

S B

301



Official Business

Alaska State Legislature

P.O. Box V
State Capitol
Juneau, Alaska 99811

Letter of intent for CSSS SB 301(CRA), An Act requiring Municipal Fiscal Notes.

By the Senate Community and Regional Affairs Committee

It is the intent of the Senate Community and Regional Affairs Committee that the Senate Finance Committee consider requiring the Legislative Finance Division to produce the municipal fiscal notes described in CSSS SB 301(CRA). The Senate Community and Regional Affairs Committee believes that a municipal fiscal note could be more cost effectively provided by the Legislative finance division.

FISCAL NOTE

STATE OF ALASKA
1992 LEGISLATIVE SESSION

BILL NO. CS SS SB 301 (CRA)

Revision Date: March 18, 1992
 Title: "An act requiring municipal fiscal notes for bills and resolutions."
 Sponsor: Senator Uehling
 Requestor: Senate C&RA Committee

Department Affected: Community and Regional Affairs
 BRU: Local Government Assistance
 Component: Statewide Assistance

COMPONENT SERIAL NO.

0	6	7	6
---	---	---	---

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 93	FY 94	FY 95	FY 96	FY 97	FY 98
PERSONAL SERVICES	108.7	110.6	114.2	116.2	119.7	121.9
TRAVEL	3.4	3.4	3.4	3.4	3.4	3.4
CONTRACTUAL	6.0	6.0	6.0	6.0	6.0	6.0
SUPPLIES	2.0	1.0	1.0	1.0	1.0	1.0
EQUIPMENT	17.0	0.0	0.0	0.0	0.0	0.0
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	137.1	121.0	124.6	126.6	130.1	132.3
CAPITAL						

REVENUE FUND SOURCE:						
----------------------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

GENERAL FUND	137.1	121.0	124.6	126.6	130.1	132.3
FEDERAL FUNDS						
OTHER FUND SOURCE:						
TOTAL	137.1	121.0	124.6	126.6	130.1	132.3

POSITIONS:

FULL-TIME	1.0	1.0	1.0	1.0	1.0	1.0
PART-TIME	2.0	2.0	2.0	2.0	2.0	2.0
TEMPORARY						

Estimate of current year impact: _____

ANALYSIS: (Attach a separate page if necessary.)

The Department estimates three new positions, one permanent and two seasonal, would be necessary to perform the duties required by this legislation. A separate page is attached which shows how the above figures were calculated. Also attached are the necessary Request For New Position forms.

Prepared By: Remond Henderson
 Division: Administrative Services Division

Phone: 465-4708
 Date: 5/18/92

Approved by Commissioner: Ed. Berry
 Agency: Department of Community and Regional Affairs

Date: March 18-92

Distribution (by preparer): Leg. Fin., Legislative Sponsor, Requestor, OMB/DBR, Gov. Legis. Ofc., & Impacted Agency(ies).

CONTINUATION of FISCAL NOTE ANALYSIS

For Bill/Resolution No. CS SS SB 301 (CRA)

CALCULATION OF COSTS TO THE STATE: Includes one permanent full-time Research Analyst III and two seasonal full-time Research Analysts II, plus operating monies.

Position	Range/Step	Barg Unit	Location	Time Status	Fiscal Year	Sal + Bens	
Research Analyst III	18 A	GGU	Juneau	Permanent Full-time	FY 93	\$41,971	
						<u>\$15,868</u>	
						<u>\$57,839</u>	
	(account for annual merit increases)	18 B	"	"	"	FY 94	\$59,758
		18 C	"	"	"	FY 95	\$61,630
		18 D	"	"	"	FY 96	\$63,596
		18 E	"	"	"	FY 97	\$65,531
	18 F	"	"	"	FY 98	\$67,812	
Research Analyst II	16 A	GGU	Juneau	Seasonal 6 mos.	FY 93	\$18,214	
						<u>\$7,198</u>	
						<u>\$25,412</u>	
	(account for merit increases every other year)	16 A	"	"	"	FY 94	\$25,412
		16 B	"	"	"	FY 95	\$26,285
		16 B	"	"	"	FY 96	\$26,285
		16 C	"	"	"	FY 97	\$27,063
	16 C	"	"	"	FY 98	\$27,063	
Personal Services	1 permanent full-time staff @ R 18 =			\$57,839			
	2 seasonal full-time staff @ R 16 =			<u>\$50,824</u>			
	Total			<u>\$108,663</u>	FY 93		
Travel	2 3-day trips to Anchorage @ \$800 each =			\$1,600			
	2 3-day trips to Fairbanks @ \$900 each =			<u>\$1,800</u>			
	Total			<u>\$3,400</u>	per year		
Contractual Services	Estimate \$3,000 per staff @ full-time =			\$3,000			
	Estimate \$1,500 per staff @ part-time =			<u>\$3,000</u>			
	Total			<u>\$6,000</u>	per year		
Commodities	Estimate \$500 per staff @ full-time =			\$500			
	Estimate \$250 per staff @ part-time =			\$500			
	Plus \$1,000 start-up costs =			<u>\$1,000</u>	FY 93 only		
Total			<u>\$2,000</u>		subsequently \$1,500 / year		
Equipment	3 personal computers @ \$3,500 each =			\$10,500			
	software			\$3,500			
	1 laser printer			<u>\$3,000</u>			
Total			<u>\$17,000</u>	FY 93	one-time only		

Position Title Research Analyst III		No. of Positions 1	Range / Step 18A	Barg. Unit GG
Time Status Full-Time	Staff Months 12	Location Juneau		Election District
TYPE OF EXPENDITURE		Amount	Justification The duties of this position would include: analyzing bills for their potential fiscal impact on municipalities; determining the extent of any fiscal impact; consulting with specific municipalities which would be affected by a measure; preparation of the necessary fiscal note stating whether or not there would be a fiscal impact; supervising and directing the work of four Research Analysts II during the legislative session; offering testimony at legislative committee hearings regarding any findings of municipal fiscal impact; performing work on interim activities; and assisting in regular department activities that were rescheduled from the legislative session to the interim. This position would also be responsible for managing and supporting a comprehensive municipal database that would further enhance the department's ability to respond to the Legislature's need for information about municipalities.	
Salary	42.0			
Benefits	15.8			
Premium Pay				
Other				
Total Personal Services	57.8	57.8		
Travel		3.4		
Contractual		3.0		
Commodities		0.8		
Equipment		6.0		
Other				
Total Cost		71.0		
FUNDING SOURCE FOR TOTAL COST				
Federal Receipts	1002			
G.F. Match	1003			
General Fund	1004	71.0		
I-A Receipts	1007			
CIP Receipts	1061			
Other				

**REQUEST FOR
NEW POSITION**

AGENCY Community and Regional Affairs

BRU Local Government Assistance

COMPONENT Statewide Assistance

FY 93

Page 3 of 5

Revised Date:

Position Title Research Analyst II		No. of Positions 1	Range / Step 16 A	Barg. Unit GG			
Time Status Seasonal	Staff Months 6	Location Juneau		Election District			
TYPE OF EXPENDITURE		Amount					
Salary	18.2	Justification The duties of this position would include: analyzing bills for their potential fiscal impact on municipalities; determining the extent of any fiscal impact; consulting with specific municipalities which would be affected by a measure; and preparation of the necessary fiscal note stating whether or not there would be a fiscal impact.					
Benefits	7.2						
Premium Pay							
Other							
Total Personal Services	25.4				25.4		
Travel					0.0		
Contractual					1.5		
Commodities					0.6		
Equipment					5.5		
Other							
Total Cost					33.0		
FUNDING SOURCE FOR TOTAL COST							
Federal Receipts	1002						
G.F. Match	1003						
General Fund	1004	33.0					
I-A Receipts	1007						
CIP Receipts	1061						
Other							

**REQUEST FOR
NEW POSITION**

AGENCY Community and Regional Affairs
 BRU Local Government Assistance
 COMPONENT Statewide Assistance

FY 93

Page 4 of 5
 Revised Date:

Position Title Research Analyst II		No. of Positions 1	Range / Step 16 A	Parg. Unit GG			
Time Status Seasonal	Staff Months 6	Location Juneau		Election District			
TYPE OF EXPENDITURE		Amount					
Salary	18.2	Justification The duties of this position would include: analyzing bills for their potential fiscal impact on municipalities; determining the extent of any fiscal impact; consulting with specific municipalities which would be affected by a measure; and preparation of the necessary fiscal note stating whether or not there would be a fiscal impact.					
Benefits	7.2						
Premium Pay							
Other							
Total Personal Services	25.4				25.4		
Travel					0.0		
Contractual					1.5		
Commodities					0.6		
Equipment					5.5		
Other							
Total Cost					33.0		
FUNDING SOURCE FOR TOTAL COST							
Federal Receipts	1002						
G.F. Match	1003						
General Fund	1004	33.0					
I-A Receipts	1007						
CIP Receipts	1061						
Other							

**REQUEST FOR
NEW POSITION**

AGENCY Community and Regional Affairs
 BRU Local Government Assistance
 COMPONENT Statewide Assistance

FY 93

Page 5 of 5
 Revised Date:



Official Business

Alaska State Legislature

P.O. Box V
State Capitol
Juneau, Alaska 99811

M E M O R A N D U M

To: Senate Community and Regional Affairs Committee
Members

From: Senator Steve Frank

Re: Proposed CS SS SB 301 (CRA)

Date: March 17, 1992

The following are the changes from the Sponsor Substitute for SB 301 to the work draft CS SS SB 301 (CRA):

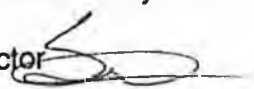
1. Requires a municipal fiscal note only if a bill or resolution, except an appropriation bill, significantly increases costs to a municipality.
2. Removes requirement for fiscal note to show "savings" to a municipality.
3. The last committee of referral shall request the municipal fiscal note. In most instances this will be the Finance committee.
4. Requires municipal fiscal note to contain information listed in AS 24.08.035(c)(1), (2), (6)-(9). (A copy of AS 24.08.035 is included in committee folder, under "backup information".)
5. Section 2, sunsets the provisions July 1, 1997.



217 Second Street, Suite 200 • Juneau, Alaska 99801 • Tel (907) 586-1325, Fax (907) 433-5480

March 17, 1992

TO: Senator Steve Frank, Chair
and
Members, Senate Committee on Community and Regional Affairs

FROM: Scott A. Burgess, Executive Director 

RE: SB 301 - An Act Requiring Municipal Fiscal Notes for Bills and Resolutions

The Alaska Municipal League supports SB 301, which would require that each bill or resolution that may have a fiscal impact on municipalities be accompanied by a municipal fiscal note estimating the cost or savings to municipalities (for a six-year period) that would result from enactment of the measure.

The *1992 Alaska Municipal League Policy Statement* includes the following statement: "The League supports enactment of legislation requiring affected state agencies to prepare, in consultation with the affected local governments, notes assessing the fiscal impact on local government of any proposed bill or regulation, including pass-through grants" (I.F.1).

Each session, members of the Alaska Legislature introduce nearly 250 (not duplicated) bills that affect municipalities in some way. It is estimated that one-third of these place some sort of mandate on local governments, mandates that in most instances impose a cost on the municipality, either by requiring a municipality to do something or forbidding it from doing something else. Many of the remaining two-thirds also have fiscal impacts on municipalities.

Examples of legislation with fiscal impacts on municipalities include not only the obvious senior citizens property tax exemption program or the mandatory jails or prosecution bills, but also less-noticed bills such as those extending retirement benefits, requiring school districts to add certain subject matter to their curriculum, or limiting the moorage fees municipalities can charge.

Good public policy making requires access to as complete information as possible about potential impacts of legislation and regulation. In evaluating bills and resolutions that affect municipalities, legislators need to take into account the fiscal impact they may have on local governments. SB 301, by requiring the preparation of municipal fiscal notes, gives legislators, the administration, and the affected municipalities and their tax payers better access to this type of information.

The importance and impact of mandates, from both the state and federal governments, and the accompanying issue of fiscal notes are becoming more and more understood around

the country. The National Council of State Legislatures has endorsed fiscal note legislation and the National League of Cities (NLC) is currently working on a "states mandates" analysis which includes information on fiscal note requirements. The data NLC has gathered indicate that 28 states now have fiscal note requirements. Fourteen of those states also have reimbursement requirements that rely on those fiscal notes.

The League would suggest the following amendments to strengthen SB 301:

1. Add language to the effect that "no legislation or agency rule constituting a cost (mandate) on local government shall be binding on local governments if no fiscal note was prepared to inform the legislature of the cost on local government prior to its enactment."
2. Following from the above, define "measures affecting municipalities" as "any state-initiated rule, law, budget provision, or executive order that requires a local government to expand, restrict, or modify its activities in any way that bears upon its ability to raise revenues, make expenditures, or conduct the administrative business of local government. State-initiated requirements exclude any that originate at the federal level. Federal regulatory policy affecting local governments does not require a fiscal note so long as the state does not augment the federal standards by imposing higher standards of its own. Enabling legislation or conditions of aid are not considered to have a cost and do not require a fiscal note. The test for whether an affect or cost exists should be whether the municipality may elect not to comply without penalty."
3. Add a provision to require "the appropriate state agencies" to cooperate with the Department of Community and Regional Affairs in preparing the fiscal notes. Although Community and Regional Affairs has a better overall understanding of municipalities than other state departments and better access to them for the purposes of gathering information, many of the bills that will require fiscal notes have specific technical details that will require other state agencies to provide information, explain impacts, and coordinate with DCRA.

State mandates on local governments and the issue of fiscal notes have been key concerns of the Alaska Municipal League and its members for many years. It is encouraging to see that this concern is shared by legislators. We strongly support SB 301, with the amendments proposed above.



217 Second Street, Suite 200 • Juneau, Alaska 99801 • Tel (907) 586-1325, Fax (907) 463-5480

January 24, 1992

MEMORANDUM

TO: Joshua Fink, Legislative Aid, Representative Choquette
Camden Toohey, Legislative Aid, Senator Uehling

FROM: Scott A. Burgess, Executive Director 

SUBJECT: Fiscal Notes (SB 301)

The Alaska Municipal League supports legislation that would require the preparation of municipal fiscal notes (see excerpt from 1992 Policy Statement enclosed). I look forward to working with you and Senator Uehling and Representative Choquette on this legislation.

With this memo I am also providing some history of past legislative efforts to draw your attention to the main differences between SB 301 and SS SB 301 - who should prepare the fiscal notes - the Department of Community Affairs or the affected department in consultation with DCRA and OMB. Specifically, in 1986, the legislation SB 369 required DCRA to prepare the fiscal notes and they came in with a \$500,000 fiscal note of their own. In response a CS was adopted which said the "affected department." DCRA then lowered their fiscal note to \$74,000. These are the differences between SB 301 and SS SB 301. I realize that the state administration and the world have changed since 1986.

Another point is that, while DCRA may be the state department most familiar with municipalities (which is important to getting good information) and may be able to "staff up" to provide staff to prepare such fiscal notes (rather than having this familiarity in each department), DCRA will not have the benefit necessarily of the expertise within the affected department. In either case, the language that "the municipalities will be consulted" is important, even if the information or response cannot be relied on in all cases.

In any event, the preparation of fiscal notes on the potential fiscal impact of proposed legislation and regulations 1) is necessary for good public policy making, 2) will cost money, and 3) the impacts will vary among municipalities as significantly as the municipalities themselves vary in terms of population, location, budgets, services, and ability to pay.

The National Conference of State Legislatures has endorsed fiscal note legislation and the National League of Cities (NLC) is currently working on a "state mandates" analysis which addresses fiscal notes. From the data NLC has gathered (manuscript not complete), twenty-eight states have fiscal note requirements. Fourteen of these states also have reimbursement requirements which rely on those fiscal notes (SJR 32). Of the states with

Fiscal Note Memo
January 24, 1992
Page 2

fiscal notes, twenty have the provisions contained in statutes, as opposed to in a "rule." Most commonly, the preparer of fiscal notes are units of legislative agencies (legislative research) or state agencies (those dealing with budgeting and fiscal analysis). In either case, it has been important to require that the preparer analyze and seek input from municipalities.

Finally, the success of fiscal notes varies and ultimately depends on the importance the legislature and the administration places on them.

Here are some thoughts about additional language to strengthen SB 301 or any fiscal note legislation:

1. General - Add language to the effect that says, "no legislation or agency rule constituting a mandate on local government shall be binding on local governments if no fiscal note was prepared to inform the legislature of the impact of a mandate prior to its enactment."

2. Mandate - Following from the above, "affects" in SB 301 should be defined as mandates, i.e. "any state initiated rule, law, budget provision, or executive order that requires a local government to expand, restrict, or modify its activities in any way that bears upon its ability to raise revenues, make expenditures, or conduct the administrative business of local government. State initiated requirements are intended to exclude any that originate at the federal level. Federal regulatory policy affecting local governments does not require a fiscal note so long as the state does not augment the federal standards by imposing higher standards of its own. Enabling legislation or conditions of aid are not considered mandates and do not require a fiscal note. The test for whether a mandate exists should be whether the municipality may elect not to comply without penalty."

3. Timing - Bills can be amended and SB 301 only speaks to the first committee of referral. Language in the last paragraph of AS 24.08.035(a) should be included, e.g., "An amendment or substitute bill proposed by a committee of referral that changes the fiscal impact of a bill shall be explained in a revised fiscal note or statement attached to the bill."

Finally, in the "for what it's worth" category, I draw your attention to Article II, Section 19 of the Alaska Constitution which states in part, "Local acts necessitating appropriations by a political subdivision may not become effective unless approved by a majority of the qualified voters voting thereon in the subdivision affected." While I assume this applies only to "special," i.e. defined as individual municipalities, rather than "general" legislation, the intent and idea fits.

I hope this information is useful, and, again, I look forward to working with you on this legislation.

Enclosures

sab6:fiscalno.124

Municipality of Anchorage



P.O. BOX 196650
ANCHORAGE, ALASKA 99519-6650
(907) 343-4431
FAX 258-5210

TOM FINK
MAYOR

OFFICE OF THE MAYOR

January 30, 1992

Senator Rick Uehling
P.O. Box V
Juneau, Alaska 99811

Re: Bill of Mandates

Dear Senator Uehling:

The Municipality of Anchorage requests your support for passage of the Bill of Mandates, which includes SJR 32, "Proposing an amendment to the constitution of the State of Alaska relating to mandated municipal services. This legislation, sponsored by Senator Uehling, would in our view, go a long way in addressing the rising tensions between local governments and the State over statutory demands that local governments perform new functions.

An example of a state mandated program with serious financial consequences to the Municipality of Anchorage is the Senior Citizens/Disabled Veterans property tax exemption. In 1991 we exempted approximately \$5 million in taxes under this program, and was only reimburse \$1.2 million. This shortfunding will have to be made up from either an increase in taxes for the remaining taxpayers or the loss of more government services.

In addition to state imposed mandates, Anchorage provides many services not provided by most other Alaskan communities. The Municipality of Anchorage charges misdemeanor suspects under the Municipal Code, thus sparing the State of Alaska the expense of prosecuting misdemeanors. The Municipal misdemeanor code is analogous to the State misdemeanor code. Also of note, Anchorage is the only community to charge DWI suspects under a municipal code. In 1990, the Municipality processed 1,215 DWI cases at an estimated cost of \$800,000. The Anchorage taxpayers bear the burden of these expenditures.

The "mandates" problem is national in scope. Seven states, including California and Hawaii, have gone so far as to amend their constitutions to address this problem. A 1990 initiative drive in Florida prompted legislators to pass compromise legislation -- no mandates without money unless two-thirds of both houses vote otherwise. Some states constitutions stipulate that special acts necessitating appropriations by a local government do not become

Bill of Mandates

Page 2

effective unless approved by a voter referendum. Still another approach is to require that the increased costs resulting from laws of general application be shared between the state and local governments. To date, approximately 17 states have statutory or constitutional requirements that payments be made on some level for mandates.

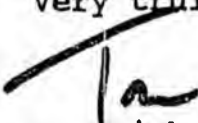
While we believe that addressing the mandate issue directly is the desired approach to this problem, the Municipality believes that a significant step can be taken in the interim to focus legislative attention on the responsibilities of local governments for providing new services. That approach is contained in SSSB 301, "An Act requiring municipal fiscal notes for bills and resolutions," also sponsored by Senator Uehling.

SSSB 301 would require that when a bill or resolution affects local governments, that a formal effort be made to estimate the costs of the legislation through preparation of a fiscal note. This process has been used for many years when it comes to effects on the executive departments of state government. SSSB 301 would ultimately cause some agencies of state government to more carefully consider the impacts of proposed legislation on local governments, but we believe this is only fair. After all, ignoring the problems of local government will rarely result in better service to the public. Currently, at least 42 states require fiscal notes disclosing the costs to local entities.

Passage of SJR 32, and SSSB 301 will help restore a balance to the legislative process that has been missing in recent years and enhance the relationship between the State and its local governments.

Your support for the Bill of Mandates is strongly urged.

Very truly yours,



Tom Fink
Mayor



Fairbanks North Star Borough

809 Pioneer Road

P.O. Box 71267

Fairbanks, Alaska 99707-1267

907/459-1000

March 6, 1992

Honorable Steve Frank, Chair
Community and Regional Affairs Committee
Alaska State Legislature
P. O. Box V
Juneau, AK 99811

Dear Senator Frank,

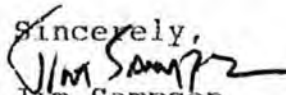
I would appreciate your support of SB 301 and SJR 32 introduced by Senator Rick Uehling.

Senate Bill 301 would ensure that an appropriate fiscal note would be attached to any legislation affecting municipalities for the current year as well as five succeeding fiscal years. Local governments have a right to know the cost or savings to them as a result of legislation introduced by the Governor or the Alaska Legislature.

Too often those costs are passed on to local governments without the municipalities being aware of the costs to the public. This legislation should help in defining those costs.

SJR 32 would propose an amendment to the constitution requiring the State of Alaska to require an appropriation to be made whenever a law is enacted which would require the borough to perform a new service or increase the level of any activity they currently perform. I would appreciate your support of a hearing for SJR 32.

Thank you for your work on behalf of the residents of Fairbanks.

Sincerely,

Jim Sampson
Mayor

JS:rlf

STATE OF ALASKA

DEPT. OF COMMUNITY & REGIONAL AFFAIRS

OFFICE OF THE COMMISSIONER

March 5, 1992

POSITION PAPER

RE: SS SB 301

SPONSOR: Senator Uehling

Program Effects of Bill:

This bill would require the Department of Community and Regional Affairs to prepare a fiscal note on all proposed legislation that has a fiscal impact on municipalities. The fiscal note must estimate the fiscal impact for the current fiscal year and for five succeeding fiscal years. The fiscal note must be prepared within five days of the legislative request, or within two days if the request is made after the 90th day of the regular session or during a special session, and requires consultation with affected municipalities.

Comments:

The Department estimates five new positions, one permanent and four seasonal, would be necessary to perform the duties required by this legislation. The proposed amendments would make it easier and cheaper to comply with the bill's requirements. If the following amendments are adopted, the Department believes the number of positions required would be three instead of five.

Amendment #1: After the word "municipality" on page 1, line 4, insert "to the extent funding for personnel is made available." The effect of this amendment is to make it clear that if the Legislature does not fund the required positions, the mandate to the Department is not effective.

Amendment #2: After the word "cost" on page 1, line 6, delete "or savings." The effect of this amendment is to reduce the burden on the Department and yet comply with the concern of municipalities that the Legislature be made aware of new fiscal burdens being placed on them.

WALTER J. HICKEL, GOVERNOR

150 THIRD STREET
J. INEAU, ALASKA 99801-1291
PHONE: (907) 465-4700

949 E. 36TH AVENUE, SUITE 400
ANCHORAGE, ALASKA 99508-4302
PHONE: (907) 563-1073

Position Paper on SS SB 301
March 5, 1992
Page Two

Amendment #3: After the words "The committee of" on page 1, line 8, delete "first" and insert "second". The effect of this amendment is to reduce the burden on the Department because many bills never leave their first committee of referral. It also allows the necessary lead time for staff to research the bill and poll a variety of municipalities on the anticipated impacts.

Amendment #4: After the words "substantially complies with (c)" on page 1, line 14, insert "(1), (2), (6), (7), (8), (9) and (d)". The effect of this amendment is to eliminate meaningless or unnecessary requirements for the contents of municipal impact fiscal notes since the omitted sections focus on state funding issues.

Amendment #5: Insert a sunset provision of three years so that the Legislature is required to revisit this mandate to the Department after a period of experimentation with the requirements of the bill. A sunset provision will also force the Legislature to reevaluate whether the fiscal resources are available to render this service.

We support the concept of this bill, but can only support the bill if the Department of Community and Regional Affairs is given the additional resources to satisfy the bill's requirements.

Ed. Blatchford

Edgar Blatchford, Commissioner

FISCAL NOTE

STATE OF ALASKA
1992 LEGISLATIVE SESSION

BILL NO. SS SB 301

Revision Date: _____
 Title: "An act requiring municipal fiscal notes for bills and resolutions."
 Sponsor: Senator Uehling
 Requestor: Senate C&RA Committee

Department Affected: Community and Regional Affairs
 BRU: Local Government Assistance
 Component: Statewide Assistance

COMPONENT SERIAL NO.

0	6	7	6
---	---	---	---

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 93	FY 94	FY 95	FY 96	FY 97	FY 98
PERSONAL SERVICES	156.8	158.7	162.8	164.8	169.9	172.2
TRAVEL	3.4	3.4	3.4	3.4	3.4	3.4
CONTRACTUAL	9.0	9.0	9.0	9.0	9.0	9.0
SUPPLIES	3.3	1.5	1.5	1.5	1.5	1.5
EQUIPMENT	25.0	0.0	0.0	0.0	0.0	0.0
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	197.5	172.6	176.7	178.7	183.8	186.1

CAPITAL						
---------	--	--	--	--	--	--

REVENUE FUND SOURCE:						
----------------------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

GENERAL FUND	197.5	172.6	176.7	178.7	183.8	186.1
FEDERAL FUNDS						
OTHER FUND SOURCE:						
TOTAL	197.5	172.6	176.7	178.7	183.8	186.1

POSITIONS:

FULL-TIME	1.0	1.0	1.0	1.0	1.0	1.0
PART-TIME	4.0	4.0	4.0	4.0	4.0	4.0
TEMPORARY						

Estimate of current year impact: _____

ANALYSIS: (Attach a separate page if necessary.)

The Department estimates five new positions, one permanent and four seasonal, would be necessary to perform the duties required by this legislation. A separate page is attached which shows how the above figures were calculated. Also attached are the necessary Request For New Position forms.

Prepared By: *Richard Henderson*
 Division: Administrative Services Division

Phone: 465-4708
 Date: 2/20/92

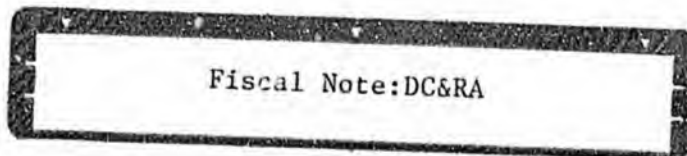
Approved by Commissioner: *E. Beth*
 Agency: Department of Community and Regional Affairs

Date: 2-20-92

Distribution (by preparer): Leg. Fin., Legislative Sponsor, Requestor, OMB/DBR, Gov. Legis. Ofc., & Impacted Agency(ies).

Rev 10/7/91

Page 1 of 7



CONTINUATION of FISCAL NOTE ANALYSIS

For Bill/Resolution No. SS SB 301

CALCULATION OF COSTS TO THE STATE: Includes one permanent full-time Research Analyst III and four seasonal full-time Research Analysts II, plus operating monies.

Position	Range/Step	Barg Unit	Location	Time Status	Fiscal Year	Sal + Bens
Research Analyst III	18 A	GGU	Juneau	Permanent Full-time	FY 93	\$42,550
						<u>\$58,572</u>
	(account for annual merit increases)	18 B	"	"	FY 94	\$60,518
		18 C	"	"	FY 95	\$62,416
		18 D	"	"	FY 96	\$64,409
	18 E	"	"	FY 97	\$66,371	
	18 F	"	"	FY 98	\$68,683	
Research Analyst II	16 A	GGU	Juneau	Seasonal 6 mos.	FY 93	\$18,465
						<u>\$24,550</u>
	(account for merit increases every other year)	16 A	"	"	FY 94	\$24,550
		16 B	"	"	FY 95	\$25,105
		16 B	"	"	FY 96	\$25,105
	16 C	"	"	FY 97	\$25,884	
	16 C	"	"	FY 98	\$25,884	
Personal Services	1 permanent full-time staff @ R 18 =			\$58,572		
	4 seasonal full-time staff @ R 16 =			<u>\$98,200</u>		
			Total	<u>\$156,772</u>	FY 93	
Travel	2 3-day trips to Anchorage @ \$800 each =			\$1,600		
	2 3-day trips to Fairbanks @ \$900 each =			<u>\$1,800</u>		
			Total	<u>\$3,400</u>	per year	
Contractual Services	Estimate \$3,000 per staff @ full-time =			\$3,000		
	Estimate \$1,500 per staff @ part-time =			<u>\$6,000</u>		
			Total	<u>\$9,000</u>	per year	
Commodities	Estimate \$500 per staff @ full-time =			\$500		
	Estimate \$250 per staff @ part-time =			\$1,000		
	Plus \$1,800 start-up costs =			<u>\$1,800</u>	FY 93 only	
			Total	<u>\$3,300</u>		subsequently \$1,500 / year
Equipment	3 personal computers @ \$3,500 each =			\$17,500		
	software			\$4,500		
	1 laser printer			<u>\$3,000</u>		
			Total	<u>\$25,000</u>	FY 93	one-time only

Position Title Research Analyst III		No. of Positions 1	Range / Step 18A	Barg. Unit GG
Time Status Full-Time	Staff Months 12	Location Juneau		Election District
TYPE OF EXPENDITURE		Amount	Justification The duties of this position would include: analyzing bills for their potential fiscal impact on municipalities; determining the extent of any fiscal impact; consulting with specific municipalities which would be affected by a measure; preparation of the necessary fiscal note stating whether or not there would be a fiscal impact; supervising and directing the work of four Research Analysts II during the legislative session; offering testimony at legislative committee hearings regarding any findings of municipal fiscal impact; performing work on interim activities; and assisting in regular department activities that were rescheduled from the legislative session to the interim. This position would also be responsible for managing and supporting a comprehensive municipal database that would further enhance the department's ability to respond to the Legislature's need for information about municipalities.	
Salary	42.6			
Benefits	16.0			
Premium Pay				
Other				
Total Personal Services	58.6	58.6		
Travel		3.4		
Contractual		3.0		
Commodities		0.9		
Equipment		5.0		
Other				
Total Cost		70.9		
FUNDING SOURCE FOR TOTAL COST				
Federal Receipts	1002			
G.F. Match	1003			
General Fund	1004	70.9		
I-A Receipts	1007			
CIP Receipts	1061			
Other				

**REQUEST FOR
NEW POSITION**

AGENCY Community and Regional Affairs
BRU Local Government Assistance
COMPONENT Statewide Assistance

FY 93

Page 3 of 7
Revised Date:

Position Title Research Analyst II		No. of Positions 1	Range / Step 16 A	Barg. Unit GG
Time Status Part-Time	Staff Months 6	Location Juneau		Election District
TYPE OF EXPENDITURE		Amount		
Salary	18.5			
Benefits	6.1			
Premium Pay				
Other				
Total Personal Services	24.6	24.6		
Travel		0.0		
Contractual		1.5		
Commodities		0.6		
Equipment		5.0		
Other				
Total Cost		31.7		
FUNDING SOURCE FOR TOTAL COST				
Federal Receipts	1002			
G.F. Match	1003			
General Fund	1004	31.7		
I-A Receipts	1007			
CIP Receipts	1061			
Other				

Justification

The duties of this position would include: analyzing bills for their potential fiscal impact on municipalities; determining the extent of any fiscal impact; consulting with specific municipalities which would be affected by a measure; and preparation of the necessary fiscal note stating whether or not there would be a fiscal impact.

**REQUEST FOR
NEW POSITION**

AGENCY Community and Regional Affairs

BRU Local Government Assistance

COMPONENT Statewide Assistance

FY 93

Page 4 of 7

Revised Date:

Position Title Research Analyst II		No. of Positions 1	Range / Step 16 A	Barg. Unit GG	
Time Status Part-Time	Staff Months 6	Location Juneau		Election District	
TYPE OF EXPENDITURE		Amount			
Salary	18.5	Justification The duties of this position would include: analyzing bills for their potential fiscal impact on municipalities; determining the extent of any fiscal impact; consulting with specific municipalities which would be affected by a measure; and preparation of the necessary fiscal note stating whether or not there would be a fiscal impact.			
Benefits	6.1				
Premium Pay					
Other					
Total Personal Services	24.6				24.6
Travel					0.0
Contractual					1.5
Commodities					0.6
Equipment					5.0
Other					
Total Cost		31.7			
FUNDING SOURCE FOR TOTAL COST					
Federal Receipts	1002				
G.F. Match	1003				
General Fund	1004	31.7			
I-A Receipts	1007				
CIP Receipts	1061				
Other					

**REQUEST FOR
NEW POSITION**

AGENCY Community and Regional Affairs
BRU Local Government Assistance
COMPONENT Statewide Assistance

FY 93

Page 5 of 7
Revised Date:

Position Title Research Analyst II		No. of Positions 1	Range / Step 16 A	Barg. Unit GG			
Time Status Part-Time	Staff Months 6	Location Juneau		Election District			
TYPE OF EXPENDITURE		Amount					
Salary	18.5	Justification The duties of this position would include: analyzing bills for their potential fiscal impact on municipalities; determining the extent of any fiscal impact; consulting with specific municipalities which would be affected by a measure; and preparation of the necessary fiscal note stating whether or not there would be a fiscal impact.					
Benefits	6.1						
Premium Pay							
Other							
Total Personal Services	24.6				24.6		
Travel					0.0		
Contractual					1.5		
Commodities					0.6		
Equipment					5.0		
Other							
Total Cost					31.7		
FUNDING SOURCE FOR TOTAL COST							
Federal Receipts	1002						
G.F. Match	1003						
General Fund	1004	31.7					
I-A Receipts	1007						
CIP Receipts	1061						
Other							

**REQUEST FOR
NEW POSITION**

AGENCY Community and Regional Affairs
 BRU Local Government Assistance
 COMPONENT Statewide Assistance

FY 93

Page 6 of 7
 Revised Date: _____

Position Title Research Analyst II		No. of Positions 1	Range / Step 16 A	Barg. Unit GG
Time Status Part-Time	Staff Months 6	Location Juneau		Election District
TYPE OF EXPENDITURE		Amount	Justification The duties of this position would include: analyzing bills for their potential fiscal impact on municipalities; determining the extent of any fiscal impact; consulting with specific municipalities which would be affected by a measure; and preparation of the necessary fiscal note stating whether or not there would be a fiscal impact.	
Salary	18.5			
Benefits	6.1			
Premium Pay				
Other				
Total Personal Services	24.6	24.6		
Travel		0.0		
Contractual		1.5		
Commodities		0.6		
Equipment		5.0		
Other				
Total Cost		31.7		
FUNDING SOURCE FOR TOTAL COST				
Federal Receipts	1002			
G.F. Match	1003			
General Fund	1004	31.7		
I-A Receipts	1007			
CIP Receipts	1061			
Other				

**REQUEST FOR
NEW POSITION**

AGENCY Community and Regional Affairs
BRU Local Government Assistance
COMPONENT Statewide Assistance

FY 93

Page 7 of 7
Revised Date:

Senator Rick Uehling

Downtown, Elmendorf, Northeast Anchorage



Senate Finance Committee
International Trade & Tourism Committee
State Affairs Committee

BILL SUMMARY


SB 301

"AN ACT REQUIRING MUNICIPAL FISCAL NOTES FOR BILLS AND RESOLUTIONS"

The main change achieved by SB 301 is to provide that before a bill or resolution is reported from the committee of first referral it is accompanied by a municipal fiscal note containing an estimate for the current fiscal year and the five succeeding fiscal years the cost or savings to municipalities that would result from enactment of the measure. SB 301 would exempt appropriation bills from this requirement. The fiscal note shall be prepared by the Department of Community and Regional Affairs and delivered to the committee within five days of the request.



March 1, 1992

TO: Senator Rick Uehling
FROM: Scott A. Burgess, Executive Director 
RE: Legislation placing mandates on municipalities

As requested, based on a quick review of legislation introduced during the 16th Alaska Legislature (1989-90) and to date during the 17th Legislature, I can offer the following:

Sixteenth Legislature

1,159 bills introduced total

approx. 262 affected municipalities in some way

of these,

- 32 were duplicates, leaving approx. 230
 - approx. 70 (unduplicated) pieces of legislation were identified as placing some sort of mandate on local governments
- of these, 5 were related to federal mandates
- 59 of the 230 passed, including 18 that were identified as placing a mandate on local governments

Seventeenth Legislature

1,003 bills introduced to date

approx. 270 affect municipalities in some way

of these,

- 37 are duplicates, leaving approximately 233
 - approximately 74 (unduplicated) pieces of legislation are identified as placing some sort of mandate on local governments
- of these, 6 are related to federal mandates
- so far, 27 of the 233 have passed, including 5 that were identified as placing a mandate on local governments

Whether this two-year history can be projected to other sessions is hard to say, but this should give you some idea of the magnitude of the problem.

HISTORICAL SUMMARY (Continued)
1959 - 1991

LEGISLATURE/SESSION & NUMBER OF DAYS	BILLS INTRODUCED			BILLS VETOED	BILLS BECAME LAW
	HOUSE	SENATE	TOTAL		
10TH LEGISLATURE: 1977 - 1978					
1st Session - 141 days	552	370	922	4	155
2nd Session - 161 days	<u>434</u>	<u>272</u>	<u>706</u>	<u>5</u>	<u>182</u>
Total	986	642	1,628	9	337
11TH LEGISLATURE: 1979 - 1980					
1st Session - 112 days	503	289	792	2	87
1st Special Session - 3 days	3	2	5	0	0
2nd Session - 145 days	533	299	832	18	176
2nd Special Session - 3 days	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,039	590	1,629	20	263
12TH LEGISLATURE: 1981 - 1982					
1st Session - 165 days	620	606	1,226	5	120
1st Special Session - 3 days	0	1	1	0	0
2nd Session - 144 days	<u>274</u>	<u>292</u>	<u>566</u>	<u>14</u>	<u>144</u>
Total	894	899	1,793	19	264
13TH LEGISLATURE: 1983 - 1984					
1st Session - 162 days	449	318	767	9	109
2nd Session - 152 days	<u>273</u>	<u>236</u>	<u>509</u>	<u>10</u>	<u>171</u>
Total	722	554	1,276	19	280
14TH LEGISLATURE: 1985 - 1986					
1st Session - 119 days	448	322	770	1	105
1st Special Session - 30 days	0	0	0	0	0
2nd Session - 120 days	<u>262</u>	<u>167</u>	<u>429</u>	<u>5</u>	<u>146</u>
Total	710	489	1,199	6	251
15TH LEGISLATURE: 1987 - 1988					
1st Session - 122 days	327	310	637	3	96
1st Special Session - 3 days	2	2	4		5
2nd Session - 121 days	<u>238</u>	<u>208</u>	<u>446</u>	<u>3</u>	<u>173</u>
Total	567	520	1,087	6	274
16TH LEGISLATURE: 1989 - 1990					
1st Session - 121 days	360	331	691	2	117
2nd Session - 121 days	230	221	459	4	211
1st Special Session - 14 days	<u>5</u>	<u>4</u>	<u>9</u>		<u>1</u>
Total	603	556	1,159	6	329
17TH LEGISLATURE: 1991 - 1992					
1st Session - days	356	313	669	10	96

Sec. 24.08.030. Appropriation bills. Bills for appropriation shall be confined to appropriations and shall include the amount involved and the purpose, method, manner and other related conditions of payment. (§ 31 ch 157 SLA 1959)

Revisor's notes. — Formerly AS 24.30.030. Renumbered in 1985.

