

**SCR**

**2**

<TARGET><BILL>SCR 2</BILL><SUBJECT>SCR  
2</SUBJECT><COMM>SSTA27</COMM></TARGET>

# SENATE COMMITTEE REPORT

## First Committee of Referral

DATE: 1/19/11

FURTHER: Judiciary  
Finance

Date of 5-Day Notice: \_\_\_\_\_  
(in accordance with Uniform Rule 23)

DATE TURNED  
IN TO OFFICE: 2/15/11

State Affairs Committee considered SENATE CONCURRENT RESOLUTION NO. 2

SCR 2 UNIFORM RULES: PRESIDING OFFICER PRO TEM

Proposing amendments to the Uniform Rules of the Alaska State Legislature relating to the presiding officer pro tempore.

and recommends:

- be replaced with CS \_\_\_\_\_ (\_\_\_\_\_)  Same Title  New Title
- adopt previous CS \_\_\_\_\_ (\_\_\_\_\_)  Same Title  New Title
- attached amendment(s)
- adopt \_\_\_\_\_ Letter of Intent
- further referral to \_\_\_\_\_ Committee

| Dept Abbr. |     |
|------------|-----|
| ADM        | LEG |
| CED        | LAW |
| COR        | LWF |
| CRT        | MVA |
| EED        | DNR |
| DEC        | DPS |
| DFG        | REV |
| GOV        | DOT |
| DHS        | UA  |

| NEW FISCAL NOTE(S) |        |        |      |      |
|--------------------|--------|--------|------|------|
| Dept.              | Fiscal | Indet. | Zero | FN # |
| S. STA             |        |        | ✓    |      |
|                    |        |        |      |      |
|                    |        |        |      |      |
|                    |        |        |      |      |
|                    |        |        |      |      |
|                    |        |        |      |      |

| PREVIOUS FISCAL NOTE(S) |        |        |      |      |
|-------------------------|--------|--------|------|------|
| Dept.                   | Fiscal | Indet. | Zero | FN # |
|                         |        |        |      |      |
|                         |        |        |      |      |
|                         |        |        |      |      |
|                         |        |        |      |      |
|                         |        |        |      |      |
|                         |        |        |      |      |

APPROPRIATION - no fiscal note

| SIGNATURES AND RECOMMENDATIONS: | PRINTED LAST NAME | Do PASS | Do NOT PASS | No REC | AMEND |
|---------------------------------|-------------------|---------|-------------|--------|-------|
|                                 | Biessel           |         | X           |        |       |
|                                 | Meyer             |         |             | X      |       |
|                                 | PASKVAN           |         | X           |        |       |
|                                 | KOOKESH           |         |             | X      |       |
|                                 |                   |         |             |        |       |
| CHAIR:                          | Wielechowski      |         |             | X      |       |

27-LS0031\M  
Gardner  
2/8/11

**CS FOR SENATE CONCURRENT RESOLUTION NO. 2( )**

IN THE LEGISLATURE OF THE STATE OF ALASKA

TWENTY-SEVENTH LEGISLATURE - FIRST SESSION

**BY**

**Offered:**

**Referred:**

**Sponsor(s): SENATORS DAVIS, Ellis**

**A RESOLUTION**

1 **Proposing amendments to the Uniform Rules of the Alaska State Legislature relating to**  
2 **the presiding officer pro tempore.**

3 **BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

4 \* **Section 1.** Rule 1(a), Uniform Rules of the Alaska State Legislature, is amended to read:

5 (a) At the time for convening of the first regular session of a legislature, the  
6 lieutenant governor calls each house to order separately and calls the roll of members  
7 whose election has been certified. The lieutenant governor then administers the oath of  
8 office to the new members and, pending the election of [TEMPORARY] presiding  
9 officers pro tempore, preserves order and decorum in the house.

10 \* **Sec. 2.** Rule 1(b), Uniform Rules of the Alaska State Legislature, is amended to read:

11 (b) When the house by a majority vote of the full membership of the house  
12 selects a [TEMPORARY] presiding officer pro tempore, the [TEMPORARY]  
13 presiding officer pro tempore assumes the chair, and the lieutenant governor  
14 withdraws. The [TEMPORARY] presiding officer pro tempore then calls for  
15 nominations for a regular [PERMANENT] presiding officer, and the nominee  
16 receiving a majority vote of the full membership of the house becomes the regular

1 [PERMANENT] presiding officer for the two-year duration of the legislature. If a  
2 **regular** [PERMANENT] presiding officer is not elected by the seventh legislative  
3 day, on the eighth legislative day, the [TEMPORARY] presiding officer **pro tempore**  
4 shall call for nominations for a **regular** [PERMANENT] presiding officer from the  
5 floor. A roll call vote shall be taken on the persons nominated. Election of a **regular**  
6 [PERMANENT] presiding officer requires a majority vote of the full membership of  
7 the house.

8 \* **Sec. 3.** Rule 1(c), Uniform Rules of the Alaska State Legislature, is amended to read:

9 (c) Pending the organization of the house, a secretary assigned by the  
10 Legislative Council assists the lieutenant governor, **the presiding officer pro**  
11 **tempore**, and the **regular** [TEMPORARY AND PERMANENT] presiding **officer**  
12 [OFFICERS] in the performance of their duties.

13 \* **Sec. 4.** Rule 4, Uniform Rules of the Alaska State Legislature, is amended to read:

14 **Rule 4. Duties of the Presiding Officer.** The presiding officer of each house  
15 has the duties set forth in Section 575, MASON'S MANUAL OF LEGISLATIVE  
16 PROCEDURE, 2000 edition, when not inconsistent with these Uniform Rules. In the  
17 absence of the regular presiding officer, the majority leader of the house **shall serve**  
18 [SERVING EX OFFICIO] as presiding officer. **In the absence of the regular**  
19 **presiding officer, and in the absence of the majority leader of the house, the**  
20 **presiding officer pro tempore elected under Rule 1(b) shall preside over sessions**  
21 **of the house. When presiding during sessions of the house, the majority leader or**  
22 **the presiding officer pro tempore elected under Rule 1(b) may exercise the duties**  
23 **of the regular presiding officer. The** [PRO TEMPORE SHALL PRESIDE;  
24 EXCEPT THAT THE] regular presiding officer, **the majority leader, or the**  
25 **presiding officer pro tempore** may temporarily relinquish the chair to any member.

# LEGAL SERVICES

DIVISION OF LEGAL AND RESEARCH SERVICES  
LEGISLATIVE AFFAIRS AGENCY  
STATE OF ALASKA

(907) 465-3867 or 465-2450  
FAX (907) 465-2029  
Mail Stop 3101

State Capitol  
Juneau, Alaska 99801-1182  
Deliveries to: 129 6th St., Rm. 329

## MEMORANDUM

February 8, 2011

**SUBJECT:** Sectional Summary to SCR 2 with amendment  
(Work Order Nos. 27-LS0031\A.1 & 27-LS0031\M)

**TO:** Senator Bettye Davis  
Attn: Tom Obermeyer

**FROM:** Doug Gardner  
Director

You requested a sectional summary for the enclosed proposed language amending section 4 of SCR 2, a bill relating to proposed amendments to the Uniform Rules of the Alaska State Legislature relating to the presiding officer pro tempore. You may rely on my prior memo for a sectional summary of sections 1 - 3 of SCR 2. At your request, I am enclosing a blank amendment and a blank committee substitute.

As a preliminary matter, a sectional summary of a bill should not be considered an authoritative interpretation of the bill and the bill itself is the best statement of its contents. If you would like an interpretation of the bill as it may apply to a particular set of circumstances, please advise.

In the proposed amendment and blank committee substitute, section 4 amends Uniform Rule 4 by establishing that, in the absence of both the regular presiding officer (Speaker of the House) and the absence of the majority leader, the presiding officer pro tempore previously elected in Uniform Rule 1(b) serves as the presiding officer pro tempore. The result of the language amending section 4 of SCR 2, is that the presiding officer pro tempore elected at the start of the first session of a legislature, in addition to the presiding officer pro tempore's duties set out in Uniform Rule 1(b), will continue for both sessions to serve as a "backup" in the absence of the regular presiding officer (Speaker of the House) and majority leader.

