



RECORDS CERTIFICATION



I, the undersigned, an employee of the State of Alaska, do hereby certify that the microfilm images on this microform are accurate reproductions of the original records of the State of Alaska as accumulated during the regular course of business, and that it is the established policy and practice of this State to microfilm its records and to dispose of the original documents after microfilm reproductions have been made.

Stan Hubbard

Signature of Camera Operator

5-28-2009

Date

2/1/07

OVERVIEW:
DEPT. OF
COMMERCE,
COMMUNITY
& ECONOMIC
DEV.



Emil Nctti
Commissioner



**Division of Community
Advocacy**

Michael Black, Director

Article X, Section 14, of the Alaska State Constitution states:

“An Agency shall be established by law in the executive branch of the State government to advise and assist local governments. It shall review their activities, collect and publish local government information, and perform other duties prescribed by law.”

The Division of Community Advocacy is this agency.

Table of Contents

Acknowledgment	iii
Contact List.....	iv
Division of Community Advocacy	1
Advocating for Sustainable Solutions.....	2
Success through Partnerships.....	4
Financial Assistance/Grant Programs	6
Community Financial Assistance Programs	6
Federal Payments in Lieu of Taxes (PILT) for Cities in the	
Unorganized Borough	6
Shared Fisheries Business Tax Program	6
Fisheries Resource Landing Tax	7
National Forest Receipts	7
Municipality Energy Assistance Program	8
Grant Programs	9
Grants Tracking Information System Database	9
Community Development Block Grant (CDBG) Program	9
Emergency Shelter Grant Program	10
Legislative Grants Program	10
Denali Commission	11
Mini-Grant Assistance Program.....	11
Multi-Use Facility Grants	12
Flood Mitigation Assistance (FMA) Program	13
National Petroleum Reserve – Alaska (NPR-A) Impact Program	13
Community Project Capital Matching Grant Program for	
Incorporated and Unincorporated Communities.....	14
Local Boundary Commission	15
LBC 2006 Activity Highlights	16
City Incorporation	16
City Annexation	16
City Dissolution.....	16
City Reclassification.....	16
Borough Incorporation	17
Borough Annexation.....	17
Borough Detachment	17
Merger.....	17
Consolidation	18
Special Projects	18
Additional LBC Information	18

Table of Contents continued on next page

Table of Contents continued from previous page

Community Technical Assistance/Rural Utility Business Advisor.....	19
Local Government Assistance	19
Rural Utility Business Advisor (RUBA)	22
Office of the State Assessor (OSA)	25
Planning/Land Management & Municipal Lands Trustee.....	26
Alaska Coastal Management Program (ACMP)	26
Land Management and Mapping	28
Land Planning.....	30
Floodplain Management	30
National Flood Insurance Program (NFIP)	30
Floodplain Management Programs	30
Research & Analysis	33
2006 Key Research Products.....	33
Online Information Resources	33
Alaska Community Database/Community Profiles.....	34
Capital Project Database	34
Community Funding Database	34
Community Photo Library	35
Community Profile Maps	35
Economic Development Resource Guide (EDRG).....	35
Local Government Online (LOGON).....	36
Plans Library	36
RUBA Quarterly Assessment Reporting System	37
RUBA Training Information System	37
Publications	38

Acknowledgment

The Division of Community Advocacy has undergone tremendous changes in the past six years. The longevity of its staff has been a hallmark of the Division; these long-serving employees have shaped the Division's priorities and goals through diligent work and selfless dedication. DCA owes a great deal of gratitude to all those employees who have given it direction and fortitude throughout the years. With this in mind, the Division's present Director, Michael Black, and current staff would like to acknowledge and thank the following individuals who contributed over 10 years of dedication (and up to 30 years) to the Division and its mission to serve rural Alaska. These staff have retired or left the Division to pursue different opportunities, but have left an incomparable legacy for the rest of us:

- Bob Aiken, Local Government Specialist
- Roxanne Auge, Local Government Specialist
- Irene Catalone, Local Government Specialist
- Midge Clouse, Local Government Specialist
- Michael Cushing, Research Analyst
- Patricia Dudley, Clerk
- Rick Elliott, Natural Resource Manager
- Peter Freer, Local Government Specialist
- John Gliva, Planner
- Marita Hanson, Local Government Specialist
- Judy Hargis, Publication Technician
- Sharon Harris, Secretary
- Gene Kane, Local Government Specialist and Director
- Sam Means, Natural Resource Manager and Local Government Specialist
- Christy Miller, Planner
- Pat Poland, Local Government Specialist, Deputy Director, Director
- Jim Sanders, Local Government Specialist
- Leroy Seppilu, Local Government Specialist
- Ike Waits, Planner
- Laura Walters, Research Analyst
- Nelda Warkentin, Planner

**Division of Community Advocacy
Contact List**

Director

Mike Black, 907-269-4501
michael_black@commerce.state.ak.us

Local Government

**Financial Management Assistance & Local
Government Assistance**

- ✓ Scott Ruby, 907-269-4569
scott_ruby@commerce.state.ak.us

RUBA Program

- ✓ Elizabeth Manfred, 907-269-4556
elizabeth_manfred@commerce.state.ak.us

Local Boundary Commission

- ✓ Dan Bockhorst, 907-269-4559
dan_bockhorst@commerce.state.ak.us

State Assessor Office

- ✓ Steve Van Sant, 907-269-4605
steve_vansant@commerce.state.ak.us

Planning / Land Management & Resource Development

Community Mapping & Land Management

- ✓ Keith Jost, 907-269-4548
keith_jost@commerce.state.ak.us

**Floodplain Management & National Flood
Insurance Program**

- ✓ 907-269-4567

**Alaska Coastal Management Program
and Planning**

- ✓ Peter McKay, 907-465-5550
peter_mckay@commerce.state.ak.us

Financial Assistance / Grant Programs

**Community Financial Assistance
Programs**

- ✓ Bill Rolfzen, 907-465-4733
bill_rolfzen@commerce.state.ak.us

Flood Mitigation Assistance

- ✓ 907-269-4567

Grant Programs

- ✓ Jo Grove, 907-451-2716
jo_grove@commerce.state.ak.us

Research & Analysis

Indra Arriaga, 907-269-4521
indra_arriaga@commerce.state.ak.us

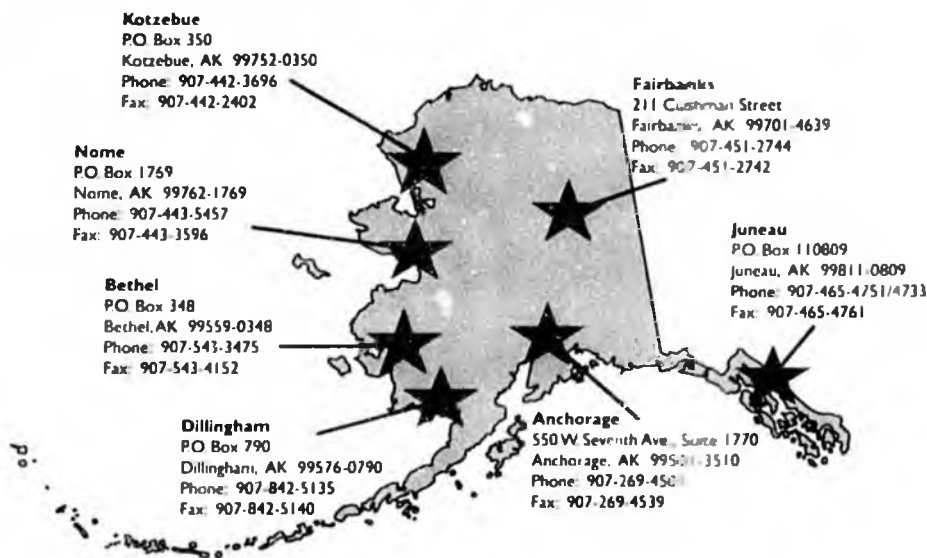
Division of Community Advocacy

The Division of Community Advocacy (DCA or Division) fulfills its Constitutional mandate "... to advise and assist local governments ... review their activities, collect and publish local government information, and perform other duties prescribed by law" through its mission to promote strong communities and healthy economies.



The Division coordinates and focuses the resources of State agencies and commissions, federal agencies and commissions, regional nonprofit organizations, municipal governments, and tribal governing bodies to develop public service facilities and efficient public service delivery. The Division also fulfills its mission by delivering technical assistance, financial assistance, statistical information, and other capacity-building and economic development resources to communities, its public and private clientele.

In order to provide direct service, the Division has staff in seven locations across the state. Staff in these regional offices are in frequent contact with the communities in order to develop and maintain local capacities that help ensure the efficiency and effectiveness local governments.



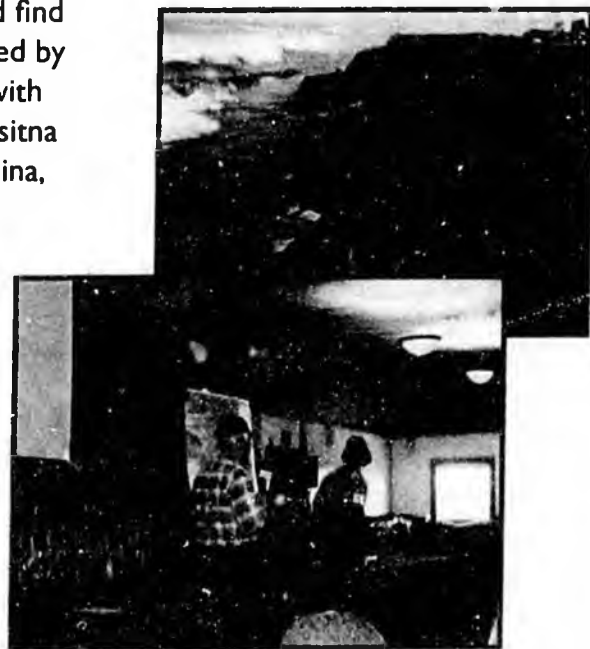
The Division is comprised of the following sections:

- Financial Assistance/Grants Section
- Local Boundary Commission
- Local Government Assistance/Rural Utility Business Advisor
- Office of the State Assessor
- Planning/Land Management & Municipal Lands Trustee
- Research & Analysis

==== Advocating for Sustainable Solutions ====

The Division works to address long term and short term issues that affect the sustainability and success of Alaskan communities across the state. The Division is especially focused on helping and monitoring rural communities and local governments. In 2006 the Division's efforts addressed key issues such as:

- Mitigating the impacts of the high cost of energy in Alaska by maintaining state-wide and interagency focus on the energy issues via timely and pertinent research, development of funding programs, and ongoing dialogue with communities. Research reports about the cost of fuel in Alaska include: *Current Community Conditions: Fuel Prices Across Alaska, Fall-Winter 2005; Community Fuel Report Supplemental, September 2006; Current Community Conditions: Fuel Prices Across Alaska, Fall-Winter 2006 Update.*
- Serving as a mediator to coordinate and find solutions that help communities impacted by flood and erosion, specifically working with communities such as the Matanuska-Susitna Borough, Kenai Peninsula Borough, Kivalina, Napaskiak, Newtok, and Shishmaref.
- Helping educate the public, agencies and communities about land ownership issues, and taking an active role in the I4(c) process.
- Serving as a key facilitator in the formation of regional governments and the incorporation process via providing staff for the Local Boundary Commission.



- Working with communities to ensure that they can sustain basic water/ utilities system operations via the Rural Utility Business Advisor (RUBA). In 2006, RUBA staff made 188 trips to 167 different communities to conduct utility assessments and provide a wide variety of on-site assistance.



