b) of this section, a hearing shall be conducted
5 according to AS 36.30.670 and regulations adopted by the commissioner
6 of administration on a contract controversy appealed to the commis-
7 sioner of administration or the commissioner of transportation and
8 public facilities or referred to either commissioner under AS 36.30.-
9 620(f).

10 (b) Within 15 days after receipt of an appeal on a contract
11 controversy the commissioner of administration or the commissioner of
12 transportation and public facilities, as appropriate, may adopt the
13 decision of the procurement officer as the final decision without a
14 hearing.

15 Sec. 36.30.632. DELEGATION. The commissioner of administration
16 and the commissioner of transportation and public facilities may
17 delegate responsibilities under AS 36.30.590 and 36.30.630 to the head
18 of the contracting agency.

19 Sec. 36.30.635. AUTHORITY TO DEBAR OR SUSPEND. (a) After
20 consultation with the using agency and the attorney general and after
21 a hearing conducted according to AS 36.30.670 and regulations adopted
22 by the commissioner of administration, the commissioner of administra-
23 tion or the commissioner of transportation and public facilities may
24 debar a person for cause from consideration for award of contracts.
25 Notice of a debarment hearing shall be provided in writing at least
26 seven days before the hearing. The debarment may not be for a period
27 of more than three years.

28 (b) The commissioner of administration or the commissioner of
29 transportation and public facilities, after consultation with the

1 using agency and the attorney general, may suspend a person from
2 consideration for award of contracts if there is probable cause for
3 debarment and compelling reasons require suspension to protect state
4 interests. The suspension may not be for a period exceeding three
5 months.

6 (c) The authority to debar or suspend shall be exercised in
7 accordance with regulations adopted by the commissioner of adminis-
8 tration.

9 Sec. 36.30.640. CAUSES FOR DEBARMENT OR SUSPENSION. The causes
10 for debarment or suspension include the following:

11 (1) conviction for commission of a criminal offense as an
12 incident to obtaining or attempting to obtain a public or private
13 contract or subcontract, or in the performance of the contract or
14 subcontract;

15 (2) conviction under state or federal statutes of embezzle-
16 ment, theft, forgery, bribery, falsification or destruction of re-
17 cords, receiving stolen property, or other offense indicating a lack
18 of business integrity or business honesty that currently and seriously
19 affects responsibility as a state contractor;

20 (3) conviction or civil judgment finding a violation under
21 state or federal antitrust statutes;

22 (4) violation of contract provisions of a character that is
23 regarded by the commissioner to be so serious as to justify debarment
24 action, such as

25 (A) knowing failure without good cause to perform in
26 accordance with the specifications or within the time limit
27 provided in the contract; or

28 (B) failure to perform or unsatisfactory performance
29 in accordance with the terms of one or more contracts, except

1 that failure to perform or unsatisfactory performance caused by
2 acts beyond the control of the contractor may not be considered
3 to be a basis for debarment;

4 (5) for violation of the ethical standards set out in law
5 or regulation;

6 (6) for a violation of this chapter punishable under
7 AS 36.30.930(2); and

8 (7) any other cause listed in regulations of the commis-
9 sioner determined to be so serious and compelling as to affect respon-
10 sibility as a state contractor, including debarment by another govern-
11 mental entity for a cause listed in the regulations.

12 Sec. 36.30.645. WRITTEN DETERMINATIONS. (a) The commissioner
13 of administration or the commissioner of transportation and public
14 facilities shall issue a written decision to debar or suspend. The
15 decision must

16 (1) state the reasons for the action taken; and

17 (2) inform the debarred person of rights to judicial appeal
18 or inform the suspended person of rights to administrative and judi-
19 cial appeal.

20 (b) A copy of the decision under (1) of this section shall be
21 mailed or otherwise furnished immediately to the debarred or suspended
22 person and any other intervening party.

23 Sec. 36.30.650. HEARING ON A SUSPENSION. (a) A person suspend-
24 ed under AS 36.30.635 is entitled to a hearing conducted according to
25 AS 36.30.670 and regulations adopted by the commissioner of adminis-
26 tration if the person files a written request for a hearing with the
27 commissioner of administration or the commissioner of transportation
28 and public facilities, as appropriate, within seven days after receipt
29 of the notice of suspension under AS 36.30.645.

1 (b) If a suspended person requests a hearing the commissioner of
2 administration or the commissioner of transportation and public facil-
3 ities, as appropriate, shall schedule a prompt hearing unless the
4 attorney general determines that a hearing at the proposed time is
5 likely to jeopardize an investigation. A hearing may not be delayed
6 longer than six months after notice of the suspension is provided
7 under AS 36.30.645.

8 Sec. 36.30.655. LIST OF PERSONS DEBARRED OR SUSPENDED. The
9 commissioner shall maintain a list of all persons debarred or suspend-
10 ed from consideration for award of contracts.

11 Sec. 36.30.660. REINSTATEMENT. (a) The commissioner of admin-
12 istration or the commissioner of transportation and public facilities
13 may at any time after a final decision to debar a person from consid-
14 eration for award of contracts reinstate the person after determining
15 that the cause for which the person was debarred no longer exists or
16 has been substantially mitigated.

17 (b) A debarred person may request reinstatement by submitting a
18 petition to the commissioner of administration or the commissioner of
19 transportation and public facilities supported by evidence showing
20 that the cause for debarment no longer exists or has been substantial-
21 ly mitigated.

22 (c) The commissioner of administration or the commissioner of
23 transportation and public facilities may require a hearing on a rein-
24 statement petition. A decision on reinstatement shall be made in
25 writing within seven days after a reinstatement petition is submitted.
26 The decision shall specify the factors on which it is based. A deci-
27 sion under this section is not subject to judicial appeal.

28 Sec. 36.30.665. LIMITED PARTICIPATION. The commissioner of
29 administration or the commissioner of transportation and public

1 facilities may permit a debarred person to participate in a contract
2 on a limited basis during the debarment period if the commissioner
3 determines in writing that the participation is advantageous to the
4 state. The determination shall specify the factors on which it is
5 based and the limits imposed on the debarred person.

6 Sec. 36.30.670. HEARING PROCEDURES. (a) The commissioner of
7 administration or the commissioner of transportation and public facil-
8 ities shall act as a hearing officer or appoint a hearing officer for
9 a hearing conducted under this chapter. The hearing officer shall
10 arrange for a prompt hearing and notify the parties in writing of the
11 time and place of the hearing. The hearing shall be conducted in an
12 informal manner. The provisions of AS 44.62 (Administrative Procedure
13 Act) do not apply to a hearing conducted under this chapter.

14 (b) The hearing officer may

15 (1) hold prehearing conferences to settle, simplify, or
16 identify the issues in a proceeding, or to consider other matters that
17 may aid in the expeditious disposition of the proceeding;

18 (2) require parties to state their positions concerning the
19 various issues in the proceeding;

20 (3) require parties to produce for examination those rele-
21 vant witnesses and documents under their control;

22 (4) rule on motions and other procedural matters;

23 (5) regulate the course of the hearing and conduct of the
24 participants;

25 (6) establish time limits for submission of motions or
26 memoranda;

27 (7) impose appropriate sanctions against a person who fails
28 to obey an order of the hearing officer, including

29 (A) prohibiting the person from asserting or opposing

1 designated claims or defenses or introducing designated matters
2 into evidence;

3 (B) excluding all testimony of an unresponsive or
4 evasive witness; and

5 (C) excluding a person from further participation in
6 the hearing;

7 (8) take official notice of a material fact not appearing
8 in evidence, if the fact is among the traditional matters subject to
9 judicial notice;

10 (9) administer oaths or affirmations.

11 (c) A transcribed record of the hearing shall be made available
12 at cost to a party that requests it.

13 Sec. 36.30.675. RECOMMENDATION BY THE HEARING OFFICER. (a) If
14 the commissioner of administration or the commissioner of transporta-
15 tion and public facilities is not acting as hearing officer, the
16 hearing officer shall recommend a decision to the commissioner based
17 on the evidence presented. The recommendation shall include findings
18 of fact and conclusions of law.

19 (b) The commissioner of administration or the commissioner of
20 transportation and public facilities may affirm, modify, or reject the
21 hearing officer's recommendation in whole or in part, may remand the
22 matter to the hearing officer with instructions, or take other appro-
23 priate action.

24 Sec. 36.30.680. FINAL DECISION BY THE COMMISSIONER. A decision
25 by the commissioner of administration or the commissioner of transporta-
26 tion and public facilities after a hearing under this chapter is
27 final. A decision shall be sent within 20 days after the hearing to
28 all parties by personal service or certified mail, except that a
29 decision by the commissioner of transportation and public facilities

1 involving procurement of construction shall be sent within 90 days
2 after the hearing to all parties by personal service or certified
3 mail.

4 Sec. 36.30.685. JUDICIAL APPEAL. (a) A final decision of the
5 commissioner of administration or the commissioner of transportation
6 and public facilities under AS 36.30.610, 36.30.635(a), 36.30.650, or
7 36.30.680 may be appealed to the superior court in accordance with the
8 Alaska Rules of Appellate Procedure.

9 (b) A final decision of the commissioner of administration or
10 the commissioner of transportation and public facilities under AS 36.-
11 30.630(b) may be appealed to the superior court for a trial de novo.

12 Sec. 36.30.687. MISREPRESENTATIONS AND FRAUDULENT CLAIMS. (a)
13 A person who makes or uses in support of a contract claim under this
14 chapter, a misrepresentation, or who practices or attempts to practice
15 a fraud, at any stage of proceedings relating to a procurement or
16 contract controversy under this chapter:

17 (1) forfeits all claims relating to that procurement or
18 contract; and

19 (2) is liable to the state for reimbursement of all sums
20 paid on the claim, for all costs attributable to review of the claim,
21 and for a civil penalty equal to the amount by which the claim is
22 misrepresented.

23 (b) The procurement officer, commissioner or court shall make
24 specific findings of misrepresentation, attempted fraud or fraud
25 before declaring a forfeiture under (a)(1) of this section.

26 (c) Suits to recover costs and penalties under (a)(2) of this
27 section must be commenced within six years after the discovery of the
28 misrepresentation, fraud, or attempted fraud.

29 (d) A person who in a matter relating to a procurement or a

1 contract controversy or claim under this chapter makes a misrepresenta-
2 tion to the state through a trick, scheme, or device is guilty of a
3 class C felony.

4 (e) In this section, "misrepresentation" means a false or mis-
5 leading statement of material fact, or conduct intended to deceive or
6 mislead concerning material fact, whether it succeeds in deceiving or
7 misleading.

8 Sec. 36.30.690. EXCLUSIVE REMEDY. Notwithstanding AS 44.77 or
9 other law to the contrary, AS 36.30.560 - 36.30.699 and regulations
10 adopted under those sections provide the exclusive procedure for
11 asserting a claim against an agency arising in relation to a procure-
12 ment under this chapter.

13 Sec. 36.30.695. OTHER RULES OF PROCEDURE. The commissioner may
14 adopt by regulation additional rules of procedure providing for the
15 expeditious administrative review of all contract claims or contro-
16 versies, both before the contracting agency and through an appeal
17 heard de novo.

18 Sec. 36.30.699. DEFINITION. In AS 36.30.560 - 36.30.695, "in-
19 terested party" means an actual or prospective bidder or offeror whose
20 economic interest may be affected substantially and directly by the
21 issuance of a contract solicitation, the award of a contract, or the
22 failure to award a contract; whether an actual or prospective bidder
23 or offeror has an economic interest depends on the circumstances.

24 ARTICLE 8. INTERGOVERNMENTAL RELATIONS.

25 Sec. 36.30.700. COOPERATIVE PURCHASING AUTHORIZED. A public
26 procurement unit may either participate in, sponsor, conduct, or
27 administer a cooperative purchasing agreement for the procurement of
28 supplies, services, professional services, or construction with one or
29 more public procurement units or external procurement activities in

1 accordance with an agreement entered into between the participants.
2 Cooperative purchasing may include joint or multi-party contracts
3 between public procurement units and open-ended state public procure-
4 ment unit contracts that are made available to local public procure-
5 ment units.

6 Sec. 36.30.710. SALE, ACQUISITION, OR USE OF SUPPLIES BY A
7 PUBLIC PROCUREMENT UNIT. (a) A public procurement unit may sell to,
8 acquire from, or use any supplies belonging to another public procure-
9 ment unit or external procurement activity independent of the require-
10 ments of AS 36.30.060 and 36.30.100 - 36.30.260.