Sec. 24.08.035. Fiscal notes on bills. (a) Before a bill or resolution, except an appropriation bill, is reported from the committee of first referral, there shall be attached to the bill a fiscal note containing an estimate of the amount of the appropriation increase or decrease which would result from enactment of the bill for the current fiscal year and five succeeding fiscal years or, if the bill has no fiscal impact, a statement to that effect shall be attached. The fiscal note or statement shall be prepared in conformity with the requirements of this section by the department or departments affected and may be reviewed by the office of management and budget. The fiscal note or statement shall be delivered to the committee requesting it within five days of the request or within two days if the request is made after the 90th day of a regular session, or during a special session of the legislature. If the bill is presented by the governor for introduction in accordance with AS 24.08.060(b) and the uniform rules of the legislature, the fiscal note or statement shall be attached to the bill before the bill is introduced. An amendment or a substitute bill proposed by a committee of referral that changes the fiscal impact of a bill shall be explained in a revised fiscal note or statement attached to the bill.

(b) In addition to the fiscal note required by this section, the sponsor of a bill or resolution may prepare a fiscal note in conformity with the requirements of this section and submit it to the committee of first referral or the finance committee. A committee may prepare an additional fiscal note in conformity with the requirements of this section.

(c) A fiscal note for a bill or resolution must contain the following information:

- (1) the fiscal impact on existing programs;
- (2) the fiscal impact of new programs or activities;
- (3) a line item detail of the fiscal impact;
- (4) the source of funds expected to be utilized by general fund source, federal fund source, or other identified source;
- (5) the number of new positions which may be required, identified as full-time, part-time, or temporary;
- (6) an analysis of how the figures in the fiscal note were derived;
- (7) additional information necessary to explain the fiscal note;

(8) a fiscal impact projection for the current fiscal year and for the succeeding five fiscal years; and

(9) formal information consisting of

(A) the bill or resolution number,

(B) the name of the prime sponsors,

(C) the date the fiscal note was prepared,

(D) the name of the committee requesting the fiscal note,

(E) the name and phone number of the person who prepared the fiscal note, and

(F) the budget request unit, program, or subprogram affected.

(d) The original of a fiscal note shall be submitted to the Division of Legislative Finance and copies shall be sent to the prime sponsor, the committee requesting the fiscal note, and the office of management and budget. (§ 1 ch 153 SLA 1968; am § 1 ch 20 SLA 1972; am § 1 ch 42 SLA 1976; am § 2 ch 60 SLA 1979; am §§ 3, 4 ch 63 SLA 1983)

Revisor's notes. — Formerly AS 24.30.035. Renumbered in 1985.

Effect of amendments. — The 1983 amendment designated the existing language as subsection (a) and added subsections (b), (c), and (d); and in present subsection (a), in the first sentence inserted "or resolution, except an appropriation bill," following "Before a bill" and

substituted "current fiscal year and five succeeding fiscal years" for "ensuing fiscal year and at least two succeeding fiscal years", in the second sentence inserted "in conformity with the requirements of this section" and added the language beginning "and may be reviewed", and inserted the present third sentence.

Sec. 24.08.036. Fiscal notes on bills affecting state retirement systems. Before a bill which would have an effect on the retirement systems of the state is reported to the rules committee, there shall be attached to the bill an analysis of the long-term and short-term costs to the state if the bill is adopted, as well as the impact of the bill on the actuarial soundness of the fund. The analysis is in addition to the fiscal note requirements of AS 24.08.035. (§ 2 ch 130 SLA 1977; am § 3 ch 60 SLA 1979; am § 81 ch 6 SLA 1984)

Revisor's notes. — Enacted as AS 24.30.037. Renumbered as AS 24.30.036 in 1977. Renumbered again in 1985.

Effect of amendments. — The 1984

amendment deleted "shall be prepared by the Legislative Board of Retirement Benefits and" following "analysis" in the second sentence.

Sec. 24.08.037. General obligation bond bills. A bill authorizing the issuance of general obligation bonds creating a state debt for capital improvements shall contain a statement of the scope of each project included in the proposed bond issue. The statement shall include a brief description of each capital improvement project, its location, and, in dollars, that portion of the total bond issue to be allocated to the project. (§ 2 ch 70 SLA 1973; am § 30 ch 197 SLA 1975)

Municipality of Anchorage



P.O. BOX 196650
ANCHORAGE, ALASKA 99519-6650
(907) 343-4431
FAX 258-5210

TOM FINK
MAYOR

OFFICE OF THE MAYOR

March 29, 1991

Senator Rick Uehling
P.O. Box V
Juneau, Alaska 99811

Dear Senator Uehling:

The Municipality of Anchorage supports legislation or a constitutional amendment requiring cost reimbursement for state mandated new or expanded programs which must be provided by local governments. An example of a state mandated program with serious financial consequences to the Municipality of Anchorage is the Senior Citizens/Disabled Veterans property tax exemption. For many years, the State reimbursed the municipalities for the revenues lost due to the implementation of this exemption. In 1990, we exempted approximately \$5 million in taxes under this program and yet was only reimbursed \$1.5 million. Due to the increase in the number of applications for the exemption, the Municipality has seen its revenue loss for this program increase almost 25% over last year. This shortfunding will have to be made up from either an increase in taxes for the remaining taxpayers or the loss of more government services. For 1991, we anticipate exempting another \$5 million in taxes. Anchorage residents should not be asked to bear the burden of this state mandated program.

In addition to state imposed mandates, Anchorage provides many services not provided by most other Alaskan communities. The Municipality of Anchorage charges misdemeanor suspects under the Municipal Code, thus sparing the State of Alaska the expense of prosecuting misdemeanors. The Municipal misdemeanor code is analogous to the State misdemeanor code. Also of note, Anchorage is the only community to charge DWI suspects under a municipal code. In 1990, the Municipality processed 1,215 DWI cases at an estimated cost of \$800,000. The Anchorage taxpayers bear the burden of these expenditures.


The propensity of state government to impose mandated programs on local government is by no means limited to the State of Alaska. The tax revolt in California in 1978 and 1979 was fueled, in part, by the state's transfer of certain responsibilities to the county level, placing an onerous tax burden on property owners. California now has an active reimbursement program. Massachusetts

State Mandates
Page two

appropriates money with the mandating law as it is passed. In all, fifteen states have statutory or constitutional requirements that payments be made on some level for the financial effects of state statutes, and twenty-five states require fiscal notes disclosing the costs to local entities resulting from passage of the proposed law. Some state constitutions stipulate that special acts necessitating appropriations by a local government do not become effective unless approved by a voter referendum. Still another approach is to require that the increased costs resulting from laws of general application be shared between the state and local governments.

Attached are numerous examples of mandated services and specific services the Municipality provides that are normally provided by the state in other areas of Alaska. We ask for your acknowledgement of this problem, and urge your support for an equitable solution.

Sincerely,


Larry D. Crawford
Municipal Manager

Attachments

Anchorage Police Department Memorandum

Date: March 20, 1991

To: Anne Williams, Executive Assistant
Municipal Manager's Office

From: Deputy Chief Duane Udland *Dudland*

Subject: Mandates imposed on Anchorage Police Department

The following is a list of services provide by the Anchorage Police Department which are mandated by the State of Alaska:

<u>Service</u>	<u>Cost</u>	<u>Comments</u>
Jail Contract	\$1,500,000	Contract with State Corrections for the care of municipal misdemeanor detainees in jail or in contracted quasi institutional detention facilities.
Hazardous Materials Training	88,240	Mandated training for all response police personnel, including officers and staff that may become involved with hazardous materials and the uncontrolled release of dangerous substances.
Domestic Violence Writs	149,139	Mandated by State law to serve all domestic violence restraining orders within the confines of Anchorage (Approximately 1000 annually)

ATTACHMENT A

Department Fire

<u>Service</u>	<u>Approximate MOA Cost 1990/Fund Source</u>	<u>Community Fund Source</u>	<u>Comments</u>
Code Enforcement	\$520,000/Tax	Unknown	State of AK has responsibility in most communities and bush.
Public Information Education and Relations (Fire & EMS)	\$107,000/Tax	Unknown	"
Fire Training	\$400,000/Tax	Unknown	"
EMS Training	\$280,000/Tax	Unknown	"
Fire Prevention	\$193,000/Tax	Unknown	

ATTACHMENT B

Department Fire

<u>Service</u>	<u>Approximate MOA Cost 1990/Fund Source</u>	<u>Community Fund Source</u>	<u>Comments</u>
Fire Response outside the service area	\$ 30,000/User fee and Tax		
Paramedic Transports	\$1,700,000/User fee and Tax		
Dispatch (Radio Fire Alarms)	\$ 47,000//User fee and Tax		
Dispatch (Private Ambulance)	\$206,000/User fee and Tax		Unique to Anchorage
Hazardous Materials fee (Right-to- Know)	\$155,000/User fee and Tax		
Plan Review (Fire)	\$197,000/User fee and Tax		

ATTACHMENT A

1. Services provided by this department which are not commonly provided by other local governments.

(A) Services: Misdemeanor prosecutions, indigent defense, and Pretrial Diversion Program.

I

Misdemeanor Prosecution

The Anchorage Municipal Department of Law provides for the judicial prosecution of all misdemeanor offenses recognized in the Anchorage Municipal Code, principally under Title 8 (Criminal Code) and Title 9 (Traffic Code), in direct support of enforcement activities of the Anchorage Police Department and the Alaska State Troopers. Anchorage is one of four Alaska communities to provide this service. Fairbanks, Juneau, and Ketchikan also provide all or part of these services. In all other communities throughout Alaska, including but not limited to, Kenai, Kodiak, Cordova, Valdez, Palmer, Bethel, Dillingham, Nome, Pt. Barrow, North State Borough, Mat-Su Borough, these services are performed solely by the State.

Fairbanks has a municipal prosecutor, but he does not prosecute DWI's. Those prosecutions are left to the State. In all other communities throughout Alaska, except those noted above, the State provides for the prosecution of all misdemeanors, i.e., DWI, DWLS, assaults, domestic violence, child abuse, trespass, petty larceny, etc. If the Anchorage Municipal Department of Law did not prosecute misdemeanor cases, it would fall on the State Prosecutor's Office to handle them. Since, with few exceptions, all municipal misdemeanors are likewise state misdemeanors, in the absence of the Municipal Prosecutor processing these cases, they would either be prosecuted by the State or go unpunished. The State District Attorney's office could not handle the prosecution of these offenses without the addition of approximately 16 full time personnel and supporting space and equipment. In CY 1990, the Anchorage Municipal Prosecutor reviewed 6,852 cases (excl. "Petitions to Revoke") and filed 5,737 cases for further cases prosecution.

II

Indigent Defense

Since the Municipal Prosecution prosecutes all misdemeanors, including those that result in "time to serve", it is necessary to provide indigent defendants legal counsel at each and every stage of the proceedings. The service is provided by the

1

Municipality through private counsel under contract to the Municipality. If this service were not provided by the Municipality of Anchorage, it would have to be provided by the State Public Defender Agency or the Alaska State Court System, as indigent defense is a constitutional requirement. The State Public Defender's office would have to be substantially enlarged to handle the resulting increase in volume if the current municipally funded service was eliminated. The cost of the municipal indigent defense program in 1990 was \$707,349.

III

Pretrial Diversion Program

This is a municipal program that allows the disposition of selected misdemeanor cases without trial, thus saving the expense of prosecution without jeopardizing a viable, cost efficient prosecutorial program. Selected cases are disposed of without trial providing the defendants comply with certain conditions, make appropriate restitution for their violations, and pay an appropriate fee for processing the case through the pretrial diversion program.

(B) Approximate cost to the Municipality of Anchorage in CY 1990:

i. Prosecutor's Office: 16 full time positions at a total cost to the MOA in CY 1990 of \$986,010 (includes indirect allocation).

ii. Indigent Defense: administered through private law firms under contract to the Municipality of Anchorage, the calendar year 1990 direct cost was \$707,350.

iii. Pretrial Diversion: administered by the Municipal Prosecutor's Office, CY 1990 direct staff support costs of approximately \$52,640 were offset by participating offender program fees of \$17,450.

ATTACHMENT A

Department Law

<u>Service</u>	<u>Approximate MOA CY 1990 Cost/Fund Source</u>	<u>Fund Source</u>	<u>Other Local Jurisdictions</u>
Misdemeanor Prosecution (incl. indirect cost allocation)	\$986,010/IGC to APD	N/A	See Attached
Indigent Defense	\$707,350/Areawide Tax Support (OMB)	N/A	See Attached
Pretrial Diversion Program (direct staff cost, 1 FTE)	\$52,640/Fee Revenues & IGC to APD	N/A	See Attached

MCRAWFORD2

ATTACHMENT B

Department Law

<u>Service</u>	<u>Approximate MOA Cost 1988/Fund Source</u>	<u>Community/ Fund Source</u>	<u>Comments</u>
----------------	--	-----------------------------------	-----------------

There are no special assessments, rates or user fees directly attributable to the Municipal Department of Law for the prosecution of misdemeanor offenses, save Pretrial Diversion Program participant fees. In criminal cases, the court and its personnel assess fines and collect and remit funds to the Anchorage Police Department. In 1990, APD received \$1,396,270 in fines and forfeitures (see account 9211) which the Municipal Department of Law assisted in collecting. That money reduced APD's required tax support on a dollar for dollar basis. Additional detail on the makeup of these collections may be obtained directly from APD.

ATTACHMENT C

Department Law

Describe related services provided by other local jurisdictions but not by for?? Anchorage.

<u>Community</u>	<u>Service</u>	<u>Fund Source/Comments*</u>
------------------	----------------	------------------------------

		There are no civil/criminal legal services provided by another local jurisdiction that Anchorage does no also provide.
--	--	--

*Please indicate if State financial support is received by the community specifically for this service.

N/A

MCRAWFORD-2

ATTACHMENT A

Department Public Works

Service	Approximate MOA Cost 1990/Fund Source	Community/ Fund Source	Comments
---------	--	---------------------------	----------

Operation and Maintenance of:
Traffic Signal, Street Lights, and Intersection Signs & Markings

O & M		Anchorage	State and City owned signals operated and maintained by Anchorage
-------	--	-----------	---

Cost to Anchorage: \$2,128,105
Fund Source: \$1,126,000 from ADOT/PF
\$1,002,105 from ARDSA

O & M		Kenai Kodiak Wasilla	All signals and street lights are owned and maintained by the State.
-------	--	----------------------------	--

O & M		Fairbanks	Most signals owned-operated by State. City owned traffic signal maintenance performed by State on T & M basis.
-------	--	-----------	--

O & M		Juneau	All traffic signals owned by State.
-------	--	--------	-------------------------------------

No other traffic signals in Alaska.

YSR/RVS
3/27/91

Municipality of Anchorage

MEMORANDUM

DATE: March 27, 1991
TO: Larry D. Crawford, Municipal Manager
THRU: Ed McMillan, P.E., L.S., Director of Public Works
FROM: Ross B. Dunfee, P.E., Municipal Engineer *RBD*
SUBJECT: Mandates and Other Burdens Imposed on the Municipality of Anchorage by the State of Alaska

Drainage Planning	Comprehensive studies to develop areawide plan.
Water Quality Planning	Managing program to meet state and federal requirements.
Public Information	Responding to questions and requests for information from the public, outside agencies and organizations relative to Public Works functions (roads and drainage).
Transportation Planning	Manages traffic needs and meets state requirements.
Materials Inventory & Testing	In-house capability for soils and material testing.
Stream Monitoring	In-house testing for stream and water quality testing.
Monument Information Tracking System	Manage computer data base tracking horizontal and vertical control monumentation consisting of 1,400-plus monuments.
Survey Control Networks Maintenance	Develop and administer expansion of survey control to areas in the Municipality where none exists, and maintain the existing network through bonds, grants, and area-wide tax support.

Larry D. Crawford, Municipal Manager
March 27, 1991
Page 2

Survey Plat Review

Provide professional land survey technical review to plats submitted to the Municipal Platting Authority to ensure platting requirements are met prior to filing.

Municipal Survey Standards

Develop and administer survey standards for municipal land survey and construction survey projects, the standards which guide contractors in performing survey for the Municipality.

Site Plan Review for Building Safety

Provide to the Building Safety Division to insure that the development of properties with triplexes and above do not create drainage problems for adjoining properties. This could and has included state projects such as airport improvement.

Flood Hazard Permits

This function ensures that buildings and other work in a stream floodplain does not create a problem that would deny insurance. This is a federal requirement.

Review and Revisions to Municipality of Anchorage Standard Specifications (MASS)

These Standard Specifications are normally used by various other local governments throughout Alaska, and referenced in their construction contracts rather than developing their own standard specifications. These local governments do this as it is cheaper to reference our standard specifications rather than develop and update their own. Although the Municipality sells MASS to anyone at the purchase price of \$35.00 each, this cost does not provide for full compensation for the review and revision time and printing costs incurred in the Standard Specifications.

Larry D. Crawford, Municipal Manager
March 27, 1991
Page 3

**Subdivision Development
Requirements**

These requirements provide a service to ensure that subdivisions created by developers are constructed to a standard that will provide for an acceptable life of the improvements and that they meet the criteria to satisfy health, safety, and public welfare.

**Development of Existing
Areas through the Assessment
Process**

This process provides process for subdivisions that have existing homes on substandard streets and possibly minimal public utilities, such as water and sewer, to acquire those improvements through the assessment district process, which only Municipalities can provide.

Municipality of Anchorage

MEMORANDUM

DATE: March 26, 1991

TO: Larry Crawford, Municipal Manager

THRU: Ed McMillan, P.E., L.S.
Director of Public Works

FROM: *Ken Canfield 26*
Ken Canfield, Building Official
Building Safety Division, DPW

SUBJECT: MUNICIPAL SERVICES NOT COMMONLY PROVIDED BY OTHER LOCAL GOVERNMENTS

<u>ITEMS</u>	<u>COMMENTS/REMARKS</u>
* Building Board of Appeals	Hears appeals from administrative official decisions dealing with building codes and reviews new codes and makes recommendations to the Anchorage Assembly on modifications to meet Alaskan conditions.
* Plan Review	Provides complete technical plan reviews for structures covering soils, seismic, structural, electrical, mechanical, plumbing, elevator, energy conservation, and accessibility for the physically handicapped.
Life Safety Inspections	Inspect existing structures for imminent life or safety threats before license is issued by municipal or state agencies (such as post-secondary education commission).
* Code Compliance Inspections	Inspect existing structures for compliance with Uniform Building Codes under existing or proposed occupancies.

Larry Crawford
March 26, 1991
Page 2

- | | |
|--------------------------------------|---|
| Fire Damage Inspections | Advise the Fire Department as to the structural stability of fire-damaged buildings for continued occupancy. |
| Bed & Breakfast Facility Inspections | Certify compliance of bed and breakfast facilities with local land use regulations, local health codes, state on-site sewer and water requirements, and building and fire life-safety codes. |
| Certification of Non-Conforming Uses | Written certifications of legal non-conforming status required by financial institutions before closing on loans. |
| Zoning Compliance Certification | Written certification that a proposed project would comply with local land use regulations required by banks before making large commercial loans. |
| * New Building Inspections | Provide full service technical field inspection services for structures covering soils, foundations, structural, electrical, mechanical, plumbing, insulation, handicapped accessibility, and issuance of certificates of completion and occupancy. |
| * Licensing of Technical Trades | Provides complete testing and licensing for contractors and journeymen in the plumbing, mechanical, and gas piping trades and installations. |
| * Elevator Inspections | Provides annual recertification of installed elevators and in-process inspection, testing and certification of new elevators. |

Larry Crawford
March 26, 1991
Page 3

**Cross-Connection and
Back Flow Prevention
Program**

Provides a comprehensive program of testing and certifications for installers of cross-connection devices to ensure safety of public drinking water supplies and a comprehensive program of record keeping of location and test dates of individual devices requiring testing and maintenance.

**Automated Mapping/
Geographical Information
System (GIS)**

The Public Works Building Division operates a nationally acclaimed GIS/Automated Mapping System. The system provides computer mapping and geographic analysis services to municipal agencies and the private sector. This includes joint projects with the Anchorage School District and cooperative programs with state and federal agencies. It also provides training opportunities for UAA intern students.

**Vehicle Maintenance
Computer Services**

The Public Works Building Division operates a VAX computer-based vehicle maintenance package. The computer provides maintenance work orders, maintenance history, parts inventory, and accounting information for the municipal fleets.

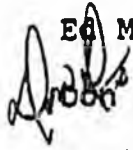
Site Addressing

The Municipality of Anchorage provides site addressing for all property locations within the Municipality of Anchorage. This is a service which is not provided by any other agency.

* Services Paid for with
User Fees

KC:dd
mamow\manager

MUNICIPALITY OF ANCHORAGE
Memorandum

DATE: March 26, 1991
TO: Larry D. Crawford, Municipal Manager
THRU: Ed McMillan, P.E., L.S., Director of Public Works
FROM:  Bob Dietz, Manager, Street Maintenance Division
SUBJECT: Municipal Services Not Commonly Provided By Other
Local Governments

SERVICE/DESCRIPTION

COMMENTS/REMARKS

Road Maintenance and Drainage System

Snow removal, ice control, gravel road are apportioned to these grad-flood control, drainage maintenance, asphalt maintenance, lean-up of hazardous material in right-of-way, emergency response. Administratively assist LRSA/RSA Boards of Supervisors.

Revenues from the State are apportioned to these services from the following revenue accounts: ing, 9342, 9349, 9355, 9357, and 9362. Street Maintenance Division has 23 budget units to which these funds as allocated.

Code Enforcement

Right-of-way permit enforcement, junk car removal, illegal activity in right-of-way.

Street Light System

Operation and maintenance

Snow Disposal Sites

Operation and maintenance of sites used exclusively by MOA and jointly with the state.

Emergency Response

Handle flooding, blocked roads, and other emergencies in non-service areas of the MOA.

A:DS12/hh

ATTACHMENT B

Department: SOLID WASTE SERVICES

<u>Service</u>	<u>Approximate MOA Cost 1990 Fund Source</u>	<u>Community/ Fund Source</u>	<u>Comments</u>
Refuse Collections	MOA cost 1990 was \$5.2 million. In addition, three other private haulers provide collection services to municipal residents	User Fees	Most Alaskan communities fund refuse collection services with tax dollars. See attached 1989 survey.
Solid Waste Disposal	MOA 1990 cost was \$9,363 million.	User Fees	Like collections, most Alaskan communities fund disposal via tax dollars. See attached
Hazardous Waste	MOA 1990 cost was \$1,004,000	User Fees	No other like operation in Alaska
Waste Oil	1990 cost \$16,900	User Fees	No other like operation in Alaska
Recycling	0	0	MOA provides facility operated by private enterprise
MUSA	Refuse Collections 1990=\$65,487 Solid Waste Disposal 1990=\$404,042		Municipal operated utilities contribute user fee dollars to help fund general government operations
Utility Revenue* Distribution	Solid Waste Disposal 1990=\$85,000		See MUSA comment

ALASKAN GARBAGE RATES

DATE PREPARED: 09/89

LOCATION	AUTHORITY	SERVICE	USER FEES	TAX SUPPORT	FULL COST	NOTES
FAIRBANKS N.S.B.	NONAREA WIDE-T AREA WIDE-DISP	TRANSFER BOXES & BALER & LANDFILL	\$00.00/TON \$40.00/TON	YES-0.485 m SUBSIDISED	NO NO	NO FEES CHARGED AT DROP BOXES- TX SUP PROGRAM FUNDED ONLY 1/2 FY (12/31/89)
FAIRBANKS (CITY)	COLLECTION	RESIDENTIAL ONLY COMMERCIAL-PRIVATE	\$7.50/MO.	SUBSIDISED	NO	NO COMMERCIAL COLLECTION SERVICE HAULS TO BOROUGH FACILITIES RATE SUPPORTS LABOR & EQUIP. O&M ONLY
NORTH POLE	COLLECTION	NONE	NONE	NONE	N.A.	RESIDENTS RECEIVE FREE SERVICE BY HAULING WASTE TO N.S.B. BOXES
KENAI PENNS BORO	NONAREA WIDE- DISPOSAL	TRANSFER BOXES HOMER BALER SOLDOTNA LANDFILL	\$00.00	YES-0.98 m	NO	TAXING IS EQUIVALENT RATE
KENAI/SOLDOTNA- AREA	PRIVATE	COLLECTION	R= \$10.13/mo C= \$40.08/mo (3.0yd cont)	NO	NO	NO DISPOSAL COST
HOMER AREA	PRIVATE	COLLECTION	R= \$10.28/mo C= \$42.26/mo (3.0yd cont)	NO	NO	NO DISPOSAL COST
KODIAK BOROUGH	DISPOSAL	BALER & LANDFILL	RESID.-FREE \$10.00/PU \$35.00/FLAT \$55.00/SEMI	SUBSIDISED	NO	TAXES FUND CAPITAL, LANDFILL COVER & MAJOR REPAIR COSTS
MAT SU BOROUGH	DISPOSAL	TRANSFER BOXES & LANDFILL	\$00.00	YES-	NO	TAXING IS EQUIVALENT RATE
PALMER	CITY-COLLECTION	COLLECTION	R= \$11.50/mo C= \$47.00/mo (3.0yd cont)	YES	NO	HAULS TO BOROUGH LANDFILL
WASILLA	PRIVATE	COLLECTION	R= \$20.00/mo C= \$65.00/mo (3.0yd cont)	NO	NO	PRIVATE HAULS TO BOROUGH LANDFILL NO DISPOSAL FEE
VALDEZ	CITY	CITY COLLECTION & DISPOSAL- LANDFILL	NO	YES- 0.31 m	NO	TAXING IS EQUIVALENT RATE
KETCHIKAN (CITY)	CITY	COLLECTION CONTRACT W/ 2 PRIVATE HAULER	R= \$12.05/mo C= \$24.92/wk (2.0yd cont)	?	?	
		LANDFILL	\$3.50/car \$5.70/PU min. \$8.60/yd.	?	?	LOOKING AT INCINERATOR
SITKA (CITY)		COLLECTION INCINERATOR	R= \$16.97/mo \$5.00/unit	SUBSIDISED	NO NO	1 unit equals one 35 gallon can
JUNEAU	PRIVATE	COLLECTION	R= \$21.85/mo C= \$99.86/mo (3.0yd cont)	N.A.		
	PRIVATE	INCINERATOR	\$100.00/TON	N.A.		
ANCHORAGE	MUNICIPAL	COLLECTION	R= \$14.30/mo C= \$45.50/mo (3.0yd cont)	NO	YES	
	PRIVATE	COLLECTION	R= \$14.04/mo C= \$66.68/mo (3.0yd cont)	NO	YES	
	MUNICIPAL	TRANSFER/LANDFILL	\$5.00 CAR \$5.00 PU \$45.00/TON	NO	YES	
EAGLE RIVER AREA	PRIVATE	COLLECTION	R= \$14.37/mo C= \$57.39/mo (3.0yd cont)	NO	YES	
GIRDWOOD	PRIVATE	COLLECTION	R= \$13.55/mo C= \$66.90/mo (3.0yd cont)	NO	YES	

ATTACHMENT A

Department Property & Facility Management

<u>Service</u>	<u>Approximate MOA Cost 1990/Fund Source</u>	<u>Community/ Fund Source</u>	<u>Comments</u>
Ice Rink Maintenance & Management	158,160	General Tax Revenue	Costs are Net of User Fees
Regional Library Services	820,000	General Tax Revenue	Utilities, Maint. & Repair Costs for Headq. Library Facility
Regional Museum Services	540,000	General Tax Revenue	Utilities, Maint. & Repair Costs for Anch. Museum
Homeless Facilities	76,860	General Tax Revenue	Utilities, Maint. & Repair Costs of Facilities leased at minimal rate to non-profits

ATTACHMENT A

Department Merrill Field Airport

<u>Service</u>	<u>Approximate MOA Cost 1991/Fund Source</u>	<u>Community/ Fund Source</u>	<u>Comments</u>
General Aviation Airport Services	\$1,870,100 All from user revenues		Almost all airports in Alaska are owned and operated by the State. We provide full aviation services to over 1,000 aircraft at Merrill Field Airport.

ATTACHMENT A

Department Manager/Office of Management and Budget

<u>Service</u>	<u>Approximate MOA Cost 1985/Fund Source</u> 91	<u>Community/ Fund Source</u>	<u>Comments</u>
Indigent Defense	\$855,050/Taxes		The majority of communities in the state do not furnish lawyers for indigents. They rely on the State's Public Defender Office.

J.K.
Mangum Pass

MUNICIPALITY OF ANCHORAGE

M E M O R A N D U M

DATE: March 15, 1991

TO: Larry Crawford, City Manager

THROUGH: Will Gay, Executive Manager Enterprise Activities

FROM: Tom Stahr, General Manager, Municipal Light & Power

SUBJECT: Response to March 12 memorandum requesting information on mandates and burdens imposed by the State of Alaska.

ML&P Customer Service Department often acts as a resource center for Anchorage's economically disadvantaged customers in the utility's service area. By providing customers with assistance information, forms and suggestions as to which agency could best service the customer, they deflect a number of disadvantaged residents from the State office of Energy Assistance to other social service agencies. If ML&P ceased to provide this resource the State agency would have to provide this service. It is estimated that perhaps 35% of one service representatives time per year is dedicated to this service at a cost to the utility of approximately \$17,000 per year.

March 21, 1991

ANCHORAGE WATER & WASTEWATER UTILITY

REPLY TO MARCH 12, 1991 LETTER ON MUNICIPAL SERVICES PROVIDED BY THE STATE OF ALASKA IN OTHER LOCATIONS

PROVIDED SERVICES:

Plan Review Authority for all extensions from AMWU mains or service connections; including:

- A) Issuance of the ADEC "Certificate to Construct"
- B) Asbuilts
- C) Issuance of the ADEC "Certificate to Operate"

Water and Wastewater Plant Operator Certification Training:

Loan/Grants Program Administration:

COMMENTS:

On April 5, 1984, the Alaska Department of Environmental Conservation (ADEC) delegated their plan review authority to AMWU for all extensions from AMWU mains or service connections. The delegation was the result of AMWU's petition to ADEC as both departments were duplicating efforts.

Once the plans are approved, AMWU prepares the ADEC "Certificate to Construct" and forwards the certificate to ADEC for signature. The same procedure is followed for asbuilts and the signature for ADEC "Certificate to Operate".

By state regulations (18 AAC 74.910 through 18 AAC 74.906), operators in responsible charge of water/wastewater systems must obtain and maintain ADEC certificates.

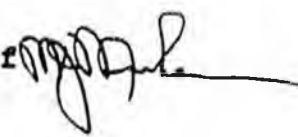
The operators must sit for the state examinations that lead to certification.

AMWU has encouraged and supported our operators to avail themselves of this training. Generally, however, it is in our own training, to better meet the needs of our more sophisticated and specialized work force, sometimes more cheaply than the State can do.

AMWU also provides ADEC free of charge a facility (the Training Room in the Ship Creek Water Treatment Plant) to hold its twice-yearly operator examination in Anchorage. About 40 people, many of whom are AMWU employees, take the examinations at each offering.

In smaller communities a grants staff does not exist, therefore ADEC completes a good percentage of the administration on U.S. EPA Federal and local State loans and grant awards. Due to the development of the grants section at AMWU, many tasks are completed by AMWU, not the State.

MUNICIPALITY OF ANCHORAGE
MEMORANDUM

DATE: March 18, 1991
TO: Larry D. Crawford, Municipal Manager
FROM: Michael J. Meehan, Director Department of Economic Development and Planning 
SUBJECT: Municipal Services

The following are services provided by this department that are often performed by State agencies such as Community and Regional Affairs and DOT/PF:

- * Comprehensive land use planning
- * Demography and other census information
- * Zoning regulations
- * Subdivision regulation
- * Wetland general permit processing
- * Transportation Planning
- * Public facility site selection
- * Geographic and environmental information
- * Serve as primary resource agency for other Alaska communities in land use, environmental and regulatory information.

Municipality of Anchorage



OFFICE OF THE MAYOR

P.O. BOX 196650
ANCHORAGE, ALASKA 99519-6650
(907) 343-4431
FAX 258-5210

TOM FINK
MAYOR

January 30, 1992

Senator Steve Frank
P.O. Box V
Juneau, Alaska 99811

Re: Bill of Mandates

Dear Senator Frank:

The Municipality of Anchorage requests your support for passage of the Bill of Mandates, which includes SJR 32, "Proposing an amendment to the constitution of the State of Alaska relating to mandated municipal services. This legislation, sponsored by Senator Uehling, would in our view, go a long way in addressing the rising tensions between local governments and the State over statutory demands that local governments perform new functions.

An example of a state mandated program with serious financial consequences to the Municipality of Anchorage is the Senior Citizens/Disabled Veterans property tax exemption. In 1991 we exempted approximately \$5 million in taxes under this program, and was only reimburse \$1.2 million. This shortfunding will have to be made up from either an increase in taxes for the remaining taxpayers or the loss of more government services.

In addition to state imposed mandates, Anchorage provides many services not provided by most other Alaskan communities. The Municipality of Anchorage charges misdemeanor suspects under the Municipal Code, thus sparing the State of Alaska the expense of prosecuting misdemeanors. The Municipal misdemeanor code is analogous to the State misdemeanor code. Also of note, Anchorage is the only community to charge DWI suspects under a municipal code. In 1990, the Municipality processed 1,215 DWI cases at an estimated cost of \$800,000. The Anchorage taxpayers bear the burden of these expenditures.

The "mandates" problem is national in scope. Seven states, including California and Hawaii, have gone so far as to amend their constitutions to address this problem. A 1990 initiative drive in Florida prompted legislators to pass compromise legislation -- no mandates without money unless two-thirds of both houses vote otherwise. Some states constitutions stipulate that special acts necessitating appropriations by a local government do not become

Bill of Mandates
Page 2

effective unless approved by a voter referendum. Still another approach is to require that the increased costs resulting from laws of general application be shared between the state and local governments. To date, approximately 17 states have statutory or constitutional requirements that payments be made on some level for mandates.

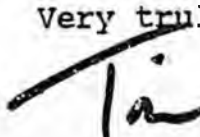
While we believe that addressing the mandate issue directly is the desired approach to this problem, the Municipality believes that a significant step can be taken in the interim to focus legislative attention on the responsibilities of local governments for providing new services. That approach is contained in SSSB 301, "An Act, requiring municipal fiscal notes for bills and resolutions," also sponsored by Senator Uehling.

SSSB 301 would require that when a bill or resolution affects local governments, that a formal effort be made to estimate the costs of the legislation through preparation of a fiscal note. This process has been used for many years when it comes to effects on the executive departments of state government. SSSB 301 would ultimately cause some agencies of state government to more carefully consider the impacts of proposed legislation on local governments, but we believe this is only fair. After all, ignoring the problems of local government will rarely result in better service to the public. Currently, at least 42 states require fiscal notes disclosing the costs to local entities.

Passage of SJR 32, and SSSB 301 will help restore a balance to the legislative process that has been missing in recent years and enhance the relationship between the State and its local governments.

Your support for the Bill of Mandates is strongly urged.

Very truly yours,



Tom Fink
Mayor

SENATE JOINT RESOLUTION NO. 32
IN THE LEGISLATURE OF THE STATE OF ALASKA
SEVENTEENTH LEGISLATURE - FIRST SESSION

BY SENATOR UEHLING

Introduced: 5/17/91
Referred: Judiciary, Finance

A RESOLUTION

1 Proposing an amendment to the Constitution of the State of Alaska relating to mandated
2 municipal services.

3 BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:

4 * Section 1. Article X, Constitution of the State of Alaska, is amended by adding a new section to
5 read:

6 SECTION 16. MANDATED MUNICIPAL SERVICES. No law enacted after the
7 effective date of this section that requires a borough or city to perform a new activity or service
8 or increase the level of any activity or service is effective unless an appropriation is made and
9 money is disbursed to the borough or city to pay for costs of implementing the law.

10 * Sec. 2. The amendment proposed by this resolution shall be placed before the voters of the state
11 at the next general election in conformity with art. XIII, sec. 1, Constitution of the State of Alaska, and
12 the election laws of the state.

MUNICIPALITY OF ANCHORAGE

M E M O R A N D U M

Date: January 30, 1992

To: Alaska Legislature

From: Anne Williams, Executive Assistant
Municipal Manager's Office

Subject: Bill of Mandates
SJR 32 Mandated Municipal Services
SSSB 301 Municipal Fiscal Notes for Bills

The following is a synopsis of information regarding mandates, the impact of mandate legislation on several states, and fiscal notes for mandated services. For a more comprehensive look at the mandate issue, please refer to Legislative Mandates - State Experiences Offer Insights for Federal Action (United States General Accounting Office, Report to the Honorable Dave Durenberger, U.S. Senate, September 1988) and Mandates: Cases in State-Local Relations (Advisory Commission on Intergovernmental Relations, September 1990).

Also, for additional information relating to the effect of the mandate issue on the Municipality of Anchorage, please refer to our letters dated 3/29/91 and 1/30/92.

WHAT IS A MANDATE?

In its broadest sense, a mandate pre-empts local decision making authority. The U.S. Advisory Commission on Intergovernmental Relations defines a mandate as any "state constitutional, statutory, or administrative action that either limits or placed additional expenditure requirements on local governments.

SPECIFIC DEFINITIONS OF MANDATE REIMBURSEMENT REQUIREMENTS IN SEVEN STATES

CALIFORNIA

- Article XIII B, section 6, California Constitution: "Whenever the Legislature or any state agency mandates a new program or higher level of service on any local government, the state shall provide a subvention of funds to reimburse such local government for the costs of such program or increased level of service, except that the Legislature may, but need not, provide such subvention of funds for the following mandates: (a) Legislative mandates

requested by the local agency affected; (b) Legislation defining a new crime or changing an existing definition of a crime; or (c) Legislative mandates enacted prior to January 1, 1975, or executive orders or regulations initially implementing legislation enacted prior to January 1, 1975."

COLORADO

- Section 29-1-304, Session Laws of Colorado 1981: "(1) Every action by the general assembly which mandates a new program or the expansion of an existing program subsequent to July 1, 1981, upon a unit of local government shall either: (a) Provide sufficient state general fund appropriations to meet the cost thereof; (b) Provide for a local source of revenue to meet the cost thereof..."

FLORIDA

- Florida statute 11.076 of 1978: "(1) Any general law, enacted by the Legislature after July 1, 1978, which requires a municipality or county to perform an activity or to provide a service or facility,...which will require the expenditure of additional funds, ...must provide a means to finance such activity, service, or facility...(2) This act shall not apply to any general law under which the required expenditure of additional local funds is incidental to the main purpose of the law."

ILLINOIS

- Chapter 85, sections 2201-2210, Illinois Revised Statutes: "...any State-initiated statutory or executive action that requires a local government to establish, expand or modify its activities in such a way as to necessitate additional expenditures from local revenues, excluding any order issued by a court other than any order enforcing such statutory or executive action. State mandates may be reimbursable or nonreimbursable as provided in this Act. However, where the General Assembly enacts legislation to comply with a federal mandate, the State shall be exempt from the requirement of reimbursing for the cost of the mandated program..."

MASSACHUSETTS

- Chapter 29, section 27C, Massachusetts General Laws: "...(a) Any law, rule or regulation taking effect on or after January first, nineteen hundred and eighty-one imposing any direct service or cost obligation upon any city or town shall be effective in any city or town only if such law is accepted by vote or by the appropriation of money for such purposes, ...unless the general court, at the same session in which such law is enacted, provides, by general law and

by appropriation, for the assumption by the commonwealth of such cost, exclusive of incidental local administration expenses, and unless the general court provides by appropriation in each successive year for such assumption..."

MICHIGAN

- Article IX, section 29, Michigan Constitution: "The state is hereby prohibited from reducing the state financed proportion of the necessary costs of any existing activity or service required of units of Local Government by state law. A new activity or service or an increasing the level of any activity or service beyond that required by existing law shall not be required by the legislature or any state agency of units of Local Government, unless a state appropriation is made and disbursed to pay the unit of Local Government for any necessary increased costs..."

