

Confirm

Brd. Public

Accountancy

**HFIN**

**FILE**



# Alaska State Legislature

## HOUSE OF REPRESENTATIVES

### Committee on Finance

Official Business

February 26, 1993

P.O. Box V  
State Capitol  
Juneau, Alaska 99811

The Honorable Ramona Barnes  
Speaker of the House  
House of Representatives  
Juneau, Alaska 99811

Dear Madam Speaker:

The House Finance Committee has considered the Governor's appointment of the following individuals to the Board of Public Accountancy:

Elaine Damm - Kodiak  
Bruce Ogle - Anchorage

A meeting was held on this date at which time the appointee's qualifications were considered. Members have signed below indicating their individual recommendations to the House concerning confirmation.

This report does not necessarily indicate an intention to vote for or against an appointee at the time of the joint session on confirmation.

Concurr:

Other Recommendations:

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Richard Sobey  
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Respectfully,

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Co-Chair Ron Larson

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Co-Chair Eileen MacLean



# THE PAPER MACHINE

326 CENTER AVENUE  
KODIAK, ALASKA 99615

OFFICE: 907-486-4373  
FAX: 907-486-1933  
BUS: 907-486-4422

April 13, 1992

Walter J. Hickel, Governor  
Department of Commerce and Economic Development  
Division of Occupational Licensing  
Alaska State Board of Public Accountancy  
P. O. Box A  
Juneau, Alaska 99811

Attention: Tuckerman Babcock, Director and Kristie Leaf, Boards and  
Commissions

RE: C.P.A. Board Reappointment

Please be advised that my Public Member seat on the C.P.A. Board terminates on April 25, 1992 and that I would like to be considered for reappointment. Since my appointment in November, 1991, I feel that I have taken up the time of the board members with training and have not been able to contribute much to date. With a reappointment I should be able to put this time and training to good use. It is also a privilege to have representation from Kodiak.

Thank you for your consideration.

Sincerely,

Elaine Damm  
P. O. Box 1666  
Kodiak, Alaska 99615  
907-486-4373

\* As requested by Mr. James L. Fisk



# THE PAPER MACHINE

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October 23, 1991

State of Alaska  
Board of Public Accountancy  
Mr. Don Tanner, Director  
P. O. Box A  
Juneau, Alaska 99811-0101

RESUME AND OCCUPATIONAL OBJECTIVE: C.P.A. Board vacancy

Dear Mr. Tanner:

I would like to take this opportunity to introduce myself, Elaine Damm, owner of The Paper Machine - an office supply and services business. The FAA brought my family to Fairbanks during the pipeline extraordinary experience and I have been a full time resident of Alaska since that time.

My thirty years of work experience includes all lines of banking, the commercial side as well as the loan departments. Full lines of insurance, independent agencies and companies. Employment with certified public accounting firms as a full line accounting services, financial statements, audits and tax preparations.

We have made our home in Kodiak now for the past fifteen years where my job opportunities have included State of Alaska, Department of Fish and Game, however, the past nine years have been involved in private enterprise with my own business as well as my husbands ventures, which have included setting up and managing the accounting systems for seven companies simultaneously.

Education Three college years toward a Business Associate Degree. Majoring in Business Administration, Minor in Sociology. Completing numerous courses over the years in financing, management, budgeting, and analyzation and assistance in office set-up and organization. H&R Block certification for tax preparations.

Professional Affiliation Retailers Association, Chamber of Commerce, NAFE, U.S. Small Business Administration and Beta Sigma Phi.

Early Background Grew up on a cattle ranch in northern California. Attended public schools in the area.

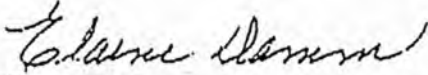
Personal Interest Enjoy my family and business, the outdoors and living in Alaska.

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Mr. Don Tanner, Director  
October 23, 1991

References Personal references available on request.

