

HB

65

<TARGET><BILL>HB 65</BILL><SUBJECT>HB
65</SUBJECT><COMM>HSTA29</COMM></TARGET>

CS FOR HOUSE BILL NO. 65(STA)

IN THE LEGISLATURE OF THE STATE OF ALASKA

TWENTY-NINTH LEGISLATURE - FIRST SESSION

BY THE HOUSE STATE AFFAIRS COMMITTEE

Offered:

Referred:

Sponsor(s): REPRESENTATIVE HAWKER

A BILL

FOR AN ACT ENTITLED

1 "An Act relating to the disclosure of financial information by persons who are subject to
2 the Legislative Ethics Act and by certain public officers, public employees, and
3 candidates for public office."

4 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

5 * **Section 1.** AS 15.13.040(m) is amended to read:

6 (m) Information required under this chapter shall be submitted to the
7 commission electronically, except that the following information may be submitted in
8 clear and legible black typeface or hand-printed in dark ink on paper in a format
9 approved by the commission or on forms provided by the commission:

10 (1) information submitted by

11 (A) a candidate for election to a borough or city office of
12 mayor, membership on a borough assembly, city council, or school board, or
13 any state office, who

14 (i) meets the requirements of (g)(1) - (3) of this section;

1 or

2 (ii) does not have reasonable access to the technology
3 necessary to file electronically; in this sub-subparagraph, a candidate is
4 considered not to have reasonable access to the technology necessary to
5 file electronically if the candidate does not own a personal computer or
6 does not have broadband Internet access at the candidate's residence; in
7 this sub-subparagraph, "broadband Internet access" means high-speed
8 Internet access that is always on and that is faster than traditional dial-
9 up access; or

10 (B) a candidate for municipal office for a municipality with a
11 population of less than 5,000 according to the latest figures of the United
12 States Bureau of the Census or other population data that the Department
13 of Commerce, Community, and Economic Development determines is
14 reliable [15,000]; in this subparagraph, "municipal office" means the office of
15 an elected borough or city

16 (i) mayor; or

17 (ii) assembly, council, or school board member;

18 (2) any information if the commission determines that circumstances
19 warrant an exception to the electronic submission requirement.

20 * **Sec. 2.** AS 24.60.210(a) is amended to read:

21 (a) A person required to file a disclosure statement under AS 24.60.200 shall
22 file an annual report with the Alaska Public Offices Commission, covering the
23 previous calendar year, containing the disclosures required by AS 24.60.200, on or
24 before May [MARCH] 15 of each year, except that a person appointed as a legislator
25 under AS 15.40, a public member of the committee, or a legislative director must file
26 within 30 days after the person's appointment. In addition, a person subject to this
27 subsection shall, within 90 days after leaving service as a legislator, legislative
28 director, or public member of the committee, file a final report containing the
29 disclosures required of the person by AS 24.60.200 for the period that begins on the
30 last day of the last period for which the person filed a report required by that section
31 and ends on the date of the person's last day of service.

1 * **Sec. 3.** AS 24.60.250(a) is amended to read:

2 (a) In addition to the sanctions described in AS 24.60.260, if the Alaska Public
3 Offices Commission finds that a candidate for the legislature who is an incumbent
4 legislator has failed to file a report under AS 24.60.200 by **a deadline established in**
5 **AS 24.60.210** [MARCH 15], the commission shall notify the candidate that the report
6 is late. If the candidate fails to file the report within 30 days after it is due,

7 (1) the commission shall notify the lieutenant governor;

8 (2) the candidate shall forfeit nomination to office and may not be
9 seated in office;

10 (3) the lieutenant governor may not certify the person's nomination for
11 office or election to office; and

12 (4) nomination to the office shall be certified as provided in
13 AS 39.50.060(b).

14 * **Sec. 4.** AS 39.50.020(a) is amended to read:

15 (a) A public official other than the governor or the lieutenant governor shall
16 file a statement giving income sources and business interests, under oath and on
17 penalty of perjury, within 30 days after taking office as a public official. Candidates
18 for state elective office other than a candidate who is subject to AS 24.60 shall file the
19 statement with the director of elections at the time of filing a declaration of candidacy
20 or a nominating petition or becoming a candidate by any other means. Candidates for
21 elective municipal office shall file the statement at the time of filing a nominating
22 petition, declaration of candidacy, or other required filing for the elective municipal
23 office. Refusal or failure to file within the time prescribed shall require that the
24 candidate's filing fees, if any, and filing for office be refused or that a previously
25 accepted filing fee be returned and the candidate's name removed from the filing
26 records. A statement shall also be filed by public officials **not** [NO] later than **May**
27 [MARCH] 15 in each following year. On or before the 90th day after leaving office, a
28 former public official shall file a final statement covering any period during the
29 official's service in that office for which the public official has not already filed a
30 statement. Persons who are members of boards or commissions not named in
31 AS 39.50.200(b) are not required to file financial statements.

1 * **Sec. 5.** AS 39.50.035 is amended to read:

2 **Sec. 39.50.035. Exemptions.** A person subject to this chapter is not exempt
3 from any of its provisions except

4 (1) as may be allowed by an exemption under AS 39.50.145;

5 (2) as the commission may approve under (b) of this section; or

6 (3) to the extent state courts determine that legally privileged
7 professional relationships preclude complete compliance.

8 * **Sec. 6.** AS 39.50.035 is amended by adding new subsections to read:

9 (b) A person may submit a written request for relief from a disclosure
10 requirement of this chapter if the disclosure would

11 (1) violate state or federal law, including the Constitution of the United
12 States or the Constitution of the State of Alaska;

13 (2) violate a rule, adopted formally by a trade or profession, that state
14 or federal law requires the person to follow; or

15 (3) reveal proprietary information treated by the person as confidential
16 for business purposes, and the disclosure would be reasonably likely to materially
17 diminish the commercial value of the information to the person or adversely affect the
18 competitive position of the person.

19 (c) The commission shall approve or deny a request made under (b) of this
20 section or may require further justification from the person making the request. At the
21 request of the commission or a person authorized to act on behalf of the commission, a
22 person who seeks relief from making a disclosure under this section shall provide the
23 commission with justification in writing, and the commission shall review the written
24 justification to determine whether it is sufficient. Before approving or denying a
25 request made under (b)(3) of this section, the commission shall consider whether the
26 state's interest in the disclosure is outweighed by the harm the disclosure would be
27 reasonably likely to cause to the person seeking relief from the disclosure requirement.

28 * **Sec. 7.** AS 39.50.050(a) is amended to read:

29 (a) The Alaska Public Offices Commission created under AS 15.13.020(a)
30 shall administer the provisions of this chapter. The commission shall prepare and keep
31 available for distribution standardized forms on which the reports required by this

chapter shall be filed. The commission shall print the forms provided under this section so that the front and back of each page have the same orientation when the page is rotated on the vertical axis of the page. The commission shall require that the information required under this chapter be submitted electronically but may, when circumstances warrant an exception, accept the [ANY] information on paper if the information [REQUIRED UNDER THIS CHAPTER THAT] is typed in clear and legible black typeface or hand-printed in dark ink [ON PAPER] in a format approved by the commission or on forms provided by the commission; however, regardless of the circumstances, a [AND THAT IS FILED WITH THE COMMISSION. A] municipal officer for a municipality with a population of less than 5,000 according to the latest figures of the United States Bureau of the Census or other population data that the Department of Commerce, Community, and Economic Development determines is reliable may [15,000 SHALL] submit the information [REQUIRED UNDER THIS CHAPTER] either electronically or typed or hand-printed in the manner described in this subsection.

* **Sec. 8.** AS 39.50.145 is repealed and reenacted to read:

Sec. 39.50.145. Participation by municipalities; exemptions. (a) The municipal officers of a municipality with a population of less than 1,000 are exempt from the requirements of this chapter unless the municipality elects to subject its municipal officers to the requirements of this chapter. A municipality with a population of less than 1,000 that has elected to subject its municipal officers to the requirements of this chapter may change that election and exempt its municipal officers from the requirements.

(b) A municipality with a population of 1,000 or more may elect to exempt its municipal officers from the requirements of this chapter. A municipality with a population of 1,000 or more that has elected to exempt its municipal officers from the requirements of this chapter may change that election and subject its municipal officers to the requirements.

(c) The question of election to be subject to, or exempt from, the requirements of this chapter

(1) may be submitted to the voters by the city council or borough

1 assembly by ordinance or by initiative election; and

2 (2) shall be decided by a majority of the voters voting on the question
3 at a regular election, as defined in AS 29.71.800, or a special municipality-wide
4 election.

5 (d) If a municipality votes to terminate an exemption, the municipality's
6 municipal officers shall be subject to the requirements of this chapter beginning 30
7 days after the certification of the election.

8 (e) Population of a municipality under this section shall be determined based
9 on the latest figures of the United States Bureau of the Census or other population data
10 that the Department of Commerce, Community, and Economic Development
11 determines is reliable.

2nd heard
2-12-15

7/12 8⁵² a called legal. Ordered a final with amend E.1 put into it.

29-LS0070\E
Wayne
2/5/15

Keller moved to adopt & use before the committee

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Gylenberg
Vazquez
Quinn
4. April 30 to
May 15

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Gruenberg
Va 3/9/20
amend.

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8 professional relationships preclude complete compliance.

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16 (3) reveal proprietary information treated by the person as confidential
17 for business purposes, and the disclosure would be reasonably likely to materially
18 diminish the commercial value of the information to the person or adversely affect the
19 competitive position of the person.