TENNESSEE

- Article 2, section 24, Tennessee Constitution: "...No law of general application shall impose increased expenditure requirements on cities or counties unless the General Assembly shall provide that the state share in the cost..."

Source: United States General Accounting Office
Report to the Honorable Dave Durenberger, U.S. Senate
Legislative Mandates State Experiences Offer Insights for
Federal Action September 1988

A BRIEF LOOK AT MANDATES IN EIGHT STATES

ALABAMA

- Limits the ability of the legislature to pass laws which would cause counties to expend additional funds during a fiscal year

KENTUCKY

- Legislature passed resolution authorizing study by Legislative Research Commission on state imposed mandates and on improving fiscal note process.

MAINE

- Requires state to provide full funding for any mandate enacted by State Legislature after July 1, 1991.

MINNESOTA

- State will assume 100% cost of non-federal share of income maintenance programs, currently 50% county - 50% state, beginning January, 1991.

NEW JERSEY

- State will pick-up 90% of county share of AFDC benefits.
- State will pick-up entire county share of institutionalization costs of mentally ill and retarded and entire county share of foster care social services costs.

TENNESSEE

- Counties will no longer be required to house felons and if counties choose to do so they will be reimbursed.

UTAH

- Solid and hazardous waste planning requirement mandating counties to develop five and twenty-five years management plans paid for from non-county sources authorized in legislation.

WISCONSIN

- Transfers district attorney, deputies and assistant district attorneys from county to state employment.

Source: National Association of Counties
State-Local Report, Jan. 15, 1991

COST ESTIMATES (FISCAL NOTES)

The concept of preparing cost estimates (fiscal notes) originated with one state in the late 1950's and spread to others over the next two decades. Now, 42 states prepare such estimates for proposed state legislation affecting local governments.

Cost estimates have increased federal and state legislators' awareness of the costs that legislation containing mandates would impose on lower levels of government. But generally the estimates have not altered the course of legislation, except where

legislators were also strongly concerned about the costs that mandates can impose on subordinate levels of government.

Cost estimates provide important information to legislators, and the benefits of the process outweigh its costs, according to both federal and state officials. Nevertheless, the estimates had little effect in deterring, modifying, or funding mandates unless there was also strong legislative concern about the impact of imposing mandates on subordinate levels of government.

Interest in policy issues and in the potential benefits of proposed legislation was by far the most important consideration for state legislators, according to officials in several states. Notwithstanding, observations show that estimates of local costs helped reduce legislative mandates affecting local governments when coupled with strong legislative concern about local costs. State officials in Florida, Tennessee, California, and Connecticut cited instances where high local cost estimates, in concert with legislative concern for state mandates, defeated legislation containing mandates. For example, in Connecticut it was estimated that passage of the Gifted and Talented Students Bill requiring local and regional school districts to provide special programs would cost local governments \$40 million. This confirmed to the legislature the bill's high local cost impact and directly contributed to its defeat.

The timing of cost estimation in the legislative process can affect how legislators will use it. Cost estimates done early were used to a greater extent than when prepared later, a questionnaire analysis showed. Further, in four states where estimates were considered to be timely and influential, officials said they were reaching legislators before decision on bills were made.

In some states, a report is prepared to provide information on local mandates. Of states responding to the questionnaire, 13 reported that they aggregate local estimates in either an internal report or through a published annual report, e.g.:

- Illinois, Connecticut, and Tennessee. Estimating units maintain an internal report that aggregates their local cost estimates and is available for use by legislators or other interested parties.
- California. One of the state's two cost-estimating units publishes an annual report that lists enacted statutes with local cost implications.
- Florida. The state-level Advisory Commission on Intergovernmental Relations publishes an annual report that describes all bills passed having a local cost impact.

The annual report provides an overall picture of the aggregate cost impact of state legislation on local governments and is useful to legislators deliberating new state mandate proposals, officials from California and Florida said.

At the state level, the degree of involvement by local interest groups also affects the legislators' use of cost estimates. For states in which cost estimates were used and influenced the outcomes of legislation containing mandates, state officials noted that interest groups played a meaningful role. Additionally, the questionnaire results showed that cost estimates were used to a greater extent in states where local interest groups were reported by state officials to be more involved.

Cost estimation accomplishes the basic objective of giving legislators additional or confirming information about cost impacts. But it is difficult to assess the effect of cost estimates on eliminating or modifying the mandate burden of proposed legislation. While legislators may be better informed as a result of cost estimates, the knowledge of such costs seems to have influenced legislators to eliminate or modify mandates only when coupled with strong legislative concern about mandating costs on state and local governments.

Source: United States General Accounting Office
Report to the Honorable Dave Durenberger, U.S. Senate
Legislative Mandates State Experiences Offer Insights for
Federal Action September 1988

CS FOR SPONSOR SUBSTITUTE FOR SENATE BILL NO. 301 (CRA)**IN THE LEGISLATURE OF THE STATE OF ALASKA****SEVENTEENTH LEGISLATURE - SECOND SESSION****BY THE SENATE COMMUNITY AND REGIONAL AFFAIRS COMMITTEE**

Offered:

Referred:

Sponsor(s): **SENATORS UEHLING, Sturgulewski****A BILL****FOR AN ACT ENTITLED****1 "An Act requiring municipal fiscal notes for bills and resolutions."****2 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:****3 * Section 1. AS 24.08.035 is amended by adding a new subsection to read:**

4 (e) If a bill or resolution, except an appropriation bill, significantly increases costs to a
5 municipality, there shall be attached to the measure a municipal fiscal note containing an estimate
6 for the current fiscal year and five succeeding fiscal years of the cost to municipalities that would
7 result from enactment of the measure. If the measure does not significantly increase costs to a
8 municipality, a statement to that effect shall be attached. The last committee of referral shall
9 request the municipal fiscal note. It shall be prepared by the Department of Community and
10 Regional Affairs. It shall be delivered in accordance with (d) of this section within five days of
11 the request, or within two days if the request is made after the 90th day of a regular session or
12 during a special session. To the extent practicable, before delivering the fiscal note the
13 department shall consult with municipalities that would be affected by the measure. The
14 municipal fiscal note must contain information that substantially complies with (c)(1), (2), and

- 1 (6) - (9) of this section.
- 2 * Sec. 2. AS 24.08.035(e) is repealed July 1, 1997.

United States General Accounting Office

GAO

Report to the Honorable
Dave Durenberger, U.S. Senate

September 1988

LEGISLATIVE MANDATES

State Experiences Offer Insights for Federal Action



Executive Summary

Purpose

Since the 1960s, many federal statutes have been enacted mandating state and local actions that impose additional costs on those levels of government. Similarly, many states have enacted mandates that impose costs on their local governments. Responding to concerns about these mandate burdens, federal and state governments have sought to increase legislators' awareness of such costs and, in some cases, to defray all or some of the costs.

At the request of Senator Dave Durenberger, formerly Chairman of the Subcommittee on Intergovernmental Relations, Senate Committee on Governmental Affairs, GAO analyzed some techniques used by federal and state governments to address mandate burdens. The objective was to determine what could be learned from state experiences that might be useful at the federal level.

Background

The primary federal and state response to concerns about mandate burden has been to require estimates of the cost impact of proposed legislation on subordinate levels of government. At the federal level, the State and Local Government Cost Estimate Act of 1981 requires the Congressional Budget Office (CBO) to estimate such costs for proposed federal legislation. The principal purpose of these estimates is to increase congressional awareness of the costs state and local governments would incur if proposed legislation were adopted. Similar processes exist in 42 states. (See p. 9.)

Another approach, used by 14 states to reduce the local burden of mandates, is to require reimbursement of local governments for additional costs imposed. At the federal level, Senator Durenberger and Congressman Doug Barnard, Jr., each have introduced legislation that would require federal payment for costs incurred by state and local governments in complying with new federal mandates. (See p. 10.)

GAO examined CBO's activity in estimating state and local costs linked to federal legislation. Also, GAO reviewed mandate-related cost-estimating and/or reimbursement processes of 8 states and queried all 50 states in this regard.

Results in Brief

Requirements that state and/or local costs be estimated or that local costs be reimbursed have had only a limited impact on the burden of mandates. When coupled with strong legislative concern about restraining costs to subordinate levels of government, these processes

appeared to have some success in deterring, modifying, or providing funding for mandates. But in the absence of strong legislative concern, they appeared to have little impact.

At the state level, cost estimation seems to have a greater impact when the estimates are prepared early in the legislative process or for important amendments to proposed legislation. Adopting these changes could enhance the impact of the federal process.

Two key factors that seemed to make mandate reimbursement work at the state level were public initiation of the requirement through a referendum or a constitutional amendment and the existence of a healthy fiscal climate. In the absence of one or both of these factors, the workability of a federal reimbursement policy at this time is questionable.

GAO's Analysis

Cost Estimating: Informative, but Impact Limited

Cost estimates have increased federal and state legislators' awareness of the burden that legislation containing mandates imposes on lower levels of government. However, they have not altered the course of such legislation except when there was also strong legislative concern about imposing costs through mandates.

At the federal level, CBO produces reliable estimates that enhance legislators' understanding of state and local costs, congressional committee staff said. Cost estimates had no apparent effect, however, on legislative deliberations on five of eight bills GAO reviewed. Committee staff identified certain factors that limit the impact of the CBO estimates. First, programmatic and policy issues are usually of greater concern to legislators than are state and local costs. Second, the CBO estimates are not prepared until after the full committee has made its key decisions and prepared its report. (See pp. 17-18.)

Certain techniques used by states could be employed at the federal level to focus greater attention on the impact of federal legislation on state and local costs. These would include preparing:

- estimates for key bills prior to the full committee report so there is greater opportunity for costs to be considered before key legislative decisions are made (see p. 20);
- estimates of the cost impact of major amendments to bills that mandate state and local actions, so that important changes to proposed legislation are not overlooked (see p. 21);
- estimates for legislation currently exempt from the process, such as tax and/or appropriations bills, which may contain mandates (see p. 21); and
- a biennial report of the total costs imposed by federal mandates to increase legislators' awareness of the total impact such mandates have on state and local governments (see pp. 22-23).

The impact of introducing these features into the federal process is uncertain. While they would increase legislators' awareness of mandate costs, they might have little impact on the total state and local mandate burden. Other forces, including policy and programmatic issues, play a major role in influencing legislation.

Reimbursement by States Has Varied Effects

Fourteen states require state reimbursement of local governments for the cost of state mandates. In four of the seven states visited by GAO, mandate reimbursement requirements deterred legislators from passing some unfunded mandates or prompted them to modify mandates to reduce local costs. Only one of these states had appropriated significant funding to defray local costs. In three states, reimbursement requirements had little impact on deterring or modifying the mandates contained in proposed legislation or generating funding for state mandates. (See pp. 32-40.)

- A major lesson learned from these seven states is that, when a reimbursement process did result in deterring, modifying, or funding mandates, it was coupled with strong legislative concern about imposing costs on subordinate levels of government.

Matters for Congressional Consideration

GAO encourages congressional committees to ask CBO to prepare state and local cost estimates for proposed legislation that has potentially significant effects on state and local costs and is scheduled for markup or has resulted from floor amendments. Consultation with state and local interest groups could help identify potentially significant mandate legislation. (See p. 25.)

Recommendation

GAO recommends that the Advisory Commission on Intergovernmental Relations prepare a biennial report of the total estimated costs of new mandates contained in legislation passed by the Congress during its 2-year term. (See p. 25.)

Agency Comments

CBO, the Advisory Commission on Intergovernmental Relations, and seven major state and local interest groups commented on a draft of this report. (See apps. XI-XIII.) Their comments substantially supported our conclusions and recommendation.

One principal area of concern among those commenting was the preparation of cost estimates for tax and appropriation bills. The Advisory Commission and the interest groups supported the preparation of cost estimates for such legislation. CBO, however, was less enthusiastic and commented that legislative mandates affecting state and local governments are rarely contained in appropriation bills. Further, CBO stated that it usually has little time to review appropriation bill language before bills are reported. With regard to tax bills, CBO stated that estimating the potential effects on state and local governments would be an enormous undertaking. Also, it commented that tax-writing committees mark up bills in concept only and specific legislative language is not drafted until bills are reported from committee.

After analyzing the comments, GAO agrees that requiring estimates for tax and appropriation bills on a routine basis may not be practical—particularly, if other approaches can serve to highlight the state and local cost impacts in this type of legislation. Therefore, GAO believes that, where tax and appropriation legislative provisions that may have potentially significant impacts on state and local governments are identified, cost estimates should be prepared on a request basis, similar to the suggestion GAO has made for other legislation.

Contents

Executive Summary		2
Chapter 1		8
Introduction	Mandates Are a Major Concern to State and Local Governments	8
	Federal and State Actions Address Mandate Concerns	9
	Objectives, Scope, and Methodology	10
Chapter 2		13
Federal and State Cost Estimation Processes	CBO and States Face Constraints in Cost Estimating	13
	Cost Estimates Are Useful but Do Not Reduce Mandates	17
	Certain Features of State Cost Estimation Could Improve the Federal Process	19
	Conclusions	24
	Matters for the Consideration of the Congress	25
	Recommendation to the Chairman of the U.S. Advisory Commission on Intergovernmental Relations	25
	Agency Comments and Our Evaluation	26
Chapter 3		30
State Experiences With Mandate Reimbursement: Legislative Priority Is Key to Results	State Mandate Reimbursement Intended to Relieve Financial Burdens on Local Governments	30
	Reimbursement Requirements Have Reduced Mandates but Results Vary Among States	32
	Legislative Priority, Other Factors Influence State Outcomes	40
	Conclusions	43
	Agency Comments and Our Evaluation	44
Appendixes		
	Appendix I: States Requiring Local Cost Estimates and Mandate Reimbursement	46
	Appendix II: CBO Case Examples From the 99th Congress	48
	Appendix III: Technical Description of GAO's Survey Questionnaire Methodology	49
	Appendix IV: Sources of Cost Information Used by State Estimating Officials (As Reported in GAO Survey)	52
	Appendix V: Methods of Obtaining Local Government Data (As Reported in GAO Survey)	53
	Appendix VI: Outcomes of Cost Estimation and Mandate Reimbursement (As Reported in GAO Survey)	54
	Appendix VII: Characteristics of States Visited by GAO That Require Mandate Reimbursement	55

Contents

Appendix VIII: Types of Mandates Excluded From State Reimbursement in Six States	56
Appendix IX: Specific Definitions of Mandate Reimbursement Requirements in Seven States	58
Appendix X: Administration of Mandate Reimbursement Programs	60
Appendix XI: Comments From the Congressional Budget Office	63
Appendix XII: Comments From the U.S. Advisory Commission on Intergovernmental Relations	66
Appendix XIII: Comments From State, County, and City Government	69

Tables

Table 3.1: States With General Mandate Reimbursement Requirements	31
Table 3.2: Direct Funding From Seven States for Cost of Mandates	34
Table III.1: GAO Survey Universe and Response Rates	51

Figures

Figure 2.1: Sources of Cost Information Used Frequently by State Estimating Units	15
Figure 2.2: Frequently Used Methods for Obtaining Local Government Data	16
Figure 2.3: Highest Cited Outcomes of Cost Estimation	19
Figure 3.1: Highest Cited Outcomes of Cost Estimation in Reducing Unfunded Mandates	32
Figure 3.2: Highest Cited Outcomes of Reimbursement Requirements in Reducing Unfunded Mandates	33

Abbreviations

A&F	Office of Administration and Finance
ACIR	Advisory Commission on Intergovernmental Relations
CBO	Congressional Budget Office
CSM	Commission on State Mandates
DLM	Division of Local Mandates
FY	fiscal year
GAO	General Accounting Office
NALFO	National Association of Legislative Fiscal Officers

Introduction

Over the past two decades, federal and state governments have enacted numerous laws and regulations imposing requirements and related costs on subordinate levels of government. Such provisions are referred to as mandates. The federal government uses mandates to help assure residents of every state a minimum level of benefits or protection in areas ranging from public assistance to occupational safety and health.

Mandates Are a Major Concern to State and Local Governments

During the 1960s and 1970s, federal regulation of state and local governments expanded dramatically and became increasingly burdensome and costly to them, according to the U.S. Advisory Commission on Intergovernmental Relations (ACIR).¹ Over that period, federal statutes calling for new state and local expenditures and other administrative actions were enacted. The mandates covered such fields as civil rights, environmental protection, education, water quality, and fair labor standards. Because many of these mandates lacked federal funding to facilitate state and local compliance, significant state and local outlays were required to implement them. That costs imposed on local governments by federal requirements can be substantial was affirmed by a 1980 Urban Institute study² of six major federal mandates. The report was cited by ACIR as one of the pioneering studies on this issue.

Federal mandates continue to be a matter of concern. In April 1985, ACIR highlighted continued mandating activity by the federal government in testimony before the Senate Subcommittee on Intergovernmental Relations. Examples cited included: a minimum drinking age, state administration of federal trucking standards, and expanded public welfare costs for states. Further concerns were prompted by the 1985 Supreme Court decision in Garcia v. San Antonio Transit Authority, which extended federal fair labor standards to state and local governments. This decision was viewed as a withdrawal by the Court from prior efforts to define the federal/state boundary of authority.³ Finally, federal programs that help state and local governments finance mandated costs were reduced—most notably, general revenue sharing was eliminated in 1986.

¹Advisory Commission on Intergovernmental Relations, Regulatory Federalism: Policy, Process, Impact, and Reform (Washington, D.C.: Feb. 1984).

²Thomas Mueller and Michael Flix, "The Impact of Selected Federal Actions on Municipal Outlays," Special Study on Economic Change, Vol. 5: Government Regulation (Washington D.C.: U.S. Congress Joint Economic Committee, 1980).

³Advisory Commission on Intergovernmental Relations, Reflections on Garcia and Its Implications for Federalism (Washington, D. C.: Feb. 1986).

These developments led several national organizations representing state and local governments to identify federal mandates as a major concern. The National Association of Counties and the National League of Cities specifically established this area as one of their priority legislative initiatives for the 100th Congress.

Similarly, state-enacted mandate legislation has imposed costs on local governments. In recent years, state mandates costly to local governments have increased dramatically according to a 1985 ACIR study⁴ that cited as examples solid waste disposal standards and special education. In response to a questionnaire we developed for this review, 62 percent of the interest groups representing local governments said the level of mandate activity in their states had increased in the past 5 years. Further, nearly half of the groups responding termed the level of state-imposed mandates significant.

Federal and State Actions Address Mandate Concerns

Both federal and state governments have sought to address the cost burdens created by mandates, principally by estimating the costs of proposed legislation to subordinate levels of government. A second major step taken by several states has been to require that local governments receive funding for such costs.

Cost Estimates

The concept of preparing cost estimates (also called fiscal notes) originated with one state in the late 1950s and spread to others over the next two decades. Now, 42 states (see app. I) prepare such estimates for proposed state legislation affecting local governments.

At the federal level, the Congressional Budget Office (CBO) is required by the State and Local Government Cost Estimate Act of 1981 (Public Law 97-108) to prepare estimates of costs that would be incurred by state and local governments in complying with proposed federal legislation. The Act amended a law that already required CBO to estimate the federal costs of proposed legislation. Too often, according to the Senate Committee on Governmental Affairs' report on this amendment, well-intentioned legislation designed to affect national policy passes on to state and local governments costs that never were contemplated.

⁴Advisory Commission on Intergovernmental Relations, The Question of State Government Capability (Washington, D.C.: Jan. 1985).

The preparation of such cost estimates (required when bills are reported out of committee) was to serve as a caution light to the Congress before it enacted new and possibly costly legislation. Initially, the Act was authorized through September 30, 1987; in 1987, the Congress reauthorized it on a permanent basis. During the 2-year period of the 99th Congress, CBO reported that it had prepared state and local cost estimates on over 1,100 bills reported out of committee. Of these, it identified 31, or less than 10 percent, as having potential state and local costs.

Mandate Reimbursement

Fourteen states have established mandate reimbursement requirements, beginning with California in 1973 (see table 3.1). Essentially, such requirements provide for payment of costs a government imposes on other levels of government through mandates.

On the federal level, legislation was introduced in 1987 in both the Senate (S. 585) and House (H.R. 1087) that would require the federal government to pay the costs to state and local governments of compliance with new federal mandates. In the absence of reimbursement, these bills provide that a mandate cannot be enforced without a two-thirds vote of the Congress.

Objectives, Scope, and Methodology

On September 11, 1986, Senator Dave Durenberger, then Chairman of the Subcommittee on Intergovernmental Relations, Senate Committee on Governmental Affairs, asked us to analyze techniques used by federal and state governments to address mandates imposed on lower levels of government. Specifically, we were to assess (1) approaches used by CBO for developing cost estimates and (2) processes used by the states for both estimating and reimbursing costs of state mandates imposed on local governments.

As clarified in discussions with the Senator's office, the primary objectives of our review were:

- At the federal level, to determine the reasonableness of CBO's approach for preparing cost estimates, and
- At the state level, to determine what could be learned from state experiences that (1) could improve the usefulness of the federal cost estimation process and (2) might indicate how well a federal mandate reimbursement program would work.

We reviewed CBO's cost-estimating procedures for preparing state and local cost estimates. In addition, we examined eight of the bills with the most significant state and local costs for which CBO prepared estimates during the 99th Congress (see app. 11). We met with

- CBO analysts to discuss the approach and methodology used for preparing these estimates,
- congressional staff on committees having jurisdiction over the eight bills to gain their views on the usefulness of the estimates and their impact on legislation, and
- officials of several major public interest groups representing state and local governments to learn their views on the impact of CBO's activity.

In July 1987, we testified before the Senate Committee on Governmental Affairs⁵ on reauthorizing the State and Local Government Cost Estimate Act, which was to have expired on September 30, 1987. Our testimony provided information concerning CBO's activities in preparing state and local cost estimates.

Also, we visited eight states (California, Colorado, Connecticut, Florida, Illinois, Massachusetts, Michigan, and Tennessee) to review their cost-estimating and reimbursement activities. We selected these states through a literature search of prior studies and a telephone survey of the 50 states. Seven of the states were chosen primarily to include those with differing types of mandate reimbursement processes. One state included had considered but did not adopt a reimbursement requirement. Seven states had a cost-estimating process as well.

In each state, we met with (1) executive and legislative branch officials responsible for or knowledgeable about the state's cost-estimating and reimbursement activities and (2) interest groups representing the counties, cities, and school districts. We obtained information on the background, scope, and processes for each state's activities. This was done primarily through discussions with various state officials and review of pertinent legislation, operating policies, and reports on program activities. Also, we gathered opinions on the impact of cost estimating and mandate reimbursement through discussions with state officials and public interest group representatives. Where possible, we talked with

⁵Reauthorization of the State and Local Cost Estimate Act, Statement of J. William Gadsby, Associate Director, Human Resources Division, before the Subcommittee on Government Efficiency, Federalism and the District of Columbia, Senate Committee on Governmental Affairs (GAO/T-HRD-87-20, July 30, 1987).

legislators and local government officials about their perceptions as to the impact of these activities.

We supplemented our audit work in the eight states with questionnaires to all 50 states. Little information existed on the current status of state activities in cost estimation and reimbursement. Through the questionnaires, we were able to profile nationwide the scope and impact of these processes. We developed three questionnaires that we sent to

- state officials responsible for or knowledgeable about their state's cost estimation and reimbursement activities (84 percent responded);
- the legislative leaders in each house of the state legislature (71 percent responded); and
- interest groups representing counties, cities, and school districts (91 percent responded).

A detailed description of our questionnaire methodology is included as appendix III.

We did our work between September 1986 and July 1987 in accordance with generally accepted government auditing standards.

Federal and State Cost Estimation Processes

To make legislators more aware of mandate costs, federal and state governments have established processes for estimating the cost impact of proposed legislation on lower levels of government. Certain constraints, such as legislative deadlines, limited availability of information, and competing priorities, affect the processes used by CBO and the states. Given these constraints, CBO's approach is reasonable.

Cost estimates have increased federal and state legislators' awareness of the costs that legislation containing mandates would impose on lower levels of government. But generally the estimates have not altered the course of legislation, except where legislators were also strongly concerned about the costs that mandates can impose on subordinate levels of government.

Certain features of state processes, if adopted at the federal level, could focus more attention on the impact of federal legislation on state and local costs. Preparing cost estimates (1) before bills are reported out of committee, (2) for significant amendments, and (3) for appropriation and tax bills could be useful. Also, a biennial report identifying the cost of all federal mandates enacted during each Congress would focus greater attention on the total mandate burden on state and local governments.

CBO and States Face Constraints in Cost Estimating

Since 1982, along with estimating the impact of proposed legislation on the federal budget, CBO has also prepared estimates on the state and local costs of bills reported out of full committee. As with the states, tight legislative deadlines, the wide range of legislative subjects, and data limitations cause CBO to use a flexible, bill-specific method of cost estimation. In view of the constraints, CBO's approach seems reasonable and probably cannot be significantly improved.

Time Limits, Range of Subjects Hamper Work

Limited time is the first constraint facing federal and state estimating units. Typically, CBO has 3-5 days to prepare an estimate when bills are reported out of committee for inclusion in committee reports used in floor consideration. The majority of state cost-estimating units faced similar time limits; over one-half typically have 5 days or less to prepare local cost estimates.

Also, the many program areas covered by proposed legislation preclude use of standardized cost estimation approaches. On the federal level,

bills subject to cost estimates cover such matters as education, the environment, and labor standards (see app. II). State cost estimation practices showed similar patterns. Accordingly, CBO and the states must tailor estimation strategies to each issue, using bill-specific data collection and assumptions.

Data Sources Inadequate

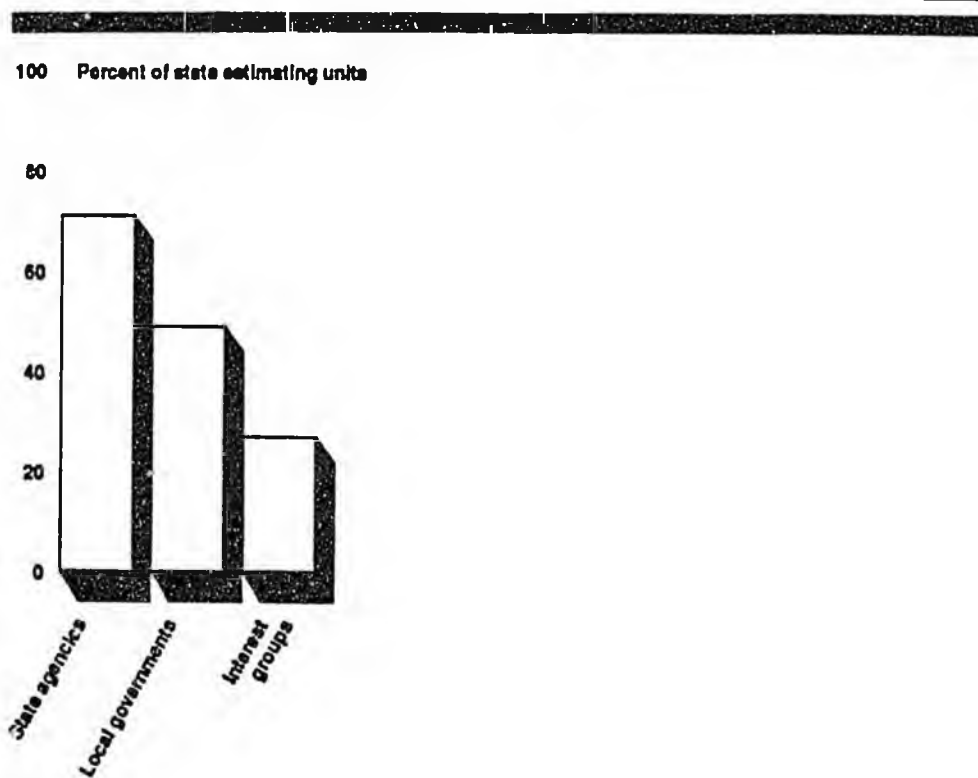
A third constraint is the lack of meaningful data sources on which to draw for state and local estimates. Cost estimation "... is clearly a difficult task especially when there is no historical information on which to base the cost estimates ...," the Illinois Cities and Villages Municipal Problems Commission pointed out in a study. Using a network of state and local personnel knowledgeable about mandate areas, the Commission said, was the most reasonable approach to determining the likely cost of mandates contained in legislation.

At the federal level, CBO does not maintain any single listing of state and local officials it routinely contacts. Rather, contacts will vary with the issue. Typically, CBO collects data through telephone contacts with several sources, including committee staff having jurisdiction over the bill, the responsible federal agency, and selected state and local governments and public interest groups. Federal agencies are good contacts, CBO analysts commented, because of their program databases and knowledge. CBO also values contacts with state and local governments, which can provide cost data as well as comments on CBO's views of the cost impacts.

For example, for the estimate on the Safe Drinking Water Act Amendments of 1985, CBO analysts told us they contacted: (1) staffs of 3 committees to obtain data sources; (2) Environmental Protection Agency and Office of Technology Assessment officials, because of their experience with safe drinking water standards; (3) 2 interest groups representing local water control agencies; and (4) 12 local public water treatment plants that would be affected, for cost data and overall comments on CBO's estimation approach.

The states face similar data constraints. Nearly half of the respondents to our questionnaire said that they did not maintain databases on local cost impacts and, like CBO, relied heavily on telephone data surveys. State agencies were the primary data sources used by state cost-estimating units, as figure 2.1 shows.

Figure 2.1: Sources of Cost Information Used Frequently by State Estimating Units



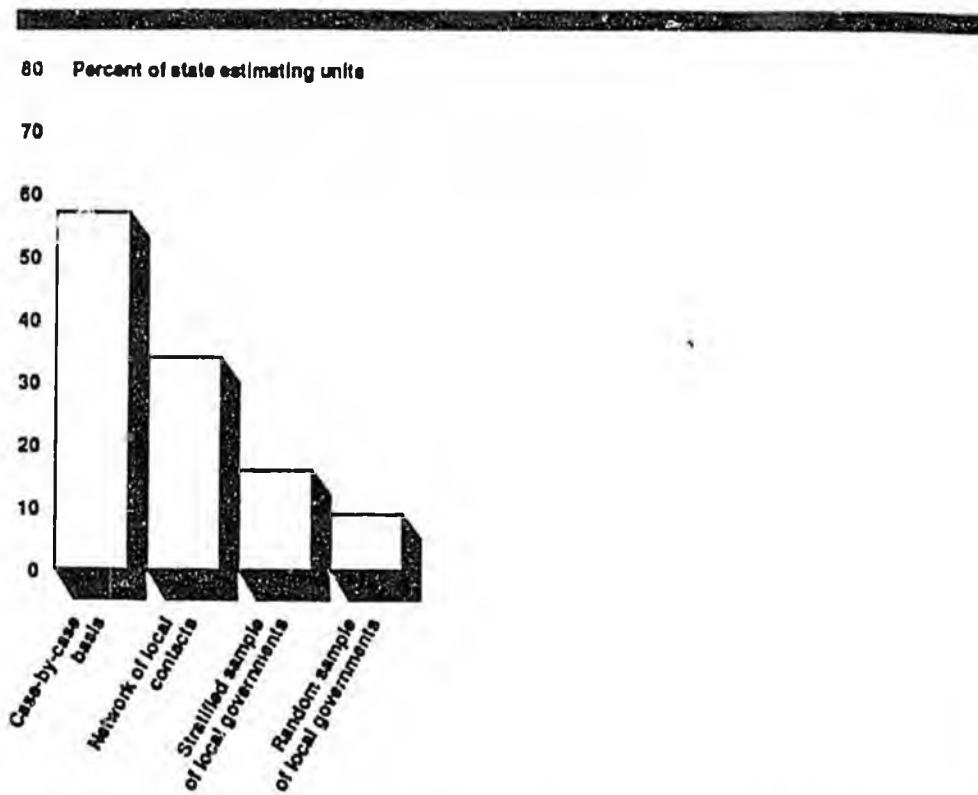
Note: "Frequently" was defined as sources of cost information that state estimating units use most or all of the time. See app. IV for complete data.

When estimating units contacted local governments, it was most frequently on a case-by-case basis, although about one-third of the units reported using a network of local contacts (see fig. 2.2). For example, one unit in California routinely contacted a geographically dispersed mix of counties, school districts, and cities.

Competing Tasks Occupy Officials

Finally, competing priorities hamper both federal and state units in preparing estimates. At CBO, estimating the federal budgetary costs of proposed legislation receives higher priority than estimating state and local costs. Typically, bills will not be considered on the floor without a CBO estimate of the federal cost impact, but state and local estimates are not required. For example, during consideration of the Safe Drinking Water Act Amendment of 1985 the federal cost estimate was included in committee reports, but the state and local estimate was not available until after the bill passed. The CBO cost-estimating staff also have other

Figure 2.2: Frequently Used Methods for Obtaining Local Government Data



Note: "Frequently used methods" was defined to be methods that state estimating units use to contact local governments for data to a great or very great extent. See app. V for complete data.

duties, such as preparing outlay estimates of appropriations bills, assisting in the preparation of budget resolutions, and analyzing the administration's budget.

Similarly, state legislators use estimates of state costs more than the local estimates, state estimating officials told us. Other duties, such as preparing the state budget, also compete for the time of some state estimating staff. For example, a Florida official said that, besides preparing local cost estimates, analysts prepare state cost estimates, help with the state budget, and monitor agency compliance with the budget.

Cost Estimates Are Useful but Do Not Reduce Mandates

Cost estimates provide important information to legislators, and the benefits of the process outweigh its costs, according to both federal and state officials. Nevertheless, the estimates had little effect in deterring, modifying, or funding mandates unless there was also strong legislative concern about the impact of imposing mandates on subordinate levels of government.

Federal-Level Outcomes

CBO produces reliable and objective estimates that enhance or confirm legislative knowledge about the state and local cost impact of federal legislation, according to congressional committee staff we interviewed. Although they value these estimates, they recognize that state and local cost estimates usually do not influence changes in legislation to either reduce mandate burden or provide mandate funding.

More specifically, for five of the eight legislative proposals we reviewed, cost estimates had no effect on reducing the mandate burden. Committee staff cited three reasons for this:

1. Programmatic and policy issues usually are of greater concern to legislators than are state and local costs. For example, the primary reason the Safe Drinking Water Act Amendments (which imposed additional standards on local water systems) passed was the need for clean drinking water. This overshadowed state and local cost considerations, estimated by CBO to include capital costs of \$3.5 billion and another \$200-\$300 million annually.
2. Federal policy debates focus primarily on federal not state and local costs, often leading to mandates requiring state and local cost-sharing. For example, two legislative proposals, the Housing Act of 1985 and the Water Resources Act of 1985, called for federal, state, and local governments to share the costs of emergency shelters for the homeless and water projects, respectively. Cost-sharing recognized the state and local character of these problems and the limited federal funds.
3. Some CBO cost estimates are too late, as they are prepared after bills are reported from committees. For example, CBO's state and local cost estimate for the Ocean Dumping Amendments Act of 1985 was not available in time to be included in the committee report; thus it played no role in the consideration of the bill.

On the other hand, in three of the eight cases we reviewed, CBO's state and local estimates did influence the Congress to reduce or fund mandates. For example, there was strong congressional commitment to amend the Fair Labor Standards Act. The purpose was to lessen the state and local cost impact of the Supreme Court's Garcia decision, which applied federal overtime and minimum wage provisions to state and local governments. CBO was asked to do a special cost impact analysis, state and local interest groups and public employee unions having presented conflicting data as to the burden of the proposed amendment.

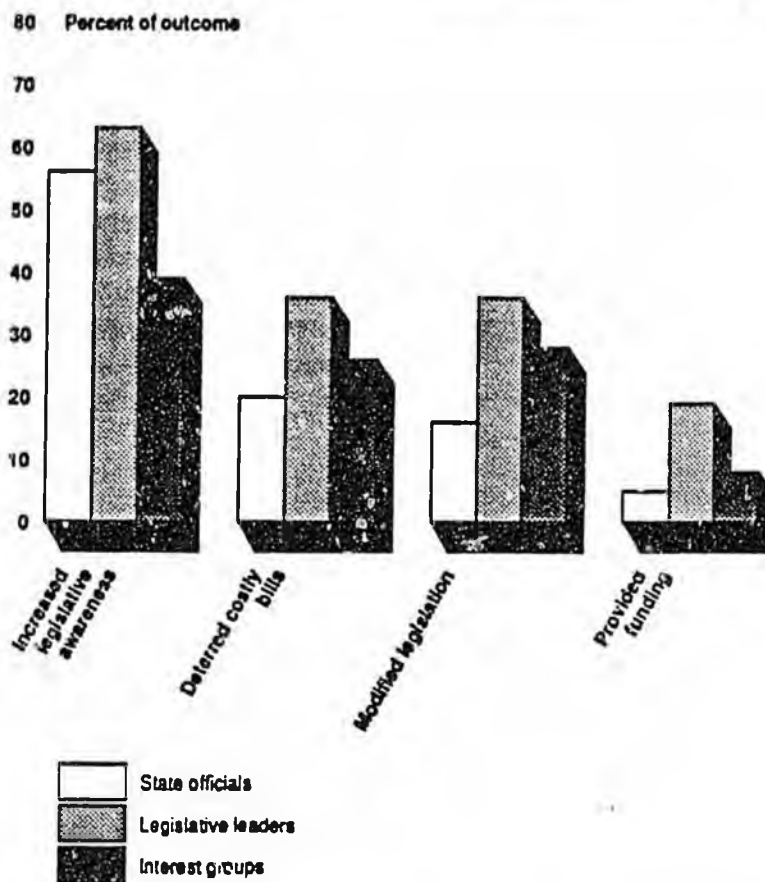
CBO's estimate of \$0.5-\$1.5 billion in costs to lower levels of government promoted support for the wage amendment, committee staff said, and validated interest group claims that the court's decision would have imposed a significant cost burden. The amendment would reduce the cost impact to state and local governments by authorizing them to use compensatory time off rather than paid overtime to reward employees working overtime. CBO's cost estimate was influential, according to committee staff, because of CBO's credible and bipartisan reputation and because the estimate was prepared before the committee approved and reported out the legislation. This was earlier than required under the cost estimate statute.

Outcomes at the State Level

At the state level, the impact of cost estimation processes is similar to that at the federal level, primarily increasing legislative awareness of local costs. Estimates had more effect in that respect than in deterring, modifying, or funding state mandates, all three groups responding to our questionnaire reported (see fig. 2.3).

Interest in policy issues and in the potential benefits of proposed legislation was by far the most important consideration for state legislators, officials in several states said. Notwithstanding, we observed that estimates of local costs helped reduce legislative mandates affecting local governments when coupled with strong legislative concern about local costs. State officials in Florida, Tennessee, California, and Connecticut cited instances where high local cost estimates, in concert with legislative concern for state mandates, defeated legislation containing mandates. For example, in Connecticut it was estimated that passage of the Gifted and Talented Students Bill requiring local and regional school districts to provide special programs would cost local governments \$40 million. This confirmed to the legislature the bill's high local cost impact and directly contributed to its defeat.

Figure 2.3: Highest Cited Outcomes of Cost Estimation



Note: "Highest cited outcomes" was defined as outcomes of local cost estimates occurring to a great or very great extent. See app. VI for complete data.

Certain Features of State Cost Estimation Could Improve the Federal Process

Certain features of state cost estimation processes that seem to facilitate use of the estimates merit consideration at the federal level. Noteworthy are preparing estimates (1) earlier in the legislative process before bills clear cognizant committees, (2) for important amendments to proposed bills, and (3) for all types of bills, including proposed tax and appropriation legislation, for which estimates have not previously been prepared at the federal level. In addition, periodically estimating the total cost of mandates imposed by federal legislation on state and local governments could be useful.

Preparing Estimates Earlier

The timing of cost estimation in the legislative process can affect how legislators will use it. At the state level, estimates may be prepared at any of various stages, usually when bills are introduced, after they clear either the subcommittee or full committee, or when they are considered by fiscal committees. Of the state cost-estimating units responding to our questionnaire, 73 percent said they prepared estimates before the full committee cleared bills; that is, at some point in time earlier than that which normally triggers CBO's preparation of estimates. Cost estimates done early were used to a greater extent than when prepared later, our questionnaire analysis showed. Further, in four states we visited where estimates were considered to be timely and influential, officials said they were reaching legislators before decisions on bills were made.

