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CSSB 132

This bill was before the committee on Monday. When the committee substitute was being drawn up, Art Peterson (who offered 2 amendments which the committee accepted) realized that he had misunderstood some information contained in his amendment.

We have corrected the amendments and a work draft had been prepared for the committee's review.

The changes are:

page 1, line 26-28, after "(8)" insert, "references to the state computer data base that contains a summary of the text of formal opinions and memoranda of advice of the attorney general."

Also on page 2, line 28, the repeal date has been changed to July 1, 1985.

On page 2, line 29 the effective date has been changed to July 1, 1983.

# STATE OF ALASKA

## DEPARTMENT OF LAW

OFFICE OF THE ATTORNEY GENERAL

BILL SHEFFIELD, GOVERNOR

POUCH K - STATE CAPITOL  
JUNEAU, ALASKA 99811  
PHONE: (907) 465-3600

May 24, 1983

RECEIVED  
MAY 24 1983

The Honorable Mitch Abood, Chairman  
House State Affairs Committee  
Alaska State Legislature  
Pouch V  
Juneau, AK 99811

Re: CSSB 132 (SA) -- Alaska  
Administrative Journal

Dear Representative Abood:

When I testified before the House State Affairs Committee yesterday I mistakenly said that the attorney general's opinions are being put into the legislative data processing system. That is not correct. They are being put into the Department of Administration's data processing system. I had misunderstood the information I had received.

However, the point is the same. The Department of Administration data is accessible from legislative terminals and duplication would only be wasteful.

Also, it appears that the data base will include summaries, not the entire text, of the attorney general's opinions. That should satisfy the intent behind this bill, as indicated by its "the text or a summary" language.

Thus, I would like to suggest a change in the wording of the amendment on page 1, line 26:


After the "(8)" and before the "the," insert: "a cross reference to the state's data processing system data base that contains" and delete "the text or."

It was also my understanding that there was a consensus on the committee to adopt the compromise July 1, 1983 effective date, along with extending the 18-month pilot project to 24 months. However, I did not hear the committee's final vote on

this issue.

Thank you for your consideration.

NORMAN C. GORSUCH  
ATTORNEY GENERAL

By: 

Arthur H. Peterson  
Assistant Attorney General

AHP:jb

cc: Hon. Bettye Fahrenkamp  
Alaska State Senate

Emil Notti  
Legislative Assistant  
Governor's Office

CSSB 132 (State Affairs)

TESTIMONY OF SENATOR BETTYE FAHRENKAMP  
Before the House State Affairs Committee  
May 23, 1983

Mr. Chairman:

Thank you for the opportunity to speak in support of SB 132, a bill establishing the Administrative Journal.

As you know, I've been working on this idea now for several years. The original purpose was to create a one-stop-shopping type of approach to government information. Take all of the public notices; proposed regulatory changes, adopted regulatory changes, Attorney General opinions, Executive Orders, open meetings and hearings, notices of competitive bid solicitations, agency requests for proposals, proposed mineral and timber sales and any other tidbit of information which is daily being churned out of our state government agencies, and make it available in one publication.

The idea, while I'd like to suggest its novelty, is not new. The federal government prints a daily federal register of its public information and 36 of the 50 United States have a journal or register wherein they publish the text and in some cases the summaries of their executive and administrative actions.

Mr. Chairman, word of mouth government simply does not work in a state literally on the cutting edge of development and growth. It discourages public participation, trust and faith in the entire mission of government: which is to serve.

One of the bill's previous failings was that the fiscal impact had been too large to warrant the effort. I've fought large fiscal notes because I'm convinced that we can accomplish the goal without incurring large costs. There are, however, some unknowns which add to the uncertainty of costs. Some of these include: How many people or organizations might be interested in such a journal; how much would they be willing to pay for it; how can we coordinate state agency effort to gather and transmit the information, and several others.

As a result, the Lieutenant Governor and I have come up with an idea which will affect the basic thrust of SB 132 and at the same time assuage the uncertainty.

The bill before the Committee today will affect an 18 month trial run of the journal. Rather than an actual publication, each issuer or agency would be required to provide a compatible magnetic tape format of their actions to a coordinator in the Lieutenant Governor's office, who will process the material for acceptance by the Legislative Affairs Agency.

The idea is simple. Provide the information we require to Legislative Affairs Data Processing. They are geared-up with the equipment and personnel to almost instantaneously translate the information onto the Legislative Computer Network which operates in 18 Legislative Information Offices throughout the state as well as individual legislators' offices in many cities. Any interested person can access the "journal" index and call up those portions which are of interest and can copy those pages and information. As part of the trial run, we would ask users of this information to answer basic data gathering questions which will establish the track record from which we can make educated decisions on the publication of a hard copy Administrative Journal.

While this may sound far fetched, it is no novelty either. Other states which currently have hard copy journals are putting this data on state computers for quicker reference and access. Not only do we beat the high costs of publication and distribution, but we continue to move into the 21st century and what we know will be an almost total reliance on word processing and data gathering computerized systems. Alaska has for years been in the vanguard of high tech development and utilization in the communications field. It is my hope that the Committee will act favorably on the substitute language to SB 132 and I would be happy to answer any questions the Committee might have. Thank you, Mr. Chairman.

Sectional Analysis of CSSB 132 (State Affairs)

To establish the Alaska  
Administrative Journal.

Sec. 1 amends Sec. 44.62 (Administrative Procedure Act) by adding new section to Article 3 (Alaska Administrative Register and Code) establishing the Alaska Administrative Journal.

- (a) Vests responsibility for publishing the Journal with the Lieutenant Governor, bi-weekly. Lists those notices which shall be included in Journal; they are:
- (1) Proposed actions;
  - (2) State meetings;
  - (3) Notices of bid solicitations (competitive bids);
  - (4) Agency RFPs;
  - (5) Executive Orders;
  - (6) Executive (Departmental also) delegations of authority;
  - (7) Text of regulations, proposed or adopted, not exceeding 16 legal-sized pages--Commissioner allowed discretion to reduce this page limitation;
  - (8) Text or summaries of formal opinions and memoranda of advice of the Attorney General.
- (b) Requires issuer of notices (as above) to send copies to the publisher of Journal in a computer-readable magnetic medium compatible with the legislative data processing system.
- (c) Requires that the publisher shall organize and provide this readable text to the Legislative Affairs Agency.
- (d) Provides that no one can maintain a legal action against the state for failure to publish in the Journal.
- (e) Publications in the Journal do not replace legal requirement to publish in the newspaper;
- (f) Defines "Journal" and "publish".

Sec. 2 Requires a report to the legislature not later than January 31, 1985. The report shall have the recommendations of the Lt. Governor as to:

- (1) Need for continuing the Journal;
- (2) Whether or not it should be made available in hard copy;
- (3) Suggested cost;
- (4) Other matters relevant to its publication.

Sec. 3 Sunsets Act 18 months from effective date.

Sec. 4 Effective date: immediately.

STATE OF ALASKA  
FISCAL NOTE.

Revision Date 3-29, 1983

I. REQUEST

Bill/Resolution No.: CS SB 132(SA)  
 Title: Administrative Journal  
 Sponsor: Fahrenkamp, et al  
 Requestor: Senate State Affairs

II. FISCAL DETAIL

Agency Affected: Governor's Office  
 Program Category Affected: Lt. Governor  
 BRU, Program of Subprogram(s) Affected: Office of the Lieutenant Governor

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 83	FY 84	FY 85	FY 86	FY 87	FY 88
OPERATING						
100 PERSONAL SERVICES		71.2				
200 TRAVEL		- 0 -				
300 CONTRACTUAL		88.8				
400 COMMODITIES		.6				
500 EQUIPMENT		- 0 -				
600 LAND & STRUCTURES		- 0 -				
700 GRANTS, CLAIMS, ETC		- 0 -				
TOTAL OPERATING		160.6				

CAPITAL		- 0 -				
---------	--	-------	--	--	--	--

REVENUE		- 0 -				
---------	--	-------	--	--	--	--

FUNDING: (Thousands of Dollars)

GENERAL FUND		160.6				
FEDERAL FUNDS		- 0 -				
OTHER (Specify Source)		- 0 -				

POSITIONS:

FULL-TIME		2				
PART-TIME						
TEMPORARY						

III. SOURCE OF FUNDS TO OFFSET FISCAL IMPACT OF BILL:

If continued to be published, the distribution of the Journal would be on a subscription basis at a cost to be determined by the Lt. Governor with the revenues coming back to the General Fund.

IV. ANALYSIS: Attach a separate page for any Analysis

Prepared By: Judy R. Hansen  
 Division: Office of the Lieutenant Governor

Phone: 465-3520  
 Date: 3/29/83

Approved by Commissioner: [Signature]  
 Department: Lieutenant Governor

Date: 3/29/83

## Publish Administrative Journal on a biweekly basis

100 Personal Services

Systems Analyst	Range 16B @ \$2556/mo		
Salary/year	30.7		
Benefits/year	<u>7.7</u>		
	38.4		

Publication Tech.	Range 12B @ \$1946/mo		
Salary/year	23.4		
Benefits/year	<u>5.9</u>		
	29.3		

67.7

Inflation @ 5.1%

3.5

71.2

200 Travel

- 0 -

300 Contractual Services

Telephone, long distance 1.5

Postage & mailing (assume 500) - 500 to  
be picked up at info offices) 10.5

Advertising (\$70/ad x 24) 1.7

Rental (Display Writer, Modem &amp; line cost) 5.0

Printing & Binding  
25 x \$2.50 x 1,000 x 26 issues 65.0  
(estimate 25 sheets back to back)Inflation @ 6% 5.1 88.8400 Commodities

General office supplies .6 .6

500 Equipment

- 0 -

TOTAL

\$ 160.6



APR 27 1983

*file*

Alaska Environmental Lobby, Inc. <sup>SB 132</sup>

419 6th Street, Suite 328

Juneau, Alaska 99801

907-586-2345

April 25, 1983

Senator Bettye M. Fahrenkamp  
Alaska State Legislature  
Pouch V  
Juneau, Alaska 99801

Dear Senator Fahrenkamp:

The concept of establishing an administrative journal as outlined in CS SB 132 is an excellent one, and the Alaska Environmental Lobby strongly supports that legislation. We too realize the immediate importance of stepping beyond "word of mouth government" in this rapidly growing state. Alaska, by virtue of its geography and different cultures, offers enormous communication and information barriers. We are heartened by your efforts to clear this particular path between private citizens and state government.

Though the Lobby favors a hard copy version of the journal in addition to the magnetic tape system, we anticipate a productive trial period should CS SB 132 pass. Thank you for your past and continuing work on this legislation.

Ken Troyer  
Volunteer, Fairbanks

Sincerely,

Jay Nelson  
Executive Director



# ALASKA BAR ASSOCIATION

P.O. BOX 279, ANCHORAGE, ALASKA 99510. (907) 272-7459

ADMINISTRATIVE LAW  
SECTION

MAR 18 1983

401 F. Street  
Douglas, Alaska 99824

March 14, 1983

The Honorable Bettye Fahrenkamp  
Pouch V  
Juneau, Alaska 99811

Dear Senator Fahrenkamp:

On behalf of the administrative law committee of the Alaska Bar Association, I wish to express our strong support for Senate Bill 132 which would establish the Alaska Administrative Journal to be published on the bi-weekly basis.

Should you require further detail about our position or desire oral testimony in support of the bill, please do not hesitate to contact me.

Sincerely yours,

Bruce M. Botelho  
Chairperson

BMB/prm

1982 Survey of Codes and Registers

State: Federal Government

Director/Editor: John E. Byrne, Director

Agency: Office of the Federal Register  
National Archives and Records

Register: FEDERAL REGISTER

Staff: 20 Legal Publications Specialists

Budget: Printing Expenses paid per page by agencies  
Salaries \$21,500 average per editor

Subsidy Received \_\_\_\_\_

Subscriptions \$300 annually (to Govt. Printing Office)

Frequency of issue: every Federal working day

Circulation: Number Paid 37,000

Number Gratis 12,000 (not gratis, Official copies for Fed. Agencies)

Price per Issue \$1.50

Price for Subscription \$300

Sales Promotion: Superintendent of Documents, Government Printing Office

Distribution: Superintendent of Documents, Government Printing Office

Volume: Pages per Year 63,500 (1981)

Pages per Issue 250

Content:  Text  Notices Only

- Emergency Rules  Hearings  Executive Items  Other \_\_\_\_\_
- Proposed Rules  Executive Orders  Judicial Items  Other \_\_\_\_\_
- Adopted Rules  Proclamations  Legislative Items  Other \_\_\_\_\_
- Open Meetings  State Contracts  Index  Other \_\_\_\_\_

Format: 3 column

Code: CODE OF FEDERAL REGULATIONS

Staff: 22 Legal Publications Specialists

Budget: Printing Expenses paid per page by agencies

Subsidy Received \_\_\_\_\_

Amount for Salaries \$21,500 average annual salary per editor

Subscriptions varies per title; 3,300 for whole set

Supplementation: annual

Circulation: Number Paid 3,300 (whole set)

Number Gratis \_\_\_\_\_

Price per volume varies

Total Price for Set \$615.00

Sales Promotion: Government Printing Office

Distribution: Government Printing Office

Volume: 180 volumes 105,000 pages

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No statutory provision

No  
 Yes Correction of Substantive Errors.

