

CONFIRM.:
BRIGADIER
GENERAL
S. KORENEK

BIOGRAPHICAL SUMMARY

14 February 1996

KORENEK, STEPHEN D., 454-70-3237

Spouse Name: Rebecca

Colonel, Infantry, ARNGUS

DATE AND PLACE OF BIRTH: 7 September 1946, Smithville, Texas

MANDATORY REMOVAL DATE: 31 July 1999

HOME ADDRESS: P.O. Box 1774, Nome, Alaska 99762

HOME TELEPHONE: (907)443-5158

PRESENT ASSIGNMENT: Commander, 207th Infantry Group (Scout), Alaska Army
National Guard, Fort Richardson, Alaska 99505-5900

UNIT TELEPHONE: (907)423-6500

CIVILIAN OCCUPATION: Probation/Parole District Supervisor, State of Alaska,
Nome District Probation Office, P.O. Box 550, Nome, Alaska 99762

BUSINESS TELEPHONE: (907)443-5249

SOURCE AND DATE OF COMMISSION: ROTC, 25 May 1968

YEARS OF ACTIVE COMMISSIONED SERVICE: Over 26 years

TOTAL YEARS OF SERVICE: Over 26 years

MILITARY SCHOOLS ATTENDED

US Army Infantry Center and School, Infantry Officer Basic Course	1968
US Army Infantry Center and School, Ranger School	1968
US Army Infantry Center and School, Airborne School	1969
Defense Information School, Information Officer Basic Course	1970
US Army Infantry Center and School, Infantry Officer Advanced Course	1974
US Army Command and General Staff College, Command and General Staff Course	1986
US Army Command and General Staff College, Army Brigade and Battalion Command Course	1989
US Army Command and General Staff College, Army National Guard Brigade and Battalion Command Course	1989
Aviation Mishap and Prevention Course	1990
US Army War College	Enrolled

CIVILIAN EDUCATION

DEGREES RECEIVED

High School, William B. Travis, Austin, TX	Graduated	1964
Texas A&M University	BA (Journalism)	1968

BIOGRAPHICAL SUMMARY

DECORATIONS/BADGES

Bronze Star Medal
 Meritorious Service Medal
 Air Medal
 Army Commendation Medal 2nd Award
 Army Achievement Medal
 Army Reserve Component Achievement Medal 5th Award
 National Defense Service Medal 2nd Award
 Vietnam Service Medal with 4 Campaigns
 Armed Forces Reserve Medal
 Army Service Ribbon
 Overseas Service Ribbon 2nd Award
 Republic of Vietnam Campaign Medal with Device
 Republic of Vietnam Gallantry Cross Unit Citation with Palm
 Combat Infantry badge
 Ranger Tab
 Parachute Badge
 Overseas Service Bars, two

CHRONOLOGICAL LIST OF APPOINTMENTS

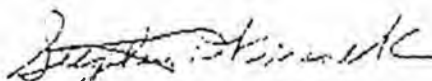
Second Lieutenant	RA	25 May 68
First Lieutenant	AUS	05 Jun 69
Captain	AUS	05 Jun 70
First Lieutenant	RA	05 Jun 71
Captain	AK ARNG	01 Dec 76
Major	AK ARNG	19 Jun 81
Lieutenant Colonel	AK ARNG	01 Jun 88
Colonel	AK ARNG	20 Oct 93

CHRONOLOGICAL RECORD OF DUTY ASSIGNMENTS
ACTIVE DUTY

	FROM	TO
Casual, Fort Benning, GA	May 68	Jun 68
Student, Infantry School, Fort Benning, GA	Jun 68	Sep 68
Student, Ranger School, Fort Benning, GA	Sep 68	Oct 68
Executive Officer, Co C, 5th Bn, 6th Inf, 1st ARMA Div, Fort Hood, TX	Oct 68	Apr 69
Student, Airborne School, Fort Benning, GA	Apr 69	May 69
Operations Officer, Co P (Rgr), 75th Inf, 1st Bde, 5th Inf Div (M), Republic of Vietnam	Jun 69	May 70
Student, DINFOS, Fort Benjamin Harrison, IN	Jun 70	Sep 70
Information Officer, HHC, USAG, US Army Alaska, Fort Wainwright, AK	Sep 70	Oct 73
Student, Infantry School, Fort Benning, GA	Oct 73	Jul 74
Assistant S3, HQ, 4th Bn, 9th Inf, 172d Bde, US Army Alaska, Fort Wainwright, AK	Aug 74	Oct 74

BIOGRAPHICAL SUMMARY

Company Commander, Co B, 4th Bn, 9th Inf, 172d Bde, US Army Alaska, Fort Wainwright, AK	Oct 74	Jul 75
Assistant S3, HQ, 4th Bn, 9th Inf, 172d Bde, US Army Alaska, Fort Wainwright, AK	Jul 75	Sep 75
ARNG - Not on Active Duty		
Company Commander, Co B, 5th Bn, 297th Inf, Fairbanks, AK	Dec 76	Apr 81
Commander, 134th Public Affairs Det, Camp Carroll, AK	May 81	Mar 83
Company Commander, Co B, 1st Bn (Sct), 297th Inf, Elim, AK	Apr 83	Sep 83
Executive Officer, HHD, 1st Bn (Sct), 297th Inf, Nome, AK	Sep 83	Aug 86
Student, CGSCS, Fort Leavenworth, KS	Aug 86	Dec 86
Executive Officer, HHD, 1st Bn (Sct), 297th Inf, Nome, AK	Dec 86	May 88
Executive Officer, HQ, Troop Command, STARC, Anchorage, AK	Jun 88	Jul 89
Battalion Commander, HQ, 1st Bn (Sct), 297th Inf, Nome, AK	Jul 89	Jul 93
Commander, Det 2, HQ, STARC (Trp Cmd), Fort Richardson, AK	Jul 93	Oct 93
Director, Directorate of Plans, Training, and Mobilization, HHD, STARC, Fort Richardson, AK	Oct 93	Oct 95
Group Commander, HQ, 207th Inf Grp (Sct), Fort Richardson, AK	Oct 95	



STEPHEN D. KORENEK
COL, IN, AKARNG
Commanding

ADDENDUM TO BIOGRAPHICAL SUMMARY

NAME: KORENEK, Stephen D. 454-7C-3237

CIVILIAN OCCUPATION: Probation/Parole District Supervisor, State of Alaska,
Nome District Probation Office,
P.O. Box 550, Nome, AK 99762

NATURE, SCOPE, EXTENT OF RESPONSIBILITIES:

1. Administrator for the entire Probation/Parole program in a large district of isolated Western Alaska. My immediate supervisor is located in Fairbanks, approximately 600 roadless miles away. I represent the Department of Corrections in the Nome supervision district.

2. I enforce conditions of probation and parole, using both counseling techniques and investigative methods in order to change anti-social and criminal behavior. I make independent, professional decisions concerning revocations. I appear before the Parole Board and in Court as primary revocation investigator.

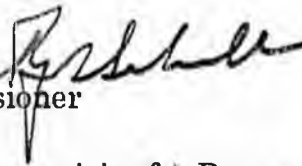
3. I conduct presentence investigations. I make recommendations to the Court based on professional expertise. I coordinate with the Superior Court, district attorneys, public defenders, local and state police agencies.

4. I assign and review the work of subordinate staff. I interview for new hires, supervise a probation officer and a clerk, and write staff evaluations.

FEB 19 1998

STATE OF ALASKA
MEMORANDUM
Military & Veterans Affairs
P.O. Box 5800
Ft. Richardson, AK 99505-5800

TO: Senator Lyda Green FAX: 465-3805
Chair, State Affairs
% Renee Howell

FROM: Roger T. Schnell  FAX: 428-6019
Deputy Commissioner PH: 428-6009

SUBJ: Pre-requisite for Promotion to Brigadier General,
National Guard of the U.S.

Enclosed are documents that define the eligibility criteria for promotion to Brigadier General and appointment to Assistant Adjutant General per your request on February 12, 1998. This is in reference to the appointment confirmation of Brigadier General Steven Korenek to Assistant Adjutant General - Army, Alaska Army National Guard.

Encl 1: Excerpt from title 26, Sec. 26.05.180 regarding state appointment.

Encl 2: National Guard Regulation NGR 600.100 Chapter 11 (General Officers) specifically refer to highlighted Chap 11-3b(3), c; Chap 11-4, all highlighted sections.

Encl 3: National Guard Bureau General Officer Management memo dated 7 January 1998, providing guidance to the states on package preparation.

Brigadier General Korenek's nomination packet was approved by the General Officer Promotion Board and he has already been promoted by Dept. of Army, Congress and the President, and received federal recognition in 1997. He was transferred from Commander, 207th Infantry Group (General of the Line) to Assistant Adjutant General - Army effective 8 June, 1997, due to the retirement of Brigadier General Sigurd Murphy. On 1 October 1997,

Brigadier General Korenek was hired full time by DMVA as Director of the Army Guard division.

I hope this information is helpful to the State Affairs Committee and Senator Green, as Chair.

Encl/as

**Sec. 26.05.135. Suspension of enforcement of civil liabilities.**

The provisions of 50 U.S.C. App. 501 - 590, pertaining to the temporary suspension of enforcement of civil liabilities of persons in the military service of the United States, apply to members of the Alaska National Guard and Alaska Naval Militia while on active duty for the state by order of the governor.

Sec. 26.05.140. Suits against officers and enlisted persons.

Members of the militia ordered into active service for the state by order of the governor are not liable civilly or criminally for any act done by them in their official capacity while in this such service. If a suit is commenced in a court against an officer or enlisted person of the militia as a result of an act done by the officer or enlisted person in an official capacity while in active service, the defendant may require the person instituting the suit to give security for the payment of costs. If judgment is for the defendant, treble costs shall be assessed against the plaintiff. The defendant in the action shall be defended by the attorney general at the expense of the state but the defendant may employ private counsel.

Sec. 26.05.150. Not liable for exercise of judgment.

A commanding officer of the Alaska militia engaged under proper authority in the suppression of any of those acts listed in AS 26.05.070 may determine the means to be used in controlling or dispersing any mob or other unlawful assembly. A commanding officer who exercises this discretion is not liable in either a civil or criminal action for an act done in the line of duty.

