

HB

182

<TARGET><BILL>HB 182</BILL><SUBJECT>HB
182</SUBJECT><COMM>SSTA27</COMM></TARGET>

Alaska State Legislature

Interim:

50 Front Street, Suite 203
Ketchikan, AK 99901
Phone: (907) 247-4672
Fax: (907) 225-7157



Session:

State Capitol, Room 114
Juneau, AK 99801-1182
Phone: (907) 465-3424
Fax: (907) 465-3793

Representative Kyle Johansen
House District 1

DATE: April 6th, 2012

TO: Senator Bill Wielechowski, Chair, Senate State Affairs Committee

FROM: Rep. Kyle Johansen 

RE: Hearing request for House Bill 182, "An Act relating to distribution of annual reports by state agencies."

I kindly request a hearing for HB 182 in the Senate State Affairs Committee.

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Representative Kyle Johansen

House District 1

House Bill 182 Sponsor Statement

HB 182 - "An Act relating to distribution of annual reports by state agencies."

This bill changes the publication requirements for all departments and state agencies, from a printed document to an electronic format that is posted on the agency's website and is easily accessible to the public. HB 182 also grants municipalities the authority to pass an ordinance that will allow electronic foreclosure notice to taxpayers on the municipality's public Internet website instead of newspaper publication.

Most of the statutes that provide for a printed document were written long before the advent of the modern technology that makes the reports accessible online today. The printed publishing of reports costs Alaska taxpayers over \$1.6 million annually. These reports cost up to \$25 per copy and are automatically delivered to all 60 legislative offices and many other offices in the government system. The vast majority of these reports go unused as the information is readily accessible in an online format.

To ensure proper distribution to all Alaskans, each commissioner is able to make a determination for physical creation and distribution of reports. Additionally, there is language in the bill that protects the State Library's Data Distribution Center, ensuring that it still receives 4 copies of every publication. These copies are sent to the statewide Data Distribution Centers and can be mailed to any library or household in the state.

FISCAL NOTE

STATE OF ALASKA
2012 LEGISLATIVE SESSION

Bill Version CSHB 182(FIN)
Fiscal Note Number 2
(H) Publish Date 3/19/12

Identifier (file name) HB182CS(STA)-GOV-OMB-03-13-2012 Dept. Affected All
Title An Act relating to distribution of annual reports by state agencies. Appropriation _____
Allocation _____
Sponsor Johansen
Requester (H) FIN OMB Component Number _____

Expenditures/Revenues (Thousands of Dollars)

Note: Amounts do not include inflation unless otherwise noted below.

	FY13 Appropriation Requested	Included in Governor's FY13 Request	Out-Year Cost Estimates					
			FY13	FY14	FY15	FY16	FY17	FY18
OPERATING EXPENDITURES								
Personal Services	***		***	***	***	***	***	***
Travel								
Services								
Commodities								
Capital Outlay								
Grants, Benefits								
Miscellaneous								
TOTAL OPERATING	***	0.0	***	***	***	***	***	***

FUND SOURCE		(Thousands of Dollars)						
1002	Federal Receipts							
1003	GF Match							
1004	GF							
1005	GF/Prgm (DGF)							
1037	GF/MH (UGF)							
1178	temp code (UGF)							
TOTAL		***	0.0	***	***	***	***	***

POSITIONS								
Full-time								
Part-time								
Temporary								

CHANGE IN REVENUES								

Estimated SUPPLEMENTAL (FY12) operating costs _____ (separate supplemental appropriation required)
(discuss reasons and fund source(s) in analysis section)

Estimated CAPITAL (FY13) costs _____ (separate capital appropriation required)
(discuss reasons and fund source(s) in analysis section)

Why this fiscal note differs from previous version (if initial version, please note as such)

This note was updated to correct language in the analysis section.

Prepared by Arnold Liebelt, Policy Analyst
Division Office of Management and Budget
Approved by Karen Rehfeld, Director
Office of Management and Budget

Phone 907-465-4676
Date/Time 3/13/12 1:30 PM
Date 3/13/2012

FISCAL NOTE #2

STATE OF ALASKA
2012 LEGISLATIVE SESSION

BILL NO. CSHB 182(FIN)

Analysis

This legislation requires that reports required by statute for all state agencies of the executive branch be made available electronically. An agency may not produce printed copies of reports except as required under AS 14.56.120, by agreement, or by federal law, or as approved by the commissioner of the department. A person may obtain a print copy of a report from the State Library Distribution and Data Access Center.

In preparing this fiscal note, the following types of documents were not included since they are not commonly statutorily required: brochures, handouts, flyers, advertisements, action plans, manuals (e.g. student manuals, driver manuals), and newsletters.

This legislation will, overall, result in a cost savings to the state, but the extent of the savings is inconclusive. The annual cost for printing state agency reports is estimated at \$220,000 statewide. Some departments currently distribute reports only electronically and do not realize contracted printing costs, such as DMVA, and other agencies already post reports as PDF documents on their websites.

This note is indeterminate because it is unknown how many reports will still be printed and distributed under section (a) of the bill.

Also, under section (a), AS 14.56.120(a) requires each state agency to provide at least four copies of each of its "state publications" to the State Library Distribution and Data Access Center, and additional copies of each publication may be requested by the center for deposit in quantities necessary to meet the needs of the depository library system and to provide inter-library service to those libraries not having depository status. This requirement will continue to be a cost to agencies.

Finally, if persons want a printed copy of a report, they can obtain a copy from the State Library Distribution and Data Access Center. The additional requests that libraries may receive for printed reports and the cost to libraries of fulfilling those requests is unknown.

FISCAL NOTE

STATE OF ALASKA
2011 LEGISLATIVE SESSION

Fiscal Note Number _____
 Bill Version HB 182
 () Publish Date _____

HB182-GOV-OMB-3-27-11
 Title An Act relating to distribution of annual reports by state agencies Dept. Affected All
 Sponsor _____ Representative Johansen Appropriation _____
 Requester _____ House State Affairs Allocation _____
 OMB Component Number _____

Expenditures/Revenues (Thousands of Dollars)

Note: Amounts do not include inflation unless otherwise noted below.

	Appropriation Required	Information						
		FY 2012	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
OPERATING EXPENDITURES								
Personal Services								
Travel								
Services								
Commodities								
Capital Outlay								
Grants								
Miscellaneous								
TOTAL OPERATING	***	***	***	***	***	***	***	***

CAPITAL EXPENDITURES								
-----------------------------	--	--	--	--	--	--	--	--

CHANGE IN REVENUES								
---------------------------	--	--	--	--	--	--	--	--

FUND SOURCE (Thousands of Dollars)

1002 Federal Receipts								
1003 GF Match								
1004 GF								
1005 GF/Program Receipts								
1037 GF/Mental Health								
Other (please identify)								
TOTAL	***	***	***	***	***	***	***	***

Estimate of any current year (FY2011) cost _____

POSITIONS

Full-time								
Part-time								
Temporary								

Why this fiscal note differs from previous version (if initial version, please note as such)

Prepared by Arnold Liebelt, Senior Policy Analyst
 Division Office of Management and Budget
 Approved by Karen Rehfeld, Director
Office of Management and Budget

Phone 465-4676
 Date/Time _____
 Date 3/26/2011

FISCAL NOTE

STATE OF ALASKA
2011 LEGISLATIVE SESSION

BILL NO. HB 182

Analysis

This legislation requires that annual reports of all state agencies may only be made available electronically. An agency may not produce printed copies of annual reports unless specifically requested by an individual or if conflicts exist with provisions of law.

The cost for this note is indeterminate. The estimated cost for printing state agency annual reports is \$133.5. This includes over 28,000 copies from agencies that currently print and distribute annual reports. Several Departments currently distribute annual reports only electronically and do not realize printing costs. These include the Department of Law, the Alaska Judicial Council, the Department of Corrections and the Alaska Court System. Most Departments post annual reports as PDF documents on their websites. Other agencies, such as the Alaska Commission on Judicial Conduct, send notifications informing people that their reports can be downloaded from their website and that a report will only be sent to them if requested.