11 (b) A public procurement unit may enter into an agreement,
12 independent of the requirements of AS 36.30.060 and 36.30.100 - 36.-
13 30.260, with another public procurement unit or external procurement
14 activity for the cooperative use of supplies or services under the
15 terms agreed upon between the parties.

16 Sec. 36.30.720. JOINT USE OF FACILITIES. A public procurement
17 unit may enter into agreements for the common use or lease of ware-
18 housing facilities, capital equipment, and other facilities with
19 another public procurement unit or an external procurement activity
20 under the terms agreed upon between the parties.

21 Sec. 36.30.730. SUPPLY OF PERSONNEL, INFORMATION, AND TECHNICAL
22 SERVICES. (a) A public procurement unit may, upon written request
23 from another public procurement unit or external procurement activity,
24 provide personnel to the requesting public procurement unit or exter-
25 nal procurement activity. The public procurement unit or external
26 procurement activity making the request shall pay the public procure-
27 ment unit providing the personnel the direct and indirect cost of
28 furnishing the personnel, in accordance with an agreement between the
29 parties.

1 (b) The informational, technical, and other services of a public
2 procurement unit may be made available to another public procurement
3 unit or external procurement activity except that the requirements of
4 the public procurement unit tendering the services has precedence over
5 the requesting public procurement unit or external procurement activi-
6 ty. The requesting public procurement unit or external procurement
7 activity shall pay for the expenses of the services so provided, in
8 accordance with an agreement between the parties.

9 (c) Upon request, the commissioner may make available to public
10 procurement units or external procurement activities the following
11 services, among others:

- 12 (1) standard forms;
- 13 (2) printed manuals;
- 14 (3) product specifications and standards;
- 15 (4) quality assurance testing services and methods;
- 16 (5) qualified products lists;
- 17 (6) source information;
- 18 (7) common use commodities listings;
- 19 (8) supplier performance ratings;
- 20 (9) lists of persons debarred or suspended from considera-
21 tion for award of state contracts;
- 22 (10) forms for invitations for bids, requests for proposals,
23 instructions to bidders, general contract provisions, and other con-
24 tract forms; and
- 25 (11) contracts or published summaries of them, including
26 price and time of delivery information.

27 (d) The commissioner may provide the following technical ser-
28 vices, among others:

- 29 (1) development of product specifications;

1 (2) development of quality assurance test methods, includ-
2 ing receiving, inspection, and acceptance procedures;

3 (3) use of product testing and detection facilities; and

4 (4) use of personnel training programs.

5 (e) The commissioner may enter into contractual arrangements and
6 publish a schedule of fees for the services provided under (c) and (d)
7 of this section.

8 Sec. 36.30.735. RESTRICTION ON CONTRACTING WITH OR EMPLOYING
9 EXPERTS ON RADIATION HAZARDS. (a) Except for the Department of
10 Health and Social Services, the Department of Labor, the Department of
11 Environmental Conservation, and the Department of Military and Veter-
12 ans' Affairs, a state agency may not

13 (1) contract, other than with the Department of Health and
14 Social Services, to have services performed that require expertise in
15 determining or reducing the hazards of radiation; or

16 (2) employ a person whose duties require expertise in
17 determining or reducing the hazards of radiation.

18 (b) In this section, "state agency" means a state department or
19 agency, whether in the legislative, judicial, or executive branch,
20 including such entities as the Alaska State Housing Authority, but not
21 including the University of Alaska, a municipality, or an agency of a
22 municipality.

23 (c) In this section, "radiation" does not include radiation
24 emitted from a Federal Communications Commission licensed facility
25 emitting radiation of a wave length longer than one centimeter and an
26 average power output not exceeding two kilowatts.

27 Sec. 36.30.740. REVIEW OF PROCUREMENT REQUIREMENTS. To the
28 extent possible, the commissioner may collect information concerning
29 the type, cost, quality, and quantity of commonly used supplies.

1 equipment for the state fleet, services, or construction being pro-
2 cured or used by state public procurement units. The commissioner may
3 also collect this information from local public procurement units.
4 The commissioner may make this information available to a public
5 procurement unit upon request.

6 Sec. 36.30.750. CONTRACT CONTROVERSIES. (a) Under a coopera-
7 tive purchasing agreement, controversies arising between an adminis-
8 tering public procurement unit and its bidders, offerors, or contrac-
9 tors shall be resolved in accordance with AS 36.30.560 - 36.30.699.

10 (b) A local public procurement unit that is not subject to
11 AS 36.30.560 - 36.30.699 may enter into an agreement with another
12 local public procurement unit or external procurement activity to
13 establish procedures or use that unit's or activity's existing proce-
14 dures to resolve controversies with contractors, whether or not the
15 controversy arose under a cooperative purchasing agreement.

16 Sec. 36.30.790. DEFINITIONS. In AS 36.30.700 - 36.30.790

17 (1) "cooperative purchasing" means procurement conducted
18 by, or on behalf of, more than one public procurement unit, or by a
19 public procurement unit with an external procurement activity;

20 (2) "external procurement activity" means a buying orga-
21 nization not located in this state that, if located in this state,
22 would qualify as a public procurement unit; an agency of the United
23 States is an external procurement activity;

24 (3) "local public procurement unit" means a municipality or
25 other subdivision of the state or other entity that expends public
26 funds for the procurement of supplies, services, professional ser-
27 vices, and construction, and any nonprofit corporation operating a
28 charitable hospital;

29 (4) "public procurement unit" means either a local public

1 procurement unit or a state public procurement unit;

2 (5) "state public procurement unit" means the Department of
3 Administration and any other contracting agency of the state.

4 ARTICLE 9. GENERAL PROVISIONS.

5 Sec. 36.30.850. APPLICATION OF THIS CHAPTER. (a) This chapter
6 applies only to contracts solicited or entered into after January 1,
7 1987, unless the parties agree to its application to a contract solic-
8 ited or entered into before that date.

9 (b) This chapter applies to every expenditure of state funds
10 irrespective of their sources, including federal assistance except as
11 otherwise specified in AS 36.30.890, by the state, acting through an
12 agency, under a contract, except that this chapter does not apply to

13 (1) grants;

14 (2) contracts for professional witnesses to provide for
15 professional services or testimony relating to existing or probable
16 lawsuits in which the state is or may become a party;

17 (3) contracts of the University of Alaska where the work is
18 to be performed substantially by students enrolled in the university;

19 (4) contracts for medical doctors and dentists;

20 (5) acquisitions or disposals of real property or interest
21 in real property, except as provided in AS 36.30.080;

22 (6) disposals under AS 38.05;

23 (7) contracts for the preparation of ballots under AS 15.-
24 15.030;

25 (8) acquisitions or disposals of property and other con-
26 tracts relating to airports under AS 02.15.070, 02.15.090, and 02.15.-
27 091;

28 (9) disposals of obsolete property under AS 19.05.060;

29 (10) disposals of obsolete material or equipment under

1 AS 35.20.060;

2 (11) agreements with providers of services under AS 47.07;
3 AS 47.08; AS 47.10; AS 47.17; AS 47.24; AS 47.25.195, and 47.25.310;

4 (12) contracts of the Department of Fish and Game for
5 flights that involve specialized flying and piloting skills and are
6 not point-to-point.

7 (c) Except for AS 36.30.700 - 36.30.790, this chapter does not
8 apply to contracts between two or more agencies, the state and its
9 political subdivisions, or the state and other governments.

10 (d) Nothing in this chapter or in regulations adopted under this
11 chapter prevents an agency or political subdivision from complying
12 with the terms and conditions of a grant, gift, bequest, or coopera-
13 tive agreement.

14 Sec. 36.30.860. SUPPLEMENTARY GENERAL PRINCIPLES OF LAW APPLIC-
15 ABLE. Unless displaced by the particular provisions of this chapter,
16 the principles of law and equity, including the Uniform Commercial
17 Code (AS 45.01 - AS 45.09), the law merchant, and law relative to
18 capacity to contract, agency, fraud, misrepresentation, duress, coer-
19 cion, mistake, or bankruptcy shall supplement the provisions of this
20 chapter.

21 Sec. 36.30.870. ADOPTION OF REGULATIONS. (a) Regulations under
22 this chapter shall be adopted in accordance with the Administrative
23 Procedure Act (AS 44.62).

24 (b) Regulations under this chapter applicable to procurements of
25 construction or procurements for or disposal of property of the state
26 equipment fleet shall be adopted by the commissioner of administration
27 only after consultation with the commissioner of transportation and
28 public facilities.

29 Sec. 36.30.880. REQUIREMENT OF GOOD FAITH. All parties involved

1 in the negotiation, performance, or administration of state contracts
2 shall act in good faith.

3 Sec. 36.30.890. FEDERAL ASSISTANCE. If a procurement involves
4 the expenditure of federal funds or federal assistance and there is a
5 conflict between a provision of this chapter or a regulation adopted
6 under a provision of this chapter and a federal statute or regulation
7 the federal statute or regulation shall prevail.

8 Sec. 36.30.900. PREFERENCE FOR ALASKA PRODUCTS. This chapter
9 does not modify, amend, or alter AS 36.15.010 and 36.15.020 regarding
10 preference for Alaska forest products, or AS 36.20.010 regarding
11 preference to producers or dealers in Alaska except as provided in
12 AS 36.30.170(b) and (c).

13 Sec. 36.30.910. PURCHASES THROUGH GENERAL SERVICES ADMINISTRA-
14 TION. This chapter does not prevent purchasing through the general
15 services administration as provided by law.

16 Sec. 36.30.920. REPORTING OF ANTICOMPETITIVE PRACTICES. When
17 for any reason collusion or other anticompetitive practices are sus-
18 pected among bidders or offerors, a notice of the relevant facts shall
19 be transmitted to the attorney general by the person who suspects the
20 collusion or other anticompetitive practices.

21 Sec. 36.30.930. CIVIL AND CRIMINAL PENALTIES. The following
22 penalties apply to violations of this chapter:

23 (1) a person who contracts for or purchases supplies,
24 equipment for the state fleet, services, professional services, or
25 construction in a manner the person knows to be contrary to the re-
26 quirements of this chapter or the regulations adopted under this
27 chapter is liable for all costs and damages to the state arising out
28 of the violation;

29 (2) a person who intentionally or knowingly contracts for

1 or purchases supplies, equipment for the state fleet, services, pro-
2 fessional services, or construction under a scheme or artifice to
3 avoid the requirements of this chapter is guilty of a class C felony.

4 Sec. 36.30.940. ENFORCEMENT. The attorney general on behalf of
5 the state shall enforce the provisions of this chapter.

6 Sec. 36.30.990. DEFINITIONS. In this chapter, unless the con-
7 text in which a term is used clearly requires a different meaning or a
8 different definition is prescribed for a particular provision,

9 (1) "agency" means a department, institution, board, com-
10 mission, division, authority, public corporation, the Alaska Pioneers'
11 Home, or other administrative unit of the executive branch of state
12 government, except for the University of Alaska and the Alaska
13 Railroad Corporation; it does not include a regional Native housing
14 authority created under AS 18.55.996, or a regional electrical
15 authority created under AS 18.57.020;

16 (2) "change order" means a written order signed by the
17 procurement officer, directing the contractor to make changes that the
18 changes clause of the contract authorizes the procurement officer to
19 order without the consent of the contractor;

20 (3) "commissioner" means the commissioner of the Department
21 of Administration;

22 (4) "competitive sealed bidding" means the procedure under
23 AS 36.30.100 - 36.30.190;

24 (5) "competitive sealed proposals" means the procedure
25 under AS 36.30.200 - 36.30.260;

26 (6) "construction" means the process of building, altering,
27 repairing, maintaining, improving, or demolishing a public highway,
28 structure, building, or other public improvement of any kind to real
29 property other than privately owned real property leased for the use

1 of agencies; it includes services and professional services relating
2 to planning and design required for the construction; it does not
3 include the routine operation of a public improvement to real
4 property;

5 (7) "contract" means all types of state agreements, regard-
6 less of what they may be called, for the procurement or disposal of
7 supplies, equipment for the state fleet, services, professional servi-
8 ces, or construction;

9 (8) "contract modification" means a written alteration in
10 specifications, delivery point, rate of delivery, period of perfor-
11 mance, price, quantity, or other provisions of a contract accomplished
12 by mutual action of the parties to the contract;

13 (9) "department" means the Department of Administration;

14 (10) "grant" means the furnishing by the state of assis-
15 tance, whether financial or otherwise, to a person to support a pro-
16 gram authorized by law; it does not include an award whose primary
17 purpose is to procure an end product for a state agency, whether in
18 the form of supplies, services, professional services, or construc-
19 tion; a contract resulting from such an award is not a grant but a
20 procurement contract;

21 (11) "person" means a business, individual, union, commit-
22 tee, club, other organization, or group of individuals;

23 (12) "procurement" means buying, purchasing, renting, leas-
24 ing, or otherwise acquiring supplies, equipment for the state fleet,
25 services, or construction; it also includes functions that pertain to
26 the obtaining of a supply, equipment for the state fleet, service, or
27 construction, including description of requirements, selection and
28 solicitation of sources, preparation and award of contract, and all
29 phases of contract administration;

1 (13) "procurement officer" means a person authorized to
2 enter into and administer contracts for an agency and make written
3 determinations with respect to them; it also includes an authorized
4 representative of a procurement officer acting within the limits of
5 authority;

6 (14) "professional services" means professional, technical,
7 or consultant's services that are predominantly intellectual in char-
8 acter, result in the production of a report or the completion of a
9 task, and include analysis, evaluation, prediction, planning, or
10 recommendation;

11 (15) "services" means the furnishing of labor, time, or
12 effort by a contractor, not involving the delivery of a specific end
13 product other than reports that are merely incidental to the required
14 performance; it does not include employment agreements or collective
15 bargaining agreements;

16 (16) "supplies" means all property of an agency, including
17 equipment, materials, and insurance; it includes privately owned real
18 property leased for the use of agencies, such as office space, but
19 does not include the acquisition or disposition of other interests in
20 land.

