

Confirm.,

1999



Official Business

Alaska State Legislature

House of Representatives

Office of the Chief Clerk

State Capitol, Rm 210
Juneau, AK 99801-1102
(907) 465-3725
Fax: (907) 465-5334

MEMORANDUM

Date: February 9, 1999
TO: Judiciary Committee
FROM: Suzi Lowell
Chief Clerk
SUBJECT: Governor's Appointments

Speaker Porter referred the following Governor's appointments to the Judiciary Committee:

Board of Governors of the Alaska Bar

Joseph N. Faulhaber - Fairbanks

Appointed: 08/10/94 Reappointed: 06/02/98 Expires: 06/30/00

Barbara Miklos - Anchorage

Appointed: 06/30/95 Reappointed: 07/31/98 Expires: 06/30/01

Commission on Judicial Conduct

Dianne I. Brown - Anchorage

Appointed: 09/11/96 Reappointed: 12/11/98 Expires: 12/31/02

Alaska Judicial Council

Sandra Stringer - Fairbanks

Appointed: 08/27/98 Expires: 05/18/03

Violent Crimes Compensation Board

Colleen M. Murphy, M.D. - Anchorage

Appointed: 08/27/98 Expires: 12/15/00

Stephen B. Wallace - Kodiak

Appointed: 08/27/98 Expires: 12/15/99

Leslie D. Wheeler - Wasilla

Appointed: 05/15/96 Reappointed: 12/11/98 Expires: 12/15/01

Attached are their resumes and committee reports for your use.

Attachments as noted.



STATE OF ALASKA

OFFICE OF THE GOVERNOR
P.O. Box 110001, Juneau, AK 99811-0001
Phone: (907) 465-3500 Fax: (907) 463-3454

BOARDS AND COMMISSIONS RESUME

INSTRUCTIONS

A separate application is required for each position for which you apply. Complete and specific answers will aid in rapid and accurate processing of your resume. The initial determination of whether you qualify for the position specified will be based on this application.

Please type or print legibly in ink. Forward to the above address. Be sure your answers are true. A willfully false answer may result in your disqualification or removal from office if you are appointed.

Position for which I am applying: Board of Governors of the Alaska Bar

Please list any other Board or Commission on which you serve: None

Name: Joseph N. Faulhaber Previous Name Applied Under: N/A

Mailing Address: 105 Adak Avenue

Residence Address: 989 Senate Loop

City, State and Zip Code: Fairbanks, Alaska 99701

Home Telephone: 907 457-2010 Business or Message Telephone: 907 452-5186

AS 39.05.100 requires that a person appointed to a board or commission be a registered voter before the last general election:

Are you a registered voter? YES X NO

Voter Registration Number (Optional): Social Security Number (Optional): 319 40 7201

Have you ever been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES NO X

If "YES", explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification. The number of convictions, nature, recency and relationship to the board position applied for will be evaluated and a determination will be made after a review of all relevant facts.

CONFLICTS OF INTEREST: Certain boards and commissions require full disclosure of personal financial data under AS 39.51010. If required for the board or commission for which you are applying, are you willing to do so? YES X NO

Could you or any member of your family be affected financially by decisions to be made by the board or commission for which you have applied? YES NO X

If "YES", explain:

TRAINING AND EXPERIENCE: (If resumé attached, it is not necessary to complete items A-D)

A. List any professional licenses, certifications, or registrations and dates obtained that may be used as qualifying criteria:

Licensed Real Estate Sales Associate July 1973 - July 1976
Licensed Real Estate Broker July 1976 - Present

B. List both formal and informal education and training experiences: (Use additional paper if necessary)

Formal - 1 year Lewis College, Illinois
2 years University of Alaska Fairbanks, Business Administration

Informal - Founded and operated Fairbanks' largest real estate office, booking over 9000 transactions during the past 18 years. Brokered or participated in numerous multi-million dollar transactions. Partner or founder in numerous small businesses. Arbitrator in business disputes; Mediator in numerous business disputes and transactions. Trustee in several irrevocable trusts.