- Working to support local governments by providing information and resources ranging from statutory guidelines, election information, and training. In 2006, Division staff presented ten 32-hour Utility Management Classes in six different regional centers throughout the state. Division staff also presented a number of educational opportunities in the form of training and courses on Newly Elected Officials, Title 29 information, and on-site training of local government issues.
- Administrating a wide range of State and federal grants and other funding for communities, on average grant administrators manage the equivalent of 314 grants each. The Division is also responsible for allocating and disbursing financial aid to communities such as Municipal Energy Assistance program (MEAP) and Payment in Lieu of Taxes (PILT) whenever funds are available.
- Developing online resources to enable communities to plan better, have full access to their own information, and contribute to growing mapping, photos, and document resources. In 2006, the Division brought new systems online such as the Municipal Officials Directory and overhauled static web pages to make them more intuitive, easier to navigate, and faster.
- In 2006, the State Assessors Office monitored local assessment practices to assure compliance with state and local assessment laws and practices, provided educational training opportunities for assessment personnel, enabling competent job performance and enhancing professional growth in order to focus on continued improvement of the assessment processes and systems. These efforts assist in equalizing values around the state to be used in conjunction with a variety of other programs, including educational funding and various forms of revenue sharing.

Success through Partnerships

The Division of Community Advocacy leverages its experience and resources through key partnerships and relationships with local governments, non-profits, State and federal agencies, as well as other entities. The Division works with a large number of partners on a wide range of projects. The following are some key partnerships that have helped maximize the positive impact of DCA on communities:

- Alaska Association of Assessing Officers (AAAO)
- Alaska Cooperative Extension College of Rural Alaska, UA Fairbanks
- Alaska Department of Labor (AKDOL)
- Alaska Energy Authority (AEA)
- Alaska Federation of Natives
- Alaska Housing Finance Corporation (AHFC)
- Alaska Inter-Tribal Council
- Alaska Mental Health Authority
- Alaska Municipal League (AML)
- Alaska State Water Association
- Alaska Training and Technical Assistance Center (ATTAC)
- Alaska Native Tribal Health Consortium (ANTHC)
- Alaska Water and Wastewater Managers Association
- Denali Commission
- Department of Environmental Conservation (DEC)
- Department of Natural Resources (DNR)
- Department of Transportation and Public Facilities
- Division of Homeland Security and Emergency Management

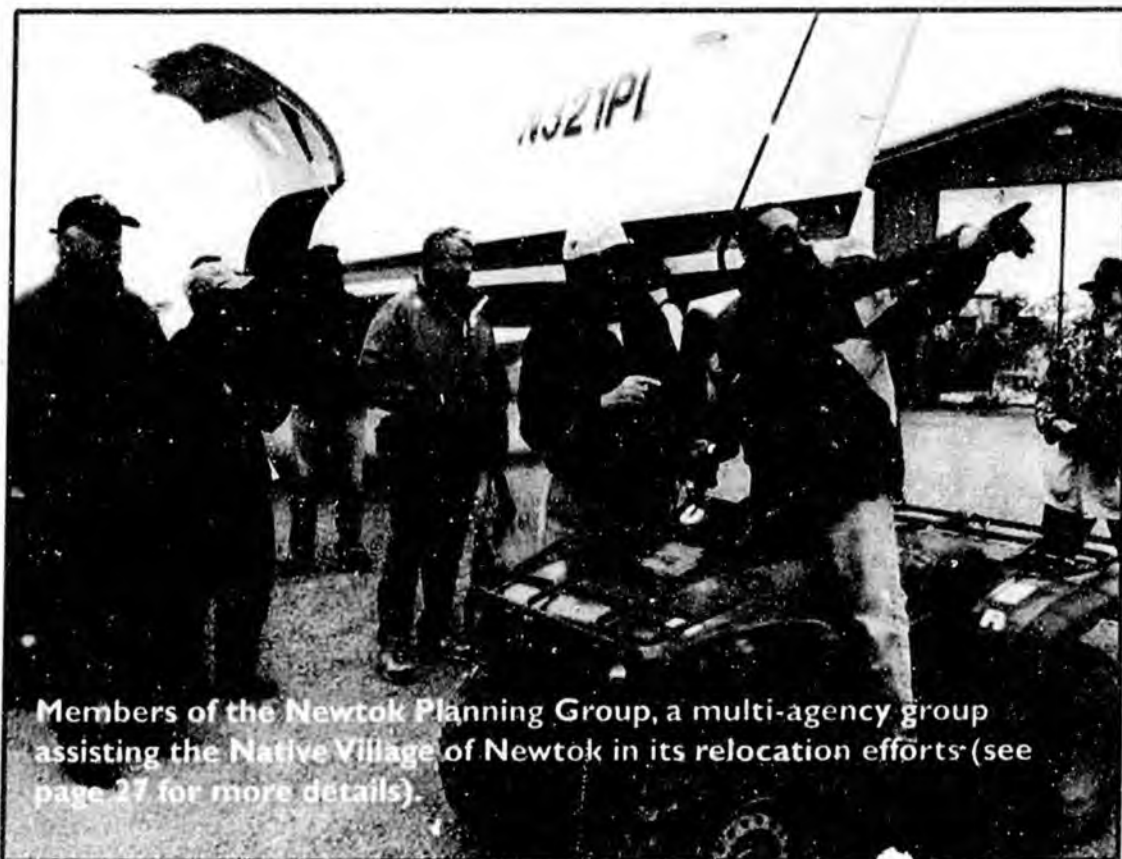


Sleetmute Core Service Building

Featured Partnership: Denali Commission and DCA

The Denali Commission is one of the Division's key partners. Through this partnership the Division plays a key role in the Denali Commission's Planning Workgroup through which the Division is able to collaborate with other agencies. The Division also administers several Denali Commission grants including the Mini-Grants Assistance Program and the Multi-Use Facilities Grant Program. Currently there are over 50 grants open and active, totaling about \$15 million. The Research & Analysis section also works closely with Denali Commission to maintain the Plans Library and the Capital Project Database.

- Environmental Protection Agency (EPA)
 - Federal Department of Defense
 - Federal Department of Health & Social Services
 - Federal Emergency Management Agency (FEMA)
 - Housing and Urban Development (HUD)
 - Institute of Social and Economic Research (ISER)
 - Internal Revenue Service
 - Municipal Clerks Association
 - National Rural Water Association
 - Norton Sound Health Corporation
 - Office of Economic Development, DCCED
 - Rasmuson Foundation
 - Regulatory Commission of Alaska (RCA)
 - Rural Alaska Fuel Services
 - RurAL CAP inc.
 - Rural Community Action Corporation (RCAC)
 - US Corps of Engineers
 - US Department of Agriculture (USDA)
 - US Economic Development Administration (EDA)
 - Village Safe Water (VSW)
 - Yukon Kuskokwim Health Corporation
- And many more ...



Members of the Newtok Planning Group, a multi-agency group assisting the Native Village of Newtok in its relocation efforts (see page 27 for more details).

Financial Assistance/Grant Programs

The Division of Community Advocacy administers a number of programs that provide financial assistance to communities to supplement local revenue generation. A number of these revenue programs help allocate State or federal funds to local communities. The Division also administers grant programs which can help communities with the finances to build infrastructure needed to support community and business development. Federally funded programs and State resources support this effort. Some of these programs continue from year to year while others are special programs that have a limited time frame or limited funding. Program staff are available to answer questions about the various funding sources and help direct communities to the most appropriate source for a proposed project.

Community Financial Assistance Programs

Federal Payments in Lieu of Taxes (PILT) for Cities in the Unorganized Borough

Division staff worked closely with U.S. Senator Ted Stevens to establish and administer this program which expanded federal Payment in Lieu of Taxes (PILT) payments to include cities located in Alaska's unorganized borough. The Division distributed \$6,366,514 to 98 Alaska cities in FY 07. These federal funds are especially crucial for many cities as they continue to deal with increasing fuel costs, insurance, Public Employees' Retirement System (PERS) liabilities, and reduced revenues while attempting to provide basic public services.

Shared Fisheries Business Tax Program

This program provides for an annual sharing of State fish tax collected outside of municipal boundaries on the basis of 19 "fisheries management areas." The funding available within each of these areas is distributed among municipalities in that area based on the level of significant impacts resulting from fishing industry activity compared to the level of impacts experienced by other municipalities in that area. In FY 07, \$1,867,596 in State fisheries business tax will be distributed to 106 eligible municipalities.



Fisheries Resource Landing Tax

A Fisheries Resource Landing Tax is levied on processed fishery resources first landed in Alaska or on any processed fishery resource subject to Sec. 210(f) of the American Fisheries Act. The State tax is based on the unprocessed value of the resource. The unprocessed value is determined by multiplying a statewide average price per pound (based on Alaska Department of Fish and Game data) by the unprocessed weight. Fisheries Resource Landing Tax is collected primarily from factory trawlers and floating processors which process fishery resources outside of the State's three mile limit and bring their products into Alaska for transshipment. The Fisheries Resource Landing Tax revenues are allocated to eligible municipalities on the same basis as the Shared Fisheries Business Tax Program. The Division will distribute \$1,235,290 to eligible municipalities in FY 07.

National Forest Receipts

The Division distributes federal National Forest Receipts under the authority of 16 USC 500 and under AS 41.15.180. The federal law was amended in 2000 under the "Secure Rural Schools and Community Self Determination Act." The Act provides that for State fiscal years 2002 - 2007, the State shall receive an annual payment equal to the average of the three highest National Forest Receipts payments made to the State during fiscal years 1987 - 2000. In FY 07, the Division will allocate over \$9 million to nine boroughs, nineteen cities, four Regional Educational Attendance Areas (REAs), and the Metlakatla reservation.

If the Secure Rural Schools Act is not extended, National Forest Receipt payments in FY 2008 will revert back to the original distribution formula. Under that allocation formula, 25% of the annual income derived from the National Forest is returned to the State to be distributed to communities located within the Forest for the benefit of schools and roads. Recent Forest Service estimates show that under the original distribution formula, National Forest Receipt payments may decrease by roughly 85% in FY 2008. This will place many of Southeast Alaska's school districts in serious financial difficulty as they rely substantially on National Forest Receipts funding for the operation of their schools. It is unclear how and if municipal school districts and REAs will be able to address these potentially large school funding shortfalls.