By the time CBO reviews bills—when they are reported out of full committee—most policy decisions on proposed legislation have been made. For example, one reason CBO's cost estimate did not affect the Rehabilitation Act Amendments of 1986, House committee staff said, was that key policy decisions were made before the full committee reported out the bill. In contrast, when CBO was asked to prepare cost estimates before committee deliberation on a bill, earlier CBO involvement coupled with the committee's interest promoted greater use of the estimates and influenced the final outcome of the legislation.

State and local government interest groups also said that CBO's state and local estimates were prepared too late in the process to be effective. Doing them earlier might increase their effectiveness, we were told.

But preparing cost estimates at an earlier stage, CBO officials said, would increase CBO's workload. There would be more bills, and those bills would more likely be amended, potentially requiring additional cost estimation work. We were unable, however, to determine how many additional bills would have to be reviewed.

Given workload implications, it might be appropriate to have CBO prepare early estimates on only proposed legislation that congressional committees or members, in consultation with state and local interest groups, identified as containing mandates imposing substantial additional costs on state and local governments.

Preparing Estimates for Amendments

Preparing cost estimates for federal legislative amendments containing substantial mandated state and local costs would help assure that important changes are not overlooked. Unlike the states, CBO prepares estimates for amendments, not routinely, but only when requested by a committee or member of Congress.

At the state level, preparing estimates for amendments is common. Of state cost-estimating units responding to our questionnaire, 38 percent reported that cost estimates were prepared for amendments most of the time; only 13 percent said it was seldom done. States that usually prepared cost estimates for amendments reported relatively high use of cost estimates, further questionnaire analysis showed. Similarly, states that seldom prepared estimates for amendments reported lower use of cost estimates.

Updating estimates for all amendments could increase CBO's workload and might not always be feasible, given the short time often allowed for considering them. But congressional committees or members, in consultation with state and local interest groups, could identify amendments containing mandates that would impose substantial additional costs on state and local government.

Preparing Estimates for All Types of Bills

At the federal level, tax legislation and appropriation bills are excluded from coverage under the state and local cost estimate process. Such exclusions ignore substantial costs passed on to state and local governments, state and local interest groups told us. For example, the Tax Reform Act of 1986 contained federal reporting requirements and restrictions on the use of tax exempt bonds to finance public facilities, which National League of Cities officials said resulted in significant additional costs to local governments.

On the state level, few estimating units exclude specific categories of bills from their process. For example, only 9 of 44 state estimating units responding said that they exclude tax and/or appropriation bills from their processes. Preparation at the federal level of cost estimates for tax and appropriation bills affecting state and local governments would provide information on a broader range of mandates. This would give legislators a more complete picture of the potential mandate burden imposed.

Reporting Aggregate State and Local Costs

Preparing a biennial report of federal legislation enacted during each Congress that imposed costs on subordinate levels of government would highlight the overall state and local cost impact of such legislation. Currently, the reporting of cost impacts on subordinate levels of government differs between the federal and state levels.

At the federal level, no periodic report aggregating state and local costs of all federal legislation is prepared. Such a report would be useful, we were told by officials from the National Governors' Association and the Conference of Mayors. It is important, they said, to be aware of the total package of existing mandates when considering new legislation containing mandates. For instance, legislation with the most significant state and local costs passed by the 99th Congress would cost state and local governments over \$2 billion annually, according to CBO's estimates prepared at the time the bills were reported out of committee.

In some states, such a report is prepared to provide information on local mandates. Of state estimating units responding to our questionnaire, 13 reported that they aggregate local estimates in either an internal report or through a published annual report, e.g.:

- Illinois, Connecticut, and Tennessee. Estimating units maintain an internal report that aggregates their local cost estimates and is available for use by legislators or other interested parties.
- California. One of the state's two cost-estimating units publishes an annual report that lists enacted statutes with local cost implications.
- Florida. The state-level Advisory Commission on Intergovernmental Relations publishes an annual report that describes all bills passed having a local cost impact.

An annual report provides an overall picture of the aggregate cost impact of state legislation on local governments and is useful to legislators deliberating new state mandate proposals, officials from California and Florida said.

Preparation of a biennial report for each new Congress would help focus greater attention on total state and local cost burdens already mandated by existing federal legislation. Currently, CBO tracks on a computerized system all the estimates it prepares; this could serve as an initial database for preparing such a report. Follow-up based on enacted legislation would be needed, however, to update the estimates and identify any significant changes in state and local costs.

In addition to CBO, the national-level ACIR would be an appropriate agency to take the lead in preparing such a report. ACIR monitors the federal system and recommends improvements to cooperation among levels of governments and more effective functioning of the federal system. As a permanent national bipartisan body representing the executive and legislative branches of federal, state, and local government and the public, ACIR has the requisite intergovernmental sensitivity to place CBO's database in a broader perspective.

Increasing Interest Group Involvement

Involvement of state and local interest groups¹ in the federal legislative process can influence congressional use of cost estimates. State and local governments and interest groups became highly involved with the three bills (see pp. 17-18) where CBO's estimates had an impact on the course of the legislation because of the projected costs. In these cases, such involvement caused legislators to focus greater attention on the cost estimates prepared for each bill and influenced the legislative outcomes, committee staff said. State and local interest groups need to make themselves more visible on mandate issues, other committee staff told us. They suggested that, if the interest groups would track legislation and make themselves heard, committees would become more responsive.

At the state level, the degree of involvement by local interest groups also affects the legislators' use of cost estimates. For states in which cost estimates were used and influenced the outcomes of legislation containing mandates, state officials noted that interest groups played a meaningful role. Additionally, our questionnaire results showed that cost estimates were used to a greater extent in states where local interest groups were reported by state officials to be more involved.

The federal government could work with interest groups on legislation containing mandates. Interest groups could be more involved at the outset in working with congressional committees or members to select particular mandate bills for more extensive and earlier cost estimation. Congressional committees or members then could ask CBO to prepare estimates for these bills prior to full committee markup as well as for floor amendments.

¹Principally, the National Governors' Association, the National Conference of State Legislatures, the National Association of Counties, the National League of Cities, and the U.S. Conference of Mayors.

Conclusions

Cost estimation accomplishes the basic objective of giving legislators additional or confirming information about cost impacts. But it is difficult to assess the effect of cost estimates on eliminating or modifying the mandate burden of proposed legislation. While legislators may be better informed as a result of cost estimates, the knowledge of such costs seems to have influenced legislators to eliminate or modify mandates only when coupled with strong legislative concern about mandating cost on state and local governments.

For preparing state and local cost estimates, CBO uses a reasonable approach and methodology that is similar to the process established by many states. At both levels, the processes are greatly affected by such constraints as the time available to prepare cost estimates and the need for data relating specifically to each bill being considered. In addition, there is a high level of uncertainty in preparing estimates of future costs when the specifics of an activity are not yet known.

Some features of state processes, if adopted at the federal level, could focus more attention on state and local cost issues at key points in the legislative process. Cost estimates could be prepared on proposed legislation containing significant mandates (1) before the full committee report stage, (2) for floor amendments, and (3) when included in tax and appropriation bills. Doing so could increase federal legislators' awareness of mandate costs.

CBO's current cost estimate process could be used without change to prepare individual estimates earlier in the process at committee request and to prepare estimates on floor amendments. To avoid overloading CBO, early estimates could be requested only on bills that state and local interest groups identified as containing significant mandate costs, perhaps as they are scheduled for subcommittee or full committee markup. Earlier cost information could help committee members become more fully informed about potential state and local cost impacts before they complete deliberations on proposed legislation. Similarly, committee leaders or members of Congress could ask CBO for estimates on amendments to reported legislation that were proposed during floor debates.

Including appropriation and tax bills in the state and local cost estimation process would enhance the information available on such cost impacts during congressional deliberations. A statutory change would be needed to require that state and local cost estimates be prepared routinely for appropriation and tax bills, as is now done for other bills reported out of committee. A change would not be needed, however, to

provide for such estimates only on a request basis, similar to what we are suggesting for other legislation.

State and local interest groups may need to make a concerted effort to generate interest in requesting earlier estimates. By developing a priority listing of the proposed legislative mandates they are most concerned about, these groups could help (1) guide committees or members in determining which bills need earlier estimates and (2) assure that CBO's effort is directed toward the most significant proposed mandate legislation.

Finally, it would be useful for ACIR to prepare a biennial report identifying the total cost of new mandate legislation passed by each Congress, possibly using CBO's estimates as an initial database. Such a report could help increase congressional awareness of the overall cost impact of proposed legislation on state and local governments.

Matters for the Consideration of the Congress

We encourage the committees and members of Congress to ask CBO to prepare state and local cost estimates for selected proposed legislation scheduled for subcommittee or full committee markup. Consultation with state and local government interest groups could help legislators identify significant mandate legislation warranting these estimates. Committees and members should also consider requesting estimates for floor amendments with potentially significant effects on state and local costs. Finally, we encourage committees and members to similarly request estimates on appropriation and tax bills that are identified as potentially affecting state and local costs.

Recommendation to the Chairman of the U.S. Advisory Commission on Intergovernmental Relations

We recommend that ACIR prepare a biennial report on the total estimated state and local costs of new mandates contained in legislation passed by each Congress.

Agency Comments and Our Evaluation

Congressional Budget Office

CBO generally agreed with the report's description of federal and state cost estimation processes and our conclusions about the impact of state and local cost estimates.

CBO expressed concern with the suggestion made in our report that appropriation and tax bills be included in the state and local cost estimation process. CBO noted that, although it is not required to prepare such estimates, they could now be provided under existing authority at any time a request was made by a committee. CBO said it believed that appropriations committees would be concerned about adding a special reporting requirement for appropriation bills. In addition, CBO stated it generally had little time available to review those bills. It also noted that mandates affecting state and local governments are rarely contained in appropriation bills.

We spoke with staff of the Senate and House Appropriations committees regarding the issues raised by CBO. The staff confirmed that requiring CBO to prepare estimates routinely for all appropriation bills would not be feasible. These bills are often subject to numerous floor amendments that must be acted on in a short time frame. However, they did not object to having cost estimates prepared on a request basis, should an appropriation bill contain provisions that could potentially impact on state and local costs.

With regard to tax bills, CBO noted that preparing estimates of state and local costs before committee markup may not be feasible considering the manner in which tax legislation is developed. It further noted that any such estimates should be prepared by the Joint Tax Committee, given its current role in the legislative process.

We spoke with a staff official of the Joint Tax Committee who agreed with the points raised by CBO concerning the feasibility of preparing state and local estimates. He stated that tax legislation usually is considered in concept only, that specific language often is not drafted until a bill has been approved by Senate and House committees responsible for tax legislation. Further, when such legislation is submitted for floor consideration, it is not subject to amendment. Rather, it is simply passed or

defeated. Thus, cost estimates at that time could not be used as a basis for seeking changes in a tax bill through floor amendment. He acknowledged that the Joint Tax Committee now receives requests for revenue estimates on bills and that if requested could at least look into potential implications of tax bills on state and local government. He cautioned, however, that such impacts are often indirect in nature and may be difficult to identify when legislation is being considered.

Our goal is to further the basic intent of the State and Local Government Cost Estimate Act, which is that state and local cost estimates serve as a caution light to the Congress before it enacts legislation that may pass on significant costs to state and local governments. Accomplishing that goal fully would include consideration of tax and appropriation bills. While requiring estimates to be prepared on all such bills routinely may not be feasible, in our opinion, they should be considered on a request basis. Authority to proceed this way currently exists. CBO can be requested to prepare estimates at any time by congressional committees or members. With respect to tax bills, as CBO noted, it may be more appropriate to direct such requests to the Joint Tax Committee.

CBO's complete comments are contained in appendix XI.

Advisory Commission on Intergovernmental Relations

Overall, ACIR was complimentary of our report. ACIR agreed with our recommendation calling for the Commission to prepare a biennial report on the total estimated costs to state and local governments. It noted, however, that additional budgetary resources would be needed for it to undertake such responsibility. It said the amount required would depend on how the reporting task was to be performed.

We have not identified a specific format or approach to be taken to prepare such a report. We believe this decision should be made by organizations with a direct interest in intergovernmental concerns. For example, ACIR may wish to consult with the major associations representing state and local governments that have also commented on our report. With regard to the two options put forth by ACIR (see app. XII), we would concur with its observations. At a minimum, the report should identify total costs resulting from legislative actions taken by each Congress. The report could be used as a basis for further analysis of the impacts that tax and appropriation legislation is having on state and local government. As discussed in our analysis of CBO's comments, requiring estimates to be prepared on a routine basis for tax and appropriation bills may not be feasible. The report we are recommending could provide a

basis for periodic analysis of the impacts that previously enacted tax and appropriation legislation are having on state and local government. Such information would be beneficial to the Congress in assessing the desirability of seeking estimates of state and local impacts as such legislation is considered.

We have not attempted to estimate the resources that would be needed for this reporting effort. First, as discussed above, this would depend on the nature of the approach taken. Second, we believe this reporting effort would have to be considered in context with other ACIR activities in determining the level of additional resources required. We are sending this report to those committees having jurisdiction over ACIR's budget for their consideration in reviewing future budget requests of ACIR.

With respect to preparing estimates earlier, ACIR noted that many mandates are subject to periodic reauthorization or other recurring congressional oversight. Thus, the need for cost estimates could be anticipated in advance of legislative actions. We agree that, to the extent such conditions exist, they would provide a reasonable basis for requesting earlier estimates. ACIR's observation is consistent with our suggestion for earlier preparation of estimates. We have not specified a particular point in the legislative process for preparing these estimates. Although we have suggested requesting estimates at the time of subcommittee or committee markup, the timing of any requests for estimates should be based on the circumstances in each case. ACIR's observations should be considered by state and local interest groups when they consult with congressional committees to seek early estimates, as we have suggested.

ACIR commented that Executive Order 12612, issued in October 1987, should improve the timeliness and quality of cost estimates for executive branch legislative proposals having a federal mandate. This order requires that regulatory and legislative proposals be accompanied by an evaluation of "the extent to which the policy imposes additional costs or burdens on the States, including the likely source of funding for the States and the ability of the States to fulfill the purposes of the policy." In our opinion, the additional availability of the evaluations called for by this order should enhance CBO's capability.

ACIR's complete comments are contained in appendix XII.

State and Local Interest Groups

We also obtained comments from the seven major state and local interest groups, which provided us with one letter representing their collective comments (see app. XIII). The interest groups essentially agreed with our observations and suggestions.

With regard to our recommendation for a biennial report on the costs of federal legislation to state and local governments, the interest groups suggested that CBO prepare such a report annually. We recommended a biennial report to correspond to the 2-year time frame encompassing each Congress so that the report could cover a complete period of legislative activity. We directed our recommendation to ACIR as an organization with a legislative charter to conduct studies of intergovernmental issues and one that broadly represents the various components of the intergovernmental community (federal, state, and local governments). The study we are recommending can not only serve as an aggregation of costs, but also provide a periodic assessment of the overall impacts of federal legislation on state and local government. In our view, ACIR would be better suited to fulfilling that broader role than would CBO.

State Experiences With Mandate Reimbursement: Legislative Priority Is Key to Results

Nationwide, 14 states have established requirements for reimbursing local governments for the cost of state mandates. In four of the seven states we visited requiring mandate reimbursement, those requirements deterred passage of mandates, prompted modification of proposed mandates to reduce local costs, or—to a more limited extent—induced funding of mandates. In three states, however, reimbursement requirements had little impact in deterring, modifying, or funding mandates.

The critical factor prompting certain states to either restrain mandates or fund them was the legislators' concern about imposing costs on subordinate levels of government. Two other factors were important for the reimbursement process to work at the state level: a healthy fiscal climate and a reimbursement requirement established through either a voter-initiated statute, such as a local tax limitation law, or a constitutional amendment. Absent these, the prospects for a reimbursement process at the federal level are not bright.

State Mandate Reimbursement Intended to Relieve Financial Burdens on Local Governments

The 14 states that have general mandate reimbursement requirements cover most types of legislation and/or regulations that impose additional costs on local governments (see table 3.1).¹

¹In addition to these 14 states, other states provide revenue sources for some specific types of mandates, such as increased expenditures for wages and employee fringe benefits. In this chapter, we discuss results only from states that have adopted or considered general mandate reimbursement requirements.

Chapter 3
State Experiences With Mandate
Reimbursement: Legislative Priority Is Key
to Results

Table 3.1: States With General Mandate Reimbursement Requirements

State	Year effective	Legal basis	
		Constitutional	Statutory
California ^a	1973 1980	X	^b
Colorado ^a	1981		X
Florida ^a	1978		X
Hawaii	1979	X	
Illinois ^a	1981		X
Massachusetts ^a	1981		X
Michigan ^a	1979	X	
Missouri	1980	X	
Montana	1974		X
New Hampshire	1984	X	
New Mexico	1984	X	
Rhode Island	1979		X
Tennessee ^a	1978	X	
Washington	1980		X

^aIncluded in GAO's fieldwork. *Florida 1990* X

^bThe requirement, which initially was statutory, became constitutional, effective in 1980, as we discuss on p. 36.

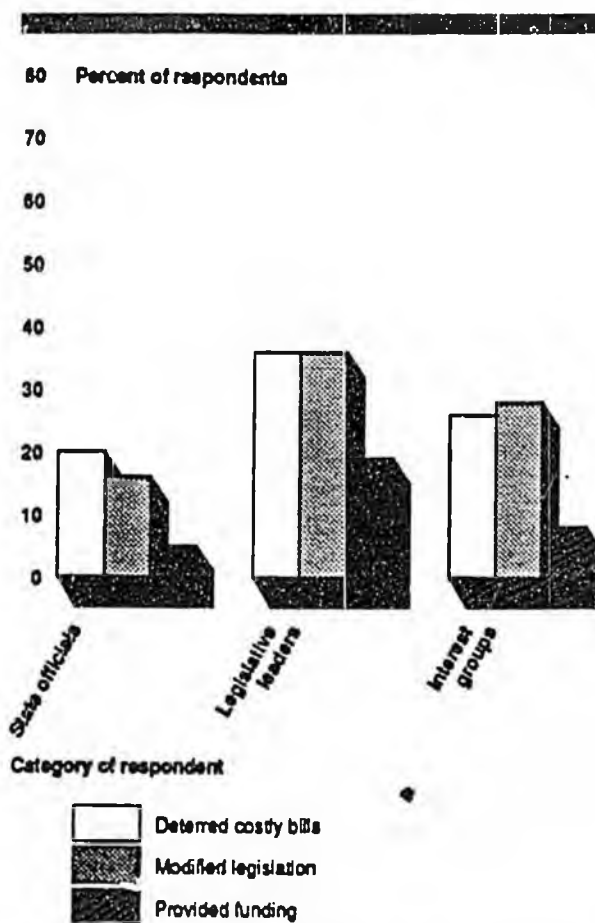
Of the eight states we visited, seven had a mandate reimbursement requirement (for details of the seven state programs, see app. VII). Five of the seven states said they implemented mandate reimbursement to ease the fiscal burden imposed by state mandates on local governments; three did so as part of voter-initiated measures to limit local taxes.

States requiring mandate reimbursement also authorize passage of unfunded mandates in specified circumstances. In six of the seven states, certain types of mandates are not covered by the reimbursement requirements. For example, five states need not provide funding for mandates that are beyond the control of the legislature, such as mandates imposed by the federal government or the courts. Two states do not cover mandates that apply to both the public and private sectors, such as worker compensation laws. (App. VIII shows the types of mandates the states in our review do not cover.) Also, two of the seven states formally allow their state legislatures to vote to exempt a mandate from the reimbursement requirement.

Reimbursement Requirements Have Reduced Mandates but Results Vary Among States

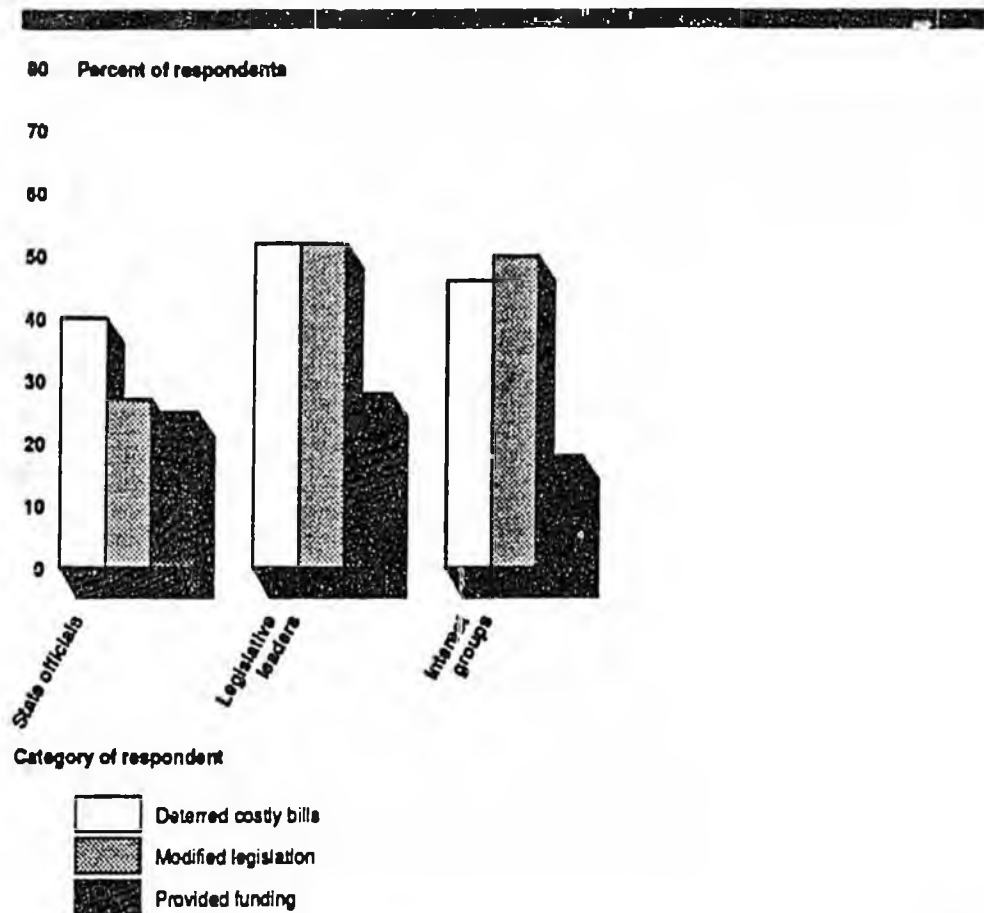
Overall, state reimbursement requirements have had some impact in deterring, modifying, or providing funding for local mandates. Reimbursement more often produced these results to a "great extent" than did cost estimation, according to respondents to our nationwide survey of state officials, legislators, and interest groups (see figs. 3.1 and 3.2). But even with reimbursement, generally fewer than half of those responding cited these outcomes as occurring to a great extent in their states.

Figure 3.1: Highest Cited Outcomes of Cost Estimation in Reducing Unfunded Mandates



Note: "Highest cited outcomes" was defined as outcomes occurring to a great or very great extent. See app. VI for complete data.

Figure 3.2: Highest Cited Outcomes of Reimbursement Requirements in Reducing Unfunded Mandates



Note: "Highest cited outcomes" was defined as outcomes occurring to a great or very great extent. See app. VI for complete data.

Also, the results from reimbursement requirements varied among the states. In four of the seven states we visited, officials believed reimbursement reduced unfunded mandates, primarily by deterring their passage or influencing legislatures to make local government compliance optional. In three states, however, the reimbursement provision had little effect on legislative deliberations of state mandates. Only in California was substantial funding provided for mandates, as shown in table 3.2.

Chapter 3
 State Experiences With Mandate
 Reimbursement: Legislative Priority Is Key
 to Results

Table 3.2: Direct Funding From Seven States for Cost of Mandates

Dollars in millions

State	No. of mandates funded, FY 1987	Total ^a appropriated/paid, FY 1987	Funding as a percent of total state aid to local governments	Total ^a funding through FY 1987
California	66	\$144	1.0	\$2,000
Colorado	0	0	^c	0
Florida	0	0	^c	0
Illinois	0	0	^c	0.2
Massachusetts	6	4.8(est.)	.2	14.4
Michigan	1	1.2	^d	2.4
Tennessee	^b	^b	^c	^b

^aThe amounts listed are those appropriated directly due to the mandate reimbursement requirement. States do provide other aid, such as shared taxes, revenue sharing, and categorical aid, that local governments can use to help pay for the cost of state mandates. These amounts are not included in the table because there is no direct relationship between these other forms of assistance and the cost of state mandates.

^bUnknown. Tennessee could not provide specific data but in some instances has provided appropriations in legislation containing mandates because of the state's reimbursement requirement.

^cNot applicable.

^dLess than .1 percent.

Unfunded Mandates
 Reduced in Four States

In four states—Massachusetts, Michigan, California, and Tennessee—officials believe reimbursement requirements have reduced unfunded state mandates, although some still are being imposed on local governments.

Mandating Slowed in
 Massachusetts and Michigan

Massachusetts' statutory reimbursement requirement was enacted in 1980 as part of a voter-initiated, tax-limitation statute known as Proposition 2 and 1/2 (see app. IX). The Division of Local Mandates in the State Auditor's Office is the key administering agency for the reimbursement requirement. In the absence of reimbursement, local governments can petition the courts to permit noncompliance with unfunded mandates (see app. X for details on state program administration).

Although about \$14.4 million has been provided for six mandates through December 1986, the major result of the requirement has been the deterrence of mandates and modification of legislation containing mandates. Because they, not local governments, must pay the costs,

Massachusetts legislators now are more reluctant to mandate new programs on local governments, according to the director of the Division of Local Mandates. Local government interest group officials agreed that fewer mandates were being passed. For example, the state had delayed updating landfill regulations to avoid dealing with the mandate issue, an official noted.

On at least 15 occasions, Massachusetts legislators have modified state mandates by making local compliance optional, several officials told us. This relieves the state of the responsibility to pay and reduces local financial burdens. For example, the legislature allowed optional compliance with the state's Omnibus Education Reform Act, which would have mandated increased teachers' salaries and other educational program costs. As a result, costs ranging from \$400 million to \$1.3 billion for the state and local governments were avoided.

Although Massachusetts is funding some mandates, the legislature has not yet appropriated funds to pay for four covered mandates with an estimated cost of \$8.4 million, the director of the Division of Local Mandates noted. In addition, \$11.7 million of the \$14.4 million it has provided came from local aid monies that local governments would have received anyway.

Michigan adopted a mandate reimbursement requirement in 1978 as part of a constitutional amendment initiated by the voters to limit local tax increases (see app. IX). Under the legislature's and court's interpretation, according to state and local officials, local governments faced with an unfunded state mandate have two avenues of recourse. They can submit reimbursement claims for mandate-related costs to the responsible executive agency or choose not to comply with the mandate until state funding is provided.

The main result of Michigan's reimbursement requirement has been to deter and modify mandates. It has reduced the number of mandates proposed and passed by the legislature, according to most officials of the state legislature and local government interest groups we interviewed. The state has passed only two covered mandates since the requirement passed, they observed. One was funded by the state with an appropriation of about \$2.4 million covering 2 years; the other was not funded. For the latter, after a county government filed suit against the state, the courts ruled that the county did not have to comply until the state funded the mandate.

Chapter 3
State Experiences With Mandate
Reimbursement: Legislative Priority Is Key
to Results

To avoid providing state funds for reimbursement, several state officials noted, the Michigan legislature made compliance with many mandates optional. For example, the state mandated changes in compensation for full-time county prosecuting attorneys, which resulted in increased salaries. It allowed the counties, however, to determine whether their prosecuting attorneys would be full- or part-time, thus giving them a way to avoid the mandate.

Michigan still imposes some costs on local governments through mandates not subject to reimbursement, such as those applying equally to the public and private sectors. Furthermore, in some cases the legislature has avoided the reimbursement requirement by making the provision of the service, not the mandate itself, optional, state officials said. In reality, local governments often cannot avoid providing these services and thus must accept the mandate as well.

California Funds Some Mandates

Originally, California's mandate reimbursement requirement was enacted in 1972 as part of a statute limiting local government property tax assessments and school district revenues. In 1979, the mandate requirement was included as part of a constitutional amendment imposing appropriation limits on both state and local governments (see app. IX).

Although some California mandates have been deterred or modified as a result of the reimbursement requirement, the major result has been mandate funding. As discussed previously, California has provided substantially more direct financial assistance for state mandates—\$144 million in fiscal year 1987—than any other state (see table 3.1). State funding is provided either (1) at the time the mandate is passed or (2) subsequent to a complex appeals process.

In only a small number of cases does the legislation containing the mandate also provide funding. While we cannot determine how much funding is provided in this manner, only 124 of 4,100 mandates enacted over a 10-year period (1975-85) also had funds provided in the legislation, according to a state official.

Should the legislature not appropriate funding up front, local governments do not have the right of optional compliance as in Michigan and Massachusetts. Rather, the burden of proof in California is on local governments to show that the mandate should be reimbursed. The appeal process is long and complex, starting with a petition to the Commission

on State Mandates. Should the Commission certify that the mandate is eligible for reimbursement, it would submit an appropriation request to the legislature.

Although additional mandates are funded through this process, many mandates are never funded, state and local officials told us. For example, in 1978 the legislature extended unemployment benefits to public sector employees without state funding. The state Supreme Court ruled in 1984 that the legislation was a reimbursable state mandate retroactive to 1980. Although the state legislature agreed to pay local governments for unemployment benefits starting with fiscal year 1984, no funds had been paid as of September 1987.

If the legislature appropriates money through either means, local governments receive their funds by submitting reimbursement claims to the State Controller's office in conformance with detailed cost standards and guidelines. It can take up to a year before claims are certified for payment—long after the original mandated expense has been incurred, according to an official of the State Controller's office.² (For more details on California's administrative process, see app. X.)

Opinions Mixed on Impact in Tennessee

In 1978, Tennessee voters approved a mandate reimbursement requirement as part of a constitutional amendment imposing state spending limits (see app. IX). Unlike Massachusetts, Michigan, and California, Tennessee does not require specific funding for individual mandates. Rather, funds are earmarked from general purpose funds and provided through a formula. Specifically, the state is required to pay its fair share of mandated costs through return of a portion of state taxes (taxes collected on retailers and alcoholic beverages, and income tax on dividends and interest) to local governments. Each year, the state earmarks the first \$1 million increase in these state taxes above the previous year's level to be used specifically by local governments to cover state mandate costs. Also, in some instances the legislature will appropriate money to pay for a state mandate. (For details on program administration, see app. X).

Opinion in Tennessee on the effect of the reimbursement requirement was mixed. Several respondents to our questionnaire said it had

²To expedite the process, the state has implemented a mandate claims fund to pay for mandates with statewide costs of less than \$500,000 without having to seek a separate appropriation from the legislature. Also, to expedite the reimbursement process the state plans to pay for another group of mandates through a block grant to local governments.

deterred the passage of mandates or modified mandate legislation to a great extent. Two officials we interviewed confirmed these opinions, saying the requirement had deterred the passage of legislation. They could not cite, however, specific examples of mandates deterred or modified. But other officials noted that the requirement had not had much effect; they included the Deputy Commissioner for the Department of Finance and Administration and two officials of local government interest groups. The state was not operating any differently than before the requirement, they said.

Monies earmarked for mandates were largely funds that local governments would receive even if there were no reimbursement requirement. Although in some instances, the legislature provided special appropriations for state mandates, there appeared to be no connection between the cost of state mandates and the amount of state-shared taxes provided. Also, to what extent the cost of mandates was paid for by the state, either through appropriations or state-shared taxes, is not known.

Impact of Reimbursement Insignificant in Three States

In three of the seven states we visited—Florida, Illinois, and Colorado—mandate reimbursement requirements have had little impact on the passage or funding of state mandates.

No Major Impact in Florida

The Florida legislature passed the state's mandate reimbursement statute in 1978 (see app. IX). It applies to most legislation, but not regulations or laws affecting schools. (See app. VIII for information on state exclusions to mandate statute.) No state agency is in charge of enforcing the statute, no reimbursement policies or procedures have been established, and no provisions are made for a local appeals process.

Florida's reimbursement requirement has had no major impact on the passage of mandate legislation. Because it is largely ignored in legislative debate, as two state officials noted, unfunded mandates are being passed. The cost estimate requirement has greater influence in deterring or modifying mandates, several state officials noted. From 27 in 1983, the number of unfunded mandates increased to 31 in 1984 and 35 in 1985, according to Florida's Advisory Commission on Intergovernmental Relations. The number of mandates with a high dollar impact has increased, a Commission official said, and mandates are becoming a significant burden on local governments. The reimbursement requirement is not enforceable because it is a statutory provision, Florida officials

told us, and the legislature enacting it in 1978 could not bind succeeding legislatures.

Illinois Mandate Reimbursement Little Used

The Illinois General Assembly enacted a mandate reimbursement requirement known as the State Mandates Act on November 15, 1979. Its general intent (see app. IX) was to relieve financial pressures on local governments caused by state mandates. In addition to specified areas excluded from the process, the General Assembly can exempt the state from the reimbursement requirement by a three-fifths majority vote.

Although the state has established processes for claims reimbursement and appeals, they are little used. During the year (1981) following its adoption, the State Mandates Act resulted in a reduction of state mandates passed, Illinois state and local government officials agreed. But this deterrent effect significantly diminished subsequently. Since that time, the General Assembly has passed 57 unfunded mandates with a total estimated annual cost to local governments of \$148 million. Of this total, the General Assembly has voted to exempt itself from the funding requirement on 25 occasions, resulting in estimated annual costs to local governments of over \$107 million. Of the remaining 32 mandates, estimated to cost \$41 million, the General Assembly appropriated only \$200,000 for one mandate, even though all are technically covered. In one instance, school districts sued the state, and the Illinois Appellate Court ruled that the local governments did not have to carry out the mandate in the absence of state money. The General Assembly then approved by a three-fifths vote an amendment to exempt this mandate from the reimbursement law, thereby requiring local governments to implement it.

Colorado Law Untested

In Colorado, the reimbursement requirement appears to have had no impact to date. The Colorado mandate provision was part of a larger tax limitation initiative passed by the legislature in 1981 (see app. IX). There is no state agency in charge of the requirement, no written procedures for enforcing the provision, and no established appeal process available to local governments.

Unlike Illinois and Florida, however, Colorado's law has not been tested. Costly mandates have not been passed in the past 5 years, according to state officials and interest groups representing local governments in the state. This, they said, was because of the depressed state fiscal condition

and a cooperative working relationship between the state and local governments. There was general agreement among these parties that the mandate reimbursement provision had no impact on state legislation. Generally, the requirement did not influence legislators and its existence was not widely known, a former chairman of the state's House Appropriation Committee noted. In fact, the executive director of the state's association of cities responded on our questionnaire that the state did not have a mandate reimbursement requirement.

Some States Considering Reimbursement; Others Decided Against It

Another 18 states have considered or are considering instituting a reimbursement requirement (see app. I). For example, mandate reimbursement legislation has been proposed in New York and New Jersey, while Minnesota is actively researching the concept. Some of these states have decided against implementing mandate reimbursement, primarily due to limited funds in the state budget.

In Connecticut—a state we visited that has considered and rejected the reimbursement approach—the legislature established a commission to formally study instituting mandate reimbursement. The commission recommended against the concept, primarily on policy rather than fiscal grounds. Such a requirement could unduly constrain the legislature from passing needed legislation applying to all communities throughout the state, two state officials noted. Also, they said, the state wanted to retain the authority to require needed programs.

But the commission did seek to reduce the burden of unfunded state mandates through other means, according to state officials. Specifically, it analyzed existing state mandates and successfully promoted elimination of some of those most burdensome on local governments. Its study also increased legislative sensitivity. Mandates that increase local costs often are funded by increasing state aid to local governments under existing programs or authorizing local governments to increase property taxes. Connecticut's good fiscal condition has permitted it to provide local governments with additional funding for mandates.

Legislative Priority, Other Factors Influence State Outcomes

The existence of a reimbursement process alone is insufficient to reduce unfunded mandates, as illustrated by the variable outcomes in the seven states with mandate reimbursement we visited. Where the process successfully deterred, modified, or provided funding for mandates, state legislators' degree of concern about imposing mandates on local governments was the key factor. The legislative response to mandated costs

can be affected by several variables, including the legal basis of the requirement, the fiscal condition of the state, and certain characteristics of the process itself. But for the reimbursement process to be workable, significant support for it must exist within the legislature.

Legal Basis a Key Factor

Where they have been made part of the state constitution or initiated by the voters, reimbursement requirements have had an impact on stopping unfunded state mandates (see app. VII for the legal bases of state programs). In all three states where reimbursement requirements were added by amendment to the constitution (California, Michigan, and Tennessee), unfunded mandates were reduced. A constitutional amendment can prompt the legislature to pay more attention to the requirement and make it more difficult to circumvent, state legislative officials told us. Incorporating a reimbursement requirement into California's constitution has slowed down the number of unfunded high cost mandates enacted by the legislature, according to both state and local officials. In Massachusetts, where reimbursement requirements also have restrained mandating, the requirement was statutory but was based on an initiative instituted by the voters. There, the legislature felt compelled to honor a direct expression of the electorate, state officials said.

In the three remaining states in which the mandate reimbursement requirement had little impact, the provision was statutory and originated with the legislature. In these states, the legislature can formally override the requirement at any time with another statute or simply not adhere to the requirement. In both Florida and Illinois, the statutory basis of the mandate requirement was cited as a major reason for the lack of impact. In Illinois, several state legislators, concerned with the lack of priority given by the General Assembly to the mandate statute, are attempting to change the requirement to a constitutional provision.

Fiscal Condition Can Affect Legislative Priority

A state's fiscal condition also can affect the state legislature's willingness to fund mandates. Generally, states with more funds are more willing to provide funding to local governments. In Massachusetts, its strong fiscal condition was an important factor in the legislature's willingness to fund most mandates, state and local interest groups said. In recent years, the state has been running a significant budget surplus, as much as \$348 million in fiscal year 1986. California's fiscal condition directly affects the legislature's willingness to provide financial assistance to local governments, according to all four state legislators we interviewed.

Two said that state assistance for mandates had risen and declined in relation to the state's overall fiscal position.

From a different perspective, the amount of general purpose state assistance provided to local governments (such as state revenue-sharing) also helps defray the cost of mandates. For example, in Florida and Tennessee general assistance helps local governments pay for the cost of state mandates. This was the case in Florida, both state officials and local government interest groups agreed. Tennessee (as stated earlier) funds mandates by earmarking a portion of shared tax revenues.

In Some States, Local Compliance With Unfunded Mandates Optional

In three of the seven states, reimbursement requirements give local governments the right to not comply with state mandates unless the state provides funds for the cost of those mandates. This feature places added pressure on state legislatures to fund mandates if they wish all local governments to comply. In effect, optional compliance gives local governments new leverage in dealing with the legislature on mandate legislation.

In both Massachusetts and Michigan, the right of optional compliance affected the reduction in unfunded state mandates. When Massachusetts does not provide full funding for a state mandate, local governments can petition the courts for relief from the mandate. They need not carry it out until the courts have made a final determination. In Michigan, the courts ruled that local governments need not carry out state mandates unless the state funds their cost. Officials in both states cite optional compliance as a contributing factor to the lessening of the mandate burden.

Illinois is another state that has authorized local noncompliance when funding is not provided for mandates subject to reimbursement. On many occasions, however, the legislature has overridden this right by specifically exempting mandates from the reimbursement requirement. This essentially eliminates the local government's right of noncompliance.

Court Decisions Affect Results of Requirements

The courts can play a significant role in determining legislative authority over mandate reimbursement. State courts can expand or limit states' rights to impose unfunded mandates on local governments. In

four of the seven states we visited—California, Massachusetts, Michigan, and Illinois—court rulings have directly affected the outcomes of the mandate reimbursement processes.

At times, the courts have expanded the rights of local governments under mandate reimbursement requirements. For example, courts in Massachusetts and Michigan have ruled that local governments need not comply with state mandates unless the state appropriates funds for reimbursement.