C. List any community service, municipal government, and state positions held, and any awards received. Include both compensated and uncompensated positions (ex: president of a service organization or a mayor). Include length of time served.

Past President of Fairbanks Resource Agency Title Holding Company (6 years)

Finance Committee Chairman, Fairbanks Memorial Hospital Local Advisory Board (3 years)

The Greater Fairbanks Community Hospital Foundation, Inc., Chairman Organizational Structure and Lease Oversight Committee, Member of Finance Committee, Member of Executive Committee, Board Secretary (7 years)

D. Employment work history - paid, unpaid or voluntary: (Use additional paper if necessary)

1968 - 1973 Student, Truck Driver, Prospector, Equipment Operator, Construction Laborer, Commercial Fisherman

1973 - Present Real Estate Broker, Businessman as described above.

The Office of the Governor and the State of Alaska have an Affirmative Action Equal Employment Opportunity Program. To assist in the program, you are asked to voluntarily answer the following questions to provide the information necessary for reporting purposes. Under State and Federal law, the information you provide will not be used to illegally discriminate against you.

SEX: Male _____ Female _____

ETHNIC BACKGROUND: White _____ Black _____ Hispanic _____ Alaska Native _____
Asian or Pacific Islander _____ American Indian _____

DATE OF BIRTH: _____ MILITARY SERVICE (if applicable, give dates): _____

CERTIFICATION: I swear that the information I have entered on this form is true to the best of my knowledge. I understand that if I deliberately conceal or enter false information on the form my application may be rejected, I may be removed from the list of eligible candidates or I may be removed from the position. I agree that the Office of the Governor may contact present or former employers or other persons who know me to obtain additional information about my skills and abilities. I understand that the information on this application is public information and may be released through a legal request for such information.

Signature, in Ink _____ Date July 6, 1994

BARBARA J. MIKLOS
3208 Greenland Drive
Anchorage, Alaska 99517

Administrator with a broad spectrum of State government experience encompassing budget preparation and oversight, program planning and development, grant writing and management, community organization, employee supervision, program evaluation, policy and procedures formation, legislation development and advocacy, research, public speaking and public relations.

EDUCATION

M.S. Health Administration, University of Colorado, May 1982.

B.S. in Education, Northeast Missouri State University, May 1966.

PROFESSIONAL EXPERIENCE

| | |
|----------------------------|------------------------------------|
| 9/97 – present | Alaska Department of Revenue |
| DIRECTOR, CHILD | 550 W. 7 th , Suite 310 |
| SUPPORT ENFORCEMENT | Anchorage, Alaska 99501-6699 |

Supervise and manage the Child Support Enforcement Division. Work closely with the Legislature to fund the agency and pass legislation required by the federal government. Coordinate services with Department of Law, Alaska Court System, U.S. Government and other state and private agencies. Supervise and direct personnel functions for more than 200 staff. Implement systems changes to reduce workload, save time and improve public relations.

| | |
|----------------------|----------------------------------|
| 6/93 – 9/97 | Alaska Department of Corrections |
| HEALTH CARE | 4500 Diplomacy Drive |
| ADMINISTRATOR | Anchorage, Alaska 99508 |

Supervised mental health, medical and dental services provided to inmates in the custody of the Alaska Department of Corrections. Managed the Inmate Health Care budget. Implemented systems for cost control and cost savings. Supervised and directed personnel functions for more than one hundred staff. Developed and revised policies and procedures, including policies and procedures to assure that quality services are provided. Negotiated and managed contracts for physicians, nurses, dentists, and other health practitioners. Directed planning for health services provided to inmates. Coordinated services with other correctional personnel and representatives of the Department of Law and other state agencies, federal agencies and health care industry.

9/91 – 6/93
DIRECTOR, COMMUNITY
HEALTH SERVICES

Chugachmiut
4201 Tudor Center Drive
Anchorage, Alaska 99508

Managed the Community Health Services Division for Chugachmiut, a Native corporation serving the Chugach regions. Coordinated, developed and evaluated services provided by the Community Health Services Division; Injury/Prevention/Disaster Planning; Prevention Services – alcohol/drug prevention/education; Environmental Health; Youth/Children services and the WIC program. Worked with Tribal Councils and community members to assure that services are consistent with community needs. Provided oversight of grants and contracts, supervised staff, and coordinated with Indian Health Services and other agencies.