21 Sec. 36.30.995. SHORT TITLE. This chapter may be cited as the
22 State Procurement Code.

23 * Sec. 3. AS 03.22.030 is amended to read:

24 Sec. 03.22.030. CENTER SITE, BUILDINGS AND EQUIPMENT. The
25 department shall obtain a site, either by donation, lease, or pur-
26 chase, and erect suitable buildings on the site, if they are needed
27 for the use of the plant materials center. The department shall also
28 acquire the agricultural land, scientific instruments and equipment
29 necessary to carry on the work of the center. Acquisition of

1 scientific instruments and equipment under this section is governed by
2 AS 36.30 (State Procurement Code).

3 * Sec. 4. AS 05.20.040 is amended to read:

4 Sec. 05.20.040. PERSONNEL TO INSPECT DEVICES. The department
5 shall designate a person qualified in experience and training as the
6 inspector of devices. The department may employ additional employees
7 as are necessary to administer this chapter. The inspector and the
8 employees may be hired on a temporary basis or borrowed from other
9 state departments or political subdivisions of the state, or the
10 department may contract with individuals or firms for the inspecting
11 service on an independent basis. The department shall prescribe the
12 salary or other remuneration for this service. Contracting under this
13 section is governed by AS 36.30 (State Procurement Code).

14 * Sec. 5. AS 09.50.250 is amended to read:

15 Sec. 09.50.250. ACTIONABLE CLAIMS AGAINST THE STATE. A person
16 or corporation having a contract, quasi-contract, or tort claim
17 against the state may bring an action against the state in the superi-
18 or court. A person who may present the claim under AS 44.77 may not
19 bring an action under this section except as set out in AS 44.77.-
20 040(c). A person who may bring an action under AS 36.30.560 - 36.30.-
21 695 may not bring an action under this section except as set out in
22 AS 36.30.685. However, no action may be brought under this section if
23 the claim

24 (1) is an action for tort, and is based upon an act or
25 omission of an employee of the state, exercising due care, in the
26 execution of a statute or regulation, whether or not the statute or
27 regulation is valid; or is an action for tort, and based upon the
28 exercise or performance or the failure to exercise or perform a dis-
29 cretionary function or duty on the part of a state agency or an

1 employee of the state, whether or not the discretion involved is
2 abused;

3 (2) is for damages caused by the imposition or establish-
4 ment of a quarantine by the state;

5 (3) arises out of assault, battery, false imprisonment,
6 false arrest, malicious prosecution, abuse of process, libel, slander,
7 misrepresentation, deceit, or interference with contract rights.

8 * Sec. 6. AS 14.08.101 is amended to read:

9 Sec. 14.08.101. POWERS. A regional school board may

10 (1) sue and be sued;

11 (2) contract with the department, the Bureau of Indian
12 Affairs, or any other school district, agency, or regional board for
13 the provision of services, facilities, supplies or utilities;

14 (3) determine its own fiscal procedures including but not
15 limited to policies and procedures for the purchase of supplies and
16 equipment; the regional school boards are exempt from the Fiscal
17 Procedures Act (AS 37.05) and the State Procurement Code (AS 36.30);

18 (4) appoint, compensate and otherwise control all school
19 employees in accordance with this title; these employees are not
20 subject to the State Personnel Act (AS 39.25);

21 (5) adopt regulations governing organization, policies and
22 procedures for the operation of the schools;

23 (6) establish, maintain, operate, discontinue and combine
24 schools subject to the approval of the commissioner;

25 (7) recommend to the department projects for construction,
26 rehabilitation, and improvement of schools and education-related
27 facilities as specified in AS 14.11.010(a), and plan, design, and
28 construct the project when the responsibility for it is assumed under
29 AS 14.11.020;

1 (8) exercise those other functions that may be necessary
2 for the proper performance of its responsibilities;

3 (9) by resolution adopted by a majority of all the members
4 of the board and provided to the commissioner of the department,
5 assume ownership of all land and buildings used in relation to the
6 schools in the regional educational attendance area;

7 (10) provide housing for rental to teachers, by leasing
8 existing housing from a local agency or individual, or by entering
9 into contractual arrangements with a local agency or individual to
10 lease housing that will be constructed by the local agency or indi-
11 vidual for that purpose.

12 * Sec. 7. AS 16.05.050 is amended to read:

13 Sec. 16.05.050. POWERS AND DUTIES OF COMMISSIONER. The commis-
14 sioner has, but not by way of limitation, the following powers and
15 duties:

16 (1) assist the United States Fish and Wildlife Service in
17 the enforcement of federal laws and regulations pertaining to fish and
18 game;

19 (2) through the appropriate state agency and under the
20 provisions of AS 36.30 (State Procurement Code), acquire by gift,
21 purchase, or lease, or other lawful means, land, buildings, water,
22 rights-of-way, or other necessary or proper real or personal property
23 when the acquisition is in the interest of furthering an objective or
24 purpose of the department and the state;

25 (3) under the provisions of AS 36.30, design and construct
26 hatcheries, pipelines, rearing ponds, fishways, and other projects
27 beneficial for the fish and game resources of the state;

28 (4) accept money from any person under conditions requiring
29 the use of the money for specific purposes in the furtherance of the

1 protection, rehabilitation, propagation, preservation, or investiga-
2 tion of the fish and game resources of the state or in settlement of
3 claims for damages to fish or game resources;

4 (5) collect, classify, and disseminate statistics, data and
5 information that, in the commissioner's discretion, will tend to
6 promote the purposes of this title except AS 16.51 and AS 16.52;

7 (6) capture, propagate, transport, buy, sell, or exchange
8 fish or game or eggs for propagating, scientific or stocking purposes;

9 (7) under the provisions of AS 36.30, provide public faci-
10 lities where necessary or proper to facilitate the taking of fish or
11 game, and enter into cooperative agreements with any person to effect
12 them;

13 (8) exercise administrative, budgeting, and fiscal powers;

14 (9) under the provisions of AS 36.30, construct, operate,
15 supervise, and maintain vessels used by the Department of Fish and
16 Game;

17 (10) authorize the holder of an interim-use permit under
18 AS 16.43 to engage on an experimental basis in commercial taking of a
19 fishery resource with vessel, gear, and techniques not presently
20 qualifying for licensing under this chapter in conformity with stand-
21 ards established by the Alaska Commercial Fisheries Entry Commission;

22 (11) not later than January 31 of each year, provide to the
23 commissioner of revenue the names of those fish and shellfish species
24 which the commissioner of fish and game designates as developing
25 commercial fish species for that calendar year; a fish or shellfish
26 species is a developing commercial fish species if, within a specified
27 geographical region,

28 (A) the optimum yield from the harvest of the species
29 has not been reached;

1 (B) a substantial portion of the allowable harvest of
2 the species has been allocated to fishing vessels of a foreign
3 nation; or

4 (C) a commercial harvest of the fish species has
5 recently developed;

6 (12) initiate or conduct research necessary or advisable to
7 carry out the purposes of this title except AS 16.51 and AS 16.52;

8 (13) enter into cooperative agreements with agencies of the
9 federal government, educational institutions, or other agencies or
10 organizations, when in the public interest, to carry out the purposes
11 of this title except AS 16.51 and AS 16.52.

12 * Sec. 8. AS 16.05.826(c) is amended to read:

13 (c) The department may contract to others the performance of the
14 department's responsibilities under this section. Contracting under
15 this subsection is governed by AS 36.30 (State Procurement Code),
16 except that a [A] contract may include provisions for advance payment
17 or reimbursement for services performed under the contract. All costs
18 incurred under this section may be paid from the fish and game fund.

19 * Sec. 9. AS 18.15.120 is amended to read:

20 Sec. 18.15.120. TUBERCULOSIS CONTROL PROGRAM AUTHORIZED. The
21 department may establish a comprehensive program for the control of
22 tuberculosis in the state, and may

23 (1) arrange means by which persons in the state may be
24 X-rayed to determine the presence of tuberculosis;

25 (2) establish necessary out-patient clinics for the care of
26 tuberculosis;

27 (3) encourage and promote the establishment of adequate
28 sanatorium facilities within the state to care for persons suffering
29 from tuberculosis and allied conditions;

1 (4) under the provisions of AS 36.30 (State Procurement
2 Code), obtain, by purchase or donation from surplus federal property
3 or otherwise, medical supplies and equipment useful in carrying out
4 this program and to allot or resell these supplies and equipment to
5 private institutions engaged by the department to carry out this
6 program;

7 (5) under the provisions of AS 36.30, contract with hos-
8 pitals, associations, or sanatorium qualified and equipped to give
9 adequate care inside or outside the state;

10 (6) employ necessary and trained personnel to carry out the
11 purposes of AS 18.15.120 - 18.15.140;

12 (7) pay the costs of care and incidental expenses for
13 residents of the state, in whole or in part, depending on the ability
14 of each patient to pay, and the temporary costs of care and transpor-
15 tation for nonresidents on the same basis until they can be trans-
16 ferred to their residence;

17 (8) enlist the cooperation of state and federal agencies
18 operating in the state for the furtherance of this program;

19 (9) establish standards in accordance with department
20 procedure for the care of tuberculars receiving treatment under
21 AS 18.15.120 - 18.15.140.

22 * Sec. 10. AS 18.55.100 is amended by adding a new subsection to read:

23 (d) The authority's power to contract, lease, rent, construct,
24 acquire, procure, and provide for services under this section is
25 governed by AS 36.30. However, to the extent that AS 36.30 conflicts
26 with responsibilities of the authority under AS 18.55.110, the provi-
27 sions of AS 18.55.110 prevail.

28 * Sec. 11. AS 19.05.020 is amended to read:

29 Sec. 19.05.020. REGULATIONS. The department shall adopt

1 regulations necessary to carry out the purpose of AS 19.05 - AS 19.25.
2 The regulations may not conflict with AS 36.30 (State Procurement
3 Code) or regulations adopted by the Department of Administration to
4 implement that chapter.

5 * Sec. 12. AS 19.05.080 is amended to read:

6 Sec. 19.05.080. ACQUISITION OF LAND, RIGHTS-OF-WAY, AND MATE-
7 RIALS BY PURCHASE OR EMINENT DOMAIN. The department on behalf of the
8 state and as part of the cost of constructing or maintaining a highway
9 may purchase in the open market, acquire, take over, or condemn under
10 the right and power of eminent domain land in fee simple or easements
11 which it considers necessary for present public use, either temporary
12 or permanent, or which it considers necessary and reasonable for the
13 public use. By the same means, the department may obtain material,
14 including clay, gravel, sand, or rock, or the land necessary to obtain
15 material, including access to it. The department may acquire the land
16 or materials notwithstanding the fact that title to it is vested in
17 the state or a department, agency, commission or institution of the
18 state. Acquisition of materials by purchase in the open market under
19 this section is governed by AS 36.30 (State Procurement Code).