However, the courts also have limited the rights of local governments to obtain reimbursement for state mandates. For example, in 1987 the California Supreme Court ruled that increases in workers' compensation benefits are not reimbursable state mandates because they apply to the private sector as well as to local governments. The intent of California's constitutional provision, the court ruled, was to require reimbursement to local governments only for activities that are unique to government. This decision reversed 15 years of prior state practice, as the state had not differentiated between mandates affecting the private and public sectors. In a Massachusetts case, the courts upheld the state's right to use a conditional grant as an incentive or disincentive to carry out state mandates. If local governments did not implement the mandate, the state was permitted to hold back the grant funds, even if full state reimbursement for the mandate was not provided. Although legally free to ignore the mandate, local governments doing so would not get the state grant funds.

In some states, issues still are to be decided by the courts. As of January 1986 in California, for example, there were pending 29 court cases filed by local governments seeking reimbursement for state mandates. In one case concerning special education, schools are seeking to have a mandate declared unenforceable until the legislature appropriates an estimated \$2 billion to carry it out. Although the courts cannot force the legislature to appropriate funds, they can declare that local governments need not enforce the mandate.

Conclusions

State requirements to provide reimbursement for mandates have reduced unfunded local mandates to some extent. But it seems unlikely, at least for now, that a similar reimbursement requirement would be workable at the federal level. Factors mitigating against this include

- the continued existence of large federal budget deficits,

- the absence of strong voter pressure to reduce the impact of federally mandated actions on state and local governments, and
- the perception that the federal government needs to mandate certain actions to ensure uniform application by the states, regardless of reimbursement.

Fiscal condition is a key factor affecting mandate funding. During times of large federal budget deficits, the Congress is less likely to authorize reimbursement for expenses incurred by state and local governments to comply with federally mandated actions. In this environment, pressures also increase to enact mandates prescribing national policy without federal funding.

By making local compliance optional for certain mandated actions, as opposed to providing funding for those mandates, some states have sought to ease burdens on local governments. Faced with continuing budget deficits, federal officials could give state governments the same option. But, if such action, while advantageous to state governments, caused mandates to be ignored, it could be deemed unacceptable by the Congress. The federal government uses mandates to help assure residents of every state at least a minimum level of benefits or protection in areas ranging from public assistance to occupational safety and health. Making compliance with federal mandates optional could erode the capability of the federal government to accomplish these and other important purposes.

Agency Comments and Our Evaluation

Only one comment was made by those responding to this report concerning our discussion of mandate reimbursement.

ACIR raised questions about our position that reimbursement requirements initiated through constitutional amendment or by voters had more impact. Our comments were not intended to imply that a requirement initiated otherwise, such as by legislation, could not have an impact. For the states we visited, however, a distinction was apparent. In the four states where unfunded mandates were reduced, the requirement was either a constitutional provision or a statute resulting from a voter initiative. In the three states where reimbursement requirements had little impact in deterring, modifying, or funding mandates, the requirement was a statute that was not the result of a voter initiative.

States Requiring Local Cost Estimates and Mandate Reimbursement

State	Requires		Legisla consider reimbursen requiren
	Estimate of local cost burden	Mandate reimbursement	
Alabama	X		
Alaska			
Arizona	X		
Arkansas	X		
California	X	X	
Colorado	X	X	
Connecticut	X		
Delaware	X		
Florida	X	X	
Georgia	X		
Hawaii		X	
Idaho	X		
Illinois	X	X	
Indiana	X		
Iowa	X		
Kansas	X		
Kentucky	X		
Louisiana	X		
Maine			
Maryland	X		
Massachusetts		X	
Michigan	X	X	
Minnesota			
Mississippi			
Missouri	X	X	
Montana	X	X	
Nebraska	X		
Nevada	X		
New Hampshire	X	X	
New Jersey	X		
New Mexico	X	X	
New York	X		X
North Carolina	X		
North Dakota	X		
Ohio	X		
Oklahoma			X
Oregon	X		
Pennsylvania	X		X

(continued)

**Appendix I
States Requiring Local Cost Estimates and
Mandate Reimbursement**

State	Requires		Legislature considered a reimbursement requirement
	Estimate of local cost burden	Mandate reimbursement	
Rhode Island	X	X	
South Carolina	X		
South Dakota	X		
Tennessee	X	X	
Texas	X		X
Utah	X		X
Vermont	X		X
Virginia	X		
Washington	X	X	
West Virginia	X		
Wisconsin	X		X
Wyoming			
Totals	42	14	18

CBO Case Examples From the 99th Congress

Bill subject	Bill no.	CBO estimate of state and local costs (millions) ^a	Bill status
Safe Drinking Water	H.R. 1650 S. 124	\$3,500 (capital) and 200-300 (annual)	Passed
Education of the Handicapped	H.R. 5520 S. 2294	575 (annual) 530-2,700 (annual)	Passed
Water Resources Development	H.R. 6 S. 1567	524 (annual)	Passed
Rehabilitation Act Amendments	H.R. 4021 S. 2515	500 (annual)	Passed
Immigration Reform	H.R. 3810 S. 1200	225-250 (annual)	Passed
Housing Act of 1985	H.R. 1	274 (total)	Not passed
Ocean Dumping	H.R. 1957	30 (annual)	Not passed
Fair Labor Standards Act Amendments	H.R. 3530 S. 1570	500-1,500 (annual savings)	Passed

^aCBO's estimates were identical for both Senate and House bills, except for Education of the Handicapped.

Technical Description of GAO's Survey Questionnaire Methodology

During March and May 1987, we sent three questionnaires to all 50 states to obtain information on state programs for estimating and reimbursing the cost of state mandates imposed on local governments. One questionnaire went to state officials responsible for cost estimation and reimbursement activities, another to state legislative leaders, and a third to interest groups representing cities, counties, and schools. This appendix contains the technical description of our survey designs, pretest procedures, sample selections, and overall response rates.

Survey Design

The questionnaire for state cost estimation and reimbursement officials was designed to elicit the respondents' experiences and views concerning state programs and procedures for estimating and reimbursing the cost of state mandates imposed on local governments. Specifically, we asked state officials about:

- Requirements and intent of local cost estimates,
- Preparation and reporting of local cost estimates,
- The impact of the local cost estimate process on the level of mandate burden imposed on local governments,
- Factors affecting the use of local cost estimates,
- The existence and operation of a mandate reimbursement provision,
- The impact of the mandate reimbursement provision on the level of mandate burden imposed on local governments, and
- Factors affecting outcomes of the mandate reimbursement provision.

The questionnaire for state legislative leadership was sent to the majority leaders in each house of each state legislature. It was designed to obtain information about their views concerning the impact of estimation and reimbursement programs on mandate legislation.

The questionnaire sent to interest groups representing cities, counties, and schools was designed to elicit the respondents' views concerning the impact of state estimation and mandate reimbursement programs on legislation affecting their respective constituencies.

Pretesting of Questionnaire

We pretested the questionnaires through in-person visits with the respective state, legislative, and interest group officials in the states of Rhode Island and Maryland. With the information obtained, we refined the questions and terminology we used in the final questionnaires.

Survey Plan

To identify questionnaire respondents, we contacted several national organizations representing state and local governments.

We identified state officials responsible for cost estimation and reimbursement activities through a telephone survey of state members of the National Association of Legislative Fiscal Officers (NALFO). Where NALFO representatives could not identify the specific organization conducting such activities in their state, they gave us the name of an official knowledgeable about the state's activities. In 14 states, we identified two organizations with legislative responsibility for preparing local cost estimates. We sent separate questionnaires to each of the two organizations in those states.

Through a listing obtained from the National Conference of State Legislatures, we identified 99¹ state legislative leaders representing both chambers of each state legislature.

We identified 145 public interest groups representing cities, counties, and schools nationwide. Specifically, we surveyed the 46² state associations of counties identified by the National Association of Counties, the 49³ state municipal leagues identified by the National League of Cities, and 50 state interest groups representing schools identified by the NALFO state members through our telephone survey or by the National Association of School Administrators.

Response Rates

The number of respondents surveyed, the number of questionnaires returned, and the response rates for each of the three sets of questionnaires are shown in table III.1.

¹Nebraska has a unicameral legislature

²Alaska, Connecticut, Rhode Island, and Vermont have no state county associations

³Hawaii has no state municipal league

Table III.1: GAO Survey Universe and Response Rates

Respondent category	No. surveyed (universe)	No. of respondents	Response rate (percent)
State officials	64	54 (49 states)	84
Legislative leaders	99	70 (44 states)	72
County interest groups	46	41	89
City interest groups	49	47	96
School interest groups	50	44	88

We mailed questionnaires to state officials in March 1987 and to state legislative leaders and interest groups in May 1987. From June to September 1987, we sent three follow-up mailings to nonrespondents.

As we received the completed questionnaires, we reviewed the data provided for consistency and completeness before coding the responses for keying into our database. Where data appeared inconsistent or incomplete, we contacted the respondent by telephone and attempted to obtain the missing data or resolve the inconsistencies. Some respondents, however, could not provide all of the data requested. We did not verify the accuracy of the data provided.

Sources of Cost Information Used by State Estimating Officials (As Reported in GAO Survey)

Source of cost information	Percent of state estimating officials who used source		
	Always/most of the time	Half the time	Sometimes/never
State agencies	71	13	16
Local governments	49	7	44
Interest groups	27	11	62

Methods of Obtaining Local Government Data (As Reported in GAO Survey)

Method of obtaining data	Percent of state estimating officials who used method		
	Very great/ great extent	Moderate extent	Some/little extent
Case-by-case basis	57	16	27
Network of local contacts	34	18	48
Stratified sample of local governments	16	16	68
Random sample of local governments	9	5	86

Outcomes of Cost Estimation and Mandate Reimbursement (As Reported in GAO Survey)

Outcome	Percent ^a of respondents reporting outcome					
	State officials		Legislative leaders		Interest groups	
	C/E	M/R	C/E	M/R	C/E	M/R
Inform:						
Great/very great	56	31	63	60	39	56
Moderate	31	38	29	36	35	29
Some/little	13	31	8	4	26	15
Deter:						
Great/very great	20	40	36	52	26	46
Moderate	29	13	36	28	35	27
Some/little	51	47	28	20	39	27
Modify:						
Great/very great	16	27	36	52	28	50
Moderate	38	20	38	28	36	22
Some/little	47	53	26	20	36	28
Fund:						
Great/very great	5	25	19	28	8	18
Moderate	17	13	33	24	25	18
Some/little	78	63	48	48	68	64

^aPercentages for each outcome may not total 100 percent due to rounding.

C/E = cost estimation

M/R = mandate reimbursement

Characteristics of States Visited by GAO That Require Mandate Reimbursement

Characteristics	State and year requirement was effective						
	Calif., 1980 ^a	Colo., 1981	Fla., 1978	Ill., 1981	Mass., 1981	Mich., 1979	Tenn., 1978
Legal basis:							
Statute		X	X	X	X		
Constitution	X ^a					X	X
Initiated by:							
Legislature		X	X	X			X
Voters	X ^a				X	X	
Local government				X			
Covers:							
Legislation	X	X	X	X	X	X	X
Regulations	X			X	X	X	X
Specific legislation exemption allowed	No ^b	No ^b	No ^b	Yes	Yes	No	No
Up-front appropriations required	No	No	No	Yes	Yes	Yes	Yes
Noncompliance allowed in absence of funding	No	No	No	Yes	Yes	Yes	Yes
Formal appeals mechanism available	Yes	No	No	Yes	No	Yes	No

^aAs noted in ch. 3, prior to 1980, mandate reimbursement was required by statute, effective 1973, initiated by the legislature.

^bThese states do not allow specific legislative exemption, but can achieve the same result by not appropriating funds for mandates. Because these states do not allow the option of noncompliance, local governments must carry out mandates even in the absence of funding.

Types of Mandates Excluded From State Reimbursement in Six States

In six of the seven states reviewed, we found certain types of mandates that are formally excluded from state reimbursement. This appendix details the general and specific types of mandates excluded from reimbursement by each state.

General Exclusions

The following types of mandates generally are excluded from reimbursement by most states we reviewed:

- Federal,
- Court,
- Voter-approved, and
- Local government-requested.

Specific Exclusions

In addition to the general exclusions allowed by most states, each state has specified that certain types of mandates are not state-reimbursable. The principal exclusions are as follows:

California

- Cost-savings mandates,
- Self-financing mandates,
- Mandates enacted prior to January 1, 1975, and executive orders or regulations initially implementing legislation enacted prior to January 1, 1975,
- Mandates defining a new crime or changing an existing definition of crime, and
- Mandates applicable to both public and private sectors (based on recent California Supreme Court decision).

Florida

- Mandates affecting schools or other special districts, and
- Mandates applicable to specific local governments.

Illinois

- Mandates with no net cost increases,
- Cost-savings mandates,
- Mandates with costs recoverable through federal, state, or external aid,
- Mandates costing less than \$1,000 per local government or less than \$50,000 for all local governments,
- Local government organization and structure mandates, and
- Due process mandates.

Appendix VIII
Types of Mandates Excluded From State
Reimbursement in Six States

Massachusetts

- Retirement and group insurance mandates,
- Mandates affecting county and regional jurisdictions,
- Criminal laws or civil violations, and
- Penalties imposed by a state agency on a municipality due to violation of a law that resulted in hazard to the public.

Michigan

- Mandates applicable to a larger class of persons or corporations, such as the private sector, and not exclusively to local governments (public sector),
- Mandates increasing salaries of circuit and probate court judges,
- Mandates benefiting or protecting public employees of local governments, and
- Due process mandates.

Tennessee

- Mandates applicable to specific local governments.

Colorado

- No specific exclusions listed.

Specific Definitions of Mandate Reimbursement Requirements in Seven States

The definitions of mandate reimbursement requirements vary by state. This appendix contains the specific definitions of mandate reimbursement requirements in the seven states we reviewed.

California

Article XIII B, section 6, California Constitution: "Whenever the Legislature or any state agency mandates a new program or higher level of service on any local government, the state shall provide a subvention of funds to reimburse such local government for the costs of such program or increased level of service, except that the Legislature may, but need not, provide such subvention of funds for the following mandates: (a) Legislative mandates requested by the local agency affected; (b) Legislation defining a new crime or changing an existing definition of a crime; or (c) Legislative mandates enacted prior to January 1, 1975, or executive orders or regulations initially implementing legislation enacted prior to January 1, 1975."

Colorado

Section 29-1-304, Session Laws of Colorado 1981: "(1) Every action by the general assembly which mandates a new program or the expansion of an existing program subsequent to July 1, 1981, upon a unit of local government shall either: (a) Provide sufficient state general fund appropriations to meet the cost thereof; (b) Provide for a local source of revenue to meet the cost thereof"

Florida

Florida statute 11.076 of 1978: "(1) Any general law, enacted by the Legislature after July 1, 1978, which requires a municipality or county to perform an activity or to provide a service or facility, . . . which will require the expenditure of additional funds, . . . must provide a means to finance such activity, service, or facility . . . (2) This act shall not apply to any general law under which the required expenditure of additional local funds is incidental to the main purpose of the law."

Illinois

Chapter 85, sections 2201-2210, Illinois Revised Statutes: ". . . any State-initiated statutory or executive action that requires a local government to establish, expand or modify its activities in such a way as to necessitate additional expenditures from local revenues, excluding any order issued by a court other than any order enforcing such statutory or executive action. State mandates may be reimbursable or nonreimbursable as provided in this Act. However, where the General Assembly enacts legislation to comply with a federal mandate, the State shall be

exempt from the requirement of reimbursing for the cost of the mandated program"

Massachusetts

Chapter 29, section 27C, Massachusetts General Laws: ". . . (a) Any law, rule or regulation taking effect on or after January first, nineteen hundred and eighty-one imposing any direct service or cost obligation upon any city or town shall be effective in any city or town only if such law is accepted by vote or by the appropriation of money for such purposes, . . . unless the general court, at the same session in which such law is enacted, provides, by general law and by appropriation, for the assumption by the commonwealth of such cost, exclusive of incidental local administration expenses and unless the general court provides by appropriation in each successive year for such assumption"

Michigan

Article IX, section 29, Michigan Constitution: "The state is hereby prohibited from reducing the state financed proportion of the necessary costs of any existing activity or service required of units of Local Government by state law. A new activity or service or an increase in the level of any activity or service beyond that required by existing law shall not be required by the legislature or any state agency of units of Local Government, unless a state appropriation is made and disbursed to pay the unit of Local Government for any necessary increased costs"

Tennessee

Article 2, section 24, Tennessee Constitution: ". . . No law of general application shall impose increased expenditure requirements on cities or counties unless the General Assembly shall provide that the state share in the cost"

Administration of Mandate Reimbursement Programs

The administration of mandate reimbursement programs varies by state. This appendix details program administration in California, Massachusetts, and Tennessee.

California

With a few exceptions, the state constitution requires the state to reimburse local government for all mandated costs arising from legislation or regulations that provide for a new program or an increased level of service in an existing program. Local agencies may obtain reimbursement for mandated costs in one of two ways:

1. The legislation initially imposing the mandated activity may contain an appropriation for reimbursement, and local agencies may file reimbursement claims with the State Controller to obtain a share of these funds.
2. If the legislation does not contain an appropriation, the local agency may file a "test claim" with the state's quasijudicial Commission on State Mandates (CSM). The test claim is the first claim that alleges the existence of mandated costs eligible for reimbursement. This claim initiates a fact-finding process that culminates in a decision by CSM. CSM holds several hearings to determine (1) the merits of the test claim, (2) the costs and types of localities eligible for reimbursement, and (3) the estimated amount of reimbursement. If CSM determines that a particular statute or regulation contains a reimbursable mandate, it requests an appropriation from the legislature to reimburse localities for costs incurred since the mandate became operative. If the legislature appropriates funding, the Controller notifies localities of the available funds and gives them guidelines for preparing reimbursement claims. Localities actually do not receive reimbursement until approximately 2 years after the initial test claim is filed.

Whether a mandate is funded through the appropriation or test claim processes, local agencies must annually file detailed reimbursement claims with the Controller for each approved mandate. Reimbursements to local agencies cover the prior year's actual costs and the estimated costs for the current year. These payments may be for total or incremental costs depending on the guidelines certified by CSM.

In 1985, two laws were enacted to reduce reimbursement delays for mandates funded through the appropriation and test claim processes. Under one law, reimbursement for certain ongoing mandates is provided on a block grant basis, with the amount of the grant equal to the average

amount of reimbursement received during a 3-year base period. This amount is automatically disbursed to local agencies, who will no longer have to file reimbursement claims with the Controller. Under the second law, mandates approved for funding by CSM can be reimbursed from a newly created mandate claims fund, if the mandate's first-year state-wide costs are less than \$500,000. The amount of this new revolving claims fund is \$10 million. Reimbursements from this fund can be made only after local agencies have gone through the test claim process. However, CSM will no longer have to seek funding approval from the legislature.

Massachusetts

The mandate reimbursement requirement was enacted by statute in 1980 through a voter tax relief initiative. Any law, rule, or regulation taking effect on or after January 1, 1981, is subject to the reimbursement requirement. The Division of Local Mandates (DLM), created within the State Auditor's Office in 1983, is the key administering agency of the reimbursement requirement. It has the authority to determine which statutes qualify for reimbursement by meeting the mandate criteria detailed in the reimbursement provision. DLM reviews a state program at the request of a city, town, or state legislator to determine within 60 days whether part or all of it originated after January 1981, when the reimbursement requirement became effective. If so, the requirement stipulates that the state must appropriate money for the mandate at the same session in which the law was enacted and in each successive year. The requirement also directs the state to pay cities and towns up-front and in full for the costs associated with mandates. The local governments need not comply with a mandate unless and until there is a state appropriation for the mandated provisions. They must, however, petition the courts to permit noncompliance.

DLM makes the final determination as to what qualifies as a mandate; however, the power of appropriation lies with the legislature. Thus, all legislative appropriations concerning mandates are based on DLM determinations. DLM determines reimbursable amounts through either an estimation or a claims process and alerts the state to its obligation through mandate determination reports. The reports are sent to affected local governments, appropriate state agencies, and state legislators. DLM's mandate determinations may be admitted as cost evidence in court should a city or town resort to legal action to recover its costs. In addition to DLM, the state's office of Administration and Finance (AAF) has been directed on three occasions to distribute reimbursable funds to

affected cities and towns. A&F's role was written into legislative appropriation language for three separate mandates. Both DLM and A&F have required affected communities to itemize estimated and/or certify actual costs incurred in carrying out each mandated program prior to checks being drawn from the mandate appropriation.

Tennessee

The state constitution specifies that no laws of general application shall impose increased expenditure requirements on local governments unless the state shares in the costs. The state does not have a specific unit that administers the mandate reimbursement program. Local governments are reimbursed for state-mandated costs through either appropriations or state-shared taxes. For reimbursements provided through appropriations, the state agency that oversees the mandated activity is responsible for reimbursing local governments. Reimbursements are allocated to local governments on a formula basis. For reimbursements provided through state-shared taxes, the first \$1,000,000 increase over the previous year in state-shared taxes must be made available to municipalities and counties to cover the state's share of mandated costs. However, localities would receive these state-shared taxes regardless of any new mandates imposed by the state. Thus, the state does not provide new funding for mandates when they require local governments to use state-shared taxes as reimbursement for mandated costs. Since state-shared taxes also are allocated on a formula basis, there is no relationship between the cost of mandates and the amount received from shared taxes. Local governments are not required to file reimbursement claims, as allocations are based on formulas.

Comments From the Congressional Budget Office



CONGRESSIONAL BUDGET OFFICE
U.S. CONGRESS
WASHINGTON, D.C. 20515

July 12, 1988

Mr. Lawrence H. Thompson
Assistant Comptroller General
Human Resources Division
General Accounting Office
441 G Street, N.W.
Washington, D.C. 20548

Dear Mr. Thompson:

We have reviewed your proposed report to Senator Durenberger on legislative mandates, which you sent to us on June 9, 1988. In general, we believe the report provides a good description of federal and state cost estimation processes and of the state experience with legislative mandate reimbursements.

We agree with the report's conclusion that state-local cost estimates have had only a limited impact during the last five years. In part, this is because there have been relatively few legislative initiatives that would impose new mandates on state and local governments. As the report notes, for example, during the 99th Congress, CBO estimated that less than 10 percent of over 1,100 bills reported from committees would have a state-local cost impact. Incidentally, we prepare state-local cost estimates for almost all bills reported from committee, including those that would impose no costs. The statement on page 16 of the draft report implies that cost estimates are prepared only for bills which would impose costs.

The lack of impact of state-local cost estimates also results in part from the generally low-key presentation of state and local government concerns during the legislative process. In our experience, when the state and local governments and their representative organizations have been active, our state-local cost estimates have made an impact. As the proposed report notes, increased interest in cost impacts will come only when there is a strong legislative concern about mandating costs on state and local governments. We believe that this concern must be generated by the state and local governments and their representative organizations.

With regard to the suggestion that cost estimates be prepared for key bills before committee markup and for floor amendments, we believe the report draws the right conclusion. The effort involved in reviewing all bills at an earlier stage would be substantial, and such an increase in CBO cost estimation efforts would not be cost-effective unless there is a demand for the information. At this point, the demand for state-local cost impacts is fairly limited, but when there are committee or subcommittee requests, CBO

Now on p. 12.

Appendix XI
Comments From the Congressional
Budget Office

Mr. Lawrence H. Thompson
July 12, 1988
Page 2

does respond with cost estimates before bills are reported or at other stages of the legislative process. Therefore, we agree with the report's conclusion that Congressional committees should be encouraged to request earlier state-local estimates from CBO for selected bills where there are concerns about cost impacts.

We are less enthusiastic about the suggestion that the State and Local Cost Estimate Act be amended to include appropriation and tax bills. While the Act has not been interpreted as applying to tax measures and specifically excludes appropriation bills, we could provide information on state-local cost impacts under the authority of section 202(b) of the Congressional Budget Act if requested by a committee. A statutory change to extend section 403 coverage to appropriation and tax bills, therefore, is not needed to authorize CBO to prepare state and local cost estimates for these bills, but it would be needed to require us to do so.

We are also dubious about the value of preparing state-local cost estimates for appropriation bills. Legislative mandates affecting state and local governments are rarely contained in appropriation bills. This is because most mandates would be substantive legislation that would be subject to points of order if included in appropriation bills. For your information, we routinely provide estimates of the level of new budget authority for assistance to state and local governments provided in appropriation bills, as required by section 308(a) of the Congressional Budget Act, although this generates no interest as far as we know. Furthermore, we believe the Appropriation Committees would be concerned about adding another special reporting requirement for appropriation bills. There could be problems with the timeliness of CBO estimates because we frequently have little time in which to review appropriation bill language before bills are reported. This, in turn, could cause procedural problems for the Appropriation Committees if Budget Act waivers were required to begin floor debate.

With regard to tax bills, most significant changes in federal tax law--rate increases or decreases, the addition or elimination of preferences--affect state and local revenues. Estimating these effects would be an enormous undertaking. Moreover, providing state-local estimates for selected measures before committee markup is probably not feasible. The tax-writing committees mark up bills in concept only; the legislative language is drafted subsequently. CBO staff are usually unaware of the specific provisions of tax bills until they are drafted and reported from the committees.

Appendix II
Comments From the Congressional
Budget Office

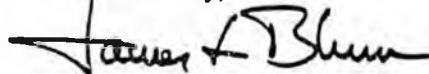
Mr. Lawrence H. Thompson
July 12, 1988
Page 3

The Joint Tax Committee staff provides the tax-writing committees with revenue estimates during and following the markup of tax bills. Because of its official role in the legislative and revenue estimating process, only the Joint Committee staff could prepare state-local fiscal notes for tax legislation in a timely manner. Since this would impose a burden on the Joint Committee staff, we suggest that it be given an opportunity to review the proposed report.

We also note that in preparing cost estimates for tax legislation only revenue effects are estimated. Administrative costs and the costs of regulations are not included. The draft report defines "mandates" as "laws and regulations imposing requirements and related costs on subordinate levels of government." This definition may not be applicable to tax legislation under our current estimating practices.

We have a number of minor editorial comments on the report which we will give directly to Mr. Gadsby. Thank you for giving us an opportunity to review the proposed report.

Sincerely,



James L. Blum
Acting Director

cc: Mr. J. William Gadsby

Comments From the U.S. Advisory Commission on Intergovernmental Relations



ADVISORY
COMMISSION ON INTERGOVERNMENTAL RELATIONS
WASHINGTON D C 20575

July 7, 1988

Mr. Lawrence H. Thompson
Assistant Comptroller General
United States General Accounting Office
Human Resources Division
Washington, DC 20548

Dear Mr. Thompson:

Thank you for giving the Advisory Commission on Intergovernmental Relations (ACIR) an opportunity to review the draft of your report entitled "Legislative Mandates: State Experiences Can Offer Insights for Federal Response" (HRD-88-75). Several staff members and I have reviewed the report. Specific editorial comments and suggestions are included on the enclosed copy of the report. ACIR staff narrative comments follow herewith.

General Evaluation

Overall, we believe that the GAO report is carefully researched, thorough, and enlightening. For the most part, the report is well written and easy to read.

Recommendation Regarding ACIR

We are pleased that the GAO has recognized ACIR in its recommendation calling for a biennial report on the total estimated costs to state and local governments of new mandates contained in legislation enacted by each session of the Congress. ACIR is well suited to perform this task and has a strong interest in undertaking the reporting responsibility. Our reservation, however, is that because ACIR's appropriations have thus far declined by 36 percent since 1985 and staff has been reduced by 30 percent, ACIR would need additional budgetary resources to undertake this new responsibility. The amount of resources required would depend on how the reporting task was to be performed by ACIR.

Basically, there are two ways to prepare such a report.

1. ACIR could perform the task by compiling the CSO figures routinely every two years, with little or no analysis. The utility of this approach could be questioned easily, however, and the activity would run the risk of being cancelled after the first several reports. This would be similar to what happened when ACIR administered OMB Circular A-85 in the 1970s.

Mr. Lawrence H. Thompson
July 7, 1988

Page 2

2. ACIR could perform independent analyses, examine different estimating methods, and analyze the implementation of legislation over time to compare actual costs with estimated costs. ACIR could also put the estimates into some context every two years in terms of what both the states and the federal government are doing to institute and implement mandate reimbursements. This approach would allow us to evaluate the process, show cumulative trends, and assess the actual costs of mandates over the long term. This would be the best way to proceed, but this approach is well beyond ACIR's current resource capabilities.

Comments on Text of the Report

The finding that reimbursement requirements which have been made a part of the state constitution or initiated by the voters have had an impact on stopping unfunded mandates is very interesting in terms of ACIR's work on state and federal constitutional law. The underlying data support for that conclusion does not appear to be especially strong, however. More needs to be said about how GAO arrived at that conclusion. The wording of the Executive Summary also makes it unclear as to whether constitutional amendments regarding reimbursement have to be initiated by voters in order to be effective. In other words, does "public initiation" modify both referendum and amendment?

Another good point made in the report is the recommendation that the cost-estimating process be extended to tax and appropriations bills. Perhaps this should be highlighted more in the report.

The discussion of the sample states and their experience is otherwise thorough and interesting, and the backup material in the appendices is very helpful. The description of methodology is a model of clarity and precision. It would be useful, though, to include the survey instrument.

With regard to the timing of cost estimates, we believe that waiting until the last minute to prepare cost estimates disables the process. The GAO recommendation to initiate the cost-estimate process earlier—when the committees and the public interest groups identify a bill that is likely to be seriously considered and have significant impact—is good as far as it goes. However, it still leaves the process in the realm of case work.

It would be preferable to evaluate mandates in a longer range way. For example, many of the mandates now on the books must be reauthorized every four or five years, or are slated for Congressional oversight on a relatively regular basis. This is somewhat like a sunset review process. Although there is not a formal process of that type at present, mandate

Appendix XII
Comments From the U.S. Advisory
Commission on Intergovernmental Relations

Mr. Lawrence H. Thompson
July 7, 1988

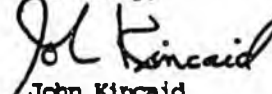
Page 3

reviews could be scheduled far ahead in many cases; adequate data bases could be built and maintained by ACIR in anticipation of recurring reviews; and major alternatives could be set up in anticipation of legislative action. This type of preparedness would produce information for policymakers based on actual experience, and would be vastly superior in many ways to any information that an ad hoc, case-by-case approach could produce.

Finally, because of requirements set forth in Executive Order 12612, the timeliness and quality of cost estimates can be expected to be considerably improved for any legislative proposals having a federal mandate that originate from an Administration. That Order calls for the use of federalism criteria in developing Executive Branch policies, and requires that regulatory and legislative proposals be accompanied by an evaluation of "the extent to which the policy imposes additional costs or burdens on the States, including the likely source of funding for the States and the ability of the States to fulfill the purposes of the policy" (Sec. 6(c)(3)). Some mention of this related provision should be made in the GAO report.

We hope these comments will be useful to you in finalizing this excellent report.

Sincerely,



John Kincaid
Executive Director

Comments From State, County, and City Government

State, County, and City Government

444 N. Capitol Street, N.W./Suite 349
Washington, D.C. 20001
Phone: (202) 638-1445

July 27, 1988

Executive Directors

National League
of Cities
ALAN BEALS
Chairman

Council of State
Governments
CARL W. STENBERG

International City
Management Association
WILLIAM H. HANSELL, JR.

National Association
of Counties
JOHN P. THOMAS

National Conference of
State Legislatures
WILLIAM T. POUND

National Governors Association
RAYMOND C. SCHEPPACH

U.S. Conference
of Mayors
J. THOMAS COCHRAN

Lawrence H. Thompson
Assistant Comptroller General
United States General Accounting Office
Washington, D.C. 20548

Dear Mr. Thompson:

We appreciate the opportunity to review the draft of GAO's study Legislative Mandates: State Experiences Can Offer Insights for Federal Response.

We are in agreement with your comment to Senator Durenberger that "the best approach for reducing unfunded mandates at this time would be to focus more attention at key points in the congressional process on estimated costs of such mandates on state and local governments." We would go even further to set up procedures that require Congressional committees to both receive and consider cost estimates throughout the legislative process.

We are in complete agreement with the finding that cost estimates have a greater impact when they are prepared early in the legislative process and when they are also prepared for important amendments to proposed legislation.

We note your recommendation for a biennial review of the total costs imposed by federal mandates and feel that such a review should be done annually and should cover the baseline, as well as the incremental costs, of mandates. We believe that CBO would be the best organization to accomplish this task.

In addition, we strongly urge that the cost estimate requirement be extended to tax and appropriation bills in order to truly ascertain costs that are being passed on to state and local governments.

We appreciate the work of CBO in cost estimation. We believe that the process should be strengthened and that CBO be given additional resources to insure the successful implementation of the recommendations of this report. The

Appendix XIII
Comments From State, County, and
City Government

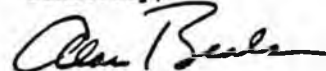
public interest groups are willing to work with CBO more closely than we have in the past to determine the most important and costly pieces of legislation expected that session. This would make it possible to obtain estimates earlier in the process.

While the current models for state reimbursement may not be workable at the federal level, we believe that further study could develop workable federal legislation for cost reimbursement. Regardless of the reimbursement question, we are totally supportive of the need for keeping and improving the cost estimation process.

We are enclosing a list of specific suggestions that were made last September at the time that CBO's cost estimate legislation was reviewed.

We found your study of state and local experience provided helpful suggestions at the federal level.

Sincerely,



Alan Beals
Chairman

cc: Big 7 Executive Directors

- o The intergovernmental cost estimate should be performed earlier in the legislative process; currently a fiscal note is only done for bills reported out of committee. At that point its role can only be negative. If available earlier in the process, the cost information could contribute constructively to the development of legislation.

While many state legislatures require fiscal notes on every bill introduced, this might prove burdensome for CBO. We therefore recommend that a fiscal note be made available prior to subcommittee markup.

- o The fiscal note should be updated for subsequent amendments. This is usually done at the state level, and is really necessary if the estimate is to provide useful information through out the legislative process.
- o The threshold should be lowered. The present \$200 million is too high; \$100 million might be reasonable.
- o The fiscal note requirement should be extended to include appropriations and revenue bills. Frequently tax and spending bills have very important intergovernmental impacts.
- o The estimate should include the baseline plus the incremental cost. This would provide a clearer picture of the total impact on states and localities.
- o The cost estimate requirement should be extended to OMB.
- o CBO and OMB should each prepare an annual report detailing the intergovernmental impact of legislation enacted during the year.
- o An Office of State and Local Finance should be established within CBO.

Requests for copies of GAO reports should be sent to:

U.S. General Accounting Office
Post Office Box 6015
Gaithersburg, Maryland 20877

Telephone 202-275-6241

The first five copies of each report are free. Additional copies are \$2.00 each.

There is a 25% discount on orders for 100 or more copies mailed to a single address.

Orders must be prepaid by cash or by check or money order made out to the Superintendent of Documents.

A Commission Report



**Mandates:
Cases in
State-Local Relations**

Advisory Commission on
Intergovernmental Relations

M-173
September 1990

**Members of the
Advisory Commission on Intergovernmental Relations
(September 1990)**

Private Citizens

Daniel J. Elazar, Philadelphia, Pennsylvania
Robert B. Hawkins, Jr., *Chairman*, San Francisco, California
Mary Ellen Joyce, Arlington, Virginia

Members of the U.S. Senate

Dave Durenberger, Minnesota
Carl Levin, Michigan
Charles S. Robb, Virginia

Members of the U.S. House of Representatives

Richard K. Armey, Texas
Sander M. Levin, Michigan
Ted Weiss, New York

Officers of the Executive Branch, U.S. Government

Debra Rae Anderson, Deputy Assistant to the President, Director of Intergovernmental Affairs
Samuel K. Skinner, Secretary of Transportation
Richard L. Thornburgh, Attorney General

Governors

John Ashcroft, Missouri
Booth Gardner, Washington
George A. Sinner, North Dakota
Stan Stephens, Montana

Mayors

Victor H. Ashe, Knoxville, Tennessee
Donald M. Fraser, Minneapolis, Minnesota
Robert M. Isaac, Colorado Springs, Colorado
Joseph A. Leaf, Norfolk, Virginia

Members of State Legislatures

David E. Nething, North Dakota Senate
Samuel B. Nunez, Jr., President, Louisiana Senate
Ted L. Strickland, Colorado Senate

Elected County Officials

Harvey Ruvlin, Dade County, Florida, County Commission
Sandra R. Smoley, Sacramento County, California, Board of Supervisors
James J. Snyder, Cattaraugus County, New York, County Legislature

Mandates are a continual source of friction among governments; many policymakers and scholars foresee an increase in unfunded federal and state mandates. These factors suggest that intergovernmental tensions will continue to rise unless the Congress and state legislatures establish more successful and intergovernmentally cooperative methods for dealing with mandate issues.

In its 1978 study of state mandates, ACIR recommended a policy of deliberate restraint. The Commission endorsed inventories of mandates, review procedures for weeding out unnecessary mandates, statements of policy objectives to accompany all proposed state mandates, and state reimbursement for certain types of mandates. As the number of state mandates has risen and experience in dealing with the resulting state-local tensions has accumulated, ACIR's recommendations remain as sound today as when they were made in 1978.

Mandates show no signs of slowing. In fact, many types of mandates appear to be penetrating substantially deeper into the federal system. Some, such as those dealing with the environment and public employees, are touching virtually every unit of government, no matter how small or ill-funded. Consequently, mandates are being debated fiercely among policymakers. Mandates raise questions of accountability, equity, and legitimacy, but the greatest controversy, perhaps, is over what is reimbursable.

States justify the enactment of mandates on local governments by citing the need for uniform standards, increased levels of service, and accountability, as well as the need to pass on federal mandates. Local government officials counter that mandates substitute state priorities for local priorities and induce unknown, and often significant, costs on governments whose revenue-raising capabilities are limited, not only by economic factors but by state law.

The major issue for many local governments is whether they can meet the financial demands of federal and state mandates within the financial limits imposed by the state, by normal political forces, and by citizen initiatives. A number of grass-roots initiatives have been approved to limit local government taxes, most notably, Proposition 13 in California and

Proposition 2 $\frac{1}{2}$ in Massachusetts. More such initiatives may lie ahead. Moreover, the federal and state courts have been particularly active in the last decade in issuing mandates affecting costly functions of state and local government, such as education, corrections, and mental health services.

The fundamental issue, however, is local self-government, which makes the motivation for reimbursement a very important consideration. If a mandate reimbursement rule restrains mandating by imposing fiscal discipline on legislators, then local self-government will be enhanced by default. If demands for reimbursement simply reflect local desires for compensation for services performed, however, then local self-government will not be enhanced because local governments will be viewed as mere service deliverers, happily providing whatever services are paid for by the state and in whatever manner is desired by the state. The "hired help" approach to mandate reimbursement, therefore, needs to be replaced by a principled federalist approach in which states and their local governments are seen as partners in self-government, sharing costs and responsibilities equitably in serving all citizens of the state. Under this approach, the state, as the larger jurisdiction, is seen as having a special responsibility to support and encourage citizen self-government in local jurisdictions.

This information report provides examples from seven states that have used a variety of approaches to address state-local tensions created by mandates. We hope this report will help state and local officials in all 50 states find acceptable intergovernmental means to resolve the inevitable tensions created by mandates and to restore vitality to local self-government. The success of any mandates strategy will depend on the extent to which it represents agreement between state and local governments and is followed in good faith by all parties.

This report was approved for publication by the Commission on June 22, 1990.

Robert B. Hawkins, Jr.
Chairman

ACKNOWLEDGMENTS

This information report resulted from the combined efforts of several individuals and organizations. It was developed by Jane Roberts and the staffs of several state ACIRs. Andree Reeves completed the collection and initial editing of the state papers and helped to prepare the introductory chapter. Louis Cof-fel provided secretarial assistance. Joan Casey was responsible for the final editing.