5/83 – 8/91
EXECUTIVE DIRECTOR

Alaska Council on Domestic Violence
and Sexual Assault
Department of Public Safety
Juneau, Alaska 99811

Managed and coordinated domestic violence and sexual assault services, statewide. Proposed and advocated for legislation. Developed and provided oversight for agency budget, including funding for community programs. Developed processes for and conducted grant and contract reviews. Wrote regulations and supervised their adoption. Supervised the development and maintenance of a data collection system. Supervised staff and provided staff support to the Council, a policy-making board. Wrote numerous documents and made public presentations. Provided technical assistance to communities and agencies in management and provision of services.

5/82 – 5/83
HEALTH SYSTEMS SPECIALIST

Mt. Edgecumbe Hospital
Sitka, Alaska 99835

Coordinated service unit quality assurance activities. Maintained service unit's Operational Management System to assure that Joint Commission on Accreditation of Hospitals (JCAH) standards were addressed and to monitor Medicare/Medicaid expenditures. Provided technical assistance to satellite clinics to enable them to attain JCAH accreditation.

12/76 – 8/80
HEALTH PLANNING
COORDINATOR

Southeast Alaska Health Systems Agency
Ketchikan, Alaska 99901

Supervised, recruited and hired staff. Developed and revised policies and procedures. Prepared and managed the budget. Wrote grants and provided technical assistance to other groups in grant writing and program development. Provided technical assistance in developing certificates of need for hospital projects. Provided training and public presentations. Wrote numerous documents.

3/75 - 12/76
ASSOCIATE COORDINATOR

Alaska State Office of Drug Abuse
Department of Health and Social Services
Juneau, Alaska 99811

Administered the drug abuse grant programs. Evaluated drug programs. Developed and negotiated contracts and grants. Provided technical assistance to grantees and communities in program development and grant writing. Developed and implemented a statewide training system for program staff.

10/74 - 3/75
ASSOCIATE COORDINATOR

Alaska State Office of Alcoholism
Department of Health and Social Services
Juneau, Alaska 99811

Functioned as the Coordinator. Established goals and objectives for state alcoholism programming. Prepared and monitored the budget. Supervised and hired staff. Coordinated and monitored alcoholism grant programs. Wrote grants for funding alcohol services.

9/73 - 9/74
RESEARCH ANALYST

Alaska Division of Public Health
Department of Health and Human Services
Juneau, Alaska 99811

Managed and negotiated state and federal grants and contracts for various health services. Coordinated program planning for maternal and child health programs and prepared the budget. Analyzed data and prepared statistical reports. Implemented a database reporting system.

RELATED ACTIVITIES AND EXPERIENCE

Public member, Alaska Bar Association, (1995 - present.) Treasurer, 1997 and Vice President 1998.

Board of Directors, Standing Together Against Rape, STAR (1993 - 1994)

Board of Directors, Bartlett Memorial Hospital, Juneau (1991)

Social Services Advisory Board, City and Borough of Juneau. (1988 - 1991) Chair of the Mental Health Committee. (1988)

Member of the Governor's Task Force on Youth and Governor's Interim Commission on Children and Youth. (1976 - 1990)

Chair of the Committee on Transitional Housing which was a committee on the Housing Policy Development Council for the State of Alaska. (1988 - 1989)

Chair of the Governor's Child Sexual Abuse Working Group, established in January 1988 to make recommendations on how to improve systems that serve victims of child sexual abuse.