If you have additional questions, please advise.

DDG:ljw  
11-085.ljw

Enclosures

# LEGAL SERVICES

DIVISION OF LEGAL AND RESEARCH SERVICES  
LEGISLATIVE AFFAIRS AGENCY  
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State Capitol  
Juneau, Alaska 99801-1182  
Deliveries to: 129 6th St., Rm. 329

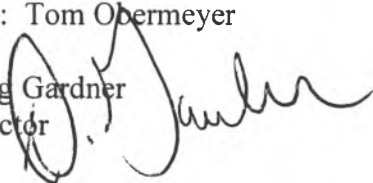
## MEMORANDUM

January 28, 2011

**SUBJECT:** Sectional Summary to SCR 2 (Work Order No. 27-LS0031\A)

**TO:** Senator Bettye Davis  
Attn: Tom Obermeyer

**FROM:** Doug Gardner  
Director



You requested a sectional summary of SCR 2, a bill relating to proposed amendments to the Uniform Rules of the Alaska State Legislature relating to the presiding officer pro tempore.

As a preliminary matter, a sectional summary of a bill should not be considered an authoritative interpretation of the bill and the bill itself is the best statement of its contents. If you would like an interpretation of the bill as it may apply to a particular set of circumstances, please advise.

**Section 1** of the bill amends Uniform Rule 1(a) by replacing "temporary" with the phrase "pro tempore," making the use of the term "pro tempore" consistent throughout Uniform Rule 1.

**Section 2** of the bill amends Uniform Rule 1(b) by replacing "temporary" with the phrase "pro tempore" in two places in Uniform Rule 1(b). Again, replacing "temporary" with "pro tempore" achieves consistency throughout Uniform Rule 1 when describing the "pro tempore" officer. This section also replaces "permanent" with the word "regular" when identifying the regular presiding officer in four places in Uniform Rule 1(b). The term "regular" is used to replace reference to the existing "permanent" officer, and provides consistency in describing the "regular" officer throughout Uniform Rule 1.

**Section 3** of the bill amends Uniform Rule 1(c) by replacing the phrase "temporary and permanent," with "the presiding officer pro tempore," and "regular," and also replaces "officers" with "officer." Again, the proposed amending language is used to achieve consistency throughout Uniform Rule 1.

**Section 4** of the bill amends Uniform Rule 4 by deleting the phrase "majority leader of the house serving ex officio as," and adds the phrase "during sessions of the house and may exercise any other duty of the regular presiding officer." This section also adds the phrase "or the presiding officer pro tempore," to the existing phrase "regular presiding

Senator Bettye Davis

January 28, 2011

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officer." The amending language allows the regular presiding officer or the presiding officer pro tempore to temporarily relinquish the floor to any member. However, this section changes the existing language of Uniform Rule 4 by deleting reference to the majority leader of the house. This section provides that the presiding officer pro tempore, who is selected under Uniform Rule 1(b), is not necessarily the majority leader of the house, but is the officer pro tempore elected by the house by a majority vote as provided in Uniform Rule 1(b). This section amending Uniform Rule 4 continues to allow that where the regular presiding officer is absent or unavailable, the presiding officer pro tempore, selected in Uniform Rule 1(b), presides over the house, and may exercise the same duties as the regular presiding officer.

DDG:plm

11-042.plm

**ALASKA STATE LEGISLATURE**  
**UNIFORM RULES**



**ADOPTED 1981**

**by the**

**TWELFTH LEGISLATURE - FIRST SESSION**

**AS AMENDED 1985, 1988, 1989, 1991, 1998, 2001, 2003, 2004, 2008**

**Legislative Affairs Agency**

## ORGANIZATION OF FIRST SESSION

**Rule 1. Organization of First Session.** (a) At the time for convening of the first regular session of a legislature the lieutenant governor calls each house to order separately and calls the roll of members whose election has been certified. The lieutenant governor then administers the oath of office to the new members and, pending the election of temporary presiding officers, preserves order and decorum in the house.

(b) When the house by a majority vote of the full membership of the house selects a temporary presiding officer, the temporary presiding officer assumes the chair and the lieutenant governor withdraws. The temporary presiding officer then calls for nominations for a permanent presiding officer and the nominee receiving a majority vote of the full membership of the house becomes the permanent presiding officer for the two-year duration of the legislature. If a permanent presiding officer is not elected by the seventh legislative day, on the eighth legislative day the temporary presiding officer shall call for nominations for a permanent presiding officer from the floor. A roll call vote shall be taken on the persons nominated. Election of a permanent presiding officer requires a majority vote of the full membership of the house.

(c) Pending the organization of the house a secretary assigned by the Legislative Council assists the lieutenant governor and the temporary and permanent presiding officers in the performance of their duties.

(d) The Uniform Rules of the Legislature of the previous regular session or any authorized revision of those rules are used as the temporary rules until the Rules Committee reports on and the legislature in joint session adopts permanent uniform rules.

(e) The presiding officer shall announce, not later than the day following election, the appointment of a Committee on Committees consisting of five members including the presiding officer. The presiding officer chairs the Committee on Committees. The committee is responsible for nominating the members of the standing committees as set out in Rule 20 and the member who is to chair each standing committee to serve for the two-year duration of the legislature. The membership of each committee shall total to an uneven number. On each standing committee the minority is entitled to the number of seats that is proportional to the number of minority members compared to the total house membership or to one seat, whichever is greater. In calculating the number of seats the minority is entitled to, fractional numbers that represent the minority proportional entitlement to a seat shall be ignored. The report of the Committee on Committees is subject to approval by a majority vote of the full membership of the house. For purposes of this subsection "minority" means a group of members who have organized and elected a minority leader and who constitute at least 25 percent of the total house membership.

## ORGANIZATION OF SECOND SESSION

**Rule 2. Organization of Second Session.** The presiding officer of each house during the first regular session presides during the second regular session or any special session and administers the oath to any new members.

## LEGISLATIVE SESSION STAFF

**Rule 3. Legislative Session Staff.** (a) Each house elects an internal administrative officer (a chief clerk in the house and a secretary in the senate) to serve for the two-year duration of the legislature. The officer is nominated by the Rules Committee and elected by a majority vote of the full membership of the house. The chief clerk and secretary are responsible for the selection and supervision of the staff of their offices and are subject to the direction of the presiding officer and Rules Committee according to law and legislative rule.

(b) The Rules Committee of each house is responsible for the selection and direction of the session staff assigned to each chamber (sergeant-at-arms and their assistants, pages and messengers) and is the source of approval for hiring session assistants for standing, special, and joint committees and caucuses and secretarial help to be assigned to individual members. The Rules Committees of the house and senate shall decide jointly and within the amount budgeted for session staff the compensation and conditions of employment of those working under their individual supervision. The director of administrative services of the Legislative Affairs Agency shall assist and make recommendations to the Rules Committees regarding staff compensation and related matters.

(c) The sergeant-at-arms shall attend all sessions of the house unless absent for the purpose of discharging the duties of the office. The sergeant-at-arms shall maintain order on the floor of the chamber and in the galleries and adjoining hallway, and assure that any person not permitted by law or legislative rule to be present in the chamber is removed from the chamber. The sergeant-at-arms shall assure that a member does not leave the chamber during a call of the house, and shall act to secure the attendance in the chamber of members missing during a call of the house.

## DUTIES OF THE PRESIDING OFFICER

**Rule 4. Duties of the Presiding Officer.** The presiding officer of each house has the duties set forth in Section 575, MASON'S MANUAL OF LEGISLATIVE PROCEDURE, 2000 edition, when not inconsistent with these Uniform Rules. In the absence of the regular presiding officer, the majority leader of the house serving ex officio as presiding officer pro tempore shall preside; except that the regular presiding officer may temporarily relinquish the chair to any member.