This fiscal note is indeterminate because the cost for producing annual reports is not linear. The fewer reports that are produced, the greater the cost per report. The cost is attributed to the required setup by the printer, not so much the actual printing. If the number of copies is reduced from 1,000 to 100, there will most likely be a reduction in the overall cost, but the amount saved is inconclusive since the cost per copy will be greater.

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Representative Kyle Johansen House District 1

Sectional for HB 182 - "An Act relating to distribution of annual reports by state agencies."

Section 1. Grants municipalities the authority to pass an ordinance that will allow electronic notice to taxpayers on the municipality's public Internet website instead of newspaper publication of the amount of state aid a municipality receives and the millage equivalent.

Section 2. Allows a municipality to meet notice requirements by posting its foreclosure list for delinquent taxes on the municipality's public Internet website.

Section 3. Allows a municipality to electronically post notice that the redemption period following foreclosure will expire in 30 days on its public Internet website.

Section 4. Creates a new article requiring electronic production and distribution of agency reports if the agency has the technological capability to do so. Requires that reports must be posted for one year or until superseded. Creates exceptions where printing is required by other law, agreement or requested. Allows electronic distribution to fulfill any agency obligation to publish, prepare, present, or submit a report. Clarifies that print copies of reports may be requested from a library distribution and data access center. Defines "report" and "state agency".

LEGISLATIVE RESEARCH REPORT

NOVEMBER 3, 2005



REPORT NUMBER 06.032

ANNUAL REPORT DISTRIBUTION REQUIREMENTS

PREPARED FOR REPRESENTATIVE MAX GRUENBERG

BY BECKY TAYLOR, LEGISLATIVE ANALYST

You asked about annual report distribution by state agencies and departments. Specifically, you wished to know what the distribution requirements are for these reports, whether the law requires reports to be printed, and if distributing reports electronically would be more cost effective.

DISTRIBUTION REQUIREMENTS FOR ANNUAL REPORTS

As you know, Alaska laws require certain state agencies to produce annual reports. These laws often establish what information the report must contain, and to whom it must be distributed. Distribution requirements vary; however, often agencies must distribute reports to the Legislature, the Governor, and the public. The majority of statutes on the subject do not specify what form an annual report must take, and we were unable to identify any general requirement that all agencies produce a printed report. AS 44.99.200 authorizes the Department of Administration to establish standards for the production of state publications, which are outlined in the publication section of the Alaska Administrative Manual (AAM 83). These standards are focused on printing methods and do not address distribution requirements or methods. AS 44.99.200 does state that the standards "shall be designed to promote simplicity, low cost, and consistency." Many of the statutes and regulations regarding annual reports may have been written before electronic distribution was a possibility.¹

We identified a number of specific instances in which an organization is required by law or regulation to produce an annual report in a certain format. For example, AS 41.08.030 requires the Division of Geological and Geophysical Surveys to print and publish their annual report. Pursuant to 23 AAC 40.010, the Office of Victim's Rights must post an annual report on their web

¹ Personal Communication from Vern Jones, chief procurement officer, Division of General Services, Department of Administration. Mr. Jones can be reached at (907) 465-5684.

site. Many statutes contain language that is not specific about the format of the report, such as the following section of AS 37.13.170, relating to the Permanent Fund Corporation:

By September 30 of each year, the board shall publish a report of the fund for distribution to the governor and the public. The board shall notify the legislature that the report is available. The report shall be written in easily understandable language.²

The only statute that we identified that applies generally to the distribution of annual reports is the requirement under AS 14.56.120 that state agencies submit several copies of any publication they produce to the Alaska State Library (ASL) for the State Publication Program. The State Library then distributes these documents to Alaska Depository Libraries in Juneau, Anchorage, Fairbanks, and Washington, D.C. One of the goals of the program is to ensure that state publications are accessible to all Alaskans. Alaskans can request to have materials sent to their local library through inter-library loan. The Publication Program also maintains older state documents that an agency may no longer be able to provide.³

According to ASL personnel, the library distribution requirement can be satisfied with electronic documents. One librarian, nevertheless, expressed concern that digital materials may be more difficult to preserve, and that some constituents who request materials through inter-library loan may have difficulty with the format.⁴

THE IMPACT OF TECHNOLOGY

Many organizations that are mandated by Alaska law to produce annual reports already post the documents on-line. Agencies that post their annual reports on-line may also produce a printed copy, but some agencies appear to be cutting back on the number of printed copies they generate. According to Michael Matthews, with the Alaska Bureau of Vital Statistics, his agency has reduced the number of printed copies they produce as more people have started using the Internet.⁵ The Regulatory Commission of Alaska (RCA) has cut the number of annual reports that it prints in half in recent years. The RCA still mails printed copies of their annual report to all Alaska Legislators, although AS 42.05.211 and AS 42.06.220 appear to require that the agency only, "notify" the legislature that the report is available.⁶

² The word "publish" is frequently included in similar statutes. While "publish" may imply print, the relevant definition in *Black's Law Dictionary* is simply, to "distribute" copies of a work to the public. Bryan A. Garner, ed., *Black's Law Dictionary*, 8th ed., St. Paul, MN, West, 2004, p. 1268.

³ For more information about the Alaska State Publications Program, see the Alaska State Library website at <http://www.library.state.ak.us/asp/>.

⁴ Personal communication from Daniel Cornwall, government publications librarian, Alaska State Library. Mr. Cornwall can be reached at (907) 465-2927.

⁵ Personal communication from Michael Matthews, research analyst, Bureau of Vital Statistics, Alaska Department of Health and Social Services. Mr. Matthews can be reached at (907) 465-8602.

⁶ Personal communication from Grace Salazar, chief of Consumer Protection & Information, Regulatory Commission of Alaska. Ms. Salazar can be reached at (907) 263-2134.

A number of agencies are saving money by reducing the number of printed copies they produce. For example, printing costs for the RCA annual report are as follows:

Regulatory Commission of Alaska Annual Report Printing Costs			
Fiscal Year	Reports Printed	Cost per Copy	Total Cost
2003	400	\$11.09	\$4,436
2004	200	\$6.62	\$1,324
Cost Reduction			\$3,112

Source: Cost per copy is included in the FY2003 and FY2004 annual reports available at <http://www.state.ak.us/rca/AnnualReport/>. The number of copies produced was provided by Grace Salazar.

Similarly, we show printing costs for the Alaska Permanent Fund Corporation (APFC) below:

Alaska Permanent Fund Corporation Annual Report Printing Costs			
Fiscal Year	Reports Printed	Cost per Copy	Total Cost
2004	2,500	\$7.85	\$19,625
2005	1,500	\$7.24	\$10,860
Cost Reduction			\$8,765

Source: Cost per copy is included in the FY2004 and FY 2005 annual reports available at <http://www.apfc.org/publications/AnRptArch.cfm>. The number of copies produced was provided in a personal communication from Laura Achee, director of communications, Alaska Permanent Fund Corporation. Ms. Achee can be reached at (907) 465-2047.

Note: Costs for printing the APFC annual report are paid with Permanent Fund earnings, and do not come out of the general fund.

The Alaska Housing Finance Corporation (AHFC) posts the annual report on-line, and distributes the document on compact discs (CDs) which are easy to circulate, and can also be used as a marketing tool. The AHFC estimates that switching from printed reports to CDs has saved \$10,000 to \$15,000 a year. A printed annual report costs \$8 to \$12 to produce, while producing a CD and cover costs only \$1.70. Corporate communications officer, Sherrie Simmonds, notes that because of the large file size, sending the extensive report by email would not be feasible. The AHFC will print a hard copy of the annual report in-house for anyone who requests one; however, they only receive one or two requests a year for paper copies.⁷ The Alaska Division of Oil & Gas also mails copies of its annual report on CD to individuals who are not able to download the large files from the division's website.⁸

In addition to reducing printing costs, increased use of technology may be helping to reduce postage costs as well. Some agencies are shortening their mailing lists in response to the increased use of on-line documents. For example, The RCA stopped routinely mailing annual reports to regulated utilities several years ago; now they only mail reports to utilities that

⁷ Personal communication from Sherrie Simmonds, corporate communications officer, Alaska Housing Finance Corporation. Ms. Simmonds can be reached at (907) 330-8447.