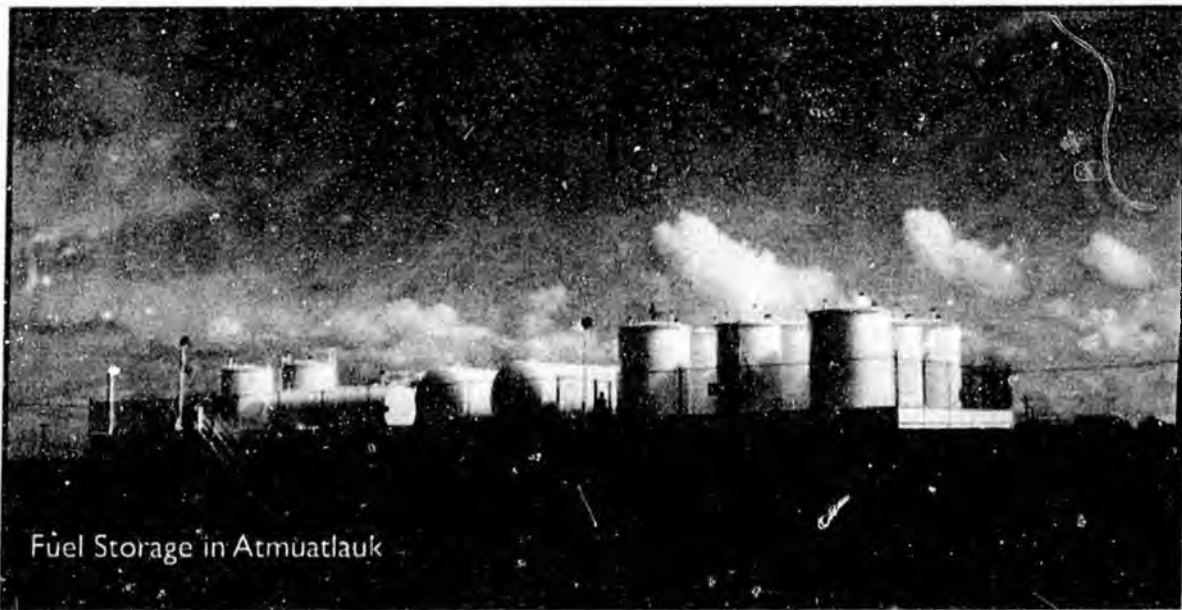


Municipality Energy Assistance Program

The State of Alaska implemented the Municipal Energy Assistance Program (MEAP) for FY 2007; MEAP is an expanded version of the previous 2004 Small Municipality Energy Assistance Program (SMEAP). Under the SMEAP, \$6.45 million in fuel grants was allocated to municipalities with populations less than 2,500 for the following prioritized uses: 1) repay any indebtedness of the municipality to the Bulk Fuel Revolving Loan Fund; 2) repay any indebtedness of the municipality to a fuel company or fuel vendor; and, 3) purchase fuel.

Under the MEAP, the State Legislature appropriated \$48 Million to all municipal governments "for the purpose of defraying increased energy and other costs." In order to qualify for funding, a municipality was required to submit: 1) a MEAP budget showing its proposed use of grant funds; 2) a copy of its current year approved municipal budget; and, 3) a copy of its previous fiscal year municipal audit or certified financial statement.

With the elimination of funding for the long-standing State Revenue Sharing and Safe Communities Programs in 2003, these two programs have been vital to local governments in providing basic local government services and addressing increased fuel costs and escalating local taxes.



Grant Programs

The Grants Section of the Division is responsible for administering a variety of federal and State grant programs. Responsibilities include preparing, updating, and amending federal and state plans for receipt of program dollars under each program as well as quarterly reporting to the federal or state government. Staff provides technical assistance to municipalities, unincorporated communities, non-profit organizations, tribal governments, and the public on objectives of each grant program; eligible recipients of grant funds for each program; specific requirements and project eligibility for each program; and, reporting and record-keeping requirements for each program. Staff are responsible for issuing notices of funding availability; reviewing applications for eligibility; negotiating grant agreements; writing, amending, monitoring, and terminating grant agreements; overseeing project implementation to ensure compliance; and, processing and approving requests for payment.

The Grant Section consists of 10 permanent staff including a Grant Manager; eight Grant Administrators; and a Training Specialist. There are also two non-permanent Grant Administrators to help with specific projects. On average, Grants Administrators manage the equivalent of 314 grants each. The Grants Section's website is:

<http://www.commerce.state.ak.us/dca/grt/grantsMenu.cfm>

Grants Tracking Information System Database

An Internet-based management system was completed in May 2000, for internal use by the Division's Grant Administrators. The database tracks detailed information needed for all of the grants administered by the Division. View-only grant information from the Grants Tracking System is available to the public in the Community Funding Database at:

http://www.commerce.state.ak.us/dca/commdb/CF_Grants.htm

Community Development Block Grant (CDBG) Program

The goal of the federally-funded Community Development Block Grant (CDBG) Program is to enhance the quality of life for low and moderate-income residents, particularly in rural Alaska. The Program provides grants for public facilities and planning activities that address conditions detrimental to the health and safety of local residents. The grants reduce the costs of essential community services. Special economic development funds may be used to



provide capital to assist in the creation or retention of jobs that principally benefit low and moderate-income persons. During FY 07, approximately \$3.0 million was awarded in grants.

During the fall of FY 07, Division staff provided four Grant Writing workshops in communities throughout the state. Approximately 65 local government officials participated. The purpose of the workshops was to provide an overview of the CDBG



False Pass Harbor Improvements

grant program and to train potential grant applicants how to successfully complete the CDBG application packet. Feedback from the workshops was very positive and the Division hopes to continue and perhaps expand on those in FY 08.

Community Services Block Grant (CSBG) Program

The goal of the federal Community Services Block Grant (CSBG) Program is to reduce and/or prevent poverty through community-based educational activities, which lead to a greater degree of self-sufficiency on the part of low-income persons. Services are provided through the state's only Community Action Agency, RurALCAP. During FY 07, approximately \$2.4 million was made available to RurALCAP to provide eligible services to people in poverty across the state.

The goal of the federal Community Services Block Grant (CSBG) Program is to reduce

Emergency Shelter Grant Program

The goals of the federal Emergency Shelter Grant Program are to assist with the following activities relating to emergency shelter for the homeless: renovation, major rehabilitation, or conversions of buildings for use as emergency shelters for the homeless; payment of maintenance, operation, insurance, utilities, and furnishings; and, payment for provision of essential community services including those concerned with employment, health, substance abuse, education, food, or prevention. During FY 07, approximately \$120,000 was made available statewide for the program.

Legislative Grants Program

Legislative grants are awarded by the State Legislature, with final approval by the Governor (delegated to a specific Division for administration). It is the Division's responsibility to notify grantees of their awards, develop and execute grant agreements based on each project, monitor



Food Bank of Alaska Trailer (Anchorage)

performance, and manage the reimbursement process. These awards can be for a variety of projects such as health, fire and safety, water and sewer, construction of community facilities, economic development initiatives, cemetery restoration, and program operations. This Division also ensures grantees obtain site control, State Fire Marshal approval, and other regulatory agency permits, as required. The Division currently administers approximately 1,060 active legislative grants for a total value of \$375 million.

Denali Commission

The Grants Section administers several Denali Commission grants, including the Mini-Grant Assistance Program and the Multi-Use Facilities Grant Program. Since 2001, the Division has administered over 150 Denali Commission grants totaling approximately \$17 million. Over 50 grants are currently open and active, totaling about \$15 million. The Division also supports a position to liaison with Denali Commission full-time on development issues, as do several other State and federal agencies.



Tuluksak Youth Center/Multi-Purpose Facility

Mini-Grant Assistance Program

The Mini-Grant Assistance Program is federally funded by the Denali Commission and formerly the U.S. Forest Service. The program provides grants on an annual competitive basis to rural Alaska communities for a wide range of development projects and



Wrangell Cruise Ship Mooring Station

development strategies. Grants are awarded to the most viable projects that promote development by diversifying the economic base to provide jobs, income and long-lasting economic benefits to the communities served. One application per community is accepted annually for a maximum of \$30,000. The funding level in FY 07 was approximately \$400,000. Currently there are 30 active grants totaling \$860,000.

The Mini-Grant Assistance Program is one of the most popular grant programs the Division administers. DCA generally receives between 75 and 100 applications requesting in excess of \$1.5 million. The program provides a source of funding for many activities that are not funded through other means. Planning activities (including feasibility studies, business plans, and community development plans) are very popular as are projects that provide seed money for economic development activities. Without the Mini-Grant Assistance Program, many innovative and exciting projects would likely never get off the ground. Although a small investment, the Mini-Grant Assistance Program provides significant benefits to a large number of communities across the state annually.

Success Story: Mini-Grant Program Assessment

In 2006, the Research & Analysis section conducted an assessment of the Mini-Grant Program and published its findings in a report titled, *Mini-Grant Program: Community Impact and Program Evaluation*. Program feedback affirmed Mini-Grant recipients consider the Mini-Grant Program to be "community friendly" citing various reasons including: 1) straightforward and simple application process; 2) minimal reporting requirements; 3) friendly and helpful DCA staff; 4) speedy Mini-Grant fund disbursements; and 5) short time frame between grant application and award determination. Although less frequent, some communities did provide criticisms of the Mini-Grant Program including: 1) short application time period and 2) inconvenient application deadlines. Communities were asked to rate the Mini-Grant Program on a scale of one to five with one as very poor and five as very good. On average (16 communities reporting), the Mini-Grant Program rated a 4.75 on the five point scale, further illustrating the popularity and utility of the Mini-Grant Program as administered by the Division. The full report can be found at:

<http://commerce.state.ak.us/dca/grt/pub/MiniGrantProgramReport.pdf>

Multi-Use Facility Grants

The Multi-Use Facility Grant Program is federally funded by the Denali Commission. The purpose of the program is to encourage consolidation of compatible essential community services while eliminating duplication of services and increasing the efficiency with which services are provided. Multi-Use Facilities can meet a variety of needs in Alaska and enhance the delivery of vital community services.



Togiak Family Resource Building



Over the past several years, the Commission has been made aware of many additional needs throughout Alaska through its Multi-Use Facility Program. Recognizing the challenge of getting projects to the construction stage, the Commission has expanded the program to assist with the planning and design of such facilities. The Commission wants to assist in bringing projects to completion and, where appropriate, move projects to their next level. Applicants can apply for one of the four types

of available funding: conceptual planning, design, construction, or repair and renovation. Priority for funding goes to projects associated with life, health, and safety. Projects funded with Multi-Use Facility funds are generally limited to serving communities with populations estimated of no greater than 2,500 people. In FY 07, there are 23 active projects totaling approximately \$6 Million that the Division is administering.

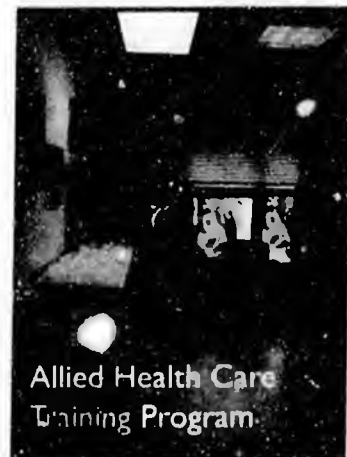
Division staff have worked with the Denali Commission since early 2005 to make the changes necessary and expand the program to include conceptual planning and design projects. This work entailed rewriting the application/proposal templates and providing a Multi-Use Business Plan template for applicants to use.

Flood Mitigation Assistance (FMA) Program

The Flood Mitigation Assistance Program is a federal grant program that provides assistance to National Flood Insurance participating communities for flood mitigation planning and project activities. Project grants are to elevate, relocate, or buy out flood-prone, flood-insured structures. The Division administers these Federal Emergency Management Agency pass-through grants. For detailed information on these grants please see the Floodplain Management section of this report.

National Petroleum Reserve - Alaska (NPR-A) Impact Program

The State receives 50 percent of the revenues from federal oil and gas lease sales in the NPR-A under 42 U.S.C. § 6508. Oil and Gas development in the NPR-A region places economic and environmental stress on municipalities in the area. In order to minimize the impact of oil and gas development to these communities, Impact Program funds are allocated to municipalities, with priority given to those most heavily impacted for planning; construction, maintenance, and operation of essential public facilities; and, other necessary provision of public service.