# Alaska State Legislature

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Senator Bettve Davis@legis.state.ak.us  
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## Senator Bettve Davis

**SCR 2, 27-LS0031 - "Proposing amendments to the Uniform Rules of the Alaska State Legislature relating to the presiding officer pro tempore."**

### SPONSOR STATEMENT

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SCR 2 amends Uniform Rules 1 and 4 to increase the roles and responsibilities of Presiding Officers Pro Tempore. The term "pro tempore" is derived from the Latin phrase "for a time." To make the titles more consistent throughout the Rules and to recognize increased status and duties of Presiding Officers Pro Tempore in the leadership of both houses, Sections 1 and 2 of Uniform Rule 1 change the titles of *Temporary Presiding Officers* to *Presiding Officers Pro Tempore* and *Permanent Presiding Officers* to *Regular Presiding Officers*.

Section 4, Rule 4, Uniform Rules is amended and establishes that in the absence of both the Regular Presiding Officer (Senate President/Speaker of the House) and in the absence of the Majority Leader, the Presiding Officer Pro Tempore previously elected in Uniform Rule 1(b) serves as the Presiding Officer Pro Tempore.

The result of the language amending section 4 of SCR 2 in the original bill is that the Presiding Officer Pro Tempore elected at the start of the first session of a Legislature, in addition to the Presiding Officer Pro Tempore's duties set out in Uniform Rule 1(b), will continue for both sessions to serve as a "backup" in the absence of the regular presiding officer (President of the Senate/Speaker of the House) and Majority Leader. These changes effectively create a third permanent position in the leadership without changing the present leadership structure. The Regular Presiding Officer, the Majority Leader and the Presiding Office Pro Tempore may temporarily relinquish the chair to any member.

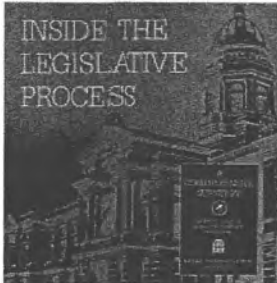
These changes in the Uniform Rules mean that in addition to the few minutes of prominent duties, honor, and high visibility assigned to the Presiding Officer Pro Tempore to help organize the houses at the beginning of every two year session, the Presiding Officer Pro Tempore may function in capacities delegated in the absence of the Regular Presiding Officer and Majority Leader.

Legislatures & Elections » Organization, Procedure & Facilities » Inside the Legislative Process

Go 13506

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## Inside the Legislative Process

Now, *Inside the Legislative Process* is becoming an electronic document—making its information more accessible to legislators and legislative staff. The electronic version will include all sections published since 1996. Access the electronic edition of *Inside the Legislative Process* through the [Published Sections List](#). Please note that the individual sections are published as PDFs, which will require Adobe Acrobat Reader to download the documents.

As of January 2010

### Background

*Inside the Legislative Process* is a nationally-recognized, valuable research tool, providing some of the best information on state legislative processes. It is produced through a cooperative effort between the American Society of Legislative Clerks and Secretaries (ASLCS) and the National Conference of State Legislatures (NCSL).

In 1975, ASLCS authorized its first comprehensive survey of the structure, size, function and operations of the clerks' and secretaries' offices in the 50 state legislatures. The survey proved to be an extraordinarily useful document, not only to the Society's members but also to the NCSL and to others who are interested in the management and procedures of legislative chambers. The data proved so beneficial that the surveys have been continued. Surveys were conducted in 1975, 1979, 1982, 1985, 1988, 1992, 1996, 1997, 1998, 1999, 2000, 2002, 2004, 2006 and 2008.

The publication format for *Inside the Legislative Process* has changed over the years. In 1975, the data were compiled into charts for use by ASLCS members. From 1979 through 1992, editions were published every three to four years as stand-alone books. Beginning with the 1996 edition, *Inside the Legislative Process* became a publication with its information divided among several general topic tabs in a three-ring binder.

### Topics Covered by Various Editions

Legislatures deal with a large number of parliamentary issues—too many to be addressed in a single survey. As a result, the topics covered by each edition of *Inside the Legislative Process* typically vary.

| Year*                                      | Topics Covered                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1979<br>(available in printed format only) | Selection and duties of the clerk and secretary; staff; parliamentary authority; journals; calendars; bills; committee process; legislative procedures; public information offices; publications; computerization; roll call voting systems; fiscal information; recording of session or committee meetings                                                                                                                                                                                                                      |
| 1982<br>(available in printed format only) | Office of the chief clerk and secretary; salaries and benefits; bill processing; printing of legislative documents; referral of bills to committee; calendaring process; advance public notice of committee meetings; taping of committee meetings and floor sessions; parliamentary authority; public information; media coverage; computerization                                                                                                                                                                              |
| 1985<br>(available in printed format only) | Office of the chief clerk and secretary; salaries, benefits and personnel policies; printing of legislative documents; referral of bills to committee; calendaring process; advance public notice of committee meetings; committee consideration and reporting of bills; taping committee meetings and floor sessions; conference committee procedures; media coverage; electronic roll call voting systems; computerization                                                                                                     |
| 1988<br>(available in printed format only) | Calendaring process; handling of floor amendments; voting practices; consent calendars; introduction and referral of bills; courtesy or personal resolutions; ceremonial practices (including prayer practices); referral of bills to committee; appointment of standing committee chairs and members; standing committee size and structure; committee scheduling during the session; legislative party caucuses; bill processing; printing of legislative documents; capitol facilities; salaries, benefits and leave policies |

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- [Committee Procedures](#)
- [Floor Action](#)
- [General Legislative Procedures](#)
- [Legislative Documents](#)
- [Public Information Office of the Chief Clerk or Secretary](#)
- [For More Information](#)

|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1991<br>(available in printed format only) | Legislative organization; regular, extraordinary or special sessions; committee consideration of bills; committee report information; advance notice of committee meetings and open meeting requirements; expediting the legislative process; readings of bills; processing of bills; debate; taping committee meetings and floor sessions; public information; printing (of legislative documents); document charges; the journal; selection of the principal clerk; selection of other chamber offices; staff functions; parliamentary authority; fringe benefits; leave plans and time |
| 1996                                       | Opening day of session; new member orientation; mechanisms used to streamline bill processing; sponsorship limits for legislation; referral of bills, standing committees; subcommittees; conference committees; floor amendments; vote requirements; roll call voting machines and practices; censure, expulsion and other disciplinary actions                                                                                                                                                                                                                                          |
| 1997                                       | Rules committees; access to printed legislative documents; electronic access to legislative documents; communicating with legislators                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 1998                                       | Engrossing process; enrolling procedures; the calendaring process; end-of-session logjam; the veto process                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 1999                                       | Legislative party caucuses; <u>legislative leaders</u> ; recording legislative proceedings; media or public information services; the principal clerk or secretary (which also includes info on other job positions within the office); parliamentary authority                                                                                                                                                                                                                                                                                                                           |
| 2000                                       | Legislative organizational sessions; transition process; germaneness requirements; reconsideration processes; the legislative journal; archiving legislative documents                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2002                                       | Bill prefilng; personal, congratulatory, ceremonial or courtesy resolutions; prayer practices; open meetings and notice requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2004                                       | Regular and special or extraordinary sessions; committee procedures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2006                                       | Floor Amendment procedures; automation of journal production                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2008                                       | Readings of bills; mandatory roll call votes; messaging                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

← NCSL 1999

\*Note: The edition year reflects the year in which the data were collected (not the publication date).