Sec. 26.05.160. Appointment, qualifications, and duties of adjutant general.

(a) The adjutant general of the state is appointed by the governor. The governor shall prescribe the grade of the adjutant general, which may not exceed major general. To be eligible for appointment as adjutant general, a person must be a citizen of the state. The adjutant general shall make returns and reports to the Chief, National Guard Bureau, and to the governor or to the officers designated by the Chief, National Guard Bureau, and the governor, at the times and in the form prescribed.

(b) The adjutant general shall execute a bond running to the state in the penal sum of \$20,000 conditioned upon the faithful performance of the adjutant general's duties. The attorney general shall approve the bond and the bond shall be filed with the Department of Administration. The state shall pay the cost of the bond.

(c) The adjutant general is the official liaison between the state and the active military in the state. The adjutant general shall provide advice and assistance to state agencies having dealings with the active military in the state.

(d) The adjutant general is the official liaison between the state and the federal Department of Veterans Affairs. The adjutant general shall provide advice and assistance to state agencies having dealings with the federal Department of Veterans Affairs.

(e) The adjutant general is the official liaison between the state and the Federal Emergency Management Agency in the state. The adjutant general shall provide advice and assistance to state agencies having dealings with the Federal Emergency Management Agency.

Sec. 26.05.170. Governor's command and instructions exercised through the adjutant general.

The governor's command is exercised through the adjutant general, who shall carry out the policies

of the governor in military affairs. The adjutant general represents the governor and shall act in conformity with the governor's instructions. The adjutant general shall exercise control over the military department of the state.

Sec. 26.05.180. Headquarters staff of Alaska National Guard.

(a) The headquarters of the Alaska National Guard is composed of an Army National Guard component, an Air National Guard component and a Naval Militia component. The Army National Guard component and the Air National Guard component shall each be commanded by an assistant adjutant general appointed by the adjutant general with the concurrence of the governor. An assistant adjutant general shall, while holding office, have the grade of brigadier general or a lower grade that the adjutant general may prescribe. On initial appointment an assistant adjutant general must hold a federally-recognized field-grade commission with at least five years service in the Alaska Army National Guard or in the Alaska Air National Guard.

(b) The adjutant general may appoint necessary officers, enlisted persons, and civilian employees to the headquarters staff.

Sec. 26.05.190. Administration.

(a) The adjutant general shall adopt and publish orders and regulations not contrary to law that in the adjutant general's judgment are necessary to bring the organizations, armament, equipment and discipline of the organized militia to a high degree of efficiency. The adjutant general shall perform all the administrative functions incident to the operation of the Alaska National Guard and the Alaska Naval Militia. In addition the adjutant general shall have an inventory taken at least once each year of all state military stores, property, and funds under the jurisdiction of the adjutant general.

(b) [Repealed, sec. 35 ch 126 SLA 1994].

(c) [Repealed, sec. 1 ch 37 SLA 1968].

(d) [Repealed, sec. 1 ch 66 SLA 1967].

Sec. 26.05.200. Officers' qualifications, appointment and tenure.

A person may not be commissioned or warranted in an office of the National Guard or the Naval Militia of the state unless the person is examined and adjudged qualified for the office by an examining board appointed by the commander in chief, except that at the discretion of the adjutant general the proceedings of federal examining boards may be accepted instead of a state board. The composition, appointment, and procedure of examining boards and the nature and scope of examinations shall be as prescribed by the military laws or regulations of the United States or this state.

Sec. 26.05.210. Removal of officers.

(a) The adjutant general and the assistant adjutants general serve at the pleasure of the governor.

(b) When federal recognition of an officer's commission or warrant has been withdrawn, the officer's state appointment as a commissioned or warrant officer may be terminated, and the commission or warrant vacated upon the recommendation of the adjutant general and approval of the governor.

(c) When a commissioned or warrant officer has successfully completed the prescribed term of service so as to be eligible for retirement, the officer may be placed upon the retired list upon the recommendation of the adjutant general and approval of the governor.

(d) Commissioned or warrant officers may tender their resignations through National Guard or

Naval Militia command channels. Resignations shall be in writing, stating the reason for resignation, and shall take effect when accepted by the adjutant general upon the approval of the governor.

Sec. 26.05.220. Retired list.

A commissioned officer and enlisted person upon reaching the maximum age prescribed for active duty by appropriate regulations and a commissioned officer or enlisted person who is disabled or incapacitated for active duty through no personal fault or dereliction, and a commissioned officer or enlisted person who serves honorably with the Alaska National Guard or with the Alaska Naval Militia in any capacity and is unable to perform further active duty due to limitations imposed by appropriate regulations may be placed upon the retired list upon recommendation by the adjutant general and approval of the governor.

Sec. 26.05.222. Creation and administration of Alaska National Guard and Alaska Naval Militia retirement system.

(a) There is established an Alaska National Guard and Alaska Naval Militia retirement system. The commissioner of administration shall administer the Alaska National Guard and Alaska Naval Militia retirement system.

(b) The commissioner of administration may adopt regulations to implement the Alaska National Guard and Alaska Naval Militia retirement system. Regulations adopted by the commissioner under this subsection relate to the internal management of state agencies and their adoption is not subject to AS 44.62 (Administrative Procedure Act).

Sec. 26.05.223. Commencement of participation in system.

A member of the Alaska National Guard or Alaska Naval Militia shall be included in this system upon commencement of membership in the Alaska National Guard, or on January 1, 1973, whichever is later, or upon commencement of membership in the Alaska Naval Militia or on July 1, 1980, whichever is later.

Sec. 26.05.224. Retirement benefits.

(a) An active member of the Alaska National Guard, or a former member who was an active member on or after January 1, 1969, or a member of the Alaska Naval Militia on or after July 1, 1980, is eligible for a retirement pension

(1) upon voluntary retirement from the Alaska National Guard or Alaska Naval Militia after a total of 20 years or more of satisfactory service in the Alaska National Guard, Alaska Naval Militia, or the armed forces of the United States, and the reserves of them, or any combination of service in these components if at least five years of the service is in the Alaska National Guard or Alaska Naval Militia; or

(2) upon involuntary separation because of federal standards imposed on the Alaska National Guard or Alaska Naval Militia, regardless of length of service, unless the separation occurs as a result of the member's own misconduct, misrepresentation, or unwillingness to satisfy established standards for continued participation.

(b) The retirement pension is \$100 a month, payable for the same number of months that the member participated satisfactorily in the Alaska National Guard or Alaska Naval Militia. The member may instead elect to receive the retirement pension

(1) in a lump sum that is actuarially determined to be equal to the value, at the time of retirement, of the entire pension due; or

(2) in a monthly amount that will result in payment by the member's 72nd birthday of an

amount that is determined to be the actuarial equivalent of the entire pension due at the time of retirement.

(c) An eligible member or former member may elect to receive the retirement pension beginning on the first day of the month in which the member or former member becomes eligible for retirement, or the member or former member may elect to defer payment to a later date. Payment of a deferred retirement benefit may not begin until application for the benefit is filed with and approved by the Department of Military and Veterans' Affairs. Deferred retirement payments shall be made monthly at the rate of \$100, unless the member elects another form of payment under (b) of this section.

(d) Upon the death of an active member who has at least five years service in the Alaska National Guard or Alaska Naval Militia or a combination of these components, the member's designated beneficiary is entitled to a lump sum benefit calculated in accordance with (b) of this section. Upon the death of a former member who has at least 20 years service, the former member's designated beneficiary is entitled to a lump sum benefit calculated in accordance with (b) of this section less any retirement benefits previously paid. Except as provided in (e) of this section, a member may change or revoke the designation of a beneficiary without notice to the beneficiary at any time. If a member designates more than one beneficiary, each shares equally unless the member specifies a different allocation. The member shall make a designation of a beneficiary or a change or revocation of a beneficiary on a form provided by the Department of Military and Veterans' Affairs. It is not effective until filed with the Department of Military and Veterans' Affairs. If a member fails to designate a beneficiary or if no designated beneficiary survives the member, the department, except to the extent provided otherwise in a qualified domestic relations order, shall pay the death benefit under this subsection to the

- (1) surviving spouse; or, if there is none surviving,
- (2) surviving children in equal parts; or, if there is none surviving,
- (3) surviving parents in equal parts; or, if there is none surviving,
- (4) member's estate.

(e) Notwithstanding any previous designation of beneficiary, the spouse of a member at the time of the member's death automatically becomes the designated beneficiary if the spouse was married to the member during part of the member's service under this chapter

(1) except to the extent a qualified domestic relations order provides for payment to a former spouse or other dependent of the member; or

(2) unless the member files with the Department of Military and Veterans' Affairs a revocation of beneficiary and a written consent to the revocation signed by the present spouse and each person entitled to benefits under the order on forms provided by the department; however, consent of the present spouse is not required if the member and the present spouse had been married for less than two years on the date of the member's death and if the member established when filing the revocation that the member and the spouse were not cohabiting.

(f) A person claiming entitlement to any benefits payable under this section shall provide the department with a marriage certificate, divorce or dissolution decree, or other evidence of entitlement. Documents showing entitlement may be filed with the department immediately after a change in the member's marital status. If the department does not receive notification of a claim before the date 10 days after the member's death, the person claiming entitlement to the benefits is not entitled to receive from the Department of Administration or Department of Military and Veterans' Affairs any benefit already paid under this section.

Sec. 26.05.225. Earlier service.

A person who was a member of the Alaska National Guard on or after January 1, 1969, is entitled to credit for service to the state and former territory of Alaska as a member of the National Guard and Territorial Guard before and after January 1, 1969, in determining eligibility for retirement benefits under AS 26.05.224.

Sec. 26.05.226. Contributions.

(a) The Department of Military and Veterans' Affairs shall contribute to the Alaska National Guard and Alaska Naval Militia retirement system the amounts determined by the commissioner of administration as necessary to

(1) fund the system based on the actuarial requirements of the system as established by the commissioner of administration; and

(2) administer the system.

(b) The amount required for contributions from the Department of Military and Veterans' Affairs under (a) of this section shall be included in the annual appropriations made to the Department of Military and Veterans' Affairs.

Sec. 26.05.227. [Renumbered as AS 26.05.229].

Repealed or Renumbered

Sec. 26.05.228. Accounting and investment.

