

LEG. FINANCE - BILLS 1977 - 1978  
CSHB 215 cont., thru CSHB 222 687

REVIEWER'S CHECKLIST

16.	Fire Safety Checklist	Yes	No	NA*	Comments (if any)
h.	Are there sufficient gates which may be used for ready exit from yard or play area in event of fire?				
i.	Were any heaters easily accessible to children?				
j.	Has staff been trained in emergency procedures in event of fire?				
k.	When was the last such training?  _____ month          day          year				
l.	Are fire drills rehearsed periodically so children are familiar with procedure and evacuation plans?				

\* Not applicable.

SECTION I.C. LICENSING OR APPROVAL OF FACILITIES AS MEETING THE STANDARDS FOR SUCH LICENSING	SECTION II. ENVIRONMENTAL STANDARDS, SAFETY, AND SANITATION AND SUITABILITY OF FACILITIES
<p>I.C.1. <u>Federal requirement:</u> FIDCR I.C.; 45 CFR 228.13; 228.42</p> <p>"Day care facilities (i.e., family day care homes, group day care homes and day care centers) must be licensed or approved as meeting the standards for such licensing. If the State licensing law does not fully cover the licensing of these facilities, acceptable standards must be developed by the licensing authority or the State welfare department and each facility must meet these standards if they are to receive Federal funds." (FIDCR, page 7.) If a day care center provides care for children under 3 years of age, the State authority must have established standards for such care and the State licensing regulations and requirements for such care must be met. Verification of licensing and/or approval must be recorded on Attachment A-Fire, Safety, and Sanitation Review Form. (Space is provided on Attachment A for comments and for noting deficiencies concerning these requirements.)</p>	<p>II.A.1. <u>Federal requirement:</u> FIDCR 11.B.1. and 2; II.C.1.a. through e</p> <p>Facility and grounds used by children must meet requirements of appropriate safety and sanitation authorities (FIDCR, page 8).</p> <p>Complete Attachment A - Fire, Safety, and Sanitation Review Form. (Space is provided on Attachment A for comments and for noting deficiencies concerning these requirements.)</p>
<p>I.C.2. After completing Attachment A, indicate below whether or not facility has been licensed or approved by State agency.</p> <p><input type="checkbox"/> Facility has been licensed by State agency.</p> <p><input type="checkbox"/> Facility has been approved by State agency as meeting standards for licensing.</p> <p><input type="checkbox"/> Facility has not been licensed or approved.</p>	<p>II.A.2. After completing Attachment A, indicate below whether or not facility meets State's requirements.</p> <p>Meets State's requirements?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p>SECTION III. EDUCATIONAL SERVICES-RECOMMENDED BUT NOT REQUIRED UNDER TITLE XX</p>
	<p>III.A.1. Are children in care provided educational opportunities appropriate to their ages?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

REVIEWER'S CHECKLIST

16.	Fire Safety Checklist	Yes	No	NA*	Comments (if any)
a.	If facility has automatic fire protection equipment, what kind does it have: 1. Automatic sprinkler? . . . . . 2. Heat detectors? . . . . . 3. Smoke detectors? . . . . . 4. Other (Specify) . . . . .				
b.	If facility has manual fire protection equipment, what kind does it have: 1. Fire alarm system? . . . . . 2. Fire extinguishers? . . . . . 3. Fire hose (optional unless required by State)? 4. Other (Specify). . . . .				
c.	If this is a <u>day care center</u> , does it have an emergency lighting system in case of a power failure?				
d.	If this is a <u>group or family day care home</u> , does each staff person have available an operable flashlight in case of power failure?				
e.	Did any outlets appear to be overloaded (e.g., several extension cords in one outlet, etc.)?				
f.	Are exits free from hazardous areas such as boiler rooms, kitchen, etc.?				
g.	Are fire hydrants, fire lanes, and outdoor exit paths maintained for ready use?				

\* Not applicable.

<p>III.A.2. Who is responsible for directing and supervising educational activities and for assuring that such activities are provided and are appropriate for each age level?</p> <p><input type="checkbox"/> Title XX or IV-B agency.</p> <p><input type="checkbox"/> Sponsor.</p> <p><input type="checkbox"/> Facility.</p> <p><input type="checkbox"/> Responsibility not being carried out.</p> <p><input type="checkbox"/> Other (Specify).</p> <p>_____</p> <p>_____</p>	<p>III.A.8. Are these facilities utilized?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
SECTION IV. SOCIAL SERVICES	
<p>III.A.3. Does individual(s) who carries above responsibility have training or experience in child growth and development?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>IV.A.1. <u>Federal requirement:</u> FIDCR IV.1.</p> <p>Does provider and families served have access to a social worker(s) or a social service resource?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>III.A.4. Do children have materials such as toys, games, books, and other equipment?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>IV.A.2. Who provides social services to facility?</p> <p><input type="checkbox"/> Title XX or IV-B agency.</p> <p><input type="checkbox"/> Sponsor.</p> <p><input type="checkbox"/> Facility.</p> <p><input type="checkbox"/> Social services not provided.</p> <p><input type="checkbox"/> Other (Specify).</p> <p>_____</p> <p>_____</p>
<p>III.A.5. Do these seem appropriate to ages of children?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>IV.A.3. <u>Federal requirement:</u> FIDCR IV.1.</p> <p>If social services are provided by other than Title XX or IV-B agency staff person, has this person had training or experience in social services?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>III.A.6. Does facility have outdoor play equipment?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>IV.A.4. <u>Federal requirement:</u> FIDCR IV.3. and 4.</p> <p>Where social services are provided by other than (Cont.)</p>
<p>III.A.7. If "No," are there recreational or educational facilities accessible and available to facility?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	



<p>Title XX or IV-B agency staff, are any of the following services provided:</p> <p><input type="checkbox"/> Counseling and guidance regarding appropriateness of facility for a particular child and alternative plans for care where indicated.</p> <p><input type="checkbox"/> Referral to other resources where indicated.</p> <p><input type="checkbox"/> Continuing assessment with parents regarding child's adjustment in program and family problems when indicated or requested.</p>	<p>IV.A.7. <u>Federal requirement:</u> 45 CFR 228.62</p> <p>If facility collects fees from families receiving this service under Title XX, who determines fee?</p> <p><input type="checkbox"/> Title XX agency.</p> <p><input type="checkbox"/> Sponsor.</p> <p><input type="checkbox"/> Facility.</p> <p><input type="checkbox"/> Other (Specify).</p> <p>_____</p> <p>_____</p>
<p>IV.A.5. <u>Federal requirement:</u> FIDCR IV.5</p> <p>Who is responsible for establishing and maintaining procedures for coordination and cooperation with other resources that may be required by families and children served?</p> <p><input type="checkbox"/> Title XX or IV-B agency.</p> <p><input type="checkbox"/> Sponsor.</p> <p><input type="checkbox"/> Facility.</p> <p><input type="checkbox"/> Other (Specify).</p> <p>_____</p> <p>_____</p>	<p>IV.A.8. Are services listed under item A.3.8. (Pre-site Visit Section) provided?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p>IV.A.6. <u>Federal requirement:</u> FIDCR IV.6</p> <p>Does facility collect fees for care provided?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>	<p>SECTION V. HEALTH AND NUTRITION SERVICES</p> <p>V.A.1. <u>Federal requirement:</u> FIDCR V.2.</p> <p>Who is responsible for assuring that children cared for in facility have met State's dental, mental, and other health evaluation requirements?</p> <p><input type="checkbox"/> Title XX or IV-B agency.</p> <p><input type="checkbox"/> Sponsor.</p> <p><input type="checkbox"/> Facility.</p> <p><input type="checkbox"/> State has no such requirement.</p> <p><input type="checkbox"/> Other (Specify).</p>

REVIEWER'S CHECKLIST

15.	Life Safety Checklist	Yes	No	NA*	Comments (if any)
k.	If there are children in wheelchairs, is entrance appropriately designed to accommodate a wheelchair?				
l.	If elevators are used, are they accessible and usable for all children, but especially for handicapped children?				
m.	Do all electrical receptacles have hard-to-remove protective caps when not in use?				
n.	If clear glass panels are used in sliding doors, shower stalls, tub enclosures, storm doors, etc., are these <u>clearly</u> marked to avoid accidental impact?				
o.	If clear glass panels are used, are they made of safety glass?				
p.	Does facility maintain first aid kit in readily accessible location?				
q.	Does facility have single line (not party line) telephone, immediately accessible for staff use in an emergency?				
r.	Are the following emergency telephone numbers conspicuously posted: 1. Fire department? . . . . . 2. Police? . . . . . 3. Emergency medical resource (such as doctor, clinic, ambulance, etc.)? . . . . .				
s.	Is play area well drained, including absence of depressions in which water may stand?				

\* Not applicable.

V.A.2. Federal requirement:  
FIDCR V.3.

Who is responsible for assuring that arrangements are made with community resources for medical and dental care and other health-related treatment for each child in program?

Title XX or IV-B agency.

Sponsor.

Facility.

Responsibility not being carried out.

Other (Specify).

\_\_\_\_\_  
\_\_\_\_\_

V.A.3. Federal requirement:  
FIDCR V.3.

Where family is unable to pay for such health evaluations and care, and where no other financial resources are available, who assumes responsibility for such costs?

Title XX or IV-B agency.

Facility.

Sponsor.

No provisions made for assumption of such costs.

Other (Specify).

\_\_\_\_\_  
\_\_\_\_\_

V.A.4. Federal requirement:  
FIDCR V.4.

Does facility have procedure for observing or evaluating each child daily for indications of illness?

Yes

No

V.A.5. Federal requirement:  
FIDCR V.5.

Briefly state how facility ensures that each child has available all immunizations appropriate to child's age.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

V.A.6. Federal requirement:  
FIDCR V.6.

For emergency medical care or first aid, arrangements have been made with:

Private physician.

Child's own doctor.

Local clinic.

Local hospital emergency room.

Local hospital out-patient clinic.

(Cont.)