Thank you for allowing me to introduce myself and for your consideration for this position. If there are any questions please don't hesitate to call at 907-486-4422 or 486-4373.

Sincerely,



Elaine Damm  
P. O. Box 1666  
Kodiak, Alaska 99615  
Fax 907-486-1933

\* As requested by Mr. James L. Fisk

RESUME

Bruce J. Ogle  
P.O. Box 111311  
Anchorage, Alaska 99511  
Home: (907) 346-3688 Office: (907) 563-5270

Date of Birth: 6/11/48  
Marital Status - Single

PUBLIC ACCOUNTING EXPERIENCE

Shareholder-Owner - Laughlin & Ogle, P.C. - Certified Public Accountants  
1/1/88 through Present

As shareholder-owner of this local CPA firm, my efforts are directed toward firm growth and product quality. I am directly responsible for reviewing all work done by the firm. I am also responsible for the firm's computers and computer programs and peer review. Most clients require tax preparation or tax representation services; however, we perform a number of financial statement audits, reviews and compilations.

Partner - Laughlin & Ogle - 7/1/86 through 1/1/88

Responsibilities include providing accounting service to individuals and small business in the areas of income tax preparation, financial statement preparation and analysis of financial statements for small businesses of Alaska. As a partner of the firm, I supervise the firm employees to insure projects are done in an efficient and effective manner. I have the management responsibility of the firm of setting firm policies and generally focusing on the establishment and growth of the practice.

Sole Practitioner - 10/85 through 6/86

Accounting practice duties were to provide income tax services, auditing, review and compilation of financial statement for Alaskans and their companies.

Tax Practitioner - Charlene Daefield, Castro Valley, CA - 2/1/84 through 6/1/84

Duties were to prepare tax returns for individuals, partnerships and corporations during the 1984 filing season.

Senior Accountant - Veit & Veit, CPA'S - 9/1/81 through 10/30/83

Duties included auditing profit and non-profit entities, income tax work for individual, corporate and partnership clients. Other duties included accounting services, compilation, review, research and supervision of accounting staff.

Staff Accountant - George P. Hertzbach, CPA - 1974 through 1976

Majority of time was spent auditing construction and utility companies. Other duties included accounting services, compilation and tax return preparation.

Staff Accountant - Robert M. Garney, CPA - 1973 through 1974

PRIVATE SECTOR EXPERIENCE

Controller - Stephan's Tool Rental & Sales, Inc. - 6/84 through 10/85

Duties were to provide management with financial statements, analysis of financial information and recommendations for the company growth. Further duties included setting up an accounting system that would generate meaningful financial statements for management. I converted their manual accounting system into a computerized accounting system using an IBM PC computer and the Libra accounting package.

Accounting Clerk - Morgan Millwork Co., Inc. - 1972 through 1973

ACCOUNTING EXPERIENCE ACCOMPLISHMENTS

-As the president of a local CPA firm for the past 3 1/2 years, I have successfully participated in the development of the firm's foundation and growth since the firm incorporated.

-Successfully managed as a partner in a local CPA firm. I played a key role in bringing computerized income tax preparation into the firm.

-As a sole practitioner I have, through my efforts, experienced a steady growth in income tax and accounting service type clientele.

-As a controller I completed the computerized accounting for the rental company and developed an accounting system that made sense to top management.

-As a tax preparer in California I helped bring the company's production up from approximately 120 tax returns to 450 tax returns during the 1984 tax season.

EDUCATION

Bachelor of Arts - Professional Accounting, Eastern Washington University  
Cheney, WA GPA 3.2; August 14, 1981

Associate of Arts - Accounting and Computer Science, Bay College of Maryland,  
GPA 3.5; May 1972

CREDENTIALS

CPA - October 10, 1984

Memberships: American Institute of Certified Public Accountants  
Alaska Society of Certified Public Accountants

REFERENCES

Available upon request