20 (c) The commission shall approve or deny a request made under (b) of this
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22 request of the commission or a person authorized to act on behalf of the commission, a
23 person who seeks relief from making a disclosure under this section shall provide the
24 commission with justification in writing, and the commission shall review the written
25 justification to determine whether it is sufficient. Before approving or denying a
26 request made under (b)(3) of this section, the commission shall consider whether the
27 state's interest in the disclosure is outweighed by the harm the disclosure would be
28 reasonably likely to cause to the person seeking relief from the disclosure requirement.

Passed

29-LS0070\E.1
Wayne
2/11/15

Keller Moved
AMENDMENT # 1

*Stutes objects
removes her
Objection*

OFFERED IN THE HOUSE

TO: CSHB 65(), Draft Version "E"

1 Page 1, following line 4:

2 Insert a new bill section to read:

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13 **data that the Department of Commerce, Community, and Economic**
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23 requirements of this chapter may change that election and exempt its municipal
24 officers from the requirements.

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27 population of 1,000 or more that has elected to exempt its municipal officers from the
28 requirements of this chapter may change that election and subject its municipal
29 officers to the requirements.

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31 of this chapter

1 (1) may be submitted to the voters by the city council or borough
2 assembly by ordinance or by initiative election; and

3 (2) shall be decided by a majority of the voters voting on the question
4 at a regular election, as defined in AS 29.71.800, or a special municipality-wide
5 election.

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7 municipal officers shall be subject to the requirements of this chapter beginning 30
8 days after the certification of the election.

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11 that the Department of Commerce, Community, and Economic Development
12 determines is reliable."

LEGAL SERVICES

DIVISION OF LEGAL AND RESEARCH SERVICES
LEGISLATIVE AFFAIRS AGENCY
STATE OF ALASKA

(907) 465-3867 or 465-2450
FAX (907) 465-2029
Mail Stop 3101

State Capitol
Juneau, Alaska 99801-1182
Deliveries to: 129 6th St., Rm. 329

MEMORANDUM

February 11, 2015

SUBJECT: Definition of "reasonably likely" CSHB 65
(Work Order No. 29-LS0070-E.1)

TO: Representative Mike Hawker
Attn: Juli Lucky

FROM: Daniel C. Wayne
Legislative Counsel

You have asked for a succinct statement as to the meaning of the phrase "would be reasonably likely to," in the context of CSHB 65, draft version "E." The term is not defined in the bill or in AS 39.50, the chapter the bill would amend.

When terms are undefined in statute, AS 01.10.040(a) directs that they be construed "according to their common and approved usage." The Alaska Supreme Court has said:

Dictionaries provide a useful starting point for determining what statutory terms mean, as they provide the common and ordinary meaning of words. When a popular or common word is used in a statute, but is not defined, the word should be given its common meaning.¹

The term "reasonably likely" is used elsewhere in the Alaska Statutes, (as is "reasonable probability") which suggests that its meaning in those instances is left to common understanding. About the term "likely, one authority -- the United States Court of International Trade -- has said:

Although the word "likely" is not defined by statute, its meaning is not ambiguous. "[U]ndefined terms in a statute are deemed to have their ordinarily understood meaning." *Koyo Seiko Co. v. United States*, 36 F.3d 1565, 1571 n. 9 (Fed.Cir.1994) (citing *United States v. James*, 478 U.S. 597, 604 (1986)). The common dictionary meaning of likely is probable. See, e.g., *Webster's Third New International Dictionary* 1310 (1981) ("[O]f such a nature or so circumstanced as to make something

¹ *Alaskans For Efficient Government, Inc. v. Knowles*, 91 P.3d 273, 276 n. 4 (Alaska 2004), quoting 2A Norman J. Singer, *Sutherland Statutory Construction* § 47.28 (6th ed. 2000).

probable....”); *Merriam–Webster’s Collegiate Dictionary* 673 (10th ed. 2001) (“[H]aving a high probability of occurring or being true....”); *Black’s Law Dictionary* 925 (6th ed. 1990) (“Probable.”).²

The Supreme Court of California has said:

We ourselves consistently have given a similar flexible interpretation to the statute requiring a change of venue in any criminal case where there is a “reasonabl[e] likel[i]hood” the defendant cannot otherwise receive a fair trial. (Pen.Code, § 1033, subd. (a).) As we have indicated, “[i]n this context, ‘reasonably likely’ ‘means something less than ‘more probable than not’ ” and “something more than merely ‘possible.’ ”³

A “reasonably likely” standard is a subjective standard that allows weight to be given to the context of surrounding facts and circumstances when measuring the risk or harm. In the context of the CSHB 65 version “E,” the burden of proof would be on the person requesting a waiver from the disclosure requirements of AS 39.50 to show that disclosure of information “would be reasonably likely to materially diminish the commercial value of the information to the person or adversely affect the competitive position of the person.”⁴

DCW:dla
15-071.dla

² *Nippon Steel Corp. v. United States*, 26 C.I.T. 1416, 1420 (2002).

³ *People v. Superior Court (Ghilotti)*, 27 Cal. 4th 888, 916-19, 44 P.3d 949, 968-70 (2002) (Internal citations omitted).

⁴ *Work Order 29-LS0070\E*, page 3, lines 17 - 19.

Nancy Manly

From: Juli Lucky
Sent: Wednesday, February 11, 2015 7:34 PM
To: Nancy Manly
Subject: Fwd: HB 65 - Amendment - 29-LS0070\E.1
Attachments: E.1.pdf; ATT00001.htm; Memo 15-071.dla.pdf; ATT00002.htm

The APOC amendment. I can explain it or Paul Dauphinais can. Or we can hold to Judiciary - your choice.

Basically, it exempts

1. Exempts munis under 1,000 from reporting requirements
2. Requires more smaller community public officials to e-file. Current law allows communities smaller than 15,000 to choose to e-file or paper file; the amendment lowers the threshold to 5,000.

Sent from Juli's iPhone, please forgive my two left thumbs and iAutoCorrect

Begin forwarded message:

From: LAA Legal <LAA.Legal@akleg.gov>
Date: February 11, 2015 at 6:08:28 PM AKST
To: Juli Lucky <Juli.Lucky@akleg.gov>
Subject: HB 65 - Amendment - 29-LS0070\E.1

To the Office of Representative Hawker:

The amendment you requested and a related memo are attached.

Division of Legal and Research Services
Alaska Legislative Affairs Agency
(907) 465-2450

Warning: This message and any attachments to it are confidential. If you have received this message in error, please notify the sender by electronic mail and delete the message. If you are not the intended recipient of this message, you are hereby notified that disclosing, disseminating, or copying this message or any attachments to it is prohibited. Thank you.

Nancy Manly

From: Nancy Manly <Nancy.Manly@akleg.gov>
Sent: Wednesday, February 11, 2015 4:17 PM
Subject: House State Affairs Committee - Additional Documents for HB 65
Attachments: HB065 Sectional v E.pdf; HB 65 WD 2-5 v.E.pdf

Here are the two documents we were waiting for. CS for HB65 and the Sectional Analysis. Please include these with your HB65 Bill packet for the House State Affairs Committee Meeting tomorrow morning. Thanks.

Nancy Manly, Chief of Staff and
House State Affairs Committee Aide *for*
Representative Bob Lynn
House District 26
907-465-2794 Fax: 907-465-4316

29-LS0070\E
Wayne
2/5/15

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20 (c) The commission shall approve or deny a request made under (b) of this
21 section or may require further justification from the person making the request. At the
22 request of the commission or a person authorized to act on behalf of the commission, a
23 person who seeks relief from making a disclosure under this section shall provide the
24 commission with justification in writing, and the commission shall review the written
25 justification to determine whether it is sufficient. Before approving or denying a
26 request made under (b)(3) of this section, the commission shall consider whether the
27 state's interest in the disclosure is outweighed by the harm the disclosure would be
28 reasonably likely to cause to the person seeking relief from the disclosure requirement.



REPRESENTATIVE MIKE HAWKER

ALASKA STATE LEGISLATURE • DISTRICT 28

Anchorage • Glen Alps • Rainbow • Indian • Bird • Girdwood • Portage

House Bill 65 Sectional Analysis Version E

Short Title: Leg./Pub. Official Financial Disclosure

Sections that have been modified from the original bill (version A) are noted.

- Section 1:** **AMENDED:** Moves the deadline for the annual Legislative Financial Disclosure (LFD) to May 15 instead of March 15. **This incorporates the House STA amendment adopted on January 27, 2015.*
- Section 2:** Makes a conforming change to the statute that outlines the consequences for a legislator who neglects to file an LFD by the deadline. *No change from original.*
- Section 3:** **AMENDED:** Moves the deadline for the annual Public Official Financial Disclosure (POFD) to May 15 instead of March 15. **This incorporates the House STA amendment adopted on January 27, 2015.*
- Section 4:** **NEW:** Amends existing statute that allows filers an exemption from disclosing certain information in a POFD to allow the commission to grant waivers if certain conditions are met.
- Section 5:** **NEW:** Codifies a process to allow a person to request, and APOC to grant, a waiver from disclosing certain information required in a POFD if the disclosure would:
- (1) violate state or federal law;
 - (2) would violate a professional rule that a state or federal law requires a person to follow; or
 - (3) would harm a person's livelihood by diminishing the commercial value of the information or adversely affecting the person's competitive position.

Notes on the new sections: APOC currently has a system in place to grant waivers when information is privileged or required by law to be confidential. This language clarifies that APOC could also allow a POFD filer to refrain from disclosing information if the information would adversely affect a person's ability to conduct business and sets up a standard to weigh the potential harm to the person with the public's interest in obtaining the information.