**Published Sections List**

Note: The documents are published as PDF files. To view PDF files, you must install *Adobe Acrobat Reader*.

| Section      | Topic                                                              | Edition Year | Document Name             |
|--------------|--------------------------------------------------------------------|--------------|---------------------------|
| ---          | <b>Inside Cover, Contents, List of Tables, and Acknowledgments</b> | 2008         | <a href="#">08Tab0</a>    |
| <b>Tab 1</b> | <b>Introduction</b>                                                | 2008         | <a href="#">08Tab1</a>    |
| <b>Tab 2</b> | <b>Legislative Organization</b>                                    |              |                           |
| Part 1       | Opening Day of Session                                             | 1996         | <a href="#">96Tab2Pt1</a> |
| Part 2       | New Member Orientation                                             | 1996         | <a href="#">96Tab2Pt2</a> |
| Part 3       | Legislative Party Caucuses                                         | 1999         | <a href="#">99Tab2Pt3</a> |
| Part 4       | Legislative Leaders                                                | 1999         | <a href="#">99Tab2Pt4</a> |
| Part 5       | Legislative Organizational Sessions                                | 2000         | <a href="#">00Tab2Pt5</a> |
| Part 6       | Transition Process                                                 | 2000         | <a href="#">00Tab2Pt6</a> |
| Part 7       | Legislative Sessions                                               | 2004         | <a href="#">04Tab2Pt7</a> |
| <b>Tab 3</b> | <b>Bills and Bill Processing</b>                                   |              |                           |
| Part 1       | Mechanisms Used to Streamline Bill Processing                      | 1996         | <a href="#">96Tab3Pt1</a> |
| Part 2       | Sponsorship Limits for Legislation                                 | 1996         | <a href="#">96Tab3Pt2</a> |
| Part 3       | Referral of Bills                                                  | 1996         | <a href="#">96Tab3Pt3</a> |
| Part 4       | The Engrossing Process                                             | 1998         | <a href="#">98Tab3Pt4</a> |
| Part 5       | Enrolling Procedures                                               | 1998         | <a href="#">98Tab3Pt5</a> |
| Part 6       | Bill Prefiling                                                     | 2002         | <a href="#">02Tab3Pt6</a> |
| Part 7       | Personal, Ceremonial, Congratulatory or Courtesy Resolutions       | 2002         | <a href="#">02Tab3Pt7</a> |
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| Part 4       | Rules Committees                                                   | 1997         | <a href="#">97Tab4Pt4</a> |
| Part 5       | Committee Consideration of Bills                                   | 2004         | <a href="#">04Tab4Pt5</a> |
| <b>Tab 5</b> | <b>Floor Action</b>                                                |              |                           |

← NCSL 1999

|              |                                                   |      |                            |
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| Part 1       | Floor Amendments                                  | 1996 | <a href="#">96Tab5Pt1</a>  |
| Part 2       | Vote Requirements                                 | 1996 | <a href="#">96Tab5Pt2</a>  |
| Part 3       | Roll Call Voting Machines and Practices           | 1996 | <a href="#">96Tab5Pt3</a>  |
| Part 4       | The Calendaring Process                           | 1998 | <a href="#">98Tab5Pt4</a>  |
| Part 5       | Germaneness Requirements                          | 2000 | <a href="#">00Tab5Pt5</a>  |
| Part 6       | Reconsideration Processes                         | 2000 | <a href="#">00Tab5Pt6</a>  |
| Part 7       | Prayer Practices                                  | 2002 | <a href="#">02Tab5Pt7</a>  |
| Part 8       | Floor Amendment Procedures                        | 2006 | <a href="#">06Tab5Pt8</a>  |
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| Part 3       | The Veto Process                                  | 1998 | <a href="#">98Tab6Pt3</a>  |
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## Legislative Leaders

**Leadership positions.** At the beginning of each legislative session, decisions are made concerning leadership positions. Among the first is the determination of which titles will be used and the number of individuals who may hold each position. The most common leadership titles are president of the Senate, speaker of the House, majority leader and minority leader. However, there usually are no limits to the names and numbers of leadership positions that may exist, and table 99-2.13 illustrates the variety used by legislative chambers.

**Selection and terms.** Once titles and the number of individuals to hold each position have been set, the actual selection of legislative leaders commences. It is one of the key steps taken to organize a legislative chamber, and tables 99-2.14 through 99-2.18 illustrate how state legislatures choose their leaders.

The presiding officer—that is, the president of the Senate or speaker of the House—typically is elected by a vote of the full body. However, in the states shown below, the person who is elected by the people to serve as lieutenant governor acts as the president of the Senate.

|             |                |
|-------------|----------------|
| Alabama     | New Mexico     |
| Arkansas    | New York       |
| California  | North Carolina |
| Connecticut | North Dakota   |
| Delaware    | Oklahoma       |
| Georgia     | Pennsylvania   |
| Idaho       | Rhode Island   |
| Indiana     | South Carolina |
| Michigan    | South Dakota   |
| Mississippi | Texas          |
| Missouri    | Vermont        |
| Nebraska    | Virginia       |
| Nevada      | Washington     |

The president pro tem selects other caucus leaders in three states. In Alabama, the president pro tem appoints the Senate majority leader and assistant majority leader. The Senate assistant majority leader and the majority whip are appointed by this leader in Connecticut. In the Indiana Senate, the president pro tem chooses the majority leader, assistant majority leader and majority whip.

The majority leader appoints other caucus leaders in the Connecticut Senate and House, Florida Senate and House, Iowa Senate, Minnesota Senate, Oregon Senate and Rhode Island Senate. The specific leaders who are selected by the majority leader are:

|                     |                                              |
|---------------------|----------------------------------------------|
| Connecticut Senate  | Assistant majority leader, majority whip     |
| Connecticut House   | Deputy majority leader                       |
| Florida Senate      | Majority whip                                |
| Florida House       | Majority floor leader, majority caucus chair |
| Iowa Senate         | Majority caucus secretary                    |
| Minnesota Senate    | Majority whip, majority caucus secretary     |
| Oregon Senate       | Assistant majority leader, majority whip     |
| Rhode Island Senate | Majority whip                                |

In the Delaware House, the speaker pro tem is the most senior member of the majority caucus. The chairman of the District of Columbia Council is elected by the citizens of Washington, D.C.

In most legislatures, there is no limit to the number of years that an individual may hold a leadership position. However, 24 chambers reported that some of their leadership positions have term limits—either official or unwritten. Table 99-2.19 highlights these limits.

**Roles and responsibilities.** The roles and responsibilities of legislative leaders vary considerably among the states. Shown below are brief synopses of the duties typically associated with selected leadership positions. Tables 99-2.20 through 99-2.36 provide more detailed information on leaders' duties.

*President of the Senate.* The president is the principal leader of the Senate. The president typically will 1) preside over the daily sessions of the Senate, 2) preserve order in the chamber, 3) state parliamentary motions, 4) rule on parliamentary questions, 5) appoint committee chairs and members, 6) refer bills to committee, 7) sign legislation, writs and warrants, and 8) act as the official spokesperson for the chamber. In about 26 states, the lieutenant governor serves as the president of the Senate, and many of these duties often are assumed by the president pro tem.

*President pro tem of the Senate.* The primary roles assigned to the president pro tem are to 1) preside over the Senate in the president's absence, 2) exercise the powers and duties of the president in his or her absence, and 3) assume other duties as assigned by the president. Sometimes, this is an honorary position, with few substantive duties assigned. In states where the lieutenant governor presides over the Senate, the president pro tem often assumes duties associated with a president.

*Speaker of the House or Assembly.* The speaker is the principal leader of the House or Assembly. The speaker typically will 1) preside over the daily sessions of the House or Assembly, 2) preserve order in the chamber, 3) state parliamentary motions, 4) rule on parliamentary questions, 5) appoint committee chairs and members, 6) refer bills to committee, 7) sign legislation, writs and warrants, and 8) act as the official spokesperson for the chamber.

*Speaker pro tem.* The primary roles assigned to the speaker pro tem are to 1) preside over the House or Assembly in the speaker's absence, 2) exercise the powers and duties of the speaker in his or her absence, and 3) assume other duties as assigned by the speaker. In some states, this is an honorary position, with few substantive duties assigned.