20 * Sec. 13. AS 19.10.160 is amended to read:

21 Sec. 19.10.160. STANDARD PLANS AND SPECIFICATIONS. The depart-
22 ment shall prepare and adopt uniform standard plans and specifications
23 for the establishment, construction and maintenance of highways in the
24 state. The department may amend the plans and specifications as it
25 considers advisable. The standards shall conform as closely as prac-
26 ticable to those adopted by the American Association of State Highway
27 and Transportation Officials.

28 * Sec. 14. AS 19.10.170(a) is amended to read:

29 (a) Except as provided in [AS 36.98 AND] AS 44.33.300, it is

1 [SHALL BE] the general policy of the state [DEPARTMENT] to require the
2 construction of all highways under bid contract in accordance with
3 AS 36.30 (State Procurement Code). However, subject to the provisions
4 of (b) of this section, when the estimated cost of a construction
5 project is less than \$100,000 or when it appears to be in the best
6 interests of the state, the department may perform the work notwith-
7 standing any other provisions of law.

8 * Sec. 15. AS 19.10.180 is repealed and reenacted to read:

9 Sec. 19.10.180. REQUEST FOR PUBLIC BIDS. Requests for public
10 bids are governed by AS 36.30 (State Procurement Code). The request
11 for public bids may require the contractor to furnish equipment,
12 labor, materials, and supplies for the project, or it may state that
13 the department will furnish the materials and supplies. If the de-
14 partment elects to provide materials and supplies for a project, it
15 shall do so at the time it adopts the construction program. The
16 department shall acquire these materials and supplies under AS 36.30
17 by requesting bids for them according to the class, type, and nature
18 of the materials and supplies. The contract for materials and sup-
19 plies may be awarded either upon the basis of delivery to the con-
20 struction project directly or to a central storehouse or storehouses
21 maintained by the department. Those materials and supplies so pur-
22 chased by the department may be delivered to the project site without
23 expense to the contractor, or it may sell them to the contractor at
24 cost and make the materials and supplies a part of the construction
25 cost.

26 * Sec. 16. AS 19.10.200 is repealed and reenacted to read:

27 Sec. 19.10.200. PROCEDURES FOR THE AWARD OF CONTRACTS. The
28 award of a contract for highway construction work is governed by
29 AS 36.30 (State Procurement Code), AS 19.05 - AS 19.25, and

1 regulations adopted under those laws.

2 * Sec. 17. AS 19.30.070 is amended to read:

3 Sec. 19.30.070. CONTRACTS FOR CONSTRUCTION OF ROADS. The
4 director of the division of lands may contract with private persons
5 for the construction of roads to and on state lands programmed for
6 surface disposal which are not more than six miles from existing roads
7 or highways. Contracts under this section are governed by AS 36.30
8 (State Procurement Code).

9 * Sec. 18. AS 19.30.080 is amended to read:

10 Sec. 19.30.080. CONSTRUCTION STANDARDS AND MAINTENANCE. An
11 access road constructed under AS 19.30.060 - 19.30.100 shall be of low
12 standard, not necessarily suitable for all weather use. The state is
13 not under obligation to maintain an access road constructed under AS
14 19.30.060 - 19.30.100. If an access road is constructed outside a
15 municipality that has zoning ordinances, the right-of-way width for
16 the road shall be determined by the division of lands and the Depart-
17 ment of Transportation and Public Facilities. If an access road is
18 constructed within the boundaries of a municipality that has zoning
19 ordinances, the right-of-way width shall conform to the subdivision
20 control ordinances of the municipality. Contracts for the work on an
21 access road are governed by AS 36.30 (State Procurement Code) [SHALL
22 BE AWARDED TO THE LOWEST RESPONSIBLE BIDDER QUALIFIED TO CONTRACT WITH
23 THE STATE].

24 * Sec. 19. AS 19.40.020(a) is amended to read:

25 (a) Subject to (b) of this section, the department may contract
26 in accordance with AS 36.30 for the construction of a secondary high-
27 way from the Yukon River to the Arctic Ocean. [THE DEPARTMENT MAY
28 REQUEST BIDS AND AWARD CONTRACTS FOR THE CONSTRUCTION OF THE HIGHWAY,
29 OR IT MAY ELECT TO DIRECTLY NEGOTIATE CONTRACTS FOR THE CONSTRUCTION

1 OF THE HIGHWAY IF IT APPEARS TO BE IN THE BEST INTERESTS OF THE
2 STATE.] The provisions of AS 36.10 govern in employment practices on
3 all work authorized by this chapter.

4 * Sec. 20. AS 19.60.010 is amended to read:

5 Sec. 19.60.010. ACQUISITION AND MAINTENANCE OF FERRY TERMINAL
6 FACILITIES. The department shall construct, purchase or lease ferry
7 terminal facilities at locations it selects for the loading and un-
8 loading of passengers and vehicles under their own power, on and off
9 ferries. The department shall repair and maintain these facilities.
10 Construction and purchasing under this section are governed by AS 36.-
11 30 (State Procurement Code).

12 * Sec. 21. AS 23.15.611(a) is amended to read:

13 (a) The department may [IS AUTHORIZED TO] participate in pro-
14 grams of manpower training if it finds they are necessary to meet the
15 occupational needs of the state. This authorization includes authori-
16 ty to execute on behalf of the state agreements or contracts which may
17 be necessary or desirable to enable the state to participate in a
18 program, to receive and expend all appropriate funds made available
19 for programs by the state or from other sources, to supervise the
20 expenditure of the funds and conduct of the programs by other public
21 and private agencies of the state, and to make the reports and certifi-
22 cates which are called for, and in cooperative arrangements with the
23 Department of Education. Contracts with private entities under this
24 subsection are governed by AS 36.30 (State Procurement Code).

25 * Sec. 22. AS 23.20.075(a) is amended to read:

26 (a) The department may acquire in the name of the state by term
27 purchase agreements based on competitive bids in accordance with
28 AS 36.30 (State Procurement Code) land and buildings upon terms and
29 conditions that [WHICH] are approved by the Bureau of Employment

1 Security of the United States, or its successor, for the purpose of
2 providing office space for the department at a place which the depart-
3 ment finds necessary and suitable.

4 * Sec. 23. AS 23.35.110 is amended to read:

5 Sec. 23.35.110. CONTRACTS FOR CARE. In carrying out this
6 chapter, the department may enter into contracts or other arrangements
7 with hospitals and doctors in the state for furnishing care on an
8 annual basis to persons entitled to benefits. Contracting under this
9 section is governed by AS 36.30 (State Procurement Code).

10 * Sec. 24. AS 24.55.275 is amended to read:

11 Sec. 24.55.275. CONTRACT PROCEDURES. The ombudsman shall adopt
12 by regulation procedures consistent with AS 36.30 [AS 24.23] to be
13 followed by the office of the ombudsman in contracting for services.
14 However, the procedure for requests for proposals does not apply to
15 contracts for investigations under AS 24.55.100.

16 * Sec. 25. AS 24.60.040(a) is amended to read:

17 (a) A person to whom this chapter applies may not be a party to
18 or have an interest in a state contract or lease unless the contract
19 or lease is let through competitive sealed bidding under AS 36.30
20 (State Procurement Code) [AS 37.05.230] or the total annual amount of
21 the state contract or lease is \$1,000 or less, or is a standardized
22 contract or lease which was developed under publicly established
23 guidelines and is generally available to the public at large, members
24 of a profession, occupation or group. A person has an interest in a
25 state contract or lease under this section if the person receives
26 direct or indirect financial benefits.

27 * Sec. 26. AS 26.05.230(a) is amended to read:

28 (a) Buildings and sites for armory purposes may be leased or
29 constructed, based upon location and size of units to be organized,

1 and shall be financed through state and federal appropriations or
2 both. These facilities may be made available by local communities or
3 by the cooperative arrangement between the state and the federal
4 government and any local community. Leasing and construction under
5 this subsection are governed by AS 36.30 (State Procurement Code).

6 * Sec. 27. AS 26.05.280 is amended to read:

7 Sec. 26.05.280. TRANSPORTATION, SUBSISTENCE, AND SUPPLIES.
8 There shall be provided by the state, transportation and subsistence
9 for all officers and enlisted persons who are ordered into active
10 service by the state for encampment, field duty, or other duty. Neces-
11 sary transportation, stores and subsistence for troops when ordered on
12 duty shall be contracted by the proper officers and paid for as other
13 military bills. Contracting under this section is governed by AS 36.-
14 30 (State Procurement Code).

15 * Sec. 28. AS 27.21.030 is amended to read:

16 Sec. 27.21.030. GENERAL POWERS. To accomplish the purposes of
17 this chapter, the commissioner may

18 (1) in accordance with the Administrative Procedure Act
19 (AS 44.62) adopt, amend, and enforce regulations pertaining to surface
20 coal mining and reclamation operations;

21 (2) issue permits;

22 (3) conduct hearings and conferences;

23 (4) issue orders requiring an operator to take the actions
24 necessary to comply with this chapter and the regulations adopted
25 under this chapter;

26 (5) issue orders modifying previous orders;

27 (6) after opportunity for a due process hearing, issue a
28 final order revoking the permit of an operator who has failed to
29 comply with an order of the commissioner to take action required by

1 this chapter or regulations adopted under this chapter;

2 (7) order the immediate cessation of all or part of a
3 surface coal mining and reclamation operation if the commissioner
4 finds that the operation or part of the operation creates an imminent
5 danger to the health or safety of the public or is causing or can
6 reasonably be expected to cause significant imminent harm to land,
7 air, or water resources, and, to the extent reasonably necessary to
8 eliminate or alleviate those conditions, take other action or make
9 changes in a permit, as provided in this chapter;

10 (8) hire and authorize the hiring of employees and private
11 contractors, subject to the conflict of interest provisions of this
12 chapter and subject to AS 36.30 (State Procurement Code), to assist in
13 carrying out the requirements of this chapter;

14 (9) enter and inspect a surface coal mining operation that
15 is subject to the provisions of this chapter to assure that the opera-
16 tion is in compliance with this chapter;

17 (10) conduct, encourage, request, and participate in
18 studies, surveys, investigations, research, experiments, training, and
19 demonstrations;

20 (11) prepare reports and require permittees to prepare
21 reports;

22 (12) accept, receive, and administer grants, gifts, or other
23 money made available for the purposes of this chapter regardless of
24 the source of the grants, gifts, or money;

25 (13) take the steps necessary to allow the state to partici-
26 pate to the fullest extent practicable in the abandoned mine land
27 program provided in Title IV of the Surface Mining Control and Recla-
28 mation Act of 1977, including engaged in any work and adopting, amend-
29 ing and enforcing regulations;

1 (14) take the actions necessary to establish and maintain
2 exclusive jurisdiction over surface coal mining and reclamation opera-
3 tions in the state under the provisions of the Surface Mining Control
4 and Reclamation Act of 1977, including making recommendations for
5 legislation to clarify or amend this chapter to conform with the terms
6 of the Surface Mining Control and Reclamation Act of 1977;

7 (15) contract with state agencies to obtain the professional
8 and technical services necessary to carry out the provisions of this
9 chapter;

10 (16) coordinate the review of applications and issuance of
11 permits for surface coal mining and reclamation operations with other
12 federal or state permit processes applicable to those operations;

13 (17) enter into cooperative agreements with the Secretary of
14 the United States Department of the Interior for the regulation of
15 surface coal mining operations on federal land in accordance with the
16 Surface Mining Control and Reclamation Act of 1977; and

17 (18) perform other duties required by this chapter.

18 * Sec. 29. AS 33.30.050 is amended to read:

19 Sec. 33.30.050. COMMISSIONER TO PROVIDE MEDICAL SERVICES. The
20 commissioner shall detail physicians, nurses, and psychiatrists, or
21 their aides, and laboratory technicians, employed by the department to
22 any prison facility where state prisoners are detained or confined,
23 for the purpose of furnishing necessary medical services, including
24 examinations for communicable and infectious diseases. However, if
25 medical services cannot be furnished by physicians, nurses, psychia-
26 trists, or their aides, and laboratory technicians, regularly employed
27 by the department, the commissioner may contract with private practi-
28 tioners located in the area of a prison facility to furnish these
29 services. The cost of contracted services shall be paid out of

1 appropriations made to the department. Contracting for services under
2 this section is governed by AS 36.30 (State Procurement Code).