PUBLISHED: 2/11/15

SESSION: State Capitol, Juneau, Alaska 99801 • (907) 465-4949
INTERIM: 716 W. 4th Avenue, Anchorage, Alaska 99501 • (907) 269-0244
Rep.Mike.Hawker@akleg.gov • www.housemajority.org/hawker

Nancy Manly

From: Juli Lucky
Sent: Wednesday, February 11, 2015 3:11 PM
To: Nancy Manly
Subject: CS for HB 65

Keller is ok with the CS. I have written a sectional which I should have completed shortly. Here are the outstanding issues:

APOC asked for an amendment; I had it to a previous bill but am getting it conformed to the new CS now. Haven't seen it yet.

Also, Rep. Hawker asked for a legal opinion regarding the term "reasonably likely" to, which appears in the CS. I haven't seen it yet.

I think we can have the hearing without these items, but it is your call.

~

Juli Lucky
Office of Rep. Mike Hawker
716 W. 4th Ave., Ste. 615
Anchorage, Alaska 99501
(907) 269-0244; fax: 269-0248

Nancy Manly

From: Joanna Lewis
Sent: Monday, January 26, 2015 4:50 PM
To: Nancy Manly
Subject: State Affairs - HB65 Amendment

Hi Nancy,

Rep. Gruenberg just dropped by to let you/Bob know that he will be introducing an amendment to HB65 tomorrow to change the date from April 30 to May 15.

Cheers!

Joanna Lewis

Staff to Representative Bob Lynn
House District 26
Joanna.Lewis@akleg.gov
(907) 465-4965

ament

1/27/2015

29-LS0070\A.2
Wayne
1/26/15

AMENDMENT #1 *passes*
Vazquez

OFFERED IN THE HOUSE
TO: HB 65

BY REPRESENTATIVE GRUENBERG

- 1 Page 1, line 9:
- 2 Delete "April 30"
- 3 Insert "May 15"
- 4
- 5 Page 2, line 29:
- 6 Delete "April 30"
- 7 Insert "May 15"



REPRESENTATIVE MIKE HAWKER

ALASKA STATE LEGISLATURE • DISTRICT 28

Anchorage • Glen Alps • Rainbow • Indian • Bird • Girdwood • Portage

House Bill 65 Sponsor Statement

Short Title: **Leg./Pub. Official Financial Disclosure**

House Bill 65 changes the deadline for the required annual financial disclosures for Legislators (LFD) and Public Officials (POFD) to April 30 instead of March 15. This change would ensure the most accurate, up to date information be available for these complex financial reports by allowing filers to use the information from completed IRS tax returns.

House Bill 65 does not relax the stringent reporting requirements or make any changes to the information that must be disclosed. Also, House Bill 65 would have no effect on the deadline for the initial report, which would still be due within 30 days of taking office nor does it change any reporting deadlines for campaigns or candidates.



REPRESENTATIVE MIKE HAWKER

ALASKA STATE LEGISLATURE ♦ DISTRICT 28

Anchorage ♦ Glen Alps ♦ Rainbow ♦ Indian ♦ Bird ♦ Girdwood ♦ Portage

House Bill 65 Sectional Analysis

Short Title: **Leg./Pub. Official Financial Disclosure**

- Section 1:** Moves the deadline for the annual Legislative Financial Disclosure to April 30, instead of March 15.
- Section 2:** Makes a conforming change to the statute that outlines the consequences for a legislator who neglects to file an LFD by the deadline.
- Section 3:** Moves the deadline for the annual Public Official Financial Disclosure to April 30, instead of March 15.

Fiscal Note

State of Alaska
2015 Legislative Session

Bill Version: HB 65
Fiscal Note Number: _____
() Publish Date: _____

Identifier: HB65-LEG-SESS-01-26-15
Title: LEG./PUB. OFFICIAL FINANCIAL DISCLOSURE
Sponsor: HAWKER
Requester: House State Affairs

Department: Alaska Legislature
Appropriation: Legislative Operating Budget
Allocation: Session Expenses
OMB Component Number: 782

Expenditures/Revenues

Note: Amounts do not include inflation unless otherwise noted below. (Thousands of Dollars)

	FY2016	Included in	Out-Year Cost Estimates				
	Appropriation Requested	Governor's FY2016 Request	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
OPERATING EXPENDITURES	FY 2016	FY 2016					
Personal Services							
Travel							
Services							
Commodities							
Capital Outlay							
Grants & Benefits							
Miscellaneous							
Total Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Fund Source (Operating Only)

None							
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Positions

Full-time							
Part-time							
Temporary							

Change in Revenues							
---------------------------	--	--	--	--	--	--	--

Estimated SUPPLEMENTAL (FY2015) cost: 0.0 *(separate supplemental appropriation required)*
(discuss reasons and fund source(s) in analysis section)

Estimated CAPITAL (FY2016) cost: 0.0 *(separate capital appropriation required)*
(discuss reasons and fund source(s) in analysis section)

ASSOCIATED REGULATIONS

Does the bill direct, or will the bill result in, regulation changes adopted by your agency?
If yes, by what date are the regulations to be adopted, amended or repealed?

Why this fiscal note differs from previous version:

Initial Version

Prepared By: Jessica Geary, Finance Manager
Division: Legislative Affairs Agency
Approved By: Pamela Varni, Executive Director
Agency: Legislative Affairs Agency

Phone: (907)465-6626
Date: 01/26/2015 08:38 AM
Date: 01/26/15

FISCAL NOTE ANALYSIS

STATE OF ALASKA
2015 LEGISLATIVE SESSION

BILL NO. HB 65

Analysis

This legislation has zero fiscal impact on the Legislative Affairs Agency.

POFD Template
Public Officials Financial Disclosure

POFD Template

Note: This document is only a guide to prepare information for the online form and displays a sample of the questions asked in each section. To file your form, you visit <https://myalaska.state.ak.us/apoc/form>

Page 1 - Instructions

INSTRUCTIONS

The program has an automatic "timeout" feature of 20 minutes. See below.

PUBLIC OFFICIALS MUST FILE:

- Initial Statements: Due within **30 days** after taking office as a public official.
- Annual Statements: Due annually on **March 15th**; cover activity from the prior calendar year.
- Final Statements: Due within **90 days** after leaving office; cover any period during the official's service for which the public official has not already filed a statement.

CANDIDATES MUST FILE:

- State Candidates: File with Division of Elections, when filing for candidacy.
- Municipal Candidates: File with Municipal Clerk when filing for candidacy; check Municipal Clerk for deadlines.

Please **contact APOC staff** with any questions about this form:

- Email: doa.poc.apocforms_feedback@alaska.gov
- Phone: (800) 478-4176 Statewide Toll Free
(907) 276-4176 Anchorage
(907) 465-4864 Juneau
- In Person: 2221 E. Northern Lights Blvd., Rm. 128, Anchorage, AK 99508
240 Main St., Rm. 500, Juneau, AK 99811

Before beginning this form:

1. To certify this form you must create or use an existing MyAlaska account. Please either have your current username and password ready, or create a MyAlaska account before beginning to fill this out. You may create a MyAlaska account by accessing <http://myalaska.state.ak.us>.
2. Please collect any necessary financial documentation that will assist you with filling out this form. For example, you will need information regarding income, property, and other assets.
3. Please be aware that it may take a significant amount of time to complete this form and plan accordingly. Once you begin, you may save the data you have already entered by clicking the "Save & resume later" button at the bottom of the screen.
4. The program has an automatic "timeout" feature of 20 minutes. If you have your filing open but are not entering data, the best approach is to click the "save and resume" button and return to the form when you have time. If you do get timed out, you will be brought back to the MyAlaska sign in page. Enter your user name and password to access your already saved filing.
5. Please remember that once submitted this form becomes a public document. Do not include confidential information such as social security numbers and bank account numbers.

THIS REPORT IS A SWORN STATEMENT. YOUR SIGNATURE ON THE LAST PAGE CERTIFIES THAT THIS DISCLOSURE IS TRUE, CORRECT and COMPLETE.

If you have already started an online filing and saved it to "resume later," **DO NOT** start a new form. To access your saved filing, scroll to the top of this page and click on the tab labeled POFD/LFD. You may edit/complete your filing by clicking "resume" in the far right column.

Cancel

Start

Page 2 – Purpose of Filing

⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>

PURPOSE OF FILING

Report Dates: From 1/1/2011 through 12/31/2011

Year of Report: 2012 ▼

Why are you filing? Office Holder State Candidate Municipal Candidate Judicial Retention Candidate

Branch:

- Board/Commission Member
- Executive
- Judicial
- Legislative
- Local Municipal Government

Executive Position: Assistant to the Governor ▼

Department: Alaska Court System ▼

Report Type:

- CANDIDATE STATEMENT: Due when filing declaration of candidacy.
- INITIAL STATEMENT: Due 30 days from appointment for new public officials (and annually thereafter.)
- ANNUAL STATEMENT: Due by March 15th - for incumbent officials.
- FINAL STATEMENT: Due 90 days after leaving office.

Cancel

Previous

Next

Page 3 – Contact Information (for non-Legislative filers)

▲ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>

CONTACT INFORMATION

First Name: Last Name:

Address:

City: State: Zip Code: Country:

Contact Phone: Alternate Phone: Fax:

E-Mail:

Spouse Domestic Partner None / Not Applicable (Domestic Partner not required for Municipal Filers)

• Include stepchildren and adoptive children.

Dependent Children:

Non-Dependent Children living with you:

Page 3 – Contact Information (for Legislative filers)

⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>

CONTACT INFORMATION

First Name: Last Name:

Address:

City: State: Zip Code: Country:

Contact Phone: Alternate Phone: Fax:

E-Mail:

Spouse Domestic Partner None / Not Applicable (Domestic Partner not required for Municipal Filers)

• Include stepchildren and adoptive children.