The Commission gratefully acknowledges the assistance of the following state ACIR counterparts that contributed papers for this volume: Florida Advisory Council on Intergovernmental Relations, Ohio State and Local Government Commission, New York State Legislative Commission on State-Local Relations, Rhode Island State-Local Relations Commission, and South Carolina Advisory Commission on Intergovernmental Relations.

The Commission wishes to thank especially Robert Bradley, Mary Kay Falconer, Elizabeth Lincs, and David Cooper of Florida; Lisa Patt McDaniel and Craig Zimmers of Ohio; Paul Moore and Margaret Sherman of New York; Gary S. Sasse of Rhode Island; and Janet Kelly and Dan B. Mackey of South Carolina.

The Commission also would like to thank The Urban Institute for permission to reprint the articles on Connecticut and Massachusetts. The Commission expresses its thanks to Geary Maher, who prepared the Connecticut study; to Emily D. Cousens, who wrote the article on the application of the Massachusetts mandate statute; and to Anthony D'Aiello, who contributed the chapter on cost estimation and reimbursement of mandates in Massachusetts.

The views expressed in these papers are not necessarily those of ACIR. The Commission staff, which prepared the introductory chapter, takes responsibility for its contents. The authors of the individual papers in this report accept responsibility for the contents of those papers.

John Kincaid
Executive Director

Bruce D. McDowell
Director, Government Policy Research

CONTENTS

Introduction	1
Definitions of Mandates	2
Why the Mandate Revolution?	2
Sources and Legitimacy	3
Governments Affected	4
The Issue of Funding	4
Who Should Pay?	5
Responsible Parties?	5
The Greater Good?	5
Equity	5
Passing the Buck	5
Moral Objectives	6
State Policy Change	6
Cost Differentials	6
Practical Problems	6
Need for Mandates	6
The Issue of Local Autonomy	6
Mandates as Virtue and Vice	6
Summary of State Mandating Policies	7
Approaches to Mandate Funding	7
The State Cases	8
Ohio: Devising a Workable Solution to the Mandate Dilemma	11
The Commission Study and Recommendations	11
Implementation	12
Conclusion	12
South Carolina: State Mandated Local Government Expenditures and Revenue Limitations	13
A Plan of Study	13
The Benefit of Experience	13
Pennsylvania	14
Vermont	14
Florida	14
New York	14
Illinois	15
Virginia	15
Recommendations from the Review	15
Mandates in South Carolina	16
Legislative Mandates	16
Administrative Mandates and Executive Orders	16
What is Being Mandated?	17
Who is Responsible for Compliance?	17
Federal Pass-Through Mandates	17
Mandates by Budget Proviso	17
Repealed and Unconstitutional Mandates	17
Traditional Mandates	17
The Cost of State Mandates	18
Cost Analysis Results	18
Conclusions about Local Mandate Costs	19

Final Recommendations—A Matter of Perspective	19
Recommendations	20
Avoid Reinventing the Wheel	20
Continue Mandate Cost Analysis	20
Clean Up the State Code	20
Comply with the Fiscal Note Legislation	20
Make Fiscal Notes Work in South Carolina	21
Make Legislative Intent Apparent	21
Develop an Appeals Process	21
Formalize Traditional Mandates	22
Plan for Compliance in the Present	22
Plan for Compliance in the Future	22
Summary and Conclusions	22
Rhode Island: Experience with a Mandate Reimbursement Law	25
What Is a State Mandate?	25
How Reimbursements Are Determined	26
The Impact of Rhode Island Mandating Statutes	26
Direct Fiscal Impact	26
Increasing Sensitivity to Mandating Costs	27
Conclusion	27
Florida: State Mandates on Local Governments	29
Overview	29
Definition of Mandates	29
Number of Mandates	30
Types of Mandates	30
<i>Table 1</i> —Distribution of Mandates Enrolled, by Mandate Type, 1981-89	31
<i>Figure 1</i> —Distribution of Mandates by Mandate Type, 1981-89	31
Cost of Mandates	32
Overview of the Past and a Look into the Future	32
<i>Figure 2</i> —1989 Mandates, by Functional Classification	32
Drawing from the Florida Experience	33
Limitations of Statutory Provisions	33
Definition of Mandates—Narrow or Broad	33
Measures of Multitude and Magnitude	33
Monitoring Mandates	33
Concluding Comments	34
References	34
<i>Appendix A</i> —House Joint Resolution Nos. 139 and 40	35
Article VII Finance and Taxation	35
Laws Affecting Local Governmental Expenditures or Ability to Raise Revenue or Receive State Tax Revenue	35
Massachusetts: The Mandate Statute and Its Application	37
Postscript	40
Massachusetts: Cost Estimation and Reimbursement of Mandates	41
Up-Front Funding Versus Reimbursement	41
Up-Front Funding Process	42
The Reimbursement Process	42
Roadblocks to Success	43
Factors Affecting DLM's Success	43
Conclusion	44
Postscript	44

Connecticut: Consideration and Rejection of a Mandate Reimbursement Program	45
<i>Table 2—Connecticut's Aid to Municipalities: All Appropriated Funds.</i>	
FY 1982-83 to FY 1989-90	48
New York: The "Non-Issue" of Mandates	49
Current Strategies	49
Step 1: The Catalog	50
Step 2: The Fiscal Note	50
Step 3: The Mandate Reimbursement	51
Alternative Strategies	52
A Better Approach?	52
Conclusion	53

States always have mandated functions, standards, tax limits, and other rules for their local governments. These mandates require local governments either to take certain specific actions (e.g., undertake obligations) or not to take certain specific actions (e.g., comply with prohibitions). In recent decades, the number and costs of state mandates have grown, sometimes substantially, in most states. Local officials, therefore, have voiced increasing concern about them—what New York City's former mayor, Edward I. Koch, referred to as the "mandate milestone."¹ This concern is particularly pronounced when considering unfunded state mandates.

The concern over state mandates centers around an array of issues, including the decline in federal aid relative to state and local own-source revenues, the shift of more programmatic responsibility from the federal government to state and local governments, questions of accountability, public opposition to rising taxes, the difficulties faced by many local governments in meeting the financial demands of mandates, and the implications of mandates for local self-government, including the willingness of citizens to hold office, especially in small jurisdictions that lack the administrative support to cope with mandates. These circumstances have produced a renewed focus on state-local relations in the 1980s and 1990s.

This information report on state mandates is an effort to shed more light on an increasingly controversial aspect of state-local relations. It continues a line of research begun by the Advisory Commission on Intergovernmental Relations (ACIR) in 1978.² The initial report and a 1982 update³ were the first systematic attempts to survey states' activities concerning mandates to local governments. On the heels of ACIR's 1978 report, Catherine Lovell et al. published a study of issues and impacts of federal and state mandates on local governments.⁴

Now, with renewed and growing concern about mandates, other organizations also are pursuing the issue. The U.S. General Accounting Office (GAO), the National Conference of State Legislatures (NCSL), and The Urban Institute have studied state mandates recently.

GAO's study viewed state experiences as a source of ideas for the treatment of this issue by the Congress. GAO found that the critical factors in prompting states to limit or to reimburse mandates included legislators' concern about imposing costs on local governments, a healthy fiscal climate, and a constitutionally established or voter-initiated requirement that the state reimburse local governments for the cost of mandates.⁵

NCSL's examination of mandates found them to be a major source of concern in state-local relations. It recommended that states review mandates to local governments and consider relaxing or eliminating those requirements, and in some cases assuming the cost of complying with them. NCSL encouraged states to develop some method, such as requiring fiscal notes, to assure that the costs of all prospective mandates are taken into account before they are enacted.⁶

The Urban Institute's book *Coping with Mandates: What are the Alternatives?* addresses several aspects of federal and state mandates. The contributing authors and editors examine the history of mandates and the recent experience of federal and state governments in responding to complaints from governments receiving the mandates. They place the mandates issue in three larger contexts: the policy goals that intergovernmental regulations are meant to achieve, the tensions among governments in the federal system, and the assessment of regulation as an instrument of government policy.⁷

The cases in this new ACIR volume come from seven states—Connecticut, Florida, Massachusetts, New York, Ohio, Rhode Island, and South Carolina. ACIR's state counterparts in Florida, New York, Ohio, and South Carolina contributed studies for this report. The Rhode Island Public Expenditure Council prepared the Rhode Island study, the General Assembly's Office of Fiscal Analysis provided the Connecticut paper, and staff members in the Division of Local Mandates furnished the two Massachusetts reports. The Connecticut and Massachusetts papers are revised versions of works that appeared originally in the 1990 Urban Institute publication.

The papers examine specific approaches to dealing with mandates, including information for legislating and rulemaking, reimbursement of local governments for the costs of individual mandates, equalization of the fiscal capacities of local governments as an alternative to reimbursement, and legal limits on enforcing unfunded state mandates.

DEFINITIONS OF MANDATES

In general, mandates arise from statutes, constitutional provisions, court decisions, and administrative regulations or orders that demand action from "subordinate" governments under pain of civil or criminal sanctions. There are, however, many variations on this basic definition.

Those who subscribe to a strict legal definition construe mandates as direct orders with clear intent to demand positive action allowing no legal choice but to carry out that action. Others view mandates from a broad financial perspective—considering the aggregate financial impact induced by a "superior" government. By this definition, mandates are interpreted as covering a wide array of governmentally induced costs. These added costs may result, for example, from conditions of grants-in-aid accepted "voluntarily" by recipients. These conditions may add a new function for local governments to administer; require that local governments fund part of this new function themselves; set higher standards of service than local governments would set for themselves; and require specific, unnecessarily expensive, or inappropriate means of achieving the mandate locally. In addition, mandates sometimes are defined to include commands that local governments not raise certain revenues, thereby causing revenue losses or "negatively" induced costs.

State laws contain many variations in the definition of mandates. For instance, Connecticut, Florida, Massachusetts, and Rhode Island focus on provisions that require local governments to spend more. Massachusetts mandates take effect only if the state assumes the cost.⁸ Florida includes state actions that impose "costs" through an erosion of the local tax base⁹ and encompasses actions that place limitations or requirements on local governments without compensating them for the costs necessary for compliance.¹⁰ Connecticut specifically excludes court orders and any legislation necessary to comply with a federal mandate.¹¹ In Rhode Island, only that portion of a state mandate that exceeds the federal requirement is defined legally as a state mandated cost.¹²

In addition to the legal variations, different working definitions have been developed by state-local relations bodies assigned to catalog mandates or to prepare fiscal notes. For instance, the South Carolina ACIR's working definition includes "statutes, regula-

tions or orders that require the locality to undertake an activity or comply with some standard, even when the locality would have undertaken the activity or complied with the standard voluntarily." By the same token, it includes actions that prevent the locality from undertaking the activity, "even when the locality would not consider undertaking it in the absence of statute, regulation, or order."¹³ The definition crafted by the Ohio Local Government Advisory Commission includes any constitutional, statutory, or regulatory provision requiring local governments to establish or modify a specific activity or provide a service to meet minimum state standards.¹⁴

Much of the variation among definitions of mandates stems from the imposition of unfunded service mandates. For those who take a broad interpretation, what counts is the bottom line, namely, net costs. Those who subscribe to a narrow interpretation of mandates believe that money is secondary; if something is mandated, it must be done, regardless of the cost.

A central controversy, therefore, arises from the question of what is reimbursable. Some analysts think the term "mandate" is pejorative because it characterizes regulations as imposing excessive, and thus compensable, costs on state and local governments.¹⁵ Others accept the term as a nonprejudicial descriptor of a common class of intergovernmental activities.

WHY THE MANDATE REVOLUTION?

The rise of mandating as a salient issue in the federal system still remains to be explained in an adequate fashion. No doubt, a number of factors have combined to spark the mandate revolution.

One likely factor is that the policy demands on the Congress and state legislatures often outrun the fiscal resources needed to meet the demands. In the absence of sufficient funds—whether by legislative choice or economic constraint—there is a strong temptation to satisfy policy demands by mandating that functions be performed by other governments. Furthermore, policy demands tend to grow continually. Many policy demands of the past are institutionalized in today's budgets, thus requiring policymakers to expand their budgets with new resources or to shift new demands onto other budgets.

Another possible factor has been the growing professionalization of state governments. Better staffing for governors and legislatures, four-year gubernatorial terms, annual legislative sessions, enhanced administrative capacities, and other reforms advocated during the post-World War II era were intended to increase the policymaking abilities of state governments. The situation is not unlike Parkinson's Law: work expands to fill the time available for its completion. Key assumptions underlying these reforms were that states are better able than local gov-

ernments to raise revenue, and that states actually would raise sufficient revenues to exercise their new capabilities, especially in light of what was then a rising tide of federal aid. Furthermore, the reform of state courts, coupled with the models of activism forged by federal courts, has resulted in growing state judicial activism and, thus, more state judicial mandates.

In addition, the professionalization of state governments attracted more interest groups to state capitols, a trend that appears to have accelerated again as the federal government shifts more responsibilities to the states and as states assume more responsibilities on their own. Interest groups have incentives to focus on state government rather than on many different local governments, just as they have incentives to focus on the Congress rather than on 50 state legislatures.

Thus, state governments are much more powerful policy engines than they were in the past, but the fiscal fuel needed to operate those engines is often in short supply. To some extent, therefore, to make use of their policymaking abilities and also to comply with federal mandates, states must commandeer the engines of their local governments.

The reform of state government, moreover, often was accompanied by attempts to centralize policymaking so as to provide for better policy coordination, more efficient administration, and more uniform implementation of public policy. The logic of state centralization frequently benefited local governments when states could provide some support to fund new policies and assume the performance of certain local functions; consequently, there was a tendency to overlook the inevitability that centralization would produce unfunded mandates.

Another likely factor in the rise of mandating is that citizens expect governments to conform to much higher standards and to protect individual rights more extensively than was true in the past. Movements to improve individual rights protection, consumer protection, environmental protection, social welfare, public service provision, government efficiency, and public accountability, for example, all require governments to behave in new ways, some of which were virtually unheard of a few decades ago. Many of these issues, moreover, are not subject to local variability, at least below certain levels. If the environment is to be protected, for example, then all governments must conform to and enforce certain minimum standards. State and local governments might be permitted to set higher standards, but not lower ones. Hence, states are called on to set or enforce standards in a wide variety of fields—standards that must be applied uniformly to all local jurisdictions or to jurisdictions of a certain type, regardless of the variability of local jurisdictions' capacity to cope with the costs of compliance.

Ironically, it is quite possible that local innovations contribute to state mandating, too. That is, when a local government comes up with a good idea, the state legislature may think that it is a good idea for all local governments and, therefore, mandate it statewide, even though what works in one locality may not work well or at all in other localities.

Sometimes, local officials request state mandates, not usually for themselves but for other local officials. A mayor may desire a state mandate to counteract city council opposition to a policy, and vice versa. County officials may want the state to mandate certain municipal policies, and vice versa. Suburbs may want the state to mandate certain policies for central cities, and vice versa. Independently elected county treasurers or sheriffs may ask the state to mandate salary increases, jail conditions, service levels, and so on. As one observer has noted, "Counties can be their own worst enemies when it comes to mandates."¹⁶

Of course, mandates also stem from genuine deficiencies in local government performance. Where one or more local governments decline to remedy a problem, the state may be compelled to mandate a remedy. Local deficiencies may give rise to interest group activity and media coverage demanding state action.

SOURCES AND LEGITIMACY

State mandates come from many sources—constitutional provisions, citizen initiatives, legislative statutes, judicial decisions, and administrative regulations. It can be argued that those sources closer to the people have more democratic legitimacy, while those farther removed from the citizenry have less democratic legitimacy because their political accountability is less direct.

Constitutional mandates have the closest links to direct democracy because, in effect, the people are imposing these mandates on themselves by ratifying a new constitution or constitutional amendment. Citizen initiatives, whether they result in constitutional amendments or new statutes, also have direct linkages to the electorate and have a potentially high degree of accountability. Perhaps the principal problem with such mandates is that citizens are not always aware of the policy consequences or tax costs of the proposals they support at the ballot box.

Statutory mandates have less direct links to citizen consent because they come (with gubernatorial approval) from the legislature, which is elected to represent the people. Here, questions can be raised about whether a mandate is motivated merely by political pressures to shift costs from the state to local governments or by careful, disinterested consideration of the extent to which the mandate represents

genuine statewide (or greater than local) interests and whether it really should be paid for by the state.

Mandates issued by state courts are linked to the people insofar as they are tied closely to specific provisions of state constitutions and statutes. Judges do interpret the law, however, and their interpretations adhere more or less to the intentions of the citizens or elected officials who made the law. Court mandates, especially those based on constitutional grounds, generally are perceived by voters as having a high degree of legitimacy, thus making the courts an attractive forum for interests seeking to promulgate mandates. If a mandate is perceived as being too onerous, however, citizens can respond by amending the constitution, initiating a new law where this is permitted, or, in most states, unseating judges in selection or retention elections.

Administrative mandates are more likely to be created by processes more insulated from the people than those that emerge from the legislative process. A classic problem with administrative mandates is that they can be more rigorous, detailed, and inflexible than originally envisioned by the governor or legislature. Once embedded in the bureaucracy, moreover, a mandate sometimes can be hard to dislodge. At times, however, the executive branch may weaken a mandate or decline to enforce it vigorously. Hence, the executive branch itself can become a battleground for mandate compliance and enforcement. Administrators, of course, can be held accountable by judicial challenge and by corrective action by the legislature and the governor.

GOVERNMENTS AFFECTED

State mandates also can be considered in terms of the governments they affect. The legitimacy of imposing requirements or induced costs perhaps can be said to differ for home rule municipalities and counties, cities and counties without home rule, school districts, and special districts. These differences depend on the relationship of a local government to the state.

It may be argued, therefore, that mandates undermine home rule and should be applied more sparingly to home rule municipalities and counties. By contrast, non-home rule municipalities are subject to many state restrictions in any event, and non-home rule counties usually are considered to be administrative arms of the state, at least in part, and naturally subject to a broad range of state mandates. School districts, once largely a local concern, now are viewed as so important to equal rights, equal opportunity, and economic development that states have come to play a stronger role in financing and setting standards for them. Some special districts, by contrast, perform such obviously local functions that they remain rela-

tively removed from state regulation. Other districts, however, have responsibilities in such fields as environmental protection and transportation, in which district activities cross local boundaries and take on "state" purposes.

THE ISSUE OF FUNDING

Local governments face their public responsibilities with varying degrees of fiscal capacity to respond to federal and state mandates. Governmental theory aside, the major mandate issue for many local governments is whether they can meet the financial demands of state mandates within the financial limits imposed by the state, that is, limits on local taxing, borrowing, and/or spending authority, plus limits on state and federal funding. Decisionmakers in state governments are pressured strongly by policy advocates to consider only the substantive merits of individual programs when weighing whether to assign specific responsibilities and costs to local governments. Local governments, however, have to contend with the aggregate impact of all mandates, compared with their total taxing capacity and any federal and state aid that is available. State officials do not always consider local tax capacities before making decisions that require the expenditure of local revenues. In addition, states sometimes simultaneously place further limits on local taxing or borrowing authority as they expand mandates.

Much of the mandate controversy surrounds the mismatch between mandated responsibilities and local funding capacities. Several means can be used to close the gap. These include expansion of local revenue authority, increased state aid for specific and general purposes (with or without fiscal capacity equalization features), state reimbursement of specific mandates, and provisions making certain types of state mandates unenforceable if they are not funded by the state.

One potential side effect of state mandates when they place financial burdens on local governments is that they can induce privatization. Costs passed from the federal government to state governments, and from state governments to local governments, in turn, can be passed on to the private sector. One example is the rise of residential community associations (RCAs) that remove some demands for public services from the local budget.¹⁷ Another example is the use of developer fees (and privately donated public facilities) in some states to cover a portion of the costs of new roads, schools, sewers, parks, and other facilities that must be built before development is allowed to proceed.¹⁸ Such privatization can increase the influence of private developers in the development of communities and diminish the influence of public policies. Jurisdictions in need of economic de-

velopment may be particularly prone to passing on mandated costs to the private sector.

Who Should Pay?

Obviously, someone has to pay for mandates, but answering the question of who should pay is not easy. This question is most complicated in the case of state-local relations because, unlike the relation of the states to the federal government, local governments do not have co-sovereign status with their state. In the absence of specific state constitutional provisions regarding mandates or local autonomy, a state has broad legal authority to promulgate mandates for local governments.

Responsible Parties?

One argument for reimbursement is that those who make policy should bear the responsibility of paying for it. By this reasoning, the state should either raise revenue or take revenue from other state sources to provide payment for local mandate compliance. A mandate reimbursement requirement would compel the state to confront the real costs of public policy and to weigh priorities. In the absence of a reimbursement requirement, state officials do not have a strong incentive to assess costs, short term or long term. Weighing priorities is also important because an unfunded mandate may displace not only a local priority but also another state priority embedded in another unfunded mandate with which local governments are expected to comply.

The Greater Good?

The counter argument is that the legislature and the governor represent all of the people of the state and therefore can be understood as representing the people's interests. As such, state officials may be said to have a broader perspective on policy issues and to be less tied, as a group, to particular parochial interests. Given that citizens must pay for a mandate in any event, the state is obligated to consider the wisdom of a mandate itself, but is free to decide whether the costs of compliance are to be paid through local revenues, state revenues, or some combination thereof. Furthermore, if a state is obligated to reimburse all mandates, then the state may at times be deterred from making policy where it should make policy. If local officials, who also represent citizens in their various local capacities, object to a mandate, then the appropriate arenas for settling this local-state difference can be said to be the legislative, judicial, and electoral arenas. If local officials cannot prevail in those arenas, then the state cannot be said to be obligated to reimburse local governments for the cost of complying with the mandate.

Equity

Meeting compliance costs with local revenues rather than state revenues is not necessarily inequitable if it means that citizens pay for their own jurisdiction's compliance and not for compliance by other jurisdictions. Reimbursement from state revenues could mean that citizens in some jurisdictions will bear the costs of compliance in other jurisdictions as well as their own. This arrangement could be inequitable if citizens in jurisdictions that already behave in ways that conform to the mandate must pay for compliance in those jurisdictions whose deficient behavior prompted the state mandate. Thus, under a reimbursement system, citizens of an environmentally progressive jurisdiction, for example, may end up paying for the environmental insensitivities of other jurisdictions. A reimbursement system, therefore, could encourage less enlightened jurisdictions to sit on their hands waiting for state money rather than acting on their own. Such behavior could produce a general climate of local reluctance to initiate change and innovation. At the same time, if the state is obligated to provide reimbursement for all or most mandates, the state, too, could become less open to change and innovation.

An argument for reimbursement, however, is the extent to which the state tax system imposes tax burdens more equitably than most local tax systems. If local tax systems are more regressive than the state tax system, or are too limited geographically to match costs with beneficiaries equitably, then unfunded mandates may exacerbate these conditions. Yet, a reimbursement system may aggravate other problems, such as fiscal disparities, if revenues are transferred to both poor and wealthy jurisdictions for mandate compliance.

When a state or the voters statewide impose limits on the taxing, borrowing, and spending authority of local governments, however, the state cannot then equitably impose unfunded mandates on those local jurisdictions. It also would appear inequitable for a state to set limits on its own taxing, borrowing, and spending authority, and then shift the costs of policy initiatives to local governments in the form of unfunded mandates.

Passing the Buck

Virtually everyone recognizes, however, that unfunded mandates sometimes represent little more than an unwillingness on the part of state officials to confront voters directly with the true costs of public policy. Unfunded mandates can give citizens the impression that they are getting something for nothing. If local officials later must raise taxes or fees to comply with mandates, they are not likely to be able to shield themselves from adverse voter reaction by pointing to a state mandate millstone. Consequently, a constitutional or statutory mandate reimbursement requirement can act as a check on the ability of state officials to pass the tax bill on to local officials.

Moral Objectives

Even if the principle of reimbursement is accepted, however, not all mandates carry a clear moral obligation for reimbursement. Is a state, for example, obligated to reimburse a jurisdiction for compliance with a mandate that is intended to remedy racially discriminatory policies or corrupt activities long practiced by the jurisdiction? In other words, some mandates fall into a category in which it can be said that the mandate is a state response to some abuse or dereliction of responsibility by a few or many local jurisdictions. In these cases, one might argue that local officials ought to be required to face up to their responsibilities.

State Policy Change

At the same time, however, a case for reimbursement can be made where a mandate requires local governments to do something previously prohibited by the state or to stop doing something previously permitted or required by the state. In other words, when a state changes its policy, it would seem to be under some obligation to bear some of the costs imposed on local governments by that change.

Cost Differentials

Reimbursement systems also can mask the true costs of living in particular kinds of communities. That is, certain kinds of costs to citizens arise from living in a big city, a suburban municipality, or a rural community, for example, and in different areas of a state. A particular mandate, therefore, may impose a heavier burden on one type of jurisdiction than another; yet, to the extent that citizens choose to live in one type of jurisdiction rather than another, a reimbursement system can mask the true cost of that choice and allow citizens to enjoy a residential choice at less than true cost to themselves and more cost to others.

Practical Problems

It is not always easy, of course, to estimate the fiscal impacts of mandates across time and across a multiplicity of jurisdictions. No matter how refined and nonpartisan the estimating techniques used in fiscal notes processes, those techniques are subject to error. Estimating equitable rates of reimbursement becomes all the more problematic when reimbursements are to be provided over a period of years or, theoretically, in perpetuity.

Another practical problem is that legislators are inclined to circumvent mandate reimbursement requirements. Debates arise over cost estimates, definitions of mandates, and whether a particular act is a mandate falling within a reimbursement requirement. Thus, the process can become politicized, with

the state seeking to pay the least and local governments seeking to obtain the most.

Need for Mandates

The debate over reimbursement, however, obscures the more fundamental questions, namely, what and how should the state mandate? It is not self-evident that states need to enact a large number of mandates. The problem for local governments often lies in the proliferation of highly detailed mandates, and mandates that serve mainly to micromanage local governments and public services. Where such mandating occurs, an argument can be made for reimbursement because such detailed mandating converts local governments into mere administrative arms of the state, thus defeating one of the major purposes of having local governments in the first place.

THE ISSUE OF LOCAL AUTONOMY

State mandates are of considerable concern to local governments because they reduce local autonomy. Essentially, a mandate substitutes state priorities for local ones, although state and local priorities sometimes may coincide. Some local officials believe that by depriving local governments of control over a significant portion of their budgets, state mandates diminish local governments' ability to respond to their own citizens' needs and priorities. In some cases, however, localities may be happy to shift the political responsibility for a necessary but unpopular mandate to the state, and let state officials take the heat.

State mandates also may be inappropriate because the state is not close enough to the operating details of mandated programs to establish them in the most effective and efficient forms. On the other hand, being too close to the problem and all of its political controversies, as local officials often are, may paralyze needed public action. Although local government decisionmakers have to maintain their accountability to their own citizens, they also are accountable to the state and have a responsibility to help meet state-wide needs that have effects beyond the borders of individual localities. This spillover effect, however, creates arguments for state financial responsibility.

MANDATES AS VIRTUE AND VICE

The issue of mandates is difficult to deal with, in part because mandates are both a virtue and a vice of a federal system. They are a virtue in the sense that citizens can turn from one government to another in order to obtain action on their concerns. If local government is not responsive to a particular concern, then citizens may turn to their state government or to the

federal government. Such forum shopping, or "pragmatic federalism,"¹⁹ expands citizen choice and opportunities to influence government. This is a major reason for not having centralized government.

At the same time, mandating is a vice in the sense that it encourages centralization and reduces accountability by removing decisionmaking from local arenas and, in the case of unfunded mandates, by allowing one government to satisfy a set of citizen concerns while requiring other governments to confront citizens with the tax bill. Mandating encourages citizens to do end runs around their local governments rather than engaging their fellow citizens in the debate and action that might be necessary to alter or introduce a local policy.

Mandates rarely are invented by legislators out of thin air; instead, they are generated by constituents seeking action for their own benefit or for the benefit of their neighbors. As more legislators become full-time legislators, moreover, they are likely to face more constituent pressures for mandates. Consequently, whether or not there are constitutional or statutory provisions for reimbursement or fiscal relief, local governments will have to be attentive to the political dynamics of mandating in today's highly interdependent and intergovernmentalized environment.

SUMMARY OF STATE MANDATING POLICIES

State mandating policies include a substantial number of different elements. Each of the following strategies has been drawn from the practices and recommendations of states represented in this report, as well as other states.

- A definition of mandates acceptable to all parties concerned.
- A comprehensive inventory of mandates, updated periodically.
- A mandate review program to modify or repeal mandates as appropriate.
- Use of mandating as a last resort, after other cooperative approaches fail, and after careful consideration of whether a state interest really needs to take priority over the right of local self-government.
- Involvement of local officials in the formulation of necessary mandates.
- Use of the state ACIR as a key point of interaction and mediation.
- Requirements that legislative intent and compliance criteria be clear, perhaps re-

quiring the legislature to specify a policy objective in a statement attached to or combined with mandate legislation.

- Procedural requirements for committees and each house of the legislature for action on mandates (e.g., recommitment to a substantive committee on a point of order, an extraordinary majority-vote rule)
- Emphasis on results rather than process in mandates.
- Provision for local flexibility in methods of compliance.
- An appeals process, especially for localities that may have particular compliance problems, and especially when process is detailed in a mandate.
- Inclusion of a sunset provision in mandates.
- A fiscal notes process—or at least establish that fiscal notes are important in principle—to determine the probable fiscal impact of mandates on local governments. (About 42 state legislatures have some type of fiscal notes process, as does the Congress.)
- A mechanism for measuring local government fiscal stress, with mandate costs included in the measure.

Approaches to Mandate Funding

Several options are available to fund state mandates to local governments:

- Mandate reimbursement. As of 1988, at least 14 states had either a constitutional or a statutory general mandate reimbursement requirement²⁰ (*Constitutional*: California, Hawaii, Michigan, Missouri, New Hampshire, New Mexico, and Tennessee. *Statutory*: Colorado, Florida, Illinois, Massachusetts, Montana, Rhode Island, and Washington).²¹
- Rules that allow local governments to ignore certain mandates that are not funded by the state. (This still requires a definition of mandates, however.)
- State assumption of responsibility for selected local functions, or swaps of functions between the state and local governments. (A state ACIR could examine such issues and make recommendations.)

- Specific functions or services treated as shared state-local responsibilities and, therefore, financed on a cost-sharing basis.
- Expansion of local government revenue authority to help localities meet mandate compliance costs.
- Provision of more general aid to local governments, especially through a program of fiscal capacity and fiscal equalization revenue sharing. (So long as the state assumes responsibility for ensuring local capacity to perform functions, both mandated and non-mandated, state mandates are less likely to be burdensome, and the state itself can link policies with costs. This approach does not solve the problem of determining the costs of mandates, but it may simplify matters and be more equitable than mandate-by-mandate reimbursement.)

THE STATE CASES

The studies presented in this volume represent a variety of approaches to state mandates. They are organized along a continuum of responses to mandates: informational approaches (catalogs and fiscal notes) to aid in decisionmaking, reimbursement of individual mandates, legal limits on mandating, and fiscal equalization as an alternative to reimbursement.

The Ohio study, prepared by the Local Government Advisory Commission, describes the process of a state just beginning to deal with some of the effects of mandates by providing information about them in the legislative process.

The South Carolina report, written by the South Carolina ACIR, describes its experience with cataloging mandates and implementing fiscal note requirements. The study includes a comprehensive discussion of a variety of approaches to mandates drawn from an examination of six other states.

The Rhode Island case describes the state's experience with a statutory reimbursement requirement. The paper discusses the process of reimbursement, the direct fiscal impact of reimbursement, and the requirement's ability to make state officials more sensitive to local fiscal needs and conditions.

The Florida paper, prepared by the Florida ACIR, also discusses a statutory reimbursement requirement, along with other available strategies. It examines the state ACIR's monitoring and review activities, and explains that Florida reimbursements can

take the form of either direct compensation for funds expended or additional local revenue-raising authority.

The two Massachusetts papers concern a provision in the Proposition 2½ local tax limitation law initiated by the voters that requires state funding of state laws or agency rules or regulations that impose additional costs on cities or towns. If the commonwealth does not assume these costs, its mandates cannot be enforced. The first Massachusetts paper discusses the mandate funding rule itself; the second discusses the rule's implementation via cost estimation, reimbursement, and up-front funding.

The Connecticut and New York studies take a different approach to mandates. After careful study of the mandates issue and reviews of the use of fiscal notes, Connecticut rejected a reimbursement requirement and opted for voluntary reimbursement by the legislature, an option that has yet to be used. Like New York, Connecticut placed its primary reliance on increased general state aid to municipalities.

The New York study discusses the pros and cons of several approaches and concludes that increased general state aid answers most of the objections of local government officials. It cites significant administrative and financing problems with the reimbursement processes in California and Massachusetts, and calls for "sorting out" the proper state and local service responsibilities as a foundation for a strategy of better service delivery.

These studies are presented to help inform state and local officials in states considering mandate issues. These issues are at the heart of sound state-local relationships. The success of any given strategy will depend on the extent to which it represents agreement between state and local governments and is followed in good faith by all parties.

Notes

¹ Edward I. Koch, "The Mandate Millstone," *The Public Interest*, No. 61 (Fall 1980), pp. 42-57.

² U.S. Advisory Commission on Intergovernmental Relations, *State Mandating of Local Expenditures* (Washington, DC, 1978).

³ U.S. Advisory Commission on Intergovernmental Relations, *State Mandates: An Update* (Washington, DC, November 1982).

⁴ Catherine H. Lovell, Robert Kneisel, Max Neiman, Adam Z. Rose, and Charles A. Tobin, "Federal and State Mandating on Local Governments: An Exploration of Issues and Impacts," (Riverside, CA: Graduate School of Administration, University of California, 1979).

⁵ General Accounting Office, *Legislative Mandates: State Experiences Offer Insights for Federal Action*, September 1988, GAO/HRD 88 75, p. 30.

⁶ Steven D. Gold, *Reforming State-Local Relations: A Practical Guide* (Denver: National Conference of State Legislatures, 1989), p. 105.

⁷ Michael Fix and Daphne A. Kenyon, eds., *Coping with Mandates: What are the Alternatives?* (Washington, DC: Urban Institute Press, 1990), p. xiv.

- ⁶ Massachusetts General Laws c. 29, s. 27C.
- ⁹ "Florida State Mandates on Local Governments," this volume, p. 29.
- ¹⁰ Florida Statutes, Section 11.076.
- ¹¹ Public Act 83 12, (June Special Session), An Act Concerning State Mandates to Local Government.
- ¹² General Laws of Rhode Island, 45 13 7, "State Mandated Costs Defined."
- ¹³ "South Carolina: State Mandated Local Government Expenditures and Revenue Limitations," this volume, p. 13.
- ¹⁴ "Ohio: Devising a Workable Solution to the Mandate Dilemma," this volume, p. 11.
- ¹⁵ U.S. Department of the Treasury, *Federal-State-Local Fiscal Relations: Report to the President and the Congress* (Washington, DC, 1985), p. 80.
- ¹⁶ Jane Massey, "Approaches to the Mandate Problem," in Tanis J. Salant, ed., *Rethinking State County Relations* (Tucson: Office of Community and Public Service, University of Arizona, May 1990), p. 79.
- ¹⁷ U.S. Advisory Commission on Intergovernmental Relations, *Residential Community Associations: Private Governments in the Intergovernmental System?* (Washington, DC, 1989).
- ¹⁸ Arthur C. Nelson, ed., *Development Impact Fees: Policy Rationale, Practice, Theory, and Issues* (Chicago: American Planning Association, 1988).
- ¹⁹ Parris N. Glendingen and Mavis Mann Reeves, *Pragmatic Federalism*, 2nd edition (Pacific Palisades, CA: Palisades Publishers, 1984).
- ²⁰ U.S. General Accounting Office, *Legislative Mandates: State Experiences Offer Insights for Federal Action* (Washington, DC, September 1988).
- ²¹ Florida has a constitutional amendment for mandate reimbursement on the November 1990 ballot. Connecticut has a voluntary reimbursement program, but no reimbursements have been made yet. The state has increased general aid to local governments.

OHIO: DEVISING A WORKABLE SOLUTION TO THE MANDATE DILEMMA*

The State and Local Government Commission of Ohio chose state mandates to local governments as a topic for research and action in February 1987. Lieutenant Governor Paul R. Leonard, chairman of the commission, appointed six of the commissioners to a subcommittee to determine the effect of mandates on local governments and to devise a plan of action for the commission's approval.

Prior to the commission taking up the study of state mandates to local governments, other organizations had considered the dilemma. The Ohio Township Association, the Ohio Municipal League, and the County Commissioners' Association of Ohio had an interest in curbing state mandates. The County Commissioners' Association is continually making suggestions and recently appointed a Mandate Task Force. In Ohio, county government may perform only functions detailed by the General Assembly. Moreover, a county's ability to raise revenues is limited by the state constitution and the Ohio Revised Code. Within these limitations, counties usually bear the brunt of state mandates without additional funding, so they had ample reason to be concerned.

Bills had been introduced periodically in the state legislature to curb state mandates on local governments, without result. A few legislative task forces touched on the mandate problem, but none followed up with action. Finally, in "Helping Ohio's Communities Respond to Federal Cutbacks: Life after Dearth," the Select Committee to Study the Effects of Federal Cutbacks on Local Governments recommended that the State and Local Government Commission compile a catalog of mandates.

In 1977, the legislature passed a law requiring the Legislative Budget Office to prepare fiscal notes for bills that "appear to affect the revenues or expenditures of the state, a county, municipal corporation, township, school district, or other governmental agency" (ORC 103.14) and are ready for a floor vote. An actual dollar impact estimate was attempted but not always achieved because of the unavailability of reliable data.

* Lisa Patt McDaniel wrote this report.

THE COMMISSION STUDY AND RECOMMENDATIONS

An important starting point for the commission's work on mandates was deciding on a definition. Realizing that mandates come from various sources and take different forms, the commission chose the following broad definition. It defined a mandate as a legal requirement, a constitutional specification, a statutory provision, an administrative regulation, or a court order that local units of government must establish or modify a specific activity or provide a service to meet minimum state standards.

The commission's mandate subcommittee established an advisory committee to help review the issue and help develop final recommendations to the State and Local Government Commission. Both committees met together to review national studies of the mandate problem and other states' responses, and to listen to the local government associations' concerns.

The mandate subcommittee sent a survey to all state legislators in July 1988. It covered the major mandates for solid waste, contract bidding, prevailing wage, and jail standards. A follow-up letter in September brought the response rate up to 17 percent of the state representatives and 16 percent of the state senators. The returned surveys were split evenly among Democrats and Republicans. Overall, the legislators who responded were sympathetic to local governments and open to some kind of reform. Few, however, indicated any initiative in leading the battle against mandates.

By December, the mandate subcommittee submitted four recommendations to the State and Local Government Commission. The first recommendation was to compile a comprehensive document outlining legislative, administrative, and executive order mandates. This catalog would serve several purposes: (1) the total number of mandates currently imposed on local governments could be determined; (2) analysis would reveal time frames during which mandates were likely to be passed; (3) outdated and unneces-

sary mandates could be reviewed; and (4) funding, or lack thereof, could be analyzed.

The second recommendation called for the formation of a mandate review committee to work in conjunction with the legislative budget office and the local government associations. At the end of each legislative session, this committee would analyze laws passed for trends in mandates and funding. The committee also would devise a review procedure for weeding out unnecessary and outdated mandates.

The third recommendation called for a fiscal note network to be developed among representative cities, villages, townships, and counties to provide information on the fiscal consequences of various legislative proposals on local government. This information would be included in the fiscal notes attached to legislation. The idea behind this recommendation was to increase the accuracy of the fiscal note and to make the information more concrete in a legislator's mind by using actual local governments as examples.

The final recommendation called for strongly worded legislation to be introduced by the commission's legislative members. This legislation required that the state fund the cost of a mandate or provide a means of funding for the local government. It also provided that no bill be voted on by the General Assembly without a complete and accurate fiscal note attached. The last component of the legislation expanded the fiscal note requirement to include administrative rules and executive orders.