(a) The commissioner of administration shall establish a military retirement trust fund for the system in which the assets of the system are deposited and held. The commissioner shall maintain accounts and records for the system.

(b) All income of the fund and all disbursements made by the fund shall be credited or charged, whichever is appropriate, to the following accounts:

(1) an individual account for each retired member of the system that records the benefits paid under this system to the member or surviving beneficiary;

(2) a separate account for the Department of Military and Veterans' Affairs' contribution to fund the system based on the actuarial requirements of the system as established by the commissioner of administration under this chapter;

(3) an expense account for the system; this account is charged with all disbursements representing administrative expenses incurred by the system; expenditures from this account are included in the governor's budget for each fiscal year.

(c) The Alaska State Pension Investment Board is the fiduciary of the fund and has the same powers and duties under this section in regard to the fund as are provided under AS 14.25.180.

Sec. 26.05.229. Definitions.

In AS 26.05.222 - 26.05.228

(1) "beneficiary" means a person designated by a member in a writing filed with the system by the member while alive to receive benefits that may be due from the system upon the death of the member;

(2) "member" means a commissioned or warrant officer or an enlisted person in the Alaska National Guard or Alaska Naval Militia;

(3) "qualified domestic relations order" means a divorce or dissolution judgment under AS 25.24, including an order approving a property settlement, that

(A) creates or recognizes the existence of an alternate payee's right to, or assigns to an alternate payee the right to, receive all or a portion of the benefits payable with respect to a member;

(B) sets out the name and last known mailing address, if any, of the member and of each alternate payee covered by the order;

(C) sets out the amount or percentage of the member's benefit, or of any survivor's benefit, to be paid to the alternate payee, or sets out the manner in which that amount or percentage is to be determined;

(D) sets out the number of payments or period to which the order applies;

(E) does not require any type or form of benefit or any option not otherwise provided by AS 26.05.222 - 26.05.228;

(F) does not require an increase of benefits in excess of the amount provided by AS 26.05.222 - 26.05.228, determined on the basis of actuarial value; and

(G) does not require the payment, to an alternate payee, of benefits that are required to be paid to another alternate payee under another order previously determined to be a qualified domestic relations order;

(4) "system" means the Alaska National Guard and Alaska Naval Militia retirement system.

Sec. 26.05.230. Armories, training sites, and maintenance facilities.

(a) Buildings and sites for armory purposes may be leased or constructed, based upon location and size of units to be organized, and shall be financed through state and federal appropriations or both. These facilities may be made available by local communities or by the cooperative arrangement between the state and the federal government and any local community. Leasing and construction under this subsection are governed by AS 36.30 (State Procurement Code).

(b) The armory of each battalion, company, or other unit is subject to the order of the adjutant general and under the charge of its armory board which shall keep in the armory all property furnished by the state. Except for scout battalions organized under special authority of the Secretary of the Army, a unit may not be furnished with arms or equipment until a suitable armory is provided for their deposit. Subject to regulations adopted by the adjutant general, an armory may be used for any reasonable and legitimate civilian activity so long as the activity does not interfere with its use for military purposes. Proceeds received as rental or otherwise at an armory from nonmilitary use shall be deposited in the general fund.

(c) The adjutant general shall administer all target ranges belonging to or leased by the state for National Guard purposes. Gallery ranges may be maintained at all armories occupied by state troops and every command shall be given suitable instruction in marksmanship under direction of its commander, and regulations as authorized by the adjutant general.

Sec. 26.05.235. Active duty training sites.

Unless prohibited by federal regulation, no less than once every two training years, each unit of the Alaska Army National Guard shall train for annual active duty training at a site other than its regular base training site. Every effort shall be made to select a training site in a different type of

environment from that of the regular base training site.



Chapter 11 General Officers

11-1. Appointment and promotion authority
The appointment and promotion of ARNG officers to and within general officer grades are functions of the State concerned, as distinguished from the Federal recognition of such appointment or promotion.

11-2. Appointment of chiefs of State military departments

a. Of a State. The appointment of an individual as the Chief of the State Military department, his or her authorized assistant, and his or her tenure of office are governed by the laws of the State. (Normally, these positions are entitled State Adjutant General and State Assistant Adjutant General, but the exact titles are governed by the laws of the State).

b. Of a Territory, the District of Columbia and the Commonwealth of Puerto Rico. The Commanding General of the District of Columbia National Guard is appointed by the President with such grade and qualifications as he/she may prescribe. The Adjutants General, Puerto Rico and Guam are appointed by the Governor of the Commonwealth of Puerto Rico and the Governor of Guam, respectively.

11-3. Federal recognition criteria for Chiefs of State Military Departments

a. State Adjutants General.

(1) A State Adjutant General may be appointed and serve in that capacity without Federal recognition.

(2) No officer will be federally recognized to serve in the position authorized for the State Adjutant General other than the officer who is appointed as the State Adjutant General and performs the duties of that position.

(3) State Adjutants General may be federally recognized in the grade authorized by the respective State code, but not to exceed the grade of major general, subject to the following:

(a) Commissioned officers or former commissioned officers of the Armed Forces who have served in the grade of brigadier general for a minimum of one year and are otherwise qualified may, as State Adjutants General, be considered for Federal recognition in the grade of major general.

(b) Commissioned officers or former commissioned officers of the Armed Forces who have served in the grade of colonel for a minimum of one year and are otherwise qualified may, as State Adjutants General, be considered for Federal recognition in the grade of brigadier general.

(c) Commissioned officers or former commissioned officers of the Armed Forces who have attained the grade of lieutenant colonel or below may, upon appointment as State Adjutants General, be considered for Federal recognition in the highest federally recognized grade previously held.

(d) To be considered for Federal recognition in general officer grades, State Adjutants General, including officers noted in paragraph 11-3a, must meet

the requirements for the grade sought as prescribed by paragraph 11-4.

(e) Upon termination of appointment as a State Adjutant General, an officer who has so served will be eligible for Federal recognition in the highest grade and in the branch for which he/she is otherwise qualified.

b. State assistant Adjutants General. Officers assigned as State Assistant Adjutants General may be considered for Federal recognition in the grade of brigadier general only, subject to the provisions of chapter 8 and when one or more of the following conditions exists:

(1) The State Adjutant General is federally recognized as an Air officer by the Department of the Air Force;

(2) The State Military Department is organized into separate departments for Army and Air, under the State code, with a general officer as the head of each department;

(3) The State code provides specifically for a State Assistant Adjutant General for Army in the grade of brigadier general; or

(4) The State code provides specifically for a State Assistant Adjutant General in the grade of brigadier general who could be either Army or Air.

c. Commissioned officers holding a certificate of eligibility for Federal recognition in the grade of brigadier general may be extended Federal recognition in that grade if appointed as State Adjutants General or State Assistant Adjutants General. Commissioned officers holding a certificate of eligibility for Federal recognition in the grade of major general may be extended Federal recognition in that grade if appointed as State Adjutant General.

11-4. Prerequisites for consideration for Federal recognition in general officer grades

To be considered for Federal recognition in a general officer grade, the candidate must meet the following requirements:

a. Hold an appointment in the ARNG of a State, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, or the District of Columbia in the grade for which being considered.

b. Be assigned to a federally recognized general officer position.

c. Have completed the following minimum promotion service computed under paragraph 8-5:

(1) Other than as a State Adjutant General:

COL to BG	2 years
BG to MG	2 years

(2) A State Adjutant General for Federal recognition:

COL to BG	1 year
BG to MG	1 year

(3) For State Adjutants General and State Assistant Adjutants General, service in any of the Armed Forces while in an active status or on the active duty list in their current grade may be counted as promotion service.

d. Be in an active status at the time a FRB is convened. This requirement is not applicable to State Adjutants General or retired Regular Army officers appointed to general officer grade as State Assistant Adjutants General.

e. Have served continuously for five years in an active status immediately preceding consideration by a FRB. When recommended by the board, this requirement may be waived by the Secretary of the Army if an officer has been in an inactive status for no more than two years during the five year period. A commissioned officer who has been in inactive status may not be considered for promotion until at least one year after the date on which he/she is returned to active status (Title 10, USC, section 3364(e)). This requirement is not applicable to State Adjutants General or retired Regular Army commissioned officers appointed to general officer grade as State Assistant Adjutants General.

f. Have sufficient time remaining in an active status as of the first day of the month in which a FRB is scheduled to be convened to meet the following promotion eligibility requirements:

(1) State Adjutants General must have at least two years remaining to serve in an active status before reaching age 64.

(2) Officers assigned to special branches (Chaplains Branch, CH; the Judge Advocate General's Corps, JAGC; and Army Medical Department, AMEDD) positions must have at least two years remaining to serve in an active status before reaching age 60. This requirement may be waived by the Secretary of the Army in exceptional cases when recommended by a FRB.

(3) All other officers, including general officers whose branch, immediately preceding appointment in the grade of brigadier general, was other than a special branch, must have sufficient time remaining to serve in an active status before reaching age 60:

(a) Two years in the grade of major general.

(b) Five years in the grade of brigadier general.

(4) Prior service in an active status in the same grade as that sought or in a higher grade is creditable toward the remaining service requirement.

g. Have successfully completed or received constructive credit for one of the following: United States Army Command and General Staff College or equivalent course so designated in AR 351-1; the Judge Advocate General's Reserve Component General Staff Course; the Chaplain Reserve Component General Staff Course; the Army Medical Department Reserve Component General Staff Course; or a resident course of instruction at a senior service college as defined in AR 351-1. Effective 1 October 1996, colonels must

have completed Army War College or its MEL 1 equivalent prior to consideration for promotion to brigadier general.

h. Have one of the following:

(1) Command experience at battalion level or higher which totals two years for command in the Reserve Components or one year of such command while serving on active duty in the Active Component.

(2) A written description, submitted by the officer, of assignments such as an assistant division commander, chief of staff, NGB or USAR School Commandant (lieutenant colonel or higher), or a deputy of a command authorized a general officer which the officer feels should be considered as experience equivalent to command.

(3) A written explanation submitted by the officer identifying other key assignments for consideration as equivalent to command experience.

i. Be medically qualified as follows:

(1) Officers other than State Adjutants General, must meet the medical standards for retention prescribed by AR 40-501.