No statutory provisions

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit. Edit for typos, spelling codification

No  
 Yes Emergency Regulations.

Special publication system

No  
 Yes Legislative Oversight. Applicable to only certain agencies

No  
 Yes Economic Impact Statement. Eo 12291 of February 17, 1981 requires major regulations to present a Regulatory Impact Analysis. A notice of availability of this Analysis is published. Also, Regulatory Flexibility Act requires statement of affect of regulation on

Computer

Composition:

No  
 Yes small business.  
Computer Use.

Electronic photocomposition of Federal Register text by GPO; CFR updated on CRT's by editors producing a master magnetic tape.

No  
 Yes Searchable Data Base.

Limited. Available in CFR at Part level

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche. Federal Register : \$175 (10/1/82)  
Code of Federal Regulations: \$250

Other  
Services.

No  
 Yes Editorial Standards Manual.

Document Drafting Handbook, Supt. of Docs. Government Printing Office \$1.75

No  
 Yes Instruction in Regulations Drafting.

Seminars

Pre-Publication Review

Consultations

Liaison Representative Required

Manual

Other (please explain)



*(Please explain answers in detail.)*

**Law:**

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

**Computer  
Composition:**

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

**Other  
Services.**

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: ALASKA

Director/Editor: Deborah B. Baley

Agency: Lt. Governor's Office

Register: N/A

Staff:

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

Frequency of issue:

Circulation: Number Paid, Number Gratis, Price per Issue, Price for Subscription, Sales Promotion:

Distribution:

Volume: Pages per Year, Pages per Issue

- Content: Text, Notices Only, Emergency Rules, Hearings, Executive Items, Other, Proposed Rules, Executive Orders, Judicial Items, Other, Adopted Rules, Proclamations, Legislative Items, Other, Open Meetings, State Contracts, Index, Other

Format:

Code: Alaska Administrative Code

Staff: Deborah B. Baley and J. C. Bradshaw

Budget: Printing Expenses FY82 \$47,500 FY83 \$64,600, Subsidy Received none, Amount for Salaries, Subscriptions handled by printer

Supplementation:

Circulation: Number Paid, Number Gratis, Price per volume \$250. for 4 volume set, Total Price for Set cost of quarterly supplements vary, Sales Promotion:

Distribution: by printer

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

SAME AS 1981 QUESTIONNAIRE

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

CORRECTION -----  No  
 Yes Legislative Oversight. The legislature may annual aregulation only by bill.

CORRECTION -----  No  
 Yes Economic Impact Statement. A fiscal note is required only if the regulation is expected to require an increased appropriation.

Computer

Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors. No statutory provision.

No  
 Yes Correction of Substantive Errors. No statutory provision.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit. No statutory authority to edit - authority through rule promulgated by Secretary of State.

No  
 Yes Emergency Regulations. Pursuant to statute: "If agency finds that adoption is necessary for immediate preservation of public health and safety..." etc. It is approved and certified by Attorney General prior to filing with the Secretary of State and is valid for 90 days.  
 No  
 Yes Legislative Oversight.  
Only State Parks Board.

No  
 Yes Economic Impact Statement. Required by Governor's Regulatory Review Council, which reviews all Notices of Proposed Action prior to filing with Secretary of State, except elected officials. This done by Executive Order. New law passed (eff. 7/24/82) requiring an "analysis of the impact of a rule on small businesses.

Computer Composition:

No  
 Yes Computer Use. 8" Hard Sector "floppy disk".

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other Services.

No  
 Yes Editorial Standal Manual.

No  
 Yes Instruction in Regulations Drafting. - by Office of Attorney General.  
 Seminars  Pre-Publication Review  
 Consultations  Liaison Representative Required  
 Manual  Other (please explain)

Office of Secretary of State instructs on procedure and format through consultations, pre-publication review, liaison representative, seminars.

1982 Survey of Codes and Registers

State: ARKANSAS

Director/Editor: Debbie Sheffield

Agency: Secretary of State

Register: The Arkansas Register

Staff:

Budget: Printing Expenses 3,000
Salaries 30,000
Subsidy Received none
Subscriptions 365

Frequency of issue: Monthly

Circulation: Number Paid 290
Number Gratis 75
Price per Issue 3.50
Price for Subscription 40.00

Sales Promotion: Direct mail campaigns

Distribution: U. S. Mail

Volume: Pages per Year approx. 600
Pages per Issue approx. 50

Content: [ ] Text [ ] Notices Only
[X] Emergency Rules [X] Hearings [ ] Executive Items [X] Other A.G. Opinions
[ ] Proposed Rules [ ] Executive Orders [ ] Judicial Items [ ] Other
[X] Adopted Rules [ ] Proclamations [ ] Legislative Items [ ] Other
[ ] Open Meetings [ ] State Contracts [X] Index [ ] Other

Format:

Code: N/A

Staff:

Budget: Printing Expenses
Subsidy Received
Amount for Salaries
Subscriptions

Supplementation:

Circulation: Number Paid
Number Gratis
Price per volume
Total Price for Set

Sales Promotion:

Distribution:

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors. No statutory provision

No  
 Yes Correction of Substantive Errors. No statutory provision

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit. typographical errors, spelling and grammar

No  
 Yes Emergency Regulations. If there is a need for an emergency regulation, it must be filed with Secretary of State's Office. Immediately upon filing, the regulation is effective for 120 days.

No  
 Yes Legislative Oversight. Reviews proposed regulations, but cannot prevent agency adoption.

No  
 Yes Economic Impact Statement. Required by statute.

Computer Composition:

No  
 Yes Computer Use. Comp-Set

No  
 Yes Searchable Data Base. N/A

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche. Available

Other Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

- |  |  |
|--|--|
| <input type="checkbox"/> Seminars      | <input type="checkbox"/> Pre-Publication Review            |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required   |
| <input type="checkbox"/> Manual        | <input checked="" type="checkbox"/> Other (please explain) |

Instruction is given on an individual basis, as

1982 Survey of Codes and Registers

State: CALIFORNIA

Director/Editor:

Agency:

Register: California Administrative Code Supplement

Staff:

Budget: Printing Expenses
Salaries
Subsidy Received
Subscriptions 29,359

\*This information was obtained from the 1981 ACR Survey.

Frequency of issue: weekly

Circulation: Number Paid
Number Gratis
Price per Issue

Price for Subscription \$950.00/full-set of 25 Titles

Sales Promotion: Brochure

Distribution: Sold through the Office of Procurement, Publications Section, P. O. Box 1015, North Highlands, CA 95660

Volume: Pages per Year
Pages per Issue 150 (average)

- Content: Text, Notices Only, Emergency Rules, Hearings, Executive Items, Other, Proposed Rules, Executive Orders, Judicial Items, Other, Adopted Rules, Proclamations, Legislative Items, Other, Open Meetings, State Contracts, Index, Other

Format:

Code: The Administrative Code

Staff:

Budget: Printing Expenses
Subsidy Received
Amount for Salaries
Subscriptions 29,359

Supplementation: See above

Circulation: Number Paid
Number Gratis
Price per volume

Total Price for Set \$796.00/plus sales tax (\$388.00/plus sales tax without binders)

Sales Promotion: Brochure

Distribution: Same as above.

Volume:

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche. - Index only

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: COLORADO

Director/Editor: Public Records Corp. Agency: Secretary of State

Register: Colorado Register

Staff: Printed/sold as a private enterprise pursuant to contract with the Secretary of State.

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

Frequency of issue: Monthly

Circulation: Number Paid All, Number Gratis, Price per Issue

Price for Subscription \$296 complete, varying prices for various parts

Sales Promotion: Distribution: Public Record Corporation, 1666 Lafayette, Denver, Colorado 80218

Volume: Pages per Year 3,000 - 8,000, Pages per Issue Variable (100-500 pages)

Content: Text, Notices Only - optional, Emergency Rules, Proposed Rules, Adopted Rules, Open Meetings, Hearings, Executive Orders, Proclamations, State Contracts, Executive Items, Judicial Items, Legislative Items, Index, unofficial annotated, Other (rules), Other Attorney General rules and opinions

Code: Colorado Code of Regulations

Staff: (as above), Budget: Printing Expenses, Subsidy Received, Amount for Salaries, Subscriptions

Supplementation: by Register

Circulation: Number Paid All, Number Gratis, Price per volume, Total Price for Set \$525 with a year's Register subscription, Sales Promotion:

Distribution:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.
- No  
 Yes Correction of Substantive Errors.
- No  
 Yes Official Text 24-4-103(11) (a) CRS 1973, as amended
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate. Allowed, not mandated; not part of official text  
Mandated: Applicable court opinions & recommendations  
of the legal services committee of the general  
assembly-by reference only. (24-4-103(11) (a) CRS 1973  
as amended.
- No  
 Yes Edit.  
(Only as above, through annotation)
- No  
 Yes Emergency Regulations. 24-4-103(6) CRS 1973
- No  
 Yes Legislative Oversight. 24-4-103(8) (c) CRS 1973, as amended.  
(d)
- No  
 Yes Economic Impact Statement. 24-4-103(8) (d) CRS 1973, as amended;  
required for legislative oversight  
purposes but not for publication.

Computer  
Composition:

- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.

Other  
Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- |  |  |
|--|--|
| <input type="checkbox"/> Seminars      | <input type="checkbox"/> Pre-Publication Review          |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual        | <input type="checkbox"/> Other (please explain)          |



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

<sup>o</sup>  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

# 1982 Survey of Codes and Registers

State: Delaware

Director/Editor:

Agency: Bureau of Archives and  
Records Management

Register: Delaware Documentation

Staff: 1 clerk, 1 microfilm operator

Budget: Printing Expenses \$ 1,300.00

Salaries \$19,031.00

Subsidy Received \_\_\_\_\_

Subscriptions \_\_\_\_\_

Frequency of Issue: Quarterly

Circulation: Number Paid \_\_\_\_\_

Number Gratis 600

Price per Issue \_\_\_\_\_

Price for Subscription gratis

Sales Promotion: none

Distribution: Checklist to all libraries and interested persons; selected  
fiche of publications to selected libraries.

Volume: Pages per Year 60

Pages per Issue 15

Content:  Text  Notices Only Delaware Documentation is an index only of micro-

Emergency Rules  Hearings fiched state publications material. Other \_\_\_\_\_

Proposed Rules  Executive Orders  Judicial Items  Other \_\_\_\_\_

Adopted Rules  Proclamations  Legislative Items  Other \_\_\_\_\_

Open Meetings  State Contracts  Index  Other \_\_\_\_\_

Format: Microfiche list of all state documents; full text not printed,  
but is issued on microfiche.

Code: Register of Regulations (last micropublished in 1979. Will be included as a part

Staff: of Delaware Documentation in 1984.)

Budget: Printing Expenses 0

Subsidy Received 0

Amount for Salaries 0

Subscriptions 0

Supplementation:

Circulation: Number Paid 0

Number Gratis \_\_\_\_\_

Price per volume 6.10

Total Price for Set 6.10

Sales Promotion:  
none

Distribution: All public libraries, law libraries, and clerks of courts  
of record and interested persons.

Volume:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. Statutorily permitted.
- No  
 Yes Correction of Substantive Errors. No statutory provision  
No statutory provision.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.
- No  
 Yes Edit. No statutory authority to edit; Delaware just films material  
as submitted.
- No  
 Yes Emergency Regulations. Statutorily permitted.
- No  
 Yes Legislative Oversight. None
- No  
 Yes Economic Impact Statement. Not required.

Computer  
Composition:

- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche. Code and regulations on microfiche only.