⁸ Personal communication from Brian Havelock, natural resources specialist, Division of Oil & Gas, Alaska Department of Natural Resources. Mr. Havelock can be reached at (907) 269-8807.

specifically request a printed copy.⁹ According to personnel in several agencies we contacted, while the use of electronic distribution can help reduce printing and postage costs, the majority of the cost of generating an annual report is the amount of staff time needed to gather and arrange all of the information.

CHALLENGES TO ELECTRONIC DISTRIBUTION

Electronic distribution could be more cost effective than printing and mailing documents for state agencies that already possess the technological resources necessary to send files by email or post them on their website. Indeed, it seems that several state agencies have recognized the opportunity to cut costs by relying more heavily on technology in their distribution of reports. Electronic distribution, however, could potentially be more costly for recipients of the documents, particularly in rural areas that may rely on slow, long distance dial up services. Distributing annual reports on CD provides a way around the challenge of opening large documents with a slow Internet service, but still requires recipients to have computer access. The consumer would also bear any printing cost.

Some agencies expressed concern that switching to electronic distribution exclusively would prevent certain constituents from having access to the reports, or make the reports difficult to read. For example, the Bureau of Vital Statistics sends copies of its annual report to rural health care facilities, many of which may have slow, unreliable Internet connections.¹⁰ Laura Achee, the director of communications for the APFC, commented as follows:

State law directs us to "publish the report for distribution to . . . the public." Not every Alaskan has easy access to a computer and printer, so we will always have to have print copies available for those who request one. State law also directs us to write the report in "easily understood language." I think following the spirit of that means we should also be able to provide the report in an easily accessible format for each Alaskan, which for many may be print. The size and complexity of the document can make it difficult to review online.

A number of agencies already use electronic distribution to reduce printing costs. It appears that state agencies could distribute reports solely in electronic form; however, this could transfer printing and access costs from the agency to the recipient, and may adversely impact residents who lack the necessary technology.

I hope you find this information to be useful. Please do not hesitate to contact us if you have questions or need additional information.

⁹ Grace Salazar.

¹⁰ Michael Matthews.

OMB Report - 2011

Statewide - Publications Spreadsheet

AS 44.99.220

February 28, 2011

	Department	Total Cost of Production	Quantity Produced	Number of Publications
1	Administration	\$380,174	604,739	37
2	Commerce	\$95,215	108,598	42
3	Corrections	\$0	0	3
4	Education	\$0	278,840	146
5	Environmental	\$4,750	295	6
6	Fish and Game	\$267,500		188
7	Health	\$61,381	94,569	219
8	Labor	\$198,747	417,437	72
9	Law	\$0	201	3
10	Military	\$0	6,000	2
11	Natural Resources	\$39,697	11,850	27
12	Public Safety	\$172,750	12,408	213
13	Revenue	\$33,532	9,853	20
14	Transportation	\$77,484	46,890	94
15	AK Judicial Council/Commission on Judicial Conduct	\$2,217	500	2
16	* Alaska Court System	\$0	0	39
17	University	\$321,930	377,853	57
	Grand Total	→ \$1,655,376	1,970,033	1,170
	* All publications are posted on line and all are produced in house.			

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Administration	Alaska Public Office Commission	Biennial Report	Biennial	\$0.00	7
2	Administration	Alaska Public Office Commission	Directory of Registered Lobbyists	As needed	\$0.00	8
3	Administration	Alaska Public Office Commission	APOC Disclosure Laws Manuals	As needed	\$0.00	20
4	Administration	Alaska Public Office Commission	APOC Newsletter	Quarterly	\$0.00	6
5	Administration	Victim of Crimes Compensation Board	Annual Report	Annual	\$0.00	100
6	Administration	General Services	Procurement Report	Biennial	\$250.00	1
7	Administration	Finance	Comprehensive Annual Financial Report	Annual	\$7,643.25	315
8	Administration	Finance	Travel and Compensation Report	Annual	\$0.00	Online
9	Administration	Finance	Checkbook Online Spreadsheet of Expenditures	Annual	\$0.00	Online
10	Administration	Finance	Pocket Guide to Travel Regulations	Updated as needed	\$0.00	Online
11	Administration	Finance	Alaska Administrative Manual	Updated as needed	\$0.00	Online
12	Administration	Finance	Payroll Procedures Manual	Updated as needed	\$0.00	Online
13	Administration	Finance	Accounting Procedures Manual	Updated as needed	\$0.00	Online
14	Administration	Finance	AKSAS Handy Guide	Updated as needed	\$0.00	Online
15	Administration	Risk Management	Annual Report	Annual	\$336.00	12
16	Administration	Risk Management	Acturial Report	Annual	\$0.00	The actuarial report is provided as part of a professional services contract for the annual actuarial study. There is no additional cost for the production of the report.
17	Administration	Office of Administrative Hearings (OAH)	Annual Report	Annual	\$0.00	Triplicate originals are printed in house-report is web posted for reference by others
18	Administration	Retirement & Benefits	Affirmative Action Plan	Annual	\$694.00	30
19	Administration	Personnel & Labor Relations	Workplace Profile	Annual	\$0.00	Online
20	Administration	Personnel & Labor Relations	Progress Report on Equal Employment Opportunity and Affirmative Action in State Government	Annual	\$1,205.00	110
21	Administration	Motor Vehicles	Driver Manual	As needed	\$31,150.00	10,000
22	Administration	Motor Vehicles	Motorcycle Manual	As needed	\$3,206.25	15,000
23	Administration	Motor Vehicles	Commercial Driver License Manual	As needed	\$15,412.80	24,000
24	Administration	Motor Vehicles	Disability Parking is a Privilege	As needed	\$87.50	5,000
25	Administration	Motor Vehicles	Provisional Licenses for Teens	As needed	\$1,024.00	8,000

26	Administration	Motor Vehicles	Customer Survey Cards	As needed	\$266.00	7,000
27	Administration	Motor Vehicles	Hazmat Brochure	As needed	\$216.00	5,000
28	Administration	Motor Vehicles	DUI Tickets are Bad & Costly	As needed	\$1,259.00	10,000
29	Administration	Motor Vehicles	Online Skills Testing Schedule	As needed	\$175.00	10,000
30	Administration	Motor Vehicles	Mandatory Ins/Financial Responsibility	As needed	\$1,002.00	60,000
31	Administration	Motor Vehicles	No Hassle Flyers	As needed	\$4,400.00	440,000
32	Administration	Motor Vehicles	Commercial Motor Vehicle Info	As needed	\$200.00	10,000
33	Administration	Retirement & Benefits	Comprehensive Annual Financial Report - TRS	Annual	\$1,600.00	65
34	Administration	Retirement & Benefits	Comprehensive Annual Financial Report - PERS	Annual	\$1,600.00	65
35	Administration	Retirement & Benefits	Misc Brochures**	Ongoing as needed	\$40,000.00	**Statute requires positive notification that an information handbook for each plan in the system be published. This line includes brochures applicable to plans we administer.
36	Administration	Retirement & Benefits	Misc Newsletters - Employers Edge, Newsbreak PERS, Newsbreak TRS, HealthMatters AlaskaCare, Health Matters, Soc Sec, 1099-R	monthly, quarterly, trimester, one yearly	\$231,500.00	**Statute requires positive notification that an information handbook for each plan in the system be published. This line includes brochures applicable to plans we administer.
37	Administration	Retirement & Benefits	Misc Handbooks and Booklets**	Ongoing as needed	\$36,947.50	**Statute requires positive notification that an information handbook for each plan in the system be published. This line includes brochures applicable to plans we administer.
Total:					\$380,174	604,739