Dependent Children: Non-Dependent Children living with you:

Name Non-Dependent Children Living with you

Cancel

Previous

Next

Page 4 – Salaried Employment Income

- ⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⚠ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.
- ⚠ Error messages will be shown at the bottom of the page

FINANCIAL DISCLOSURE STATEMENT

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

SALARIED EMPLOYMENT NONE / Not Applicable ⇒

- Income means anything of value and covers all forms of compensation or benefits received from an employer; compensation or benefits include wages, salary, commissions, tips, bonuses, housing, use of an automobile and deferred compensation.
- Report each employer who paid you, your spouse, domestic partner or children covered by reporting requirements more than \$1,000. Include amount of income, dates of employment, terms of employment, amount of time worked. Describe the work performed in sufficient detail to make it clear to a person of ordinary understanding.
- The amount of any income more than \$1,000 that must be reported, or the value of a gift more than \$250 that must be reported, may be stated in a range rather than as an exact amount. 2 AAC 50.685

Edit/Delete	Earned By	Employer	Time	Description	Total Income
Earned By: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child		Total Income: <input type="text"/>			
<input type="radio"/> Commission <input type="radio"/> Full-time <input type="radio"/> Hourly <input type="radio"/> Part-time <input type="radio"/> Project <input type="radio"/> Seasonal					
Dates: 1/1/2011 <input type="text"/> to 12/31/2011 <input type="text"/>		Time Worked (months/days/hours): <input type="text"/>			
Employer: <input type="text"/>					
Address: <input type="text"/>					
City: <input type="text"/>		State: Alaska <input type="text"/>		Country: United States <input type="text"/>	
Description: <input type="text"/>					
You must finish adding or cancel this action before navigating away from this step.					
<input type="button" value="Cancel"/>			<input type="button" value="Add Item"/>		

Page 5 – Self Employment Income

- ▲ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ▲ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.
- ▲ TO ADD A CLIENT: Enter the Name, Address, and select the range, THEN HIT ADD CLIENT
- ▲ The client is not added until they appear above the text box with a red 'Remove' button
- ▲ Use the 'Export' button to save the entered clients as a spreadsheet
- ▲ Use the 'Import' button to load clients in from a spreadsheet. The spreadsheet must be formatted like the template available in the "Help" -> "Templates" section
- ▲ For more information, see Appendix A

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

SELF-EMPLOYMENT

NONE / Not Applicable →

- List each **source** of self-employment income over \$1000 by name and amount. Income means anything of value and covers all forms of compensation, including deferred income and attorney contingency fees. For clarification, see AS 39.50.200(10), "source of income"; 2 AAC 50.799(a), definition of self-employment; 2 AAC 50.695, reporting deferred income; and 2 AAC 50.704 – reporting income from attorney contingency fee agreements.
- Disclose each client, customer or business that paid you, your spouse/domestic partner or child more than \$1,000. Self-employment includes sole proprietors, partnerships, limited liability companies, professional corporations. See 2 AAC 50.700(a)
- Disclose income from corporations in which the filer, alone or in combination with one or more family members, holds a controlling interest as defined under 2 AAC 50.700(b)
- Exemptions: To obtain an exemption, you must qualify under the law, you must file a written request, and you must receive an exemption from the commission. Exemption rules: AS 39.50.035, 2 AAC 50.775, 2 AAC 50.821
- For detailed information on source of income see AS 39.50.200(10) "source of income".

Edit/Delete	Earned By	Business	Time	Description	Total Income
Earned By: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child <input type="radio"/> Commission <input type="radio"/> Full-time <input type="radio"/> Hourly <input type="radio"/> Part-time <input type="radio"/> Project <input type="radio"/> Seasonal				Total Income: --- Select One ---	
Dates: 1/1/2011 <input type="text"/> to 12/31/2011 <input type="text"/>		Time Worked (months/days/hours): <input type="text"/>			
Business Name: <input style="width: 100%;" type="text"/>					
For each client who paid more than \$1,000 for the same service enter their name and full address below and click the green add button. Entries can be removed with the red subtract button.					
<input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Remove"/>					
<input type="button" value="Add Client"/>	Client Name	Client Full Address	Amount		
	<input type="text"/>	<input type="text"/>	--- Select One ---		
Description: <input style="width: 100%; height: 40px;" type="text"/>					
You must finish adding or cancel this action before navigating away from this step.					
<input type="button" value="Cancel Add"/>			<input type="button" value="Add Income"/>		

Page 6 – Rental Income

- ⤴ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⤴ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

FINANCIAL DISCLOSURE STATEMENT

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

RENTAL INCOME

NONE / Not Applicable →

- If any person paid more than \$1000 in rent during the preceding calendar year, report the name of the person and the amount of the rent paid, and, if the property is managed by a person other than the filer or a family member of the filer, additionally report the manager's name. 2 AAC 50.725 Disclose the location of the property under "Real Property Interests".

Edit/Delete	Owner	Tenant	Amount
	Owner: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child <input type="checkbox"/> Co-owner with others		Amount: <input type="text"/>
	Tenant Name: <input type="text"/>		
	Manager's Name (if applicable): <input type="text"/>		
You must finish adding or cancel this action before navigating away from this step.			
<input type="button" value="Cancel"/>		<input type="button" value="Add Item"/>	

Page 7 – Dividends, Interest, and other Business/Investment distributions of earnings

- ⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⚠ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.
- ⚠ Don't forget to enter any PFDs received

FINANCIAL DISCLOSURE STATEMENT

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

DIVIDENDS, INTEREST AND OTHER BUSINESS/INVESTMENT DISTRIBUTIONS OF EARNINGS NONE / Not Applicable ⇒

- **The 2011 PFD Amount is \$1,174.00. Please remember to add your PFDs to this section if applicable.**
- Disclose source and amount of income **over \$1000** received from dividends, interest and other distributions of earnings from a business or investment
- Include dividends or interest **received** from bank accounts, capital gains, money market accounts, certificates of deposit, Native corporation dividends, Permanent Fund dividends
- Note: This section refers only to amounts received during the reporting period; there is a separate section for disclosing business interest information.

Edit/Delete	Recipient	Source	Amount
	Recipient: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child	Amount: <input type="text"/>	<input type="text"/>
	Source: <input type="text"/>		
You must finish adding or cancel this action before navigating away from this step.			
<input type="button" value="Cancel"/>		<input type="button" value="Add Item"/>	

Page 8 – Other Income

- ⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⚠ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

OTHER INCOME

NONE / Not Applicable →

- List source and amount of income over \$1,000 not listed elsewhere in this form, including sale of goods or property, taxable capital gains, pensions, retirement account cash-outs, government entitlements, alimony or child support payments, honoraria and any other payments not otherwise accounted for.

Edit/Delete	Recipient	Source	Amount
	Recipient: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child	Source: <input type="text"/>	Amount: <input type="text"/>

You must finish adding or cancel this action before navigating away from this step.

Page 9 - Gifts

- ⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⚠ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

GIFTS WORTH MORE THAN \$250

NONE / Not Applicable →

- Public Official Filers ONLY - Legislative filers are **NOT** required to fill in this section.
- Legislators must submit more detailed disclosure reports to the Legislative Ethics Committee.
- Report all gifts worth more than \$250 (including gifts from a single source with a cumulative value of more than \$250). Include travel expenses, discounts not available to the public, loans forgiven or loans paid by a third party. Do not report gifts from spouse, domestic partner, parent, dependent child, sibling, grandparent, aunt, uncle, niece or nephew.

Edit/Delete	Recipient	Source	Description	Value
Recipient: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child		Value:		<input type="text"/>
Source:		<input type="text"/>		
Description:		<input type="text"/>		
You must finish adding or cancel this action before navigating away from this step.				
<input type="button" value="Cancel"/>		<input type="button" value="Add Item"/>		

Page 10 – Business Interests

- ▲ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ▲ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.
- ▲ Use the 'Export' button to save the form's interests as a spreadsheet
- ▲ Use the 'Import' button to load interests in from a spreadsheet. The spreadsheet must be formatted like the template available in the "Help" -> "Templates" section
- ▲ For more information, see Appendix B

SCHEDULE B: BUSINESS INTERESTS Remove Export Import

BUSINESS INTERESTS NONE / Not Applicable =>

- Report business interests even if they were NOT a source of income, including businesses in which the filer or family member (spouse, domestic partner, dependent children and for legislative branch filers ONLY – nondependent children living with the filer):
 1. Served as stockholder, owner, officer, director, partner, proprietor, employee or held an interest.
 2. Had ownership interests of more than \$1,000 in a publicly traded corporation.
 3. Had any other ownership interest in a business, including shares in non-publicly traded corporations, sole proprietorships, limited liability companies. Include options to buy.
 4. Include non-profit organizations, corporations, businesses, associations, trade groups.
- If the business was a source of income over \$1,000, it must also be reported in Schedule A.