In September 2006, Division staff traveled to Barrow to conduct a workshop for communities within the N-R-A. This is the fourth year that the Grants Section offered an NPR-A workshop. Staff reviewed the overall program objectives, eligible activities, completion of application forms, the level of funds anticipated to be available, and answered specific questions from community representatives. Staff also reviewed general grant management expectations. Feedback was positive and the Division plans to continue offering similar workshops in coming years.



North Slope Borough Workforce Development Center

In January 2006, the Division recommended funding awards in the amount of \$4,278,502 for 15 NPR-A projects. In FY 07, there were 90 active NPR-A grants totaling approximately \$80 Million. For FY 08 it is anticipated that approximately \$12 Million will be available for NPR-A grant awards in January or February 2007.



Tok Community Umbrella Rescue

Community Project Capital Matching Grant Program for Incorporated and Unincorporated Communities

As of FY 2004, the Capital Project Matching Grant Program has not received new funds and is not expected to receive funding in the future. However, there are approximately 350 active Capital Project Matching Grants totaling approximately \$17,000,000 that the Division continues to administer.

Department of Defense Ground Based Missile Defense Impact Grants

The Division administered two missile defense impact grants for the community of Delta Junction totaling over \$24 Million during FY 07. One for the City of Delta Junction and one for the Delta Greely School District. Currently one grant remains open with a balance of over \$2.5 Million.

Alaska Coastal Management Grants

The Grants Section assisted other Division staff in the administration of 55 Alaska Coastal Management Grants totaling approximately \$840,000 in FY 07.

Coastal Impact Assistance Program

The Grants Section assisted other Division staff in the administration of 56 Coastal Impact Assistance Program Grants totaling \$3 Million during FY 07.

Local Boundary Commission

Of approximately 120 State boards and commissions, the Local Boundary Commission (LBC) is one of only two executive branch boards named in Alaska's Constitution, the University Board of Regents being the other. The framers of Alaska's Constitution established the LBC to adjudicate municipal boundary matters. The framers recognized that city and borough governments were the fundamental political subdivisions of State government for the delivery of vital public services at the local level. The LBC has the duty to judge proposals for:

- incorporation of cities and boroughs;
- reclassification of cities;
- annexation to cities and boroughs;
- detachment from cities and boroughs;
- dissolution of cities and boroughs;
- merger of cities and boroughs; and
- consolidation of cities and boroughs.

The Division of Community Advocacy carries out the Department's statutory duty [AS 44.33.020(a)(4)] to provide staff for the (LBC).

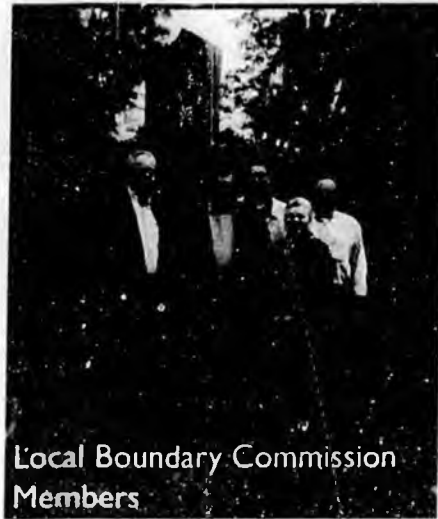
Those duties are further defined in AS 29.04

– 29.06. The LBC has other duties set out in AS 44.33.812, including the responsibility to "make studies of local government boundary problems."

DCA staff provides technical support to the LBC, petitioners, respondents, and other interested individuals and organizations.

The LBC files a report with the State Legislature each year detailing its activities and decisions. That report will be presented to the Legislature in January 2007, and will be available on the following Website:

<http://www.commerce.state.ak.us/dca/lbc/LBCreport.htm>



Local Boundary Commission Members

LBC 2006 Activity Highlights

During 2006, the LBC worked diligently on a wide range of activities encompassing incorporations, annexations, detachments and much more. Here are some of the year's highlights.

City Incorporation

City incorporation activities and inquiries occurred to various degrees with respect to six communities. The six communities are Big Lake, Healy, Horseshoe Lake, Igiugig, Levelock; and Naukati. In Naukati, the LBC approved a city incorporation proposal; however, voters rejected the proposal.



City Annexation

In 2006, city annexation was explored or pursued to various degrees with respect to the 10 city governments listed below. At the time of this report, however, no city annexation petitions are pending before the LBC.

- City of Homer (conclusion of litigation)
- City of King Cove
- City of Klawock
- City of Kodiak
- City of Palmer
- City of Petersburg
- City of North Pole
- City of Seldovia
- City of Soldotna
- City of Wasilla

City Dissolution

During 2006, interest was expressed in dissolving the City of Tanana, a first-class city in unorganized borough. However, no petition for dissolution was filed.

City Reclassification

There was interest in 2006 in reclassifying Houston, currently a second-class city to a first-class city.

Borough Incorporation

In 2006, activities regarding borough incorporation occurred to varying degrees in 15 areas of the state. Three formal proposals to the Commission were pending during 2006 (Delta-Greely, Skagway and Wrangell). Four other areas were subject of formal studies: Eagle River-Chugiak; Glacier Bay-Chatham; Middle Kuskokwim; and Yukon Flats. The 15 areas are:

- Copper River Basin
- Delta-Greely region
- Ekwok
- Eagle River-Chugiak territory
- Greater Nenana territory
- Glacier Bay-Chatham region
(Angoon, Elfin Cove, Kake,
Hoonah, Pelican, Gustavus, and
Tenakee Springs)
- Kake
- Middle Kuskokwim region
- Petersburg
- Prince William Sound
- Skagway
- Yukon Flats
- Yukon-Koyukuk
- Yukon-Kuskokwim Delta
- Wrangell

Borough Annexation

In 2006, Haines Borough (Klukwan), Ketchikan Gateway Borough, and the City and Borough of Juneau expressed interest in annexation activity. A petition for annexation to the Ketchikan Gateway Borough was filed.

Borough Detachment

Interest in borough detachment occurred in the following boroughs during 2006. However, no petitions were filed.

- Kenai Peninsula Borough (Hope)
- Haines Borough (Swanson Harbor/Excursion Inlet)
- Matanuska-Susitna Borough (Ahtna, Inc. lands)
- Matanuska-Susitna Borough (Little Nelchina area)
- Municipality of Anchorage (Eagle River-Chugiak area)
- City and Borough of Juneau (Greens Creek Mine)

Merger

Interest in merger occurred with respect to the City of Kachemak and the City of Homer in 2006, although no petition was filed.

Consolidation

A petition for consolidation of the City of Ketchikan and the Ketchikan Gateway Borough was considered and approved by the LBC during 2006. In a subsequent by-mail election, voters rejected the consolidation proposal.

Special Projects

In addition to the activity listed above, the LBC initiated a comprehensive review of its regulations. That effort is continuing at the time of this report.

Additional LBC Information

Further information on the Local Boundary Commission is available at:

<http://www.commerce.state.ak.us/dca/lbc/lbc.htm>



LBC Members and Staff



LBC Staff at Public Information Meeting



LBC Hearing

Community Technical Assistance/Rural Utility Business Advisor

A significant portion of Division's personnel resources are dedicated to providing technical advice and assistance directly to communities. This assistance is provided under two main sections, Local Government Assistance and the more focused Rural Utility Business Advisor (RUBA) program.

Local Government Assistance

Alaska's Constitution, statutes, and regulations define the powers and responsibilities of local governments. Examples of assistance and training frequently requested of DCA include:

- ordinance development and codification;
- elections training;
- personnel practices;
- tax assessment and collection;
- Title 4 (Alcohol) local option laws;
- council powers and procedures;
- interpretation of State and local laws;
- development of land disposal ordinances; and
- Newly Elected Officials (NEO) training.

With a demanding work load and limited resources, the Division prioritizes not only what services are provided but how to most effectively provide the services. The Local Government Assistance section provides assistance through the following methods:

- one-on-one assistance either on-site or through remote methods;
- development of training materials and presentation in regional workshops;
- development of the Local Government Online (LOGON) web based information system.



significant amount of time working with communities to address specific problems/issues, especially the financing/purchase of fuel oil.



Training in Regional Centers

Training in Regional Centers

One-on-One Assistance: Local Government Specialists (LGS's) are assigned to specific communities throughout the state. They are charged with answering the technical assistance questions asked by communities, and as necessary and given available resources, travel to communities to provide one-on-one training. With the large increase in the cost of fuel and insurance; sound budgeting, accounting systems, and financial reporting systems received renewed attention in many communities. DCA staff spent a

Development of Training Materials and Presentation in Regional Workshops:

One way the Division has provided a larger distribution of technical assistance is through the development of training materials and presentations. Presentations include statewide meetings such as Alaska Municipal League Conference, or the Alaska Conference on the Environment; regional meetings such as Yukon-Kuskokwim Housing Conference or Norton Sound Regional Economic Conference; specific sub-regional workshops on topics such as payroll tax reporting, financial accounting systems. The Division also provides training for newly elected officials, this training is an effective way to reach a larger number of constituents. DCA, has over the years, produced a large number of technical assistance publications which are used for many of these trainings. A complete list of publications available is on our website at:

www.commerce.state.ak.us/dca/StaffDir/GetPubl.cfm

Success Story: City of Chignik

The City of Chignik has been very proactive over the last year in seeking assistance with local government issues and working to improve its capacity for utility services. In response to administrative staff and council member turnover, as well as an earlier RUBA management assessment noting deficiencies, a city resolution requesting DCA/RUBA assistance was received and a RUBA agreement with work plan was signed November 2005. The most serious issue facing the community was reconciling declining levels of revenue with increasing costs and debt left from an earlier administration. Previous budgets were not realistic and Council members were not receiving timely and meaningful financial information with which to manage the entity.

RUBA staff assisted the City in drafting and adopting a realistic and balanced budget. Recommendations were made concerning problems on how the accounting systems were set up in QuickBooks. These changes were necessary to facilitate the creation of more meaningful financial reports for the Council. Assistance was also offered on how to complete personnel evaluations with a sample form provided; utility hiring practices and suggested changes to the utility personnel policies; and utility rate setting.

Local government issues addressed included assistance with the Open Meetings Act; local election procedures, including Department of Justice pre-clearance for special elections; council seat terms; and ordinance adoption procedures.

With RUBA assistance, the City of Chignik was able to correct deficient management indicators that were required to be eligible for funding of a community sanitation project. RUBA helped the community secure a fuel loan to provide winter fuel. The community has realized the seriousness of its situation and is taking steps to become a viable entity. To provide for necessary services and local government while working to complete several utility improvement projects, close attention will be paid to budgeting, rate setting and collections. RUBA will continue to offer assistance so that City staff, in addition to Council members now have the necessary technical, financial, and managerial capacity to provide for their community.



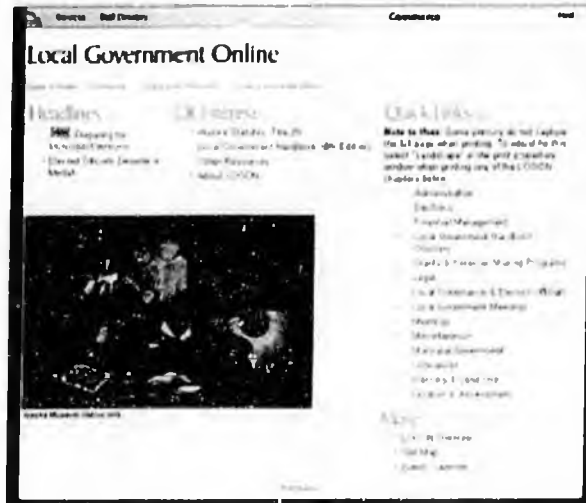
Success Story: Alaska Municipal League/Alaska Association of Municipal Clerks Institute Request Title 29 Presentation

For several years, the Alaska Association of Municipal Clerks (AAMC) Institute has relied on internal staff or contractors to present important information on Alaska Statute Title 29 at its annual meeting. This year, AAMC requested that DCA staff present information on Title 29 at the Alaska Municipal League Conference in Juneau. AAMC also requested a presentation regarding the legal basis of municipal governments and role of the clerk in each type of government structure. DCA staff updated Title 29 with applicable changes from the 2006 Legislative Session and provided a hard copy or CD-Rom with the information to each clerk. Additional Title 29 copies were produced and published for disbursement at Alaska Municipal League following the AAMC institute.



