

SCOMM

122:39

Department of Administration																			
FY00 Enacted Budget																			
BRU Short Name	Comp Short Name	FY	PS	Travel	Contract	Commod	Equip	Land/Bld	Grant	Misc	Total	PFT	PPT	Temp					
Centralized Admin. Services	Office of the Commissioner	AN	466.3	20.5	39.0	16.2					542.0	5.0	1.0						
Centralized Admin. Services	Tax Appeals	AN	151.8	7.5	16.7	3.0					179.0	1.0	1.0						
Centralized Admin. Services	Administrative Services	AN	1,360.0	10.1	178.0	8.3	7.9			-50.0	1,514.3	25.0		2.0					
Centralized Admin. Services	DOA Info Technology Support	AN	763.2	55.0	105.5	41.2	23.7				988.6	13.0							
Centralized Admin. Services	Finance	AN	3,127.7	3.0	2,589.9	29.2					5,749.8	47.0		1.0					
Centralized Admin. Services	Personnel	AN	1,692.8	34.8	418.1	25.5	9.0				2,180.0	31.0							
Centralized Admin. Services	Labor Relations	AN	746.5	38.8	118.1	8.0					911.4	12.0		1.0					
Centralized Admin. Services	AK Professional Develop Inst.	AN																	
Centralized Admin. Services	Purchasing	AN	881.0	4.4	161.1	14.6					1,061.1	14.0							
Centralized Admin. Services	Property Management	AN	472.6	3.3	373.6	45.4					894.9	9.0							
Centralized Admin. Services	Central Mail	AN	274.0	0.8	963.7	42.0					1,280.5	6.0		2.0					
Centralized Admin. Services	Retirement and Benefits	AN	5,531.6	163.5	2,682.6	62.0	60.6				8,500.3	99.0		6.0					
Centralized Admin. Services	Group Health Insurance	AN			11,900.3						11,900.3								
Centralized Admin. Services	Unallocated Reduction	AN	-592.6	-73.2							-665.8								
Centralized Admin. Services Total			14,874.9	288.3	19,546.6	295.4	101.2	0.0	0.0	-50.0	35,036.4	262.0	2.0	12.0					
Leases	Leases	AY			33,797.6						33,797.6								
Leases	Lease Administration	AN	481.8	5.0		4.2					491.0	7.0							
Leases Total			481.8	5.0	33,797.6	4.2	0.0	0.0	0.0	0.0	34,288.6	7.0	0.0	0.0					
EPORS Benefits	EPORS	AY			15.0				1,096.5		1,111.5								
EPORS Benefits Total			0.0	0.0	15.0	0.0	0.0	0.0	1,096.5	0.0	1,111.5	0.0	0.0	0.0					
Information Services	Information Services	AN	9,434.4	224.5	8,190.1	1,347.1	1,073.8				20,269.9	127.0		7.0					
Information Services	Information Svc Fund Front Sec	AN								55.0	55.0								
Information Services Total			9,434.4	224.5	8,190.1	1,347.1	1,073.8	0.0	0.0	55.0	20,324.9	127.0	0.0	7.0					
Public Communications Services	Public Broadcasting Commission	AN	36.9	5.5	14.1	0.5					57.0	1.0							
Public Communications Services	Public Broadcasting - Radio	AN							2,599.9		2,599.9								
Public Communications Services	Public Broadcasting - T.V.	AN							794.0		794.0								
Public Communications Services	Satellite Infrastructure	AN			1,134.0						1,134.0								
Public Communications Services	AK Rural Communications Svcs	AN																	
Public Communications Services	AIRRES Grant	AN							76.0		76.0								
Public Communications Services Total			36.9	5.5	1,148.1	0.5	0.0	0.0	3,469.9	0.0	4,660.9	1.0	0.0	0.0					
Risk Management	Risk Management	AN	441.0	17.4	21,933.1	10.0	3.5				22,405.0	6.0							
Risk Management Total			441.0	17.4	21,933.1	10.0	3.5	0.0	0.0	0.0	22,405.0	6.0	0.0	0.0					
Longevity Bonus	Longevity Bonus Grants	AY							55,302.1		55,302.1								
Longevity Bonus Total			0.0	0.0	0.0	0.0	0.0	0.0	55,302.1	0.0	55,302.1	0.0	0.0	0.0					
Alaska Longevity Programs	Pioneers Homes	AN	26,680.0	39.7	4,683.1	900.2	12.6		103.7		32,419.3	538.0	78.0	66.0					
Alaska Longevity Programs	Alaska Longevity Programs Mgmt	AN	872.4	16.4	481.7	25.9	26.0			-30.0	1,392.4	14.0							
Alaska Longevity Programs Total			27,552.4	56.1	5,164.8	926.1	38.6	0.0	103.7	-30.0	33,811.7	552.0	78.0	66.0					
Senior Services	Protection, Comm Svcs, & Admin	AN	2,638.6	204.9	1,064.7	42.7	47.3		400.0		4,428.2	44.0	1.0						
Senior Services	Senior Services Grants	AN																	
Senior Services	Nutrition, Trans & Support Svc	AN							5,514.3		5,514.3								
Senior Services	Senior Employment Services	AN							1,857.6		1,857.6								
Senior Services	Home & Community Based Care	AN							3,573.0		3,573.0								
Senior Services	Senior Residential Services	AN							1,015.0		1,015.0								
Senior Services	Home Health Services	AN	176.3	11.5	17.4	1.4			1,527.4		1,734.0	3.0							
Senior Services	Citizens Foster Care Review	AN																	
Senior Services Total			2,814.9	216.4	1,112.1	44.1	47.3	0.0	13,887.3	0.0	18,122.1	47.0	1.0	0.0					
Legal & Advocacy Services	Office of Public Advocacy	AN	3,064.1	87.2	5,457.2	20.8	16.4				8,645.7	46.0	4.0						
Legal & Advocacy Services	Public Defender Agency	AN	8,460.7	255.2	943.1	104.6	59.2			-362.4	9,460.4	117.0	5.0	13.0					
Legal & Advocacy Services Total			11,524.8	342.4	6,400.3	125.4	75.6	0.0	0.0	-362.4	18,106.1	163.0	9.0	13.0					
AK Oil & Gas Conservation Comm	AK Oil & Gas Conservation Comm	AN																	
AK Oil & Gas Conservation Comm Total			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0					
Alaska Public Offices Comm	Alaska Public Offices Comm	AN	628.7	14.4	125.7	13.7	0.5			-50.0	733.0	11.0	1.0						
Alaska Public Offices Comm Total			628.7	14.4	125.7	13.7	0.5	0.0	0.0	-50.0	733.0	11.0	1.0	0.0					
Division of Motor Vehicles	Administration	AN																	
Division of Motor Vehicles	Driver Services	AN																	
Division of Motor Vehicles	Field Services	AN																	
Division of Motor Vehicles	Financial Response Act Enforce.	AN																	
Division of Motor Vehicles	Motor Vehicles	AN	6,821.6	66.0	1,853.4	78.9	67.6			-350.0	8,537.5	147.0	12.0	4.0					
Division of Motor Vehicles Total			6,821.6	66.0	1,853.4	78.9	67.6	0.0	0.0	-350.0	8,537.5	147.0	12.0	4.0					
Pioneers' Facil Maint	Pioneers' Facil Maint	AN	1,150.0		800.0	175.0					2,125.0								
Pioneers' Facil Maint Total			1,150.0	0.0	800.0	175.0	0.0	0.0	0.0	0.0	2,125.0	0.0	0.0	0.0					
Genl Svcs Facil Maint	Genl Svcs Facil Maint	AN			2,589.7						2,589.7								
Genl Svcs Facil Maint Total			0.0	0.0	2,589.7	0.0	0.0	0.0	0.0	0.0	2,589.7	0.0	0.0	0.0					
AOGCC Facilities Maint	AOGCC Facilities Maint	AN			49.3						49.3								
AOGCC Facilities Maint Total			0.0	0.0	49.3	0.0	0.0	0.0	0.0	0.0	49.3	0.0	0.0	0.0					
ITG Facilities Maintenance	ITG Facilities Maint	AN			23.0						23.0								
ITG Facilities Maintenance Total			0.0	0.0	23.0	0.0	0.0	0.0	0.0	0.0	23.0	0.0	0.0	0.0					
Y2K Coordination Office	Y2K Coordination Office	AN	265.0	25.0	14.0	1.0					305.0	5.0							
Y2K Coordination Office Total			265.0	25.0	14.0	1.0	0.0	0.0	0.0	0.0	305.0	5.0	0.0	0.0					
Grand Total			76,026.4	1,241.0	102,713.5	3,070.7	1,406.1	0.0	73,859.5	-787.4	257,531.8	1,328.0	103.0	102.0					

Department of Administration FY00 Enacted Budget																
BRU Short Name	Comp Short Name	1002 Fed Rcpts	1009 Q/F Match	1004 Gen Fund	1006 GF/Prgrm	1007 VA Rcpts	1017 Ben Sys	1023 FICA Acct	1029 P/E Retire	1033 Surpl Prop	1034 Teach Ret	1037 GF/MH	1042 Jud Retire	1045 Nat Guard	1053 Invt Loss	1061 CIP Rcpts
Centralized Admin. Services	Office of the Commissioner			373.5		168.5										
Centralized Admin. Services	Tax Appeals			179.0												
Centralized Admin. Services	Administrative Services			550.8		983.7										
Centralized Admin. Services	DOA Info Technology Support					988.6										
Centralized Admin. Services	Finance			4,828.6		808.7										
Centralized Admin. Services	Personnel			1,903.4		201.1										75.5
Centralized Admin. Services	Labor Relations			911.4												
Centralized Admin. Services	AK Professional Develop Inat.															
Centralized Admin. Services	Purchasing			1,061.1												
Centralized Admin. Services	Property Management			41.1	456.0					397.8						
Centralized Admin. Services	Central Mail					1,280.5										
Centralized Admin. Services	Retirement and Benefits					1.2	2,643.3	90.9	4,016.4		1,636.5		24.7	87.3		
Centralized Admin. Services	Group Health Insurance						11,900.3									
Centralized Admin. Services	Unallocated Reduction			-665.8												
Centralized Admin. Services Total		0.0	0.0	9,182.9	456.0	4,412.3	14,543.6	90.9	4,016.4	397.8	1,636.5	0.0	24.7	87.3	0.0	75.5
Leases	Leases			23,370.0		10,427.6										
Leases	Lease Administration			375.4		115.6										
Leases Total		0.0	0.0	23,745.4	0.0	10,543.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
EPORS Benefits	EPORS			1,111.5												
EPORS Benefits Total		0.0	0.0	1,111.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Information Services	Information Services															
Information Services	Information Svc Fund Front Sec															
Information Services Total		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Public Communications Services	Public Broadcasting Commission			57.0												
Public Communications Services	Public Broadcasting - Radio			2,599.9												
Public Communications Services	Public Broadcasting - T.V.			794.0												
Public Communications Services	Satellite Infrastructure			560.3		200.0										
Public Communications Services	AK Rural Communications Svcs															
Public Communications Services	AIRRES Grant			76.0												
Public Communications Services Total		0.0	0.0	4,067.2	0.0	200.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Risk Management	Risk Management					22,405.0										
Risk Management Total		0.0	0.0	0.0	0.0	22,405.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Longevity Bonus	Longevity Bonus Grants			55,302.1												
Longevity Bonus Total		0.0	0.0	55,302.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Alaska Longevity Programs	Pioneers Homes			10,528.7	9,873.7	134.0						10,032.9				
Alaska Longevity Programs	Alaska Longevity Programs Mgmt			953.0		322.1						64.3				53.0
Alaska Longevity Programs Total		0.0	0.0	11,481.7	9,873.7	456.1	0.0	0.0	0.0	0.0	0.0	10,097.2	0.0	0.0	0.0	53.0
Senior Services	Protection, Comm Svcs, & Admin	1,315.2	269.8	1,202.0	10.4	1,060.9						259.7				0.2
Senior Services	Senior Services Grants															
Senior Services	Nutrition, Trans & Support Svc	3,850.0	644.4	1,010.9												
Senior Services	Senior Employment Services	1,659.3	198.3													
Senior Services	Home & Community Based Care			1,101.4								1,871.6				
Senior Services	Senior Residential Services			1,015.0												
Senior Services	Home Health Services		52.0	1,576.3		105.7										
Senior Services	Citizens Foster Care Review															
Senior Services Total		6,833.5	1,164.5	5,905.6	10.4	1,166.6	0.0	0.0	0.0	0.0	0.0	2,131.3	0.0	0.0	0.0	0.2
Legal & Advocacy Services	Office of Public Advocacy	32.0		6,967.3	95.1	239.0						1,176.5				
Legal & Advocacy Services	Public Defender Agency			8,789.8	190.6	255.0										
Legal & Advocacy Services Total		32.0	0.0	15,757.1	285.7	494.0	0.0	0.0	0.0	0.0	0.0	1,176.5	0.0	0.0	0.0	0.0
AK Oil & Gas Conservation Comm	AK Oil & Gas Conservation Comm															
AK Oil & Gas Conservation Comm Total		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Alaska Public Offices Comm	Alaska Public Offices Comm			679.2	53.8											
Alaska Public Offices Comm Total		0.0	0.0	679.2	53.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Division of Motor Vehicles	Administration															
Division of Motor Vehicles	Driver Services															
Division of Motor Vehicles	Field Services															
Division of Motor Vehicles	Financial Response Act Enforce.															
Division of Motor Vehicles	Motor Vehicles	77.1		3,073.0	5,244.7	142.7										
Division of Motor Vehicles Total		77.1	0.0	3,073.0	5,244.7	142.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Pioneers' Facil Maint	Pioneers' Facil Maint					2,125.0										
Pioneers' Facil Maint Total		0.0	0.0	0.0	0.0	2,125.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Genl Svcs Facil Maint	Genl Svcs Facil Maint					2,589.7										
Genl Svcs Facil Maint Total		0.0	0.0	0.0	0.0	2,589.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
AOGCC Facilities Maint	AOGCC Facilities Maint					49.3										
AOGCC Facilities Maint Total		0.0	0.0	0.0	0.0	49.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
ITG Facilities Maintenance	ITG Facilities Maint					23.0										
ITG Facilities Maintenance Total		0.0	0.0	0.0	0.0	23.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Y2K Coordination Office	Y2K Coordination Office															305.0
Y2K Coordination Office Total		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	305.0
Grand Total		6,942.6	1,164.5	130,325.7	15,924.3	44,606.9	14,543.6	90.9	4,016.4	397.8	1,636.5	13,405.0	24.7	87.3	0.0	433.7

Department of Administration						
FY00 Enacted Budget						
BRU_Short_Name	Comp_Short_Name	1081 Info Svc	1082 MHTAAR	1108 Stat Desig	1118 Pioneers'	1119 Tobac Sett
Centralized Admin. Services	Office of the Commissioner					
Centralized Admin. Services	Tax Appeals					
Centralized Admin. Services	Administrative Services					
Centralized Admin. Services	DOA Info Technology Support					
Centralized Admin. Services	Finance			112.5		
Centralized Admin. Services	Personnel					
Centralized Admin. Services	Labor Relations					
Centralized Admin. Services	AK Professional Develop Inst.					
Centralized Admin. Services	Purchasing					
Centralized Admin. Services	Property Management					
Centralized Admin. Services	Central Mail					
Centralized Admin. Services	Retirement and Benefits					
Centralized Admin. Services	Group Health Insurance					
Centralized Admin. Services	Unallocated Reduction					
Centralized Admin. Services Total		0.0	0.0	112.5	0.0	0.0
Leases	Leases					
Leases	Lease Administration					
Leases Total		0.0	0.0	0.0	0.0	0.0
EPORS Benefits	EPORS					
EPORS Benefits Total		0.0	0.0	0.0	0.0	0.0
Information Services	Information Services	20,269.9				
Information Services	Information Svc Fund Front Sec			55.0		
Information Services Total		20,269.9	0.0	55.0	0.0	0.0
Public Communications Services	Public Broadcasting Commission					
Public Communications Services	Public Broadcasting - Radio					
Public Communications Services	Public Broadcasting - T.V.					
Public Communications Services	Satellite Infrastructure			373.7		
Public Communications Services	AK Rural Communications Svcs					
Public Communications Services	AIRRES Grant					
Public Communications Services Total		0.0	0.0	373.7	0.0	0.0
Risk Management	Risk Management					
Risk Management Total		0.0	0.0	0.0	0.0	0.0
Longevity Bonus	Longevity Bonus Grants					
Longevity Bonus Total		0.0	0.0	0.0	0.0	0.0
Alaska Longevity Programs	Pioneers Homes				1,850.0	
Alaska Longevity Programs	Alaska Longevity Programs Mgmt					
Alaska Longevity Programs Total		0.0	0.0	0.0	1,850.0	0.0
Senior Services	Protection, Comm Svcs, & Admin		310.0			
Senior Services	Senior Services Grants					
Senior Services	Nutrition, Trans & Support Svc					
Senior Services	Senior Employment Services					
Senior Services	Home & Community Based Care		600.0			
Senior Services	Senior Residential Services					
Senior Services	Home Health Services					
Senior Services	Citizens Foster Care Review					
Senior Services Total		0.0	910.0	0.0	0.0	0.0
Legal & Advocacy Services	Office of Public Advocacy					135.8
Legal & Advocacy Services	Public Defender Agency					225.0
Legal & Advocacy Services Total		0.0	0.0	0.0	0.0	360.8
AK Oil & Gas Conservation Comm	AK Oil & Gas Conservation Comm					
AK Oil & Gas Conservation Comm Total		0.0	0.0	0.0	0.0	0.0
Alaska Public Offices Comm	Alaska Public Offices Comm					
Alaska Public Offices Comm Total		0.0	0.0	0.0	0.0	0.0
Division of Motor Vehicles	Administration					
Division of Motor Vehicles	Driver Services					
Division of Motor Vehicles	Field Services					
Division of Motor Vehicles	Financial Respons Act Enforce.					
Division of Motor Vehicles	Motor Vehicles					
Division of Motor Vehicles Total		0.0	0.0	0.0	0.0	0.0
Pioneers' Facil Maint	Pioneers' Facil Maint					
Pioneers' Facil Maint Total		0.0	0.0	0.0	0.0	0.0
Genl Svcs Facil Maint	Genl Svcs Facil Maint					
Genl Svcs Facil Maint Total		0.0	0.0	0.0	0.0	0.0
AOGCC Facilities Maint	AOGCC Facilities Maint					
AOGCC Facilities Maint Total		0.0	0.0	0.0	0.0	0.0
ITG Facilities Maintenance	ITG Facilities Maint					
ITG Facilities Maintenance Total		0.0	0.0	0.0	0.0	0.0
Y2K Coordination Office	Y2K Coordination Office					
Y2K Coordination Office Total		0.0	0.0	0.0	0.0	0.0
Grand Total		20,269.9	910.0	541.2	1,850.0	360.8

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all other funding sources not listed above

FUNDING CODES/NAMES CURRENTLY IN USE AS OF 10/7/98

FUND CODE	AKSAS CODE	SHORT NAME	LONGNAME
1000	51005	Restrtd GF	Restricted General Fund
1001	51020	CBR Fund	Constitutional Budget Reserve Fund
1002	51010	Fed Rcpts	Federal Receipts
1003	68510	G/F Match	General Fund Match
1004	68515	GF Receipt	General Fund Receipts
1005	51060	GF/PRGM	GF/Program Receipts
1006	51340	GF/MHTIA	General Fund/Mental Health Trust
1007	51015	I/A Rcpts	Inter-Agency Receipts
1008	51020	G/O Bonds	General Obligation Bonds
1009	51025	Rev Bonds	Revenue Bonds
1010	51030	UA/INT INC	U/A Interest Income
1011	51376	AACTP Fund	Alaska Advance College Tuition Pymnt Fund
1012	51265	Rail Enrgy	Railbelt Energy Fund
1013	51377	A/D RLF	Alcoholism & Drug Abuse Revolving Loan Fund
1014	51120	DC/HF Acct	Donated Commodity Handling Fee Account
1015	51290	UA/DFA SVC	U/A Dormitory/Food Auxiliary Service
1016	51378	Fed Incent	Federal Incentive Payments
1017	51390	Ben Sys	Benefits Systems Receipts
1018	51392	EV Oil Set	Exxon Valdez Oil Spill Settlement Fund
1019	51397	Reforest	Reforestation Fund
1020	51345	Grain Fund	Grain Reserve Loan Fund
1021	51035	Agric Loan	Agricultural Loan Fund
1022	51320	Corp Rcpts	State Corporation Receipts
1023	51040	FICA Acct	FICA Administration Fund Account
1024	51045	Fish/Game	Fish and Game Fund
1025	51375	Endow Inc	Science & Technology Endowment Income
1026	51050	Hwy Capitl	Highway Working Capital Fund
1027	51055	Int Airprt	International Airport Revenue Fund
1028		Pre90 PRGM	Pre-FY90 Program Receipts
1029	51065	P/E Retire	Public Employees Retirement Fund
1030	60180	School Fnd	School Fund (Cigarette Tax)
1031	51075	Sec Injury	Second Injury Fund Reserve Account
1032	51080	Dis Fisher	Disabled Fishermans Reserve Account
1033	51085	Surpl Prop	Surplus Property Revolving Fund
1034	51090	Teach Ret	Teachers Retirement System Fund
1035	51095	Vet Loan	Veterans Revolving Loan Fund
1036	51100	C/F Loan	Commercial Fishing Loan Fund
1037	68515	GF/MH	General Fund/Mental Health
1038	51110	UA/STF SVC	U/A Student Tuition/Fees/Services
1039	51115	UA/ICR	U/A Indirect Cost Recovery

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FUNDING CODES/NAMES CURRENTLY IN USE AS OF 10/7/98

FUND CODE	AKSAS CODE	SHORT NAME	LONG NAME
1040	51360	R E Surety	Real Estate Surety Fund
1041	51373	PF Earning	Permanent Fund Earnings Reserve Account
1042	51125	Jud Retire	Judicial Retirement System
1043	51130	P/L 81-874	Public Law 81-874
1044	51391	Debt R Fnd	Debt Retirement Fund
1045	51135	Nat Guard	National Guard Retirement System
1046	51140	Stdnt Loan	Student Revolving Loan Fund
1047	51145	Title XX	Title 20 - OR - Title XX
1048	51150	Univ Rcpt	University Restricted Receipts
1049	51155	Tmg/Bldg	Training and Building Fund
1050	51160	PFD Fund	Permanent Fund Dividend Fund
1051	51387	R.D.I.F.	Rural Development Initiative Fund
1052	51370	Oil Resp	Oil/Hazardous Prevention & Response Fund
1053	51393	ILT FUND	Investment Loss Trust Fund
1054	51394	Empl Tmg	State Employment & Training Program
1055	51395	IA/OIL HAZ	Inter-agency Rcpts/Oil & Hazardous Waste
1056	51396	ES Ext Fnd	Electrical Service Extension Fund
1057	51180	Small Bus	Small Business Loan Fund
1058	51185	Trsm Loan	Tourism Revolving Loan Fund
1059	51190	Corr. Ind.	Correctional Industries Fund
1060		OF(Pre'84)	Other Funds (Pre-FY '84 Only)
1061	51200	CIP Rcpts	Capital Improvement Project Receipts
1062	51350	PPL Fund	Power Project Loan Fund
1063	51210	NPR Fund	National Petroleum Reserve Fund
1064	51215	House Loan	Housing Assistance Loan Fund
1065	51355	RERL Fund	Rural Electrification Revolving Loan Fund
1066	51225	P/S Fund	Public School Fund
1067	51230	MRL Fund	Mining Revolving Loan Fund
1068	51235	CCRL Fund	Child Care Revolving Loan Fund
1069	51240	HDRL Fund	Historical District Revolving Loan Fund
1070	51245	FERL Fund	Fisheries Enhancement Revolving Loan Fund
1071	51250	AERL Fund	Alternative Energy Revolving Loan Fund
1072	51255	RECL Fund	Residential Energy Conservation Loan Fund
1073	51260	PDRL Fund	Power Development Fund
1074	51270	BFRL Fund	Bulk Fuel Revolving Loan Fund
1075	51205	AKCWL Fund	Alaska Clean Water Loan Fund
1076	51380	AMHS Fund	Marine Highway System Fund
1077	51381	IFC GGB	Indv/Foundt'n/Corp Gifts/Grants/Bequests
1078	51382	Sr Hsg Ln	Senior Housing Loan Fund
1079	51383	Storg Tank	Storage Tank Assistance Fund
1080	51384	Sch Const	School Construction Fund
1081	51385	IS Fund	Information Services Fund

FUNDING CODES/NAMES CURRENTLY IN USE AS OF 10/7/98

FUND CODE	AKSAS CODE	SHORT NAME	LONGNAME
1082	51386	VR Fund	Vessel Replacement Fund
1083	51398	Educ Fac	Education Facilities Maint & Construct
1084	51399	Alyeska	Alyeska Settlement Fund
1085	51400	RIT	Railbelt Intertie Reserve
1086	51401	SEEF	Southeast Energy Fund
1087	51402	Muni Grant	Municipal Matching Grant Fund
1088	51403	Uni Grant	Unincorporated Matching Grant Fund
1089	51404	Power Cost	Power Cost Equalization
1090	51405	4 Dam Pool	Four Dam Pool Transfer Fund
1091	0	GF-Desgntd	General Funds - Designated
1092	51410	MHTAAR	Mental Health Trust Settlement Income
1093	51207	Clean Air	Clean Air Protection Fund
1094	51410	MHTAdmin	Mental Health Trust Administration
1095	0	Med Facil	Medical Facilities Authority Fund
1096	0	Duplicate	Do Not Use
1097	0	AETNA Res	Group Health & Life Benefits Fund
1098	51414	ChildTrEm	Children's Trust Fund Earnings
1099	0	ChildTrPm	Children's Trust Fund Principal
1100	51415	ADWF	Alaska Drinking Water Fund
1101	51416	AREO Rcpts	AK Aerospace Dev Corporation Receipts
1102	51406	AIDEA Rcpts	AK Industrial Dev & Export Authority Receipts
1103	51407	AHFC Rcpts	AK Housing Finance Corporation Receipts
1104	51417	MBB Rcpts	Alaska Municipal Bond Bank Receipts
1105	51373	PFund Rcpt	Alaska Permanent Fund Corporate Receipts
1106	55520	P-Sec Rcpt	AK Post-Secondary Education Commis Receipts
1107	51418	AEA Rcpts	Alaska Energy Authority Corporate Receipts
1108	51063	Stat Desig	Statutory Designated Program Receipts
1109	51064	Test Fish	Test Fisheries Receipts
1110	51066	APUC Rcpts	Alaska Public Utilities Commission Receipts
1111	51420	FishFndInc	Fisherman's Fund Income
1112	51421	IntAptCons	International Airports Construction Fund
1113	51419	AHFC Bonds	AK Housing Finance Corporation Bonds
1114	51413	EVOS Rest	Exxon Valdez Oil Spill Restoration Fund
1115		ITDF	International Trade and Development Earnings
1116		Dis Relief	Disaster Relief Fund
1117		VocSmBus	Vocational Small Business Fund
1118		Pioneers	Pioneers Homes Receipts
1119		Tobac Setl	Tobacco Settlement Receipts
1120		Motor Fuel	Motor Fuel Tax Increase
1121		Multi Funds	Multiple Funds Used in Prior Years (do not use)

Subcommittee for Privatizing State Government
Department of Administration, Pioneer Homes

Privatization: Pioneer Homes

Recommendation: Privatize

Advantages

- **Defer services to a company whose core competencies are in line with service.**
 - Better care
 - Specialized in patient treatment, particularly Alzheimer's patients
- **Cost savings**
 - Lower operational costs
 - Flexibility in the management of personnel
 - Elimination of maintenance costs for buildings & facilities
 - Elimination of costs of updating equipment
 - Lower supply cost
 - National buying power
 - Standardization of consumables
 - Cost of facilities is eliminated when program ends in 2029
- **Revenue stream**
 - Sale of buildings, facilities and equipment
 - Source of revenue through additional taxation opportunities

Concerns

- **Labor Unions contractual obligations**
- **Less government control**
- **Commitment to provide services to elderly Alaskans, offset by paid services (subsidized by the state)**

Subcommittee for Privatizing State Government
Department of Administration, General Services and Supply (Purchasing)

Privatization: GS&S

Recommendation: **May** be a candidate for outsourcing or modification of procurement laws to allow for easier procurement of supplies and services.

Savings Opportunities could be achieved through

- **Lower activity costs**
- **Cost of goods through:**
 - Standardization
 - Life cycle costing
 - Product & service capabilities
- **Automation**
 - EFT-Electronic Fund transfer
 - EDI-Electronic Data Interchange
 - Internet-Online ordering
 - Accounting-Integrated internal compilations

Service Enhancements

- **Cost evaluations**
- **Customer service evaluation**
- **Measurement**
- **Evaluation of buys**
- **Accuracy of budgeting**
- **Continuous improvement**
- **Negotiations**

Obstacles to Department Success

- **Too many laws to comply with**
- **Lack of systems technology**
 - Product enhancements
 - Keeping up with change
 - Product availability
 - Services

➤ **Mandatory purchases & exclusion of procurement rules**

➤ **Mandatory Purchase, Correctional Industries**

- Goods are often of lower quality and higher prices than private sector offerings
- Products may be outdated
- Agencies spend too much time trying to circumvent system anyway as products may not meet specific needs

➤ **Non-profit organizations**

- Often agencies go around the procurement process if non-profits can do the service or produce the product, price not considered

➤ **Fear of protests**

➤ **The current trend "Being fair to all potential vendors outweighs value" needs to be re-evaluated**

ALASKA STATE LEGISLATURE

LEGISLATIVE BUDGET AND AUDIT COMMITTEE

Division of Legislative Audit



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SUMMARY OF: State of Alaska, Single Audit, For the Fiscal Year Ended June 30, 1998.

PURPOSE AND SCOPE OF THE REPORT

This report summarizes our review of the State of Alaska's general purpose financial statements, and the State's compliance with federal laws and regulations in the administration of over \$1.2 billion of federal financial assistance programs. The audit was conducted in accordance with generally accepted auditing standards, *Government Auditing Standards* issued by the Comptroller General of the United States, and complies with the federal Single Audit Act Amendments of 1996 and the related Circular A-133 issued by the U.S. Office of Management and Budget.

REPORT CONCLUSIONS

The FY 98 General Purpose Financial Statements for the State of Alaska are fairly presented in accordance with generally accepted accounting principles, except for the two issues discussed below. The amounts reported in the General Fixed Asset account group are inaccurate. Buildings are currently reported at replacement or insured value rather than on a historical cost basis as required by generally accepted accounting principles.

Additionally we were unable to gather sufficient audit evidence to support the year 2000 disclosures included in the Notes to the Financial Statements. Accordingly we do not provide any assurance that the State of Alaska is or will be year 2000 ready, that the State's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the State does business will be year 2000 ready.

Over \$420 million was transferred from the Constitutional Budget Reserve Fund (CBRF) to the General Fund in accordance with Chapter 98 SLA 1997, section 35(b).

We were unable to obtain sufficient documentation supporting the State's compliance regarding allowable costs for the following federal programs:

- Department of Fish and Game, Pacific Salmon Treaty program.
- Department of Fish and Game Wildlife Restoration program; and
- Department of Administration, Aging cluster program.

Additionally the State of Alaska did not comply with requirements regarding allowable costs for the Public Water System Supervision program administered by the Department of Environmental Conservation or the special tests and provisions applicable to the Child Support Enforcement program administered by the Department of Revenue.

FINDINGS AND RECOMMENDATIONS

This report contains 36 recommendations, of which 12 were presented last year. Many of the recommendations made in this report require significant changes in procedures or a shifting of priorities, and therefore may take more than one year to implement.

(Added
file)

10-4-99
No further action
recommended.
msf

9-30-99

Marco—

Here are a few sets
of policy / guidelines
on e-mail from other
states, plus some other
items you might find
valuable.

NCSL will be sending
information also. If
it doesn't duplicate
this, I'll forward to you
Hope this is helpful.

Patricia



publications conferences resources online services and

gov@internet

How to Develop an Internet Use Policy

*A review
of issues
surrounding
the development
of a government
Internet
use policy.*

As government jurisdictions and agencies across the country provide access to the Internet for their employees, questions arise about policies for employee use.

Most jurisdictions and agencies already have a policy that covers network use and e-mail. To avoid duplicate or inconsistent provisions, it is best to approach the development of an Internet use policy within the context of existing policies. In addition, regulations may need to be developed to assist employees in implementing the policy. The need for detailed regulations is particularly evident in areas affecting public records and confidentiality.

WHY INTERNET ACCESS?

When Internet access is provided to government employees, it is important to make it clear that access is for a limited government purpose and all activities using the Internet should be work-related -- research, participation in mailing lists or newsgroups and correspondence.

*By Nancy Willard
Special to Government
Technology*

Many employees will need guidance in determining what activities are work-related and the impact of the Internet on their productivity. The Internet can be addicting, particularly mailing lists and newsgroups. Group electronic communication can contribute to cross-jurisdictional sharing of creative ideas. But employees can lose track of the amount of

Internet Policy Pet Peeves

In reviewing a substantial number of policies, here is a list of personal policy pet peeves. These pet peeves generally affect the style of the policy, rather than the substance, but all contribute to a lack of clarity.

- Extensive discussion on the wonders of the Internet or specific features of the Internet in a policy document.
- Lack of organization.
- Provisions addressing the same issue dispersed throughout the document.
- Provisions that mix very important issues with minor issues in the same sentence.
- Failure to distinguish between system integrity and system security issues.
- Failure to distinguish between manner of use and purpose of use issues.
- Cute statements, such as, "Never put in e-mail something that you would not

time they devote to such activities and it is easy to rationalize that such activities are in furtherance of their job. This is primarily a training and personnel management issue, but the policy should emphasize restraint in group communication activities.

INAPPROPRIATE USES

Most policies also enumerate the kinds of activities that would not fall within the limited governmental purpose. These include commercial, political and lobbying, collective bargaining and illegal activities. Personal use is also prohibited, but most jurisdictions and agencies will allow a small amount of private electronic communication for personal reasons. Fundraising activities, unless they are government approved or sponsored, are also generally prohibited. Employees should be made aware in training that their e-mail address provides an easy way to discover if they are using public resources for inappropriate purposes.

WHO HAS ACCESS?

To reduce misuse of public resources, jurisdictions and agencies may want to restrict access to only those employees who can demonstrate a work-related reason to have it. This can be done on either an individual approval basis or through an analysis of job classifications with the option of individual approval.

EXPECTED MANNER OF COMMUNICATION

Many policies contain a laundry list of prohibited, inappropriate speech, such as "offensive and abusive speech, flaming, etc." A more effective and positive approach can be captured in one simple statement: "Employees are expected to communicate in a professional manner that will reflect positively on them and [the jurisdiction or agency]."

EMPLOYEE DISCLAIMER

With a greater number of employees communicating via e-mail, mailing lists and newsgroups comes the concern that a statement by one employee may be perceived by the recipient as an expression of official policy. One approach to handling this concern is to require the use of a disclaimer when an employee's views may not necessarily represent those of their jurisdiction or agency. A more restrictive approach would be to dictate that all viewpoints expressed must be in accord with official policy. This would substantially limit the benefits derived through cross-jurisdictional information sharing.

Another approach is to provide a cautionary statement in the policy and trust that employees will understand the limits of their communication in various contexts. Regardless of approach, it is clear that employee training should include instruction on how such issues are to be handled.

PUBLIC RECORDS

want to see on the evening news."

- Inconsistent provisions generally caused by the merger of provisions from several different policies.

E-mail is a public record and subject to public record regulations with respect to inspection and disclosure, and scheduled retention and disposition. Unfortunately, from the information services perspective, excess mail storage is a system administration nightmare, leading to the recommendation of provisions such as: "delete your mail on a regular basis." The Internet policy must be in accord with the public records law.

In addition to a policy statement, regulations should be developed that set forth a workable strategy for handling e-mail that is in compliance with the state's public records laws, manageable from a systems operations perspective, and easily implemented from an employee perspective. Since public records have varying time requirements depending on the type of record, employees will need guidance on a process for sorting both outgoing and incoming mail into the appropriate retention files.

CONFIDENTIALITY

The issue of confidentiality of information transmitted electronically will need to be addressed in the development and implementation of an Internet use policy. This issue is of particular concern to agencies that frequently handle private information. The policy and regulations must be in compliance with both state and federal privacy laws.

We are entering an era of growing emphasis on integrated case management for social service clients. Integrating case management requires communication between government agencies and education institutions, and sometimes, with private agencies. As these parties gain Internet access, the most efficient means of sharing information will be electronic. This will raise concerns about the security of the transmission, as well as the handling of information stored in electronic form by the sender and recipient.

Privacy is privacy, whether the private information is contained in a letter or an e-mail message. What raises concern is the ease with which private information can be transmitted when it is in electronic form, leading to inadvertent, inappropriate disclosure.

SYSTEM SECURITY

System security issues fall into two categories. The first category is illegal actions. This includes attempts to break into or exceed authorized limits on a computer system and the intentional distribution of viruses or worms. The Internet use policy may reference specific criminal laws on these issues.

The second category are those actions that employees should take to assist in keeping the network secure. These include following the account authorization process, logon procedures, password protection requirements and the actions required if an employee detects a breach of

security.

SYSTEM INTEGRITY

System integrity issues relate to damaging or overloading the computer system through inappropriate actions. Standard provisions include the requirement that employees follow established virus protection procedures when downloading material, and provisions that address the requirements for sending broadcast messages to large distribution lists. System integrity provisions may limit when large files can be downloaded and require employees to unsubscribe from mailing lists if they will be out of the office for an extensive period of time.

COPYRIGHT

Employees should be reminded of the need to be respectful of copyright laws in their use of material found on the Internet. In many cases, it is unclear whether an action would be considered an infringing use of a copyrighted work. Employees should be instructed to make a practice of contacting the owner of the copyright and request written permission for their proposed use.

PRIVACY

Employee electronic records are public records and employee work products, therefore, there is no expectation of privacy. This legal reality flies in the face of the perception of employees when they are using the Internet, which is that their activities are generally private. Additionally, since administrators do not generally have the time to spend poking through employee files, employee files will only be inspected if there is a suspicion of a problem.

From an effective employee management perspective, the standards under which employee files are accessed or their activities are monitored should be respectful and fair. Employees should be advised that they do not have an expectation of privacy and that their files may be accessed or activities monitored under the following circumstances:

- Routine system maintenance.
- General inspection or monitoring, with or without notice, if there is reasonable suspicion of widespread inappropriate use.
- Specific review of individual files or monitoring of individual activity, with or without notice, if there is an individualized reasonable suspicion of inappropriate use.
- In the event of a public records request.

Standards should also express who has the right to authorize such access or monitoring. The fact that the department administrator has the right to access employee files does not mean that every employee should be able to access every other employee's files.

WEB POLICY

The natural evolutionary step after providing Internet access is the establishment of an Internet Web site for the jurisdiction or agency, and an intranet site for distribution of information internally. A Web policy will be separate from the Internet use policy. It should cover issues such as the chain of authority and responsibility in posting material on the site, specifications on what kinds of material should be posted and specific style requirements.

It is important to recognize that an Internet use policy is only the first requirement. In addition to learning basic Internet skills, employees need ongoing training on using the Internet appropriately and productively. During implementation, managers should pay close attention to the Internet use habits that are being established. Agencies should not be surprised to find that patterns of behavior will begin to change as employees gain Internet access. Many of the principles of restructured government can be facilitated through greater electronic communication and information access. The Internet use policy, along with training activities, can facilitate such restructuring.

Nancy Willard is an information technology consultant and author of "The Cyberethics Reader," published by McGraw-Hill. She provides consulting services in technology planning and Internet use policies.

Willard is currently establishing The Center for Cyberethics Studies, a research institute that will focus on policy, instruction and intervention strategies related to appropriate use of the Internet and information technologies. The initial focus of the center will be on K-12 strategies.

E-mail: <nwillard@ordata.com>.

Internet: <<http://www.cyberethics.org>>.

*

[[June Table of Contents](#)]

[publications](#) | [conferences](#) | [resources](#) | [online services](#) | [find](#)

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National Conference of State Legislatures

National Association of Legislative Information Technology**Acceptable Use Policies**

[Background Information](#) | [Developing a Policy](#) | [Policies by State](#)
[State Experiences](#) | [Model Internet Use Policy](#)

Updated 2/18/99

Background Information

Many state legislatures have adopted policies governing the acceptable use of the Internet, e-mail, legislative websites, and computer equipment. The National Association of Legislative Information Technology has held several sessions at NALIT meetings to exchange information and policies. This site serves as an additional resource for exchanging policies and sharing experiences.

Developing a Policy

Government Technology magazine describes [How to Develop an Internet Use Policy](#) in this June 1997 article.

In 1997, the Center for Technology in Government at the University at Albany, State University of New York conducted [A Brief Survey of Government Internet Policies](#) to answer two questions: (1) What do state governments consider essential items to cover in an Internet policy? and (2) What kind of guidance do they give (e.g., very specific rules, guiding principles)?

Policies by State**Arizona**

[Agreement Regarding Use of Laptop Computer](#)

Colorado

E-Mail Policy
Internet Use Policy
Home Page Policy

Maryland

Department of Legislative Reference Internet and E-Mail Policy

Minnesota

Senate Information System User Policy

House E-Mail, Internet, Computer, and Communications Technology Use Policy

New Jersey

Computer Equipment Sign-Out Sheet

New Mexico

Legislative Information System Notebook Loan - Agreement Form

Legislative Notebook Computer Policies and Procedures

South Carolina

Network Systems Use Policy

Utah

Agreement Regarding Use of Laptop Computer

Virginia

Virginia Chamber Automation Pilot Project Policy

State Experiences

Has your state encountered situations or problems that could have been prevented if an acceptable use policy had been in place? Send your anecdotes or experiences for others to learn from. They will be posted here (and kept anonymous as to state and contributor). Send a brief description of incidents you may have heard about or your own experiences to pam.greenberg@ncsl.org.

Model Internet Use Policy

The Information Technology Task Force of NCSL's Legislative Staff Coordinating Committee in 1997 developed a Model Policy for Appropriate Use of the Internet.

Send your policies and experiences to:

Pam Greenberg
NCSL Staff Liaison to NALIT
National Conference of State Legislatures
1560 Broadway, Suite 700
Denver, Colorado 80202
(303) 830-2200, ext. 196
E-mail: pam.greenberg@ncsl.org



[NALIT Homepage](#)

Visitor counts for this page.

National Conference of State Legislatures

Denver Office: 1560 Broadway, Suite 700, Denver, CO 80202 Telephone: 303-830-2200

Washington Office: 444 North Capitol Street, N.W., Suite 515, Washington, D.C. 20001 Telephone: 202-624-5400



A Brief Survey of Government Internet Policies

Internet Services Testbed

© 1999 Center for Technology in Government

Introduction

Sanctioned Uses of the Internet

Web site Design Criteria

Security Policies

Employee Rights/Responsibilities

Policies

Internet Services Testbed Menu

Introduction

Over the past two years, government organizations have increasingly begun to use the Internet (especially the World Wide Web) to disseminate and gather information and to offer services to the public. As these applications multiply, concerns surrounding appropriate use, management, and value have emerged. In so short a time, states, localities, and federal agencies have only begun to explore the possibilities and understand the complexities of the Internet. As a result, Internet use policies are only in their infancy. As part of an Internet Services Testbed project, the Center for Technology in Government collected and reviewed existing government policies during April - July 1996. We tried to learn what topics were currently considered most important and to see how these topics were treated in policy documents. Most policies examined came from states and are meant to govern the activities of individual agencies. Each policy was reviewed to answer two questions:

- What do state governments consider essential items to cover in an Internet policy?
- What kind of guidance do they give? (e.g., very specific rules, guiding principles)

We searched the WWW for state government policies and also solicited responses from government organizations through the NASIRE and GOVPUB listservs. NASIRE is the National Association of State Information Resource Executives, an organization representing the information management agencies and professionals in all 50 states. GOVPUB is an Internet discussion list created to encourage discussion among state and local government professionals who are responsible for creating and maintaining Internet services. In all, we reviewed 17 government policies (twelve states, two state agencies, two federal agencies, and Australia). The variety we found reflects the wide range of uses and approaches that can be seen in the way governments use the Internet today. The policies ranged from very detailed "cookbooks" with many definitions and procedural requirements to "guiding principles" that emphasize overarching policy goals. Some cover a full range of topics, others emphasize only one or two. After examining the various policies, four main focus areas emerged.

- *Sanctioned Uses of the Internet:* This area focused on a rationale for why a government or an agency should consider connecting to the Internet. Some states paid very close attention to this topic and this was reflected in the specifics of their policies. Policy makers who envisioned both the pitfalls and the potential productivity enhancements of Internet-based services were better able to articulate why a given restriction, freedom or measure might be necessary. Most policies sought in some fashion to explain why the Internet was a "good thing." Education, research, and better communication were the most often cited reasons for connecting to and using the Internet. The more comprehensive policies took the time to explain both the benefits and costs associated with Internet use. In short, the policy makers who thought through and then explained what the Internet could be used for seemed to have also developed more comprehensive and useful policies. These policies strike a balance between micro and macro management. They explain reasons for connecting to the Internet and examine connectivity in the light of both pluses and minuses.

- **Web site Design Criteria:** Many states were concerned with design criteria or guidelines for WWW sites. This concern over the appearance of Web pages surfaced with greater focus and clarity in the more recent policies and encompasses such topics as "look and feel," consistency from agency to agency, and useful navigation aids. These policies ranged from many specific rules that must be applied to all sites to very general guidelines that left implementation up to individual agencies. The very specific policies tended to require certain design features and detailed programming methods for the creation of Web sites.
- **Security Policies:** Security was a major concern in almost all of the policies and was covered in great detail in many of them. Most of the security issues centered around the protection of "sensitive" documents and explicit assignment of responsibility for security. Many specified technology requirements to ensure network and hardware security. Security policies varied in the degree to which a state delegated security responsibilities to agencies and the extent to which they defined the types of materials that should be considered in establishing policies. In almost every case, however, security responsibilities were ultimately placed on the specific agency desiring an Internet connection or presence.
- **Employee Rights/Responsibilities:** Almost all of the policies establish behavioral guidelines for employees. Most policies were very explicit about what are acceptable and inappropriate uses of on-line services. Almost universally, the policies sought to prohibit the use of the Internet for illegal activities or personal gain and to protect against copyright infringements. Privacy concerns were also common. Some of the most recent policies address non-business activities like "surfing" and games.

Of the various internet policies that we analyzed for this project, we would like to suggest three that warrant closer examination. These include Minnesota, Ohio, and New York. These policies are not necessarily better than any of the others but do seem to take a broader perspective on the Web and are far more inclusive with regards to the range of issues that providing Web services elicits. URL's are provided below.

The Minnesota site is actually the Information Policy Office of the state and provides a wide range of policies regarding almost anything dealing with information in an electronic world. This site is particularly appealing since it covers such a broad spectrum of issues. Not only are Internet policies and start-up check-lists provided but the entire Internet site seeks to integrate information and service delivery rather than just concentrating on the do's and don'ts of Web services. The policies take the unique approach of identifying data, management standards, and people principles as all being important components in the design of information systems, especially on the Web.

The Ohio site comes through the Computer Services division. The division has established an Internet Advisory Committee. This committee along with the Office of Policy and Planning has issued 11 policies at the time of publication. These policies cover the realm of information and telecommunications services. The Ohio site gives an excellent example of the justification for the continuity of Web site design as well as policies that cover employee rights and responsibilities rather extensively. The Ohio policies represent a very well articulated and incremental approach to information policy concerns.

The New York State Internet Policy, issued in May 1996 by the Governor's Task Force on Information Resource Management, took into account some of the policies reviewed here. It takes a "guiding principles" approach which explains the value of the Internet for government purposes and outlines key statewide policy objectives. It explains why the state has adopted the Internet as a channel for communications and service delivery and outlines the responsibilities that agencies have for using it effectively. It also includes a model agency-level policy for individual departments to adapt to their particular needs. The policy noted that practical guidelines would be issued to help agencies implement these policies in their Web sites. These have now been issued as a separate document entitled **Developing and Delivering Government Services on the World Wide Web: Recommended Practices for New York State**. The Task Force has also published several other policies regarding other information resource concerns facing New York State.

The following is a listing of the policies examined, a Web site location, (if available) a contact person, (if available) and a brief description.

Alaska	
Contact:	Mark Badger Director P.O. Box 110206 Juneau, AK 99811-0206 (907) 465-2220 (907) 465-3450 (fax) Mark_Badger@admin.state.ak.us
Web Site:	http://www.state.ak.us/local/akpages/ADMIN/info/home.htm
Comments:	The site offers various policies relating to informational issues including topics such as electronic mail, GIS systems, electronic imaging, and personnel policies.

Arkansas	
Contact:	Robert McQuade Department of Computer Services State Planning Division PO Box 3155 Little Rock, AR 72203-3155 501/682-4302 501/682-4301 (fax) rmcquade@spd.state.ar.us
Web Site:	http://www.state.ar.us/dcs/spd.htm
Comments:	Straight forward one page document laying out basic state policies regarding the use of "electronic communication systems."

old server
Bayne
Melanie Bailey
501-682-4304
writing pol. procedures
for

01/1
left
msg

Australia	
Web Site:	http://www.vicnet.net.au/vicnet/it.html http://www.adfa.oz.au/DOD/intuse.html
Comments:	Guidelines for Web site design. Also contains some interesting material regarding ethical conduct on the net and customer service focus.

California State Employment Development Department	
Contact:	Kurt Hanselmann (916) 654-7812 khanselm@hw1.cahwnet.gov
Comments:	A high level policy written to guide branch employees. Designed to be technology independent.

Federal Aviation Administration (FAA)	
Web Site:	http://www.tc.faa.gov/NM/inetpoly.html
Comments:	Simple straight forward document. (less than one page)

Indiana	
Web Site:	http://www.state.in.us/dpoc/dpoc.html
Comments:	The policy is very explicit about agency and department roles regarding Internet connection, use and security. The acceptable use guidelines are very well thought out and explained.

Internet.
not
e-mail
source

Ohio

Contact: Philip N. Grano, Deputy Director
 Department of Administrative Services
 Division of Computer Services
 30 East Broad Street
 Columbus, Ohio 43266-0409
 614/466-6920
 614/644-9152 (fax)
dir_grano@ohio.gov

Web Site: <http://www.odn.ohio.gov/compser/>

Comments: There are two policies of interest: OPP-008, *Limitations on the Use of Publicly Owned Computer Hardware and Software* and OPP-022, *Internet, Electronic Mail and Online Services Use and Abuse*. This policy contains a section regarding continuity of web site design and also provides a comprehensive section regarding employee rights and responsibilities regarding Internet use.

Oregon

Contact: Department of Administrative Services
 Information Resources Management Division
 155 Cottage Street NE
 Salem, OR 97310
 503/378-4127

Web Site: <http://www.state.or.us/IRMD/policies/03-13net.htm>

Comments: Very complete but brief document. Contains complete statement regarding Internet use and agency responsibilities. An index of related policies is also available from the web site.

South Dakota

Web Site: <http://www.state.sd.us/bit/is/document/INTERNET.HTM>

Comments: South Dakota takes the rather unique approach to web site design by managing all state web sites through a central agency. This agency is the "Webmaster" for the state, oversees all aspects of design, and ensures consistency.

Texas Department of Health

Contact: John Burlinson
jburlinson@support.tdh.state.tx.us

Web Site: <http://www.tdh.state.tx.us/>

Comments: Includes agency goals regarding the WWW, and standards and guidelines for WWW use, along with procedures and forms.

Virginia

Contact: Information Technology Clearinghouse
 Department of Information Technology
 110 S. 7th Street
 Richmond, VA 23219

Web Site: <http://www.state.va.us/~itc/usepol.html>

Comments: This is a sample policy designed to help agencies think about their own policy needs regarding acceptable use practices.

Maine

Contact: Mary Cloutier
Mary.Cloutier@state.me.us

Web Site: <http://www.state.me.us/ispb/policy.htm>

Comments: This policy has an interesting focus on e-mail usage as well as general professionalism regarding use of the Internet. The Information Services Policy Board home page should also be examined.

Minnesota

Contact: Information Policy Office
 State of Minnesota
 320 Centennial Building
 St. Paul, MN 55155
 612/296-5643
 612/296-5800 (fax)
admin.ipo@state.mn.us

Web Site: <http://www.state.mn.us/ebranch/admin/ipo/hb/sorttype.html>

Comments: This policy is in draft form. Very comprehensive format. Start-up kit provided. The policy covers liability issues rather extensively. Also an excellent section regarding Internet usage and value-added concepts.

New York

Contact: Ms. Camaron Thomas, Director
 Governor's Task Force on Information Resource Management
 Executive Chamber
 State Capitol
 Albany, NY
 518/474-0865
 518/473-3389 (fax)

Web Site: <http://www.irm.state.ny.us/>

Comments: The Task Force has authored and distributed several Internet related policies. These include: Technology Policy 96-11, NYS Network Services Agenda; Technology Policy 96-14, NYS Use of Electronic Mail; and Technology Policy 96-8, NYS Use of the Internet.

North Carolina

Contact: North Carolina Office of the State Controller
 IRM Staff
 3700 Wake Forest Rd.
 Raleigh, NC 27609-6860
 919/715-3523
 919/715-3530 (fax)
info@sips.state.nc.us

Web Site: <http://www.osc.state.nc.us/IRMC/documents/approvals/irmcnet.html>

Comments: A high level document discussing policy and guidelines on the use of the Internet. It provides reasons for using the Internet and then specific guidelines under each section regarding agency-level use.

Wisconsin	
Contact:	Bill Braham, Information Technology Coordinator Department of Administration Division of Technology Management Bureau of Information and Telecommunications Management 101 East Wilson Street, 8th Floor PO Box 7844 Madison, WI 53707-7844 608/267-0625 608/267-0626 (fax) brahab@mail.state.wi.us
Web Site:	http://www.doa.state.wi.us/ Search under <i>Division of Technology Management</i> , then <i>Bureau of Technology Policy and Planning</i>
Comments:	Full coverage of security issues. Includes discussion of ways to provide access to information on the Web site through other mediums. Public input and customer service stressed throughout. Also contains sections regarding: WWW, gophers, file transfer pr

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Center for Technology in Government | [University at Albany](#)
1535 Western Avenue | Albany, NY 12203
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Revised: 08/12/99



OHIO

Directive No.: 99-23
Effective Date: November 13, 1998

TO: ALL DEPARTMENTS, OFFICES, AGENCIES, COMMISSIONS,
BOARDS, BUREAUS AND INSTITUTIONS
FROM: SANDRA A. DRABIK
DIRECTOR OF ADMINISTRATIVE SERVICES
TITLE: INTERNET, ELECTRONIC MAIL AND ONLINE SERVICES USE
AND ABUSE

PURPOSE

The purpose of this directive is to provide agencies with guidelines regarding the statewide coordination of Internet activities, responsibility of agency management with regard to building and managing Internet servers and electronic mail services, and personal responsibility of state employees using the Internet, electronic mail services and online services.

GENERAL

The Internet is the rapidly expanding worldwide network of networks connected to each other using, primarily, the Internet Protocol. The Internet provides for file transfer, remote log in, electronic mail, news and other services. Electronic Mail is the transmission of memos and messages over electronic networks, including but not limited to the Internet. Online services provide subscribers with a variety of reference and information exchange services which typically include connection to the Internet.

While the state of Ohio recognizes that these services are an effective means for making government agencies more accessible, more efficient and more responsive to the needs of other government agencies and the public, their use is open to abuse.

A well defined computer usage policy shall be issued by each agency to all agency employees. Prior to issuance, the policy should be reviewed by the agency's legal counsel and union representatives. The agency policy may either build on the information contained herein, or, at a minimum, be in the form of a cover letter endorsing this policy.

For clarity, this directive is divided into three sections: (1) Statewide Coordination relating to achieving shared objectives and the role of Administrative Services in coordinating and supporting the Internet, electronic mail and online services; (2) Agency Management Responsibility with regard to building and managing the Internet, electronic mail and online services and the use of these services by their employees; (3) Personal Responsibility of state employees using the Internet, electronic mail and online services.

Statewide Coordination

The Office of Policy and Planning, Department of Administrative Services, will continue to

work with agencies to develop Internet, electronic mail and online services policies and to support appropriate use of these services. Administrative Services had convened an Internet Advisory Committee to insure pro-active agency participation in these efforts.

Administrative Services, with the assistance of the Advisory Committee, will publish guidelines and recommend standards with regard to the nature and quality of the information stored on state agency Internet servers. (See "Best Practices for Website Development" at <http://www.state.oh.us/bestpr/>.)

Administrative Services, with the assistance of the Advisory Committee, will develop and maintain a state home page ("State of Ohio Front Page") for access by the World-Wide Web (www) with hypertext links to all agency public access Internet servers.

Administrative Services, with the assistance of the Advisory Committee, will build and manage Internet-based services for agencies desiring an Internet presence and lacking the resources to do so.

Administrative Services will analyze the statewide usage of Internet servers and may issue policies as necessary to conserve state resources used to build and manage these servers.

Agency Management Responsibility

Agencies that build and manage Internet servers, electronic mail services and online services and provide agency staff with access to these services, have certain management responsibility.

1. All agencies shall register their public access Internet servers with the Office of Policy and Planning so that the office may validate compliance with statewide standards. Upon validation, these servers shall be linked to the "State of Ohio Front Page."
2. Upon publication of guidelines by Administrative Services for formats and linkages, all agencies shall comply with said guidelines relative to the Internet-based services they provide or intend to provide.
3. Agencies that operate Internet-based services on existing servers shall insure that critical information is not compromised. For applications where Internet users can access agency software and data, a separate server is always recommended.
4. Agencies shall monitor the information made available on their servers to insure that it is appropriate and meets the state agency standards for quality.
5. Agencies shall insure that all personnel who have access to the Internet, electronic mail and online services are aware of their responsibilities. Some of these responsibilities are enumerated in the following section. One way to heighten awareness is to have employees sign a Code of Responsibility.

Personal Responsibility

Use of the Internet, electronic mail and online services has great potential to enhance the productivity of state employees in all agencies. At the same time, as is the case with all state

resources made available to employees, abuse is possible. Employees must be held accountable for their use and misuse of government resources, of which access to the Internet, electronic mail and online services are but three examples.

1. The Internet, electronic mail and online services are intended to be used primarily for business purposes. Uses that interfere with normal business activities, involving solicitation, are associated with any for-profit business activities or could potentially embarrass the state are strictly forbidden.
2. State employees shall not use the Internet, electronic mail or online services for operating a business for personal gain, sending chain letters or soliciting money for religious and political causes.
3. State employees shall not use the Internet, electronic mail and online services to transmit or download material that is obscene, pornographic, threatening or racially or sexually harassing.
4. State employees shall not use the Internet, electronic mail and online services to disseminate or print copyrighted materials (including articles and software) in violation of copyright laws.
5. State employees shall not use the Internet, electronic mail and online services to provide access to confidential information. State employees shall not use these services to provide access to public information without following the existing rules and procedures of the custodial agency for dissemination.
6. State employees shall not use an Internet, electronic mail or online service account or signature line other than their own.
7. State employees shall take all reasonable precautions to prevent the inadvertent dissemination of anyone else's information via the Internet, electronic mail or online services.
8. State employees are reminded that Web browsers leave "footprints" providing a trace of all site visits.

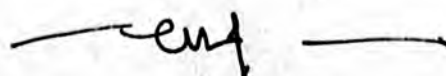
The State of Ohio Front Page is located at <http://www.state.oh.us>. The Internet Advisory Committee home page is located at <http://www.state.oh.us/iac>.

If you have any questions about this directive or would like more information about these services, please contact the Office of Policy and Planning, Computer Services Division, Department of Administrative Services, located at 30 East Broad Street, 39th Floor, Columbus, Ohio 43215, Phone (614) 644-9352 Fax (614) 644-9152.

This directive supersedes any previously issued directive or policy and will remain effective until canceled or superseded.

AUTHORITY AND REFERENCE

ORC 121.07



GUIDELINES FOR E-MAIL NETWORK ETIQUETTE

March 5, 1997

MAINE
Information
services policy board

These are guidelines for cc:Mail and MSMail administrators during the operational hours from 6:00 a.m. - 6:00 p.m. These guidelines will pertain to both E-mail systems unless noted otherwise.

Hardware Uptime:

1. Given the large amount of E-mail that is processing into and out of the various State Offices, the hardware used for the Post Office, MTA, and Routers should be up and "Available" for processing during those business hours. Administrators should make every effort to ensure these critical devices are up and "Connected."
2. Any scheduled downtime on the Post Office, MTA, or Router longer than 1 hour should be done after 4:30 p.m. or prior to 7:30 a.m. This will help prevent E-mail delays during the critical day time hours.

CC:Mail Administrators: Often during business hours, BIS will see two or three cc:Mail POs not connecting after several scheduled calls. BIS will attempt to call the Agency E-Mail Administrator that is not connecting to inform them of this. Each cc:Mail and MSMail Administrator should verify the date and time stamp of the last "connection" to the Master Post Office periodically during the day.

E-mail Delivery Time:

1. Both cc:Mail and MSMail should be configured to deliver E-mail as soon as the BIS Master Post Office has dropped off E-mail for your agency. The default time settings for delivery to the "Users" mailbox should be reviewed to ensure that you are taking every advantage offered. Delivery time to the users should be set to no longer than 10 minutes.

MSMail Administrators: Inform your users to verify the "Check for New Mail" option does not exceed 10 minutes.

Attachments to E-mail:

1. E-mail attachments across the WAN that exceed 1 meg in size during business hours cannot be processed. Keeping those attachments below 1 half meg is desirable. The amount of processing that is required for both the Mail*Hub and the Master Post Offices causes a severe delay in delivery because of the conversion process. Screen Saver attachments, graphics such as Christmas cards, Valentine cards...etc., cause undue processing. The State has an FTP site for such purposes. BIS will delete these types of attachments from the various queues and attempt to notify the users of our course of action. E-mail Administrators should inform their users, especially the new users, in order to help manage their "Expectations" and to caution them as to its use.

Unsolicited E-mail:

1. E-mail users on the network are not to be considered or used as a "captured" audience targeted for E-mail abuse. Unsolicited or unwanted E-mail being sent to any user is just plain wrong.

New cc:Mail Post Offices:

1. When a new cc:Mail PO needs to come online, several items need to be completed prior to the first

Automated Directory Exchange (ADE) between the BIS Master Post Office and that agency. Contact the BIS Help Desk at 624-7700.

2. BIS will not process ADE's during peak hours of operation. The scheduled ADE for the new PO will take place prior to 7:30 a.m. or after 4:00 p.m.
3. BIS will preview the "Naming Conventions Used" by the new PO prior to coming online, or ADE. This will provide time to process any corrections if required.

PO Consolidation Down Stream Post Offices:

1. Wherever possible, agencies that plan multiple installations of cc:Mail or MSMail within the same agency over a geographical area should consider using a "Down Stream PO" concept. This will allow BIS to deliver and pick up E-mail at one central point, and that agency will be responsible for delivery of E-mail to the "Down Stream PO." This will also allow the MTA and Routers to make one central PO call.

Information Services Policy Board Internet and E- Mail Policy and Use Statement of Principles

E-Mail systems, Internet and World Wide Web Browsers, bulletin board systems, etc. are intended to be used primarily for business purposes. Any personal use must be of an incidental nature, and not interfere with business activities, must not involve solicitation, must not be associated with any for-profit outside business activity, and must not potentially embarrass the State of Maine, its residents, its taxpayers, or its employees.

Because E-mail is being generated for state business on state owned property the user should not have the expectation that their E-Mail files are private. These files are subject to archival policies and any scrutiny normally afforded to paper files and documents covering the same subject matter. Internet Policy and Usage

1. Purpose

The purpose of this document is to define the usage of the Internet facility by stating the policy for access and use.

2. Scope

This policy applies to all State employees who use or access the Internet.

2.1 Introduction

These are the areas of use of the Internet.

2.1.1 General read only access via a browser, (Mosaic, Netscape, etc.) to search out information.

2.1.2 Internet E-Mail, which provides a conversational mode for obtaining and providing information to other Internet E-Mail users.

2.1.3 Home Page posting, which provides information for general consumption through the Internet system.

3. Responsibilities

3.1 Users are responsible for:

3.1.1 Adherence to this policy.

3.1.2 Obtaining agency permission for usage.

3.1.3 Not affecting system resources with large volumes of transferred information.

3.1.4 Using the Internet system for work related purposes only other than incidental personal use.

3.1.5 Agencies will grant permission for employees to access Internet services.

3.2 Agencies will grant permission for employees to access Internet Services.

3.2.1 Approval or denial should be based upon the employee's need to use an Internet service in the work assigned.

4. Guidelines / Procedures

4.1 For browser access:

4.1.1 Agencies should have an auditable means of employees requesting and being granted permission to use Internet services.

4.1.2 The Agency should process the permission request in a timely manner.

4.1.3 The Agency should notify the user when needed services are available.

4.2 For E-Mail access:

4.2.1 Same as 4.1.1

4.2.2 Same as 4.1.2

4.2.3 The Agency should process the access application, establish an employee account code and password, and notify the employee when the E-Mail service is available.

4.3 For users creating Home Page information:

4.3.1 Get concept approval from Agency management.

4.3.2 Work with their Agency designated staff to develop the material.

4.3.3 Get final approval of worked-up material from Agency management.

4.3.4 Keep home pages current.

4.4 The Agency will:

4.4.1 Arrange to have the Home Page material placed on the State's Web Server.

4.4.2 Provide access software and user accounts. SAMPLEE-Mail guidelines from D.E.P.'s Policy

Microcomputer Support Unit will:

Administer E-mail for the Department.

Delete messages in the input folder after 30 days. (after being read).

Review the need for users wanting urgent mail.

Work with Systems Software to establish links to other agency's E-Mail systems.

Work with the Department's Statewide E-Mail committee representative in establishing Statewide E-Mail direction and Guidelines.

Upper and Middle level management will:

Have access to urgent mail.

Decide if they want others to have it.

All Users will:

Check their mail twice a day.

Fill in the Subject line.

Respond to urgent mail first.

Respond to forwarded mail second.

Respond to mail by Subject third.

Respond to old mail based on the date received fourth (oldest mail first).

Archive their document into a Personal folder on a local drive within 30 days after reading.

Due to current disk storage concerns such usage's as full screen capture, audio, video and bulk file transfers more than 1M need to be kept to a minimum. When receiving them remove them from the input folder immediately.

System defaults will:

Check for non-urgent incoming mail every 15 minutes.

Delete the wastebasket when the user logs out.

Beep when new mail is placed in your Inbox folder.

Change your cursor to an envelope for 1 second when new mail is place in your Inbox.

Route mail between the regional offices every 2 hours.

Do's and Don'ts of E-Mail Etiquette

Do use E-Mail to send all of your documents to other DEP staff connected to the E-Mail system.

Do check your mail at least twice a day and respond to messages promptly.

Always fill in the subject line, or risk annoying your recipient.

Do sort incoming mail so it doesn't pile up and bury important information.

Do use E-Mail for official State business only.

Don't mark every message urgent; it's like crying wolf.

Don't waste time being too formal.

Don't use sarcasm -- without nonverbal cues it may confuse or offend.

Don't use too many fonts and colors in one message.

Don't clutter the network with a lot of copied messages.

Don't use blind carbon copies (BCC's) too often -- they reek of schemes and secrets.

Don't send messages that would embarrass you if they were made public.

ISPB POLICIES

ISPB HOMEPAGE

State of Arkansas Information Technology Policies and Standards

Developed by the State IT Working Groups

Last Edited for Content: 07/30/1999

Contact: Melanie Lowery Bayne, melanie.bayne@mail.state.ar.us

Department of Information Systems / (501) 682-4304

State of Arkansas Strategic Information Technology Plan

The purpose of Act 914 (Arkansas Information Systems Act of 1997) is to foster efficient use of information technology resources and more sharing of timely information in a useful form. Partnerships through working groups have been established to guide the Office of Information Technology's implementation of Act 914. Open participation and teamwork will help realize the ideals set forth in the Act.

The efficiencies and increased information flow can be achieved through information technology planning, development of standards, and enhanced use of network-based information exchange capabilities. To achieve these goals and gain the benefits, a new way of conducting information technology business is necessary. Agency information technology plans related to the biennial budget process is one avenue will be the primary focus; an approved plan that is kept current will eliminate the need for separate approval of IT acquisitions to satisfy each agency's goals and objectives.

Guiding Principles

Purpose

The intent of this policies and standards document is to:

- (1) aid agencies in the development, implementation, maintenance, and testing of their information technology (IT) plans and
- (2) ensure interoperability among the state's information technology resources.

Discussion

Information Technology offers a significant potential for improving the efficiency and effectiveness of state government. The State of Arkansas invests millions of dollars each year in Information Technology. Too often, these investment decisions are based on one-time costs of development without adequate regard to on-going costs of training, operation and support, and anticipated benefits. A state computing architecture would help to ensure the state achieves maximum benefits from its investment in Information Technology. The steps taken toward the implementation of these goals will benefit the state significantly.

The benefits of a computing architecture are:

- Increased opportunities to transfer data between applications and agencies.
- Better utilization of scarce technical staff.
- Increased opportunity for application transfer or purchase.
- Reduced time to implement changes in automation due to consistency in development, maintenance, and support of applications.
- Lowered risk that computing environments become obsolete.

- Reduced operation costs.

State of Arkansas Code of Computing Practice

We will develop a code of guiding principles to be adopted by the State of Arkansas. Others within the state may then adopt additional material into their specific codes. We are now using the University of Arkansas Code of Computing Practices as our model, found on the web at:

<http://www.uark.edu/campus/compserv/code.html> .

Security Policies

Objective

To guide an agency's security planning efforts to assure confidentiality, integrity, and availability of all resources for storing, processing and transmitting data.

Scope

These policies are applicable to state agencies, commissions and institutions of higher education that are engaged in planning, managing, developing, purchasing, and using information technology resources.

Purpose

To aid agencies in: (1) developing, implementing and maintaining their information technology (IT) plans; (2) training employees in the agency's internal security procedures and standards; and (3) protecting the data, hardware, software, facilities, personnel and the public.

Discussion

The state of Arkansas relies heavily on the application of information technology for the effective management of governmental programs. The value of state information, software, hardware, telecommunications, and facilities is an important state resource, and shall be protected through agency security programs. These policies recognize that overall information technology security is achieved through the collective operation of individual agency programs.

Each agency is responsible for developing an effective IT security plan. The amount of detail included in the agency's security plan and the extent of the agency's security measures should be appropriate to the size, complexity, and the potential business exposure of the agency. This IT security plan must ensure the agency can protect the integrity, availability, and confidentiality of information and assets from unauthorized use, modification, or accidental or intentional damage.

Policy Statements

97-SC-01 Agencies shall plan for the security of all information systems. [Items to Address in Plans]

97-SC-02 Agencies shall develop an IT Security Program.

97-SC-03 Agencies shall document IT Security Plans and Procedures.

97-SC-04 Agencies shall review IT Security Plans and Procedures annually.

97-SC-05 Agencies shall train new employees in IT Security Plans and Procedures.

Security Items to Address in Plans:

The following items are safeguards an agency should consider in the information they are protecting.

(1) Software Security

- Software Licenses

- Storage of Software

 - Physical Storage and Access

 - Electronic Storage and Access

- Software Controls

 - Examples:*

 - Password Protection

 - Logon errors

 - Lockout user ID

 - Testing Verification

 - Phone line access

 - Automatic break-in detection response

- Software Security Packages

- Software Virus Protection

- Software Design and Test

 - Examples:*

 - Isolating Design and Testing

 - Configuration Management

(2) Procedural Security

- Data (Includes: paper, electronic and other media)

 - Examples:*

 - Back-up Procedures

 - Recovery Procedures

 - Paper Disposal

- Reporting and Accountability

- Access and Password Control

- Maintenance Provider Security

 - Example: security for non-agency staff such as State Building Services and vendor support

(3) Personnel Security

- Training and Awareness

- Personnel Background Checks

(4) Physical Security

- Location and Construction

- Computer Equipment Room Standards

- Hardware Based Security

- Clarify Individuals/Services Responsible for Security

(5) Telecommunications

Network Security
Communication Security
Internet
Example: fire walls

Privacy Policies

UNDER CONSTRUCTION

Objective
Scope
Purpose
Discussion
Policy Statements

Areas of concern, as expressed in the last meeting included:[some belong under security, and some privacy]

Creation of State of Arkansas Computing Code

Items to be included - duties/responsibilities of system administrator, personal use of state property (see relevant state laws), federal guidelines/laws that impact states, intellectual freedom, copyright, user responsibilities, password changes/protections, virus scanning, sexual harassment policies, employee termination, ID distribution,

employee rights - web access - who gets access/who does not/why? also cache & review policy
email policy - how often is email deleted and by whom is it (and Internet access) reviewed?

Operations Policies

Objective

To guide agency Information Technology planning efforts to assure continuity of operations in the event of disaster.

Scope

These policies are applicable to state agencies, commissions and institutions of higher education that are engaged in planning, managing, developing, purchasing, and using information technology resources.

Purpose

To ensure continuity of operations in the event of disaster.

Discussion

These policies and standards are designed to assist agencies in developing plans or procedures which will support Information Technology activities both in a normal environment and in cases of disaster. ("Disaster" in this context means catastrophic events leading to a potential substantial or complete loss of Information Technology capacity for the agency.)

Policy Statements

Policy 97-OP-01 ("Protection from Environmental Hazards")

Each agency shall identify Information Technology components necessary for the continuity of operations, and methods to protect Information Technology components from environmental hazards.

<Protection from Environmental Hazard Guidelines>

Policy 97-OP-02 ("Disaster Recovery Planning")

Each agency shall develop an Information Technology disaster recovery plan.

<Disaster Recovery Plan Guidelines>

Protection from Environmental Hazards Guidelines

These guidelines are listed to provide suggestions and examples to consider in developing an effective disaster recovery plan. Each agency must make the determination of appropriateness.

- Any Information Technology components the agency deems necessary for its ongoing operations should be listed. Such components might include, file servers, telecommunications equipment and systems, and paper files.
 - Environmental hazards include, for example: damage due to fire, storms, or natural disasters; damage to electrical components caused by variable or unreliable local power supplies; disruptions caused by temporary power outages; and disruptions caused by breaks in power or telecommunications transmission lines.
 - Methods of protection might include: backups; off-site storage facilities; alternate site arrangements; sprinkler systems; raised flooring; electrical power conditioning devices such as surge protectors; uninterruptible power supply (UPS) devices; and dependable repair arrangements for broken transmission lines.
-

Disaster Recovery Guidelines

These guidelines are listed to provide suggestions and examples for this policy. Each agency must make the determination of appropriateness.

- It is recommended that any necessary Information Technology components identified by the agency in response to policy 97-OP-01 ("protection from environmental hazards") be addressed specifically in the disaster recovery plan or procedures.
- Questions which a disaster recovery plan or set of procedures could include, for example:

1. How will telecommunications service be restored to the main office and to field offices?
 2. How will the agency replace damaged necessary equipment, both temporarily and permanently?
 3. How will the agency recover lost critical data?
-

Interoperability Policies

Objective

To guide the efforts of the state to ensure interoperability among information technology resources.

Scope

These policies are applicable to state agencies, commissions and institutions of higher education that are engaged in planning, managing, developing, purchasing, and using information technology resources.

Purpose

To aid agencies in: (1) the development, implementation, maintenance, and testing of their information technology (IT) plans; and (2) take the steps necessary to ensure interoperability among state agencies.

Discussion

The policies and standards in this section are designed to ensure all agencies can interchange and access data seamlessly.

"Interoperability" is defined here as:

The facility to act upon data to produce an effect, action, or function reciprocally across separate or different information systems.

Case 1: The use of separate or different information systems to operate on different copies of data, which may be in different formats.

Case 2: The use of separate and different information systems to operate on the same data stored in a single location.

Policy Statements

Policy 97-IO-01 (System Interoperability)

When planning, developing, or purchasing information systems, agencies shall consider the system's interoperability with:

- other information systems within the agency,
- information systems in other agencies, and

- information systems used by the public, where applicable

Interoperability of an information system should be considered throughout a system's lifecycle. Interoperability is achieved by adhering to accepted standards for information systems wherever possible.

Policy 97-IO-02 (Interoperability among Word Processing Software)

Word Processing software purchased for personal computers or multi-user systems should be able to import and export files in these formats:

- Microsoft Word
- WordPerfect
- ASCII or ANSI text

Agencies that rely on multi-user systems that do not have any commercial Word Processing products that meet the requirements above must develop some method to allow the import and export of Word Processing documents between PCs and the multi-user system, supporting at a minimum these three formats:

- Microsoft Word
- WordPerfect
- ASCII or ANSI text

Policy 97-IO-03 (Imaging)

Document imaging software should accept files in the TIF format. If the software can create new files, it must be capable of creating files using the TIF format.

Policy 99-IO-04 (Accessibility)

Arkansas Nonvisual Standards - new!

Act 1227 of 1999 requires the Arkansas Department of Information Systems to develop a "technology access clause" requiring "compliance with nonvisual access standards established by the state" to be "included in all contracts for the procurement of information technology by, or for the use of, entities covered by this act".

The following nonvisual standards are in response to this legislation, drafted through the Arkansas State Information Technology Planning Working Group process.

The purpose of these standards is to ensure that the needs of Arkansans who are blind or visually impaired are met through reasonable accommodation in the information technology products and services of the state. Information technology products and services include data, voice, and video technologies, as well as information dissemination methods.

1. Effective, interactive control and use of the technology including, but not limited to, the operating system, applications programs, and format of the data presented, must be readily achievable by nonvisual means.

The intent is to make sure that all newly-procured information technology equipment, software and

services can be upgraded or augmented to accommodate the blind and visually impaired. These provisions do not require the installation of software or peripheral devices used for nonvisual access when the information technology is being used by individuals who are not blind or visually impaired.

2. Technology equipped for nonvisual access must be compatible with information technology used by other individuals with whom the blind or visually impaired individual must interact.