Other  
Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  Pre-Publication Review  
 Consultations  Liaison Representative Required  
 Manual  Other (please explain) Advise given upon  
request.

1982 Survey of Codes and Registers

State: District of Columbia

Director/Editor:

Agency: District of Columbia Office of Documents

Register: District of Columbia Register

\*This information was obtained from the 1981 ACR Survey.

Staff:

Budget: Printing Expenses \$150,000 per year  
Salaries \_\_\_\_\_  
Subsidy Received \$100,000 per year  
Subscriptions 1,200

Frequency of issue: Weekly

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per Issue \_\_\_\_\_

Price for Subscription \$50 per year (no charge to D.C. Government agencies)  
Sales Promotion: None

Distribution: 2nd Class Mail

Volume: Pages per Year \_\_\_\_\_  
Pages per Issue 100-130 per issue

Content:  Text  Notices Only  
 Emergency Rules  Hearings  Executive Items  Other \_\_\_\_\_  
 Proposed Rules  Executive Orders  Judicial Items  Other \_\_\_\_\_  
 Adopted Rules  Proclamations  Legislative Items  Other \_\_\_\_\_  
 Open Meetings  State Contracts  Index  Other \_\_\_\_\_

Format: Perfect-bound, heavy paper cover

Code: District of Columbia Municipal Regulations

Staff:

Budget: Printing Expenses \$250,000  
Subsidy Received 200,000  
Amount for Salaries \_\_\_\_\_  
Subscriptions None

Supplementation: Inserts and Reissuance

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per volume 500 (DCMR) 5,000 (DCRR)

Total Price for Set Varies with title  
Sales Promotion: Through D.C. Register, Washington Daily Law Reporter, local press

Distribution: Sales office, mail order

Volume:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. - errata notice
- No  
 Yes Correction of Substantive Errors. - reissuance
- No  
 Yes Official Text - Text certified by Office of Documents and published in Register or D.C. Municipal Regulations (DCMR)
- No  
 Yes Judicial Notice. - Required for Register and D.C. Municipal Regulations
- No  
 Yes Annotate. - Office of Documents has authority, but no annotations done to date.
- No  
 Yes Edit. - Office of Documents has authority to set editorial standards and requirements.
- No  
 Yes Emergency Regulations. - 120-day emergency regs. may be adopted without 30-day notice; Notice of Emergency Rulemaking must indicate how rules are necessary for immediate preservation of public health, safety, welfare, or morals.
- No  
 Yes Legislative Oversight. Legislature (Council) has authority to enact regulations in some areas, and reserves review period in a few areas.
- No  
 Yes Economic Impact Statement. - None required.

Computer Composition:

- No  
 Yes Computer Use. - Software programmable WP (MICROM 2000, 2001/w/plans to extend to 2002)
- No  
 Yes Searchable Data Base. Disc only.
- No  
 Yes Cost-Savings. - Reduced clerical staff (\$40,000 per annum).
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual. - Rules of the Office of Documents contain all editorial standards and other publications requirements.
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  Pre-Publication Review
- Consultations  Liaison Representative Required
- Manual  Other (please explain)



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

# 1982 Survey of Codes and Registers

State: GEORGIA

Director/Editor: \_\_\_\_\_

Agency: Administrative Procedure  
Division, Office of Secretary  
of State.

Registrar: None.

Staff: 4

Budget: Printing Expenses \_\_\_\_\_  
Salaries \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Salary Budget and Operating  
Expenses: \$167,000

\*This information was obtained  
from the 1981 ACR Survey.

Frequency of issue: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per Issue \_\_\_\_\_  
Price for Subscription \_\_\_\_\_  
Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

Volume: Pages per Year \_\_\_\_\_  
Pages per Issue \_\_\_\_\_

Content:  Text  Notices Only

- |  |   |  |                                      |
|--|---|--|--------------------------------------|
| <input type="checkbox"/> Emergency Rules | <input type="checkbox"/> Hearings         | <input type="checkbox"/> Executive Items   | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Proposed Rules  | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items    | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Adopted Rules   | <input type="checkbox"/> Proclamations    | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings   | <input type="checkbox"/> State Contracts  | <input type="checkbox"/> Index             | <input type="checkbox"/> Other _____ |

Format: \_\_\_\_\_

Code: Official Compilation Rules and Regulations of the State of Georgia

Staff: 4

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received None  
Amount for Salaries \_\_\_\_\_  
Subscriptions 1,000

As stated above.

Supplementation: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per volume \_\_\_\_\_  
Total Price for Set \$225/per set of 8 Volumes; supplements \$10.00 per year.  
Sales Promotion: \_\_\_\_\_

Distribution: As provided by law, plus paid subscribers.

Volume: \_\_\_\_\_

(Please explain answers in detail.)

Law:

- No
- Yes Correction of Nonsubstantive Errors. - Typographical only.
  
- No
- Yes Correction of Substantive Errors. - by readoption only.
  
- No
- Yes Official Text
  
- No
- Yes Judicial Notice.
  
- No
- Yes Annotations. - ~~Administrative~~ History following each Rule.
  
- No
- Yes Edit. - None.
  
- No
- Yes Emergency Regulations. - Immediate adoption; expires in 120 days.
  
- No
- Yes Legislative Oversight.
  
- No
- Yes Economic Impact Statement. - None.

Computer Composition:

- No
- Yes Computer Use. - None.
  
- No
- Yes Searchable Data Base.
  
- No
- Yes Cost-Savings.
  
- No
- Yes Microfilm/Microfiche. - None.

Other Services.

- No
- Yes Editorial Standards Manual.
  
- No
- Yes Instruction in Regulations Drafting. - one on one.
- Seminars
- Consultations
- Manual
- Pre-Publication Review
- Liaison Representative Required
- Other (please explain)



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: IDAHO

Director/Editor:

Agency:

Register:

Staff:

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

No Central Code published.

Rules are filed centrally with the State Law Library.

Frequency of issue:

Circulation: Number Paid, Number Gratis, Price per Issue, Price for Subscription, Sales Promotion:

Idaho State Law Library, Supreme Court Building, 451 West State Street, Boise, Idaho 83720, Librarian - Laura M. Pershing (208) 334-3316

Distribution:

Volume: Pages per Year, Pages per Issue

Content: Text, Notices Only, Emergency Rules, Proposed Rules, Adopted Rules, Open Meetings, Hearings, Executive Orders, Proclamations, State Contracts

Executive Items, Judicial Items, Legislative Items, Index, Other

Format:

Code:

Staff:

Budget: Printing Expenses, Subsidy Received, Amount for Salaries, Subscriptions

Supplementation:

Circulation: Number Paid, Number Gratis, Price per volume, Total Price for Set, Sales Promotion:

Distribution:

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche. : Illinois Register & rescinded rules.

Other Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

# 1982 Survey of Codes and Registers

State: INDIANA

Director/Editor: George T. Angelone Agency: Legislative Services

Register: Indiana Register

Staff: Four (4) employees handle Register and Code.

Budget: Printing Expenses \$165,261.39  
Salaries \$54,600.00 ( $\frac{1}{2}$  gross income)  
Subsidy Received \_\_\_\_\_  
Subscriptions \$25,600.00

Frequency of issue: Monthly

Circulation: Number Paid 256  
Number Gratis 805  
Price per Issue \$ 9  
Price for Subscription \$100 annually

Sales Promotion: None

Distribution: Mail

Volume: Pages per Year 3052  
Pages per Issue 254

Content:  Text  Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings (Rules only)	<input type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Other AG opinions
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input type="checkbox"/> Judicial Items	<input checked="" type="checkbox"/> Other advisory
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input type="checkbox"/> Legislative Items	<input type="checkbox"/> Other bulletins
<input type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other circulars

Format: Chronological order of filing

from agencies

Code: Indiana Administrative Code

Staff: Four (4) employees handle Register and Code.

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Amount for Salaries \_\_\_\_\_ ( $\frac{1}{2}$  gross income)  
Subscriptions \_\_\_\_\_

Supplementation: Annual, bound cumulative supplement

Circulation: Number Paid 307  
Number Gratis 805  
Price per volume Do not break sets  
Total Price for Set \$ 200 plus \$25 cumulative supplement

Sales Promotion: None

Distribution: Mail

Volume: 8000 pages

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. (Typographical, clerical, or spelling errors at any stage; IC 4-22-2-7.1)
- No  
 Yes Correction of Substantive Errors. (Jawboning only)
- No  
 Yes Official Text (Prima facie; IC 4-22-2-11)
- No  
 Yes Judicial Notice. (IC 4-22-2-11)
- No  
 Yes Annotate. (Statutory cross references; rule-making history; publication, filing information)
- No  
 Yes Edit. (Nonsubstantive style, numbering, format)
- No  
 Yes Emergency Regulations. (By express exemption by legislature from rule-making statute on a case by case basis 6 or 7 agencies have this authority)
- No  
 Yes Legislative Oversight. (Joint executive, legislative review committee created by executive order and operates under the governor)
- No  
 Yes Economic Impact Statement.

Computer Composition:

- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base. Planned: January, 1984
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual. Planned: September, 1982
- No  
 Yes Instruction in Regulations Drafting.
- |   |  |
|---|--|
| <input type="checkbox"/> Seminars                 | <input type="checkbox"/> Pre-Publication Review          |
| <input checked="" type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual                   | <input type="checkbox"/> Other (please explain)          |

# 1982 Survey of Codes and Registers

State: IOWA  
Director/Editor: Phyllis Barry, Deputy Code Editor Agency: The Iowa Code Editor

Register: Iowa Administrative Bulletin

\*This information was obtained from the 1981 ACR Survey.

Staff: 6

Budget: Printing Expenses \$200,000  
Salaries \_\_\_\_\_  
Subsidy Received 65%  
Subscriptions 425

Salary Budget and Operating Expense: \$450,000.00

Frequency of issue: Bi-weekly, every other Wednesday.

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per Issue \_\_\_\_\_  
Price for Subscription \$87.55/yearly

Sales Promotion: Subscription information available in bulletin

Distribution: General Services, Printing Division

Volume: Pages per Year 1700  
Pages per Issue 140

- Content:  Text  Notices Only
- |   |   |  |                                      |
|---|---|--|--------------------------------------|
| <input checked="" type="checkbox"/> Emergency Rules | <input type="checkbox"/> Hearings         | <input type="checkbox"/> Executive Items   | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Proposed Rules  | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items    | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Adopted Rules   | <input type="checkbox"/> Proclamations    | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings              | <input type="checkbox"/> State Contracts  | <input checked="" type="checkbox"/> Index  | <input type="checkbox"/> Other _____ |

Format: Punched and stapled.

Code: Iowa Administrative Code

Staff: 6

Budget: Printing Expenses \$250,000  
Subsidy Received 65%  
Amount for Salaries \_\_\_\_\_  
Subscriptions 425 650 gratis

Supplementation: Bi-Weekly

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per volume \$579.89/yearly IAC - \$115.36/yearly - Supplement

Total Price for Set \_\_\_\_\_  
Sales Promotion: Subscription information available in bulletin

Distribution: General Services, Printing Division

Volume:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. - Statutorily permitted
- No  
 Yes Correction of Substantive Errors. - No authority.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.
- No  
 Yes Edit. - Typos, spelling, grammar, format
- No  
 Yes Emergency Regulations. - Effective immediately upon filing for indefinite period unless stipulated.
- No  
 Yes Legislative Oversight. Six-member Administrative Rules Review Committee meets at least once monthly to selectively review proposals as well as adopted rules.
- No  
 Yes Economic Impact Statement. - May be requested while rules are under notice.

Computer Composition:

- No  
 Yes Computer Use. - Not in use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings. - Using photo type setting with floppy disc storage.
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual. - General information include in Volume I of Iowa Administrative Code.
- No  
 Yes Instruction in Regulations Drafting. - General information included in Volume I of Iowa Administrative Code.
- Seminars  Pre-Publication Review
- Consultations  Liaison Representative Required
- Manual  Other (please explain)

1982 Survey of Codes and Registers

State: KANSAS

Director/Editor:

Agency:

Register: NONE.

\*This information was obtained from the 1981 ACR Survey.

Staff:

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

Frequency of issue:

Circulation: Number Paid, Number Gr., Price per Issue, Price for Subscription, Sales Promotion:

Distribution:

Volume: Pages per Year, Pages per Issue

- Content: Text, Notices Only, Emergency Rules, Proposed Rules, Adopted Rules, Open Meetings, Hearings, Executive Orders, Proclamations, State Contracts, Executive Items, Judicial Items, Legislative Items, Index, Other

Format:

Code: KANSAS ADMINISTRATIVE REGULATIONS

Staff:

Budget: Printing Expenses, Subsidy Received, Amount for Salaries, Subscriptions

Supplementation: Temporary regulations distributed to purchasers of last annual supplement. Annual softbound cumulative supplement.