3 * Sec. 30. AS 33.30.062(a) is amended to read:

4 (a) The commissioner may enter into an agreement with a private-
5 ly operated correctional facility, but only if the facility is located
6 in the state and if the purpose of the agreement is to involve prison-
7 ers in a work or rehabilitation furlough program established under
8 this chapter, to provide necessary facilities under AS 32.30.282 -
9 33.30.288, or to confine prisoners convicted of a misdemeanor. An
10 [NOTWITHSTANDING AS 37.05.230(1)(B), AN] agreement awarded under this
11 subsection is governed by AS 36.30 (State Procurement Code) [SHALL BE
12 BASED ON COMPETITIVE BIDS].

13 * Sec. 31. AS 33.32.015(b) is amended to read:

14 (b) The commissioner of corrections may

15 (1) subject to AS 36.30 (State Procurement Code) [THE
16 FISCAL PROCEDURES ACT (AS 37.05)], use, purchase, lease, equip, and
17 maintain buildings, machinery, and other equipment, and may purchase
18 materials and enter into contracts, which may be necessary for the
19 correctional industries program;

20 (2) provide for prisoners to be employed in rendering
21 services and producing articles, materials, and supplies needed by a
22 state agency, a political subdivision of the state, an agency of the
23 federal government, other states or their political subdivisions, or
24 for use by nonprofit organizations;

25 (3) if the Correctional Industries Commission established
26 in AS 33.32.070 approves, employ prisoners to provide services or
27 products as needed by private industry if the services or products
28 have potential for contributing to the economy of the state and will
29 have minimal negative impact on an existing private industry or labor

1 force in the state.

2 * Sec. 32. AS 35.05.010 is amended to read:

3 Sec. 35.05.010. PLANNING AND CONSTRUCTION. The department is
4 responsible for the planning and construction of public works except
5 as provided for court facilities in AS 22.05.025. Contracts for
6 planning and construction of public works are governed by AS 36.30
7 (State Procurement Code).

8 * Sec. 33. AS 35.05.020 is amended to read:

9 Sec. 35.05.020. RULES AND REGULATIONS. The department shall
10 adopt [RULES AND] regulations that [WHICH] it considers necessary to
11 carry out the purpose of this title. The regulations may not conflict
12 with AS 36.30 (State Procurement Code) or the regulations adopted by
13 the Department of Administration under that chapter.

14 * Sec. 34. AS 35 is amended by adding a new section to read:

15 Sec. 35.10.195. CONFORMANCE WITH AS 36.30. The contractual
16 techniques for the procurement of labor, materials, and contractual
17 services under the policies developed under this chapter must conform
18 to the requirements of AS 36.30 (State Procurement Code).

19 * Sec. 35. AS 35.15.010(a) is amended to read:

20 (a) Except as provided in [AS 36.98 AND] AS 44.33.300, it is
21 [SHALL BE] the general policy of the state [DEPARTMENT] to require the
22 construction of all public works under bid contract in accordance with
23 AS 36.30 (State Procurement Code). However, when the estimated cost
24 of a construction project is less than \$100,000, or when it appears to
25 be in the best interests of the state, the department may perform the
26 work, notwithstanding any other provisions of law. A complete record
27 shall be kept by the commissioner or the commissioner's designee of
28 all transactions entered into under this section including names of
29 employees involved in the transactions.

1 * Sec. 36. AS 35.15.020 is repealed and reenacted to read:

2 Sec. 35.15.020. REQUEST FOR PUBLIC BIDS. The solicitation of
3 bids for construction of public works is governed by AS 36.30 (State
4 Procurement Code). The request for bids may require the contractor to
5 furnish equipment, labor, materials, and supplies for the project, or
6 it may state that the department will furnish the materials and sup-
7 plies. If the department elects to provide materials and supplies for
8 a project, it shall make the election at the time it adopts the con-
9 struction program. The department shall acquire these materials and
10 supplies under AS 36.30 by requesting bids for them according to the
11 class, type, and nature of the materials and supplies. The contract
12 may be awarded either upon the basis of delivery to the construction
13 project directly or to a central storehouse or storehouses maintained
14 by the department. Those materials and supplies so purchased by the
15 department may be delivered to the project site without expense to the
16 contractor, or it may sell them to the contractor at cost and make the
17 materials and supplies a part of the construction cost.

18 * Sec. 37. AS 35.15.040 is repealed and reenacted to read:

19 Sec. 35.15.040. PROCEDURES FOR THE AWARD OF CONTRACTS. Award of
20 a contract for the construction of a public work shall comply with
21 this title, AS 36.30 (State Procurement Code), and the regulations
22 adopted under those laws.

23 * Sec. 38. AS 35.20.010 is amended to read:

24 Sec. 35.20.010. ACQUISITION OF LAND, RIGHTS-OF-WAY, AND MATE-
25 RIALS BY PURCHASE OR EMINENT DOMAIN. The department, on behalf of the
26 state and as part of the cost of constructing or maintaining a public
27 work, may purchase in the open market, acquire, take over, or condemn
28 under the right and power of eminent domain land in fee simple or
29 easements which it considers necessary for present public use, either

1 temporary or permanent, or which it considers necessary and reasonable
2 for the public use. By the same means, the department may obtain
3 material including clay, gravel, sand, or rock, or the land necessary
4 to obtain the material, and the necessary land or easements to provide
5 access to it. The department may acquire the land or material not-
6 withstanding the fact that the title to it is in the state or a
7 department, agency, commission or institution of the state. Acquisi-
8 tion of material in the open market under this section is governed by
9 AS 36.30 (State Procurement Code).

10 * Sec. 39. AS 37.05 is amended by adding a new section to read:

11 Sec. 37.05.232. PETTY CASH ACCOUNTS. The department shall
12 determine the amount of the petty cash accounts needed by each state
13 agency and inspect the petty cash accounts at least once each year to
14 determine that the total plus amounts of receipts for unreplenished
15 disbursements is equal to the fixed sum of cash set aside. Shortages
16 in petty cash accounts are a personal liability of the responsible
17 head of the agency to whom the account is set aside. The department
18 shall adopt necessary regulations governing use and replenishment of
19 petty cash funds.

20 * Sec. 40. AS 37.05.316 is amended to read:

21 Sec. 37.05.316. GRANTS TO NAMED RECIPIENTS. When an amount is
22 appropriated or allocated to a department as a grant for a named
23 recipient that [WHICH] is not a municipality, the department to which
24 the appropriation or allocation is made shall promptly notify the
25 named recipient of the availability of the grant and request the named
26 recipient to submit a proposal to provide the goods or services speci-
27 fied in the appropriation act [, OR BOTH,] for which the appropriation
28 or allocation is made. At the same time, the department may issue a
29 request for proposals from other qualified persons to provide the same

1 goods or services [, OR BOTH,] in the same area. The department shall
2 award the grant to [CONTRACT WITH] the named recipient unless the
3 Office of the Governor, with due regard for the [ANY] local expertise
4 or experience of [AMONG] those making proposals, determines that an
5 award [OF THE CONTRACT] to a different party would better serve the
6 public interest. If the grant [CONTRACT] is awarded to a [ANOTHER]
7 party other than that named by the legislature, the basis of that
8 action shall be stated in writing at the time the grant is issued and
9 a copy of the written statement shall be sent to the Legislative
10 Budget and Audit Committee. A grant agreement must [CONTRACT SHALL]
11 be executed within 60 days after the effective date of the
12 appropriation or allocation. [THE PURCHASE OF THE GOODS OR SERVICES,
13 OR BOTH, SHALL BE IN ACCORDANCE WITH AS 37.05.230(1)(B).]

14 * Sec. 41. AS 41.21.020(a) is amended to read:

15 (a) The Department of Natural Resources shall

16 (1) develop a continuing plan for the conservation and
17 maximum use in the public interest of the scenic, historic, archaeo-
18 logic, scientific, biological, and recreational resources of the
19 state;

20 (2) plan for and develop a system of state parks and recre-
21 ational facilities, to be established as the legislature authorizes
22 and directs;

23 (3) acquire by gift, purchase, or transfer from state or
24 federal agencies, or from individuals, corporations, partnerships or
25 associations, land necessary, suitable and proper for roadside, pic-
26 nic, recreational or park purposes;

27 (4) control, develop and maintain state parks and recrea-
28 tional areas;

29 (5) provide for the acquisition, care, control,

1 supervision, improvement, development, extension and maintenance of
2 public recreational land, and make necessary arrangements, contracts
3 or commitments for the improvement and development of land acquired
4 under AS 41.21.010 - 41.21.040; contracting for improvement and
5 development under this paragraph is governed by AS 36.30 (State
6 Procurement Code);

7 (6) adopt, in accordance with this section and the Adminis-
8 trative Procedure Act (AS 44.62), regulations governing the use and
9 designating incompatible uses within the boundaries of state park and
10 recreational areas to protect the property and to preserve the peace;

11 (7) cooperate with the United States and its agencies and
12 local subdivisions of the state to secure the effective supervision,
13 improvement, development, extension, and maintenance of state parks,
14 state monuments, state historical areas, and state recreational areas,
15 and secure agreements or contracts for the purpose of AS 41.21.010 -
16 41.21.040;

17 (8) encourage the organization of state public park and
18 recreational activities in the local political subdivisions of the
19 state;

20 (9) provide for consulting service designed to develop
21 local park and recreation facilities and programs;

22 (10) provide clearing-house services for other state agen-
23 cies concerned with park and recreation matters; and

24 (11) perform other duties as are prescribed by executive
25 order or by law;

26 (12) maintain memorials to Alaska veterans located in state
27 parks;

28 (13) adopt, in accordance with the Administrative Procedure
29 Act (AS 44.62), regulations governing the use of the Chena River State

1 Recreation Area and designating incompatible uses within the bound-
2 aries of the Chena River State Recreation Area in accordance with
3 AS 41.21.490.

4 * Sec. 42. AS 42.40.920(b) is amended to read:

5 (b) Unless specifically provided otherwise in this chapter, the
6 following laws do not apply to the operations of the corporation:

- 7 (1) AS 19;
- 8 (2) AS 30.15;
- 9 (3) AS 35;
- 10 (4) AS 36.30, except as specifically provided in AS 36.30
11 (State Procurement Code);
- 12 (5) AS 37.05;
- 13 (6) [(5)] AS 37.07;
- 14 (7) [(6)] AS 37.10.010 - 37.10.060;
- 15 (8) [(7)] AS 37.10.085;
- 16 (9) [(8)] AS 37.20;
- 17 (10) [(9)] AS 37.25;
- 18 (11) [(10)] AS 38;
- 19 (12) [(11)] AS 44.62.040 - 44.62.320.

20 * Sec. 43. AS 44.21.310(a) is amended to read:

21 (a) The telecommunications divisions, as directed by the deputy
22 commissioner, shall

- 23 (1) advise the governor on matters of policy and comprehen-
24 sive state planning for telecommunications services;
- 25 (2) make an annual report to the governor and to the legis-
26 lature on the activities of the telecommunications divisions;
- 27 (3) coordinate, manage, and supervise state programs in
28 telecommunications, including the management of those telecommunica-
29 tion services for the state obtained from common carriers and from the

1 communications industry;

2 (4) when requested, provide technical and consulting assis-
3 tance to the executive, judicial, and legislative branches of state
4 government, to the University of Alaska, and to private noncommercial
5 entities which request that assistance in facility procurement and
6 leasing and in identifying long-range goals and objectives for the
7 state and its political subdivisions in all aspects of telecommunica-
8 tions, including public, educational, and instructional telecommunica-
9 tions;

10 (5) prepare and maintain a state comprehensive telecommu-
11 nications development plan to further state telecommunications devel-
12 opment and to meet state telecommunications needs and prepare and
13 maintain a comprehensive inventory of all state communications facil-
14 ities;

15 (6) whenever feasible, procure services from private enter-
16 prise or certified and franchised utilities and contract for the
17 construction, management, operation and maintenance of telecommunica-
18 tions systems, and develop a procurement policy consistent with
19 AS 36.30 (State Procurement Code) [UNDER AS 37.05.010 - 37.05.410];
20 the procurement policy must seek to achieve the maximum benefit to the
21 public, and methods of procurement, including lease, purchase, rental,
22 or combinations of lease, purchase, and rental, must be selected on
23 the basis of factors such as the ratio of long-range costs versus
24 benefits, life cycle costing, and the costs to the communications
25 industry to the extent that these costs may affect local and long
26 distance basic telephone rates; procurement, contracting, construc-
27 tion, and maintenance under this paragraph is governed by AS 36.30;

28 (7) provide information and assistance to state agencies to
29 promote governmental coordination and unity in the preparation of

1 agency plans and programs involving the use of telecommunications;

2 (8) apply for and accept federal and private money, proper-
3 ty, or assistance, that may be appropriated, granted, or otherwise
4 made available to the telecommunications divisions and use and dis-
5 burse money and property for purposes consistent with AS 44.21.300 -
6 44.21.330 and AS 44.21.256 - 44.21.290, subject to reasonable limita-
7 tions imposed by the grantor;

8 (9) participate with other governmental units in planning,
9 and assist local governments and governmental conferences and councils
10 in the state in planning and coordinating their activities relating to
11 telecommunications;

12 (10) provide for the orderly transition to new telecommu-
13 nications services and systems by state agencies;

14 (11) serve as a clearinghouse for information, data, and
15 other materials which may be necessary or helpful to federal, state,
16 or local governmental agencies in the development of telecommunication
17 systems;

18 (12) coordinate their services and activities with those of
19 other state departments and agencies to the fullest extent possible to
20 avoid unnecessary duplication; and

21 (13) provide that all activities of the telecommunications
22 divisions are responsive to state statutes and regulations, and to the
23 regulations and rulings of the Federal Communications Commission.