*Majority leader or majority floor leader.* The primary functions of a majority leader usually relate to floor duties. The majority leader 1) is the lead speaker for the majority party caucus during floor debates, 2) develops the calendar, and 3) assists the president or speaker with program development, policy formation and policy decisions.

*Majority whip.* The duties of the majority whip are to 1) assist the floor leader, 2) ensure member attendance, 3) count votes, and 4) generally communicate the majority position on issues.

*Majority caucus chair.* The majority caucus chair generally 1) develops the majority caucus agenda with other principal leaders, 2) presides over the majority caucus meetings, and 3) assists with the development of policy.

*Majority caucus secretary.* The main responsibility of the majority caucus secretary is to keep records of caucus meetings.

*Minority leader or minority floor leader.* The minority leader is the principal leader of the minority party caucus. The minority leader is responsible for 1) developing the minority position, 2) negotiating with the majority party, 3) directing minority caucus activities on the chamber floor, and 4) leading floor debate for the minority caucus.

*Minority Whip.* The major responsibilities for the minority whip are to 1) assist the minority leader on the chamber floor, 2) count votes, and 3) ensure attendance of minority party members.

*Minority caucus chair.* The minority caucus chair 1) presides over caucus meetings and 2) assists the minority leader with policy development.

*Minority caucus secretary.* The main responsibility of the minority caucus secretary is to keep records of caucus meetings.

**Table 99-2.22 Major Roles and Responsibilities—President Pro Tem or Vice President**

| State (1)     | Acts as official spokesperson for the chamber | Acts as official spokesperson for the caucus | Presides over floor sessions | Preserves order during meetings | States parliamentary motions | Rules on parliamentary questions | Appoints other caucus leaders | Appoints committee chairs | Appoints committee members | Sets calendar(s) or agenda(s) | Refers bills to committee |
|---------------|-----------------------------------------------|----------------------------------------------|------------------------------|---------------------------------|------------------------------|----------------------------------|-------------------------------|---------------------------|----------------------------|-------------------------------|---------------------------|
| Alabama       |                                               |                                              | S                            |                                 |                              |                                  |                               | S                         | S                          |                               | S                         |
| Alaska        |                                               |                                              | S                            |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Arizona       |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Arkansas      | S                                             |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| California    | S                                             | S                                            | S                            | S                               | S                            | S                                |                               |                           |                            |                               |                           |
| Colorado      |                                               |                                              | S                            |                                 |                              |                                  |                               |                           | S                          |                               |                           |
| Connecticut   |                                               | S                                            | S                            |                                 |                              |                                  | S                             | S                         | S                          |                               |                           |
| Delaware      |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Florida       |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Georgia       |                                               |                                              | S                            |                                 | S                            | S                                |                               |                           |                            |                               |                           |
| Hawaii        |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Idaho         | S                                             | S                                            | S                            |                                 | S                            |                                  |                               | S                         | S                          |                               | S                         |
| Illinois      |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Indiana       | S                                             |                                              |                              |                                 | S                            |                                  | S                             | S                         | S                          |                               | S                         |
| Iowa          |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Kansas        |                                               |                                              | S                            |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Kentucky      |                                               |                                              |                              |                                 |                              |                                  |                               |                           | S                          | S                             | S                         |
| Louisiana     |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Maine         |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Maryland      | S                                             | S                                            | S                            | S                               |                              |                                  |                               |                           |                            |                               |                           |
| Massachusetts |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Michigan      |                                               |                                              | S                            | S                               | S                            | S                                |                               |                           |                            |                               |                           |
| Minnesota     |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Mississippi   |                                               |                                              | S                            | S                               | S                            | S                                |                               |                           |                            |                               |                           |
| Missouri      | S                                             | S                                            | S                            | S                               | S                            | S                                |                               | S                         | S                          |                               | S                         |
| Montana       |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |

Table 99-2.22 Major Roles and Responsibilities—President Pro Tem or Vice President, cont'd.

| State (1)            | Acts as official spokesperson for the chamber | Acts as official spokesperson for the caucus | Presides over floor sessions | Preserves order during meetings | States parliamentary motions | Rules on parliamentary questions | Appoints other caucus leaders | Appoints committee chairs | Appoints committee members | Sets calendar(s) or agenda(s) | Refers bills to committee |
|----------------------|-----------------------------------------------|----------------------------------------------|------------------------------|---------------------------------|------------------------------|----------------------------------|-------------------------------|---------------------------|----------------------------|-------------------------------|---------------------------|
| Nebraska             |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Nevada               | S                                             |                                              | S                            | S                               | S                            | S                                |                               |                           |                            |                               |                           |
| New Hampshire        |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| New Jersey           |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| New Mexico           |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| New York             |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| North Carolina       | S                                             |                                              |                              |                                 |                              |                                  |                               | S                         | S                          |                               |                           |
| North Dakota         |                                               |                                              | S                            |                                 | S                            | S                                |                               |                           |                            |                               | S                         |
| Ohio                 |                                               |                                              |                              |                                 | S                            |                                  |                               |                           |                            |                               |                           |
| Oklahoma             | S                                             |                                              | S                            | S                               | S                            | S                                |                               | S                         | S                          |                               |                           |
| Oregon               |                                               |                                              | S                            |                                 | S                            | S                                |                               |                           |                            |                               |                           |
| Pennsylvania         | S                                             | S                                            | S                            | S                               | S                            | S                                |                               | S                         | S                          |                               | S                         |
| Rhode Island         |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               | S                         |
| South Carolina       | S                                             |                                              | S                            |                                 |                              | S                                |                               |                           |                            |                               | S                         |
| South Carolina       |                                               |                                              |                              |                                 |                              |                                  |                               | S                         | S                          | S                             |                           |
| Tennessee            |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Texas                |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Utah                 |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Vermont              |                                               |                                              |                              |                                 |                              |                                  |                               |                           | S                          | S                             |                           |
| Virginia             |                                               |                                              | S                            |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Washington           |                                               |                                              | S                            |                                 |                              | S                                |                               |                           |                            |                               |                           |
| West Virginia        |                                               |                                              | S                            |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Wisconsin            |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Wyoming              |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| American Samoa       |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| District of Columbia |                                               |                                              |                              |                                 |                              |                                  |                               |                           |                            |                               |                           |
| Puerto Rico          |                                               |                                              | S                            |                                 | S                            | S                                |                               |                           |                            |                               |                           |

**Table 99-2.22 Major Roles and Responsibilities—President Pro Tem or Vice President, cont'd.**

Key:

S=Senate

H=House or Assembly

B=Both chambers

Note:

1. The following chambers did not return a survey: Delaware Senate, Hawaii Senate, Maryland House, New Hampshire Senate, New York Senate, American Samoa House, Guam Senate, Northern Mariana Islands Senate and House, Puerto Rico House and Virgin Islands Senate.