Circulation: Number Paid, Number Gratis, Price per volume, Total Price for Set, Sales Promotion: None.

Distribution:

Volume:

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: KENTUCKY

Director/Editor: Susan C. Harding

Agency: Legislative Research Commission

Register: Administrative Register of Kentucky

Staff: Regulations Compiler, Asst. Compiler, Secretary, Legal Counsel

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

All budget monies are provided by subscriptions (\$36 for 12 issues)

Frequency of issue: Monthly

Circulation: Number Paid 700, Number Gratis 50 (LRC staff), Price per Issue \$3.00, Price for Subscription \$36 annually, Sales Promotion: None

Distribution: Subscription only.

Volume: Pages per Year approx. 1000, Pages per Issue approx. 80 - 100

- Content: [X] Text, [ ] Notices Only, [X] Emergency Rules, [X] Hearings, [ ] Executive Items, [ ] Other, [X] Proposed Rules, [X] Executive Orders, [ ] Judicial Items, [ ] Other, [ ] Adopted Rules, [ ] Proclamations, [ ] Legislative Items, [ ] Other, [X] Open Meetings, [ ] State Contracts, [X] Index, [ ] Other

Format:

Code: Kentucky Administrative Regulations Service

Staff: Same as Register

Budget: Printing Expenses, Subsidy Received, Amount for Salaries, Subscriptions

Budget provided by subscription

Supplementation: Administrative Register

Circulation: Number Paid 500, Number Gratis 50 (staff), Price per volume \$15.00, Total Price for Set \$75.00, Sales Promotion: None

Distribution: subscription only

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. Corrected by compiler's office after contact with agency.
- No  
 Yes Correction of Substantive Errors. Must be approved by legislative Research Commission
- No  
 Yes Official Text By proposed amendment only
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.
- No  
 Yes Edit.
- No  
 Yes Emergency Regulations. Effective upon receipt by Compiler's office Must be processed for permanency at same time.
- No  
 Yes Legislative Oversight. Approved by Legislative Research Commission; effective upon approval.
- No  
 Yes Economic Impact Statement. recently passed in 1982 session. effective July 15, 1982.

Computer Composition:

- No  
 Yes Computer Use. Compugraphic
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- |  |   |
|--|---|
| <input type="checkbox"/> Seminars          | <input checked="" type="checkbox"/> Pre-Publication Review          |
| <input type="checkbox"/> Consultations     | <input checked="" type="checkbox"/> Liaison Representative Required |
| <input checked="" type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain)                     |

1982 Survey of Codes and Registers

State: LOUISIANA

Director/Editor: Mai Abington/ Tom Aiken

Agency: Dept. of the State Register

Register: Louisiana Register

Staff: 5 people

Budget:	Printing Expenses	\$57,000
	Salaries	63,000
	Subsidy Received	147,000
	Subscriptions	29,000

Frequency of issue: Monthly

Circulation:	Number Paid	835
	Number Gratis	225
	Price per Issue	\$4.00

Price for Subscription \$45.00/ \$35.00 for state agencies

Sales Promotion:

Distribution: By mail and messenger service

Volume:	Pages per Year	700-720
	Pages per Issue	50-60

Content:  Text  Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Other
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input type="checkbox"/> Judicial Items	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input type="checkbox"/> Legislative Items	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other

Legislative Oversight Committee Reports

Format:

Code: in planning s

Staff:

Budget:	Printing Expenses	_____
	Subsidy Received	_____
	Amount for Salaries	_____
	Subscriptions	_____

Supplementation:

Circulation:	Number Paid	_____
	Number Gratis	_____
	Price per volume	_____
	Total Price for Set	_____
	Sales Promotion:	_____

Distribution:

Volume:

MAY 21 1982 AUSTIN TEXAS

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.  
No statutory provision but the Register contains an Errata section for typographical and omission errors.
- No  
 Yes Correction of Substantive Errors.  
No statutory provision. Substantive errors must be corrected by the agency by submitting a correct Notice of Intent and beginning the process over.
- No  
 Yes Official Text  
Yes, but original copy takes precedence
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.
- No  
 Yes Edit.  
Edit for typos, spelling, grammar, and, after checking with the agency, meaning and clarity of content.
- No  
 Yes Emergency Regulations.  
Effective for 120 days; 5 days notice to adopt
- No  
 Yes Legislative Oversight.  
Committees can veto, but that veto can be countermanded by the Governor. Committees sends veto to Governor who has 5 days to countermand. No action by Governor means Rule cannot be adopted until modified.
- No  
 Yes Economic Impact Statement.  
Required with Notices of Intent.

Computer Composition:

- No  
 Yes Computer Use.  
The print shop uses a computer in the process of printing the Register. The contents are stored on a floppy disk.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost Savings.
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- |   |  |
|---|--|
| <input type="checkbox"/> Seminars                 | <input type="checkbox"/> Pre-Publication Review          |
| <input checked="" type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input checked="" type="checkbox"/> Manual        | <input type="checkbox"/> Other (please explain)          |

1982 Survey of Codes and Registers

State: Maine

Director/Editor:

James S. Henderson

Agency: Secretary of State

Deputy Secretary of State

Lucille weeks, Admin. Procedures Officer

Register: None

Staff: 1

Budget: Printing Expenses \_\_\_\_\_  
Salaries \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Frequency of issue:

Circulation: Numbe. Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per Issue \_\_\_\_\_  
Price for Subscription \_\_\_\_\_  
Sales Promotion:

Distribution:

Volume: Pages per Year \_\_\_\_\_  
Pages per Issue \_\_\_\_\_

Content:  Text  Notices Only

- |  |   |  |                                      |
|--|---|--|--------------------------------------|
| <input type="checkbox"/> Emergency Rules | <input type="checkbox"/> Hearings         | <input type="checkbox"/> Executive Items   | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Proposed Rules  | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items    | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Adopted Rules   | <input type="checkbox"/> Proclamations    | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings   | <input type="checkbox"/> State Contracts  | <input type="checkbox"/> Index             | <input type="checkbox"/> Other _____ |

Format:

Code: None

Staff:

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Amount for Salaries \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Supplementation:

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per volume \_\_\_\_\_  
Total Price for Set \_\_\_\_\_  
Sales Promotion:

Distribution:

Volume:

(Please explain answers in detail.)

Law:

No  
 Yes ~~Correct~~ Insubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)



(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. By Errata
- No  
 Yes Correction of Substantive Errors. Agency must re-promulgate
- No  
 Yes Official Text
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate. We have the authority to annotate, but have not done so extensively
- No  
 Yes Edit.
- No  
 Yes Emergency Regulations.
- No  
 Yes Legislative Oversight. Legislative veto granted to Legislative Committee by agreement with the Governor
- No  
 Yes Economic Impact Statement. Required with each proposed regulation

Computer Composition:

- No  
 Yes Computer Use. Computer is the property of the compositor. Data base is the property of the State
- No  
 Yes Searchable Data Base. Development has begun and a searchable data base should be operative within 18 months
- No  
 Yes Cost-Savings. There are savings in composing the Code using Register data file
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
  - Seminars  Pre-Publication Review
  - Consultations  Liaison Representative Required
  - Manual  Other (please explain)

1982 Survey of Codes and Registers

State: Massachusetts

Director/Editor: Kathryn K. Maillett Agency: Massachusetts Regulations

Division/Secretary of State

Register: Massachusetts Register

Staff: 8

Budget: Printing Expenses: \_\_\_\_\_  
Salaries: not available  
Subsidy Received: 10% approx.  
Subscriptions: 320 paid - 34 gratis

Frequency of issue: weekly

Circulation: Number Paid: 320  
Number Gratis: 34  
Price per Issue: \_\_\_\_\_  
Price for Subscription: \$85/year

Sales Promotion: Direct mail - Bar Association meetings

Distribution: In-house

Volume: Pages per Year: 8,000  
Pages per Issue: \_\_\_\_\_

Content:  Text  Notices Only  
 Emergency Rules  Hearings  Executive Items  Other Op. A.G.  
 Proposed Rules  Executive Orders  Judicial Items  Other Public  
 Adopted Rules  Proclamations  Legislative Items  Other interest  
 Open Meetings  State Contracts  Index  Other \_\_\_\_\_

Format: Full text published

Code: \_\_\_\_\_

Staff: \_\_\_\_\_

Budget: Printing Expenses: not available  
Subsidy Received: 10% approx.  
Amount for Salaries: \_\_\_\_\_  
Subscriptions: 233 paid - full code no longer available.

Supplementation: \_\_\_\_\_

Circulation: Number Paid: 233  
Number Gratis: \_\_\_\_\_  
Price per volume: \$470 - \$120/year for quarterly supplements  
Total Price for Set: \$470

Sales Promotion: Direct mail, advertisements in Lawyer's Weekly, Bar Association Meetings

Distribution: In house - code is available by title or chapter.

Volume: \_\_\_\_\_

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors. No statutory provision.

No  
 Yes Correction of Substantive Errors. No statutory provision.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit. NO STATUTORY AUTHORITY.

No  
 Yes Emergency Regulations. Emergency regulations become effective upon filing with the Secretary. They remain in effect for 3 mos. They become permanent if, during that 3 mos. the agency holds a public hearing, notifies the public and files notice of Legislative Oversight. compliance with State Secretary.

Required for 5 agencies.

No  
 Yes Economic Impact Statement.

Computer Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings. Regulations published in the Register are also filed in "machine-readable" form (CR or Mag Card) to be transferred to memory base and produce new Code pages. Estimated savings in proofing and re-

No  
 Yes Microfilm/Microfiche. keyboarding are about \$30,000.

Other Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Pre-Publication Review

Consultations

Liaison Representative Required

Manual

Other (please explain)

# 1982 Survey of Codes and Registers

State: MICHIGAN

Director/Editor: \_\_\_\_\_

Agency: Legislative Council  
Legislative Service Bureau

Register: N/A

\*This information was obtained from the 1981 ACR Survey.

Staff: \_\_\_\_\_

Budget: Printing Expenses \_\_\_\_\_  
Salaries \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Frequency of issue: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per Issue \_\_\_\_\_  
Price for Subscription \_\_\_\_\_  
Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

Volume: Pages per Year \_\_\_\_\_  
Pages per Issue \_\_\_\_\_

Content:  Text  Notices Only  
 Emergency Rules  Hearings  Executive Items  Other \_\_\_\_\_  
 Proposed Rules  Executive Orders  Judicial Items  Other \_\_\_\_\_  
 Adopted Rules  Proclamations  Legislative Items  Other \_\_\_\_\_  
 Open Meetings  State Contracts  Index  Other \_\_\_\_\_

Format: \_\_\_\_\_

Code: Michigan Administrative Code

Staff: Legal Editor, 2 attorneys, one secretary

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received Approx. \$250,000, which we are attempting to  
Amount for Salaries \_\_\_\_\_ recover through sales to private  
Subscriptions To date, 650 private subscribers; 800 sets distributed  
free-of-charge to state agencies.

Supplementation: \_\_\_\_\_

Circulation: Number Paid 5,238 Indexed by subject matter and by  
Number Gratis \_\_\_\_\_ Department.  
Price per volume \_\_\_\_\_  
Total Price for Set \_\_\_\_\_  
Sales Promotion: Advertising; telephone calls to law firm .

Distribution: By Department of Management & Budget.

Volume: \_\_\_\_\_

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.
- No  
 Yes Correction of Substantive Errors. - By amendment.
- No  
 Yes Official Text - Filed with the Secretary of State.
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate. - History notes; editor's notes; cross-reference.
- No  
 Yes Edit.
- No  
 Yes Emergency Regulations.
- No  
 Yes Legislative Oversight.
- No  
 Yes Economic Impact Statement.

Computer  
Composition:

- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings. - To be determined.
- No  
 Yes Microfilm/Microfiche.