REVIEWER'S CHECKLIST

15.	Life Safety Checklist	Yes	No	NA*	Comments (if any)
a.	Do rooms used by children provide sufficient space to accommodate them comfortably?				
b.	Does facility have at least two exits which discharge directly to the outside?				
c.	Are exits: 1. Well lighted? . . . . . 2. Well marked? . . . . .				
d.	Are exits free of obstruction?				
e.	Do doors (particularly in day care centers) swing outward in the direction of travel?				
f.	If children must go up and down stairways, are they wide enough to adequately accommodate their travel?				
g.	Does stairway have handrails?				
h.	Is stairway well lighted?				
i.	If facility has elevated walkways, porches, ramps, or play areas, are there barriers to prevent falls?				
j.	If facility provides care for physically handicapped children, are the grounds graded to the same level as the primary entrance to the building for easy access for such children?				

\* Not applicable.

<input type="checkbox"/> Other (Specify). <hr/> <hr/>	<input type="checkbox"/> Other Specify. <hr/> <hr/>
<p>V.A.7. <u>Federal requirement:</u> FIDCR V.6.</p> <p>Does facility have isolation area for children when necessary?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>	<p>V.A.12. Monitor must review the health records and complete Attachment C, Part I.</p> <hr/> <p>V.A.13. Do records reviewed indicate that State's health evaluation requirements have been met?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p>V.A.8. <u>Federal requirement:</u> FIDCR V.6.</p> <p>Does facility have readily available names, addresses, telephone numbers of parents or guardians for notification in case of emergency?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>	<p>V.A.14. <u>Federal requirement:</u> FIDCR V.8.</p> <p>State briefly ways in which staff of facility demonstrate awareness of hazards of infections and accidents and how such hazards are minimized.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>V.A.9. Is any staff person trained in and responsible for provision of first aid?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>	
<p>V.A.10. <u>Federal requirement:</u> FIDCR V.10.</p> <p>Are health records maintained on each child provided care in facility?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>	
<p>V.A.11. Where are records located?</p> <p><input type="checkbox"/> In day care facility.</p> <p><input type="checkbox"/> In Title XX or IV-B agency.</p> <p><input type="checkbox"/> In location designated by sponsor.</p>	<p>SECTION V.B. HEALTH EVALUATION STAFF AND VOLUNTEERS</p> <hr/> <p>V.B.1. <u>Federal requirement:</u> FIDCR V.9.</p> <p>Does State require health evaluation for this type of child day care provider and staff (if any)?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>

ATTACHMENT A

LICENSING OR APPROVAL - FIRE, SAFETY, AND SANITATION REVIEW FORM

Federal requirements: FIDCR I.C., II.B., and II.C.

This form must be completed for Sections I.C. and II.A. of the interview guide. If the State licensing law does not fully cover the licensing of the facilities (i.e., family day care homes, group day care homes, and day care centers), then acceptable standards must be developed by the licensing authority or by the State welfare department, and each facility must meet these standards if they are to receive Federal funds. In those States where day care is provided to children under 3 years of age, the State authority must have established standards for such care, and these standards must be met.

1. Type of facility being monitored: <input type="checkbox"/> Family day care home. <input type="checkbox"/> Group day care home. <input type="checkbox"/> Day care center.		
2. Name of facility:	3. Name of operator:	4. Date of this review:
5. Facility address:	6. Facility telephone number:	7. Name of monitor:
8. Office address:	9. Office telephone number:	10. Did you see license or certification of approval for this facility? <input type="checkbox"/> Yes <input type="checkbox"/> No
11. Name of agency that issued license or approval:	12. Expiration date of license:	13. Was this a provisional license or approval? <input type="checkbox"/> Yes <input type="checkbox"/> No
14. If "Yes," enter expiration date:		

I - V

<p>V.B.2. <u>Federal requirement:</u> FIDCR V.9.</p> <p>Who is responsible for assuring that staff in facility meet State's health requirements?</p> <p><input type="checkbox"/> Title XX or IV-B worker (agency).</p> <p><input type="checkbox"/> Sponsor.</p> <p><input type="checkbox"/> Other (Specify).</p> <p>_____</p> <p>_____</p>	<p>V.C.3. If "No," who is responsible for assuring that kitchen where meals are prepared meets State's sanitation requirements?</p> <p><input type="checkbox"/> Title XX or IV-B agency.</p> <p><input type="checkbox"/> Facility.</p> <p><input type="checkbox"/> Sponsor.</p> <p><input type="checkbox"/> Other (Specify).</p> <p>_____</p> <p>_____</p>
<p>V.B.3. Monitor must review health records and complete Attachment C, Part II.</p>	<p>V.C.4. Where meals are prepared at a location other than facility, a visit should be made to the location and a recording or appropriate licenses or certificates should be made on Attachment A.</p>
<p>V.B.4. Based on your review of the records, does provider and staff (if any) meet State's health requirement?</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p>	<p>V.C.5. <u>Federal requirement:</u> FIDCR V.7.</p> <p>Does facility have available a consultant or other type of nutritionist or food service specialist to assure that meals served are adequate and nutritious?</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p>
<p>SECTION V.C. HEALTH AND NURTITION SERVICES</p>	
<p>V.C.1. <u>Federal requirement:</u> FIDCR V.7.</p> <p>Children receive:</p> <p><input type="checkbox"/> Breakfast</p> <p><input type="checkbox"/> Lunch</p> <p>Snack:</p> <p><input type="checkbox"/> AM</p> <p><input type="checkbox"/> PM</p> <p><input type="checkbox"/> Dinner</p>	<p>SECTION VI. TRAINING OF STAFF</p>
<p>V.C.2. Are these meals prepared in this center?</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p>	<p>V.A.1. Has provider and staff (if any) received any training concerning child care or related subjects?</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>V.A.2. If "Yes," who sponsored training?</p> <p><input type="checkbox"/> Title XX or IV-B agency.</p> <p>(Cont.)</p>

IX.A.3. Federal requirement:  
FIDCR IX.2.

Has responsible agency provided outline or form to provider relative to self-evaluation of program activities?

Yes       No

IX.A.4. Federal requirement:  
FIDCR IX.2.

Has provider ever carried out self-evaluation of program activities on own initiative?

Yes       No

<input type="checkbox"/> Sponsor. <input type="checkbox"/> Obtained training on own initiative. <input type="checkbox"/> Has never had any training in child care. <input type="checkbox"/> Has never had any training in related subjects.	<p>VII.A.5. <u>Federal requirement:</u> FIDCR VII.3.</p> <p>Does center provide care for 40 or more children whose care is purchased by Title XX or IV-B agency?</p> <input type="checkbox"/> Yes <input type="checkbox"/> No
SECTION VII. PARENT INVOLVEMENT	
<p>VII.A.1. Does center provide opportunity for parents to work in the program at a time convenient for them?</p> <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>VII.A.6. <u>Federal requirement:</u> FIDCR VII.3.</p> <p>If "Yes," is there a policy advisory committee (or its equivalent) at administrative level?</p> <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>V.A.2. Whenever possible, does center provide opportunities for parents to observe their children while in care?</p> <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>VII.A.7. <u>Federal requirement:</u> FIDCR VII.3.</p> <p>If such a committee exists, does membership include 50 percent of parents or their representatives?</p> <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>VII.A.3. <u>Federal requirement:</u> FIDCR VII.</p> <p>Are parents provided opportunity to become involved in making decisions concerning nature and operation of center.</p> <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>VII.A.8. <u>Federal requirement:</u> FIDCR VII.4.a. through g.</p> <p>What kinds of functions are performed by policy advisory committee?</p> <input type="checkbox"/> Assists in developing program and applications for funding. <input type="checkbox"/> Participates in nomination and selection of program director. <input type="checkbox"/> Advises on recruitment and selection of staff and volunteers. <input type="checkbox"/> Assists in or organizes activities for parents.
<p>Items which follow -- VII.A.4. through VII.A.8. -- are applicable <u>only</u> if center is also an operating agency.</p>	
<p>VII.A.4. Is center also an operating agency?</p> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>If "No," skip remaining items (VII.A.5. through VII.A.8.). If answer is "Yes," complete these items.</p>	

(Cont.)

<input type="checkbox"/> Relations with community including system providing education about program.  <input type="checkbox"/> Continuous evaluation, improvement, and development of program for quality service and for expansion of program usefulness.	<input type="checkbox"/> Sponsor of facility has written admission policy which includes statement that facility operates on nondiscriminatory basis.  <input type="checkbox"/> Center caretaker states that it will accept children of any race, color, or national origin.  <input type="checkbox"/> Center states that it will not accept children of any race, color, or national origin.
<p>VIII.A.6. Federal requirement: FIDCR VIII.A.6. and CFR 228.70(10)</p> <p>How does center assure compliance with Title VI of Civil Rights Act of 1964 which states that program receiving Federal funds must be used and available without discrimination on the basis of race, color, or national origin?</p> <input type="checkbox"/> Contract or documentation between agency and caretaker contains statement of compliance with Title VI of the CRA.  <input type="checkbox"/> Contract between agency and sponsor responsible for facility contains statement of compliance with Title VI of CRA.  <input type="checkbox"/> Monitor observed children of different races, colors, or national origins in care at facility.  <input type="checkbox"/> Center caretaker has written admission policy which includes statement that facility operates on nondiscriminatory basis.	<p>IX. - SELF-EVALUATION</p> <p>IX.A.1. Who is responsible for evaluating center in terms of FIDCR?</p> <input type="checkbox"/> Title XX or IV-B agency. <input type="checkbox"/> Sponsor. <input type="checkbox"/> Other (Specify). <hr/> <hr/> <p>IX.A.2. What is frequency of visits by agency or organization responsible for such evaluation?</p> <input type="checkbox"/> Weekly. <input type="checkbox"/> Biweekly. <input type="checkbox"/> Once a month. <input type="checkbox"/> Quarterly. <input type="checkbox"/> Annually. <input type="checkbox"/> Semiannually. <input type="checkbox"/> Never.