3. Nonvisual access technology must be able to be integrated into networks used to share communications among employees, program participants, and the public.

4. Technology for nonvisual access must have the capability of providing equivalent access by nonvisual means to telecommunications or other interconnected network services used by persons who are not blind or visually impaired.

5. These provisions do not prohibit the purchase or use of an information technology product that does not meet these standards provided that either:

(a) there is no available means by which the product can be made nonvisually accessible and there is no alternate product which is or can be made nonvisually accessible; or

(b) the information manipulated or presented by the product is inherently visual in nature, i.e. its meaning cannot be conveyed nonvisually.

Infrastructure Policies

Objective

To ensure the ability to share data and information among state agencies.

Scope

These policies are applicable to state agencies and institutions of higher education that are engaged in planning, managing, developing, purchasing, and using information technology resources.

Purpose

Discussion

Policy Statements

Policy 97-IFRA-01 (Information Sharing)

Any agency planning to develop or implement new electronic communications which will utilize a source other than DIS as the communications provider, must first consult with DIS about the project.

Discussion: Policy 97-INFRA-01 is designed to promote the compatibility between agencies and the quality of the telecommunications systems used by state agencies. The consultation with DIS is not meant only to promote standards and compatibility.

Policy 97-IFRA-02 (Policy Reporting Structure)

Standing multi-agency committees, such as the Working Groups, and the Department of Information Systems Advisory Board and Steering Committees will meet regularly for the purpose of:

- advising DIS on potential improvements in the services provided by DIS,
- assisting DIS in developing telecommunications standards, and
- assisting DIS in long-range planning regarding the provision by DIS of telecommunications services to state agencies.

Policy 97-IFRA-03 (Reports)

Minutes from Workgroup, Advisory Board and Steering Committee meetings will be published on the DIS home page.

Policy 97-IFRA-04 (Telecommunication Provider)

DIS will be the telecommunications provider for proposed agency telecommunications projects if it can meet the agency's technical requirements and ongoing performance requirements.

If an agency causes telecommunications problems on the backbone, DIS will assist in identifying and analyzing the problem. In order to ensure adequate performance and reliability of the backbone, DIS can require changes in the Agency's wiring.

Policy 97-IFRA-05 (Agency Planning)

DIS will publish in the DIS Agency Plan, which will be made available on the DIS Home Page, descriptions of major telecommunications proposals and will include comments about:

- which proposals were awarded to DIS
- which proposals were not awarded to DIS
- the reasons why DIS could not provide the services in those proposals which were not awarded to DIS

Policy 97-IFRA-06 (Adoption of Standards)

Any agency which utilizes DIS as a telecommunications service provider shall follow standards defined on an on-going basis by DIS in consultation with the committees described in (97-IFRA-02) above. At the time of the formulation of these policies, these standards include the following:

- Protocols for data transmission
- Messaging
- Multimedia Conferencing

The specific standards and their definitions can be found in the "Technical Reference Guide". These groups of standards have varying levels of required adherence, and some may be described as "guidelines"; however, it should be noted that all the standards discussed in these policies are very strongly recommended, even if they are only listed as "guidelines".

Policy 97-IFRA-07 (Multimedia Conferencing)

Any agency which utilizes multimedia conferencing shall comply with federal and international standards as recommended by the International Telecommunication Union (ITU), a body of the United Nations that focuses on developing telephony standards.

Technical Reference Guide

These standards are as follows:

- H.320 -- This standard will be used for video conferencing over narrow-band circuit-switched WAN services such as ISDN (see H.323 next).
- H.323 -- This standard is an extension of the H.320 standard and covers video conferencing not only over narrow-band WAN services, but also on packet-switched networks such as corporate LANs and the Internet.

Note: H.320 and H.323 are umbrella standards and incorporate other specific standards defined by the ITU such as H.321, for broadband ISDN and ATM; H.322, for guaranteed-bandwidth packet-switched networks; and H.310, for higher-resolution multimedia over ATM. Also included are audio standard G.711 and related audio standards G.722 and G.728.

- T.120 -- This standard will be used for data sharing. T.120 is included in video conferencing standards as H.320, H.323, and H.324.
- H.324 -- This standard will be used for real-time multimedia over standard POTS (Plain Old Telephone System) lines using 28.8Kbit/sec V.34 modems or better. Also includes the G.723 standard for computer-based audio over narrow-band phone lines.
- H.233 -- This standard will be used for data-encryption for real-time multimedia.

Data Transmission:

It is strongly recommended that all LANs installed in any Arkansas state agency conform to the guidelines listed here, including the appropriate IEEE and EIA/TIA standards listed below.

Agencies installing telecommunications wiring should note that DIS can require wiring changes in an Agency before allowing the agency to connect or remain connected to the state backbone, in the event that the agency's wiring is causing service problems on the backbone.

None of the standards in this section are meant to supersede any requirements that the State Building Services may dictate for a construction project.

The applicable IEEE standards are as follows:

IEEE 802.1 Internetworking
IEEE 802.2 Logical Link Control
IEEE 802.3 Ethernet
IEEE 802.4 Token Bus LAN

IEEE 802.5 Token Ring LAN
IEEE 802.6 Metropolitan Area Networks
IEEE 802.7 Broadband Technical Advisory Group
IEEE 802.8 Fiber-Optic Technical Advisory Group
IEEE 802.9 Integrated Voice/Data Networks
IEEE 802.10 Network Security
IEEE 802.11 Wireless Networks

NOTE: All published IEEE standards are available for use at the Arkansas State Library.

All cable, and installation and testing of cable, should conform to the appropriate NEC and EIA/TIA standards including, but not limited to, those listed below.

Article 800 for Communications Circuit Protection per the National Electrical Code
EIA/TIA 568A, Commercial Building Wiring Standard
EIA/TIA 569, Pathways and Spaces
EIA/TIA 606, Administration
EIA/TIA 607, Grounding and Bonding Requirements for Telecommunications
EIA/TIA TSB-36, Cable Transmission Characteristics
EIA/TIA TSB-40, Connecting Hardware

All connectivity equipment (bridges, routers, switches, etc.) should be COTS (Consumer, Off-the-Shelf) equipment. Proprietary protocols, coding and/or devices should not be used at this level.

Messaging:

The creation of a list of standards for messaging is currently undergoing development. At this time, the following standards are being considered for use by state agencies. This list is being published with the intent of generating feedback from all interested parties, including state agencies and vendors of related computer products. Comments should be sent to melanie.lowery@mail.state.ar.us.

The strictness of the standards has also not been determined yet. The final standards may be requirements or only guidelines.

These standards are meant to apply to e-mail systems, electronic calendaring and scheduling systems (especially as they attempt to function over the Internet), and Internet Web systems. The list of proposed standards includes the following:

HTML for storing rich messages
HTTP, the primary data transport protocol for the Web
IMAP4 (Internet Message Access Protocol version 4) and IMAP4 rev1 for interoperability between messaging clients and servers
LDAP for efficient access to directory information
MIME (Multipurpose Internet Mail Extensions, RFC 1521) for encoding rich and complex messages
NNTP for flexible replication and access to newsgroup discussions
POP3 (Post Office Protocol version 3) for connected delivery of messages
SMTP (Simple Message Transfer Protocol, RFC 821) for reliable end-to-end transfer of messages
SSL (Secure Socket Layer) for secure access to messaging resources
S/MIME (Secure MIME) for encrypted broadcast of messages to multiple recipients
XV09v3 for certificates that enable authentication and encryption

RECENT ADDITIONS:

DIS Internal - Recommended Standards Computer Configuration for Purchase by DIS Departments

Updated 3/10/99 | Contact: Cliff Creasy (cliff.creasy@mail.state.ar.us)

Current Standard Configuration

- Dell GX1 desktop -or- tower unit
- 400 MHz processor
- 128MB RAM (non-ECC)
- 6.4 GB hard drive
- CD ROM
- Sound (built in)
- Speakers
- 3 year on-site full warranty
- WIN NT operating system
- Microsoft Intellimouse
- 3COM 10/100 Ethernet Adapter (built in)
- Dell 1000HS 17" CRT

Options

- Zip Drive (Tower = internal, Desktop = external required)
- WIN 98 operating system
- Extra memory as required

Arkansas State Page / Department of Information Systems Page
State IT Planning Page



Code of Computing Practices University of Arkansas, Fayetteville

I. General Principles

A. This code governs the use of computers, networks, and other computing resources at the University of Arkansas, Fayetteville. These resources are provided by the University to enhance its mission of teaching, research, and public service and to provide access to local, national, and international facilities in achieving these goals. The University is committed to computing and network systems that effectively meet the needs of its users.

B. Individuals who are granted computing accounts or who use computing resources at the University accept the responsibilities that accompany such access. Each user is expected to use University accounts and resources for educational, research, or administrative purposes; except as otherwise provided in this code, activities unrelated to these purposes are prohibited. Use of computing resources in violation of the regulations set forth in this code will be reviewed through established University procedures for student and employee misconduct. Restrictions imposed on usage of computer and network systems may be challenged through the same procedures.

C. The University is committed to intellectual and academic freedom in connection with its computing and network resources. Computers and networks can provide access to resources on and off campus, including the ability to communicate with other users worldwide. Such open access is a privilege, much like access to books in the library, and requires that individual users act responsibly. Use of computing and network resources should always be legal and ethical, reflect academic honesty, and show restraint in the consumption of shared resources. It should demonstrate respect for intellectual property, ownership of data, system security mechanisms, the right to personal privacy, and to the right of individuals to freedom from intimidation and harassment.

D. All federal and state laws, as well as general University regulations and policies, are applicable to the use of computing resources. These include, but are not limited to, the Family Education Rights and Privacy Act of 1974, 20 U.S.C. § 1232g; the Electronic Communications Privacy Act of 1986, 18 U.S.C. §§ 2510 et seq.; the Arkansas Freedom of Information Act, Ark. Code Ann. §§ 25-19-101 et seq.; and state and federal computer fraud statutes, 18 U.S.C. § 1030 and Ark. Code Ann. §§ 5-41-101 et seq. Illegal reproduction of software and other intellectual property protected by U.S. copyright laws and by licensing agreements may result in civil and criminal sanctions.

E. The University recognizes the value and potential of electronic communications and publishing on the Internet. Students, faculty, and staff have the opportunity to produce, in a manner consistent with this code, individual World Wide Web pages through their University accounts. However, the University does not approve, preview, or censor these home pages and accepts no responsibility for their content, or for the content of electronic mail communications.

II. Administration of Computing Resources

A. In General

1. The University, in accordance with state and federal law and the policies of the Board of Trustees, may control access to its information and the devices on which it is stored, manipulated, and transmitted.
2. The University has the responsibility to: (a) develop, implement, maintain, and enforce appropriate security procedures to ensure the integrity and privacy of individual and institutional information, however stored; (b) uphold all copyrights, patents, licensing agreements, and rules of organizations that supply information resources.
3. Responsibility for administering the University's computing and network resources rests with the Department of Computing Services, schools, colleges, departments, and other administrative units of the University.

B. System Administrators

1. A system administrator is any person designated, within any campus unit, to maintain, manage, and provide security for shared multi-user computing resources, including computers, networks, and servers.
2. System administrators shall perform their duties fairly, in cooperation with the user community and University administrators. They shall adhere to this code and all other pertinent University rules and regulations, shall respect the privacy of users to the greatest extent possible, and shall refer disciplinary matters to appropriate University officials.

C. Data Collection

1. Given the nature of the technology, a wide range of information can be easily collected by University personnel using system software. For example, software may be configured to provide aggregate information on the number of users logged in, the number of users accessing certain software, etc.
2. No information shall be routinely collected that is not required by system administrators in the direct performance of their duties, such as routine backup for system recovery.

D. Privacy of Electronic Files

1. Users do not own accounts on University computers but are granted the privilege of exclusive use of their accounts. Use of University computing resources for storage or transmission of data does not alter any ownership interest of the user in that data. Users are entitled to privacy regarding their computer communications and stored data.
2. University officials will access electronic files, including e-mail files, only under one

or more of the following conditions:

- a. The user consents in writing to such access.
- b. There is a valid search warrant or court order, or a request for electronic records that are open to public inspection under the Arkansas Freedom of Information Act.
- c. There exists an emergency situation in which the physical safety and/or well-being of person(s) may be affected or University property may be damaged or destroyed. Responsibility for authorizing access rests with the Director of Computing Services or the Vice Chancellor for Finance and Administration.
- d. There exist reasonable grounds to believe that a violation of law or University policy is occurring or has occurred. Access will take place only after a reasonable effort has been made to obtain consent. Responsibility for authorizing access rests with the Director of Computing Services or the Vice Chancellor for Finance and Administration.
- e. Access is necessary for maintenance of computers, networks, data, and storage systems; to maintain the integrity of the computer, network, or storage system; or to protect the rights or property of the University or other users. Authorized personnel may routinely monitor and log usage data, such as network session connection times and end-points, CPU and disk utilization for each user, security audit trails, and network loading. In all cases, the privacy rights of users shall be protected to the greatest extent possible.

E. The Arkansas Freedom of Information Act

1. The electronic files, including e-mail files, of University employees are potentially subject to public inspection and copying under the state Freedom of Information Act ("FOIA"), Ark. Code Ann. §§ 25-19-101 et seq.
2. The FOIA defines "public records" to include "data compilations in any form, required by law to be kept or otherwise kept, . . . which constitute a record of the performance or lack of performance of official functions which are or should be carried out by a public official or employee [or] a governmental agency. . . ." Ark. Code Ann. § 25-19-103(1). All records maintained in public offices or by public employees within the scope of their employment are presumed to be public records. Id. Various exceptions apply. See Ark. Code Ann. § 25-19-105; University Policy and Procedures Manual § 850.1.

F. Education Records

1. Records containing information directly related to a student are confidential and protected from public disclosure by the Family Educational Rights & Privacy Act, 20 U.S.C. § 1232g, and the Arkansas Freedom of Information Act, Ark. Code Ann. § 25-19-105(b)(2).
2. No one shall access any such records maintained in an electronic format or

disclose or distribute their contents in any manner inconsistent with federal and state law and University regulations.

III. Use of Computing Resources

A. In General

This section does not cover every situation involving the proper or improper use of University computing resources; however, it does set forth some of the responsibilities that a person accepts if he or she chooses to use those resources. The purpose of this section is to establish rules for the benefit of all users and encourage responsible use of computing resources.

B. Use Without Authorization Prohibited

1. No one shall (a) connect with or otherwise use any University computer, modem, network, or other computing resource without proper authorization; (b) assist in, encourage, or conceal any unauthorized use, or attempted unauthorized use, of any University computer, modem, network, or other computing resource; or (c) misrepresent his or her identity or relationship to the University to obtain access to computing resources.
2. Users shall use only those computing and network resources that have been authorized for their use and must identify computing work with their own names or an approved means of identification so that responsibility for the work can be determined and users contacted, if necessary.

C. Accounts

1. Users shall use their accounts for the purposes for which they are established, as well as personal communications. Accounts and other University computing resources shall not be used for personal financial gain or benefit or for the benefit of organizations not related to the University, except: (a) in connection with scholarly pursuits, such as faculty publishing activities; or (b) in accordance with University policy on outside consulting for compensation.
2. Users shall not subvert restrictions associated with their accounts, such as quotas and levels of access.
3. Users should follow the procedures for accessing University computing systems as published in UARKinfo and in the on-line HELP and NEWS facilities for each system.
4. No one shall give any password for any University computer or network to any unauthorized person, nor obtain any other's person's password by any unauthorized means. Users are responsible for the use of their computer accounts and shall not allow others access to their accounts, through sharing passwords or otherwise. Users should take advantage of system-provided protection measures to prevent such access.
5. When a user ceases being a member of the campus community or is assigned a new position and/or different responsibilities within the University, his or her account

and access authorization shall be reviewed. A user shall not use facilities, accounts, access codes, privileges, or information for which he or she is not authorized.

D. Security and Related Matters

1. No one shall (a) knowingly endanger or compromise the security of any University computer, network facility, or other computing resource or willfully interfere with others' authorized computer usage, (b) attempt to circumvent data protection schemes, uncover security loopholes, or decrypt secure data; (c) modify or reconfigure or attempt to modify or reconfigure any software or hardware of any University computer or network facility in any way, unless specific authorization has been obtained; or (d) use University computer resources and communication facilities to attempt unauthorized access to or use of any computer or network facility, no matter where located, or to interfere with others' legitimate use of any such computing resource.

2. No one shall attempt to access, copy, or destroy programs or files that belong to other users or to the University without prior authorization, nor shall anyone use University computing resources for unauthorized monitoring of electronic communications.

3. No one shall create, run, install, or knowingly distribute a computer virus, Trojan Horse, or other surreptitiously destructive program, e-mail, or data via any University computer or network facility, regardless of whether demonstrable harm results.

4. Users shall not place confidential information in computers without protecting it appropriately. The University cannot guarantee the privacy of computer files, e-mail, or other information stored or transmitted by computer; moreover, the University may access such information in accordance with Part II of this code. Persons who have access to confidential or sensitive information shall disclose it only to the extent authorized by the Family Educational Rights & Privacy Act, the Arkansas Freedom of Information Act, and other applicable laws, and only in connection with official University business.

5. Users shall not knowingly or recklessly perform any act that will interfere with the normal operation of computers, terminals, peripherals, or networks and shall not intentionally waste or overload computing resources.

E. Intellectual Property

No one shall copy, install, use, or distribute through University computing resources any photographs, logos, images, graphics, graphic elements, audio, video, software, html markup, data files, or other information in violation of U.S. copyright, trademark, or patent laws or applicable licensing agreements. It is the user's responsibility to become familiar with the terms and requirements of any such laws or agreements. This subsection does not apply to any material that is in the public domain.

F. User Communications

1. Users assume full responsibility for messages that they transmit through University computers and network facilities.

2. No one shall use the University's computing resources to transmit fraudulent, defamatory, or obscene messages, or any material prohibited by law.
3. No one shall use the University's computing and network resources to: (a) annoy, harass, threaten, intimidate, terrify, or offend another person by conveying offensive language or images or threats of bodily harm to the recipient or the recipient's immediate family; (b) repeatedly contact another person to annoy or harass, whether or not any actual message is communicated, and the recipient has expressed a desire for the contact to cease; (c) repeatedly contact another person regarding a matter for which one does not have a legal right to communicate (such as debt collection), once the recipient has provided reasonable notice that he or she desires such contact to cease; (d) disrupt or damage the academic, research, administrative, or related pursuits of another person; or (e) invade the privacy, academic or otherwise, of another person or threaten such an invasion.
4. Users shall comply with this code as well as the regulations and policies of newsgroups, lists, and other public forums through which they disseminate messages.
5. Users shall not (a) initiate or propagate electronic chain letters; (b) engage in spamming or other indiscriminate mass mailings to newsgroups, mailing lists, or individuals; (c) forge communications to make them appear to originate from another person, e.g., spoofing; or (d) engage in resource-intensive activities unrelated to University functions, e.g., multi-user dungeon ("MUD") activities.

G. Priority in Use of Computing Facilities

1. In University libraries and general-access computer labs, or in any other environment in which users must share computing resources, priority shall be given to users engaged in activities directly related to the University's mission, e.g., completing course assignments or engaging in research. The libraries and computer labs may adopt regulations to implement this policy and to encourage cooperation among users of the same equipment.
2. Internet relay chatting ("IRCing") for non-course work is not permitted in libraries and general-access computer labs when others are waiting to use the equipment.

H. Home Pages, Lists, and Newsgroups

1. The University recognizes the value and potential of electronic communications and publishing on the Internet. Students, faculty, and staff have the opportunity to produce, in a manner consistent with this code, individual World Wide Web pages through their University accounts. However, the University does not approve, preview, or censor these home pages and accepts no responsibility for their content, or for the content of electronic mail communications.
2. Any personal home page or other personal collection of electronic material that is accessible to others must include the following disclaimer: "These materials are not endorsed, approved, sponsored, or provided by or on behalf of the University of Arkansas, Fayetteville."

3. Academic and administrative departments, registered campus organizations, and other entities may apply to the Department of Computing Services for an "information provider" account to create a home page on the UARKinfo web server. The Department of Computing Services shall adopt rules and regulations concerning such accounts.

4. The following individuals or groups are eligible to establish a listserv list or netnews newsgroup using University computing resources: (a) faculty or staff members, with the written approval of the appropriate department head; (b) registered student organizations, i.e., student groups that are formally registered with the Campus Activities Center; and (c) ARKnet or community organizations associated with the University.

5. Approval for a list or newsgroup must be obtained from the appropriate system administrator. If resources are available, such approval shall be granted unless the proposed list or newsgroup (a) duplicates an existing list or newsgroup or (b) appears to serve a purpose unrelated to the University's mission. The University neither controls the content of lists and newsgroups nor assumes any responsibility for their content.

IV. Enforcement and Sanctions

A. System administrators are responsible for protecting the system and users from abuses of this code. Pursuant to this duty, system administrators may (1) formally or informally discuss the matter with the offending party, (2) temporarily revoke or modify access privileges, or (3) refer the matter to the appropriate disciplinary authority.

B. Any violation of this code is may result in the revocation or suspension of access privileges. Imposition of such a sanction is within the discretion of the Department of Computing Services or the appropriate academic or administrative unit.

C. Any violation of this code is misconduct for purposes of the student code of conduct, the law student code of conduct, and University personnel policies and may be punished accordingly.

D. Any offense that violates local, state, or federal laws may result in the immediate loss of all University computing and network privileges and may be referred to the appropriate University disciplinary authority and/or law enforcement agencies.

userhelp@www.uark.edu
<http://www.uark.edu/campus/compserv/npp/policies/code.html>
Last update: Tuesday, 10-Mar-98 08:43:52

155 Razorback Road
Fayetteville, AR 72701
(501) 575-2905

CALIFORNIA



Statewide Internet Usage Policy

SIMM Volume I, Policy

e-mail -
see p. 5.

ABOUT DOIT...

POLICIES (SIMM)

YEAR 2000

INITIATIVES

REPORTS

PRIVACY POLICY

STATEWIDE INTERNET USAGE POLICY

The Department of Information Technology

POLICY STATEMENT

Each agency shall define and implement an acceptable Internet use policy for its employees to facilitate the efficient and productive use of the Internet as a means to accomplish the agency's mission and program goals. Agency policies shall meet minimum requirements as stated in Section 1 of this policy statement.

Each state agency that will provide, exchange and access information via the Internet and/or the World Wide Web needs to plan and implement these services by establishing necessary procedures to ensure the security of state data resources and to facilitate the efficient and productive use of those resources. Guidelines for agency planning are provided in Section 2 of this policy statement.

PURPOSE

To define the acceptable and unacceptable uses of the Internet by state employees in the performance of their duties and to help agencies plan for Internet usage when it is the most cost effective and technologically efficient vehicle for the dissemination and exchange of information.

OVERVIEW

The Internet is one of many efficient and timely communication tools that can be used by state employees to accomplish government functions and to conduct the state's business within its organization, with other governmental agencies, and with the public. The Internet can also be used to publish the agency's mission, function, structure, goals, authority, address, phone numbers, information required by law or executive order; and other information of general interest to the public. As with any state-provided resource, the use of this resource should be limited to legitimate state business and is governed by rules of conduct similar to those applicable to the use of other information technology resources.

OBJECTIVES

- Establish minimum requirements for state agency Internet policies.
- Establish guidelines for delegation of responsibility within state agencies for defining the acceptable and unacceptable Internet uses for agency employees including procedures for them to access and post information in the most cost effective and technically efficient manner.
- Establish guidelines for assessing and addressing issues concerning secure access

to the Internet and provide guidance in developing and implementing agency enforcement policies.

- Establish guidelines for delegation of responsibility within state agencies for maintaining, updating, and correcting information provided over the Internet.

RESPONSIBILITIES

The following are responsible for implementing this policy:

- *DOIT Management* - to set policies and suggest guidelines for state agency Internet policy content to promote consistent statewide Internet usage.
- *Agency Management* - to develop agency Internet policies, set procedures for accessing the Internet, and set procedures for dealing with misuse of the Internet. These policies and procedures can be developed as stand-alone documents or be combined with other agency policies.
- *Internet User* - to follow all agency Internet policies and procedures.

EVIDENCE OF COMPLIANCE

To demonstrate compliance with this policy, the following documentation must be available:

- Agency Internet Policy Statement
- Signed User Consent Forms or User Sign-On Screens
- Agency Policies and Procedures

SECTION 1: INTERNET USAGE POLICY REQUIREMENTS

PURPOSE AND SCOPE

The DOIT encourages state organizations to use the Internet as an integral part of its overall IT processes provided that they establish policies directing the appropriate use of the Internet. Use of the Internet is encouraged to:

- Provide an efficient method to exchange information within state agencies, between governmental agencies, and to the public.
- Facilitate the implementation of statewide e-mail systems.
- Provide sources of data to assist state organizations in accomplishing their stated mission and program goals.

It is also a responsibility of the DOIT to ensure that state organizations control information provided via the Internet or accessed by state employees over the Internet in a disciplined, managed, and consistent manner and that each organization publish their policy and established procedures once they are developed. In addition to adhering to the following policies and restrictions, the DOIT suggests that all state employees use the following test to determine if their use of the Internet is necessary or appropriate: Each employee should ask the question, "Is my use of the Internet enabling me to perform my duties more effectively, less expensively, or to provide better service to the taxpayers?" If the answer is not "yes," then the employee's Internet usage is either unnecessary or inappropriate.

The following information included in Section 1 is intended to support the DOIT's policy statement and includes the following: Common terminology, minimum requirements for agency policies, a sample consent form, and suggested questions for agency management to consider as they develop their Internet policy.

TERMINOLOGY

Provided below are definitions and common terms used in discussing the Internet:

Confidential Information: Confidential information is that which is protected under the California Public Records Act [CAL. Gov't. Code 6250-6270 (West 1996)].

E-mail: Electronic mail is a means of sending messages between computers using a computer network or over a modem connected to a telephone line.

Internet: The Internet is a medium through which information or electronic mail may travel. Computer users can currently use the Internet like a telephone or fax to exchange information quickly and efficiently.

Client: One end of a network protocol that provides a user interface to the server end.

Server: Computers that provide information to client programs via the Internet through programs that send information to Web browsers such as Netscape Navigator and Microsoft Internet Explorer.

Computing Ethics: A set of accepted manners to be observed while using the Internet.

World Wide Web (WWW or the Web): This is the part of the Internet which provides a way for organizations or individuals to publish information which is then available to a world-wide audience. Currently, the World Wide Web uses an Internet protocol called HTTP or HyperText Transfer Protocol and sends files written in a language called HTML or HyperText Markup Language - an HTTP server provides Web pages to client programs called browsers which retrieve and display the information stored on the Web server.

Home Page: This is a starting point for most organizations to place links to other parts of the Web; for example, the state of California could have its own home page which is linked to various branches of government, the Legislature, the Judiciary; and the Executive branch.

Web Page: A single page displayed by a Web browser.

MINIMUM INTERNET USAGE POLICY REQUIREMENTS

The information included in this section serves as the minimum requirements for a state organization's Internet policy. The DOIT encourages the addition and augmentation of information to each agency's policy which covers material unique to the entity's environment and user population. These policy statements can exist as a stand-alone policy or can be incorporated into other agency IT policies. These minimum requirements may need to be slightly altered; however, the actual meaning should not be changed without approval of the State CIO.

INFORMATION CONTENT AND USE OF THE SYSTEM - ACCEPTABLE USES

The state reserves the right to monitor and/or log all network activity with or without notice, including e-mail and all web site communications, and therefore, users should have no reasonable expectation of privacy in the use of these resources.

Uses that are acceptable and encouraged:

- Communications and information exchanges directly relating to the mission, charter, and work tasks of the agency;
- Announcements of state laws, procedures, hearings, policies, services, or activities;
- Use for advisory, standards, research, analysis, and professional society or development activities related to the user's state governmental duties; and
- Use in applying for or administering grants or contracts for state government research programs.

Uses that are unacceptable:

It is unacceptable for a user to use, submit, publish, display, or transmit on the network or on any computer system any information which:

- Violates or infringes on the rights of any other person, including the right to privacy;
- Contains defamatory, false, inaccurate, abusive, obscene, pornographic, profane, sexually oriented, threatening, racially offensive, or otherwise biased, discriminatory, or illegal material;
- Violates agency or departmental regulations prohibiting sexual harassment;
- Restricts or inhibits other users from using the system or the efficiency of the computer systems;
- Encourages the use of controlled substances or uses the system for the purpose of criminal intent; or
- Uses the system for any other illegal purpose.

It is also unacceptable for a user to use the facilities and capabilities of the system to:

- Conduct any non-approved business;
- Solicit the performance of any activity that is prohibited by law;
- Transmit material, information, or software in violation of any local, state or federal law;
- Conduct any political activity;
- Conduct any non-governmental-related fund raising or public relations activities;
- Engage in any activity for personal gain or personal business transactions; or
- Make any unauthorized purchases.

COPYRIGHTED MATERIAL

Users may download copyrighted material, but its use must be strictly within the agreement as posted by the author or current copyright law. The federal Copyright Act at 17 U.S.C. 101 *et. seq.* (1988), protects and prohibits misuse of all original works of authorship in any tangible medium of expression. This includes a prohibition on plagiarism (using someone else's ideas or writing and passing it on as one's own).

PUBLIC DOMAIN MATERIAL

Any user may download public domain programs for his/her own business-related use, or may redistribute a public domain program non-commercially but does so with the knowledge that by doing so, he/she also assumes all of the risks regarding the determination of whether or not a program is in the public domain.

ELECTRONIC MAIL [E-MAIL]

E-mail is considered network activity, thus, it is subject to all policies regarding acceptable/unacceptable uses of the Internet and the user should not consider e-mail to be either private or secure.

REGULATION AND ENFORCEMENT

Agency secretaries and independent directors (or their delegated representatives) are responsible for compliance with provisions of this policy and for investigating suspected non-compliance. These duties include, but are not limited to:

- Investigation of alleged or suspected non-compliance with the provisions of the policy; and
- Suspension of service to users or of user access with or without notice when deemed necessary for the operation and/or integrity of the state communications infrastructure or connected networks.

When an instance of non-compliance is suspected or discovered in a computing system or network connected to the state network, the agency shall proceed in accordance with agency and Civil Service rules. Internal discipline, up to and including discharge, may be appropriate in some cases of non-compliance with this policy. Criminal or civil action may be initiated in appropriate instances.

CONSENT FORM

All state employees having access to the Internet must consent that all network activity is the property of the state, and therefore, they should not consider any activity to be private. This should be accomplished through a signed Consent Form (shown below as Figure 1-1). The method to obtain and maintain these forms should be included in the agency's policy.

This following is a sample of text that might appear on a consent form. As a minimum, anyone having access to the Internet must acknowledge that they are consenting to the state's having possession of and access to all network activity.

FIGURE 1-1

SAMPLE CONSENT FORM

I _____ have read this policy and agree to comply with all its terms and conditions. I agree that all network activity conducted while doing state business and being conducted with state resources is the property of the State of California.

The state reserves the right to monitor and log all network activity including e-mail, with or without notice, and therefore users should have no expectations of privacy in the use of these resources.

Signed _____

Date: _____

Supervisor _____

Date: _____

LIABILITY

This state agency makes no warranties of any kind, whether expressed or implied, for the service that is the subject of this policy. In addition, state agencies will not be responsible for any damages whatsoever which employees may suffer arising from or related to their use of any state agency electronic information resources, whether such damages be incidental, consequential or otherwise, or whether such damages include loss of data resulting from delays, non-deliveries, mistaken deliveries, or service interruptions whether caused by either a state agency's negligence, errors, or omissions. Users must recognize that the use of state agency electronic information resources is a privilege and that the policies implementing usage are requirements that mandate adherence.

DEVELOPING AN AGENCY POLICY AS PART OF THE OVERALL AGENCY IT STRATEGY

The following questions are suggested to assist in the development of an agency's Internet policy. Agencies should develop their policies in coordination with their overall IT strategies and address, at a minimum, the following issues:

Internet Access

- Who needs access to the Internet and why?
- Should there be certain criteria for determining who really needs Internet access?
- Should Internet access be automatically available to anyone on a department LAN?
- What type of Internet access will be allowed?
- What restrictions should there be?
- How is access limited to business usage?
- How should the use of the Internet be monitored?
- What will be the consequences of misuse or abuse of Internet access?
- How does Internet access relate to the agency/working group computing policy?

Providing Public Information

- Who will be responsible for determining the appropriate information and what will be the approval process for providing information to the public [the California Public Records Act will be applicable to this material]?
- Who will have preparation responsibility for information publicly disseminated?
- Who will be responsible for keeping information current and accurate?
- Who will establish home pages and will there be restrictions on establishing these home pages?

Use of Internet for E-mail

- What will be our need for policies of appropriate Internet e-mail usage?
- Can our Internet e-mail policy be consistent with or combined with our department e-mail policy?

Acquiring Information via the Internet

- What will the process be to acquire information via the Internet?
- How will usage of the Internet be limited to support business goals?
- What will be the process/policy for prohibiting the downloading of proprietary software?
- What other accessible information will be restricted?
- Who will determine access restrictions?
- Should there be restrictions on the size of downloaded files, and if so, who will establish these restrictions?

Accessing the Internet

- What is the most cost effective and secure way to provide Internet access?
- Should there be a department-wide standard for the technical means to access the Internet, i.e., for software, security measures, modems, or network connections?
- How will IT resources supporting Internet usage be managed including but not limited to those resources used for other IT functions?
- What functional unit will be responsible for technical support of accessing and using the Internet and will that unit also be responsible for supporting the home page and related links?

Security Issues

- What will be the Information Security Officer's [ISO's] role in developing, maintaining, and monitoring Internet access security policies?
- What are the security risks?
- How will security compromises best be prevented?
- How will confidentiality be maintained where required?
- Who will determine and what will be the consequences for failing to follow security rules?

Accountability and Fiscal Responsibility

- What will be the standards for proper usage and professional behavior?
- What are the legal consequences, if any, to be considered?
- How will the costs associated with Internet access be allocated?

Update and Dissemination of Internet Policy

- Should the Internet policy be included in the department's operations manual?
- How often should the policies be reviewed for currency and accuracy given the rate at which technology becomes obsolete?

SECTION 2: GUIDELINES FOR PLANNING AND IMPLEMENTING

AGENCY INTERNET POLICY

INTRODUCTION

The information provided in Section 2 is intended to assist agencies in developing Internet planning and implementation procedures. State organizations are encouraged to share additional information to continually improve this process. This section includes discussion of connection to the Internet, support services, security, distribution of information, and general planning concerns.

INTERNET PLANNING

All topics discussed as part of this section require the agency to develop a plan and strategy for the Internet. The use of the Internet should be part of the state organization's strategic and tactical plans. The actual connections, security systems, and Internet software should be part of the organization's network configurations lists and drawings.

BASICS OF PROVIDING INTERNET ACCESS

As with the use of other IT capabilities, each state organization will need to decide how to provide Internet access and what this access will accomplish. Two options for connection are contracting with a private Internet Service Provider or contracting with a state data center that serves as an Internet Service Provider.

INTERNET CONNECTION AND SOFTWARE

In cases where the connection will be acquired outside the organization, an Internet account is needed. The Internet Service Provider then makes the actual connection to the organization's IT infrastructure and to the Internet backbone. The agency must choose a way to connect to the Internet Service Provider; for example, by modem or by connecting the communication devices to an organization's Local Area Network, or both. The Internet Service Provider can help in selecting the necessary communication devices and provide help in installing equipment, phone lines, etc.

Connection to the Internet also requires the use of software systems which should be chosen by the appropriate agency/department official in coordination with the agency's overall IT program. There are many software tools that have been established to assist in connecting to the Internet, developing home pages, browsing (searching) the Internet sites, and with general utilities. As with other software, each state organization should define a standard software system(s) to accomplish the basics and define a user support process. Both of these definitions should be instituted in written procedures and processes that have assigned staff responsible for maintaining each. Organizations should also consider the benefits of browsing other Internet sites and posted home sites, and of establishing an agency or department home page to distribute and/or collect information relative to the organization's business-related products.

HOME PAGE

The use of home pages by both public and private entities has been rapidly expanding. At first home pages served as advertisements displaying relatively static information. Home pages have evolved into interactive tools used to both distribute and collect information directly into the organization's database systems. State organizations need to give careful consideration to how they will use a home page, how they will develop their home page, how they will maintain their home page over time, and how they will coordinate their home page with the state home page which is operated by the state library.

If an agency decides to use a home page, it should contain the agency's seal, information

about the agency including its mission statement, and information on how to contact the agency by e-mail, by regular mail, or by telephone. The following issues should be considered in setting up a home page:

- Presentation of additional information specific to each agency should be carefully planned in accordance with other DOIT policies and with the agency's overall IT plan.
- Home pages reflect the image and reputation of an agency; thus, it is important to establish an on-going process for updating the content, appearance, and usability of all information that appears and that is supplied to the public.
- Confidential information shall not be released to the public via the Internet.
- Release of information that would compromise public safety should always be avoided.
- If an agency intends to provide public access to information over the Internet, a procedure should be established for what kinds of documents and information are going to be provided and how both incoming and outgoing information will be received and supplied.

SECURITY

An important function of Internet planning and implementation is to make users aware of the potential security threats of exchanging, sending, and receiving information over the Internet. As with other IT assets, care and planning should be taken to ensure a "safe computing environment." This should include processes:

- To report known security weaknesses and breaches.
- To prevent security weakness exploitation by hackers.
- To employ, when appropriate, any security measures using software and/or hardware configurations that will protect the network or ensure that sensitive communications are transmitted securely over the insecure Internet network.
- To utilize updated network security information and resources to protect network integrity and security.
- To develop policies to enforce proper distribution of agency information and prevent the distribution, whether inadvertent or intentional, of restricted or proprietary information.
- To develop policies to protect against virus attacks by reminding employees of the risk of downloading information from unknown sources on the Internet (note also that not all viruses can be detected by virus scanning programs).
- To develop policies on using aliases for communications over the Internet.
- To develop policies to deal with financial transactions over the Internet. While few agencies conduct financial transactions over the Internet, this may become a more widely used service in the future. When considering offering such services, a security procedure to protect the privacy of the credit-card payments or any other payment must be established by the agency. Agencies planning financial transactions over the Internet also need to consider how they will maintain security while electronically transacting with financial institutions, other agencies, or the public. Agencies also must consider requirements of the Internal Revenue Service regarding computerized business.
- To develop policies for user support, employee training, and system maintenance.
- To develop policies to prevent the release of information that may misrepresent the agency's positions, that may be sensitive or unauthorized, or that may be unfinished and not ready for dissemination.
- To develop policies to alert users to potential violations of Federal Trade Commission Rules or federal laws.

COMPUTER ETHICS

As a representative of the State of California, state employees have a responsibility to conduct themselves in an ethical manner.

The following information suggests some areas where ethics issues will arise and provides some suggestions for issues that may need to be addressed in an agency policy:

- Data obtained inappropriately should not be used.
- Finding and reporting a system weakness is not a license to take advantage of it.
- Every user has a responsibility to do good work and to be accountable for that work.
- Organizations and individuals have rights to privacy.
- When the confidentiality of information is unclear, it should not be divulged.
- Electronic mail should be treated as privileged in the same manner as first class U.S. mail.
- Use of personal information voluntarily provided, for purposes other than agreed to, is unethical.

ETIQUETTE ON THE INTERNET

It is essential that users recognize the each network/system has its own set of policies and procedures. Actions which are routinely allowed on one network/system may be controlled or even forbidden on other networks. It is the user's responsibility to abide by the policies and procedures of all networks/systems with which they may communicate.

The agency should develop etiquette policies covering user conduct including, but not limited to the following:

- The length and subject matter of messages;
- Proper presentation of messages (i.e., capitalizing, using asterisks, etc.);
- Prohibitions on commercial activity;
- Copyright laws and license/contract agreements on material usage; and
- Prohibitions or access limits for use of Internet mailing lists, discussion groups, newsgroups, listservers, or any other interactive communication vehicle on the Internet.

COMPUTER LAW AND COMPUTER CRIME

As the use of automated systems has grown, so too has the number of laws impacting the use of these automated systems. Agencies should develop ways to let Internet users know that virtually every state has laws covering abuse of computer communications and data transmissions that may apply to their Internet use.

Additionally, there are at least two federal laws, the Computer Fraud and Abuse Act of 1986 and the Electronic Communications Privacy Act of 1986, which have been enacted to control abuses of computers and electronic communications/data transmissions. In California, Section 502 of the Penal Code prohibits tampering, interference, damage, and unauthorized access to lawfully created computer data and computer systems. This law includes criminal penalties for introducing contaminants (viruses and worms) into computer systems and networks, allows the court to seize the hardware and software used

in the commission of a computer crime, and allows the courts to consider prohibiting persons convicted of computer crimes from ever having access to computers in employment. Users should be made aware of these statutes and any other laws that the agency so chooses to best prevent misuse of the Internet and best ensure protection of both the integrity and security of the state's network and systems.

Questions



Comments



**State Policy Regarding
Personal Use of State Office Technologies
Telecommunications Information Council**

ALASKA

It is in the best interests of the state to encourage Alaska's state employees to learn to use the new office technologies that are fundamental to their future success as state employees. Use of technology that meets the ethical standards and provides exposure, education or experience is allowable and encouraged under this policy.

The office environment has a wide variety of technologies such as: digital telephone services (voice mail, message broadcasting, message and call forwarding), fax servers, image scanning and copying (color, reduction, enlargement, binding, collating), shared and stand-alone computers (fixed, portable), pagers (text and voice), cellular phones, data networks (local, regional, global), dial-up network facilities, Global Positioning Systems (fixed, portable), VHF and CB radios (fixed, portable), and wireless dispatched office pick-up/delivery courier services.

Use of Office Technologies is no different from use of any other state provided item in the workplace. Executive Branch public employees of the State of Alaska must conform to applicable Alaska statutes, Orders and Codes. Recognizing the very different agency missions or division specific needs, agencies may adopt more stringent, specific, or detailed guidelines. Reasonable use and common sense must prevail in the workplace use of Office Technologies. All policies must contain:

Prohibited uses of office technologies (not necessarily limited to the following):

1. Use for any purposes which violate a United States or State of Alaska law or the Alaska Administrative Code.
2. Use for any commercial activities, including commercial advertising, unless specific to the charter, mission, or duties of the government agency.
3. Use for access to or distribution of indecent or obscene material or child pornography.
4. Harassing other users, computing systems and/or damaging or altering the software components of same.
5. Use for fund raising, political campaign activities, or public relations activities not specifically related to state government activities.
6. Any activity which adversely affects the availability, confidentiality or integrity of any office technology.

The Executive Branch Ethics Act states a public employee may not "use state time, property, equipment, or other facilities to benefit personal or financial interests" (AS 39.52.120(b)(3)). Further, "standards of ethical conduct for members of the executive branch need to distinguish between those minor and inconsequential conflicts ... and those conflicts of interests that are substantial and material." (AS 39.52.110 (a)(3)).

Applicable Statutes, Administrative Orders and Codes that you may refer to include, but are not limited to: AS 39.52, Alaska Executive Branch Ethics Act; Administrative Order #81, Nondiscrimination and NonHarassment; Administrative Code 9 AAC 52, Alaska Executive Branch Code of Ethics; AS 39.25.160, Alaska Little Hatch Act; AS 24.60, Legislature Standards of Conduct.

The State of Alaska reserves the right to routinely monitor Internet and E-mail use by individuals and report such use to appropriate supervisors. Contents of State Employees' computers are also subject to "Public Records" requests.

This policy is to be read and signed by all employees in the presence of their supervisor or agency human resources staff and filed in each employee's personnel file. The signature of the employee constitutes acknowledgement of their obligation to abide by the policy. Use of the Internet and other office technology is a revocable privilege. User accounts and password access may be withdrawn if a user violates this policy. Violations may also result in possible personnel action up to and including termination, and depending on the severity may result in criminal prosecution and/or civil liability. After reading and signing this policy, state employees have 48 hours after the date signed to clear any material that does not conform with this policy from any office technology.

Signature of Employee

Signature of Supervisor

Printed Name of Employee

Printed Name of Supervisor

Department

Department

PCN

Date

PCN

Date

Office Technology Policy
Revised October 9, 1996

Department of Administrative Services Number: 03-12

POLICY AND STANDARDS

Date: March, 1997

OREGON

ISSUER: Information Resources Management Division

SUBJECT: Electronic Mail

Abstract

Describes agency use of electronic mail for State business.

Authority

ORS 291.038

Policy

There are many obvious and appropriate uses for this technology and many inappropriate uses as well. Under no circumstances should either the state's electronic mail systems or electronic bulletin boards be used for personal gain, junk mail or unsolicited announcements. It is up to each agency to determine the appropriate level of formality for internal e-mail. Acceptable use practices for email and other electronic forms of communication can be found in Acceptable Use Policy #03-21.

Department or Statewide Messages/Broadcasts

When determining whether a message should be broadcast on a department-wide or state-wide basis, make sure that you know your audience. Avoid broadcasting messages to people outside your normal constituency. All department-wide broadcasts must be made through your division administrator's office. All state-wide broadcasts must be made through the Director's Office. Consult your bulletin board administrator for procedures on posting notices to state sponsored bulletin boards.

E-mail content

The content of broadcast e-mail and maintenance of a users electronic mailbox is the user's responsibility. Never assume that your e-mail can be read by no one except yourself; others may be able to read or access your mail. Never send or keep anything that you would not mind seeing on the evening news.

Standards

Electronic mail systems shall be able to exchange mail using standards compliant with ANSI X.400 Message Handling System (1988 or later) or SMTP (RFC 1123) transport protocol. Mail Directory standards shall be developed consistent with ANSI X.500.

The Department of Administrative Services will allow agencies to connect to the state electronic mail hub if they use one of the following products: Microsoft Mail; Novell GroupWise; Lotus, cc:Mail, or a SMTP compliant product.

For More Information

For more information, please contact the Department of Administrative Services, Information Resources Management Division at 378-4127.

Document History: Information adapted from "Information Technology Standards - Based Architecture" October 22, 1992.

Revised 03-12, February 1995

[Policy Index](#)

Department of Administrative Services: 03-21

OREGON

POLICY AND STANDARDS

DATE: February 18, 1997

ISSUER: Information Resources Management Division and DAS Director's Office

SUBJECT: Acceptable Use of State Electronic Information Systems

Abstract

Requires that all agency electronic information systems be used for agency business with minor exceptions.

Authority

This policy applies to those agencies that are subject to any of the following statutes. ORS 184.305 (use of state property), ORS 184.340 (DAS rules and policies), ORS 282.020 (printing and copying), ORS 291.037 ff. (information system rules, policies, and standards).

Definitions

For this policy, except where the context requires otherwise, the following terms have the meanings shown.

"Agency" or "state" mean the State of Oregon acting through each of its agencies, boards, or commissions. Whenever the context allows, agency refers to the particular agency that owns or controls a system at issue.

"Agency systems" or "systems" mean *all agency electronic information devices, interconnections, and technical information related to them*. For example, systems includes phones, pagers, Fax machines, computers, copiers, recorders, transmitters, and any similar, connected, or related, devices. Systems includes other systems accessed by or through those devices, such as the Internet, e-mail, cable television, and phone services. Systems includes designs, specifications, passwords, access codes, and encryption codes. Systems also includes any identifiers for devices, users, or accounts.

"Information" means information of any kind used in any way in agency systems. Examples include messages, communications, e-mails, files, records, recordings, images, graphics, transmissions, signals, programs, macros, software, and data.

"Publishing" means using systems to disseminate or spread information to the public or beyond the user's area of authority within the agency. Examples include newsletters, web pages, fliers, chain letters, and postings to Internet groups or to e-mail lists.

"Use, uses, used" means any use of agency systems to affect information in any way by state employees, officers, agents, or volunteers. Examples include using systems to search, produce, calculate, extract, forward, print, publish, receive, send, transmit, apply, run, control, download, upload, record, copy, rename, access, alter, delete, erase, encrypt, or store any information. This policy does not control private (non-state) uses of public services such as ED-Net or a state-sponsored list service or bulletin board.

Policy

Systems and information are state property. All systems and information are, and shall remain, the property of the agency, subject to its sole control. No part of systems or information are, or shall become, the private property of any system user. The agency owns all legal rights to control, transfer, or use all or any part or product of its systems. All uses must comply with this policy and with all other state policies and rules that apply. Nothing in this policy shall be construed to abridge any rights of an agency to control its systems, their uses, or information.

Systems are for agency business. Except as allowed under this policy, systems may be used only for the business of the agency as defined by the agency.

Agency has full access and control:

- **Control.** The agency reserves, and intends to exercise, all rights relating to information used in its systems. The agency intends to trace, review, audit, access, intercept, block, restrict, screen, delete, recover, restore, publish, or disclose any information, at any time without notice. The agency does not intend to tap phone conversations without notice or due process of law. However, it may authorize a party to any conversation to record it, as permitted by state law. The agency may withdraw permission for any or all personal or business uses of its systems at any time without cause or explanation. No one shall grant access to systems without agency authorization.
- **Access.** Passwords, scramblers, encryption methods, re-mailer services, drop-boxes, or identity-stripping may not be used without agency approval, access, and control. No user may attempt to access, copy, forward, delete, or alter the messages of any other user without agency authorization. An agency system may not be used to attempt unauthorized access to any information or system.

Public records are controlled by the agency. All system administrators and users must comply with public records retention laws and rules. The agency reserves sole discretion to decide what information is a public record. The agency may disclose any public record without permission or knowledge of any systems user. *Except as noted in this policy, users may not expect that any personal use of agency systems is private.*

Uses must reflect the agency image. Uses of agency systems do not all have to be formal. But, they must be professional. For example, e-mail must look like state e-mail, not the product of a pop culture. Authors must not use CB handles or pen names. No personal symbols. No ornamental quotes. No newsgroup or chatroom slang.

Uses must be lawful and inoffensive. Uses of agency systems must not be false, unlawful, offensive, or disruptive. Unless agency duty requires it, no use shall contain profanity, vulgarity, sexual content, or character slurs. No use shall make rude or hostile reference to race, age, gender, sexual orientation, religious or political beliefs, national origin, health, or disability. Copyrighted or licensed information shall be used only with full legal right to do so.

Publishing must be agency authorized:

All publishing is restricted to state business as defined by the agency. All publishing requires agency authorization. Employee events may be internally published with agency approval.

Many Internet or e-mail groups exist to share useful information. The agency may authorize a user to post queries or to represent it by posting professional comments to useful groups. Comments must conform to this policy. Content and frequency of posting must reflect the agency's interests; not the user's.

Internal publishing of employee events is mixed state and personal business. It must be agency authorized. Examples are charitable drives, retirements, parties, or whatever the agency deems suitably related to agency business.

Personal uses restricted:

The state often needs people to remain at work despite personal needs and interests. The state also needs employees to continuously develop their knowledge and skills. For those reasons, certain personal uses are allowed. The agency shall have sole discretion to decide whether a use is personal or business. Any personal use must satisfy the following provisions. Except as these provisions clearly state, all personal use must also comply with the rest of this policy.

Personal use of state systems must be at virtually no cost to the state.

1. Examples of allowed personal uses. A local call, a long distance call that is not charged to the state, an e-mail message, a pager message, a short toll-free Fax, and limited use of a micro computer.
2. Examples of allowed mixed state and personal uses. Printing and photo copying a state job application, a resume, personnel and benefits papers, and necessary material for state-paid courses of study.
3. Examples of personal uses not allowed. Toll calls, making or taking calls from a state cellular phone, copying or printing, and any service for fee. The agency may opt to allow any of these uses if it sets narrow limits and requires users to repay full costs without state subsidy.

The degree or extent of personal use must always be petty or insignificant compared to use for assigned work.

No personal use may be made by, or on behalf of, any organization or third party.

No publishing is allowed if the content or purpose is personal. This bars personal web pages. It bars personal postings to Internet groups, chat rooms, web pages, or list services.

No personal soliciting is allowed. Systems may not be used to lobby, solicit, recruit, sell, or persuade for or against commercial ventures, products, religious or political causes, outside organizations, or the like.

A user may not put to his or her personal use any system device that the user does not employ in his or her assigned work. No privately owned device may be connected to state systems without agency authorization. System devices taken home remain subject to this policy.

Employees may make limited personal use of their assigned micro computers, software, and Internet access. Example uses include web searches for personal research, self-study, and preparing a resume or application for a state job. Users may not install or download software without agency authorization. Personal use must be done during meal and rest breaks; not before, after, or during work. The agency may permit mixed state and personal work to be done at other times.

Internet games and personal games may not be used. Games that come with software may be used only with agency permission. They may be permitted only during normal lunch breaks, not rest breaks. They

shall be used without sound and only where not visible to clients. State owned or licensed games created to teach real, needed knowledge or skill may be used as the agency allows.

Acknowledgments and Conflicting provisions:

The agency may choose to have any users sign statements acknowledging all or parts of this policy. The agency may adopt its written policy to replace or amend this broad, statewide policy to its specific needs. The terms of an agency policy or of a valid collective bargaining agreement shall supersede any conflicting terms in this policy.

Policy improvements:

Because the technology encompassed by this policy is rapidly changing, suggestions to improve this policy are always welcome.

For More Information or to Submit Suggestions:

For more information, please contact the Department of Administrative Services, Information Resources Management Division at 378-4127.

Minutes of Oct. 5 meeting

Return-Path: <donnl@asea.jno.mxmail.com>

Received: from calvino.alaska.net (uucp@calvino.alaska.net [209.112.130.30]) by jnu-unix.legis.state.ak.us (8.9.1/8.9.1) with ESMTP id JAA14396 for <marco_pignalberi@legis.state.ak.us>; Wed, 6 Oct 1999 09:46:51 -0800

Received: (from uucp@localhost) by calvino.alaska.net (8.9.1/8.9.1) id JAA08777; Wed, 6 Oct 1999 09:45:47 -0800 (AKDT)

>Received: from Connect2 Message Router by asea.asea.jno.mxmail.com via Connect2-UUCP v1.00.32; Wed, 6 Oct 99 09:42:56 -0800

Message-ID: <710B1C3201643500@asea.jno.mxmail.com>

Date: Wed, 6 Oct 99 09:28:00 -0800

Sender: "Donn R. Liston" <donnl@asea.jno.mxmail.com>

From: "Donn R. Liston" <donnl@asea.jno.mxmail.com>

Organization: ASEA Local 52 Juneau Office

To: Andree McLeod <mcleodak@alaska.net>, Bill Allen <allenb@doyon.com>, Carl Springer <Carl_Springer@admin.state.ak.us>, Dale Nelson <nelsonpe@concentric.net>, Daniel Wayne <danwayne@gci.net>, David Cottrell <dcottrell@mcc-cpa.com>, Don Valesko <local71@alaska.net>, Donna Gilbert <ranchmotel@mosquitonet.com>, Gerri Wakefield <gwakeats@greatland.net>, Janelle Norman <alaskamail@customcpu.com>, Jim Rowe <jrowe@ptialaska.net>, John Fox Worthington <john.worthington@ctg.com>, Joseph Henri <sctd@alaska.net>, Lewis Quinn <lquinn@capital-office.com>, Marco Pignalberi <Marco_Pignalberi@legis.state.ak.us>, Patty Polley <juneaucc@ptialaska.net>, Paul Martone <atpub@alaska.net>, Scott Stewart <sstewart@arcticcontrols.com>, Tom Wagner <tewagner@alaska.net>, "MAIL@UUCP {Alison_Elgee@admin.state.ak.us}" <Alison_Elgee@admin.state.ak.us>

Subject: Minutes of Oct. 5 meeting

X-Mailer: Connect2-UUCP v1.00.32

Content-Type: text

October 5, 1999 DRAFT Pending Ratification

Commission on Privatization and Delivery of Government Services
Subcommittee for the Department of Administration
Meeting Minutes

Next Scheduled Meeting:

In attendance: Joe Henri, Chair; Tom Wagner, Donn Liston, Dan Wayne, in Juneau; John Worthington, David Cottrell, Jim Rowe, Dale Nelson, Lewis Quinn, Carl Springer, Andree McLeod.

John Worthington introduced himself as a computer person with strong background in large-scale financial applications, working for Computer Task Group (CTG) assigned to Alyeska Pipeline Service Company accounts.

Review of items:

Henri: The last time the commission met they had people from the U.S. Army here and they spoke about privatizing in the Army how to privatize utilities, for example. We reviewed how long it takes to evaluate the application of privatization and how much money it takes to commit to doing it. Now the Legislature is expecting us to evaluate the entire realms of privatization for the State of Alaska.

He further reflected on the history of state service and the needs which previously existed and required the state to do without the possibility of outside resources contributing.

Review of Items for consideration

Minutes of Oct. 5 meeting

- A. STATE CONTRACTING POLICIES AND PROCEDURES/PROCUREMENT.
- B. STATE TELECOMMUNICATIONS.
- C. LICENSING SNOW MACHINES THROUGH SNOW MACHINE SALES OUTLETS.
- D. TRAVEL EXPENDITURE SAVINGS, INCLUDING INDIVIDUALLY ACQUIRED BONUS MILES WHILE ON STATE BUSINESS, CREDIT CARD POSSIBILITIES, ETC.
- E. REORGANIZING AND STREAMLINING DEPARTMENT OF ADMINISTRATION TO BE A STAFF AGENCY, TRANSFERRING LINE RESPONSIBILITIES TO OTHERS, POSSIBLY MOVING MANAGEMENT AND BUDGET BACK TO ADMINISTRATION.
- F. TRANSFER WORK OF LABOR RELATIONS SECTION, DIVISION OF PERSONNEL TO OTHERS (ELIMINATING ONE OR MORE OF THE APPELLATE STEPS NOW IN PLACE).
- G. PRIVATIZING THE PAY FUNCTIONS OF THE STATE AND THE RETIREMENT AND BENEFITS FUNCTION
- H. ENCOURAGE PRODUCTIVITY OF STATE WORKFORCE.

The conversation proceeded randomly among persons at the Anchorage site.

Jeri Wakefield: Efforts starting with snowmachine licensing and expanded to partnering with DMV for whatever possibilities.

Dale Nelson: Studies of architects, engineers landscapers professional licensing possibilities are underway.

Jim Rowe: Counsel on Licenser Enforcement & Regulations under the Council on State Governments.

Lewis: Discussions about procurement issues have been discussed in our working group meetings.

Henri observations that participants in this group is volunteers and we should feel free to discuss issues we may have without fear of repercussions. Reflections on how times have changed with respect to purchasing requirements and specifications required for purchase of goods for State use and the considerations for Alaska preference, etc.

Wagner: As a former state employee he has been aware of the need of smoother ways to purchase office supplies and the past practice of awarding a bid to a specific vendor from whom all office supplies were supposed to be purchased.

Quinn: Issue of bidder priorities not being upheld.

Wayne: Discussed quality of life issues for people who want to purchase items from business which makes most of its money from the State. How quantity purchases are discounted and individual consumers cannot expect the same rates but when they purchase from large outside-based companies the money leaves Alaska.

Quinn: If the State has a contract and commits to a level of purchase we try to lower all of our costs. The guideline from Gen Services is to purchase from the cheapest place you can get it.

Henri: With the Internet and the big box retail stores, with tremendous buying power, the profits go outside of the state and that can influence the decisions about price versus social/economic value.

Wayne: Should we be trying to save money for the State of Alaska at the expense of the quality of life? Every privatization decision will come

down to taking money from one place and moving it somewhere else.

Henri: I think our report should reflect the issues we face with privatization and the issues of economic well-being of the State.

McLeod: Issues of this nature are public policy concerns decided by elected officials.

Quinn: Nothing we are doing is cast in stone; we are just providing some insights to how we can perhaps change policy.

Worthington: Discussion of the continuum from totally outside owned companies providing the cheapest goods while the in-state provider re-cycles the money within the state.

State Communications subcommittee met to talk about this issue and provided a report. Mr. Quinn discussed the rationale of their discussions and how the report was developed.

Concerns: what the state might want, how to watchdog technical compliance, services needed in bush locations, cultural, confidentiality, labor union contractual obligations, financial stability of any successful bidder, less government control (Report to be included as ATTACHMENT A).

Example: Sale of ATU, devalued asset over time, what current asset value might be and where the state might be going with assets declining in value while private enterprise can do certain services more efficiently.

Liston: Issue of devaluing assets of state government which have been useful and valuable because of the people who make these systems work, instead of selling them out at a cheap price and allowing private industry to make money but not provide the same level of service as state employees have traditionally done.

Henri: Although you can't see the hard copy of Mr. Quinn's report you should know he is not recommending privatization of ITG'

Quinn: Rather we are recommending out-sourcing, because can be done less expensively allowing state to focus on core competencies and other advantages. Needs to be based on keeping in-state.

Springer: Issue of the value of having lessor tasks of state done by other than State employees so state employees can do the more important work of the State.

Liston: Responded that he might be willing to consider that possibility if it weren't for the current top-heavy supervisory layer in State government. Liston then reported that he was going to have to leave the teleconference because the General Government Unit is involved in conducting a strike vote. 1 p.m.

Uuencoded File Attachment: WINMAIL.DAT

 WINMAIL.DAT	Content-Type: application/octet-stream Content-Transfer-Encoding: x-uencode Content-Disposition: inline; filename="WINMAIL.DAT"
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ALASKA STATE LEGISLATURE

LEGISLATIVE BUDGET AND AUDIT COMMITTEE

Division of Legislative Audit



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SUMMARY OF: A Special Report on the Department of Administration, Office of Public Advocacy, Public Guardian Program, July 15, 1999.

PURPOSE OF THE REPORT

In accordance with Title 24 of the Alaska Statutes and a special request by the Legislative Budget and Audit Committee, we conducted an audit of the Public Guardian Program in the Office of Public Advocacy (OPA), Department of Administration.

The objectives of this audit were to evaluate (1) the extent to which recommendations from Legislative Audit's 1992 audit have been implemented; (2) the organizational structure and the existence of any conflicts of interest; (3) contractual arrangements for court visitors and the effectiveness of their reviews; and (4) the public guardian's potential transfer of cases to the private sector.

REPORT CONCLUSIONS

During the 1990s, numerous aspects of the public guardian's performance were scrutinized in reviews by the legislative branch, executive agencies, and private entities. The findings from these reviews in the aggregate confirm that the recommendations from our 1992 audit have been substantially implemented.

Alaska's demand for guardianship services will increase significantly over the upcoming decades. Private professional guardians will become an important option for addressing this demand. However, such private agencies do not yet enjoy the confidence of major participants in the State's guardianship system. To have an expanded role, the State will need to take steps to encourage responsible growth by this occupational group, such as professional regulation, performance monitoring, and other means of oversight.

The court visitor is a key safeguard in protecting the public from unwarranted guardianships and in assuring that wards get good service once a guardianship is established. Unfortunately, OPA's management of this function, though assigned by statute, presents an inherent conflict of interest. The visitors' independent status is impaired by OPA's control of the same individuals who are charged with recommending a guardian (often OPA) and reviewing its work.

Despite the initial concerns of one private professional guardian, OPA's practice of "spending down" ward's assets to maintain benefits eligibility is permissible under existing regulations. The practice is analogous to tax planning and part of a guardian's duty to effectively manage a ward's assets.

FINDINGS AND RECOMMENDATIONS

1. The governor should introduce legislation and draft regulations that will enhance oversight of private professional guardians.
2. The administrative director of the Alaska Court System should implement a procedure to track professional guardians that exhibit a pattern of asset mismanagement or other misconduct.
3. The legislature should consider amending the confidentiality provisions to allow for public oversight of the guardianship process.
4. The commissioner of the Department of Administration should address the animosity that exists among Fairbanks participants in the guardianship system.
5. The legislature should consider transferring the management of the court visitor function to the Alaska Court System.
6. Management for the court visitor function should explore the potential of the National Guardianship Monitoring Program for volunteer court visitors and volunteer court auditors.

Subject: IT Literacy Initiative

Resent-Date: Wed, 1 Sep 1999 21:01:57 -0800

Resent-From: everyone@state.ak.us

Date: Wed, 1 Sep 1999 21:01:01 -0800

From: "Fran Ulmer" <it_literacy@state.ak.us>

To: all_state_employees@state.ak.us

Dear State of Alaska Employee:

You should have received an insert with your August 26 payroll check announcing the new online technology training program.

I hope you will seriously consider enrolling in our innovative computer training program, available to all state employees free of charge.

Improving skills in information technology is great for you personally AND great for the State of Alaska.

Changing the way we do business and improving customer satisfaction in delivering public services are important to assure we do the best job we can with what we have.

Other states are impressed by this program and are trying to implement similar employee training enhancements.

Let's lead the nation in preparing for the information Century!

Go to the State's home page at <http://www.state.ak.us> and click on "Technology Training Online" to get started.

Fran Ulmer
Lieutenant Governor

Subject: Re: Campaign Pain

Date: Wed, 08 Sep 1999 09:41:58 -0700

From: Fran Ulmer <fran_ulmer@gov.state.ak.us>

Organization: office of the lieutenant governor

To: Marco Pignalberi <Marco_Pignalberi@legis.state.ak.us>

Marco, your note really surprised me!

As you may know, I am the Chair of Alaska's Telecommunications Information Council. The TIC originated that training program on a pilot basis last year and has been improving and expanding it ever since. It has been a three way partnership (State, University, Gartner Group) ; when Gartner Group was purchased and the training was enhanced we decided we needed to do a better job of encouraging public employees to use this system. That's why we are trying to raise the profile and increase participation. I'm glad you are using the training. I am sorry you don't agree that this is an important part of my job: encouraging public employees to improve their skills, and as a result, their productivity for the State.

Marco Pignalberi wrote:

> Fran, thank you for the rah-rah message for on-line training, aka, the
> Literacy Initiative. However, your message strikes me as being a
> political campaign ploy for three reasons. First, the message simply
> wasn't necessary. It was redundant with the same info contained with the
> pay checks. Second, the information could have been delivered by a
> line-agency responsible for "employee training" (Dept, of Labor),
> "technology implementation" (Dept, of Administration) or "education"
> (DOE). It wasn't necessary for the information to come from the
> political echelon. Third, the program you announced isn't really a new
> program at all. I took my first lesson on this system two years ago. So,
> I think you can see why some of us believe you are exploiting your
> position for personal promotion and ultimately campaign purposes. I
> would like to know if the executive branch has guidelines in place that
> govern the use of the state's email system. If I want to respond to
> your message to the same audience, can I do it? I look forward to
> hearing from you.
> Regards, Marco Pignalberi

REPORT OF THE SUBCOMMITTEE ON ADMINISTRATION

TO

THE COMMISSION ON PRIVATIZATION AND DELIVERY OF GOVERNMENT
SERVICES

10 November 1999

(minor revisions made 15 November 1999)

[By Joseph R. Henri, Chair]

Those who were in Alaska at statehood 40 years ago, and those who participated in state government during the early years tend to wonder at the growth of Alaska's employee force and the very large annual per capita dollar expenditure. "To govern means to rectify," said Confucius. Senate Bill No. 33 [61 Session Laws of Alaska 1999] sets out to review, rectify, reform, and reinvigorate the current status of our Alaska state government. Our subcommittee on the Department of Administration (DOA) pursued the objectives of Section 5 of SB 33; peculiarly falling to our attention was Sec. 5 (2), "review state contracting policy and procedures, including competitive bidding procedures."

During the course of the summer and fall of 1999, above 25 volunteers signed on to aid the Privatization Commission in pursuing the intent of SB 33 as it affected the Department of Administration; they followed the counsel of the Greek stoic Epictetus, who said, "Let no wise man estrange himself from the government of the state...." But familiarity with the state's functions repelled some of our volunteers; our laboring group shrank to 12 or so people who dedicated time, effort and talent to the assigned tasks. The chair's sincere thanks go out to each and every one.

Each of our volunteers is engaged in a job or business on a daily basis; we had no retired or otherwise leisured people who could fully devote themselves to an intensive pursuit of our subject. We brought what time and insight we had to the task assigned. Thus, this is not the work of a consulting group; it is the product of citizens using what little time they could spare in order to give the Commission a sense of some possibilities which should be pursued in earnest by experts. Such a pursuit will not be without expense; what we have done is to sort out and identify some promising areas of inquiry and consequent action.

In our work we were well and ably assisted by the high echelons of the Department of Administration whenever we requested assistance. Commissioner Robert Poe seems to head an effective, dedicated agency (this is not to say that we conceive of no room for improvement!).

A GENERAL VIEW ABOUT PRIVATIZATION: (SOME NOTES) We were struck by the large amount of state production which is already privatized. This is true in a number of departmental divisions. For example, in the Retirement & Benefits Division, the administration of the health plan is conducted by Aetna out of Seattle; the Deferred Compensation Plan and other, cognate plans are administered by Great West, out of Denver, Colorado; actuarial work is contracted to William Mercer of Seattle; the health plan consultants are Deloitte Touche out of Minneapolis, Minnesota; and annual audits for the various health and retirement funds are performed by KPMG Peat Marwick of Anchorage.

Frequently, the privatizing of government work to achieve a lower cost will entail the performance of the tasks out of state. Sometimes, but not often, the necessary talent is not readily available in Alaska. Most times, though, the farming out of work to Lower 48 companies is done to keep the state employee numbers from swelling, and to keep within budget allocations. Obviously such privatization is a matter of trade-offs. For each privatization adventure, careful attention must be given to the overall consequences for the economy and well being of Alaska and its citizens.

Privatization has long term consequences as well as possible immediate reductions in costs. Privatization will always work best in an environment of plentiful competition, i.e., where the services sought are provided by a goodly number of providers, all motivated to do the work competently for the lowest possible cost. Where competition is weak, or non-existent, privatization may well result in higher costs and poorer performance. If by privatizing, existing state-hired talent or state-owned facilities are done away with, the company offering the service from the private sector may profit from a lack of any reasonable alternatives at the time of contract renewal.

The collective bargaining contracts with the various employee groups of state government all contain provisions covering the subcontracting of work outside the state work force. In general, union members are given a "right of first refusal" to analyze the state's plan for outsourcing or privatizing, and then to submit a plan of their own to the state which, to be accepted, must more or less equal the anticipated savings from privatization. These typical provisions provide for a thorough vetting of the possible savings. The privatizing of the function of Central Duplicating a few years ago, brought these clauses into play, and created hard feelings between employer and employees. For the state to privatize work, it must run a gauntlet, which may, in fact, discourage much consideration of privatization. In like vein, we inquired into the effects of the "Little Davis Bacon" (LDB) Alaska statute on privatizing efforts. We learned that LDB applies to construction outsourcing, necessitating "Prevailing Wages" in construction work, making labor costs higher than otherwise. LDB does not apply to strictly maintenance functions, according to the Commissioner of Labor, nor does it apply to non-construction work, i.e., to service contracts.

The items which our group chose to consider, and our comments about them, follow. In most cases, we have attached appendices wherein an explication of the subject is set forth.

A. REORGANIZE AND STREAMLINE DOA AS A PURELY STAFF AGENCY SERVING THE GOVERNOR AND THE OTHER DEPARTMENTS; MOVE LINE ACTIVITIES TO OTHER DEPARTMENTS.

Two of our volunteers are former commissioners of DOA, Messrs. Allen and Henri. DOA has become a handy repository for an unconnected variety of tasks rendering service to the public. We advocate the following "consolidation or other efficiency change": Remove the following "Services to the Public" and place them in other departments: Alaska Longevity Programs, Alaska Oil and Gas Conservation Commission, Alaska Public Offices Commission, Motor Vehicles, Office of Public Advocacy, Senior Services. Retain Office of Tax Appeals and the Public Defender Agency due to conflict of interest problems, and the mandates of federal and state courts. Take the Office of Management and Budget from the Governor's Office and integrate it into the work of DOA, where it had been historically lodged. Restore an Internal Audit function in DOA to give the executive branch ability to manage its departments and create efficiencies. The commissioner of DOA should be the governor's major domo for the management of state government. That is how the job and the department were conceived by the consulting group which advised the first state legislature in 1959, when the Alaska government was initially fleshed out.

B. PUBLIC DEFENDER AGENCY. Federal and state courts have mandated legal defense of indigent clients. Alaska spends around \$10 million annually pursuant to this duty, employing over 100 people. To contract out this function to the private bar would cost considerably more than the present cadre of state employees. Your subcommittee recommends leaving the status quo. Appendix B, attached, explains this rationale.

C. PIONEER HOMES: Those in our group studying this issue have recommended privatizing the homes, advocating that the services be provided by a private company whose core competency is in providing such care; our subgroup are also of the opinion that the state would realize cost savings. See Appendix C, attached. On the opposite side are DOA officials who assert that state operation costs are cheaper than private nursing home costs, using figures of \$50,000 per resident in the state program, and \$90,000 per resident on the private side.

We learned that Alaska and one other state, Alabama, have "opted out" of Alzheimer's coverage under the Medicaid program. If there were state Medicaid coverage, out of every dollar spent 60 cents would be federal, 40 cents state. Seemingly, more coverage for Medicaid/Alzheimer's would be available to more Alaskans if Alaska "opted in" for Alzheimer's coverage than now receive subsidized

care through being guests at a Pioneer Home. Would overall state expenses be higher? We were not able to establish that answer

The Pioneer Homes require a thorough and objective analysis by a competent third party contractor as to the wisdom and cost savings of privatizing the function.

- D. PURCHASING FUNCTION, GENERAL SERVICES & SUPPLY.** The purchasing laws of Alaska generally parallel the Model Procurement Code of the Council of State Governments, with certain Alaska modifications. The model code is currently under revision. Complaints were expressed over the law's requirement of purchasing certain goods from the Department of Corrections; i.e., goods made in prisons, because at times the quality is inferior and the items provided not exactly what is needed. Compulsory purchase of prison production, etc., is one of several purchasing quirks under our statutes, all militating in one way or another against finding the best quality goods at the lowest possible prices. Many of the provisions (irritating to purchasing officers) are for the purpose of promoting Alaska business—helping small in-state businesses, instead of buying from large outside suppliers. We make no recommendations on such provisions, except to point out that the concept "purchasing" is fraught with a multitude of overtones and mutually contradictory objectives.

Our Appendix D contains a number of insightful suggestions for bettering service and lowering costs. The bulk of state purchases are for amounts under \$100,000, yet the central office has no method of keeping track of such transactions; at present there is neither a pre-audit nor post-audit function by which to adequately monitor compliance with the laws and regulations. There is regular training of purchasing officers throughout state government. We believe that certain modifications of the state accounting system would enable the GS&S Director and the Governor and the Legislature to have a better grasp of purchases in the "Under \$100,000 Range," and we urge swift action to rectify this failing.

- E. TELEPHONY.** We recommend privatizing this function in order to realize cost savings and a stream of revenue. Commissioner Robert Poe is already soliciting proposals, which will at least partially implement this recommendation. See Appendix E
- F. INFORMATION SERVICES GROUP:** We recommend against the privatizing of this function, i.e., against severing the function from state workers; nevertheless, we consider the outsourcing of some of the work a real possibility. See Appendix F, attached.
- G. PAYING FUNCTIONS, RETIREMENT & BENEFITS:** We raised the question of privatizing these functions (payroll, accounts payable, retirement benefits): Could the state achieve the same results at a reduced cost? Could the availability of so much

computing work be used to attract a new enterprise to Alaska, which would use the state business as its core income generator, and then capture other business of an even larger magnitude from outside Alaska? Could we help create a new and high paying sector in the Alaska economy? These were the exciting questions, but we had no available means to derive answers. We know that several years ago, the state spent above \$20 million to produce a new accounting system; production of such a system entailed a thorough knowledge of the state's accounting needs - what it was currently doing, what it should be doing if it had the computing ability, etc. Our group would also have to apprise itself of this information in order to make privatizing recommendations. We believe the subject is deserving of careful inquiry and subsequent decision, but your subcommittee is not able to make recommendations other than this at the present time. See Appendix G.

- H. **STATE OF ALASKA MAILROOMS:** It seems that the outsourcing of the mailroom functions of the state would result in better service at a lower cost. Appendix H highlights some of the considerations, which prompt our recommendation.
- I. **STATE TRAVEL:** Like many before us, we considered the possibilities for saving money on this function, but we came up with no satisfactory insights or recommendations. A summary of recent departmental effort in this area is contained in Appendix I.
- J. **STATE LABOR RELATIONS OFFICE:** Great dissatisfaction with the care, output and response of this office led to a strong entreaty to abolish the section, and farm out its work to each department for decentralized administration of the collective bargaining agreements. While two of our members were for abolition, the vast majority of our group voted their opinion that the Labor Relations section should be retained, but its performance and responsiveness thoroughly improved.
- K. **PRODUCTIVITY OF STATE WORKFORCE:** While the state conducts on-site and off-site training for many of its employees, the question arises as to whether more could be done to further productivity. In general, government bureaus are little motivated to eliminate jobs; the usual tendency is to add more workers to cope with new facets or increased workload. What can be done to bring more hardheadedness and "bottom-line" mentality into the supervisors' motivating values? One idea was to use the existing capabilities of the state accounting system to record from the segments of the workday spent by employees on their various tasks in order to derive a concrete idea about time spent against tasks accomplished. The result may be quite a revelation: some will be found to be heavy producers, others rather laggard. Knowledge of the facts will presumably lead to higher productivity. Appendix J, attached, addresses two versions of personnel cost accounting.
- L. **PARTNERING WITH LICENSE-ISSUING AGENCIES:** The issuance of various licenses is always a big part of a state's output. Frequently there is a need for licenses

at times other than normal working hours; sometimes expeditious treatment is not available from a typical bureau, but is nevertheless needed by some deserving applicant. These are the types of cases, among others, where a non-state employee partner can be profitably used to fill in the gaps and create better, more efficient service. We found that the Division of Motor Vehicles is doing some of its work through the use of partners. We think their efforts are commendable, that they should be studied and understood by other agencies so that such public-private partnering can be expanded and tested in other areas. Private partners can be a good alternative to expansion of the permanent state workforce. We encourage the state to examine this practice in all fields of licensing.