(2) State Adjutants General must meet the medical standards for retention prescribed by AR 40-501. Where an officer's Federal recognition in a lower grade has been authorized administratively under NGR 635-101 despite a medical disqualification or where a medical waiver for retention in an active status has been authorized previously, a FRB may recommend Federal recognition in the higher grade if it determines that the disqualification will not hamper performance of duty under mobilization conditions and recommends the officer for appointment with a waiver.

(3) All candidates must meet the weight and/or body fat standards of AR 600-9.

j. Candidates administratively retained past mandatory removal date are ineligible. This requirement may be waived by the Secretary of the Army for commissioned officers within two years following their mandatory removal date and who are otherwise qualified for consideration for Federal recognition in the higher grade. This requirement is not applicable to officers assigned to special branch positions.

k. Reserve Component officers receiving retired pay under the provisions of Title 10, USC are ineligible. However, a Reserve Component officer receiving retired pay under the provisions of Title 10, USC may be placed in an active status by the Secretary of the Army and federally recognized to serve as a State Adjutant General or Assistant State Adjutant General.

l. Have evidence of a favorable investigative files check and be in possession of a DA Form 873 (Certificate of Clearance and/or Security Determination) indicating a security clearance of Top Secret based on a favorable Background Investigation (BI) or Special Background Investigation (SBI), or Single Scope Background Investigation not older than four and one-half years. For those individuals who do not possess a Top Secret Clearance, a background

investigation must be initiated prior to the convening date of the Federal Recognition Board.

m. Must possess a baccalaureate degree or higher from an institution accredited by the American Council of Education. This requirement may be waived by the Secretary of the Army in exceptional cases.

11-5. Frocking

a. The practice of frocking as described in AR 135-156, can be used in exceptional cases. The frocking of an Adjutant General requires a written request from the governor. The frocking of a promotable colonel requires a written request with justification from the Adjutant General. The request in both cases must be approved by CNGB and the Chief of Staff, Army.

b. State Adjutants General may be authorized to wear the grade insignia of their State appointed general officer grade. This grade may not exceed one grade above their federally recognized grade or exceed the grade of major general.

c. A colonel awaiting promotion to brigadier general may be authorized to wear the grade insignia of brigadier general, if he/she holds Federal commissioned status in the Reserve of the Army as a Reserve of the Army, is assigned to a general officer position, and is confirmed by the Senate for promotion to brigadier general.

11-6. Prerequisites for consideration for certificate of eligibility for Federal recognition to or within general officer grades

A candidate for certificate of eligibility for Federal recognition in general officer grade must meet all requirements for consideration for Federal recognition in the grade and branch authorized for the position sought, as prescribed by paragraph 11-4 of this regulation, except for holding a State appointment in the new grade or branch and assignment to a general officer position.

11-7. Limitations of Certificates of Eligibility

a. A certificate of eligibility for general officers is effective for two years from the date of issue, unless otherwise prohibited. The officer must remain otherwise qualified. The Certificate of Eligibility becomes invalid when the officer reaches mandatory removal date and has not been assigned to a federally recognized general officer position.

b. Receipt of an extension to the mandatory removal date for essentiality or to qualify for a civil service retirement annuity will not invalidate an existing Certificate of Eligibility.

11-8. Recommendation procedure and documentation

a. Upon announcement by the CNGB that a General Officer FRB will be convened by the Secretary of the Army, the following documents will be submitted by the State to CNGB for each officer to be considered by the board.

(1) Letter of recommendation prepared in the format at appendix D. The letter must contain the specific reasons for selection of the individual for assignment to a general officer position. For candidates for a certificate of eligibility, the letter must specify the projected assignment, identify the incumbent, and provide the date and reason the incumbent will vacate the position. For State adjutants general, the letter must be signed by the Governor.

(2) Full-length, color, glossy, official military photograph (4x10 or 8x10 inches) taken within the past two years and showing the officer in an Army green uniform (less headgear) with name tag, current insignia of grade, all authorized awards and decorations, and basic branch insignia if appropriate. The photograph will meet the following specifications:

(a) Officer will be standing, with the body turned to the right about 30 degrees from axis of camera to subject, head facing camera, feet slightly apart, with hands at sides.

(b) Retouching of negative or print is not permitted.

(c) Officer's signature must be on the back of the photograph with height and weight.

(3) Biographical summary that includes a separate addendum describing the nature of the officer's civilian occupation and the scope and extent of responsibilities. Format of the summary is prescribed in appendix H of this regulation. If individual is a candidate for certificate of eligibility, assignment should be "proposed." Enlisted military education and duty assignments should not be included. Only Federal decorations and badges should be listed. Each entry on the biographical summary must be documented on the officer's Official Military Personnel File (OMPF). If an entry is not documented on the OMPF, the substantiating document(s) must be provided in hard copy. DA Form 2-1 is not a substantiating document.

(4) For a State Adjutant General or State Assistant Adjutant General, an extract of the pertinent portion of the State code governing appointment and grade. For a State Assistant Adjutant General, the State code must provide specifically for such position in the grade of brigadier general. Executive orders or other directives which implement a State code, but are not specific, are not sufficient for Federal recognition purposes.

(5) Copy of State orders appointing and assigning the officer to general officer grade and position in the ARNG. State adjutants general and State assistant adjutants general are branch immaterial. Special branch officers will be federally recognized in their branch specialty only. Candidates for certificate of eligibility for Federal recognition in general officer grade do not need to have a copy of State orders.

(6) Copy of State order reassigning former incumbent of the position (unless the position is newly authorized). This requirement is not applicable to candidates for certificate of eligibility for Federal recognition in general officer grade.

(7) Current Retirement Points Accounting System (RPAS) printout covering the past five years or a statement of retirement points accumulated during each of the past five years, categorized as inactive

duty, membership, extension course and active duty points.

(8) Medical examination:

(a) Original copy of Standard Form 88 (Report of Medical Examination) with attachments and Standard Form 93 (Report of Medical History) executed at an Active military medical facility within one year immediately preceding the date the board is scheduled to be convened and prepared in accordance with AR 40-501.

(b) The medical exam must include the over 40 cardiovascular screening. DA Form 4970 (Medical Screening Summary Over 40 Physical Fitness Program) must accompany the physical examination results.

(c) If the date of the examination is less than one year, but more than 180 days, before the board is scheduled to be convened, a height/weight statement verified and signed by the Senior Army Adviser or by a doctor at a Federal facility within 180 days of the board must also be included.

(d) For an officer whose weight exceeds the screening table weight in AR 600-9, a DA Form 5500-R must be completed by a medical officer indicating that an evaluation of body fat content has been made and the percent of body fat is within the limit set by AR 600-9 for the officer's age and sex. This form must be enclosed.

(9) Special officer evaluation report covering service immediately preceding transmittal of application. This requirement may not be applicable to State adjutants general.

(10) Two color, glossy, portrait photographs (4x5 inches) taken within the past two years in Army green uniform (less headgear).

(11) Justification for requests for waiver, if appropriate.

(12) If a candidate for general officer is a technician at the time of submission, both NGB-TN and NGB-GO will be notified.

(13) Statement of verification of the DA Form 873 indicating current security clearance. Provide date that latest periodic reinvestigation was completed, AR 380-67 applies.

(14) Copy of the official transcripts from the highest civilian education completed.

b. Records of candidates will be screened by CNGB for accuracy and completeness and to ensure that officers meet the requirements for consideration for Federal recognition or certificate of eligibility for Federal recognition in general officer grade.

c. The CNGB will forward to Headquarters, Department of the Army, a list of those officers to be examined by the General Officer Federal Recognition Board. Documentation prescribed by paragraph 11-6a of his regulation, results of an investigative files check, and a microfiche copy of the officer's OMPF will be enclosed for each candidate.

11-9. General Officer Federal Recognition Boards

a. Authority. Under the provisions of Title 32, USC, section 307, a board of officers will be convened by the Secretary of the Army to determine the physical, moral, and professional fitness of candidates for Federal recognition in the general officer grade and branch for which examined.

b. Appointment. Boards for examination of candidates for Federal recognition in general officer grades will be appointed by the Secretary of the Army. Such boards will be convened at Headquarters, Department of the Army, twice a year, normally in May and November. As an exception, a board to consider officers for positions of State Adjutants General will be convened at such time as appointments are made by the Governor of the State concerned, and applications are received.

c. Composition. The board will consist of three general officers, two of whom will be from the active component and one from the ARNGUS. Additional nonvoting members, such as a medical officer and recorder, may be appointed.

d. Organization. The organization of the board will be prescribed by its president.

e. Procedures.

(1) The procedure and extent of the examination will be prescribed by the president of the board.

(2) For each officer not recommended for Federal recognition, the board will specify the deficiency or deficiencies that form the basis for its recommendation and, if appropriate, the period of time, not to exceed one year, that the officer should remain assigned to the position before being reconsidered for Federal recognition.

(3) Candidates will not appear before the board. Records of candidates, as prescribed by paragraph 11-6 of this regulation, will be considered by the board.

11-10. Disposition of findings

Board reports will be forwarded through the Chief of Staff of the Army to the Secretary of the Army for transmittal.

11-11. Granting of Federal recognition

Federal recognition will be extended by the CNGB to those officers found qualified by the board and approved by the Secretary of the Army after Senate confirmation of appointment. The effective date of Federal recognition will be the date of Senate confirmation if vacancies exist within the statutory limitation prescribed by Title 10, USC, section 3218, or, if no vacancies exist at that time, on the date such vacancies occur. Recess appointments will be effective on the date approved by the President or, if no vacancies exist at that time, on the date such vacancies occur.

11-12. Date considered recommended for promotion

ARNGUS officers who have been appointed to and within general officer grades in the ARNG are considered to be recommended for promotion within the context of Title 10, USC, section 3851 (b), as follows:

a. For an officer not holding a certificate of eligibility for Federal recognition in the higher grade, on the date the General Officer Federal Recognition Board adjourns.

b. For an officer holding a certificate of eligibility for Federal recognition in the higher grade, on the date of:

(1) Assignment to the position for which he/she was granted the certificate of eligibility or

(2) Promotion in the State if the officer is already assigned to the position.