DIANNE INGLIMA BROWN
c/o Alaska Commission on Judicial Conduct
310 "K" Street, Suite 301
Anchorage, Alaska 99501

EDUCATION

Undergraduate:

University of Alaska, Fairbanks; Fairbanks, Alaska (1965-1967)

Professional: (Training)

Dept. of Public Safety Academy, Sitka, Alaska (1978, 1992)
D.E.A. Drug School, Stockton, California (1981)
Uniformed Investigator School, Juneau, Alaska (1984)
Interview/Sexual Assault School, Ketchikan, Alaska (1985)
Supervision and Mid-Management Schools, Juneau, Alaska (1985, 1986, 1987);
Seward, Alaska (1990); Anchorage, Alaska (1992, 1997)
Progressive Accident Investigation School, Palmer, Alaska (1989)
Field Training Officer Program, Sitka, Alaska (1990)
Advanced Criminal Investigation Training, Anchorage, Alaska (1992)
Reid Technique of Interviewing and Interrogation, Anchorage, Alaska (1992, 1993)
New York State Police Homicide Seminar, Albany, New York (1992)
Methods of Instruction, Sitka, Alaska (1993)
Dale Carnegie Course, Anchorage, Alaska (1993)
Investigation and Prosecution of Sexual Assault Crimes, Anchorage, Alaska (1993)
Southern Police Institute, 92nd Administrative Officers Course, Louisville, Ky. (1994)
Police Leadership for the 21st Century, Anaheim, California (1997)

EMPLOYMENT HISTORY

July 1998

Retired from the Alaska State Troopers.

Sept. 1995-July 1998

First Sergeant, Alaska State Troopers.

Commander of the Statewide Criminal Investigations Unit. Duties included supervision and management of the Major Crimes Section, the White Collar Crime Section, the Environmental Crimes Section and Special Investigations for the State of Alaska. Prior to 1998, additional duties included coordination of the Recruitment Section.

EMPLOYMENT HISTORY (continued)

1994-1995

First Sergeant, Alaska State Troopers.

In February 1994, became first female first sergeant in history of Alaska State Troopers. Staff assignment to the Director's Office as an administrative supervisor. Duties included management of the Commercial Vehicle Enforcement Program, Rural Trooper Housing, Vehicle Procurement Coordinator and Statewide Training Coordinator.

1990-1994

Sergeant, Alaska State Troopers.

In July 1990, became first female sergeant in history of Alaska State Troopers. Originally assigned to patrol division as Patrol Supervisor. Twice selected to supervise the field-training program for new state trooper recruits. In November 1991, reassigned to the Statewide Criminal Investigations/Major Crimes Section as supervisor. Duties included the supervision and oversight of homicide, sexual assault/sexual abuse, robberies and other violent crime investigations.

1985-1990

Corporal, Alaska State Troopers.

In October 1985, became first female corporal in history of Alaska State Troopers. Assignment was that of a patrol supervisor. In October 1988, transferred to a bush assignment as post supervisor of the Talkeetna Post. Duties included supervision and control of four-person post responsible for enforcement and patrol of a large rural area extending from Denali National Park to the north, Willow to the south, Skwentna to the west and the Talkeetna Mountains to the east.

1977-1984

Alaska State Trooper. Dept. Public Safety, State of Alaska.

From 1977 through 1981, assignments included judicial services/prisoner transport, patrol and commercial vehicle enforcement. In 1981, transferred to Metro Narcotics Unit as part of Anchorage Police Dept./Alaska State Troopers narcotics enforcement team. In 1982, transferred to Juneau Detachment where initial assignment was patrol officer. Duties later included assignments to investigation unit, primarily responsible for investigations of sexual assault and sexual abuse cases.

PERSONAL

Third-generation Alaskan, born February 4, 1948, and raised in the Seldovia/Homer area of the Kenai Peninsula. Married to Ray Richard Brown.

PROFESSIONAL ORGANIZATIONS

Fraternal Order of the Alaska State Troopers
Alaska Peace Officers Association
Women Police of Alaska
Southern Police Institute Alumni Association – Alaska

Other:

Judicial Conduct Commission – Appointed by Governor Tony Knowles October 1996.
Re-appointed by Governor Knowles December 1998.

REFERENCES

John Murphy, U.S. Marshall, Department of Justice (907) 271-5154
Arthur English, President, Ahtna AGA Training Institute (907) 272-7922
Stephanie Joannides, District Court Judge, Alaska Court System (907) 264-0643

Additional references furnished upon request.