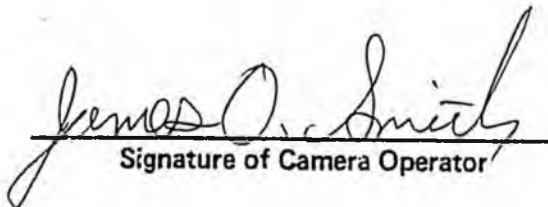
<ul style="list-style-type: none"> <li><input type="checkbox"/> Suggests ideas for program improvement.</li> <li><input type="checkbox"/> Serves as channel for hearing complaints concerning program.</li> <li><input type="checkbox"/> Assures degree of responsibility for communicating with parents and encourages their participation in program.</li> </ul>	<p>VIII.A.3. <u>Federal requirement:</u> FIDCR VIII.A.2.</p> <p>Does method of recruitment and selection of personnel for facility ensure equal opportunity for all interested persons to file application and have it considered within reasonable criteria?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p>VIII. ADMINISTRATION</p>	<p>VIII.A.4. Do recruitment and selection method provide for effective use of nonprofessional positions and for priority to welfare recipients and other low-income people in filling those positions?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p><u>This section is applicable only if center being monitored is also an operating agency.</u></p>	<p>VIII.A.5. <u>Federal requirement:</u> FIDCR VIII.A.5.</p> <p>Center or its sponsoring agency, organization, or corporation has developed and published policies and procedures governing:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Required program services such as health, nutritional, and social services; parent participation; etc.</li> <li><input type="checkbox"/> Intake, including eligibility for care and services; assurance that program reaches those who need it most.</li> <li><input type="checkbox"/> Financing, fees, expenditures, budgeting, and procedures needed to coordinate or combine funding within and/or between day care programs. (Cont.)</li> </ul>
<p>VIII.A.2. Monitor must review policies; then indicate below whether or not the following items are included:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Job descriptions.</li> <li><input type="checkbox"/> Qualification requirements.</li> <li><input type="checkbox"/> Provisions for objective review of grievances and complaints.</li> <li><input type="checkbox"/> Sound compensation plan.</li> <li><input type="checkbox"/> Statement of employee benefits and responsibilities.</li> </ul>	

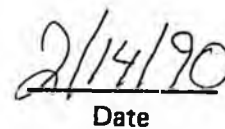


# RECORDS CERTIFICATION



I, the undersigned, an employee of the State of Alaska, do hereby certify that the microfilm images on this microform are accurate reproductions of the original records of the State of Alaska as accumulated during the regular course of business, and that it is the established policy and practice of this State to microfilm its records and to dispose of the original records after microfilm reproductions have been made.

  
Signature of Camera Operator

  
Date

# COMMITTEE REPORT

2-15-77

## HOUSE

\_\_\_\_\_ Date

Mr. Speaker:

The Committee on FINANCE has had HB 216 under consideration. A majority of the members of the Committee

- recommends it do pass
- recommends it do not pass
- recommends it do pass with attached amendment(s)
- recommends it be replaced with CS for \_\_\_\_\_ and that CS for \_\_\_\_\_ do pass
- (and) recommends it be referred to the \_\_\_\_\_ committee
- reports it back without recommendation
- AND attaches a report of its intent
- (other) \_\_\_\_\_

MEMBERS SIGNING THE MAJORITY REPORT:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

MEMBERS NOT CONCURRING IN THE MAJORITY REPORT:

\_\_\_\_\_ recommends: \_\_\_\_\_

\_\_\_\_\_ recommends: \_\_\_\_\_

\_\_\_\_\_ recommends: \_\_\_\_\_

\_\_\_\_\_ Chairman

3352  
Brodley

Introduced: 2/15/77  
Referred: Finance

1 IN THE HOUSE

BY URION AND ELIASON

2 HOUSE BILL NO. 216

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to veterans' loans."

7 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

8 \* Section 1. AS 26.15.040(a)(2) is amended to read:

9 (2) Farm and single-family home loans not exceeding \$55,000  
10 and loans for owner-occupied duplexes not exceeding \$80,000 may be made  
11 to purchase, remodel, repair, build, furnish, refinance or equip homes,  
12 owner-occupied duplexes or farms in the state, including the clearing  
13 and drainage for farms. The loans may not exceed 90 per cent of the  
14 appraised value when made for the purchase or construction of a home  
15 or owner-occupied duplex unless additional amounts are secured by  
16 acceptable collateral as determined by the commissioner of commerce  
17 and economic development in conformity with established minimum require-  
18 ments. The rate of interest may not exceed the interest rate which is  
19 charged for Federal Veterans Administration loans at the time a state  
20 loan is granted.

ALASKA STATE LEGISLATURE

TENTH.. Legislature FIRST.. Session

HOUSE BILL NO. 216

By URION AND ELIASON

"An Act relating to veterans' loans."

Veterans' loans

Introduced in the House ..... 2-15, 19.. 77

HISTORY IN THE HOUSE

19 77	Read first time and referred to Committee on Finance												
Feb. 15	Reported back with recommendation that												
	Read second time and												
	Read third time and												
	<table border="0"> <tr> <td>PASS</td> <td>Effective Date</td> </tr> <tr> <td>Yeas</td> <td>Yeas</td> </tr> <tr> <td>Nays</td> <td>Nays</td> </tr> <tr> <td>Absent</td> <td>Absent</td> </tr> <tr> <td>Excused</td> <td>Excused</td> </tr> </table>	PASS	Effective Date	Yeas	Yeas	Nays	Nays	Absent	Absent	Excused	Excused		
PASS	Effective Date												
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Excused	Excused												
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Yeas	Yeas												
Nays	Nays												
Absent	Absent												
Excused	Excused												
	Reported correctly engrossed												
	Signed by Speaker												
	Sent to Senate												

CHIEF CLERK OF THE HOUSE

HISTORY IN THE SENATE

19	Read first time and referred to Committee on												
	Reported back with recommendation that												
	Read second time and												
	Read third time and												
	<table border="0"> <tr> <td>PASS</td> <td>Effective Date</td> </tr> <tr> <td>Yeas</td> <td>Yeas</td> </tr> <tr> <td>Nays</td> <td>Nays</td> </tr> <tr> <td>Absent</td> <td>Absent</td> </tr> <tr> <td>Excused</td> <td>Excused</td> </tr> </table>	PASS	Effective Date	Yeas	Yeas	Nays	Nays	Absent	Absent	Excused	Excused		
PASS	Effective Date												
Yeas	Yeas												
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Reconsideration													
PASS	Effective Date												
Yeas	Yeas												
Nays	Nays												
Absent	Absent												
Excused	Excused												
	Reported correctly engrossed												
	Signed by President												
	Returned to House												

SECRETARY OF THE SENATE

HISTORY IN THE HOUSE

19	Received from Senate
	Concurred in Senate amendment thus adopting:
	Failed to concur in Senate amendment; asked Sen. to recede
	Senate receded from amendment
	Senate failed to recede from amendment
	FCC appointed by House
	FCC appointed by Senate
	FCC adopted
	To enrolling
	Reported correctly enrolled
	Sent to Governor
	..... by Governor
	Filed with Lt. Governor
	Chapter No. ....

Introduced: 2/15/77  
Referred: Finance

1 IN THE HOUSE

BY URION AND ELIASON

2 HOUSE BILL NO. 216

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to veterans' loans."

7 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

8 \* Section 1. AS 26.15.040(a)(2) is amended to read:

9 (2) Farm and single-family home loans not exceeding \$55,000  
10 and loans for owner-occupied duplexes not exceeding \$80,000 may be made  
11 to purchase, remodel, repair, build, furnish, refinance or equip homes,  
12 owner-occupied duplexes or farms in the state, including the clearing  
13 and drainage for farms. The loans may not exceed 90 per cent of the  
14 appraised value when made for the purchase or construction of a home  
15 or owner-occupied duplex unless additional amounts are secured by  
16 acceptable collateral as determined by the commissioner of commerce  
17 and economic development in conformity with established minimum require-  
18 ments. The rate of interest may not exceed the interest rate which is  
19 charged for Federal Veterans Administration loans at the time a state  
20 loan is granted.

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THE LEGISLATURE OF THE STATE OF ALASKA  
TENTH LEGISLATURE

FISCAL NOTE

I. REQUEST

Bill/Resolution No. HB 216  
Title An Act relating to veterans' loans  
Requested by \_\_\_\_\_ Date 2/16/77

II. FISCAL DETAIL

Agency Affected Commerce & Economic Development  
Program Category Affected Development  
Budget Request Unit(s) Affected Veterans Loans

EXPENDITURES (Thousands of Dollars)

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
100 PERSONAL SERVICES						
200 TRAVEL						
300 CONTRACTUAL						
400 COMMODITIES						
500 EQUIPMENT						
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS, ETC.						
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUNDING (Thousands of Dollars)

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
GENERAL FUND						
FEDERAL FUNDS						
OTHER (Specify)						

POSITIONS

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
FULL TIME						
PART TIME						
TEMPORARY						

III. ANALYSIS (See Fiscal Note Preparation Instructions, Section III)

If this bill is passed, there will be minimal effect on this Division.

There will not be a fiscal impact on the Division of Veteran's Affairs.

IV. DATE 2/16/77 PREPARED BY Jack J. [Signature]  
AGENCY Veteran's Affairs.  
PHONE 465-2555  
Original: Legislative Finance  
cc: Budget and Management  
Prime Sponsor (First Legislator Named)

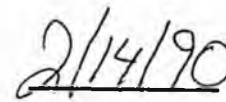


# RECORDS CERTIFICATION



I, the undersigned, an employee of the State of Alaska, do hereby certify that the microfilm images on this microform are accurate reproductions of the original records of the State of Alaska as accumulated during the regular course of business, and that it is the established policy and practice of this State to microfilm its records and to dispose of the original records after microfilm reproductions have been made.

