

EEO

103



Alaska State Legislature

House of Representatives

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Official Business

Office of the Chief Clerk

January 14, 2002

MEMORANDUM

TO: State Affairs Committee

FROM: Suzi Lowell, Chief Clerk *SL*

SUBJECT: Executive Order No.103

The Speaker has referred Executive Order No. 103 to the State Affairs and Health, Education and Social Services Committees concurrently. Unless disapproved by a special concurrent resolution, the order becomes effective on the 60th legislative day. (AS 24.08.2100) The 60th day is March 14, 2002.

Please return all pertinent information to the Chief Clerk's Office on or before that date.

Executive Order 103

Transferring the maintenance of certain permanent files of the certified copies of regulations and orders of repeal from the lieutenant governor to the state archivist

- Current statute (AS 44.62.080(2)) provides that the lieutenant governor shall "maintain a permanent file of the certified copies of regulations and orders of repeal for public inspection."
- Records of state's regulations from statehood to present date are housed in the lieutenant governor's office in a vault measuring nine feet long by eight feet wide.
- Existing space is unable to support addition of shelving or cabinets or to support conditions necessary to preserve the records over time.
- Records are to be maintained for permanency, security, and easy access by the public.
- These requirements would be achieved by transferring to the state archivist, on an annual basis, the originals of regulations on file in lieutenant governor's office for five years.
- State archives staff is trained in records preservation to protect important records from deterioration through regular use and maintain a dedicated reading room that is monitored and readily available to public. Space is climate and fire controlled.
- Other records of historical significance are maintained by the state archivist (i.e: original executive orders, original enrolled copies of all Acts and resolutions).
- Executive Order represents a custodial change in records maintenance with no fiscal impact since additional staff and space are not required.

Subject: EO 103

Date: Mon, 11 Feb 2002 11:16:11 -0900

From: Carol Collins <Carol_Collins@gov.state.ak.us>

Organization: Special AssistantLieutenant Governor's Office

To: Rynniva W Moss <Rynniva_Moss@legis.state.ak.us>


Hi Rynniva,

Thanks for the information last week on the SA's committee action regarding HB 213 and HJR 25. Sorry I missed your call.

I see that the Executive Order transferring the regulation files from our office to the archivist is in your committee. It's pretty innocuous (addresses a major space and record aging problem); however, I'll happily give you a tour of our "vault" if you'd like :-). I've attached some bullets in case you haven't seen them.

If I don't hear from you, I'll assume all is well with SA on this issue knowing that you have much bigger "fish to fry"! Thanks, Rynniva.

Best wishes, Carol (4082)

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Carol Collins <Carol_Collins@gov.state.ak.us>