P.O. Box 81088
Fairbanks, Alaska 99708
August 14, 1998

The Honorable Tony Knowles
Governor, State of Alaska
P. O. Box 110001
Juneau, Alaska 99811

Dear Governor Knowles,

I understand a position has recently become vacant on the Alaska Judicial Council. With this letter I am applying for appointment to that position.

I am a resident of the Fairbanks North Star Borough. I have lived in Alaska for thirty-six years, most of that time in the Fairbanks area. About a year ago I retired from a job in borough government and now have more time to volunteer for public service activities.

The following is a summary of some of the experiences I feel may qualify me for a position on the Council. I am also including a short list of references. I would be happy to submit a complete vita if you would like one.

Over the years I have held a number of jobs that required analysis of public policy and procedures, and some familiarity with the laws of the state of Alaska.

From 1991 through 1997 I served as a special assistant to Jim Sampson, at that time mayor of the Fairbanks North Star Borough. I was responsible for helping insure that borough residents had good access to local government. I also worked with the borough assembly on matters of local legislation.

Prior to working for Mayor Sampson I spent two years as an assistant ombudsman in the state Ombudsman's Office here in Fairbanks, investigating complaints against state agencies.

When I took the job at the Ombudsman's Office I was required to resign an appointed position I then held as a non-attorney member of the Alaska Bar Association Board of Governors. This board is responsible for reviewing complaints against attorneys and imposing discipline where appropriate.

Other pertinent activities I've been involved with over the years include a six year (two term) stint as an elected member of the borough assembly (1982-88). While on the assembly I served as presiding officer and also chaired the legislative committee for three years.

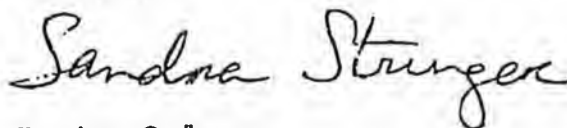
Previous to my service on the borough assembly I spent two legislative sessions in Juneau working as a legislative aide to representative, and then senator, Charlie Parr. He chaired the House Judiciary Committee when I first worked for him.

At present I am a member of the Fairbanks Memorial Hospital Board of Directors, and am also on the board of the Tanana Valley League of Women Voters.

My husband, Bill Stringer, is also recently retired. He worked as a geophysicist at the University of Alaska Fairbanks for many years. He is currently working as a consultant to a private research firm on a contract funded by the Alaska Department of Environmental Conservation.

Thank you for considering my application.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Stringer". The signature is written in dark ink and is positioned above the typed name.

Sandra Stringer

Attachment

References

Jim Sampson
Former Mayor
Fairbanks North Star Borough
907-457-2725

Michael Hostina
Former Deputy Ombudsman
State of Alaska
907-474-7237

Mona Lisa Drexler
Borough Clerk
Fairbanks North Star Borough
907-459-1401

Charlie Parr
Former Legislator
907-488-2555

Resume of
Captain Colleen M. Murphy, MD
PHS # 52982
July 7, 1998

Home Address: 28 11 Illiamna
Anchorage, AK
99517

Work Address: Alaska Native Medical Center
Information Technology Services
4315 Diplomacy Drive
Anchorage, AK
99508

E-mail: Murphy.Colleen_M@ANMC.Alaska.IHS.Gov

Phone: (wk) (907) 729-264
(fax) (907) 729-2655

Education

B.S. 1977, University of Michigan, Ann Arbor
Graduated cum laude
1977-1978, One year study in Aix-en-Provence, France

M.D. 1981, Wayne State University School of Medicine, Detroit, MI
Graduated with distinction, elected to Alpha Omega Alpha Society

Internship in Family Practice 1982, St. John Hospital, Detroit, MI

Residency in Obstetrics & Gynecology 1984-1987
Good Samaritan Medical Center, Phoenix, AZ
9/86-10/86, Galloway Fellowship, Sloan Kettering Hospital, New York
City, two months in gynecologic oncology

Professional Experience

Beginning 8/98: Alaska Area Women's Health Consultant, Anchorage, AK

May 1997-June 1998: President of Medical Staff, Alaska Native Medical
Center, Anchorage, AK

May 1996-February 1998: Senior Clinical Specialist, Alaska Native Medical
Center, Anchorage, AK