Joseph R. Henri, Chair

Department of Administration																			
FY00 Enacted Budget																			
BRU Short Name	Comp Short Name	FY	PS	Travel	Contract	Commod	Equip	Land/Bld	Grant	Misc	Total	PFT	PPT	Temp					
Centralized Admin. Services	Office of the Commissioner	AN	488.3	20.5	39.0	16.2					542.0	5.0	1.0						
Centralized Admin. Services	Tax Appeals	AN	151.8	7.5	16.7	3.0					179.0	1.0	1.0						
Centralized Admin. Services	Administrative Services	AN	1,360.0	10.1	178.0	8.3	7.9			-50.0	1,514.3	25.0		2.0					
Centralized Admin. Services	DOA Info Technology Support	AN	763.2	55.0	105.5	41.2	23.7				988.6	13.0							
Centralized Admin. Services	Finance	AN	3,127.7	3.0	2,589.9	29.2					5,749.8	47.0		1.0					
Centralized Admin. Services	Personnel	AN	1,692.8	34.6	418.1	25.5	9.0				2,180.0	31.0							
Centralized Admin. Services	Labor Relations	AN	746.5	38.8	118.1	8.0					911.4	12.0		1.0					
Centralized Admin. Services	AK Professional Develop Inst.	AN																	
Centralized Admin. Services	Purchasing	AN	881.0	4.4	161.1	14.6					1,061.1	14.0							
Centralized Ar' n. Services	Property Management	AN	472.6	3.3	373.6	45.4					894.9	9.0							
Centralized Admin. Services	Central Mail	AN	274.0	0.8	963.7	42.0					1,280.5	6.0		2.0					
Centralized Admin. Services	Retirement and Benefits	AN	5,531.6	163.5	2,682.6	62.0	60.6				8,500.3	99.0		6.0					
Centralized Admin. Services	Group Health Insurance	AN			11,900.3						11,900.3								
Centralized Admin. Services	Unallocated Reduction	AN	-592.6	-73.2							-665.8								
Centralized Admin. Services Total			14,874.9	268.3	19,548.6	295.4	101.2	0.0	0.0	-50.0	35,036.4	262.0	2.0	12.0					
Leases	Leases	AY			33,797.6						33,797.6								
Leases	Lease Administration	AN	481.8	5.0		4.2					491.0	7.0							
Leases Total			481.8	5.0	33,797.6	4.2	0.0	0.0	0.0	0.0	34,288.6	7.0	0.0	0.0					
EPORS Benefits	EPORS	AY			15.0				1,096.5		1,111.5								
EPORS Benefits Total			0.0	0.0	15.0	0.0	0.0	0.0	1,096.5	0.0	1,111.5	0.0	0.0	0.0					
Information Services	Information Services	AN	9,434.4	224.5	8,190.1	1,347.1	1,073.8				20,269.9	127.0		7.0					
Information Services	Information Svc Fund Front Sec	AN								55.0	55.0								
Information Services Total			9,434.4	224.5	8,190.1	1,347.1	1,073.8	0.0	0.0	55.0	20,324.9	127.0	0.0	7.0					
Public Communications Services	Public Broadcasting Commission	AN	36.9	5.5	14.1	0.5					57.0	1.0							
Public Communications Services	Public Broadcasting - Radio	AN							2,599.9		2,599.9								
Public Communications Services	Public Broadcasting - T.V.	AN							794.0		794.0								
Public Communications Services	Satellite Infrastructure	AN			1,134.0						1,134.0								
Public Communications Services	AK Rural Communications Svcs	AN																	
Public Communications Services	AIRRES Grant	AN							76.0		76.0								
Public Communications Services Total			36.9	5.5	1,148.1	0.5	0.0	0.0	3,469.9	0.0	4,660.9	1.0	0.0	0.0					
Risk Management	Risk Management	AN	441.0	17.4	21,933.1	10.0	3.5				22,405.0	6.0							
Risk Management Total			441.0	17.4	21,933.1	10.0	3.5	0.0	0.0	0.0	22,405.0	6.0	0.0	0.0					
Longevity Bonus	Longevity Bonus Grants	AY							55,302.1		55,302.1								
Longevity Bonus Total			0.0	0.0	0.0	0.0	0.0	0.0	55,302.1	0.0	55,302.1	0.0	0.0	0.0					
Alaska Longevity Programs	Pioneers Homes	AN	26,880.0	39.7	4,683.1	900.2	12.6		103.7		32,419.3	538.0	78.0	66.0					
Alaska Longevity Programs	Alaska Longevity Programs Mgmt	AN	872.4	16.4	481.7	25.9	26.0			-30.0	1,362.4	14.0							
Alaska Longevity Programs Total			27,552.4	56.1	5,164.8	926.1	38.6	0.0	103.7	-30.0	33,811.7	552.0	78.0	66.0					
Senior Services	Protection, Comm Svcs, & Admin	AN	2,638.6	204.9	1,094.7	42.7	47.3		400.0		4,428.2	44.0	1.0						
Senior Services	Senior Services Grants	AN																	
Senior Services	Nutrition, Trans & Support Svc	AN							5,514.3		5,514.3								
Senior Services	Senior Employment Services	AN							1,857.6		1,857.6								
Senior Services	Home & Community Based Care	AN							3,573.0		3,573.0								
Senior Services	Senior Residential Services	AN							1,015.0		1,015.0								
Senior Services	Home Health Services	AN	178.3	11.5	17.4	1.4			1,527.4		1,734.0	3.0							
Senior Services	Citizens Foster Care Review	AN																	
Senior Services Total			2,814.9	216.4	1,112.1	44.1	47.3	0.0	13,887.3	0.0	18,122.1	47.0	1.0	0.0					
Legal & Advocacy Services	Office of Public Advocacy	AN	3,064.1	87.2	5,457.2	20.8	16.4				8,645.7	46.0	4.0						
Legal & Advocacy Services	Public Defender Agency	AN	8,460.7	255.2	943.1	104.6	59.2			-362.4	9,460.4	117.0	5.0	13.0					
Legal & Advocacy Services Total			11,524.8	342.4	6,400.3	125.4	75.6	0.0	0.0	-362.4	18,106.1	163.0	9.0	13.0					
AK Oil & Gas Conservation Comm	AK Oil & Gas Conservation Comm	AN																	
AK Oil & Gas Conservation Comm Total			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0					
Alaska Public Offices Comm	Alaska Public Offices Comm	AN	628.7	14.4	125.7	13.7	0.5			-50.0	733.0	11.0	1.0						
Alaska Public Offices Comm Total			628.7	14.4	125.7	13.7	0.5	0.0	0.0	-50.0	733.0	11.0	1.0	0.0					
Division of Motor Vehicles	Administration	AN																	
Division of Motor Vehicles	Driver Services	AN																	
Division of Motor Vehicles	Field Services	AN																	
Division of Motor Vehicles	Financial Response Act Enforce.	AN																	
Division of Motor Vehicles	Motor Vehicles	AN	6,821.6	66.0	1,853.4	78.9	67.6			-350.0	8,537.5	147.0	12.0	4.0					
Division of Motor Vehicles Total			6,821.6	66.0	1,853.4	78.9	67.6	0.0	0.0	-350.0	8,537.5	147.0	12.0	4.0					
Pioneers' Facil Maint	Pioneers' Facil Maint	AN	1,150.0		800.0	175.0					2,125.0								
Pioneers' Facil Maint Total			1,150.0	0.0	800.0	175.0	0.0	0.0	0.0	0.0	2,125.0	0.0	0.0	0.0					
Genl Svcs Facil Maint	Genl Svcs Facil Maint	AN			2,589.7						2,589.7								
Genl Svcs Facil Maint Total			0.0	0.0	2,589.7	0.0	0.0	0.0	0.0	0.0	2,589.7	0.0	0.0	0.0					
AOGCC Facilities Maint	AOGCC Facilities Maint	AN				49.3					49.3								
AOGCC Facilities Maint Total			0.0	0.0	0.0	49.3	0.0	0.0	0.0	0.0	49.3	0.0	0.0	0.0					
ITG Facilities Maintenance	ITG Facilities Maint	AN			23.0						23.0								
ITG Facilities Maintenance Total			0.0	0.0	23.0	0.0	0.0	0.0	0.0	0.0	23.0	0.0	0.0	0.0					
Y2K Coordination Office	Y2K Coordination Office	AN	265.0	25.0	14.0	1.0					305.0	5.0							
Y2K Coordination Office Total			265.0	25.0	14.0	1.0	0.0	0.0	0.0	0.0	305.0	5.0	0.0	0.0					
Grand Total			76,026.4	1,241.0	102,713.5	3,070.7	1,408.1	0.0	73,856.5	-747.4	257,531.8	1,328.0	103.0	102.0					

Department of Administration FY00 Enacted Budget		1002 Fed Repts	1003 G/F Match	1004 Gen Fund	1005 G/F/Prgm	1007 HA Repts	1017 Bon Sys	1023 FICA Acct	1029 P/E Retire	1033 Surpl Prop	1034 Teach Ret	1037 G/F/MH	1042 Jud Retire	1045 Nat Guard	1053 Invest Loss	1061 CSP Repts
BRU Short Name	Comp Short Name															
Centralized Adm. Services	Office of the Commissioner			373.5		168.5										
Centralized Adm. Services	Tax Appeals			179.0												
Centralized Adm. Services	Administrative Services			550.6		963.7										
Centralized Adm. Services	DOA Info Technology Support					968.6										
Centralized Adm. Services	Finance			4,826.6		808.7										
Centralized Adm. Services	Personnel			1,903.4		201.1										75.5
Centralized Adm. Services	Labor Relations			911.4												
Centralized Adm. Services	AK Professional Develop Inst.															
Centralized Adm. Services	Purchasing			1,061.1												
Centralized Adm. Services	Property Management			41.1	456.0					397.8						
Centralized Adm. Services	Central Mail					1,280.5										
Centralized Adm. Services	Retirement and Benefits					1.2	2,643.3	90.9	4,016.4		1,636.5		24.7	87.3		
Centralized Adm. Services	Group Health Insurance						11,900.3									
Centralized Adm. Services	Unallocated Reduction			-665.8												
Centralized Adm. Services Total		0.0	0.0	9,182.9	456.0	4,412.3	14,543.6	90.9	4,016.4	397.8	1,636.5	0.0	24.7	87.3	0.0	75.5
Leases	Leases			23,370.0		10,427.6										
Leases	Lease Administration			375.4		115.6										
Leases Total		0.0	0.0	23,745.4	0.0	10,543.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
EPORS Benefits	EPORS			1,111.5												
EPORS Benefits Total		0.0	0.0	1,111.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Information Services	Information Services															
Information Services	Information Svc Fund Front Sec															
Information Services Total		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Public Communications Services	Public Broadcasting Commission			57.0												
Public Communications Services	Public Broadcasting - Radio			2,599.9												
Public Communications Services	Public Broadcasting - T.V.			794.0												
Public Communications Services	Satellite Infrastructure			560.3		200.0										
Public Communications Services	AK Rural Communications Svcs															
Public Communications Services	AIRRES Grant			76.0												
Public Communications Services Total		0.0	0.0	4,087.2	0.0	200.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Risk Management	Risk Management					22,405.0										
Risk Management Total		0.0	0.0	0.0	0.0	22,405.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Longevity Bonus	Longevity Bonus Grants			55,302.1												
Longevity Bonus Total		0.0	0.0	55,302.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Alaska Longevity Programs	Pioneers Homes			10,528.7	9,873.7	134.0						10,032.9				
Alaska Longevity Programs	Alaska Longevity Programs Mgmt			953.0	322.1							64.3				53.0
Alaska Longevity Programs Total		0.0	0.0	11,481.7	9,873.7	458.1	0.0	0.0	0.0	0.0	0.0	10,097.2	0.0	0.0	0.0	53.0
Senior Services	Protection, Comm Svcs, & Admin	1,315.2	269.8	1,202.0	10.4	1,080.9										0.2
Senior Services	Senior Services Grants															
Senior Services	Nutrition, Trans & Support Svc	3,859.0	644.4	1,010.9												
Senior Services	Senior Employment Services	1,659.3	198.3													
Senior Services	Home & Community Based Care			1,101.4								1,871.6				
Senior Services	Senior Residential Services			1,015.0												
Senior Services	Home Health Services		52.0	1,576.3		105.7										
Senior Services	Citizens Foster Care Review															
Senior Services Total		6,833.5	1,164.5	5,905.6	10.4	1,186.6	0.0	0.0	0.0	0.0	0.0	2,131.3	0.0	0.0	0.0	0.2
Legal & Advocacy Services	Office of Public Advocacy	32.0		6,967.3	95.1	239.0						1,176.5				
Legal & Advocacy Services	Public Defender Agency			8,789.8	190.6	255.0										
Legal & Advocacy Services Total		32.0	0.0	15,757.1	285.7	494.0	0.0	0.0	0.0	0.0	0.0	1,176.5	0.0	0.0	0.0	0.0
AK Oil & Gas Conservation Comm	AK Oil & Gas Conservation Comm															
AK Oil & Gas Conservation Comm Total		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Alaska Public Offices Comm	Alaska Public Offices Comm			679.2	53.8											
Alaska Public Offices Comm Total		0.0	0.0	679.2	53.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Division of Motor Vehicles	Administration															
Division of Motor Vehicles	Driver Services															
Division of Motor Vehicles	Field Services															
Division of Motor Vehicles	Financial Response Act Enforce.															
Division of Motor Vehicles	Motor Vehicles	77.1		3,073.0	5,244.7	142.7										
Division of Motor Vehicles Total		77.1	0.0	3,073.0	5,244.7	142.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Pioneers' Facil Maint	Pioneers' Facil Maint					2,125.0										
Pioneers' Facil Maint Total		0.0	0.0	0.0	0.0	2,125.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Genl Svcs Facil Maint	Genl Svcs Facil Maint					2,489.7										
Genl Svcs Facil Maint Total		0.0	0.0	0.0	0.0	2,489.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
AOGCC Facilities Maint	AOGCC Facilities Maint					49.3										
AOGCC Facilities Maint Total		0.0	0.0	0.0	0.0	49.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
ITG Facilities Maintenance	ITG Facilities Maint					23.0										
ITG Facilities Maintenance Total		0.0	0.0	0.0	0.0	23.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Y2K Coordination Office	Y2K Coordination Office															305.0
Y2K Coordination Office Total		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	305.0
Grand Total		6,942.8	1,164.5	130,325.7	15,924.3	44,808.9	14,543.6	90.9	4,016.4	397.8	1,636.5	13,405.0	24.7	87.3	0.0	433.7

Department of Administration						
FY00 Enacted Budget						
BRU Short Name	Comp Short Name	1081 Info Svc	1082 BHTAAR	1108 Stat Desig	1118 Pioneers'	1119 Tobes Sell
Centralized Admin. Services	Office of the Commissioner					
Centralized Admin. Services	Tax Appeals					
Centralized Admin. Services	Administrative Services					
Centralized Admin. Services	DOA Info Technology Support					
Centralized Admin. Services	Finance			112.5		
Centralized Admin. Services	Personnel					
Centralized Admin. Services	Labor Relations					
Centralized Admin. Services	AK Professional Develop Inst.					
Centralized Admin. Services	Purchasing					
Centralized Admin. Services	Property Management					
Centralized Admin. Services	Central Mail					
Centralized Admin. Services	Retirement and Benefits					
Centralized Admin. Services	Group Health Insurance					
Centralized Admin. Services	Unallocated Reduction					
Centralized Admin. Services Total		0.0	0.0	112.5	0.0	0.0
Leases	Leases					
Leases	Lease Administration					
Leases Total		0.0	0.0	0.0	0.0	0.0
EPORS Benefits	EPORS					
EPORS Benefits Total		0.0	0.0	0.0	0.0	0.0
Information Services	Information Services	20,269.9				
Information Services	Information Svc Fund Front Sec			55.0		
Information Services Total		20,269.9	0.0	55.0	0.0	0.0
Public Communications Services	Public Broadcasting Commission					
Public Communications Services	Public Broadcasting - Radio					
Public Communications Services	Public Broadcasting - T.V.					
Public Communications Services	Satellite Infrastructure			373.7		
Public Communications Services	AK Rural Communications Svcs					
Public Communications Services	AIRRES Grant					
Public Communications Services Total		0.0	0.0	373.7	0.0	0.0
Risk Management	Risk Management					
Risk Management Total		0.0	0.0	0.0	0.0	0.0
Longevity Bonus	Longevity Bonus Grants					
Longevity Bonus Total		0.0	0.0	0.0	0.0	0.0
Alaska Longevity Programs	Pioneers Homes				1,850.0	
Alaska Longevity Programs	Alaska Longevity Programs Mgmt					
Alaska Longevity Programs Total		0.0	0.0	0.0	1,850.0	0.0
Senior Services	Protection, Comm Svcs, & Admin		310.0			
Senior Services	Senior Services Grants					
Senior Services	Nutrition, Trans & Support Svc					
Senior Services	Senior Employment Services					
Senior Services	Home & Community Based Care		600.0			
Senior Services	Senior Residential Services					
Senior Services	Home Health Services					
Senior Services	Citizens Foster Care Review					
Senior Services Total		0.0	910.0	0.0	0.0	0.0
Legal & Advocacy Services	Office of Public Advocacy					135.8
Legal & Advocacy Services	Public Defender Agency					225.0
Legal & Advocacy Services Total		0.0	0.0	0.0	0.0	360.8
AK Oil & Gas Conservation Comm	AK Oil & Gas Conservation Comm					
AK Oil & Gas Conservation Comm Total		0.0	0.0	0.0	0.0	0.0
Alaska Public Offices Comm	Alaska Public Offices Comm					
Alaska Public Offices Comm Total		0.0	0.0	0.0	0.0	0.0
Division of Motor Vehicles	Administration					
Division of Motor Vehicles	Driver Services					
Division of Motor Vehicles	Field Services					
Division of Motor Vehicles	Financial Response Act Enforce.					
Division of Motor Vehicles	Motor Vehicles					
Division of Motor Vehicles Total		0.0	0.0	0.0	0.0	0.0
Pioneers' Facil Maint	Pioneers' Facil Maint					
Pioneers' Facil Maint Total		0.0	0.0	0.0	0.0	0.0
Genl Svcs Facil Maint	Genl Svcs Facil Maint					
Genl Svcs Facil Maint Total		0.0	0.0	0.0	0.0	0.0
AOGCC Facilities Maint	AOGCC Facilities Maint					
AOGCC Facilities Maint Total		0.0	0.0	0.0	0.0	0.0
ITQ Facilities Maintenance	ITQ Facilities Maint					
ITQ Facilities Maintenance Total		0.0	0.0	0.0	0.0	0.0
Y2K Coordination Office	Y2K Coordination Office					
Y2K Coordination Office Total		0.0	0.0	0.0	0.0	0.0
Grand Total		20,269.9	910.0	541.2	1,850.0	360.8

all other funding sources not listed above
FUNDING CODES/NAMES CURRENTLY IN USE AS OF 10/7/98

FUND CODE	AKSAS CODE	SHORT NAME	LONG NAME
1000	51005	Restrtd GF	Restricted General Fund
1001	51020	CBR Fund	Constitutional Budget Reserve Fund
1002	51010	Fed Rcpts	Federal Receipts
1003	68510	G/F Match	General Fund Match
1004	68515	GF Receipt	General Fund Receipts
1005	51060	GF/PRGM	GF/Program Receipts
1006	51340	GF/MHTIA	General Fund/Mental Health Trust
1007	51015	I/A Rcpts	Inter-Agency Receipts
1008	51020	G/O Bonds	General Obligation Bonds
1009	51025	Rev Bonds	Revenue Bonds
1010	51030	UA/INT INC	U/A Interest Income
1011	51376	AACTP Fund	Alaska Advance College Tuition Pymnt Fund
1012	51265	Rail Enrgy	Railbelt Energy Fund
1013	51377	A/D RLF	Alcoholism & Drug Abuse Revolving Loan Fund
1014	51120	DC/HF Acct	Donated Commodity Handling Fee Account
1015	51290	UA/DFA SVC	U/A Dormitory/Food Auxiliary Service
1016	51378	Fed Incent	Federal Incentive Payments
1017	51390	Ben Sys	Benefits Systems Receipts
1018	51392	EV Oil Set	Exxon Valdez Oil Spill Settlement Fund
1019	51397	Reforest	Reforestation Fund
1020	51345	Grain Fund	Grain Reserve Loan Fund
1021	51035	Agric Loan	Agricultural Loan Fund
1022	51320	Corp Rcpts	State Corporation Receipts
1023	51040	FICA Acct	FICA Administration Fund Account
1024	51045	Fish/Game	Fish and Game Fund
1025	51375	Endow Inc	Science & Technology Endowment Income
1026	51050	Hwy Capitl	Highway Working Capital Fund
1027	51055	Int Airprt	International Airport Revenue Fund
1028		Pre90 PRGM	Pre-FY90 Program Receipts
1029	51065	P/E Retire	Public Employees Retirement Fund
1030	60180	School Fnd	School Fund (Cigarette Tax)
1031	51075	Sec Injury	Second Injury Fund Reserve Account
1032	51080	Dis Fisher	Disabled Fishermans Reserve Account
1033	51085	Surpl Prop	Surplus Property Revolving Fund
1034	51090	Teach Ret	Teachers Retirement System Fund
1035	51095	Vet Loan	Veterans Revolving Loan Fund
1036	51100	C/F Loan	Commercial Fishing Loan Fund
1037	68515	GF/MH	General Fund/Mental Health
1038	51110	UA/STF SVC	U/A Student Tuition/Fees/Services
1039	51115	UA/ICR	U/A Indirect Cost Recovery

Budget Guide: Swiss Army Knife of Budget Handbooks

FUNDING CODES/NAMES CURRENTLY IN USE AS OF 10/7/98

FUND CODE	AKSAS CODE	SHORT NAME	LONGNAME
1040	51360	R E Surety	Real Estate Surety Fund
1041	51373	PF Earning	Permanent Fund Earnings Reserve Account
1042	51125	Jud Retire	Judicial Retirement System
1043	51130	P/L 81-874	Public Law 81-874
1044	51391	Debt R Fnd	Debt Retirement Fund
1045	51135	Nat Guard	National Guard Retirement System
1046	51140	Stdnt Loan	Student Revolving Loan Fund
1047	51145	Title XX	Title 20 - OR - Title XX
1048	51150	Univ Rcpt	University Restricted Receipts
1049	51155	Trng/Bldg	Training and Building Fund
1050	51160	PFD Fund	Permanent Fund Dividend Fund
1051	51387	R.D.I.F.	Rural Development Initiative Fund
1052	51370	Oil Resp	Oil/Hazardous Prevention & Response Fund
1053	51393	ILT FUND	Investment Loss Trust Fund
1054	51394	Empl Trng	State Employment & Training Program
1055	51395	IA/OIL HAZ	Inter-agency Rcpts/Oil & Hazardous Waste
1056	51396	ES Ext Fnd	Electrical Service Extension Fund
1057	51180	Small Bus	Small Business Loan Fund
1058	51185	Trsm Loan	Tourism Revolving Loan Fund
1059	51190	Corr. Ind.	Correctional Industries Fund
1060		OF(Pre'84)	Other Funds (Pre-FY '84 Only)
1061	51200	CIP Rcpts	Capital Improvement Project Receipts
1062	51350	PPL Fund	Power Project Loan Fund
1063	51210	NPR Fund	National Petroleum Reserve Fund
1064	51215	House Loan	Housing Assistance Loan Fund
1065	51355	RERL Fund	Rural Electrification Revolving Loan Fund
1066	51225	P/S Fund	Public School Fund
1067	51230	MRL Fund	Mining Revolving Loan Fund
1068	51235	CCRL Fund	Child Care Revolving Loan Fund
1069	51240	HDRL Fund	Historical District Revolving Loan Fund
1070	51245	FERL Fund	Fisheries Enhancement Revolving Loan Fund
1071	51250	AERL Fund	Alternative Energy Revolving Loan Fund
1072	51255	RECL Fund	Residential Energy Conservation Loan Fund
1073	51260	PDRL Fund	Power Development Fund
1074	51270	BFRL Fund	Bulk Fuel Revolving Loan Fund
1075	51205	AKCWL Fund	Alaska Clean Water Loan Fund
1076	51380	AMHS Fund	Marine Highway System Fund
1077	51381	IFC GGB	Indv/Foundt'n/Corp Gifts/Grants/Bequests
1078	51382	Sr Hsg Ln	Senior Housing Loan Fund
1079	51383	Storg Tank	Storage Tank Assistance Fund
1080	51384	Sch Const	School Construction Fund
1081	51385	IS Fund	Information Services Fund

FUNDING CODES/NAMES CURRENTLY IN USE AS OF 10/7/98

FUND CODE	AKSAS CODE	SHORT NAME	LONG NAME
1082	51386	VR Fund	Vessel Replacement Fund
1083	51398	Educ Fac	Education Facilities Maint & Construct
1084	51399	Alyeska	Alyeska Settlement Fund
1085	51400	RIT	Railbelt Intertie Reserve
1086	51401	SEEF	Southeast Energy Fund
1087	51402	Muni Grant	Municipal Matching Grant Fund
1088	51403	Uni Grant	Unincorporated Matching Grant Fund
1089	51404	Power Cost	Power Cost Equalization
1090	51405	4 Dam Pool	Four Dam Pool Transfer Fund
1091	0	GF-Desgntd	General Funds - Designated
1092	51410	MHTAAR	Mental Health Trust Settlement Income
1093	51207	Clean Air	Clean Air Protection Fund
1094	51410	MHTAdmin	Mental Health Trust Administration
1095	0	Med Facil	Medical Facilities Authority Fund
1096	0	Duplicate	Do Not Use
1097	0	AETNA Res	Group Health & Life Benefits Fund
1098	51414	ChildTrEm	Children's Trust Fund Earnings
1099	0	ChildTrPm	Children's Trust Fund Principal
1100	51415	ADWF	Alaska Drinking Water Fund
1101	51416	AREO Rcpts	AK Aerospace Dev Corporation Receipts
1102	51406	AIDEA Rcpts	AK Industrial Dev & Export Authority Receipts
1103	51407	AHFC Rcpts	AK Housing Finance Corporation Receipts
1104	51417	MBB Rcpts	Alaska Municipal Bond Bank Receipts
1105	51373	PFund Rcpt	Alaska Permanent Fund Corporate Receipts
1106	55520	P-Sec Rcpt	AK Post-Secondary Education Commis Receipts
1107	51418	AEA Rcpts	Alaska Energy Authority Corporate Receipts
1108	51063	Stat Desig	Statutory Designated Program Receipts
1109	51064	Test Fish	Test Fisheries Receipts
1110	51066	APUC Rcpts	Alaska Public Utilities Commission Receipts
1111	51420	FishFndInc	Fisherman's Fund Income
1112	51421	IntAptCons	International Airports Construction Fund
1113	51419	AHFC Bonds	AK Housing Finance Corporation Bonds
1114	51413	EVOS Rest	Exxon Valdex Oil Spill Restoration Fund
1115		ITDF	International Trade and Development Earnings
1116		Dis Relief	Disaster Relief Fund
1117		VocSmBus	Vocational Small Business Fund
1118		Pioneers	Pioneers Homes Receipts
1119		Tobac Setl	Tobacco Settlement Receipts
1120		Motor Fuel	Motor Fuel Tax Increase
1121		Multi Funds	Multiple Funds Used in Prior Years (do not use)



and Delivery of Government Services

Co-Chairs:

Representative John Cowdery
Senator Jerry Ward

October 8, 1999

Senator Al Adams
Bill Allen
Representative Tom Brice
Tom Fink
Michael Harper
Emil Notti
Kathryn Thomas
Don Valesko
George Wuerch

Honorable Tony Knowles
Governor of Alaska
State Capitol Building
Juneau, Alaska 99801

Re: Privatization Commission

Dear Governor Knowles:

The attached September 28, 1999 article in the Juneau Empire is troubling because we believe it is true. It said:

"The issue of privatizing some state government operations is already tinged with politics...."

"The Knowles Administration is characterizing the commission as blind to ethical conflicts of interest...an apparent pre-emptive strike by the governor on the group's forthcoming report to the Legislature."

"Pugh is troubled by ties on the commission's corrections subcommittee to Texas-based Cornell Corrections, a firm that does more than half of the contracting for halfway houses in Alaska."

"David Ramseur, deputy chief of staff...describes himself as the person who's been collecting strange stories about the commission from the executive branch."

Additionally, copies have been sent to us of some of the same staff memoranda that were collected by Mr. Ramseur. And, the denigrating remarks made by some of your staff and commissioners are also relayed to us, to commission members and to subcommittee volunteers. It is clear that some people in your Administration are not invested in a positive outcome for the Privatization Commission and a campaign is underway to 'kill the baby in the cradle' before it issues its first word.

As legislators, we expect to be fair grist for your public relations juggernaut. However, in this case, Mr. Ramseur, et al, are targeting volunteer citizens to be your grist. This is flat wrong. These people are trying to achieve a goal that is set out in Chapter 61, SLA 1999, a law, which you signed without reservation.

Instead of thanking these citizens for trying to understand and improve their state government, your staff is making veiled threats about conflicts of interest and denigrating them. For example:

716 W. 4th Ave. Anchorage, AK 99501
Senator Jerry Ward: 907-269-0106 Fax 907-269-0109
Representative John Cowdery: 907-269-0222 Fax 907-269-0223
<http://www.privatizealaska.org>

Deputy Chief of Staff. The campaign is over. As a government official, he needs to be restrained. We find this whole notion of his office keeping files on subcommittee members to be a bit pernicious. We recommend that this practice be stopped immediately.

The accusation of conflict of interest from your office has, and has had, a chilling effect on the unfettered participation from our volunteers. Consequently, for the sake of our volunteers we need to clear the air on this charge. Prior to the Empire story we already received an opinion from Legislative Legal Services that volunteers are not subject to the conflict of interest statutes. A copy is attached for your information. But, because the issue has been raised by your administration, in order to clear the air, we request a written opinion from the Attorney General as soon as possible. It will be provided to all commission members and volunteers.

Every commission, board and task force appointed by the governor would have as great or greater conflict of interest than the volunteers on the privatization subcommittees. Be they liquor license holders on the ABC Board, occupational license holders on occupational license boards, farmers on the Agriculture Revolving Loan Board, lawyers and judges on the Judicial Council ... they all are appointed because of their occupational nexus to the subject for which the board exists. Their expertise and experience are what make them valuable to the public process. Did Mr. Ramseur object when you made these appointments.

We need only look at your State Long-Range Financial Planning Commission and the Marketing Alaska Program to see citizen involvement in very similar functions as the Privatization Commission. Under what postulate can Mr. Ramseur charge our volunteers with a conflict of interest without similarly charging your appointees. Such machinations are tawdry even in a campaign context, but certainly have no place in the operation of the governor's office.

Governor, you said, in your state of the state address,

"I encourage questions, scrutiny and criticisms. We must engage Alaskans in a broad discussion about the future of our state."

Those are good words, Governor, and they may be the basis on which we may be able to resume cooperation. But your staff must believe that you mean what you said. We urge you to eliminate the files being maintained in your office to discredit the Privatization Commission volunteers and to curtail the gutter-sniping emanating from your administration.

Yours truly,



Representative John J. Cowdery
Co-chair
Commission on Privatization and
Delivery of Government Services



Senator Jerry Ward
Co-chair
Commission on Privatization and
Delivery of Government Services

Enclosures



Web posted **Tuesday, September 28, 1999**

Pros and cons of going private

By **BILL McALLISTER**
THE JUNEAU EMPIRE

The issue of privatizing some state government operations is already tinged with politics, even as subcommittees of a task force begin making recommendations this week.

The Commission on Privatization and Delivery of Government Services picked up steam with the recent statewide advisory vote against using earnings from the Alaska Permanent Fund to balance the state budget, said commission co-chairman Jerry Ward, a Republican senator from Anchorage.

But the Knowles administration is characterizing the commission as blind to ethical conflicts of interest with subcommittee members who would personally profit from privatization - an apparent pre-emptive strike by the governor on the group's forthcoming report to the Legislature.

The move toward privatization is driven by the idea that competitive forces in the marketplace can deliver operational cost savings that government can't achieve.

Much privatization already has occurred in the state Department of Corrections: Alaska had 756 criminal inmates at a private prison in Arizona as of Monday, a program that costs about \$16 million a year; a correctional facility near Delta Junction is being considered for private operation; and state halfway houses, with 682 residents and a \$15 million annual appropriation, are in private hands.

Corrections Commissioner Margaret Pugh believes that, on balance, the state is getting good service for its money.

Still, Pugh is troubled by ties on the commission's corrections subcommittee to Texas-based Cornell Corrections, a firm that does more than half of the contracting for halfway houses in Alaska. The first subcommittee chairman was an employee of Cornell, and after his departure, former Cornell employee Sharon Anderson was named chairwoman.

"One should be extremely cautious about conflicts," Pugh said.

Anderson, however, did not see a problem: "I don't know what

Ramseur said the commission's subcommittees include people with "pretty blatant conflicts of interest," a former state employee with a grudge about being fired and a relative of a property owner who's in conflict with state regulators about hazardous waste cleanup.

"Knowles' philosophy always has been (that) there may be some functions of government that may be better performed by the private sector," Ramseur said, mentioning engineering services as a possibility. "But what we're hearing is that the whole process may be questionable."

Michele Brown, commissioner of the Department of Environmental Conservation, said an obvious red flag comes with the commission's subcommittee chairman for her department: Virgil Norton, former site manager for a Kenai area RV park that is owned by his father-in-law and has a hazardous waste site left over from a previous dry cleaning operation. The state and the company have been in dispute about the cleanup, and the company has ongoing litigation against the state, she said.

"So far, there's really nothing in particular that's come out in the committee related to that," Brown said. "(But) it's something you naturally think about when you have a chairman with strong feelings in one direction or another."

Norton said he no longer works for his father-in-law and is not involved in the litigation against the state.

"I'm really reaching out to be very objective," he said from Nikiski. "Several sections of DEC have been very responsive."

It's possible that the subcommittee's report won't recommend the privatization of any state function, Norton said. One of the most frequently heard suggestions is to combine the agency's laboratory with the Anchorage municipal laboratory, he said.

Ward and Cowdery said they have not been worried about conflict of interest, as they view the 300 volunteers who serve on the subcommittees as civic-minded citizens seeking a leaner, more responsive state government. Cowdery said the commission simply hasn't been willing to turn away volunteers.

Subcommittee members seemed surprised that the governor's office has raised questions about procedure.

Greg Pease, executive director of Gastineau Human Services Corp. in Juneau, said he doesn't think the Knowles administration's concerns make much sense, especially given the

Subcommittee for Privatizing State Government
Department of Administration, Pioneer Homes

Privatization: Pioneer Homes

Recommendation: Privatize

Advantages

- **Defer services to a company whose core competencies are in line with service.**
 - Better care
 - Specialized in patient treatment, particularly Alzheimer's patients
- **Cost savings**
 - Lower operational costs
 - Flexibility in the management of personnel
 - Elimination of maintenance costs for buildings & facilities
 - Elimination of costs of updating equipment
 - Lower supply cost
 - National buying power
 - Standardization of consumables
 - Cost of facilities is eliminated when program ends in 2029
- **Revenue stream**
 - Sale of buildings, facilities and equipment
 - Source of revenue through additional taxation opportunities

Concerns

- **Labor Unions contractual obligations**
- **Less government control**
- **Commitment to provide services to elderly Alaskans, offset by paid services (subsidized by the state)**

Subcommittee for Privatizing State Government
Department of Administration, General Services and Supply (Purchasing)

Privatization: GS&S

Recommendation: May be a candidate for outsourcing or modification of procurement laws to allow for easier procurement of supplies and services.

Savings Opportunities could be achieved through

- **Lower activity costs**
- **Cost of goods through:**
 - Standardization
 - Life cycle costing
 - Product & service capabilities
- **Automation**
 - EFT-Electronic Fund transfer
 - EDI-Electronic Data Interchange
 - Internet-Online ordering
 - Accounting-Integrated internal compilations

Service Enhancements

- **Cost evaluations**
- **Customer service evaluation**
- **Measurement**
- **Evaluation of buys**
- **Accuracy of budgeting**
- **Continuous improvement**
- **Negotiations**

Obstacles to Department Success

- **Too many laws to comply with**
- **Lack of systems technology**
 - Product enhancements
 - Keeping up with change
 - Product availability
 - Services

➤ **Mandatory purchases & exclusion of procurement rules**

➤ **Mandatory Purchase, Correctional Industries**

- Goods are often of lower quality and higher prices than private sector offerings
- Products may be outdated
- Agencies spend too much time trying to circumvent system anyway as products may not meet specific needs

➤ **Non-profit organizations**

- Often agencies go around the procurement process if non-profits can do the service or produce the product, price not considered

➤ **Fear of protests**

➤ **The current trend "Being fair to all potential vendors outweighs value" needs to be re-evaluated**

**Subcommittee For Privatizing State
Government Department of Administration**

Division of Retirement and Benefits

Retirement and benefits activity has grown in private industry companies. Most middle to large businesses are now involved with employee benefit plans and programs. However, most businesses do not maintain the necessary employee tracking, calculation of benefits and the benefit plan updating themselves. These functions are out-sourced to companies which are experts in this field.

The subcommittee feels that some of the activities of Retirement and Benefits should be reviewed to determine if out-sourcing would be cost effective and improve reporting to the various plans beneficiaries.

To do this, the following are some items to be considered:

1. Identify what benefit plans are involved.
2. How is the numerous benefit calculations and reporting activity accomplished?
3. Are the benefit plans similar so that the various plans be combined?
4. What IT advancements, if applied to the benefit plans could improve reporting and reduce cost.
5. What companies in this business could perform the necessary reporting?

Subcommittee For Privatizing State
Government Department of Administration

Division of Finance

AKSAS accounting system is controlled within this Division. This is referred to as a centralized statewide accounting and payroll system. This centralized system for accounting and payroll may not be as centralized as the term refers. The following table shows the number of job types that are scattered throughout all the Departments of the State.

<u>Job Title</u>	<u>Number of Positions</u>
Accountants	119
Accounting Techs	228
Accounting Clerks	161

It appears that each department throughout the State government has its accounting clerks and accountants which process accounting transactions and payroll for each department feeding the information into the Division of Finance's AKSAS system.

Before investigating the benefits of out-sourcing the AKSAS system a detail study should be accomplished to see what and how accounting information flows from the departments to the Division of Finance. Some of the areas to be considered during the investigation would be identical, similar or a related task, functions, data collection and review of works schedules. May be possible to combine department accounting and payroll functions together to centralize activity and analyze the cost benefit or efficiency.

Once the detailed system is fully understood, then review overall activity for out-sourcing. Many not-for-profit, government entities and for profit companies are out-sourcing their accounting and payroll functions. The benefits of this action could be numerous. Out-sourcing should be considered if there is reduced costs, if employees can be re-deployed, better accounting practice could be achieved and there is increased performance. Also, out-sourcing eliminates recruiting and retention problems.

*path to P2 is
multiple steps.
Not one single decision or step*

DEPARTMENT OF ADMINISTRATION

OFFICE OF THE COMMISSIONER

P.O. BOX 110200
JUNEAU, ALASKA 99811-0200
PHONE: (907) 465-2200
FAX: (907) 465-2135

September 1, 1999

Joe Henri
Chairman
Department of Administration Subcommittee
Commission on Privatization and
Delivery of Government Services
716 West 4th Avenue
Anchorage, Alaska 99501

Dear Mr. ~~Henri~~ ^{Joe}:

Thank you for the opportunity to discuss our procurement and telecommunications operations with your subcommittee members. During our meeting, several questions were asked about State procurement which I would like to address.

First, answers to several of the questions regarding amounts spent and purchases made can be found in the enclosed fiscal year 1997 and 1998 procurement report compiled by the Division of General Services, and in the enclosed fiscal year 1999 expenditure report. Please remember that the procurement report only lists formal and alternate procurements, not small procurements. The expenditure report represents funds spent by State agencies (except the University of Alaska) from all fund sources. However, expenditures do not always equate to procurements since not all transactions are subject to our procurement code and therefore are not the result of a procurement action.

Second, subcommittee members were interested in the number of State employees involved in procurement. I have also enclosed a list of procurement staff by department. This list is made up of State personnel with the words "procurement" or "supply" in their job titles. There may be additional employees not listed that perform procurement duties that do not have "procurement" or "supply" in their job titles. This list does not include General Services central purchasing or leasing procurement staff. You can view departmental procurement personnel on General Services' web page located at <http://www.state.ak.us/local/akpages/ADMIN/dgs/purchasing/>.

Finally, the subcommittee had several questions about performance measures to gauge the efficiency of decentralized versus centralized procurement systems. We believe that the most significant and quantifiable performance measures for such an analysis are:

Mr. Joe Henri

-2-

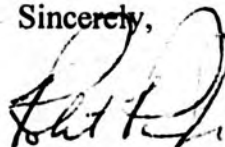
September 1, 1999

- numbers of employees required to conduct procurement,
- cost to conduct procurements,
- cost of goods or services, and
- time required to obtain goods or services

Other, less quantifiable factors which nonetheless, should be considered, include responsiveness to public and agency needs and customer satisfaction.

If my staff or I can be of any further assistance, please let us know.

Sincerely,



Robert Poe Jr.
Commissioner

RP/VJ/jd

Enclosures

cc: Vern Jones, Chief Procurement Officer
Division of General Services, Department of Administration

PROCUREMENT REPORT

A Summary Of Executive Branch Activity

Covering: State Fiscal Year 1997 and 1998

Prepared in Accordance with AS 36.30.540

Prepared By:

**State of Alaska
Department of Administration
Robert G. Poe, Jr., Commissioner**

**Division of General Services
Marsha A. Hubbard, Director**

Transmitted to the Legislature: April 30, 1999

TABLE OF CONTENTS

<u>Section</u>	<u>Topic</u>	<u>Page</u>
1	Contracts Awarded Under Competitive Sealed Proposals	1
2	Contracts Awarded Under Single Source Procurements	13
3	List of Procurements from Out-of-State Sources	31
4	List of Procurements from In-State Sources	39
5	List of Procurements from Out-of-State Sources - Dept. of Transportation	Appendix
5.1	Summary of Procurements - FY97 - Dept. of Transportation	Appendix
5.2	Summary of Procurements - FY98 - Dept. of Transportation	Appendix

NOTES TO THE READER

- Procurements may apply to multiple fiscal years.
- Solicitation Amount is the aggregate value and could include multiple fiscal years.
- Contract amendments and contract renewals are not included.
- Construction Procurement is report separately by the Department of Transportation
- This report contains summary information for procurements which fall into the shaded area listed below.

	Total Solicitation Amount	
	\$5,000 to \$50,000	\$50,000 and Greater
Competitive Sealed Proposals (RFP)		
Competitive Sealed Bids (ITB)		
Single Source (SS)		
Limited Competition (LC)		
Emergency (EM)		

00001 STATE OF ALASKA FUND
LEVEL: 01 - STATE OF ALASKA

FUND EXPENDITURES BY ACCOUNT

ENTITY NUMBER AND DESCRIPTION	CONTRACTUAL EXPENSES
SMM 73000 OTHER SRVCS & CHARGE	561,241,141.04
SMM 73100 PROFESSIONAL SRVCS	330,228,455.92
SMM 73110 PRISONER & OTHR CARE	33,636,296.94
SMM 73120 EDUCATION SERVICE	4,796,891.70
SMM 73130 SPECIAL SERVICES	61,799.53
SMM 73140 ACCTING & AUDIT SVCS	2,249,224.04
SMM 73160 MANAGHNT/CONSLT SVCS	36,708,558.93
SMM 73180 ENGINR & ARCHIT SVCS	5,081,739.65
SMM 73200 JUDICIAL SERVICES	3,656,579.23
SMM 73212 LEGAL SERVICES	16,667,229.17
SMM 73230 MED/DENT/HOSP SVCS	10,867,480.05
SMM 73250 DATA PROC. SERVICES	21,646,346.21
SMM 73270 OTHER PROF SERVICES	194,856,310.47
SMM 73300 COMMUNICATIONS	30,392,197.10
SMM 73320 TELEPHONE	17,396,635.76
SMM 73340 TELEGRAPH & TELETYPE	431,336.34
SMM 73360 RADIO & ELECTRONIC	922,076.20
SMM 73370 DATA COMMUNICATIONS	4,429,566.02
SMM 73380 POSTAGE	7,212,584.78
SMM 73400 TRANSPORTATION	37,202,785.70
SMM 73420 MOTOR POOL CHARGES	33,815,846.68
SMM 73460 FRGHT & EXPRESS CHRQ	2,711,693.56
SMM 73480 MESSENGER SERVICE	675,245.46
SMM 73500 ADV PRINT & BIND	13,196,033.77
SMM 73501 SUBSCRIPTIONS	3,029,081.07
SMM 73540 ADVERTISING	2,614,563.36
SMM 73560 PRINTING & BINDING	7,552,389.34
SMM 73600 PUBLIC UTILITY SVCS	20,440,210.28
SMM 73610 NATURAL GAS/PROPANE	1,575,032.44
SMM 73611 LIGHTERAGE FREIGHT	19,600.19
SMM 73615 HEATING OIL/FUEL	1,415,315.35
SMM 73620 ELECTRICITY	14,150,462.57
SMM 73630 WATER & SEWAGE	1,741,354.18
SMM 73640 WASTE DISPOSAL	1,538,215.55
SMM 73641 WASTE DISPOSAL-FED	230.00
SMM 73700 MHR REPAIRS & MAINT	23,569,719.62
SMM 73720 BUILDINGS	9,116,202.03
SMM 73740 STRUCT - NOT BUILD'S	1,961,829.12
SMM 73780 MACH/EQUIP REPR/MAIN	9,024,592.71
SMM 73855 JANITORIAL/CARETAKER	3,467,095.76
SMM 73800 RENTALS/LEASES	64,777,827.55
SMM 73820 LAND	385,769.60
SMM 73840 BUILDINGS	39,422,386.01
SMM 73850 SPACE EXPENSE	5,964,157.14

00001 STATE OF ALASKA FUND
LEVEL: 01 - STATE OF ALASKA

FUND EXPENDITURES BY ACCOUNT

ENTITY NUMBER AND DESCRIPTION	CONTRACTUAL EXPENSES
SMM 73860 MACHINERY & EQUIP	15,455,295.72
SMM 73880 OTHER RENTALS/LEASES	3,550,219.03
SMM 73900 OTHER EXPEND/SVCS	41,433,911.10
SMM 73902 BAD DEBT EXPENSE	2,471.59
SMM 73903 LOAN SERVICING EXP	37,144.21
SMM 73904 INVEST MAINT/PROP TX	233,109.65
SMM 73905 INSURANCE/BONDS	29,873,945.21
SMM 73906 SPECIAL TRUST EXPEN	180,482.98
SMM 73907 LOSS ON LOANS	174,172.77
SMM 73908 LOAN FORGIVENESS EXP	29.13
SMM 73909 LOAN & OTHR SERV FEE	222,854.04
SMM 73911 LAUNDRY	487,972.14
SMM 73912 CONFERENCE REGISTRAT	1,128,431.46
SMM 73913 EMPLOYEE TUITION FEE	1,791,439.14
SMM 73914 MEMBERSHIP DUES/FEES	1,276,926.54
SMM 73918 STALE DATED WARRANTS	49,775.95
SMM 73919 COMMISSION FEES	3,605,480.26
SMM 73922 LEGISLATIVE ALLOWNCES	171,201.82
SMM 73924 L/R COLLECTN/FEES	422,521.88
SMM 73928 FOREIGN FEES/TAXES	3,299.21
SMM 73950 IN-KIND MATCH EXPS	4,569.84
SMM 73981 INTEREST EXP SUBSIDI	358,699.31
SMM 73990 PENALTIES AND FINES	99,267.00
SMM 73991 INTEREST EXPENSE	735,513.06
SMM 73992 DISCOUNT RECEIVD	1,189,848.57
SMM 73993 DISCOUNT LOST	633.54
SMM 73999 REDEEMED FWS W/O FIN	4,238.67

*** END OF DATA FOR 00001

Number of Procurement People by Department

Department	# of Procurement People
Administration	11
Community & Economic Development	4
Corrections	11
Courts	2
Education & Early Development	3
Environmental Conservation	1
Fish & Game	9
Governor	2
Health & Social Services	11
Labor	3
Law	1
Legislative Affairs	12
Military & Veterans Affairs	4
Natural Resources	4
Public Safety	4
Revenue	2
Transportation & Public Facilities	26

Section 1
Records of Contracts Awarded Under
Competitive Sealed Proposals
and
Competitive Sealed Bids

State Fiscal Year 1997 and 1998

Legend:

RFP	Request for Proposal
ITB	Invitation to Bid

Note: Entries Sorted by Department

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Admin.		ITB	0099-7-JW001	97	\$250,000	Copiers	Various vendors (11)	Yes
Admin.		ITB	0200-7-001	97	\$2,078,204	Telephone Materials	Comtec Business Solutions	Yes
Admin.		ITB	0200-7-028	97	\$91,944	Software License	MicroAge	Yes
Admin.		ITB	0200-7-032	97	\$100,000	Helicopter Services	Air Logistics of AK, Inc.	Yes
Admin.		ITB	0200-7-033	97	\$361,781	Sound and Detection	Comtec Business Solutions	Yes
Admin.		ITB	0200-7-049A	98	\$216,199	Off-Site Disaster Recovery Tape	Database Inc.	Yes
Admin.		RFP	97-0002	97	\$11,000,000	Legal Services: Office of Public Advocacy	Various	Yes
Admin.		RFP	97-0003	97	\$350,000	Contract Investigation Office of Public Advocacy	Various	Yes
Admin.		RFP	97-0045	97	\$50,999	Accessibility Study	Various	Yes
Admin.		RFP	97-0046	97	\$52,999	Fire and Safety Comp. Study	Various	Yes
Admin.		RFP	97-0055	97	\$300,000	Banking: Direct Deposit	1st National Bank of Anchorage	Yes
Admin.		RFP	97-0069	97	\$9,000,000	Group Health Insurance - Administrative Claims Processing for State of Alaska employees - multi-year contract	NYLife (Aetna)	No
Admin.		RFP	97-0116	97	\$70,000	Pharmacy Services	Hewitts Drug	Yes
Admin.		RFP	97-0140	97	\$1,000,000	Independent Audits	KPMG Peat Marwick	Yes
Admin.		RFP	98-0002	98	\$0	Group Health Insurance for participating Political Subdivision employers statewide - multi-year contract	Aetna - contract pending	No
Admin.		RFP	98-0005	98	\$49,500	Training: Internet and Related Training	Nora Muller	Yes
Admin.		RFP	98-0006	98	\$49,500	Computer Skills	Nora Muller	Yes
Admin.		RFP	98-0007	98	\$300,000	Legal Counsel: PERS Board	Wohlforth, Argetsinger, Johnson and Brecht	Yes
Admin.		RFP	98-0011	98	\$73,500	Pharmacy Services: Fairbanks Pioneer home	The Prescription Center	Yes
Admin.		RFP	98-0013	98	\$200,000	Medical Director: Ketchikan	Wilson Medical Clinic	Yes
Admin.		RFP	98-0014	98	\$75,000	Occupational Licensing	Milton Northway	Yes
Admin.		RFP	98-0034	98	\$130,000	Physical Therapy	Sitka Community Hospital	Yes
Admin.		RFP	98-0040	98	\$150,000	Actuarial Services	Advanced Risk Management Techniques, Inc.	No
Admin.		ITB	98-0075	98	\$400,000	License Plates-DMV	Irwin-Hodson Metal Mtg Co.	No
Admin.		RFP	98-0092	98	\$200,000	Commercial Driver License: Drug/Alcohol Testing	Worksafe Inc.	Yes
Admin.		RFP	98-0095	98	\$2,500,000	Information Technology Professional Services	Various	Yes
Admin.		ITB	98-0110	98	\$75,000	Telecommunications: Wireless Emergency Call System	Code Alert	No
Admin.		RFP	98-0124	98	\$2,000,000	Brokerage Services	Willis Corroon Corp.	No
Admin.		RFP	98-0154	98	\$11,000,000	Legal Services: Office of Public Advocacy	Various	Yes
Admin.		RFP	98-0155	98	\$350,000	Investigation Services: Office of Public Advocacy	Various	Yes

DATA INCLUDED: Solicitations over \$50,000
 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Admin.		RFP	98-0195	98	\$1,029,000	Design Services: Bank of American Building - Tenant Improvements	ECI Hyer	Yes
Admin.		ITB	CA 5272	97	\$35,682	Laundry Equipment Services	Automated Laundry Systems	Yes
Admin.		ITB	CA 5293	97	\$1,423,262	Airport Shuttle Bus	Airline Support, Inc.	Yes
Admin.		ITB	CA 5301	97	\$64,525	Printing: PERS & TRS Handbook	A.T. Publishing	Yes
Admin.		ITB	CA 5302	97	\$163,000	Video Conference: MYC	Audio-Video, Inc.	Yes
Admin.		ITB	CA 5303	97	\$119,403	Printing: Election Pamphlets	Anchorage Daily News	Yes
Admin.		ITB	CA 5307	97	\$161,934	Printing: APEC Print Various Reports	A.T. Publishing	Yes
Admin.		ITB	CA 5308	97	\$30,012	Grocery - Meats	Various	Yes
Admin.		ITB	CA 5310	97	\$80,290	Grocery	Various	Yes
Admin.		ITB	CA 5311	97	\$2,078,204	Telecommunications: Nortel Parts	Comtec Business Systems	Yes
Admin.		ITB	CA 5314	97	\$600,000	Office Supplies	Vario	Yes
Admin.		ITB	CA 5318	97	\$27,634	MMM	Various	Yes
Admin.		ITB	CA 5320	97	\$76,567	Grocery	FSA TTM NWFS	Yes
Admin.		ITB	CA 5321	97	\$21,150	ASAP File Folder	Arctic Office	Yes
Admin.		ITB	CA 5324	97	\$39,990	RF Repeater	New Horizons	Yes
Admin.		ITB	CA 5328	97	\$31,688	Printing: Fish Tickets	Frontier Printing	Yes
Admin.		ITB	CA 5334	97	\$106,040	Printing: Student Loan Billing	Spectrum Printing Inc.	Yes
Admin.		ITB	CA 5336	97	\$361,780	Telecommunications: Northern Telecom Equipment	Comtec Business Systems	Yes
Admin.		ITB	CA 5338	97	\$180,730	Measurement Standards	Carr Gottstein	Yes
Admin.		ITB	CA 5339	97	\$26,065	Grocery - Meats	M M M	Yes
Admin.		ITB	CA 5341	97	\$63,702	Grocery	Various	Yes
Admin.		ITB	CA 5344	97	\$100,000	Helicopter Service for DIS	Air Avionics of Alaska	Yes
Admin.		ITB	CA 5358	97	\$57,514	Grocery	Various	Yes
Admin.		ITB	CA 5366	98	\$64,841	Grocery - Produce (Corrections)	Various	Yes
Admin.		ITB	CA 5367	98	\$610,821	Telephone Services - Spring Creek	Various	Yes
Admin.		ITB	CA 5368	97	\$232,862	Food Services	Fairbanks Memorial Hospital	Yes
Admin.		ITB	CA 5373	98	\$300,758	SL40 Airband & Radio	Air Avionics of Alaska	Yes
Admin.		ITB	CA 5375	98	\$22,147	Grocery - Meats	Various	Yes
Admin.		ITB	CA 5376	97	\$68,450	Grocery	Various	Yes
C&RA		RFP	98-0081	98	\$150,000	Rebuild America Program	Alaska Energy Assoc.	Yes
C&RA		RFP	98-0097	98	\$200,000	Bookkeeping Services	Mikunda Cottrell & Co.	Yes
C&RA		RFP	98-0133	98	\$50,000	Computer Consulting: MIS Analysis	Westmann & Associates	Yes

DATA INCLUDED: Solicitations over \$50,000
 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Commerce		RFP	97-0042	97	\$300,000	Tourism Marketing	Bernholz & Graham	Yes
Commerce		RFP	98-0015	98	\$3,000,000	Tourism Inquiries Response Database	AKA Direct	No
Commerce		RFP	98-0050	98	\$300,000	Economic Impact of the Visitor Industry	McDowell Group	Yes
Commerce		RFP	98-0060	98	\$50,000	Design Printing Mailing of Business License Forms	Moore Business Communications Service	Yes
Commerce		RFP	98-0085	98	\$200,000	Court Reporting Services for APUC	R & R Court Reporters, Inc.	Yes
Commerce		RFP	98-0086	99	\$50,000,000	Advertising: ATMC	Bradley/Reid Communication	Yes
Commerce		RFP	98-0118	98	\$330,000	Public Relations	Bernholz & Graham	Yes
Commerce		RFP	98-0170	98	\$2,500,000	Public Relations Service	Bradley/Reid Communication	Yes
Commerce		RFP	98-0171	98	\$0	Ensure Receivership Collect Services	Global Insurance Services LLC; Comcor Five, Inc.; Warfield & Co.	No
Commerce		RFP	98-0172	98	\$0	Ensure Examinations	Huff Thomas & Company	No
Commerce		RFP	98-0172	98	\$0	Ensure Examinations	Deloitte & Touche, LLC	Yes
Commerce		RFP	98-0172	98	\$0	Ensure Examinations	KPMG Peat Marwick	Yes
Corrections		ITB	0099-7-AMH-006	97	\$1,575,000	Telephone Systems 12 Correctional Facilities	Security Telecom Texas	No
Corrections		ITB	20-002-98	98	\$55,500	Soda dispensing equipment and service	Pepsi-Cola Bottling Co.	Yes
Corrections		ITB	20-013-98	98	\$43,110	Soda dispensing equipment and service	Odom Company	Yes
Corrections		ITB	20-027-98	98	\$137,250	Soda dispensing equipment and service	Anchorage Cold Storage	Yes
Corrections		ITB	20-052-98	98	\$37,736	Dairy products	Valley Wholesale	Yes
Corrections		ITB	20-080-97	97	\$218,660	Dairy products	Northland Hub Grocery	Yes
Corrections		ITB	20-114-97	97	\$85,182	Bakery products	Mr. Chips, Inc.	Yes
Corrections		ITB	2000-7-099	97	\$44,315	Produce	Foods Services of America	Yes
Corrections		ITB	2000-7-116	97	\$64,841	Telephone System for Spring Creek	Winter Telecom Inc.	Yes
Corrections		RFP	97-0001	97	\$4,579,680	CRC Services Halfway Houses	Allvest, Inc.	Yes
Corrections		RFP	97-0008	97	\$3,400,000	Nursing Services: Anchorage Area	Medsearch	Yes
Corrections		RFP	97-0009	97	\$1,252,159	Nursing Services: Palmer Correctional, MatSu PreTrial & Pt. MacKenzie	MedSearch	Yes
Corrections		RFP	97-0010	97	\$870,000	Nursing Services: Kenai	Medsearch	Yes
Corrections		RFP	97-0011	97	\$652,851	Nursing Services: Fairbanks Correctional Center	MedSearch	Yes
Corrections		RFP	97-0018	97	\$450,000	Dental Services Kenai	Brain Kruchoski	Yes
Corrections		RFP	97-0019	97	\$405,000	Dental Services Matsu	Steven Maloney	Yes
Corrections		RFP	97-0020	97	\$235,000	X-ray Services Anchorage	Alaska Medical Mobile X-ray	Yes
Corrections		RFP	97-0021	97	\$182,000	Chaplain Support Services	Alaska District Council / Assembly of God	Yes
Corrections		RFP	97-0061	97	\$70,000	ABE/GED Education Services	Linda Colston	Yes

DATA INCLUDED: Solicitations over \$50,000
Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /TTB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Corrections		RFP	97-0063	97	\$50,000	Education Services	Adult Learning Center	Yes
Corrections		RFP	97-0065	97	\$67,000	Domestic Violence Program	Anger Management Professional Services	Yes
Corrections		RFP	97-0072	97	\$210,000	Sex Offender Treatment in Anchorage	Dorothy L. McBee	Yes
Corrections		RFP	97-0073	97	\$195,000	Sex Offender Treatment: Hiland Mountain	Martin Atrops	Yes
Corrections		RFP	97-0074	97	\$204,000	Clinical Supervision: Hiland Mountain	Martin Atrops	Yes
Corrections		RFP	97-0075	97	\$315,000	Sex Offender Treatment Consultation	Anthony Mander	Yes
Corrections		RFP	97-0076	97	\$75,000	Sex Offender Treatment Pelthysmograph	Don Isbell	Yes
Corrections		RFP	97-0085	97	\$125,000	Inmate Substance Abuse Treatment Services	Akeela Treatment Services	Yes
Corrections		RFP	97-0094	97	\$50,000	Mental Health needs Assessment	Care Systems North	Yes
Corrections		RFP	97-0098	97	\$170,000	Physician Services: Wildwood Correctional Center	Peninsula Correctional Health Care	Yes
Corrections		RFP	97-0122	97	\$318,930	Consultation for MIS System	Meeting Management Consultants, LLC	No
Corrections		RFP	98-0012	98	\$3,600,000	Health Care: Inpatient Hospital Care	Providence Alaska Medical Center	Yes
Corrections		RFP	98-0028	98	\$127,280	Sex Offender Treatment: Ketchikan	John S. Dempsey	Yes
Corrections		RFP	98-0029	98	\$95,000	Sex Offender Treatment Services: Bethel	Bethel Community Services	Yes
Corrections		RFP	98-0030	98	\$141,978	Sex Offender Treatment Services - Hiland Mountain	Christie Brown	Yes
Corrections		RFP	98-0031	98	\$155,213	Sex Offender Treatment Services - Hiland Mountain	Center for Psychosocial Development	Yes
Corrections		RFP	98-0038	98	\$73,477	Optometry Services: Cook Inlet PreTrial, Hiland Mountain, Meadow Creek, Palmer, Spring Creek	Alaska Eye Care Centers	No
Corrections		RFP	98-0039	98	\$96,000	Mental Health Services: Ketchikan Corr. Center	Lynn Caldwell, Ph.D.	Yes
Corrections		RFP	98-0041	98	\$284,040	Dental Services: Hiland Mountain, Meadow Creek, Cook Inlet PreTrial	Gregory G. Stone, D.D.S.	Yes
Corrections		RFP	98-0042	98	\$448,352	Dental Services: Spring Creek Corr. Center	Geraldine T. Morrow, D.M.D.	Yes
Corrections	77-JS-138-97	RFP	98-0043	98	\$300,000	Technical Assistance: Manufacturing/Assembling Modular Office Furniture Systems	Indiana Chair Frame Company	No
Corrections	77-JS-138-97	RFP	98-0043	98	\$300,000	Technical Assistance: Manufacturing/Assembling Modular Office Furniture Systems	Kruger International	No
Corrections		RFP	98-0044	98	\$54,916	Urinalysis Collection - Fairbanks	Alaska Associates	Yes
Corrections		RFP	98-0047	98	\$125,000	Substance Abuse Services Probation Anchorage	Akeela Treatment Services	Yes
Corrections		RFP	98-0049	98	\$78,000	Drug Testing Services-Fairbanks	Alcohol - Drug Testing Services.	Yes
Corrections		RFP	98-0053	98	\$5,369,453	Corrections: 56 Beds, Co-educational Community Residential Center for adult offenders - Bethel	Allvest, Inc. - Tundra Center	Yes
Corrections		RFP	98-0054	98	\$5,476,162	Corrections: 95 Beds, Co-educational Community Residential Center for adult offenders - Fairbanks	Allvest, Inc. - Northstar Center	Yes
Corrections		RFP	98-0055	98	\$6,562,182	Corrections: 90 Beds, Co-educational Community Residential Center for adult offenders - Anchorage	T.J.M. Western, Inc. d.b.a. Glennwood Center	Yes

DATA INCLUDED: Solicitations over \$50,000
 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Corrections		RFP	98-0056	98	\$6,132,235	Corrections: 108 Beds, Co-educational Community Residential Center for adult offenders - Anchorage	Allvest, Inc. - Cordova Center	Yes
Corrections		RFP	98-0056	98	\$1,669,052	Corrections: 32 Beds, Co-educational Community Residential Center for adult offenders - Anchorage	Allvest, Inc. - Midtown Center	Yes
Corrections		RFP	98-0057	98	\$5,579,407	Corrections: 60 Beds, Co-educational Community Residential Center for adult offenders - Anchorage	Gastineau Human Services	Yes
Corrections		RFP	98-0130	98	\$113,517	Anger Management Program/ Juneau Prob.	Tongass Community Counseling Center	Yes
Corrections		RFP	98-0131	98	\$103,912	Substance Abuse Intervention /Juneau	City and Borough of Juneau	Yes
Corrections		ITB	98-0192	98	\$2,801,535	Groceries-Institutions	Northland Hub Grocery	Yes
Corrections		ITB	98-0193	98	\$189,932	Groceries	Northland Hub Grocery	Yes
Corrections		ITB	DO 330794	97	\$16,017	Polaroid Film and Accessories	Alaska Expeditors	Yes
DOT/PF		ITB	2500-7-07-0139	98	\$300,758	Telecommunications: Inservice Mobile Radio	Aircom Avionics	Yes
Education		RFP	94-0169	97	\$80,663	Migrant Training	S.E. Regional Resource Center	Yes
Education		RFP	95-0066	97	\$86,508	Special Education Technical Assistance	S.E. Regional Resource Center	Yes
Education		RFP	05-97039		\$56,000	Workforce Ed Consortium	Juneau School District	Yes
Education		ITB	0500-7-SE002	97	\$360,000	Printing	Spectrum Printing Inc.	Yes
Education		RFP	95-0007	97	\$136,550	School Bus Inspection Program	Arctic Star, Inc.	Yes
Education		RFP	97-0007	97/98	\$739,936	Dormitory Management Services Mt. Edgecumbe	Dormitory Management Services	Yes
Education		RFP	97-0014	97	\$85,000	Art and Education Management	Young & Assoc.	Yes
Education		RFP	97-0022	97	\$60,000	Alaska Career Information System	University of Oregon	No
Education		RFP	97-0141	97	\$92,021	Software: Oasis Database	WEST ED	No
Education		RFP	98-0003	98	\$154,210	School Bus Inspection Program	Arctic Star, Inc.	Yes
Education		RFP	98-0004	98	\$350,000	Audit Services	Various	Yes
Education		RFP	98-0009	98	\$325,000	Mt. Edgecumbe Travel	Kruzoff Travel	Yes
Education		RFP	98-0016	98	\$83,990	Prepare Federal Application NEA	Decker Art Services	Yes
Education		RFP	98-0033	98	\$250,000	Storage and Retrieval of State Records (Juneau)	AAA Archives	Yes
Education		RFP	98-0063	98	\$195,000	Program Reviews Child Nutrition	Various	Yes
Education		RFP	98-0073	98	\$400,000	Migrate Education C&C	S.E. Regional Resource Center	Yes
Education		RFP	98-0074	98	\$100,000	Statewide School Counselor	Various	Yes
Education		RFP	98-0077	98	\$769,310	Medical Doctors	Various	Yes
Education		RFP	98-0096	98	\$65,000	Complaint Investigators	Various	Yes
Education		RFP	98-0115	98	\$50,000	Statewide Coordination Star Program	Nine Star Enterprises	Yes
Education		RFP	98-0123	98	\$50,000	Provide hearing Officers	McNall & Associates	Yes
Education		RFP	98-0139	98	\$250,000	Travel Service Mt. Edgecumbe	Kruzoff Travel	Yes

DATA INCLUDED: Solicitations over \$50,000
 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Education		ITB	98-0147	98	\$165,000	Call Center Management Systems	Mosaix Inc.	No
Education		RFP	98-0159	98	\$57,000	Summer Instruction Reading Strategies	Juneau School District, Anchorage SD, Lower Kuskokwim School	Yes
Education		RFP	98-027	98	\$60,000	Program Implementation Assistance	Fairbanks North Star Borough SD	Yes
Education		RFP		98	\$350,000	Develop Testing Materials	CTB/McGraw Hill	No
Env. Cons.		RFP	18-1022-97	97	\$98,550	Studies for Oil Spill Clean Up	McDowell Group	Yes
Env. Cons.		RFP	97-0062	97	\$1,800,000	Oil Reduction	Prince William Sound Economic Development Council	Yes
Env. Cons.		RFP	97-0064	97	\$20,000	Analysis of Ethanol and Gas	Columbia Analytical Services	Yes
Env. Cons.		RFP	97-0095	97	\$1,200,000	Swamp 2	Prince William Sound Economic Development Council	Yes
Env. Cons.		RFP	97-0104	97	\$25,000	Level III Response action Plans for Oil & Hazardous Substance Response	Easton Environmental	Yes
Env. Cons.		RFP	97-0111	97	\$99,801	Alaska Pacific Ecological Receptors	Shannon & Wilson, Inc.	Yes
Env. Cons.		RFP	97-0111	98	\$99,801	Research and develop ecological receptors and indicators	Shannon & Wilson, Inc.	Yes
Env. Cons.		RFP	97-0112	97	\$90,000	Review of Secondary Containment Improveability Issue	Golder Associates	Yes
Env. Cons.	77-JS-066-98	RFP	97-0113	97	\$60,686	Field Testing of Soil for Oil Content	Fluor Daniel GTI, Inc.	Yes
Env. Cons.		RFP	97-0132	97	\$100,000	Determine Physics of Water in Oil Format	Alaska Clean Seas	Yes
Env. Cons.		RFP	97-0147	97	\$73,865	Sakhalin Environmental Exchange Program	Hartec Management Consultants	Yes
Env. Cons.		RFP	97-0165	97	\$68,081	Establishing Subsistence Scenario	IDM Consulting	No
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	Ecology & Environment, Inc.	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	EMCON Alaska, Inc.	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	Hart Crowser, Inc.	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	Oasis/Bristol Environmental Services	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	Shannon & Wilson, Inc.	Yes
Env. Cons.		RFP	98-0156	98	\$1,600,000	Spill Response: Team Contractors	Alaska Pacific Response Team	Yes
Env. Cons.		RFP	98-0156	98	\$1,600,000	Spill Response: Team Contractors	Forty-Niner Remediation and Oil Spill Group	Yes
Env. Cons.		RFP	98-0156	98	\$1,600,000	Spill Response: Team Contractors	SOS Response Team	Yes

DATA INCLUDED: Solicitations over \$50,000
 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Env. Cons.		ITB	DO 245815	97	\$99,771	Form Filled Harbor Containment Booms	Alaska Ship Supply	Yes
Env. Cons.		RFP	DO 245817	97	\$116,359	Response Equipment and Supplies Depot	Unitech of Alaska	Yes
Fish & Game	N/A	ITB	11-156-97	97	\$65,194	Printing: Game Regulations	Pilot Publishing	Yes
Fish & Game	N/A	ITB	11-235-97	97	\$93,800	Vessel Charter: USL Charter Area "T" Bering Sea	F/V Grand Duchess	No
Fish & Game	N/A	ITB	11-236-97	97	\$136,500	Vessel Charter: USL Charter Area "O" - Dutch Harbor	Spirit of Adventure Fisheries	Yes
Fish & Game	N/A	ITB	11-241-98	98	\$189,500	Research Vessel	Mike Schwartz	Yes
Fish & Game	N/A	ITB	11-248-97	97	\$75,926	Fish: Radio Transmitter Tags - Chinook Salmon	Advanced Telemetry System	No
Fish & Game	N/A	ITB	11-259-97	97	\$26,571	Dual Beam Digital Transducer	BioSonics, Inc.	No
Fish & Game	N/A	ITB	11-402-97	97	\$50,000	Fish Wheel Operation	Charlie Boulding	Yes
Fish & Game	N/A	RFP	97-0067	97	\$150,000	Alaska Coastal Currents Radio Service	Alaska Public Radio Network	Yes
Fish & Game	N/A	RFP	97-0121	97	\$0	Boat Launch Operation & Maintenance: Talkeetna	Talkeetna River Adventures, LLC	Yes
Fish & Game	N/A	RFP	97-0156	97	\$90,300	Documentary Filming and Production	Capital Community Broadcasting	Yes
Fish & Game	N/A	RFP	97-0178	97	\$60,000	Fish: Ft. Richardson Tagging Trailer	Arctic Camps and Equipment	Yes
Fish & Game	N/A	ITB	97-0185	97	\$97,462	Nylon Locking Tags For Crab Pots	E.J. Brooks	No
Fish & Game	N/A	ITB	97-0188	97	\$100,000	Animal Tracking Equipment	Telonics	No
Fish & Game	N/A	RFP	98-0061	98	\$250,000	Stellar Sea Lion Vet Pathology	Alaska Veterinary Pathology	Yes
Fish & Game	N/A	RFP	98-0062	98	\$5,000	Stellar Sea Lion Veterinary Anesthesiology	Seven/Seven Anesthesiology	No
Fish & Game	N/A	ITB	98-0083	98	\$156,000	Residential Employee Housing Dutch Harbor	Ounalashka Corporation	Yes
Fish & Game	N/A	RFP	98-0098	98	\$220,000	New Riverine Sonar	BioSonics, Inc.	No
Fish & Game	N/A	RFP	98-0099	98	\$69,305	Documentary Film Production - Subsistence	Taylor Productions	Yes
Fish & Game	N/A	ITB	98-0102	98	\$100,000	Janitorial Fairbanks office	C & C Building Maintenance	Yes
Fish & Game	N/A	ITB	98-0136	98	\$80,000	Interactive Video Shooting Systems	Dart International	No
Fish & Game	N/A	ITB	98-0169	98	\$80,000	Board Of Fishing Proposal	Moore Document Solutions	Yes
Fish & Game	N/A	ITB	98-0178	98	\$56,000	Vessel Charter: Cook Inlet	Ultimate Charters	Yes
Fish & Game	N/A	ITB	98-0179	98	\$145,000	Vessel Charter: St. Mathew Island-Bering Sea	F/V Peggy Jo	Yes
Fish & Game	N/A	ITB	98-0180	98	\$117,000	Vessel Charter: Bristol Bay	M/V Rosie G	No
Fish & Game	N/A	ITB	98-0196	98	\$97,400	Nylon Locking Tags for Crab Pots	Aiflex USA	No
Fish & Game	N/A	ITB	98-0198	98	\$51,480	Tree Thinning -Thomas Bay	Zaldivars Forestry	No
Fish & Game	N/A	ITB	98-0198	98	\$58,823	Tree Thinning -Thomas Bay	Rapid Tree	Yes
Governor		RFP	97-0041	97	\$300,000	Data Vote Programming for Elections	Data Group Alaska, Inc.	Yes
Governor		ITB	97-0090	97	\$1,800,000	Client Assistance Program	Asist, Inc.	Yes
Governor		RFP	97-0181	97	\$200,000	Computer Consulting/Mgmt	ComputerPeople	No
Governor		RFP	98-0134	98	\$3,500,000	Optical Scanning Vote Tabulation	Global Election Systems	No

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 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Governor		ITB	DO 367840	98	\$119,494	Printing: 1998 Official Elections Pamphlet	Anchorage Daily News	Yes
H&SS		ITB	0600-7-4133A	97	\$232,863	Food Services	Fairbanks Memorial Hospital	Yes
H&SS		RFP	0697-125	98	\$5,000	Develop Brochure	Care Systems North	Yes
H&SS		RFP	95-0151	97	\$156,468	Telephone: Interactive Voice Systems Statewide for DPA - Installation	Brock Telecom	No
H&SS		RFP	97-0004	97	\$280,000	Laboratory Testing	Coming Clinical Lab	Yes
H&SS		RFP	97-0005	97	\$100,000	Nutrition Consultant Services	Various Contractors: 1)Irene Larson, RD 2) Elizabeth Shapleigh, RD 3) Central Peninsula General Hospital 4) South Peninsula Hospital 5) Resource Cent	Yes
H&SS		RFP	97-0012	97	\$1,500,000	Foster Parent Training - Statewide	Northwest Resources Associates	Yes
H&SS		RFP	97-0013	97	\$90,000	Dietitian Consulting Services	Linda L. Maves	Yes
H&SS		RFP	97-0058	97	\$50,000	Domestic Violence Program	C & S Management Associates	Yes
H&SS	77-JS-026-99	RFP	97-0083	97	\$500,000	AIDS Drug Assistance Program	Professional Infusion Pharmacy	Yes
H&SS		RFP	97-0100	97	\$3,365,693	Welfare Reform System Changes	Computer Task Group, Inc.	Yes
H&SS		RFP	97-0101	97	\$1,575,000	Food Stamp Direct Mail Issuance	Loomis, Fargo, & Co.	Yes
H&SS		RFP	97-0107	97	\$1,575,000	Telephone Access to Registered Nurse	National Health Enhancement System	No
H&SS		RFP	97-0108	97	\$50,000	Immunization Media Campaign	Northwest Strategies	Yes
H&SS		RFP	97-0128	97	\$100,000	MRAC Medicaid Funding	Myers and Stauffer	No
H&SS		RFP	97-0142	97	\$50,000	RBRVS Services Payment Comparison	Myers and Stauffer	No
H&SS		RFP	97-0150	97	\$3,690,711	EBT Transfer System	Citicorp Services, Inc.	No
H&SS		RFP	97-0163	97	\$114,700	EBT Project Consulting & Oversight Services	Phoenix Planning, Inc.	No
H&SS		RFP	97-0164	97	\$470,000	Actuarial Consulting: Cost Effectiveness of Managed Care	Milliman & Robertson, Inc.	No
H&SS		RFP	97-0166	98	\$558,462	Tefra Application: Oversight & Approval	PRO-West	Yes
H&SS		RFP	97-0167	97	\$300,000	Manage Care Programs Group Analysis	McDowell Group	Yes
H&SS		RFP	97-0168	97	\$586,000	Quality Monitoring Provider Team	Various Contractors: Thad Woodard MD, Charles Ryan MD, Carol Mitchell-Springer MD, Thomas Hunt MD, Steve	Yes
H&SS		RFP	97-0176	97	\$100,000	Diagnostic Related Group & Hospital Care Mix	Myers and Stauffer	No
H&SS		RFP	98-0017	98	\$100,000	ATAP tp Meetings and Approaches	S.E. Regional Resource Center	Yes
H&SS		RFP	98-0019	98	\$435,100	Work Search Services, Case Management - Fairbanks North Star Borough	Human Resources	Yes
H&SS		RFP	98-0020	98	\$36,875	Applicant Work Search Juneau	S.E. Regional Resource Center	Yes
H&SS	77-JS-137-97	RFP	98-0021	98	\$584,100	Applicant Work Search: Anchorage	UAA Community & Technical College	Yes
H&SS		RFP	98-0024	98	\$196,175	Work Search Services: Welfare to Work - Palmer & Wasilla	Human Resources	Yes