**Table 99-2.23 More Duties of the President Pro Tem or Vice President**

| State (1)     | Signs legislation, writes and warrants | Has jurisdiction over employees | Leads floor debate | Presides over caucus meetings | Ensures member attendance | Counts votes | Develops caucus agenda | Coordinates information dissemination to members | Other |
|---------------|----------------------------------------|---------------------------------|--------------------|-------------------------------|---------------------------|--------------|------------------------|--------------------------------------------------|-------|
| Alabama       |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Alaska        |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Arizona       |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Arkansas      |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| California    |                                        |                                 | S                  | S                             | S                         | S            | S                      | S                                                |       |
| Colorado      |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Connecticut   |                                        |                                 |                    | S                             |                           |              | S                      | S                                                |       |
| Delaware      |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Florida       |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Georgia       |                                        |                                 |                    |                               | S                         |              |                        |                                                  |       |
| Hawaii        |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Idaho         | S                                      | S                               | S                  |                               |                           | S            | S                      | S                                                |       |
| Illinois      |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Indiana       | S                                      | S                               | S                  |                               | S                         |              |                        |                                                  |       |
| Iowa          |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Kansas        |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Kentucky      |                                        | S                               |                    |                               |                           |              |                        |                                                  |       |
| Louisiana     |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Maine         |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Maryland      |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Massachusetts |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Michigan      |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Minnesota     |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Mississippi   |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Missouri      | S                                      | S                               | S                  |                               | S                         |              |                        | S                                                |       |
| Montana       |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |

**Table 99-2.23 More Duties of the President Pro Tem or Vice President, cont'd.**

| State (1)            | Signs legislation, writes and warrants | Has jurisdiction over employees | Leads floor debate | Presides over caucus meetings | Ensures member attendance | Counts votes | Develops caucus agenda | Coordinates information dissemination to members | Other |
|----------------------|----------------------------------------|---------------------------------|--------------------|-------------------------------|---------------------------|--------------|------------------------|--------------------------------------------------|-------|
| Nebraska             |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Nevada               | S                                      |                                 |                    |                               |                           |              |                        |                                                  |       |
| New Hampshire        |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| New Jersey           |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| New Mexico           |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| New York             |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| North Carolina       |                                        |                                 |                    | S                             |                           |              |                        |                                                  |       |
| North Dakota         | S                                      |                                 |                    |                               |                           |              |                        |                                                  |       |
| Ohio                 |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Oklahoma             | S                                      | S                               | S                  |                               |                           | S            |                        | S                                                |       |
| Oregon               |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Pennsylvania         | S                                      | S                               |                    |                               |                           |              | S                      | S                                                |       |
| Rhode Island         |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| South Carolina       |                                        | S                               |                    |                               |                           |              |                        |                                                  |       |
| South Carolina       |                                        | S                               |                    |                               |                           |              |                        |                                                  |       |
| Tennessee            |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Texas                |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Utah                 |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Vermont              |                                        |                                 | S                  |                               |                           |              |                        |                                                  |       |
| Virginia             |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Washington           |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| West Virginia        |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Wisconsin            |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| Wyoming              |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| American Samoa       |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |
| District of Columbia |                                        |                                 |                    |                               |                           |              |                        |                                                  | 2     |
| Puerto Rico          |                                        |                                 |                    |                               |                           |              |                        |                                                  |       |

**Table 99-2.23 More Duties of the President Pro Tem or Vice President,  
cont'd.**

Key:

- S=Senate
- H=House or Assembly
- B=Both chambers

Notes:

1. The following chambers did not return a survey: Delaware Senate, Hawaii Senate, Maryland House, New Hampshire Senate, New York Senate, American Samoa House, Guam Senate, Northern Mariana Islands Senate and House, Puerto Rico House and Virgin Islands Senate.
2. District of Columbia: The chairman pro tem acts in the chairman's absence.

Table 99-2.26 Major Roles and Responsibilities—Speaker Pro Tem

| State (1)     | Presides over floor sessions | Preserves order during meetings | States parliamentary motions | Rules on parliamentary questions | Ensures member attendance | Counts votes | Develops caucus agenda | Coordinates information dissemination to members | Other |
|---------------|------------------------------|---------------------------------|------------------------------|----------------------------------|---------------------------|--------------|------------------------|--------------------------------------------------|-------|
| Alabama       |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Alaska        | H                            |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Arizona       | H                            | H                               | H                            | H                                |                           |              |                        |                                                  |       |
| Arkansas      |                              |                                 |                              |                                  |                           |              |                        |                                                  | 2     |
| California    | H                            |                                 | H                            | H                                |                           |              |                        |                                                  | 3     |
| Colorado      |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Connecticut   | H                            | H                               | H                            | H                                | H                         | H            | H                      | H                                                | 4     |
| Delaware      | H                            |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Florida       | H                            |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Georgia       | H                            |                                 |                              | H                                |                           |              |                        |                                                  | 5     |
| Hawaii        |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Idaho         |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Illinois      |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Indiana       | H                            | H                               |                              | H                                |                           |              |                        |                                                  |       |
| Iowa          | H                            |                                 | H                            | H                                |                           |              | H                      |                                                  |       |
| Kansas        | H                            |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Kentucky      | H                            |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Louisiana     |                              |                                 |                              |                                  |                           |              |                        |                                                  | 6     |
| Maine         |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Maryland      |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Massachusetts |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Michigan      | H                            |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Minnesota     | H                            | H                               | H                            | H                                | H                         | H            | H                      |                                                  |       |
| Mississippi   | H                            | H                               | H                            |                                  |                           |              |                        |                                                  |       |
| Missouri      |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Montana       |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |

Table 99-2.26 Major Roles and Responsibilities—Speaker Pro Tem, cont'd.

| State (1)            | Presides over floor sessions | Preserves order during meetings | States parliamentary motions | Rules on parliamentary questions | Ensures member attendance | Counts votes | Develops caucus agenda | Coordinates information dissemination to members | Other |
|----------------------|------------------------------|---------------------------------|------------------------------|----------------------------------|---------------------------|--------------|------------------------|--------------------------------------------------|-------|
| Nebraska             |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Nevada               |                              |                                 |                              |                                  |                           |              |                        |                                                  | 7     |
| New Hampshire        |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| New Jersey           |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| New Mexico           |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| New York             | H                            |                                 | H                            | H                                |                           |              |                        |                                                  |       |
| North Carolina       | H                            |                                 |                              |                                  |                           |              |                        |                                                  | 8     |
| North Dakota         |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Ohio                 |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Oklahoma             | H                            | H                               |                              | H                                |                           |              |                        |                                                  | 9     |
| Oregon               |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Pennsylvania         |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Rhode Island         |                              |                                 |                              |                                  |                           |              |                        |                                                  | 10    |
| South Carolina       | H                            | H                               | H                            | H                                |                           |              |                        |                                                  | 11    |
| South Dakota         |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Tennessee            | B                            | H                               | H                            | H                                |                           |              |                        |                                                  | 12    |
| Texas                | H                            |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Utah                 |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Vermont              |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Virginia             |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Washington           |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| West Virginia        |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Wisconsin            |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Wyoming              |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| American Samoa       |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| District of Columbia |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |
| Puerto Rico          |                              |                                 |                              |                                  |                           |              |                        |                                                  |       |

**Table 99-2.26 Major Roles and Responsibilities—Speaker Pro Tem, cont'd.****Key:**

S=Senate

H=House or Assembly

B=Both chambers

**Notes:**

1. The following chambers did not return a survey: Delaware Senate, Hawaii Senate, Maryland House, New Hampshire Senate, New York Senate, American Samoa House, Guam Senate, Northern Mariana Islands Senate and House, Puerto Rico House and Virgin Islands Senate.
2. Arkansas: In the House, the speaker pro tem performs the duties of the speaker in his or her absence.
3. California: The speaker pro tem of the House also may preside over caucus meetings.
4. Connecticut: The speaker pro tem of the House also refers bills to committee and has jurisdiction over employees.
5. Georgia: The speaker pro tem also may act as the official spokesperson for the House.
6. Louisiana: In the House, the speaker pro tem performs the duties of the speaker in his or her absence.
7. Nevada: In the Assembly, the speaker pro tem performs the duties of the speaker in his or her absence.
8. North Carolina: In the House, the speaker pro tem performs the duties of the speaker in his or her absence.
9. Oklahoma: The speaker pro tem of the House also may sign legislation, writs and warrants.
10. Rhode Island: In the House, the speaker pro tem performs the duties of the speaker in his or her absence.
11. South Carolina: In the House, the speaker pro tem also refers bills to committee.
12. Tennessee: The speaker pro tem of the Senate also sets calendars or agendas.