  
Signature of Camera Operator

  
Date

# COMMITTEE REPORT

2-16-77

## HOUSE

2-24-77

Date

Mr. Speaker:

The Committee on FINANCE has had HB 220

under consideration. A majority of the members of the Committee

- recommends it do pass
- recommends it do not pass
- recommends it do pass with attached amendment(s)
- recommends it be replaced with CS for HR 220 and that CS for HR 220 do pass
- (and) recommends it be referred to the \_\_\_\_\_ committee
- reports it back without recommendation
- AND attaches a report of its intent
- (other) \_\_\_\_\_

### MEMBERS SIGNING THE MAJORITY REPORT:

<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>

### MEMBERS NOT CONCURRING IN THE MAJORITY REPORT:

\_\_\_\_\_ recommends: \_\_\_\_\_

\_\_\_\_\_ recommends: \_\_\_\_\_

\_\_\_\_\_ recommends: \_\_\_\_\_

[Signature]  
Chairman

Original Sponsors: Akers,  
Heirne, Bennett, et al

1 IN THE HOUSE

BY THE FINANCE COMMITTEE

2

CS FOR HOUSE BILL NO. 220

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

TENTH LEGISLATURE - FIRST SESSION

5

A BILL

6

For an Act entitled: "An Act making a supplemental appropriation to the

7

Department of Natural Resources for the Iditarod Trail

8

Race; and providing for an effective date."

9

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

10

\* Section 1. The sum of \$15,000 is appropriated from the general fund to

11

the Department of Natural Resources for support of the Iditarod Trail Race to

12

be expended upon recommendation for expenditure by the Iditarod Trail Commit-

13

tee, Inc., for the fiscal year ending June 30, 1977.

14

\* Sec. 2. This Act takes effect immediately in accordance with AS 01.10.-

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070(c).

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# IDITAROD TRAIL COMMITTEE, INC

Thank you for your interest in obtaining funding for the 1977 Iditarod.

Funds are needed for trail expenses, supplies for the vets who are stationed all along the trail, travel expenses for volunteers who serve as checkers and also vets donate their time but transportation must be paid.

The unusual winter weather this year will make trail expenses higher than usual in that all but "forgotten" section of Alaska, the villages along the Iditarod Trail.



We have had many calls from McGrath and all the way to Nome asking why the state donates \$25,000 to the Fur Rendezvous and \$10,000 to Fairbanks for the North American Championship races and NOTHING for the Iditarod.

The race is going into its 5th year without ONE CENT of support from the state!

Hundreds of volunteers from Anchorage to Nome donate their time. We couldn't afford to have the race otherwise.

The race has drawn national and international attention to Alaska but still there's been no state participation.

Last year the Iditarod Trail Race was officially recognized as one of the official state races. At the Nome end of the trail they sponsor "Iditarod Trail Days," including arts and crafts displays and an Iditarod invitational basketball tournament. It's much like "fair time" in other areas of the state.

Vondolee S. Page, Iditarod Trail Committee, Inc.  
President

Introduced: 2/16/77  
Referred: Finance

BY AKERS, BEIRNE, BENNETT, BRADLEY,  
BROWN, CARPENTER, CHATTERTON,  
DANKWORTH, DUNCAN, ELIASON, GUY,  
HAYES, KELLY, LETHIN, MALONE, MILLER,  
NAKAK, OSTERBACK, PARR, PHILLIPS,  
RHODE, SCHAEFFER, SMITH, SNIDER AND  
URION

1 IN THE HOUSE

2 HOUSE BILL NO. 220

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act making a supplemental appropriation to the  
7 Department of Natural Resources for the Iditarod Trail  
8 Race; and providing for an effective date."

9 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

10 \* Section 1. The sum of \$10,000 is appropriated from the general fund to  
11 the Department of Natural Resources for support of the Iditarod Trail Race to  
12 be expended upon recommendation for expenditure by the Iditarod Trail Commit-  
13 tee, Inc., for the fiscal year ending June 30, 1977.

14 \* Sec. 2. This Act takes effect immediately in accordance with AS 01.10.-  
15 070(c).

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# COMMITTEE REPORT

## SENATE

3/1/77

March 1, 1977 Date

Mr. President:

The Committee on FINANCE has had CSHB 220 supplemental appropriation to the Dept. of Natural Resources for Iditarod Trail under consideration. A majority of the members of the Committee Recommend

- recommends it do pass
- recommends it do not pass
- recommends it do pass with attached amendment(s)
- recommends it be replaced with CS for \_\_\_\_\_ and that CS for \_\_\_\_\_ do pass
- (and) recommends it be referred to the \_\_\_\_\_ committee
- reports it back without recommendation
- AND attaches a report of its intent
- (other) Individual Recommendations

### MEMBERS SIGNING THE MAJORITY REPORT:

John Schmitt - The House  
\_\_\_\_\_  
John Schmitt  
\_\_\_\_\_  
John Schmitt  
\_\_\_\_\_

### MEMBERS NOT CONCURRING IN THE MAJORITY REPORT:

\_\_\_\_\_  
recommends: \_\_\_\_\_  
\_\_\_\_\_  
recommends: \_\_\_\_\_  
\_\_\_\_\_  
recommends: \_\_\_\_\_

John Schmitt  
Chairman

Original Sponsors: Akers,  
Beirne, Bennett, et al

Offered: 2/25/77  
Referred: Rules

1 IN THE HOUSE

BY THE FINANCE COMMITTEE

2

CS FOR HOUSE BILL NO. 220

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

TENTH LEGISLATURE - FIRST SESSION

5

A BILL

6

For an Act entitled: "An Act making a supplemental appropriation to the

7

Department of Natural Resources for the Iditarod Trail

8

Race; and providing for an effective date."

9

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

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\* Section 1. The sum of \$15,000 is appropriated from the general fund to

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tee, Inc., for the fiscal year ending June 30, 1977.

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\* Sec. 2. This Act takes effect immediately in accordance with AS 01.10.-

15

070(c).

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BY AKERS, BEIRNE, BENNETT, BRADLEY,  
BROWN, CARPENTER, CHATTERTON,  
DANKWORTH, DUNCAN, ELIASON, GUY,  
HAYES, KELLY, LETHIN, MALONE, MILLER,  
NAKAK, OSTERBACK, PARR, PHILLIPS,  
RHODE, SCHAEFFER, SMITH, SNIDER AND  
URION

1 IN THE HOUSE

2 HOUSE BILL NO. 220

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act making a supplemental appropriation to the  
7 Department of Natural Resources for the Iditarod Trail  
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15 070(c).

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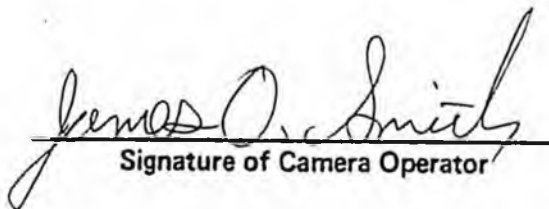
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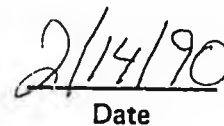


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Signature of Camera Operator

  
Date

# COMMITTEE REPORT

2-16-77

## HOUSE

March 28 1977 Date

Mr. Speaker:

The Committee on FINANCE has had HB 222

under consideration. A majority of the members of the Committee

- recommends it do pass
- recommends it do not pass
- recommends it do pass with attached amendment(s)
- recommends it be replaced with CS for \_\_\_\_\_ and that CS for \_\_\_\_\_ do pass
- (and) recommends it be referred to the \_\_\_\_\_ committee
- reports it back without recommendation
- AND attaches a report of its intent Fiscal Note dated 2/17/77
- (other) \_\_\_\_\_

MEMBERS SIGNING THE MAJORITY REPORT: DO PASS

<u>[Signature]</u>	<u>[Signature]</u>	_____
<u>[Signature]</u>	<u>[Signature]</u>	_____
<u>[Signature]</u>	<u>[Signature]</u>	_____
<u>[Signature]</u>	<u>[Signature]</u>	_____

MEMBERS NOT CONCURRING IN THE MAJORITY REPORT:

<u>[Signature]</u>	recommends: <u>[Signature]</u>
<u>[Signature]</u>	recommends: <u>[Signature]</u>
_____	recommends: _____

[Signature]

Chairman

Introduced: 2/16/77  
Referred: Finance

1 IN THE HOUSE

BY MALONE AND GARDINER

2 HOUSE BILL NO. 222

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to public scrutiny of the budget  
7 formulation process."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 37.07.010 is amended by adding a new paragraph to read:

10 (6) a more significant participation by members of the public  
11 in the formulation of the state budget.

12 \* Sec. 2. AS 37.07.040(1) is amended to read:

13 (1) assist the governor in the preparation and explanation of  
14 the proposed comprehensive program and financial plan, including the  
15 coordination and analysis of state agency program goals and objectives,  
16 program plans and program budget requests; the procedures of the divi-  
17 sion, including any hearings or meetings conducted by the division or by  
18 a budget review committee within the division with a state agency to  
19 review the agency's program budget requests and to assist the governor  
20 in making his recommendations to the legislature under sec. 60 of this  
21 chapter, are subject to public scrutiny, review and comment under the  
22 provisions of AS 44.62.310; no hearing or meeting considering the budget  
23 of a state agency may be held in executive session under AS 44.62.-  
24 310(c)(1);

25 \* Sec. 3. AS 37.07.050 is amended by adding a new subsection to read:

26 (f) All goals and objectives, plans, programs, estimates, budgets  
27 and other documents forwarded to the division of budget and management  
28 by a state agency under this section are public information after the  
29 date they are forwarded.

1 \* Sec. 4. AS 37.07.060(a) is amended to read:

2 (a) The governor shall formulate the program and financial plan to  
3 be recommended to the legislature after considering the state agency  
4 proposed program and financial plans, the comments offered as a result  
5 of public scrutiny of the proposals, and other programs and alternatives  
6 that he considers appropriate. The plan shall include his recommended  
7 goals and policies, recommended plans to implement the goals and poli-  
8 cies, recommended budget for the succeeding fiscal year, and recommended  
9 revenue measures to support the budget.  
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11 *Nonsense —*

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15 *Retire that number*  
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THE LEGISLATURE OF THE STATE OF ALASKA  
TENTH LEGISLATURE

FISCAL NOTE

I. REQUEST

Bill/Resolution No. HB 222

Title An Act relating to public scrutiny of the budget formulation process

Requested by Malone

Date 2/17/77

II. FISCAL DETAIL

Agency Affected Office of the Governor

Program Category Affected Budget & Management

Budget Request Unit(s) Affected General Government

EXPENDITURES (Thousands of Dollars)

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
100 PERSONAL SERVICES						
200 TRAVEL						
300 CONTRACTUAL						
400 COMMODITIES						
500 EQUIPMENT						
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS, ETC.						
<b>TOTAL</b>	none					

FUNDING (Thousands of Dollars)

GENERAL FUND						
FEDERAL FUNDS						
OTHER (Specify)						

none

POSITIONS

FULL TIME						
PART TIME						
TEMPORARY						

none

III. ANALYSIS (See Fiscal Note Preparation Instructions, Section III)



Rep. Steve Cowper, Chairman  
House Finance Committee

IV. DATE 2/17/77

PREPARED BY \_\_\_\_\_

AGENCY \_\_\_\_\_

PHONE \_\_\_\_\_

Original: Legislative Finance

cc: Budget and Management

Prime Sponsor (First Legislator Named)

Introduced: 2/16/77  
Referred: Finance

1 IN THE HOUSE

BY MALONE AND GARDINER

2 HOUSE BILL NO. 222

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to public scrutiny of the budget  
7 formulation process."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 37.07.010 is amended by adding a new paragraph to read:

10 (6) a more significant participation by members of the public  
11 in the formulation of the state budget.