July 1993-April 1996: Chief of OB-GYN department, Alaska Native Medical
Center, Anchorage, AK

July 1987-June 1993: Staff clinician in OB-GYN, Alaska Native Medical
Center, Anchorage, AK

August 1982-June 1984: Chief of Pediatrics, 2 year service obligation in National
Health Service Corps, Truk State Hospital, Truk State, Micronesia

Board Certification

American College of Obstetrics & Gynecology, December 1989

Professional Memberships

American College of Obstetrics & Gynecology
American Medical Women's Association
Alpha Omega Alpha Society
American Institute of Ultrasound Medicine
American Society of Colposcopy & Cervical Pathology
American Society of Gynecologic Laparoscopy
Commissioned Officer's Association
International Association of Voluntary Sterilization
North American Menopause Society
Physicians for National Health Care Program
Retired Officer's Association

Awards

Public Health Service Award-1983
Isolated Hardship Award-1984
Unit Commendation Award- 1990
Achievement Medal- 1991
Unit Commendation Award- 1996
YWCA Woman of Achievement honoree-1997
Outstanding Service Medal- 1998
Distinguished Service Award- 1998

References furnished upon request

STEPHEN BOYER WALLACE
P.O. Box 4054
Kodiak, Alaska 99615
HM: (907) 487-2420 WK: (907) 486-6024

EDUCATION

Doctor of Jurisprudence, May 1988. University of Oregon School of Law, Eugene, Oregon.

Certified Police Officer, State of Alaska, Department of Public Safety Training Academy, Sitka, Alaska 9/82-10/82.

B.A. Criminal Justice, June 1981. Michigan State University, E. Lansing, Michigan. Senior paper: Comparative Finance British and U.S. Law Enforcement.

Cambridge University School of Criminal Justice, Cambridge, England; Bedford College, London, England. Comparative study British and U.S. Criminal Justice systems. 7/80-8/80.

STUDY RELATED WORK

United States District Court, Anchorage, Alaska. Law Clerk/Internship with Presiding Judge Fitzgerald January - April 1988.

Jamin, Ebell, Bolger & Gentry, P.C., Kodiak, Alaska. Law Clerk in General Practice Law Firm, May-Aug. 1987.

Michigan House of Representatives. Legislative Aid to Representative Jeffrey D. Padden; Chairperson House Committee on Corrections. 9/80-6/81.

Adolescent Diversion Project, Field Interviewer, Dr. R. Davidson-Director; Michigan State University. 1/79-6/79.

EMPLOYMENT

Associate Attorney. Jamin, Ebell, Schmitt & Mason, P.C., Kodiak, Alaska. General practice law firm. July 15, 1998 - present.

Assistant Attorney General, Human Services Section, Office of the Attorney General, Anchorage, Alaska November 1997 - May 1998.

District Attorney. State of Alaska Department of Law, Kodiak, Alaska June 1993 - October, 1997.

Assistant District Attorney. State of Alaska Department of Law, Anchorage, Alaska. June 29, 1992 - May 1993.

Assistant District Attorney. State of Alaska Department of Law, Bethel, Alaska. August 1990 - May 1992.

Assistant District Attorney. State of Alaska Department of Law, Palmer, Alaska. July 1989 - August 1990.

Resume - Stephen B. Wallace

Page 2 of 2

Law Clerk. State of Alaska Trial Courts, Honorable Victor Carlson, Superior Court
Judge. September 1988 - June 1989.

Police Officer. North Slope Borough Department of Public Safety, Barrow, Alaska.
5/88-8/88. Public Safety Officer, assigned to Barrow and Village of Wainwright.

Police Officer. City of Kodiak Police Department, Kodiak, Alaska. 9/82-8/85; Summer
1985. Patrol Officer, Alternate shift supervisor, Field Training Officer.