Edit/Delete	Interested Party	Business	Description	Position / Interest Type
	Owner: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child		Position / Type of Interest: <input style="width: 100%;" type="text"/>	
	Business Name: <input style="width: 100%;" type="text"/>			
	Business Address: <input style="width: 100%;" type="text"/>			
	City: <input style="width: 20%;" type="text"/>	State: <input style="width: 20%; border: 1px solid black;" type="text" value="Alaska"/>	Zip Code: <input style="width: 20%;" type="text"/>	Country: <input style="width: 20%; border: 1px solid black;" type="text" value="United States"/>
	Detailed Description of business activity: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>			
You must finish adding or cancel this action before navigating away from this step.				
<input type="button" value="Cancel Add"/>			<input type="button" value="Add Interest"/>	

Page 11 – Real Property Interests

- ⤴ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⤴ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.
- ⤴ Use the 'Export' button to save the form's interests as a spreadsheet
- ⤴ Use the 'Import' button to load interests in from a spreadsheet. The spreadsheet must be formatted like the template available in the "Help" -> "Templates" section
- ⤴ For more information, see Appendix B

SCHEDULE C: REAL PROPERTY INTERESTS			
			<input type="button" value="Remove"/> <input type="button" value="Export"/> <input type="button" value="Import"/>
REAL PROPERTY INTERESTS			NONE / Not Applicable → <input type="checkbox"/>
<ul style="list-style-type: none"> Report an interest in real property by the address or other legal description of the property, except that a primary residence or recreational property held for personal use may be described only by zip code. Enter 'Not Reported' for Address and City if this applies to you. Report the nature of the interest that the filer or family member held in the property; the nature of interests to be reported includes fee simple ownership, tenancy in common, general or limited partnership interest, and holder of an option to purchase. If property is jointly owned, check all boxes that apply. 			
Edit/Delete	Owner(s)	Address or Legal Description	Ownership Interest
	Owner: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child <input type="checkbox"/> Other	Other Co-owner(s): <input style="width: 100%;" type="text"/>	
	Street Address or legal description: <input style="width: 100%;" type="text"/>		
	City: <input style="width: 100%;" type="text"/>	State: <input style="width: 100%;" type="text" value="Alaska"/>	Zip Code: <input style="width: 100%;" type="text"/>
			Country: <input style="width: 100%;" type="text" value="United States"/>
	Ownership Interest: <input style="width: 100%; height: 40px;" type="text"/>		
<p>You must finish adding or cancel this action before navigating away from this step.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Cancel Add"/> <input type="button" value="Add Interest"/> </div>			

Page 12 – Beneficial Interests

- ▲ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ▲ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.
- ▲ Use the 'Export' button to save the form's interests as a spreadsheet
- ▲ Use the 'Import' button to load interests in from a spreadsheet. The spreadsheet must be formatted like the template available in the "Help" -> "Templates" section
- ▲ For more information, see Appendix B

SCHEDULE D: BENEFICIAL INTERESTS Remove Export Import

TRUSTS, RETIREMENT ACCOUNTS OR OTHER BENEFICIAL INTERESTS NONE / Not Applicable ⇒

- Report each trust, retirement account or other beneficial interest that exceeded \$1,000 during the reporting period, including a state or federally administered retirement system plan, employee pension plans, profit-sharing trusts, family trust, education trusts, deferred compensation plans, annuity plans or any other similar arrangement intended to provide future income the filer or family member.
- Identify individual investments accounts if you or family members manage or personally control the investments.

Edit/Delete	Owner(s)	Managed By	Fund or Companies	Interest Holder	Percent
Owner: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child				Percent Owned: <input style="width: 80px;" type="text"/> %	
Name of Interest Holder: <input style="width: 95%;" type="text"/>					
Managed By: <input style="width: 95%;" type="text"/>					
Identify Fund or Companies: <div style="border: 1px solid black; height: 40px; width: 95%;"></div>					
You must finish adding or cancel this action before navigating away from this step.					
<input type="button" value="Cancel Add"/>			<input type="button" value="Add Interest"/>		

Page 13 – Loans and Debts (for non-Legislative filers)

- ⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⚠ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

SCHEDULE E: LOANS AND DEBTS

LOANS, LOAN GUARANTEES & DEBTS OVER \$1,000

NONE / Not Applicable →

- Report each creditor or lender to whom more than \$1,000 was owed during the reporting period.
- Report guarantor of each loan.
- List financial obligations, including mortgages on property owned or sold during the reporting period; loans that have been guaranteed; delinquent taxes; alimony; child support payments; medical bills; boat and vehicle loans; business and personal loans; escrows; student loans; signature loans and promissory notes.
- Loans include secured, unsecured and contingent loans.
- Do NOT list credit card obligations or revolving charge accounts.

Edit/Delete	Owner	Debt Type	Name
Debtor: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child		Debt Type: <input type="radio"/> Creditor <input type="radio"/> Guarantor <input type="radio"/> Lender	
Name: <input type="text"/>			
You must finish adding or cancel this action before navigating away from this step.			
<input type="button" value="Cancel"/>		<input type="button" value="Add Item"/>	

Page 13 – Loans and Debts (for Legislative filers)

- ▲ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ▲ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

LOANS, LOAN GUARANTEES & DEBTS OVER \$1,000 NONE / Not Applicable →

- Report each creditor or lender to whom more than \$1,000 was owed during the reporting period.
- Report guarantor of each loan.
- List financial obligations, including mortgages on property owned or sold during the reporting period; loans that have been guaranteed; delinquent taxes; alimony; child support payments; medical bills; boat and vehicle loans; business and personal loans; escrows; student loans; signature loans and promissory notes.
- Loans include secured, unsecured and contingent loans.
- Do NOT list credit card obligations or revolving charge accounts.

Edit/Delete	Owner	Debt Type	Name
Debtor: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child		Debt Type: <input type="radio"/> Creditor <input type="radio"/> Guarantor <input type="radio"/> Lender	
Name: <input style="width: 100%;" type="text"/>			
<p style="font-size: small;">Legislative branch filers must report additional details: original amount of the obligation, the current balance owed, interest rate, length of the loan and whether a written agreement exists for a creditor or lender who:</p> <ul style="list-style-type: none"> • Lobbies or hired lobbyists • Had contracts or sought contracts worth more than \$10,000 with any state agency • Was a municipal or local government entity • Was affected financially – in an amount exceeding \$1,000 – by an act of the legislature or state agency decision, including actions affecting professional or occupational licenses; natural resource permits or quotas; assessments; tax rates; health, safety or environmental standards; insurance or business practices. 			
Address: <input style="width: 100%;" type="text"/>			
City: <input style="width: 100%;" type="text"/>	State: <input style="width: 100%;" type="text" value="Alaska"/>	Zip Code: <input style="width: 100%;" type="text"/>	Country: <input style="width: 100%;" type="text" value="United States"/>
Original Loan: (ex. 25,421.34) \$ <input style="width: 100%;" type="text"/>	Balance Owed: (ex. 25,421.34) \$ <input style="width: 100%;" type="text"/>	Interest Rate: <input style="width: 100%;" type="text"/> %	
Number of Years in Term: <input style="width: 100%;" type="text"/>	- or -	Number of Months in Term: <input style="width: 100%;" type="text"/>	Written Loan Agreement: <input type="radio"/> Yes <input type="radio"/> No
You must finish adding or cancel this action before navigating away from this step.			
<input type="button" value="Cancel"/>		<input type="button" value="Add Item"/>	

Page 14 – Government Contracts and Leases

- ⤴ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⤴ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

SCHEDULE F: LEASES

GOVERNMENT CONTRACTS AND OFFERS TO CONTRACT

NONE / Not Applicable ⇒

- List all contracts, bids and offers to contract with the state or any state or municipal agency or entity.
- Report contract interests as individual, sole proprietor, family member, partnership, professional corporation, limited liability company or through a corporation in which filer or family members held a controlling interest.

Edit/Delete	Contract Holder(s)	Contract ID	Contract Agency	Status	Type of Interest	Contract Description
	Owner(s): <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child				Type of Interest <input type="text"/>	
	Status: <input type="radio"/> Bid <input type="radio"/> Held <input type="radio"/> Offer				Contract ID (name/number): <input type="text"/>	
	Contracting Agency: <input type="text"/>					
	Contract Description: <input type="text"/>					
You must finish adding or cancel this action before navigating away from this step.						
<input type="button" value="Cancel"/>			<input type="button" value="Add Item"/>			

Page 15 – Natural Resource Leases

- ⤴ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⤴ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

SCHEDULE F: LEASES

NATURAL RESOURCE LEASES

NONE / Not Applicable →

- List natural resource leases – including mineral, timber, oil and gas leases – held, bid or offered during the reporting period.
- Report lease interests as individual, sole proprietor, family member, partnership, professional corporation, limited liability company; or corporation in which you or family (individually or together) held controlling interest.

Edit/Delete	Leaseholder(s)	Lease ID	Status	Type of Interest	Lease Description
Owner(s): <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child		Type of Interest		<input type="text"/>	
Status: <input type="radio"/> Bid <input type="radio"/> Held <input type="radio"/> Offer		Lease ID (name/number):		<input type="text"/>	
Lease Description: <input type="text"/>					
You must finish adding or cancel this action before navigating away from this step.					
<input type="button" value="Cancel"/>			<input type="button" value="Add Item"/>		

Page 16 – Close Economic Associations

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⚠ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

SCHEDULE G

CLOSE ECONOMIC ASSOCIATIONS

NONE / Not Applicable ⇒

- **EXEMPT:**
 1. Municipal and local officials are exempt from reporting close economic associations.
 2. Members of state boards and commissions are exempt from reporting close economic associations.
 3. Local officials and state board/commission members do NOT have to complete this section. Check the box for NONE.
- **STATE PUBLIC OFFICIALS:** Disclose financial relations with legislators, other public officials and lobbyists.
- **LEGISLATIVE BRANCH:** Disclose financial relations with public officials, lobbyists, other legislators, and legislative employees. Report close economic association detailed information to the Legislative Ethics Committee.
- **CLOSE ECONOMIC ASSOCIATION** means a financial relationship between public officials, legislators and lobbyists, including shared interests in a business, property, association, partnership, corporation or LLC.
- **CHANGES:** Report new close economic associations within 60 days.