Other  
Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review          |
| <input type="checkbox"/> Consultations       | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual              | <input type="checkbox"/> Other (please explain)          |



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: Mississippi

Director/Editor: \_\_\_\_\_

Agency: Secretary of State

Register: Mississippi Register

Staff: \_\_\_\_\_  
Budget: Printing Expenses \$3,125.00 includes postage

Salaries NA

Subsidy Received 0

Subscriptions 700

Frequency of issue: Monthly

Circulation: Number Paid 0

Number Gratis 700

Price per Issue NA

Price for Subscription NA

Sales Promotion: \_\_\_\_\_

Distribution: Per request

Volume: Pages per Year Approx. 96

Pages per Issue 8

- Content:  Text  Notices Only
- Emergency Rules  Hearings  Executive Items  Other \_\_\_\_\_
  - Proposed Rules  Executive Orders  Judicial Items  Other \_\_\_\_\_
  - Adopted Rules  Proclamations  Legislative Items  Other \_\_\_\_\_
  - Open Meetings  State Contracts  Index  Other \_\_\_\_\_

Format: See enclosed issue

Code: Asst.

Staff: \_\_\_\_\_

Budget: Printing Expenses \_\_\_\_\_

Subsidy Received \_\_\_\_\_

Amount for Salaries \_\_\_\_\_

Subscriptions \_\_\_\_\_

Supplementation: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_

Number Gratis \_\_\_\_\_

Price per volume \_\_\_\_\_

Total Price for Set \_\_\_\_\_

Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

## 1982 Survey of Codes and Registers

State: Missouri

Director/Editor: Carolyn Underwood

Agency: Secretary of State, Administrative Rules

Register: Missouri Register

Staff: 4, 2 summer

Budget:	Printing Expenses	<u>\$93,101.95</u>
	Salaries	<u>\$30,495.42</u>
	Subsidy Received	<u>\$0</u>
	Subscriptions	<u>\$47,936.00</u>

Frequency of issue: monthly (moving to bi-monthly)

Circulation:	Number Paid	<u>856</u>
	Number Gratis	<u>40</u>
	Price per Issue	<u>\$5</u>
	Price for Subscription	<u>\$56</u>

Sales Promotion: direct mail, packet to graduating law classes, "blurbs" in other state agency publications, flyers upon request

Distribution: mailed 2nd class by printer

Volume:	Pages per Year	<u>1500</u>
	Pages per Issue	<u>130</u>

Content:     Text     Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Proposed Rules	<input type="checkbox"/> Executive Orders	<input checked="" type="checkbox"/> Judicial Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format: full text published, bracketed deletions, bold faced insert material

Code: Code of State Regulations

Staff: 4, 2 summer

Budget:	Printing Expenses	<u>\$78,572.87</u>
	Subsidy Received	<u>\$0</u>
	Amount for Salaries	<u>\$30,495.42</u>
	Subscriptions	<u>\$22,830.00</u>

Supplementation: semi-annual (moving to quarterly)

Circulation:	Number Paid	<u>761</u>
	Number Gratis	<u>40</u>
	Price per volume	<u>not sold individually</u>
	Total Price for Set	<u>\$235</u>

Sales Promotion: direct mail, packet to graduating law classes, "blurbs" in other state agency publications, flyers upon request, sale on Code for \$100

Distribution: in-house, UPS

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. Spelling & typographical errors may be corrected
- No  
 Yes Correction of Substantive Errors. No statutory provision; amendment process only method to correct grave errors
- No  
 Yes Official Text
- No  
 Yes Judicial Notice. Code only.
- No  
 Yes Annotate.
- No  
 Yes Edit. No statutory authority; re-phrasing is a common practice; typos, spelling & grammar are edited
- No  
 Yes Emergency Regulations. Emergency filings effective 10 days post filing in our office, 120-day effective period; non-renewable, must be accompanied by a statement detailing rationale for emergency, constitutional amendment on ballot in
- No  
 Yes Legislative Oversight. Nov. to give the legislature greater K.O. powers. Joint committee on Administrative Rules can give agencies flack concerning rulemaking & currently have been given legislative power to suspend portions of a rule & even that agency's future rights to promulgate.
- No  
 Yes Economic Impact Statement. Fiscal notes & statements are required if the rulemaking cost to the state or private entities is more than \$500.

Computer Composition:

- No  
 Yes Computer Use. Currently placing all of current Code into magnetic tape. Agency users will key copy into terminals, our division will edit and transmit thru a black box to a photo-typesetter, camera-ready copy will be sent to state print shop and sheltered workshop will mail.
- No  
 Yes Searchable Data Base. We hope to be able to index by rule number, subject matter and cross-referenced statutes. Rules will also be located historically.
- No  
 Yes Cost-Savings. We estimate more than \$100,000 will be saved by in-house composition and utilization of the state print shop.
- No  
 Yes Microfilm/Microfiche. The magnetic film will be used to create fiche which will allow us to sell portions of the Code; historical copies are already on microfilm.

Other Services.

- No  
 Yes Editorial Standards Manual. Last edition December 1980, another is in process due to computerization
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  Pre-Publication Review
- Consultations  Liaison Representative Required
- Manual  Other (please explain)

1982 Survey of Codes and Registers

State: MONTANA

Director/Editor:

Agency: Office of the Secretary of State, Helena, Montana 59620

Register: \_\_\_\_\_

Staff: \_\_\_\_\_

Budget: Printing Expenses Figures not available.
Salaries Legislation Pending on Budgeting
Subsidy Received
Subscriptions 330
\*This information was obtained from the 1981 Survey.

Frequency of issue: Twice monthly

Circulation: Number Paid
Number Gratis
Price per Issue \$93.00 per year.
Price for Subscription
Sales Promotion: Bar Association Journal

Distribution: U.S. Mail

Volume: Pages per Year 3138 (1980) 1797 (1979) 1767 (1978)
Pages per Issue

Content: [ ] Text [ ] Notices Only
[X] Emergency Rules [ ] Hearings [ ] Executive Items [ ] Other
[X] Proposed Rules [ ] Executive Orders [ ] Judicial Items [ ] Other
[X] Adopted Rules [ ] Proclamations [ ] Legislative Items [ ] Other
[X] Open Meetings [ ] State Contracts [X] Index [ ] Other
cross reference
Format: Set down by Secretary of State's Office. index published twice a year.

Code: \_\_\_\_\_

Staff: \_\_\_\_\_

Budget: Printing Expenses
Subsidy Received Contents: Permanent rules
Amount for Salaries
Subscriptions 330

Supplementation: Updates furnished on a quarterly basis

Circulation: Number Paid
Number Gratis
Price per volume \$190.00 + \$67.00 per 1981 updates
Total Price for Set
Sales Promotion: Bar Association journal

Distribution: U.S. Mail

Volume:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. - Correct errors and inconsistencies.
- No  
 Yes Correction of Substantive Errors. - No authority.
- No  
 Yes Official Text - No authority.
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.
- No  
 Yes Edit. - Correct errors and inconsistencies
- No  
 Yes Emergency Regulations. - Effective 120 days upon filing with Secretary of State.
- No  
 Yes Legislative Oversight. - Department of Revenue's rules are forwarded to Oversight committee.
- No  
 Yes Economic Impact Statement. - Legislature pending.

Computer Composition:

- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting. - Format manual published by the Office of the Secretary of State.
- Seminars  Pre-Publication Review
- Consultations  Liaison Representative Required
- Manual  Other (please explain)

1982 Survey of Codes and Registers

State: NEBRASKA

Director/Editor: \_\_\_\_\_

Agency: \_\_\_\_\_

Register: None

Staff: \_\_\_\_\_

Budget: Printing Expenses \_\_\_\_\_  
Salaries \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Frequency of issue: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per Issue \_\_\_\_\_  
Price for Subscription \_\_\_\_\_  
Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

Volume: Pages per Year \_\_\_\_\_  
Pages per Issue \_\_\_\_\_

- Content:  Text  Notices Only
- |  |   |  |                                      |
|--|---|--|--------------------------------------|
| <input type="checkbox"/> Emergency Rules | <input type="checkbox"/> Hearings         | <input type="checkbox"/> Executive Items   | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Proposed Rules  | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items    | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Adopted Rules   | <input type="checkbox"/> Proclamations    | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings   | <input type="checkbox"/> State Contracts  | <input type="checkbox"/> Index             | <input type="checkbox"/> Other _____ |

Format: \_\_\_\_\_

Code: Nebraska Administrative Code

Staff: \_\_\_\_\_

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Amount for Salaries \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Supplementation: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per volume \_\_\_\_\_  
Total Price for Se: \_\_\_\_\_  
Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

This has not changed -  
just the name - which  
you may already have.

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

NO CHANGE.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations. Same as before.

No  
 Yes Legislative Oversight Same as before.

No  
 Yes Economic Impact Statement. for Governor's approval only.

Computer

Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Pre-Publication Review

Consultations

Liaison Representative Required

Manual

Federal Registers

Other (please explain)

1982 Survey of Codes and Registers

State: Nevada

Director/Editor: Legislative Counsel Agency: Legislative Counsel Bureau

Register: None

Staff:
Budget: Printing Expenses
Salaries
Subsidy Received
Subscriptions

Frequency of issue:
Circulation: Number Paid
Number Gratis
Price per Issue
Price for Subscription
Sales Promotion:

Distribution:
Volume: Pages per Year
Pages per Issue

- Content: Text, Notices Only, Emergency Rules, Hearings, Executive Items, Other, Proposed Rules, Executive Orders, Judicial Items, Other, Adopted Rules, Proclamations, Legislative Items, Other, Open Meetings, State Contracts, Index, Other

Format:

Code: Yes

Staff: Eight persons (part-time) until codification is completed; then probably three or four part-time.

Budget: Printing Expenses
Subsidy Received
Amount for Salaries
Subscriptions

Supplementation: As new regulations are adopted, in batches.

Circulation: Number Paid
Number Gratis
Price per volume
Total Price for Set
Sales Promotion:

Distribution: Secretary of state, attorney general, supreme court law library; all county law libraries in fall 1982; any others ordered.

Volume:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.
- No  
 Yes Correction of Substantive Errors. Through adopting agency.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice. Will be recommended to legislature when code is complete.
- No  
 Yes Annotate.
- No  
 Yes Edit.
- No  
 Yes Emergency Regulations.
- No  
 Yes Legislative Oversight. By legislative commission; legislative counsel advises.
- No  
 Yes Economic Impact Statement. To legislative commission, not published.

Computer Composition:

- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual. A short memorandum
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  
 Consultations  
 Manual
- Pre-Publication Review  
 Liaison Representative Required  
 Other (please explain)

1982 Survey of Codes and Registers

State: New Hampshire

Director/Editor: Stephen C. Shaw

Agency: Division of Administrative Procedures

Register: New Hampshire Rulemaking Register

Staff: 2

Budget: Printing Expenses \_\_\_\_\_  
Salaries \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Frequency of issue: weekly

Circulation: Number Paid 125  
Number Gratis 100

Price per Issue \_\_\_\_\_  
Price for Subscription \$30 per year

Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

Volume: Pages per Year 400  
Pages per Issue 8

Content:  Text  Notices Only  
 Emergency Rules  Hearings  
 Proposed Rules  Executive Orders  
 Adopted Rules  Proclamations  
 Open Meetings  State Contracts

Executive Items  Other \_\_\_\_\_  
 Judicial Items  Other \_\_\_\_\_  
 Legislative Items  Other \_\_\_\_\_  
 Index  Other \_\_\_\_\_

Format: see copy attached

Code: none

Staff: \_\_\_\_\_

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Amount for Salaries \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Supplementation: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_

Price per volume \_\_\_\_\_  
Total Price for Set \_\_\_\_\_

Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

Volume: \_\_\_\_\_

Register, in first year of operation, was self-sustaining. It is photo-off-set from copy submitted by agencies.

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight. Sent to legislation for review. However, they have no veto power.

No  
 Yes Economic Impact Statement. Required.

Computer Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other Services.

No  
 Yes Editorial Standards Manual. Yes, we do use a manual, and we are in the process of preparing something on the same rein to be used by our judges, but nothing for public on rules.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Pre-Publication Review

Consultations

Liaison Representative Required

Manual

Other (please explain)

Our filings staff works closely with the APO officers in the State Agencies.