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 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
H&SS		RFP	98-0032	98	\$50,000	Work Experience Development Anchorage	Municipal Consortium of AK	Yes
H&SS		RFP	98-0048	98	\$5,500,000	Prior Authorization of Mental	First Mental Health	Yes
H&SS		RFP	98-0058	98	\$750,000	Medicaid: On Site Reviews	Deloitte & Touche, LLC	Yes
H&SS		RFP	98-0076	98	\$1,500,000	Data Warehouse Development	Informix Software, Inc.	No
H&SS		RFP	98-0078	98	\$1,500,000	Foster Parent Training	Northwest Resources Associates	Yes
H&SS		RFP	98-0111	98	\$85,000	Consultant for Managing Mental Health	Phil Smith & Assoc.	Yes
H&SS		RFP	98-0162	98	\$500,000	Social Security Income Application & Appeals	F. M. Blake & Associates	No
H&SS		RFP	98-0166	98	\$120,000	Medical Facility Audit	Myers and Stauffer	No
H&SS		RFP	98-0173	98	\$4,500,000	Medical Nec. Reviews	PRO-West	No
H&SS		RFP	98-0181	98	\$350,000	Domestic Violence Training Project	McCleskey, Bridget	Yes
Labor		RFP	97-0052	97	\$25,000	Hearing Officers OSHA Review Board	Robert W. Landau, Esq.	Yes
Labor		ITB	DOW07-5553	98	\$53,244	Computer routers & switches	GCI	Yes
Law	n/a	RFP	97-0059	97	\$2,000,000	Legal Counsel: AHFC Bond Counsel	Wohlforth, Argetsinger, Johnson and Brecht	Yes
Law	n/a	RFP	97-0118	97	\$250,000	Legal Counsel: Pension Investment Board	Wohlforth, Argetsinger, Johnson and Brecht	Yes
Law	n/a	RFP	98-0104	98	\$500,000	MIS: PROMIS System Replacement (Prosecutors Criminal Case Tracking)	COMSYS Tech. Services, Inc.	No
Military/Vet. Aff.		RFP	97-0060	97	\$21,600	Emergency Planning: Develop Standard Plan for Community Emergency Operations	Pinkston Enterprises	Yes
Military/Vet. Aff.		ITB	98-0068	98	\$130,776	Communications Test Equipment	Frigid North Co.	Yes
Military/Vet. Aff.		RFP	98-0070/DMVA-003-98	98	\$10,000	Strategic Training	Performance Strategies Group	Yes
Military/Vet. Aff.		ITB	DMVA-0098-97	97	\$1,268,355	Armed security guard services	Ahtna AGA Security	Yes
Natural Resources		ITB	10609996	97	\$24,217	Helicopter Charter Services -DGGS 1 yr term	Cal Alaska Helicopter	Yes
Natural Resources		ITB	10609996	97	\$70,084	Helicopter Charter Services -DGGS 1 yr term	Kenai Air Alaska Inc.	Yes
Natural Resources		ITB	10609996	97	\$83,158	Helicopter Charter Services -DGGS 1 yr term	Maritime Helicopters	Yes
Natural Resources		ITB	10609996	97	\$72,244	Helicopter Charter Services -DGGS 1 yr term	Trans Alaska Helicopters	Yes
Natural Resources		ITB	10609996	97	\$60,368	Helicopter Charter Services -DGGS 1 yr term	Yukon Helicopters	Yes
Natural Resources		ITB	10-478-97	97	\$394,000	Aircraft - McGrath - 5 yr term	Ponderosa Aviation Inc.	No
Natural Resources		ITB	10-482-97	97	\$88,000	Aircraft - Fairbanks	Ram Air, Inc.	Yes
Natural Resources		RFP	97-0032	97	\$462,502	Electro Magnetic Surveys AK Distircts	WGM Inc.	Yes
Natural Resources		RFP	97-0043	97	\$180,020	Aero Magnetic Survey SWAK	Sander Geophysics Limited	Yes
Natural Resources		RFP	97-0105	97	\$495,000	EM Survey- Wrangell Area	WGM Inc.	Yes
Natural Resources		RFP	97-0157	97	\$214,500	AMEM Surveys Geologic Wiseman Area	On-Line Exploration Services, Inc.	Yes
Natural Resources		RFP	97-0162	97	\$0	Boat Launch Concession 4 yr: Deep Creek	Inlet Boat Launchers, Inc.	yes

DATA INCLUDED: Solicitations over \$50,000
 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources		RFP	97-0186	97	\$149,735	Land Use Analysis API	USKH	Yes
Natural Resources		RFP	98-0045	98	\$95,255	Ariel Magnetic Survey Holitna Basin	On-Line Exploration Services, Inc.	Yes
Natural Resources		RFP	98-0046	98	\$470,271	EM Survey Ruby/Poor Man Cache Mining District	WGM Inc.	Yes
Natural Resources		RFP	98-0071	98	\$125,000	Microfilm Conversion Project	Alaska Micro Systems, Inc	Yes
Natural Resources		ITB	98-0125	98	\$87,731	Inspection & repair of Dehavilland Beaver Aircraft	Alaska Aircraft Sales	Yes
Natural Resources		RFP	98-0138	98	\$350,000	Timber Sale Manager TLO, ICY Cape 5yr Term	Forest & Land Management, Inc.	Yes
Natural Resources		ITB	98-0146	98	\$3,500,000	Lease 4 Helicopters Forestry Statewide 3 yr term	Evergreen Helicopters	Yes
Natural Resources		ITB	98-0157	98	\$1,440,000	Air Tanker - Palmer 5 yr term	International Air Response	No
Natural Resources		ITB	98-0161	98	\$1,200,000	Lease Twin Turbine Aircraft (5 yr Term)	Commander N. W. Leasing	Yes
Natural Resources		ITB	98-0182	98	\$64,000	Aircraft Lease (short term)	Commander N. W. Leasing	Yes
Natural Resources		ITB	98-0183	98	\$21,750	Sewage Pumping Services 3yr term	Homer Honey Bear	Yes
Natural Resources		ITB	98-0183	98	\$12,495	Sewage Pumping Services 3yr term	Peninsula Pumping	Yes
Natural Resources		ITB	98-0183	98	\$13,000	Sewage Pumping Services 3yr term	Town & Country Pumping	Yes
Natural Resources		ITB	98-0185	98	\$75,000	Tree Seedling Planting 3 yr term	Earth Reclaimers Reforestation	Yes
Natural Resources		ITB	98-0186	98	\$1,600,000	Air Tanker Lease - Fairbanks 5 yr term	Hawkins & Powers Aviation, Inc.	no
Natural Resources		ITB	98-0188	98	\$83,258	Helicopter Charter Services -DGGS 1 yr term	Maritime Helicopters	Yes
Natural Resources		ITB	98-0188	98	\$32,082	Helicopter Charter Services -DGGS 1 yr term	Yukon Helicopters	Yes
Natural Resources		ITB	98-0194	98	\$860,000	Aircraft Lease (Palmer) 4 yr term	Alaska Island Air	Yes
Natural Resources		ITB	99-0057	98	\$200,000	Jet Fuel & AV -Gas McGrath	B J Fuels Inc.	Yes
Public Safety	-	RFP	97-0015	97	\$50,000	Psychological Exams	Law Enforcement Psych Services	No
Public Safety	-	RFP	97-0136	97	\$100,000	Naval Architect Consultant	Coastwise Engineering	Yes
Public Safety		RFP	97-0172	97	\$7,000	Training Management Alaska Police Standard Council	The Growth Company	Yes
Public Safety		RFP	97-0180	97	\$300,000	Information Network Contract Programming	Software North	Yes
Public Safety		RFP	98-0008	98	\$300,000	Polygraph Background Examiner	Northern Polygraph Services	Yes
Public Safety		RFP	98-0150	98	\$230,000	APSIN migration plan	MTG Management Consultants, LLC	No
Revenue		RFP	97-0040	97	\$929,150	Communication Services	Northwest Strategies	Yes
Revenue		RFP	97-0051	97	\$1,946,400	Investment Portfolio and Management	Yardi Systems, Inc.	No
Revenue		RFP	97-0054	97	\$73,000	Study - North Slope Natural Gas	Van Meurs & Associates, LTD	No
Revenue		RFP	97-0081	97	\$50,000	MHTA Regulations Development	Ronald W. Lorensen	Yes
Revenue		RFP	97-0097	97	\$405,333	Real Estate Consulting Services for ASPIB	Eileen Byrne Associates, Inc.	No
Revenue		RFP	97-0139	97	\$150,000	Information System Security Audit	Science Applications Int.	Yes
Revenue		RFP	97-0144	97	\$35,000	Legal Research & Analysis	Jon Tillinghast	Yes
Revenue		RFP	97-0152	97	\$0	Manage Collective Investment Funds	Barclays Global	No

DATA INCLUDED: Solicitations over \$50,000
 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Revenue		RFP	97-0153	97	\$6,500,000	Investment Management of Emerging Market Trust Fund	J P Morgan	No
Revenue		RFP	97-0154	97	\$0	Investment Management of Interest Income	T Rowe Price	No
Revenue		RFP	97-0182	97	\$5,500,000	Credit Card Accept & Other Electronic Svcs	Payment Tqch	No
Revenue		RFP	97-0187	97	\$110,000	Communications Program	Hamilton Public Relations	Yes
Revenue		RFP	98-0001	98	\$800,000	CSED Paternity Genetic Testing	Laboratory Corp. of America	No
Revenue		RFP	98-0079	98	\$6,500,000	Investment Management of Interest Equity Portfolio for AK State Pension Investment Board (ASPIB)	Brandes Investment Partner	No
Revenue		RFP	98-0080	98	\$5,500,000	Investment Management of Interest Equity Portfolio for AK State Pension Investment Board (ASPIB)	Bank of Ireland Asset Mgmnt	No
Revenue		RFP	98-0094	98	\$168,000	Video System Implementation Services	Audio-Video, Inc.	Yes
Revenue		RFP	98-0113	98	\$35,000,000	Investment Portfolio Management of Domestic Assets	McKinley Capital Mgmnt, Inc.	Yes
Revenue		RFP	98-0126	98	\$4,600,000	Investment Portfolio Management	Allegis Realty	No
Revenue		RFP	98-0127	98	\$4,600,000	Investment Portfolio Management	PM Realty	No
Revenue		RFP	98-0128	98	\$17,000,000	Investment Portfolio Management	Lowe Enterprises	No
Revenue		RFP	98-0129	98	\$250,000	Contg. Mgmt Contract for Domestic Fixed Income Mgmt	RCM Capital Management	No
Revenue		RFP	98-0137	98	\$5,000,000	Investment Management: Private Equity Manager	Abbott Capital Management, LLC.	No
Revenue		RFP	98-0148	98	\$150,000	Mental Health Program Budget Consultant	Information Insights, Inc.	Yes
Revenue		RFP	98-0164	98	\$250,000	Financial Advisor Services	Clancy & Associates	No
Revenue		RFP	98-0165	98	\$331,802	Trust Beneficiary Survey	Craciun & Associates	Yes
Revenue		RFP	98-0167	98	\$750,000	Investment Management of Deferred Compensation Plan	Capital Guardian Trust	No

DATA INCLUDED: Solicitations over \$50,000
 Invitations to Bid (ITB) and Request for Proposal (RFP)

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
		RFP				The page intentionally left blank		

Section 2
Records of Contracts Awarded Under Single Source Procurements
State Fiscal Year 1997 and 1998

Legend:

SS	Single Source
LC	Limited Competition
EM	Emergency

Note: Entries Sorted by Department

Department making Procurement	RAP Number	RFP /TTB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Admin.	77-JP-022-97	LC	02-002-97	97	\$250,000	Hot Site recovery Sue's	Weyerhaeuser	No
Admin.	77-JP-026-98	LC	02-009-97	98	\$622,000	Satellite Interconnection Project	STM Wireless	No
Admin.	77-JP-027-98	SS	02-010-98	98	\$878,499	Software: Enterprise License Append	Software AG of North America	No
Admin.	77-JS-045-97	SS	02-014-97	97	\$26,000	Software Support Services	IBM	Yes
Admin.	77-JP-016-97	SS	02-016-97	97	\$34,140	Internet Advisors WAN/LAN	Hewlett Packard	No
Admin.	77-AP-017-98	LC	02-017-98	98	\$90,000	Software for Phone Switch	Meridian Software	No
Admin.	77-AP-014-98	LC	02-018-98	98	\$100,000	Internet Service Provider	GCI	Yes
Admin.	77-AP-016-98	SS	02-019-98	98	\$207,600	Communications & Electronics Upgrades	Motorola	Yes
Admin.	77-JP-064-98	SS	02-023-98	98	\$1,210,591	IBM Technology Upgrade Option IBM S/390	IBM	No
Admin.	77-AS-019-97	SS	02-026-97	97	\$1,010,547	Software Lic. & Maintenance: Computer Assoc.	Computer Associates	No
Admin.	77-JS-062-97	SS	02-031-97	97	\$770,400	Telecommunications: Frame Delay Services	AT&T Alascom	Yes
Admin.	77-AP-032-98	SS	02-033-98	98	\$181,000	Telecommunications: Upgrades	Motorola	Yes
Admin.	77-JP-068-97	SS	02-037-97	97	\$1,403,820	Copiers: 2 Docutech machines	Xerox Corp.	Yes
Admin.	77-JP-070-97	LC	02-038-97	97	\$330,000	Telephones & Switch Upgrade: DOT Fairbanks	Nortel approved vendors	Yes
Admin.	77-AP-038-98	LC	02-038-98	98	\$150,000	Computer Memory: 180 GB DASD for Year 2000 Testing Capabilities	IBM	Yes
Admin.	77-JP-110-97	SS	02-04-0037-97	97	\$35,000	Software, Maintenance, Install	Credit Card Solutions Inc.	No
Admin.	77-JP-097-98	SS	02-041-98	98	\$150,000	Software Upgrade: Mobius Reporting	Mobius Management Systems	No
Admin.	77-JP-104-98	SS	02-045-98	98	\$350,000	Computer Equipment for Y2K testing	IBM	No
Admin.	77-JP-124-98	SS	02-049-98	98	\$590,000	Software Licenses: Netscape	Netscape Communications	No
Admin.	77-JP-125-97	SS	02-062-97	97	\$80,950	Software: Security	Software AG of North America	No
Admin.	77-JP-136-97	LC	02-070-97	97	\$120,000	Computer Hardware: Mini Computer Upgrade	IBM	Yes
Admin.	77-AP-013-97	SS	02-60-0186	97	\$66,220	Telephone: Paging Terminal	Motorola	Yes
Admin.	77-JP-068-98	SS	028-003	98	\$225,000	Software	PowerTech Toolworks Inc.	No
Admin.	77-JP-123-98	SS	06-179-98	98	\$54,000	Telecommunications: Quantar 2-Way Radio Repeaters	Motorola	Yes
Admin.	77-AP-020-97	LC	20-183-96	97	\$156,000	Telephone Equipment for Wildwood Correctional Center	Comtec Business Systems	Yes
Admin.	77-AP-001-98	LC	25-07-0139-97	98	\$367,200	Airband Mobile Radios- DOT	Aircom Avionics	Yes
Admin.	77-JS-006-97	LC	96-0056	97	\$75,000	Pharmacy Services: Palmer Pioneer Home	Carr Gottstein	Yes
Admin.	77-JS-028-97	SS	97-0079	97	\$100,000	Software Consulting Services: AKPAY	Tesseract Corp.	No
Admin.	77-JS-091-98	SS	97-0088	98	\$150,000	Computer programming and consulting	Retirement Concepts Group LTD	No
Admin.	77-JS-042-97	SS	97-0088	97	\$150,000	Software Maintenance: Combined Retirement System	Retirement Concepts Group LTD	No
Admin.	77-JS-107-97	SS	97-0171	97	\$30,000	Reengineering: 2 Day Conference	Steven A. Stanton/ Hammer & Co.	No
Admin.	77-JS-014-98	SS	98-0051	98	\$91,636	Satellite Interconnect Technical Monitoring Center	KTOO TV & FM	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Admin.	77-AP-013-98	LC	99-ABM017-98	98	\$50,000	Grocery: Meat for State Institutions	Various	Yes
Admin.		EM	DO 02-60-0105-98	98	\$16,595	Telecommunications: Eight Batteries for Anchorage Telecom Uninterruptable Power Source (UPS)	Precision Power	Yes
Admin.	77-JS-103-97	SS	DO 02-60-0411-97	97	\$37,640	Frame Relay - 512 KPS ports in Juneau & Anchorage	AT&T Alascom	Yes
Admin.	77-JP-024-98	SS	N/A	98	\$130,000	Reservoir Simulator	Geoquest	No
Admin.	77-JP-047-98	LC	N/A	98	\$75,000	Telecommunications: 800# for DMV	AT&T Alascom	Yes
Admin.	77-JS-126-97	SS		97	\$2,000,000	Management: Bank Of America Bldg.	Compass Management	Yes
Admin.	77-JP-060-97	LC		97	\$750,000	Computer Consulting: Relational Database Management Systems / Software	IBM	Yes
C&RA	77-JP-041-98	SS	366838	98	\$85,613	Software License: Microage 65 NCD Network Stations,	MicroAge	Yes
C&RA	77-JS-078-98	SS	21-010A-98	98	\$9,603	Construction/Remodel: Ketchikan Job Center	Waterfall Group Ltd.	Yes
C&RA		SS	DO 366859	98	\$10,321	Office Furniture: Steelcase Furniture for Juneau One-Stop	Capital Office Supply	Yes
Commerce		SS	880356	98	\$25,000	Assessment & Self-Assessment	National Regulatory Research Institute	No
Commerce	77-AS-017-97	SS	02-015-97	97	\$100,000	Bond Council	Ballard, Spane, Andrews, & Ingersoll	No
Commerce		LC	98-0084	98	\$300,000	Made in Alaska Program Administration	Make It Alaskan, Inc.	Yes
Commerce	77-JP-054-97	SS	DO-361404	97	\$43,000	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce		SS	DO 335080	98	\$17,019	Office Furniture: American Seating System	Capital Office Systems	Yes
Commerce		SS	DO 361590	97	\$7,000	Office Furniture: American Seating System	Capital Office Systems	Yes
Commerce		SS	DO 361593	97	\$20,561	Mailing equipment	Pitney Bowes	Yes
Commerce		SS	DO 367525	98	\$9,000	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce		SS	DO 367526	98	\$6,580	Office Furniture: System Furniture floor plan	Capital Office Systems	Yes
Commerce		SS	DO 370838	98/99	\$1,920	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce		SS	DO 370849	99	\$36,534	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce		SS	DO 370873	99	\$16,254	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce	77-JP-080-98	LC	N/A	98	\$400,000	Full Mission Bridge Simulator Device	RTM Star Center	No
Commerce	77-JS-026-97	SS	N/A	97	\$100,000	Study of Ketchikan Ship Yard	TMI, Inc.	Yes
Corrections	77-AP-022-98	SS	20-048-98	98	\$78,000	Victim Notification System	The Vine Company	No
Corrections	77-JP-065-97	SS	20-081-97	97	\$125,000	OEI - patented parts to ACI products	OEI-Krueger	No
Corrections	77-JS-052-97	LC	97-0066	97	\$50,000	Cognitive Skills Program Education Services	High Intensity Learning	Yes
Corrections	77-JS-044-97	LC	97-0093	97	\$3,462,830	CRC Services Halfway Houses	Akeela Treatment Services	Yes
Corrections	77-JS-075-97	EM	97-0120	97	\$35,000	Child Fatality Review Team	Various contractors	Yes
Corrections	77-JS-087-97	SS	97-0155	97	\$80,000	Organizational Analysis	Council of State Governments	No
Corrections	77-JP-131-97	LC	98-0025	98	\$127,800	Sex Offender Treatment: Anchorage	Southcentral Foundation	Yes
Corrections	77-JP-131-97	LC	98-0026	98	\$126,800	Sex Offender Treatment: Anchorage	Jan Nielsen, M.S., L.M.F.T.	Yes

Department making Procurement	RAP Number	RFP /ITB/SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Corrections	77-JP-131-97	LC	98-0027	98	\$174,800	Sex Offender Treatment: Anchorage	Jan Nielsen, M.S., L.M.F.T.	Yes
Corrections	77-JS-045-98	LC	98-0120	98	\$310,000	Corrections: Halfway House Services	Manilaq Association	Yes
Corrections	77-JS-058-98	LC	98-0122	98	\$194,187	Corrections: Reception Center - Co-educational Community Recreation Center for Adult Offenders in Anchorage	Allvest, Inc.	Yes
Corrections	77-JS-113-98	SS	99-0010	98	\$344,670	Substance Abuse Services	Fairbanks Native Association	Yes
Corrections	77-JS-105-98	SS	99-0023	98	\$104,000	Hemodialysis Services	Rozanne Rose	Yes
Corrections	77-JS-098-98	LC	99-0040	98	\$2,600,000	DOC Software Services For New Inmate MET. System	Informix Software, Inc.	No
Corrections		SS	DO 972799	97	\$10,500	Laundry Equipment Maintenance	Automated Laundry Systems	Yes
Education	77-JP-120-97	SS	05-PSE-11-97	97	\$50,000	Software Pkgs.	Dubois Brown & Co. Inc.	No
Education	77-JS-124-97	LC	98-0004	97	\$500,000	Audit Services	Various	Yes
Education	98-002	SS	98-002	98	\$5,000	Modify Cost Demand Model	HMS, INC.	No
Education	98-010	SS	98-010	98	\$8,000	Revise and Update Instructional Modules	Judi Hall	No
Education		SS	98-0116	98	\$57,000	Assessment Program	Fairbanks North Star Borough SD	Yes
Education	98-013	SS	98-013	98	\$5,000	Computer: AS/400 Assessment	Education Management Assoc.	Yes
Education	98-017	SS	98-017	98	\$20,000	Instruction/Assistance AKDOE IDC Rate APP	Federal Costing Concepts	No
Education	77-JS-111-98	SS	99-0056	98	\$5,940	Educational Testing & Comprehensive Assessment	CTB/McGraw Hill	No
Education	77-JS-121-98	LC	99-0064	98	\$190,000	Services to Conduct Reviews of School Food Auth.	Various	Yes
Education	77-JP-101-98	SS	D.O. 052109698	98	\$125,000	Computer: Purchase of IBM AS/400 w/ software upgrade	Education Management Assoc.	Yes
Education	98-015	SS	D.O.052107298	98	\$7,690	Computer Rack System for Main Computer Room	Wright Line	Yes
Education	98-007	SS	DO 055001498	98	\$12,000	Bus Transportation for students and staff	Prewitt Enterprises	Yes
Education	98-004	SS	DO 055001598	98	\$6,000	Referee Services/DO 055001598	Sitka Referee Assoc.	Yes
Education	97-001	SS	DO 335261	97	\$20,000	Education Summit/We only paid \$458.00	Alyeska Hotel	Yes
Education	98-003	SS	DO 347075	98	\$5,124	Copier: Maintenance (DO 347075)	Financial Systems Products	Yes
Education	98-001	SS	DO 351874	98	\$15,446	Remodel Conference. Room DVR (DO351874)	B & R Construction	Yes
Education	98-005	SS	RAP 98-005	98	\$10,776	Museum Monitoring System	Control Contractors, Inc.	Yes
Education	98-008	SS	RAP 98-008	98	\$10,473	Compact Shelving System for Library	TAB Northwest	No
Education	98-009	SS	RAP 98-009	98	\$11,640	Warranty Repair of Water Heater	Seward Plumbing and Heating	Yes
Education	98-011	SS	RAP 98-011	98	\$22,500	Challenging Behaviors Conference, 1998	Meeting Results	Yes
Education	98-012	SS	RAP 98-012	98	\$6,332	Office Furniture: System Furniture for Director's Office	Capital Office Supply	Yes
Education	98-016	SS	RAP 98-016	98	\$20,793	Reprint Proprietary Answer Sheets	CTB/McGraw Hill	No
Env. Cons.	77-JP-049-4	SS	245863	97	\$37,575	Scientific Instrument - Gas Chromatograph	Varian Instruments	No
Env. Cons.	12-004-18	SS	18-10-5003	97	\$10,000	Private Office w/ Movable Walls	B & R Construction	Yes
Env. Cons.	12-001-98	SS	18-10-5004	98	\$18,645	Design of Individual Workstation	Juneau Business Interiors	Yes

Department making Procurement	RAP Number	RFP /TTB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Env. Cons.	12-002-98	SS	18-10-5007	98	\$49,536	Construction of Hard Walled Offices	B & R Construction	Yes
Env. Cons.	32-005-18	SS	18-30-5005-97	97	\$6,500	Office Furniture: Hon Concensys partitions	Juneau Business Interiors	Yes
Env. Cons.	32-007-18	SS	18-30-5011	97	\$11,221	Purchase Installation of Panels	Juneau Business Interiors	Yes
Env. Cons.	18-010-97	SS	18-50-5035	97	\$8,768	Construct Overhead Shelter	B-Line Construction	Yes
Env. Cons.	55-009-18	SS	18-50-5039	97	\$10,800	Office Furniture: Hon Concensys partitions	Juneau Business Interiors	Yes
Env. Cons.	77-JP-004-98	LC	18-60-5004-98	98	\$146,510	Special Equipment Chemistry Lab - Juneau	VS Elemental	No
Env. Cons.	77-JP-142-97	SS	18-60-5014-97	97	\$71,000	Lab Equipment	Hewlett Packard	No
Env. Cons.	77-JS-069-98	SS	96-0171	98	\$50,000	Hearing Officer: SOA & Oil Shippers	Robert M. Johnson	Yes
Env. Cons.	77-JB-121-97	SS	96-120	97	\$86,000	Develop and implement pollution prevention planning activities in Alaska	Ross & Associates	No
Env. Cons.	77-JS-094-97	SS	97-0158	97	\$50,000	HGM Training Briefing Workshop	National Wetlands Science Training Coop	No
Env. Cons.	77-JS-135-97	SS	98-0067	98	\$75,000	Oil Spill Research - Test Effectiveness of Dispersants	AEA Technology Pic United Kingdom	No
Env. Cons.	20-006-18	SS	CO 18-1032-97	97	\$10,000	Support and Guidance/Green Star	Green Star Inc.	Yes
Env. Cons.	12-002-98	SS	CO 18-2013-98	98	\$30,000	Training and installation of the LES Model Program	EMCON Alaska	Yes
Env. Cons.	12-003-98	SS	CO 18-2015-98	98	\$8,100	In-depth research and analysis of secondary containment oil storage tank system	Golder Associates	Yes
Env. Cons.	12-004-98	SS	CO 18-2021-98	98	\$15,000	Develop HGM Interior guidebooks	National Wetlands Science Training Coop	No
Env. Cons.	12-006-98	SS	CO 18-2027-98	98	\$15,000	Oil Spill Pool: Underwater survey of	Subseas Services	Yes
Env. Cons.	77-JB-127-97	SS	CO 18-9039-96	97	\$28,000	Develop and implement AK Materials Exchange Program	White Dog Consulting and Research	Yes
Env. Cons.	12-001-98	SS	DO 18-10-5015-98	98	\$7,800	Software Support: Annual Technical Support	MicroMedex, Inc.	No
Env. Cons.	12-008-98	SS	DO 18-10-5074-98	98	\$6,500	Purchase and installation of folding wall	B-Line Construction	Yes
Env. Cons.	12-005-98	SS	DO 18-30-5037-98	98	\$9,081	Air Quality Program: O3 Analyzer	Thermo Environmental	No
Env. Cons.		SS	DO 244957	97	\$6,421	Tomes Plus Software Upgrades	MicroMedex, Inc.	No
Env. Cons.		SS	DO 245816	97	\$11,966	Copier: Annual Maintenance	Xerox Corp.	Yes
Env. Cons.		SS	DO 245822	97	\$15,933	Copier: Annual Maintenance	Tongass Business Center	Yes
Env. Cons.		SS	DO 245832	97	\$20,716	Copier: Annual Maintenance	Xerox Corp.	Yes
Env. Cons.		SS	DO 299897	97	\$10,933	Office Furniture: Work Surfaces & Misc. Accessories	Juneau Business Interiors	Yes
Env. Cons.		SS	DO 299996	97	\$12,435	Annual Full Service Maintenance	Fisons Instruments	No
Fish & Game	N/A	SS	11-026-98	98	\$28,134	Rotary Screw Trap	E.G. Solutions	No
Fish & Game	N/A	SS	11-037-98	98	\$31,100	Pint Sized Pescator	PRA Manufacturing	No
Fish & Game	N/A	SS	11-055-98	98	\$28,134	Tension Tube Up-well Tanks	Fiberglass Marine	No
Fish & Game	N/A	SS	11-058-98	98	\$24,300	Satellite Transmitters for Implant in Waterfowl	Microwave Telemetry	No
Fish & Game	N/A	SS	11-062-98	98	\$15,500	Vet. Imaging System, Ultrasound, Portable	Aloka Company LTD	No
Fish & Game	N/A	SS	11-077-98	98	\$14,961	Biosonic DT5000 Upgrade	BioSonics, Inc.	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Fish & Game	N/A	SS	11-079-97	97	\$11,892	Service maintenance	Digital Equipment Corp.	No
Fish & Game	N/A	SS	11-092-97	97	\$25,662	Software Maintenance	SAS Institute	No
Fish & Game	77-JP-083-97	LC	11-117-97	97	\$33,475	Video Production "Hunting Traditions in Alaska"	Moving Images	Yes
Fish & Game	N/A	SS	11-146-97	97	\$7,000	Software Maintenance	Computer Associates	No
Fish & Game	N/A	SS	11-195-98	98	\$9,670	Plastic Tipped Dart Tags	Hallprint	No
Fish & Game	77-JP-115-97	SS	11-241-97	97	\$50,000	New Side Scanning Sonar Equip., Parts & Services	Albert Menin	No
Fish & Game	N/A	SS	11-256-98	98	\$50,000	Analysis Scat Stomach Samples	Pacific I.D.	No
Fish & Game	77-JP-105-97	SS	11-262-97	97	\$375,000	Coded Wire Fish Tags & Access	NW Marine Technology	No
Fish & Game	N/A	SS	11-299-97	97	\$21,600	Software: Foresite	BDO Seidman	No
Fish & Game	N/A	SS	11-311-97	97	\$8,135	Software License - ARC/INFO	ESRI	Yes
Fish & Game	N/A	SS	11-314-97	97	\$27,360	Isotopic Research	Isotec, Inc.	No
Fish & Game	N/A	SS	11-315-98	98	\$30,000	DNA sequencer upgrade	Perkin Elmer Corp.	No
Fish & Game	N/A	SS	11-340-97	97	\$31,873	DNA sequencer maintenance	Perkin Elmer Corp.	No
Fish & Game	N/A	SS	11-369-97	97	\$7,000	Animal Tracking Equipment: Repair Radio Collars	Telonics	No
Fish & Game	N/A	SS	11-412-97	97	\$7,680	Vaki Smolt Counter Scanner	P.R.A. Manufacturing	No
Fish & Game	N/A	SS	11-434-97	97	\$50,000	Fish Wheel Operation - Tanana River	Terry Duyck	Yes
Fish & Game	N/A	SS	11-435-97	97	\$50,000	Protein Electrophoresis Stains	Sigma Chemical	No
Fish & Game	N/A	SS	11-466-97	97	\$9,540	Software: S-Plus for Windows NT, 10 users	Mathsoft, Inc.	No
Fish & Game	77-AS-011-98	LC	11-745L-98	98	\$28,800	New Space in Homer Kbnerr Project	Bay Realty	Yes
Fish & Game	77-JP-072-98	SS	11-750L-98	98	\$570,000	New Space Seward Sealife Center	Seward Association for the Advancement of Marine Science	Yes
Fish & Game	77-JS-010-97	SS	97-009	97	\$950,000	Fish: Transboundary River Salmon Enhancement Program	Douglas Island Pink & Chum	Yes
Fish & Game	77-JS-035-97	SS	97-011	97	\$0	Fish Hatchery: Operation of Klawock Hatchery	Prince of Wales, Hatchery Assoc.	Yes
Fish & Game	77-JS-051-97	LC	97-017	97	\$93,200	Hydrological & Geophysical Modeling Work	Coble Geophysical Services	Yes
Fish & Game	77-JS-059-97	SS	97-033	97	\$27,775	Subsistence Research (Seal & Sea Lion)	Kawerak Inc.	Yes
Fish & Game	N/A	SS	97-044	97	\$15,935	Oversight and Administer Meeting	Assoc. of Village Council Presidents	Yes
Fish & Game	77-JS-093-97	SS	98-001	97	\$376,100	Submersible Vessel for Demersal Shelf Rookfish Stock Assessment	Delta Oceanographics	No
Fish & Game	77-JS-031-98	SS	98-015	98	\$192,100	Stable Isotope Analysis	Prince William Sound Science Center	Yes
Fish & Game	N/A	SS	98-045	98	\$20,000	Sustainable Fisheries Project Report for Board of Fisheries	Fisheries & Aquatic Services	No
Fish & Game	77-JS-109-98	SS	99-008	98	\$200,000	Hatchery Chinooks in Sitka, AK	Northern Southeast Regional Aquaculture Association	Yes
Governor	77-JP-024-97	SS	DO 353196	97	\$26,500	Maintenance Agreement/Card Readers	L.R. Computers	No
Governor	77-JP-002-97	SS	DO 353257	97	\$98,000	Computer Hardware/Ballot Punches	Sequoia Pacific	No
Governor	77-JP-001-97	SS	DO 356779	97	\$21,000	Maintenance Agreement/Ballot System	Sequoia Pacific	No

Department making Procurement	RAP Number	RFP /TTB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
H&SS	98-020	SS	364873	98	\$20,000	Paragon 2 Postage Machine	Pitney Bowes	Yes
H&SS	77-AP-018-98	SS	06-0119-98	98	\$59,000	Remodel of Space #1517	R&R Services. Co. Inc.	Yes
H&SS	77-JP-030-98	SS	06-038-98	98	\$120,098	Office Furniture: Systems Furniture	Capital Office Systems	Yes
H&SS	77-JP-030-98	SS	06-038-98	98	\$13,239	Office Furniture: Systems Furniture	Capital Office Systems	Yes
H&SS	77-JP-036-97	SS	06-094-97	97	\$46,800	Printing: 1997 WIC Calendar	Whitman Communications	Yes
H&SS	98-007	SS	06-141-98	98	\$8,017	Software: Windows License	SAS Institute	No
H&SS	77-JP-055-97	SS	06-152-97	97	\$100,000	Hemoglobin Photometer, hemocue, glucose, photometer, microcuvettes	Wright Medical Services	No
H&SS	98-011	SS	06-168-98	98	\$18,000	Auto scan, auto match, matchware	Matchware Technologies, Inc.	No
H&SS	77-JP-094-98	SS	06-185-98	98	\$150,000	Office Furniture: Steelcase	Capital Office Supply	Yes
H&SS		SS	06-245-97	97	\$39,169	Office Furniture: Steelcase	Capital Office Supply	Yes
H&SS	77-JP-090-97	SS	06-245-97	97	\$39,169	Office Furniture: Steelcase Systems	Capital Office Supply	Yes
H&SS	77-JP-107-98	LC	06-261-98	98	\$90,517	AOB Network Rewiring	GCI	Yes
H&SS	98-023	SS	06-286-98	98	\$18,190	Office Furniture for DMHDD	Capital Office Supply	Yes
H&SS	98-024	SS	06-289-98	98	\$44,110	Office Furniture: Work Stations	Juneau Business Interiors	Yes
H&SS	98-025	SS	06-355542	98	\$9,648	Medical Equipment	Humane Restraint Co.	No
H&SS	98-026	SS	06-355543	98	\$7,063	Medical Equipment	Moduform	No
H&SS	98-002	SS	06-4123-98	98	\$6,950	Remodel: Gambel St. Offices - DPA	The Bloomfield Co.	Yes
H&SS	77-AP-043-97	SS	06-4133-97	97	\$250,000	Meal Services. Fairbanks Youth Facility	Fairbanks Memorial Hospital	Yes
H&SS	None	SS	06-4165-97	97	\$6,000	Parking	Diamond Parking	Yes
H&SS	None	SS	06-4276-97	97	\$19,320	Air Conditioning Unit	TRF Management	Yes
H&SS	77-JP-065-98	SS	06-4293-98	98	\$150,000	BACTEC Systems & Supplies	Becton Dickinson Diagnostics	Yes
H&SS	98-012	SS	06-4340-98	98	\$2,990	PM-Oak Post Mortem Specimen Collection Kit	Tri-Tech, Inc.	No
H&SS	None	SS	06-4342-97	97	\$55,000	Tissue Culture Media	Bio Whittaker, Inc.	No
H&SS	98-013	SS	06-4350-98	98	\$20,000	Statewide Radio & TV Broadcasts Educational PSA's	Alaska Broadcaster's Association	Yes
H&SS	98-019	SS	06-4370-98	98	\$14,186	Office Furniture: Steelcase	Capital Office Systems	Yes
H&SS	77-AP-030-97	SS	06-4377-97	97	\$42,000	Generator:Purchase/Install	Cummins N.W./Redi Electric (installation)	Yes
H&SS	None	SS	06-4416-97	97	\$13,361	Fluorometer	Waters Corporation	No
H&SS	77-JP-057-97	SS	06-4433-97	97	\$160,000	Virology Products for State Virology Lab	Bio Whittaker, Inc.	No
H&SS	77-AS-031-97	SS	06-4489-97	97	\$8,500	Remodel: Frontier Bldg: Exterior Space to house generator #2096	TRF Management	Yes
H&SS	None	SS	06-4532-97	97	\$9,024	Remodel: Additional Walls and Door - DPA Office	The Bloomfield Co.	Yes
H&SS	None	SS	06-4552-97	97	\$12,319	Equipment (Centrifuge,Rotor Systems)	VWR Scientific	Yes
H&SS	None	SS	06-4567-97	97	\$17,130	Refrigerated Centrifuge	Sorvall, Inc.	No

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H&SS	None	SS	06-4630-97	97	\$39,061	Computer Equipment	Insignia Solutions, Inc.	No
H&SS	98-022	SS	06-4844-98	98	\$25,945	170-8100 Gel. Doc. 200 System 120V	BIO-RAD Laboratories	No
H&SS	98-005	SS	06-5036-98	98	\$6,347	Office Furniture: Steelcase	Capital Office Systems	Yes
H&SS	98-009	SS	06-5043-98	98	\$2,250	Software: 1 year maintenance for Windows #111460	Light Speed Software	No
H&SS	98-016	SS	06-5067-98	98	\$4,975	Software: Modification of Electronic Birth Certificate Software/Labor	Genesis Systems Corporation	No
H&SS	77-JS-112-97	SS	0697-076	97	\$5,110	Involuntary Commitment Training Project	C & S Management Associates	Yes
H&SS	None	SS	0698-035	98	\$10,000	Continuity of Care Study	Jennifer Gerkin	Yes
H&SS	None	SS	0698-035	98	\$10,000	Discharge Data - Alaska Psychiatric Institute	Jennifer Gerkin	Yes
H&SS		SS	0698-038	98	\$48,000	Laboratory Information Management & Billing System: Upgrade & Maintenance	NORCOM	Yes
H&SS	None	SS	0698-042	98	\$24,000	Processing of Social Security Benefits for DFYS Children	F. M. Blake & Associates	No
H&SS	None	SS	0698-050	98	\$49,000	Odiana Support/Maintenance	Information Insights, Inc.	Yes
H&SS	None	SS	0698-075	98	\$50,000	Healthy Families Alaska	The Family Institute, Hawaii	No
H&SS	98-006	SS	0698-102	98	\$49,035	Federal Funding, training & program design enhancements	Schmid, Donald, ACSW, LCSW	No
H&SS	98-006	SS	0698-102	98	\$49,035	Training to DFYS to Secure Federal Funding	Schmid, Donald, ACSW, LCSW	No
H&SS	98-008	SS	0698-103	98	\$49,977	Design & Implementation of CPS Case Worker Management & Supervision Model	Child Welfare League of America	No
H&SS	98-008	SS	0698-103	98	\$49,977	Design Case Worker Management and Supervision System for Child Protective Services	Child Welfare League of America	No
H&SS	98-010	SS	0698-110	98	\$25,000	PR & Education Regarding Child Protective Services Delivery System	Child Welfare League of America	No
H&SS	98-015	SS	0698-125	98	\$10,165	Research & Analysis of Serious Habitual Offenders	UAA	Yes
H&SS	98-021	SS	0698-133	98	\$24,500	Public Health Law Regulations Consultant	Gostin, Lawrence, J.D., LL.D.	No
H&SS	77-JS-204-96	SS	97-0050	97	\$75,000	Accreditation of Youth Facility & YCFAC	American Correctional Assoc.	No
H&SS	77-JS-007-97	SS	97-0056	97	\$75,000	NW Adoption Exchange	Northwest Resources Associates	No
H&SS	77-JS-047-97	SS	97-0091	97	\$112,639	Injury Prevention Commercial Fisheries & AQUA	AK Marine Safety Education Assoc.	Yes
H&SS	77-JS-066-97	LC	97-0109	97	\$50,000	ATAP Regulations Project	Dillon and Findley	Yes
H&SS	77-JS-078-97	SS	97-0119	97	\$72,244	Culture Change Training Prototype Project	Mid America Consulting Group	No
H&SS	77-JS-080-97	EM	97-0127	97	\$50,000	Social Security Income: Redetermination Appeals & Referrals	Disability Law Center of Alaska	Yes
H&SS	77-JS-022-98	LC	97-0179	97	\$70,076	API 2000 Implementation	J.L. Mitson, & Associates	Yes
H&SS	77-JS-097-96	SS	97-0183	97	\$48,000	Mammography Inspections - Statewide	Sid Heidersdorf	Yes
H&SS	77-JS-001-98	SS	98-0069	98	\$120,000	Foster Parent Training	Northwest Resources Associates	Yes
H&SS	77-JS-034-98	SS	98-0106	98	\$106,394	Injury Prevention Safety Instruction & Training	AK Marine Safety Education Assoc.	Yes
H&SS	77-JS-049-98	SS	98-0121	98	\$80,000	Alternative Care Conference. Anchorage.	Northwest Resources Associates	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
H&SS	77-JS-100-98	SS	98-0197	98	\$663,663	Needs Assessment Study	North Charles, Inc.	Yes
H&SS	77-JS-090-98	SS	99-0027	98	\$71,000	Needs Assessment analysis & reporting	North Charles, Inc.	Yes
H&SS	None	SS	CA#6003	97	\$40,000	WIC Warrants	Continuous Printing	Yes
H&SS		SS		97	\$9,766	Software: Map Information	Geo Resource Solutions	Yes
H&SS		SS		97	\$5,250	PC Hardware	MicroAge	Yes
H&SS		SS		97	\$15,000	Maintenance & cleanup-PH Center	Olila Construction	Yes
Labor	77-JP-037-98	SS	#07-5628	98	\$74,000	Software: Cool General	Sterling Software	No
Labor	77-AP-027-97	LC	07-009-97	97	\$275,000	Telephone: Intrastate & Interstate long distance service (IVR)	GCI	Yes
Labor	77-JP-011-98	SS	07-5537	98	\$110,748	Software, Hardware, Licenses	MicroAge	Yes
Labor	77-JP-020-98	SS	07-5688	98	\$61,690	Software: NCD	MicroAge	Yes
Labor	77-JP-018-97	LC	07-60-7-0-001	97	\$170,000	Software: Napersoft Annual Contract w/renewals	Napersoft, Inc.	No
Labor	77-JP-017-97	LC	07-60-7-0-0114	97	\$110,000	Software: Annual Contract	Software AG of North America	No
Labor	77-JP-077-97	SS	07-60-7-00-082	97	\$198,000	Software: Composer	Texas Instruments	No
Labor	77-JS-015-98	SS	98-0101	98	\$100,000	Computer Programming Consultant: ESD Benefits System	MTW Consulting	No
Labor		SS	DO#07-5460	97	\$9,824	Construction - leased building	The Blomfield Company	Yes
Labor		SS	DO#07-5485	97	\$5,184	Construction - leased building	The Blomfield Company	Yes
Labor		SS	DO#07-5533	98	\$6,500	Construction - leased building	Fesko Ventures	Yes
Labor		SS	DO#07-5535	98	\$36,787	Service & supply agreement	Eastman Kodak Company	No
Labor		SS	DO#07-5549	98	\$38,801	Software	MicroAge	Yes
Labor		SS	DO#07-5631	98	\$7,193	Software	SPSS Software, Inc.	Yes
Labor		SS	DO#07-5640	98	\$47,500	Software	University of Oregon	No
Labor		SS	PO#076080141	98	\$36,900	Printer	IBM	No
Law	n/a	SS	96-410-790	98	\$6,000	AGO Conference Speaker / Facilitator	Stephen R. Chitwood	No
Law	77-JS-203-96	LC	97-0053	97	\$100,000	Legal Counsel Geldhof v. State	Young, Sanders, and Feldman	Yes
Law	n/a	LC	97-0125	97	\$150,000	Legal Counsel: State v. Venetie	Hogan & Hartson, LLP	No
Law	n/a	LC	97-0170	97	\$250,000	Hearing Officer: Oil and Gas Case Management/Timekeeping & Billing System	Avrum Gross	Yes
Law	77-JS-013-98	LC	97-0194	98	\$450,000	Replacement	Barrister Information Systems	No
Law	n/a	SS	97-510-820	97	\$10,000	Management Consulting - Timekeeping	Chichagof Mgmt. Services	Yes
Law	n/a	SS	97-600-805	97	\$25,000	Computer Consulting: PROMIS Mainframe System	Westmann & Associates	Yes
Law	77-JS-002-98	SS	98-0072	98	\$40,000	Maintenance	Robert Reges	Yes
Law	n/a	LC	98-0090	98	\$150,000	APC & KPC Clean-up/ Legal Counsel	Hogan & Hartson, LLP	No
Law	n/a	LC	98-0093	98	\$250,000	Legal Counsel: Statehood Compact Case Supreme Court Appeal	Robertson, Monagle, & Eastaugh	Yes
Law	77-JS-025-98	SS	98-0107	98	\$100,000	Legal Counsel: State vs. Hinkle (River Terrace Cleanup)	Micheal A.D. Stanley, Attorney-at-Law	Yes



Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Law	n/a	LC	98-0158	98	\$100,000	Legal Counsel: World Plus	Bankston & McCollum, PC	Yes
Law	n/a	LC	98-0176	98	\$20,000	Engle v. State Outside Counsel	Ashburn & Mason	Yes
Law	n/a	LC	98-0191	98	\$199,500	Legal Counsel: Tort Reform Challenge	Simpson, Tillinghast, et al.	Yes
Law	n/a	EM	98-546-828	98	\$75,000	Legal Counsel: Blockade of Malaspina - B.C.	McEwen Schmitt & Co., Barristers & Solicitors	No
Law	n/a	SS	98-546-830	98	\$50,000	Legal Counsel: Skagway Dock	Gary Foster	Yes
Law	n/a	SS	DO 347016	97	\$12,360	Software Maintenance	Oracle Corporation	No
Law	77-JP-141-97	SS	DO 347178	97	\$100,500	Software: Upgrade EFS Imaging	Excalibur Technologies	No
Law	n/a	SS	n/a	98	\$50,000	Legal Counsel: Abortion Litigation	Nikolas T. Nikas	No
Law	n/a	SS	n/a	98	\$7,000	AGO Conference Facilities	Alyeska Hotel	Yes
Law	n/a	SS	n/a	98	\$25,000	Statewide DA's Conference Facilities	Alyeska Hotel	Yes
Military/Vet. Aff.	77-JS-027-97	LC	09-011-97	97	\$100,000	Legal Services.	C.R. Baldwin	Yes
Military/Vet. Aff.		LC	97-0126	97	\$50,000	Legal Counsel	C.R. Baldwin	Yes
Military/Vet. Aff.		EM	D.O. 342679	98	\$9,795	Charter Air Flight, Fairbanks to Shismaref	F.S. Air Service, Inc.	Yes
Military/Vet. Aff.		SS	DMVA-001-97	97	\$25,000	Compost toilet inspections	Riverbend Engineering	No
Military/Vet. Aff.		SS	DMVA-004-97	97	\$9,650	Training services	AK Training & Consulting	Yes
Military/Vet. Aff.		SS	DMVA-005-97	97	\$7,718	Software: Consultation/training on automated software	PSDI	No
Military/Vet. Aff.		SS	DMVA-006-97	97	\$6,545	expansion of existing system	Dictaphone	Yes
Military/Vet. Aff.		SS	DMVA-007-97	97	\$6,825	dobbler buffers	EF Data	No
Military/Vet. Aff.		EM	RF# 980207	98	\$9,000	Air Cargo-Equipment/Supplies TO Shismaref	Greatland Air Cargo	Yes
Military/Vet. Aff.		EM	RF# 980208	98	\$9,452	Air Cargo-Lumber, ETC To Shismaref	Northern Air Cargo	Yes
Military/Vet. Aff.		EM	RF# 980225	98	\$5,405	Air Cargo-Lumber, To Shismaref	Spennard Builders Supply	Yes
Military/Vet. Aff.		EM	RF# 980229	98	\$9,971	Air Cargo-Response Equipment. To Shismaref	Lynden Air Cargo	Yes
Military/Vet. Aff.		EM	RF# 980275	98	\$6,061	Front End Loader	Craig Taylor Equipment	Yes
Natural Resources	10-002-98	SS	364341	98	\$14,793	NAIAD Inflatable Vessels - parts	NAIAD Inflatables Alaska	Yes
Natural Resources	10-009-98	SS	1010066	98	\$7,025	Software Licenses	SAS Institute	No
Natural Resources	10-010-97	SS	1010117	97	\$5,962	Remodel Existing Offices	Frontier Building Management	Yes
Natural Resources	10-004-98	SS	1010128	98	\$21,350	Software: BudTool Network Backup Software, 4 year Maintenance	Peripheral Devices Corp.	No
Natural Resources	10-011-98	SS	1030172	98	\$19,450	Aerial color photography Haines State Forest	AeroMap U. S.	Yes
Natural Resources	10-001-98	SS	1041152	98	\$8,300	Hardware & Software Support Services	Data General Corp.	No
Natural Resources	EMG 10999	EM	24850643	97/96	\$8,015	Kazakof Bay Machinery & Equipment Rental	Silver Bay Logging, Inc.	Yes
Natural Resources	EMG 10999	EM	24867204	97/96	\$16,800	Crooked Creek; Aircraft Charters	Tatonduk Flying Service	Yes
Natural Resources	EMG 10999	EM	24868601	97/96	\$10,659	Hidden Aircraft Charters	Lake Clark Air, Inc.	Yes
Natural Resources	EMG 10999	EM	24870153	97/96	\$15,386	Miller's Reach: Freight & Express Charges	Lynden Transport	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources	EMG 10999	EM	24872532	97/96	\$8,000	Miller's Reach: Freight & Express Charges	Alaska West Express, Inc.	Yes
Natural Resources	EMG 10999	EM	24877587	97/96	\$26,158	Miller's Reach: Machinery & Equipment Rental	Alascape, Inc.	Yes
Natural Resources	EMG 10999	EM	24877687	97/96	\$7,954	Multiple Fires: Fire Fighting Supplies	Recreational Equipment Inc.	Yes
Natural Resources	EMG 10999	EM	24877886	97/96	\$5,457	Miller's Reach: Machinery & Equipment Rental	Airline Support, Inc.	Yes
Natural Resources	EMG 10999	EM	24877904	97/96	\$12,850	Crooked Creek: Machinery & Equipment Rental	Foster Construction	Yes
Natural Resources	EMG 10999	EM	24877909	97/96	\$9,030	Crooked Creek: Machinery & Equipment Rental	Matthew Schneyer	Yes
Natural Resources	EMG 10999	EM	24877950	97/96	\$8,925	Crooked Creek: Machinery & Equipment Rental	Marjorie E. Tillion	Yes
Natural Resources	EMG 10999	EM	24878025	97/96	\$14,485	Miller's Reach: Machinery & Equipment Rental	Kenneth N. Dillard	Yes
Natural Resources	EMG 10999	EM	24878034	97/96	\$53,657	Miller's Reach: Machinery & Equipment Rental	Robert Peterkin	Yes
Natural Resources	EMG 10999	EM	24878155	97/96	\$13,620	Miller's Reach: Machinery & Equipment Rental	The Valley Sawmill	Yes
Natural Resources	EMG 10999	EM	24882398	97/96	\$5,920	Crooked Creek: Machinery & Equipment Rental	Pearse Construction	Yes
Natural Resources	EMG 10999	EM	24882505	97/96	\$7,530	Miller's Reach: Aircraft Charters	Commander Northwest Ltd.	Yes
Natural Resources	EMG 10999	EM	24882676	97/96	\$6,005	Miller's Reach: Machinery & Equipment Rental	Don Cameron	Yes
Natural Resources	EMG 10999	EM	24882706	97/96	\$19,047	Crooked Creek: Machinery & Equipment Rental	Gates Construction	Yes
Natural Resources	EMG 10999	EM	24882721	97/96	\$14,738	Crooked Creek: Machinery & Equipment Rental	AK Operating Engineers/Employee	Yes
Natural Resources	EMG 10999	EM	24882724	97/96	\$5,483	Miller's Reach: Machinery & Equipment Rental	John Padie	Yes
Natural Resources	EMG 10999	EM	24882726	97/96	\$25,731	Miller's Reach: Machinery & Equipment Rental	Tom Henkel	Yes
Natural Resources	EMG 10999	EM	24882740	97/96	\$17,743	Miller's Reach: Machinery & Equipment Rental	Terry Webster	Yes
Natural Resources	EMG 10999	EM	24882752	97/96	\$5,125	Miller's Reach: Machinery & Equipment Rental	Greg Morgan	Yes
Natural Resources	EMG 10999	EM	24882753	97/96	\$15,487	Miller's Reach: Machinery & Equipment Rental	John Light	Yes
Natural Resources	EMG 10999	EM	24885842	97/96	\$623,644	Miller's Reach: Catering	Sodexo Alaska, Inc.	Yes
Natural Resources	EMG 10999	EM	24888482	97/96	\$6,465	Crooked Creek: Machinery & Equipment Rental	Alaska Industrial Resources, Inc.	Yes
Natural Resources	EMG 10999	EM	24889894	97/96	\$58,105	Miller's Reach: Helicopter Charter	Maritime Helicopters	Yes
Natural Resources	EMG 10999	EM	24889927	97/96	\$12,461	Miller's Reach: Machinery & Equipment Rental	John P. Fruzen	Yes
Natural Resources	EMG 10999	EM	24889928	97/96	\$10,340	Miller's Reach: Machinery & Equipment Rental	Daniel Dryden	Yes
Natural Resources	EMG 10999	EM	24889929	97/96	\$19,250	Miller's Reach: Machinery & Equipment Rental	Curtis French	Yes
Natural Resources	EMG 10999	EM	24892731	97/96	\$9,845	Machinery & Equipment Rental	Water Wagon	Yes
Natural Resources	EMG 10999	EM	24892866	97/96	\$12,108	Crooked Creek: Machinery & Equipment Rental	Kenai Airport Fuel Service	Yes
Natural Resources	EMG 10999	EM	24894456	97/96	\$11,043	Miller's Reach: Machinery & Equipment Rental	Ogard Leasing	Yes
Natural Resources	EMG 10999	EM	24894459	97/96	\$11,025	Miller's Reach: Machinery & Equipment Rental	Rappe Excavating	Yes
Natural Resources	EMG 10999	EM	24894463	97/96	\$10,580	Crooked Creek: Machinery & Equipment Rental	Jerry K. Holland	Yes
Natural Resources	EMG 10999	EM	24899759	97/96	\$55,000	Miller's Reach: Machinery & Equipment Rental	Alascom, Inc.	Yes
Natural Resources	EMG10999	EM	24905210	98	\$7,745	Multiple Fires: Freight & Express Charge	United Airlines	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources	EMG 10999	EM	24907207	97/96	\$5,433	Crooked Creek: Machinery & Equipment. & Food Supplies	Archtech Services	Yes
Natural Resources	EMG 10999	EM	24907210	97/96	\$5,672	Multiple Fires: Special Equipment	New Market Alliance, Inc.	Yes
Natural Resources	EMG 10999	EM	24907315	97/96	\$6,452	Misc. Fire Support: Pre-Positioning Machinery & Equipment Rental	Avis Rent A Car	Yes
Natural Resources	EMG 10999	EM	24910734	97/96	\$20,900	Miller's Reach: Machinery & Equipment Rental	Don Davis	Yes
Natural Resources	EMG 10999	EM	24912393	97/96	\$33,332	Miller's Reach: Machinery & Equipment Rental	Service Oil & Gas	Yes
Natural Resources	EMG 10999	EM	24912412	97/96	\$5,723	Misc. Fire Support: Aircraft Charters	Forty Mile Air, Ltd.	Yes
Natural Resources	EMG 10999	EM	24914623	97/96	\$26,071	Crooked Creek: Machinery & Equipment Rental	Artech Services	Yes
Natural Resources	EMG 10999	EM	24918482	97/96	\$12,738	Miller's Reach: Machinery & Equipment Rental	Trans Care Ambulance Service	Yes
Natural Resources	EMG 10999	EM	24918703	97/96	\$60,903	Miller's Reach: Machinery & Equipment Rental	Steppers Construction, Inc.	Yes
Natural Resources	EMG 10999	EM	24924797	97/96	\$7,040	Crooked Creek: Machinery & Equipment Rental	Andersons Snow Plowing	Yes
Natural Resources	EMG 10999	EM	24925484	97/96	\$6,381	Miller's Reach: Machinery & Equipment Rental	Statewide Services, Inc.	Yes
Natural Resources	EMG 10999	EM	24925587	97/96	\$42,588	Miller's Reach: Professional Services	Central Emergency Services	Yes
Natural Resources	EMG 10999	EM	24929540	97/96	\$21,876	Miller's Reach: Room Rental	Plaza Inn Hotel/Days Inn	Yes
Natural Resources	EMG 10999	EM	24931650	97/96	\$33,746	Miller's Reach: Machinery & Equipment Rental	Tim Melican & Associates, Inc.	Yes
Natural Resources	EMG 10999	EM	24940226	97/96	\$13,660	Miller's Reach: Machinery & Equipment Rental	Rent-A-Car Toilet Co.	Yes
Natural Resources	EMG 10999	EM	24940337	97/96	\$7,638	Crooked Creek: Room Rental	Inlet View Bar & Restaurant	Yes
Natural Resources	EMG 10999	EM	24944872	97/96	\$7,313	Miller's Reach: Room Rental	Best Western Barratt Inn	Yes
Natural Resources	EMG 10999	EM	24960920	97/96	\$12,505	Miller's Reach: Room Rental	Westmark Inn	Yes
Natural Resources	EMG 10999	EM	25002932	97/96	\$10,258	Up Yukon Other Repair/Main Sup	Pacific North Equipment Co.	Yes
Natural Resources	EMG 10999	EM	25006751	97/96	\$6,055	Miller's Reach: Room Rental	Ralph E. Eldridge	Yes
Natural Resources	EMG10999	EM	25323400	98	\$7,174	Fire Stores Other Operating Supplies	PETROLEUM SALES	Yes
Natural Resources	EMG10999	EM	25334333	98	\$9,800	Gold Creek Machinery & Equipment	Yutan Construction	Yes
Natural Resources	EMG10999	EM	25345033	98	\$5,665	Midway Equipment Rentals	Gillmore Construction	Yes
Natural Resources	EMG10999	EM	25345037	98	\$10,045	Fire Support Machinery & Equipment Rental	Sourdough Fuel	Yes
Natural Resources	EMG10999	EM	25347816	98	\$32,479	Nuyakuk Fuel, Helicopter	A.C.S. Fuel	Yes
Natural Resources	EMG10999	EM	25359537	98	\$28,706	Midway Fire Machinery & Equipment Rental	AK Motor Coaches	Yes
Natural Resources	EMG10999	EM	25359965	98	\$128,126	Misc. Fire Support: Fuel, Helicopter	Everts Air Fuel	Yes
Natural Resources	EMG10999	EM	25362014	98	\$8,363	Midway Fire Machinery & Equipment Rental	Northern Construction	Yes
Natural Resources	EMG10999	EM	25380001	98	\$5,824	Fire Support Misc. Hardware - Supplies	Unitech of Alaska	Yes
Natural Resources	EMG10999	EM	25380010	98	\$7,963	Tvativak NON-VEHICLE Parts/Supplies	PACIFIC DETROIT DIES	No
Natural Resources	EMG10999	EM	25385167	98	\$6,515	Inowak Fire Machinery & Equipment Rental	Andrew Gusty	Yes
Natural Resources	EMG10999	EM	25386046	98	\$8,360	Misc. Fire Support: Fuel, Helicopter	Woods Air Fuel	Yes
Natural Resources	EMG10999	EM	25386180	98	\$7,898	Inowak Machinery & Equipment Rental	Sinka Zaukar	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources	EMG10999	EM	25387136	98	\$7,247	Multiple Fires: Portable Toilets	SANI-CAN	Yes
Natural Resources	EMG10999	EM	25388743	98	\$7,842	Inowak Machinery & Equipment Rental	Wassillie Sakar	Yes
Natural Resources	EMG10999	EM	25391901	98	\$5,148	Inowak Equipment Rentals	HILL ENTERPRISES	Yes
Natural Resources	EMG10999	EM	25392347	98	\$6,090	Gold Creek Machinery & Equipment Rental	SHIELDS Rental Center	Yes
Natural Resources	EMG10999	EM	25402464	98	\$413,069	Inowak & Other Fires Helicopter Charter	ERA Aviation, Inc.	Yes
Natural Resources	EMG10999	EM	25402554	98	\$9,819	Inowak Aircraft Charters	Tatonduk Flying Service	Yes
Natural Resources	EMG10999	EM	25409357	98	\$111,738	Inowak Aircraft Charters	Woods Air Service	Yes
Natural Resources	EMG10999	EM	25409360	98	\$16,847	Vinsale Mountain Helicopter Charter	Trans Alaska Helicopters	Yes
Natural Resources	EMG10999	EM	25412501	98	\$11,340	Inowak Aircraft Charters	Yute Air Alaska	Yes
Natural Resources	EMG10999	EM	25438142	98	\$54,494	Misc. Fire Support: Aircraft Charters	Commander N. W. Leasing	Yes
Natural Resources	EMG10999	EM	25442958	98	\$11,252	Inowak Fire Room Rental	Northern Lights ANC	Yes
Natural Resources	EMG10999	EM	25467948	98	\$13,579	Tvativak Fire Room Rental	BRISTOL Inn	Yes
Natural Resources	10-002-97	SS	10-002-97	97	\$5,500	Software: Oracle software support	Oracle Corporation	No
Natural Resources	77-JP-084-98	SS	10-053-98	98	\$62,000	Data & Reports Purchase	Micropaleo Consultants Inc.	No
Natural Resources	77-JP-106-98	SS	10-1146-98	98	\$195,000	Software Maintenance & Licensing, 4 yr	ESRI	No
Natural Resources	77-JP-116-97	SS	10-3-088-97	97	\$250,000	Liquid Concentrate Fire Retardant 3 yr term	Chemonics Fire-Trol. Inc.	No
Natural Resources	77-JP-117-97	SS	10-3-090-97	97	\$270,000	Pumps & Parts for Forestry 3 yr term	Wildfire Pacific	No
Natural Resources	77-JP-019-97	SS	10-4-014-97	97	\$16,101	Software: Oracle software support	Oracle Corporation	No
Natural Resources	10-97-003	SS	10-97-003	97	\$14,000	Fossil Expert	William P. Elder, Ph.D.	No
Natural Resources	97-10-002	SS	10-97-020	97	\$50,000	Fossil Analysis	Micropaleo Consultants Inc.	No
Natural Resources	10-97-004	SS	10-97-023	97	\$15,000	Marine Biologist	Oceanus Alaska	Yes
Natural Resources	77-JS-088-97	SS	10-97-038	97	\$67,548	Trail Development	SAGA	Yes
Natural Resources	10-97-005	SS	10-97-052	97	\$25,000	Forestry Research	Tanana Chiefs Conference Inc.	Yes
Natural Resources	10-98-030	EM	10-98-030	98	\$54,700	Palmer Slaughter House: Clean-up	Taylorred Restoration Services	Yes
Natural Resources	10-98-001	SS	10-98-043	98	\$7,500	AJV Follow-up Appraisal	Cascade Appraisals	No
Natural Resources	10-003-97	SS	101-033-97	97	\$6,489	Remodel: TI Frontier Building Labor & Materials	Frontier Building Management	Yes
Natural Resources	10-005-97	SS	101-056-97	98	\$6,430	Remodel: Labor & Materials to Restore Suite #858	Frontier Building Management	Yes
Natural Resources	77-JP-188-95	SS	101-069-97	97	\$19,756	Software Support & Maintenance 2 yr term	Netmanage, Inc.	No
Natural Resources	77-JP-064-97	LC	103-044-97	97	\$63,960	Tree Seedlings: 300,000 White Spruce Seedlings	K and C Silviculture	No
Natural Resources	77-JP-067-97	EM	103-057-97	97	\$52,430	Tree Seedlings: 200,000 White Spruce Seedlings	Pelton Reforestation Lt	No
Natural Resources	10-007-97	SS	103-060-97	97	\$5,500	Software Support: Annual Maintenance	Environmental Systems Research	No
Natural Resources	10-007-98	SS	103 0 148	98	\$21,500	Pilot & Maintenance on Comman 690	Flight Safety, International	No
Natural Resources	10-008-98	SS	103 0 155	98	\$5,950	Pilot Flight Simulator Training	Flight Safety, International	No

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Natural Resources	10-004-97	SS	104-050-97	97	\$12,300	Software: User License & 1 Year Tech Support	Oracle Corporation	No
Natural Resources	10-006-97	SS	104-058-97	98	\$10,900	Software: Prizm Analyses	Geographix	No
Natural Resources	10-005-98	SS	104 0 125	98	\$40,000	Geographix Software License & Maint- 4 yr	Geographix	No
Natural Resources	10-001-97	SS	104 1 072	97	\$6,825	Geographix Software	Geographix	No
Natural Resources	10-006-98	SS	104 1 202	97	\$6,500	Software: 3D Seismic Interpretation & Mapping System	Geographix	No
Natural Resources	77-JP-102-98	LC	106-162-98	98	\$68,338	Helicopter Charter	ERA Aviation, Inc.	Yes
Natural Resources	10-011-97	SS	106 1 043	97	\$6,100	Software Support Services - Renewal	Environmental Systems Research	No
Natural Resources	EMG 10999	EM	24826421 24877498	97/96	\$10,834	Multiple Fires: Fire Supplies, Electronic Supplies	Frigid North Co.	Yes
Natural Resources	EMG 10999	EM	24832014 24882470	97/96	\$15,964	Multiple Fires: Miller's Reach Fire Supplies	Costco, Inc.	Yes
Natural Resources	EMG 10999	EM	24857134 24857140 24867893 24867901 24867910	97/96	\$78,146	Miller's Reach: Machinery & Equipment Rental	Alaska Corporation	Yes
Natural Resources	EMG 10999	EM	24858725 24877541 24879255 24879261 24879262 24879263 24879269 24880133 24880134 24880776 24892824 24894465 24912401 24926246 24928998 24929016 24929171 24940207 24940212	97/96	\$647,592	Hidden Machinery & Equipment Rental	Laidlaw Transit, Inc.	Yes
Natural Resources	EMG 10999	EM	24863386 24863390	97/96	\$20,418	Kazakof Bay Machinery & Equipment Rental	Ben A Thomas, Inc.	Yes
Natural Resources	EMG 10999	EM	24864020 24880148 24889896 24892800 24899756 24905206 24905209 25031817	97/96	\$587,070	Hidden Miller's Reach Larson Bay Aviation Fuel Helicopter & aircraft Charters	Kenai Air Alaska Inc.	Yes
Natural Resources	EMG 10999	EM	24868723 24925585	97/96	\$111,870	Miller's Reach: Aircraft Charters	F.S. Air Service, Inc.	Yes
Natural Resources	EMG 10999	EM	24868739 24886972 24889895 24972048 24877524 24924827	97/96	\$193,012	Multiple Fires: Sawmill Creek #2 Crooked Creek Miller's Reach Helicopter Charter	ERA Aviation, Inc.	Yes
Natural Resources	EMG 10999	EM	24936417 24936419 25100530	97/96	\$163,009	Miller's Reach: Machinery & Equipment Rental	Fishers Fuel, Inc.	Yes
Natural Resources	EMG 10999	EM	24877531 24878002 24878013 24912396 24929169	97/96	\$221,827	Miller's Reach: Machinery & Equipment Rental	Kopperud Transportation, Inc.	Yes
Natural Resources	EMG 10999	EM	24878045 24918703 24924820 24936365	97/96	\$101,868	Miller's Reach: Machinery & Equipment Rental	Steppers Construction, Inc.	Yes



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Natural Resources	EMG 10999	EM	24878061 24912266 24918488 24918687 24927537 25011827	97/96	\$97,256	Miller's Reach: Machinery & Equipment Rental	Rutter Bros Inc.	Yes
Natural Resources	EMG 10999	EM	24882661 24953706	97/96	\$29,267	Tetlin Ackerson/Ca Machinery & Equipment Rental/Repair Maint	Tok Transportation Inc.	Yes
Natural Resources	EMG 10999	EM	24882680 24893634 24930176	97/96	\$55,502	Miller's Reach: Machinery & Equipment Rental	Tope Equipment	Yes
Natural Resources	EMG 10999	EM	24882691 24882904 24889931 24912274 24936422	97/96	\$97,724	Crooked Creek Miller's Reach Machinery & Equipment Rental	Tony Gumley	Yes
Natural Resources	EMG 10999	EM	24882715 24918693 24944917	97/96	\$27,670	Miller's Reach: Machinery & Equipment Rental	Northern Construction	Yes
Natural Resources	EMG 10999	EM	24888841 24892825 24894487 24941828	97/96	\$78,096	Miller's Reach: Security Services	Guardian Security Systems Inc.	Yes
Natural Resources	EMG 10999	EM	24889898 24909578 24924785	97/96	\$73,663	Misc. Fire Support: Machinery & Equipment Rental	Starr Trucking Co. Inc.	Yes
Natural Resources	EMG 10999	EM	24891992 24892872	97/96	\$52,198	Crooked Creek: Machinery & Equipment Rental	Covey & Sons, Inc.	Yes
Natural Resources	EMG 10999	EM	24892862 24909650	97/96	\$20,943	Multiple Fires: Aviation Fuel	Hichinbrook Equipment Inc.	Yes
Natural Resources	EMG 10999	EM	24901516 24944907	97/96	\$31,460	Miller's Reach: Machinery & Equipment Rental	Center For Employment Education	Yes
Natural Resources	EMG 10999	EM	24907162 24908175 24925584 24954242 24975450 25035378 25054188	97/96	\$115,033	Miller's Reach: Machinery & Equipment Rental	Cruz Construction	Yes
Natural Resources	EMG 10999	EM	24907320 24912406 24936420 24945278	97/96	\$91,576	Miller's Reach: Machinery & Equipment Rental	Brown's Bus Line Inc.	Yes
Natural Resources	EMG 10999	EM	24912283 24920396	97/96	\$21,463	Miller's Reach: Machinery & Equipment Rental	Millers Market	Yes
Natural Resources	EMG 10999	EM	24912289 24924815	97/96	\$12,160	Miller's Reach: Machinery & Equipment Rental	Ron Webb's Towing	Yes
Natural Resources	EMG 10999	EM	24918458 24936746	97/96	\$20,470	Miller's Reach: Machinery & Equipment Rental	Jamie Baker	Yes
Natural Resources	EMG 10999	EM	24929362 25018657	97/96	\$48,914	Multiple Fires: Food	Carr-Gottstein Foods Co. Inc.	Yes
Natural Resources	EMG 10999	EM	24940974 24940986	97/96	\$35,925	Miller's Reach: Machinery & Equipment Rental	Shamrock Portable Toilets	Yes
Natural Resources	EMG10999	EM	25323235 25362038 25707860	98	\$21,480	Multiple Fires: Operating Supplies	SAMS CLUB	Yes
Natural Resources	EMG10999	EM	25345026 25349331 25363801	98	\$20,631	Midway Gold Creek Fire Machinery & Equipment Rental	Airport Equipment RE	Yes
Natural Resources	EMG10999	EM	25346371 25351898 25363136	98	\$60,468	Midway Gold Creek BUTTE Creek Fires Machinery & Equipment Rental	AK Aerofuel	Yes
Natural Resources	EMG10999	EM	25358001 25386176	98	\$41,375	Inowak Room Rental	SHEEFISH HAVEN LODGE	Yes
Natural Resources	EMG10999	EM	25359544 25364580	98	\$15,120	Misc. Fire Support: Helicopter Fuel	Brooks Fuel	Yes
Natural Resources	EMG10999	EM	25359952 25429311	98	\$29,882	Fire Support Fuel,	HINCHINBROOK AEROFUE	Yes

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Natural Resources	EMG10999	EM	25368463 25382902 25385179	98	\$6,942	Inowak Machinery & Equipment Rental	Steve Abruska	Yes
Natural Resources	EMG10999	EM	25368493 25368506	98	\$95,822	Misc. Fire Detection: Aircraft Charters	FRONTIER FLYING SERV	Yes
Natural Resources	EMG10999	EM	25372421 25379976	98	\$6,944	Inowak Machinery & Equipment Rental	JOHN SPEIER	Yes
Natural Resources	EMG10999	EM	25377750 25377941 25380006 25475230 25523962	98	\$307,687	GEORGE RIVER MCCOY Creek Inowak BUTTE Creek Inowak Fires Helicopter Charters	Kenai Air Alaska Inc.	Yes
Natural Resources	EMG10999	EM	25386190 25389477 25421835 25441861	98	\$51,532	Inowak & Other Fire Support Air Freight	Northern Air Cargo	Yes
Natural Resources	EMG10999	EM	25387325 25391897	98	\$12,250	Misc. Fire Support: Machinery & Equipment Rental	B J Fuels Inc.	Yes
Natural Resources	EMG10999	EM	25397476 25414496 25414503	98	\$886,083	Inowak & Other Fires Helicopter Charter	Evergreen Helicopters	Yes
Natural Resources	EMG10999	EM	25438226 25438236 25438239	98	\$106,551	Gold Creek And Other Fire Support Food	CARRS Quality Center	Yes
Natural Resources	EMG10999	EM	25455165 25455194	98	\$34,764	Inowak Fire Aircraft Charters	Lake Clark Air, Inc.	Yes
Natural Resources	77-JS-070-98	SS	98-0160	98	\$500,000	Trail Management Svcs. - 10 yr Term Juneau	Trail Mix Inc.	Yes
Public Safety	97-13	SS	356223	97	\$17,341	Software AG of North America support	Software AG of North America	No
Public Safety	98-08	SS	366129	98	\$23,525	Vessel repair	Pacific Fisherman, Inc.	No
Public Safety	98-05	SS	366205	98	\$15,187	Computer: Sun Service, Annual Maintenance	Sun Systems	No
Public Safety	98-11	SS	366209	98	\$6,375	Software AG maintenance	Software AG of North America	No
Public Safety	97-10	SS	-	97	\$14,000	Bus Ramps: Portable	Superior Equipment Co.	No
Public Safety	77-JP-038-97	SS	-	98	\$3,000,000	WIN-AAFIS Upgrade	Western Identification Network	No
Public Safety	77-JP-085-97	LC	12-03915 LC-97	97	\$1,500,000	Fuel: Marine/Aviation Fuel for Remote locations	Various	Yes
Public Safety	77-JP-084-97	SS	12-03915 SS-97	97	\$1,500,000	Fuel: Marine/Aviation Fuel for Remote locations	Various	Yes
Public Safety	77-JP-040-97	EM	12-65784-97	97	\$37,000	Sokkia Total Station System	The Surveyors Exchange	Yes
Public Safety	97-04	SS	12-74827-96	97	\$25,000	Trimble Navigation system cards	Jeppesen	No
Public Safety	77-AP-014-97	EM	12-82577-97	97	\$100,000	Video Arraignment Systems	Audio-Video, Inc.	Yes
Public Safety	77-JP-079-97	LC	12-82949-97	97	\$1,500,000	Aircraft: Cessna 208	Wilson Aircraft	No
Public Safety	77-JP-021-97	SS	12-82951-97	97	\$300,000	Communications: 100-Kustom Signal Golden Eagle Radio System	Kustom Signals, Inc.	No
Public Safety	77-JP-073-97	SS	12-82978-97	97	\$35,000	NAIAD Inflatable Skiff	NAIAD Inflatable USA Inc.	No
Public Safety	77-JP-063-97	SS	12-82983-97	97	\$283,000	Vessel Enforcement	Kvichak Marine	No
Public Safety	77-JP-003-98	SS	12-85255-98	98	\$55,000	Boat: One NAIAD Rigid Hull Rubber Raft	NAIAD Inflatable USA Inc.	No
Public Safety	77-JP-051-98	SS	12-85276-98	98	\$75,500	NAIAD Marine Diesel Inboard/ Outboards	NAIAD Inflatable USA Inc.	No
Public Safety	98-06	SS	12-85281-98	98	\$9,245	Voice scramblers	Transcript Int'l	No
Public Safety	77-JP-077-98	LC	12-85315-98	98	\$75,000	RHIB Purchase Rescue/Boarding Skiff	SafeBoats, Inc.	No