11-13. Reconsideration for Federal recognition in the same grade

a. A candidate for Federal recognition in general officer grade who is not recommended for Federal recognition upon initial consideration by a board for any reason, other than medical disqualification, may be authorized to be considered by a subsequent board, provided evidence clearly indicates that the deficiency for which he or she was rejected initially no longer exists and the officer can meet all of the other requirements specified for initial consideration.

b. A candidate for Federal recognition in general officer grade who is not recommended for Federal recognition upon initial consideration by a board due to medical disqualification may be authorized to be considered by a subsequent board when circumstances specified in paragraph 11-4i of this regulation exist.

c. No candidate for Federal recognition in general officer grade, other than for the position of State Adjutant General, may be considered by a board more than twice for the same grade.

d. State Adjutants General and Assistant Adjutants General, previously federally recognized as general officers, Adjutant General Corps, who meet the eligibility criteria for line general officer may be reconsidered for Federal recognition as general officers of the line in their current grade while serving in their current position.

11-14. Reassignment Eligibility

a. State Adjutants General and State Assistant Adjutants General who are federally recognized in general officer grades, Adjutant General's Corps, are not eligible for reassignment to line positions in grade.

b. Federally recognized general officers of the line may be reassigned to State Adjutant General or State Assistant Adjutant General positions without change in grade or branch.

c. Reassignment of general officers serving in Adjutant General or Assistant Adjutant General positions, who are not federally recognized in the Adjutant General Corps, to a line position must be approved by the CNGB so as not to exceed statutory limitations. Mandatory removal dates must also be recalculated. No reassignments to line positions will be made without CNGB (ATTN: NGB-GO) approval.

11-15. AMEDD assignment limitations

An officer promoted to brigadier general or major general, ARNGUS, whose branch immediately prior to appointment as general officer was in AMEDD (other than Medical Service Corps) retains identity as an officer of the AMEDD and may not be assigned (except within the AMEDD) to a position that exercises command, including a position requiring assumption of command in the absence of the commander as an integral part of the position, such as deputy or assistant commander (Title 10, USC, section 3579(a)).

Chapter 12**ROTC Early Commissioning Program****12-1. General**

AR 145-1, Senior ROTC Program, Organization, Administration, and Training, authorizes the early commissioning of ROTC cadets who have completed all ROTC requirements except that of obtaining a baccalaureate degree.

12-2. Eligibility for Appointment

a. The Early Commissioning Program (ECP) is restricted to Military Junior College (MJC) cadets who contract into the ROTC Advanced Course after 1 Dec 91. Other ROTC Cadets who contracted into the ROTC Advanced Course on or prior to 1 Dec 91, who have been accused Reserve Forces Duty (RFD), and who have been accepted by The Adjutant General into a valid ARNG MTOE/TDA officer vacancy will also be eligible for the ECP.

b. MJC ECP cadets are allowed the full 24 months to complete a baccalaureate degree, no exceptions or extensions will be granted beyond this period.

12-3. Commissioning of cadets

A cadet is first commissioned in the USAR under normal ROTC procedures. A memorandum of acceptance from the ARNG unit for a valid unit vacancy verified by The Adjutant General (flg 12-1) and a memorandum of understanding signed by the cadet (flg 12-2) are required prior to commissioning. A copy of these memoranda will accompany the application for Federal recognition.

12-4. Applying for Federal recognition

Lieutenants seeking ARNG appointments from the ECP will apply for Federal recognition IAW the procedures for transfer from the USAR established in chapter 3 of this regulation.

12-5. Military personnel records Jacket (MPRJ)
The PMS or ROTC camp commander will establish an MPRJ for each cadet commissioned under the ECP. Within 30 working days after commissioning, the PMS will forward the MPRJ to The Adjutant General for officers being assigned to ARNG units.

12-6. Establishment and transfer of OMPF and accessions into ARNGUS

a. The Commanding General, ARPERCEN, will establish the OMPF and notify each officer by letter of the obligation to report changes in status (e.g., address, college enrollment status, physical) promptly to ARPERCEN.

b. After administering the State oath to an officer commissioned under this program, the State will prepare an DD Form 368, Request for Clearance from USAR for enlistment/appointment in the ARNG, and forward to Commanding General, ARPERCEN, ATTN: DARP-OPL-A. The DD Form 368 will be annotated "Early Commissioning Program."

c. Upon receipt of a DD Form 368 from The Adjutant General, the Commanding General, ARPERCEN, will forward the officer's OMPF to NGB-ARP-CO.

12-7. Control of officer pending call to AD or initial active duty training (IADT)

a. The Commanding General, ARPERCEN, will establish controls over all officers commissioned under this program to ensure that they are processed for RA, AD, RFD, or graduate delay status upon graduation. Failure to enroll in a baccalaureate program, disenrollment from college, or failure to obtain a baccalaureate degree within 24 months will cause control of the officer to transfer to ARNG.

b. IAW AR 611-101, the reporting classification code for all ROTC commissionees awaiting initial active duty for training in the appropriate resident officer basic course will be designated as 00D.

12-8. OBC training for officers commissioned under ECP

a. Early commissionees will attend an Active Component resident OBC upon graduation from college or they may volunteer to attend an Active or Reserve Component resident OBC upon appointment.

b. Resident attendance at OBC is the only method for a newly appointed basic branch officer to become branch qualified and eligible for the award of the appropriate AOC.

c. Officers selected for RFD will be scheduled to attend a resident OBC as soon as practical following graduation, unless required to attend prior to that time IAW the policy in this paragraph. The ARNG policy is that all newly appointed officers complete OBC within 12 months of commissioning. Waivers may be granted to 18 months by The Adjutant General. At the end of

24 months after appointment, if the officer has not completed OBC, that officer will be discharged.

d. The Reserve Component versions of OBC currently offered by the Infantry, Armor, Engineer, and Signal Schools were designed for officers commissioned from OCS through the State military academies and ROTC-ECP commissionees required to attend prior to graduation. If not accomplished prior to graduation, all ROTC graduates attending OBC following completion of degree requirements must attend the full length OBC in the appropriate branch.



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
2500 ARMY PENTAGON
WASHINGTON, D.C. 20310-2500

Enclosure 3

S: 18 Feb 98

NGB-GO-AR (600-100)

7 January 1998

MEMORANDUM FOR The Adjutants General of all States, Puerto Rico, the
Virgin Islands, Guam and the District of Columbia

SUBJECT: (All States Log No. 198-0061) Semi-Annual Army National Guard General
Officer Federal Recognition Board

1. Department of the Army will convene a board to examine the records of Army National Guard candidates for federal recognition in general officer grades during June 1998.
2. Paragraphs 11-4 and 11-6, NGR 600-100 dated 15 April 1994, provide eligibility criteria.
 - a. All candidates for federal recognition must have completed Army War College or its Military Education Level 1 (MEL 1) equivalent. AR 351-1 paragraph 3-6d lists MEL 1 equivalent courses.
 - b. In accordance with Interim Change I01 to NGR 600-100, paragraph 11-4c, Colonels (06) and Brigadier Generals (07) with one year time in grade are eligible for consideration for federal recognition to the next higher grade.
 - c. Transcripts from highest civilian education must be provided. The institution from which the degree was received must be accredited by the American Council of Education.
 - d. Physical will be conducted within 12 months of the date of the board, at an active military treatment facility, and in compliance with AR 40-501. **Physicals, with supporting documents and the DA 4970-E will be forwarded to NGB-ARP-H, for processing. States will coordinate directly with NGB-ARP-H for approval of NGB Surgeon (this is a change from previous instructions). NGB Surgeon approved physical will be forwarded to this office.**
 - e. OER. In accordance with AR 623-105, paragraph 8-23c(Mandatory reports-other than 120 day minimum), and NGR 600-100, paragraph 11-8a.(9), a report is mandatory when an officer is being nominated for promotion to general officer. The THRU date of the report will be 18 Feb 98, code 32 and reason for submission will be NGB GO Nomination.

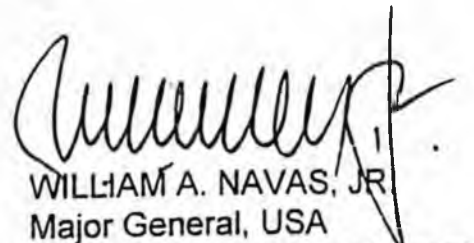
NGB-GO-AR (600-100)

SUBJECT: (All States Log No. 198-0061) Semi-Annual Army National Guard
General Officer Federal Recognition Board

6. Point of contact is MSG Thomas, DSN 227-3471, Commercial (703) 697-3471, FAX
Commercial (703) 693-3413.

FOR THE CHIEF, NATIONAL GUARD BUREAU:

Encl
as



WILLIAM A. NAVAS, JR.
Major General, USA
Director, Army National Guard

CF:
HQDA (DACS-GOM) w/o encl
NGB-ARZ w/o encl
State MILPO w/encl
NGB-ZA (1)
NGB-ARZ (1)
NGB-ARP (1)
NGB-IG (1)
NGB/CF (1)
NGB-PA (10)
NGB-PL (1)

DETAILED INSTRUCTIONS

SPRING 1998

**FEDERAL RECOGNITION
BOARD**



**ARMY NATIONAL GUARD
GENERAL OFFICER
MANAGEMENT
NGB-GO-AR**

INDEX

Introduction	Page 2
Federal Recognition Process	Page 3
Federal Recognition Board Checklist	Page 4
Guidelines for General Officer Annual and Promotion Physical Examinations	Page 7
Example of Request for Non Rated Time	Page 9
Example of Request for Waiver	Page 10
Example of DA Form 873 Verification	Page 11
Example of Investigative Statement	Page 12
Example of Command Equivalent Statement	Page 13
Example of Statement Regarding Technician/AGR Relinquishment	Page 14
Example of Biographical Summary with Addendum	Page 15
General Officer Data Base Information Sheet	Page 19
General Officer Physical Cover Sheet	Page 21

INTRODUCTION

The Federal Recognition Board process for an individual to become a General Officer can be quite lengthy. In an effort to minimize delays in the process, it is absolutely essential that records submitted to the board reflect the highest standards of accuracy and completeness.

General Officer prerequisites and required documentation are found in Chapter 11, NGR 600-100. In addition, the enclosed checklist and examples are provided to assist with the preparation of a General Officer nomination packet. The examples provided must be used simply as guides; each nominated officer's individual situation must be described as accurately as possible.