24 * Sec. 44. AS 44.19.144(b) is amended to read:

25 (b) The director may

26 (1) with the written concurrence of the governor, enter
27 into contracts and subcontracts on behalf of the state to carry out
28 the provisions of AS 44.19.141 - 44.19.152; contracting under this
29 paragraph is governed by AS 36.30 (State Procurement Code);

1 (2) act for the state in the initiation, investigation,
2 evaluation of or participation in any program relative to the stated
3 purpose of AS 44.19.141 - 44.19.152 which may involve more than one
4 government or governmental unit;

5 (3) on behalf of the state, accept and expend any gifts or
6 grants made to the state with the approval of the governor where such
7 gifts or grants were made for the purposes of furthering the objec-
8 tives of the office.

9 * Sec. 45. AS 44.33.300 is amended to read:

10 Sec. 44.33.300. WAIVER OF CERTAIN PROVISIONS. When the gover-
11 nor has by proclamation declared an area impacted by an economic
12 disaster, the following provisions regarding public contracts may be
13 waived to the extent specified in the proclamation:

14 (1) the requirement of a contractor's bond as prescribed in
15 AS 36.25.010 may be waived if the contract amount does not exceed
16 \$100,000;

17 (2) the public bid requirements as contained in AS 19.10.-
18 170, AS [19.10.190,] 19.30.191(b), AS 35.15.010 - 35.15.020, and
19 AS 36.30 (State Procurement Code) [AND AS 35.15.010 - 35.15.030] may
20 be waived if the contract is to be performed by a contractor whose
21 principal office is in the designated area and the contract amount
22 does not exceed \$50,000;

23 (3) the general policy to require all construction to be
24 under bid contract as contained in AS 19.10.170, AS 35.15.010, and
25 AS 36.30 (State Procurement Code) may be waived if the contract is to
26 be performed by the state, another governmental entity, or a nonprofit
27 entity.

28 * Sec. 46. AS 44.47.250 is amended by adding a new subsection to read:

29 (c) Contracts with persons or nongovernmental entities under

1 this section are governed by AS 36.30.

2 * Sec. 47. AS 44.47.490(a) is amended to read:

3 (a) The director may establish field offices under this chapter,
4 may hire one or more lending officers, and, under AS 36.30 (State
5 Procurement Code), may contract for the services of

6 (1) real property appraisers who are familiar with rural
7 construction; and

8 (2) engineers who are familiar with engineering problems in
9 arctic and subarctic regions.

10 * Sec. 48. AS 44.47.730(a) is amended to read:

11 (a) The commissioner shall contract for a study of the feasibil-
12 ity of establishing a borough in the unorganized borough by following
13 the procedure under AS 36.30 (State Procurement Code) [SET OUT IN
14 AS 36.98]. The commissioner shall include terms in the contract that
15 provide for

16 (1) public participation in the preparation of the study;

17 (2) completion of the study not later than June 30 of the
18 third year after the year the contract is executed.

19 * Sec. 49. AS 44.62.175(a) is amended to read:

20 (a) The lieutenant governor shall publish or contract for the
21 publication of the Alaska Administrative Journal. The journal shall
22 be published weekly. The journal must include

23 (1) notices of proposed actions given under AS 44.62.-
24 190(a);

25 (2) notices of state agency meetings required under AS 44.-
26 62.310(e), even if the meeting has been held;

27 (3) notices of solicitations to bid issued under AS 36.30.-
28 130 [AS 37.05.230];

29 (4) notices of state agency requests for proposals issued

1 under AS 18.55.255, 18.55.320; [AS 19.10.190; AS 19.40.020; AS 35.15.-
2 030; AS 36.98.030; AS 37.05.230,] AS 37.05.315(d); AS 38.05.120; and
3 AS 43.40.010;

4 (5) executive orders and administrative orders issued by
5 the governor;

6 (6) written delegations of authority made by the governor
7 or the head of a principal department under AS 44.17.010;

8 (7) the text or a summary of the text of a regulation or
9 order of repeal of a regulation for which notice is given under AS
10 44.62.190(a), including an emergency regulation or repeal whether or
11 not it has taken effect;

12 (8) a summary of the text of recently issued formal opin-
13 ions and memoranda of advice of the attorney general; and

14 (9) a list of vacancies on boards, commissions, and other
15 bodies whose members are appointed by the governor.

16 * Sec. 50. AS 44.71.010 is amended to read:

17 Sec. 44.71.010. DISPOSITION OF OBSOLETE OR SURPLUS STATE PROP-
18 ERTY. The Department of Administration shall take possession of
19 obsolete or surplus property of the state for which there is no imme-
20 diate or prospective use, except abandoned or obsolete school build-
21 ings and other school property. It shall also take possession of
22 property remaining in the control of a commission or board of the
23 state government after the commission or board stops functioning. The
24 Department of Administration shall sell, lease, license, or dispose of
25 the property on the terms it considers for the best interests of the
26 state in conformance with regulations adopted under AS 36.30 (State
27 Procurement Code).

28 * Sec. 51. AS 44.77.010(a) is amended to read:

29 (a) Except as provided in (d) of this section, every [EVERY]

1 claim for reimbursement for money expended, or for compensation for
2 labor, materials, or supplies furnished, or services given to or for
3 the state, whether based on a contract or on a ratification, shall be
4 promptly presented to the appropriate administrative or executive
5 officer for approval and payment.

6 * Sec. 52. AS 44.77.010 is amended by adding a new subsection to read:

7 (d) A claim that is governed by AS 36.30.560 - 36.30.699 is not
8 governed by this chapter.

9 * Sec. 53. AS 44.85.120 is amended to read:

10 Sec. 44.85.120. CARE AND CUSTODY OF BONDS. The bond bank
11 authority, in accordance with AS 36.30 (State Procurement Code), may
12 enter into agreements or contracts with a bank, trust company, banking
13 or financial institution inside or outside the state as may be neces-
14 sary, desirable or convenient, in the opinion of the bond bank author-
15 ity, for rendering services in connection with the care, custody or
16 safekeeping of municipal bonds or other investments held or owned by
17 the bond bank authority, for rendering services in connection with the
18 payment or collection of amounts payable as to principal or interest,
19 and for rendering services in connection with the delivery to the bond
20 bank authority of municipal bonds or other investments purchased by it
21 or sold by it, and to pay the cost of those services. The bond bank
22 authority may also, in connection with any of the services to be
23 rendered by a bank, trust company or banking or financial institution
24 as to the custody and safekeeping of its municipal bonds or invest-
25 ments, require security in the form of collateral bonds, surety agree-
26 ments or security agreements in such form and amount as, in the opin-
27 ion of the bond bank authority, is necessary or desirable.

28 * Sec. 54. AS 44.99.001 is amended to read:

29 Sec. 44.99.001. ADMINISTRATION OF HIGHWAY SAFETY PROGRAM. The

1 governor may contract and do all other things necessary on behalf of
2 this state under 23 U.S.C. 401-404 (Highway Safety Act of 1966), and
3 may cooperate with interested persons and agencies to effectuate the
4 purposes of that Act. Contracting under this section is governed by
5 AS 36.30 (State Procurement Code). The governor may designate a
6 person to serve as the governor's highway safety representative;
7 however, the governor is the official in this state having the ulti-
8 mate responsibility for dealing with the federal government with
9 respect to programs and activities under the Federal Highway Safety
10 Act of 1966. The governor shall coordinate the activities relating to
11 highway safety of state departments, agencies and subdivisions and of
12 the Governor's Commission on Transportation Safety established in
13 AS 44.19.190.

14 * Sec. 55. AS 46.04.090(a) is amended to read:

15 (a) The department, when feasible, shall enter into contracts
16 with persons or private organizations to provide the personnel, equip-
17 ment, or other services or supplies which may be required to carry out
18 this chapter. Contracts under this section are governed by AS 36.30
19 (State Procurement Code). When private contracting is not feasible,
20 the department may establish and maintain at ports, harbors, or other
21 locations in the state, the cleanup personnel, equipment, and supplies
22 which, in its judgment, are necessary to carry out this chapter.

23 * Sec. 56. AS 46.07.040(a) is amended to read:

24 (a) The commissioner shall provide for the construction of
25 facilities under this chapter, and is authorized to provide for the
26 construction by contract or through grants to public agencies or
27 private nonprofit organizations, or otherwise. A [NO] contribution
28 toward the cost of the construction of a facility may not be required
29 from its users. Construction under this section by contract is

1 governed by AS 36.30 (State Procurement Code).

2 * Sec. 57. AS 46.15.020(a) is amended to read:

3 (a) The commissioner shall exercise all those powers and do all
4 those acts necessary to carry out the provisions and objectives of
5 this chapter. The commissioner may

6 (1) subject to AS 36.30 (State Procurement Code), enter
7 into contractual agreements necessary to carry out the provisions of
8 this chapter including agreements with federal, state and local agen-
9 cies;

10 (2) apply for, accept, administer and expend grants, gifts,
11 and loans from the federal government and any other public or private
12 sources for the purposes of this chapter, and adopt procedures and do
13 acts not otherwise restricted by law which are necessary to qualify
14 the state to receive grants, gifts and loans;

15 (3) establish a division of water in the Department of
16 Natural Resources and assign to that division the responsibility for
17 carrying out the provisions of this chapter.

18 * Sec. 58. AS 47.05.015(c) is amended to read:

19 (c) A contract authorized under this section is exempt from the
20 competitive bid requirements of AS 36.30 (State Procurement Code)
21 [AS 37.05.230]. In awarding a contract under this section the depart-
22 ment shall [PUBLISH A] request [FOR] proposals in accordance with
23 regulations of the Department of Administration under AS 36.30 (State
24 Procurement Code) [DEPARTMENT].

25 * Sec. 59. AS 47.30.350(-) is amended to read:

26 (a) The department shall

27 (1) develop and submit to the Surgeon General of the United
28 States Public Health Service a comprehensive program for the con-
29 structing and equipping of hospitals and other facilities for the

1 examination, observation, care, and treatment of the mentally ill;

2 (2) develop and submit to the Surgeon General plans and
3 specifications for the constructing and equipping of the hospitals and
4 other facilities;

5 (3) construct and equip the hospitals and other facilities
6 in accordance with the program, plans, and specifications approved by
7 the Surgeon General; construction and equipping under this paragraph
8 is governed by AS 36.30 (State Procurement Code);

9 (4) cooperate, coordinate, and contract, wherever indicated
10 and desirable, with other state boards, departments and agencies, and
11 agencies of the United States in the construction program, and hire
12 necessary personnel and enter into contracts with private individuals
13 and companies, to the end that the hospitals and other facilities are
14 constructed in the most economical and expeditious manner; contracting
15 and construction under this section are governed by AS 36.30 (State
16 Procurement Code).