12 \* Sec. 2. AS 37.07.040(1) is amended to read:

13 (1) assist the governor in the preparation and explanation of  
14 the proposed comprehensive program and financial plan, including the  
15 coordination and analysis of state agency program goals and objectives,  
16 program plans and program budget requests; the procedures of the divi-  
17 sion, including any hearings or meetings conducted by the division or by  
18 a budget review committee within the division with a state agency to  
19 review the agency's program budget requests and to assist the governor  
20 in making his recommendations to the legislature under sec. 60 of this  
21 chapter, are subject to public scrutiny, review and comment under the  
22 provisions of AS 44.62.310; no hearing or meeting considering the budget  
23 of a state agency may be held in executive session under AS 44.62.-  
24 310(c)(1);

25 \* Sec. 3. AS 37.07.050 is amended by adding a new subsection to read:

26 (f) All goals and objectives, plans, programs, estimates, budgets  
27 and other documents forwarded to the division of budget and management  
28 by a state agency under this section are public information after the  
29 date they are forwarded.

2

THE LEGISLATURE OF THE STATE OF ALASKA  
TENTH LEGISLATURE

FISCAL NOTE

I. REQUEST  
 Bill/Resolution No. HB 222 am  
 Title An Act Relating to Public Scrutiny of the Budget Formulation Process  
 Requested by \_\_\_\_\_ Date \_\_\_\_\_

ii. FISCAL DETAIL  
 Agency Affected Governor's Office  
 Program Category Affected General Government  
 Budget Request Unit(s) Affected Budget and Management

EXPENDITURES (Thousands of Dollars)

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
100 PERSONAL SERVICES		66.6	70.6	74.2	78.7	
200 TRAVEL		3.4	3.6	3.8	4.0	
300 CONTRACTUAL		235.3	249.4	264.4	280.3	
400 COMMODITIES		.5	.5	.5	.5	
500 EQUIPMENT		1.1				
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS, ETC.						
<b>TOTAL</b>		<b>306.9</b>	<b>324.1</b>	<b>342.9</b>	<b>363.5</b>	

FUNDING (Thousands of Dollars)

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
GENERAL FUND		306.9	324.1	342.9	363.5	
FEDERAL FUNDS						
OTHER (Specify)						

POSITIONS

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
FULL TIME		2	2	2	2	
PART TIME						
TEMPORARY		1	1	1	1	

III. ANALYSIS (See Fiscal Note Preparation Instructions, Section III) The following paragraphs describe the activities and cost associated with each of the several requirements levied by the proposed legislation.

A. Requirement: (AS 37.07.040(3)) "develop procedures to produce the information needed for effective policy decision making, including procedures to provide for the dissemination of information about plans, programs and program budget requests to be included in the annual budget and opportunity for public review and comment during the period of budget preparation."

Compliance Proposal: A consolidated list of 200-300 major program objectives (stated to the extent feasible in terms of proposed impact on the taxpayer/consumer) and their estimated costs, representing the essence of the preliminary version of the Governor's budget, would be published in all newspapers in the State in the early part of the summer. This listing would be constructed so as to serve as a vehicle for people to indicate their opinion as to whether or not more or less effort should be put into

(continued)

IV. DATE April 26, 1977 PREPARED BY David Bush  
 AGENCY Division of Budget and Management  
 PHONE 465-2267  
 Original: Legislative Finance  
 cc: Budget and Management  
 Prime Sponsor (First Legislator Named)

NR 222 am

# CORRECTION

THIS DOCUMENT  
HAS BEEN REPHOTOGRAPHED  
TO ASSURE LEGIBILITY

Introduced: 2/16/77  
Referred: Finance

1 IN THE HOUSE

BY MALONE AND GARDINER

2 HOUSE BILL NO. 222

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to public scrutiny of the budget  
7 formulation process."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 37.07.010 is amended by adding a new paragraph to read:

10 (6) a more significant participation by members of the public  
11 in the formulation of the state budget.

12 \* Sec. 2. AS 37.07.040(1) is amended to read:

13 (1) assist the governor in the preparation and explanation of  
14 the proposed comprehensive program and financial plan, including the  
15 coordination and analysis of state agency program goals and objectives,  
16 program plans and program budget requests; the procedures of the divi-  
17 sion, including any hearings or meetings conducted by the division or by  
18 a budget review committee within the division with a state agency to  
19 review the agency's program budget requests and to assist the governor  
20 in making his recommendations to the legislature under sec. 60 of this  
21 chapter, are subject to public scrutiny, review and comment under the  
22 provisions of AS 44.62.310; no hearing or meeting considering the budget  
23 of a state agency may be held in executive session under AS 44.62.-  
24 310(c)(1);

25 \* Sec. 3. AS 37.07.050 is amended by adding a new subsection to read:

26 (f) All goals and objectives, plans, programs, estimates, budgets  
27 and other documents forwarded to the division of budget and management  
28 by a state agency under this section are public information after the  
29 date they are forwarded.

1 \* Sec. 4. AS 37.07.060(a) is amended to read:

2 (a) The governor shall formulate the program and financial plan to  
3 be recommended to the legislature after considering the state agency  
4 proposed program and financial plans, the comments offered as a result  
5 of public scrutiny of the proposals, and other programs and alternatives  
6 that he considers appropriate. The plan shall include his recommended  
7 goals and policies, recommended plans to implement the goals and poli-  
8 cies, recommended budget for the succeeding fiscal year, and recommended  
9 revenue measures to support the budget.  
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THE LEGISLATURE OF THE STATE OF ALASKA  
TENTH LEGISLATURE

FISCAL NOTE

I. REQUEST

Bill/Resolution No. HB 222 am  
 Title An Act Relating to Public Scrutiny of the Budget Formulation Process  
 Requested by \_\_\_\_\_ Date \_\_\_\_\_

II. FISCAL DETAIL

Agency Affected Governor's Office  
 Program Category Affected General Government  
 Budget Request Unit(s) Affected Budget and Management

EXPENDITURES (Thousands of Dollars)

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
100 PERSONAL SERVICES		66.6	70.6	74.2	78.7	
200 TRAVEL		3.4	3.6	3.8	4.0	
300 CONTRACTUAL		235.3	249.4	264.4	280.3	
400 COMMODITIES		.5	.5	.5	.5	
500 EQUIPMENT		1.1				
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS, ETC.						
<b>TOTAL</b>		<b>306.9</b>	<b>324.1</b>	<b>342.9</b>	<b>363.5</b>	

FUNDING (Thousands of Dollars)

GENERAL FUND		306.9	324.1	342.9	363.5	
FEDERAL FUNDS						
OTHER (Specify)						

POSITIONS

FULL TIME		2	2	2	2	
PART TIME						
TEMPORARY		1	1	1	1	

III. ANALYSIS (See Fiscal Note Preparation Instructions, Section III)

The following paragraphs describe

the activities and cost associated with each of the several requirements levied by the proposed legislation.

A. Requirement: (AS 37.07.040(3)) "develop procedures to produce the information needed for effective policy decision making, including procedures to provide for the dissemination of information about plans, programs and program budget requests to be included in the annual budget and opportunity for public review and comment during the period of budget preparation."

Compliance Proposal: A consolidated list of 200-300 major program objectives (stated to the extent feasible in terms of proposed impact on the taxpayer/consumer) and their estimated costs, representing the essence of the preliminary version of the Governor's budget, would be published in all newspapers in the State in the early part of the summer. This listing would be constructed so as to serve as a vehicle for people to indicate their opinion as to whether or not more or less effort should be put into

(continued)

IV. DATE April 26, 1977 PREPARED BY David Bush  
 AGENCY Division of Budget and Management  
 PHONE 465-2267  
 Original: Legislative Finance  
 cc: Budget and Management  
 Prime Sponsor (First Legislator Named)

NR 222 am

achieving the proposed objectives or whether other objectives should be adopted. The contents of the marked-up lists that were mailed back to Budget and Management by individual citizens would be tabulated, the tabulated data being made available to the individual operating agencies and the Governor's Budget Review Committee (BRC) for consideration during assembly of the Governor's budget proposal.

Shortly after publication of the list of proposed objectives in the State's newspapers, a small team (proposal is for two people) of Budget and Management personnel would hold a series of meetings in the State's population centers (Anchorage, Fairbanks, Nome, Bethel, Kodiak, Ketchikan and Juneau) for the purpose of explaining and answering questions about the array of objectives that had been published in the newspapers. This team would also solicit additional public response to the newspaper questionnaire and collect both written and verbal opinions regarding the proposed objectives.

Sometime in September, a list of prior fiscal year objective targets would be published in all of the State's newspapers so that people have an opportunity to develop a sense of the success probabilities attached to different government sponsored endeavors.

Estimated FY 78 Cost: \$288,900

B. Requirement: (AS 37.07.040(4)) ". . .all documents forwarded by the division to a state agency containing instructions for the preparation of program plans and budget requests and the reporting of program performance are public information after the date they are forwarded;"

Compliance Proposal: Copies of the preliminary budget submission instructions, the final budget submission instructions, revised program instructions, and program performance instructions would be sent to a wide array of public personalities and institutions. Examples of proposed recipients include: schools, libraries, city managers, city council members, radio stations, TV stations, public service clubs, school boards, native corporations, chambers of commerce and such individuals as may request copies. Estimate allows for 500 sets of the above listed documents to be printed and mailed.