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use. Word Processing

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain) Style and Format Rule



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

This information was obtained from the 1981 ACR survey

State: North Carolina

Director/Editor:

Agency: Administrative Procedures Section: Office of Attorney General

Register: \_\_\_\_\_

Staff: \_\_\_\_\_

Budget: Printing Expenses \_\_\_\_\_
Salaries \_\_\_\_\_
Subsidy Received \_\_\_\_\_
Subscriptions \_\_\_\_\_

Frequency of issue: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_
Number Gratis \_\_\_\_\_
Price per Issue \_\_\_\_\_
Price for Subscription \_\_\_\_\_
Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

Volume: Pages per Year \_\_\_\_\_
Pages per Issue \_\_\_\_\_

- Content: [ ] Text [ ] Notices Only
[ ] Emergency Rules [ ] Hearings [ ] Executive Items [ ] Other
[ ] Proposed Rules [ ] Executive Orders [ ] Judicial Items [ ] Other
[ ] Adopted Rules [ ] Proclamations [ ] Legislative Items [ ] Other
[ ] Open Meetings [ ] State Contracts [ ] Index [ ] Other

Format: \_\_\_\_\_

Code: North Carolina administrative code

Staff: 6

Budget: Printing Expenses \_\_\_\_\_
Subsidy Received \_\_\_\_\_
Amount for Salaries \_\_\_\_\_
Subscriptions \_\_\_\_\_

Supplementation: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_
Number Gratis \_\_\_\_\_
Price per volume \_\_\_\_\_
Total Price for Set \_\_\_\_\_
Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

Volume: \_\_\_\_\_

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.
- No  
 Yes Correction of Substantive Errors.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.
- No  
 Yes Edit. FOR arrangement or form that in the opinion of the A. G. do not alter the substance of the rule.
- No  
 Yes Emergency Regulations. - effective for up to 120 days. Agency written finding of "imminent peril to public health, safety & welfare" with reasons for that finding required.
- No  
 Yes Legislative Oversight.  
Administrative Rules Review Committee reviews adopted rules for agency statutory authority. Objection notes in code. No sanction.
- No  
 Yes Economic Impact Statement.

Computer Composition:

- No  
 Yes Computer Use. Composition, editing, compilation of indices, and generation of microfiche.
- No  
 Yes Searchable Data Base. - But limited in scope.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche. - Medium of published Code

Other Services.

- No  
 Yes Editorial Standards Manual. - Available.
- No  
 Yes Instruction in Regulations Drafting.
- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Seminars      | <input type="checkbox"/> Pre-Publication Review          |
| <input checked="" type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual                   | <input type="checkbox"/> Other (please explain)          |



(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. Spelling, grammar, punctuation
- No  
 Yes Correction of Substantive Errors. Only through rejection of rules for publication; rules not effective until published.
- No  
 Yes Official Text Published rule is official text
- No  
 Yes Judicial Notice. not statutorily required but recognized in Court opinions.
- No  
 Yes Annotate. Not required and not done.
- No  
 Yes Edit. Format and style
- No  
 Yes Emergency Regulations. Authorized
- No  
 Yes Legislative Oversight. Advisory only, but objection puts burden of proof on agency in any Court challenge.
- No  
 Yes Economic Impact Statement.

Computer  
Composition:

- No  
 Yes Computer Use. Code and Code Supplement publication
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings. Unknown
- No  
 Yes Microfilm/Microfiche.

Other  
Services.

- No  
 Yes Editorial Standards Manual. Format manual 43 pages
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  
 Consultations  
 Manual
- Pre-Publication Review  
 Liaison Representative Required  
 Other (please explain)

# 1982 Survey of Codes and Registers

State: Ohio

Director/Editor: David A. Johnston/  
Connie Cooksey-Eichenlaub

Agency: Legislative Service Commission/  
Fanks-Baldwin Law Publishing

Register: Ohio Monthly Record

Staff: Full-time Administrator, Part-time assistant

Budget: Printing Expenses \_\_\_\_\_  
Salaries \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Frequency of issue: Monthly

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per Issue \_\_\_\_\_  
Price for Subscription \_\_\_\_\_  
Sales Promotion: \_\_\_\_\_

Distribution:

Volume: Pages per Year 1000  
Pages per Issue 80

Content:  Text  Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input type="checkbox"/> Other _____
<input type="checkbox"/> Proposed Rules	<input type="checkbox"/> Executive Orders	<input type="checkbox"/> Judicial Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input checked="" type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format: Monthly issue of proposed hearings, rules. Rules in numerical order within month filed.

Code: Ohio Administrative Code

Staff: Full-time administrator, part-time assistant

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Amount for Salaries \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Supplementation:

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per volume \_\_\_\_\_  
Total Price for Set \_\_\_\_\_  
Sales Promotion: \_\_\_\_\_

Distribution:

Volume:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.  
By letter sent to agency to obtain their approval for correction.
- No  
 Yes Correction of Substantive Errors.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.  
Annotations created by Banks-Baldwin staff.
- No  
 Yes Edit.
- No  
 Yes Emergency Regulations.
- No  
 Yes Legislative Oversight.
- No  
 Yes Economic Impact Statement.

Computer  
Composition:

- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.  
Banks-Baldwin found a lack of market for this service.

Other  
Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- |  |  |
|--|--|
| <input type="checkbox"/> Seminars      | <input type="checkbox"/> Pre-Publication Review          |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual        | <input type="checkbox"/> Other (please explain)          |

## 1982 Survey of Codes and Registers

State: Oklahoma

Director/Editor: Oliver Delaney

Agency: Department of Libraries  
200 N.E. 18th Street

Oklahoma City, OK 73103  
(405) 521-2502, Ext. 272

Register: The Oklahoma Gazette

Staff: 2

Budget:	Printing Expenses	<u>\$20,049.45 (1981)</u>
	Salaries	<u>-0-</u>
	Subsidy Received	<u>80%</u>
	Subscriptions	<u>\$2,220</u>

Frequency of issue: Bi-weekly

Circulation:	Number Paid	<u>111</u>
	Number Gratis	<u>425</u>
	Price per Issue	<u>\$1.00</u>
	Price for Subscription	<u>\$20.00</u>
	Sales Promotion:	<u>None</u>

Distribution: 600 (In-house)

Volume:	Pages per Year	<u>2400 (approx.) (1981)</u>
	Pages per Issue	<u>100 (approx.) (1981)</u>

Content:     Text     Notices Only

- |   |  |   |                                      |
|---|--|---|--------------------------------------|
| <input checked="" type="checkbox"/> Emergency Rules | <input type="checkbox"/> Hearings                    | <input type="checkbox"/> Executive Items              | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Proposed Rules  | <input checked="" type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items               | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Adopted Rules   | <input type="checkbox"/> Proclamations               | <input checked="" type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings              | <input type="checkbox"/> State Contracts             | <input type="checkbox"/> Index                        | <input type="checkbox"/> Other _____ |

Format:

Code: None

Staff:

Budget:	Printing Expenses	_____
	Subsidy Received	_____
	Amount for Salaries	_____
	Subscriptions	_____

Supplementation:

Circulation:	Number Paid	_____
	Number Gratis	_____
	Price per volume	_____
	Total Price for Set	_____
	Sales Promotion:	_____

Distribution:

Volume:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.  
Decision of Legislature.
- No  
 Yes Correction of Substantive Errors.  
Decision of Legislature.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice.  
No statutory provision.
- No  
 Yes Annotate.  
No statutory provision.
- No  
 Yes Edit.  
Seldom (if ever) edit.
- No  
 Yes Emergency Regulations.  
Effective up to 120 days.
- No  
 Yes Legislative Oversight.  
Disapproval of rule(s) by either chamber.
- No  
 Yes Economic Impact Statement.  
No statutory provision.

Computer  
Composition:

- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.

Other  
Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  Pre-Publication Review
- Consultations  Liaison Representative Required
- Manual  Other (please explain)

1982 Survey of Codes and Registers

State: OREGON

Director/Editor: Raymond A. Phelps, Dir. Agency: Secretary of State
Janet Sullivan, Editor

Register: Administrative Rules Bulletin

Staff: (4)
Budget: Printing Expenses 21,400
Salaries 10,534
Subsidy Received 21,400
Subscriptions 550

Frequency of issue:
Circulation: Number Paid None
Number Gratis None
Price per Issue Free
Price for Subscription Free
Sales Promotion: None

Distribution: Bulk Mailing Permit

Volume: Pages per Year Approx. 700
Pages per Issue 22-25

Content: [ ] Text [x] Notices Only
[x] Emergency Rules [ ] Hearings [ ] Executive Items [ ] Other
[x] Proposed Rules [x] Executive Orders [ ] Judicial Items [ ] Other
[x] Adopted Rules [ ] Proclamations [ ] Legislative Items [ ] Other
[ ] Open Meetings [ ] State Contracts [ ] Index [x] Other Digest of AG Opinions

Format: Notices and Orders reduced, camera-ready copy reproduced.

Code: OAR Compilation

Staff: (4)
Budget: Printing Expenses 78,086
Subsidy Received 78,086
Amount for Salaries 149,606
Subscriptions \$200/year

Supplementation:
Circulation: Number Paid 238
Number Gratis 60 - receive free update service.
Price per volume Do not/individual volumes
Total Price for Set \$300/set
Sales Promotion: None

Distribution: Bulk Mailing Permit (Replacement Page Updates Only)

Volume: Approx. 0/1000

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.  
May change capitalization for purpose of uniformity, and correct manifest clerical or typographical errors.
- No  
 Yes Correction of Substantive Errors.  
The Secretary of State shall not alter the sense, meaning, effect or substance of any rule.
- No  
 Yes Official Text  
The Secretary of State shall compile, index and publish all rules adopted by each agency.
- No  
 Yes Judicial Notice.  
Courts shall take judicial notice of rules filed with the Secretary of State
- No  
 Yes Annotate.  
The Secretary of State may insert editorial or publication notes.
- No  
 Yes Edit.  
The Secretary of State shall compile and index all rules.
- No  
 Yes Emergency Regulations.  
Emergency regulations are not printed in the Compilation, but reference is made to them.
- No  
 Yes Legislative Oversight.

Computer Composition:

- No  
 Yes Economic Impact Statement.  
This statement must be filed with the notice of intended action along with a statement of the economic effect on business.
- No  
 Yes Computer Use.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  Pre-Publication Review  
 Consultations  Liaison Representative Required  
 Manual  Other (please explain)

Seminars and manual prepared by Justice Department

# 1982 Survey of Codes and Registers

State: PENNSYLVANIA

Director/Editor: Gary Hoffman

Agency: Legislative Reference  
Bureau

Register: Pennsylvania Bulletin

Staff:

Budget:	Printing Expenses	<u>600,000</u>
	Salaries	<u>110,000</u>
	Subsidy Received	<u>200,000</u>
	Subscriptions	<u>15,000</u>

Frequency of issue: weekly

Circulation:	Number Paid	<u>15,000</u>
	Number Gratis	<u>-----</u>
	Price per Issue	<u>1.25</u>
	Price for Subscription	<u>45</u>
	Sales Promotion:	<u>none</u>

Distribution: U. S. Mail

Volume:	Pages per Year	<u>5,200</u>
	Pages per Issue	<u>100</u>

Content:     Text     Notices Only

<input type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input checked="" type="checkbox"/> Judicial Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input checked="" type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Open Meetings	<input checked="" type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format: 8 1/2" x 11 1/2", triple column

Code: Pennsylvania Code

Staff:

Budget:	Printing Expenses	<u>600,000</u>
	Subsidy Received	<u>300,000</u>
	Amount for Salaries	<u>same</u>
	Subscriptions	<u>10,000</u>

Supplementation: Pa. Code Reporter (monthly)

Circulation:	Number Paid	<u>10,000</u>
	Number Gratis	<u>----</u>
	Price per volume	<u>varies</u>
	Total Price for Set	<u>-----</u>
	Sales Promotion:	<u>done by contractor</u>

Distribution: U. S. MAIL

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Non-Substantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: South Carolina

Director/Editor: Lynn P. Bartlett

Agency: Legislative Council

Register: \_\_\_\_\_

Staff: Associate Editor - Parttime Printer and Attorney

Budget: Printing Expenses 28,900.00

Salaries 23,593.00

Subsidy Received 75% of budget

Subscriptions \_\_\_\_\_

Frequency of issue: Regularly on fourth Friday of the month. Other times as necessary. Avg. 24 issues per yr.

Circulation: Number Paid 166

Number Gratis 304

Price per Issue 2.00

Price for Subscription 50.00 per yr

Sales Promotion: none

Distribution: Subscribers, State Agencies and Officials, County Libraries and Clerks of Courts.