# FISCAL NOTE

STATE OF ALASKA  
2011 LEGISLATIVE SESSION

Fiscal Note Number \_\_\_\_\_  
 Bill Version SCR 2  
 () Publish Date \_\_\_\_\_

Identifier (file name) \_\_\_\_\_ Dept. Affected \_\_\_\_\_  
 Title SCR 2-UNIFORM RULES: PRESIDING OFFICER PRO TEM Appropriation \_\_\_\_\_  
 Allocation \_\_\_\_\_  
 Sponsor SENATORS DAVIS, Ellis  
 Requester (S) STATE AFFAIRS OMB Component Number \_\_\_\_\_

**Expenditures/Revenues** (Thousands of Dollars)

Note: Amounts do not include inflation unless otherwise noted below.

|                               | Appropriation<br>Required | Information |            |            |            |            |            |            |
|-------------------------------|---------------------------|-------------|------------|------------|------------|------------|------------|------------|
|                               |                           | FY 2012     | FY 2012    | FY 2013    | FY 2014    | FY 2015    | FY 2016    | FY 2017    |
| <b>OPERATING EXPENDITURES</b> |                           |             |            |            |            |            |            |            |
| Personal Services             |                           |             |            |            |            |            |            |            |
| Travel                        |                           |             |            |            |            |            |            |            |
| Services                      |                           |             |            |            |            |            |            |            |
| Commodities                   |                           |             |            |            |            |            |            |            |
| Capital Outlay                |                           |             |            |            |            |            |            |            |
| Grants                        |                           |             |            |            |            |            |            |            |
| Miscellaneous                 |                           |             |            |            |            |            |            |            |
| <b>TOTAL OPERATING</b>        |                           | <b>0.0</b>  | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |

|                             |  |  |  |  |  |  |  |  |
|-----------------------------|--|--|--|--|--|--|--|--|
| <b>CAPITAL EXPENDITURES</b> |  |  |  |  |  |  |  |  |
|-----------------------------|--|--|--|--|--|--|--|--|

|                           |  |  |  |  |  |  |  |  |
|---------------------------|--|--|--|--|--|--|--|--|
| <b>CHANGE IN REVENUES</b> |  |  |  |  |  |  |  |  |
|---------------------------|--|--|--|--|--|--|--|--|

**FUND SOURCE** (Thousands of Dollars)

|                          |  |            |            |            |            |            |            |            |
|--------------------------|--|------------|------------|------------|------------|------------|------------|------------|
| 1002 Federal Receipts    |  |            |            |            |            |            |            |            |
| 1003 GF Match            |  |            |            |            |            |            |            |            |
| 1004 GF                  |  |            |            |            |            |            |            |            |
| 1005 GF/Program Receipts |  |            |            |            |            |            |            |            |
| 1037 GF/Mental Health    |  |            |            |            |            |            |            |            |
| Other (please identify)  |  |            |            |            |            |            |            |            |
| <b>TOTAL</b>             |  | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |

Estimate of any current year (FY2011) cost \_\_\_\_\_

**POSITIONS**

|           |  |  |  |  |  |  |  |  |
|-----------|--|--|--|--|--|--|--|--|
| Full-time |  |  |  |  |  |  |  |  |
| Part-time |  |  |  |  |  |  |  |  |
| Temporary |  |  |  |  |  |  |  |  |

Why this fiscal note differs from previous version (if initial version, please note as such)

Prepared by SENATE STATE AFFAIRS COMMITTEE  
 Division \_\_\_\_\_  
 Approved by /s/ Senator Wielechowski, Chair  
 \_\_\_\_\_

Phone 465-2435  
 Date/Time 2/15/11 8:00 AM  
 Date \_\_\_\_\_

FISCAL NOTE

STATE OF ALASKA  
2011 LEGISLATIVE SESSION

BILL NO. SCR 2

**Analysis**

No Fiscal Impact

## WOMEN IN ELECTIVE OFFICE 2011

In 2011, 89 women serve in the U.S. Congress. Seventeen women serve in the Senate and 72 women serve in the House. The number of women in statewide elective executive posts is 68, while the proportion of women in state legislatures is 23.3 percent.

**CONGRESS** In 2011, women hold 89, or 16.6%, of the 535 seats in the 112th U.S. Congress — 17, or 17.0%, of the 100 seats in the Senate and 72, or 16.6%, of the 435 seats in the House of Representatives. Congresswoman Nancy Pelosi (D-CA), who was the first woman Speaker of the House, is now minority leader.

Seventeen (12D, 5R) women serve in the Senate: Kelly Ayotte (R-ND), Barbara Boxer (D-CA); Maria Cantwell (D-WA); Susan Collins (R-ME); Dianne Feinstein (D-CA); Kirsten Gillibrand (D-NY); Kay Hagan (D-NC); Kay Bailey Hutchison (R-TX); Amy Klobuchar (D-MN); Mary Landrieu (D-LA); Claire McCaskill (D-MO); Barbara Mikulski (D-MD); Lisa Murkowski (R-AK); Patty Murray (D-WA); Jeanne Shaheen (D-NH); Olympia Snowe (R-ME); and Debbie Stabenow (D-MI).

Seventy-two women from 27 states serve in the House of Representatives; 48 are Democrats and 24 are Republicans. In addition, three Democratic women serve as the Delegates to the House from Guam, the Virgin Islands and Washington, DC.

**STATEWIDE ELECTIVE EXECUTIVE OFFICES** In 2011, 68 women hold statewide elective executive offices across the country; women hold 21.6% of the 315 available positions. Among these women, 38 are Democrats, 29 are Republicans, and 1 was elected in a nonpartisan race.

**GOVERNORS — 6(2D, 4R)**  
AZ Jan Brewer (R)  
NC Beverly M. Perdue (D)  
NM Susana Martinez (R)  
OK Mary Fallin (R)  
SC Nikki Haley (R)  
WA Christine Gregoire (D)

**LIEUTENANT GOVERNORS — 11 (4D, 7R)**  
AL Kay Ivey (R)  
CT Nancy Wyman (D)  
FL Jennifer Carroll (R)  
IA Kim Reynolds (R)  
IL Sheila Simon (D)  
IN Becky Skillman (R)  
MN Yvonne Solon (DFL)  
NJ Kim Guadagno (R)  
OH Mary Taylor (R)  
RI Elizabeth Roberts (D)  
WI Rebecca Kleefisch (R)

Attorney General - 6 (5D, 1R)  
Secretary of State - 10 (7D, 3R)  
State Treasurer/Chief Financial Officer - 6 (5D, 1R)  
State Comptroller - 4 (1D, 3R)  
State Auditor - 7 (5D, 2R)  
Chief State Education Official — 5 (2D, 2R, 1NP\*)  
*(title varies from state to state)*  
Commissioner of Insurance - 3 (2D, 1R)  
Commissioner of Labor - 1R  
Corporation Commissioner - 3 (1D, 2R)  
Public Service Commissioner - 4 (3D, 1R)  
Public Regulation Commissioner - 1D  
Railroad Commissioner - 1R

**STATE LEGISLATURES** In 2011, 1,718, or 23.3%, of the 7,382 state legislators in the United States are women. Women hold 415, or 21.1%, of the 1,971 state senate seats and 1,303, or 24.1%, of the 5,411 state house seats. Since 1971, the number of women serving in state legislatures has more than quintupled.

\* NP = election was nonpartisan.

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## WOMEN IN ELECTIVE OFFICE 2011 (continued)

**STATE  
LEGISLATURE**  
(cont.)

The states with the highest percentages of women state legislators are:

| <u>State</u> | <u>% Women</u> | <u>State</u> | <u>% Women</u> |
|--------------|----------------|--------------|----------------|
| Colorado     | 40.0           | Washington   | 31.3           |
| Vermont      | 37.8           | Maryland     | 30.9           |
| Arizona      | 34.4           | Illinois     | 29.4           |
| Hawaii       | 32.9           | Connecticut  | 28.9           |
| Minnesota    | 31.8           | Nevada       | 28.6           |

**MUNICIPAL  
OFFICIALS**

As of August 2010, among the 100 largest cities in the U.S., 7 had women mayors.