IMPLEMENTATION

The State and Local Government Commission approved all four recommendations and directed the staff to begin implementation. The fiscal note network was the first to be implemented. Local governments asked to participate were enthusiastic to be able to make a direct contribution to the legislative process, and the Legislative Budget Office was open to having access to more accurate fiscal information. The network was in operation by the first half of the legislative session.

The procedure for compiling the catalog was patterned after that developed by the South Carolina ACIR. A third-year law student was hired to review the Ohio Revised Code to extract all current mandates, each of which was categorized by the local governments it affected, approximate amount of fiscal impact, and the function of government to which the mandate applied. The process took three months. The information will be entered into a data base man-

agement program so that it can be used and printed in an easily understandable format.

Mandate legislation was introduced on January 30, 1990, by the four legislative members of the State and Local Government Commission: Sen. Richard Schafroth, Sen. Lee Fisher, Rep. Jerry Krupinski, and Rep. Ron Amstutz. The commission made every effort to get as much input as possible on the legislation from the local government associations, key legislators, and other players in the process before it was introduced. The legislation did not pass in the 1990 session.

The legislation is summarized by its first section:

Any bill that, according to the local impact statement [fiscal note] prepared by the Legislative Budget Office, has the effect of requiring a county, townships, or municipal corporation to perform or administer a new or expanded program or service having a net additional cost . . . for some or all affected counties, townships, or municipal corporations, shall include an appropriation sufficient to fund such net additional cost of compliance with that requirement.

If the legislature chooses to exempt itself from this requirement, it must take a separate vote on whether the bill will be exempt before voting on passage.

Other key points included are: Executive orders and agency rules must have fiscal notes attached. Fiscal notes for bills must be completed before the third hearing. Executive orders are exempt from the appropriation requirement.

The bill provided that the State and Local Government Commission would serve as an appeals board for local governments that argue that a mandate did not have sufficient appropriations. The decision of the commission would be final.

CONCLUSION

The mandate issue has been around for a long time. It is not unique to Ohio or to local governments. Every state has imposed unfunded mandates on its local governments. In turn, state governments, as well as local governments, are subject to mandates imposed by the federal government. Acknowledging that government is at a period of significant change, and that the relationship between state and local governments is an important component of that change, the State and Local Government Commission of Ohio will continue to work toward strengthening that relationship. A workable solution to Ohio's mandate problem will further that agenda.

SOUTH CAROLINA: STATE MANDATED LOCAL GOVERNMENT EXPENDITURES AND REVENUE LIMITATIONS*

A mandate, defined in its broadest sense, is a mechanism by which local decisionmaking authority is inhibited. The U.S. Advisory Commission on Intergovernmental Relations (ACIR), in a study of state mandates on local governments, focused on the substitution of state priorities for local priorities as a basis for examining the scope and influence of mandates. ACIR defined a mandate as a "legal requirement, constitutional provision, statutory provision, or administrative regulation that a local government undertake a specific activity or provide a service meeting minimum state standards."¹ The idea of substituting priorities suggests that the mandated activity is not desired mutually by the state and locality. If there is a mandate on the local government, then a strict interpretation of the definition forces the conclusion that the mandate represents a state objective and that a similar local objective does not exist.

Beyond the definitional problems, mandates tend to elicit strong feelings from state and local leaders. To many, at the core of the controversy is a power struggle between state and local leaders over control of the locality. Even when the state compensates the locality for the mandate, local leaders sometimes believe that their ability to do the job to which they have been elected is diminished. When there is no reciprocal support for an imposed mandate, the locality is forced to find new ways to generate revenue or strain existing revenue sources to comply with the mandate. There is no guarantee of support for many state mandates. Legislators can impose unwanted and possibly unnecessary standards on local governments effectively without taking any fiscal responsibility for having done so. One of the most frustrating situations encountered by localities involves a new mandate requiring additional revenue when an existing mandate limits the ability of the local government to raise revenues to fund the new mandate.

One of the more popular justifications for mandating is to shift responsibility for services from the state to local governments. While most agree that lo-

cal service provision generally is more responsive to the needs of residents, local leaders argue that the shift comes without adequate fiscal assistance from the state or with preexisting mandates that make generating additional revenues impossible without raising property tax rates. Localities, on average, are amenable to receiving responsibility for local services when there is adequate fiscal assistance or fiscal flexibility from the state. When localities are given a service provision task without assistance or autonomy to provide it, local leaders charge that the state budget has been kept viable at the expense of local budgets. From a purely political standpoint, a mandate can ensure that the responsibility for unpopular tax increases rests with local officials rather than state legislators.

A PLAN OF STUDY

The South Carolina Advisory Commission on Intergovernmental Relations (SCACIR) responded to these concerns about mandates with a five-part series of reports.

Part one offered an elaboration of the issues and problems and a justification for a long-term commitment to the study of mandates. Part two examined selected mandate studies from other states, with careful attention to methodology, scope, policy recommendations, and implementation criteria. The results were considered in light of South Carolina's needs. Part three provided an indexed catalog of existing state mandates and a look at legislative and agency mandating behavior. Part four contended with the cost of mandates to the locality. The final phase of study summarized the insights gained from the previous reports and translated them into policy recommendations.

THE BENEFIT OF EXPERIENCE

Decreasing federal and state revenues and increasing mandates to local political subdivisions have left many localities with a choice of either discontinuing services or raising property taxes. Because both alternatives are unpopular, local leaders have turned

* Janet Kelly wrote this report.

to their state legislatures to relieve the mandate burden, increase state aid to localities, or free localities to generate revenue from some source other than the property tax. When legislatures have attempted mandate reform, the approach generally has taken one of two forms.

First, some states have constitutional amendments that free localities entirely from the cost of state-imposed mandates. This approach follows from the belief that compensatory financial aid must follow a mandate. In cases where the mandate requires the locality to do something (mandates service or program quantity or quality), the state fully reimburses the cost of the activity. Less frequently, the state also will compensate the locality for any restrictive mandate. The more common restrictive mandates involve tax exemptions and other revenue limiting statutes. Fifteen states have some type of constitutional amendment regarding mandate costs. The experience of these states' programs suggests that the constitutional amendment approach is effective only when the legislative commitment to the amendment remains strong through changing membership. Many states that have chosen to restrict mandating through a constitutional amendment report routine circumvention of the intent of the amendment.

The second alternative, fiscal notes, usually accompanies any reimbursement or full funding constitutional amendment. Fiscal notes also are used in many states where there is no commitment to full or partial funding. A fiscal note statute ensures that each mandate will be accompanied by an economic impact statement that estimates the cost to localities. There are, however, few guarantees that the note will be prepared by a disinterested party, that there will be sufficient information, expertise, and resources to estimate costs accurately, and that legislators will consider the costs to localities and feel obligated to mitigate them when the mandate bill is before them. Most states that have a fiscal note statute report that the practice rarely accomplishes the intent of the statute.

The states selected for review were examined from the introduction of their study through the legislative process to implementation, with a discussion of the shortcomings and strengths of their programs based on interviews with those responsible for the programs. The six states discussed here—Pennsylvania, Vermont, Florida, Illinois, New York, and Virginia—were chosen for their diversity of experience with the mandates problem and not for their comparability with South Carolina. Some of the programs are successful, some are not. In each case, the state has a unique perception to bring to the mandates issue and a different message for other states.

South Carolina could benefit from the experience of these six states if fiscal notes and mandate reimbursement legislation prove to be warranted by further study.

Pennsylvania

The Pennsylvania Local Government Commission demonstrated how a well planned inventory methodology can serve as the basis for further mandates study. The necessity of describing the mandates problem in exact terms has been shown in Pennsylvania, as well as in other states. Pennsylvania reports that its catalog is used frequently by state and local agencies, local governments, public interest groups, and the academic community. The state also tackled another difficult issue—periodic investigation of previously enacted mandates to determine whether the intent is being preserved in implementation. This difficult and subjective task helps ensure that the meaning of the original legislation is not convoluted by practice and initiates the first step toward elimination of mandates that have outlived their usefulness.

Vermont

While Vermont and South Carolina have few common characteristics, the Vermont experience was helpful in pointing out the resentment that legislators and local government leaders may harbor toward each other, especially where mandates are concerned. Believing that the struggle for control over local functions inhibits good government, city and county leaders in Vermont suggested that they and state legislators should interact before, during, and after a mandate is passed. This point was reinforced by Florida ACIR.

Vermont—like New York—has offered an enhancement of state revenue sharing money as an alternative to difficult and controversial cost analysis of individual mandates. This approach requires only that legislators recognize that mandates exist and cost money. Both states have concluded that less-than-full reimbursement in the form of aid enrichment is better than no support while cost quantification issues are being debated.

Florida

The Florida experience was most instructive. The statutory limitation on the cost of mandates required a fiscal note and a financing plan for each mandate. Without the note, it is impossible to create a means of financing the mandate. The Florida legislature has been quite adept at circumventing the fiscal note statute, and the constitutional problem that prevents the legislature from being bound in advance is one that any state considering such legislation must research fully.

New York

The New York Legislative Commission on Expenditure Review (LCER) offered some startling conclusions about mandates based on its survey work

with local government officials, who were guaranteed anonymity. The survey results suggest that local leaders are not burdened by mandates. Because New York restricted its analysis to active mandates and did not include revenue-restrictive mandates, the finding is plausible. Several other states, including Vermont and Virginia, concluded that revenue-restrictive mandates were much more troublesome than those that required localities to provide a service or program, or that established quality or quantity levels for a service or program.

New York made two substantial contributions to the literature. First, LCER concluded that local leaders cannot distinguish effectively between voluntary compliance and a mandate. This conclusion is supported by ACIR's 1978 study. While the finding points to a serious problem with local leaders and gives merit to the suggestion that interaction between state and local leaders is advisable, it calls into question other conclusions drawn from New York's survey. For instance, if an inventory of mandates is generated from a survey of respondents who cannot specify mandates, how accurate and comprehensive can the inventory be? Similarly, if respondents are unsure about the extent of mandates, how can they conclude that mandates are not a problem for local governments?

LCER offered a second important hypothesis. It suggested that some mandates may be perceived as state imposed while, in fact, they are "passed through" the state from the federal government to the localities. So far, little attention has been given to this problem, but the issue has considerable research merit and should be explored fully in a comprehensive study of mandates in any state.

Illinois

The Illinois reimbursement program benefits from the experiences of California and Montana, leaders in reimbursement legislation. The fiscal note flaws that trouble Florida so greatly have not surfaced in Illinois. From all indications, the economic impact statements are thorough, methodologically sophisticated, and always accompany any mandate bill. But Illinois has another kind of problem. Instead of circumventing fiscal notes to avoid reimbursing localities, the legislature has amended the reimbursement bill to exclude pending mandates. Five years after the bill was passed, the state never had reimbursed a locality for any mandate. But there have been only two mandates passed since 1981, both involving pensions and both exempted by amendment to the original reimbursement bill. Despite this shortcoming, the conspicuous absence of additional mandates since the passage of the bill suggests that the Illinois system, while not perfect, is one of the more effective.

Virginia

Two things make the Virginia study unique. First, mandates were found to contribute to a larger problem—fiscal stress among local governments. The Legislative Audit and Review Council (LARC) took the position that when the causes of fiscal stress were identified and addressed, mandates would become less burdensome for the localities. It recommended full funding of mandates in conjunction with equalization legislation for cities and counties and increased state formula revenue sharing. The Virginia legislature made an historical commitment of support to local governments and directed that a study be undertaken on the impact of mandates. This contrasts with the experience of other states, whose legislatures have been either nonsupportive or antagonistic toward efforts to reduce the burden of mandates on local governments.

Recommendations from the Review

The South Carolina Advisory Commission on Intergovernmental Relations offered the following recommendations based on its study of other states' experiences:

- SCACIR should continue to study the mandates issue and provide local government leaders with timely information through a comprehensive inventory of state mandates.
- The comprehensive inventory should be generated and made available to all interested groups. A comprehensive classification indexed by subject and locality can serve informational needs best. Appropriate features of other states' inventories should be incorporated.
- Local government leaders should be encouraged to participate more fully in the state legislative process, and legislators should be encouraged to be more receptive to local government participation.
- Fiscal notes should accompany each mandate bill. They should be prepared by a disinterested group charged with preparation of all notes. They should be sophisticated methodologically and should contain precise language in referencing the cost of the bill under consideration.
- Previously enacted mandates should be reassessed periodically to determine whether their legislative intent is preserved in implementation. Recommendations for revision or repeal should follow each reassessment.

- If a constitutional amendment on state mandates is considered, the amendment should be researched carefully to ensure that it does not violate any other provisions of the state constitution.
- If a reimbursement program is considered, the six factors that contribute to success should be implemented fully.² Any exclusion to a reimbursement program should be identified clearly and well documented.
- Aid enhancement should be considered as an alternative to a constitutional amendment or full reimbursement program if the cost of such programs are prohibitive.
- The impact of mandates on local government finance should be incorporated into any composite index of fiscal stress designed to determine those localities that are most in need of financial assistance.
- If the purpose of possible mandates legislation or any other response to the burden of mandates on local governments is to address the source of the greatest fiscal stress, particular attention should be given to revenue-restrictive mandates.

MANDATES IN SOUTH CAROLINA

South Carolina appears to have more state mandates on local governments than any of its southeastern neighbors. Most mandates have been imposed legislatively (88 percent), while the remainder were imposed administratively (12 percent). The first mandate appeared in the late 17th century; it prohibited worldly work on Sunday, except by those who practice a faith that observes Saturday as the Sabbath and who happen to reside in Charleston County. One of the latest mandates involves the distribution of assets seized during arrests for trafficking in illegal substances.

The definition of mandates used by SCACIR to generate its catalog is broader than most others. Those statutes, regulations, or orders that require the locality to undertake an activity or to comply with some standard, even when the locality would have undertaken the activity or complied with the standard voluntarily, is a mandate. Similarly, any statute, regulation, or order that prevents the locality from undertaking an activity, even when the locality would not consider undertaking it in the absence of the statute, regulation, or order, is a mandate. Finally, even though pass-through mandates are not wholly creations of the state, they still affect the decisionmaking ability of local governments and are treated as mandates.

Legislative Mandates

SCACIR research indicates that 608 legislative mandates had been enacted as of 1986. Of these, 568 are enforceable; 34 either have been repealed or found unconstitutional by subsequent case law.

The first dramatic increase in legislative mandates occurred in the decade 1961-1970, when 71 were enacted (approximately seven per legislative year). In the following decade, 1971-1980, there were 105 mandates enacted, approximately ten per legislative year. From 1981 through 1986, 57 mandates were enacted, maintaining the ten per year average of the prior decade.

In 1983, the legislature enacted a law that requires a fiscal impact statement to accompany all bills that impose an expenditure by local governments. Section One of the "fiscal note" bill states:

Whenever a bill or resolution is introduced in the General Assembly requiring the expenditure of funds by a county or municipality, the principal author shall affix thereto a statement of estimated fiscal impact and cost of the proposed legislation. Prior to reporting the bill out of committee, if the amount is substantially different from the original estimate, the committee chairman shall cause a revised statement of the estimated fiscal impact of the bill to be attached to the bill. As used in this section, "statement of estimated fiscal impact" means the opinion of the person executing the statement as to the dollar cost to the county or the municipality for the first year and the annual cost thereafter."

The intent of such legislation generally is to require legislators to consider the economic consequences of their directives to local governments. The effect, in most states, is a significant reduction in the number of mandates passed by the legislature. In South Carolina, 43 mandates have been passed by the General Assembly between the time the fiscal note bill became law in 1983 and 1986, an average of 14 per legislative year. Since ten mandates was the average per legislative year prior to the requirement, the fiscal note law does not seem to have had an inhibiting impact.

Administrative Mandates and Executive Orders

There are currently 72 mandates to local governments imposed by state agencies. All of them are enforceable. Seventy percent of the mandates are imposed by the Department of Health and Environmental Control. They deal with health care standards, communicable disease control, inspection of public areas and products, and standards for water and waste disposal systems. The state Budget and Control Board imposes 13 percent of these mandates, and the remaining 17 percent come from the state retirement

system, Land Resources Commission, Tax Commission, Department of Education, Law Enforcement Division, Public Service Commission, Health and Human Services, and the Contractors Licensing Board.

Only three executive orders imposed mandates on local governments. One, issued during the administration of Governor James Edwards (1974-1978), requires magistrates to dispose of their cases expeditiously. The other two, issued by Governor Richard Riley (1978-1986), deal with issuance of tax-exempt private-activity bonds under the *Tax Reform Act of 1984* and the *Tax Reform Act of 1986*. The latter order was set to terminate when the legislature acted on the matter.

What is Being Mandated?

The mandates were classified by function. The most common mandates involve the general operation of local government. Other significant categories include education, public safety, and revenue exemptions.

Who is Responsible for Compliance?

Of the 683 mandates, 93 percent (638) were applicable to counties, 39 percent (268) to municipalities, and 17 percent (113) to special purpose districts. Many mandates apply to more than one unit of local government. Thirty-four of the mandates are no longer enforceable.

The total number of mandates to specific local government officials is 344. Law enforcement personnel (63), treasurers (36), auditors (29), magistrates (24), and clerks of court (20) account for 50 percent of the total state mandates to local government officials.

Federal Pass-Through Mandates

The analysis was expanded to include mandates originating from the federal government because they require as much compliance as those from the state. Frequently, studies have failed to make the distinction between state-initiated and federal pass-through mandates because the latter often appear in the state statutes and are not easily identifiable as pass-through mandates.

When a mandate is imposed by the federal government, the state often is charged with ensuring compliance. For this reason, the mandate is incorporated into the body of state laws affecting local governments and appears, at least on its face, to be a creation of the state. Further, some federal mandates are strengthened at the state level. When a state wishes to impose clean air standards on its localities at a level greater than that required by federal standards, it may do so in the form of a mandate. These also are incorporated into state law and are the most difficult pass-through mandates to categorize be-

cause they are not, strictly speaking, either federal or state mandates, but a combination. Of the 200 mandates reviewed by the agencies responsible for their enforcement, 13 (7 percent) were determined to be federal pass-through mandates.

Mandates by Budget Proviso

Each year, the South Carolina General Appropriations Act contains temporary provisos that affect state agencies, employees, and local governments in the same way as a permanent mandate. The locality is required to comply fully with the language of the provisos, some of which are repeated from year to year while others appear only once. These provisos cannot be incorporated into a catalog of state mandates because of their temporary nature but they must be mentioned in any discussion of state authority over local decision processes.

Repealed and Unconstitutional Mandates

The state legislature has repealed 31 mandates since 1976. Most of these statutes set fee schedules that have become outdated. Other repeals, however, indicate some change in legislative attitude, such as repeal of the blue laws prohibiting certain sales on Sundays. The majority of mandates that have been repealed were enacted more than 50 years ago. There are many other mandates still in effect that might be candidates for repeal during future legislative sessions. Only three legislative mandates have been determined to be unconstitutional by case law.

Traditional Mandates

Some mandates exist not so much formally as in the perceptions of state and local government officials. Commonly called "traditional" mandates, these are based on custom rather than law. While there are many kinds of traditional mandates in South Carolina, none seems as irksome to local government officials as the provision of office space and supplies to state agencies. In some cases, this is specified by law, as for officers of the circuit court, but in other cases, an historical series of events has led to the common belief that the locality is responsible for housing and supplying a state agency.

Most traditional mandates have some justification in the general perception that the locality should carry out the function. Office space for state agencies and a requirement that localities provide free transportation to children enrolled in public schools seem unique to South Carolina localities. Another traditional (not obligatory) mandate with the perception of local benefit is the yearly payment to state-run mental health facilities for the care of the counties' retarded and handicapped citizens.

The examination of traditional mandates suggests that state and local leaders should reassess periodically the nature of state-local cooperation within a locality and reach new agreements about the cost burdens involved.

The Cost of State Mandates

SCACIR contracted with the Bureau of Government Research and Service of the University of South Carolina to study the problem of assigning costs to state mandates and to analyze the costs of selected mandates in localities throughout the state. The bureau selected six state mandates for cost analysis: medically indigent assistance funds, court administration, space provision for state agencies by county governments, landfill regulations, collection and payment of state additions to fines and fees, and the state Highway Department's policies relating to right-of-way acquisition. Two examples of constraint mandates—the local option income tax and the merchants' inventory property tax—also were analyzed. Data for the cost analysis were collected in 14 counties and ten municipalities. Cities with populations of 10,000 or more were divided into five groups based on their FY 1984 per capita revenue. A random number table was used to select municipalities from the groups.

Cost Analysis Results

The cost analysis results for each of the six direct mandates and the two constraint mandates are summarized below. The review of the state's fiscal impact statement law also is discussed.

Medically Indigent Assistance (MIAF). When county expenditures for assistance for the medically indigent in FY 1985 are compared to the MIAF administration costs, plus the mandated medicaid and MIAF assessments for FY 1987, the 14 counties in the study fall into three distinct groups. For four of the counties, the FY 1987 assessments, plus administrative costs, totaled less than the amount that had been spent on medical indigence in FY 1985. Two counties experienced little change between their FY 1985 expenditures and their mandated FY 1987 expenditures. Of the eight counties required to increase their efforts, five had to increase their expenditures by over 100 percent between FY 1985 and FY 1987. Mandated FY 1987 per capita expenditures for medical indigence assistance ranged from \$2.53 to \$4.89. Based on the value of one mill of property tax (the amount of revenue that one mill will raise), counties estimated that the assessments represented from about 1.5 mills in Oconee County to about 4.5 mills in the poorer counties of Bamberg and Dillon. The timing of the mandate caused the financial impact to be particularly significant. The requirement by the state

for counties to allocate a portion of their revenue for assistance to the medically indigent came at about the same time that South Carolina cities and counties were faced with a loss of over \$71 million in federal General Revenue Sharing funds.

Court Administration. County officials perceive court-related mandates as the most costly. Surprisingly, court revenues tended to exceed expenses in most counties studied. On average, the courts generated a net revenue of \$.66 per capita. Still, the constant growth in case loads and frequent changes in laws, procedures, and reporting requirements are a burden that has significant impact on county budgets, staffing, and space requirements.

Office Space for State Agencies. County officials perceive the requirement to provide office space for state agencies to be the second most costly state mandate. The 14 counties studied provide an average of almost one-half square foot of office space per capita to the departments of Social Services and Health alone. Using an imputed rent figure of \$6.50 per square foot for full service leased space, the average per capita cost for the two departments is \$3.17. That figure varies from \$6.03 in Orangeburg County to \$1.97 in Cherokee County. Six of the seven counties with the highest per capita costs for space (based on imputed rent) also have the highest rates of poverty.

Landfill Regulations. All of the counties and one of the ten cities in the study group operated landfills under domestic waste permits issued by the state Department of Health and Environmental Control. Per capita landfill operation costs ranged from \$1.40 in Richland County to \$13.48 in Colleton County. Landfill costs exceeded revenues in all but three of the counties. County officials were most concerned about the stricter regulations expected to be promulgated by the Environmental Protection Agency and the state department. Officials estimate that the proposed regulations will increase landfill costs from two to five times current levels. Unless federal and state funds are made available to assist local governments to comply with these proposed regulations, only the wealthiest localities will be able to continue to operate sanitary landfills.

Collection of State Fees. The state raises revenue for a variety of purposes by adding fees to fines and forfeitures. While this mandate is not overtly costly for local governments, it is perceived to be burdensome. The impact of this mandate is primarily in the administrative time needed to track and rebate the fees. The cost and burden of this activity is heavily dependent on the extent to which the municipal government utilizes computers for its court-related record keeping. Smaller and poorer municipalities still rely on manual records. The cost of administra-

tive time spent complying with this type of state mandate is difficult to estimate. Most likely, for individual mandates, the cost would be negligible. But the financial burden of this type of mandate might be termed insidious since the impact is gradual and cumulative.

State Highway Department Right-of-Way Policy. The South Carolina Highway Department's policy is that, as a condition of selecting a municipal street to be added to the secondary system, the municipality is responsible for acquiring the right-of-way. The counties do not have to assume that responsibility. Only in a few cases was the acquisition of right-of-way a significant expense. Many municipal officials were concerned, however, about what appear to be unwritten and inconsistent Highway Department policies. These types of mandates are resented at the local level and are perceived to be burdensome.

Local Option Income Tax. The local option income tax was studied as an example of a constraint mandate. Since South Carolina local governments have limited revenue sources they are allowed to use, constraints or restrictive mandates have a significant impact. Because of their smaller share of state aid funds (21.67 percent in FY 1986), municipalities appear to be burdened particularly by revenue constraints. Estimates for 1979 local income tax receipts were developed because of the availability of U.S. Census data on household income. Based on those estimates and assuming a fairly low income tax rate of 10 percent of state income tax liability, the 14 counties studied could have raised from about 30 percent to 120 percent of 1979 property tax receivables with an income tax. Municipalities could have raised between about 20 percent and 117 percent of 1979 property tax revenues with an income tax.

Merchants' Inventory Tax. In 1984, the General Assembly passed legislation to phase out the merchants' inventory property tax over a period of three years (S.C. 12-37-450). Beginning in 1988, merchants' inventory is exempt from property taxation, and state reimbursement for this loss is capped at the 1987 tax level. Local government officials were most concerned about this growing local revenue source becoming another form of capped or declining state aid. Based on the General Assembly's need to produce a balanced state budget, most local officials expect less than full reimbursement. The state's reimbursement plan does not reflect merchants' inventory growth rates. In the counties studied, the average growth in the merchants' inventory assessed valuation from 1985 to 1986 was 16.64 percent. The growth from 1986 to 1987 was much slower, averaging only 8.48 percent. Merchants' inventory assessed valuation averaged slightly over 3 percent of the total assessed valuation of property in the 14 counties in 1985.

Fiscal Notes. Of the 35 state mandates to local government enacted since South Carolina passed the fiscal note law in 1983, only six were accompanied by a fiscal note, none of which addressed the fiscal impact on local government. The lack of compliance with the fiscal note requirement can be attributed, in part, to political realities. By passing mandates on local governments without raising state taxes, the legislature is able to ignore the actual costs and appear to be responsive to both interest groups and taxpayers. The burden is passed on to local officials, who must either raise taxes, cut local services, or postpone other local expenditures in order to comply with the mandates.

Conclusions about Local Mandate Costs

Based on the data collected, MIAF, the provision of space for state agencies, and sanitary landfill regulations account for 36 percent of the state aid funds received by counties. These mandates were selected for study because they were perceived by local government officials to be the most costly, but it is unclear that the current level of state aid is sufficient to offset the costs of state mandates. Additionally, it is apparent that mandates place more of a financial burden on the poorest counties, which are, by definition, least able to generate additional revenue to comply with state aid requirements.

Federal pass-through mandates regulating environmental protection are the most costly. While this study looked only at landfill operations, the mandates on air quality, water testing, waste water treatment, and the handling of hazardous wastes are expected to be increasingly stringent and expensive. Compliance with these regulations may be beyond the financial capacity of most local governments.

The major impact of mandates is in the cumulative effect of years of incremental change. The information collected on the selected group of mandates indicates that they tend to become more expensive over time. A recurrent theme during the interviews with local government officials was the feeling of powerlessness in the face of increasing demands and limited resources. Because mandates shift decision-making authority, local officials find it difficult to formulate plans that reflect local priorities.

FINAL RECOMMENDATIONS — A MATTER OF PERSPECTIVE

The 16-month study of mandates by SCACIR provided a clearer focus on the problem. That problem, it seems, is one of perspective. The state frames the issue in terms of individual mandates while the localities focus on the cumulative effect of all mandates.

There is no substantive disagreement between the state and localities over the mandate-by-mandate

issues. Any given mandate will have served a purpose or currently serves a purpose of making local government better. Are individual mandates outrageous? Generally, no. Are they expensive? Sometimes. Does that expense cripple the local budget? No. Would some localities, in the absence of a mandate, fail to meet the standard that the mandate requires? Probably. Is it necessary to look at ways to relieve the mandate burden in South Carolina, given that state officials believe that the more they intervene in the local process the better the result becomes? From the state perspective, not really. From the local perspective, a reexamination of the mandates issue is imperative.

Local officials in South Carolina believe that the state has a legitimate role to play in the operation of local government. From SCACIR research and interviews, it seems that resentment begins when the mandates create unreasonable burdens. Specifically, local government leaders ask for a mandates policy that embodies three principles:

- A mandates policy should make sense.
- Local input is necessary for a good policy process.
- State government must permit local flexibility in compliance with state mandates.

The SCACIR report elaborates on each of these three policy imperatives and concludes with ten practical recommendations for dealing with mandates in the future.

RECOMMENDATIONS

The policy recommendations grew from the better insights afforded by the review of the literature and discussion of the problem in part one of the study, the experience of other states offered in part two, the catalog of existing mandates summarized in part three, and the wealth of material on mandate costs and local concerns presented to the SCACIR by the University of South Carolina in part four of the mandates study.

Avoid Reinventing the Wheel

The SCACIR catalog of mandates is not without flaws. A few laws or rules likely are absent from the document. At times, the staff had to make a decision about whether something was a mandate, especially when a law required a standard but did not suggest who was responsible for ensuring that standard. On the whole, the SCACIR staff believes that the 683 mandates included in the catalog represent existing situation accurately.

Compiling this list was difficult, time consuming, and absolutely essential in order for state and local

officials to discuss the mandates issue on the basis of fact rather than perception. There should be a firm commitment to keeping the catalog current so that an informed dialogue may continue. A compilation of fiscal notes to accompany the catalog would be an important and useful enhancement.

Continue Mandate Cost Analysis

The university's attempt at cost analysis is one of the most elaborate and comprehensive in local government literature today. Despite the fact that the marginal costs of all mandates never can be quantified precisely for all the reasons presented in the report, it is vitally important that students of local policy never stop trying to find better ways to quantify mandates. Monitoring the academic and professional literature, as well as attempting innovative quantification methods independently, will ensure that South Carolina remains at the forefront of this issue. The closer we come to comprehensive quantification, the more accurately the relationship between state aid to localities and state mandates to localities can be seen.

Clean Up the State Code

Our survey and discussions have led to the conclusion that local leaders would like to have more respect for the requirements with which they are expected to comply. In practical terms, that means striking archaic and inappropriate mandates from the code, amending mandates that may be outdated but appropriate, revising mandates that are vague, and enforcing mandates that pass all these tests. A committee should be formed and charged with taking those mandates to the legislature for action. While the composition of the committee is a flexible matter, some groups would seem appropriate for representation on the committee. The South Carolina Association of Counties, the Municipal Association of South Carolina, the Councils of Governments, the Advisory Commission on Intergovernmental Relations, the legislature, and the agency responsible for preparing fiscal notes might be represented on the committee. This group should publish an annual legislative update reporting the mandates for which change was proposed and the action taken on them.

Comply with the Fiscal Note Legislation

The Bureau of Research and Service reported widespread noncompliance and inappropriate compliance with the fiscal note bill. Mandates often did not have an accompanying economic impact statement when put before the legislature. Some of the fiscal notes that accompanied mandates missed the point. One reported that a state mandate to local government would not constitute an additional cost

to the general fund. The statement was accurate given that it was the local government that would fund compliance with the mandate. There was never any mention of local cost in the note.

Make Fiscal Notes Work in South Carolina

The 1978 report on state mandates by the U.S. Advisory Commission on Intergovernmental Relations found that almost half of the states had a fiscal note requirement on state mandates, that notes usually pertained only to legislative mandates, and that cost estimates generally were accurate. Part two of the SCACIR study demonstrated that those states employing a professional staff to compute economic impact of proposed state mandates had more accurate and complete cost analysis. South Carolina should designate one qualified agency to prepare notes and recommend that a standard form or approach be used for cost analysis to permit comparability among mandates.

While the matter of designating a group to prepare fiscal notes should be handled by the legislature, the charge to the group should be to explore the individual and cumulative costs of a single mandate. When the cumulative perspective of a potential mandate that may be added to an existing pool of mandates is addressed by the group and delivered to the legislature, we can expect the gap in perspective between state and local leaders to narrow. The point of cumulative impact analysis might be explained best by an example of such a situation in South Carolina. When Rule 53 required the county clerk of court to review child support payments monthly and report those more than five days in arrears, the counties had to add staff and computers. These were the initial costs. The cumulative impact on the locality involved increased demands on law enforcement personnel to take action on the clerk's report, a new annex to one court house to store the additional paperwork (tripled by Rule 53), and finally undertaking the construction of a new office building in another county to house the county employees that had to be moved from the court house to accommodate those state officials required by mandate to be housed at the courthouse. While a fiscal note group could not be expected to explore each potential cost down to the penny, a note containing only the cost of two new clerks and a computer would not have done justice to the complexity of the local problem. If the note had been augmented by a plan for housing the tripled paperwork associated with the mandate and a discussion of the capacity of existing facilities to accommodate the increased personnel, the legislature would have a much clearer idea of the impact of its decision on the local level.

Finally, the group responsible for the preparation of fiscal notes should determine whether other man-

dates compete with or limit the locality's ability to comply with the prospective mandate. If, for example, the state directed a new and expensive service to be provided by the locality at local expense while another mandate limited the amount of property tax increase and prohibited alternative forms of local taxation, a conflict clearly would exist. The fiscal note group should be alert for such matters and offer resolutions to them.

Make Legislative Intent Apparent

When a legislator proposes a mandate, it should be indicated clearly how it is to be funded. When the locality sees that it is expected to fund the mandate fully or partially, it can make appropriate budget plans based on the estimated cost contained in the fiscal note. If the state intends to fund the mandate fully, the locality can proceed with budgeting for its needs without regard to the cost of the new mandate. Without a clear idea of the legislative intent for funding the mandate, the locality is forced to guess—a process that has a deserved reputation for inefficiency. The fiscal note bill should be amended to include a mandatory statement by the author detailing how the mandates will be funded.

Develop an Appeals Process

Even though a competent and unbiased group of people will be charged with preparing the fiscal impact statement and will consider the cumulative impact of the proposed mandate, they cannot be expected to understand fully the complexities of local conditions. The cost analysis portion of the study has demonstrated clearly that mandates affect different localities to different degrees. What may be a negligible expense for a metropolitan locality may be a crippling blow to a rural locality. Local governments should have an opportunity to respond to a fiscal note with additional information that would help the legislature with the mandate decision.

The appeal should be presented to the Mandates Advisory Group discussed earlier. In addition to being charged with periodic review of existing mandates, this group or a designated subcommittee also should serve as an ad hoc appeals committee. After review of the fiscal note and independent study of the problem, it should hear appeals and intervene with the legislature on behalf of the appealing localities if appropriate.⁴

This process specifically addresses one of the most common complaints from local leaders regarding state mandates. In South Carolina, as in all other states studied, local leaders describe exclusion from the process as much more disturbing than any mandate, even the costly ones. When state and local officials contribute jointly into the policy process, enhanced understanding can lead to better voluntary compliance.

Formalize Traditional Mandates

According to the study, county leaders indicate that the provision of office space, equipment, and supplies to state agencies is one of the most difficult state-local issues with which they have to contend. While most county administrators are not particularly anxious to evict state agencies from county buildings, they ask that their responsibilities to those agencies be more clearly defined. Among the more pressing questions: Is there any limit to the ability of the state to demand equipment and supplies? Must the county comply with frivolous requests? What will happen if a county refuses a request? The tension between the state and its localities is never more evident than on this issue.

In order for the localities to understand the limits of their responsibilities to state agencies, traditional mandates must be codified. It may be more appropriate for them to appear as administrative regulations rather than legislative mandates, but they should be formally enacted. Effective wording would include the standards of accommodation required, limits to local responsibility, a formal appeals process, and the consequences of noncompliance.

Plan for Compliance in the Present

Mandates by budget proviso have much the same effect on the local budget as traditional mandates: they inhibit local efficiency in budgetary planning. When a locality can anticipate a mandate, decision-makers can budget for it. No city or county wants to collect more taxes than it needs, nor does it want to make difficult midyear adjustments. The proliferation of procedural mandates to local governments in South Carolina suggests that the legislature is concerned with local efficiency. The effect of traditional mandates and mandates by budget proviso have opposite consequences.

A mandate by budget proviso might be entirely appropriate in any single budget year, but if the intent of the mandate is permanent, it should be submitted to the legislature for enactment. Mandates to local governments should take one of three forms: legislative enactment, administrative regulation, or executive order. No mandate should appear as a proviso to the budget bill for more than two consecutive years.

Plan for Compliance in the Future

The university study reported an anticipated fourfold increase in the cost of landfill operations in order to comply with new standards of the Department of Health and Environmental Control. A 1985 amendment to the Safe Water Drinking Act requires localities to pay for water testing—a service previously supplied by the department at no charge—and simultaneously increases the number of tests and test

stringency. All localities will find that these ever increasing pass-through mandate costs strain the budget. For some smaller localities and for those that are finding that the consequences of years of postponed capital improvement to their fiscal plant have caught up with them, the impact is devastating.

Development specialists agree unanimously that adequate infrastructure is one of the most important parts of the industrial location decision. Some South Carolina localities face a moratorium on development as a result of their outdated facilities—some so antiquated that compliance with federal and state standards is practically impossible. Other localities have adequate facilities at the present time but have no growth capacity at the existing site. The financial drain of ever-higher quality standards has made new construction difficult. Without new construction there will be no new development and, hence, no new sources for funding new development. Meanwhile, the costs of compliance rise.

The state should develop a stronger partnership approach to the solution of these problems. No general reimbursement bill has been proposed as a solution to the mandate burden as a result of the study, but state aid for compliance with these standards is crucial to continuing growth and development in South Carolina's localities. Without strong and prosperous local governments, the state cannot be strong and prosperous.

Legislation to assist localities in compliance with new and higher quality standards in environmental programs would help relieve the local budget, create a positive partnership between state and local leaders, and typify the kind of united commitment to strong infrastructure and strong state and local government that developers find so attractive.

SUMMARY AND CONCLUSIONS

South Carolina is not unlike other states with regard to the issue of state mandates to local governments, even though it has more mandates than most other states. Local leaders accept mandates as a part of the relationship localities have with the state. Local leaders in South Carolina want the state to review its mandates and eliminate those which no longer serve the purpose for which they were enacted. They want the impact of future mandates to be discussed thoroughly before enactment, and they want to participate in that discussion.

Many of South Carolina's mandates are procedural—enacted to enhance efficiency in local government. The intended effect and the actual effect are sometimes disparate. The disparity arises when the cumulative impact of mandates is ignored. Local leaders believe their participation in the enactment and review processes will result in a better understanding of cumulative consequences and a higher

quality of state requirements, both in the present and in the future.

Finally, local leaders want an informed dialogue on mandates to continue. They want reliable and complete information on all the issues surrounding mandates, and they want to work in partnership with state government to find new ways to fund compliance with existing mandates and those that will result from higher environmental quality standards.

The specific policy recommendations offered by SCACIR are:

- 1) Future mandates should be incorporated into the existing catalog at the end of each two-year session and their fiscal notes retained for the record.
- 2) As new approaches and techniques for assessing the cost of mandates become available, they should be employed to study the costs of mandates to local governments.
- 3) Existing mandates should be subject to a periodic review of their relevance. Mandates that are archaic, not implemented, not enforced, or unclear either should be removed from the code or revised and enforced.
- 4) Fiscal note legislation should be complied with in the spirit in which the legislation was enacted. The notes should reflect the cost to local governments, as well as the cost to the state, and should accompany each legislative and agency mandate.
- 5) The fiscal note should be prepared by a neutral, quantitatively sophisticated group. Periodically, that group should conduct internal validity studies that compare their estimated economic impact of mandates with the actual economic impact. Predictions should include the cumulative impact of the proposed mandate. When a previous mandate competes with or limits ability to comply with a proposed mandate, a resolution method should be offered.
- 6) Fiscal note legislation should be amended to require a statement by the author of

mandate legislation as to how the mandate is to be funded.

- 7) Local government officials should be permitted to appeal a prospective mandate and present an independent assessment of the cumulative economic impact of a proposed mandate and present their findings to the appropriate legislative committee before a mandate is enacted.
- 8) State government should clarify local government responsibilities regarding traditional mandates, such as provision of office space and supplies to state agencies.
- 9) Mandates should be in one of three forms—legislative enactment, administrative regulation, or executive order. While there may be good reason to include a mandate to local government in the budget bill one year, mandates by budget proviso should not recur.
- 10) The state should consider the impact of federal pass-through mandates on the localities, especially those that relate to water, air, and landfill standards, and work with local officials to find creative ways to fund compliance.