Local Government Online (LOGON): LOGON is a web-based local government information system created by the Division of Community Advocacy to provide information to municipal and tribal governments, non-profit corporations providing public services, and residents. Its web-based availability makes it a more accessible source of information on local government procedures and issues.

LOGON provides easily accessible information on local government topics such as: duties and responsibilities of elected officials, the Open Meetings Act, financial and personnel management issues, and election procedures.



Each LOGON chapter contains an overview of the respective topic, a frequently asked questions (FAQs) section, and web links to applicable Alaska Statutes, regulations, and sample documents. As an ever-evolving resource, LOGON is continually updated and includes a newsletter, calendar of events, annual Title 29 updates, and links to other resources, agencies, and programs. In addition to the online website and attendant resources, the Division is currently developing training materials that builds on the information contained in LOGON. Explore LOGON at:

www.commerce.state.ak.us/dca/LOGON/home.cfm

Rural Utility Business Advisor (RUBA)

The goal of the Rural Utility Business Advisor (RUBA) Program is to prepare rural communities for, and help them meet, the challenge of managing and operating sanitation utilities. RUBA is achieving this goal by providing assistance in the areas of business, finance, personnel, and general management to governments and organizations responsible for operating water and sewer utilities in rural Alaska.

Visit RUBA at:

<http://www.commerce.state.ak.us/dca/ruba/ruba.htm>

FY 06 RUBA staff activities include:

- Completed 188 trips to 167 different communities for a total of 497 days on-site to provide RUBA assistance on a wide range of topics including utility management, personnel, ordinances, elections, and much more.
- Presented ten 32-hour Utility Management Classes in six different regional centers throughout the State. One hundred utility managers completed the classes.
- RUBA worked with the Regulatory Commission of Alaska (RCA) to develop a simplified application process for rate changes, including allowances for a sinking fund in rate structure. Staff attended public hearings and a follow-up workshop to identify best practices and mechanisms to protect the fund collected for future development of sanitation infrastructure.
- Worked with the RCA to develop potential regulatory changes for water and wastewater utilities. These changes include (1) a request to allow utilities to increase rates to include charges to create a reserve fund to amortize (or replace) contributed capital, and (2) to identify a standardized rate setting methodology for use by rural utilities. RUBA staff also provided assistance to rural utility staff in meeting RCA Provisional Certification Requirements.



Participants of a Utility Management Class

Success Story: Ninilchik Village Townsite Assessment

RUBA staff completed a utility management assessment for the Ninilchik Village Townsite Association. The Association requested the assessment in preparation for a sanitation project. The RUBA assessment identified several management deficiencies. In response to the findings in the assessment, the Ninilchik Village Townsite Association Administrator met with RUBA program staff and requested that the series of six utility management workshops be presented in Ninilchik.



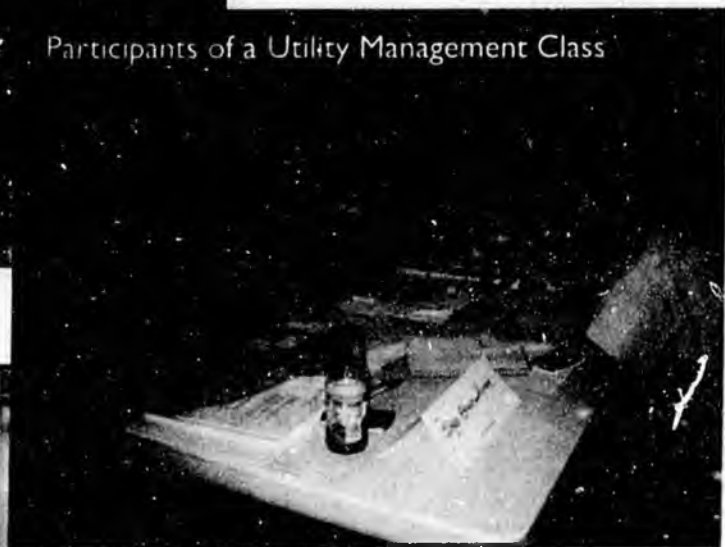
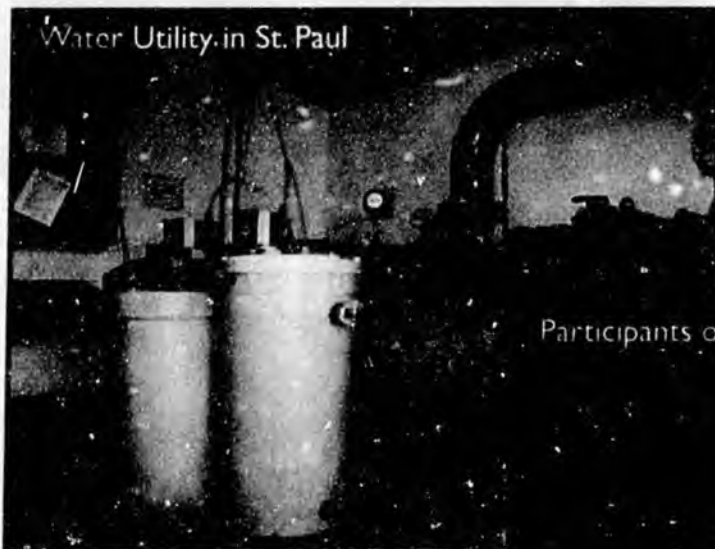
Since the Association does not currently provide any utility services and needed to obtain skills necessary to set up the utility service, the series of management courses was a good fit. RUBA staff has provided four of the six series in Ninilchik since November 2005 with a commitment from both parties to complete the final two courses in the spring of 2007.

Staff from communities surrounding Ninilchik have also attended these workshops. Anchor Point, Nikolaevsk, and Voznesenka have committed to attending the remaining two courses in the series. A year ago the communities of Anchor Point and Voznesenka did not comply with the RUBA assessment of management indicators. After the RUBA utility management series presentations and on-site RUBA assistance, both communities have met the essential indicators and a majority of the sustainable indicators for their utility. Nikolaevsk has also met all essential management indicators and a majority of the sustainable ones. Meeting all essential indicators is a requirement prior to Village Safe Water funding construction of a water/wastewater project. Meeting essential indicators also ensures successful day to day operations of public utilities.

Ninilchik Village Townsite staff has continued to work closely with the RUBA program in cosponsoring the course and providing classroom space plus arranging participant registrations.

- Presented information sessions at the following conferences: Alaska Municipal League (AML), Alaska Water and Wastewater Manager's Association (AWWMA), Alaska Rural Water Association (ARWA), Southeast conference of the AWWMA, Kodiak Rural Regional Leadership Forum, Alaska Village Council Presidents Region Housing Summit, Southeast Alaska Regional Health Corporation, Office of Environmental Health, Alaska Native Tribal Health Consortium, Department of Environmental Conservation, Kawerak Regional Conference, and the Tanana Chiefs Conference.

- Attended and participated in the Alaska Sanitation Facilities Organization Joint Meeting. This inter-agency meeting was well attended by staff from Village Safe Water, Alaska Native Tribal Health Consortium, Environmental Protection Agency, Remote Maintenance Workers, health corporation representatives and all regional RUBA staff. The event provided management and leadership of all the entities an opportunity to present an overview of current issues and field questions from participants. Small working groups were also formed to learn firsthand about the roles of their counterparts at other agencies.
- Served on the evaluation committee for DEC Village Safe Water Grants.



Office of the State Assessor (OSA)

In accordance with state law, the Office of State Assessor (OSA) conducted the annual full value determination (FVD) for taxable property in the 16 organized boroughs and 76 home rule, first class, and second class (with a population over 750) cities, for a total of 92 municipalities. The results are published in a report titled, "Alaska Taxable."

To review the report, contact the OSA or visit the Division's website at:

<http://www.commerce.state.ak.us/dca/osa/assessor.cfm>

In 2006, the OSA worked with the Alaska Association of Assessing Officers (AAAO) to complete a standard on Community Purpose Exemption in accordance with Alaska Statute 29.45.050(b)(1)(A). The standard provides relevant issues and guidance for administrative analysis regarding the "Community Purpose" property tax exemption as an optional exemption authorized by AS 29.45(b)(1)(A). In addition, the OSA worked with the AAAO and the Alaska Municipal League (AML) to support legislation that narrows the definition of property which is used for "charitable" purposes. The current definition of "charitable" is so relatively broad that it may include a large variety of uses which may not, in the ordinary sense of things, be considered "charitable."



In 2006, the OSA completed restructuring and calibrating various models used in valuing personal property, including vessels and privately owned aircraft throughout the state. The OSA also began work on revaluing the Lake & Peninsula Borough. The revaluation process fulfills a cyclical economic requirement to determine true and fair value of properties approximately every four years, with a desired on-site inspection every two years. A preliminary survey was completed which will be used to estimate the scope of work necessary to complete the revaluation on the Borough. The OSA conducted three week-long educational courses within the state. The courses included Fundamentals of Property Appraisal and Fundamentals of Mass Appraisal. In addition, the OSA also prepared and presented workshops at the annual Alaska Municipal League meeting in November 2006 in Juneau. The OSA is preparing a new workshop on tax policy for the Newly Elected Officials (NEO) at the AML conference in 2007.

Planning/Land Management & Municipal Lands Trustee

The Land Management and Community Planning programs provide assistance to communities on regional and local land issues. The main areas of assistance are technical advice and training on local planning and land management efforts, the Alaska Coastal Management Program, the Municipal Lands Trustee Program, and the National Flood Insurance Program. The section performs an integral role in the Denali Commission's Planning Workgroup.

Alaska Coastal Management Program (ACMP)

Through balanced stewardship, the Alaska Coastal Management Program (ACMP) strives to sustain the long-term economic and environmental productivity of the Alaska coast. The ACMP provides a balance of decision making that addresses all interests, coastal resources, and coastal uses. Twenty-eight coastal districts participate in the program by developing local coastal management plans, implementing local plans through the consistency review process, and informing and educating the public about the ACMP. The Division's role in the program, established in AS 44.47.095, supports the coastal districts through research, training, and technical assistance. DCA also manages the ACMP grant program, which awards approximately \$1 million annually in grant funds to the coastal districts.