One is African American (Stephanie Rawlings-Blake, Baltimore). In order of city population,<sup>1</sup> the mayors are:

| <u>City</u>     | <u>Mayor</u>             | <u>Rank</u> |
|-----------------|--------------------------|-------------|
| Houston, TX     | Annise D. Parker         | 5           |
| Baltimore, MD   | Stephanie Rawlings-Blake | 21          |
| Fresno, CA      | Ashley Swearengin        | 40          |
| Tampa, FL       | Pam Iorio                | 59          |
| Stockton, CA    | Ann Johnston             | 73          |
| Glendale, AZ    | Elaine M. Scruggs        | 85          |
| Chula Vista, CA | Cheryl Cox               | 94          |

As of August 2010, of the 249 mayors of U.S. cities with populations 100,000 and over, 33, or 13.3%, were women, including two African Americans, and one Asian/Pacific Islander. Of the 1156 mayors of U.S. cities with populations 30,000 and above, 202, or 17.5%, were women.<sup>2</sup>

### PERCENTAGES OF WOMEN IN ELECTIVE OFFICES

| <u>Year</u> | <u>U.S.<br/>Congress</u> | <u>Statewide<br/>Elective</u> | <u>State<br/>Legislatures</u> | <u>Year</u> | <u>U.S.<br/>Congress</u> | <u>Statewide<br/>Elective</u> | <u>State<br/>Legislatures</u> |
|-------------|--------------------------|-------------------------------|-------------------------------|-------------|--------------------------|-------------------------------|-------------------------------|
| 1979        | 3%                       | 11%                           | 10%                           | 2001        | 13.6%                    | 27.6%                         | 22.4%                         |
| 1981        | 4%                       | 11%                           | 12%                           | 2003        | 13.6%                    | 26.0%                         | 22.4%                         |
| 1983        | 4%                       | 11%                           | 13%                           | 2004        | 13.8%                    | 26.0%                         | 22.5%                         |
| 1985        | 5%                       | 14%                           | 15%                           | 2005        | 15.0%                    | 25.7%                         | 22.7%                         |
| 1987        | 5%                       | 14%                           | 16%                           | 2006        | 15.0%                    | 25.1%                         | 22.8%                         |
| 1989        | 5%                       | 14%                           | 17%                           | 2007        | 16.1%                    | 24.1%                         | 23.5%                         |
| 1991        | 6%                       | 18%                           | 18%                           | 2008        | 16.5%                    | 23.2%                         | 23.7%                         |
| 1993        | 10.1%                    | 22.2%                         | 20.5%                         | 2009        | 16.8%                    | 22.6%                         | 24.3%                         |
| 1995        | 10.3%                    | 25.9%                         | 20.6%                         | 2010        | 16.8%                    | 22.5%                         | 24.5%                         |
| 1997        | 11.0%                    | 25.4%                         | 21.6%                         | 2011        | 16.6%                    | 21.6%                         | 23.3%                         |
| 1999        | 12.1%                    | 27.6%                         | 22.4%                         |             |                          |                               |                               |

<sup>1</sup> According to data from the U.S. Bureau of the Census.

<sup>2</sup> Information was compiled using the United States Conference of Mayors' 2010 website directory, [www.usmayors.org/uscm/meet\\_mayors](http://www.usmayors.org/uscm/meet_mayors), as the primary reference.

## WOMEN IN STATE LEGISLATURES 2011

In 2011, 1,718, or 23.3% of the 7,382 state legislators in the United States are women. Women currently hold 415, or 21.1%, of the 1,971 state senate seats and 1,303, or 24.1%, of the 5,411 state house or assembly seats. Since 1971, the number of women serving in state legislatures has more than quintupled.

| Year | Women Legislators | % of Total Legislators | Year | Women Legislators | % of Total Legislators | Year | Women Legislators | % of Total Legislators |
|------|-------------------|------------------------|------|-------------------|------------------------|------|-------------------|------------------------|
| 1971 | 344               | 4.5                    | 1989 | 1,270             | 17.0                   | 2002 | 1,682             | 22.7                   |
| 1973 | 424               | 5.6                    | 1991 | 1,368             | 18.3                   | 2003 | 1,654             | 22.4                   |
| 1975 | 604               | 8.0                    | 1993 | 1,524             | 20.5                   | 2004 | 1,659             | 22.5                   |
| 1977 | 688               | 9.1                    | 1995 | 1,532             | 20.6                   | 2005 | 1,674             | 22.7                   |
| 1979 | 770               | 10.3                   | 1997 | 1,605             | 21.6                   | 2006 | 1,681             | 22.8                   |
| 1981 | 908               | 12.1                   | 1998 | 1,617             | 21.8                   | 2007 | 1,732             | 23.5                   |
| 1983 | 991               | 13.3                   | 1999 | 1,664             | 22.4                   | 2008 | 1,751             | 23.7                   |
| 1985 | 1,103             | 14.8                   | 2000 | 1,670             | 22.5                   | 2009 | 1,797             | 24.3                   |
| 1987 | 1,170             | 15.7                   | 2001 | 1,666             | 22.4                   | 2010 | 1,809             | 24.5                   |
|      |                   |                        |      |                   |                        | 2011 | 1,718             | 23.3                   |

The party breakdown for women serving in state legislatures in 2011 is:

|               | Total Legislators |      | State Senators |       | State Reps. |       |
|---------------|-------------------|------|----------------|-------|-------------|-------|
|               | #                 | %    | #              | %     | #           | %     |
| Democrats     | 1,052             | 61.2 | 259            | 62.4  | 793         | 60.8  |
| Republicans   | 649               | 37.8 | 144            | 34.7  | 505         | 38.8  |
| Nonpartisans* | 11                | 0.6  | 11             | 2.7   | ---         | ---   |
| Progressives  | 4                 | 0.2  | ---            | ---   | 4           | 0.3   |
| Independent   | 2                 | 0.1  | 1              | 0.2   | 1           | 0.1   |
| Total         | 1,718             | 99.9 | 415            | 100.0 | 1,303       | 100.0 |

The states with the highest percentages of women state legislators are:

| State     | % Women | State       | % Women |
|-----------|---------|-------------|---------|
| Colorado  | 40.0    | Washington  | 31.3    |
| Vermont   | 37.8    | Maryland    | 30.9    |
| Arizona   | 34.4    | Illinois    | 29.4    |
| Hawaii    | 32.9    | Connecticut | 28.9    |
| Minnesota | 31.8    | Nevada      | 28.6    |

The states with the lowest percentages of women state legislators are:

| State          | % Women | State         | % Women |
|----------------|---------|---------------|---------|
| South Carolina | 9.4     | Wyoming       | 15.6    |
| Oklahoma       | 12.8    | Louisiana     | 16.0    |
| Alabama        | 13.6    | West Virginia | 16.4    |
| Mississippi    | 14.4    | Pennsylvania  | 16.6    |
| North Dakota   | 14.9    | Kentucky      | 18.1    |

### Women in State Legislative Leadership

Three women serve as presidents of senates: Michelle L. Fischbach (R-MN), Therese Murray (D-MA), and M. Teresa Paiva-Weed (D-RI). Two women serve as speakers of state houses: Rebecca Lockhart (R-UT) and Sheila Y. Oliver (D-NJ).

### Women of Color in State Legislatures

Of the 1,718 women legislators serving nationwide, 349 or 20.3% are women of color. They include 96 senators and 253 representatives; 331 are Democrats, 16 are Republicans, and two are non-partisan. Women of color constitute 4.7% of the total 7,382 state legislators.

### The First Women Legislators

In 1894, the first women state legislators were elected to serve in the United States. Three Republican women were elected to the Colorado House of Representatives: Clara Cressingham; Carrie C. Holly; Frances Klock. The first woman state senator, Democrat Martha Hughes Cannon, was elected to the Utah State Senate in 1896.†

\* In Nebraska, where the legislature is unicameral, legislators are elected on a nonpartisan basis.

† Source: Utah Governor's Commission for Women.

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