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Public Safety	98-07	SS	12-85316-98	98	\$32,529	Airboat	Rogers Auto Repair/Airboat Service	Yes
Public Safety	77-JP-109-97	SS	12-88606-97	97	\$59,886	Software: 310 Genetic Analyzer & Genotype	Perkin Elmer Corp.	No
Public Safety	97-11	SS	12-92591-98	97	\$48,000	Forward Looking Infrared Radar (FLIR)	FLIR Systems	No
Public Safety	77-JP-021-98	LC	12-94778-98	98	\$3,800,000	Bering Sea Enforcement Vessel	F/V Pinnacle, Inc.	No
Public Safety	77-JP-032-98	SS	12-94779-98	98	\$57,600	NAIAD Aluminum Inflatable Boats	NAIAD Inflatable USA Inc.	No
Public Safety	98-01	SS	98-001	98	\$24,500	Sexual Assault public service message	Alaska Public Radio Network	Yes
Public Safety	77-JS-035-98	SS	98-0114	98	\$60,000	Domestic Violence & Sexual Assault Summit	Alaska Network on Domestic Violence and Sexual Assault	Yes
Public Safety	97-07	SS	DO 1227000	97	\$13,360	Sokkia equipment software	The Surveyors Exchange	Yes
Public Safety	77-JP-097-97	SS	DO 1227036, 059, 158	97	\$56,914	Firearms Training Systems Software Upgrade	FATS, Inc.	No
Public Safety	77-JP-156-93	SS	DO 246336	97	\$8,450	Fuel	St. Paul Delta Fuel Company	Yes
Public Safety	97-05	SS	DO 355868, 870	97	\$5,750	ODBC & DAO Programming Training	DevelopMentor	No
Public Safety	97-09	SS	DO 356070	97	\$11,016	Computers: Sun Server maintenance	Sun Systems	No
Public Safety	97-12	SS	DO 356168	97	\$6,000	Preventor Costume	Shafton Firehouse	No
Public Safety	77-JP-076-98	SS	N/A	98	\$0	Handguns Trade-in: Smith and Wesson	Northern Security	No
Public Safety	97-08	SS		97	\$5,400	Storage	George's Storage	Yes
Revenue	77-JP-033-97	SS	04-003-97	97	\$200,000	Printing: PFD Book/App.	Moore Business Forms	Yes
Revenue	77-AP-001-97	EM	04-003-97	97	\$60,000	Printing: PFD Annual Report and Dividend Brochure	Professional Colographics	Yes
Revenue	77-JS-043-98	LC	04-102-98	98	\$500,000	Warrant Remittance Program	KeyBank	Yes
Revenue	77-JS-062-98	SS	94-0114	98	\$100,000	Financial Advisory Svcs. - Bond Bank	Seattle NW Securities Corp.	No
Revenue		LC	97-0016	97	\$8,000,000	Investment Management of Equity Portfolio	John McStay	No
Revenue		LC	97-0017	97	\$6,250,000	Investment Management of Equity Portfolio	The Putman Advisory	No
Revenue		LC	97-0024	97	\$4,500,000	Investment Management of Equity Portfolio	Chancellor LGT Asset Mgmt	No
Revenue		LC	97-0025	97	\$8,750,000	Investment Management of Equity Portfolio	Miller Anderson Sherred	No
Revenue		LC	97-0026	97	\$6,750,000	Investment Management of Equity Portfolio	Lazard Freres Mgmt	No
Revenue		LC	97-0027	97	\$4,500,000	Investment Management of Equity Portfolio	Wellington Mgmt Co	No
Revenue		LC	97-0028	97	\$4,500,000	Investment Management of Equity Portfolio	J P Morgan	No
Revenue		LC	97-0029	97	\$3,500,000	Investment Management of Equity Portfolio	Citibank	No
Revenue	77-JS-061-97	SS	97-0051	97	\$700,000	Integrated portfolio Mngmt & Acct'g Sys: Programming, Software, & Licensing	B I Tech Software	No
Revenue	77-JS-061-97	SS	97-0051	97	\$948,000	Integrated Portfolio Management & Accounting Systems	QED Information Systems, Inc.	No
Revenue		SS	97-0092	97	\$34,825	Construction Project Management: Architect Services	Minch, Ritter, Voelckers	Yes
Revenue		LC	97-0117	97	\$4,000,000	Manage International Portfolio	Delaware Intn'l	No
Revenue	77-JS-007-98	SS	97-0140	98	\$72,000	Audit Services	KPMG Peat Marwick	Yes

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Revenue		SS	97-0148	97	\$30,000	Housing Strategy Plan	Brian Rogers	Yes
Revenue	77-JS-007-98	SS	97-0195	97	\$69,000	Audit of Investment Portfolios - Annual	KPMG Peat Marwick	Yes
Revenue		LC	98-0140	98	\$1,500,000	Warrant Clearing and Processing Services	KeyBank	Yes
Revenue		SS	98-0152	98	\$100,000	Financial Advisor Services	Seattle NW Securities Corp.	No
Revenue	R0498-01	SS	98-0401	98	\$50,000	NorthSlope Liquid Natural Gas Fiscal System Design	Van Meurs & Associates, LTD	No
Revenue	R0498-02	SS	98-0408	98	\$25,000	Transition Support	Professional Growth System	Yes
Revenue	R0498-03	SS	98-0421	98	\$21,000	Conversion Analyst Programmer	Diversified Systems Inc	Yes
Revenue	R0498-04	SS	98-0426	98	\$30,000	Financial Plan for API	Information Insights, Inc.	Yes
Revenue	77-JS-016-98	SS	N/A	98	\$750,000	Credit Card Services	American Express Co.	No
Revenue	77-JS-017-98	SS	N/A	98	\$500,000	Credit Card Services	Novus Services Inc.	No
Revenue	77-JS-099-98	SS	N/A	98	\$150,000	Audio/Video Equip. for PFDC	Audio-Video, Inc.	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
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Section 3
List of Procurements From Out-of-State Sources

State Fiscal Year 1997 and 1998

Legend:

RFP	Request for Proposal
ITB	Invitation to Bid
SS	Single Source
LC	Limited Competition
EX	Exempt
EM	Emergency

Note: Entries Sorted by Department

Total Number of Out-of-State Procurements
255

Total Value of Out-of-State Procurements
\$180,094,572

Summary data excludes Department of Transportation - See Section 5

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Admin.	77-JP-022-97	LC	02-002-97	97	\$250,000	Hot Site recovery Sue's	Weyerhaeuser	No
Admin.	77-JP-026-98	LC	02-009-97	98	\$622,000	Satellite Interconnection Project	STM Wireless	No
Admin.	77-JP-027-98	SS	02-010-98	98	\$878,499	Software: Enterprise License Append	Software AG of North America	No
Admin.	77-JP-016-97	SS	02-016-97	97	\$34,140	Internet Advisors WAN/LAN	Hewlett Packard	No
Admin.	77-AP-017-98	LC	02-017-98	98	\$90,000	Software for Phone Switch	Meridian Software	No
Admin.	77-JP-064-98	SS	02-023-98	98	\$1,210,591	IBM Technology Upgrade Option IBM S/390	IBM	No
Admin.	77-AS-019-97	SS	02-026-97	97	\$1,010,547	Software Lic. & Maintenance: Computer Assoc.	Computer Associates	No
Admin.	77-JP-110-97	SS	02-04-0037-97	97	\$35,000	Software, Maintenance, Install	Credit Card Solutions Inc.	No
Admin.	77-JP-097-98	SS	02-041-98	98	\$150,000	Software Upgrade: Mobius Reporting	Mobius Management Systems	No
Admin.	77-JP-104-98	SS	02-045-98	98	\$350,000	Computer Equipment for Y2K testing	IBM	No
Admin.	77-JP-124-98	SS	02-049-98	98	\$590,000	Software Licenses: Netscape	Netscape Communications	No
Admin.	77-JP-125-97	SS	02-062-97	97	\$80,950	Software: Security	Software AG of North America	No
Admin.	77-JP-068-98	SS	028-003	98	\$225,000	Software	PowerTech Toolworks Inc.	No
Admin.		RFP	97-0069	97	\$9,000,000	Group Health Insurance - Administrative Claims Processing for State of Alaska employees	NYLife (Aetna)	No
Admin.	77-JS-028-97	SS	97-0079	97	\$100,000	Software Consulting Services: AKPAY	Tesseract Corp.	No
Admin.	77-JS-091-98	SS	97-0088	98	\$150,000	Computer programming and consulting	Retirement Concepts Group LTD	No
Admin.	77-JS-042-97	SS	97-0088	97	\$150,000	Software Maintenance: Combined Retirement System	Retirement Concepts Group LTD	No
Admin.	77-JS-107-97	SS	97-0171	97	\$30,000	Reengineering: 2 Day Conference	Steven A. Stanton/ Hammer & Co.	No
Admin.		RFP	98-0002	98	\$0	Group Health Insurance for participating Political Subdivision employers statewide	Aetna - contract pending	No
Admin.		RFP	98-0040	98	\$150,000	Actuarial Services	Advanced Risk Management Techniques, Inc.	No
Admin.		ITB	98-0075	98	\$400,000	License Plates-DMV	Irwin-Hodson Metal Mtg Co.	No
Admin.		ITB	98-0110	98	\$75,000	Telecommunications: Wireless Emergency Call System	Code Alert	No
Admin.		RFP	98-0124	98	\$2,000,000	Brokerage Services	Willis Corroon Corp.	No
Admin.	77-JP-024-98	SS	N/A	98	\$130,000	Reservoir Simulator	Geoquest	No
Commerce		SS	880356	98	\$25,000	Assessment & Self-Assessment	National Regulatory Research Institute	No
Commerce	77-AS-017-97	SS	02-015-97	97	\$100,000	Bond Council	Ballard, Spane, Andrews, & Ingersoll	No
Commerce		EX	97-0030	97	\$190,000	Federal Telecommunication Act of 96 Implementation	Ben Johnson Associates	No
Commerce		EX	97-0070	97	\$45,000	Business Asst/Loan Program Assess.	Georgia State University	No
Commerce		EX	97-0071	97	\$1,000,000	Marketing and promotion of Tourism in Japan	Kiojro Abe	No
Commerce		EX	98-0010	98	\$500,000	CPA Examiner Administrator	American Institute of CPAs	No
Commerce		RFP	98-0015	98	\$3,000,000	Tourism Inquiries Response Database	AKA Direct	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Commerce		RFP	98-0171	98	\$0	Ensure Receivership Collect Services	Global Insurance Services LLC; Comcor Five, Inc.; Warfield & Co.	No
Commerce		RFP	98-0172	98	\$0	Ensure Examinations	Huff Thomas & Company	No
Commerce	77-JP-054-97	SS	DO-361404	97	\$43,000	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce		SS	DO 367525	98	\$9,000	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce		SS	DO 370838	98/99	\$1,920	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce		SS	DO 370849	99	\$36,534	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce		SS	DO 370873	99	\$16,254	Software Licenses Oracle Corp.	Oracle Corporation	No
Commerce	77-JP-080-98	LC	N/A	98	\$400,000	Full Mission Bridge Simulator Device	RTM Star Center	No
Corrections		ITB	0099-7-AMH-006	97	\$1,575,000	Telephone Systems 12 Correctional Facilities	Security Telecom Texas	No
Corrections	77-AP-022-98	SS	20-048-98	98	\$78,000	Victim Notification System	The Vine Company	No
Corrections	77-JP-065-97	SS	20-081-97	97	\$125,000	OEI - patented parts to ACI products	OEI-Krueger	No
Corrections		RFP	97-0122	97	\$318,930	Consultation for MIS System	Meeting Management Consultants, LLC	No
Corrections	77-JS-087-97	SS	97-0155	97	\$80,000	Organizational Analysis	Council of State Governments	No
Corrections		RFP	98-0038	98	\$73,477	Optometry Services: Cook Inlet PreTrial, Hiland Mountain, Meadow Creek, Palmer, Spring Creek	Alaska Eye Care Centers	No
Corrections	77-JS-138-97	RFP	98-0043	98	\$300,000	Technical Assistance: Manufacturing/Assembling Modular Office Furniture Systems	Indiana Chair Frame Company	No
Corrections	77-JS-138-97	RFP	98-0043	98	\$300,000	Technical Assistance: Manufacturing/Assembling Modular Office Furniture Systems	Kruger International	No
Corrections	77-JS-098-98	LC	99-0040	98	\$2,600,000	DOC Software Services For New Inmate MET. System	Informix Software, Inc.	No
Education	77-JP-120-97	SS	05-PSE-11-97	97	\$50,000	Software Pkgs.	Dubois Brown & Co. Inc.	No
Education		RFP	97-0022	97	\$60,000	Alaska Career Information System	University of Oregon	No
Education		RFP	97-0141	97	\$92,021	Software: Oasis Database	WEST ED	No
Education	98-002	SS	98-002	98	\$5,000	Modify Cost Demand Model	HMS, INC.	No
Education	98-010	SS	98-010	98	\$8,000	Revise and Update Instructional Modules	Judi Hall	No
Education		ITB	98-0147	98	\$165,000	Call Center Management Systems	Mosaix Inc.	No
Education	98-017	SS	98-017	98	\$20,000	Instruction/Assistance AKDOE IDC Rate APP	Federal Costing Concepts	No
Education	77-JS-111-98	SS	99-0056	98	\$5,940	Educational Testing & Comprehensive Assessment	CTB/McGraw Hill	No
Education	98-008	SS	RAP 98-008	98	\$10,473	Compact Shelving System for Library	TAB Northwest	No
Education	98-016	SS	RAP 98-016	98	\$20,793	Reprint Proprietary Answer Sheets	CTB/McGraw Hill	No
Education		RFP		98	\$350,000	Develop Testing Materials	CTB/McGraw Hill	No
Env. Cons.	77-JP-049-4	SS	245863	97	\$37,575	Scientific Instrument - Gas Chromatograph	Varian Instruments	No
Env. Cons.	77-JP-004-98	LC	18-60-5004-98	98	\$146,510	Special Equipment Chemistry Lab - Juneau	VS Elemental	No
Env. Cons.	77-JP-142-97	SS	18-60-5014-97	97	\$71,000	Lab Equipment	Hewlett Packard	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Env. Cons.	77-JB-121-97	SS	96-120	97	\$86,000	Develop and implement pollution prevention planning activities in Alaska	Ross & Associates	No
Env. Cons.	77-JS-094-97	SS	97-0158	97	\$50,000	HGM Training Briefing Workshop	National Wetlands Science Training Coop	No
Env. Cons.		RFP	97-0165	97	\$68,081	Establishing Subsistence Scenario	IDM Consulting	No
Env. Cons.	77-JS-135-97	SS	98-0067	98	\$75,000	Oil Spill Research - Test Effectiveness of Dispersants	AEA Technology Pic United Kingdom	No
Env. Cons.	12-004-98	SS	CO 18-2021-98	98	\$15,000	Develop HGM Interior guidebooks	National Wetlands Science Training Coop	No
Env. Cons.	12-001-98	SS	DO 18-10-5015-98	98	\$7,800	Software Support: Annual Technical Support	MicroMedex, Inc.	No
Env. Cons.	12-005-98	SS	DO 18-30-5037-98	98	\$9,081	Air Quality Program: O3 Analyzer	Thermo Environmental	No
Env. Cons.		SS	DO 244957	97	\$6,421	Tomes Plus Software Upgrades	MicroMedex, Inc.	No
Env. Cons.		SS	DO 299996	97	\$12,435	Annual Full Service Maintenance	Fisons Instruments	No
Fish & Game	N/A	SS	11-026-98	98	\$28,134	Rotary Screw Trap	E.G. Solutions	No
Fish & Game	N/A	SS	11-037-98	98	\$31,100	Pint Sized Pescator	PRA Manufacturing	No
Fish & Game	N/A	SS	11-055-98	98	\$28,134	Tension Tube Up-well Tanks	Fiberglass Marine	No
Fish & Game	N/A	SS	11-058-98	98	\$24,300	Satellite Transmitters for Implant in Waterfowl	Microwave Telemetry	No
Fish & Game	N/A	SS	11-062-98	98	\$15,500	Vet. Imaging System, Ultrasound, Portable	Aloka Company LTD	No
Fish & Game	N/A	SS	11-077-98	98	\$14,961	Biosonic DT5000 Upgrade	BioSonics, Inc.	No
Fish & Game	N/A	SS	11-079-97	97	\$11,892	Service maintenance	Digital Equipment Corp.	No
Fish & Game	N/A	SS	11-092-97	97	\$25,662	Software Maintenance	SAS Institute	No
Fish & Game	N/A	SS	11-146-97	97	\$7,000	Software Maintenance	Computer Associates	No
Fish & Game	N/A	SS	11-195-98	98	\$9,670	Plastic Tipped Dart Tags	Hallprint	No
Fish & Game	N/A	ITB	11-235-97	97	\$93,800	Vessel Charter: USL Charter Area "T" Bering Sea	F/V Grand Duchess	No
Fish & Game	77-JP-115-97	SS	11-241-97	97	\$50,000	New Side Scanning Sonar Equip., Parts & Services	Albert Menin	No
Fish & Game	N/A	ITB	11-248-97	97	\$75,926	Fish: Radio Transmitter Tags - Chinook Salmon	Advanced Telemetry System	No
Fish & Game	N/A	SS	11-256-98	98	\$50,000	Analysis Scat Stomach Samples	Pacific I.D.	No
Fish & Game	N/A	ITB	11-259-97	97	\$26,571	Dual Beam Digital Transducer	BioSonics, Inc.	No
Fish & Game	77-JP-105-97	SS	11-262-97	97	\$375,000	Coded Wire Fish Tags & Access	NW Marine Technology	No
Fish & Game	N/A	SS	11-299-97	97	\$21,600	Software: Foresite	BDO Seidman	No
Fish & Game	N/A	SS	11-314-97	97	\$27,360	Isotopic Research	Isotec, Inc.	No
Fish & Game	N/A	SS	11-315-98	98	\$30,000	DNA sequencer upgrade	Perkin Elmer Corp.	No
Fish & Game	N/A	SS	11-340-97	97	\$31,873	DNA sequencer maintenance	Perkin Elmer Corp.	No
Fish & Game	N/A	SS	11-369-97	97	\$7,000	Animal Tracking Equipment: Repair Radio Collars	Telonics	No
Fish & Game	N/A	SS	11-412-97	97	\$7,680	Vaki Smolt Counter Scanner	P.R.A. Manufacturing	No
Fish & Game	N/A	SS	11-435-97	97	\$50,000	Protein Electrophoresis Stains	Sigma Chemical	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Fish & Game	N/A	SS	11-466-97	97	\$9,540	Software: S-Plus for Windows NT, 10 users	Mathsoft, Inc.	No
Fish & Game	N/A	ITB	97-0185	97	\$97,462	Nylon Locking Tags For Crab Pots	E.J. Brooks	No
Fish & Game	N/A	ITB	97-0188	97	\$100,000	Animal Tracking Equipment	Telonics	No
Fish & Game	77-JS-093-97	SS	98-001	97	\$376,100	Submersible Vessel for Demersal Shelf Rookfish Stock Assessment	Delta Oceanographics	No
Fish & Game	N/A	RFP	98-0062	98	\$5,000	Stellar Sea Lion Veterinary Anesthesiology	Seven/Seven Anesthesiology	No
Fish & Game	N/A	RFP	98-0098	98	\$220,000	New Riverine Sonar	BioSonics, Inc.	No
Fish & Game	N/A	ITB	98-0136	98	\$80,000	Interactive Video Shooting Systems	Dart International	No
Fish & Game	N/A	ITB	98-0180	98	\$117,000	Vessel Charter: Bristol Bay	M/V Rosie G	No
Fish & Game	N/A	ITB	98-0196	98	\$97,400	Nylon Locking Tags for Crab Pots	Alflex USA	No
Fish & Game	N/A	ITB	98-0198	98	\$51,480	Tree Thinning -Thomas Bay	Zaldivars Forestry	No
Fish & Game	N/A	SS	98-045	98	\$20,000	Sustainable Fisheries Project Report for Board of Fisheries	Fisheries & Aquatic Services	No
Governor		RFP	97-0181	97	\$200,000	Computer Consulting/Mgmt	ComputerPeople	No
Governor		RFP	98-0134	98	\$3,500,000	Optical Scanning Vote Tabulation	Global Election Systems	No
Governor	77-JP-024-97	SS	DO 353196	97	\$26,500	Maintenance Agreement/Card Readers	L.R. Computers	No
Governor	77-JP-002-97	SS	DO 353257	97	\$98,000	Computer Hardware/Ballot Punches	Sequoia Pacific	No
Governor	77-JP-001-97	SS	DO 356779	97	\$21,000	Maintenance Agreement/Ballot System	Sequoia Pacific	No
H&SS	98-007	SS	06-141-98	98	\$8,017	Software: Windows License	SAS Institute	No
H&SS	77-JP-055-97	SS	06-152-97	97	\$100,000	Hemoglobin Photometer, hemocue, glucose, photometer, microcuvettes	Wright Medical Services	No
H&SS	98-011	SS	06-168-98	98	\$18,000	Auto scan, auto match, matchware	Matchware Technologies, Inc.	No
H&SS	98-025	SS	06-355542	98	\$9,648	Medical Equipment	Humane Restraint Co.	No
H&SS	98-026	SS	06-355543	98	\$7,063	Medical Equipment	Moduform	No
H&SS	98-012	SS	06-4340-98	98	\$2,990	PM-Oak Post Mortem Specimen Collection Kit	Tri-Tech, Inc.	No
H&SS	None	SS	06-4342-97	97	\$55,000	Tissue Culture Media	Bio Whittaker, Inc.	No
H&SS	None	SS	06-4416-97	97	\$13,361	Fluorometer	Waters Corporation	No
H&SS	77-JP-057-97	SS	06-4433-97	97	\$160,000	Virology Products for State Virology Lab	Bio Whittaker, Inc.	No
H&SS	None	SS	06-4567-97	97	\$17,130	Refrigerated Centrifuge	Sorvall, Inc.	No
H&SS	None	SS	06-4630-97	97	\$39,061	Computer Equipment	Insignia Solutions, Inc.	No
H&SS	98-022	SS	06-4844-98	98	\$25,945	170-8100 Gel. Doc. 200 System 120V	BIO-RAD Laboratories	No
H&SS	98-009	SS	06-5043-98	98	\$2,250	Software: 1 year maintenance for Windows #111460	Light Speed Software	No
H&SS	98-016	SS	06-5067-98	98	\$4,975	Software: Modification of Electronic Birth Certificate Software/Labor	Genesis Systems Corporation	No
H&SS	None	SS	0698-042	98	\$24,000	Processing of Social Security Benefits for DFYS Children	F. M. Blake & Associates	No
H&SS	None	SS	0698-075	98	\$50,000	Healthy Families Alaska	The Family Institute, Hawaii	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
H&SS	98-006	SS	0698-102	98	\$49,035	Federal Funding, training & program design enhancements	Schmid, Donald ,ACSW,LCSW	No
H&SS	98-006	SS	0698-102	98	\$49,035	Training to DFYS to Secure Federal Funding	Schmid, Donald ,ACSW,LCSW	No
H&SS	98-008	SS	0698-103	98	\$49,977	Design & Implementation of CPS Case Worker Management & Supervision Model	Child Welfare League of America	No
H&SS	98-008	SS	0698-103	98	\$49,977	Design Case Worker Management and Supervision System for Child Protective Services	Child Welfare League of America	No
H&SS	98-010	SS	0698-110	98	\$25,000	PR & Education Regarding Child Protective Services Delivery System	Child Welfare League of America	No
H&SS	98-021	SS	0698-133	98	\$24,500	Public Health Law Regulations Consultant	Gostin, Lawrence, J.D.,LL.D.	No
H&SS		RFP	95-0151	97	\$156,468	Telephone: Interactive Voice Systems Statewide for DPA - Installation	Brock Telecom	No
H&SS	77-JS-204-96	SS	97-0050	97	\$75,000	Accreditation of Youth Facility & YCFAC	American Correctional Assoc.	No
H&SS	77-JS-007-97	SS	97-0056	97	\$75,000	NW Adoption Exchange	Northwest Resources Associates	No
H&SS		RFP	97-0107	97	\$1,575,000	Telephone Access to Registered Nurse	National Health Enhancement System	No
H&SS	77-JS-078-97	SS	97-0119	97	\$72,244	Culture Change Training Prototype Project	Mid America Consulting Group	No
H&SS		RFP	97-0128	97	\$100,000	MRAC Medicaid Funding	Myers and Stauffer	No
H&SS		RFP	97-0142	97	\$50,000	RBRVS Services Payment Comparison	Myers and Stauffer	No
H&SS		RFP	97-0150	97	\$3,690,711	EBT Transfer System	Citicorp Services, Inc.	No
H&SS		RFP	97-0163	97	\$114,700	EBT Project Consulting & Oversight Services	Phoenix Planning, Inc.	No
H&SS		RFP	97-0164	97	\$470,000	Actuarial Consulting: Cost Effectiveness of Managed Care	Milliman & Robertson, Inc.	No
H&SS		RFP	97-0176	97	\$100,000	Diagnostic Related Group & Hospital Care Mix	Myers and Stauffer	No
H&SS		RFP	98-0076	98	\$1,500,000	Data Warehouse Development	Informix Software, Inc.	No
H&SS		RFP	98-0162	98	\$500,000	Social Security Income Application & Appeals	F. M. Blake & Associates	No
H&SS		RFP	98-0166	98	\$120,000	Medical Facility Audit	Myers and Stauffer	No
H&SS		RFP	98-0173	98	\$4,500,000	Medical Nec. Reviews	PRO-West	No
Labor	77-JP-037-98	SS	#07-5628	98	\$74,000	Software: Cool General	Sterling Software	No
Labor	77-JP-018-97	LC	07-60-7-0-001	97	\$170,000	Software: Napersoft Annual Contract w/renewals	Napersoft, Inc.	No
Labor	77-JP-017-97	LC	07-60-7-0-0114	97	\$110,000	Software: Annual Contract	Software AG of North America	No
Labor	77-JP-077-97	SS	07-60-7-00-082	97	\$198,000	Software: Composer	Texas Instruments	No
Labor	77-JS-015-98	SS	98-0101	98	\$100,000	Computer Programming Consultant: ESD Benefits System	MTW Consulting	No
Labor		SS	DO#07-5535	98	\$36,787	Service & supply agreement	Eastman Kodak Company	No
Labor		SS	DO#07-5640	98	\$47,500	Software	University of Oregon	No
Labor		SS	PO#076080141	98	\$36,900	Printer	IBM	No
Law	n/a	SS	96-410-790	98	\$6,000	AGO Conference Speaker / Facilitator	Stephen R. Chitwood	No
Law	n/a	LC	97-0125	97	\$150,000	Legal Counsel: State v. Venetie	Hogan & Hartson, LLP	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Law	77-JS-013-98	LC	97-0194	98	\$450,000	Case Management/Timekeeping & Billing System Replacement	Barrister Information Systems	No
Law	n/a	LC	98-0090	98	\$150,000	Legal Counsel: Statehood Compact Case Supreme Court	Hogan & Hartson, LLP	No
Law	n/a	RFP	98-0104	98	\$500,000	AROMIS System Replacement (Prosecutors Criminal Case Tracking)	COMSYS Tech. Services, Inc.	No
Law	n/a	EM	98-546-828	98	\$75,000	Legal Counsel: Blockade of Malaspina - B.C.	McEwen Schmitt & Co., Barristers & Solicitors	No
Law	n/a	SS	DO 347016	97	\$12,360	Software Maintenance	Oracle Corporation	No
Law	77-JP-141-97	SS	DO 347178	97	\$100,500	Software: Upgrade EFS Imaging	Excalibur Technologies	No
Law	n/a	SS	n/a	98	\$50,000	Legal Counsel: Abortion Litigation	Nikolas T. Nikas	No
Military/Vet. Aff.		SS	DMVA-001-97	97	\$25,000	Compost toilet inspections	Riverbend Engineering	No
Military/Vet. Aff.		SS	DMVA-005-97	97	\$7,718	Software: Consultation/training on automated software	PSDI	No
Military/Vet. Aff.		SS	DMVA-007-97	97	\$6,825	dobbler buffers	EF Data	No
Natural Resources	10-009-98	SS	1010066	98	\$7,025	Software Licenses	SAS Institute	No
Natural Resources	10-004-98	SS	1010128	98	\$21,350	Software: BudTool Network Backup Software, 4 year Maintenance	Peripheral Devices Corp.	No
Natural Resources	10-001-98	SS	1041152	98	\$8,300	Hardware & Software Support Services	Data General Corp.	No
Natural Resources	EMG10999	EM	24905210	98	\$7,745	Multiple Fires: Freight & Express Charge	United Airlines	No
Natural Resources	EMG10999	EM	25380010	98	\$7,963	Tvativak NON-VEHICLE Parts/Supplies	PACIFIC DETROIT DIES	No
Natural Resources	10-002-97	SS	10-002-97	97	\$5,500	Software: Oracle software support	Oracle Corporation	No
Natural Resources	77-JP-084-98	SS	10-053-98	98	\$62,000	Data & Reports Purchase	Micropaleo Consultants Inc.	No
Natural Resources	77-JP-106-98	SS	10-1146-98	98	\$195,000	Software Maintenance & Licensing, 4 yr	ESRI	No
Natural Resources	77-JP-116-97	SS	10-3-088-97	97	\$250,000	Liquid Concentrate Fire Retardant 3 yr term	Chemonics Fire-Trol. Inc.	No
Natural Resources	77-JP-117-97	SS	10-3-090-97	97	\$270,000	Pumps & Parts for Forestry 3 yr term	Wildfire Pacific	No
Natural Resources	77-JP-019-97	SS	10-4-014-97	97	\$16,101	Software: Oracle software support	Oracle Corporation	No
Natural Resources		ITB	10-478-97	97	\$394,000	Aircraft - McGrath - 5 yr term	Ponderosa Aviation Inc.	No
Natural Resources	10-97-003	SS	10-97-003	97	\$14,000	Fossil Expert	William P. Elder, Ph.D.	No
Natural Resources	97-10-002	SS	10-97-020	97	\$50,000	Fossil Analysis	Micropaleo Consultants Inc.	No
Natural Resources	10-98-001	SS	10-98-043	98	\$7,500	AJV Follow-up Appraisal	Cascade Appraisals	No
Natural Resources	77-JP-188-95	SS	101-069-97	97	\$19,756	Software Support & Maintenance 2 yr term	Netmanage, Inc.	No
Natural Resources	77-JP-064-97	LC	103-044-97	97	\$63,960	Tree Seedlings: 300,000 White Spruce Seedlings	K and C Silviculture	No
Natural Resources	77-JP-067-97	EM	103-057-97	97	\$52,430	Tree Seedlings: 200,000 White Spruce Seedlings	Pelton Reforestation Lt	No
Natural Resources	10-007-97	SS	103-060-97	97	\$5,500	Software Support: Annual Maintenance	Environmental Systems Research	No
Natural Resources	10-007-98	SS	103 0 148	98	\$21,500	Pilot & Maintenance on Comman 690	Flight Safety, International	No
Natural Resources	10-008-98	SS	103 0 155	98	\$5,950	Pilot Flight Simulator Training	Flight Safety, International	No
Natural Resources	10-004-97	SS	104-050-97	97	\$12,300	Software: User License & 1 Year Tech Support	Oracle Corporation	No
Natural Resources	10-006-97	SS	104-058-97	98	\$10,900	Software: Prizm Analyses	Geographix	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources	10-005-98	SS	104 0 125	98	\$40,000	Geographix Software License & Maint- 4 yr	Geographix	No
Natural Resources	10-001-97	SS	104 1 072	97	\$6,825	Geographix Software	Geographix	No
Natural Resources	10-006-98	SS	104 1 202	97	\$6,500	Software: 3D Seismic Interpretation & Mapping System	Geographix	No
Natural Resources	10-011-97	SS	106 1 043	97	\$6,100	Software Support Services - Renewal	Environmental Systems Research	No
Natural Resources		ITB	98-0157	98	\$1,440,000	Air Tanker - Palmer 5 yr term	International Air Response	No
Natural Resources		ITB	98-0186	98	\$1,600,000	Air Tanker Lease - Fairbanks 5 yr term	Hawkins & Powers Aviation, Inc.	No
Public Safety	97-13	SS	356223	97	\$17,341	Software AG of North America support	Software AG of North America	No
Public Safety	98-08	SS	366129	98	\$23,525	Vessel repair	Pacific Fisherman, Inc.	No
Public Safety	98-05	SS	366205	98	\$15,187	Computer: Sun Service, Annual Maintenance	Sun Systems	No
Public Safety	98-11	SS	366209	98	\$6,375	Software AG maintenance	Software AG of North America	No
Public Safety	97-10	SS	-	97	\$14,000	Bus Ramps: Portable	Superior Equipment Co.	No
Public Safety	77-JP-038-97	SS	-	98	\$3,000,000	WIN-AAFIS Upgrade	Western Identification Network	No
Public Safety	97-04	SS	12-74827-96	97	\$25,000	Trimble Navigation system cards	Jeppesen	No
Public Safety	77-JP-079-97	LC	12-82949-97	97	\$1,500,000	Aircraft: Cessna 208	Wilson Aircraft	No
Public Safety	77-JP-021-97	SS	12-82951-97	97	\$300,000	Communications: 100 Kustom Signal Golden Eagle Radio System	Kustom Signals, Inc.	No
Public Safety	77-JP-073-97	SS	12-82978-97	97	\$35,000	NAIAD Inflatable Skiff	NAIAD Inflatable USA Inc.	No
Public Safety	77-JP-063-97	SS	12-82983-97	97	\$283,000	Vessel Enforcement	Kvichak Marine	No
Public Safety	77-JP-003-98	SS	12-85255-98	98	\$55,000	Boat: One NAIAD Rigid Hull Rubber Raft	NAIAD Inflatable USA Inc.	No
Public Safety	77-JP-051-98	SS	12-85276-98	98	\$75,500	NAIAD Marine Diesel Inboard/ Outboards	NAIAD Inflatable USA Inc.	No
Public Safety	98-06	SS	12-85281-98	98	\$9,245	Voice scramblers	Transcrypt Int'l	No
Public Safety	77-JP-077-98	LC	12-85315-98	98	\$75,000	RHIB Purchase Rescue/Boarding Skiff	SafeBoats, Inc.	No
Public Safety	77-JP-109-97	SS	12-88606-97	97	\$59,886	Software: 310 Genetic Analyzer & Genotype	Perkin Elmer Corp.	No
Public Safety	97-11	SS	12-92591-98	97	\$48,000	Forward Looking Infrared Radar (FLIR)	FLIR Systems	No
Public Safety	77-JP-021-98	LC	12-94778-98	98	\$3,800,000	Bering Sea Enforcement Vessel	F/V Pinnacle, Inc.	No
Public Safety	77-JP-032-98	SS	12-94779-98	98	\$57,600	NAIAD Aluminum Inflatable Boats	NAIAD Inflatable USA Inc.	No
Public Safety		RFP	97-0015	97	\$50,000	Psychological Exams	Law Enforcement Psych Services	No
Public Safety		RFP	98-0150	98	\$230,000	APSIN migration plan	MTG Management Consultants, LLC	No
Public Safety	77-JP-097-97	SS	DO 1227036, 059, 158	97	\$56,914	Firearms Training Systems Software Upgrade	FATS, Inc.	No
Public Safety	97-05	SS	DO 355868, 870	97	\$5,750	ODBC & DAO Programming Training	DevelopMentor	No
Public Safety	97-09	SS	DO 356070	97	\$11,016	Computers: Sun Server maintenance	Sun Systems	No
Public Safety	97-12	SS	DO 356168	97	\$6,000	Preventor Costume	Shafton Firehouse	No
Public Safety	77-JP-076-98	SS	N/A	98	\$0	Handguns Trade-in: Smith and Wesson	Northern Security	No
Revenue	77-JS-062-98	SS	94-0114	98	\$100,000	Financial Advisory Svcs. - Bond Bank	Seattle NW Securities Corp.	No

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Revenue		LC	97-0016	97	\$8,000,000	Investment Management of Equity Portfolio	John McStay	No
Revenue		LC	97-0017	97	\$6,250,000	Investment Management of Equity Portfolio	The Putman Advisory	No
Revenue		LC	97-0024	97	\$4,500,000	Investment Management of Equity Portfolio	Chancellor LGT Asset Mgmt	No
Revenue		LC	97-0025	97	\$8,750,000	Investment Management of Equity Portfolio	Miller Anderson Sherred	No
Revenue		LC	97-0026	97	\$6,750,000	Investment Management of Equity Portfolio	Lazard Freres Mgmt	No
Revenue		LC	97-0027	97	\$4,500,000	Investment Management of Equity Portfolio	Wellington Mgmt Co	No
Revenue		LC	97-0028	97	\$4,500,000	Investment Management of Equity Portfolio	J P Morgan	No
Revenue		LC	97-0029	97	\$3,500,000	Investment Management of Equity Portfolio	Citibank	No
Revenue	77-JS-061-97	SS	97-0051	97	\$700,000	Integrated portfolio Mngmt & Acct'g Sys: Programming, Software, & Licensing	B I Tech Software	No
Revenue	77-JS-061-97	SS	97-0051	97	\$948,000	Integrated Portfolio Management & Accounting Systems	QED Information Systems, Inc.	No
Revenue		RFP	97-0051	97	\$1,946,400	Investment Portfolio and Management	Yardi Systems, Inc.	No
Revenue		RFP	97-0054	97	\$73,000	Study - North Slope Natural Gas	Van Meurs & Associates, LTD	No
Revenue		RFP	97-0097	97	\$405,333	Real Estate Consulting Services for ASPIB	Eileen Byrne Associates, Inc.	No
Revenue		LC	97-0117	97	\$4,000,000	Manage International Portfolio	Delaware Intn'l	No
Revenue		RFP	97-0152	97	\$0	Manage Collective Investment Funds	Barclays Global	No
Revenue		RFP	97-0153	97	\$6,500,000	Investment Management of Emerging Market Trust Fund	J P Morgan	No
Revenue		RFP	97-0154	97	\$0	Investment Management of Interest Income	T Rowe Price	No
Revenue		RFP	97-0182	97	\$5,500,000	Credit Card Accept & Other Electronic Svcs	Payment Tech	No
Revenue		RFP	98-0001	98	\$800,000	CSED Paternity Genetic Testing	Laboratory Corp. of America	No
Revenue		RFP	98-0079	98	\$6,500,000	Investment Management of Interest Equity Portfolio for ASPIB	Brandes Investment Partner	No
Revenue		RFP	98-0080	98	\$5,500,000	Investment Management of Interest Equity Portfolio for ASPIB	Bank of Ireland Asset Mgmt	No
Revenue		RFP	98-0126	98	\$4,600,000	Investment Portfolio Management	Allegis Realty	No
Revenue		RFP	98-0127	98	\$4,600,000	Investment Portfolio Management	PM Realty	No
Revenue		RFP	98-0128	98	\$17,000,000	Investment Portfolio Management	Lowe Enterprises	No
Revenue		RFP	98-0129	98	\$250,000	Contg. Mgmt Contract for Domestic Fixed Income Mgmt	RCM Capital Management	No
Revenue		RFP	98-0137	98	\$5,000,000	Investment Management: Private Equity Manager	Abbot: Capital Mngmnt, LLC.	No
Revenue		SS	98-0152	98	\$100,000	Financial Advisor Services	Seattle NW Securities Corp.	No
Revenue		RFP	98-0164	98	\$250,000	Financial Advisor Services	Clancy & Associates	No
Revenue		RFP	98-0167	98	\$750,000	Investment Management of Deferred Compensation Plan	Capital Guardian Trust	No
Revenue	R0498-01	SS	98-0401	98	\$50,000	NorthSlope Liquid Natural Gas Fiscal System Design	Van Meurs & Associates, LTD	No
Revenue	77-JS-016-98	SS	N/A	98	\$750,000	Credit Card Services	American Express Co.	No
Revenue	77-JS-017-98	SS	N/A	98	\$500,000	Credit Card Services	Novus Services Inc.	No



Section 4
List of Procurements From State Sources
State Fiscal Year 1997 and 1998

Legend:

RFP	Request for Proposal
ITB	Invitation to Bid
SS	Single Source
LC	Limited Competition
EX	Exempt
EM	Emergency

Note: Entries Sorted by Department

Total Number of In-State Procurements
593

Total Value of In-State Procurements
\$299,959,143

Summary data excludes Department of Transportation - See Section 5

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Admin.		ITB	0099-7-JW001	97	\$250,000	Copiers	Various vendors (11)	Yes
Admin.	77-JS-045-97	SS	02-014-97	97	\$26,000	Software Support Services	IBM	Yes
Admin.	77-AP-014-98	LC	02-018-98	98	\$100,000	Internet Service Provider	GCI	Yes
Admin.	77-AP-016-98	SS	02-019-98	98	\$207,600	Communications & Electronics Upgrades	Motorola	Yes
Admin.	77-JS-062-97	SS	02-031-97	97	\$770,400	Telecommunications: Frame Delay Services	AT&T Alascom	Yes
Admin.	77-AP-032-98	SS	02-033-98	98	\$181,000	Telecommunications: Upgrades	Motorola	Yes
Admin.	77-JP-068-97	SS	02-037-97	97	\$1,403,820	Copiers: 2 Docutech machines	Xerox Corp.	Yes
Admin.	77-JP-070-97	LC	02-038-97	97	\$330,000	Telephones & Switch Upgrade: DOT Fairbanks	Nortel approved vendors	Yes
Admin.	77-AP-038-98	LC	02-038-98	98	\$150,000	Computer Memory: 180 GB DASD for Year 2000 Testing Capabilities	IBM	Yes
Admin.	77-JP-136-97	LC	02-070-97	97	\$120,000	Computer Hardware: Mini Computer Upgrade	IBM	Yes
Admin.	77-AP-013-97	SS	02-60-0186	97	\$66,220	Telephone: Paging Terminal	Motorola	Yes
Admin.		ITB	0200-7-001	97	\$2,078,204	Telephone Materials	Comtec Business Solutions	Yes
Admin.		ITB	0200-7-028	97	\$91,944	Software License	MicroAge	Yes
Admin.		ITB	0200-7-032	97	\$100,000	Helicopter Services	Air Logistics of AK, Inc.	Yes
Admin.		ITB	0200-7-033	97	\$361,781	Sound and Detection	Comtec Business Solutions	Yes
Admin.		ITB	0200-7-049A	98	\$216,199	Off-Site Disaster Recovery Tape	Database Inc.	Yes
Admin.	77-JP-123-98	SS	06-179-98	98	\$54,000	Telecommunications: Quantar 2-Way Radio Repeaters	Motorola	Yes
Admin.	77-AP-020-97	LC	20-183-96	97	\$156,000	Telephone Equipment for Wildwood Correctional Center	Comtec Business Systems	Yes
Admin.	77-AP-001-98	LC	25-07-0139-97	98	\$367,200	Airband Mobile Radios- DOT	Aircom Avionics	Yes
Admin.	77-JS-006-97	LC	96-0056	97	\$75,000	Pharmacy Services: Palmer Pioneer Home	Carr Gottstein	Yes
Admin.		RFP	97-0002	97	\$11,000,000	Legal Services: Office of Public Advocacy	Various	Yes
Admin.		RFP	97-0003	97	\$350,000	Contract Investigation Office of Public Advocacy	Various	Yes
Admin.		RFP	97-0045	97	\$50,999	Accessibility Study	Various	Yes
Admin.		RFP	97-0046	97	\$52,999	Fire and Safety Comp. Study	Various	Yes
Admin.		RFP	97-0055	97	\$300,000	Banking: Direct Deposit	1st National Bank of Anchorage	Yes
Admin.		RFP	97-0116	97	\$70,000	Pharmacy Services	Hewitts Drug	Yes
Admin.		RFP	97-0140	97	\$1,000,000	Independent Audits	KPMG Peat Marwick	Yes
Admin.		RFP	98-0005	98	\$49,500	Training: Internet and Related Training	Nora Muller	Yes
Admin.		RFP	98-0006	98	\$49,500	Computer Skills	Nora Muller	Yes
Admin.		RFP	98-0007	98	\$300,000	Legal Counsel: PERS Board	Wohlforth, Argetsinger, Johnson & Brecht	Yes
Admin.		RFP	98-0011	98	\$73,500	Pharmacy Services: Fairbanks Pioneer home	The Prescription Center	Yes
Admin.		RFP	98-0013	98	\$200,000	Medical Director: Ketchikan	Wilson Medical Clinic	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Admin.		RFP	98-0014	98	\$75,000	Occupational Licensing	Milton Northway	Yes
Admin.		RFP	98-0034	98	\$130,000	Physical Therapy	Sitka Community Hospital	Yes
Admin.	77-JS-014-98	SS	98-0051	98	\$91,636	Satellite Interconnect Technical Monitoring Center	KTOO TV & FM	Yes
Admin.		RFP	98-0092	98	\$200,000	Commercial Driver License: Drug/Alcohol Testing	Worksafe Inc.	Yes
Admin.		RFP	98-0095	98	\$2,500,000	Information Technology Professional Services	Various	Yes
Admin.		RFP	98-0154	98	\$11,000,000	Legal Services: Office of Public Advocacy	Various	Yes
Admin.		RFP	98-0155	98	\$350,000	Investigation Services: Office of Public Advocacy	Various	Yes
Admin.		RFP	98-0195	98	\$1,029,000	Design Services: Bank of American Building - Tenant Improvements	ECI Hyer	Yes
Admin.	77-AP-013-98	LC	99-ABM017-98	98	\$50,000	Grocery: Meat for State Institutions	Various	Yes
Admin.		ITB	CA 5272	97	\$35,682	Laundry Equipment Services	Automated Laundry Systems	Yes
Admin.		ITB	CA 5293	97	\$1,423,262	Airport Shuttle Bus	Airline Support, Inc.	Yes
Admin.		ITB	CA 5301	97	\$64,525	Printing: PERS & TRS Handbook	A.T. Publishing	Yes
Admin.		ITB	CA 5302	97	\$163,000	Video Conference: MYC	Audio-Video, Inc.	Yes
Admin.		ITB	CA 5303	97	\$119,403	Printing: Election Pamphlets	Anchorage Daily News	Yes
Admin.		ITB	CA 5307	97	\$161,934	Printing: APEC Print Various Reports	A.T. Publishing	Yes
Admin.		ITB	CA 5308	97	\$30,012	Grocery - Meats	Various	Yes
Admin.		ITB	CA 5310	97	\$80,290	Grocery	Various	Yes
Admin.		ITB	CA 5311	97	\$2,078,204	Telecommunications: Nortel Parts	Comtec Business Systems	Yes
Admin.		ITB	CA 5314	97	\$600,000	Office Supplies	Various	Yes
Admin.		ITB	CA 5318	97	\$27,634	MMM	Various	Yes
Admin.		ITB	CA 5320	97	\$76,567	Grocery	FSA TTM NWFS	Yes
Admin.		ITB	CA 5321	97	\$21,150	ASAP File Folder	Arctic Office	Yes
Admin.		ITB	CA 5324	97	\$39,990	RF Repeater	New Horizons	Yes
Admin.		ITB	CA 5328	97	\$31,688	Printing: Fish Tickets	Frontier Printing	Yes
Admin.		ITB	CA 5334	97	\$106,040	Printing: Student Loan Billing	Spectrum Printing Inc.	Yes
Admin.		ITB	CA 5336	97	\$361,780	Telecommunications: Northern Telecom Equipment	Comtec Business Systems	Yes
Admin.		ITB	CA 5338	97	\$180,730	Measurement Standards	Carr Gottstein	Yes
Admin.		ITB	CA 5339	97	\$26,065	Grocery - Meats	M M M	Yes
Admin.		ITB	CA 5341	97	\$63,702	Grocery	Various	Yes
Admin.		ITB	CA 5344	97	\$100,000	Helicopter Service for DIS	Air Avionics of Alaska	Yes
Admin.		ITB	CA 5358	97	\$57,514	Grocery	Various	Yes
Admin.		ITB	CA 5366	98	\$64,841	Grocery - Produce (Corrections)	Various	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Admin.		ITB	CA 5367	98	\$610,821	Telephone Services - Spring Creek	Various	Yes
Admin.		ITB	CA 5368	97	\$232,862	Food Services	Fairbanks Memorial Hospital	Yes
Admin.		ITB	CA 5373	98	\$300,758	SL40 Airband & Radio	Air Avionics of Alaska	Yes
Admin.		ITB	CA 5375	98	\$22,147	Grocery - Meats	Various	Yes
Admin.		ITB	CA 5376	97	\$68,450	Grocery	Various	Yes
Admin.		EM	DO 02-60-0105-98	98	\$16,595	Telecommunications: Eight Batteries for Anchorage Telecom Uninterruptable Power Source (UPS)	Precision Power	Yes
Admin.	77-JS-103-97	SS	DO 02-60-0411-97	97	\$37,640	Frame Relay - 512 KPS ports in Juneau & Anchorage	AT&T Alascom	Yes
Admin.	77-JP-047-98	LC	N/A	98	\$75,000	Telecommunications: 800# for DMV	AT&T Alascom	Yes
Admin.	77-JS-126-97	SS		97	\$2,000,000	Management: Bank Of America Bldg.	Compass Management	Yes
Admin.	77-JP-060-97	LC		97	\$750,000	Computer Consulting: Relational Database Management Systems / Software	IBM	Yes
C&RA	77-JP-041-98	SS	366838	98	\$85,613	Software License: Microage 65 NCD Network Stations,	MicroAge	Yes
C&RA	77-JS-078-98	SS	21-010A-98	98	\$9,603	Construction/Remodel: Ketchikan Job Center	Waterfall Group Ltd.	Yes
C&RA		RFP	98-0081	98	\$150,000	Rebuild America Program	Alaska Energy Assoc.	Yes
C&RA		RFP	98-0097	98	\$200,000	Bookkeeping Services	Mikunda Cottrell & Co.	Yes
C&RA		RFP	98-0133	98	\$50,000	Computer Consulting: MIS Analysis	Wostmann & Associates	Yes
C&RA		SS	DO 366859	98	\$10,321	Office Furniture: Steelcase Furniture for Juneau One-Stop	Capital Office Supply	Yes
Commerce		RFP	97-0042	97	\$300,000	Tourism Marketing	Bernholz & Graham	Yes
Commerce		EX	97-0146	97	\$58,500	Export Witness Services	Mark A. Foster & Associates	Yes
Commerce		RFP	98-0050	98	\$300,000	Economic Impact of the Visitor Industry	McDowell Group	Yes
Commerce		RFP	98-0060	98	\$50,000	Design Printing Mailing of Business License Forms	Moore Business Communications Service	Yes
Commerce		LC	98-0084	98	\$300,000	Made in Alaska Program Administration	Make It Alaskan, Inc.	Yes
Commerce		RFP	98-0085	98	\$200,000	Court Reporting Services for APUC	R & R Court Reporters, Inc.	Yes
Commerce		RFP	98-0086	99	\$50,000,000	Advertising: ATMC	Bradley/Reid Communication	Yes
Commerce		RFP	98-0118	98	\$330,000	Public Relations	Bernholz & Graham	Yes
Commerce		RFP	98-0170	98	\$2,500,000	Public Relations Service	Bradley/Reid Communication	Yes
Commerce		RFP	98-0172	98	\$0	Ensure Examinations	Deloitte & Touche, LLC	Yes
Commerce		RFP	98-0172	98	\$0	Ensure Examinations	KPMG Peat Marwick	Yes
Commerce		SS	DO 335080	98	\$17,019	Office Furniture: American Seating System	Capital Office Systems	Yes
Commerce		SS	DO 361590	97	\$7,000	Office Furniture: American Seating System	Capital Office Systems	Yes
Commerce		SS	DO 361593	97	\$20,561	Mailing equipment	Pitney Bowes	Yes
Commerce		SS	DO 367526	98	\$6,580	Office Furniture: System Furniture floor plan	Capital Office Systems	Yes
Commerce	77-JS-026-97	SS	N/A	97	\$100,000	Study of Ketchikan Ship Yard	TMI, Inc.	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Corrections		ITB	20-002-98	98	\$55,500	Soda dispensing equipment and service	Pepsi-Cola Bottling Co.	Yes
Corrections		ITB	20-013-98	98	\$43,110	Soda dispensing equipment and service	Odom Company	Yes
Corrections		ITB	20-027-98	98	\$137,250	Soda dispensing equipment and service	Anchorage Cold Storage	Yes
Corrections		ITB	20-052-98	98	\$37,736	Dairy products	Valley Wholesale	Yes
Corrections	?????????	???	20-058-97	97	\$394,616	Copier: Annual Maintenance	Xerox Corp.	Yes
Corrections		ITB	20-080-97	97	\$218,660	Dairy products	Northland Hub Grocery	Yes
Corrections		ITB	20-114-97	97	\$85,182	Bakery products	Mr. Chips, Inc.	Yes
Corrections		ITB	2000-7-099	97	\$44,315	Produce	Foods Services of America	Yes
Corrections		ITB	2000-7-116	97	\$64,841	Telephone System for Spring Creek	Winter Telecom Inc.	Yes
Corrections		RFP	97-0001	97	\$4,579,680	CRC Services Halfway Houses	Allvest, Inc.	Yes
Corrections		RFP	97-0008	97	\$3,400,000	Nursing Services: Anchorage Area	Medsearch	Yes
Corrections		RFP	97-0009	97	\$1,252,159	Nursing Services: Palmer Correctional, MatSu PreTrial & Pt. MacKenzie	MedSearch	Yes
Corrections		RFP	97-0010	97	\$870,000	Nursing Services: Kenai	Medsearch	Yes
Corrections		RFP	97-0011	97	\$652,851	Nursing Services: Fairbanks Correctional Center	MedSearch	Yes
Corrections		RFP	97-0018	97	\$450,000	Dental Services Kenai	Brain Kruchoski	Yes
Corrections		RFP	97-0019	97	\$405,000	Dental Services Matsu	Steven Maloney	Yes
Corrections		RFP	97-0020	97	\$235,000	X-ray Services Anchorage	Alaska Medical Mobile X-ray	Yes
Corrections		RFP	97-0021	97	\$182,000	Chaplain Support Services	AK District Council/Assembly of God	Yes
Corrections		EX	97-0033	97	\$475,000	Physician Services: Anchorage Area	DOC DOCS	Yes
Corrections		EX	97-0034	97	\$201,900	Physician Services: Lemon Creek Area	James W. Thompson, MD	Yes
Corrections		EX	97-0035	97	\$140,000	Physician Services: Fairbanks Area	Leonic Deramus	Yes
Corrections		EX	97-0036	97	\$107,000	Physician Services: Anvil Mt.	Northern Lights Clinic	Yes
Corrections		EX	97-0037	97	\$65,809	Dental Services Lemon Creek	Thomas B. Bornstein, DDS	Yes
Corrections		EX	97-0038	97	\$58,208	Dental Services Fairbanks	Mike Majchrowicz, DDS	Yes
Corrections		EX	97-0039	97	\$43,520	Dental Services Nome	Nome Dental Office	Yes
Corrections		EX	97-0048	97	\$120,000	Dental Services Bethel	Yukon-Kuskokwim Health Corp.	Yes
Corrections		EX	97-0049	97	\$210,000	Mental Health Services	Elaine Lehan-Fitzgerald	Yes
Corrections		RFP	97-0061	97	\$70,000	ABE/GED Education Services	Linda Colston	Yes
Corrections		RFP	97-0063	97	\$50,000	Education Services	Adult Learning Center	Yes
Corrections		RFP	97-0065	97	\$67,000	Domestic Violence Program	Anger Management Professional Services	Yes
Corrections	77-JS-052-97	LC	97-0066	97	\$50,000	Cognitive Skills Program Education Services	High Intensity Learning	Yes
Corrections		RFP	97-0072	97	\$210,000	Sex Offender Treatment in Anchorage	Dorothy L. McBee	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Corrections		RFP	97-0073	97	\$195,000	Sex Offender Treatment: Hiland Mountain	Martin Atrops	Yes
Corrections		RFP	97-0074	97	\$204,000	Clinical Supervision: Hiland Mountain	Martin Atrops	Yes
Corrections		RFP	97-0075	97	\$315,000	Sex Offender Treatment Consultation	Anthony Mander	Yes
Corrections		RFP	97-0076	97	\$75,000	Sex Offender Treatment Pelthysmograph	Don Isbell	Yes
Corrections		EX	97-0084	97	\$650,000	CRC Bids	North Slope Borough	Yes
Corrections		RFP	97-0085	97	\$125,000	Inmate Substance Abuse Treatment Services	Akeela Treatment Services	Yes
Corrections	77-JS-044-97	LC	97-0093	97	\$3,462,830	CRC Services Halfway Houses	Akeela Treatment Services	Yes
Corrections		RFP	97-0094	97	\$50,000	Mental Health needs Assessment	Care Systems North	Yes
Corrections		RFP	97-0098	97	\$170,000	Physician Services: Wildwood Correctional Center	Peninsula Correctional Health Care	Yes
Corrections		EX	97-0103	97	\$193,000	Psychological Services	Charlie Ellis, M.D.	Yes
Corrections	77-JS-075-97	EM	97-0120	97	\$35,000	Child Fatality Review Team	Various contractors	Yes
Corrections		EX	97-0193	97	\$140,000	Physician Assistant	Dale Thorn (P.A.C)	Yes
Corrections		RFP	98-0012	98	\$3,600,000	Health Care: Inpatient Hospital Care	Providence Alaska Medical Center	Yes
Corrections	77-JP-131-97	LC	98-0025	98	\$127,800	Sex Offender Treatment: Anchorage	Southcentral Foundation	Yes
Corrections	77-JP-131-97	LC	98-0026	98	\$126,800	Sex Offender Treatment: Anchorage	Jan Nielsen, M.S., L.M.F.T.	Yes
Corrections	77-JP-131-97	LC	98-0027	98	\$174,800	Sex Offender Treatment: Anchorage	Jan Nielsen, M.S., L.M.F.T.	Yes
Corrections		RFP	98-0028	98	\$127,280	Sex Offender Treatment: Ketchikan	John S. Dempsey	Yes
Corrections		RFP	98-0029	98	\$95,000	Sex Offender Treatment Services: Bethel	Bethel Community Services	Yes
Corrections		RFP	98-0030	98	\$141,978	Sex Offender Treatment Services - Hiland Mountain	Christie Brown	Yes
Corrections		RFP	98-0031	98	\$155,213	Sex Offender Treatment Services - Hiland Mountain	Center for Psychosocial Development	Yes
Corrections		RFP	98-0039	98	\$96,000	Mental Health Services: Ketchikan Corr. Center	Lynn Caldwell, Ph.D.	Yes
Corrections		RFP	98-0041	98	\$284,040	Dental Services: Hiland Mountain, Meadow Creek, Cook Inlet PreTrial	Gregory G. Stone, D.D.S.	Yes
Corrections		RFP	98-0042	98	\$448,352	Dental Services: Spring Creek Corr. Center	Geraldine T. Morrow, D.M.D.	Yes
Corrections		RFP	98-0044	98	\$54,916	Urinalysis Collection - Fairbanks	Alaska Associates	Yes
Corrections		RFP	98-0047	98	\$125,000	Substance Abuse Services Probation Anchorage	Akeela Treatment Services	Yes
Corrections		RFP	98-0049	98	\$78,000	Drug Testing Services-Fairbanks	Alcohol - Drug Testing Services.	Yes
Corrections		RFP	98-0053	98	\$5,369,453	Corrections: 56 Beds, Co-educational Community Residential Center for adult offenders - Bethel	Allvest, Inc. - Tundra Center	Yes
Corrections		RFP	98-0054	98	\$5,476,162	Corrections: 95 Beds, Co-educational Community Residential Center for adult offenders - Fairbanks	Allvest, Inc. - Northstar Center	Yes
Corrections		RFP	98-0055	98	\$6,562,182	Corrections: 90 Beds, Co-educational Community Residential Center for adult offenders - Anchorage	T.J.M. Western, Inc. d.b.a. Glennwood Center	Yes
Corrections		RFP	98-0056	98	\$6,132,235	Corrections: 108 Beds, Co-educational Community Residential Center for adult offenders - Anchorage	Allvest, Inc. - Cordova Center	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Corrections		RFP	98-0056	98	\$1,669,052	Corrections: 32 Beds, Co-educational Community Residential Center for adult offenders - Anchorage	Allvest, Inc. - Midtown Center	Yes
Corrections		RFP	98-0057	98	\$5,579,407	Corrections: 60 Beds, Co-educational Community Residential Center for adult offenders - Anchorage	Gastineau Human Services	Yes
Corrections		EX	98-0108	98	\$168,042	Physician Services: Spring Creek	Family Medical Clinic of Seward	Yes
Corrections	77-JS-045-98	LC	98-0120	98	\$310,000	Corrections: Halfway House Services	Manilaq Association	Yes
Corrections	77-JS-058-98	LC	98-0122	98	\$194,187	Corrections: Reception Center - Co-educational Community Recreation Center for Adult Offenders in Anchorage	Allvest, Inc.	Yes
Corrections		RFP	98-0130	98	\$113,517	Anger Management Program/ Juneau Prob.	Tongass Community Counseling Center	Yes
Corrections		RFP	98-0131	98	\$103,912	Substance Abuse Intervention /Juneau	City and Borough of Juneau	Yes
Corrections		EX	98-0190	98	\$63,600	Physician Services: Spring Creek Corr. Center	Harbor Medical Clinic	Yes
Corrections		ITB	98-0192	98	\$2,801,535	Groceries-Institutions	Northland Hub Grocery	Yes
Corrections		ITB	98-0193	98	\$189,932	Groceries	Northland Hub Grocery	Yes
Corrections	77-JS-113-98	SS	99-0010	98	\$344,670	Substance Abuse Services	Fairbanks Native Association	Yes
Corrections	77-JS-105-98	SS	99-0023	98	\$104,000	Hemodialysis Services	Rozanne Rose	Yes
Corrections		ITB	DO 330794	97	\$16,017	Polaroid Film and Accessories	Alaska Expeditors	Yes
Corrections		SS	DO 972799	97	\$10,500	Laundry Equipment Maintenance	Automated Laundry Systems	Yes
DOT/PF		ITB	2500-7-07-0139	98	\$300,758	Telecommunications: Inservice Mobile Radio	Aircom Avionics	Yes
Education		RFP	94-0169	97	\$80,663	Migrant Training	S.E. Regional Resource Center	Yes
Education		RFP	95-0066	97	\$86,508	Special Education Technical Assistance	S.E. Regional Resource Center	Yes
Education		RFP	05-97039		\$56,000	Workforce Ed Consortium	Juneau School District	Yes
Education		ITB	0500-7-SE002	97	\$360,000	Printing	Spectrum Printing Inc.	Yes
Education		RFP	95-0007	97	\$136,550	School Bus Inspection Program	Arctic Star, Inc.	Yes
Education		RFP	97-0007	97/98	\$739,936	Dormitory Management Services Mt. Edgecumbe	Dormitory Management Services	Yes
Education		RFP	97-0014	97	\$85,000	Art and Education Management	Young & Assoc.	Yes
Education		EX	97-0145	97	\$4,500,000	MEDICAID Administration Services for School Age Children	Various School Districts	Yes
Education		EX	97-033	97	\$1,260,800	MEDICAID	Various School Districts	Yes
Education		EX	97-033	98	\$1,023,498	MEDICAID	Various School Districts	Yes
Education		RFP	98-0003	98	\$154,210	School Bus Inspection Program	Arctic Star, Inc.	Yes
Education	77-JS-124-97	LC	98-0004	97	\$500,000	Audit Services	Various	Yes
Education		RFP	98-0004	98	\$350,000	Audit Services	Various	Yes
Education		RFP	98-0009	98	\$325,000	Mt. Edgecumbe Travel	Kruzoff Travel	Yes
Education		RFP	98-0016	98	\$83,990	Prepare Federal Application NEA	Decker Art Services	Yes
Education		RFP	98-0033	98	\$250,000	Storage and Retrieval of State Records (Juneau)	AAA Archives	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Education		RFP	98-0063	98	\$195,000	Program Reviews Child Nutrition	Various	Yes
Education		RFP	98-0073	98	\$400,000	Migrate Education C&C	S.E. Regional Resource Center	Yes
Education		RFP	98-0074	98	\$100,000	Statewide School Counselor	Various	Yes
Education		RFP	98-0077	98	\$769,310	Medical Doctors	Various	Yes
Education		RFP	98-0096	98	\$65,000	Complaint Investigators	Various	Yes
Education		RFP	98-0115	98	\$50,000	Statewide Coordination Star Program	Nine Star Enterprises	Yes
Education		SS	98-0116	98	\$57,000	Assessment Program	Fairbanks North Star Borough SD	Yes
Education		RFP	98-0123	98	\$50,000	Provide hearing Officers	McNall & Associates	Yes
Education	98-013	SS	98-013	98	\$5,000	Computer: AS/400 Assessment	Education Management Assoc.	Yes
Education		RFP	98-0139	98	\$250,000	Travel Service Mt. Edgecumbe	Kruzoff Travel	Yes
Education		EX	98-0141	98	\$51,270	Conduct Face-to-Face Training for Disable Educators	Anchorage School District	Yes
Education		RFP	98-0159	98	\$57,000	Summer Instruction Reading Strategies	Juneau School District, Anchorage SD, Lower Kuskokwim School	Yes
Education		RFP	98-027	98	\$60,000	Program Implementation Assistance	Fairbanks North Star Borough SD	Yes
Education	77-JS-121-98	LC	99-0064	98	\$190,000	Services to Conduct Reviews of School Food Auth.	Various	Yes
Education	77-JP-101-98	SS	D.O. 052109698	98	\$125,000	Computer: Purchase of IBM AS/400 w/ software upgrade	Education Management Assoc.	Yes
Education	98-015	SS	D.O.052107298	98	\$7,690	Computer Rack System for Main Computer Room	Wright Line	Yes
Education	98-007	SS	DO 055001498	98	\$12,000	Bus Transportation for students and staff	Prewitt Enterprises	Yes
Education	98-004	SS	DO 055001598	98	\$6,000	Referee Services/DO 055001598	Sitka Referee Assoc.	Yes
Education	97-001	SS	DO 335261	97	\$20,000	Education Summit/We only paid \$458.00	Alyeska Hotel	Yes
Education	98-003	SS	DO 347075	98	\$5,124	Copier: Maintenance (DO 347075)	Financial Systems Products	Yes
Education	98-001	SS	DO 351874	98	\$15,446	Remodel Conference. Room DVR (DO351874)	B & R Construction	Yes
Education	98-005	SS	RAP 98-005	98	\$10,776	Museum Monitoring System	Control Contractors, Inc.	Yes
Education	98-009	SS	RAP 98-009	98	\$11,640	Warranty Repair of Water Heater	Seward Plumbing and Heating	Yes
Education	98-011	SS	RAP 98-011	98	\$22,500	Challenging Behaviors Conference, 1998	Meeting Results	Yes
Education	98-012	SS	RAP 98-012	98	\$6,332	Office Furniture: System Furniture for Director's Office	Capital Office Supply	Yes
Env. Cons.	12-004-18	SS	18-10-5003	97	\$10,000	Private Office w/ Movable Walls	B & R Construction	Yes
Env. Cons.	12-001-98	SS	18-10-5004	98	\$18,645	Design of Individual Workstation	Juneau Business Interiors	Yes
Env. Cons.	12-002-98	SS	18-10-5007	98	\$49,536	Construction of Hard Walled Offices	B & R Construction	Yes
Env. Cons.		RFP	18-1022-97	97	\$98,550	Studies for Oil Spill Clean Up	McDowell Group	Yes
Env. Cons.	32-005-18	SS	18-30-5005-97	97	\$6,500	Office Furniture: Hon Concensys partitions	Juneau Business Interiors	Yes
Env. Cons.	32-007-18	SS	18-30-5011	97	\$11,221	Purchase Installation of Panels	Juneau Business Interiors	Yes
Env. Cons.	18-010-97	SS	18-50-5035	97	\$8,768	Construct Overhead Shelter	B-Line Construction	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Env. Cons.	55-009-18	SS	18-50-5039	97	\$10,800	Office Furniture: Hon Concensys partitions	Juneau Business Interiors	Yes
Env. Cons.	77-JS-069-98	SS	96-0171	98	\$50,000	Hearing Officer: SOA & Oil Shippers	Robert M. Johnson	Yes
Env. Cons.		RFP	97-0062	97	\$1,800,000	Oil Reduction	Prince William Sound Economic Development Council	Yes
Env. Cons.		EX	97-0062	97	\$260,000	Management oversight of contracts for residual oil removal in Chenega Bay area	Prince William Sound Economic Development Council	Yes
Env. Cons.		RFP	97-0064	97	\$20,000	Analysis of Ethanol and Gas	Columbia Analytical Services	Yes
Env. Cons.		RFP	97-0095	97	\$1,200,000	Swamp 2	Prince William Sound Economic Development Council	Yes
Env. Cons.		EX	97-0095	97	\$1,200,000	Provide facility for handling waste oil, hazardous materials and recyclable materials	Prince William Sound Economic Development Council	Yes
Env. Cons.		RFP	97-0104	97	\$25,000	Level III Response action Plans for Oil & Hazardous Substance Response	Easton Environmental	Yes
Env. Cons.		RFP	97-0111	97	\$99,801	Alaska Pacific Ecological Receptors	Shannon & Wilson, Inc.	Yes
Env. Cons.		RFP	97-0111	98	\$99,801	Research and develop ecological receptors and indicators	Shannon & Wilson, Inc.	Yes
Env. Cons.		RFP	97-0112	97	\$90,000	Review of Secondary Containment Improveability Issue	Golder Associates	Yes
Env. Cons.	77-JS-066-98	RFP	97-0113	98	\$60,686		Fluor Daniel GTI, Inc.	Yes
Env. Cons.		RFP	97-0132	97	\$100,000	Determine Physics of Water in Oil Format	Alaska Clean Seas	Yes
Env. Cons.		RFP	97-0147	97	\$73,865	Sakhalin Environmental Exchange Program	Hartec Management Consultants	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	Ecology & Environment, Inc.	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	EMCON Alaska, Inc.	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	Hart Crowser, Inc.	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	Oasis/Bristol Environmental Services	Yes
Env. Cons.		RFP	98-0135	98	\$4,000,000	Contaminated Sites Term contractor to provide site assessment, analytical reports and review, consulting, site management and testing and monitoring	Shannon & Wilson, Inc.	Yes
Env. Cons.		RFP	98-0156	98	\$1,600,000	Spill Response: Team Contractors	Alaska Pacific Response Team	Yes
Env. Cons.		RFP	98-0156	98	\$1,600,000	Spill Response: Team Contractors	Forty-Niner Remediation & Oil Spill Group	Yes
Env. Cons.		RFP	98-0156	98	\$1,600,000	Spill Response: Team Contractors	SOS Response Team	Yes
Env. Cons.	20-006-18	SS	CO 18-1032-97	97	\$10,000	Support and Guidance/Green Star	Green Star Inc.	Yes
Env. Cons.	12-002-98	SS	CO 18-2013-98	98	\$30,000	Training and installation of the LES Model Program	EMCON Alaska	Yes



Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Env. Cons.	12-003-98	SS	CO 18-2015-98	98	\$8,100	In-depth research and analysis of secondary containment oil storage tank system	Golder Associates	Yes
Env. Cons.	12-006-98	SS	CO 18-2027-98	98	\$15,000	Oil Spill Pool: Underwater survey of	Subseas Services	Yes
Env. Cons.	77-JB-127-97	SS	CO 18-9039-96	97	\$28,000	Develop and implement AK Materials Exchange Program	White Dog Consulting and Research	Yes
Env. Cons.	12-008-98	SS	DO 18-10-5074-98	98	\$6,500	Purchase and installation of folding wall	B-Line Construction	Yes
Env. Cons.		ITB	DO 245815	97	\$99,771	Form Filled Harbor Containment Booms	Alaska Ship Supply	Yes
Env. Cons.		SS	DO 245816	97	\$11,966	Copier: Annual Maintenance	Xerox Corp.	Yes
Env. Cons.		RFP	DO 245817	97	\$116,359	Response Equipment and Supplies Depot	Unitech of Alaska	Yes
Env. Cons.		SS	DO 245822	97	\$15,933	Copier: Annual Maintenance	Tongass Business Center	Yes
Env. Cons.		SS	DO 245832	97	\$20,716	Copier: Annual Maintenance	Xerox Corp.	Yes
Env. Cons.		SS	DO 299897	97	\$10,933	Office Furniture: Work Surfaces & Misc. Accessories	Juneau Business Interiors	Yes
Fish & Game	77-JP-083-97	LC	11-117-97	97	\$33,475	Video Production "Hunting Traditions in Alaska"	Moving Images	Yes
Fish & Game	N/A	ITB	11-156-97	97	\$65,194	Printing: Game Regulations	Pilot Publishing	Yes
Fish & Game	N/A	ITB	11-236-97	97	\$136,500	Vessel Charter: USL Charter Area "O" - Dutch Harbor	Spirit of Adventure Fisheries	Yes
Fish & Game	N/A	ITB	11-241-98	98	\$189,500	Research Vessel	Mike Schwartz	Yes
Fish & Game	N/A	SS	11-311-97	97	\$8,135	Software License - ARC/INFO	ESRI	Yes
Fish & Game	N/A	ITB	11-402-97	97	\$50,000	Fish Wheel Operation	Charlie Boulding	Yes
Fish & Game	N/A	SS	11-434-97	97	\$50,000	Fish Wheel Operation - Tanana River	Terry Duyck	Yes
Fish & Game	77-AS-011-98	LC	11-745L-98	98	\$28,800	New Space in Homer Kbnerr Project	Bay Realty	Yes
Fish & Game	77-JP-072-98	SS	11-750L-98	98	\$570,000	New Space Seward Sealife Center	Seward Association for the Advancement of Marine Science	Yes
Fish & Game	N/A	RFP	97-0067	97	\$150,000	Alaska Coastal Currents Radio Service	Alaska Public Radio Network	Yes
Fish & Game	77-JS-010-97	SS	97-009	97	\$950,000	Fish: Transboundary River Salmon Enhancement Program	Douglas Island Pink & Chum	Yes
Fish & Game	77-JS-035-97	SS	97-011	97	\$0	Fish Hatchery: Operation of Klawock Hatchery	Prince of Wales Hatchery Assoc.	Yes
Fish & Game	N/A	RFP	97-0121	97	\$0	Boat Launch Operation & Maintenance: Talkeetna	Talkeetna River Adventures, LLC	Yes
Fish & Game	N/A	RFP	97-0156	97	\$90,300	Documentary Filming and Production	Capital Community Broadcasting	Yes
Fish & Game	77-JS-051-97	LC	97-017	97	\$93,200	Hydrological & Geophysical Modeling Work	Coble Geophysical Services	Yes
Fish & Game	N/A	RFP	97-0178	97	\$60,000	Fish: Ft. Richardson Tagging Trailer	Arctic Camps and Equipment	Yes
Fish & Game	77-JS-059-97	SS	97-033	97	\$27,775	Subsistence Research (Seal & Sea Lion)	Kawerak Inc.	Yes
Fish & Game	N/A	SS	97-044	97	\$15,935	Oversight and Administer Meeting	Assoc. of Village Council Presidents	Yes
Fish & Game	N/A	RFP	98-0061	98	\$250,000	Stellar Sea Lion Vet Pathology	Alaska Veterinary Pathology	Yes
Fish & Game	N/A	ITB	98-0083	98	\$156,000	Residential Employee Housing Dutch Harbor	Ounalashka Corporation	Yes
Fish & Game	N/A	RFP	98-0099	98	\$69,305	Documentary Film Production - Subsistence	Taylor Productions	Yes
Fish & Game	N/A	ITB	98-0102	98	\$100,000	Janitorial Fairbanks office	C & C Building Maintenance	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Fish & Game	77-JS-031-98	SS	98-015	98	\$192,100	Stable Isotope Analysis	Prince William Sound Science Center	Yes
Fish & Game	N/A	ITB	98-0169	98	\$80,000	Board Of Fishing Proposal	Moore Document Solutions	Yes
Fish & Game	N/A	ITB	98-0178	98	\$56,000	Vessel Charter: Cook Inlet	Ultimate Charters	Yes
Fish & Game	N/A	ITB	98-0179	98	\$145,000	Vessel Charter: St. Mathew Island-Bering Sea	F/V Peggy Jo	Yes
Fish & Game	N/A	ITB	98-0198	98	\$58,823	Tree Thinning -Thomas Bay	Rapid Tree	Yes
Fish & Game	77-JS-109-98	SS	99-008	98	\$200,000	Hatchery Chinooks in Sitka, AK	Northern Southeast Regional Aquaculture Association	Yes
Governor		RFP	97-0041	97	\$300,000	Data Vote Programming for Elections	Data Group Alaska, Inc.	Yes
Governor		ITB	97-0090	97	\$1,800,000	Client Assistance Program	Asist, Inc.	Yes
Governor		ITB	DO 367840	98	\$119,494	Printing: 1998 Official Elections Pamphlet	Anchorage Daily News	Yes
H&SS	98-020	SS	364873	98	\$20,000	Paragon 2 Postage Machine	Pitney Bowes	Yes
H&SS	77-AP-018-98	SS	06-0119-98	98	\$59,000	Remodel of Space #1517	R&R Services. Co. Inc.	Yes
H&SS	77-JP-030-98	SS	06-038-98	98	\$120,098	Office Furniture: Systems Furniture	Capital Office Systems	Yes
H&SS	77-JP-030-98	SS	06-038-98	98	\$13,239	Office Furniture: Systems Furniture	Capital Office Systems	Yes
H&SS	77-JP-036-97	SS	06-094-97	97	\$46,800	Printing: 1997 WIC Calendar	Whitman Communications	Yes
H&SS	77-JP-094-98	SS	06-185-98	98	\$150,000	Office Furniture: Steelcase	Capital Office Supply	Yes
H&SS		SS	06-245-97	97	\$39,169	Office Furniture: Steelcase	Capital Office Supply	Yes
H&SS	77-JP-090-97	SS	06-245-97	97	\$39,169	Office Furniture: Steelcase Systems	Capital Office Supply	Yes
H&SS	77-JP-107-98	LC	06-261-98	98	\$90,517	AOB Network Rewiring	GCI	Yes
H&SS	98-023	SS	06-286-98	98	\$18,190	Office Furniture for DMHDD	Capital Office Supply	Yes
H&SS	98-024	SS	06-289-98	98	\$44,110	Office Furniture: Work Station	Juneau Business Interiors	Yes
H&SS	98-002	SS	06-4123-98	98	\$6,950	Remodel: Gambel St. Offices - DPA	The Bloomfield Co.	Yes
H&SS	77-AP-043-97	SS	06-4133-97	97	\$250,000	Meal Services. Fairbanks Youth Facility	Fairbanks Memorial Hospital	Yes
H&SS	None	SS	06-4165-97	97	\$6,000	Parking	Diamond Parking	Yes
H&SS	None	SS	06-4276-97	97	\$19,320	Air Conditioning Unit	TRF Management	Yes
H&SS	77-JP-065-98	SS	06-4293-98	98	\$150,000	BACTEC Systems & Supplies	Becton Dickinson Diagnostics	Yes
H&SS	98-013	SS	06-4350-98	98	\$20,000	Statewide Radio & TV Broadcasts Educational PSA's	Alaska Broadcaster's Association	Yes
H&SS	98-019	SS	06-4370-98	98	\$14,186	Office Furniture: Steelcase	Capital Office Systems	Yes
H&SS	77-AP-030-97	SS	06-4377-97	97	\$42,000	Generator:Purchase/Install	Cummins N.W./Redi Electric (installation)	Yes
H&SS	77-AS-031-97	SS	06-4489-97	97	\$8,500	Remodel: Frontier Bldg: Exterior Space to house generator #2096	TRF Management	Yes
H&SS	None	SS	06-4532-97	97	\$9,024	Remodel: Additional Walls and Door - DPA Office	The Bloomfield Co.	Yes
H&SS	None	SS	06-4552-97	97	\$12,319	Equipment (Centrifuge,Rotor Systems)	VWR Scientific	Yes
H&SS	98-005	SS	06-5036-98	98	\$6,347	Office Furniture: Steelcase	Capital Office Systems	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
H&SS		ITB	0600-7-4133A	97	\$232,863	Food Services	Fairbanks Memorial Hospital	Yes
H&SS	77-JS-112-97	SS	0697-076	97	\$5,110	Involuntary Commitment Training Project	C & S Management Associates	Yes
H&SS		EX	0697-077	97	\$237,636	Patient Care Coordination	PRO-West	Yes
H&SS		RFP	0697-125	98	\$5,000	Develop Brochure	Care Systems North	Yes
H&SS	None	SS	0698-035	98	\$10,000	Continuity of Care Study	Jennifer Gerkin	Yes
H&SS	None	SS	0698-035	98	\$10,000	Discharge Data - Alaska Psychiatric Institute	Jennifer Gerkin	Yes
H&SS		SS	0698-038	98	\$48,000	Laboratory Information Management & Billing System: Upgrade & Maintenance	NORCOM	Yes
H&SS	None	EX	0698-040	98	\$300,000	Case Management: Pregnant Teenagers enrolled in Medicaid	Municipality of Anchorage, Dept. of Health & Human Services	Yes
H&SS	None	SS	0698-050	98	\$49,000	Diabetes Support/Maintenance	Information Insights, Inc.	Yes
H&SS	98-015	SS	0698-125	98	\$10,165	Research & Analysis of Serious Habitual Offenders	UAA	Yes
H&SS		RFP	97-0004	97	\$280,000	Laboratory Testing	Corning Clinical Lab	Yes
H&SS		RFP	97-0005	97	\$100,000	Nutrition Consultant Services	Various Contractors: 1) Irene Larson, RD 2) Elizabeth Shapleigh, RD 3) Central Peninsula General Hospital 4) South Peninsula Hospital 5) Resource Cent	Yes
H&SS		RFP	97-0012	97	\$1,500,000	Foster Parent Training - Statewide	Northwest Resources Associates	Yes
H&SS		RFP	97-0013	97	\$90,000	Dietitian Consulting Services	Linda L. Maves	Yes
H&SS		RFP	97-0058	97	\$50,000	Domestic Violence Program	C & S Management Associates	Yes
H&SS	77-JS-026-99	RFP	97-0083	97	\$500,000	AIDS Drug Assistance Program	Professional Infusion Pharmacy	Yes
H&SS	77-JS-047-97	SS	97-0091	97	\$112,639	Injury Prevention Commercial Fisheries & AQUA	AK Marine Safety Education Assoc.	Yes
H&SS		RFP	97-0100	97	\$3,365,693	Welfare Reform System Changes	Computer Task Group, Inc.	Yes
H&SS		RFP	97-0101	97	\$1,575,000	Food Stamp Direct Mail Issuance	Loomis, Fargo, & Co.	Yes
H&SS		RFP	97-0108	97	\$50,000	Immunization Media Campaign	Northwest Strategies	Yes
H&SS	77-JS-066-97	LC	97-0109	97	\$50,000	ATAP Regulations Project	Dillon and Findley	Yes
H&SS	77-JS-080-97	EM	97-0127	97	\$50,000	Social Security Income: Redetermination Appeals & Referrals	Disability Law Center of Alaska	Yes
H&SS		RFP	97-0166	98	\$558,462	Tefra Application: Oversight & Approval	PRO-West	Yes
H&SS		RFP	97-0167	97	\$300,000	Manage Care Programs Group Analysis	McDowell Group	Yes
H&SS		RFP	97-0168	97	\$586,000	Quality Monitoring Provider Team	Various Contractors: Thad Woodard MD, Charles Ryan MD, Carol Mitchell-Springer MD, Thomas Hunt MD, Steve Tierney MD	Yes
H&SS	77-JS-022-98	LC	97-0179	97	\$70,076	API 2000 Implementation	J.L. Mitson, & Associates	Yes
H&SS	77-JS-097-96	SS	97-0183	97	\$48,000	Mammography Inspections - Statewide	Sid Heidersdorf	Yes
H&SS		RFP	98-0017	98	\$100,000	ATAP tp Meetings and Approaches	S.E. Regional Resource Center	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
H&SS		RFP	98-0019	98	\$435,100	Work Search Services, Case Management - Fairbanks North Star Borough	Human Resources	Yes
H&SS		RFP	98-0020	98	\$36,875	Applicant Work Search Juneau	S.E. Regional Resource Center	Yes
H&SS	77-JS-137-97	RFP	98-0021	98	\$584,100	Applicant Work Search: Anchorage	UAA Community & Technical College	Yes
H&SS		RFP	98-0024	98	\$196,175	Work Search Services: Welfare to Work - Palmer & Wasilla	Human Resources	Yes
H&SS		RFP	98-0032	98	\$50,000	Work Experience Development Anchorage	Municipal Consortium of AK	Yes
H&SS		RFP	98-0048	98	\$5,500,000	Prior Authorization of Mental	First Mental Health	Yes
H&SS		RFP	98-0058	98	\$750,000	Medicaid: On Site Reviews	Deloitte & Touche, LLC	Yes
H&SS	77-JS-001-98	SS	98-0069	98	\$120,000	Foster Parent Training	Northwest Resources Associates	Yes
H&SS		RFP	98-0078	98	\$1,500,000	Foster Parent Training	Northwest Resources Associates	Yes
H&SS	77-JS-034-98	SS	98-0106	98	\$106,394	Injury Prevention Safety Instruction & Training	AK Marine Safety Education Assoc.	Yes
H&SS		RFP	98-0111	98	\$85,000	Consultant for Managing Mental Health	Phil Smith & Assoc.	Yes
H&SS	77-JS-049-98	SS	98-0121	98	\$80,000	Alternative Care Conference. Anchorage.	Northwest Resources Associates	Yes
H&SS		RFP	98-0181	98	\$350,000	Domestic Violence Training Project	McCleskey, Bridget	Yes
H&SS	77-JS-100-98	SS	98-0197	98	\$663,663	Needs Assessment Study	North Charles, Inc.	Yes
H&SS	77-JS-090-98	SS	99-0027	98	\$71,000	Needs Assessment analysis & reporting	North Charles, Inc.	Yes
H&SS	None	SS	CA#6003	97	\$40,000	WIC Warrants	Continuous Printing	Yes
H&SS		SS		97	\$9,766	Software: Map Information	Geo Resource Solutions	Yes
H&SS		SS		97	\$5,250	PC Hardware	MicroAge	Yes
H&SS		SS		97	\$15,000	Maintenance & cleanup-PH Center	Olila Construction	Yes
Labor	77-AP-027-97	LC	07-009-97	97	\$275,000	Telephone: Intrastate & Interstate long distance service (IVR)	GCI	Yes
Labor	77-JP-011-98	SS	07-5537	98	\$110,748	Software, Hardware, Licenses	MicroAge	Yes
Labor	77-JP-020-98	SS	07-5688	98	\$61,690	Software: NCD	MicroAge	Yes
Labor		RFP	97-0052	97	\$25,000	Hearing Officers OSHA Review Board	Robert W. Landau, Esq.	Yes
Labor		SS	DO#07-5460	97	\$9,824	Construction - leased building	The Blomfield Company	Yes
Labor		SS	DO#07-5485	97	\$5,184	Construction - leased building	The Blomfield Company	Yes
Labor		SS	DO#07-5533	98	\$6,500	Construction - leased building	Fesko Ventures	Yes
Labor		SS	DO#07-5549	98	\$38,801	Software	MicroAge	Yes
Labor		ITB	DO#07-5553	98	\$53,244	Computer routers & switches	GCI	Yes
Labor		SS	DO#07-5631	98	\$7,193	Software	SPSS Software, Inc.	Yes
Law	77-JS-203-96	LC	97-0053	97	\$100,000	Legal Counsel Geldhof v. State	Young, Sanders, and Feldman	Yes
Law	n/a	RFP	97-0059	97	\$2,000,000	Legal Counsel: AHFC Bond Counsel	Wohlforth, Argetsinger, Johnson & Brecht	Yes
Law	n/a	RFP	97-0118	97	\$250,000	Legal Counsel: Pension Investment Board	Wohlforth, Argetsinger, Johnson & Brecht	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Law	n/a	LC	97-0170	97	\$250,000	Hearing Officer: Oil and Gas	Avrum Gross	Yes
Law	n/a	SS	97-510-820	97	\$10,000	Management Consulting - Timekeeping	Chichagof Mgmt. Services	Yes
Law	n/a	SS	97-600-805	97	\$25,000	Computer Consulting: PROMIS Mainframe System Maintenance	Westmann & Associates	Yes
Law	77-JS-002-98	SS	98-0072	98	\$40,000	APC & KPC Clean-up/ Legal Counsel	Robert Reges	Yes
Law	n/a	LC	98-0093	98	\$250,000	Legal Counsel: State vs. Hinkle (River Terrace Cleanup)	Robertson, Monagle, & Eastaugh	Yes
Law	77-JS-025-98	SS	98-0107	98	\$100,000	BC Fisheries Lawsuit Outside Counsel	Micheal A.D. Stanley, Attorney-at-Law	Yes
Law	n/a	LC	98-0158	98	\$100,000	Legal Counsel: World Plus	Bankston & McCollum, PC	Yes
Law	n/a	LC	98-0176	98	\$20,000	Engle v. State Outside Counsel	Ashburn & Mason	Yes
Law	n/a	LC	98-0191	98	\$199,500	Legal Counsel: Tort Reform Challenge	Simpson, Tillinghast, et al.	Yes
Law	n/a	SS	98-546-830	98	\$50,000	Legal Counsel: Skagway Dock	Gary Foster	Yes
Law	n/a	SS	n/a	98	\$7,000	AGO Conference Facilities	Alyeska Hotel	Yes
Law	n/a	SS	n/a	98	\$25,000	Statewide DA's Conference Facilities	Alyeska Hotel	Yes
Military/Vet. Aff.	77-JS-027-97	LC	09-011-97	97	\$100,000	Legal Services.	C.R. Baldwin	Yes
Military/Vet. Aff.		RFP	97-0060	97	\$21,600	Develop Standard Plan for Community Emergency Operations	Pinkston Enterprises	Yes
Military/Vet. Aff.		LC	97-0126	97	\$50,000	Legal Counsel	C.R. Baldwin	Yes
Military/Vet. Aff.		ITB	98-0068	98	\$130,776	Communications Test Equipment	Frigid North Co.	Yes
Military/Vet. Aff.		RFP	98-0070/DMVA-003-98	98	\$10,000	Strategic Training	Performance Strategies Group	Yes
Military/Vet. Aff.		EM	D.O. 342679	98	\$9,795	Charter Air Flight, Fairbanks to Shismaref	F.S. Air Service, Inc.	Yes
Military/Vet. Aff.		SS	DMVA-004-97	97	\$9,650	Training services	AK Training & Consulting	Yes
Military/Vet. Aff.		SS	DMVA-006-97	97	\$6,545	expansion of existing system	Dictaphone	Yes
Military/Vet. Aff.		ITB	DMVA-0098-97	97	\$1,268,355	Armed security guard services	Ahtna AGA Security	Yes
Military/Vet. Aff.		EM	RF# 980207	98	\$9,000	Air Cargo-Equipment/Supplies TO Shismaref	Greatland Air Cargo	Yes
Military/Vet. Aff.		EM	RF# 980208	98	\$9,452	Air Cargo-Lumber, ETC To Shismaref	Northern Air Cargo	Yes
Military/Vet. Aff.		EM	RF# 980225	98	\$5,405	Air Cargo-Lumber, To Shismaref	Spenard Builders Supply	Yes
Military/Vet. Aff.		EM	RF# 980229	98	\$9,971	Air Cargo-Response Equipment. To Shismaref	Lynden Air Cargo	Yes
Military/Vet. Aff.		EM	RF# 980275	98	\$6,061	Front End Loader	Craig Taylor Equipment	Yes
Natural Resources	10-002-98	SS	364341	98	\$14,793	NAIAD Inflatable Vessels - parts	NAIAD Inflatables Alaska	Yes
Natural Resources	10-010-97	SS	1010117	97	\$5,962	Remodel Existing Offices	Frontier Building Management	Yes
Natural Resources	10-011-98	SS	1030172	98	\$19,450	Aerial color photography Haines State Forest	AeroMap U. S.	Yes
Natural Resources		ITB	10609996	97	\$24,217	Helicopter Charter Services -DGGS 1 yr term	Cal Alaska Helicopter	Yes
Natural Resources		ITB	10609996	97	\$70,084	Helicopter Charter Services -DGGS 1 yr term	Kenai Air Alaska Inc.	Yes
Natural Resources		ITB	10609996	97	\$83,158	Helicopter Charter Services -DGGS 1 yr term	Maritime Helicopters	Yes
Natural Resources		ITB	10609996	97	\$72,244	Helicopter Charter Services -DGGS 1 yr term	Trans Alaska Helicopters	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources		ITB	10609996	97	\$60,368	Helicopter Charter Services -DGGS 1 yr term	Yukon Helicopters	Yes
Natural Resources	EMG 10999	EM	24850643	97/96	\$8,015	Kazakof Bay Machinery & Equipment Rental	Silver Bay Logging, Inc.	Yes
Natural Resources	EMG 10999	EM	24867204	97/96	\$16,800	Crooked Creek: Aircraft Charters	Tatonduk Flying Service	Yes
Natural Resources	EMG 10999	EM	24868601	97/96	\$10,659	Hidden Aircraft Charters	Lake Clark Air, Inc.	Yes
Natural Resources	EMG 10999	EM	24870153	97/96	\$15,386	Miller's Reach: Freight & Express Charges	Lynden Transport	Yes
Natural Resources	EMG 10999	EM	24872532	97/96	\$8,000	Miller's Reach: Freight & Express Charges	Alaska West Express, Inc.	Yes
Natural Resources	EMG 10999	EM	24877587	97/96	\$26,158	Miller's Reach: Machinery & Equipment Rental	Alascape, Inc.	Yes
Natural Resources	EMG 10999	EM	24877687	97/96	\$7,954	Multiple Fires: Fire Fighting Supplies	Recreational Equipment Inc.	Yes
Natural Resources	EMG 10999	EM	24877886	97/96	\$5,457	Miller's Reach: Machinery & Equipment Rental	Airline Support, Inc.	Yes
Natural Resources	EMG 10999	EM	24877904	97/96	\$12,850	Crooked Creek: Machinery & Equipment Rental	Foster Construction	Yes
Natural Resources	EMG 10999	EM	24877909	97/96	\$9,030	Crooked Creek: Machinery & Equipment Rental	Matthew Schneyer	Yes
Natural Resources	EMG 10999	EM	24877950	97/96	\$8,925	Crooked Creek: Machinery & Equipment Rental	Marjorie E. Tillion	Yes
Natural Resources	EMG 10999	EM	24878025	97/96	\$14,485	Miller's Reach: Machinery & Equipment Rental	Kenneth N. Dillard	Yes
Natural Resources	EMG 10999	EM	24878034	97/96	\$53,657	Miller's Reach: Machinery & Equipment Rental	Robert Peterkin	Yes
Natural Resources	EMG 10999	EM	24878155	97/96	\$13,620	Miller's Reach: Machinery & Equipment Rental	The Valley Sawmill	Yes
Natural Resources	EMG 10999	EM	24882398	97/96	\$5,920	Crooked Creek: Machinery & Equipment Rental	Pearse Construction	Yes
Natural Resources	EMG 10999	FM	24882505	97/96	\$7,530	Miller's Reach: Aircraft Charters	Commander Northwest Ltd.	Yes
Natural Resources	EMG 10999	EM	24882676	97/96	\$6,005	Miller's Reach: Machinery & Equipment Rental	Don Cameron	Yes
Natural Resources	EMG 10999	EM	24882706	97/96	\$19,047	Crooked Creek: Machinery & Equipment Rental	Gates Construction	Yes
Natural Resources	EMG 10999	EM	24882721	97/96	\$14,738	Crooked Creek: Machinery & Equipment Rental	AK Operating Engineers/Employee	Yes
Natural Resources	EMG 10999	EM	24882724	97/96	\$5,483	Miller's Reach: Machinery & Equipment Rental	John Padie	Yes
Natural Resources	EMG 10999	EM	24882726	97/96	\$25,731	Miller's Reach: Machinery & Equipment Rental	Tom Henkel	Yes
Natural Resources	EMG 10999	EM	24882740	97/96	\$17,743	Miller's Reach: Machinery & Equipment Rental	Terry Webster	Yes
Natural Resources	EMG 10999	EM	24882752	97/96	\$5,125	Miller's Reach: Machinery & Equipment Rental	Greg Morgan	Yes
Natural Resources	EMG 10999	EM	24882753	97/96	\$15,487	Miller's Reach: Machinery & Equipment Rental	John Light	Yes
Natural Resources	EMG 10999	EM	24885842	97/96	\$623,644	Miller's Reach: Catering	Sodexo Alaska, Inc.	Yes
Natural Resources	EMG 10999	EM	24888482	97/96	\$6,465	Crooked Creek: Machinery & Equipment Rental	Alaska Industrial Resources, Inc.	Yes
Natural Resources	EMG 10999	EM	24889894	97/96	\$58,105	Miller's Reach: Helicopter Charter	Maritime Helicopters	Yes
Natural Resources	EMG 10999	EM	24889927	97/96	\$12,461	Miller's Reach: Machinery & Equipment Rental	John P. Fruzen	Yes
Natural Resources	EMG 10999	EM	24889928	97/96	\$10,340	Miller's Reach: Machinery & Equipment Rental	Daniel Dryden	Yes
Natural Resources	EMG 10999	EM	24889929	97/96	\$19,250	Miller's Reach: Machinery & Equipment Rental	Curtis French	Yes
Natural Resources	EMG 10999	EM	24892731	97/96	\$9,845	Machinery & Equipment Rental	Water Wagon	Yes
Natural Resources	EMG 10999	EM	24892866	97/96	\$12,108	Crooked Creek: Machinery & Equipment Rental	Kenai Airport Fuel Service	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources	EMG 10999	EM	24894456	97/96	\$11,043	Miller's Reach: Machinery & Equipment Rental	Ogard Leasing	Yes
Natural Resources	EMG 10999	EM	24894459	97/96	\$11,025	Miller's Reach: Machinery & Equipment Rental	Rappe Excavating	Yes
Natural Resources	EMG 10999	EM	24894463	97/96	\$10,580	Crooked Creek: Machinery & Equipment Rental	Jerry K. Holland	Yes
Natural Resources	EMG 10999	EM	24899759	97/96	\$55,000	Miller's Reach: Machinery & Equipment Rental	Alascom, Inc.	Yes
Natural Resources	EMG 10999	EM	24907207	97/96	\$5,433	Crooked Creek: Machinery & Equipment. & Food Supplies	Archtech Services	Yes
Natural Resources	EMG 10999	EM	24907210	97/96	\$5,672	Multiple Fires: Special Equipment	New Market Alliance, Inc.	Yes
Natural Resources	EMG 10999	EM	24907315	97/96	\$6,452	Misc. Fire Support: Pre-Positioning Machinery & Equipment Rental	Avis Rent A Car	Yes
Natural Resources	EMG 10999	EM	24910734	97/96	\$20,900	Miller's Reach: Machinery & Equipment Rental	Don Davis	Yes
Natural Resources	EMG 10999	EM	24912393	97/96	\$33,332	Miller's Reach: Machinery & Equipment Rental	Service Oil & Gas	Yes
Natural Resources	EMG 10999	EM	24912412	97/96	\$5,723	Misc. Fire Support: Aircraft Charters	Forty Mile Air, Ltd.	Yes
Natural Resources	EMG 10999	EM	24914623	97/96	\$26,071	Crooked Creek: Machinery & Equipment Rental	Artech Services	Yes
Natural Resources	EMG 10999	EM	24918482	97/96	\$12,738	Miller's Reach: Machinery & Equipment Rental	Trans Care Ambulance Service	Yes
Natural Resources	EMG 10999	EM	24918703	97/96	\$60,903	Miller's Reach: Machinery & Equipment Rental	Steppers Construction, Inc.	Yes
Natural Resources	EMG 10999	EM	24924797	97/96	\$7,040	Crooked Creek: Machinery & Equipment Rental	Andersons Snow Plowing	Yes
Natural Resources	EMG 10999	EM	24925484	97/96	\$6,381	Miller's Reach: Machinery & Equipment Rental	Statewide Services, Inc.	Yes
Natural Resources	EMG 10999	EM	24925587	97/96	\$42,588	Miller's Reach: Professional Services	Central Emergency Services	Yes
Natural Resources	EMG 10999	EM	24929540	97/96	\$21,876	Miller's Reach: Room Rental	Plaza Inn Hotel/Days Inn	Yes
Natural Resources	EMG 10999	EM	24931650	97/96	\$33,746	Miller's Reach: Machinery & Equipment Rental	Tim Melican & Associates, Inc.	Yes
Natural Resources	EMG 10999	EM	24940226	97/96	\$13,660	Miller's Reach: Machinery & Equipment Rental	Rent-A-Can Toilet Co.	Yes
Natural Resources	EMG 10999	EM	24940337	97/96	\$7,638	Crooked Creek: Room Rental	Inlet View Bar & Restaurant	Yes
Natural Resources	EMG 10999	EM	24944872	97/96	\$7,313	Miller's Reach: Room Rental	Best Western Barratt Inn	Yes
Natural Resources	EMG 10999	EM	24960920	97/96	\$12,505	Miller's Reach: Room Rental	Westmark Inn	Yes
Natural Resources	EMG 10999	EM	25002932	97/96	\$10,258	Up Yukon Other Repair/Main Sup	Pacific North Equipment Co.	Yes
Natural Resources	EMG 10999	EM	25006751	97/96	\$6,055	Miller's Reach: Room Rental	Ralph E. Eldridge	Yes
Natural Resources	EMG10999	EM	25323400	98	\$7,174	Fire Stores Other Operating Supplies	PETROLEUM SALES	Yes
Natural Resources	EMG10999	EM	25334333	98	\$9,800	Gold Creek Machinery & Equipment	Yutan Construction	Yes
Natural Resources	EMG10999	EM	25345033	98	\$5,665	Midway Equipment Rentals	Gillmore Construction	Yes
Natural Resources	EMG10999	EM	25345037	98	\$10,045	Fire Support Machinery & Equipment Rental	Sourdough Fuel	Yes
Natural Resources	EMG10999	EM	25347816	98	\$32,479	Nuyakuk Fuel, Helicopter	A.C.S. Fuel	Yes
Natural Resources	EMG10999	EM	25359537	98	\$28,706	Midway Fire Machinery & Equipment Rental	AK Motor Coaches	Yes
Natural Resources	EMG10999	EM	25359965	98	\$128,126	Misc. Fire Support: Fuel, Helicopter	Everts Air Fuel	Yes
Natural Resources	EMG10999	EM	25362014	98	\$8,363	Midway Fire Machinery & Equipment Rental	Northern Construction	Yes
Natural Resources	EMG10999	EM	25380001	98	\$5,824	Fire Support Misc. Hardware - Supplies	Unitech of Alaska	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources	EMG10999	EM	25385167	98	\$6,515	Inowak Fire Machinery & Equipment Rental	Andrew Gusty	Yes
Natural Resources	EMG10999	EM	25386046	98	\$8,360	Misc. Fire Support: Fuel, Helicopter	Woods Air Fuel	Yes
Natural Resources	EMG10999	EM	25386180	98	\$7,898	Inowak Machinery & Equipment Rental	Sinka Zaukar	Yes
Natural Resources	EMG10999	EM	25387136	98	\$7,247	Multiple Fires: Portable Toilets	SANI-CAN	Yes
Natural Resources	EMG10999	EM	25388743	98	\$7,842	Inowak Machinery & Equipment Rental	Wassillie Sakar	Yes
Natural Resources	EMG10999	EM	25391901	98	\$5,148	Inowak Equipment Rentals	HILL ENTERPRISES	Yes
Natural Resources	EMG10999	EM	25392347	98	\$6,090	Gold Creek Machinery & Equipment Rental	SHIELDS Rental Center	Yes
Natural Resources	EMG10999	EM	25402464	98	\$413,069	Inowak & Other Fires Helicopter Charter	ERA Aviation, Inc.	Yes
Natural Resources	EMG10999	EM	25402554	98	\$9,819	Inowak Aircraft Charters	Tatonduk Flying Service	Yes
Natural Resources	EMG10999	EM	25409357	98	\$111,738	Inowak Aircraft Charters	Woods Air Service	Yes
Natural Resources	EMG10999	EM	25409360	98	\$16,847	Vinsale Mountain Helicopter Charter	Trans Alaska Helicopters	Yes
Natural Resources	EMG10999	EM	25412501	98	\$11,340	Inowak Aircraft Charters	Yute Air Alaska	Yes
Natural Resources	EMG10999	EM	25438142	98	\$54,494	Misc. Fire Support: Aircraft Charters	Commander N. W. Leasing	Yes
Natural Resources	EMG10999	EM	25442958	98	\$11,252	Inowak Fire Room Rental	Northern Lights ANC	Yes
Natural Resources	EMG10999	EM	25467948	98	\$13,579	Tvativak Fire Room Rental	BRISTOL Inn	Yes
Natural Resources		ITB	10-482-97	97	\$88,000	Aircraft - Fairbanks	Ram Air, Inc.	Yes
Natural Resources	10-97-004	SS	10-97-023	97	\$15,000	Marine Biologist	Oceanus Alaska	Yes
Natural Resources	77-JS-088-97	SS	10-97-038	97	\$67,548	Trail Development	SAGA	Yes
Natural Resources	10-97-005	SS	10-97-052	97	\$25,000	Forestry Research	Tanana Chiefs Conference Inc.	Yes
Natural Resources	10-98-030	EM	10-98-030	98	\$54,700	Palmer Slaughter House: Clean-up	Taylor Restoration Services	Yes
Natural Resources	10-003-97	SS	101-033-97	97	\$6,489	Remodel: TI Frontier Building Labor & Materials	Frontier Building Management	Yes
Natural Resources	10-005-97	SS	101-056-97	98	\$6,430	Remodel: Labor & Materials to Restore Suite #858	Frontier Building Management	Yes
Natural Resources	77-JP-102-98	LC	106-162-98	98	\$68,338	Helicopter Charter	ERA Aviation, Inc.	Yes
Natural Resources	EMG 10999	EM	24826421 24877498	97/96	\$10,834	Multiple Fires: Fire Supplies, Electronic Supplies	Frigid North Co.	Yes
Natural Resources	EMG 10999	EM	24832014 24882470	97/96	\$15,964	Multiple Fires: Miller's Reach Fire Supplies	Costco, Inc.	Yes
Natural Resources	EMG 10999	EM	24857134 24857140 24867893 24867901 24867910	97/96	\$78,146	Miller's Reach: Machinery & Equipment Rental	Alaska Corporation	Yes

Department making Procurement	RAP Number	RFP /TB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources	EMG 10999	EM	24858725 24877541 24879255 24879261 24879262 24879263 24879269 24880133 24880134 24880776 24892824 24894465 24912401 24926246 24928998 24929016 24929171 24940207 24940212	97/96	\$647,592	Hidden Machinery & Equipment Rental	Laidlaw Transit, Inc.	Yes
Natural Resources	EMG 10999	EM	24863386 24863390	97/96	\$20,418	Kazakof Bay Machinery & Equipment Rental	Ben A Thomas, Inc.	Yes
Natural Resources	EMG 10999	EM	24864020 24880148 24889896 24892800 24899756 24905206 24905209 25031817	97/96	\$587,070	Hidden Miller's Reach Larson Bay Aviation Fuel Helicopter & aircraft Charters	Kenai Air Alaska Inc.	Yes
Natural Resources	EMG 10999	EM	24868723 24925585	97/96	\$111,870	Miller's Reach: Aircraft Charters	F.S. Air Service, Inc.	Yes
Natural Resources	EMG 10999	EM	24868739 24886972 24889895 24972048	97/96	\$193,012	Multiple Fires: Sawmill Creek #2 Crooked Creek Miller's Reach Helicopter Charter	ERA Aviation, Inc.	Yes
Natural Resources	EMG 10999	EM	24877524 24924827 24936417 24936419 25100530	97/96	\$163,009	Miller's Reach: Machinery & Equipment Rental	Fishers Fuel, Inc.	Yes
Natural Resources	EMG 10999	EM	24877531 24878002 24878013 24912396 24929169	97/96	\$221,827	Miller's Reach: Machinery & Equipment Rental	Kopperud Transportation, Inc.	Yes
Natural Resources	EMG 10999	EM	24878045 24918703 24924820 24936365	97/96	\$101,868	Miller's Reach: Machinery & Equipment Rental	Steppers Construction, Inc.	Yes
Natural Resources	EMG 10999	EM	24878061 24912266 24918488 24918687 24927537 25011827	97/96	\$97,256	Miller's Reach: Machinery & Equipment Rental	Rutter Bros Inc.	Yes
Natural Resources	EMG 10999	EM	24882661 24953706	97/96	\$29,267	Tetlin Ackerson/Co Machinery & Equipment Rental/Repair Maint	Tok Transportation Inc.	Yes
Natural Resources	EMG 10999	EM	24882680 24893634 24930176	97/96	\$55,502	Miller's Reach: Machinery & Equipment Rental	Tope Equipment	Yes
Natural Resources	EMG 10999	EM	24882691 24882904 24889931 24912274 24936422	97/96	\$97,724	Crooked Creek Miller's Reach Machinery & Equipment Rental	Tony Gumley	Yes
Natural Resources	EMG 10999	EM	24882715 24918693 24944917	97/96	\$27,670	Miller's Reach: Machinery & Equipment Rental	Northern Construction	Yes
Natural Resources	EMG 10999	EM	24888841 24892825 24894487 24941828	97/96	\$78,096	Miller's Reach: Security Services	Guardian Security Systems Inc.	Yes
Natural Resources	EMG 10999	EM	24889898 24909578 24924785	97/96	\$73,663	Misc. Fire Support: Machinery & Equipment Rental	Starr Trucking Co. Inc.	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources	EMG 10999	EM	24891992 24892872	97/96	\$52,198	Crooked Creek: Machinery & Equipment Rental	Covey & Sons, Inc.	Yes
Natural Resources	EMG 10999	EM	24892862 24909650	97/96	\$20,943	Multiple Fires: Aviation Fuel	Hichinbrook Equipment Inc.	Yes
Natural Resources	EMG 10999	EM	24901516 24944907	97/96	\$31,460	Miller's Reach: Machinery & Equipment Rental	Center For Employment Education	Yes
Natural Resources	EMG 10999	EM	24907162 24908175 24925584 24954242 24975450 25035378 25054188	97/96	\$115,033	Miller's Reach: Machinery & Equipment Rental	Cruz Construction	Yes
Natural Resources	EMG 10999	EM	24907320 24912406 24936420 24945278	97/96	\$91,576	Miller's Reach: Machinery & Equipment Rental	Brown's Bus Line Inc.	Yes
Natural Resources	EMG 10999	EM	24912283 24920396	97/96	\$21,463	Miller's Reach: Machinery & Equipment Rental	Millers Market	Yes
Natural Resources	EMG 10999	EM	24912289 24924815	97/96	\$12,160	Miller's Reach: Machinery & Equipment Rental	Ron Webb's Towing	Yes
Natural Resources	EMG 10999	EM	24918458 24936746	97/96	\$20,470	Miller's Reach: Machinery & Equipment Rental	Jamie Baker	Yes
Natural Resources	EMG 10999	EM	24929362 25018657	97/96	\$48,914	Multiple Fires: Food	Carr-Gottstein Foods Co. Inc.	Yes
Natural Resources	EMG 10999	EM	24940974 24940986	97/96	\$35,925	Miller's Reach: Machinery & Equipment Rental	Shamrock Portable Toilets	Yes
Natural Resources	EMG10999	EM	25323235 25362038 25707860	98	\$21,480	Multiple Fires: Operating Supplies	SAMS CLUB	Yes
Natural Resources	EMG10999	EM	25345026 25349331 25363801	98	\$20,631	Midway Gold Creek Fire Machinery & Equipment Rental	Airport Equipment RE	Yes
Natural Resources	EMG10999	EM	25346371 25351898 25363136	98	\$60,468	Midway Gold Creek BUTTE Creek Fires Machinery & Equipment Rental	AK Aerofuel	Yes
Natural Resources	EMG10999	EM	25358001 25386176	98	\$41,375	Inowak Room Rental	SHEEFISH HAVEN LODGE	Yes
Natural Resources	EMG10999	EM	25359544 25364580	98	\$15,120	Misc. Fire Support: Helicopter Fuel	Brooks Fuel	Yes
Natural Resources	EMG10999	EM	25359952 25429311	98	\$29,882	Fire Support Fuel,	HINCHINBROOK AEROFUE	Yes
Natural Resources	EMG10999	EM	25368463 25382902 25385179	98	\$6,942	Inowak Machinery & Equipment Rental	Steve Abruska	Yes
Natural Resources	EMG10999	EM	25368493 25368506	98	\$95,822	Misc. Fire Detection: Aircraft Charters	FRONTIER FLYING SERV	Yes
Natural Resources	EMG10999	EM	25372421 25379976	98	\$6,944	Inowak Machinery & Equipment Rental	JOHN SPEIER	Yes
Natural Resources	EMG10999	EM	25377750 25377941 25380006 25475230 25523962	98	\$307,687	GEORGE RIVER MCCOY Creek Inowak BUTTE Creek Inowak Fires Helicopter Charters	Kenai Air Alaska Inc.	Yes
Natural Resources	EMG10999	EM	25386190 25389477 25421835 25441861	98	\$51,532	Inowak & Other Fire Support Air Freight	Northern Air Cargo	Yes
Natural Resources	EMG10999	EM	25387325 25391897	98	\$12,250	Misc. Fire Support: Machinery & Equipment Rental	B J Fuels Inc.	Yes
Natural Resources	EMG10999	EM	25397476 25414496 25414503	98	\$886,083	Inowak & Other Fires Helicopter Charter	Evergreen Helicopters	Yes
Natural Resources	EMG10999	EM	25438226 25438236 25438239	98	\$106,551	Gold Creek And Other Fire Support Food	CARRS Quality Center	Yes
Natural Resources	EMG10999	EM	25455165 25455194	98	\$34,764	Inowak Fire Aircraft Charters	Lake Clark Air, Inc.	Yes



Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Natural Resources		RFP	97-0032	97	\$462,502	Electro Magnetic Surveys AK Distircts	WGM Inc.	Yes
Natural Resources		RFP	97-0043	97	\$180,020	Aero Magnetic Survey SWAK	Sander Geophysics Limited	Yes
Natural Resources		RFP	97-0105	97	\$495,000	EM Survey- Wrangell Area	WGM Inc.	Yes
Natural Resources		RFP	97-0157	97	\$214,500	AMEM Surveys Geologic Wiseman Area	On-Line Exploration Services, Inc.	Yes
Natural Resources		RFP	97-0162	97	\$0	Boat Launch Concession 4 yr: Deep Creek	Inlet Boat Launchers, Inc.	yes
Natural Resources		RFP	97-0186	97	\$149,735	Land Use Analysis API	USKH	Yes
Natural Resources		RFP	98-0045	98	\$95,255	Ariel Magnetic Survey Holitna Basin	On-Line Exploration Services, Inc.	Yes
Natural Resources		RFP	98-0046	98	\$470,271	EM Survey Ruby/Poor Man Cache Mining District	WGM Inc.	Yes
Natural Resources		RFP	98-0071	98	\$125,000	Microfilm Conversion Project	Alaska Micro Systems, Inc	Yes
Natural Resources		ITB	98-0125	98	\$87,731	Inspection & repair of Dehavilland Beaver Aircraft	Alaska Aircraft Sales	Yes
Natural Resources		RFP	98-0138	98	\$350,000	Timber Sale Manager TLO, ICY Cape 5yr Term	Forest & Land Management, Inc.	Yes
Natural Resources		ITB	98-0146	98	\$3,500,000	Lease 4 Helicopters Forestry Statewide 3 yr term	Evergreen Helicopters	Yes
Natural Resources	77-JS-070-98	SS	98-0160	98	\$500,000	Trail Management Svcs. - 10 yr Term Juneau	Trail Mix Inc.	Yes
Natural Resources		ITB	98-0161	98	\$1,200,000	Lease Twin Turbine Aircraft (5 yr Term)	Commander N. W. Leasing	Yes
Natural Resources		ITB	98-0182	98	\$64,000	Aircraft Lease (short term)	Commander N. W. Leasing	Yes
Natural Resources		ITB	98-0183	98	\$21,750	Sewage Pumping Services 3yr term	Homer Honey Bear	Yes
Natural Resources		ITB	98-0183	98	\$12,495	Sewage Pumping Services 3yr term	Peninsula Pumping	Yes
Natural Resources		ITB	98-0183	98	\$13,000	Sewage Pumping Services 3yr term	Town & Country Pumping	Yes
Natural Resources		ITB	98-0185	98	\$75,000	Tree Seedling Planting 3 yr term	Earth Reclaimers Reforestation	Yes
Natural Resources		ITB	98-0188	98	\$83,258	Helicopter Charter Services -DGGS 1 yr term	Maritime Helicopters	Yes
Natural Resources		ITB	98-0188	98	\$32,082	Helicopter Charter Services -DGGS 1 yr term	Yukon Helicopters	Yes
Natural Resources		ITB	98-0194	98	\$860,000	Aircraft Lease (Palmer) 4 yr term	Alaska Island Air	Yes
Natural Resources		ITB	99-0057	98	\$200,000	Jet Fuel & AV -Gas McGrath	B J Fuels Inc.	Yes
Public Safety	77-JP-085-97	LC	12-03915 LC-97	97	\$1,500,000	Fuel: Marine/Aviation Fuel for Remote locations	Various	Yes
Public Safety	77-JP-084-97	SS	12-03915 SS-97	97	\$1,500,000	Fuel: Marine/Aviation Fuel for Remote locations	Various	Yes
Public Safety	77-JP-040-97	EM	12-65784-97	97	\$37,000	Sokkia Total Station System	The Surveyors Exchange	Yes
Public Safety	77-AP-014-97	EM	12-82577-97	97	\$100,000	Video Arraignment Systems	Audio-Video, Inc.	Yes
Public Safety	98-07	SS	12-85316-98	98	\$32,529	Airboat	Rogers Auto Repair/Airboat Service	Yes
Public Safety		RFP	97-0136	97	\$100,000	Naval Architect Consultant	Coastwise Engineering	Yes
Public Safety		RFP	97-0172	97	\$7,000	Training Management Alaska Police Standard Council	The Growth Company	Yes
Public Safety		RFP	97-0180	97	\$300,000	Information Network Contract Programming	Software North	Yes
Public Safety		RFP	98-0008	98	\$300,000	Polygraph Background Examiner	Northern Polygraph Services	Yes
Public Safety	98-01	SS	98-001	98	\$24,500	Sexual Assault public service message	Alaska Public Radio Network	Yes

Department making Procurement	RAP Number	RFP /ITB /SS /LC	Solicitation/Tracking Number	Fiscal Year of Award	Solicitation Amount	Service or Commodity Purchased	Vendor Name	InState (Y/N)
Public Safety	77-JS-035-98	SS	98-0114	98	\$60,000	Domestic Violence & Sexual Assault Summit	Alaska Network on Domestic Violence and Sexual Assault	Yes
Public Safety		void	98-0151	98	\$0	Automated PC Configuration (\$35,000)	*Cancelled	Yes
Public Safety	97-07	SS	DO 1227000	97	\$13,360	Sokkia equipment software	The Surveyors Exchange	Yes
Public Safety	77-JP-156-93	SS	DO 246336	97	\$8,450	Fuel	St. Paul Delta Fuel Company	Yes
Public Safety	97-08	SS		97	\$5,400	Storage	George's Storage	Yes
Revenue	77-JP-033-97	SS	04-003-97	97	\$200,000	Printing: PFD Book/App.	Moore Business Forms	Yes
Revenue	77-AP-001-97	EM	04-003-97	97	\$60,000	Printing: PFD Annual Report and Dividend Brochure	Professional Colographics	Yes
Revenue	77-JS-043-98	LC	04-102-98	98	\$500,000	Warrant Remittance Program	KeyBank	Yes
Revenue		RFP	97-0040	97	\$929,150	Communication Services	Northwest Strategies	Yes
Revenue		RFP	97-0081	97	\$50,000	MHTA Regulations Development	Ronald W. Lorensen	Yes
Revenue		SS	97-0092	97	\$34,825	Construction Project Management: Architect Services	Minch, Ritter, Voelckers	Yes
Revenue		RFP	97-0139	97	\$150,000	Information System Security Audit	Science Applications Int.	Yes
Revenue	77-JS-007-98	SS	97-0140	98	\$72,000	Audit Services	KPMG Peat Marwick	Yes
Revenue		RFP	97-0144	97	\$35,000	Legal Research & Analysis	Jon Tillinghast	Yes
Revenue		SS	97-0148	97	\$30,000	Housing Strategy Plan	Brian Rogers	Yes
Revenue		RFP	97-0187	97	\$110,000	Communications Program	Hamilton Public Relations	Yes
Revenue	77-JS-007-98	SS	97-0195	97	\$69,000	Audit of Investment Portfolios - Annual	KPMG Peat Marwick	Yes
Revenue		RFP	98-0094	98	\$168,000	Video System Implementation Services	Audio-Video, Inc.	Yes
Revenue		RFP	98-0113	98	\$35,000,000	Investment Portfolio Management of Domestic Assets	McKinley Capital Mgmt, Inc.	Yes
Revenue		LC	98-0140	98	\$1,500,000	Warrant Clearing and Processing Services	KeyBank	Yes
Revenue		RFP	98-0148	98	\$150,000	Mental Health Program Budget Consultant	Information Insights, Inc.	Yes
Revenue		RFP	98-0165	98	\$331,802	Trust Beneficiary Survey	Craciun & Associates	Yes
Revenue	R0498-02	SS	98-0408	98	\$25,000	Transition Support	Professional Growth System	Yes
Revenue	R0498-03	SS	98-0421	98	\$21,000	Conversion Analyst Programmer	Diversified Systems Inc	Yes
Revenue	R0498-04	SS	98-0426	98	\$30,000	Financial Plan for API	Information Insights, Inc.	Yes
Revenue	77-JS-099-98	SS	N/A	98	\$150,000	Audio/Video Equip. for PFDC	Audio-Video, Inc.	Yes

Section 5
Department of Transportation Procurement
List of Procurements for Out-of-State Sources

State Fiscal Year 1997 and 1998

Total Number of Out-of-State Procurements
42

Total Value of Out-of-State Procurements
\$43,235,716

Total Number of In-State Procurements
440

Total Value of In-State Procurements
\$541,996,596

1998	6/20/87	Competitive Sealed	1	DOT/PF	Equip. Fleet	DOT/OP	SEF-471	Statewide Fuel Contract	\$400,000.00	FALSE	0	0	Mapco	Nashville	TN	37217
1998	10/20/87	State Source	4	AIDEA		AIDEA	97-007	Bridley Lake Hydro	\$12,500.00	FALSE	0	0	Stone & Webster	Seattle	WA	98103
1998	10/20/87	Competitive Sealed	1	DOT/PF	Central	DOT/CAV	50785	AVA Spill Response Stations	\$300,000.00	FALSE	4	0	Dames and Moore	Seattle	WA	98103
1998	1/24/88	Competitive Sealed	1	DOT/PF	Mainline Hwy's	DOT/MAR	MT-1228/73428	M/V Matsushita L. Keeney	\$2,064,550.00	TRUE	0	0	Cascade General	Seattle	WA	98103
1998	5/6/88	Competitive Sealed	1	DOT/PF	Central	DOT/CAV	51388	Napahtak Airport Reconstruction	\$2,198,540.00	TRUE	0	0	Kirk Construction	Seattle	WA	98124
1998	5/10/88	Competitive Sealed	2	AIDEA		AIDEA	98-010	Keichikan Shipyard Tech. Consultant	\$200,000.00	FALSE	0	0	Glendon Associates	Seattle	WA	98104
1998	6/1/88	Competitive Sealed	1	DOT/PF	Central	DOT/CAV	52428	Anchorage International Airport Lands	\$114,200.00	TRUE	0	0	Dames and Moore	Seattle	WA	98103
1998	6/1/88	Competitive Sealed	1	DOT/PF	Southwest	DOT/SHWY	NH-097-1(4)/87543	EGV Ferry Terminal Imp. (87543)	\$233,500.00	TRUE	0	0	Western Marine Construction	Seattle	WA	98124
1998	6/25/88	Competitive Sealed	2	DOT/PF	Southwest	DOT/SHWY	71111		\$408,850.00	TRUE	0	0	Tinnes & Associates	Seattle	WA	98103
1998	6/20/88	State Source	4	AIDEA		AIDEA	98-013	KTIN-Tongass Ave. Design	\$50,000.00	FALSE	0	0	Franklin, Short, & Briggs	Oklahoma City	OK	73119

Year	Month	Source	Count	Agency	Region	Category	Project	Amount	Status	Count	Contractor	City	State	Zip	
1997	7/12/96	Sole Source	4	AIDEA			AIDEA AIDEA-96-011	Inspect Long Lake Tunnel	\$4,990.00	FALSE	0	0: Lachal & Associate	Golden	CO	80401
1997	7/12/96	Sole Source	4	AIDEA			AIDEA AIDEA-96-017	Repair Foam Pump, Fed. Exp.	\$9,637.00	FALSE	0	0: Dave's Pump	Seattle	WA	98108
1997	8/20/96	Sole Source	4	AIDEA			AIDEA AIDEA-96-020	Ketchikan Shipyard Drydock Consultant	\$25,000.00	FALSE	0	0: Creamont Tech. Services	Seattle	WA	98109
1997	8/22/96	Emergencies	8	DOT/PF	Central	Highways	DOTCHWY 96250401021	Chena Hot Springs Rd Widening MP0-7	\$657,414.00	FALSE	0	0: Layfield/Plastics, Callabco, Inc.	Bellingham	WA	98228
1997	8/27/96	Competitive Sealed Proposals	2	DOT/PF	Marine Hwys.		DOTMAR 75409	Ocean Class Vessel Consultant Support	\$1,210,017.00	FALSE	0	1: Glosten Associates	Seattle	WA	98104
1997	9/8/96	Sole Source	4	DOT/PF	Equip. Fleet		DOTEQP SEF-427	Drainage Construction	\$243,727.00	TRUE	0	1: Enviro Whirl Tech	Centerville	IL	62901
1997	9/14/96	Competitive Sealed Bids	1	DOT/PF	Marine Hwys.		DOTMAR MT-1108	Metanuka Overhaul	\$474,299.00	FALSE	1	2: AK-WA Shipyard	Tacoma	WA	98401
1997	9/16/96	Competitive Sealed Bids	1	DOT/PF	Marine Hwys.		DOTMAR 75522	Aurora SOLAS Upgrades	\$2,495,792.00	TRUE	1	4: Maritime Contractors, Inc.	Bellingham	WA	98225
1997	9/17/96	Competitive Sealed Proposals	2	DOT/PF	Marine Hwys.		DOTMAR 75232	Columbia Hotel Refurbishment*	\$95,419.00	TRUE	0	5: Elliott Bay Group	Seattle	WA	98107
1997	10/10/96	Competitive Sealed Proposals	2	DOT/PF	Central	Aviation	DOTCAV 58453	AIA Access Control System	\$686,011.00	TRUE	1	2: EG&G Management Systems, Inc.	Albuquerque	NM	87108
1997	10/10/96	Competitive Sealed Proposals	2	DOT/PF	Central	Highways	DOTCHWY Term	Inspection, Sampling & Testing	\$350,000.00	FALSE	0	0: Professional Services Ind. Inc.	Portland	OR	97230
1997	10/16/96	Competitive Sealed Bids	1	DOT/PF	Marine Hwys.		DOTMAR 75325	Metanuka SOLAS Upgrades	\$4,486,824.00	TRUE	0	2: Todd Pacific Shipyard	Seattle	WA	98134
1997	11/8/96	Competitive Sealed Bids	1	DOT/PF	Central	Buildings	DOTCB 51313/52439	Aika Dock Creek Bridge & Road Rehabilitation	\$3,820,277.00	TRUE	8	3: Western Marine Construction	Seattle	WA	98134
1997	11/8/96	Competitive Sealed Bids	1	AIDEA			AIDEA AEA-96-009	Tyee Transmission Line Improvement Project	\$903,135.00	FALSE	0	0: Thomas & Betts	Memphis	TN	38119
1997	11/15/96	Proposals	2	DOT/PF	Southeast	Highways	DOTSHWY 76227	SE AK Transportation Plan	\$457,000.00	TRUE	0	0: KJS Associates	Seattle	WA	98105
1997	12/3/96	Sole Source	4	DOT/PF	Southeast	Highways	DOTSHWY 76223	Statewide/Seward Highway	\$124,625.00	TRUE	0	0: NntTratfort/HatPreservation	Washington	DC	20000
1997	12/4/96	Competitive Sealed Proposals	2	DOT/PF	Central	Highways	DOTCHWY 52371	Tunnel Conversion Value Engineering Study	\$121,000.00	FALSE	0	1: Solutions Engineering & Fac.	Evergreen	CO	80439
1997	12/23/96	Competitive Sealed Proposals	2	DOT/PF	Central	Aviation	DOTCAV 52084	AIAS Pass Facility Charges	\$200,000.00	FALSE	0	8: Liebowitz AMC, Inc.	Littleton	CO	80121
1997	3/15/97	Competitive Sealed Proposals	2	DOT/PF	Central	Aviation	DOTCAV 59961	AIA Master Plan Update	\$610,642.00	FALSE	1	6: KPMG Peat Marwick	San Francisco	CA	94128
1997	4/24/97	Competitive Sealed Proposals	2	DOT/PF	Southeast	Headquarters	DOTSHQ 76243/53144	PWS, SW AK, KC-CB Planning	\$874,831.00	TRUE	0	0: Parsons Brinckerhoff	Seattle	WA	98103
1997	4/24/97	Competitive Sealed Proposals	2	DOT/PF	Southeast	Headquarters	DOTSHQ 76243/53144	PWS, SW AK, KC-CB Planning	\$874,831.00	TRUE	0	0: Parsons Brinckerhoff	Seattle	WA	98103
1997	4/30/97	Sole Source	4	DOT/PF	Southeast	Highways	DOTSHWY 75227	Review	\$10,000.00	TRUE	0	0: Landslide Technology	Portland	OR	97223
1997	5/7/97	Competitive Sealed Proposals	2	AIDEA			AIDEA AIDEA-97-010	Multi-Discipline A&E Services	\$500,000.00	FALSE	0	0: Dames and Moore	Seattle	WA	98103
1997	5/20/97	Competitive Sealed Bids	1	DOT/PF	Central	Highways	DOTCHWY 51979	Seward Highway 90.3-97, Girdwood to Bird Point Phase IV	\$9,533,054.00	TRUE	4	1: Kiewit Pacific	Vancouver	WA	98666
1997	5/23/97	Competitive Sealed Proposals	2	DOT/PF	Central	Aviation	DOTCAV 52556	Automated Airport Information Management System	\$249,404.00	TRUE	0	0: Gregory C. Rigamer & Associate	Metairie	LA	70002
1997	5/27/97	Competitive Sealed Proposals	2	DCRA--Energy			DCRA 2175037	Multi Disciplined Engineering Service's 1997/98	\$300,000.00	FALSE	0	0: Dames and Moore	Seattle	WA	98103
1997	5/30/97	Competitive Sealed Proposals	2	DOT/PF	Central	Highways	DOTCHWY 51730	Professional Services Testing & Engineering	\$500,000.00	TRUE	0	0: Dames and Moore	Seattle	WA	98103
1997	5/31/97	Competitive Sealed Proposals	2	DOT/PF	Central	Aviation	DOTCAV 57842	AIA Passenger Air Service Development	\$250,000.00	FALSE	2	7: SH&E	Walham	MA	02154
1997	6/30/97	Competitive Sealed Proposals	2	DOT/PF	Central	M&O	DOTCMO 52371	Tunnel Conversion Value Engineering Study	\$121,000.00	FALSE	0	1: Solutions Engineering & Fac.	Evergreen	CO	80439
1998	8/11/97	Competitive Sealed Bids	1	DOT/PF	Central	Aviation	DOTCAV 58837	AIA 1997 Storage Tank Replacements	\$222,419.00	FALSE	7	0: Dames and Moore	Seattle	WA	98103
1998	8/2/97	Competitive Sealed Bids	1	DOT/PF	Northern	Aviation	DOTNAV 64820	Gambell Airport Improvements	\$4,240,217.00	TRUE	0	0: Kelly-Ryan, Inc.	Seattle	WA	98103
1998	8/3/97	Competitive Sealed Bids	1	DOT/PF	Southeast	Aviation	DOTSAV AIP 3-02-0144-1097	KTN-Airport Gravel Ferry (72030)	\$2,109,500.00	TRUE	0	0: Dawson Constr. Co.	Seattle	WA	98103
1998	9/20/97	Competitive Sealed Bids	1	DOT/PF	Equip. Fleet		DOTEQP SEF-471	Statewide Fuel Contract	\$50,000.00	FALSE	0	0: Crowley Marine Services	Seattle	WA	98111

Section 5.1
Summary of Procurements
Department of Transportation

State Fiscal Year 1997

①

SUMMARY

Construction Procurement

July 1, 1996 to June 30, 1997

Type 1 Competitive Sealed Bids

DEPT.	Region	SUBTOTAL	No. of Projects
AIDEA		\$1,691,975	3
Corrections		\$175,743	2
DMVA		\$573,650	5
DNR		\$2,201,188	8
DOT/PF	Central	\$119,025,735	62
DOT/PF	Equip. Fleet	\$16,590,480	43
DOT/PF	Marine Hwys.	\$8,028,461	4
DOT/PF	Northern	\$51,958,461	32
DOT/PF	Southeast	\$18,983,231	22
Fish & Game		\$2,899,511	2
Total Competitive Sealed Bids		\$222,128,435	183

For FY 97, procurements made over \$25,000 have been reported up to October 1, 1996, when the small procurement limit was raised to \$100,000. These are shown with an asterisk appearing after the project description.

2

SUMMARY
Construction Procurement
July 1, 1996 to June 30, 1997

Type 2 Competitive Sealed Proposals

DEPT.	Region	SUBTOTAL	No. of Projects
AIDEA		\$3,702,125	8
DCRA-Energy		\$1,270,542	6
DOA		\$595,288	1
DOT/PF	Central	\$43,621,928	60
DOT/PF	Marine Hwys.	\$1,305,436	2
DOT/PF	Northern	\$917,185	4
DOT/PF	Southeast	\$2,419,496	5
Fish & Game		\$2,980,051	3
Total Competitive Sealed Proposals		\$56,812,051	89

3

SUMMARY

Construction Procurement

July 1, 1996 to June 30, 1997

Type 3 Limited Competition

DEPT.	Region	SUBTOTAL	No. of Projects
DOT/PF	Central	\$196,699	3
Total Limited Competition		\$196,699	3

4

SUMMARY
Construction Procurement
July 1, 1996 to June 30, 1997

Type 4 Single Source

DEPT.	Region	SUBTOTAL	No. of Projects
AIDEA		\$3,588,606	4
DOT/PF	Central	\$724,961	3
DOT/PF	Equip. Fleet	\$243,727	1
DOT/PF	Southeast	\$147,225	3
Total Single Source		\$4,704,519	11

Section 5.2
Summary of Procurements
Department of Transportation

State Fiscal Year 1998

SUMMARY

Construction Procurement

July 1, 1997 to June 30, 1998

Type 1 Competitive Sealed Bids

DEPT.	Region	SUBTOTAL	No. of Projects
BMVA		\$1,719,351	5
DNR		\$2,454,136	9
DOT/PF	Central	\$128,244,475	47
DOT/PF	Equip. Fleet	\$10,926,204	38
DOT/PF	Marine Hwys.	\$3,147,850	2
DOT/PF	Northern	\$38,559,655	28
DOT/PF	Southeast	\$29,749,050	19
Fish & Game		\$336,915	3
Total Competitive Sealed Bids		\$215,137,636	151

2

SUMMARY
Construction Procurement
July 1, 1997 to June 30, 1998

Type 2 Competitive Sealed Proposals

DEPT.	Region	SUBTOTAL	No. of Projects
AIDEA		\$200,000	1
DOT/PF	Central	\$12,802,262	21
DOT/PF	Northern	\$601,136	3
DOT/PF	Southeast	\$586,044	2
Total Competitive Sealed Proposals		\$14,189,442	27

SUMMARY

Construction Procurement

July 1, 1997 to June 30, 1998

Type 3 Limited Competition

DEPT.	Region	SUBTOTAL	No. of Projects
	None		

4

SUMMARY
Construction Procurement
July 1, 1997 to June 30, 1998

Type 4 Single Source

DEPT.	Region	SUBTOTAL	No. of Projects
AIDEA		\$69,092,500	4
DOT/PF	Central	\$979,375	11
Total Single Source		\$70,071,875	15



SUMMARY

Construction Procurement

July 1, 1997 to June 30, 1998

Type 5 Emergencies

DEPT.	Region	SUBTOTAL	No. of Projects
DNR		\$331,576	1
Total Emergencies		\$331,576	1

Construction Procurement Report

Competitive Sealed Bids For the Year of 1998

DMVA

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
97-046a	Federal Scout Armory	\$367,000	☒	Gaston and Assoc.	7/25/97	
97-044	Federal Scout Armory	\$415,000	☒	Cook Inlet Contracting, Inc.	8/26/97	
97-045	Federal Scout Armory	\$337,698	☒	AK Building Structures, Inc.	8/26/97	
98-041	Move Shishmaref Armories	\$144,800	☒	State Leasing & Equipment	4/24/98	
97-047	Federal Scout Armory	\$454,853	☒	Cook Inlet Contracting, Inc.	5/1/98	

Total Competitive Sealed Bids for DMVA \$1,719,351

Total Competitive Sealed Bids for DMVA \$1,719,351

DNR

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
PJ 77659-1	Bing's Landing Campground	\$489,228	☐	Ross Services	9/4/97	
PJ 76452-1	Bing's Landing Sportfish Access	\$236,441	☐	Anderson's Heavy Equip.	9/30/97	
PJ 75858-2	Halibut Campground	\$273,116	☐	ACE General Contractors, Inc.	10/23/97	
PJ 70150	Little Susitna Access Boat Ramp Imp.	\$112,905	☒	Tamsher Construction Inc.	4/15/98	
PJ 5640-13	Boat Beach Marine Rec. Project	\$182,260	☐	Anderson Construction	4/24/98	
PJ 56410-3	N. Jones Mine Rec., Phase III	\$410,430	☒	Jim Psenak Construction	4/27/98	
TEA-000S(2	Gold Rush Interpretive Signs	\$158,440	☒	Seacoast Construction	5/11/98	
PJ 70051-1	Resurrection Bay Trailhead	\$180,248	☐	Raven Contractors, Inc	5/18/98	
PJ 10-98-032	Roof Replacement & Repair	\$411,068	☐	Collins Constr.	6/26/98	

Total Competitive Sealed Bids for DNR \$2,454,136

Total Competitive Sealed Bids for DNR \$2,454,136

DOT/PF

Central

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
58157	McGrath Airport Improvements Apron Cons	\$2,625,586	☒	Knik Construction Co., Inc.	7/11/97	Aviation

Competitive Sealed Bids For the Year of 1998

52260	Iliamna Crosswind Runway	\$1,995,774	☒	Wilder Construction Company	7/16/97	Aviation
52098 & 5233	Unalaska Airport Pavement Rehabilitation a	\$2,158,501	☒	SouthCoast, Inc.	7/17/97	Aviation
51239	New Seward Highway, 36th to 5th Avenue	\$2,733,827	☒	Wilder Construction Company	7/31/97	Highways
52751	Sterling Hwy., K-Beach Intersection	\$940,576	☒	Quality Asphalt Paving, Inc.	8/4/97	Highways
52665	Duct Cleaning (HVAC) North & South Ter	\$164,570	☐	CRL Services LLC	8/6/97	Aviation
58837	AIA 1997 Storage Tank Replacements	\$222,419	☐	Dames and Moore	8/11/97	Aviation
52148	Hiland Mountain Corr. Ctr. Waterline Repai	\$239,536	☐	Hickel Construction	8/25/97	Buildings
52830	Mat-Su Roads Surface Treatment 1997	\$2,666,617	☒	M-B Contracting Co., Inc	8/29/97	Highways
59839	Glenn Hwy. MP 97 to 100, Pinochle Hill	\$3,921,351	☒	Quality Asphalt Paving, Inc.	9/5/97	Highways
51044	Soldotna Water Quality Mitigation at Maryd	\$346,557	☒	D&L Construction Co. Inc.	9/5/97	Highways
52774	Bethel Street Improvements	\$1,183,689	☒	Knik Construction Co., Inc.	9/11/97	Highways
51238	Homer Lake Street Rehabilitation	\$1,506,807	☒	Herndon & Thompson Inc.	9/23/97	Highways
52357	Cold Bay Maintenance Shop Renovations D	\$357,666	☐	E. Brown dba International Steel	9/25/97	Buildings
51038	Kenai TE: FT. Kenay Mission St. Improvem	\$304,586	☒	Peninsula Construction, Inc.	9/25/97	Highways
52901	Hiland Mountain Corr. Ctr. Administration &	\$118,161	☐	Reynold's General Construction	10/2/97	Buildings
50785	AIA Spill Response Stations	\$360,000	☐	Dames and Moore	10/30/97	Aviation
59939	Environmental Assessment & Remediation Sei	\$432,237	☐	S&W Construction Services	11/7/97	Buildings
52946	Northern Lights Blvd., Lake Otis to Muldoo	\$276,982	☒	Byerly & Koch Construction	12/4/97	Highways
52665	AIA A/B HEX Heating Modifications	\$300,972	☐	Superior Plumbing & Heating	12/16/97	Aviation
51521	McHugh Creek Scenic Overlook Seward Hw	\$1,673,880	☒	Quality Asphalt Paving, Inc.	12/18/97	Highways
53792	AIA Temporary Project Office Design-Build	\$351,439	☐	Arctic Camps & Equipment	1/13/98	Aviation
52162-B	Wildwood CC Improvements-Pretrial Conso	\$2,336,000	☐	Blazy Construction	2/10/98	Buildings
51035	Homer TE: Beluga Trail Construction	\$374,939	☒	G.G.L. Inc.	2/11/98	Highways
98-25-1-023	Unalaska Hangar Roof Repair	\$109,000	☐	Universal Roofing of Alaska, Inc.	2/13/98	Aviation
53310	MYC Cottage 3 Renovation	\$267,281	☐	Trademark Construction, Inc.	2/19/98	Buildings
51202	Mat-Su Church Rd: Parks to Schrock	\$2,630,557	☐	D&L Construction Co. Inc.	3/11/98	Highways
51192	Dillingham Aleknagik Rd. Reconstruction	\$4,632,230	☒	Quality Asphalt Paving, Inc.	3/24/98	Highways

Competitive Sealed Bids For the Year of 1998

52820	Seward Hwy Gertha Ck./Ingram Ck Paveme	\$1,846,045	☒	Quality Asphalt Paving, Inc.	3/26/98	Highways
53154/67519	Johnson Youth Facility Treatment Unit	\$1,955,000	☐	McGraw Construction	4/2/98	Buildings
51652	Big Lake Pedestrian/Bike Path	\$1,192,553	☒	M-B Contracting Co., Inc	4/6/98	Highways
52907	Anchorage Int'l Airport North Terminal Re-I	\$1,021,900	☐	Consolidated Enterprises, Inc.	4/14/98	Aviation
52247B	Bethel Army Aviation Operating Facilities (	\$4,990,000	☐	Red Samm Construction	4/20/98	Buildings
51358	Napakiak Airport Reconstruction	\$2,198,540	☒	Knik Construction	5/8/98	Aviation
52785	Bethel Airport Air taxi Expansion, Taxiway	\$5,619,668	☒	Red Samm Construction	5/11/98	Aviation
52968	MYC Security Upgrades	\$595,555	☐	Consolidated Contract'g&Engn'g	5/14/98	Buildings
52485	Unalaska Airport Beach Road Pathway	\$1,051,238	☒	SouthCoast, Inc.	5/26/98	Highways
52511	Internat'l Airport Rd. Rehab. Minn. Dr. to N	\$1,592,006	☒	Wilder Construction Company	5/28/98	Highways
53299	AIA Terminal Ramp Reconstruction	\$791,489	☒	Wilder Construction Company	5/29/98	Aviation
52371	Whittier Access Tunnel	\$57,300,000	☒	Kiewit Pacific Company	6/1/98	Highways
51828	Akiak Airport Improvements	\$2,653,625	☒	Goodfellow Brothers, Inc.	6/3/98	Aviation
53522	East End Road Resurfacing	\$1,083,209	☒	Quality Asphalt Paving, Inc.	6/3/98	Highways
52442B	Anchorage International Airport Lake Hood	\$114,200	☒	Dames and Moore	6/11/98	Aviation
51662	5th/6th Ave: L St to Gambell Rehab & Land	\$5,254,303	☒	Alcan Builders	6/23/98	Highways
98-25-1-026	Soldotna Maintenance Station Building Dem	\$221,855	☐	Central Environmental Inc.	6/24/98	Buildings
52430	Big Lake/South Big Lake Reconstruction	\$2,928,074	☐	Wilder Construction Company	6/25/98	Highways
52961	Palmer Pioneers' Home Roof Replacement	\$603,475	☐	Anchorage Roofing & Contracting	6/30/98	Buildings

Total Competitive Sealed Bids for DOT/PF Central \$128,244,475

DOT/PF	Equip. Fleet					
Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
SEF-524	Used - 2000 Gallon Deicer	\$7,900	☐	Western Power & Equipment	7/3/97	
SEF-522	Welder, Trailer Mounted	\$14,524	☐	Interior Welding and Tool Supplies	7/8/97	
SEF-510	Mounted Highway Paint Striper	\$575,824	☐	Trailer Craft, Inc.	7/24/97	
SEF-491	Equipment Trailers	\$134,323	☐	Quality Equipment	8/22/97	

Competitive Sealed Bids For the Year of 1998

SEF-491	Equipment Trailers	\$290,645	☐	Yukon Equipment	8/22/97
SEF-477	2000 Gallon Slip-In De-Icer	\$269,900	☐	Quality Equipment	9/1/97
SEF-540	Miscellaneous Snow Plows	\$6,836	☐	Quality Equipment	9/15/97
SEF-540	Miscellaneous Snow Plows	\$2,971	☐	Truckwell of Alaska	9/15/97
SEF-471	Statewide Fuel Contract	\$50,000	☐	Crowley Marine Services	9/20/97
SEF-471	Statewide Fuel Contract	\$35,000	☐	Delta Western	9/20/97
SEF-471	Statewide Fuel Contract	\$500,000	☐	Tesoro Alaska	9/20/97
SEF-471	Statewide Fuel Contract	\$400,000	☐	Mapco	9/20/97
SEF-542	Used Manlift Truck	\$29,000	☐	Stephans Tool Rental	9/23/97
SEF-501	Heavy Duty Trucks	\$471,770	☐	Trailer Craft, Inc.	9/27/97
SEF-526	Reconditioned Diesel Forklift	\$17,500	☐	Independent Truck Lift & Key Bank of AK	10/3/97
SEF-546	Forklift	\$19,800	☐	Totem Equipment	10/14/97
SEF-511	Wheel Loaders	\$1,544,795	☐	Smith Tractor	10/24/97
SEF-527	AIP Wheel Loader & Motor Graders	\$378,518	☒	Smith Tractor	11/3/97
SEF-527	AIP Wheel Loader & Motor Graders	\$146,930	☒	Yukon Equipment	11/3/97
SEF-509	Airport Runway Broom	\$161,954	☐	Yukon Equipment	11/17/97
SEF-529	Police Interceptors	\$149,682	☐	Cal Worthington Ford	11/17/97
SEF-530	Light Duty Standard Vehicles	\$26,345	☐	Nye Frontier Ford	11/28/97
SEF-530	Lighty Duty Standard Vehicles	\$634,263	☐	Alaska Sales & Service	11/28/97
SEF-530	Light Duty Standard Vehicles	\$372,255	☐	Cal Worthington Ford	11/28/97
SEF-556	Wheel Chair Van	\$52,891	☐	Trailer Craft, Inc.	12/18/97
SEF-547	Light Duty Annual Purchase Contract for Ve	\$1,189,686	☐	Tony Chevrolet	2/9/98
SEF-547	Light Duty Annual Purchase Contract for Ve	\$629,692	☐	Cal Worthington Ford	2/9/98
SEF-547	Light Duty Annual Purchase Contract for Ve	\$29,488	☐	Alaska Sales & Service	2/9/98
SEF-547	Light Duty Annual Purchase Contract for Ve	\$880,476	☐	Nye Frontier Ford	2/9/98
SEF-514	Non-Standard Light Duty Vehicles	\$27,164	☐	Tony Chevrolet	3/5/98
SEF-514	Non Standard Light Duty Vehicles	\$38,920	☐	Seekins Ford LM	3/5/98

10

Competitive Sealed Bids For the Year of 1998

SEF-514	Non-Standard Light Duty Vehicles	\$369,230	☐	Cal Worthington Ford	3/5/98
SEF-502	Steam Generators	\$877,562	☐	Truckwell of Alaska	3/26/98
SEF-518	Crawler Dozer	\$491,415	☐	Pacific North Equipment	4/17/98
SEF-570	Safety/Emergency Equipment	\$17,637	☐	Respond Systems	5/11/98
SEF-570	Safety/Emergency Equipment	\$38,742	☐	Alaska Environmental	5/11/98
SEF-570	Safety/Emergency Equipment	\$18,752	☐	Alaska Airgas	5/11/98
SEF-560	Patrol Wings, Installed	\$23,814	☐	Bob's Services	6/11/98
Total Competitive Sealed Bids for DOT/PF Equip. Fleet		\$10,926,204			

DOT/PF Marine Hwys.