17 * Sec. 60. AS 47.30.660 is amended to read:

18 Sec. 47.30.660. POWERS AND DUTIES OF DEPARTMENT. The depart-
19 ment is the mental health authority of the state and shall

20 (1) administer a comprehensive program for the prevention
21 of mental illness and the care and treatment of the mentally ill,
22 including inpatient and outpatient care and treatment and the procure-
23 ment of services of specialists or other persons on a contractual or
24 other basis;

25 (2) take the actions and undertake the obligations which
26 are necessary to participate in federal grants-in-aid programs and
27 accept federal or other financial aid from whatever sources for the
28 study, examination, care, and treatment of the mentally ill;

29 (3) administer AS 47.30.660 - 47.30.915;

1 (4) designate, operate, and maintain treatment facilities
2 equipped and qualified to provide inpatient and outpatient care and
3 treatment for the mentally ill;

4 (5) provide for the placement of mentally ill patients in
5 designated treatment facilities;

6 (6) enter into arrangements with governmental agencies for
7 the care or treatment of the mentally ill in facilities of the govern-
8 mental agencies in the state or in another state;

9 (7) enter into contracts with treatment facilities for the
10 custody and care or treatment of the mentally ill; contracts under
11 this paragraph are governed by AS 36.30 (State Procurement Code);

12 (8) enter into contracts which incorporate safeguards
13 consistent with AS 47.30.660 - 47.30.915 and the preservation of the
14 civil rights of the patients with another state for the custody and
15 care or treatment of patients previously committed from this state
16 under 48 U.S.C., sec. 46 et seq., and P.L. 830, 84th Congress, 2nd
17 Session, 70 Stat. 709;

18 (9) prescribe the form of applications, records, reports,
19 requests for release, and consents to medical or psychological treat-
20 ment required by AS 47.30.660 - 47.30.915;

21 (10) require reports from the head of a treatment facility
22 concerning the care of patients;

23 (11) visit each treatment facility at least annually to
24 review methods of care or treatment for patients;

25 (12) investigate complaints made by a patient or an inter-
26 ested party on behalf of a patient;

27 (13) delegate upon mutual agreement to another officer or
28 agency of it, or a political subdivision of the state, or a treatment
29 facility designated, any of the duties and powers imposed upon it by

1 AS 47.30.660 - 47.30.915; and

2 (14) adopt regulations to implement the provisions of
3 AS 47.30.660 - 47.30.915.

4 * Sec. 61. AS 47.35.010(a) is amended to read:

5 (a) The department may

6 (1) license and supervise boarding homes, foster homes,
7 group homes, nurseries, institutions caring for children and foster
8 homes, group homes and institutions caring for dependent adults;

9 (2) investigate and supervise licensees;

10 (3) enforce the standards established by it;

11 (4) contract with private or municipal agencies to investi-
12 gate and make recommendations to the department for the licensing and
13 supervision of boarding homes, foster homes, group homes, nurseries,
14 institutions caring for children and foster homes, group homes and
15 institutions caring for dependent adults under procedures and stan-
16 dards of operation established by the department; contracts with
17 private agencies under this paragraph are governed by AS 36.30 (State
18 Procurement Code).

19 * Sec. 62. AS 47.37.030 is amended to read:

20 Sec. 47.37.030. POWERS OF OFFICE. The office may

21 (1) plan, establish, and maintain treatment programs as
22 appropriate;

23 (2) make contracts and award grants necessary or incidental
24 to the performance of its duties and the execution of its powers,
25 including contracts with and grants to public and private agencies,
26 organizations, and individuals, to pay them for services rendered or
27 furnished to alcoholics or intoxicated persons; to the maximum extent
28 possible, contracts and grants shall be for a period of two years;
29 contracts under this paragraph are governed by AS 36.30 (State

1 Procurement Code);

2 (3) solicit and accept for use a gift of money or property
3 or a grant of money, services, or property from the federal govern-
4 ment, the state, or a political subdivision of it or a private source,
5 and do all things necessary to cooperate with the federal government
6 or any of its agencies in making an application for a grant;

7 (4) administer or supervise the administration of the
8 provisions relating to alcoholics and intoxicated persons of any state
9 plan submitted for federal funding under federal health, welfare, or
10 treatment legislation;

11 (5) coordinate its activities and cooperate with alcoholism
12 programs in this and other states, and make contracts and other joint
13 or cooperative arrangements with state, local, or private agencies for
14 the treatment of alcoholics and intoxicated persons and for the common
15 advancement of alcoholism programs in this and other states;

16 (6) keep records and engage in research and the gathering
17 of relevant statistics;

18 (7) do other acts necessary to implement the authority
19 expressly granted to it;

20 (8) acquire, hold, or dispose of real property or any
21 interest in it, and construct, lease, or otherwise provide treatment
22 facilities for alcoholics and intoxicated persons; however, the office
23 shall encourage local initiative, involvement and financial participa-
24 tion under grants-in-aid whenever possible in preference to the con-
25 struction or operation of facilities directly by the office; contract-
26 ing and construction under this paragraph are governed by AS 36.30
27 (State Procurement Code).

28 * Sec. 63. AS 47.37.130(g) is amended to read:

29 (g) The office may contract for the use of any facility as an

1 approved public treatment facility if the coordinator, subject to the
2 regulations of the department, considers this an effective and econom-
3 ical course to follow. Contracting under this subsection is governed
4 by AS 36.30 (State Procurement Code).

5 * Sec. 64. AS 47.40.041(b) is amended to read:

6 (b) Notices published by the department concerning the opening
7 of the application process for a grant award shall specify the geo-
8 graphical area in which services are needed, the type of services, the
9 number of beds anticipated to be needed, the maximum number of days of
10 care, and any other requirements established by the department.
11 Grants authorized under this section are exempt from the competitive
12 bid requirements of AS 36.30 [AS 37.05.230].

13 * Sec. 65. AS 47.90.010(a) is amended to read:

14 (a) The commissioner, in consultation with state and local
15 government agencies, community groups, and groups concerned with
16 displaced homemakers, may

17 (1) contract with eligible private profit and nonprofit
18 corporations for multipurpose service centers for displaced home-
19 makers; contracting under this paragraph is governed by AS 36.30
20 (State Procurement Code); and

21 (2) coordinate existing state programs for displaced home-
22 makers.

23 * Sec. 66. AS 47.40.041(b) is amended to read:

24 (b) Notices published by the department concerning the opening
25 of the application process for a grant award shall specify the geo-
26 graphical area in which services are needed, the type of services, the
27 number of beds anticipated to be needed, the maximum number of days of
28 care, and any other requirements established by the department.
29 Grants authorized under this section are exempt from AS 36.30 (State

1 Procurement Code) [THE COMPETITIVE BID REQUIREMENTS OF AS 37.05.230].

2 * Sec. 67. REPORT. By December 1, 1987, the commissioner of adminis-
3 tration and the commissioner of transportation and public facilities shall
4 report to the legislature concerning procurements by state agencies during
5 the first six months of 1987. The report must include

6 (1) the records prepared under AS 36.30.510(4);

7 (2) recommendations for changes in AS 36.30 or other laws based
8 on implementation of AS 36.30 in those six months; and

9 (3) a description of any matters that involved litigation con-
10 cerning AS 36.30 during those six months.

11 * Sec. 68. REGULATIONS DEADLINE. The regulations required under
12 AS 36.30 as added by sec. 2 of this Act, shall be adopted by January 1,
13 1987 and shall be effective on that date. Regulations adopted under laws
14 repealed in sec. 69 of this Act become ineffective January 1, 1987.

15 * Sec. 69. REPEALER. The following laws are repealed: AS 14.40.340;
16 AS 19.10.190, 19.10.210; AS 24.23; AS 35.15.030, 35.15.050; AS 36.98;
17 AS 37.05.220, 37.05.230, 37.05.231, 37.05.240, 37.05.250, 37.05.260, 37.-
18 05.270, 37.05.280, 37.05.290, 37.05.400(2) and (3); AS 44.65; AS 44.77.-
19 010(c); and AS 47.90.010(c).

20 * Sec. 70. Section 68 of this Act takes effect immediately in accor-
21 dance with AS 01.10.070(c).

22 * Sec. 71. Except as provided in sec. 70, this Act takes effect Janu-
23 ary 1, 1987.

Rec'd
5/10/86

STATE OF ALASKA 1986 LEGISLATIVE SESSION
FISCAL NOTE

Revision Date: 5/9/86

REQUEST HCS for CS for
 Bill/Resolution No.: SB341 (JUD)
 Title: State Procurement Practices
and Procedures

FISCAL DETAIL
 Agency Affected: Dept. of Administration
 BRU: General Services & Supply

Sponsor: Rules by Request
 Requestor: House Judiciary
 Date of Request: _____

Components: Purchasing

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 86	FY 87	FY 88	FY 89	FY 90	FY 91
OPERATING						
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING		0	350.0	367.5	385.9	405.2

CAPITAL						
---------	--	--	--	--	--	--

REVENUE		0	100.0		100.0	
---------	--	---	-------	--	-------	--

FUNDING: (Thousands of Dollars)

GENERAL FUND		0	350.0	367.5	385.9	405.2
FEDERAL FUNDS						
OTHER						
TOTAL		0	350.0	367.5	385.9	405.2

POSITIONS:

FULL-TIME		0	5	5	5	5
PART-TIME						
TEMPORARY		0				

ANALYSIS: Attach a separate page if necessary This is a preliminary estimate of the costs of implementing the bill with a July 1, 1987 effective date. During FY 87, the final bill will be reviewed and more specific impacts will be detailed in the FY 88 budget. Revenue is based on estimates of receipts from biennial fees for Contractor Listing placement 36.30.050(b)

Prepared By: Robert J. Link *Robert J. Link*
 Division: General Services & Supply

Phone: 465-2250
 Date: May 9, 1986

Approved by Commissioner: Eleanor Andrews *Eleanor Andrews*
 Agency: Department of Administration

Date: May 9, 1986

Distribution (by Agency preparing fiscal note):
 Legislative Finance
 Legislative Sponsor
 Requestor
 Office of Management and Budget
 Impacted Agency(ies)

**STATE OF ALASKA 1986 LEGISLATIVE SESSION
FISCAL NOTE**

Revision Date : _____

REQUEST

Bill/Resolution No.: CSSB 341 (Jud) am
 Title: "An Act relating to state procure-
 ment practices and procedures; and
 providing for an effective date."
 Sponsor: Rules Committee by Request
 Requestor: House State Affairs
 Date of Request: 4/18/86

FISCAL DETAIL

Agency Affected: Public Safety
 BRU: DPS Administration

 Components : _____

EXPENDITURES/REVENUES : (Thousands of Dollars)

OPERATING	FY 86	FY 87	FY 88	FY 89	FY 90	FY 91
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	0	0	0	0	0	0

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING : (Thousands of Dollars)

GENERAL FUND	0	0	0	0	0	0
FEDERAL FUNDS						
OTHER						
TOTAL	0	0	0	0	0	0

POSITIONS :

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS : Attach a separate page if necessary

Reviewing the definition given for "sole source procurements", it appears that this Department would need to write more RFP's. It does not require an additional person; however, the overall service response time to the field Divisions will be affected.

Prepared by: Sid LaMonica Phone: 465-4328
 Division: Administrative Services Date: 4/18/86

Approved by Commissioner: [Signature] Date: 4/18/86
 Agency: Public Safety

Distribution (by Agency preparing fiscal note) :

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

STATE OF ALASKA 1986 LEGISLATIVE SESSION FISCAL NOTE

Revision Date : _____

REQUEST

Bill/Resolution No. : CSSB 341 (Jud)
 Title : " An Act relating to state
 procurement practices and procedures..."
 Sponsor : Rules Committee
 Requestor : Senate Finance
 Date of Request : 4/01/86

FISCAL DETAIL

Agency Affected : Public Safety
 BRU : DPS Administration
 Components : _____

EXPENDITURES/REVENUES : (Thousands of Dollars)

OPERATING	FY 86	FY 87	FY 88	FY 89	FY 90	FY 91
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
RANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	0	0	0	0	0	0

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING : (Thousands of Dollars)

GENERAL FUND	0	0	0	0	0	0
FEDERAL FUNDS						
OTHER						
TOTAL	0	0	0	0	0	0

POSITIONS :

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS : Attach a separate page if necessary

Reviewing the definition given for "sole source procurements", it appears that this Department would need to write more RFP's. It does not require an additional person, however, the overall service response time to the field Divisions will be affected.