Edit/Delete	Owner	Name	Description
Person Disclosing Economic Association: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child			
Person with whom Association Exists: <input type="text"/>			
Description of Economic Association: <input type="text"/>			
You must finish adding or cancel this action before navigating away from this step.			
<input type="button" value="Cancel"/>		<input type="button" value="Add Item"/>	

Page 17 – Lobbyist Partner Employers

- ⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>
- ⚠ TO NAVIGATE PAGES: you must finish adding/editing an item or hit cancel.

SCHEDULE G

FILERS WITH A LOBBYIST SPOUSE or PARTNER

NONE / Not Applicable →

- **EXEMPT:** Local officials and members of state boards and commissions are exempt. Check NONE.
- **STATE PUBLIC OFFICIALS with a lobbyist spouse or domestic partner:** Report names and addresses of each employer of the lobbyist and the total monetary value received from each of the lobbyist's employers.
- **LEGISLATIVE BRANCH filers with a lobbyist spouse or domestic partner:** Disclose employer of lobbyist and compensation, and report details to the Legislative Ethics Committee.
- **CHANGES:** Report changes in lobbyist's employer within 48 hours of the change.

Edit/Delete	Name	Address	Compensation	
	Employer Name:		Compensation: <small>(ex. 25,421.34)</small>	
	<input type="text"/>		\$ <input type="text"/>	
	Address:	<input type="text"/>		
	City:	State:	Zip Code:	Country:
	<input type="text"/>	Alaska <input type="text"/>	<input type="text"/>	United States <input type="text"/>
You must finish adding or cancel this action before navigating away from this step.				
<input type="button" value="Cancel"/>		<input type="button" value="Add Item"/>		

Page 18 – Review

⚠ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>

REVIEW SUBMISSION

- You **MUST** click **NEXT** and electronically sign this form to submit it to APOC. Otherwise you have **NOT** filed your disclosure and will be subject to civil penalties for a late filing.
- Please carefully review your Financial Disclosure below.
If corrections are needed use the blue "Previous" and "Next" buttons below to navigate to the appropriate page(s) and make changes before submitting.

POFD FORM

FILER INFORMATION

First Name: **First Name**

Last Name: **Last Name**

Address: **Address**

City, State Zip: **City, Alaska 99999**

Contact Phone: **(907) 555-5555**

Alternate Phone: **(907) 555-5555**

Fax (Optional): **(907) 555-5555**

Email: **email@email.com**

Partner Type: **Spouse**

Spouse/Domestic Partner Name: **Spouse/Domestic Partner**

Dependent Children: **0**

Non-Dependent Children: **0**

PURPOSE OF FILING

Report Dates: From **01/01/2011** Through **12/31/2011**

Filing As: **Office Holder**

Report Type: **Annual**

INCOME

Page 18 – Review (continued)

▲ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>

Owner	Type	Detail	Description	Amount
Filer	Salaried	Employer _____ Address City, Alaska Zip _____ Full-time From: 01/01/2011 Through 12/31/2011 Time Worked: 12 months	Description	\$50,000 - \$100,000
Domestic Partner, Child	Rental	Tenant: Tenant Name	Manager's Name	\$5,000 - \$10,000
Filer	Dividend or Interest	Permanent Fund Dividend		\$1,000 - \$2,000
Domestic Partner	Other	Source: Source of Other Income		\$5,000 - \$10,000
Child	Gift	Source: Source of Gift	Description of Gift	\$250 - \$1,000 (gifts only)
Spouse	Self Employment	Business Name _____ Project From: 01/01/2011 Through 12/31/2011 Time Worked: 30 days	Description	\$20,000 - \$50,000
		Client Names	Client Addresses	Client Amount
		Client 1	Address, City, State Zip	\$1,000 - \$2,000
		Client 2	123 Street St., Anchorage AK 99508	\$2,000 - \$5,000

INTERESTS

Owner	Type	Detail	Description	Interest
Spouse, Domestic Partner	Business	Business Name: Business Name _____ Business Address City, Alaska Zip	Description	Position / Type: Type of Interest
Spouse, Other: Other Person	Real Property	Address City, Alaska Zip	Ownership Interest: Ownership Interest	
Spouse	Beneficial	Managed By: Manager	Fund or Companies	Ownership: 50%

LOANS AND DEBTS

Page 18 – Review (continued)

▲ THIS IS NOT A VALID FORM. To file, visit <https://myalaska.state.ak.us/apoc/form>

Owner	Type	Name
Domestic Partner	Creditor	Creditor Name

LEASES

Owner	Type of Lease	Lease/Contract ID	Interest	Status	Description
Filer	Government	Contract ID	Type of Interest	Held	Description
Spouse	Natural Resource	Lease ID	Type of Interest	Bid	Lease Description

CLOSE ECONOMIC ASSOCIATIONS

Person Disclosing Association	Associated Person	Description
Filer	Associated Person's Name	Description

LOBBYIST PARTNER EMPLOYERS

Name	Address	Compensation
Employer	Address City, Alaska Zip	\$44,332.24

[Save & Resume Later](#)

[Previous](#)

[Next](#)

Page 19 - Certification

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CERTIFICATION

By entering your MyAlaska password, you will submit this legal document to APOC, and certify the following statement:

I certify under penalty of perjury that the foregoing is true and the information in this disclosure statement is, to the best of my knowledge, true, correct and complete. A person who makes a false sworn certification which he or she does not believe to be true is guilty of perjury.

MyAlaska Password:

All officials and candidates who are required to file disclosure statements are solely responsible for filing complete, accurate and truthful statements by the deadlines.

THIS IS A PUBLIC DOCUMENT

NOTE: Public officials who are required to file this disclosure statement may have additional obligations to disclose conflicts of interest or potential conflicts under state executive, legislative or judicial ethics rules or personnel rules. Legislators who are required to file this disclosure statement have additional disclosure and reporting requirements imposed by the Select Committee on Legislative Ethics. Local officials may also be governed by local ethics ordinances or personnel rules.

Disclosure information, laws and regulations are available online: doa.alaska.gov/apoc

ALASKA PUBLIC OFFICES COMMISSION

ANCHORAGE OFFICE:

2221 E. Northern Lights Blvd – Rm 128
Anchorage, AK 99508-4149
907-276-4176 / Toll-free 800-478-4176
Fax 907-276-7018

JUNEAU OFFICE:

240 Main St. – Rm 500
Mail: P.O. Box 110222
Juneau, AK 99811-0222
907-465-4864 / Fax 907-465-4832

E-mail APOC: doa.poc.apocforms_feedback@alaska.gov

Form Submission Notice

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FINANCIAL DISCLOSURE STATEMENT

COMPLETE

Please print the form for your records. Click 'Print' to show a popup with the form just submitted.

Print

My Filings

This POFD Form has been submitted successfully.

Appendixes

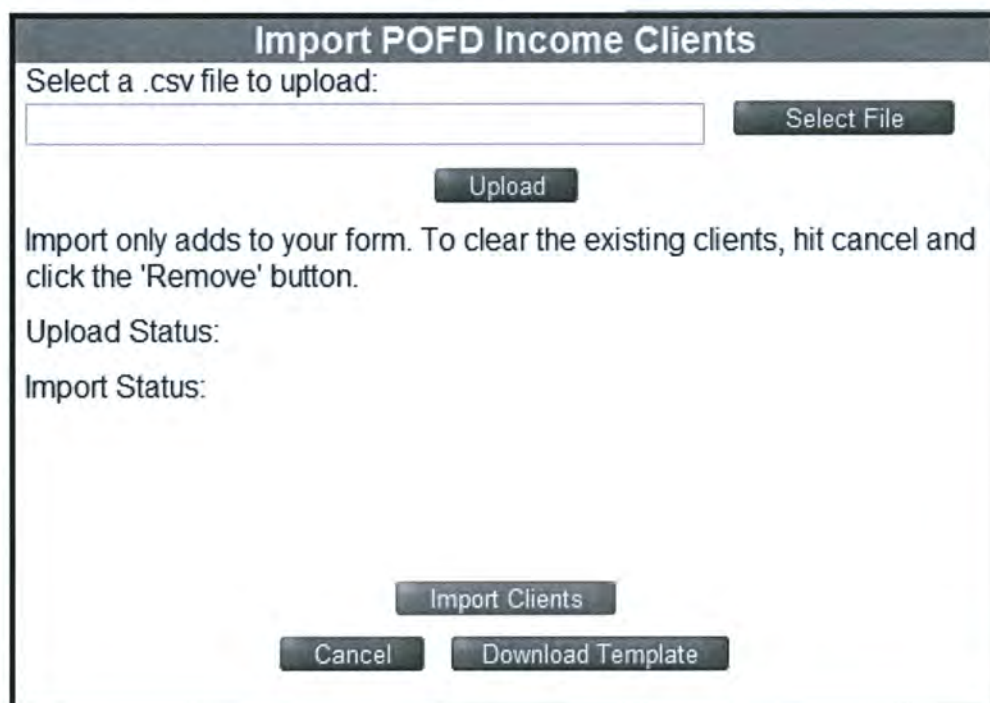
Appendix A – POFD Self-Employment Income Client Spreadsheets

You can import your clients from a spreadsheet that is formatted properly. A sample spreadsheet with instructions is available in the “Help” section under “Templates”, and it’s called the “POFD Income Client Import Template”

Once you have the spreadsheet ready, it must be saved as a .csv file (Comma-Separated Value).