Volume: Pages per Year 3100

Pages per Issue Approx. 125

Content: [X] Text [ ] Notices Only

- [X] Emergency Rules [ ] Executive Items [ ] Other
[X] Proposed Rules [ ] Executive Orders [ ] Judicial Items [ ] Other
[X] Adopted Rules [ ] Proclamations [ ] Legislative Items [ ] Other
[X] Open Meetings [ ] State Contracts [X] Index [ ] Other

Format: In house printing, double spaced, 8 1/2 x 11, semihard cover

Code: \_\_\_\_\_

Staff: Not separated from Code of Laws budget

Budget: Printing Expenses NA

Subsidy Received \_\_\_\_\_

Amount for Salaries \_\_\_\_\_

Subscriptions All persons who purchase Code of Laws

Supplementation: \_\_\_\_\_

Circulation: Number Paid \_\_\_\_\_

Number Gratis \_\_\_\_\_

Price per volume \_\_\_\_\_

Total Price for Set \_\_\_\_\_

Sales Promotion: \_\_\_\_\_

Distribution: All recipients of Code of Laws.

Volume: \_\_\_\_\_

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.  
**Authorized**
- No  
 Yes Correction of Substantive Errors. **Authorized only with permission of Agency concerned**
- No  
 Yes Official Text **Text as filed with General Assembly if official; not as printed in Register or Code.**
- No  
 Yes Judicial Notices. **Regulations may be cited as printed in Register or Code**
- No  
 Yes Annotate. **By publisher in Code only**
- No  
 Yes Edit. **As to form only by Register and Code Staff except nonsubstantive error.**
- No  
 Yes Emergency Regulations. **Published in Register, valid for 90 days, renewable once when General Assembly not in session.**
- No  
 Yes Legislative Oversight. **Regulations become effective on passage of Joint Resolution approving them or 120 days after submission of regulations to G.A. with no action. G.A. may also disapprove some or all of a group of regulations by Joint Resolution**
- No  
 Yes Economic Impact Statement. **None required**

Computer Composition:

- No  
 Yes Computer Use. **Synopsis of regulations are entered in computer when regulations are submitted to G.A. for legislative review. Status of regulations as they proceed through legislative review process is monitored and entered in computer.**
- No  
 Yes Searchable Data Base. **No text base. Only synopsis and review status as described under "computer use".**
- No  
 Yes Cost-Savings. **Note except time saving**
- No  
 Yes Microfilm/Microfiche. **none**

Other Services.

- No  
 Yes Editorial Standards Manual. **Published and furnished to all state agencies authorized to promulgate regulations.**
- No  
 Yes Instruction in Regulations Drafting.
- |  |  |
|--|--|
| <input type="checkbox"/> Seminars          | <input type="checkbox"/> Pre-Publication Review          |
| <input type="checkbox"/> Consultations     | <input type="checkbox"/> Liaison Representative Required |
| <input checked="" type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain)          |
- Assistance furnished by this office when requested.**

## 1982 Survey of Codes and Registers

State: South Dakota

Director/Editor: Thomas R. Vickerman  
Code Counsel

Agency: Legislative Research Council

Register: South Dakota Register

Staff: Rosemary F. Quigley, Research Analyst

Budget: Printing Expenses \_\_\_\_\_ Not broken down by function  
Salaries \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Frequency of issue: Weekly  
107

Circulation: Number Paid \_\_\_\_\_  
Number Gratis 186  
Price per Issue ---  
Price for Subscription \$20/vr.  
Sales Promotion: State Bar Association newsletter

Distribution: In-house

Volume: Pages per Year 180  
Pages per Issue 2 to 4

Content:  Text  Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Other <u>Executive Appointments</u>
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input type="checkbox"/> Judicial Items	<input checked="" type="checkbox"/> Other <u>Supreme Court</u>
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input type="checkbox"/> Legislative Items	<input type="checkbox"/> Other <u>Rules</u>
<input type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format: Full text not printed; notices synopsisized in weekly newsletter

Code: Administrative Rules of South Dakota

Staff: Thomas R. Vickerman, Code Counsel; Rosemary Quigley, Research Analyst;  
Marce Pirnat, CRT Operator

Budget: Printing Expenses \_\_\_\_\_ Not broken down by function  
Subsidy Received \_\_\_\_\_  
Amount for Salaries \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Supplementation: As amended, by article

Circulation: Number Paid 85  
Number Gratis 20  
Price per volume two cents a page  
Total Price for Set less than \$100

Sales Promotion: State Bar Association newsletter

Distribution: In-house

4,255 pages in print

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. No statutory provision;  
Will correct typographical errors.
- No  
 Yes Correction of Substantive Errors. No statutory provision.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice. Not by statute.
- No  
 Yes Annotate.
- No  
 Yes Edit. We edit for form, style, and clarity of meaning.
- No  
 Yes Emergency Regulations. Notice must be published in 3 newspapers 3 days  
before effective date.
- No  
 Yes Legislative Oversight. Committee has authority under Constitution to  
suspend rules for fixed time pending action of  
Legislature.
- No  
 Yes Economic Impact Statement. Required by statute.

Computer  
Composition:

- No  
 Yes Computer Use. Computer used for both Register and Code.  
Makes updating easier and faster.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings. Substantial for both cost and time.
- No  
 Yes Microfilm/Microfiche. Available for cost of duplication;  
annual update.

Other  
Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  Pre-Publication Review
- Consultations  Liaison Representative Required
- Manual  Other (please explain)



(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. - Clerical errors corrected.
- No  
 Yes Correction of Substantive Errors. - Returned to agency.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.
- No  
 Yes Edit.
- No  
 Yes Emergency Regulations.
- No  
 Yes Legislative Oversight.
- No  
 Yes Economic Impact Statement.

Computer  
Composition:

- No  
 Yes Computer Use. - None
- No  
 Yes Searchable Data Base. - None
- No  
 Yes Cost-Savings. - None
- No  
 Yes Microfilm/Microfiche. - None

Other  
Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting.
- Seminars  Pre-Publication Review
- Consultations  Liaison Representative Required
- Manual  Other (please explain)

# 1982 Survey of Codes and Registers

State: TEXAS  
Director/Editor: Charlotte Scroggins Agency: Office of the Secretary of  
Director State, P. O. Box 13824  
(512) 475-7886 Austin, Texas 78711

Register: TEXAS REGISTER

Staff: 14

Budget: Printing Expenses \$160,000  
Salaries 208,956  
Subsidy Received 211,776  
Subscriptions 272,000

Frequency of issue: twice weekly (100 times a year)

Circulation: Number Paid 4,200  
Number Gratis 420  
Price per Issue 2.00

Price for Subscription \$70./year - \$50./six month

Sales Promotion: Direct mail

Distribution: Commercial

Volume: Pages per Year 5,600  
Pages per Issue 56

Content:  Text  Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input checked="" type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Other <u>Attv. Gen.</u>
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input checked="" type="checkbox"/> Judicial Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Adopted Rules	<input checked="" type="checkbox"/> Proclamations	<input checked="" type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Open Meetings	<input checked="" type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format:

Code: Texas Administrative Code

Staff: 14

Budget: Printing Expenses ---  
Subsidy Received ---  
Amount for Salaries ---  
Subscriptions ---

Published by commercial publisher, Shepard's, Inc. at no expense to state.

Supplementation: None

Circulation: Number Paid 300 full set, 1,200 individual titles (approx.)  
Number Gratis ---  
Price per volume varies for individual titles  
Total Price for Set \$745.

Sales Promotion: Direct mail; newspaper and magazine advertisements; Commercial conventions; sales representatives

Distribution:

Volume:

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors.
- No  
 Yes Correction of Substantive Errors.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice.
- No  
 Yes Annotate.
- No  
 Yes Edit. - Typos, spelling, grammar, and after consulting with issuing agency, for meaning and clarity.
- No  
 Yes Emergency Regulations.
- No  
 Yes Legislative Oversight.
- No  
 Yes Economic Impact Statement.

Computer Composition:

- No  
 Yes Computer Use. - Self-contained Compugraphic digitized typesetting system.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings. - Publishing twice-weekly does not allow for outside typesetter.
- No  
 Yes Microfilm/Microfiche. - Available in complete volumes through Texas State Library.

Other Services.

- No  
 Yes Editorial Standards Manual. - Texas Register Form and Style Manual
- No  
 Yes Instruction in Regulations Drafting.
- Seminars
- Consultations
- Manual
- Pre-Publication Review
- Liaison Representative Required
- Other (please explain)



(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use., partially

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

## 1982 Survey of Codes and Registers

State: VERMONT

Director/Editor: Paul S. Gillies

Agency: Secretary of State

Register: \_\_\_\_\_

Staff: 2

Budget:    Printing Expenses \_\_\_\_\_  
                   Salaries \_\_\_\_\_  
                   Subsidy Received \_\_\_\_\_  
                   Subscriptions 125

Frequency of issue: \_\_\_\_\_

Circulation:    Number Paid 95  
                   Number Gratis 30  
                   Price per Issue ---  
                   Price for Subscription \_\_\_\_\_  
                   Sales Promotion: None.

Distribution: 125

Volume:        Pages per Year approx. 150  
                   Pages per Issue + 40

Content:     Text     Notices Only

- |   |  |  |                                      |
|---|--|--|--------------------------------------|
| <input checked="" type="checkbox"/> Emergency Rules | <input checked="" type="checkbox"/> Hearings | <input type="checkbox"/> Executive Items   | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Proposed Rules             | <input type="checkbox"/> Executive Orders    | <input type="checkbox"/> Judicial Items    | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Adopted Rules   | <input type="checkbox"/> Proclamations       | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings              | <input type="checkbox"/> State Contracts     | <input checked="" type="checkbox"/> Index  | <input type="checkbox"/> Other _____ |

Format: \_\_\_\_\_

Code: \_\_\_\_\_

Staff: \_\_\_\_\_

Budget:    Printing Expenses \_\_\_\_\_  
                   Subsidy Received \_\_\_\_\_  
                   Amount for Salaries \_\_\_\_\_  
                   Subscriptions \_\_\_\_\_

Supplementation: \_\_\_\_\_

Circulation:    Number Paid \_\_\_\_\_  
                   Number Gratis \_\_\_\_\_  
                   Price per volume \_\_\_\_\_  
                   Total Price for Set \_\_\_\_\_  
                   Sales Promotion: \_\_\_\_\_

Distribution: \_\_\_\_\_

Volume: \_\_\_\_\_

Difficult to separate

NB: all this to change by September, 1982, when new approach (new compilation) to be released. More details later.

*(Please explain answers in detail.)*

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: Virginia

Director/Editor:

Agency: Virginia Code Commission

Register: Register of Regulations

Staff: Joan W. Smith, Registrar of Regulations

Budget: Printing Expenses covered in allocation for printing Code of Virginia
Salaries \$33,400
Subsidy Received -0-
Subscriptions distributed with Code of Virginia

Frequency of issue:

Circulation: Number Paid approx. 15,000
Number Gratis 0
Price per Issue \$6.00
Price for Subscription \$6.00
Sales Promotion: ) issued annually

Distribution: distributed with annual supplement to the Code of Virginia

Volume: Pages per Year
Pages per Issue 145

Content: [ ] Text [x] Notices Only
[x] Emergency Rules [ ] Hearings [x] Executive Items [ ] Other
[ ] Proposed Rules [x] Executive Orders [ ] Judicial Items [ ] Other
[x] Adopted Rules [ ] Proclamations [ ] Legislative Items [ ] Other
[ ] Open Meetings [ ] State Contracts [ ] Index [ ] Other

Format:

Code: No administrative code in VA

Staff:

Budget: Printing Expenses
Subsidy Received
Amount for Salaries
Subscriptions

Supplementation:

Circulation: Number Paid
Number Gratis
Price per volume
Total Price for Set
Sales Promotion:

Distribution:

Volume:

NOT APPLICABLE TO VIRGINIA REGISTER

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

(composition done by The Michie Company Law Publishers)

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulatory Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

## 1982 Survey of Codes and Registers

State: WASHINGTON

Director/Editor: Gary Reid

Agency: Code Reviser's Office

Register: Washington State Register (WSR)

Staff: 2 editor-typists, 2 proofreaders, 1/4 attorney, 2 other typists, 1/5 subscription clerk.

Budget:	Printing Expenses	<u>\$ 76,505</u>
	Salaries	<u>112,383</u>
81/82 fiscal year	Subsidy Received	<u>147,563</u>
	Subscriptions	<u>41,325</u>

Frequency of issue: 24/year

Circulation:	Number Paid	<u>435</u>
	Number Gratis	<u>99</u>
	Price per Issue	<u>5.00</u>
	Price for Subscription	<u>95.00</u>

Sales Promotion: Direct mail, bar association journal announcements & advertisements, order form on back corner of all issues.