In Fiscal Year 2006, ACMP coastal districts were engaged in amending district coastal management plans to bring the local plans into compliance with revised ACMP statutes and regulations. Staff provided technical assistance and administered the grants through which the plan amendment and required tasks process was funded. In addition to overseeing and providing assistance with the development and implementation tasks of ACMP coastal districts, DCA staff provided assistance in the following areas:

- **Technical Assistance Visits to Coastal Communities:** Staff visited the cities of Nome, Gustavus, Bethel, Hoonah, Thorne Bay, Pelican, Whittier, and Bering Straits CRSA (Norton Sound) in order to provide technical assistance on district coastal management plan amendments and district plan implementation.
- **Training and Technical Assistance to Coastal District Coordinators:** Staff provided training and technical assistance to the new district coordinators of Bethel, Cordova, Whittier, Bristol Bay Borough Kodiak Island Borough, Northwest Arctic Borough, and Thorne Bay on the required tasks of coastal districts in the ACMP.
- **Coastal Impact Assistance Program (CIAP) grants:** Staff completed the administration of this program of fifty-six grant projects located in communities throughout the state, from Barrow to Ketchikan. The grants included projects related to:

- Conservation, restoration, enhancement or protection of Alaska coastal and marine areas, including wetlands and watersheds.
- Education, particularly of young people, to develop an understanding and appreciation for Alaska coastal environments and watersheds.

Taking the Lead: Newtok Planning Group

The Division of Community Advocacy has served as the lead coordinator for the **Newtok Planning Group**, a multi-agency group assisting the Native Village of Newtok in its relocation efforts. The Village of Newtok has been threatened for years by high rates of erosion and more recently a dramatic increase in seasonal flooding. Federal and State studies have concluded that there is no permanent and cost-effective way for Newtok to remain at the current village site and in 2003, the village was able to acquire land to relocate to on Nelson Island after Congress passed S. 924. Division staff has facilitated Newtok Planning Group meetings on a monthly basis to coordinate agency efforts in the village relocation. In addition to coordinating the Newtok Planning Group, the Division has provided critical technical assistance to the Newtok community in its relocation efforts:

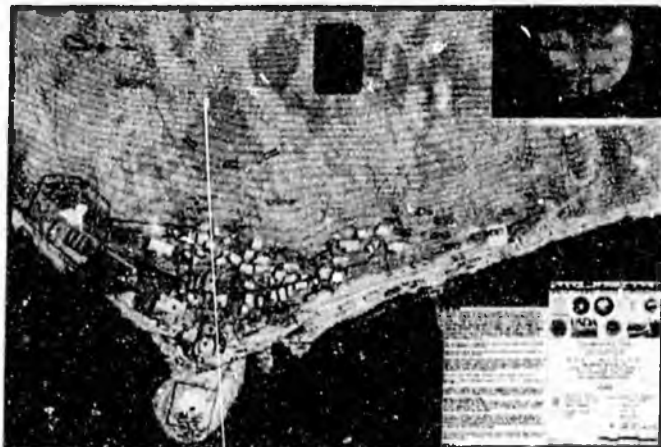


- The Division prepared, on behalf of the Newtok Traditional Council, a grant application for Investment Assistance to the Economic Development Administration (EDA) for the design and construction of a Multi-Use Marine Support Facility at the village relocation site on Nelson Island. The Division, in co-application with the Newtok Traditional Council, was awarded an EDA grant of \$800,000 for the project. This facility, which includes a barge ramp, floating dock and upland staging area, will provide critical support to the delivery of equipment and materials for construction of the new village site.
- The Division also provided technical assistance to the Newtok Traditional Council in its application for a Mini-Grant for the development of a community layout plan for the new village site. The Traditional Council was awarded a Mini-Grant of \$26,682 for this project, which will guide the efficient and orderly development of the new village site.

- **Participation in Federal Initiatives funded through the Coastal Zone Management Act (CZMA):** Staff participated in federally-funded initiatives led by the Department of Natural Resources, Office of Project Management and Permitting including:
 - Coastal and Estuarine Land Conservation Program (CELCP).
 - Staff participated on the review panel for project proposals to NOAA for federal funding under the State's CELCP program.
 - **CZMA Section 6217 Coastal Nonpoint Pollution Control Program.** Staff participated in efforts to meet the remaining conditions to achieve federal approval of Alaska's Coastal Nonpoint Program. The focus of this federally-funded program is to more effectively manage polluted runoff in Alaska's coastal areas.
 - **CZMA Section 309 Enhancement Grants Program:** Staff participated in efforts to update the 2005 Alaska Enhancement Grants Assessment and Strategy. This program provides grant funding to ACMP coastal districts and State agencies to update district coastal management plans and to complete projects that improve local implementation of district programs. DCA administers Section 309 Enhancement Grants to ACMP coastal districts. Staff also participated in the review of Fiscal Year 2006 Section 309 Enhancement Grants submittals, and in the development of grant agreements for the selected projects.

Land Management and Mapping

Unresolved land claims and inadequate information about land sometimes hinder development for both the private and public sectors. The land management section provides information, maps, and assistance to agencies, contractors, and rural communities so they may overcome land problems that currently impede development. Some of the services provided include the following:

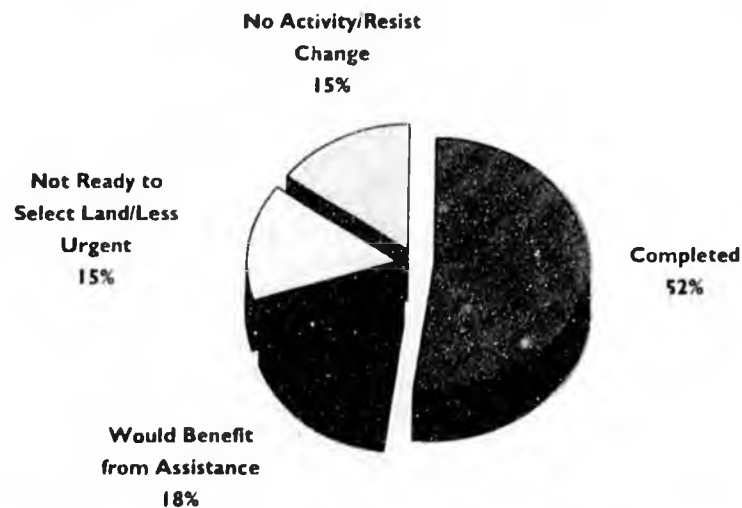


- **Site Control.** This includes preparing title opinions and providing maps, sample documents, and technical assistance to assure a proper ownership interest for publicly funded projects. Site control helps protect State and local government investment in buildings and facilities. To assist local governments in obtaining site control, land management staff has recently developed course work for Statewide and Anchorage area classes that will be presented in 2007.

- **Community Profile Mapping.** By assisting groups that are contracting for the preparation of community mapping, the Division ensures that community maps are prepared to a standard that is compatible with other users, that existing digital mapping is used whenever possible, and that the project is coordinated with other agency mapping efforts that may be taking place. The maps are an important planning tool to expedite infrastructure development and reduce property loss due to site control problems and natural hazards. In exchange for DCA assistance, mapping partners permit the maps to be added to a community-mapping library and shared with the public in paper and digital form. DCA's current mapping partnerships are developing new aerial photo based community maps in 31 rural communities.

- **Land Management.** Section 14(c) of the Alaska Native Claims Settlement Act (ANCSA) provides that certain land in ANCSA communities be made available to residents, businesses, non-profits, communities, and airport operators. DCA provides community mapping and land management assistance to municipalities, unincorporated communities, and Native village corporations so they may carry out the process of identifying and conveying 14(c) land claims. This year DCA's assistance was instrumental in the settlement of land claims and the submission of maps of boundaries for the communities of Ninilchik and Shaktolik. The Surveying of land claims was completed in Tanacross, Hoonah, Naknek, Twin Hills and Angoon. The settlement of the ANCSA 14(c) land claims is an essential step in clearing land title in the community and providing a base of land for private and public land development. In unincorporated communities DCA carries out the community planning and negotiation of the 14(c)(3) community land on behalf of a future municipal corporation, in accordance with AS 44.33.755. Leases, deeds, and easements of Municipal Trust Land were issued this year for housing, sanitation facilities, clinics, consolidated bulk fuel storage, roads, and other community facilities.

Communities with 14(c) Settlements, Statewide*



* Adjusted for vacant villages and completed communities that have not submitted Maps of Boundaries.

Land Planning

The Section is involved with communities on a day to day basis involving land planning and site control and land disposal. Staff is involved in planning commission training, planning for utilities management and developing proposals for community plan development through partnering agencies.

Floodplain Management

The mission of the Division's Floodplain Management Program is to reduce public and private sector losses and damage from flooding and erosion by providing coordination, funding, and technical assistance to cities and boroughs statewide, particularly National Flood Insurance Program (NFIP) participating communities.



Seward Flood. 2006 - Dairy Hill

National Flood Insurance Program (NFIP)

The Division serves as the State coordinating agency for the National Flood Insurance Program (NFIP). The program provides an opportunity for 86 percent of the population to purchase flood insurance coverage for individuals, businesses, and renters in 32 cities and boroughs, and regulate land use in flood prone areas.

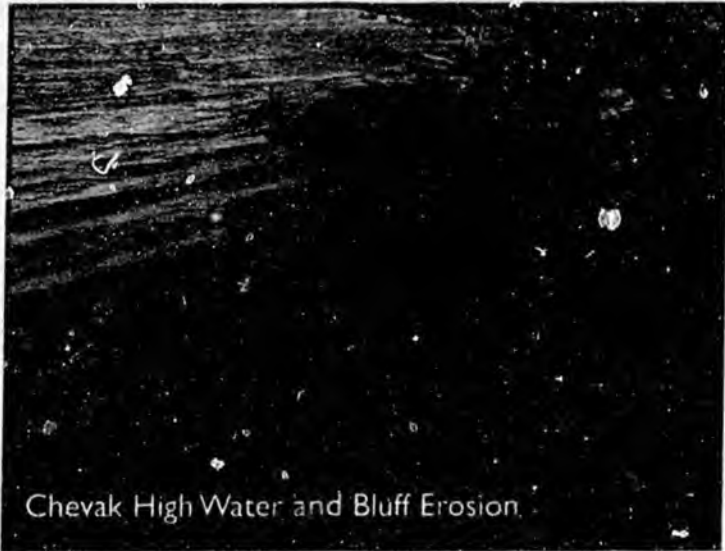
Floodplain Management Programs

Floodplain Management/National Flood Insurance Program (NFIP)

In 2006, Division staff provided technical assistance following three major disasters and flood events from riverine and coastal storms. Staff assistance included, but was not limited to, the following:

- Provided training on the new elevation certificate required to be used effective January 2007. The four workshops, held across the State, focused on Professional Engineers and Land Surveyors.
- Community Assistance visits were performed in the cities of Seward, Togiak, Dillingham, Nenana, Delta Junction, and Valdez, to assist with compliance, training, and implementation of their Flood Damage Prevention ordinances. The City of Aniak had additional follow-up completed from a previous community assistance visit.

- Coordinated a Coastal Flooding and Erosion Workshop in Dillingham to provide Bristol Bay area policy makers training in Floodplain Management and Mitigation Techniques to include planned retreat from eroding shorelines.
- Assisted Homer in implementing No Adverse Impact (NAI) policy of their Flood Damage Prevention Ordinances. This is a higher regulatory standard and is encouraged in best management practices of enhanced floodplain management. Assisted communities in the education to fully understand assistance programs available to mitigate future flood damages, such as buy-out, elevation, and relocation.