Importing Clients:

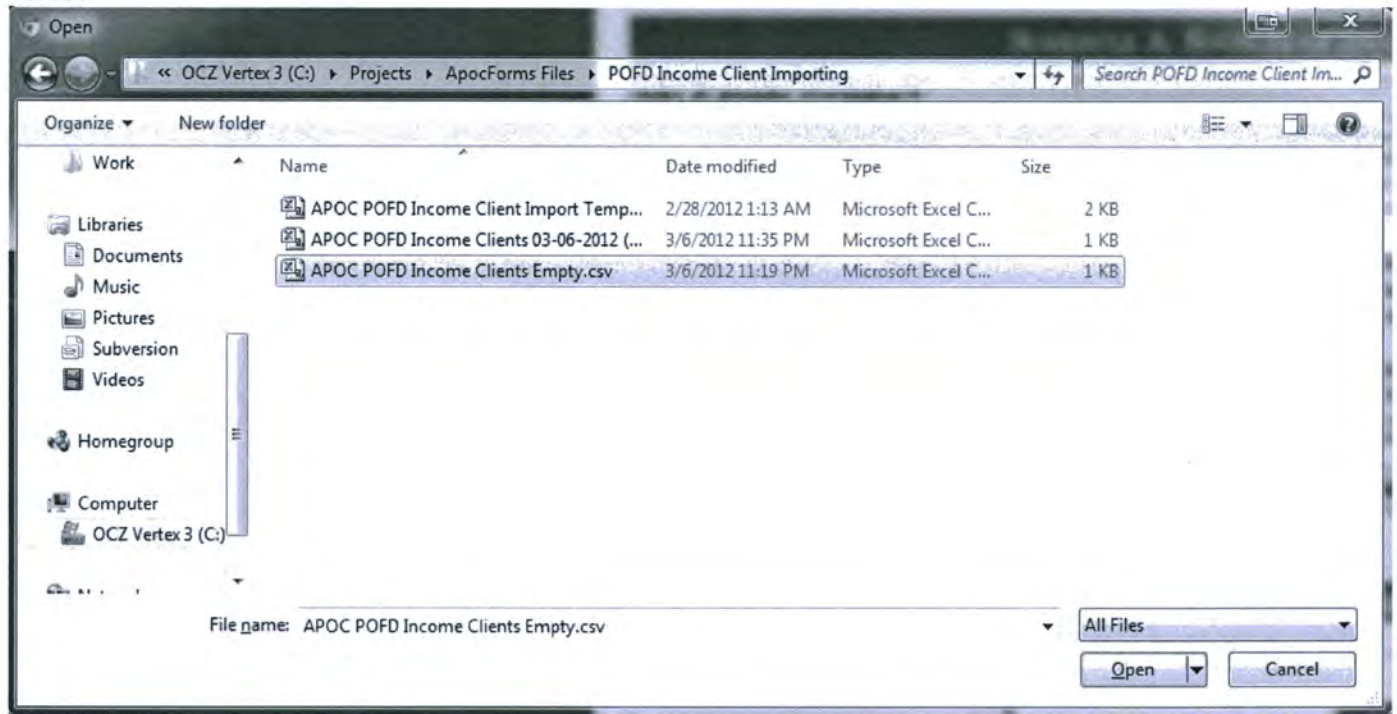
Click “Import” and you get a dialog like this:



The dialog box is titled "Import POFD Income Clients". It contains the following elements:

- A text prompt: "Select a .csv file to upload:"
- A text input field for the file path.
- A "Select File" button to the right of the input field.
- An "Upload" button centered below the input field.
- Instructional text: "Import only adds to your form. To clear the existing clients, hit cancel and click the 'Remove' button."
- Labels for "Upload Status:" and "Import Status:".
- Three buttons at the bottom: "Import Clients" (centered), "Cancel" (left), and "Download Template" (right).

Click “Select File” (or “Browse”) and you then navigate to the file you saved:



Then click “Open”, and click the “Upload Button”. The box will tell you the row and details if it had any problems with the file, if not, click “Add Clients” to add them to your income item:

For each client who paid more than \$1,000 for the same service enter their name and full address below and click the green add button. Entries can be removed with the red subtract button.

	Client Name	Client Full Address	Amount
<input type="button" value="Remove"/>	Client 1	123 Address St, Anchorage AK 99508	\$1,000 - \$2,000
<input type="button" value="Remove"/>	Client 2	123 Address St, Anchorage AK 99508	\$5,000 - \$10,000
<input type="button" value="Remove"/>	Client 3	123 Address St, Anchorage AK 99516	\$1,000 - \$2,000
<input type="button" value="Remove"/>	Client 4	123 Address St, Anchorage AK 99508	\$20,000 - \$50,000
<input type="button" value="Remove"/>	Client 5	123 Address St, Anchorage AK 99508	\$5,000 - \$10,000
<input type="button" value="Remove"/>	Client 6	123 Address St, Anchorage AK 99508	\$250 - \$1,000 (gifts only)
<input type="button" value="Remove"/>	Client 7	123 Address St, Anchorage AK 99508	\$500,000 - \$1,000,000
<input type="button" value="Remove"/>	Client 8	123 Address St, Seattle WA 98115	\$100,000 - \$200,000
<input type="button" value="Remove"/>	Client 9	123 Address St, Anchorage AK 99508	\$5,000 - \$10,000
<input type="button" value="Remove"/>	Client 10	123 Address St, Juneau AK 99801	\$20,000 - \$50,000
<input type="button" value="Remove"/>	Client 11	123 Address St, Anchorage AK 99508	\$50,000 - \$100,000
<input type="button" value="Remove"/>	Client 12	123 Address St, Anchorage AK 99508	\$20,000 - \$50,000
<input type="button" value="Remove"/>	Client 13	123 Address St, Anchorage AK 99508	\$50,000 - \$100,000
<input type="button" value="Remove"/>	Client 14	123 Address St, Anchorage AK 99508	\$1,000 - \$2,000
<input type="button" value="Remove"/>	Client 15	123 Address St, Anchorage AK 99508	\$1,000 - \$2,000
<input type="button" value="Remove"/>	Client 16	123 Address St, Anchorage AK 99508	\$2,000 - \$5,000
<input type="button" value="Add Client"/>			--- Select One ---

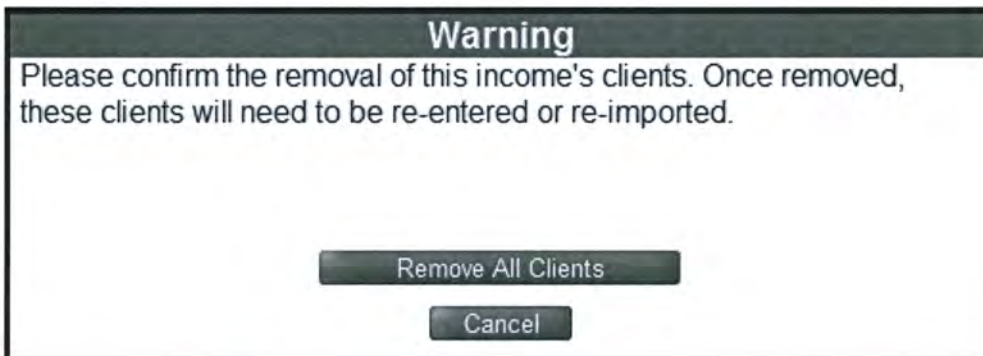
Exporting Clients:

To save or backup what you have entered, click Export, then select the file type you prefer. Only .csv files can be brought back in.



Removing Clients:

To remove the clients (in order to clear them or re-upload a changed spreadsheet), click "Remove" and then confirm the removal in the dialog box:



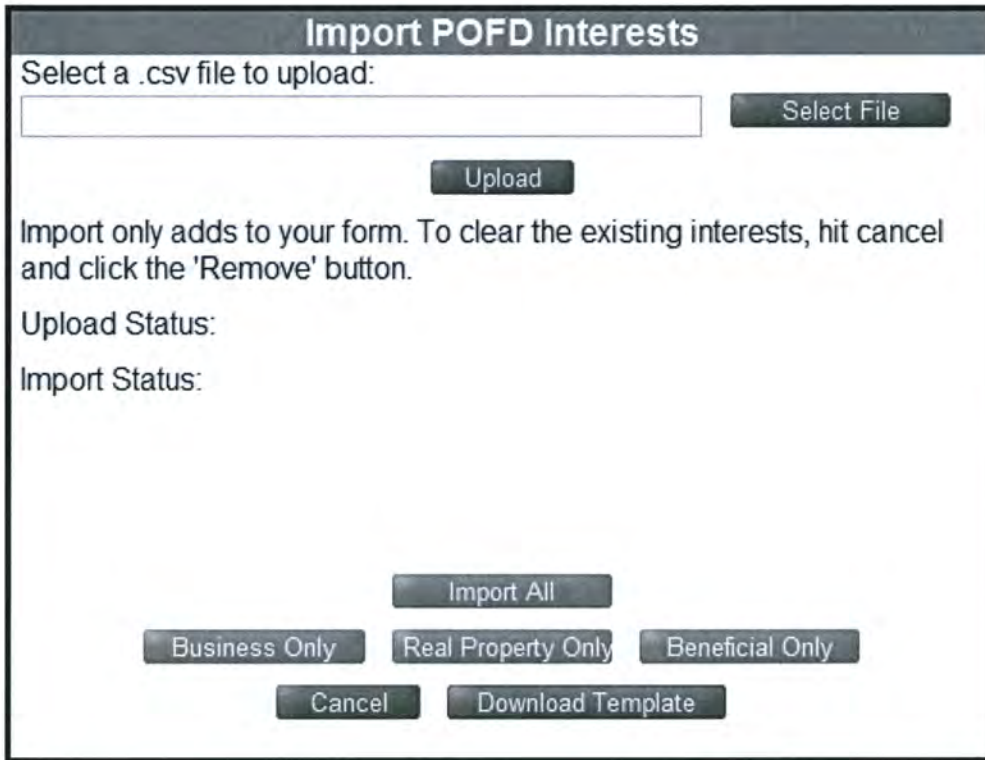
Appendix B – POFD Interest Spreadsheets

You can import your interests from a spreadsheet that is formatted properly. A sample spreadsheet with instructions is available in the “Help” section under “Templates”, and it’s called the “POFD Interests Import Template”

Once you have the spreadsheet ready, it must be saved as a .csv file (Comma-Separated Value).