Any questions concerning a nomination packet, or suggestions for improving the enclosed information can be addressed to NGB General Officer Management Office, ATTN: NGB-GC-AR, Room 2D366, 2500 Army Pentagon, Washington D.C. 20310-2500. Commercial (703) 697-1826/3471 or DSN 227-1826/3471. Telefaxes can be sent to (703) 693-3413 or DSN 223-3413.

THE FEDERAL RECOGNITION PROCESS

NGB - Federal Recognition Orders Issued



Senate Confirmation

Senate - (Board packet must sit for at least seven days before a vote)



2. Public Announcement Made

1. WhiteHouse - Presidential Signature
(Senate must be in session)



2. Secretary of Defense Signature

1. Processed through Office of Secretary
of Defense (OSD).



5. Chief of Staff of the Army and Secretary of the Army Signatures

4. DA Legal Review

3. DA - Post Board Checks

2. DA - Conduct Federal Recognition Board

1. DA - Pre-Board Checks



2. DA - Develop Board Packets



1. NGB - Review Promotion Packets

FEDERAL RECOGNITION BOARD CHECKLIST

ITEM

REFERENCE

Letter of Recommendation

Para 11-8a(1) NGR 600-100 and Para 3b, AllStates Letter.

Include specific reasons for selection to the assignment as a general officer. For Certificate of Eligibility, the letter must specify the projected date of assignment, and identify who will vacate the position. Letter must be signed by the Adjutant General. For appointment of the state Adjutant General, the letter must be signed by the governor.

Photographs:

(4) - 8x10 Head & Shoulders

Para 11-8a (2) NGR 600-100, and AR 640-30, Photographs for Military Personnel Files.

Photographs must be taken within the past year showing the officer in army green uniform (less headgear) with name tag, current insignia grade, all authorized awards and decorations in proper sequence (IAW AR 670-1), and basic branch insignia (i.e., Infantry, Armor, etc.). When necessitated by number of ribbons authorized, ensure that ribbons are properly stacked so that all ribbons and their appropriate devices are in plain view. Take special care to ensure correct number of ribbons and number of devices are displayed. Photographs must be high quality and in sharp focus. Avoid distracting foregrounds or backgrounds. Retouching of negative or print is not permitted. Effective December 1995, only head and shoulders photographs will be submitted for promotion board processing.

Resume of Service Career

Format used is found on Page 16 of this Handout

Include a separate addendum describing the nature of the officer's full time occupation and the scope and extent of responsibilities. When writing the biographical summary, spell out all military terms; Do NOT use abbreviations. If the individual is a candidate for a Certificate of Eligibility, include "Proposed Assignment". Do NOT list enlisted military duty assignments. List only Federal decorations and badges. Awards must be in the correct order of precedence (highest to lowest). Each entry on the biographical summary must be documented on the officer's Official Military Personnel File (OMPF). If an entry is not documented on the OMPF, the substantiating document(s) must be provided in hardcopy. The biographical summary must indicate if the nominee is a technician or state employee. The officer will sign the bottom of the biography to verify the information.

State Code

Para 11-8a (4) NGR 600-100.

For a State Adjutant General or Assistant Adjutant General, an extract of the pertinent portion of the State Code Governing appointment and grade must be provided. For an Assistant Adjutant General, the State Code must provide specifically for such a position in the grade of Brigadier General. Executive orders or other directives which implement a State Code, but are not specific, are not sufficient for federal recognition purposes. States authorized two Assistant Adjutant General positions in lieu of a Deputy STARC Commander must ensure that at least one Assistant Adjutant General is a General of the Line.

State Assignment Orders

Para 11-8a (5&6) NGR 600-100.

Copy of state orders assigning the officer to general officer position in the ARNG. Copy of State orders reassigning former incumbent of the position (unless the position is newly authorized). Candidates for a Certificate of Eligibility do not need State orders, but a letter must specify the projected date of assignment, and identify who will vacate the position. Letter must be signed by the Adjutant General.

FEDERAL RECOGNITION BOARD CHECKLIST (Continued)

ITEM

REFERENCE

State Appointment Orders

Para 11-8a (5) NGR 600-100.

State orders appointing the officer to the general officer grade. Not applicable to Certificates of Eligibility.

Medical Examination (NEW GUIDANCE)

Para 11-4i and Para 11-8a (8)
NGR 600-100, Para 9-1, 7-2, and 5-6
NGR 40-501 and page 7, Detailed
Instructions.

The physical examination must be prepared IAW AR 40-501 and must be taken at an active medical treatment facility within 12 months prior to the date of the Federal Recognition Board. ORIGINAL (or legible copy) physical and all supporting documents to include DA Form 4970, Over-40 cardiovascular screening and any profile, will be forwarded to NGB Surgeon (ATTN: NGB-ARP-H) for approval. A cover sheet has been provided at Encl to identify GO Board Physicals to NGB-ARP-H for expeditious processing, detach and forward with physical.. SF 93 must be signed or countersigned by a Medical Corps Officer. Approved NGB physical (Standard Form 88 and 93, profiles (if applicable) and a height and weight statement (if the physical is more than 180 days prior to date of board) will be forwarded to NGB-GO-AR, 2500 Army Pentagon, Room 2D366, Washington, DC 20310-2500 not later than 30 days prior to the date of the board. **ONLY NGB SURGEON OVERSTAMPED APPROVED PHYSICAL (SF 88/93) WILL BE FORWARDED TO NGB-GOMO.**

Officer Evaluation Reports

Para 11-8a (9) NGR 600-100,
Para 8-23c AR 623-105,
Personnel Evaluations and Page 10,
Detailed Instructions.

Nomination packets with missing OERs will NOT be forwarded to the Federal Recognition Board. When applicable, request(s) for non rated time will be submitted. If the period between close out of last OER and date scheduled for the board is greater than 120 days, a special OER will be done covering the service immediately preceding transmittal of the nomination packet. This is not applicable for the State Adjutant General.

Current RPAS

Para 11-8a (7) NGR 600-100.

Retirement Points Accounting System printout covering the past five years.

Request for Waiver

Para 11-8a(11) NGR 600-100 and page 11,
Detailed Instructions.

Waiver requests must be submitted as soon as possible to provide enough time to act on the request, prior to the board. Requests for more than one waiver will not be considered.

Verification of DA Form 873

Para 11-4i and 11-8a (13),
NGR 600-100, and page 12, Detailed
Instructions.

Investigation for Top Secret Clearance should not be more than four and one-half years old. For those individuals who do not possess a Top Secret Clearance, a background investigation must be initiated prior to the convening date of the Federal Recognition Board. The statement must provide the date that the latest investigation/reinvestigation was completed. AR 380-67 applies.

FEDERAL RECOGNITION BOARD CHECKLIST (Continued)

ITEM REFERENCE

DA Form 705 NGB-GO-AR Policy.

All nominees must have passed an APFT within one year of the Federal Recognition Board, or have a medical profile. A copy of DA Form 705 or the medical profile will be forwarded as part of the nominee's packet.

Official Transcripts of Highest Civilian Education Para 11-4m and 11-8a (14), NGR 600-100. Educational Institution must be listed in the Accredited Institutions of Post Secondary Education published by the American Council of Education

Investigative Statement NGB-GO-AR Policy and page 13 Detailed Instructions.

All nomination packets will include an investigative statement. This statement must be signed by the Adjutant General. If the nominated officer is the Adjutant General, the statement must be signed by the State Inspector General.

Command Equivalent Statement Para 11-4h NGR 600-200, and page 14, Detailed Instructions.

A written description of command equivalent assignments is required for all candidates with less than 24 months of battalion command. The statement should be addressed to the president of the board and be signed by the individual.

Documentation Missing from OMPF NGB-GO-AR Policy.

The nominating state will request a copy of the officer's latest OMPF from the Personnel Division (NGB-ARP) and review it for accuracy. Documents missing from the OMPF (i.e. original officer evaluation reports, training certificates, etc.) will be forwarded as part of the nomination packet. Do NOT forward documents that are on the OMPF. It is imperative that a current state file copy of the OMPF is not used for review. Requesting a new copy of the OMPF will ensure that NGB-ARP's records on the potential General Officer are current. Telefax OMPF requests to NGB-ARP-CO, DSN 327-7184 or commercial (703) 607-7184. The request should state that the OMPF is needed to support a General Officer federal recognition board packet.

Statement Regarding Technician/AGR Relinquishment Para 11-8a(14) NGR 600-100, Para 3b, Allstates Letter, and page 15, Detailed Instructions.

DA Form 2-1, Officer Qualification Record. NGB-GO-AR Policy.

A certified copy to support awards documented solely by DA Form 2-1 annotation.

GO Data Base Information Page 20, Detailed Instructions.

A reproducible copy of the GO data base information sheet is provided. The data should be entered as accurately and completely as possible.

**GUIDELINES FOR GENERAL OFFICERS
ANNUAL AND PROMOTION PHYSICAL EXAMINATIONS**

Guidelines for completion of the Standard Form 88/93 and Supporting Documentation). The entire physical examination should be reviewed for completeness and accuracy by the State Surgeon prior to submission to the NGB Surgeons Officer (NGB-ARP-H). The review should be indicated by the State Surgeon's signature on a transmittal letter to NGB.

a. Special Attention should be paid to the following items on the SF 88:

(1) #16. date of physical examination. must be entered.

(2) #15. name and complete address of physical examination facility.

(3) #18 through #31. checked "normal" or "abnormal", as appropriate. A mammogram (#28), is required for all female officers. All abnormal findings must be addressed in the notes section by the examining physician. Date of last HIV screening, this test is required to be done every five years for basic reporting, other requirements may require a more frequent test.

(4) #32. the examining physician must specifically address:

(a) prostate gland.

(b) stool hemocult results.

(5) #33 through #42. checked "normal" or "abnormal", as appropriate. All abnormal findings must be addressed in the notes section by the examining physician.

(6) #43. pelvic examination. to include a PAP smear, is required for all female officers.

(7) #44. dental. must be reported "acceptable" or "non-acceptable", as appropriate, in the remarks section. Dental chart need not be completed.

(8) #45. urinalysis (specific gravity, albumin, sugar, microscopic), must be entered, and the laboratory report form attached to the SF 88.