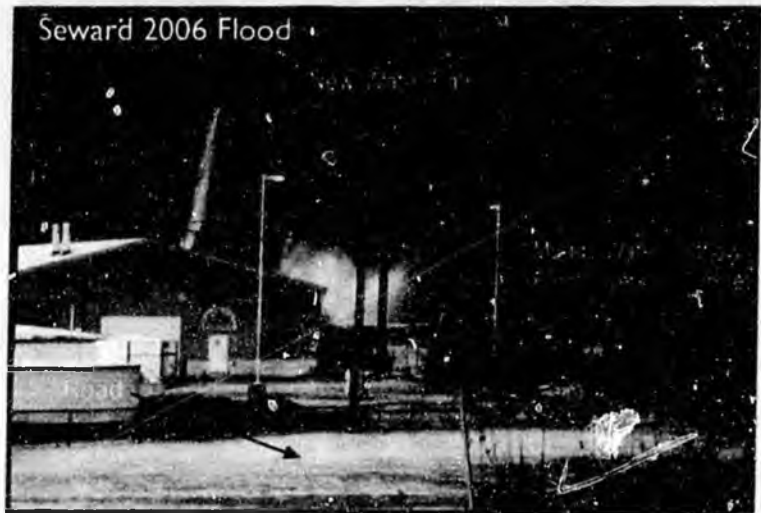
- Continue to organize community relocation and erosion/flood control meetings for the most-threatened communities of Shishmaref, Kivalina, and Newtok.
- Partnering with the Army Corps of Engineers on the development of a \$2 million baseline erosion assessment. The assessment currently is on hold until Federal funding is restored.

Flood Mitigation Assistance (FMA) program is managed by the Floodplain Management Staff.

- Staff acquired grant funding to elevate or buyout a home that has experienced repetitive flooding in Seward that was subsequently damaged again by the October 2006 flood.
- Staff oversaw completion of the Flood and All-Hazards Mitigation Plan for the City of Aniak. The City of McGrath and the Seward Bear Creek Flood Service Area plans are currently under development.

Map Modernization. With increasing requests for technical assistance and additional deliverables required of the Floodplain Management staff and anticipated retirement of the Senior Planner III in December 2006, the Floodplain Management staff will be challenged with required tasking, to integrate new staff, and develop contracts to manage the Multi-Hazard Map Modernization program.

- Division staff completed the first Map Modernization project for the City of Aniak. The Municipality of Anchorage maps are under review.
- Alaska's Map Modernization Plan updated and prioritized FEMA funding allocation for communities. Staff is responsible for the scoping, development, and coordination of the flood map production. Staff is currently coordinating and managing eleven small communities under the State's Cooperating Technical Partnership agreement with FEMA.
- Staff coordinated initial pre-scoping meetings with the Municipality of Anchorage and the Fairbanks, Kenai Peninsula, Matanuska-Susitna Boroughs, as well as the cities of Sitka, Valdez, Cordova, and Seward for FY 06 - 09 flood map update efforts.
- Staff is coordinating ongoing discussions on levee certification requirements in Fairbanks and Seward. Should the levees not be certified as providing flood protection the resulting effects could be considerable.



Legislative Grants: Shishmaref — \$2 Million for Erosion Control

Division staff continues to coordinate and manage the \$2 million legislative grant for Erosion Control. Emphasis includes coordinated effort to partner with the Army Corps of Engineers, and Housing and Urban Development (HUD) to utilize the funding in a cooperative manner for the greatest amount of erosion protection for the community. DCA staff continues to advise the community on the best utilization of the remaining grant funds.

Research & Analysis

The Division is a leader in providing information resources to the public. The Division's mission is to collect and publish accurate and timely information on local communities, local government, and economic development in Alaska, and to make this information readily accessible to the public. The Research and Analysis (R&A) section of DCA is responsible for the online resources and research services provided to the public, state and federal agencies and Alaskan communities.

The R&A section supports the Division by assisting in the development and implementation of research projects, publications, and web-based applications. The section responds to inquiries from the public and other State and federal agencies, collaborates with the U.S. Census, and regularly provides information and analyses to the Commissioner's and Governor's offices regarding communities' demographics and ongoing issues. In 2006, the R&A section made a concerted effort to further relations with other departments and organizations such as the Alaska Department of Labor, Alaska Energy Authority and the Denali Commission in order to foster a collaborative environment and increase data sharing activities and information outreach.

2006 Key Research Products

- Current Community Conditions: Fuel Prices Across Alaska. Fall-Winter 2006 Update
- Community Fuel Report Supplemental, September 2006
- Current Community Conditions: Fuel Prices Across Alaska. Fall-Winter 2005
- Elfin Cove, Alaska: Community Survey Report, August 2006
- Alaska Economic Performance Report, 2005
- Mini-Grant Program: Community Impact and Program Evaluation Report

Online Information Resources

Internet users can access a wealth of information about Alaska's communities, local government, and economic development by visiting the Division's web site at:

<http://www.commerce.state.ak.us/dca>

Alaska Community Database/Community Profiles

The Alaska Community Database is an interactive database on the Division's web site that provides a wide range of community-based information and data for planning, policy-making, and technical assistance decisions. Some of the users who access this online database include State and federal agencies, private non-profit organizations, legislators and their staff, and the general public. Users can obtain community information summaries or in-depth community profiles for each Alaska community. Users also have the option of creating customized queries that can be viewed online or downloaded into a Microsoft Excel file, which will then be automatically transmitted via e-mail to their personalized e-mail accounts.



http://www.commerce.state.ak.us/dca/commdb/CF_COMDB.htm

Capital Project Database

The Capital Projects Database provides information on capital projects administered by over 20 State and federal agencies. The public can access this web-based system to obtain project descriptions, funding levels, and project status for over 15,000 capital projects in Alaska communities.



http://www.commerce.state.ak.us/dca/commdb/CF_RAPIDS.htm

Community Funding Database

The Community Funding Database tracks detailed information needed for all of the grants administered by the Division. View-only grant information from the Grants Tracking System is available to the public at:



http://www.commerce.state.ak.us/dca/commdb/CF_Grants.htm

Community Photo Library

The Division's Community Photo Library is an online photo album organized by community. Photos of each community are submitted by the public or are taken by Division staff and posted on the Division's web site for public viewing and use.

http://www.commerce.state.ak.us/dca/photos/comm_list.cfm

Community Profile Maps

The Division provides mapping services that assist department staff and communities in accomplishing the goals of increasing economic development and strengthening local governments in Alaska. Maps are produced to display land use, land suitability, land ownership, and boundaries set out in ANCSA 14(c) land settlements.



<ftp://ftp.dcbd.dced.state.ak.us/profiles/profile-maps.htm>

Economic Development Resource Guide (EDRG)

The Economic Development Resource Guide (EDRG) is designed to bring together, in one place, an inventory of programs and services that can provide economic development assistance to Alaska communities, individuals, and businesses. The EDRG includes over 100 financial and technical assistance resources provided by federal and State agencies, national and State nonprofit organizations, and private for-profit organizations. This resource is available as an online database that provides users with the opportunity to perform targeted searches to retrieve resources that meet their specific eligibility and needs. The EDRG is also available in CD-ROM format and is free to the public.



<http://www.commerce.state.ak.us/dca/edrg/EDRG.htm>

Local Government Online (LOGON)

Local Government Online (LOGON) is a web-based information resource system created by the Division to assist members of the public, elected and appointed officials, public administrators, community leaders, and others interested in local government operations, public services, and community development in Alaska.



LOGON provides information on local government functions, such as: administration, elections, financial management, planning and land use, taxation and assessment, and grants and revenue sharing programs. It also provides links to other State and federal resources that are available to the public. For additional information on this resource, please refer to the "Local Government Development" section of this report or visit:

<http://www.commerce.state.ak.us/dca/LOGON/home.cfm>

Success Story: Municipal Officials Directory (MOD) Online System

The Municipal Officials Directory (MOD) Online System provides current information on Community Officials and Contacts. The online system is updated throughout the year. In addition, the system is designed so that Communities can manage and update their own information any time it changes via a log-in protocol.



<http://www.commerce.state.ak.us/dca/MuniDirPublic/MODP.htm>

Plans Library

The Plans Library is an online information resource created by the Division to assist communities that are interested in developing their own community plans by providing a directory of existing plans. The Plans Library is organized by community, listing all plans that are readily available on the DCA web site.



http://www.commerce.state.ak.us/dca/commdb/CF_Plans.cfm

RUBA Quarterly Assessment Reporting System

The Rural Utility Business Advisor (RUBA) program provides rural communities with technical assistance and training on the business and financial administration of their utilities. RUBA conducts assessments for communities that have sanitation projects or have signed RUBA Agreement requesting management assistance. The assessments help to benchmark a community's performance and documents ongoing efforts by RUBA staff in each community. The assessments are designed to be methodical and consistent by measuring a number of essential and sustainable indicators for performance areas such as operations, personnel, finances, and organization. The RUBA Quarterly Reports are available to the public as a printed publication and are also available online at:



Report Title	Year	Quarter
Adak	2006	Q1
Adak	2006	Q2
Adak	2006	Q3
Adak	2006	Q4
Adak	2007	Q1
Adak	2007	Q2
Adak	2007	Q3
Adak	2007	Q4
Adak	2008	Q1
Adak	2008	Q2
Adak	2008	Q3
Adak	2008	Q4
Adak	2009	Q1
Adak	2009	Q2
Adak	2009	Q3
Adak	2009	Q4
Adak	2010	Q1
Adak	2010	Q2
Adak	2010	Q3
Adak	2010	Q4
Adak	2011	Q1
Adak	2011	Q2
Adak	2011	Q3
Adak	2011	Q4
Adak	2012	Q1
Adak	2012	Q2
Adak	2012	Q3
Adak	2012	Q4
Adak	2013	Q1
Adak	2013	Q2
Adak	2013	Q3
Adak	2013	Q4
Adak	2014	Q1
Adak	2014	Q2
Adak	2014	Q3
Adak	2014	Q4
Adak	2015	Q1
Adak	2015	Q2
Adak	2015	Q3
Adak	2015	Q4
Adak	2016	Q1
Adak	2016	Q2
Adak	2016	Q3
Adak	2016	Q4
Adak	2017	Q1
Adak	2017	Q2
Adak	2017	Q3
Adak	2017	Q4
Adak	2018	Q1
Adak	2018	Q2
Adak	2018	Q3
Adak	2018	Q4
Adak	2019	Q1
Adak	2019	Q2
Adak	2019	Q3
Adak	2019	Q4
Adak	2020	Q1
Adak	2020	Q2
Adak	2020	Q3
Adak	2020	Q4
Adak	2021	Q1
Adak	2021	Q2
Adak	2021	Q3
Adak	2021	Q4
Adak	2022	Q1
Adak	2022	Q2
Adak	2022	Q3
Adak	2022	Q4
Adak	2023	Q1
Adak	2023	Q2
Adak	2023	Q3
Adak	2023	Q4
Adak	2024	Q1
Adak	2024	Q2
Adak	2024	Q3
Adak	2024	Q4
Adak	2025	Q1
Adak	2025	Q2
Adak	2025	Q3
Adak	2025	Q4
Adak	2026	Q1
Adak	2026	Q2
Adak	2026	Q3
Adak	2026	Q4
Adak	2027	Q1
Adak	2027	Q2
Adak	2027	Q3
Adak	2027	Q4
Adak	2028	Q1
Adak	2028	Q2
Adak	2028	Q3
Adak	2028	Q4
Adak	2029	Q1
Adak	2029	Q2
Adak	2029	Q3
Adak	2029	Q4
Adak	2030	Q1
Adak	2030	Q2
Adak	2030	Q3
Adak	2030	Q4
Adak	2031	Q1
Adak	2031	Q2
Adak	2031	Q3
Adak	2031	Q4
Adak	2032	Q1
Adak	2032	Q2
Adak	2032	Q3
Adak	2032	Q4
Adak	2033	Q1
Adak	2033	Q2
Adak	2033	Q3
Adak	2033	Q4
Adak	2034	Q1
Adak	2034	Q2
Adak	2034	Q3
Adak	2034	Q4
Adak	2035	Q1
Adak	2035	Q2
Adak	2035	Q3
Adak	2035	Q4
Adak	2036	Q1
Adak	2036	Q2
Adak	2036	Q3
Adak	2036	Q4
Adak	2037	Q1
Adak	2037	Q2
Adak	2037	Q3
Adak	2037	Q4
Adak	2038	Q1
Adak	2038	Q2
Adak	2038	Q3
Adak	2038	Q4
Adak	2039	Q1
Adak	2039	Q2
Adak	2039	Q3
Adak	2039	Q4
Adak	2040	Q1
Adak	2040	Q2
Adak	2040	Q3
Adak	2040	Q4
Adak	2041	Q1
Adak	2041	Q2
Adak	2041	Q3
Adak	2041	Q4
Adak	2042	Q1
Adak	2042	Q2
Adak	2042	Q3
Adak	2042	Q4
Adak	2043	Q1
Adak	2043	Q2
Adak	2043	Q3
Adak	2043	Q4
Adak	2044	Q1
Adak	2044	Q2
Adak	2044	Q3
Adak	2044	Q4
Adak	2045	Q1
Adak	2045	Q2
Adak	2045	Q3
Adak	2045	Q4
Adak	2046	Q1
Adak	2046	Q2
Adak	2046	Q3
Adak	2046	Q4
Adak	2047	Q1
Adak	2047	Q2
Adak	2047	Q3
Adak	2047	Q4
Adak	2048	Q1
Adak	2048	Q2
Adak	2048	Q3
Adak	2048	Q4
Adak	2049	Q1
Adak	2049	Q2
Adak	2049	Q3
Adak	2049	Q4
Adak	2050	Q1
Adak	2050	Q2
Adak	2050	Q3
Adak	2050	Q4
Adak	2051	Q1
Adak	2051	Q2
Adak	2051	Q3
Adak	2051	Q4
Adak	2052	Q1
Adak	2052	Q2
Adak	2052	Q3
Adak	2052	Q4
Adak	2053	Q1
Adak	2053	Q2
Adak	2053	Q3
Adak	2053	Q4
Adak	2054	Q1
Adak	2054	Q2
Adak	2054	Q3
Adak	2054	Q4
Adak	2055	Q1
Adak	2055	Q2
Adak	2055	Q3
Adak	2055	Q4
Adak	2056	Q1
Adak	2056	Q2
Adak	2056	Q3
Adak	2056	Q4
Adak	2057	Q1
Adak	2057	Q2
Adak	2057	Q3
Adak	2057	Q4
Adak	2058	Q1
Adak	2058	Q2
Adak	2058	Q3
Adak	2058	Q4
Adak	2059	Q1
Adak	2059	Q2
Adak	2059	Q3
Adak	2059	Q4
Adak	2060	Q1
Adak	2060	Q2
Adak	2060	Q3
Adak	2060	Q4
Adak	2061	Q1
Adak	2061	Q2
Adak	2061	Q3
Adak	2061	Q4
Adak	2062	Q1
Adak	2062	Q2
Adak	2062	Q3
Adak	2062	Q4
Adak	2063	Q1
Adak	2063	Q2
Adak	2063	Q3
Adak	2063	Q4
Adak	2064	Q1
Adak	2064	Q2
Adak	2064	Q3
Adak	2064	Q4
Adak	2065	Q1
Adak	2065	Q2
Adak	2065	Q3
Adak	2065	Q4
Adak	2066	Q1
Adak	2066	Q2
Adak	2066	Q3
Adak	2066	Q4
Adak	2067	Q1
Adak	2067	Q2
Adak	2067	Q3
Adak	2067	Q4
Adak	2068	Q1
Adak	2068	Q2
Adak	2068	Q3
Adak	2068	Q4
Adak	2069	Q1
Adak	2069	Q2
Adak	2069	Q3
Adak	2069	Q4
Adak	2070	Q1
Adak	2070	Q2
Adak	2070	Q3
Adak	2070	Q4
Adak	2071	Q1
Adak	2071	Q2
Adak	2071	Q3
Adak	2071	Q4
Adak	2072	Q1
Adak	2072	Q2
Adak	2072	Q3
Adak	2072	Q4
Adak	2073	Q1
Adak	2073	Q2
Adak	2073	Q3
Adak	2073	Q4
Adak	2074	Q1
Adak	2074	Q2
Adak	2074	Q3
Adak	2074	Q4
Adak	2075	Q1
Adak	2075	Q2
Adak	2075	Q3
Adak	2075	Q4
Adak	2076	Q1
Adak	2076	Q2
Adak	2076	Q3
Adak	2076	Q4
Adak	2077	Q1
Adak	2077	Q2
Adak	2077	Q3
Adak	2077	Q4
Adak	2078	Q1
Adak	2078	Q2
Adak	2078	Q3
Adak	2078	Q4
Adak	2079	Q1
Adak	2079	Q2
Adak	2079	Q3
Adak	2079	Q4
Adak	2080	Q1
Adak	2080	Q2
Adak	2080	Q3
Adak	2080	Q4
Adak	2081	Q1
Adak	2081	Q2
Adak	2081	Q3
Adak	2081	Q4
Adak	2082	Q1
Adak	2082	Q2
Adak	2082	Q3
Adak	2082	Q4
Adak	2083	Q1
Adak	2083	Q2
Adak	2083	Q3
Adak	2083	Q4
Adak	2084	Q1
Adak	2084	Q2
Adak	2084	Q3
Adak	2084	Q4
Adak	2085	Q1
Adak	2085	Q2
Adak	2085	Q3
Adak	2085	Q4
Adak	2086	Q1
Adak	2086	Q2
Adak	2086	Q3
Adak	2086	Q4
Adak	2087	Q1
Adak	2087	Q2
Adak	2087	Q3
Adak	2087	Q4
Adak	2088	Q1
Adak	2088	Q2
Adak	2088	Q3
Adak	2088	Q4
Adak	2089	Q1
Adak	2089	Q2
Adak	2089	Q3
Adak	2089	Q4
Adak	2090	Q1
Adak	2090	Q2
Adak	2090	Q3
Adak	2090	Q4
Adak	2091	Q1
Adak	2091	Q2
Adak	2091	Q3
Adak	2091	Q4
Adak	2092	Q1
Adak	2092	Q2
Adak	2092	Q3
Adak	2092	Q4
Adak	2093	Q1
Adak	2093	Q2
Adak	2093	Q3
Adak	2093	Q4
Adak	2094	Q1
Adak	2094	Q2
Adak	2094	Q3
Adak	2094	Q4
Adak	2095	Q1
Adak	2095	Q2
Adak	2095	Q3
Adak	2095	Q4
Adak	2096	Q1
Adak	2096	Q2
Adak	2096	Q3
Adak	2096	Q4
Adak	2097	Q1
Adak	2097	Q2
Adak	2097	Q3
Adak	2097	Q4
Adak	2098	Q1
Adak	2098	Q2
Adak	2098	Q3
Adak	2098	Q4
Adak	2099	Q1
Adak	2099	Q2
Adak	2099	Q3
Adak	2099	Q4
Adak	2100	Q1
Adak	2100	Q2
Adak	2100	Q3
Adak	2100	Q4
Adak	2101	Q1
Adak	2101	Q2
Adak	2101	Q3
Adak	2101	Q4
Adak	2102	Q1
Adak	2102	Q2
Adak	2102	Q3
Adak	2102	Q4
Adak	2103	Q1
Adak	2103	Q2
Adak	2103	Q3
Adak	2103	Q4
Adak	2104	Q1
Adak	2104	Q2
Adak	2104	Q3
Adak	2104	Q4
Adak	2105	Q1
Adak	2105	Q2
Adak	2105	Q3
Adak	2105	Q4
Adak	2106	Q1
Adak	2106	Q2
Adak	2106	Q3
Adak	2106	Q4
Adak	2107	Q1
Adak	2107	Q2
Adak	2107	Q3
Adak	2107	Q4
Adak	2108	Q1
Adak	2108	Q2
Adak	2108	Q3
Adak	2108	Q4
Adak	2109	Q1
Adak	2109	Q2
Adak	2109	Q3
Adak	2109	Q4
Adak	2110	Q1
Adak	2110	Q2
Adak	2110	Q3
Adak	2110	Q4
Adak	2111	Q1
Adak	2111	Q2
Adak	2111	Q3
Adak	2111	Q4
Adak	2112	Q1
Adak	2112	Q2
Adak	2112	Q3
Adak	2112	Q4
Adak	2113	Q1
Adak	2113	Q2
Adak	2113	Q3
Adak	2113	Q4
Adak	2114	Q1
Adak	2114	Q2
Adak	2114	Q3
Adak	2114	Q4
Adak	2115	Q1
Adak	2115	Q2
Adak	2115	Q3
Adak	2115	Q4
Adak	2116	Q1
Adak	2116	Q2
Adak	2116	Q3
Adak	2116	Q4
Adak	2117	Q1
Adak	2117</	

Publications

The Division publishes a variety of resource materials on local government, economic development, community planning, grants, and other topics. These materials are available on the Division's web site at (<http://www.commerce.state.ak.us/dca>). In addition to the numerous publications produced and maintained yearly, the Division's website also makes available other related topics and older publications. Significant publications for 2006 include:

General Division

- Division of Community Advocacy Annual Report, 2006

Local Government

- Alaska Taxable 2006
- City Budget Manual - FY 2006
- City Financial Statement - FY 2006
- Title 29 of Alaska Statutes (Municipal Government) - 2006

Grants

- Labor Standards Guide
- Mini-Grant Application [see Research & Analysis Mini Grant Report]
- National Petroleum Reserve-Alaska 2006 Application
- Mini-Grant Program Report

Research & Analysis

- Current Community Conditions: Fuel Prices Across Alaska, Fall-Winter 2005
- Current Community Conditions: Fuel Prices Across Alaska, Fall-Winter 2006 Update
- Current Community Conditions: Fuel Prices Across Alaska Supplemental, September 2006
- Economic Development Resource Guide (EDRG)
- Alaska Economic Performance Report 2005
- 2006 Municipal Officials Directory
- Mini-Grant Program: Community Impact and Program Evaluation Report
- Elfin Cove, Alaska: Community Survey Report, August 2006
- FY 07: Head Count Census Manual
- FY 07: Housing Unit Method Manual

Local Boundary Commission Staff

- 2006 Annual Report to the Legislature
- Preliminary Report on the Deltana Borough Proposal
- Supplemental Report on the Skagway Borough Remand
- Preliminary and Final Reports on the Ketchikan Consolidation Proposal

Land Management

- Getting Started on 14(c)(3)

For questions about this report or to requests additional copies, please contact the Research and Analysis Section:

Information:

Indra Arriaga, Research and Analysis Supervisor
Phone: 907-269-4521 Fax: 907-269-4539
E-Mail: Indra_Arriaga@commerce.state.ak.us

Additional Copies:

Jennie Starkey, Publication Technician
Phone: 907-269-4560 Fax: 907-269-4539
E-Mail: Jennie_Starkey@commerce.state.ak.us

The Division of Community Advocacy complies with Title II of the Americans with Disabilities Act of 1990. Upon request, this report will be made available in large print or other accessible formats. Requests for such should be directed to the Division at 907-269-4560.