Importing Interests:

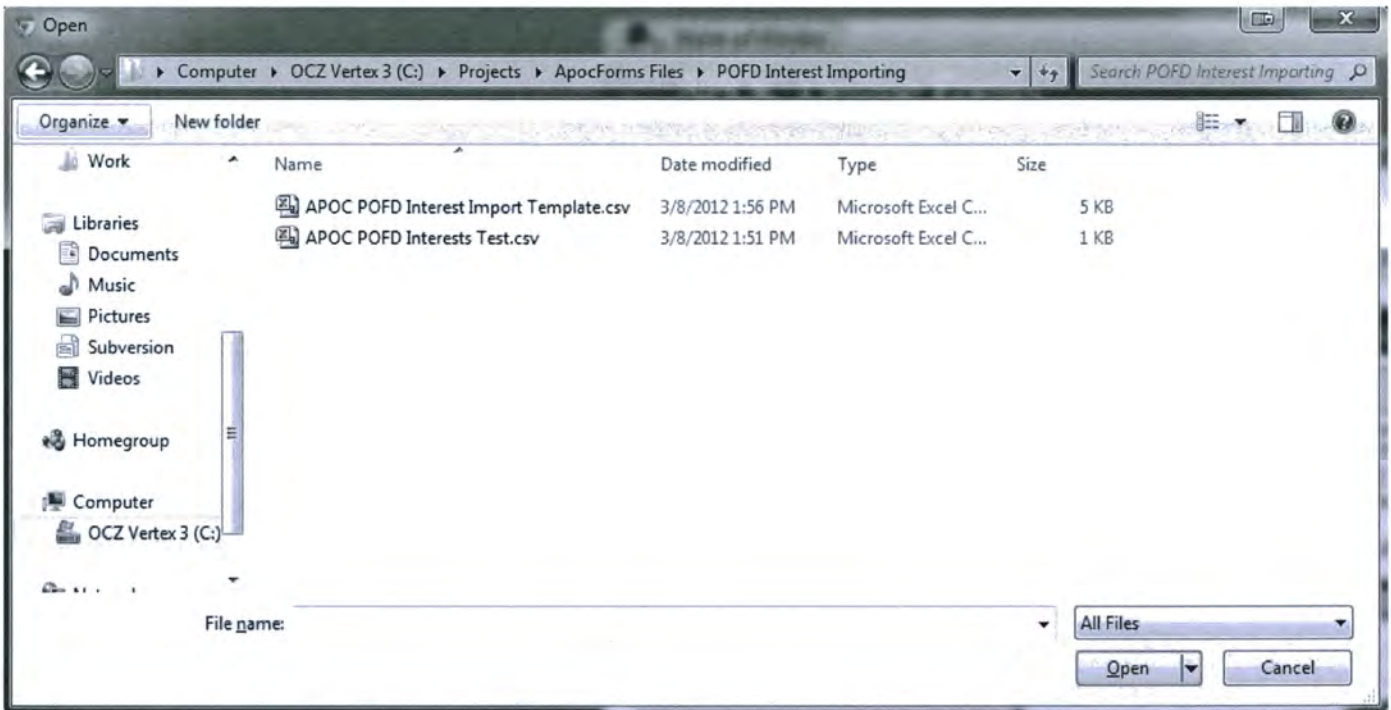
Click “Import” and you get a dialog like this:



The dialog box is titled "Import POFD Interests". It contains the following elements:

- A text input field with the label "Select a .csv file to upload:".
- A "Select File" button to the right of the input field.
- An "Upload" button centered below the input field.
- Instructional text: "Import only adds to your form. To clear the existing interests, hit cancel and click the 'Remove' button."
- Labels for status: "Upload Status:" and "Import Status:".
- A row of three buttons: "Business Only", "Real Property Only", and "Beneficial Only".
- A row of two buttons: "Cancel" and "Download Template".

Click “Select File” (or “Browse”) and you then navigate to the file you saved:



Then click “Open”, and click the “Upload Button”. The box will tell you the row and details if it had any problems with the file, if not, click “Add Clients” to add them to your income item:

Edit/Delete	Interested Party	Business	Description	Position / Interest Type
Edit Delete	Filer, Spouse, Child	Business Name, Inc. 123 Address St. Anchorage, Alaska 99507	Consulting	Stock
Edit Delete	Filer	Business Name, Inc. 123 Address St. Anchorage, Alaska 99511	Mutual fund invested in the healthcare industry	Board Member
Edit Delete	Spouse	Business Name, Inc. 123 Address St. Anchorage, Alaska 99501	Delta Junction Wind Farm	Shareholder
Edit Delete	Filer, Domestic Partner	Business Name, Inc. 123 Address St. Homer, Alaska 99603	Rental	Owner
Edit Delete	Child	Business Name, Inc. 123 Address St. Anchorage, Alaska 99503	Oil Industry	Stock
Edit Delete	Filer, Domestic Partner, Child	Business Name, Inc. 123 Address St. Anchorage, Alaska 99507	Non profit focused and healthy and sustainable economic climate in Juneau	Chairperson
Edit Delete	Filer, Spouse, Child	Business Name, Inc. 123 Address St. Anchorage, Alaska 99502	Computer hardware and software support.	Director

[Click here to add new interest](#)

Exporting Interests:

To save or backup what you have entered, click Export, then select the file type you prefer. Only .csv files can be brought back in. You can use the different buttons to select only certain interest sections, or all of them.

Export Interests

Select the desired format.

CSV = Comma Separated Values (Spreadsheet, Excel)
DOC = Outline Format (Document, Microsoft Word)
TXT = Tab Separated Values (Spreadsheet, Excel, Notepad)

Export All Interests:	<input type="button" value=".CSV"/>	<input type="button" value=".DOC"/>	<input type="button" value=".TXT"/>
Business Interests Only:	<input type="button" value=".CSV"/>	<input type="button" value=".DOC"/>	<input type="button" value=".TXT"/>
Real Property Interests Only:	<input type="button" value=".CSV"/>	<input type="button" value=".DOC"/>	<input type="button" value=".TXT"/>
Beneficial Interests Only:	<input type="button" value=".CSV"/>	<input type="button" value=".DOC"/>	<input type="button" value=".TXT"/>

Removing Interests:

To remove the interests (in order to clear them or re-upload a changed spreadsheet), click "Remove" and then confirm the removal in the dialog box. You then select which sections to remove (or all):

Warning

Please confirm the removal of this form's interests. Once removed, these interests will need to be re-entered or re-imported.

<input type="button" value="Remove All Interests"/>	<input type="button" value="Remove Business Int. Only"/>
<input type="button" value="Remove Real Property Only"/>	<input type="button" value="Remove Beneficial Int. Only"/>




REPRESENTATIVE MIKE HAWKER

ALASKA STATE LEGISLATURE • DISTRICT 28

Anchorage • Glen Alps • Rainbow • Indian • Bird • Girdwood • Portage

MEMORANDUM

TO: Representative Bob Lynn
Chairman, House State Affairs Committee

FROM: Representative Mike Hawker 

DATE: January 22, 2015

RE: House Bill 65 Hearing Request

I request that House Bill 65, which changes the deadline for the annual Legislative and Public Official Financial Disclosures to April 30, be scheduled for a hearing at your earliest convenience. I have attached a copy of the bill and Sponsor Statement, for your review.

Please feel free to contact me or my legislative aide, Juli Lucky, at 269-0244, for any additional information.



REPRESENTATIVE MIKE HAWKER

ALASKA STATE LEGISLATURE • DISTRICT 28

Anchorage • Glen Alps • Rainbow • Indian • Bird • Girdwood • Portage

House Bill 65 Sponsor Statement

Short Title: **Leg./Pub. Official Financial Disclosure**

House Bill 65 changes the deadline for the required annual financial disclosures for Legislators (LOFD) and Public Officials (POFD) to April 30 instead of March 15. This change would ensure the most accurate, up to date information be available for these complex financial reports by allowing filers to use the information from completed IRS tax returns.

House Bill 65 does not relax the stringent reporting requirements or make any changes to the information that must be disclosed. Also, House Bill 65 would have no effect on the deadline for the initial report, which would still be due within 30 days of taking office nor does it change any reporting deadlines for campaigns or candidates.



REPRESENTATIVE MIKE HAWKER

ALASKA STATE LEGISLATURE ♦ DISTRICT 28

Anchorage ♦ Glen Alps ♦ Rainbow ♦ Indian ♦ Bird ♦ Girdwood ♦ Portage

House Bill 65 Sectional Analysis

Short Title: **Leg./Pub. Official Financial Disclosure**

- Section 1:** Moves the deadline for the annual Legislative Financial Disclosure to April 30, instead of March 15.
- Section 2:** Makes a conforming change to the statute that outlines the consequences for a legislator who neglects to file an LFD by the deadline.
- Section 3:** Moves the deadline for the annual Public Official Financial Disclosure to April 30, instead of March 15.