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
75519	SEA Ferry Terminal Ramp Safety Coatings	\$163,300	☒	Hagan Commercial Painting	12/16/97	
MT-1223/736	M/V Matanuska Lifesaving	\$2,984,550	☒	Cascade General	3/24/98	
Total Competitive Sealed Bids for DOT/PF Marine Hwys.		\$3,147,850				

DOT/PF Northern

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
97-25-2-43	Underground Storage Tank Removal	\$125,206	☐	BC Excavating	7/7/97	M&O
66426	FIA Safety Area Improvements	\$962,667	☒	Wilder Construction Company	7/14/97	Aviation
67022	Dalton Hwy Regulatory, Sfty, Dist Signing	\$261,104	☒	Warning Lites of Alaska	8/13/97	Highways
66958	Nome Airport Apron & Taxiway Rehab	\$1,596,930	☒	Knik Construction Co., Inc.	8/19/97	Aviation
64829	Gambell Airport Improvements	\$4,240,217	☒	Kelly-Ryan, Inc.	9/2/97	Aviation
98-25-2-14	Aggregate Processing, Richardson Hwy, Mil	\$177,375	☐	Alaska Crushing & Recycling, Inc.	9/9/97	Highways
98-25-2-17	Aggregate Processing, Tok Cut-Off, Mile 10	\$150,000	☐	Nugget Construction	9/9/97	Highways
64022/66401	Noorvik Airport R/W Reloc/Noorvik Landfi.	\$7,172,375	☒	K.I.C.	10/2/97	Aviation
66991	Richardson Highway Permanent Flood Repa	\$642,152	☒	Northern Dame Construction	10/7/97	Highways
65007	Brevig Mission Airport Improvements	\$2,627,844	☒	Northcoast Construction, Inc.	10/22/97	Aviation
67024	Edgerton Highway Rehabilitation	\$1,737,695	☒	Wilder Construction Company	10/30/97	Highways
66960	Selawik Airport Lighting & Safety Area	\$1,016,536	☒	Tidemark Corporation	12/1/97	Aviation



Competitive Sealed Bids For the Year of 1998

66991	Copper River Highway Permanent Flood Re	\$1,055,555	☒	Northern Dame Construction	12/2/97	Highways
67124	Anvik SREB	\$407,000	☒	Pac-Con Inc.	12/2/97	Aviation
66993	Copper River Hwy ER - Permanent Repair	\$1,055,556	☒	Goodfellow Brothers, Inc.	12/2/97	Highways
67266	Northern Region ADA Improvements	\$102,350	☐	H&H Contractors, Inc.	1/19/98	M&O
65892	Fairbanks Readiness Center Re-Bid	\$2,867,065	☒	Stanton Construction	2/13/98	Buildings
67279	Copper River Hwy Bridge 342 Pier Repair	\$354,350	☒	Wilder Construction Company	2/18/98	Highways
66519	Worthington Glacier Scenic Overlook	\$1,229,957	☒	Tamsher Construction Inc.	3/4/98	Highways
66674	Chitina Wayside	\$252,591	☒	Carpenter Contracting	3/11/98	Highways
98-25-2-25	Fairbanks Youth Fac. Sec. Upgrades & Enh	\$215,300	☐	Fairbanks Construction, Inc.	3/25/98	Buildings
98-25-2-24	Fairbanks Correctional Center Boiler Repair	\$580,900	☐	Western Mechanical	3/27/98	Buildings
67268	NOR Reg NHS Guardrail End Section & Bri	\$294,901	☒	McKinley Fence Co. of AK.	5/7/98	Highways
66663	Elliott Highway, Eureka to Baker Creek	\$2,942,071	☒	H&H Contractors, Inc.	5/15/98	Highways
66710	Santa Claus Lane Upgrade	\$733,313	☒	H&H Contractors, Inc.	5/15/98	Highways
67318	Cordova Airport Runway Rehabilitation	\$2,331,340	☒	Wilder Construction Company	5/20/98	Aviation
60257	Southcentral Leveling phase I, Tok Cutoff M	\$3,277,305	☒	M-B Contracting Co., Inc	6/8/98	Highways
98-25-2-33	Aggregate Processing, AK Hwy Mile 1276.4	\$150,000	☐	Nugget Construction	6/9/98	Highways

Total Competitive Sealed Bids for DOT/PF Northern \$38,559,655

DOT/PF Southeast

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
AIP 3-02-0398	KAE-Airport Obstruction Removal & PAPI	\$148,014	☒	SouthCoast, Inc.	7/23/97	Aviation
TE-0003(36)/7	YAK-Railroad Trail School (71518)	\$421,080	☒	Pate Constr.	7/30/97	Highways
NH-093-3(6)/7	JNU-Auke Bay Staging Area (75227)	\$4,014,221	☒	Miller Construction Co.	7/30/97	Highways
71883	KTN-Pioneers Home Skilled Gre Unit	\$188,000	☐	The Miller Co.	8/12/97	Buildings
74925/75336	Cordova Staging Area & Cordova Ferry Ter	\$1,915,452	☒	Wilson Construction, Inc.	8/13/97	Highways
AIP 3-02-0144	KTN-Airport Gravina Ferry (72030)	\$2,109,500	☒	Dawson Constr., Co.	9/3/97	Aviation
STP-0939(6)/7	KAE-Dolphin Replacement & Bridge Rehab	\$755,740	☒	Tamico, Inc.	11/25/97	Highways
TEA-NH-093-	JNU-Main Street to Ferry Term. Ped. Facilit	\$838,635	☒	SECON, Inc.	12/31/97	Highways

2

Competitive Sealed Bids For the Year of 1998

FA-097-2(13)/(SGY-ADA Improvements (72179)	\$115,953	☒	Coogan Construction, Co.	2/4/98	Highways
STP-0913(2)/(HYD-Hwy. Paving/Stage II (67493)	\$2,226,918	☒	Southeast Road Builders	3/10/98	Highways
TEA-0003(43) SIT-Castle Hill Scenic Overlook (71817)	\$654,368	☒	McGraw Gravel Sales	4/6/98	Highways
TEA-0003(52) PSG-Bojar Wikan Fisherman's Memorial Pa	\$140,000	☒	L.P. Construction	4/22/98	Highways
F-093-3(4)/PF JNU-Glacier Highway., Indian Point to Poin	\$4,564,710	☒	SECON, Inc.	5/4/98	Highways
STP-0005(14 JNU-Willoughby & Glacier Ave Reconstruc	\$3,775,936	☒	Miller Construction Co.	5/21/98	Highways
NH-095-6(17)/ HNS-Hwy, Union St. to Airport (71492)	\$1,975,067	☒	SouthCoast, Inc.	6/5/98	Highways
NH-099-3(4)/7 SIT-Halibut Pt. Rd. - Peterson to Cascade C	\$2,949,320	☒	Wilder Construction Company	6/11/98	Highways
NH-097-1(4)/6 SGY-Ferry Terminal Imp. (67543)	\$263,500	☒	Western Marine Construction	6/11/98	Highways
TEA-0935(012 SIT-Ferry Terminal Walkway (73623)	\$550,482	☒	S&S General Contractors	6/16/98	Highways
72089 & 7149 KNT-3rd Ave. Reconst. & Saxman Rds. Pav	\$2,142,154	☒	SouthCoast, Inc.	6/19/98	Highways
Total Competitive Sealed Bids for DOT/PF Southeast			\$29,749,050		
Total Competitive Sealed Bids for DOT/PF			\$210,627,234		

Fish & Game

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
IHC 97-006	R/V Montague Repower	\$121,146	☐	Alpine Diesel	5/18/98	
IHC 98-001	Delta Junction Garage Const.	\$112,800	☐	Fairbanks Construction, Inc.	6/2/98	
ITB 11-201-98	Crystal Lake Modular Housing	\$102,969	☐	LeConte Contractors	6/16/98	
Total Competitive Sealed Bids for Fish & Game		\$336,915				
Total Competitive Sealed Bids for Fish & Game		\$336,915				
Total Competitive Sealed Bids		\$215,137,636				

(13)

Construction Procurement Report

Competitive Sealed Proposals For the Year of 1998

AIDEA

Project No.	Project Name	Award Amt	Federal Aid	Contractor	Award Date	Mode
98-010	Ketchikan Shipyard Tech. Consultant	\$200,000	☐	Glosten Associates	5/10/98	
Total Competitive Sealed Proposals for AIDEA		\$200,000				
Total Competitive Sealed Proposals for AIDEA		\$200,000				

DOT/PF

Central

Project No.	Project Name	Award Amt	Federal Aid	Contractor	Award Date	Mode
52659	Bethel Airport Master Plan Update	\$447,383	☒	HDR Alaska, Inc.	8/8/97	Aviation
59599	Dowling Road - Old Seward hwy. To Lake C	\$770,292	☒	Lounsbury & Assoc., Inc.	9/15/97	Highways
76257	"I"/"L" Street Planning and Conceptual Desi	\$145,252	☒	DOWL Engineers, Inc.	9/30/97	Highways
N/A	Air Cargo Marketing	\$185,000	☐	Keiser and Associates, Inc.	11/7/97	Aviation
52760	AIA Lake Hood Sanitary Sewer and Water I	\$209,500	☐	CRW Engineering Group	11/13/97	Aviation
53170	Mat-Su Youth Facility 15 Bed Detention Un	\$303,000	☐	ECI/Hyer, Inc.	11/18/97	Buildings
53267	McLaughlin Youth Center, 30 Bed Detentio	\$363,653	☐	ECI/Hyer, Inc.	12/9/97	Buildings
52346	AIA Terminal Expansion Program Managerr	\$220,550	☒	Leif Selkregg Associates	12/15/97	Aviation
52254	AIA System Development Plan	\$297,309	☐	CRW Engineering Group	12/22/97	Aviation
53396	AIA Snow Disposal Site	\$197,725	☐	CRW Engineering Group	12/22/97	Aviation
53395	AIA Phase I Storm Drainage Improvements	\$151,533	☐	CRW Engineering Group	12/22/97	Aviation
53178	Old Seward Highway Dimond to Dowling	\$103,400	☒	Thomas R. Dunagan, MAI	12/31/97	Highways
52290/58834	Contaminated Site Corrective Action	\$2,572,476	☐	EMCON Alaska, Inc.	1/20/98	Aviation
58818	Naknek Airport Master Plan	\$387,930	☒	PDC Consulting Engineers, Inc	2/3/98	Aviation
52346	AIA Terminal Redevelopment Schematic De	\$3,037,397	☒	McCool Carlson Green, Inc.	2/13/98	Aviation
53255	Hazardous Building Material Management	\$1,541,557	☐	Hart Crowser, Inc.	3/20/98	Aviation
Various	Multi-Media Public Information for Highwa	\$387,405	☒	Bradley Reid Communications	4/3/98	Highways
Various	Term Agreement for A/E Services for Statew	\$400,000	☐	Cash Barner Architects, Inc.	4/8/98	Buildings

Competitive Sealed Proposals For the Year of 1998

Various	Term Agreement for A/E Services for Statew	\$400,000	☐	ECI/Hyer, Inc.	4/15/98	Buildings
Various	Term Agreement for A/E Services for Statew	\$400,000	☐	Koonce Pfeffer, Inc.	4/17/98	Buildings
51611	King Cove Lagoon Bridge/Airport Access R	\$280,900	☒	HDR Alaska, Inc.	6/30/98	Highways
Total Competitive Sealed Proposals for DOT/PF Central		\$12,802,262				

DOT/PF Northern

Project No.	Project Name	Award Amt	Federal Aid	Contractor	Award Date	Mode
67184	Barrow Airport SREB	\$148,679	☒	PDC Consulting Engineers, Inc	10/7/97	Aviation
67190	F&G Hunter Education	\$202,457	☐	Jantz Associates Inc	11/14/97	Buildings
67284	Fairbanks Youth Facility	\$250,000	☐	The Farr Assoc.	3/3/98	Buildings
Total Competitive Sealed Proposals for DOT/PF Northern		\$601,136				

DOT/PF Southeast

Project No.	Project Name	Award Amt	Federal Aid	Contractor	Award Date	Mode
71138	SIT-AP Master Plan	\$179,151	☒	USKH, Inc.	3/20/98	Aviation
71111	KTN-Tongass Ave.	\$406,893	☒	Tinnea & Associates	6/25/98	Highways
Total Competitive Sealed Proposals for DOT/PF Southeast		\$586,044				

Total Competitive Sealed Proposals for DOT/PF **\$13,989,442**

Total Competitive Sealed Proposals **\$14,189,442**

Construction Procurement Report

Single Source For the Year of 1998

AIDEA

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
97-007	Bradley Lake Hydro	\$12,500	☐	Stone & Webster	10/3/97	
98-005	Operate Snettisham Hydroelectric Project	\$30,000,000	☐	AEL&P	3/2/98	
98-006	Construct Alaska Seafood Center	\$39,000,000	☐	Alaska Seafood International	4/2/98	
98-013	Federal Express Hanger Roof Repair Design	\$80,000	☐	Frankfurt, Short, & Bruga	6/30/98	

Total Single Source for AIDEA \$69,092,500

Total Single Source for AIDEA \$69,092,500

DOT/PF

Central

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
52968/52969	MYC & FYF Security Upgrades	\$59,098	☐	ECI/Hyer, Inc.	7/23/97	Buildings
52867	Dillingham Health Center ReRoof	\$7,000	☐	USKH, Inc.	8/6/97	Buildings
52958	Sitka Health Center ReRoof	\$6,349	☐	USKH, Inc.	8/6/97	Buildings
53154	Juneau Johnson Youth Center	\$131,646	☐	The Farr Assoc.	9/12/97	Buildings
51960	Statewide ADA Audit Services	\$16,930	☐	USKH, Inc.	9/29/97	Buildings
52442	AIA Lake Hood Well Facility	\$58,909	☐	Montgomery Watson	10/9/97	AIA
53343	AIA Accelerated Transportation Improvemen	\$50,000	☐	R&M Consultants	11/4/97	AIA
52374B	Portage Creek Bridge No 1961 Dynamic Pile	\$10,390	☐	Goble Rausche Likens and Assoc.	11/13/97	Highways
82041	Dillingham Health Center Electrical Upgrade	\$8,505	☐	Raj Bhargava Assoc.	12/8/97	Buildings
52346	AIA Terminal Redevelopment Environmenta	\$316,232	☒	HDR Alaska, Inc.	1/30/98	AIA
53437/53536	AIA Terminal Expansion Landside Civil Impr	\$314,316	☒	R&M Consultants	2/12/98	AIA

Total Single Source for DOT/PF Central \$979,375

Total Single Source for DOT/PF \$979,375

Total Single Source \$70,071,875

16

Construction Procurement Report

Emergencies For the Year of 1998

DNR

Project No.	Project Name	Award Amt	Federal Aid?	Contractor	Award Date	Mode
10-98-032	Mt. McKinley Fire Damage Repair	\$331,576	☐	Consolidated Enterprises, Inc.	12/30/97	
Total Emergencies for DNR		\$331,576				
Total Emergencies for DNR		\$331,576				
Total Emergencies		\$331,576				

Subcommittee for Privatizing State Government
Department of Administration, Information Technology Group

Privatization: ITG

Telephony

Recommendation: Privatize Telephony

Advantages

- **Defer services to a company whose core competencies are in line with service.**
 - Quicker transition to new technology
- **Cost savings**
 - Lower operational costs
 - Flexibility in the management of personnel
 - Elimination of maintenance costs for buildings & facilities
 - Elimination of costs of updating equipment
- **Revenue stream**
 - Sale of buildings, facilities and equipment
 - Source of revenue through additional taxation opportunities

Concerns

- **Contract & technical compliance**
- **Service maintained to small (Bush) locations that may be less profitable**
- **Privacy issues**
- **Responsiveness to emergency situations**
- **Cultural issues between State and private sector business**
- **Labor Unions contractual obligations**
- **Financial stability**
- **Less government control**

Privatization: ITG

Information Services Group

Recommendation: Do not privatize the ISG; likely candidate for outsourcing:

- **Retain and control ownership of intellectual capital**
- **Maintain the integrity and confidentiality of the systems**
- **Outsourcing has many of the same benefits as privatizing with less loss of control**

Advantages

- **Preserve State ownership of highly customized mainframe systems**
- **High level of customization of mainframe systems**
- **More leverage when compared with privatization**
- **State maintains ownership of intellectual capital**
- **Similar services already exist in private sector**
- **Lower risk compared to privatization**
- **Outsourcing companies focus on savings**
- **Allows the State to focus on its core competencies**

Concerns

- **Services need to be performed within the State of Alaska, not Outside**
- **Cost of entry/transition**
- **Social & economic impact**
- **Less control than "insourcing"**
- **Breach in security**

August 19, 1999

DRAFT Pending Ratification

Commission on Privatization and Delivery of Government Services Subcommittee for the Department of Administration Meeting Minutes

Next Scheduled Meeting: Not Set by conclusion of meeting

In attendance: Joe Henri, Chair; Commissioner Bob Poe, Jr., Vern Jones, Marsha Hubbard, Karen Morgan, Andree McCloud, Lewis Quinn, Donn Liston, Jack Coghill, Bill Adams, Mark Badger, John Lindback and others who were not identified.

Marco Pignalberi, Staff

Information packets were provided with Privatization Commission Departmental Contacts; a Legal Services Memorandum RE: Application of Ethics Code restrictions to volunteer members of a legislative advisory council by Teresa B. Cramer, Legislative Council; a statement of commitment to "working with you and the entire Commission of Privatization and Delivery of Government Services to make the process spelled out in SB 33 as productive as possible," by the Knowles Administration and including a Knowles/Ulmer Administration position paper compiled by the Office of Management and Budget detailing Accomplishments in Budget Discipline and Government Efficiencies.

Mr. Quinn addressed the group on his efforts to gain more expertise in two areas of interest and his formation of two Task Groups to further examine the Division of General Services and Supply and Information Technology Group. Below are those Task Group members:

General Services and Supply

Cathy Williams	Alaska Supply Chain Integrators	348-1615	
Joe Liska	Nana Corporation	787-8365	Facility Management
Mark Rowley	Pacific Tower Properties	279-0561	Property Management
Paul Martone	AT Publishing	349-7506	Printing
Pam Chenier	Alaska Communications (ACS)	564-1551	Purchasing Management
Assn.			
Lewis Quinn	Capital Office Supply/Systems	777-1500	Vendor

Information Technology Group

Jim Rowe	Alaska Telephone Assn.	563-4000	Telephony
Bob Doughty	The Equitable Advantages Corp	349-6734	Consulting/Accounting/Finance
Carl Springer	Division of Motor Vehicles	269-5566	APEA
Wilson Duffles	Computer Task Group (CTG)	261-6500	Technology Industry
Paul Brickey	Division of Motor Vehicles	269-5566	APEA, MIS Department

Lewis Quinn Capital Office Supply/Systems 777-1500
Staff advised the chair that such work groups were welcome.

Vendor

Mr. Henri again addressed the need for volunteers to take on the wide range of work before the Sub-Committee. He has identified those areas already established as follows:

- A. State Contracting Policies and Procedures/Procurement (members listed above).
- B. State Telecommunications (members listed above).
- C. Licensing Snow Machines Through snow machine sales outlets: Carl Springer and Jerri Wakefield
- D. Pioneer Homes: need volunteers
- E. Travel Expenditure Savings, including individually acquired bonus miles while on State business, credit card possibilities, etc. Andree McLeod
- F. Reorganizing and streamlining department to be a staff agency, transferring line responsibilities to others, possibly moving management and budget back to Administration: Bill Allen, Jack Coghill, Joe Henri.
- G. Eliminating Labor Relations Section, Division of Personnel Donn Liston, (possibly also Bill Allen and Joe Henri).
- H. Privatizing the Pay Functions of the State and the Retirement and Benefits function. David Cottrell, Andree McLeod
- I. Encourage Productivity of State workforce: Andree McLeod

Mr. Liston explained his position regarding the Elimination of Labor Relations. His issue statement follows:

August 16, 1999

TO: Chairman Joe Henri
Commission on Privatization and Delivery of Government Services
FR: Donn Liston
RE: Privatization/Elimination Possibility

Mission of the Division of Personnel

Work in partnership with state agencies to hire, retain, and promote a highly qualified and productive workforce for the citizens of Alaska by providing customers with leadership and a quality array of human resource services in compliance with laws and merit principles.

Possibly one of the most redundant and expensive components of State government is the Labor Relations Section within the Division of Personnel. This section could easily be eliminated with the result of cost savings for employee relations work which should remain within the respective departments from which it came.

Within each department of State government there is an Administrative Services Division, containing a Human Resources Section. The Human Resource Manager (HRM) of each

department is responsible for hiring, firing and managing personnel and issues related to the labor force.

Most contracts with State employee unions provide for steps to resolve complaints or grievances against management; beginning with the first supervisor, going to the Division Director and/or the HRM, and ultimately seeking resolution through appeal to the Commissioner of Administration or in arbitration. The HRM is the first person a supervisor goes to see when a union complaint is filed, and the HRM is traditionally involved in the case at every step including ultimate arbitration if the matter is not solved prior to the final step.

The Labor Relations Section is a dumping ground for matters that the parties cannot (or will not) resolve within the departments. It's a cop-out. Employees at Labor Relations receive files with names on them and dedicate themselves to justifying whatever management has done at whatever cost. It sometimes becomes rather absurd that an employee of Labor Relations who is a member of the Classified Unit, represented by the Alaska Public Employees Association (APEA), will represent the State of Alaska in an arbitration about an event which involved an employee in the General Government Unit, represented by ASEA/AFSCME Local 52, prosecuted by a member of the Supervisory Unit who is also represented by APEA. With some seven different employee bargaining units, and some 12 different negotiated agreements, the Labor Relations Section simply amplifies bureaucracy!

Elimination of the Labor Relations Section could force departmental human resource sections to resolve matters at the lowest possible level, as is called for in some if not all contracts between various unions and the State. Many of the persons now working in the various departmental human resource sections have been previously employed in the DOA Labor Relations Section, while most who now work in DOA Labor Relations are relative new-comers. This has resulted in costly mistakes and an inability to resolve matters that should have been dealt with before reaching this level in the process.

Elimination of the Labor Relations Section would reduce the costs of state government while providing efficiencies from departments dealing with their own employee management challenges through arbitration if necessary. The Labor Relations Section is not fulfilling its mission and the work it does should be accomplished in the Department where the problem began and where the cost of arbitration should be borne.

Thank you for your consideration of my suggestion.

Mr. Allen addressed the issue of changing approaches to service delivery; with each department having its own individual Administrative Services Division providing services which the Department of Administration is charged to deliver.

Mr. Pignalberi offered that SB 169 provided the Mission Statement for the Department.

Mr. Springer brought up the potential for contracting out Pioneer Homes and Senior Services Programs.

Ms. McLeod reiterated her interest in asking employees for their suggestions.

Mr. Coghill offered his view that there are a lot of employees who could be eliminated and brought up the "Dot Chart" episode he experienced while serving as Lt. Governor during the Hickel Administration. In that case they had identified by PCN# jobs that could be eliminated and the result was a political backlash. He further opined that perhaps the Department of Administration could be restructured to do all Administration work with coordinators in each department instead of Administrative Services Divisions.

At 12:20 Commissioner Poe addressed the group. He said he would like to talk about two items; background to procurement and then Telecom partnering attempts. He explained that he had started in the private sector himself and was formerly a contractor in State services.

"Nothing happens in the Procurement Process fast," he explained. "All of the rules for procurement are in State law and that means they went through a process to get there because somebody wanted them there."

The commissioner contrasted private enterprise with government, explaining the business is simple because it is profit motivated. However with government, it is service oriented with varied commissioners of each department having differing goals, functions and missions.

In private enterprise it might make sense to have the same vendors doing the same work over a long period of time. This kind of business relationship provides for consistency and quality control. In government this practice is unethical.

Constantly changing vendors has a cost, according to Mr. Poe. Varied vendors don't like working with other vendors and the cost for a vendor to ramp up for a particular kind of work must be part of the cost equation. Additionally there are a number of legal considerations such as Alaska Products Preference, Alaska Bidders' Preference which influence who gets a contract regardless of who has the lowest bid. Additionally Alaska Correctional Industries was formed to provide productive and educational opportunities for those in State custody and goods produced may also be considered. Even in the case of such basic things as computers, which the components are produced Outside, the State can't simply call and order—an Alaska vendor who bought those computers from the outside source will likely be paid to provide them at a cost which is higher than manufacture's price.

Food service in State buildings provides an opportunity for businesses owned or employing disabled persons.

Labor Contracts provide for 1) Prove the cost effectiveness of displacing workers included in a Bargaining Unit, 2) providing the Union representing those workers with an opportunity to show the work can be done by current State workers for the same cost or lower, 3) Procurement of the services and, 4) monitoring the work which is being done by an alternate source than State employees.

Travel Costs, while it seems might be an area of savings, are also an arena fraught with larger implications because of the impact which such a large purchaser of travel as the State of Alaska can have upon the economy in general as well as the travel industry specifically. If travel tickets were centralized through one agency, for instance, every mom and pop agency in communities around the state would be talking to their respective legislators.

With this lead in by the commissioner, the Chief Procurement Officer of the State of Alaska, Vern Jones gave the following presentation:

I'd like to start with a brief overview of some basic requirements of our procurement Statutes

I have some informational materials here which should help as I explain.

Our Procurement code was enacted in 1988. The main purpose of the Code is to promote fair and open competition, which leads to cost effective purchasing. Another goal of the Procurement Code is to foster the Alaskan economy. Legislators have decided to implement this goal by establishing a number of preferences for Alaskan goods and businesses, and by restricting the solicitation of out-of-state businesses.

In fact, there are so many preferences, and their application is so complex, we had to develop instructional documents (hold up), and special classes to train agency staff on how to apply them.

In the Procurement Code, competition levels are determined by dollar amount.

- Purchases of up to \$5,000 only require reasonable and adequate competition. This gives agency personnel wide discretion in deciding what level of competition is reasonable under the circumstances.
- Purchases between \$5,000 and \$25,000 require at least three verbal quotes.
- Purchases Between \$25,000 and \$50,000 require at least three written quotes.
- Purchases over \$50,000 are considered formal procurements, and require a formal Invitation to Bid or Request for Proposals - with mandatory, 21 day Circulation, public notice in newspaper or mailing to bidders lists.

Exceptions to these rules generally require the Chief procurement Officer's approval.

Several years ago, we made some extensive changes in an attempt to streamline and simplify the procurement system. We began by establishing the Procurement Advisory Council (PAC), a group of stakeholders from within and outside State government. The PAC is used as a tool for continuous improvement and feedback from internal customers, the vendor community, and private sector procurement professionals.

We proposed changes to procurement statutes, which were passed by the 1996-97 legislature. We revised the procurement regulations in 1997, and we are now ready to publish a completely revised Administrative Manual, which sets out revised procurement policy and procedures.

Some of the changes we've implemented include:

- simplifying procurements by raising the threshold for small procurements from \$25,000 to \$50,000, the limit is \$100,000 for construction
- using a simplified protest process for small procurements
- establishing uniform protest timelines
- consolidation of preferences in the same chapter
- allowing the Procurement Officer to make certain determinations which before required Chief Procurement Officer or Commissioner level approval
- expanding the conditions under which a sole source contract are allowed
- preventing certain anti-competitive preference brokering
- protection of the state by untimely contract claims
- allowing greater use of RFPs when that method will result in a better value to the state, and
- eliminating, revising, and simplifying many inefficient policies and practices.

We are also working on several automation projects in DGS. We hope to eventually develop a fully automated and convenient Internet-based procurement system, accessible by all state personnel and Alaskan vendors. If you'd like to hear more about our automation efforts, Marsh Hubbard can answer any questions you may have.

I'd also like to explain a little about how the State's Procurement system is structured

The State's Procurement Code grants authority for Construction, State Equipment Fleet and Marine Highways procurements to the Commissioner of Transportation and Public Facilities. The Code vests authority for all other executive branch procurements in the Chief Procurement Officer and Commissioner of Administration.

In order to accomplish all the State's purchasing needs, The Commissioners and I delegate procurement authority to the other departments, where the majority of procurement staff are located. The delegations are made to department Commissioners, who sub-delegate to agency staff as necessary.

We've made some significant changes to the way the state conducts its procurements over the past few years. Due to significant reductions to the DGS budget, we've had to change our strategy and decentralize the procurement system.

If you were to take a snap shot of the procurement system 10 years ago, you'd see the DGS Procurement section, with a professional procurement staff of 18, conducting all formal Invitations to Bid. Staff in the Departments were largely limited to making very small dollar procurements.

Today, procurement staff in the various departments have virtually unlimited procurement authority and conduct all formal Invitations to Bid and Requests for Proposals to meet their agencies' particular needs. The DGS Procurement section, with our staff of only FOUR Contracting Officers simply can't handle all the procurements needed by our customer agencies. Last fiscal year, the State spent \$592 million of contractual money, nearly \$500 million of that was spent by the executive branch. As you can gather from those figures, the State already does ALOT of contracting out.

As a result of this, we in DGS decided several years ago to leverage our limited resources by focusing on three areas:

First: Establishing cost effective and convenient term contracts for use by all state agencies and political subdivisions. We award and administer contracts for things such as office supplies, fuel, computers, software, copiers, paper, groceries, vehicle rentals and so on.

Second: Training and consulting. With a widely decentralized system such as ours, providing training and consulting to agency procurement staff is essential.

Third: Oversight. As part of my duties as Chief Procurement Officer, I'm required to review agency requests for alternate procurements, such as single source, limited competition, and emergency procurements.

We in DGS no longer conduct the majority of the State's procurements. We instead focus on oversight, consulting, and on establishing the contracts that will benefit the greatest number of our customers, and save money for State and local governments.

Although our decentralization was the result of budget reductions, a distributed system like this does have some benefits:

The people doing the procurements are closer to the program, and have an opportunity to be more responsive to agency needs,

and there's generally less bureaucracy in-between the program and their customers.

As Commissioner Poe mentioned, we've tried to do some things within these rules and structure to gain efficiencies and conduct ourselves more like a business would.

A good example of that is task-order contracting where we establish multiple contracts for services such as IT programming and consulting. We do the procurements up front, so users can simply choose a contractor and place a work order as the services are needed, without having to worry about procurement rules.

Other examples are our term contracts, such as office supplies where we establish long term partnerships with the private sector. They're able to offer better pricing in exchange for the reduced risk a longer term brings, and they can help us to operate more efficiently. In fact, we're even thinking about moving some of our private sector partners into our office space so we're co-located with them.

Another example of how we add value is by teaming with the University, other governments, and other branches of State government to cooperatively purchase goods and services. We all benefit from leveraging in those instances, and the local governments are able to achieve dramatic savings that they would normally never see.

Mr. Pignalberi asked some questions regarding the number of procurements in each of the procurement categories and Mr. Jones explained that they have a means for tracking those over \$50,000 but not for non-formal procurements. Ms. Hubbard explained that the State has cycled between centralized purchasing for goods and services to having the

contracts and services specific to each department handled by the departments themselves over the decades since Statehood.

"What we are trying to do is build a system to track under 50,000 too, and I am having to do that myself, so we are hoping to put it out so the other agencies can build their components into it," she explained.

Mr. Allen offered that determination of which system is best is difficult to arrive at and asked Ms. Hubbard her opinion?

"It always depends on whether you are on the inside or the outside," she said. "I think the system that brings the service-user closest to the procurement process is best."

In some situations centralized procurement is best because it assures an efficiency of scale for items used in large quantity by a variety of departments and she offered to provide a list of criteria to be considered when addressing this issue in the procurement process.

Mr. Pignalbery offered that it appears there are some 115 people working in purchasing of goods and services for the State.

Mr. Allen said it was his observation that there are barriers in Statute or Regulations that preclude efficiencies.

Mr. Jones said he could spend a lot less for goods and services if they wanted to "year up the procurement code."

Mr. Allen asked Ms. Hubbard about facilities and property management services handled by the department. She said that part is handled by the Department of Transportation and Public Facilities, except for the newly acquired Bank of America building in Anchorage. She further recommended visiting the State Home Page on the Internet to find out current information about General Services.

Following this presentation the Sub-Committee again heard from Commissioner Poe about his vision for Telecom partnering. It was provided in a Powerpoint format which can be accessed by anyone interested in seeing the documentation during his presentation at: <http://www.state.ak.us/local/akpages/ADMIN/info/priv8191a/index.htm>

Commissioner Poe explained that there are "legacy" systems which are being changed with new software to use the Internet. Additionally the SAT system was build because it was needed and it represented the technology specifically suited to the application of that time. However new technology such as fiber optics are changing the dynamic for technology and the State is needing to find ways to keep up with technological change. Toward this end Mr. Poe demonstrated some economic realities which are being considered which make expanding a partnership with the private sector a possibility through application of revenue sharing/cost reduction provisions in long-term contracts. This may require some creative approaches to packaging the proposed RFP which will

allow for consolidation of services with individual participation of smaller vendors. However, this will likely require contracting with a company to analyze the state's needs and using the results of that evaluation to assure maximum opportunity for business participants and control of the system by the State.

Mr. Rowe offered that the Alaska Telephone Association believes the private sector should be able to address the needs of the State in this changing technology, reflecting on the fact that Western Alaska will probably be dependent upon satellite technology for a long time while much of the rest of the state is moving to higher levels such as fiber optics.

Commissioner Poe said: "When the legislature reduces the budget we still want to provide services better, faster and more efficiently to the people of Alaska. It is my belief that telecommunications is going to be the great equalizer in Alaska —there aren't going to be a lot more roads built and telecommunications provides a means for exchange of ideas and critical information."

Additionally, Mr. Poe offered that the state currently has a highly qualified technical workforce: "Those State employees are extremely well-trained," he said. "If they left the State they would be working for ACS or GCI tomorrow. They are an important part of our plan."

He continued: "What we're proposing we haven't done before, so we don't know exactly what we will be coming up with, but if we don't attempt to work with these very competent people in State service they will work against us and everybody will lose."

Ms. Morgan offered that technology changes are increasingly allowing people to work where they want to work rather than having to go to a place to do work.

The meeting was ended at 2:30 p.m.

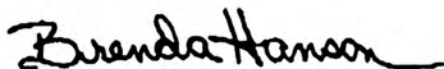
September 27, 1999

Senator Jerry Ward
Representative John Cowdry
Alaska Legislature
716 W. 4th Avenue
Anchorage, AK 99501

Gentlemen:

The privatization Commission should review the state law that inflates construction costs for state funded projects in Alaska. It's called the "Little Davis Bacon Act" because there is a federal law by that name. It requires contractors to use a wage scale that is set by state government instead of the market. The result is that less money is available for construction. We could get more construction for our money if contractors could compete on wages like they do on everything else.

Yours truly,

A handwritten signature in cursive script that reads "Brenda Hanson".

Brenda Hanson
14945 Elmore Rd.
Anchorage, AK 99516
(907) 348-0226

Department of Administration Subcommittee Membership						
Henri, Esq.	Joe	279-1493	279-4785	333-7505	South Central Timber Development, Inc.	sctd@alaska.net
Allen	Bill	459-2100	451-7274		Doyon Properties	allenb@doyon.com
Coghill	Jack	488-6116	488-6992		Lt.Gov.	N/A
Cottrell, cpa	David	278-8878	278-5779	345-8392	Mikunda Cottrell & Co.	dcottrell@mcc-cpa.com (Sandy)
Elgee	Allison	465-2200	465-2135		Dept of Admin - Individual Dept Contact	Allison_Elgee@admin.state.ak.us
Fox Worthington	John	261-6430	261-6520		CTG Information Technology Services	john.worthington@ctg.com
Gilbert	Donna	452-4783	456-8031			ranchmotel@mosquitonet.com
Liston	Donn	463-4977	463-4950		ASEA	donni@asea.lno.mxmail.com
Martone	Paul	349-7506	349-4398		AT Publishing	atpub@alaska.net
McLeod	Andree	561-8595	561-3757	561-8595		mcleodak@alaska.net
Nelson	Dale	258-5755	258-5766	276-3411	CCI, Inc.	nelsonpe@concentric.net
Polley	Patty	790/4601 463-3488	463-3489		Exec. Dir., Juneau Chamber of Commerce	juneaucc@ptialaska.net
Quinn	Lewis	777-1500/244-1730	777-1515	777-1500	Capital Office Supply	lquinn@capital-office.com
Rowe	Jim	563-4000	562-3776		ATA	
Springer	Carl	269-5566	269-6084	269-5566	DMV and APEA	Carl_Springer@admin.state.ak.us
Stewart	Scott	277-7555	277-9295	338-2155	Arctic Controls, Inc.	sstewart@arcticcontrols.com
Valesko	Don	276-7211	279-7171		Public Employees Local 71 AFLCIO	local71@alaska.net
Wagner	Tom	586-8011	586-8012			tewagner@alaska.net
Wakefield	Gerri	272-7878	274-5270		Auto Title Services of Alaska	gwakeats@greatland.net
Wayne	Dan	586-2770	586-6333		Attorney at Law	danwayne@cci.net

LEVELS OF COMPETITION

The minimum number of quotes or informal proposals must be sought from Alaskan vendors prior to soliciting any non-Alaskan vendors unless the procurement officer determines in writing that soliciting quotes from Alaskan vendors is not practicable.

REASONABLE & ADEQUATE PROCEDURES
Supplies, Services, Construction*

* Use competition commensurate with the circumstances considering price, mission requirements and available competition.

\$ 5,000 Concession Contracts
\$15,000 Goods/Services -- Gov. Travel Status
\$15,000 Passenger Transportation/Fish Feed
\$25,000 Prof. Services -- Gov's Office, & Legal or Hearing Officer Svc's

PROCUREMENT ADVISORY COUNCIL

② RFP SELECTION PANELS

③ DOT/IF RATIONALE

④ SOLE SOURCE

⑤ NO PMI'n if PROCRAT.

⑥ DECENTRALIZED BETTER THAN CENTRALIZED?

Decentral makes it harder to get analytical data.

⑦ # of PURCHASING & PURCH. support people in each dept.

± 115

How many/much contracting for each "preference" - can't get it.

\$0
\$2,500
\$5,000

\$25,000
\$50,000

SOLICIT AT LEAST 3 QUOTES OR INFORMAL PROPOSALS
VERBAL OR WRITTEN
(Use RAP for exceptions)

SOLICIT AT LEAST 3 WRITTEN QUOTES OR PROPOSALS
(Use RAP for exceptions)

(Construction estimated to cost no more than \$100,000)

COMPETITIVE SEALED BIDS OR PROPOSALS

① Total # PROCUREMENTS PER CATEGORY

APPLICATION OF PREFERENCES FOR REQUESTS FOR PROPOSALS, INFORMAL PROPOSALS INVITATIONS TO BID AND REQUEST FOR QUOTATIONS

This list contains a brief summary of preference laws. These preferences may not be applied in exactly the same manner for all procurement processes. Please read applicable statutes and regulations for details. Before any preferences are applied, the procurement officer must first determine if the offer is responsive.

(1) 5% ALASKA BIDDER PREFERENCE AS 36.30.170(b)

Vendor must qualify as an Alaska bidder under AS 36.30.170(b), and may have to submit a completed Alaska Bidder's Preference form. If eligible, bid, quote or proposal price is reduced by five percent (5%).

The preference will be given to a person who: (1) holds a current Alaska business license; (2) submits a bid for goods or services under the name on the Alaska business license; (3) has maintained a place of business within the state staffed by the bidder, or an employee of the bidder, for a period of six (6) months immediately preceding the date of the bid; (4) is incorporated or qualified to do business under the laws of the state, is a sole proprietorship, and the proprietor is a resident of the state or is a partnership, and all partners are residents of the state; (5) if a joint venture, is composed entirely of venturers that qualify under (1) - (4) of this subsection. AS 36.30.170(b).

(2) ALASKA OFFEROR'S PREFERENCE AS 36.30.250 & 2 AAC 12.260(c) (d) & (e)

For proposals only. Vendor must qualify as an Alaska bidder under AS 36.30.170(b). If a numerical rating system is used to evaluate proposals, ten percent (10%) of total rating system (points) must be allocated to each eligible offeror.

(3) 15% EMPLOYMENT PROGRAM PREFERENCE AS 36.30.170(c) (g) (j) & (k)

Vendor must qualify as an Alaska bidder under AS 36.30.170(b), and may have to submit a completed Alaska Bidder's Preference form. Vendor is also required to add value by actually performing, controlling, managing, and supervising the services provided, or must have sold supplies of the general nature solicited to other state agencies, governments, or the general public.

If eligible, price is reduced by 15% percent of the lowest bid/proposal/quote price. A bid or quote eligible for this preference receives the award if it is not more than fifteen percent higher than the lowest priced bid.

(4) 10% ALASKANS WITH DISABILITIES PREFERENCE AS 36.30.170 (e) (j) & (k); AS 36.30.250

Vendor must qualify as an Alaska bidder under AS 36.30.170(b), and may have to submit a completed Alaska Bidder's Preference form. Vendor is also required to add value by actually performing, controlling, managing, and supervising the services provided, or must have sold supplies of the general nature solicited to other state agencies, governments, or the general public.

If eligible, price is reduced by 10% percent of the lowest bid/proposal/quote price. A bid or quote eligible for this preference receives the award if it is not more than ten percent higher than the lowest priced bid. A vendor cannot receive both an Alaskans with Disabilities Preference and an Employers of People with Disabilities Preference for the same procurement.

(5) 10% EMPLOYERS OF PEOPLE WITH DISABILITIES PREFERENCE AS 36.30.170(f) (j) & (k); AS 36.30.250

Vendor must qualify as an Alaska bidder under AS 36.30.170(b), and may have to submit a completed Alaska Bidder's Preference form. Fifty percent or more of the total number of employees must meet the definition of disabled and vendor must maintain that level of disabled employees during performance of contract. Vendor must add value by actually performing, controlling, managing, and supervising the services provided, or must have sold supplies of the general nature solicited to other state agencies, governments, or the general public.

If eligible, price is reduced by 10% percent of the lowest bid/proposal/quote price. A bid or quote eligible for this preference receives the award if it is not more than ten percent higher than the lowest priced bid. A vendor cannot receive both an Alaskans with Disabilities Preference and an Employers of People with Disabilities Preference for the same procurement.

(6) QUALIFYING FOR DISABILITY RELATED PREFERENCES AS 36.30.170 (g) (k)

The Department of Education, Division of Vocational Rehabilitation determines if qualifying entities are disabled, if employers have disabled employees equaling 50% of its total number of employees, if employment programs with disabled employees are eligible, issues certifications of eligibility, and maintains the respective lists.

A person must be on this list at the time the bid or proposal is opened and must provide a copy of certification letter in order to qualify for the 10% Alaskans with Disabilities Preference or 10% Employers of People with Disabilities Preference.

(7) USE OF LOCAL FOREST PRODUCTS AS 36.15.010

In a project financed by state money in which the use of timber, lumber or manufactured lumber is required, only timber, lumber or manufactured lumber products originating in this state shall be used unless the use of those products has been determined to be impractical, in accordance with AS 36.15.010.

(8) LOCAL AGRICULTURAL AND FISHERIES PRODUCTS PREFERENCE AS 36.15.050

When agricultural, dairy, timber, lumber, or fisheries products are purchased using state money, only those products harvested in Alaska, or in the case of fisheries products harvested or processed within the jurisdiction of Alaska, will be purchased, provided they are available, of comparable quality, and priced no more than seven percent (7%) higher than products harvested outside the state, or in the case of fisheries products harvested or processed outside the jurisdiction of the state, in accordance with AS 36.15.050.

(9) ALASKA PRODUCT PREFERENCE AS 36.30.332 and 3 AAC 92.010

An Alaska Product which meets the requirements of the solicitation's specifications and is designated as a Class I, Class II or Class III Alaska Product by the Department of Commerce & Economic Development shall receive a 3%, 5%, or 7% price preference in accordance with AS 36.30.332 and 3 AAC 92.010.

(10) 5% RECYCLED PRODUCTS PREFERENCE AS 36.30.324, .336, .337 & .338

The Department of Administration determines the minimum percentages of recycled contents that products must contain to qualify for the Recycled Products Preference and maintains a products list.

Subject: Greetings From Your Chair, II/ Functions We Will Consider & Who Will Do the Legwork

Date: Mon, 23 Aug 1999 20:01:10 -0800

From: "Joseph Henri" <sctd@alaska.net>

To: "Alison Elgee" <Alison_Elgee@admin.state.ak.us>,
"Andree McLeod" <mcleodak@alaska.net>, "Bill Allen" <allenb@doyon.com>,
"Carl Springer" <Carl_Springer@admin.state.ak.us>,
"Dale Nelson" <nelsonpe@concentric.net>, "David Cottrell" <dcottrell@mcc-cpa.com>,
"Don Valesko" <local71@alaska.net>, "Donn Liston" <info@asea.jno.mxmail.com>,
"Donna Gilbert" <ranchmotel@mosquitonet.com>,
"Gerri Wakefield" <gwakeats@greatland.net>, "James Rhyner" <RhynerJL@BP.com>,
"Jim Rowe" <jrowe@ptialaska.net>, "Kay Slack" <kayslack@alaska.net>,
"Lewis Quinn" <lquinn@capital-office.com>, "Patty Polley" <juneaucc@ptialaska.net>,
"Paul Martone" <atpub@alaska.net>, "Scott Stewart" <sstewart@arcticcontrols.com>

CC: "Marco Pignalberi" <Marco_Pignalberi@legis.state.ak.us>

Friends,

Our Administration Subcommittee met at 11:30 on 19 Aug. and concluded about 2:30. We have 18 members; my count was 13 of you attending in person or by teleconference. I am asking Donn Liston to again perform the hard work of creating a minutes, and send them around via e-mail or fax. Your chair failed to call for your vote on Donn's first minutes, already set to each of you (our July meeting); if you have any corrections or additions, please let me know.

We had departmental presentations from Commissioner Bob Poe, from Marsha Hubbard and Vern Jones about procurement issues, and from Karen Morgan assisting Comm'r Poe on the telecommunications privatization issues.

My purpose in writing to you today is to write down the areas of the department we will analyze with a view to privatization or greater efficiency in the existing process, etc.

None of our members has singled out any area of activity to be eliminated. I believe we have chosen the following study zones (if we can't find any volunteers among us to do the work on any of these items, by necessity that item will be eliminated):

A. STATE CONTRACTING POLICIES AND PROCEDURES/PROCUREMENT: for this we

have the following volunteers: Lewis Quinn, Paul Martone and Carl Springer. They will prosecute their work with the following additional helpers: Division of General Services and Supply (Cathy Williams, Joe Liska, Mark Rowley, Paul Martone, Pam Chenier and Lewis Quinn).

B. STATE TELECOMMUNICATIONS: for this we have the following volunteers:

Lewis Quinn, Paul Martone and Carl Springer. They will prosecute their work with the following additional helpers: Information Technology Group (Jim Rowe, Bob Doughty, Carl Springer, Wilson Duffles, Lewis Quinn and Paul Brickey).

C. LICENSING SNOW MACHINES THROUGH SNOW MACHINE SALES OUTLETS:

Carl
Springer

D. PIONEER HOMES: need volunteers

E. TRAVEL EXPENDITURE SAVINGS, INCLUDING INDIVIDUALLY ACQUIRED

BONUS

MILES WHILE ON STATE BUSINESS, CREDIT CARD POSSIBILITIES, ETC. Need volunteers

F. REORGANIZING AND STREAMLINING DEPARTMENT TO BE A STAFF AGENCY, TRANSFERRING LINE RESPONSIBILITIES TO OTHERS, POSSIBLY MOVING MANAGEMENT AND BUDGET BACK TO ADMINISTRATION. The volunteers are: Bill Allen of Fbk's, Jack Coghill, Joe Henri

G. TRANSFER WORK OF LABOR RELATIONS SECTION, DIVISION OF PERSONNEL, TO OTHERS (ELIMINATING ONE OR MORE OF THE APPELLATE STEPS NOW IN PLACE): Volunteer: Donn Liston (possibly also Bill Allen and Joe Henri)

H. PRIVATIZING THE PAY FUNCTIONS OF THE STATE AND THE RETIREMENT AND BENEFITS FUNCTION. (Comm'r Poe warned us on 19 Aug. about extreme difficulties experienced by Connecticut in trying to do much the same thing.) Your chair proposed this as a study area to see if such a large amount of steady, reliable computerizing involved with these functions could be used to attract a constellation company which would perform a great deal of additional computerizing within Alaska, which would not otherwise come to Alaska, thereby creating a sort of new "high tech" entity in Alaska. Volunteers needed

The above eight items are the areas of inquiry that some of our members have proposed. Have I left out any significant area of inquiry. Please respond soonest.

We must divide the work of examining the selected agencies, and making proposals to the Privatization Commission, among the 18 of us volunteers. Please respond to me as soon as possible, hopefully by the close of business on 24 August, as to what item or items you will undertake for our group. None of this is easy. The time for performance is short. It is unlikely the work product will be of the first order, but a good, sturdy bout with the problems will be of help to our state; others can build on our work.

At our first meeting Andree McLeod volunteered to frame a question to be asked of the Dep't of Administration employees. Here it is:
The Department of Administration

Subcommittee of the Commission on Privatization and Delivery of Government Services is soliciting ideas you may have for creating efficiencies in state government. Please let us know your opinion as to state functions that could be:

- transferred to the private sector, local governments, regional service organizations or federal government;
- consolidated or otherwise made more efficient
- eliminated altogether
- (combination of any of the above)

We appreciate your efforts and ideas about making government run as efficiently as possible. E-mail your suggestions to Andree McLeod whose e-mail address is:
mcleod@alaska.net.

End of Message. Deputy Commissioner Alison Elgee: What are the chances of our e-mailing this message, or otherwise conveying it, to the 1341 people of your department?

That's all for now. I await word back from each of you, or as many who have not signed up for particular work on the project. As I say, if there is no volunteer interest in one or several of the items A- H, we shall have to eliminate such item.

Kind regards from Joe Henri, who apologizes for his lack of skill in making this message more presentable; this is "writ by hand" after hours.

July 26, 1999

DRAFT Pending Ratification

Commission on Privatization and Delivery of Government Services Subcommittee for the Department of Administration Meeting Minutes

Next Scheduled Meeting: **Thursday, August 12, 1999**
11:30 a.m.

In attendance: Joe Henri, Chair; Alison Elgee, Deputy Commissioner, DOA; Bill Allen, Carl Springer, Andree McCloud, Tom Jenson, Scott Stewart, David Cottrell, Paul Martone, Lewis Quinn, Donn Liston.

Marco Pignalberi, Staff

Chairman Henri opened the meeting reviewing some of his own experience as commissioner during the Egan Administration beginning in 1971. He reflected on the change in the dimension of the department from a time when it was primarily a finance component of State government, with the Pioneer Homes which did not really seem to fit with the general mission of the department from his perspective.

Mr. Pignalberi recommended the subcommittee attempt to establish a member to call for reminder of future meetings. He also said there probably needs to be someone to keep minutes of the meetings toward the goal of a final work product to be the report to the Commission from this subcommittee. Mr. Liston volunteered to prepare a report from each meeting and Ms. McCloud offered to do contact duties.

12:05 p.m. Ms. Elgee provided a briefing document with general overview of the department and organizational charts. She then provided a brief but concise overview of the department which coincided with the Component Summary - FY00 Operating budget.

Commissioner's Office/Administrative Services

1. Office of the Commissioner, four employees and a shared receptionist.
2. Division of Administrative Services; budget, finance, procurement, municipal grants, and human resources.
3. Technology Support

Alaska Longevity Programs

1. The Alaska Longevity Benefit program is being phased out and is anticipated to continue until the year 2030. Challenge of this phase out has been concluded in the courts.
2. There are six Pioneer Homes which cost about \$30 million per year with an estimated \$12 million provided by residents. The Pioneer Home Advisory Board four years ago moved to have residents pay part of the cost. The homes are now

primarily for persons who are not nursing home eligible with the result being that 85% of the population in Alaska Pioneer Homes are suffering from Alzheimer's or related dementia.

Because Alzheimer's is not a qualifying condition under Medicaid, these facilities are fulfilling a special niche not generally covered by other care providers. If Alaska were to change the law to include Alzheimer's coverage, it would have to be provided in whatever setting was provided for qualifying residents.

The physical plants of many of these homes have been considered as part of the deferred maintenance study and collectively need some \$20 million to bring them up to adequate levels.

Alaska Oil & Gas Conservation Commission

Primary duties of this commission are related to inspection of wells for protection from blowouts and regulation of underground activities. This commission will be funded through the new provisions of SB 134 under the Regulatory Commission of Alaska.

Alaska Public Offices Commission

With 10 employees, Ms. Elgee described this as "an extraordinarily small staff to cover what has to be done," and said enforcement has been a difficult task but the Department is attempting to make more information available through technology so the public can make better decisions based upon the requirements established under state law. They are also expanding electronic filing which will facilitate the process for persons and organizations impacted by this agency.

Division of Motor Vehicles

A new addition to the department, DMV used to be with the Department of Public Safety but in an effort to provide enhanced technology possibilities it was moved to DOA a couple of years ago. This division is responsible for collecting some \$36 million per year in revenues as well as local government vehicle taxes which are passed through. Under new legislation the division will be responsible for registering snowmobiles and it is anticipated that boat registration will soon also be required. It costs an estimated \$9-10 million to run the division and income from it is a source of revenue for maintenance.

Mr. Pignalberi noted that Alaskans in rural areas don't have to pay for some services provided by DMV and there was discussion about why that is the case; some places in the past had little or no road maintenance to be done, but in some cases that has changed.

Mr. Jensen discussed his experience as a snowmobile enthusiast, owning several machines which have not had to be registered until he purchased a new one this year. While it appeared the registration of the new machine was optional, he explained that registration of snowmobiles may be problematic to enforce and perhaps this would be an ideal area for privatization since the businesses that sell snowmobiles could make money on the registration as sporting goods stores make money from fish & game licenses. The

high spirited conversation concluded with the suggestion he might investigate the possibilities and report back to the group on this topic.

Office of Public Advocacy

Responsible for providing Public Guardians for 1) incapacitated citizens, 2) Guardians Ad Litem for children's representation in Child In Need of Aid (CHINA) cases; or 3) Representation for persons requiring a public defender but who are conflicted out of the Public Defender Agency.

Office of Tax Appeals

Small office responsible for challenges of taxes; includes an Administrative Law Judge, and a part-time clerk, which has to be done outside of the Department of Revenue because DOR is the agency which does the assessment in the first place. The department's hearing officer was moved into the office so they are also responsible for procurement appeals. Primarily set up to review oil and gas tax appeals but it has jurisdiction over all other tax appeals as well.

Public Communication Services

Generally this division leases a transponder, has no staff, and collects revenue from the University of Alaska, City & Borough of Juneau to provide general funding for the transponder costs. Includes grants to public radio and television.

Public Defender Agency

Court determination that a person accused of a crime is indigent will result in appointment of an attorney to represent them in legal proceedings. 70 percent of all criminal cases are represented by Public Defenders and almost 100 percent of those in rural areas require a PD. They also handle involuntary commitment and termination of parental rights cases.

Division of Senior Services

The State licensing of Pioneer Homes must be done by a separate entity than the Division which actually runs the homes. This agency also manages Older American Grants for nutrition, subsidized employment and related matters such as day care, home and community care, adult protective services, assisted living licensing, CHOICE and APD Medicaid waivers.

Division of Finance

Central management of two major computer systems; AKSAS & AKPAY. Information technology. State accountant, State Payroll, Vendor Payments, Systems Administration and security and Accounting Control for all departments.

Division of General Services

1) Purchasing, mostly global contracts not specific for certain functions but oriented at savings for items used by a variety of departments & procurement training, 2) Property management including all federal surplus, 3) central mail funded by program receipts from agencies served, 4) Leasing procurement & management. This department actually does

a relatively small amount of purchasing compared with some others, with four purchasing agents and three leasing agents.

Mr. Pignalberi pointed out to the group that the law requires the commission to review all procurement as part of its activities. This will require a review of the kinds of procurement contracts now existing, how much is being paid in each category and who is getting the money.

Ms. McCloud asked about what kinds of review there has been.

Ms. Elgee responded that the previous review involved Vern Jones, the chief procurement officer for the State and he would be the expert on this subject. She offered the possibility that he could give a presentation at some meeting of the subcommittee in the future.

Information Technology Group

This section is responsible for 1) maintaining the state mainframe including the email and computer interface functions and 2) Telecom services. Ms. Elgee said: "We are in the process of looking at the entire area of telecom—inventory and review of needs. The Commissioner feels we have an opportunity to leverage the market with our assets and determine whether a private vender could possibly bid on doing it all more efficiently given our resources.

Mr. Pignalberi asked if there wasn't already a report out about services in this area?

Ms. Elgee responded that there was one out for the Anchorage Bowl only

Mr. Jensen stated that the State has a tremendous network and growing needs.

Mr. Jensen indicated his company had been involved in talking about the system with State officials and there was a lot of interest in working with the state to keep it current with technology.

Ms. Elgee said the whole review of the telecom system began before the Privatization Task Force was formed and it would continue until a comprehensive understanding could be provided for decision makers.

Division of Personnel

Personnel management, labor agreement contract negotiations, employee acquisition, and classification. The training arm, Alaska Professional Development has been closed due to the elimination of funding.

Division of Retirement & Benefits

Providing for Public Employee Retirement System, Teacher Retirement System, Health Benefits and related services.

Division of Risk Management

Small division that manages workers comp, property and general liability insurances for the State.

Y2K Project

Goes away in March.

Upon conclusion of Ms. Elgee's review Mr. Henri reflected on the vast dimension of the department and expressed his appreciation for her succinct review.

Mr. Pignalberi recommended four web sites for review by participants; the State of Alaska, Department of Administration site; Legislative Finance Budget information by Program and for the entire Department, the Legislative Privatization Task Force site, and the Legislative Budget and Audit.

There was an inquiry into what Budget and Audit Reports were underway. Ms. Elgee mentioned the Pioneer Home Pharmacy audit and a review of OPA public guardian services.

Mr. Pignalberi announced there were some new members and some who were not on the teleconference including Mr. Valesko, James Ryner, Patty Ann Polley, Dale Nelson, Donna Gilbert and Jack Coghill. He suggested the next meeting might be a good time to address procurement with Vern Jones.

Mr. Henri asked if there were any members interested in taking on assignments?

Mr. Quinn and Mr. Martone expressed interest in examining the procurement and general services division.

Mr. Jensen discussed his interest in the technology aspect but it was suggested that this could be a conflict of interest if he hoped to do business with the state in this area. He offered the possibility that a representative from the Alaska Telephone Association might be better positioned to contribute in this component of the work.

Ms. McCloud asked a technical question about the reason for the Office of Public Advocacy being in the Department of Administration instead of the Department of Law. It was explained that because Law prosecuted cases on behalf of the State it couldn't also defend entities being prosecuted.

Mr. Stewart offered to work on the Oil & Gas Commission.

Ms. Elgee was asked if there might be a telecom report to the subcommittee and she offered the possibility, that she had in mind a person named Karen Morgan.

Mr. Henri asked Ms. Elgee if she had any views on what areas of the department might be best privatized?

Ms. Elgee responded that it is difficult from her vantage point looking at the entire department to consider what components might be done by somebody else. On the other hand, she offered that there are a lot of arrangements "something we call partnering" which are saving the state money and providing opportunities for private enterprise to work in conjunction with State functions.

Mr. Henri noted this was an attempt to reduce the size of government and he believed the mandate from the Legislature was shared to some extent by the Knowles Administration.

Mr. Cottrell asked if there was any "road map" for our undertaking?

Mr. Pignalberi reiterated the information which he had provided, particularly the article entitled "What is Privatization?" adding: "Let us try to get a few things done—provide some concrete recommendations to the Governor and the Legislature."

Ms. McCloud posed the idea of using technology to attempt to involve all State employees in providing feedback into what the commission is doing. She offered that there is likely a lot of sound information from those working directly for the state which would contribute to the cause.

Mr. Henri asked what kinds of questions she would suggest.

Ms. McCloud said a simple statement could be developed and sent via the computer network to every state employee.

Mr. Jensen said he didn't see any reason why State employees would want to see this kind of effort succeed since it would inevitably mean a loss of jobs. "I see no reason the think employees would want to provide the bullets," he said.

The idea of providing a newspaper advertisement to provide input from the public was then proposed as an extension of Ms. McCloud's idea. He said such an ad might be facilitated by one of the participants on one of the other subcommittees who is a publisher of the Alaska Journal of Commerce.

Mr. Henri suggested Ms. McCloud suggest what the content of a statement such as she was talking about could be provided at the next meeting.

Ms. McCloud volunteered to work on Administrative Services, Finance and Personnel divisions for privatization review.

Mr. Lewis and Mr. Springer asked to be assigned to the Telecommunications evaluation effort.

The meeting was concluded at 2:30.

The Department of Administration Subcommittee of the Commission on Privatization and Delivery of Government Services is soliciting ideas you may have for creating efficiencies in state government. Please include state functions that could be:

- transferred to the private sector, local governments, regional service organizations, or federal government;**
- provided by consolidations or other efficiency changes;**
- eliminated;**
- combination of any of the above.**

We appreciate your efforts and ideas towards making government run as efficiently as possible.

As of June 23, 1999

<u>YEAR RELEASED</u>	<u>DEPARTMENT</u>	<u>NAME OF AUDIT</u>	<u>CONTROL NUMBER</u>
1978	Administration	Alaska Pioneers' Homes, July 1, 1975 - June 30, 1976	
1978	Administration	Bid Waivers, December 15, 1977	
1978	Administration	Deferred Compensation Program, Div. of Retirement & Benefits, January 5, 1978.....	
1978	Administration	Hiring and Employment of Temporary Employees, July 1, 1977 - January 31, 1978.....	
1978	Administration	Professional Service Contracting	
1978	Administration	Vendor Payment Time and Cash Discounts - Statewide	
1979	Administration	Department of Administration, For FYE June 30, 1977	
1979	Administration	Longevity Bonus Program, For FYE June 30, 1978.....	
1979	Administration	Space Management & Leasing Section, General Services & Supply, September 1, 1978.....	
1980	Administration	Division of Data Processing, November 1979 - June 1980.....	
1980	Administration	Division of Risk Management, July 29, 1980.....	
1980	Administration	Surplus Property Program, Division of General Services & Supply, March 21, 1980.....	
1980	Administration	Veterans Preference Procedures, January 28, 1980.....	
1981	Administration	Centrex Telephone System Contract Award for the Juneau Offices, 9/23/81	02-111-1051-S
1981	Administration	Commissioners' & Deputy Commissioners' Travel & Personal Leave, 7/1/79 - 3/31/81	02-111-1048-S
1981	Administration	Contract Award of the Taku Twins Lease for Office Space, February 21, 1981	02-081-1034-S
1981	Administration	Department of Administration, For FYE June 30, 1980	02-041-1014-R
1982	Administration	Alaska Council on Science and Technology, For FYE June 30, 1981	02-052-0053-R
1982	Administration	Alaska Energy Center, For FYE 81	02-092-0065-R
1982	Administration	Alaska Public Broadcasting Commission, For FYE 82.....	02-112-0077-R
1982	Administration	Archives and Records Management, Division of General Services & Supply, 7/14/82	02-112-0083-R
1982	Administration	Batelle Contracts During FY 82 - Letter Report 4/6/82	02-042-0044-S
1982	Administration	Risk Management, APA, For FYE 82	02-092-0064-S
1983	Administration	Alaska Council on Science and Technology, December 1, 1982	02-1090-83-R
1983	Administration	Alaska Pioneers' Home, September 24, 1982	02-4139-83-S
1983	Administration	Alaska Power Authority, Follow-up Report on Wrap-up Ins. on Tyee Lake, 1/11/83	02-4133-83
1983	Administration	Alaska Public Offices Commission, June 24, 1983.....	02-1126-83-R
1983	Administration	City of Valdez Municipal Grant, For the Per 18/4/80 - 12/16/82	02-4154-83-S
1983	Administration	Department of Administration, For FYE June 30, 1982	02-1105-83-R
1983	Administration	Division of Retirement and Benefits, October 11, 1982	02-1082-83-R
1983	Administration	Equal Employment Opportunity, Division of, April 29, 1983	02-4164-83-S
1983	Administration	Office of Information Management, DP Master Contracts, June 25, 1982	02-4130-83-S

As of June 23, 1999

<u>YEAR RELEASED</u>	<u>DEPARTMENT</u>	<u>NAME OF AUDIT</u>	<u>CONTROL NUMBER</u>
1983	Administration	Relocation Planning Loans - Letter Report, February 23, 1983	02-1104-A-83-R
1983	Administration	Request for Proposals (RFP) 9218 - Letter Report, August 5, 1983	02-4175-83-S
1983	Administration	Statewide Professional Services Contracting Procedures, - Letter Report 8/23/82	02-4106-83-S
1983	Administration	Surplus Property Revolving Fund, For FYE June 30, 1982	02-1100-83-R
1984	Administration	Anchorage Pioneers' Home, November 22, 1983	02-4181-84-S
1984	Administration	Department of Administration, For FYE June 30, 1983	02-1161-84-R
1984	Administration	General Services and Supply, Division of, May 15, 1984	02-1162-84-R
1984	Administration	Med-Alert, Inc., A For Profit Corp. Providing Med Emerg Alarms, 7/1/82 - 9/30/83	02-4184-84-S
1984	Administration	Older Alaskans Commission, July 31, 1984	02-1182-84-R
1984	Administration	Selected Accounting Controls, October 11, 1983	02-1121-84-R
1984	Administration	Statewide Aircraft Inventory, December 31, 1983	02-4192-84-S
1984	Administration	Travel Expenditures of the State of Alaska Executive Branch Agencies, 3/15/84	02-4194-84-S
1985	Administration	Department of Administration, For FYE June 30, 1984	02-1205-85-R
1985	Administration	Division of Personnel, March 8, 1985	02-1165-A-85-R
1985	Administration	Division of Pioneers' Benefits, April 12, 1985	02-1210-85-R
1985	Administration	Equal Employment Opportunity, Division of, April 29, 1983	02-1165-B-85-R
1985	Administration	General Services and Supply, Division of, July 30, 1985	02-4225-85-S
1985	Administration	Municipal Aid Program, Municipality of Anchorage, April 5, 1985	02-4211-85-S
1985	Administration	Surplus Property Revolving Fund, For FYEs June 30, 1984 and 1983	02-1209-85-R
1986	Administration	Ambler Water and Sewer Grant - Letter Report, February 11, 1986	02-4234-B-86-S
1986	Administration	Anchorage Pioneers' Home and Palmer Pioneers' Home, April 2, 1986	02-4243-86-S
1986	Administration	Anchorage Pioneers' Home and Palmer Pioneers' Home, April 2, 1986	02-4243-86-S
1986	Administration	City of Nenana Municipal Grant - Letter Report, January 13, 1986	02-4244-86-S
1986	Administration	Division of Retirement and Benefits, September 6, 1985	02-1229-86-R
1986	Administration	IRCM, Data Processing Mgmt/Controls at Anch & Jnu Service Centers, April 22, '86	02-1261-86-R
1986	Administration	Municipality of Anchorage, Skyline Drive Reconstruction Project, October 8, 1985	02-4242-86-S
1986	Administration	Older Alaskans Commission, For FYEs June 30, 1984 and March 31, 1985	02-4218-86-S
1986	Administration	Stebbins Water & Sewer Grant, January 24, 1986	02-4234-A-86-S
1987	Administration	City of Shageluk, Power Plant Relocation Grant, 7/31/85 - 8/22/86	02-4260-87-S
1987	Administration	Department of Administration, For FYE June 30, 1986	02-1287-87-R
1987	Administration	Division of Finance, Payroll Section, Application Controls over EIS, 3/25/87	02-1266-87-R
1988	Administration	Archives and Records Management, March 8, 1988 (DOE)	02-4292-88-S

As of June 23, 1999

<u>YEAR RELEASED</u>	<u>DEPARTMENT</u>	<u>NAME OF AUDIT</u>	<u>CONTROL NUMBER</u>
1989	Administration	Division of Personnel, Selected Recruitment Procedures, February 15, 1989	02-4319-89-S
1989	Administration	Division of Telecommunications, State Voice Telephone Network, March 6, 1989	02-4325-89-S
1989	Administration	Older Alaskans Commission & Office of Public Advocacy, June 30, 1987	02-1332-89-R
1989	Administration	Older Alaskans Commission, July 1, 1984 - June 30, 1988	02-1347-89-R
1989	Administration	Retirement Incentive Prog./Public Employees' Retirement System, 5/16/86-10/1/87	02-1327-89-R
1989	Administration	Statewide Professional Service Contracts, January 1, 1988 - September 30, 1988	02-4323-89-S
1990	Administration	Aetna, The State's current health insurance provider, Letter Report, dated 2/90	02-4355-90-S
1990	Administration	Alaska Statewide Accounting System, Application Controls, March 20, 1990	02-1367-90-R
1990	Administration	Executive Branch DP Audit, May 1990	02-4357-90-S
1990	Administration	Fairbanks North Star Borough, FY 81 - FY 89, December 7, 1989	02-4366-90-S
1990	Administration	Juneau Data Center General Controls, FY 89 and 90	02-1366-90-R
1990	Administration	Municipality of Anchorage, Grant Number 3/88-608, 9/88-602, and 9/90-801 - 12/89	02-4371-90-S
1990	Administration	Older Alaskans Commission & Office of Public Advocacy, June 30, 1988	02-1368-90-R
1990	Administration	Statewide Professional Service Contracts, January 1, 1988 - February 28, 1989	02-4335-90-S
1990	Administration	Tok Employee Housing, U of AK, Letter Report April 27, 1990	02-4364-90-S
1991	Administration	Equal Employment Opportunity, Office of, January 24, 1991	02-4374-91-S
1991	Administration	Retirement Incentive Program 1989, Est. Savings & Costs Incurred, 11/22/91	02-4404-91
1991	Administration	Retirement Incentive Program, Division of Retirement and Benefits, 10/16/90	02-4394-91-S
1991	Administration	State of Alaska, Single Audit, For FYE June 30, 1989	02-6000-91-R
1991	Administration	State of Alaska, Single Audit, For FYE June 30, 1990	02-6100-91
1992	Administration	Alaska Statewide Procurement, January 1, 1991 - December 31, 1991	02-4425-92
1992	Administration	Application Control over the Alaska State Payroll System, From (5/29/90-6/30/91)	02-1389-92
1992	Administration	Division of General Services, Impact of the State's Publication Law on Central Dup., March 27, 1992	02-4411-92-S
1992	Administration	Division of Personnel, Employee Incentive Awards Program, September 22, 1992	02-4438-92
1992	Administration	Office of Public Advocacy, Public Guardian Program, March 16, 1992	02-4421-92-S
1992	Administration	State of Alaska, Single Audit, For FYE June 30, 1991	02-6200-92
1993	Administration	Anchorage Data Center General Control Review, March 3, 1992	02-1402-93
1993	Administration	Citizens' Review Panel for Permanency Planning, September 1, 1993	02-1420-93
1993	Administration	Div. of Information Services, Juneau Telecommunications System Procurement, March 26, 1993	02-4455-93
1993	Administration	Div. of Pioneers Benefits, Assisted Living Planning, January 15, 1993	02-4446-93
1993	Administration	Div. of Retirement & Benefits, Vision Service Plan, August 9, 1993	02-4435-93
1993	Administration	Exempt Employee Moving Reimbursement, April 15, 1993	02-4456-93

As of June 23, 1999

<u>YEAR RELEASED</u>	<u>DEPARTMENT</u>	<u>NAME OF AUDIT</u>	<u>CONTROL NUMBER</u>
1993	Administration	Older Alaskans Commission, July 30, 1993	02-1413-93
1993	Administration	State of Alaska, Single Audit, For FYE June 30, 1992	02-6300-93
1993	Administration	Teachers' Retirement System, Selected Funding Issues	02-4447-93
1994	Administration	Alaska Public Broadcasting Commission, Private Sector Competition Issues, September 15, 1994	02-4485-94
1994	Administration	Cost of "Duplication" of Commissioner Offices between JNU and ANC, October 12, 1994	02-4512-94
1994	Administration	Municipal Grant Program, Select Municipal Grants to the City of Seldovia, June 14, 1994	02-4487-94
1994	Administration	Review of State Travel Costs in Relation to the Capital, October 17, 1994	02-4513-94
1994	Administration	Select Municipal Grants to the City of Kenai, February 15, 1994	02-4460-94
1994	Administration	Select Municipal Grants to the City of Kenai, February 15, 1994	02-4460-94
1994	Administration	State of Alaska, Single Audit For FYE June 30, 1993	02-6400-94
1995	Administration	Alaska Public Defender Agency, Office of Public Advocacy Eligibility Issues, May 22, 1995	02-4507-95
1995	Administration	Audit of General Purpose Financial Statements for FYE June 30, 1994	02-6500A-95
1995	Administration	Division of Information Services, Procurement Practices, November 18, 1994	02-4492-95
1995	Administration	State of Alaska, General Purpose Financial Statements, For FYE June 30, 1994	02-6500A-95
1995	Administration	State of Alaska, Single Audit For FYE June 30, 1994	02-6500B-95
1996	Administration	Alaska Commission of Aging, September 29, 1995	02-1433-96
1996	Administration	Application Controls over the Alaska Statewide Accounting System April 26, 1996	02-1438-96
1996	Administration	LAA/Computer Procurement and Related Appeals, October 17, 1996	02-4536-96
1996	Administration	State of Alaska Review of FY 95 Year-End Operating Encumbrances, March 5, 1996	02-1439-96
1996	Administration	State of Alaska, Single Audit For the FYE June 30, 1996	02-6600-96
1996	Administration	Statewide Federal Indirect Costs, August 22, 1996	02-1449-96
1996	Administration	UA Printing and Publication Expenditures, April 16, 1996	02-4533-96
1997	Administration	State of Alaska, Single Audit, For FYE June 30, 1996	02-6700-97
1998	Administration	State of Alaska, Single Audit, For FYE June 30, 1997	02-6800-98
1983	Admin/Education/H&SS	State-owned Facilities at 2330 Nichols St, Anch. & Related Leas. Prac., 9/20/83	02/05/06-4180-83
1984	Administration/DOTPF	Executive Branch Contracting Procedures, February 29, 1984	02-25-4189-84-S
1978	Alaska Court System	Jury Selection Process	
1979	Alaska Court System	Alaska Court System, July 1, 1977 - June 30, 1978	
1982	Alaska Court System	Alaska Court System, For FYE 81	41-052-0055-R
1983	Alaska Court System	Alaska Judicial Council, For FYE June 30, 1982	41-4157-83-S
1985	Alaska Court System	Alaska Court System, For FYE June 30, 1984	41-1176-85-R
1985	Alaska Court System	Board of Governors of the Alaska Bar Association, December 15, 1984	41-1185-85-R

Agency Totals - FY00 Operating Budget

								Agency: Department of Administration	
	FY98 Act	FY99 CC	FY99Auth	Gov Amd	House	Senate	ConfComm	FY99Auth to ConfComm	
Totals for Agency	259,202.4	255,350.5	256,096.4	268,400.2	262,903.7	258,057.0	257,531.8	1,435.4	0.6%
<u>Objects of Expenditure:</u>									
Personal Services	70,746.8	72,787.3	73,104.0	79,565.8	78,521.1	76,717.6	76,026.4	2,922.4	4.0%
Travel	1,541.1	1,234.8	1,285.7	1,490.4	1,443.2	1,284.2	1,241.0	-24.7	-2.0%
Contractual	94,529.8	95,466.6	95,463.1	106,480.0	104,522.3	102,513.5	102,713.5	7,250.4	7.6%
Commodities	3,149.0	2,810.6	2,816.8	3,123.9	3,089.2	3,105.4	3,070.7	253.9	9.0%
Equipment	3,437.3	1,413.3	1,408.9	1,436.4	1,436.4	1,418.0	1,408.1	-0.8	-0.1%
Lands/Buildings	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	%
Grants, Claims	85,744.8	81,982.9	81,982.9	76,248.7	73,886.5	73,847.5	73,859.5	-8,123.4	-9.9%
Miscellaneous	53.6	-345.0	55.0	55.0	5.0	-829.2	-787.4	-842.4	-1531.6%
<u>Funding Sources:</u>									
1002 Fed Rcpts	6,387.2	6,912.9	6,993.7	7,042.8	7,042.8	6,942.6	6,942.6	-51.1	-0.7%
1003 G/F Match	1,161.7	1,163.4	1,164.5	1,164.5	1,164.5	1,164.5	1,164.5	0.0	0.0%
1004 Gen Fund	157,503.9	146,111.6	146,428.1	139,923.6	135,572.4	129,928.0	130,325.7	-16,102.4	-11.0%
1005 GF/Prgm	15,560.9	16,041.5	16,200.2	16,160.4	16,049.3	15,965.4	15,924.3	-275.9	-1.7%
1007 I/A Rcpts	36,579.5	35,548.1	35,566.9	45,194.6	44,506.9	45,170.8	44,606.9	9,040.0	25.4%
1017 Ben Sys	12,985.8	13,218.1	13,226.3	14,543.6	14,543.6	14,543.6	14,543.6	1,317.3	10.0%
1023 FICA Acct	90.8	90.9	91.2	90.9	90.9	90.9	90.9	-0.3	-0.3%
1029 P/E Retire	2,787.1	3,603.2	3,613.3	4,016.4	4,016.4	4,016.4	4,016.4	403.1	11.2%
1033 Surpl Prop		311.5	312.8	397.8	397.8	397.8	397.8	85.0	27.2%
1034 Teach Ret	2,136.5	1,493.7	1,502.4	1,636.5	1,636.5	1,636.5	1,636.5	134.1	8.9%
1037 GF/MH	3,095.8	9,353.2	9,359.5	13,405.0	13,405.0	13,405.0	13,405.0	4,045.5	43.2%
1042 Jud Retire	39.3	23.8	24.0	24.7	24.7	24.7	24.7	0.7	2.9%
1045 Nat Guard	33.3	76.8	76.9	87.3	87.3	87.3	87.3	10.4	13.5%
1053 Invt Loss	405.0		97.1	-0.0	-0.0	0.0	0.0	-97.1	-100.0%
1061 CIP Rcpts	128.0	128.0	128.7	433.7	433.7	433.7	433.7	305.0	237.0%
1081 Info Svc	19,522.9	19,738.6	19,775.4	20,269.9	20,269.9	20,269.9	20,269.9	494.5	2.5%
1091 GF/Desig	78.4							0.0	%
1092 MHTAAR	328.6	1,106.5	1,106.7	742.5	910.0	910.0	910.0	-196.7	-17.8%
1108 Stat Desig	377.7	428.7	428.7	541.2	541.2	653.2	541.2	112.5	26.2%
1118 Pioneers'				2,364.0	1,850.0	2,055.9	1,850.0	1,850.0	%
1119 Tobac Setl				360.8	360.8	360.8	360.8	360.8	%
<u>Positions:</u>									
Perm Full Time	1,268.0	1,261.0	1,262.0	1,370.0	1,349.0	1,341.0	1,328.0	66.0	5.2%
Perm Part Time	111.0	111.0	114.0	106.0	105.0	104.0	103.0	-11.0	-9.6%
Non-Perm	106.0	108.0	108.0	102.0	102.0	102.0	102.0	-6.0	-5.6%

Component Summary - FY00 Operating Budget

Agency: Department of Administration

Page	Budget Component	FY98 Act	FY99 CC	FY99Auth	Gov Amd	House	Senate	ConfComm	FY99Auth to ConfComm	
Centralized Administrative Services										
1	Office of the Commissioner	567.7	540.8	542.0	542.0	542.0	542.0	542.0	0.0	0.0%
2	Tax Appeals	155.2	231.6	231.9	214.0	214.0	139.0	179.0	-52.9	-22.8%
3	Administrative Services	1,683.6	1,507.7	1,514.3	1,564.3	1,564.3	1,514.3	1,514.3	0.0	0.0%
4	DOA Info Technology Support				988.6	988.6	988.6	988.6	988.6	%
5	Finance	5,700.5	5,683.0	5,697.3	6,059.8	6,059.8	5,749.8	5,749.8	52.5	0.9%
6	Personnel	2,203.8	2,195.7	2,202.9	2,280.0	2,180.0	2,180.0	2,180.0	-22.9	-1.0%
7	Labor Relations	906.0	907.9	911.4	911.4	911.4	911.4	911.4	0.0	0.0%
8	AK Professional Develop Inst.	385.1	674.5	675.9	675.9	0.0	675.9	-0.0	-675.9	-100.0%
9	Purchasing	1,512.4	1,057.3	1,061.1	1,061.1	1,061.1	1,061.1	1,061.1	0.0	0.0%
10	Property Management	840.0	932.6	934.9	1,019.9	1,019.9	894.9	894.9	-40.0	-4.3%
11	Central Mail	1,407.9	790.7	795.5	1,280.5	1,280.5	1,280.5	1,280.5	485.0	61.0%
12	Retirement and Benefits	8,884.4	7,954.2	7,981.8	8,500.3	8,500.3	8,500.3	8,500.3	518.5	6.5%
13	Group Health Insurance	9,188.4	10,553.3	10,553.3	11,900.3	11,900.3	11,900.3	11,900.3	1,347.0	12.8%
14	Unallocated Reduction						-665.8	-665.8	-665.8	0.0%
	* BRU Total	33,435.0	33,029.3	33,102.3	36,998.1	36,222.2	35,672.3	35,036.4	1,934.1	5.8%
Leases										
15	Leases	33,559.8	31,934.5	31,934.5	35,731.4	34,714.1	33,564.9	33,797.6	1,863.1	5.8%
16	Lease Administration		489.1	491.0	491.0	491.0	491.0	491.0	0.0	0.0%
	* BRU Total	33,559.8	32,423.6	32,425.5	36,222.4	35,205.1	34,055.9	34,288.6	1,863.1	5.7%
Elected Public Officers Retirement System Benefits										
17	EPORS	1,077.1	1,111.5	1,111.5	1,111.5	1,111.5	1,111.5	1,111.5	0.0	0.0%
	* BRU Total	1,077.1	1,111.5	1,111.5	1,111.5	1,111.5	1,111.5	1,111.5	0.0	0.0%
Information Services										
18	Information Services	19,522.9	19,738.6	19,775.4	20,269.9	20,269.9	20,269.9	20,269.9	494.5	2.5%
19	Information Svc Fund Front Sec	53.6	55.0	55.0	55.0	55.0	55.0	55.0	0.0	0.0%
	* BRU Total	19,576.5	19,793.6	19,830.4	20,324.9	20,324.9	20,324.9	20,324.9	494.5	2.5%
Public Communications Services										
20	Public Broadcasting Commission	45.2	56.8	57.0	57.0	57.0	57.0	57.0	0.0	0.0%
21	Public Broadcasting - Radio	2,613.9	2,613.9	2,613.9	2,613.9	2,613.9	2,599.9	2,599.9	-14.0	-0.5%
22	Public Broadcasting - T.V.	845.2	845.2	845.2	845.2	794.0	794.0	794.0	-51.2	-6.1%
23	Satellite Infrastructure				1,578.0	1,134.0	1,134.0	1,134.0	1,134.0	%
24	AK Rural Communications Svcs	1,539.9	1,578.0	1,578.0	0.0	-0.0	0.0	0.0	-1,578.0	-100.0%
25	AIRRES Grant					89.0	64.0	76.0	76.0	%
		5,044.2	5,093.9	5,094.1	5,094.1	4,687.9	4,648.9	4,660.9	-433.2	-8.5%

Component Summary - FY00 Operating Budget

Agency: Department of Administration

Page	Budget Component	FY98 Act	FY99 CC	FY99Auth	Gov Amd	House	Senate	ConfComm	FY99Auth to ConfComm	
Public Communications Services										
* BRU Total										
Risk Management										
26	Risk Management	21,861.4	21,952.9	21,955.0	22,405.0	22,405.0	22,405.0	22,405.0	450.0	2.0%
* BRU Total										
Longevity Bonus										
27	Longevity Bonus Grants	68,031.9	63,499.4	63,499.4	57,702.1	55,302.1	55,302.1	55,302.1	-8,197.3	-12.9%
* BRU Total										
Alaska Longevity Programs										
28	Pioneers Homes	30,475.0	30,386.6	30,501.7	32,933.3	32,419.3	32,625.2	32,419.3	1,917.6	6.3%
29	Alaska Longevity Programs Mgmt		1,418.8	1,422.4	1,422.4	1,422.4	1,392.4	1,392.4	-30.0	-2.1%
* BRU Total										
Senior Services										
30	Protection, Comm Svcs, & Admin	4,807.1	4,256.2	4,266.7	4,260.7	4,428.2	4,428.2	4,428.2	161.5	3.8%
31	Senior Services Grants				11,959.9	-0.0	0.0	0.0	0.0	0.0%
32	Nutrition, Trans & Support Svc	5,199.2	5,514.3	5,514.3	-0.0	5,514.3	5,514.3	5,514.3	0.0	0.0%
33	Senior Employment Services	1,744.2	1,808.5	1,808.5	0.0	1,857.6	1,857.6	1,857.6	49.1	2.7%
34	Home & Community Based Care	3,301.6	3,587.7	3,587.7	0.0	3,573.0	3,573.0	3,573.0	-14.7	-0.4%
35	Senior Residential Services	1,015.0	1,015.0	1,015.0	0.0	1,015.0	1,015.0	1,015.0	0.0	0.0%
36	Home Health Services	1,730.2	1,732.9	1,734.0	1,734.0	1,734.0	1,734.0	1,734.0	0.0	0.0%
37	Citizens Foster Care Review	294.1	295.9	296.8	420.6	-0.0	296.8	-0.0	-296.8	-100.0%
* BRU Total										
Legal and Advocacy Services										
38	Office of Public Advocacy	7,875.0	8,076.9	8,141.5	8,938.7	8,858.7	8,318.8	8,645.7	504.2	6.2%
39	Public Defender Agency	8,968.4	9,324.9	9,460.4	10,219.8	10,219.8	9,418.6	9,460.4	0.0	0.0%
* BRU Total										
Alaska Oil and Gas Conservation Commission										
40	Ak Oil & Gas Conservation Comm	1,652.6	1,654.0	1,658.7	1,890.2	1,890.2	-0.0	-0.0	-1,658.7	-100.0%
* BRU Total										

Component Summary - FY00 Operating Budget

Agency: Department of Administration

Page	Budget Component	FY98 Act	FY99 CC	FY99Auth	Gov Amd	House	Senate	ConfComm	FY99Auth to ConfComm	
Alaska Public Offices Comm										
41	Alaska Public Offices Comm	755.3	759.0	783.0	783.0	733.0	733.0	733.0	-50.0	-6.4%
	* BRU Total	755.3	759.0	783.0	783.0	733.0	733.0	733.0	-50.0	-6.4%
Division of Motor Vehicles										
42	Administration	1,225.2	1,226.3	1,308.4	0.0	0.0	0.0	0.0	-1,308.4	-100.0%
43	Driver Services	1,259.7	1,316.2	1,436.9	0.0	-0.0	-0.0	0.0	-1,436.9	-100.0%
44	Field Services	6,114.7	5,923.1	5,991.3	0.0	0.0	-0.0	-0.0	-5,991.3	-100.0%
45	Financial Respons Act Enforce.	149.2	150.0	150.9	0.0	-0.0	0.0	0.0	-150.9	-100.0%
46	Motor Vehicles				8,887.5	8,887.5	8,537.5	8,537.5	8,537.5	%
	* BRU Total	8,748.8	8,615.6	8,887.5	8,887.5	8,887.5	8,537.5	8,537.5	-350.0	-3.9%
Pioneers' Homes Facilities Maintenance										
47	Pioneers' Facil Maint				2,125.0	2,125.0	2,125.0	2,125.0	2,125.0	%
	* BRU Total	0.0	0.0	0.0	2,125.0	2,125.0	2,125.0	2,125.0	2,125.0	%
General Services Facilities Maintenance										
48	Genl Svcs Facil Maint				2,589.7	2,589.7	2,589.7	2,589.7	2,589.7	%
	* BRU Total	0.0	0.0	0.0	2,589.7	2,589.7	2,589.7	2,589.7	2,589.7	%
AOGCC Facilities Maintenance										
49	AOGCC Facilities Maint				49.3	49.3	49.3	49.3	49.3	%
	* BRU Total	0.0	0.0	0.0	49.3	49.3	49.3	49.3	49.3	%
Information Technology Facilities Maintenance										
50	ITG Facilities Maint				23.0	23.0	23.0	23.0	23.0	%
	* BRU Total	0.0	0.0	0.0	23.0	23.0	23.0	23.0	23.0	%
Y2K Coordination Office										
51	Y2K Coordination Office				305.0	305.0	305.0	305.0	305.0	%
	* BRU Total	0.0	0.0	0.0	305.0	305.0	305.0	305.0	305.0	%
Labor Agreements Miscellaneous Items										
52	Labor Agreements Misc Items	50.0							0.0	0.0%
	* BRU Total	50.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
*** Total Agency Expenditure		259,202.4	255,350.5	256,096.4	268,400.2	262,903.7	258,057.0	257,631.8	1,435.4	0.6%
Federal Funds		6,387.2	6,912.9	6,993.7	7,042.8	7,042.8	6,942.6	6,942.6	-51.1	-0.7%
General Funds		177,400.7	172,669.7	173,152.3	173,378.3	168,402.0	162,879.6	163,030.3	-10,122.0	-5.8%

Component Summary - FY00 Operating Budget

Agency: Department of Administration

<u>Page</u>	<u>Budget Component</u>	<u>FY98 Act</u>	<u>FY99 CC</u>	<u>FY99Auth</u>	<u>Gov Amd</u>	<u>House</u>	<u>Senate</u>	<u>ConfComm</u>	<u>FY99Auth to ConfComm</u>	
	Other Funds	75,414.5	75,767.9	75,950.4	87,979.1	87,458.9	88,234.8	87,558.9	11,608.5	15.3%

Department of Administration Subcommittee Membership

~~7/27/99 11:30 AM~~

ADM	Henri, Esq.	Joe	279-1493	279-4785				
ADM	Allen	Bill	459-2100	451-7274	Doyon Properties	allenb@doyon.com		Fairbanks
ADM	Cottrell, CPA	David	278-8878	278-5779	Edu, Law, Dnr, Rev	dcottrell@mcc-cpa.com (Sandy)		
ADM	Liston	Don	463-4977	463-4950	ASEA			
ADM	Martone	Paul	349-7506	349-4398	AT Publishing			
ADM	McLeod	Andree	561-8595	561-3757				
ADM	Nelson	Dale	258-5755	258-5766	GCI, Inc.		230-5416	
ADM	Polley	Patty	463-3488		Juneau Chamber of Commerce			Juneau
ADM	Quinn	Lewis	777-1500244-1730	777-1515	Capital Office Supply			
ADM	Rhyner	James	564-5260	564-5812	NANA Corporation	RhynerJL@BP.com		
ADM	Springer	Carl	269-5566	269-6084	APEA			
ADM	Stewart	Scott	277-7555	277-9595	Arctic Controls, Inc.	sstewart@arcticcontrols.com		
ADM	Valesko	Don	276-7211	279-7171	Public Employees Local 71 AFLCIO	local71@alaska.net		

Tuesday, July 27th, 1999, 11:30 am – 2nd floor LIO

Springer	YES
Allen	LMVM YES
Cottrell	YES
Liston	LMVM
Martone	YES
McLeod	YES
Nelson	LMVM
Polley	LMR
Quinn	LMVM
Rhyner	VACATION
Springer	LMR
Stewart	LM
Valesko	LMVM
Commissioners Office – Department of Administration	
Allison Elgee	LMVM

Bob Poe
Marsha Hubbard
Vern Jones

MARCO P.