(9) #48. EKG. results must be entered. The EKG print-out and interpretation must be attached to the SF 88.

(10) #50. the following test results must be entered, and the laboratory report form(s) attached to the SF 88.

(a) cholesterol.

(b) fasting blood sugar.

(11) #51. height, in inches, must be entered.

GUIDELINES FOR GENERAL OFFICERS

Guidelines for Completion of Standard Form 88/93 and Supporting Documents (Continued)

(12) #52, weight, must be entered. DA Form 5500-R (Body Fat Content Worksheet), must be accomplished and attached to SF 88, if appropriate.

(13) #57a, blood pressure (sitting), must be entered.

(14) #59, uncorrected and corrected distant vision, must be entered.

(15) #61, uncorrected and corrected near vision, must be entered.

(16) #71, audiometer, recorded in decibels, at the 500Hz, 1000Hz, 2000Hz, 3000Hz and 4000Hz levels, in both ears, must be entered.

(17) #74, summary of defects and diagnoses, must be recorded by the examining physician as appropriate.

(18) #75, recommendations-further specialist examinations indicated, as appropriate.

(19) #76, physical profile, IAW AR 40-501, must be entered.

(20) #77, qualified/Not Qualified, as appropriate, IAW AR 40-501, chapter three.

(21) #82, Signature of State Surgeon or Physician Designee for other than MEPS or active army physical.

b. An over 40, cardiovascular screen is required with all physicals. The DA form 4970-E must be attached to the SF 88. If an exercise stress test is accomplished in an Active Component medical facility, the medical report must be attached to the SF 88. If an exercise stress test is accomplished in a civilian medical facility, it must be a maximum exercise stress test following the Bruce protocol guidelines. The Protocol sheet and original stress EKG print-out, must be attached to the SF 88.

c. **Special Attention should be paid to the following items on the SF 93.**

(1) #6, date of physical examination, must be entered.

(2) #7, name and complete address of physical examination facility.

(3) #8, statement of present health, and medications currently used.

(4) #9 through #11, appropriate response must be recorded for each entry.

(5) #12, must be recorded for all female officers.

(6) #15 through #24, all details must be fully recorded.

(7) #25, all positive responses recorded in #9 through #24, must be fully addressed by the examining physician.

d. Appropriate medical consultations must be included for all surgeries, orthopedic problems, ulcers, and all other conditions which have required medical treatment.

EXAMPLE OF NON RATED TIME
STATE LETTERHEAD

XXX-XX (600)

DATE

MEMORANDUM FOR Chief, National Guard Bureau, ATTN: NGB-GO-AR,
2500 Army Pentagon, Room 2D366, Washington DC
20310-2500

SUBJECT: Officer Evaluation Report (OER) Non-Rated Period

1. Request that the period from (Date) through (Date) (____ days) pertaining to Colonel John A. Doe, SSN, be declared a non-rated period.
2. The rating chain members for Colonel Doe during the period in question are no longer members of the (State) Army National Guard. Efforts to secure the Officer Evaluation Report have been unsuccessful and it is apparent that any future attempts will be futile.
3. Colonel Doe has been placed in a general officer position and will be recommended for consideration for the (Date) Federal Recognition Board.

FOR THE ADJUTANT GENERAL:

XXXXX X. XXXXXXXX

LTC, IN, ARNGUS

Director,

Military

Personnel

EXAMPLE OF WAIVER
STATE LETTERHEAD

XXX-XX (600)

DATE

MEMORANDUM FOR Chief, National Guard Bureau. ATTN: NGB-GO-AR,
2500 Army Pentagon, Room 2D366, Washington DC
20310-2500

SUBJECT: Request for Waiver

1. Colonel John J. Doe has been selected as the Assistant Adjutant General (AAG) for the (State) Army National Guard (ARNG). This is a request for waiver of paragraph 11-4f, NGR 600-100, which requires that an individual have sufficient time remaining in an active status to serve five years in the rank of brigadier general before reaching age 60.
2. On (Date) Colonel Doe will be 56 years old. His current mandatory removal is (Date). His assignment to the position of AAG was (Date). With this waiver, Colonel Doe will be available for service for up to four years as a brigadier general.
3. Prior to assuming the AAG position, Colonel Doe was assigned as the Deputy STARC Commander and full-time Chief of Staff of the (State) ARNG since (Date). In this position, he acquired invaluable experience on command, control, operations, and state-level unit readiness. This experience greatly enhances his capability to function effectively as the AAG.
4. Colonel Doe clearly demonstrates the required fitness for the responsibilities and duties of the position, rank, and branch for which recommend. He spent the first 24 years, including nine years enlisted, of his career with troop units, culminating that period as the S3, Headquarters, _____ Armored Cavalry Regiment, after successfully commanding the Headquarters Troop, ___/___ Armored Cavalry Regiment. Colonel Doe then had the key staff assignment as the Director of Personnel and Administration within Headquarters, (State) ARNG. In addition, Colonel Doe served on active duty from (Date) in numerous CONUS and OCONUS positions, including Chief, _____ Division, National Guard Bureau. He completed Army War College by corresponding studies in 19__ and received a Master Degree in Management from the University of (State).
5. Colonel Doe's service exemplifies the finest military traditions. His ability to employ a rational, common sense approach to complex problems has earned him the respect of superiors, subordinates, and peers alike. Because of his vast experience throughout all levels of command, Colonel Doe is able to provide the insight, knowledge, and expertise demanded by the military's everchanging mission. His experience at both state and national levels has been and will continue to be most beneficial to improving unit readiness in the (State) ARNG. Colonel Doe is clearly the best qualified officer within my command for the position of AAG. He has demonstrated superb leadership throughout his career as an officer. In fact, both raters and senior raters for the past five years (to include the present Vice Chief of Staff, U.S. Army) have indicated a high potential for promotion to general officer. His ability to motivate others to excel and his concise, common sense approach to problem solving are instrumental in his successes. These same qualities, plus the capacity to provide logical and insightful directions in difficult situations, are exactly what I need to ensure the success and complete readiness of all (State) ARNG units.
6. There is universal agreement that Colonel Doe has performed exemplary duty in the past, and I have no doubt that he will continue to do so in the future. His appointment as AAG is an essential part of my program for the future of the (State) ARNG.

XXXXX X. XXXXXXXXXXXXX
Major General, ARNGUS
Commanding

General

EXAMPLE OF DA FORM 873 VERIFICATION
STATE LETTERHEAD

XXX-XX (600)

DATE

MEMORANDUM FOR Chief, National Guard Bureau, ATTN: NGB-GO-AR,
2500 Army Pentagon, Room 2D366, Washington DC
20310-2500

SUBJECT: Verification of Security Clearance

I have seen the original DA Form 873, Certificate of Clearance and/or Security Determination, issued by the US Army Central Personnel Clearance Facility on (DATE) stating that (NAME) (SSN) has a security clearance at Top Secret level based on a (Type of Investigation, i.e. SBI). Date investigation completed: (DATE), date final clearance granted: (DATE). The original DA Form 873 is on file in the soldier's MPRJ.

FOR THE ADJUTANT GENERAL:

XXXXX X. XXXXXXXX
LTC, IN, ARNGUS
Director, Military Personnel

EXAMPLE OF INVESTIGATIVE STATEMENT
STATE LETTERHEAD

XXX-XX (600)

DATE

MEMORANDUM FOR Chief, National Guard Bureau, ATTN: NGB-GO-AR,
2500 Army Pentagon, Room 2D366, Washington DC
20310-2500

SUBJECT: Spring 1998 1994 ARNG General Officer Federal Recognition Board

Investigative files maintained in the Military Department, state of (your state) referring to (rank and name of nominated officer) by name or identifying particulars, have been reviewed and we find no evidence of conflict of interest or failure to adhere to required standards of conduct. Additionally, there is no evidence of misconduct, nor is there, to our knowledge, a pending investigation of alleged misconduct by this officer.

SIGNATURE BLOCK
TAG/State I.G.

EXAMPLE OF COMMAND EQUIVALENT STATEMENT
STATE LETTERHEAD

XXX-XX (600)

DATE

MEMORANDUM FOR President, Federal Recognition Board

SUBJECT: Equivalent Experience to Command

1. I, (RANK, NAME), have been selected as the (POSITION) for the (STATE) Army National Guard. This position became/becomes vacant on (DATE). This information is being submitted IAW paragraph 11-4h(2), NGR 600-100, which allows my assignments to be considered as experience equivalent to command.
2. I have served as the Chief of Staff of the (STATE) Army National Guard for over XX years as military technician and as a drilling National Guard Officer. The eighteen months prior to becoming the Chief of Staff, my military assignment was Commander, (UNIT), which is an O6 command.
3. As the Garrison Commander, I was responsible for (LOCATION) and the licensed facilities at (LOCATION). We maintained and operated ranges, maneuver areas and garrison facilities to support (STATE) National Guard, Reserve, Active, and ROTC units from all branched of the service. The average federal expenditure was over five million dollars annually with facilities replacement cost of over 40 million dollars.
4. As Chief of Staff, I was the state senior federal full-time employee responsible to direct, manage and control all aspects of the Army National Guard as principal advisor to the Adjutant General. I insured that all units were adequately staffed, trained, equipped, supported and administratively prepared for state and national emergencies. I managed a multi-million dollar budget which covered pay and allowances for over 5,000 National Guardsmen and 1400 full-time support personnel, real property acquisition and construction, supplies and services, and environmental programs, to name but a few.
5. I managed and directed the administration, coordination, planning, development, execution and supervision of all Army National Guard programs. Responsible for the operations and activities applicable to functions such as Mobilization and Readiness, Aviation, Surface and Logistics Readiness, Construction and Facilities Management, Environmental Protection and Compliance, Occupational Health and Industrial Hygiene, Military Personnel, Civilian Personnel and Administration, Military Support, Information Management, Safety, and Training Sites.
6. While I served as the Chief of Staff, (STATE) successfully mobilized and deployed over 1300 soldiers in support of Desert Storm. During that five year period, (STATE) placed 1st, 2nd or 3rd in the Army Community of Excellence (ACOE) Competition, winning over \$500,000.00.
7. I feel my experience as the Garrison Commander and Chief of Staff equates to the responsibilities of a commander at the O5 level.
8. I request that favorable consideration be granted for constructive credit for command experience.