Estimated FY 78 Cost: \$1,400

C. Requirement: (AS 44.62.310(a)) Meetings of groups, advisory or otherwise, supported in whole or in part by public money, including "any committee established or designated by the governor to review agency plans and programs and recommend program budget requests or revisions under AS 37.07.020-37.07.040" are open to the public except as otherwise specified.

Compliance Proposal: The weekly schedule of Governor's BRC hearings concerning the formulation of the Governor's budget proposal to the Legislature will be published in the State's newspapers a week in advance. The hearings will be held in facilities capable of seating a reasonable number of public observers. Such facilities may include court rooms, large conference rooms, auditoriums, etc.

Estimated FY 78 Cost: \$15,300

The new positions embodied in this proposal include:

- 2 each Program Budget Analysts IV
- 1 each Graphic Artist II (three months per year)

Less Costly Options

Significant incremental reductions in the cost of this proposal could be achieved by reducing the number of newspapers in which program objectives and results are published (reference: Requirement A above). The total estimated cost of publishing this information is based on the following schedule:

<u>Size of Newspaper</u>	<u># of Papers</u>	<u># of Pages</u>	<u>\$ per Page</u>	<u>Publications per year</u>	<u>Annual Cost</u>
Large	3 (Anch - 2, Fbx - 1)	3	550	2	\$9,900
Medium	10 (i.e., Juneau & Ketchikan)	3	790	2	47,400
Small	40	5	400	2	160,000
Total					<u>\$217,300</u>

The majority of the state's population is represented by the potential readership of only (approximately) thirteen newspapers in the large and medium size category. Deleting the cost of publishing the information in the estimated forty small newspapers would reduce the cost of the proposal by over half and still place the information at the disposal of over 75% of the state's population. This option would reduce the probability of rural Alaskans being informed about the composition of the Governor's budget proposal and the successes/failures of prior year program efforts.

Another viable option (costwise) might be to publish only the preliminary budget objectives (and not the results of prior year program efforts) in all of the State's fifty + newspapers. This would reduce the estimated publishing cost shown in the above schedule by 50% from \$217,300 to \$108,650. This option would give up the attempt to inform the State's populace of the successes and failures of government sponsored programs.

*COST* [Circular stamp]

Original sponsors: Swanson, Ose and Bennett

Offered: 2/23/77  
Referred: Rules

1 IN THE HOUSE

BY THE RESOURCES COMMITTEE

2

CS FOR HOUSE BILL NO. 20

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

TENTH LEGISLATURE - FIRST SESSION

5

A BILL

6 For an Act entitled: "An Act prohibiting the taking of antlerless moose."

7 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

8 \* Section 1. AS 16.05.780 is repealed and re-enacted to read:

9           Sec. 16.05.780. TAKING OF ANTLERLESS MOOSE PROHIBITED. The taking  
10 of antlerless moose at any time in any game management unit or subunit  
11 is prohibited.

12 \* Sec. 2. This Act expires January 17, 1982.

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*ADVANCE*  
*Engraved -*  
*Advanced - 3RB*  
*Final passage*  
*What is subsistence hunting?*

#

May 2, 1978

M E M O R A N D U M

TO: The Honorable Hugh Malone  
Speaker of the House  
Alaska State Legislature

FROM: J. H. Hogan, Director  
Legislative Finance Division

SUBJECT: HB 222

I have only two comments pertaining to the draft of the proposed Senate Committee Substitute for HB 222.

Section 3 amends the Executive Budget Act and adds to the responsibilities of the Legislature monitoring the preparation of the State budget. Since it appears to be the intention of the Speaker to require that Budget and Audit do this, I would suggest that the same phrase be added to AS 24.20.201, POWERS OF THE LEGISLATIVE BUDGET AND AUDIT COMMITTEE. Section 4

Section 4 deletes provisions pertaining to confidentiality of the budget. Subsection 7 contained within that section deletes the confidentiality provision that pertains to Legislative Finance in the early days of each year. I have no objection to this provision provided it is not interpreted to mean that we will publish and distribute this information immediately following January 1. Legislative Finance needs the time from January 1 to approximately January 10-15 to prepare its budget documents for distribution to the Legislature. To be interrupted during this period with numerous requests for copies of budgets or portions of budgets would delay the publication of the short-forms which, of course, are available to all members of the Legislature and all executive agencies.

JHH:pw

copy to bill file

*This replaces earlier note*

11

THE LEGISLATURE OF THE STATE OF ALASKA  
TENTH LEGISLATURE

FISCAL NOTE

I. REQUEST

Bill/Resolution No. HB 222 am  
Title An Act Relating to Public Scrutiny of the Budget Formulation Process  
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II. FISCAL DETAIL

Agency Affected Governor's Office  
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Budget Request Unit(s) Affected Budget and Management

EXPENDITURES (Thousands of Dollars)

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600 LAND & STRUCTURES						
700 GRANTS, CLAIMS, ETC.						
<b>TOTAL</b>		<b>306.9</b>	<b>344.1</b>	<b>342.9</b>	<b>363.5</b>	

FUNDING (Thousands of Dollars)

GENERAL FUND		306.9	324.1	342.9	363.5	
FEDERAL FUNDS						
OTHER (Specify)						

POSITIONS

FULL TIME		2	2	2	2	
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III. ANALYSIS (See Fiscal Note Preparation Instructions, Section III)

The following paragraphs describe the activities and cost associated with each of the several requirements levied by the proposed legislation.

A. Requirement: (AS 37.07.040(3)) "develop procedures to produce the information needed for effective policy decision making, including procedures to provide for the dissemination of information about plans, programs and program budget requests to be included in the annual budget and opportunity for public review and comment during the period of budget preparation."

Compliance Proposal: A consolidated list of 200-300 major program objectives (stated to the extent feasible in terms of proposed impact on the taxpayer/consumer) and their estimated costs, representing the essence of the preliminary version of the Governor's budget, would be published in all newspapers in the State in the early part of the summer. This listing would be constructed so as to serve as a vehicle for people to indicate their opinion as to whether or not more or less effort should be put into

(continued)

IV. DATE April 26, 1977 PREPARED BY David Bush

AGENCY Division of Budget and Management

PHONE 465-2267

Original: Legislative Finance

cc: Budget and Management

Prime Sponsor (First Legislator Named)

ALB 222 am

achieving the proposed objectives or whether other objectives should be adopted. The contents of the marked-up lists that were mailed back to Budget and Management by individual citizens would be tabulated, the tabulated data being made available to the individual operating agencies and the Governor's Budget Review Committee (BRC) for consideration during assembly of the Governor's budget proposal.

Shortly after publication of the list of proposed objectives in the State's newspapers, a small team (proposal is for two people) of Budget and Management personnel would hold a series of meetings in the State's population centers (Anchorage, Fairbanks, Nome, Bethel, Kodiak, Ketchikan and Juneau) for the purpose of explaining and answering questions about the array of objectives that had been published in the newspapers. This team would also solicit additional public response to the newspaper questionnaire and collect both written and verbal opinions regarding the proposed objectives.

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Estimated FY 78 Cost: \$288,900

B. Requirement: (AS 37.07.040(4)) ". . . all documents forwarded by the division to a state agency containing instructions for the preparation of program plans and budget requests and the reporting of program performance are public information after the date they are forwarded;"

Compliance Proposal: Copies of the preliminary budget submission instructions, the final budget submission instructions, revised program instructions, and program performance instructions would be sent to a wide array of public personalities and institutions. Examples of proposed recipients include: schools, libraries, city managers, city council members, radio stations, TV stations, public service clubs, school boards, native corporations, chambers of commerce and such individuals as may request copies. Estimate allows for 500 sets of the above listed documents to be printed and mailed.

Estimated FY 78 Cost: \$1,400

C. Requirement: (AS 44.62.310(a)) Meetings of groups, advisory or otherwise, supported in whole or in part by public money, including "any committee established or designated by the governor to review agency plans and programs and recommend program budget requests or revisions under AS 37.07.020-37.07.040" are open to the public except as otherwise specified.

Compliance Proposal: The weekly schedule of Governor's BRC hearings concerning the formulation of the Governor's budget proposal to the Legislature will be published in the State's newspapers a week in advance. The hearings will be held in facilities capable of seating a reasonable number of public observers. Such facilities may include court rooms, large conference rooms, auditoriums, etc.

Estimated FY 78 Cost: \$15,300

The new positions embodied in this proposal include:

- 2 each Program Budget Analysts IV
- 1 each Graphic Artist II (three months per year)

Less Costly Options

Significant incremental reductions in the cost of this proposal could be achieved by reducing the number of newspapers in which program objectives and results are published (reference: Requirement A above). The total estimated cost of publishing this information is based on the following schedule:

<u>Size of Newspaper</u>	<u># of Papers</u>	<u># of Pages</u>	<u>\$ per Page</u>	<u>Publications per year</u>	<u>Annual Cost</u>
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# RECORDS CERTIFICATION



I, the undersigned, an employee of the State of Alaska, do hereby certify that the microfilm images on this microform are accurate reproductions of the original records of the State of Alaska as accumulated during the regular course of business, and that it is the established policy and practice of this State to microfilm its records and to dispose of the original records after microfilm reproductions have been made.

*James O. Smith*  
Signature of Camera Operator

2/14/90  
Date

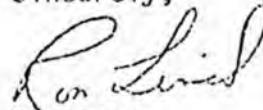
April 1, 1977

the Governor's designee to obtain information from agencies and to make recommendations to him concerning budgetary decisions. It is conceivable that a governor at some time may opt to hold meetings himself with agencies. Budget reviews in some states are held with the Governor (Washington and Georgia are two). In view of the above, items requiring public scrutiny at Division meetings do not cover budgetary decision making, or even the input actually required and used in making the policy decisions.

3. Even though the Division of Budget and Management does not hold these meetings, I do have my analysts meeting almost continuously with agencies to make recommendations to me and the Governor's BRC. To require that each of these meetings be public, and have public notice published, would be so time consuming that I expect that we would need to expand our staff and advertising budgets. The public scrutiny provided by public meetings through AS 44.62.310 is very minimal. It does not require they be able to speak on issues, nor does it provide data to them in a form which the public can understand.