Commission on Privatization and Delivery of Government Services

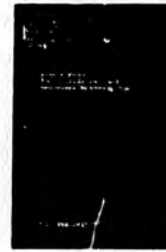


Department of Administration
Comprehensive Telecommunications RFP

Bob Poe, Commissioner
August 19, 1999



TIC Plan 1996



- “...a balance must be developed through partnership between the state and public telecommunications providers.”



Guiding Principles Excerpts-- TIC Plan 1996



- The State should be a stimulator of public telecommunications by serving as an anchor tenant.
- The state should be a stimulator as well as a facilitator of private-sector efforts.
- The State should be pro-active and pro-competition throughout these efforts.

Guiding Principles Excerpts-- TIC Plan 1996



- The State should encourage partnership development.
- The state should ... encourage providers to develop cost effective enhancements, expansions of existing services, and provision of new ones.

Guiding Principles Excerpts-- TIC Plan 1996



- The State should pursue the provision of highway emergency communication systems... State control of the system (can not be) compromised in a time of emergency.
- The State should consider contracting with providers ... in order to provide the needed communication links between it and its various business partners.



Need for Advanced Telecommunications

- Many Alaskans will never be connected by a road system. Alaskans rely on telecommunications to connect to the world and the rest of Alaska
- Alaskans prefer to conduct business quickly, without bureaucracy
- Efficiencies can be gained through automation



Need for Advanced Telecommunications

- Alaskans demand more be done with less
- To reach this goal the State is partnering with non-profits, other governmental entities and the private sector
 - One stop - Alaska Job Center Network
 - Education- distance learning - charter schools
 - Telemedicine -- tribal governments, Indian Health Service, private/public hospitals
 - Emergency Communications -- local governments, volunteers
 - Public Safety -- State troopers, local and federal government
 - Economic development -- AIDEA, Airport Communications



Need for Advanced Telecommunications

- State Government continues to improve its services to the citizen through new automated systems:
 - Workplace Alaska
 - DMV Online
 - Online Public Notices
 - Fingerprint imaging, mobile data
 - Telemedicine, distance education



Need for Advanced Telecommunications

- State owns an extensive microwave system --
State of Alaska Telecommunications
System(SATS)
 - State has been approached by private providers
and local governments to allow access to SATS



Contracting Environment

- State contracts for more than \$20 Million annually for telecommunications services/equipment
- Telecommunications industry in Alaska continues to be more competitive

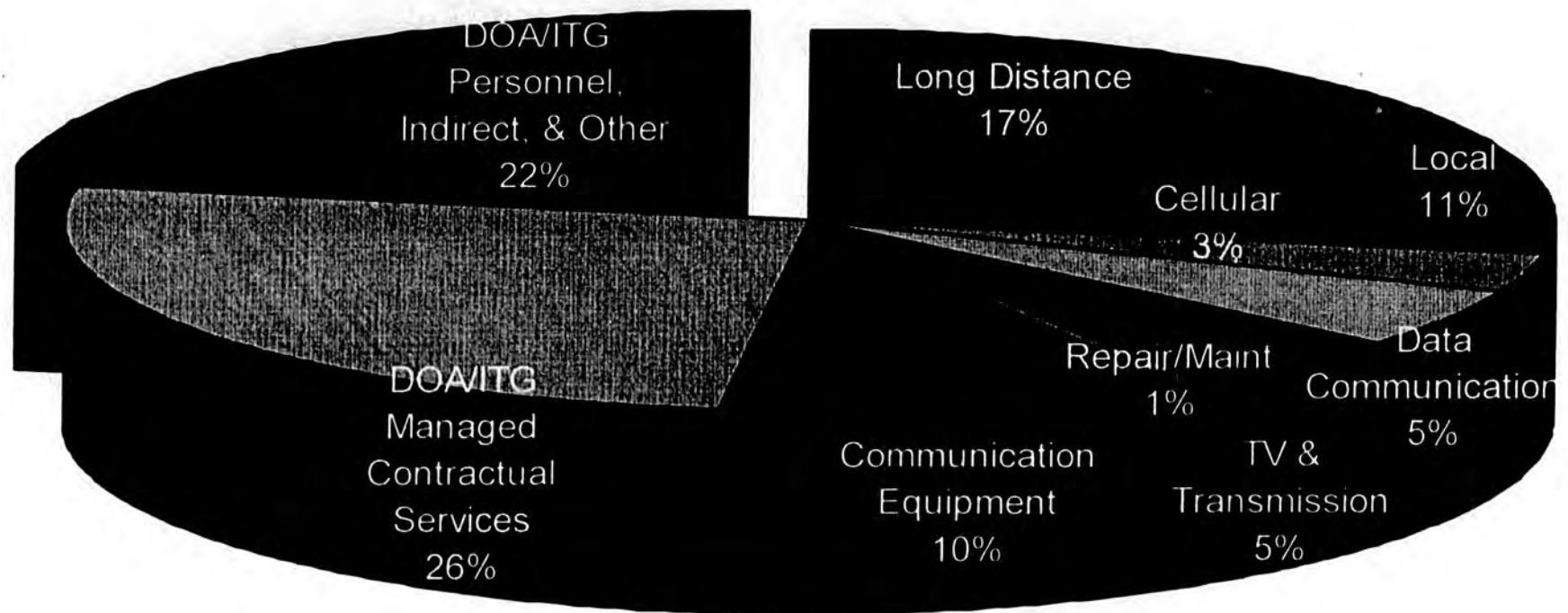


Contracting Environment

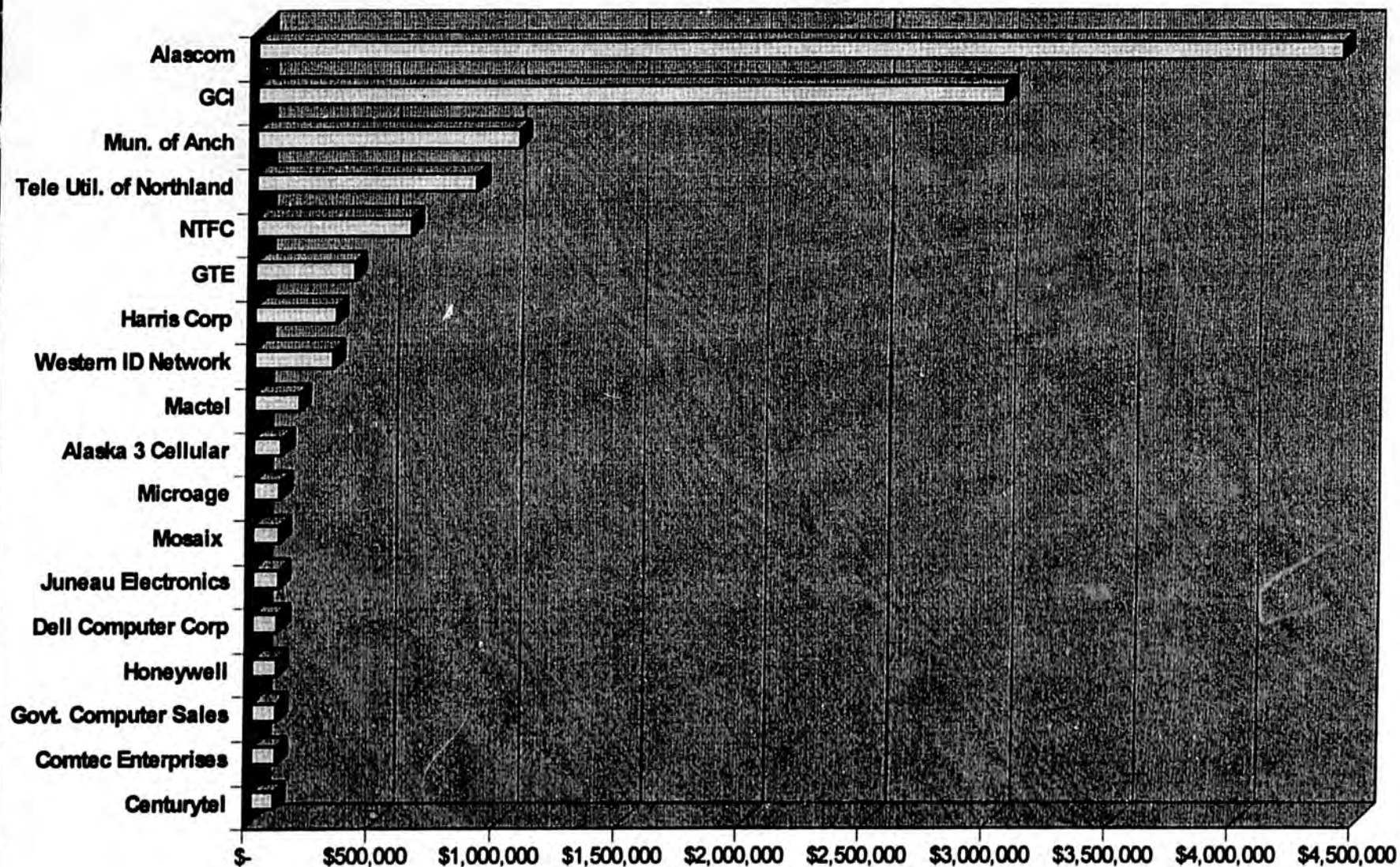
- The following multi-year contracts have or will expire within the next year:
 - Data communications(Frame relay)
 - Long Distance services
 - 800 or toll-free service
 - Local Phone moves, adds, changes
 - Telephone switch maintenance and repair
 - Internet Service

The Whole Ball of Wax

Annual State Telecommunications
Costs= \$26.6M



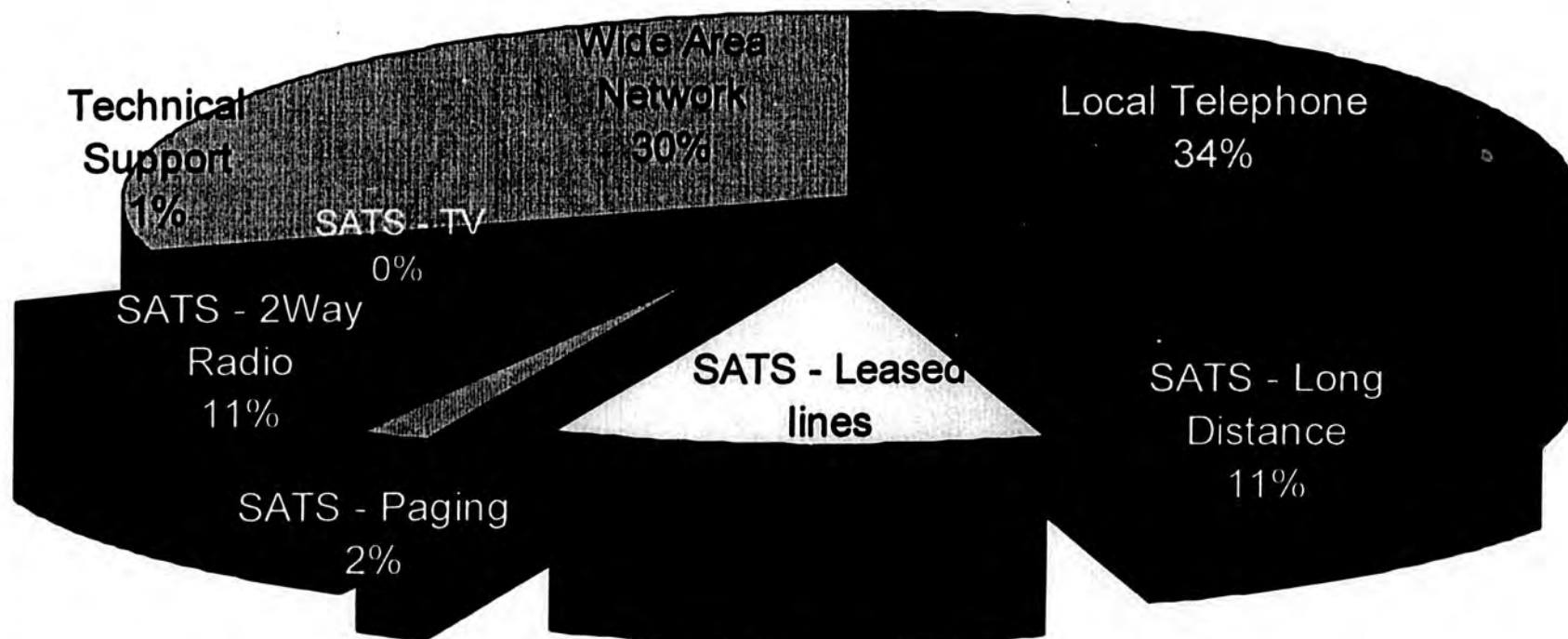
Who's Getting the Contracts Now?



See other graph - show getting better

Services Managed by ITG and Costs

Annual DOA/ITG Costs=\$12.8M



SATS Service Area Map

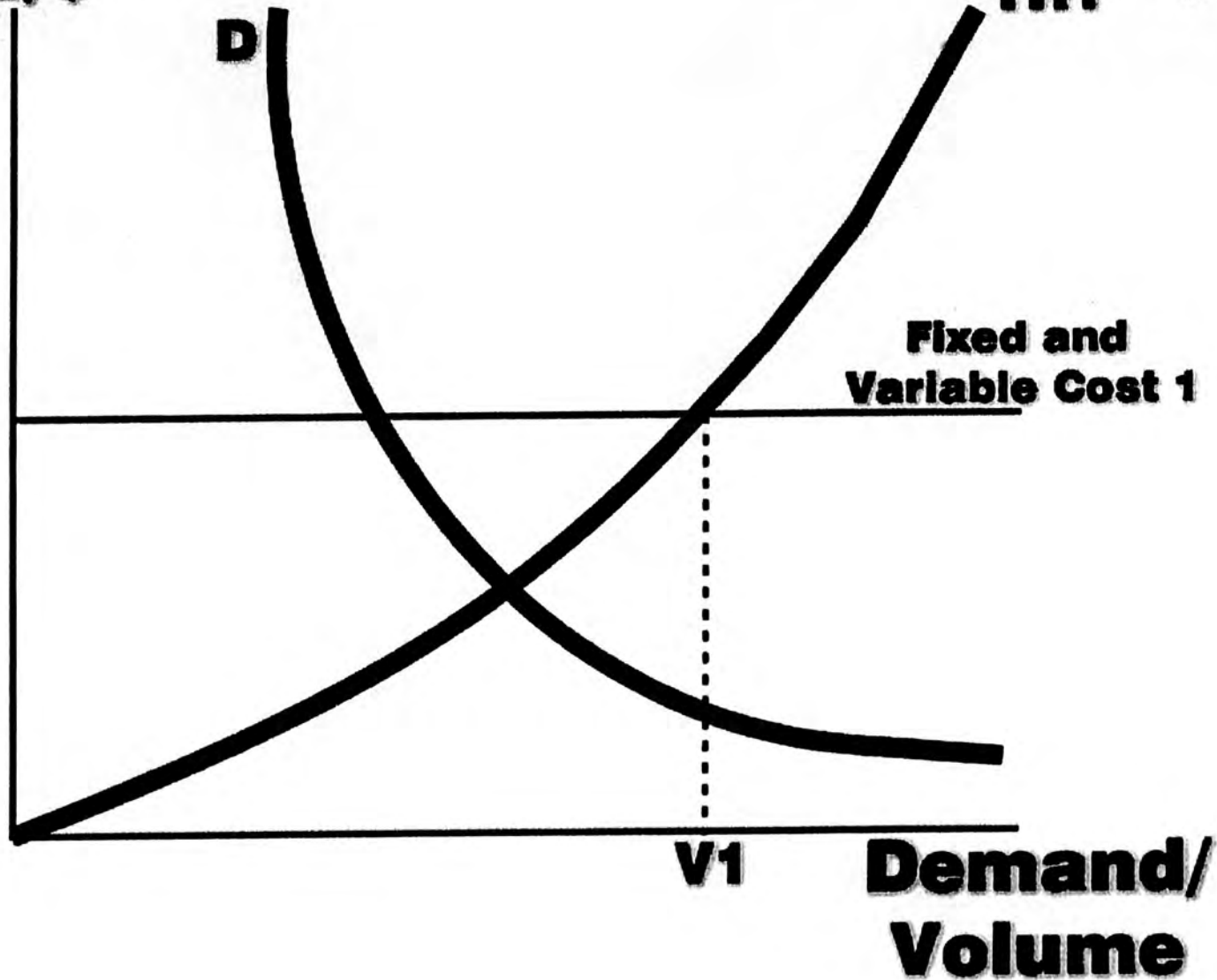
- Road System
- Analog Microwave
- Digital Microwave



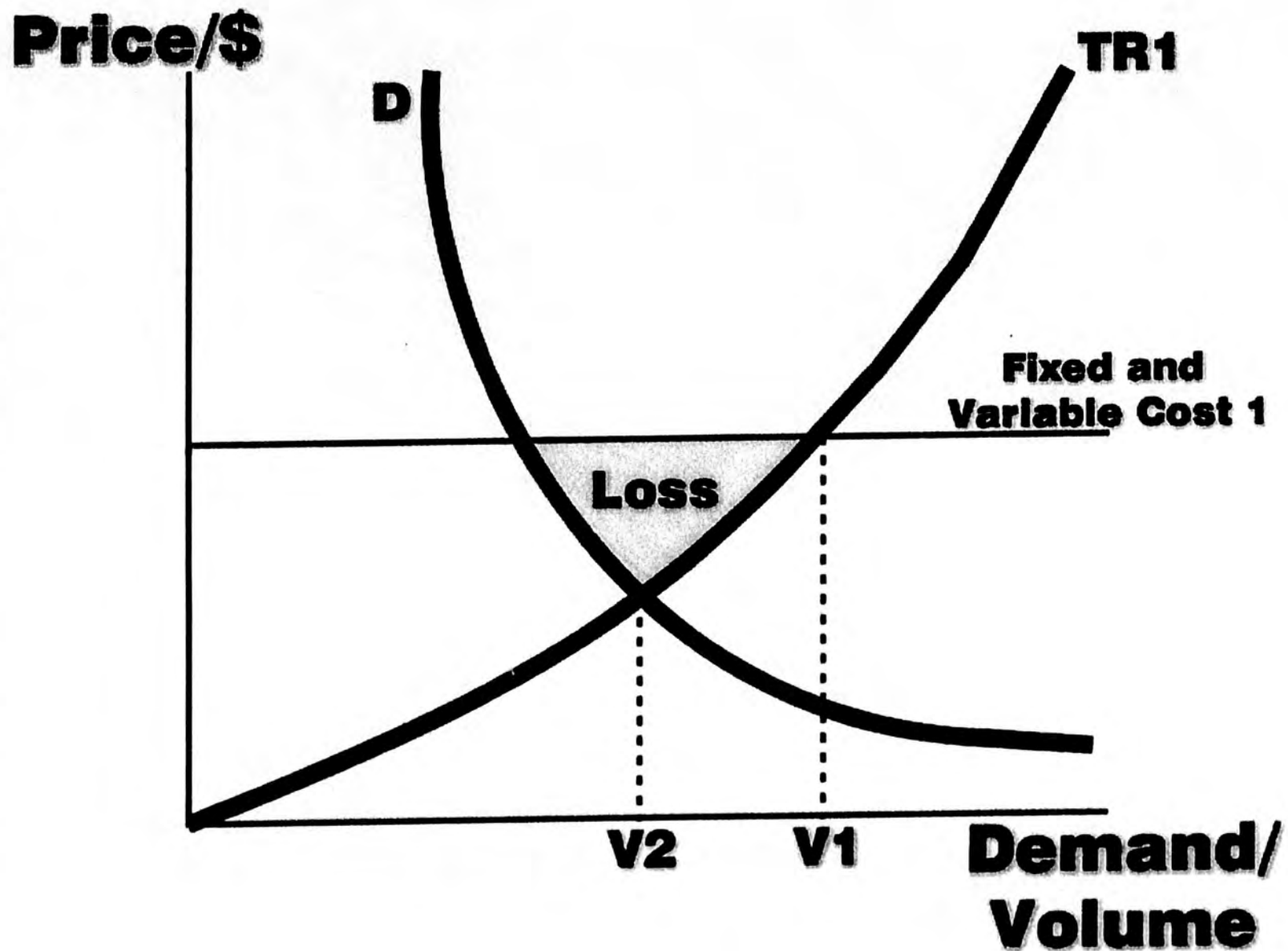
Options within current structure

*Charge each dept
by # of devices
304 +
\$29 per device*

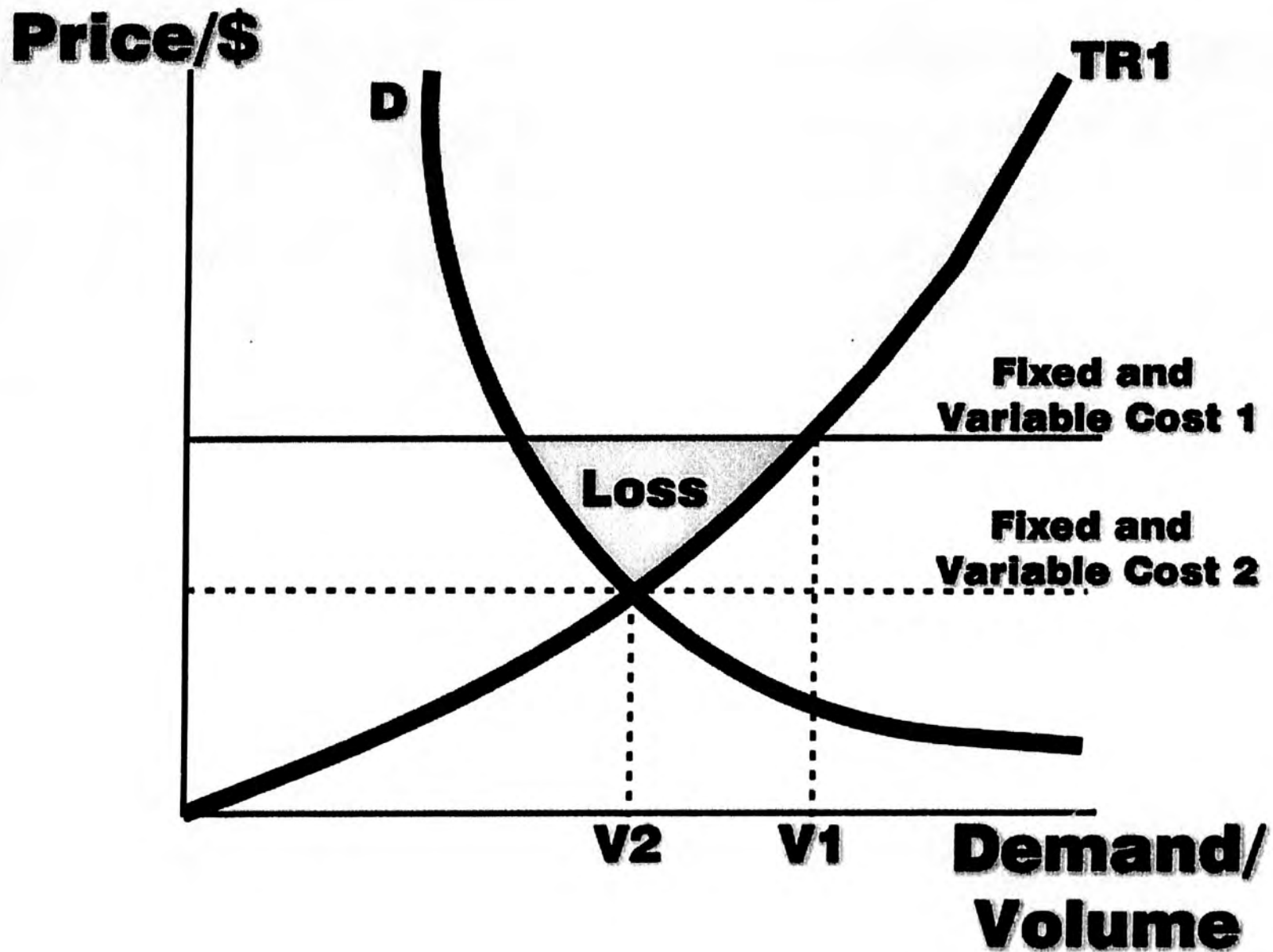
Price/\$



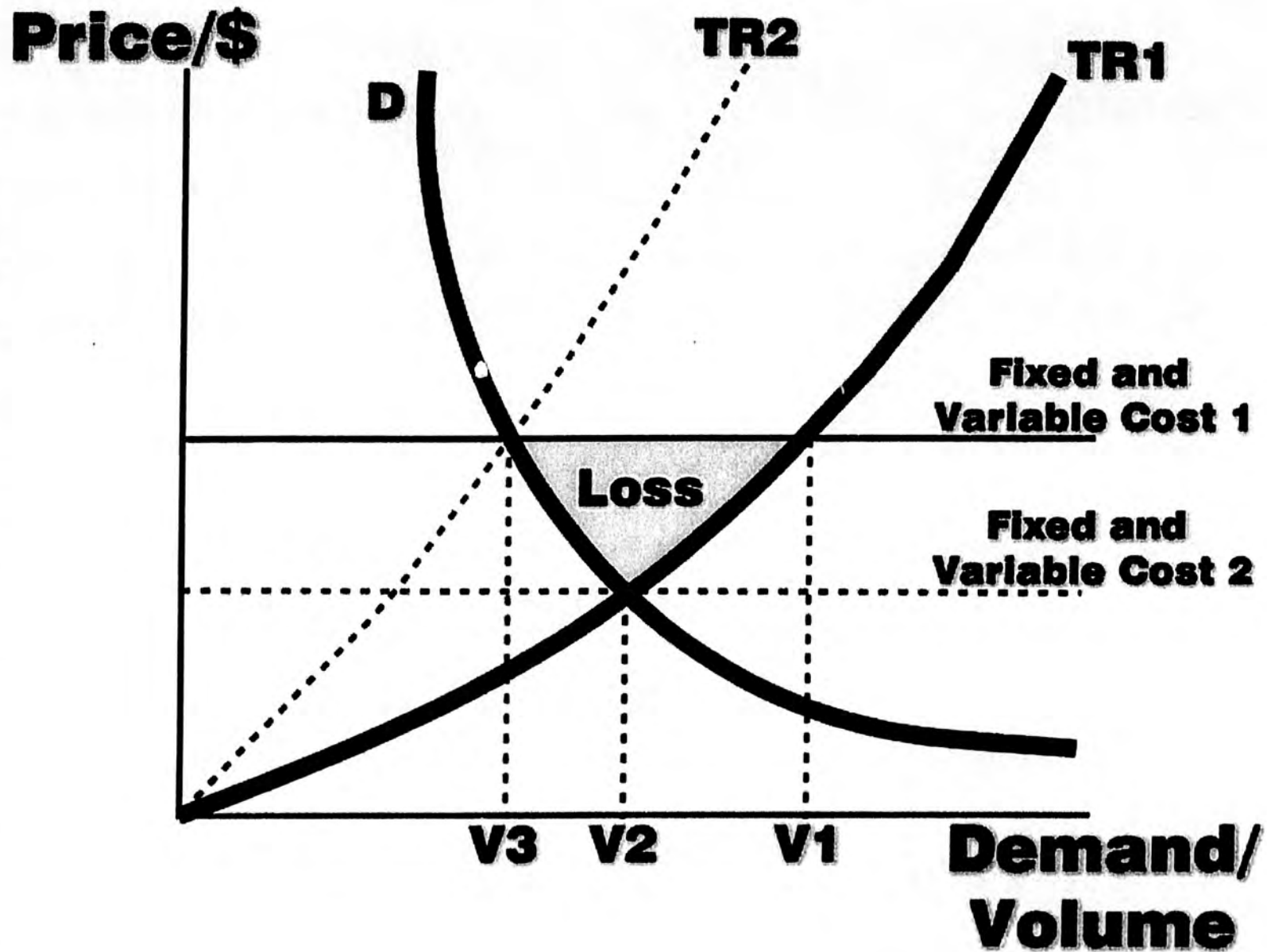
Options within current structure



Options within current structure



Options within current structure





Conceptual Process:

Develop comprehensive telecommunications Request For Proposal (RFP) for long term (3-5 years) contract.

- Phase I: SATS inventory, assess land and legal issues surrounding allowable uses and sublease.
- Phase II: Establish budget, develop consultant RFP and contract with consultant to develop and execute RFP process.



Conceptual Process:

- Phase III: Conduct multiple RFP work sessions with industry and state agencies to assure RFP meets bidder concerns/needs and that it has greatest likelihood to meet current and future state requirements.
- Phase IV: Award contract, complete conversion(s).



Conceptual Structure of Contract

- Successful bidder must provide complete range of telecommunication services currently needed or anticipated by the state over life of contract.
- Bidder can be one company or consortium.
- Bidder must factor use of SATS infrastructure in bid - any revenues earned from SATS will be split with vendor and state.



Conceptual Structure of Contract

- Any cost savings, below original bid, achieved over life of contract to be split with vendor and state.
- SATS remains under ownership of state.
- State employees will not be adversely affected by contract.



Required Outcome

- **Expanded partnership** with private sector to provide comprehensive telecommunications services.
- State should benefit from private sector flexibility in finding effective telecommunications solutions.
- Revenue sharing and cost reduction sharing offers state opportunity to benefit from continual efforts by vendor to increase profitability of contract.



Required Outcome

- Long term contract -- 3-5 Years.
- Agencies can focus on good solutions to business problems and leave bandwidth issues to telecommunications providers.
- Expansion of telecommunications capability in the state.
- State government will have access to best solutions to telecommunication needs.

Questions?



Commission on Privatization and Delivery of
Government Services

Department of Administration

Comprehensive Telecommunications RFP

Bob Poe, Commissioner

August 19, 1999

MINUTES



Date: Tuesday, September 21, 1999

Place: LIO

Meeting was called to order by Joe Henri.

Roll Call: Joe Henri, Andree McLeod, Carl Springer, Gerri Wakefield, Janelle Norman, Maro Pignalberi
Tom Wagner

Lewis Quinn was unable to attend as the State Chamber of Commerce was having a convention.

Joe wondered if some on Committee had resigned but didn't say.

Tom talked to the head of the Public Defender Agency and doesn't see a cost savings in regards to transferring to private sector. He talked about the Barry Jackson case in which there is no constitutional obligation to compensation and the Delisio case that overruled it. If it were to transfer to private sector they would expect to be paid. Tom will report on Staff Agency back to other Departments ie Executive Branch—Public Defender. Marco asked Tom to email him on where Public Defender Dept is housed in other states. Tom excused himself and Joe said excellent work.

Donn Listen was out today—Secretary. But Andree brought up from the old minutes the Travel was missing from them. She suggested putting a letter into the minutes. Marsha Hubbard was getting information on employee travel and Andree asked for email in regards to how much is spent she stated it was in Archives and would dig it up but Andree still has had no response. August 19th minutes show this as amended.

Louis Quinn was supposed to have progress in Purchasing and Telecommunications. Jack Coghill and Joe Henri had 2 teleconferences about it. Joe told us a story of when Coghill was Hickel's Lt Gov he did a dot chart and the Commissioners had certain colored dots some dots showed little importance they didn't like it. The moral is that no Commissioner is going to like this (or want to do this) but it is a good way to save money.

Joe also told of the old days where you had to come to Anch, Fbks or Jnu to see the Judge but now you have more employees in small locations with Judges, Attorneys Jails etc. The state needs to find more money to keep this going. Somethings can be contracted out.

Everyone is anxious to get going and some are writing their own reports.

Janelle Norman introduced herself and spoke about the State saving money through the mail. She will write a report about this. She suggested surveying the mailrooms to find out how much postage is spent and what kind of equipment is now in use. Marco asked how much is spent on postage. Andree said AKSAS has the numbers.

Gerri spoke about her experiences with DMV and how Snowmachines can have the registrations done on site at the dealership. But that some are not interested in doing this because the amount of money to be made is so low and they would have to have the computer setups and the people to manage it that it wouldn't be feasible for most small dealers. Privatization does work for titles on line. Gerri also brought up other agencies that close early like Vital Statistics that could be handled on-line or by private firms. Gerri will look into this. Gerri and Carl talked about DMV privatization and a partnership program. Marco brought up the "personal shopper" for consumers for agencies like DMV, Vital Statistics etc. Getting partnerships with agencies would have requirements and Insurance concerns, police background checks etc. Gerri will write up possibilities of partnering state agencies. Dropped was snowmachines. With a positive note to encourage POS registration.. Gerri will bring up who does research in her report.

CORRECTION

**THE FOLLOWING DOCUMENT(S)
HAVE BEEN REFILMED TO
ASSURE LEGIBILITY OR PAGINATION**



Rev. 6/98

Central Microfilm Services
Department of Education & Early Development
State of Alaska

Questions?



Commission on Privatization and Delivery of
Government Services

Department of Administration

Comprehensive Telecommunications RFP

Bob Poe, Commissioner

August 19, 1999

Buy Alaska
AK Bidders Prof.
Correctional Industry Purchase
DBE
LABOR Contract Restrictions

"A.S. total or to
blow off when we
asked for a discount"

When did Internal Audit go away
Admin Contracts w/ LBA for audits

G.S.:- purchasing
leasing
property urgent.

Public Notice
Official Record
Use I-Net

SATS RFP

"we're not going to see a
lot of new roads in this state"
POE

MINUTES



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Andree brought up a letter that is going out to all State employees that will solicit ideas from them on ways to privatize Alaska it will include an 800 number and email to send their suggestions in to.

Dave Cotrell was going to do a report on the OMB and Finance decentralized it was suggested to get John Fox Worthington involved.

Productivity—John Tonus is doing a report on time ad motion studies he will give a report on it.

Labor Relations—Donn Liston redid employee grievances. Because 12 Depts could each read it their own way decided to scrap idea. Mamagement deal in favor of unions to provide more uniformity.

Travel Savings—Joe Thomas (controller in finance dept DOA) is to find out what amount of travel is on Alaska Airlines specifically Travel Costs. What about personal travel cards, travel agencies—there needs to be a way to track dollars. In regards to mileage cards—it is still be persued. Sometimes the employee might fly a more expensive time how much are ticket costs keep down. As far as the Corporate Card from American Express some are cutting it up and sending it back because the employee is responsible for their own individual cards. Like Federal agencies they have their own travel dept that makes employee arrangements. Andree- will have a report on an audit on travel.

Pioneers Home—Very few states have their own Pioneers Homes. Committee thought it would be a good idea to transfer this to the H & SS Dept Committee.

Carl—Lewis Quinn working on IT Information Technology

Everyone advised to draft reports—shorter rather than longer.

Next meeting Beginning of October—October 5th, 1999 @ 11:30 am

Email with a virus was sent by Joe it has been corrected.

Meeting adjourned

STATE OF ALASKA MAILROOMS

Need to survey State mailrooms (Anchorage, Juneau, Fairbanks)

North Mail, Inc. cost to State \$5,000 (no charge if North Mail outsource is the solution).

Postal Discounts will average up to 22% if the State has the ability to barcode and the State has met Postal Regulations minimums per mailing.

1. TAKE IN MAIL FROM ALL DEPARTMENTS (Anchorage, Juneau, Fairbanks) & PURCHASE EQUIPMENT TO PROCESS PRE-ADDRESSED MAILPIECES.

Costs are—Per Location—and Equipment to accomplish this:

Automatic In-Motion Rate Selection	\$16,000.00—\$25,000.00
MLOCR Barcode Printer/Sorter	\$49,000.00—\$160,000.00
Software up-dates Quarterly	\$10,000.00—\$19,000.00 annually
Service Agreements	\$4,500—18,000 annually

Other recommended equipment:

Folding Machines	Bursting Machine
Digital Electronic Printing	Banding Equipment
Addressing Equipment	Tabbing Machine

OPTIONS:

A. Continue with under-equipped mailrooms with 4 to 7 years replacement of equipment.

Service Agreements	Rate Changes
Personnel With Backup Staff	Paying Too Much For Postage

B. Set up local State operated central mailrooms (Juneau, Anchorage & Fairbanks) with MLOCR barcode printers/sorters or have every database certified to print current barcodes. Then have the mailroom merge the mail for submission to the Post Office.

Estimated costs:

Up-Date all databases @1,200.00 per year

Purchase Equipment for \$100,000.00 plus \$9,000.00 per year for software updates or lease for \$3,800.00 to \$4,000.00 per month for 5 years.

2. PURCHASE ALLIED EQUIPMENT:

Folder	Addressing Machine & Software	
Scales	Mailing Machines	Inserters

Estimated costs:

Purchase every 4 to 7 years @ \$120,000.00 to \$250,000.00 with service and software @ \$15,000.00 to \$30,000.00 per year. Or lease for approximately \$4,400.00 per month for 5 years.

3. OUTSOURCE MANY MAILROOM FUNCTIONS:

Folding	Printing
Inserting	Addressing
Barcoding/Sorting	Imprinting of Postage

ADVANTAGES:

- No Equipment Costs
- No Service Agreements
- Less Personnel
- Can Be Supplied in State Facility or in Vendors Location
- Postage Cost Control
- Fringe Benefits Reduced

Medicaid fraud Silicon Graphics

icious patterns in Medicaid claims and physician payments.

"Imagine a human brain and how it learns," he said. "Once you burn your hand on a hot stove, you don't touch it again. That's what neural network technology does. It identifies a certain anomaly, say, a drugstore that is selling an unusually large amount of controlled substances. You tell the computer to ... identify anything like that."

Spotlighting fraud

Intelligent Technologies Corp. of Austin, Texas, supplies the neural network software called FraudSpotlight, as well as WebSpotlight, a browser interface that provides drill-down capabilities.

HNC Software of San Diego provides the system with Data-see DETECTION Page 38

Deskpro EP gets from 440BX

benchmarks, 400-MHz Pentium II performance rose about 10% percent over that of a 333-MHz Pentium II.

The GCN Lab compared the benchmarks for the new 400-MHz Deskpro EP from Compaq Computer Corp. with the scores earned by the 333-MHz Deskpro 6333/4200. The Deskpro 6333/4200 had performed about 11 percent faster than an earlier 300-MHz Pentium II.

Why is the performance delta about the same when the clock rate difference is almost double? Intel fabricated the 400-MHz and 333-MHz chips using a 0.25-micron see TEST DRIVE Page 37

ELECTRONIC COMMERCE

Web-based procurement lets agencies finalize bids faster

Password-protected Web sites simplify process for agencies

BY GCN Staff

State and local governments are turning to online vendor registration and bidding systems to automate the procurement process.

In many cases, the Web programs let vendors view requests for proposals and other procurement documents and then e-mail their bids to procurement offices.

In Oregon, an online buying system has saved huge amounts of resources and time, said Rob Rickard, the state's chief purchasing officer.

Online procurement is here to stay, according to a report from the National Association of State Information Resource Executives. The report, *Buying Smart*, concluded that a slow, paper-intensive procurement process tells businesses that an agency is unable or unwilling to compete in the marketplace.

Password protected

Online vendor registration is an important part of the electronic procurement process. Some state and local governments require vendors to register before they can do business. Companies must include information such as tax numbers, licenses and other professional accreditation.

Typically, after a government buying shop approves a vendor's registration, it assigns the vendor a password to gain access to its databases.

Some systems use password protection so that vendors can send proprietary information safely and with confidence that only authorized personnel will view bids.

State and local procurement offices use the registration data to compile a database of approved vendors.

Such systems let agencies' source selection team members get quick access to bids and make contract award decisions at their PCs.

Many states are somewhere between partial online buying and full-fledged electronic commerce.

How Wisconsin handles electronic procurement



GCN graphic by Carl Estes

Wisconsin's electronic commerce system lets vendors submit bids via a Web site. Proprietary information is protected by a firewall.

Wisconsin, for instance, has a procurement Web site at <http://vendornet.state.wi.us> that posts RFPs and information about contracts that the state has awarded. But the state does not accept bids online.

"We're not at the point where we can accept bids electronically because of security issues," Wisconsin Procurement Bureau spokeswoman Helen McCain said.

At the bureau, the extent of Web access that vendors enjoy depends on how much they pay to participate, McCain said.

Download RFPs

For \$125 annually, the state will post a company's name and a list of the services and products it sells. The state also will notify the vendor of any state procurements see PROCUREMENT Page 36

INSIDE STATE & LOCAL

■ **THE 50 STATES** Read about what's going on around the nation in information technology Page 6

■ **STATISTICAL ANALYSIS** StatServer 2.0 shares data sets over intranets and has data mining tools Page 23

■ **PUBLIC HOUSING** Oakland, Calif., will install IBM NCs in new housing projects Page 27

■ **INTERNET** The National Science Foundation enrolls university talent to build Internet 2 Page 29

■ **BUYERS GUIDE** Learn how to critique the many roles that office suites perform Page 31

More and more, states turn to Web for procurement processes

PROCUREMENT from Page 1

worth more than \$25,000. Registered vendors can download RFPs and other data from the Web site.

The state recognizes subscribers as companies that pay a \$100 annual fee. These companies, too, can search the site and download procurement information and RFPs, but they do not receive automatic notification of upcoming buys.

It's a vendor net

The state sends companies procurement information via e-mail or through first-class mail. Each RFP has a bid number that the vendors can type into a search engine on the Web site. Vendors can also search by commodity codes, McCain said.

After a company responds to an RFP, which the bureau will accept on paper or as a fax, procurement clerks key in the bid and store the data in the bureau's VendorNet database, McCain said.

Once a contract is awarded, the agency posts the data on the site, where companies and the public can read about the contract's price and terms.

"One of our main goals in creating this system was to simplify bids for the state purchasing staff," bureau director Jan Abrahamson said.

"Wisconsin municipalities can also use this bid system under our cooperative purchasing system agreement," he said. The local agencies must pay a \$125 annual fee to get access to data on the Web site about contracts that are open to them.

Wisconsin maintains two token-ring networks separated by a firewall. The database of vendor information is hosted on a Compaq ProLiant 5000 server on the internal network. The Web server, also a ProLiant 5000, is attached to a network accessible to the public.

Vendors seeking procurement information via VendorNet can do so by launching a Structured Query Language request from the Web

server across the firewall. The request pulls data from a Microsoft Access database hosted on the internal server.

The firewall between the two token-ring networks prevents vendors from getting to proprietary or competitive information in the procurement office, McCain said.

In Oregon, state officials have taken the next step and are accepting vendors' bids electronically.

The state's Administrative Services Department maintains the Vendor Information Program that companies can access via the Web at <http://www.das.state.or.us>.

Registered vendors can post their bids on the VIP site using a five-digit identification number, said Brenda Hill, Administrative Services' information technology manager.

Online bid sheets for each procurement list companies that have submitted bids and the products they offer. When a bid sheet changes because a new company has submitted a bid or a vendor has dropped out of the competi-

tion, the state notifies all the would-be contractors via e-mail.

Oregon, like Wisconsin, has a cooperative purchasing program. Local governments can use state contracts to buy goods and services through an annual membership program.

Oregon hosts the VIP applications on an IBM AS/400 server, said Greg Dubenko, Administrative Services' LAN administrator.

Florida begins

Some states are just beginning their online procurement initiatives.

Florida, which has an online procurement program—Purchasing Direct—at <http://purchasing.state.fl.us>, has not reached the functionality of either Oregon or Wisconsin. But the state's procurement officials said they plan to expand the project.

Now companies and state buyers can view contract prices and get purchase order information on the site. Procurement officials also can view vendor lists of products and services.

"This is the first stage of a three-stage automation project where vendors will eventually be able to register bids online," said George Banks, state purchasing director at the Management Services Department.

The next step is an online registration system, which will be ready in the fall, he said.

Although under construction, the Web site includes downloadable forms, such as vendor registration applications.

The site also includes an electronic version of the State Negotiated Agreement Price Schedule form.

Each SNAPS form lets a company tout its products available on Florida contracts. Buyers then can compare product specifications, warranties and other company information on multiple SNAPS forms.

Registered vendors can view more than 600 SNAPS and 150 contracts at the site. To view SNAPS forms, users need Adobe Systems Acrobat.

Cities, counties move procurement online, too

By THOMAS R. TEMIN
GCN Staff

Cities and counties are joining the states in building online procurement systems. A case in point is Los Angeles County, with its annual acquisition budget of \$700 million.

According to Chrys Varnes, project director in the county's Internal Services Department, the new system will incorporate the latest electronic catalog and commerce software while preserving the county's IBM mainframe workflow package that generates orders and shipping documents, and authorizes payment of invoices.

The result, Varnes said, will be better prices for commodity buys and a faster procurement process.

The existing workflow software is Advanced Governmental Purchasing System (AGPS) from Informis Inc. of Montgomery, Ala. Informis is acting as prime contractor, she said, in integrating a suite of applications from Commerce One Inc. of Walnut Creek, Calif. Together, the apps will be known as the Countywide Acquisition Management Information System, Varnes said.

The \$2.2 million CAMIS is scheduled to go online Sept. 30, she said. When finished, the county and the vendors with whom it has standing supply contracts will be connected by a virtual private network, or, as Varnes dubbed it, an extranet.

Here's how it will work:

Residing on a county-owned PC is BuySite, a component of Commerce One's CI Commerce Chain Solution suite. The host is a Compaq ProLiant 5500R with 9G of RAID storage and running Microsoft Windows NT. BuySite is an electronic catalog and search engine containing the line items available under each vendor's contract. The catalog can be searched by vendor, product or product attribute, Varnes said. The buyer selects items for price quotes and creates a virtual worksheet.

Meanwhile, each vendor under contract has a copy of another Commerce One app, SupplySite, on its own host, to which it

uploads its latest pricing and other information.

"Like the Federal Supply Service schedule contracts, our contracts are dynamic in pricing," Varnes said.

The worksheet is transmitted over the VPN to a Commerce One transaction server, the Realtime Electronic Ordering System. REOS polls the relevant vendors' SupplySites.

For example, she said, the county has standing contracts with seven suppliers of PC hardware and software products. If the solicitation is for PC products, the REOS engine searches the SupplySites of the seven vendors and updates the worksheet at the county's BuySite with the vendors' latest prices, availability and other data.

REOS and VPN are hosted on machines operated by MCI Communications Corp.

Now the county buyer has, in effect, a list

of bids from which to order. When the buyer hits the order button, BuySite sends a message to the IBM mainframe and the AGPS generates the purchase documents.

Varnes said all of the county's purchasing regulations are embodied in the AGPS configurations.

"For example, suppose I want to buy a mainframe for the Sheriff's Department. The chief information officer would have to approve that purchase. Our workflow makes sure the request is routed to the CIO's office," Varnes said.

She said one planned enhancement will be to give BuySites access to small vendors that don't have standing contracts but that may offer better prices or terms than the preferred suppliers. All the small businesses would need is a PC and an Internet account, Varnes said.

The screenshot shows a web browser window with the title "Los Angeles County - Procurement - Request for Quote". The page displays a table of supply contracts. The table has columns for Item #, Description, Unit, Supplier, Contract Price (\$), Current Price (\$), Qty. Avail., and Details. There are four rows of data listed.

Item #	Description	Unit	Supplier	Contract Price (\$)	Current Price (\$)	Qty. Avail.	Details
1	RT10000 CHARTSCAN	Quoted Mfg. Co./JCN of GSC Products	RT10000	\$2,000.00	\$2,000.00	7	
2	RT17000 LABEL/ZIPCHART	Quoted Mfg. Co./JCN of GSC Products	RT17000	\$200.00	\$200.00	1042	
3	RT10000 CART/CHARTSCAN	Quoted Mfg. Co./JCN of GSC Products	RT10000	\$215.00	\$215.00	400	
4	BANDED INK BARCODE/ZIP CHART/ART	Standard Corp.	RT10000	\$2.00	\$2.00	40	

At the bottom of the table, it says "Total \$28,539.00".

Los Angeles County's procurement Web site includes BuySite, an electronic catalog searchable by vendor that contains line items available under each vendor's contract.

Dumb terminals get smarter; Georgians search jobs on Web

By MICHELLE MCCANN
GCN Staff

Georgia information technology workers hope software that acts as a CICS-compatible Web browser will enable unemployment case-workers to use dumb terminals to search the Internet.

Jack Jolin, director of IT at the state Labor Department, said state employees need Internet access to find jobs for unemployed Georgians participating in the welfare-to-work program. Officials are testing the Novation software from GT Software Inc. of Atlanta, which they hope will give them Web access until the dumb terminals are replaced with PCs.

"Because we couldn't afford to replace all state dumb terminals at once, we decided that this software would be a good interim solution for Internet access," Jolin said.

Two other departments—Human Resources and Administrative Services—also

see JOBS Page 38

Legislative Research Services

*Alaska State Legislature
Legislative Affairs Agency
Division of Legal and Research Services*

*130 Seward Street, Suite 218
Juneau, AK 99801
Phone: 907-465-3991
Fax: 907-465-3908*

April 19, 1995

MEMORANDUM

TO: Representative Al Vezey

FROM: Patricia Young
Legislative Analyst

RE: **California Department of Motor Vehicles: Decentralization and Partnerships
with Private Enterprises**
Research Request 95.185

You asked for a brief history of the decentralization of the California Department of Motor Vehicles Services. You were also interested in knowing if the department has any plans for privatization or business partnerships.

Gary Nishite, chief of the Office of Technology for the California Department of Motor Vehicles (DMV), provided the following background information. Historically, DMV was the sole provider of vehicle registration and driver licensing services. The only exception was that auto clubs, such as Triple A, were allowed to handle registration paperwork for their clients. Every transaction, however, was processed through the Sacramento office. According to Mr. Nishite, about ten years ago DMV changed its information technology structure in order to decentralize. At the same time, DMV provided the auto clubs with computers and a secure method for entering data, thereby "effectively doubling" the number of field offices across the state.

In addition to this decentralization effort, the state is actively seeking partnerships with other public agencies and with a number of industry clients with business operations similar to DMV's and a frequent need for interface with DMV. These industry clients include automobile rental and leasing companies, automobile clubs, dealers, carriers, and registration service firms. As noted in the DMV document developed as the "System Architecture & Requirements to Support Public/Public & Public/Private Partnerships,"

With the adoption of its *Strategic Business Plan* in June of 1993, DMV formalized a commitment to "actively seek partnerships and new relationships that are in the public interest." In order to better service its customers, DMV is interested in developing partnerships that offer a demonstrable benefit to the people of

Representative Vezey

April 19, 1995

Page 2

California while ensuring that services are provided efficiently, reliably, and conveniently. Within this context, DMV seeks partnerships that offer a bonus of "value-added services," whereby services to our customers are actually enhanced when compared to traditional means of delivery. The Department views partnerships as an "opportunity to share potential risks and benefits with other organizations: risks associated with new technologies, changes in service delivery mechanisms, and new ways of doing business."

According to the *Strategic Business Plan*, DMV will continue to develop alternative methods of service delivery, including the use of kiosks and payment of fees through electronic funds transfer systems. The following is noted under the heading of "Changing organizational relationships with business and government":

The vast majority of transactions with organizations, such as automobile dealers, auto clubs, insurance companies, and California's courts, will be handled by DMV via direct and secure electronic linkages. These linkages will minimize duplication of data entry, support transaction validation against established databases, and speed data transfer. Wherever possible, data will be captured at the source rather than re-entered by DMV (p. 12).

By way of example, Mr. Nishite notes that nearly two years ago, the automobile rental industry approached DMV in an effort to get cars registered and on the road faster. The result was a pilot project whereby DMV supplied Hertz with a terminal in order to key-in data, as well as plates and other materials necessary to get the cars in operation. The project was a success, and consequently, about one year ago, it was expanded to include five or six of the major car rental companies in the state.

Mr. Nishite describes the process of decentralization and partnerships as a "shift in the paradigm" with the dealerships and industry organizations--rather than DMV--being the "center of the universe." He stresses that DMV's ultimate goal is more efficiency and better customer service.

I hope this information is helpful. If you have questions or need more information, please let me know.

Attachments available upon request from Legislative Research Agency.

Legislative Research Services

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November 25, 1994

MEMORANDUM

TO: Representative Al Vezey

FROM: Patricia Young
Legislative Analyst

RE: Privatizing Motor Vehicle Registration and Drivers' Licensing
Research Request 95.032

You asked for samples of pertinent statutes and regulations from states that have privatized motor vehicle registration and drivers' licensing. You also wished to know if such privatization is considered successful.

Drivers' Licensing Services

A majority of states use third parties for testing the driving skills of operators of *commercial* vehicles, as authorized under the Commercial Motor Vehicle Safety Act of 1986.¹ Additionally, many states use third parties or private agents for noncommercial drivers' license *renewals*. According to David Hugel, director of government affairs with the American Association of Motor Vehicle Administrators, however, **the use of third-party or private agents for the**

¹The Commercial Motor Vehicle Safety Act of 1986 (43 CFR Section 383) was passed by Congress in an attempt to reduce truck and bus accidents by requiring all commercial drivers to meet standards for procedures, methods, and minimum passing scores. To this end, each commercial driver must qualify for and carry a single commercial driver's license (CDL). The Act requires an inspection of commercial vehicles, an off-road driving test (such as in a parking or loading area), and an on-road test over a predetermined route. Although states generally administer applicant screening and knowledge testing, many state drivers' bureaus are neither trained to inspect commercial vehicles, nor equipped to administer the driving skills tests. States are authorized under the Act to use third parties to administer commercial driving skills tests. *Third party* is defined as "another state, an employer, a private driver training facility or other private institution, or a department, agency or instrumentality of a local government."

Representative Al Vezev
November 25 1994
Page 2

original testing and issuance of noncommercial drivers' licenses has only recently been considered in some states.

Arizona relies heavily on third parties for commercial drivers' license (CDL) testing and is considering their use for licensing of noncommercial drivers as well. Statutory language was added last year to allow for third-party testing for noncommercial drivers' licenses. According to a representative of Arizona's Division of Motor Vehicles, the provision is due to go into effect on an experimental basis soon. The intent is to allow high school drivers' training programs to administer "all tests required" in order to determine an applicant's eligibility for a regular passenger automobile or motorcycle driving license. Copies of the pertinent statutes are attached.

Michigan is another state making extensive use of third-party CDL testing. According to Bill Charron, Michigan Office of Traffic Safety, the state screens applicants and administers the knowledge tests, but relies on private agents to administer the vehicle inspections and actual driving tests. Mr. Charron considers the private CDL testing as very successful, and he believes the program could be expanded to noncommercial drivers' licensing as long as the state maintains a strict auditing practice. The pertinent statute in Michigan simply specifies that the state may enter into third-party agreements for driver testing services. A new contract for third-party agents is currently being developed. Mr. Charron is sending a draft copy of the contract, and that contract will be forwarded to your office upon its arrival.

Motor Vehicle Registration

A survey conducted this year by the Office of Legislative Auditor in Minnesota, entitled *Motor Vehicle Deputy Registrars*, suggests that **although nearly all states use a central office to regulate motor vehicle registration and title services, many also employ third parties to perform a variety of services.**² The survey contains a useful synopsis of current state regulation and potential approaches for streamlining motor vehicle services of all kinds. The survey is attached along with statutes from Washington and North Dakota. A copy of the contract used in North Dakota is also included.

I hope you find this information useful. Please let us know if we can be of further help.

Attachments

²Office of the Legislative Auditor, State of Minnesota, *Motor Vehicle Deputy Registrars*, March 1994, attached.

A-1 - MAR 20

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Agency Totals - FY00 Operating Budget

								Agency: Department of Administration	
	FY98 Act	FY99 CC	FY99Auth	Gov Amd	House	Senate	ConfComm	FY99Auth to ConfComm	
Totals for Agency	259,202.4	255,350.5	256,096.4	268,400.2	262,903.7	258,057.0	257,531.8	1,435.4	0.6%
<u>Objects of Expenditure:</u>									
Personal Services	70,746.8	72,787.3	73,104.0	79,565.8	78,521.1	76,717.6	76,026.4	2,922.4	4.0%
Travel	1,541.1	1,234.8	1,265.7	1,490.4	1,443.2	1,284.2	1,241.0	-24.7	-2.0%
Contractual	94,529.8	95,466.6	95,463.1	106,480.0	104,522.3	102,513.5	102,713.5	7,250.4	7.6%
Commodities	3,149.0	2,810.6	2,816.8	3,123.9	3,089.2	3,105.4	3,070.7	253.9	9.0%
Equipment	3,437.3	1,413.3	1,408.9	1,436.4	1,436.4	1,418.0	1,408.1	-0.8	-0.1%
Lands/Buildings	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	%
Grants, Claims	85,744.8	81,982.9	81,982.9	76,248.7	73,886.5	73,847.5	73,859.5	-8,123.4	-9.9%
Miscellaneous	53.6	-345.0	55.0	55.0	5.0	-829.2	-787.4	-842.4	-1531.6%
<u>Funding Sources:</u>									
1002 Fed Rcpts	6,387.2	6,912.9	6,993.7	7,042.8	7,042.8	6,942.6	6,942.6	-51.1	-0.7%
1003 G/F Match	1,161.7	1,163.4	1,164.5	1,164.5	1,164.5	1,164.5	1,164.5	0.0	0.0%
1004 Gen Fund	157,503.9	146,111.6	146,428.1	139,923.6	135,572.4	129,928.0	130,325.7	-16,102.4	-11.0%
1005 GF/Prgm	15,560.9	16,041.5	16,200.2	16,160.4	16,049.3	15,965.4	15,924.3	-275.9	-1.7%
1007 I/A Rcpts	36,579.5	35,548.1	35,566.9	45,194.6	44,506.9	45,170.8	44,606.9	9,040.0	25.4%
1017 Ben Sys	12,985.8	13,218.1	13,226.3	14,543.6	14,543.6	14,543.6	14,543.6	1,317.3	10.0%
1023 FICA Acct	90.8	90.9	91.2	90.9	90.9	90.9	90.9	-0.3	-0.3%
1029 P/E Retire	2,787.1	3,603.2	3,613.3	4,016.4	4,016.4	4,016.4	4,016.4	403.1	11.2%
1033 Surpl Prop		311.5	312.8	397.8	397.8	397.8	397.8	85.0	27.2%
1034 Teach Ret	2,136.5	1,493.7	1,502.4	1,636.5	1,636.5	1,636.5	1,636.5	134.1	8.9%
1037 GF/MH	3,095.8	9,353.2	9,359.5	13,405.0	13,405.0	13,405.0	13,405.0	4,045.5	43.2%
1042 Jud Retire	39.3	23.8	24.0	24.7	24.7	24.7	24.7	0.7	2.9%
1045 Nat Guard	33.3	76.8	76.9	87.3	87.3	87.3	87.3	10.4	13.5%
1053 Invst Loss	405.0		97.1	-0.0	-0.0	0.0	0.0	-97.1	-100.0%
1061 CIP Rcpts	128.0	128.0	128.7	433.7	433.7	433.7	433.7	305.0	237.0%
1081 Info Svc	19,522.9	19,738.6	19,775.4	20,269.9	20,269.9	20,269.9	20,269.9	494.5	2.5%
1091 GF/Desig	78.4							0.0	%
1092 MHTAAR	328.6	1,106.5	1,106.7	742.5	910.0	910.0	910.0	-196.7	-17.8%
1108 Stat Desig	377.7	428.7	428.7	541.2	541.2	653.2	541.2	112.5	26.2%
1118 Pioneers'				2,364.0	1,850.0	2,055.9	1,850.0	1,850.0	%
1119 Tobac Setl				360.8	360.8	360.8	360.8	360.8	%
<u>Positions:</u>									
Perm Full Time	1,268.0	1,261.0	1,262.0	1,370.0	1,349.0	1,341.0	1,328.0	66.0	5.2%
Perm Part Time	111.0	111.0	114.0	106.0	105.0	104.0	103.0	-11.0	-9.6%
Non-Perm	106.0	108.0	108.0	102.0	102.0	102.0	102.0	-6.0	-5.6%

Component Summary - FY00 Operating Budget

Agency: Department of Administration

Page	Budget Component	FY98 Act	FY99 CC	FY99Auth	Gov Amd	House	Senate	ConfComm	FY99Auth to ConfComm	
Centralized Administrative Services										
1	Office of the Commissioner	567.7	540.8	542.0	542.0	542.0	542.0	542.0	0.0	0.0%
2	Tax Appeals	155.2	231.6	231.9	214.0	214.0	139.0	179.0	-52.9	-22.8%
3	Administrative Services	1,683.6	1,507.7	1,514.3	1,564.3	1,564.3	1,514.3	1,514.3	0.0	0.0%
4	DOA Info Technology Support				988.6	988.6	988.6	988.6	988.6	%
5	Finance	5,700.5	5,683.0	5,697.3	6,059.8	6,059.8	5,749.8	5,749.8	52.5	0.9%
6	Personnel	2,203.8	2,195.7	2,202.9	2,280.0	2,180.0	2,180.0	2,180.0	-22.9	-1.0%
7	Labor Relations	906.0	907.9	911.4	911.4	911.4	911.4	911.4	0.0	0.0%
8	AK Professional Develop Inst.	385.1	674.5	675.9	675.9	0.0	675.9	-0.0	-675.9	-100.0%
9	Purchasing	1,512.4	1,057.3	1,061.1	1,061.1	1,061.1	1,061.1	1,061.1	0.0	0.0%
10	Property Management	840.0	932.6	934.9	1,019.9	1,019.9	894.9	894.9	-40.0	-4.3%
11	Central Mail	1,407.9	790.7	795.5	1,280.5	1,280.5	1,280.5	1,280.5	485.0	61.0%
12	Retirement and Benefits	8,884.4	7,954.2	7,981.8	8,500.3	8,500.3	8,500.3	8,500.3	518.5	6.5%
13	Group Health Insurance	9,188.4	10,553.3	10,553.3	11,900.3	11,900.3	11,900.3	11,900.3	1,347.0	12.8%
14	Unallocated Reduction						-665.8	-665.8	-665.8	0.0%
	* BRU Total	33,435.0	33,029.3	33,102.3	36,998.1	36,222.2	35,672.3	35,036.4	1,934.1	5.8%
Leases										
15	Leases	33,559.8	31,934.5	31,934.5	35,731.4	34,714.1	33,564.9	33,797.6	1,863.1	5.8%
16	Lease Administration		489.1	491.0	491.0	491.0	491.0	491.0	0.0	0.0%
	* BRU Total	33,559.8	32,423.6	32,425.5	36,222.4	35,205.1	34,055.9	34,288.6	1,863.1	5.7%
Elected Public Officers Retirement System Benefits										
17	EPORS	1,077.1	1,111.5	1,111.5	1,111.5	1,111.5	1,111.5	1,111.5	0.0	0.0%
	* BRU Total	1,077.1	1,111.5	1,111.5	1,111.5	1,111.5	1,111.5	1,111.5	0.0	0.0%
Information Services										
18	Information Services	19,522.9	19,738.6	19,775.4	20,269.9	20,269.9	20,269.9	20,269.9	494.5	2.5%
19	Information Svc Fund Front Sec	53.6	55.0	55.0	55.0	55.0	55.0	55.0	0.0	0.0%
	* BRU Total	19,576.5	19,793.6	19,830.4	20,324.9	20,324.9	20,324.9	20,324.9	494.5	2.5%
Public Communications Services										
20	Public Broadcasting Commission	45.2	56.8	57.0	57.0	57.0	57.0	57.0	0.0	0.0%
21	Public Broadcasting - Radio	2,613.9	2,613.9	2,613.9	2,613.9	2,613.9	2,599.9	2,599.9	-14.0	-0.5%
22	Public Broadcasting - T.V.	845.2	845.2	845.2	845.2	794.0	794.0	794.0	-51.2	-6.1%
23	Satellite Infrastructure				1,578.0	1,134.0	1,134.0	1,134.0	1,134.0	%
24	AK Rural Communications Svcs	1,539.9	1,578.0	1,578.0	0.0	-0.0	0.0	0.0	-1,578.0	-100.0%
25	AIRRES Grant					89.0	64.0	76.0	76.0	%
		5,044.2	5,093.9	5,094.1	5,094.1	4,687.9	4,648.9	4,660.9	-433.2	-8.5%

Component Summary - FY00 Operating Budget

Agency: Department of Administration

Page	Budget Component	FY98 Act	FY99 CC	FY99Auth	Gov Amd	House	Senate	ConfComm	FY99Auth to ConfComm	
	Public Communications Services									
	* BRU Total									
	Risk Management									
26	Risk Management	21,861.4	21,952.9	21,955.0	22,405.0	22,405.0	22,405.0	22,405.0	450.0	2.0%
	* BRU Total	21,861.4	21,952.9	21,955.0	22,405.0	22,405.0	22,405.0	22,405.0	450.0	2.0%
	Longevity Bonus									
27	Longevity Bonus Grants	68,031.9	63,499.4	63,499.4	57,702.1	55,302.1	55,302.1	55,302.1	-8,197.3	-12.9%
	* BRU Total	68,031.9	63,499.4	63,499.4	57,702.1	55,302.1	55,302.1	55,302.1	-8,197.3	-12.9%
	Alaska Longevity Programs									
28	Pioneers Homes	30,475.0	30,386.6	30,501.7	32,933.3	32,419.3	32,625.2	32,419.3	1,917.6	6.3%
29	Alaska Longevity Programs Mgmt		1,418.8	1,422.4	1,422.4	1,422.4	1,392.4	1,392.4	-30.0	-2.1%
	* BRU Total	30,475.0	31,805.4	31,924.1	34,355.7	33,841.7	34,017.6	33,811.7	1,887.6	5.9%
	Senior Services									
30	Protection, Comm Svcs, & Admin	4,807.1	4,256.2	4,266.7	4,260.7	4,428.2	4,428.2	4,428.2	161.5	3.8%
31	Senior Services Grants				11,959.9	-0.0	0.0	0.0	0.0	0.0%
32	Nutrition, Trans & Support Svc	5,199.2	5,514.3	5,514.3	-0.0	5,514.3	5,514.3	5,514.3	0.0	0.0%
33	Senior Employment Services	1,744.2	1,808.5	1,808.5	0.0	1,857.6	1,857.6	1,857.6	49.1	2.7%
34	Home & Community Based Care	3,301.6	3,587.7	3,587.7	0.0	3,573.0	3,573.0	3,573.0	-14.7	-0.4%
35	Senior Residential Services	1,015.0	1,015.0	1,015.0	0.0	1,015.0	1,015.0	1,015.0	0.0	0.0%
36	Home Health Services	1,730.2	1,732.9	1,734.0	1,734.0	1,734.0	1,734.0	1,734.0	0.0	0.0%
37	Citizens Foster Care Review	294.1	295.9	296.8	420.6	-0.0	296.8	-0.0	-296.8	-100.0%
	* BRU Total	18,091.4	18,210.5	18,223.0	18,375.2	18,122.1	18,418.9	18,122.1	-100.9	-0.6%
	Legal and Advocacy Services									
38	Office of Public Advocacy	7,875.0	8,076.9	8,141.5	8,938.7	8,858.7	8,318.8	8,645.7	504.2	6.2%
39	Public Defender Agency	8,968.4	9,324.9	9,460.4	10,219.8	10,219.8	9,418.6	9,460.4	0.0	0.0%
	* BRU Total	16,843.4	17,401.8	17,601.9	19,158.5	19,078.5	17,737.4	18,106.1	504.2	2.9%
	Alaska Oil and Gas Conservation Commission									
40	Ak Oil & Gas Conservation Comm	1,652.6	1,654.0	1,658.7	1,890.2	1,890.2	-0.0	-0.0	-1,658.7	-100.0%
	* BRU Total	1,652.6	1,654.0	1,658.7	1,890.2	1,890.2	-0.0	-0.0	-1,658.7	-100.0%

Component Summary - FY00 Operating Budget

Agency: Department of Administration

Page	Budget Component	FY98 Act	FY99 CC	FY99Auth	Gov Amd	House	Senate	ConfComm	FY99Auth to ConfComm	
Alaska Public Offices Comm										
41	Alaska Public Offices Comm	755.3	759.0	783.0	783.0	733.0	733.0	733.0	-50.0	-6.4%
	* BRU Total	755.3	759.0	783.0	783.0	733.0	733.0	733.0	-50.0	-6.4%
Division of Motor Vehicles										
42	Administration	1,225.2	1,226.3	1,308.4	0.0	0.0	0.0	0.0	-1,308.4	-100.0%
43	Driver Services	1,259.7	1,316.2	1,436.9	0.0	-0.0	-0.0	0.0	-1,436.9	-100.0%
44	Field Services	6,114.7	5,923.1	5,991.3	0.0	0.0	-0.0	-0.0	-5,991.3	-100.0%
45	Financial Respons Act Enforce.	149.2	150.0	150.9	0.0	-0.0	0.0	0.0	-150.9	-100.0%
46	Motor Vehicles				8,887.5	8,887.5	8,537.5	8,537.5	8,537.5	%
	* BRU Total	8,748.8	8,615.6	8,887.5	8,887.5	8,887.5	8,537.5	8,537.5	-350.0	-3.9%
Pioneers' Homes Facilities Maintenance										
47	Pioneers' Facil Maint				2,125.0	2,125.0	2,125.0	2,125.0	2,125.0	%
	* BRU Total	0.0	0.0	0.0	2,125.0	2,125.0	2,125.0	2,125.0	2,125.0	%
General Services Facilities Maintenance										
48	Genl Svcs Facil Maint				2,589.7	2,589.7	2,589.7	2,589.7	2,589.7	%
	* BRU Total	0.0	0.0	0.0	2,589.7	2,589.7	2,589.7	2,589.7	2,589.7	%
AOGCC Facilities Maintenance										
49	AOGCC Facilities Maint				49.3	49.3	49.3	49.3	49.3	%
	* BRU Total	0.0	0.0	0.0	49.3	49.3	49.3	49.3	49.3	%
Information Technology Facilities Maintenance										
50	ITG Facilities Maint				23.0	23.0	23.0	23.0	23.0	%
	* BRU Total	0.0	0.0	0.0	23.0	23.0	23.0	23.0	23.0	%
Y2K Coordination Office										
51	Y2K Coordination Office				305.0	305.0	305.0	305.0	305.0	%
	* BRU Total	0.0	0.0	0.0	305.0	305.0	305.0	305.0	305.0	%
Labor Agreements Miscellaneous Items										
52	Labor Agreements Misc Items	50.0							0.0	0.0%
	* BRU Total	50.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
*** Total Agency Expenditure		259,202.4	255,350.5	256,096.4	268,400.2	262,903.7	258,057.0	257,531.8	1,435.4	0.6%
Federal Funds		6,387.2	6,912.9	6,993.7	7,042.8	7,042.8	6,942.6	6,942.6	-51.1	-0.7%
General Funds		177,400.7	172,669.7	173,152.3	173,378.3	168,402.0	162,879.6	163,030.3	-10,122.0	-5.8%

Component Summary - FY00 Operating Budget

Agency: Department of Administration

<u>Page</u>	<u>Budget Component</u>	<u>FY98 Act</u>	<u>FY99 CC</u>	<u>FY99Auth</u>	<u>Gov Amd</u>	<u>House</u>	<u>Senate</u>	<u>ConfComm</u>	<u>FY99Auth to ConfComm</u>	
	Other Funds	75,414.5	75,767.9	75,950.4	87,979.1	87,458.9	88,234.8	87,558.9	11,608.5	15.3%