XXXXX X. XXXXXX
COL. XX, ARNGUS
XXXXXXXXXXXXXXXXXX

**EXAMPLE OF STATEMENT
REGARDING TECHNICIAN/AGR RELINQUISHMENT
STATE LETTERHEAD**

XXX-XX (600)

DATE

MEMORANDUM FOR Chief, National Guard Bureau, ATTN: NGB-GO-AR,
2500 Army Pentagon, Room 2D366, Washington DC
20310-2500

SUBJECT: Relinquishment of Technician/AGR Status

This is to certify that I will relinquish my position as (POSITION AND UNIT) upon being granted Federal Recognition as a General Officer.

XXXXXXXXXX X. XXXXX
COL, XX, ARNGUS
XXXXXXXXXXXXXXXXXXXX

EXAMPLE

RESUME OF SERVICE CAREER

OF

JOHN TIDWELL DOE, Brigadier General (ARNGUS)

DATE AND PLACE OF BIRTH 25 December 1942, Heavens, Puerto Rico

YEARS OF COMMISSIONED SERVICE Over 30 Years

TOTAL YEARS OF SERVICE Over 30 years

PRESENT ASSIGNMENT Commander, 129th Engineer Brigade, California Army
National Guard, Sunny Beach, California 99999

PROPOSED ASSIGNMENT Assistant Adjutant General, California Army
National Guard, Sunny Beach, California 99999

SOURCE AND DATE OF COMMISSION OCS, 19 Januray 1963

MILITARY SCHOOLS ATTENDED

Engineer School, Engineer Officer Basic Course
US Army School Europe, Post Engineer Course
Engineer School, Engineer Officer Advanced Course
Infantry School, Infantry Officer Advanced Course
Command and General Staff College (Distinguished Graduate)
John F. Kennedy Special Warfare Center, Terrorism in Low Intensity Conflicts
Army War College

EDUCATION DEGREES

Harvard University, Boston, Massachusetts - BS Degree - Psychology
Harvard University, Boston, Massachusetts - JD Degree - Law

MAJOR DUTY ASSIGNMENTS

<u>FROM</u>	<u>TO</u>	<u>ASSIGNMENT</u>
-------------	-----------	-------------------

USAR - Not on Active Duty

Dec 65	Apr 66	USAR Control Group (Delayed)
--------	--------	------------------------------

ACTIVE DUTY

Apr 66	Jun 66	Student, Engineer School
Jun 66	Aug 66	Casual Status
Aug 66	Sep 66	Assistant Professor of Military Science, Harvard University
Sep 66	Nov 66	Assistant Engineer Officer, Wertheim Subdistrict, Federal Republic of Germany
Nov 66	Aug 67	Commander, Wertheim Subdistrict, Federal Republic of Germany
Aug 67	Mar 68	Post Engineer, Wertheim Post, Federal Republic of Germany

ARNG FALL 96 FEDERAL RECOGNITION BOARD
EXAMPLE OF RESUME OF SERVICE CAREER, Continued

JOHN TIDWELL DOE, Colonel. (ARNGUS)

Mar 68	May 68	Casual Status
May 68	May 69	Commander, Company A, 168th Engineer Battalion (Combat), Republic of Vietnam
May 69	Jun 69	Casual Status
Jun 69	Jun 70	Engineer Advisor, U.S. Army Advisor Group (National Guard), California

USAR - Not on Active Duty

Jun 70	Jun 70	USAR Control Group (Reinforcement)
--------	--------	------------------------------------

ARNG - Not on Active Duty

Jun 70	Aug 72	Commander, Company C, 135th Engineer Battalion (Combat)
Aug 72	Jan 74	S2/S3, 120th Military Police Battalion
Jan 74	Nov 75	Executive Officer, 120th Military Police Battalion
Nov 75	Jul 77	Commander, 120th Military Police Battalion
Jul 77	Aug 77	Administrative Officer, Headquarters and Headquarters Detachment, California Army National Guard
Aug 77	Aug 78	S3, Headquarters and Headquarters Detachment, California Army National Guard
Aug 78	Apr 80	Commander, 1st Battalion, 290th Infantry
Apr 80	Jul 81	S3, 95th Infantry Battalion (Separate)
Jul 81	Jul 81	Director, State Area Command Section, Headquarters and Headquarters Detachment, California Army National Guard

ACTIVE DUTY

Jul 81	Jun 82	Student, Inter-American Defense College
--------	--------	---

ARNG Not on Active Duty

Jun 82	Jul 82	Director, State Area Command Section, Headquarters and Detachment, California Army National Guard
Jul 82	Jan 84	G3, Headquarters, State Area Command, California Army National Guard
Jan 84	May 84	Commander, Combined Task Force, 19th Infantry Brigade
May 84	Jul 87	Director, Plans, Operations, Training and Military Support Headquarters, State Area Command, California Army National Guard
Jul 87	Jun 90	Chief of Staff, Headquarters, State Area Command, California National Guard
Jun 90	Jun 90	Assistant Commander, 129th Engineer Brigade, California Army National Guard
Jun 90		Commander, 129th Engineer Brigade, California Army National Guard

RESUME OF SERVICE CAREER) (Cont)**PROMOTIONS****DATES OF APPOINTMENT**

	<u>Component</u>	<u>Date</u>
2LT	USAR	3 Jun 74
2LT	RA	8 Jun 74
1LT	AUS	8 Jun 76
1LT	RA	8 Jun 77
JOHN TIDWELL DOE, Colonel. (ARNGUS)		
CPT	USAR	3 Mar 79
MAJ	ARNG	5 Jun 83
LTC	ARNG	5 Jun 87
COL	ARNG	4 Oct 90
BG (Line)	ARNG	7 Jan 94
MG (AGC)	ARNG	9 Jun 96

US DECORATIONS AND BADGES

Legion of Merit

Bronze Star Medal

Defense Meritorious Service Medal

Meritorious Service Medal with one bronze Oak Leaf Cluster

Air Medal

Army Commendation Medal with two bronze Oak Leaf Clusters

Army Reserve Components Achievement Medal

National Defense Service Medal with one bronze Service Bronze Star

Vietnam Service Medal with four bronze Service Stars

Armed Forces Reserve Medal with one Hourglass Device

Army Service Ribbon

Overseas Service Ribbon

Army Reserve Components Overseas Training Ribbon with numeral 2

EXAMPLE OF RESUME OF SERVICE CAREER, (Continued)

ADDENDUM TO RESUME OF SERVICE CAREER

JOHN TIDWELL DOE, Colonel, (ARNGUS)

CIVILIAN OCCUPATION: Vice President of Logistics Spalding & Smith, Inc. Warrenburg, California

NATURE, SCOPE AND EXTENT OF RESPONSIBILITIES:

Responsible for customer service and all logistical operations in the United States and Puerto Rico for Spalding & Smith, Inc., the nation's second largest industrial steel distributor. Responsible for 1,300 employees and capital and expense budgets of over \$100 million per year. The logistical network for Spalding & Smith, Inc. includes over 100 distribution centers and over 1,000 delivery vehicles. Other responsibilities include environmental compliance; regulatory compliance with over 50 Federal and State governmental agencies , procurement, personnel, training, engineering and information systems.

ARNG GENERAL OFFICER DATA BASE INFORMATION SHEET

In order to maintain the ARNG General Officer data base, the below information is requested on all General Officers and Colonels in General Officers position. Please send initial and update information to Chief, National Guard Bureau, ATTN: NGB-GO-AR, Room 2D366, 2500 Army Pentagon, Washington DC 20310-2550, or telefax it to commercial (703) 693-3413 or DSN 223-3413.

AS OF _____
(Day, Month, Year)

NAME: _____ SSN: _____ DOB: _____
Last, First, Middle

BIRTHPLACE: _____ FEDERAL RANK: _____ FEDERAL DOR: _____

STATE RANK: _____ STATE DOR: _____ MRD: _____ GO BRANCH: LINE / AGC

PHYSICAL INFORMATION

DATE OF PHYSICAL: _____	PULSES: _____	PT TEST DATE: _____
HT/WT: _____	TAPED: YES / NO	PHYSICAL APPROVED DATE: _____

GENERAL INFORMATION

PAY ENTRY BASIC DATE: _____		SOURCE OF COMMISSION: _____ <small>(Rotc, OCS, Direct Appt., etc.)</small>	
COL BRANCH: _____	DATE OF COMMISSION: _____	AOC1 _____	AOC2 _____
POSITION ASSIGNED: _____	SECURITY CLEARANCE: _____		
UNIT ASSIGNED: _____	DATE OF CLEARANCE: _____		
DATE ASSIGNED: _____	SOURCE OF INVESTIGATION: _____		
UNIT ADDRESS: _____	TYPE OF INVESTIGATION: _____ <small>NAC/B/SBI</small>		
_____	MIL. EDUC LEVEL: _____		
_____	CIV EDUC LEVEL: _____		
UNIT PHONE (DSN): _____	NICKNAME: _____		
COMMERCIAL FAX: _____	RACE: _____		
ENLISTED SERVICE: YES / NO	NO YEARS: _____	TOP AWD: _____	DATE: _____
COMBAT VET: YES / NO	LOCATION: _____	MONTHS COMMAND TIME: _____	
ORIG DATE ASSIGNED AS GO: _____	ARMY AREA OF ASSIGNMENT: _____		

EMPLOYMENT INFORMATION

FULL-TIME OCCUPATION _____	WORK PHONE: _____ (Area Code & Number)
FULL-TIME POSITION TYPE: _____ (AGR, Technician, State, Civilian)	

PERSONAL INFORMATION

HOME ADDRESS: _____	SPOUSE NAME: _____
_____	SPOUSE NICKNAME: _____
_____	SPOUSE DOB: _____
HOME PHONE: _____ (Area Code & Number)	SPOUSE SSN: _____



GENERAL OFFICER PROMOTION PHYSICAL

NAME, GRADE, STATE, SSN

PLEASE EXPEDITE

IF THE PHYS REQUIRES ADDITIONAL
INFORMATION, RETURN TO (STATE)

IF THE PHYS IS APPROVED, FORWARD
TO NGB-GO-AR, ATTN MSG THOMAS