All of the above does not mean that we are against public input. For the first time, the preparation of budgets for FY 78 for agencies and programs which had public advisory groups required that these budgets be explained to the advisory groups. In fact, the forms used for submission of the budget included a specific area for notation of which advisory groups had been advised of the budget. This did not mean that the budgets submitted by the agencies had to agree with the views of the advisory group, but rather that the agency had notified the advisory group and had, hopefully, considered their desires in the preparation. I would certainly not state that this worked well in its first year of use, but rather that we have begun making attempts to obtain more public involvement prior to the agency submission for central review.

Sincerely,



Ron Lind  
Director

Introduced: 2/16/77  
Referred: Finance

1 IN THE HOUSE

BY MALONE AND GARDINER

2 HOUSE BILL NO. 222 am

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to public scrutiny of the budget  
7 formulation process."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 37.07.010 is amended by adding a new paragraph to read:

10 (6) public participation in the development of the annual  
11 budget, including opportunity for the public to review and comment upon  
12 the plans and programs of the Office of the Governor and all state  
13 agencies in the executive branch, the legislature, the judicial system,  
14 the University of Alaska and the public corporations of the state.

15 \* Sec. 2. AS 37.07.040(3), (4) and (7) are amended to read:

16 (3) develop procedures to produce the information needed for  
17 effective policy decision making, including procedures to provide for  
18 the dissemination of information about plans, programs and program  
19 budget requests to be included in the annual budget and opportunity for  
20 public review and comment during the period of budget preparation;

21 (4) assist state agencies in their statement of goals and  
22 objectives, preparation of program plans, program budget requests and  
23 reporting of program performance; all documents forwarded by the division  
24 to a state agency containing instructions for the preparation of program  
25 plans and program budget requests and the reporting of program perform-  
26 ance are public information after the date they are forwarded;

27 (7) provide the legislative finance division with an advance  
28 copy of the governor's budget workbooks by the first Monday in January  
29 of each year, except that following a gubernatorial election year the

1 advance copy shall be provided by the second Monday in January [; THE  
2 ADVANCE COPY SHALL BE PROVIDED ON A CONFIDENTIAL BASIS AND SHALL BE USED  
3 ONLY TO PREPARE BUDGET ANALYSIS DOCUMENTS WHICH WILL BE PUBLISHED AND  
4 DISTRIBUTED FOLLOWING THE DELIVERY OF THE GOVERNOR'S BUDGET MESSAGE TO  
5 THE LEGISLATURE].

6 \* Sec. 3. AS 37.07.050 is amended by adding a new subsection to read:

7 (f) All goals and objectives plans, programs, estimates, budgets  
8 and other documents forwarded to the division of budget and management  
9 by a state agency under this section are public information after the  
10 date they are forwarded.

11 \* Sec. 4. AS 44.62.310(a) is amended to read:

12 (a) All meetings of a legislative body, of a board of regents, of  
13 any committee established or designated by the governor to review agency  
14 plans and programs and recommend program budget requests or revisions  
15 under AS 37.07.020 - 37.07.040, or of an administrative body, board,  
16 commission, committee, subcommittee, authority, council, agency, or  
17 other organization, including subordinate units of the above groups, of  
18 the state or any of its political subdivisions, including but not  
19 limited to municipalities, boroughs, school boards, and all other boards,  
20 agencies, assemblies, councils, departments, divisions, bureaus, commis-  
21 sions or organizations, advisory or otherwise, of the state or local  
22 government supported in whole or in part by public money or authorized  
23 to spend public money, are open to the public except as otherwise pro-  
24 vided by this section. Except when voice votes are authorized, the vote  
25 shall be conducted in such a manner that the public may know the vote of  
26 each person entitled to vote. This section does not apply to any votes  
27 required to be taken to organize the afore-mentioned bodies.  
28  
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Introduced: 2/16/77  
Referred: Finance

1 IN THE HOUSE

BY MALONE AND GARDINER

2 HOUSE BILL NO. 222

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to public scrutiny of the budget  
7 formulation process."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 37.07.010 is amended by adding a new paragraph to read:

10 (6) a more significant participation by members of the public  
11 in the formulation of the state budget.

12 \* Sec. 2. AS 37.07.040(1) is amended to read:

13 (1) assist the governor in the preparation and explanation of  
14 the proposed comprehensive program and financial plan, including the  
15 coordination and analysis of state agency program goals and objectives,  
16 program plans and program budget requests; the procedures of the divi-  
17 sion, including any hearings or meetings conducted by the division or by  
18 a budget review committee within the division with a state agency to  
19 review the agency's program budget requests and to assist the governor  
20 in making his recommendations to the legislature under sec. 60 of this  
21 chapter, are subject to public scrutiny, review and comment under the  
22 provisions of AS 44.62.310; no hearing or meeting considering the budget  
23 of a state agency may be held in executive session under AS 44.62.-  
24 310(c)(1);

25 \* Sec. 3. AS 37.07.050 is amended by adding a new subsection to read:

26 (f) All goals and objectives, plans, programs, estimates, budgets  
27 and other documents forwarded to the division of budget and management  
28 by a state agency under this section are public information after the  
29 date they are forwarded.

1 \* Sec. 4. AS 37.07.060(a) is amended to read:

2 (a) The governor shall formulate the program and financial plan to  
3 be recommended to the legislature after considering the state agency  
4 proposed program and financial plans, the comments offered as a result  
5 of public scrutiny of the proposals, and other programs and alternatives  
6 that he considers appropriate. The plan shall include his recommended  
7 goals and policies, recommended plans to implement the goals and poli-  
8 cies, recommended budget for the succeeding fiscal year, and recommended  
9 revenue measures to support the budget.  
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TO: ALL MEMBERS  
FROM: Hugh Malone  
DATE: April 4, 1977  
SURJ: HB 222

Supplied for your information is a copy of a letter from Ron Lind, Director of Budget and Management. His comments address the bill without the proposed amendment.

The amendment is designed to solve Budget and Management's problems, and to make the bill clearer.

The changes in the law that the amended bill would propose are:

Section 1: This adds public participation as an objective in the policy statement section of the executive budget act.

Section 2: This adds, under the section of the executive budget act dealing with the responsibilities of the Division of Budget and Management, the requirement that the division develop procedures for public information, leaving the specified to the division.

Section 3: This provides that agency budgets are public information.

Section 4: This provides that meetings for the Governor's Budget Review Committee come under the open meeting law. This does not prohibit executive sessions for valid purposes set out in the law.

# STATE OF ALASKA

OFFICE OF THE GOVERNOR

BUDGET & MANAGEMENT

JAY S. HAMMOND, GOVERNOR

POUCH AM — JUNEAU 99811  
PHONE 465-2213

April 1, 1977

Honorable Hugh Malone  
Speaker of the House  
Alaska State Legislature  
Pouch V  
Juneau, Alaska 99811

Dear Representative Malone:

I am opposed to the part of this bill which I read as opening up the Governor's policy discussion in regard to the budget. I feel that these discussions are an integral part of the Governor's executive powers, and that the ability to have frank discussions are needed. The portion of the bill which states that agency submissions are public information is not a particular problem. I would suggest that it be reworded to require that agencies send a copy of their budget to the State Library after acceptance by the Division of Budget and Management. I propose the wording "acceptance" because there are numerous corrections that occur after the initial submission of agency budgets to Budget and Management. Before we say these budgets are acceptable we have to insure that they have been corrected. In fact, we send copies to the Legislative Finance Division for their use. In the past, the Senate Finance Committee Chairman has started to review them at that time, but with the interpretation of the statute being that they were not available to the public.

The purpose of HB 222 appears to be the opening of direct policy debate and formulation of the Governor to "public scrutiny" through the attendance of the public at these policy determinations. I do not feel that it will be accomplished through this bill. I state this based upon the following:

1. The policy debate and internal policy determinations that are incorporated in the budget review process are items which, I feel, the Alaska constitution grants the Governor i.e., right to engage in discussions with his appointees and employees without public review. Budget review is the Governor's prerogative and if all meetings were open to the public, these reviews would become very perfunctory and the "real" meetings would be held elsewhere.

2. The Division of Budget and Management does not have any committees internal to itself that call and hold meetings with agencies for the purpose of making budget decisions. Budget hearings are held by the Governor's Budget Review Committee (BRC). The BRC functions as

## STATE OF ALASKA

## THE LEGISLATURE

BUDGET AND AUDIT COMMITTEE

AUDIT DIVISION  
POUCH W—ALASKA OFFICE BUILDINGFINANCE DIVISION  
POUCH YIF—STATE CAPITOL

JUNEAU 99801

May 2, 1978

M E M O R A N D U M

TO: The Honorable Hugh Malone  
Speaker of the House  
Alaska State Legislature

FROM: *JHH* J. H. Hogan, Director  
Legislative Finance Division

SUBJECT: HB 222

I have only two comments pertaining to the draft of the proposed Senate Committee Substitute for HB 222.

Section 3 amends the Executive Budget Act and adds to the responsibilities of the Legislature monitoring the preparation of the State budget. Since it appears to be the intention of the Speaker to require that Budget and Audit do this, I would suggest that the same phrase be added to AS 24.20.201, POWERS OF THE LEGISLATIVE BUDGET AND AUDIT COMMITTEE. ✓

Section 4 deletes provisions pertaining to confidentiality of the budget. Subsection 7 contained within that section deletes the confidentiality provision that pertains to Legislative Finance in the early days of each year. I have no objection to this provision provided it is not interpreted to mean that we will publish and distribute this information immediately following January 1. Legislative Finance needs the time from January 1 to approximately January 10-15 to prepare its budget documents for distribution to the Legislature. To be interrupted during this period with numerous requests for copies of budgets or portions of budgets would delay the publication of the short-forms which, of course, are available to all members of the Legislature and all executive agencies.