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Commerce Community & Economic Development	Alaska Aerospace Development Corporation	Annual Report	Annually	\$12,954	1000
2	Commerce Community & Economic Development	Alaska Energy Authority	Capital Reserve Fund shortfall	Annually	\$0	
3	Commerce Community & Economic Development	Alaska Energy Authority	Annual report	Annually	\$18,835	1500
4	Commerce Community & Economic Development	Alaska Industrial Development and Export Authority	Capital Reserve Fund shortfall	Annually	\$0	75
5	Commerce Community & Economic Development	Alaska Industrial Development and Export Authority	Annual review of assets	Annually	\$0	75
6	Commerce Community & Economic Development	Alaska Industrial Development and Export Authority	Annual report	Annually	\$14,290	1500
7	Commerce Community & Economic Development	Alaska Seafood Marketing Institute	Annual report	annual	\$5,000	1200
8	Commerce Community & Economic Development	Banking, Securities and Corporations	BIDCO report of economic growth.	Annually	\$0	
9	Commerce Community & Economic Development	Banking, Securities and Corporations	Comparative statement of banks and credit unions in Alaska		\$0	
10	Commerce Community & Economic Development	Banking, Securities and Corporations	Alaska Directory of Banks and Financial Institutions	spring/fall	\$0	
11	Commerce Community & Economic Development	CBPL	Disciplinary Actions	Monthly	\$0	
12	Commerce Community & Economic Development	CBPL	Annual Performance Reports	Annual	\$0	
13	Commerce Community & Economic Development	CBPL	Disciplinary Actions	Annual	\$0	
14	Commerce Community & Economic Development	CBPL	Disciplinary Actions	As needed	\$0	13
15	Commerce Community & Economic Development	Regional Affairs	Alaska Taxable	annually	\$1,075	250
16	Commerce Community & Economic Development	Regional Affairs	NPR-A Impact Mitigation Grant Program	annually	\$728	100
17	Commerce Community & Economic Development	Regional Affairs	Local Boundary Commission annual report	annually	\$1,115	95
18	Commerce Community & Economic Development	Regional Affairs	Fuel Prices Across Alaska	twice yearly	\$0	
19	Commerce Community & Economic Development	Regional Affairs	Lien Watch	Bi-Monthly	\$0	
20	Commerce Community & Economic Development	Regional Affairs	RUBA Program Report	Quarterly	\$0	By Request
21	Commerce Community & Economic Development	Regional Affairs	Community Development Resource	annually	\$0	By Request
22	Commerce Community & Economic Development	Regional Affairs	Title 29	annually	\$4,355	400
23	Commerce Community & Economic Development	Insurance	Director's Annual Report	annual	\$1,510	200
24	Commerce Community & Economic Development	Insurance	Auto Rating Guide	Annually	\$119	50
25	Commerce Community & Economic Development	Insurance	Homeowners Rating Guide	Annually	\$636	300

26	Commerce Community & Economic Development	Insurance	Medicare Supplement Rating Guide	As needed	\$0	
27	Commerce Community & Economic Development	Insurance	Consumer Guide	As needed (last printed in 2010)	\$17,625	99,800
28	Commerce Community & Economic Development	Insurance	A Consumer Guide to Choosing an Insurance Company	As needed	\$0	
29	Commerce Community & Economic Development		State Loans report	Annually	\$0	2 The Speaker and Senate President receive a letter from the Commissioner with this information
30	Commerce Community & Economic Development		Reinstatements report	Annually	\$0	2 The Speaker and Senate President receive a letter from the Commissioner with this information
31	Commerce Community & Economic Development		Establishing a Business in Alaska	Annually	\$0	N/A
32	Commerce Community & Economic Development		Fisheries Enhancement Program Overview	Every 3 years	\$0	
33	Commerce Community & Economic Development		Operating Budget Handout	Annually	\$70	75
34	Commerce Community & Economic Development	Statistics for Loan Servicing		monthly	\$0	
35	Commerce Community & Economic Development		Alaska Economic Performance report	annually	\$120	120
36	Commerce Community & Economic Development		ARDOR report	annually	\$0	5
37	Commerce Community & Economic Development		Alaska Film Office report	annually	\$0	80
38	Commerce Community & Economic Development		Cruise Ship Head Tax report	Annually	\$0	80

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Corrections		Prisoner Handbook			
2	Corrections		Re-entry Manuals			
3	Corrections		Annual Offender Profile			

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Education & Early Development	Alaska Student Loan Corporation	Meeting Minutes	with each meeting		2
2	Education & Early Development	Alaska Student Loan Corporation	Annual audit	annually		10
3	Education & Early Development	Alaska Commission on Postsecondary Education	Directory of Authorized Institutions in Alaska	Following each Commission meeting		
4	Education & Early Development	ESS	Capital Improvement Project Grant Schedule	Annual		100
5	Education & Early Development	ESS	Minimum Expenditure for Instruction	Annual		1
6	Education & Early Development	Arts Council	Reports	Not Specified, generally every other year		100
7	Education & Early Development	Professional Teaching Practices Commission	Annual Report	Annual		80
8	Education & Early Development	Professional Teaching Practices Commission	Newsletter	2-3 times a year		2300
9	Education & Early Development	Professional Teaching Practices Commission	Handbook for Alaska Educators	when requested		600
10	Education & Early Development	Administrative Services Division	Annual Budget	Annual		20
11	Education & Early Development	Mount Edgecumbe High School	The Channel Light (student newspaper)	Annual		500
12	Education & Early Development	Mount Edgecumbe High School	MEHS Student Handbook	Annual		500
13	Education & Early Development	Mount Edgecumbe High School	MEHS Parent Handbook	Annual		500
14	Education & Early Development	Mount Edgecumbe High School	MEHS Admissions Packet	Annual		450
15	Education & Early Development	Mount Edgecumbe High School	MEHS Application Packet	Annual		500
16	Education & Early Development	Mount Edgecumbe High School	MEHS Viewbook	Annual		2500
17	Education & Early Development	Mount Edgecumbe High School	MEHS Informational Brochure	Annual		1500
18	Education & Early Development	Mount Edgecumbe High School	MEHS Endowment Brochure	Annual		1500
19	Education & Early Development	Mount Edgecumbe High School	MEHS Yearbook	Annual		450
20	Education & Early Development	Alaska Commission on Postsecondary Education	Agency Annual Report	Annual		500
21	Education & Early Development	Alaska Commission on Postsecondary Education	Agency Loan Info Cards	Annual		10000

22	Education & Early Development	Alaska Commission on Postsecondary Education	<i>Going to College in Alaska Magazine</i>	Annual		22000
23	Education & Early Development	Alaska Commission on Postsecondary Education	Alaska career information system (AKCIS) newsletter	Annual		1000
24	Education & Early Development	Alaska Commission on Postsecondary Education	<i>What's Your Story?</i> Middle School Newspaper-Fall/Spring Editions	Annual		30000
25	Education & Early Development	Alaska Commission on Postsecondary Education	Alaska Performance Scholarship high schools postcards	Annual		10000
26	Education & Early Development	Alaska Commission on Postsecondary Education	College Goal Sunday Postcards	Annual		11000
27	Education & Early Development	Alaska Commission on Postsecondary Education	<i>College is 4 U</i> middle school posters	Annual		3000
28	Education & Early Development	Alaska Commission on Postsecondary Education	Agency calendars	Annual		4000
29	Education & Early Development	Alaska Commission on Postsecondary Education	College & Career high school prep checklist	Annual		8000
30	Education & Early Development	Alaska Commission on Postsecondary Education	AKCIS Student Brochure	Annual		15000
31	Education & Early Development	Alaska Commission on Postsecondary Education	AKCIS Teacher Brochure	Annual		1000
32	Education & Early Development	Alaska Commission on Postsecondary Education	Lower Your College Costs flyer	Annual		3000
33	Education & Early Development	Alaska Commission on Postsecondary Education	Understanding Your Credit flyer	Annual		2500
34	Education & Early Development	Teaching & Learning Support	Alaska's Public Schools: A Report Card to the Public	Annual		
35	Education & Early Development	Teaching & Learning Support	DIASA Handbook	Annual		
36	Education & Early Development	Teaching & Learning Support	Fall OASIS Data Handbook	Annual		
37	Education & Early Development	Teaching & Learning Support	Fall OASIS Data Handbook File Specs	Annual		
38	Education & Early Development	Teaching & Learning Support	Summer OASIS Data Handbook	Annual		