Prepared by : Kathy Niles, Admin Assistant
 Division : Commissioner's Office

Phone : 465-4336
 Date : 4/01/86

Approved by Commissioner : [Signature]
 Agency : Public Safety

Date : 4-1-86

Distribution (by Agency preparing fiscal note) :

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

STATE OF ALASKA 1986 LEGISLATIVE SESSION
FISCAL NOTE

Revision Date: _____

REQUEST
 Bill/Resolution No.: CSSB 341 (JUD)
 Title: "An act relating to state procurement practices and procedures and providing for an effective date."
 Sponsor: Rules by request for Senate
 Requestor: _____ Select committee
 Date of Request: _____

FISCAL DETAIL
 Agency Affected: _____
 BRU: Department of Administration
Division of Administrative Services
 Components: Administrative Services

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 86	FY 87	FY 88	FY 89	FY 90	FY 91
PERSONAL SERVICES	0	80.7	161.3	166.1	171.1	176.2
TRAVEL	0	8.9	17.8	18.3	18.8	19.4
CONTRACTUAL	0	38.2	76.4	78.7	81.1	83.5
SUPPLIES	0	1.0	1.9	2.0	2.1	2.2
EQUIPMENT	0	8.0	0	0	0	0
LAND & STRUCTURES	0	0	0	0	0	0
GRANTS, CLAIMS	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
TOTAL OPERATING	0	136.8	257.4	265.1	273.1	281.3
CAPITAL	0	0	0	0	0	0
REVENUE	0	0	0	0	0	0

FUNDING: (Thousands of Dollars)

GENERAL FUND	0	136.8	257.4	265.1	273.1	281.3
FEDERAL FUNDS	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL		137.3	257.4	265.1	273.1	281.3

POSITIONS:

FULL-TIME	0	3	3	3	3	3
PART-TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

ANALYSIS: Attach a separate page if necessary

Attached.

Prepared By: Gary Bader *Gary M. Bader* Phone: 465-2277
 Division: Administrative Services Date: _____
 Approved by Commissioner: Eleanor Andrews *Eleanor Andrews* Date: 3/26/86
 Agency: Department of Administration

Distribution (by Agency preparing fiscal note):

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

CONTINUATION of FISCAL NOTE ANALYSIS

For CSSB 341 (JUD)

SUBJECT OF PROPOSED BILL:

State procurement practices and procedures.

SUMMARY/EXPLANATION OF INTENT:

"To simplify, clarify, and modernize the law governing Procurements by the State."

ESTIMATED FISCAL IMPACT:

Capital: 0
Operating: \$136,800 FY 87
 \$257,400 FY 88

ANALYSIS:

A. Assumptions

1. Enactment of CSSB 341 (JUD) will significantly impact the Department of Administration and the present method of bid solicitation and the subsequent protest and appeal process.

Because of the changes in Article 2 and Article 3 which will be addressed by General Services & Supply, an increased number of protests and appeals is anticipated by General Services & Supply. The changes proposed by CSSB 341 (JUD) to the protest and appeals procedures and possible subsequent hearings are listed below:

Section 36.30.590 creates a two-step protest/appeal process for goods and services contract awards where previously there was only one step. Prior to SB 341, a decision was made by the Commissioner of Administration to deny a protest, to rule on a protest or hear the protest. This decision can be based on timeliness and/or merit. This Bill creates a first step whereby a protest can be filed with the procurement officer. If the protestor is not satisfied with the decision of the procurement officer, a written appeal is to be filed within five days with the Commissioner. Unless the appeal is determined to be untimely or that no facts are in dispute, the appeal will go into the hearing process. This is based on the assumption that the Commissioner of Administration will not decide to delegate appeals and hearings to the department involved. This assumption is based on the need for efficiency and standardizing which can only be obtained by centralization. It is estimated that approximately 122 appeals will be heard by a hearing officer.

Section 36.30.595(b) requires the Commissioner to furnish a copy of filed appeals to "all interested parties." This newly required clerical function will require a mailing of an estimated ten notifications per each appeals and other related functions.

Section 36.30.630 grants the Commissioner 15 days after receipt of a written appeal to adopt the procurement officer's decision regarding contract controversies or determine if there should be a hearing. It is assumed that in order to make the decision, the Commissioner will conduct a complete investigation of the facts surrounding the contract controversy. This investigation should be exhaustive.

Section 36.30.650 and Section 36.30.660 are newly created to place into law procedures regarding debarment, suspension and reinstatement. Hearings may be held following receipt of a written appeal requesting a reconsideration or reinstatement. Based upon evidence showing that the cause no longer exists or has been mitigated, a Hearing Officer may make recommendations to the Commissioner.

2. Of the Goods and Services contracts, during the December 1, 1984, to December 1, 1985 period, 390 bid solicitations were conducted and 548 bid waivers were allowed by the commissioner as being in the best interest of the State. Of these 548 waivers, only 20% would meet the criteria of sole source or emergency requirements of the new bill. Therefore, under the new law, an additional 438 bid solicitations would be required. Of the 390 bids, there were 61 protests or 15.6%. Using this percentage, of the total solicitations required by the new law, 130 protests could be anticipated.

$$(390 + 438) * 15.6\% = 130 \text{ appeals}$$

Of these 130 expected protests, it is anticipated that approximately 52 will be resolved prior to requiring a hearing.

130	anticipated protests
-52	40% will be resolved by a purchasing officer decision
-11	8.5% will be deemed untimely
<u>67</u>	anticipated hearings or rulings based on submitted briefs

67	anticipated hearings based on Goods and Services contracts.
+50	anticipated appeals regarding contract controversies
+ 3	anticipated appeals regarding debarment and suspension
+ 2	anticipated appeals regarding reinstatement
<u>122</u>	anticipated total hearings

3. Inflation is estimated at three percent per year.

B. Staff Requirement

1. 122 hearings are anticipated per year.
2. Each Hearing Officer can hear and file on one appeal per week, based on estimates provided by Department of Labor.

3. General Government Unit (GGU)

Hours Per Year	= 1,950 hrs/yr
Annual Leave	= (127.5)
Five days Sick Leave	= (37.5)
Holidays (ten days)	= <u>(75.0)</u>
Employee Annual Hours Worked	1,710 hrs/yr
Employee Weeks Worked Per Year	45.6 wk/yr

4. 122 anticipated hearings per year ÷ 46 hearings per hearing officer = 2.6 hearing officers per year. There is presently one hearing officer in the Department of Administration; thus 2 additional hearing officers are required.

C. Costs:

1. Personal Services: \$80,657* (January 1, 1987 - June 20, 1987)
 \$161,314 (FY 88)

(2) Hearing Officers	R21A	2 X \$ 59,934 =	\$119,868
Administrative Assistant	R14B	\$ 41,446 =	\$ 41,446
	TOTAL		<u>\$161,314</u>

* FY 87 (.5 x \$161,314) = \$80,657

2. Travel: \$8,884 (January 1, 1987 - June 30, 1987)
 Full year cost is \$17,768 for FY 88.

(a) Assumes 25% of hearings in Anchorage requiring two days per diem per trip at \$80 per day.

(1) Air Fare	\$ 352
(2) Per Diem 2 X \$80 -	<u>160</u>
(3) 30 Trips X \$512 =	\$15,360

(b) Assumes 3% of hearing in Fairbanks requiring two days per diem per trip at \$90 per day.

(1) Air Fare	\$ 422
(2) Per Diem 2 X \$90 -	<u>180</u>
(3) 4 Trips X \$602 =	\$2,408

3. Contractual: \$38,216 (January 1, 1987 - June 30, 1987)
 Full year cost is \$76,432 for FY 88.

(a) Centrex (3 X \$512) -	\$1,536
(b) Photocopies and Transcripts	1,200
(c) Telephone-toll (\$10 per call X 2 calls X \$20 per day x 12)	4,800
Data Processing Chargeback	500
(d) Professional Services	\$59,400

Because a large percentage of contracts are put to bid at the same time, many appeals will occur at the same time. Because unheard appeals will delay contract awards, the appeals must be heard in a timely manner. It is therefore assumed that 15% of

the appeals will be heard by a contracted hearing officer. The average cost of a contracted hearing has been \$3,000 - \$4,000 in the past.

$$18 \times \$3,300 = \$59,400$$

(e) Space Rental: \$8,996
Hearing Officer Range 21 = 85 X 2 = 170 sq. ft.
Administrative Assistant Range 14 = 85 85 sq. ft.
25% Circulation = 64 sq. ft.
Total 319 sq. ft.

$$319 \text{ square feet} \times \$2.35^* \text{ per month} \times 12 = \$8,996$$

* average per square feet per month in Juneau

4. Supplies: \$900 (January 1, 1987 - June 30, 1987)
Full year cost is \$1,854 (FY 88)
FY 87: 3 employees X \$50 per month X 6 months = \$900
FY 88: 3 employees X \$50 per month X 12 months X 1.03 Inflation = \$1,854
5. Equipment (one-time) : \$7,954
- (a) Furniture
- | | |
|--------------------------|--------|
| Chairs (3 @ \$150) | \$ 450 |
| Desks (3 @ \$500) | 1,500 |
| File Cabinet (4 @ \$366) | 1,464 |
- (b) Office Equipment
- | | |
|---|--------|
| Calculators (2 @ \$270) | \$ 540 |
| Computer Terminal
with word processing hook-up | 4,000 |

Position Title Administrative Assistant			No. of Positions 1	Range/Step 14B	Barg. Unit G	Gov.	Approv.	Disapp.
Time Status PFT	Staff Months 12	RP Number	Location Juneau		Election District	Leg.		
Type of Expenditure			Justification					
Amount			<p>The duties of the Administrative Assistant will include, but not be limited to; organizing the files of each protest that is not satisfied at the procurement officer level, determination of time schedules and the sending of various types of required notification, performing research for the Hearing Officers, and performing the various accounting functions required by the unit.</p>					
1	2	3						
Salary	29,196							
Benefits	10,565							
Premium Pay	1,685							
Other								
Total Personal Services		41,446						
Travel								
Contractual		3,511						
Commodities		432						
Equipment		650						
Other								
Total Cost		46,039						
Receipt Code	Funding Source							
	Federal Receipts 1002							
	G. F. Match 1003							
	General Funds 1004		46,039					
	I-A Receipts 1005							
	Program Receipts 1028							
	CIP Receipts 1061							
	Other							
For B&M Use Only								
Key Number								

**Request For
New Position**

Agency Department of Administration
 BRU Administrative Services
 Component Administrative Services

FY 87

Page 6 of 7
 Revised Date

FISCAL NOTE SUMMARY FOR SENATE BILL 341

<u>Department</u>	<u>Amount</u>	<u>Positions</u>
Community and Regional Affairs	\$ 243,200	10 F/T
Alaska State Housing Authority	\$2,890,310	13 F/T
Department of Administration General Services	\$ 493,700	9 F/T
Department of Administration Administrative Services	\$ 136,800	2 F/T
Department of Natural Resources	\$ 33,500	1 F/T
Department of Environmental Conservation	\$ 49,400	1 F/T
Department of Transportation	\$ <u>200,000</u>	<u>1 F/T</u>
TOTAL	\$4,046,910	38 F/T

STATE OF ALASKA 1986 LEGISLATIVE SESSION
FISCAL NOTE

Revision Date : _____

REQUEST

Bill/Resolution No. : SB 341
 Title : An Act relating to state procurement practices and procedures
 Sponsor : Rules Committee by request
 Requestor : _____
 Date of Request : _____

FISCAL DETAIL

Agency Affected : Community & Regional Affairs
 BRU : Local Government Assistance; Child Assistance, Displaced Homemakers, Administration and Support
 Components : Grants Administration, Child Care, Displaced Homemakers, Administrative Services

EXPENDITURES/REVENUES : (Thousands of Dollars)

OPERATING	FY 86	FY 87	FY 88	FY 89	FY 90	FY 91
PERSONAL SERVICES		202.1	404.1	416.2	428.7	441.6
TRAVEL		9.2	18.4	19.0	19.6	20.2
CONTRACTUAL		11.6	23.2	23.9	24.6	25.3
SUPPLIES		1.8	3.7	3.8	3.9	4.0
EQUIPMENT		18.5				
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING		243.2	449.4	462.9	476.8	491.1
CAPITAL						
REVENUE						

FUNDING : (Thousands of Dollars)

GENERAL FUND		243.2	449.4	462.9	476.8	491.1
FEDERAL FUNDS						
OTHER						
TOTAL						

POSITIONS :

FULL-TIME		10	10	10	10	10
PART-TIME						
TEMPORARY						

ANALYSIS : Attach a separate page if necessary This bill provides for a major restructuring and revision of the statutes governing the procurement of supplies, services, professional services, and construction by State agencies. Several of the requirements currently existing in statutes concerning procurement would be changed. The bill would affect all of the Department's procurement activities.

Prepared by : Remond Henderson *Remond Henderson* Phone : 465-4708
 Division : Administrative Services Date : 2/6/86

Approved by Commissioner : *Kevin Todd* Date : 2/6/86
 Agency : Community and Regional Affairs

Distribution (by agency preparing fiscal note) :

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)