Leslie D. Bogda Wheeler
P.O. Box 878885
Wasilla, Alaska 99687

- OBJECTIVE:** Continued participation as the public member on the Violent Crimes Compensation Board.
- EDUCATION:** Master of Business Administration, Degree, Alaska Pacific University, 1985
Bachelor of Social Work, Degree, University of Alaska Anchorage, 1984.
- RELATED EXPERIENCE:**
- 6/96 to present Established small housing related enterprise for family business. Consulted and advised regarding rural small business development and marketing; non-profit administration, policy development, and work with/on Boards.
- Served as public member, interim chairperson, and current chairperson of the Violent Crimes Compensation Board. With other Board members and staff assistance reviewed and awarded claims submitted by innocent victims of violent crime in Alaska. Participated in the interview and hiring process of the Administrator. Reviewed and contributed to budget proposals, annual reports, and development of the program to meet legislative requirements and victim needs. Attended national Victims of Crime Act conference and training.
- 6/96 to 9/96 Within the context of a community team, implemented an emergency program to assist victims of natural disaster in rural Alaska. Assisted with Alaska Native disaster victims to be sure needs were met despite cultural differences. Advocated for funding to replace lost tools and business related equipment.
- 5/95 to 6/96 Successfully secured finances and assisted partner with purchase and development of raw land and materials for residential construction and sale.
- 9/93 to 5/95 Graduate Assistant to the Director of the Management Department of Alaska Pacific University, Alaska's largest private university. Work included program and curriculum development; creation and production of program related marketing documents; development of accreditation statistics and documents; participation in staff and faculty meetings. Proctored senior comps.
- 11/84 to 12/93 Executive Director of a multi-service, nonprofit, domestic violence and sexual assault agency and twenty-bed shelter. Developed the organization into a viable community resource which directly served more than 4,300 clients a year. Developed community awareness of and appropriate services for victims of violent crimes and their families. Brought financial status of agency from significant budget deficit to \$20,000 fund balance. Developed budgets and oversaw more than one million dollars annually in fund accounts with outstanding annual audits. Secured funding for operations and capital projects. Oversaw development and construction of facilities. Worked closely with State and national organizations.
- 9/78 to 9/81 As Nutritionist at the largest domestic violence shelter in Alaska, developed the new position to meet program needs.
- 9/77 to 8/78 Developed tutoring program for students in an innovative alternative high school to help them graduate with a high school diploma.
- OTHER INTERESTS:** Conceptual Development, American History, Watercolor painting.
- REFERENCES:** Upon request.

BARBARA J. MIKLOS
3208 Greenland Drive
Anchorage, Alaska 99517

Administrator with a broad spectrum of State government experience encompassing budget preparation and oversight, program planning and development, grant writing and management, community organization, employee supervision, program evaluation, policy and procedures formulation, legislation development and advocacy, research, public speaking and public relations.

EDUCATION

M.S. Health Administration, University of Colorado, May 1982.

B.S. in Education, Northeast Missouri State University, May 1966.

PROFESSIONAL EXPERIENCE

| | |
|---------------------|------------------------------------|
| 9/97 – present | Alaska Department of Revenue |
| DELECTOR, CHILD | 550 W. 7 th , Suite 310 |
| SUPPORT ENFORCEMENT | Anchorage, Alaska 99501-6699 |

Supervise and manage the Child Support Enforcement Division. Work closely with the Legislature to fund the agency and pass legislation required by the federal government. Coordinate services with Department of Law, Alaska Court System, U.S. Government and other state and private agencies. Supervise and direct personnel functions for more than 200 staff. Implement systems changes to reduce workload, save time and improve public relations.

| | |
|---------------|----------------------------------|
| 6/93 – 9/97 | Alaska Department of Corrections |
| HEALTH CARE | 4500 Diplomacy Drive |
| ADMINISTRATOR | Anchorage, Alaska 99508 |

Supervised mental health, medical and dental services provided to inmates in the custody of the Alaska Department of Corrections. Managed the Inmate Health Care budget. Implemented systems for cost control and cost savings. Supervised and directed personnel functions for more than one hundred staff. Developed and revised policies and procedures, including policies and procedures to assure that quality services are provided. Negotiated and managed contracts for physicians, nurses, dentists, and other health practitioners. Directed planning for health services provided to inmates. Coordinated services with other correctional personnel and representatives of the Department of Law and other state agencies, federal agencies and health care industry.