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Environmental Conservation	Water	Alaska Clean Water Fund Report to the Legislature	Biennial	\$100	10
2	Environmental Conservation	Spill Prevention and Response	State Master Plan Revisions	Whenever the State Master Plan is revised	\$2,500	90 copies @ \$52.12 each Total Cost \$4,691
3	Environmental Conservation	Spill Prevention and Response	Regional Master Plan Revisions (Subarea Contingency Plans)	Whenever the Regional Master Plan is revised	\$1,500	100 copies @ \$48.50 each Total Cost \$4,850
4	Environmental Conservation	Spill Prevention and Response	Oil & Hazardous Substance Release Prevention & Response Fund Biennial Report	Biennial	\$500	75 copies @ \$8.40 each Total Cost \$630
5	Environmental Conservation	Air Quality	Emission Fee Report	Every four years	\$50	20
6	Environmental Conservation	Water	APDES Status	Annual	\$100	10
				Total:	\$4,750.00	295

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Fish & Game	Administrative Services	Fish and Game Fund Analysis	Annual	\$0	
2	Fish & Game	Boards	Board of Fisheries Summary of Actions	After board meetings	\$0	
3	Fish & Game	Boards	Board of Game Summary of Actions	After board meetings	\$0	
4	Fish & Game	Commercial Fisheries	Alaska Salmon Enhancement Program Annual Report	Annual	\$1,500	
5	Fish & Game	Commercial Fisheries	Annual fishery management reports	Annual	\$8,000	
6	Fish & Game	Commercial Fisheries	Annual Mariculture Report	Annual	\$1,000	
7	Fish & Game	Commercial Fisheries	Federal Grant Semi-Annual and Annual Performance Reports	Annually and semi-annually	\$1,000	
8	Fish & Game	Commercial Fisheries	Fish and Game Fund Project Expenditures	Annual	\$0	
9	Fish & Game	Commercial Fisheries	Reports to the Alaska Board of Fisheries	Reports from each fishery management area are	\$10,000	
10	Fish & Game	Commercial Fisheries	Various scientific and technical reports on fishery management field projects, data collection projects,	Not specified, but often annually	\$10,000	
11	Fish & Game	Commercial Fisheries Entry Commission	Limited entry	Annual	\$0	
12	Fish & Game	Habitat	Anadromous Waters Catalog and Atlas	Annual	\$15,000	
13	Fish & Game	Habitat	Annual Report to the Board of Forestry	Annual	\$0	
14	Fish & Game	Habitat	Critical Habitat Areas	Annual	\$0	
15	Fish & Game	Habitat	Various technical reports on monitoring projects associated with development activities	Annual or at a fixed end point	\$2,000	
16	Fish & Game	Sport Fisheries	Sport Fishing Regulation Booklets	Annual	\$109,000	
17	Fish & Game	Sport Fisheries	Fish and Game Fund Project Expenditures	Annual	\$0	
18	Fish & Game	Subsistence	Annual & Performance Reports	Twice per year for each project	\$0	
19	Fish & Game	Subsistence	Research Reports and Technical Papers	As needed to report research results from division projects	\$0	
20	Fish & Game	Wildlife Conservation	Endangered species	Every two years	\$0	
21	Fish & Game	Wildlife Conservation	Fish and Game Fund Project Expenditures	Annual	\$0	

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Health & Social Services	Commissioner's Office	Improving Health, Protecting Alaskans - Annual Report 2009	Annual	\$1,722.50	2,500
2	Health & Social Services	Governor's Council on Disabilities & Special Education	News on disability issues around the state	Quarterly		Deployed digitally - 4 issues per year
3	Health & Social Services	Public Assistance	Life without limits	Quarterly		Deployed digitally - 4 issues per year
4	Health & Social Services	Health Information Technologies	Alaska Electronic Health Record (EHR) Survey for health care professional providers and hospitals - flyer, web site			
5	Health & Social Services	Office of Children's Services	Community Café logo design + posters		\$520.25	500
6	Health & Social Services	Office of Children's Services	Reach out Foster a Child brochure		\$2,486.25	25,000
7	Health & Social Services	Office of Children's Services	Strengthening Families Campaign - flyers, tradeshow posters		\$1,002.32	350
8	Health & Social Services	Office of Children's Services	Invitations to Foster Family event		\$281.00	400
9	Health & Social Services	Office of Children's Services	Stepping Ahead Books	As needed	\$4,159.00	5,000
10	Health & Social Services	Governor's Council on Disabilities & Special Education	Annual Report	Annual	\$0.00	Printed in-house as needed
11	Health & Social Services	Governor's Council on Disabilities & Special Education	Where to Turn		\$0.00	0
12	Health & Social Services	Office of Children's Services	Residential Youth Care Facilities		\$0.00	0
13	Health & Social Services	Office of Children's Services	The Pipeline, Newsletter	Monthly	\$0.00	Deployed digitally, 12 copies per year
14	Health & Social Services	Commissioner's Office	Summer Update	Bi-Annual	\$3,437.37	2,500
15	Health & Social Services	Commissioner's Office	Winter Update	Bi-Annual	\$3,684.00	2,500
16	Health & Social Services	Commissioner's Office	Streamline	5 issues per year	\$0.00	Deployed digitally - 5 issues a year
17	Health & Social Services	Governor's Council on Disabilities & Special Education	DD, ED, Leg Committee Brochures		\$1,698.00	6,000
18	Health & Social Services	Behavioral Health	DBH Plan to Reduce & Prevent Underage Drinking		\$3,840.00	1,000
19	Health & Social Services	Senior & Disability Services	ADRC Brochure and Poster		\$0.00	Printed in-house
20	Health & Social Services	Office of Children's Services	Program and Mission Statements			
21	Health & Social Services	Governor's Council on Disabilities & Special Education	AADSC Recruitment Manual		\$3,618.00	2,000
22	Health & Social Services	Governor's Council on Disabilities & Special Education	AADSC Rack Cards		\$1,738.00	14,000
23	Health & Social Services	Office of Children's Services	Family to Family Newsletter	Quarterly	\$0.00	Digitally delivered - Quarterly

24	Health & Social Services	Senior & Disabilities Services	Aging & Disability Resource Centers		\$0.00	0
25	Health & Social Services	Governor's Council on Disabilities & Special Education	AADSC Totes, Pens, Banner			
26	Health & Social Services	Health Care Services	MMIS E-News		\$0.00	0
27	Health & Social Services	Office of Children's Services	Infant Learning Program, IFSP Guidelines booklet			
28	Health & Social Services	Commissioner's Office	SHARE Campaign	Annual	\$0.00	0
29	Health & Social Services	Governor's Council on Disabilities & Special Education	Career Exploration Day	Annual	\$0.00	0
30	Health & Social Services	Office of Children's Services	Statistical Information	Monthly	\$0.00	0
31	Health & Social Services	Office of Children's Services	Engaging with Parents Self-Study Guid			
32	Health & Social Services	Office of Children's Services	Guidelines for the Alaska Individualized Family Services Plan			
33	Health & Social Services	Office of Children's Services	EI/ILP Parent Brochures, Rackcards, Posters			
34	Health & Social Services	Office of Children's Services	Alaska 's Families Need You		\$0.00	0
35	Health & Social Services	Office of Children's Services	E-Announcement		\$0.00	0
36	Health & Social Services	Office of Children's Services	Children's Trust annual			
37	Health & Social Services	Office of Children's Services	Practice Model		\$0.00	0
38	Health & Social Services	Commissioner's Office	Peak Performance Awards	Annual	\$0.00	0

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Labor & Workforce Development	Commissioner's Office	Alaska Labor Relations Agency Annual Report	Annual	\$80.00	55
2	Labor & Workforce Development	Administrative Services	NonResidents Working in AK	Annual	\$1,170.00	300
3	Labor & Workforce Development	Administrative Services	Population Overview	Bi-annual	\$6,752.40	1,020
4	Labor & Workforce Development	Administrative Services	Unemployment Insurance Actuarial	Annual	\$1,210.00	200
5	Labor & Workforce Development	Administrative Services	AK Economic Trends	Monthly	\$44,075.00	36,500
6	Labor & Workforce Development	Workers' Compensation	Guide for Preparing Reemployment Eligibility Evaluations	Upon Request		
7	Labor & Workforce Development	Workers' Compensation	Do you need Workers' Compensation Insurance?	Upon Request	\$800.00	2,000
8	Labor & Workforce Development	Workers' Compensation	Workers' Compensation and You	Upon Request		
9	Labor & Workforce Development	Workers' Compensation	Simplified Claims Process	Upon Request		
10	Labor & Workforce Development	Workers' Compensation	Fishermen's Fund Brochure	Upon Request	\$1,115.00	3,000
11	Labor & Workforce Development	Workers' Compensation	Workers' Compensation Rate Tables	Annual		
12	Labor & Workforce Development	Workers' Compensation	Workers' Compensation Cost of Living Multipliers	Once every three years		
13	Labor & Workforce Development	Workers' Compensation	Workers' Compensation Annual Report	Annual		
14	Labor & Workforce Development	Workers' Compensation	Workers' Compensation Medical Fee Schedule	Annual (If HB13 passes)	Unknown	Unknown
15	Labor & Workforce Development	Workers' Compensation	2010 Annual Report - Alaska Workers' Compensation Appeals Commission	Annual		