Distribution: 2nd class mailing permit. We supply labels to state printer, who stuffs envelopes & sends to P. O.

Volume:	Pages per Year	<u>5729 including tables &amp; index; 4434 text only</u>
cover	Pages per Issue	<u>239. 185</u>

Content:  Text  Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input type="checkbox"/> Hearings
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations
<input checked="" type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts

<input type="checkbox"/> Executive Items	Summaries of Atty. General
<input checked="" type="checkbox"/> Judicial Items	<input checked="" type="checkbox"/> Other opinions
<input type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Index	<input checked="" type="checkbox"/> Other <u>Table of WAC Sections affected</u>
<input type="checkbox"/> Rules adopted by State Supreme Court.	

Code: Washington Administrative Code (WAC)

Staff: 1 editor, 1 typist 1/4 attorney  Other - Juvenile disposition stancards by dept. of social & health services.

based on 3 yr. average - to include reprint & 2 supps.

Budget:	Printing Expenses	<u>20,285 (Bi supp only)</u>
	Subsidy Received	<u>19,792</u>
	Amount for Salaries	<u>50,597</u>
	Subscriptions	<u>102,409</u>

Supplementation: 2 annual, cumulative, soft-bound supps, then reprint entire WAC every 3 years.

Circulation:	Number Paid	<u>652</u>
	Number Gratis	<u>215</u>
	Price per volume	<u>not available</u> by single volume
	Total Price for Set	<u>\$295 for set, \$43 for 1981 supp. est. \$85 for 82 supp.</u>
Sales Promotion:	Direct mail, bar association journal announcements and advertisements.	
Distribution:	in house	

(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. in WAC only - call attention to to them in Register
- No  
 Yes Correction of Substantive Errors.
- No  
 Yes Official Text see RCW 34.08.040
- No  
 Yes Judicial Notice. See RCW 34.04.050
- No  
 Yes Annotate.
- No  
 Yes Edit. See RCW 34.04.052. Code-edit for typos, grammer, misuse of amendatory style. Register - publish exactly what is filed by agency.
- No  
 Yes Emergency Regulations. Expire 90 days after filing with Code Revisor
- No  
 Yes Legislative Oversight. See RCW 34.04.210 through 34.04.260. Joint, bipartisam special committee & legislature reviews both proposed & adopted rules; can delay adoption process & use state ment of objections to be published in Register and Code; can- Economic Impact Statement. not revent adoption or effect. See chapter 19.8SRCW

Computer Composition:

- No  
 Yes Computer Usa. Order typing service (OTS) is done by our office at no charge to agencies - about 50% of rules done this way. Other half are typed into our database upon filing & can be photocomposed, edited, etc. without further retyping.
- No  
 Yes Searchable Data Base. Full text.
- No  
 Yes Cost-Savings. Permits publication of Register, WAC and supplem without retyping. A.so possible for agencies to have state printer make photo-composed printing masters for agency publications.
- No  
 Yes Microfilm/Microfiche. University Microfilms produced microfiche WAC (1977) ~~and~~ attempted to update by fishing the Register. The gave up when our 1981 reprint came out.

Other Services.

- No  
 Yes Editorial Standards Manual. Chapter 1 - 12 WAC adopted by our office
- No  
 Yes Instruction in Regulations Drafting.
 

<input checked="" type="checkbox"/> Seminars	<input type="checkbox"/> Pre-Publication Review
<input checked="" type="checkbox"/> Consultations	<input checked="" type="checkbox"/> Liaison Representative Required of each agency.
<input type="checkbox"/> Manual	<input type="checkbox"/> Other (please explain)

1982 Survey of Codes and Registers

State: West Virginia

Director/Editor: Mary Jane Lopez

Agency: Secretary of State, Rules and Regulations Division, Main

Unit, State Capitol, Charleston, West Virginia 25305 (304) 348-2112

Register: Rules and Regulations Division

Staff: 1

Budget: Printing Expenses \$12,500.00 (Budget)  
Salaries \_\_\_\_\_  
Subsidy Received none  
Subscriptions \_\_\_\_\_

\*This information was obtained from the 1981 ACR Survey.

Frequency of issue: weekly

Circulation: Number Paid 52  
Number Gratis 0  
Price per Issue \_\_\_\_\_  
Price for Subscription \$10/year

Sales Promotion:

Distribution: In-house.

Volume: Pages per Year 500  
Pages per Issue \_\_\_\_\_

Content:  Text  Notices Only  
 Emergency Rules  Hearings  
 Proposed Rules  Executive Orders  
 Adopted Rules  Proclamations  
 Open Meetings  State Contracts

Executive Items  Other \_\_\_\_\_  
 Judicial Items  Other \_\_\_\_\_  
 Legislative Items  Other \_\_\_\_\_  
 Index  Other \_\_\_\_\_

Format: Full text published.

Code: \_\_\_\_\_

Index: In process of updating indexes. Will publish in the future.

Staff:

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Amount for Salaries \_\_\_\_\_  
Subscriptions \_\_\_\_\_

Supplementation:

Circulation: Number Paid \_\_\_\_\_  
Number Gratis \_\_\_\_\_  
Price per volume \_\_\_\_\_  
Total Price for Set \_\_\_\_\_  
Sales Promotion:

Distribution:

Volume:

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors. - No statutory provision.

No  
 Yes Correction of Substantive Errors. - No statutory provision

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit. - No authority to edit regulations, we are only a repository for agency rules. We do not publish.

No  
 Yes Emergency Regulations. - If an emergency exists requiring temporary rules, the fact and circumstances constituting the emergency shall be filed in the State Register, making the rule effective immediately. An emergency rule shall not remain in effect longer than 90 days.

No  
 Yes Legislative Oversight. Reviews proposed regulations, has veto

No  
 Yes <sup>power</sup> Economic Impact Statement.

Computer Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base. - Not available

No  
 Yes Cost-Savings.

No  
 Yes Microfilm/Microfiche. Not available

Other Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: Wisconsin

Director/Editor: Gary L. Poulson

Agency: Revisor of Statutes

Register: Wisconsin Administrative Register

Staff:

Budget: Printing Expenses \_\_\_\_\_  
Salaries \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Subscriptions \_\_\_\_\_

These figures are the same the ones reflected on the 1981 survey.

Frequency of issue: semi-monthly

Circulation: Number Paid 843 + subscribers to the Administrative Code  
Number Gratis 300 (Code Sub. receive the Register when an  
Price per Issue annual sub. item relating to their subscribed  
Price for Subscription \$12.00 code or codes are published.  
Sales Promotion: none

Distribution: U.P.S. or 2nd class U.S. mail

Volume: Pages per Year 408  
Pages per Issue 17

Content:  Text or  Notices Only  
 Emergency Rules  Hearings  Executive Items \*  Other Attorney General  
 Proposed Rules  Executive Orders  Judicial Items \*  Other Opinions\*  
 Adopted Rules  Proclamations  Legislative Items\*  Other \_\_\_\_\_  
 Open Meetings  State Contracts  Index  Other \_\_\_\_\_  
Format: \*related to rules or rule-making process

Code: Wisconsin Administrative Code

Staff:

Budget: Printing Expenses \_\_\_\_\_  
Subsidy Received \_\_\_\_\_  
Amount for Salaries \_\_\_\_\_  
Subscriptions \_\_\_\_\_

These figures are the same ones reflected on the 1982 survey.

Supplementation:

Circulation: Number Paid 13,00 + subscribers to a portion of the 14  
Number Gratis 300 volume set. 1200 subscribers  
Price per ~~XXXXX~~ code from \$2 to \$20.00 and the complete set.  
Total Price for Set 120.00 + \$120.00 annual up-keep  
Sales Promotion: none

Distribution: U.P.S. or 2nd class U.S. mail

Volume: 2400 pages per year.

(Please explain answers in detail.)

Law:

No  
 Yes Correction of Nonsubstantive Errors.

No  
 Yes Correction of Substantive Errors.

No  
 Yes Official Text

No  
 Yes Judicial Notice.

No  
 Yes Annotate.

No  
 Yes Edit.

No  
 Yes Emergency Regulations.

No  
 Yes Legislative Oversight.

No  
 Yes Economic Impact Statement.

Computer  
Composition:

No  
 Yes Computer Use.

No  
 Yes Searchable Data Base.

No/ in time spent  
 Yes Cost-Savings.  
in money.

No  
 Yes Microfilm/Microfiche.

Other  
Services.

No  
 Yes Editorial Standards Manual.

No  
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)



(Please explain answers in detail.)

Law:

- No  
 Yes Correction of Nonsubstantive Errors. Law does not specify.
- No  
 Yes Correction of Substantive Errors. Law does not specify.
- No  
 Yes Official Text
- No  
 Yes Judicial Notice. No judicial notice, but Administrative Procedure Act does require at least 20 days notice to all interested parties of proposed rules. Also, state agency must notify the Attorney General and Legislative Service Office of proposed rules.
- No  
 Yes Annotate.
- No  
 Yes Edit.
- No  
 Yes Emergency Regulations.
- No  
 Yes Legislative Oversight.
- No  
 Yes Economic Impact Statement.

Computer Composition:

- No  
 Yes Computer Use. Not at present; however, within this year, we will be computerizing the state agency rules.
- No  
 Yes Searchable Data Base.
- No  
 Yes Cost-Savings.
- No  
 Yes Microfilm/Microfiche.

Other Services.

- No  
 Yes Editorial Standards Manual.
- No  
 Yes Instruction in Regulations Drafting. However, do distribute "Rules on Rules" which specifies format for
- Seminars  Pre-Publication Review preparing Rules.
- Consultations  Liaison Representative Required
- Manual  Other (please explain)

STATE OF ALASKA  
FISCAL NOTE.

Revision Date 3-29, 1983

I. REQUEST

Bill/Resolution No.: CS SB 132(SA)  
 Title: Administrative Journal  
 Sponsor: Fahrenkamp, et al  
 Requestor: Senate State Affairs

II. FISCAL DETAIL

Agency Affected: Governor's Office  
 Program Category Affected: Lt. Governor  
 BRU, Program of Subprogram(s) Affected: Office of the Lieutenant Governor

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 83	FY 84	FY 85	FY 86	FY 87	FY 88
<b>OPERATING</b>						
100 PERSONAL SERVICES		71.2				
200 TRAVEL		- 0 -				
300 CONTRACTUAL		88.8				
400 COMMODITIES		.6				
500 EQUIPMENT		- 0 -				
600 LAND & STRUCTURES		- 0 -				
700 GRANTS, CLAIMS, ETC		- 0 -				
<b>TOTAL OPERATING</b>		160.6				
<b>CAPITAL</b>		- 0 -				
<b>REVENUE</b>		- 0 -				

FUNDING: (Thousands of Dollars)

GENERAL FUND	160.6				
FEDERAL FUNDS	- 0 -				
OTHER (Specify Source)	- 0 -				

POSITIONS:

FULL-TIME	2				
PART-TIME					
TEMPORARY					

III. SOURCE OF FUNDS TO OFFSET FISCAL IMPACT OF BILL:

If continued to be published, the distribution of the Journal would be on a subscription basis at a cost to be determined by the Lt. Governor with the revenues coming back to the General Fund.

IV. ANALYSIS: Attach a separate page for any Analysis

Prepared By: Judy R. Hansen  
 Division: Office of the Lieutenant Governor  
 Approved by Commissioner: [Signature]  
 Department: Lieutenant Governor

Phone: 465-3520  
 Date: 3/29/83  
 Date: 3/29/83

Publish Administrative Journal on a biweekly basis

100 Personal Services

Systems Analyst	Range 16B @ \$2556/mo		
Salary/year		30.7	
Benefits/year		<u>7.7</u>	
		38.4	

Publication Tech.	Range 12B @ \$1946/mo		
Salary/year		23.4	
Benefits/year		<u>5.9</u>	
		29.3	67.7

Inflation @ 5.1%

3.5

71.2

200 Travel

- 0 -

300 Contractual Services

Telephone, long distance 1.5

Postage & mailing (assume 500) - 500 to  
be picked up at info offices) 10.5

Advertising (\$70/ad x 24) 1.7

Rental (Display Writer, Modem &amp; line cost) 5.0

Printing & Binding  
25 x \$2.50 x 1000 x 26 issues 65.0

(estimate 25 sheets back to back)

Inflation @ 6% 5.1 88.8400 Commodities

General office supplies .6 .6

500 Equipment

- 0 -

TOTAL

\$ 160.6