9/91 - 6/03
DIRECTOR, COMMUNITY
HEALTH SERVICES

Chugachmiut
4201 Tudor Center Drive
Anchorage, Alaska 99508

Managed the Community Health Services Division for Chugachmiut, a Native corporation serving the Chugach regions. Coordinated, developed and evaluated services provided by the Community Health Services Division; Injury/Prevention/Disaster Planning; Prevention Services - alcohol/drug prevention/education; Environmental Health; Youth/Children services and the WIC program. Worked with Tribal Councils and community members to assure that services are consistent with community needs. Provided oversight of grants and contracts, supervised staff, and coordinated with Indian Health Services and other agencies.

5/83 - 8/91
EXECUTIVE DIRECTOR

Alaska Council on Domestic Violence
and Sexual Assault
Department of Public Safety
Juneau, Alaska 99811

Managed and coordinated domestic violence and sexual assault services, statewide. Proposed and advocated for legislation. Developed and provided oversight for agency budget, including funding for community programs. Developed processes for and conducted grant and contract reviews. Wrote regulations and supervised their adoption. Supervised the development and maintenance of a data collection system. Supervised staff and provided staff support to the Council, a policy-making board. Wrote numerous documents and made public presentations. Provided technical assistance to communities and agencies in management and provision of services.

5/82 - 5/83
HEALTH SYSTEMS SPECIALIST

Mt. Edgecumbe Hospital
Sitka, Alaska 99835

Coordinated service unit quality assurance activities. Maintained service unit's Operational Management System to assure that Joint Commission on Accreditation of Hospitals (JCAH) standards were addressed and to monitor Medicare/Medicaid expenditures. Provided technical assistance to satellite clinics to enable them to attain JCAH accreditation.

12/76 - 8/80
HEALTH PLANNING
COORDINATOR

Southeast Alaska Health Systems Agency
Ketchikan, Alaska 99901

Supervised, recruited and hired staff. Developed and revised policies and procedures. Prepared and managed the budget. Wrote grants and provided technical assistance to other groups in grant writing and program development. Provided technical assistance in developing certificates of need for hospital projects. Provided training and public presentations. Wrote numerous documents.

3/75 - 12/76
ASSOCIATE COORDINATOR

Alaska State Office of Drug Abuse
Department of Health and Social Services
Juneau, Alaska 99811

Administered the drug abuse grant programs. Evaluated drug programs. Developed and negotiated contracts and grants. Provided technical assistance to grantees and communities in program development and grant writing. Developed and implemented a statewide training system for program staff.

10/74 - 3/75
ASSOCIATE COORDINATOR

Alaska State Office of Alcoholism
Department of Health and Social Services
Juneau, Alaska 99811

Functioned as the Coordinator. Established goals and objectives for state alcoholism programming. Prepared and monitored the budget. Supervised and hired staff. Coordinated and monitored alcoholism grant programs. Wrote grants for funding alcohol services.

9/73 - 9/74
RESEARCH ANALYST

Alaska Division of Public Health
Department of Health and Human Services
Juneau, Alaska 99811

Managed and negotiated state and federal grants and contracts for various health services. Coordinated program planning for maternal and child health programs and prepared the budget. Analyzed data and prepared statistical reports. Implemented a database reporting system.

RELATED ACTIVITIES AND EXPERIENCE

Public member, Alaska Bar Association, (1995 - present.) Treasurer, 1997 and Vice President 1998.

Board of Directors, Standing Together Against Rape, STAR (1993 - 1994)

Board of Directors, Bartlett Memorial Hospital, Juneau (1991)

Social Services Advisory Board, City and Borough of Juneau. (1988 - 1991) Chair of the Mental Health Committee. (1988)

Member of the Governor's Task Force on Youth and Governor's Interim Commission on Children and Youth. (1976 - 1990)

Chair of the Committee on Transitional Housing which was a committee on the Housing Policy Development Council for the State of Alaska. (1988 - 1989)

Chair of the Governor's Child Sexual Abuse Working Group, established in January 1988 to make recommendations on how to improve systems that serve victims of child sexual abuse.