16	Labor & Workforce Development	Workers' Compensation	Instructions for Pro Se Litigants, Appellant Packet - Alaska Workers' Compensation Appeals Commission	As appeal procedures change	Unknown	
17	Labor & Workforce Development	Workers' Compensation	Instructions for Pro Se Litigants, Appellee Packet - Alaska Workers' Compensation Appeals Commission	As appeal procedures change	Unknown	
18	Labor & Workforce Development	Labor Standards and Safety	Alaska Occupational Safety and Health Annual Report and Annual Plan	Annual		
19	Labor & Workforce Development	Labor Standards and Safety	Youth Safety brochure		\$829.00	1,000
20	Labor & Workforce Development	Labor Standards and Safety	Know Your Rights brochure		\$1,444.00	13,000
21	Labor & Workforce Development	Labor Standards and Safety	Summary of Wage and Hour Act poster		\$482.36	5,000
22	Labor & Workforce Development	Labor Standards and Safety	Pamphlet 200 - Employment of Children		\$2,950.00	4,000
23	Labor & Workforce Development	Labor Standards and Safety	Pamphlet 400 - Public Contracts		\$1,781.00	1,500
24	Labor & Workforce Development	Labor Standards and Safety	Pamphlet 100 Employment Practices and Working Conditions		\$4,840.00	3,000
25	Labor & Workforce Development	Labor Standards and Safety	Employee Most Frequently Asked Questions		\$425.00	5,000
26	Labor & Workforce Development	Labor Standards and Safety	Pamphlet 600 - Laborers' & Mechanics Minimum Rates of Pay		\$825.00	1,000
27	Labor & Workforce Development	Labor Standards and Safety	Summary of Alaska Child Labor Law poster		\$750.00	2,500
28	Labor & Workforce Development	Labor Standards and Safety	Alaska Online Payroll Filing system brochure		\$1,049.00	2,500
29	Labor & Workforce Development	Employment Security	Unemployment Insurance General Info Brochure		\$905.00	1,500
30	Labor & Workforce Development	Employment Security	Unemployment Insurance Tax Newsletter	Quarterly	\$1,663.00	18,300
31	Labor & Workforce Development	Employment Security	Unemployment Insurance Handbook		\$16,965.00	90,000

32	Labor & Workforce Development	Employment Security	Unemployment Insurance Tax First Time Filers manual		\$2,494.00	5,000
33	Labor & Workforce Development	Employment Security	Unemployment Insurance Tax Employer Handbook		\$2,991.00	1,000
34	Labor & Workforce Development	Employment Security	How to File Unemployment Insurance Cards		\$996.00	25,000
35	Labor & Workforce Development	Employment Security	Unemployment Insurance Facts & Figures card (1/09-12/09)	Bi-annual	\$381.00	350
36	Labor & Workforce Development	Employment Security	Unemployment Insurance Quality Control Employer Brochure		\$1,014.00	1,500
37	Labor & Workforce Development	Employment Security	Unemployment Insurance Quality Control Claimant Brochure		\$726.00	500
38	Labor & Workforce Development	Employment Security	Workforce Investment Act Grievance Brochure	Various	\$1,053.00	2,000

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Law	Civil	Uniform Law commissioner's report	Annual	\$0.00	1
2	Law	Civil/Criminal	Annual Report	Annual	\$0.00	200
3	Law	Civil	Landlord and tenant rights	As Usefull or Necessary	\$0.00	
Total:					\$0	201

	Department	Divislon	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Military and Veteran's Affairs		Warrior Magazine	Quarterly		5,000
2	Military and Veteran's Affairs		Annually Report	Annually		1,000
				Total:	\$0	6,000

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Natural Resources	Division of Oil and Gas	5 year plan Div. of Oil and Gas		\$2,100	200
2	Natural Resources	Division of Oil and Gas	ACMP Analysis		\$580	100
3	Natural Resources	Division of Oil and Gas	Best Interest Findings		\$4,325	100
4	Natural Resources	Division of Oil and Gas	Notice Sales		\$166	550
5	Natural Resources	Division of Oil and Gas	AK peninsula & Cook Inlet Call for new information		\$480	795
6	Natural Resources	Division of Oil and Gas	AK Facts and Figures		\$50	150
7	Natural Resources	Div of Geological & Geophysical Surveys	Alaska Division of Geological & Geophysical Surveys Annual Report		\$2,810	300
8	Natural Resources	Div of Geological & Geophysical Surveys	Alaska's mineral industry 2008 (produced in cooperation with Division of Economic Development)		\$8,520	1500
9	Natural Resources	Agriculture	Alaska Farmers Market Resource Manual/Fed Grant			
10	Natural Resources	Agriculture	Alaska Peony Growers Association Pamphlet/Federal Grant			
11	Natural Resources	Agriculture	Peony Rack Card display cards/Federal Grant			
12	Natural Resources	Agriculture	Plant Materials Center (PMC) Revegetation Manual/Fed Grant			
13	Natural Resources	Agriculture	PMC Coastal Revegetation & Erosion Control Guide/Fed Funding			
14	Natural Resources	Agriculture	PMC Native Plant Directory/Fed Funding			
15	Natural Resources	Agriculture	PMC Plant Flyers: Use and Cultivation/ Fed Funding			
16	Natural Resources	Agriculture	Alaska Brand Book/general funds			
17	Natural Resources	Agriculture	Alaska Grown Source Book/general funds			
18	Natural Resources	Division of Coastal and Ocean Mgmt	Annual Calendar/Fed grant	Annual	\$3,924	
19	Natural Resources	Division of Coastal and Ocean Mgmt				
20	Natural Resources	Alaska Gas Pipeline Coordinator's Office	Semi-annual report to the legislature	Bi-Annual	\$2,800	
21	Natural Resources	State Pipeline Coordinators Office	SPCO Annual Report	Annual	\$4,000	280
22	Natural Resources	MiningLandWtr, Land Sales and Contract Admin	Sealed Bid Auction Brochure	Annual	\$3,126	3250
23	Natural Resources	MiningLandWtr, Land Sales and Contract Admin	Remote Recreational Cabin Sites brochure	Annual	\$3,076	4500
24	Natural Resources	MiningLandWatr, Resource Dev & Assessment Section	land use or management plans, \$20-30 each plan	Every two years	\$3,000	125
25	Natural Resources	Parks	Park restrictions	Annual	\$0	
26	Natural Resources	Parks	Campsite permits for disabled vets	Annual	\$760	
27	Natural Resources	MiningLandWtr		Annual	\$0	
Total:					\$39,697	11,850