JHH:pw

copy to bill file



Official Business

# Alaska State Legislature

## House of Representatives

### Office of the Speaker

Pouch V  
State Capitol  
Juneau, Alaska 99811

#### M E M O R A N D U M

TO: Senator John Sackett  
Representative Steve Cowper  
Senator George Hohman  
Mr. Jay Hogan

FROM: Hugh Malone

DATE: April 24, 1978

RE: HB 222

Attached is a copy of a proposed committee substitute for HB 222, "An act relating to public scrutiny of the budget formulation process". The draft was prepared at my direction.

I would appreciate it if I could have a hearing in Senate Finance on the bill. There is no rush, but sometime before adjournment I'd like to see it scheduled, if possible.

Thank you for your help.

A handwritten signature in cursive script, appearing to read "H. Malone".

Section 1

Section 1 provides the purpose of the legislation. It adds a new paragraph to the statement of policy section of the Executive Budget Act to involve the public in the budget formulation.

Section 2

Adds new paragraph to "Responsibility of Governor" stating the Governor shall establish procedures for public participation in the budget process for each separate department.

Section 3

Adds new paragraph making the legislature responsible for monitoring the preparation of the budget. The reasoning for this is to allow the Legislative Budget & Audit Committee to keep tabs on the budget formulation, and assure public participation.

Section 4

Amends the Budget & Management section to delete the confidentiality of the budgeting process. It (a) makes Budget & Management budget documents public information, and (b) allows Legislative Finance to make their advance analysis of the Governor's budget public. Now, of course, this information is confidential until after the Governor's budget address to the legislature.

WO #3378 ✓  
Chenoweth  
4/19/78

Original sponsors: Malone and Gardiner

1 IN THE HOUSE

BY THE FINANCE COMMITTEE

2 SENATE CS FOR HOUSE BILL NO. 222

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TENTH LEGISLATURE - SECOND SESSION

5 A BILL

6 For an Act entitled: "An Act relating to public scrutiny of the budget  
7 formulation process."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 37.07.010 is amended by adding a new paragraph to read:

10 (6) public participation in the development of the annual  
11 budget.

12 \* Sec. 2. AS 37.07.020 is amended by adding a new subsection to read:

13 (b) The governor shall establish procedures for public participa-  
14 tion, including review and comment, in the development of the budget  
15 for each principal department of state government.

16 \* Sec. 3. AS 37.07.030 is amended by adding a new paragraph to read:

17 (5) monitor the preparation of the state budget.

18 \* Sec. 4. AS 37.07.040(4) and (7) are amended to read:

19 (4) assist state agencies in their statement of goals and  
20 objectives, preparation of program plans, program budget requests and  
21 reporting of program performance; all documents forwarded by the division  
22 to a state agency containing instructions for the preparation of program  
23 plans and program budget requests and the reporting of program perform-  
24 ance are public information after the date they are forwarded;

25 (7) provide the legislative finance division with an advance  
26 copy of the governor's budget workbooks by the first Monday in January  
27 of each year, except that following a gubernatorial election year the  
28 advance copy shall be provided by the second Monday in January [; THE  
29 ADVANCE COPY SHALL BE PROVIDED ON A CONFIDENTIAL BASIS AND SHALL BE USED

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ONLY TO PREPARE BUDGET ANALYSIS DOCUMENTS WHICH WILL BE PUBLISHED AND  
DISTRIBUTED FOLLOWING THE DELIVERY OF THE GOVERNOR'S BUDGET MESSAGE TO  
THE LEGISLATURE].

11

THE LEGISLATURE OF THE STATE OF ALASKA  
TENTH LEGISLATURE

FISCAL NOTE

I. REQUEST  
 Bill/Resolution No. HB 222 am  
 Title An Act Relating to Public Scrutiny of the Budget Formulation Process  
 Requested by \_\_\_\_\_ Date \_\_\_\_\_

II. FISCAL DETAIL  
 Agency Affected Governor's Office  
 Program Category Affected General Government  
 Budget Request Unit(s) Affected Budget and Management

EXPENDITURES (Thousands of Dollars)

	FY 77	FY 78	FY 79	FY 80	FY 81	FY 82
100 PERSONAL SERVICES		66.6	70.6	74.2	78.7	
200 TRAVEL		3.4	3.6	3.8	4.0	
300 CONTRACTUAL		235.3	249.4	264.4	280.3	
400 COMMODITIES		.5	.5	.5	.5	
500 EQUIPMENT		1.1				
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS, ETC.						
<b>TOTAL</b>		<b>306.9</b>	<b>324.1</b>	<b>342.9</b>	<b>363.5</b>	

FUNDING (Thousands of Dollars)

GENERAL FUND		306.9	324.1	342.9	363.5	
FEDERAL FUNDS						
OTHER (Specify)						

POSITIONS

FULL TIME		2	2	2	2	
PART TIME						
TEMPORARY		1	1	1	1	

III. ANALYSIS (See Fiscal Note Preparation Instructions, Section III) The following paragraphs describe the activities and cost associated with each of the several requirements levied by the proposed legislation.

A. Requirement: (AS 37.07.040(3)) "develop procedures to produce the information needed for effective policy decision making, including procedures to provide for the dissemination of information about plans, programs and program budget requests to be included in the annual budget and opportunity for public review and comment during the period of budget preparation."

Compliance Proposal: A consolidated list of 200-300 major program objectives (stated to the extent feasible in terms of proposed impact on the taxpayer/consumer) and their estimated costs, representing the essence of the preliminary version of the Governor's budget, would be published in all newspapers in the State in the early part of the summer. This listing would be constructed so as to serve as a vehicle for people to indicate their opinion as to whether or not more or less effort should be put into

(continued)

IV. DATE April 26, 1977 PREPARED BY David Bush  
 AGENCY Division of Budget and Management  
 PHONE 465-2267  
 Original: Legislative Finance  
 cc: Budget and Management  
 Prime Sponsor (First Legislator Named)

NR 222 am

achieving the proposed objectives or whether other objectives should be adopted. The contents of the marked-up lists that were mailed back to Budget and Management by individual citizens would be tabulated, the tabulated data being made available to the individual operating agencies and the Governor's Budget Review Committee (BRC) for consideration during assembly of the Governor's budget proposal.

Shortly after publication of the list of proposed objectives in the State's newspapers, a small team (proposal is for two people) of Budget and Management personnel would hold a series of meetings in the State's population centers (Anchorage, Fairbanks, Nome, Bethel, Kodiak, Ketchikan and Juneau) for the purpose of explaining and answering questions about the array of objectives that had been published in the newspapers. This team would also solicit additional public response to the newspaper questionnaire and collect both written and verbal opinions regarding the proposed objectives.

Sometime in September, a list of prior fiscal year objective targets would be published in all of the State's newspapers so that people have an opportunity to develop a sense of the success probabilities attached to different government sponsored endeavors.

Estimated FY 78 Cost: \$288,900

B. Requirement: (AS 37.07.040(4)) ". . .all documents forwarded by the division to a state agency containing instructions for the preparation of program plans and budget requests and the reporting of program performance are public information after the date they are forwarded;"

Compliance Proposal: Copies of the preliminary budget submission instructions, the final budget submission instructions, revised program instructions, and program performance instructions would be sent to a wide array of public personalities and institutions. Examples of proposed recipients include: schools, libraries, city managers, city council members, radio stations, TV stations, public service clubs, school boards, native corporations, chambers of commerce and such individuals as may request copies. Estimate allows for 500 sets of the above listed documents to be printed and mailed.

Estimated FY 78 Cost: \$1,400

C. Requirement: (AS 44.62.310(a)) Meetings of groups, advisory or otherwise, supported in whole or in part by public money, including "any committee established or designated by the governor to review agency plans and programs and recommend program budget requests or revisions under AS 37.07.020-37.07.040" are open to the public except as otherwise specified.

Compliance Proposal: The weekly schedule of Governor's BRC hearings concerning the formulation of the Governor's budget proposal to the Legislature will be published in the State's newspapers a week in advance. The hearings will be held in facilities capable of seating a reasonable number of public observers. Such facilities may include court rooms, large conference rooms, auditoriums, etc.

Estimated FY 78 Cost: \$15,300

The new positions embodied in this proposal include:

- 2 each Program Budget Analysts IV
- 1 each Graphic Artist II (three months per year)

Less Costly Options

Significant incremental reductions in the cost of this proposal could be achieved by reducing the number of newspapers in which program objectives and results are published (reference: Requirement A above). The total estimated cost of publishing this information is based on the following schedule:

<u>Size of Newspaper</u>	<u># of Papers</u>	<u># of Pages</u>	<u>\$ per Page</u>	<u>Publications per year</u>	<u>Annual Cost</u>
Large	3 (Anch - 2, Fbx - 1)	3	550	2	\$9,900
Medium	10 (i.e., Juneau & Ketchikan)	3	790	2	47,400
Small	40	5	400	2	160,000
Total					<u>\$217,300</u>

The majority of the state's population is represented by the potential readership of only (approximately) thirteen newspapers in the large and medium size category. Deleting the cost of publishing the information in the estimated forty small newspapers would reduce the cost of the proposal by over half and still place the information at the disposal of over 75% of the state's population. This option would reduce the probability of rural Alaskans being informed about the composition of the Governor's budget proposal and the successes/failures of prior year program efforts.

Another viable option (costwise) might be to publish only the preliminary budget objectives (and not the results of prior year program efforts) in all of the State's fifty + newspapers. This would reduce the estimated publishing cost shown in the above schedule by 50% from \$217,300 to \$108,650. This option would give up the attempt to inform the State's populace of the successes and failures of government sponsored programs.

119

THE LEGISLATURE OF THE STATE OF ALASKA  
TENTH LEGISLATURE

FISCAL NOTE

I. REQUEST

Bill/Resolution No. HB 222 am  
 Title An Act Relating to Public Scrutiny of the Budget Formulation Process  
 Requested by \_\_\_\_\_ Date \_\_\_\_\_

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OTHER (Specify)						

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HB 222 am

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4-4

Berkey - 2:22 am

Jay says

you have this  
bill in  
Committee. This  
is the proper  
fiscal note  
to go with the  
bill when SFC  
R/O, unless, of  
course, they  
change it. PE

2

THE LEGISLATURE OF THE STATE OF ALASKA  
TENTH LEGISLATURE

FISCAL NOTE

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