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Public Safety		"Fire in Alaska"		\$1,000.00	50
2	Public Safety		"Portable Fire Extinguisher Permit Program"		\$0.00	None
3	Public Safety		"History of the Division of Fire Prevention"		\$0.00	None
4	Public Safety		"Training Program Accreditation & Course Approval Manual"		\$0.00	None
5	Public Safety		"Carbon Monoxide Alarms"		\$0.00	None
6	Public Safety		Assisted Living Home Checklist"		\$0.00	None
7	Public Safety		"Fire Flyer"		\$0.00	None
8	Public Safety		"Raven Island"		\$0.00	None
9	Public Safety		"Selecting a Safe Assisted Living Home"		\$0.00	None
10	Public Safety		"What's On Your Wall?"		\$0.00	None
11	Public Safety		"Alaska Home Fire Safety"		\$0.00	None
12	Public Safety		"Home Fire Safety Improvement Project"		\$0.00	None
13	Public Safety		"Fair and Exhibition Fire Safety Improvement Project"		\$0.00	None
14	Public Safety		Various division press releases		\$0.00	None
15	Public Safety		DFLS Standard Operating Guidelines		\$500.00	39
16	Public Safety		"List of Fire Extinguisher Permit Holders"		\$0.00	None
17	Public Safety		"List of Fire System Permit Holders"		\$0.00	None
18	Public Safety		"List of Approved Fire Protection Systems"		\$0.00	None
19	Public Safety		"Fire Department Directory"		\$0.00	None
20	Public Safety		Application for Certification		\$360.00	1200
21	Public Safety		Airport Firefighter Certification Program		\$12.50	5
22	Public Safety		Airport Firefighter Training Record		\$0.00	None
23	Public Safety		Airport Firefighter Skill Sheets		\$0.00	None
24	Public Safety		Alaska Standard for Live Fire Training Evolutions		\$0.00	None
25	Public Safety		Apprentice Firefighter Certification Program		\$0.00	None
26	Public Safety		Apprentice Firefighter Skill Sheets		\$0.00	None
27	Public Safety		Certified Fire Investigator Program		\$12.50	5
28	Public Safety		Certified Fire Investigator Training Record		\$0.00	None
28	Public Safety		Certified Fire Investigator Skill Sheets		\$0.00	None
30	Public Safety		Emergency Vehicle Driver Certification Program		\$0.00	None
31	Public Safety		Emergency Vehicle Driver Training Record		\$0.00	None
32	Public Safety		Emergency Vehicle Driver Instructor Program		\$0.00	None
33	Public Safety		Basic Firefighter Certification Program		\$0.00	None
34	Public Safety		Basic Firefighter Skill Sheets		\$0.00	None
35	Public Safety		Basic Firefighter Training Record		\$0.00	None
36	Public Safety		Firefighter Certification Program		\$30.00	12
37	Public Safety		Firefighter I Skill Sheets		\$48.00	60
38	Public Safety		Firefighter I Training Record		\$0.00	None
				Total:	\$0.00	None

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Revenue	Permanent Fund Dividend Division	Charitable Contributions	Annually	\$0.00	3
2	Revenue	Alaska Permanent Fund Corp.	Annual Report	Annually	\$6.64	1,500
3	Revenue	Alaska Mental Health Trust Authority	Annual Report to the Governor	Annually	\$1.02	6,000
4	Revenue	Treasury Division	Annual Debt Report	Annually	\$0.00	On-line only
5	Revenue	Treasury Division	CBRF Balance Report to the Legislature	Annually	\$0.00	
6	Revenue	Alaska Municipal Bond Bank Authority	Annual Report	Annually	\$6,974.00	200
7	Revenue	Alaska Retirement Management Board	Quarterly Updates on Investments	Quarterly	\$0.00	
8	Revenue	Alaska Retirement Management Board	Reporting Requirement Fulfilled by Retirement and Benefits	Annually	\$0.00	
9	Revenue	Alaska Natural Gas Development Authority	Financial Reports	Annually	\$50.00	On-line only
10	Revenue	Alaska Natural Gas Development Authority	Quarterly Financial Reports	Quarterly		
11	Revenue	Tax Division	Revenue Source Book	Annually	\$1,500.00	150
12	Revenue	Tax Division	Annual Report	Annually	\$0.00	As Requested
13	Revenue	Tax Division	Annual Production Tax Report	Annually	\$0.00	On-line only
14	Revenue	Tax Division	Gaming Report	Annually	\$0.00	On-line only
15	Revenue	Tax Division	Education Credit Report	Annually		
16	Revenue	Tax Division	Commercial Passenger Vessel and Gambling Tax Report	Annually		
17	Revenue	Tax Division	Salmon Price and Products Report	Annually	\$0.00	On-line only
18	Revenue	Tax Division	Shared Taxes	Annually	\$0.00	On-line only
19	Revenue	Tax Division	Prevailing values for ANS, Cook Inlet Gas	Annually	\$0.00	On-line only
20	Revenue	Alaska Housing Finance Corporation	Revolving Fund-Complete Accounting of all Assets.	Annually	\$25,000.00	2,000
Total:					\$33,632	9,853

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Transportation	Statewide Aviation	AK Airports & Aviation Annual Report	annually	Printed in-house	500
2	Transportation	Fairbanks International Airport	FAI Flight Lines	quarterly	\$0	
3	Transportation	Anchorage International Airport	Economic Engine Brochure	TBD	\$1,500	2,000
4	Transportation	Anchorage International Airport	Quarterly Newsletter	Quarterly	\$0	N/A
5	Transportation	Anchorage International Airport	News Bulletin	Quarterly	\$0	N/A
6	Transportation	Alaska Int'l Airports System	Audited Financial Statements	annual	\$225	50
7	Transportation	Alaska Int'l Airports System	Passenger Facilities Charges Audited Report	annual	\$113	25
8	Transportation	Alaska Int'l Airports System	Bond Issuance Official Statements	in conjunction with debt issuance	\$1,250	50
9	Transportation	AK Marine Hwy System	Annual Financial Report	Annual	\$1,300	150
10	Transportation	AK Marine Hwy System	Annual Traffic Volume Report	Annual	\$1,700	150
11	Transportation	AK Marine Hwy System	New Employee Handbook	Annual	\$800	100
12	Transportation	AK Marine Hwy System	Ticket Jackets	Annual	\$12,000	30,000
13	Transportation	AK Marine Hwy System	Schedules	Semi-Annual	None	130,000 Summer/Fall 40,000 Winter/Spring
14	Transportation	AK Marine Hwy System	Military Direct Mail	Annual	\$3,337	6,900
15	Transportation	AK Marine Hwy System	30% Off Brochure	Annual	\$1,654	3,100
16	Transportation	AK Marine Hwy System	Umbrella Brochure	Annual	\$2,575	2,575
17	Transportation	Administrative Services/Finance	Executive Compensation & Travel Report	annual		
18	Transportation	Administrative Services/Finance	Cash Management Improvement Act (CMIA): Percentage of Personal Services to Total Expenditures on FAA, FHWA (including AMHS) funded projects.	annual		
19	Transportation	Administrative Services/Finance	Cash Management Improvement Act (CMIA): report on payments that the state received either late or prematu	annual		
20	Transportation	Administrative Services/Finance	Indirect Cost Allocation Plan	annual		
21	Transportation	Administrative Services/Finance	FAA Airport Financial Reports	annual		
22	Transportation	Administrative Services/Finance	Federal and State Pass Thru Report	annual		
23	Transportation	Administrative Services/Finance & State	Highway Equipment Working Capital Fund (HEWCF)	annual		
24	Transportation	Administrative Services/Finance	Capital Asset Report	annual		
25	Transportation	Administrative Services/Finance	Loan Receivable & Accrued Interest Report	annual		
26	Transportation	Administrative Services/Finance	Capital and Operating Lease Report	annual		

27	Transportation	Administrative Services/Finance	Petty Cash and Change Fund Report	annual		
28	Transportation	Administrative Services/Budget & OMB	Capital Appropriation Status Report (CASR)	Annual		
29	Transportation	Administrative Services/Information Technology	Annual Information Technology Plan	annual		
30	Transportation	Administrative Services/Budget	Fee Report	annual		
31	Transportation	Administrative Services/Budget & Planning/Program Development	Capital Budget	annual		
32	Transportation	Administrative Services/Budget	Operating Budget	annual		
33	Transportation	Administrative Services	Performance Measurement	beginning of session and semi-		
34	Transportation	Administrative Services/Budget	10 Year Fiscal Plan	annual		
35	Transportation	Administrative Services/Finance	Comprehensive Annual Financial Report (CAFR)	annual		
36	Transportation	KABATA	Knik Arm Bridge and Toll Authority Annual Report (KABATA)	annually		
37	Transportation	Program Development; Statewide Plan	Let's Get Moving 2030 Alaska Statewide Transportation Policy Plan 2030 (2008)	At least every 4 years;		
38	Transportation	Program Development; Statewide Plan	Non-Metropolitan Local Official Consultation Process (2011)	At least every 4 years;		

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	Courts		Profile of the Alaska Court System (blue)			
2			Bail (blue)			
3			What is a Guardian Ad Litem? (peach)			
4			Anchorage Traffic Court (tan)			
5			Child In Need of Aid Proceedings (gray)			
6			Mental Health Commitments (blue)			
7			Misdemeanor Arraignments (goldenrod)			
8			DUI (green)			
9			Depositing Your Will (red)			
10			What is Mediation (gray)			
11			Child Custody and Visitation Investigations (tan)			
12			Grievance Procedures (yellow cvr)			
13			Minor Offense Pamphlet (tan)			
14			How to Represent Yourself in Alaska's Domestic Violence Protective Order Process (cherry cvr)			
15			Como Representarse En El Proceso De Una Orden De Proteccion De Violencia Domesitca De Alaska (yellow cvr)			
16			Child in Need of Aid Mediation and Family Conferencing Program (bl)			
17			Child Custody and Visitation Mediation Program (peach)			
18			Judicial Independence (gray)			
19			Boney Courthouse Artwork (tan)			
20			Alaska Landlord and Tenant Act (white)			
21			Rabinowitz Courthouse Artwork (buff)			
22			Teaching Kids About Court (buff)			
23			Connecting Courts and Community (blue)			
24			Nesbett Courthouse Artwork (ivory)			
25			Guardianship and Conservatorship Mediation Program (ivory)			

26		Alaska State Court Library (natural)			
27		Poster: How the Clerk's Can & Cannot Help You			
28		Helping You Child Through Divorce/Separation – Workshop for Parents (Fairbanks only)			
29		Helping Your Child Through Divorce/Separation – A Guide for Parents (Juneau only)			
30		Anchorage Coordinated Resource Project			
31		Palmer Coordinated Resource Project			
32		Anchorage Felony DUI Court			
33		Anchorage Felony Drug Court			
34		Anchorage Wellness Court			
35		Ketchikan Therapeutic Court			
36		Juneau Therapeutic Court			
37		Bethel Therapeutic Court			
38		Anchorage Family Care Court			

Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1 University of Alaska	Statewide	University of Alaska Report to the Legislature	Annual	\$140	20
2 University of Alaska	Statewide	Alaska's University of Alaska's Schools	Annual	\$1,000	30
3 University of Alaska	Statewide	Approved Operating and Capital Budgets (Yellowbook)	Annual	\$1,593	150
4 University of Alaska	Statewide	UA in Review	Annual	\$2,684	280
5 University of Alaska	Statewide	UAR Executive Review	Annual	\$2,601	50
6 University of Alaska	Statewide	Budget Books	Annual	\$313	8
7 University of Alaska	Statewide	BOR Operating & Capital Budget Request (Redbook)	Annual	\$1,041	150
8 University of Alaska	Statewide	Gov.'s Proposed Operating & Capital Budget Request	Annual	\$1,097	200
9 University of Alaska	Statewide	President's Report	Annual	\$3,872	1,000
10 University of Alaska	Statewide	Foundation Report	Annual	\$12,220	2,500
11 University of Alaska	Statewide	Budget Summary	Annual	\$995	500
12 University of Alaska	Statewide	Many Traditions	Annual	\$1,721	500
13 University of Alaska	Statewide	System Directory	Annual	\$4,084	1,400
14 University of Alaska	Anchorage	Accolades Fall 2010	Annual	\$22,397	35,400
15 University of Alaska	Anchorage	Accolades Spring 2011 (est'd)	Annual	\$24,300	36,000
16 University of Alaska	Anchorage	Impact of Giving	Annual	\$3,491	3,200
17 University of Alaska	Anchorage	UAA Fast Facts	Annual	\$1,133	1,000
18 University of Alaska	Anchorage	College of Business and Public Policy Networker	Annual	\$3,078	6,100
19 University of Alaska	Anchorage	CAS Arts & Sciences newsletter Fall 2010	Annual	\$1,964	12,000
20 University of Alaska	Anchorage	College of Education newsletter Aug 2010	Annual	\$1,360	5,200
21 University of Alaska	Anchorage	Reprints of CoE newsletter (Aug 2010 ed.)	Annual	\$390	200
22 University of Alaska	Anchorage	Athletics Wolfracks newsletter Oct 2010	Annual	\$1,081	2,000
23 University of Alaska	Anchorage	School of Engineering newsletter Nov 2010	Annual	\$1,154	2,200
24 University of Alaska	Anchorage	School of Nursing Vitals newsletter Sept 2010	Annual	\$1,094	3,600
25 University of Alaska	Anchorage	Campus Security & Fire Report	Annual	\$1,629	450
26 University of Alaska	Anchorage	Students of Concern & Their Behavior Report	Annual	\$157	60
27 University of Alaska	Anchorage	Sanction Completion Guides	Annual	\$257	200
28 University of Alaska	Anchorage	Student Code of Conduct Brochures	Annual	\$692	500
29 University of Alaska	Anchorage	21st Birthday Cards	Annual	\$392	1,200
30 University of Alaska	Anchorage	Counselor Handbill	Annual	\$466	1,000
31 University of Alaska	Anchorage	Students in Crisis or Conflict brochure	Annual	\$745	250

32	University of Alaska	Anchorage	Navigation Guides	Annual	\$4,769	13,000
33	University of Alaska	Anchorage	Career Clusters	Annual	\$23,069	52,300
34	University of Alaska	Anchorage	View Books	Annual	\$3,400	5,000
35	University of Alaska	Anchorage	Domestic Tri-folds	Annual	\$9,928	26,000
36	University of Alaska	Anchorage	Fact Finder	Annual	\$16,900	7,000
37	University of Alaska	Anchorage	Guide to Living on Campus	Annual	\$5,300	1,200
38	University of Alaska	Anchorage	Student Showcase Journal	Annual	\$3,310	350

	Department	Division	Name of Report	Frequency of Report	Cost of Report	Number of Copies Produced
1	AK Judicial Council		Annual Report	Annually	\$1,516.50	450
2	Alaska Commission on Judicial Conduct		Annual Report	Annually	\$700.00	50
					\$2,216.50	500

Statewide - Publications Spreadsheet
AS 44.99.220
February 28, 2011

	Department	Total Cost of Production	Quantity Produced	Number of Publications
1	Administration	\$380,174	604,739	37
2	Commerce	\$95,215	108,598	42
3	Corrections	\$0	0	3
4	Education	\$0	278,840	146
5	Environmental	\$4,750	295	6
6	Fish and Game	\$267,500		188
7	Health	\$61,381	94,569	219
8	Labor	\$198,747	417,437	72
9	Law	\$0	201	3
10	Military	\$0	6,000	2
11	Natural Resources	\$39,697	11,850	27
12	Public Safety	\$172,750	12,408	213
13	Revenue	\$33,532	9,853	20
14	Transportation	\$77,484	46,890	94
15	AK Judicial Council/Commission on Judicial Conduct	\$2,217	500	2
16	* Alaska Court System	\$0	0	39
17	University	\$321,930	377,853	57
	Grand Total	\$1,655,376	1,970,033	1,170
	* All publications are posted on line and all are produced in house.			

Michelle Sydeman

From: Sen. Bill Wielechowski
Sent: Tuesday, April 10, 2012 10:22 AM
To: Nancy McGuire
Cc: Michelle Sydeman
Subject: RE: HB 182

Thank you Nancy.

Bill

Senator Bill Wielechowski
Representing Northeast Anchorage



State Capital Bldg. Rm 101
907.465.2435

From: Nancy McGuire [<mailto:nancym@nomenugget.com>]
Sent: Monday, April 09, 2012 2:23 PM
To: Sen. Bill Wielechowski
Subject: HB 182

Dear Senator:

House Bill 182 apparently eliminates the requirement for publication of foreclosure lists in newspapers.

This certainly does not serve the public, nor does it serve the state or municipality.

As a businessperson I would want to know who is in foreclosure.

This is not a good piece of legislation and needs to be stopped.

Nancy McGuire

Publisher

Nome Nugget