Notes

¹ U.S. Advisory Commission on Intergovernmental Relations, *State Mandating of Local Expenditures* (Washington, DC, July 1978), p. 2.

² The six factors of a successful reimbursement program, as recommended by the South Carolina study, are:

1. Mandates to be considered for reimbursement must be clearly identified.
2. Increased service mandates should be included along with service mandates.
3. Legislative and administrative regulations should also be eligible for reimbursement.
4. Reimbursement legislation should apply to revenue raising restrictions as well as to service requirements.
5. Costs must be accurately established for reimbursement to be fair.
6. A systematic and complete reimbursement process must be created, including a means of appeal.

RHODE ISLAND: EXPERIENCE WITH A MANDATE REIMBURSEMENT LAW*

In 1979, the Rhode Island General Assembly enacted the Property Tax and Fiscal Disclosure Act. The key provisions of this act were aimed at improving state-local fiscal relations by providing "truth in property taxation," including disclosure of local budget needs, limiting local deficit spending, requiring decennial revaluation, and reimbursing cities and towns for the cost of certain state-mandated programs.

This reform legislation was enacted in the heyday of the taxpayer revolt. In November 1978, the electorates in ten states approved tax and spending limitations, and an outcry was emerging in Rhode Island over the high level of property taxes. In 1979, for example, Rhode Island's per capita property tax burden was 35 percent above the national average, and ninth highest in the United States.

Political and community leaders recognized that something needed to be done to create a more accountable intergovernmental fiscal system. Therefore, at the request of then Governor J. Joseph Garrahy, the Rhode Island Public Expenditure Council and the Rhode Island League of Cities and Towns developed what was promoted as a thinking-man's response to the property tax revolt—the Property Tax and Fiscal Disclosure Act. It was hoped that this legislation would result in:

- Taxpayers being better informed regarding how tax rates are set, what their local budgets proposed, who was making certain program decisions affecting their tax bills, and whether their tax bills represented an equitable distribution of their local tax levy; and
- Local officials having some assurance that the state would reimburse them for mandates and would have a system in place ensuring their input toward the determination of mandates and which ones will be reimbursed.

This article focuses on Rhode Island's experience with one aspect of the property tax reform package—state mandate cost reimbursements.

WHAT IS A STATE MANDATE?

In Rhode Island, a state mandate is defined as "any state initiated statutory or executive action that requires a local government to establish, expand or modify its activities in such a way as to necessitate additional expenditures from local revenue sources."¹ When state mandates are intended to comply with federal regulation, laws, and court orders, only that portion of the state mandate that exceeds the federal requirement is considered to be a state-mandated cost. Furthermore, there are seven specific types of state mandates that are not subject to state reimbursement. These are:

- Holding elections;
- Assuring due process;
- Notifying the public and conducting public meetings;
- Assuring procedures for administrative and judicial review of actions taken by cities and towns;
- Protecting the public from malfeasance, misfeasance, or nonfeasance by local government officials;
- Administering finances, including the levy, assessment, and collection of taxes; and
- Preparing and submitting reports necessary for the efficient administration of state laws.

Reimbursements are not required if a state aid program exists, even if that program provides for only partial reimbursement. Finally, state mandates costing less than \$500 are not reimbursable.

* Gary Sasse of the Rhode Island Public Expenditure Council wrote this article.

HOW REIMBURSEMENTS ARE DETERMINED

The Office of Municipal Affairs in the Department of Administration is responsible for administering Rhode Island's mandated-cost reimbursement law. This responsibility involves the annual review of proposed mandates; determination of those that fit the definition of "reimbursable mandates"; identification of allowable reimbursable costs; and promulgation of regulations for the submission of reimbursement requests. Basically, the procedure operates as follows:

- By September 30, the Office of Municipal Affairs conducts a public hearing, at which time local officials and other interested parties identify proposed mandates and their related costs.
- By January 1, the Office of Municipal Affairs must issue a report identifying reimbursable state mandates established during the preceding fiscal year (July 1-June 30). It should be noted that this report does not include all legislative mandates; it contains only those that have been defined to be reimbursable.

Cities and towns (Rhode Island does not have county governments) may submit a statement by April 1 of actual local costs incurred for items eligible for reimbursement and for state reimbursements that were effective in the preceding fiscal year. For statutory mandates, the effective date is the date the statute becomes law. For administrative rules and regulations, the effective date is the date stated in the rule or regulation.

Actual local costs incurred means the actual expenditures from local source revenues for the reporting period in accordance with "Uniform Accounting and Reporting Standards for Rhode Island Municipalities," promulgated by the Office of the Auditor General of the State of Rhode Island. The Department of Administration may review and audit all documentation required in support of reimbursement requests by cities and towns, as well as any other municipal records related thereto.

Once the Office of Municipal Affairs reviews municipal reimbursement requests, it submits a report to the State Budget Office. This report shows the cost of all mandates for each municipality and serves as the basis for the state appropriation to reimburse general purpose local governments for state mandated costs. Based on the adopted state budget, the state Treasurer will reimburse the communities in accordance with the Department of Administration's report. Because of the need to compile actual cost

data, reimbursements to the cities and towns occur two years after the expense was incurred.

THE IMPACT OF RHODE ISLAND MANDATING STATUTES

There has been no comprehensive analysis of the Rhode Island state mandated-cost reimbursement, which makes it difficult to evaluate systematically what impact this law has had on state-local fiscal relations during the last eight years. In making such an assessment, two fundamental questions should be explored. First, what direct financial impact has the law had on state-local fiscal relations? Second, has the law served to heighten the legislature's consciousness about the effect state laws can have on local fiscal systems?

Direct Fiscal Impact

If Rhode Island's mandated-cost reimbursement program is measured by the level of payments, the conclusion would have to be that the law was nothing more than a paper tiger in the jungle of state-local relations.

Between fiscal years 1986 and 1990, statewide reimbursements totaled \$225,000. In the current fiscal year, the General Assembly has appropriated approximately \$75,000 out of a \$1.5 billion budget to reimburse local governments for state mandated expenditures.

Included in this \$75,000 are ten identified mandates that deal largely with personnel practices and environmental regulations. Over two-thirds of state reimbursements are for two mandates—educational incentive pay for tuition and supplies for police officers obtaining a master's degree and compliance with permit regulations for underground storage tanks.

Further evidence of the financial insignificance of the state-mandated reimbursement requirement can be seen in the number of localities that actually request state reimbursements. In fiscal year 1990, only about one-third (14 of 39 cities and towns) of Rhode Island's general local governments have asked to be reimbursed for state mandates.

The limited use of the reimbursement program is not attributable to a lack of interest in state-local fiscal relations in the Ocean State. The program has had little financial impact during a period of significant changes in state-local relations. For example, during the past five years, the General Assembly has enacted legislation prescribing personnel practices in several areas: teacher pension laws were modified to allow retirement with full pension after 28 years of service instead of 30 years; part-time municipal employees were given the right to bargain collectively; fire departments now are required to comply with the National Fire Protection Association's health and safety standards (NFPA 1500); and new impasse pro-

cedures were legislated to help resolve school district labor-management disputes. These types of mandates are examples of incremental adjustments to existing state requirements. One problem in administering a state cost reimbursement program is establishing the actual expense associated with incremental changes.

Also during the last five years, legislation and regulations were adopted requiring that local services meet certain standards. For instance, school bus safety legislation mandates the use of bus monitors, and the State Board of Regents for Elementary and Secondary Education adopted a so-called "Basic Education Program," which contains numerous service mandates in all phases of public school operations. School districts also were required to use a portion of their state aid for specific state mandated programs.

A National Conference of State Legislatures task force observed that mandates deserving the closest scrutiny are those dealing with personnel policies, environmental standards, service levels, and tax-base exemptions. The mandates outlined above indeed were concerned with personnel practices and service levels; however, the Rhode Island reimbursement process has not been utilized fully.

This limited application of the mandating statutes did not mean that the Executive and Legislative branches took a cavalier approach to state-local fiscal relations. Quite the contrary. The impact of state mandates on local governments was addressed in substantive legislation directed at major public policy concerns. For example, in return for comprehensive planning mandates, cities and towns received grants to develop plans consistent with statewide land use programs. School reform legislation was enacted that has made the state a senior partner in funding public schools as part of a comprehensive program that placed additional state imposed requirements on local school systems.

The salient point about these experiences is that decisionmakers viewed the delivery of specific services as a shared state-local responsibility and developed separate cost-sharing approaches to finance them outside the mandate statute. The cost-sharing programs generally were guided by the principle that state aid and reimbursement for major government functions should consider differences in local fiscal capacity and need. Nevertheless, mandates for relatively inexpensive administrative and procedural functions, such as providing information and keeping records, could be handled through the reimbursement program.

Rhode Island had mandates that relate to personnel practices long before there was a cost reimbursement program. As noted, since adoption of the mandating law, the General Assembly continued to enact statutes that affect retirement benefits of local employees and labor-management collective bargaining procedures.

Increasing Sensitivity to Mandating Costs

Measured solely from the viewpoint of actual reimbursements, the Rhode Island law does not appear to have had a significant impact on state-local fiscal relations. Nevertheless, its success or failure cannot be measured only by direct financial impact. Of greater importance is whether the program has made state government more conscious of and sensitive to local fiscal needs and conditions. There is no empirical evidence to enable one to answer this question.

Procedurally, accountability mechanisms have been built into the system. This process, commonly referred to as a "fiscal note," is an attempt to identify the fiscal impact of proposed mandates as legislation is being considered. The law permits the Rhode Island League of Cities and Towns to request fiscal notes on any bill or resolution that it believes affects local government. This provision is particularly important because, as the principal lobbying organization for local government in Rhode Island, the league is in a position to monitor the legislative process. Therefore, if municipalities believe that any legislation could have a fiscal impact, they can demand that the legislature receive a fiscal note.

What influence fiscal notes have on legislative decisionmaking is not clear. A 1988 report of the United States General Accounting Office found that:

Cost estimates provide important information to legislators, and the benefits of the process outweigh its costs, according to both federal and state officials. Nevertheless, the estimates had little effect in deterring, modifying, or funding mandates unless there was also strong legislative concern about the impact of imposing mandates on subordinate levels of governments.

In addition to legislative proposals, fiscal notes also are required for potential administrative rules. When a state agency proposes to adopt administrative rules that affect local government finances, it must prepare a fiscal note in cooperation with the Rhode Island League of Cities and Towns.

Another device to keep the public informed about the cost of state mandates is an annual inventory of mandates and their costs. An inventory of mandates in existence before 1979 was published, and an annual report identifies additional mandates that are subject to reimbursement. Unfortunately, a complete inventory of mandates and their costs, whether reimbursed or not, is not published.

CONCLUSION

In Rhode Island, a state mandated-cost reimbursement program was included as a program to

help control the growth in local property taxes. This initiative was part of a broader strategy that included full disclosure of property tax levies, reform of revaluation procedures, and control of potential municipal deficits. These reforms, enacted in 1979, were necessary first steps in strengthening the state-local fiscal structure.

Nevertheless, these reforms largely were process-oriented and aimed at promoting greater accountability for local fiscal decisions. As such, they were not expected to address the fundamental fiscal problem in Rhode Island—an over-reliance on the property tax to fund municipal services. Therefore,

subsequent legislation has reformed the method of funding public schools and replaced the defunct federal revenue sharing program with state tax dollars with the "quid pro quo" of limits on the growth in future property tax burdens. Nonetheless, the state mandating law has helped focus attention on intergovernmental fiscal relations, and the impact of the state mandated-cost reimbursement system should be viewed in the overall context of state-local relations.

Endnote

¹ General Laws of Rhode Island, 45 13 7, "State Mandated Costs Defined."

FLORIDA: STATE MANDATES ON LOCAL GOVERNMENTS*

The enactment of state mandates on local governments is not a new phenomenon in Florida. Plagued by the perceived and real inadequacies of the current taxing and revenue structure for local governments, the issue of state mandates on local governments is a perennial source of friction among Florida's governmental entities. When enacting legislation, state policymakers cite the need for state-wide uniformity, higher levels of service, and accountability. Local officials, on the other hand, argue that their limited revenue sources, coupled with the unknown cost implications of state mandates, lead to the dismantling of locally established priorities. The struggle to find an equitable solution to the competing perspectives continues.

OVERVIEW

General law passed in 1978¹ required the Florida legislature to estimate the cost of state mandates on municipalities and counties and to provide funds or a means of funding to pay for the cost of new mandates.

Even though the relevant statutory provisions have been relatively ineffective, clarifying provisions allow for partial funding of joint state-local objectives and require that the means of financing bear a reasonable relationship to the actual costs incurred. General laws in which the required expenditure of additional local funds is "incidental to the main purpose of the law" are exempted.

The Florida Advisory Council on Intergovernmental Relations (Florida ACIR) assumed responsibility for the identification of state mandates on local government beginning in 1978.² Each year, Florida ACIR prepares a report on mandates and submits it to the governor, the Senate, and the House of Representatives. Florida's approach is relatively compre-

hensive, encompassing a wide range of fiscal impacts on local governments.

Even with the enactment of home rule for municipalities and counties,³ unrestricted discretionary revenue sources available to local governments appear to be limited. Ad valorem or property taxes are reserved for local governments in the Florida Constitution,⁴ but are limited to 10 mills for municipal purposes and 10 mills for county purposes.⁵ All "other forms of taxation" are "preempted to the state except as provided by general law."⁶ Other forms include municipal utility taxes, which are limited to 10 percent of the payments received by the seller,⁷ and occupational license taxes, which, with one exception in 1980, have been frozen since 1971.⁸

Another component of the revenue structure, state revenues shared with local governments, appears to present a more favorable picture of state mandates. The Florida Constitution allows the state to share "state funds" with local governments.⁹ The major programs are the local government half-cent sales tax program, enacted in 1982,¹⁰ and the county and municipality revenue sharing program, enacted as part of the Revenue Sharing Act of 1972.¹¹ According to estimates from the state Department of Revenue, for fiscal year 1988-89, \$683 million was returned to the municipalities and counties in the "half-cent program," and \$210 million went to the counties and \$212 million to municipalities through the Revenue Sharing Act program. Another program, the Municipal Financial Assistance Trust Fund, provided \$27 million for municipalities. The state revenue sharing programs are important for ensuring limited success of state mandates on local governments. Nevertheless, there is no clear indication that these programs come close to covering the costs of state mandates on local governments.

DEFINITION OF MANDATES

The most critical aspect of any attempt to study state mandates on local governments is the definition of a "mandate." In Florida's statutes, state mandates

* The contributions of the staff of the Florida Advisory Council on Intergovernmental Relations are acknowledged in the preparation of this report, in particular, Robert Bradley, Mary Kay Falconer, Beth Lines, and David Cooper.

on local governments are labeled "general laws affecting local financing" and defined as:

Any general law . . . which requires a municipality or county to perform an activity or to provide a service or facility, which activity, service, or facility will require the expenditure of additional funds. . . . Additionally, any general law which grants an exemption or changes the manner by which property is assessed or changes the authorization to levy local taxes. . . .¹²

Simply stated, state mandates on local governments are laws that place requirements on municipalities or counties through:

- 1) An erosion of the local tax base;
- 2) A requirement to perform an activity; or
- 3) A requirement to provide a service or facility.

A definition appearing in the Florida ACIR 1980 *Catalogue of State Mandates* includes any duty, activity, responsibility, procedural, or programmatic requirement, constraint, limitation, or exemption that imposes costs in time or money, without compensation, on a local unit of government.

Using the mandates definition to prepare the annual mandates review has led to the development of complex criteria that accommodate a more complete analysis of the actual fiscal impacts associated with mandates. These criteria are:

- 1) Acts that require a municipality or county to perform an activity or to provide a service or facility;
- 2) Acts that restrict a municipality's or county's revenue-generating capacity;
- 3) Acts that repeal or amend previously imposed mandates or previously imposed restrictions;
- 4) Acts that will reduce costs, increase the revenue-generating capacity, or share additional state funds with municipalities and counties;
- 5) Acts that have a significant long-range fiscal impact on municipalities and counties; and
- 6) Acts that preempt, or place limits on, local discretionary authority.

Using a more balanced approach in identifying legislation for review, the first, second, fifth, and sixth cri-

teria cover the actual mandates. The remaining criteria identify legislation that potentially reduces the negative fiscal impacts. In addition, it should be noted that school districts and special districts have not been included in the review.

Number of Mandates

Florida municipalities and counties must comply with hundreds of state mandates. A single mandate is actually one piece of legislation or Chapter Law. In some cases, more than one mandate is included in a bill, and a primary mandate is then identified. For example, a primary mandate might be a requirement that county building departments forward the fees collected with building permits to a trust fund for radon testing. A secondary mandate might be to require that an annual report documenting the transfer of this money be submitted to a state agency by a specified date. The primary mandate serves as "the mandate" used for tabulations and subsequent classification.

Using a single piece of legislation as the unit for enumeration purposes, from the beginning of state laws through 1987, the Florida ACIR 1988 *Catalogue of State Mandates* cites 342 mandates on local governments.¹³ An additional 65 mandates were identified in 1988, and 38 in 1989, resulting in a total of 445 through 1989 (see Table 1).

Types of Mandates

Further classification of state mandates has relied on a typology that appeared in *Federal and State Mandating or Local Governments: An Explanation of Issues and Impacts*¹⁴ and in the U.S. Advisory Commission on Intergovernmental Relations publication *State Mandating of Local Expenditures*.¹⁵ Each mandate is labeled as either a requirement or a constraint. Requirements are subdivided as programmatic and procedural. Between 1981 and 1989, the majority of mandates imposed procedural requirements (57.9 percent). Constraints (24.4 percent) and programmatic requirements (17.7 percent) were enacted less often (see Figure 1).

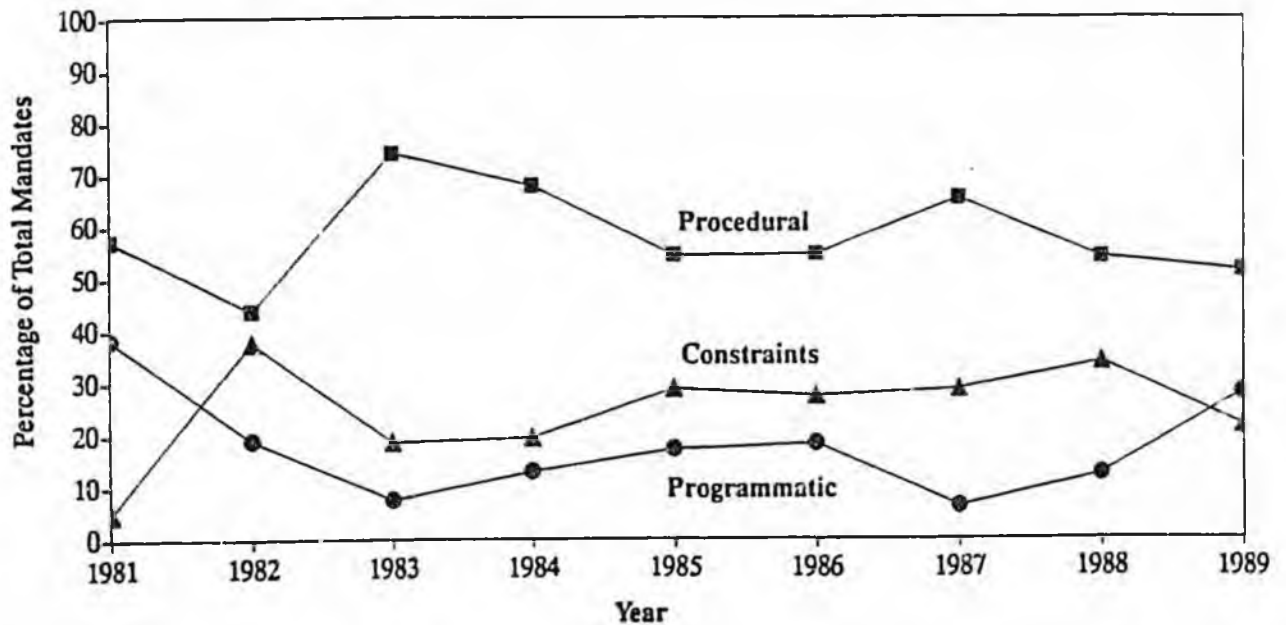
Mandates also are assigned to the following functional categories:

- community service
- community development
- environment
- general government
- health
- personnel
- public assistance and welfare
- public protection and the judiciary
- recreation and culture
- taxation and exemption, and
- transportation.

Table 1
Distribution of Mandates Enrolled, by Mandate Type, 1981-89
 (percent)

Mandate Type	1981	1982	1983	1984	1985	1986	1987	1988	1989	Average
Programmatic										
Program	4.8	—	3.7	3.2	8.6	9.1	6.1	12.3	28.9	8.5
Program Quality	14.3	12.5	3.7	9.7	5.7	6.8	—	—	—	5.8
Program Quality	19.0	6.3	—	—	2.8	2.3	—	—	—	3.4
Total	38.1	18.8	7.4	12.9	17.1	18.2	6.1	12.3	28.9	17.7
Procedural										
Reporting	4.8	6.2	18.6	12.9	8.6	22.7	12.2	20.0	13.4	13.3
Fiscal	19.0	18.8	11.1	9.7	—	2.3	—	6.2	—	7.5
Personnel	19.0	12.5	22.2	16.1	5.7	15.9	6.1	9.2	5.2	12.4
Planning/Evaluation	—	—	11.1	12.9	8.6	—	—	—	—	3.6
Record Keeping	14.3	—	—	—	—	—	4.1	3.1	2.6	2.7
Performance	—	6.2	11.1	16.1	31.4	13.6	42.9	15.4	28.9	18.4
Other	—	—	—	—	—	—	—	—	—	—
Total	57.1	43.7	74.1	67.7	54.3	54.5	65.3	53.9	50.1	57.9
Constraints										
Revenue Base	4.8	31.3	18.5	19.4	25.7	18.2	22.5	32.3	18.4	21.2
Revenue Rate	—	6.2	—	—	2.9	9.1	4.1	1.5	—	2.7
Expenditure Limit	—	—	—	—	—	—	2.0	—	2.6	.5
Total	4.8	37.5	18.5	19.4	28.6	27.3	28.6	33.8	21.0	24.4
Total Number of Mandates Enrolled										
	21	16	27	31	35	44	49	65	38	326

Figure 1
Distribution of Mandates by Mandate Type, 1981-89



Public protection and the judiciary accounted for an average percentage of 26.4 percent—the highest—of all mandates enacted from 1981 through 1989. The three functions with the next highest numbers included general government (19.3 percent), taxation and exemption (19.1 percent), and personnel (14.2 percent). In 1989 alone, the percentage of mandates in the public protection and judiciary category reached 28.9 percent, and general government, 23.7 percent (see Figure 2).

Cost of Mandates

The most difficult—and most often desired—part of any examination of mandates is determining the fiscal impact. While fiscal notes on local impacts generally are available for all legislation,¹⁶ most will not have an identified dollar amount. Typically, a local fiscal impact will be acknowledged with a generic indication of magnitude: minimal, insignificant, negligible, or substantial.¹⁷ Review of 1989 legislation indicated that 36 mandates, or 94.7 percent, had unidentified costs for municipalities and counties in fiscal notes available during the legislative session. The fiscal impact of the two mandates for which a cost could be determined amounted to \$4.9 million. Only four of the mandate bills had a significant fiscal impact.

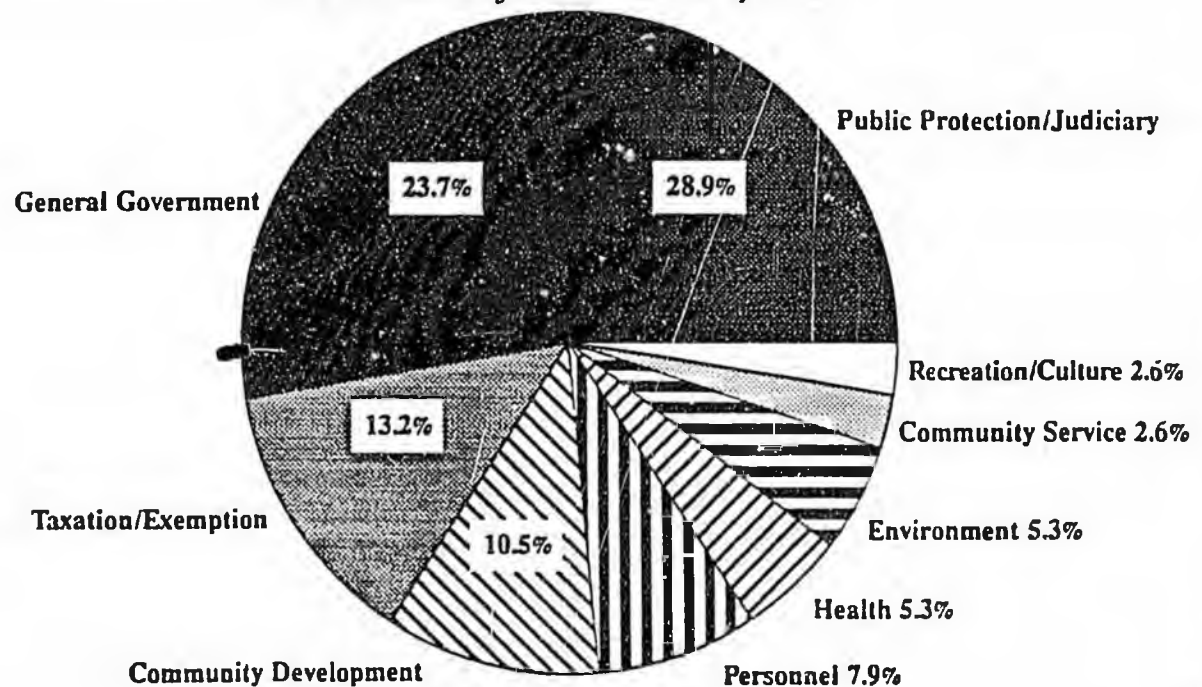
Procedures implemented during and following the legislative session have elevated, to some extent, the importance of conducting a complete analysis of the fiscal ramifications of enrolled legislation. Efforts

to derive better estimates of the fiscal impact of legislation on state revenues and programs have helped stimulate attempts to improve the identification of state mandates on local governments and the resulting fiscal impacts. Florida ACIR's development of a facsimile network intended to allow immediate communication with local officials and a quick turnaround of requests for information also has improved the availability of complete and accurate information on fiscal impacts. Nevertheless, a complete inventory of these costs has not been produced.

Overview of the Past and a Look into the Future

In retrospect, it appears that Florida's attempts to provide scrutiny of mandates have had some effect. In 1985, a review of the role of fiscal notes and legislative scrutiny in the enactment of statutory mandates indicated that the number of prefiled mandates had decreased. Moreover, when the fiscal note identified the costs of a state mandate on local governments, it was less likely to be enacted. From the perspective of local governments, however, the mandate problem has not disappeared. It is possible that increased awareness of mandates simply pushed their enactment to the end of the 60-day legislative session. More than 75 percent of mandates identified in 1985 were enrolled during the last three days of the session, while 48 percent of *all* bills were enrolled during that same three days. Whatever the case, the enactment of mandates is likely to continue despite efforts

Figure 2
1989 Mandates, by Functional Classification



to elevate awareness of their negative fiscal impacts and pull in the reins on the state legislature.

One proposal to limit state mandates on local governments was advanced successfully during the 1989 legislative session. A joint resolution, or constitutional amendment, was passed and in accordance with the constitutional referendum requirement will appear on the November 1990 general election ballot. While the wording of the amendment is relatively cumbersome (see page 35), with several qualifications and a few exceptions specified, it provides that municipalities and counties would not be bound by any general law requiring these local entities to spend funds or take action necessitating the expenditure of funds unless several conditions are present. The conditions include the following:

- 1) The law fulfills an important state interest.
- 2) Funds have been appropriated to cover the cost of the necessary expenditure.
- 3) The law is approved by two-thirds of the membership of both houses.
- 4) The expenditure covers a requirement to comply with a law that applies to all persons similarly situated.
- 5) The law is required for compliance with a federal requirement or with eligibility requirements for a federal entitlement for which the participation of municipalities or counties is essential.

In addition, the amendment exempts laws that require funding for pension benefits, criminal laws, election laws, and general and special appropriations acts, and laws having an "insignificant" impact. The outcome of the general election and the subsequent implementation of the constitutional amendment will present several challenges to the Florida legislature. At a minimum, the scrutiny of legislation will facilitate a closer look at local impacts.

DRAWING FROM THE FLORIDA EXPERIENCE

For all of the successes resulting from a review of mandates, there have been an equal number of difficulties and some failures. This section highlights several key points and presents some of the approaches that are feasible and effective for a monitoring program.

Limitations of Statutory Provisions

As mentioned earlier, Florida's first attempt to control and limit state mandates appeared in the stat-

utes in 1972. While it was an ambitious attempt to guide lawmakers in their deliberations regarding legislation that affected local government, the provisions have not been enough. The legislature will be bound only by the state constitution. When considering the enactment of general law intended to limit unfunded state mandates, constitutional provisions are necessary.

Definition of Mandates — Narrow or Broad

The mandates definition must be the center of the program selected for review. A narrow definition, while more manageable in a number of respects, is limited. For instance, excluding (1) statutes that implement "constitutional mandates," such as the duties and responsibilities of constitutional officers, (2) conditions-of-aid programs that require matching funds from local sources, (3) any mandate that readily is deemed a statewide necessity, such as law enforcement functions, or (4) statutes that attempt to achieve uniformity or that are applied uniformly in the public and private sectors, such as workers' compensation and unemployment compensation, will bias the analysis and make it increasingly difficult to maintain uniform standards over time. Keeping a larger mandate universe, including legislation that amends existing mandates, reduces costs, increases capacity to generate revenue, or authorizes additional sharing of state funds with local governments offers greater opportunity for a more complete treatment of the issue and an understanding of the ramifications.

Measures of Multitude and Magnitude

While it is not always evident in the initial stages of considering ways to prevent mandates without funding, developing a method for measuring the number of mandates and the extent of the fiscal impact is important. Selecting a unit for enumerating and an appropriate set of labels indicating the extent of the fiscal impact will help in attempts to monitor the variations in mandates over time. Standardization is critical and, when done correctly, will allow an objective evaluation of the performance of a review or monitoring program.

Monitoring Mandates

This approach typically involves the identification and evaluation of mandates prior to as well as after their enrollment. Ideally, all legislative committee staff should be involved, as should an entity similar to Florida ACIR. The involvement of lobbying groups for local governments also increases the effectiveness of monitoring efforts. Information must come from a variety of sources, including local governments. Nevertheless, methods for evaluating the quality of the information and the conclusions drawn from any fiscal figures submitted must be in place. Several techniques have been useful in Florida, as highlighted below.

Fiscal Notes in Analyses of Legislation. A complete and accurate analysis of each piece of legislation is necessary. Adopting a format that includes or requires a section related to local governments is one way to encourage obtaining state mandate information. Often, the appropriate format refers to a "fiscal note," which specifies the anticipated fiscal impact of the legislation on all governments. While these sections are not always completed, they are an important beginning.

Sunrise Program. Requiring actions by legislative committees or each house of the state legislature is another technique for elevating the attention directed to mandates. Requiring extraordinary majorities for the passage of a mandate at one or more steps in the legislative process can be a useful exercise. Another approach recommended by Florida ACIR in 1978 was that the legislature specify a policy objective in a statement attached to or combined with any mandate legislation. Both chambers then would be required to "update" the information in the fiscal note process to reflect changes in the fiscal impact when the legislation is amended. In 1982, Florida ACIR recommended allowing legislation containing state mandates on local governments to be recommitted to a substantive committee on a point of order.

Sunset Program. Not discussed earlier, but still important from the perspective of state mandates in Florida, is a sunset program for the review of state regulatory activities. A sunset law enacted in 1978 specifies a timetable by which major regulatory laws expire unless explicitly reenacted. During the year prior to the expiration of such a law, staffs for both houses of the legislature review the law. Legislators then make the decision to renew or to repeal the law.

Reimbursement Program. Probably the most difficult to enact is a program that requires the reimbursement of local governments for all state mandates. Implementation of this approach would require a constitutional provision and an elaborate system for determining costs and reimbursement procedures. An extension of current state shared revenue programs could be part of this approach, but the complexities involved could be overwhelming.

CONCLUDING COMMENTS

The Florida approaches have proponents and opponents. The fate of the proposed constitutional amendment that attempts to restrain the legislature in its enactment of state mandates on local governments is not known. Even with its passage, there will continue to be debates over the issue.

What is clear among the approaches tried and others considered is the lack of complete, reliable information on state mandates on local governments. Failure to obtain the information needed to conduct objective and thorough analyses of the fiscal impacts has contributed to the ineffectiveness of monitoring efforts in the past. Effective implementation of any of the approaches mentioned in this report and others will require accessibility to sound financial information.

Cooperation between both houses of the legislature, legislative committee staff, and other interested parties is an objective that, if met, ultimately will ensure the success of identifying state mandates on local governments and determining their "real" impact. Whether this cooperation will limit or possibly eliminate mandates is not a likely scenario. State mandates on local government are endemic to federalism. Perhaps, though, there can be procedural redress in a system that provides a forum for competing values and philosophies.

REFERENCES

- Florida Advisory Council on Intergovernmental Relations. *1989 Report on Mandates and Measures Affecting Local Government Fiscal Capacity*. Tallahassee, January 1990.
- _____. *1988 Catalogue of State Mandates*. Tallahassee, October 1988.
- _____. *Catalogue of State Mandates*. Tallahassee, July 1980.
- Lovell, Catherine, et al. *Federal and State Mandating on Local Governments: An Explanation of Issues and Impacts*. Riverside: University of California, 1979.
- U.S. Advisory Commission on Intergovernmental Relations. *State Mandating of Local Expenditures*. Washington, DC, 1978.

APPENDIX A

House Joint Resolution Nos. 139 and 40

A joint resolution proposing the creation of Section 18 of Article VII of the State Constitution, relating to general laws that require counties or municipalities to spend funds or that limit the ability of counties or municipalities to raise state tax revenue.

Be It Resolved by the Legislature of the State of Florida:

That the creation of Section 18 of Article VII of the State Constitution set forth below is agreed to and shall be submitted to the electors of Florida for approval or rejection at the general election to be held in November 1990:

Article VII Finance and Taxation

SECTION 18: Laws requiring counties or municipalities to spend funds or limiting their ability to raise revenue or receive state tax revenue.

(a) No county or municipality shall be bound by any general law requiring such county or municipality to spend funds or to take an action requiring the expenditure of funds unless the legislature has determined that such law fulfills an important state interest and unless: funds have been appropriated that have been estimated at the time of enactment to be sufficient to fund such expenditure; the legislature authorizes or has authorized a county or municipality to enact a funding source not available for such county or municipality on February 1, 1989, that can be used to generate the amount of funds estimated to be sufficient to fund such expenditure by a simple majority vote of the governing body of such county or municipality; the law requiring such expenditure is approved by two-thirds of the membership in each house of the legislature; the expenditure is required to comply with a law that applies to all persons similarly situated, including the state and local governments; or the law is either required to comply with a federal requirement or required for eligibility for a federal entitlement, which federal requirement specifically contemplates actions by counties or municipalities for compliance.

(b) Except upon approval of each house of the legislature by two-thirds of the membership, the legislature may not enact, amend, or repeal any general law if the anticipated effect of doing so would be to reduce the authority that municipalities or counties

have to raise revenues in the aggregate, as such authority exists on February 1, 1989.

(c) Except upon approval of each house of the legislature by two-thirds of the membership, the legislature may not enact, amend, or repeal any general law if the anticipated effect of doing so would be to reduce the percentage of a state tax shared with counties and municipalities as an aggregate on February 1, 1989. The provisions of this subsection shall not apply to enhancements enacted after February 1, 1989, to state tax sources, or during fiscal emergency declared in a written joint proclamation issued by the president of the senate and the speaker of the house of representatives, or where the legislature provides additional state-shared revenues which are anticipated to be sufficient to replace the anticipated aggregate loss of state-shared revenues resulting from the reduction of the percentage of the state tax shared with counties and municipalities, which source of replacement revenues shall be subject to the same requirements for repeal or modification as provided herein for a state-shared tax source existing on February 1, 1989.

(d) Law adopted to require funding of pension benefits existing on the effective date of this section, criminal laws, election laws, the general appropriations act, special appropriations acts, laws reauthorizing but not expanding then-existing statutory authority, laws having insignificant fiscal impact, and laws creating, modifying, or repealing noncriminal infractions, are exempt from the requirements of this section.

(e) The legislature may enact laws to assist in the implementation and enforcement of this section.

Be IT FURTHER RESOLVED that in accordance with the requirements of section 101.161, Florida Statutes, the title and substance of the amendment proposed herein shall appear on the ballot as follows:

LAWS AFFECTING LOCAL GOVERNMENTAL EXPENDITURES OR ABILITY TO RAISE REVENUE OR RECEIVE STATE TAX REVENUE

Excuses counties and municipalities from complying with general laws requiring them to spend funds unless: the law fulfills an important state interest; and it is enacted by two-thirds vote, or funding or funding sources are provided, or certain other conditions are met. Prohibits general laws that have certain negative fiscal consequences for counties and municipalities unless enacted by two-thirds vote. Exempts certain categories of laws from these requirements.

Filed in Office Secretary of State June 21, 1989.

Notes

¹ Florida Statutes, Section 11.076.

² Florida Statutes, Section 163.705(3), states, As soon as practicable after the enactment or adoption of any new state program or increase in the level of services rendered in an existing program, which action substantially increases the expenditures of or reduces the revenue or revenue producing ability of counties or municipalities, the council shall analyze such action. The council shall send its analysis and report thereon to the Governor and presiding officers of the Legislature no later than 30 days prior to the convening of the next regular legislative session. Each analysis shall include the council's recommendation and its identification of new sources of revenue required to fund the increased cost of, or to offset the revenue loss incurred because of the action.

³ Florida Statutes, Chapter 166, Municipalities; Florida Statutes, Chapter 125, Counties.

⁴ Florida Constitution, Article VII, Section 1.

⁵ Florida Constitution, Article VII, Section 9.

⁶ Florida Constitution, Article VII, Section 1(a).

⁷ Florida Statutes, Section 166.231.

⁸ Florida Statutes, Chapter 205.

⁹ Florida Constitution, Article VII, Section 8.

¹⁰ Florida Statutes, Part VI, Chapter 218.

¹¹ Florida Statutes, Part II, Chapter 218.

¹² Florida Statutes, Section 11.076.

¹³ The figures are not consistent with the total in Table 1 because of a change in the definition of mandates. The time period covered also is different. The catalogue counts mandates before 1981.

¹⁴ Catherine Lovell, et al., *Federal and State Mandating on Local Governments: An Explanation of Issues and Impacts* (Riverside: University of California, 1979).

¹⁵ U.S. Advisory Commission on Intergovernmental Relations, *State Mandating of Local Expenditures* (Washington, DC, 1978).

¹⁶ Economic impact required in Florida Statutes, Section 11.076, and in rules for the Senate and House.

¹⁷ Thresholds used for determining the presence of a "significant" mandate vary. Two used as references in the work of Florida ACIR are fiscal impacts that exceed \$50,000 annually or those requiring one additional full time staff person or the equivalent.

MASSACHUSETTS: THE MANDATE STATUTE AND ITS APPLICATION*

This chapter explains how the Massachusetts mandate statute came about and how it functions; gives a nutshell summary of the law, what it requires, major elements of mandate findings, and exceptions to the general mandate-funding rule; and briefly describes other functions of the Division of Local Mandates (DLM).

The Massachusetts mandate statute came about as part of what is called the Citizens Taxpayers Revolt, Proposition 2¹/₂, similar to the Proposition 13 initiative in California.¹ It was overwhelmingly approved at the general election in November 1980. Particularly interesting, and very important to the administration of the mandate statute, is that the voters adopted this initiative after the legislature had had the opportunity first to act on bills that would have accomplished similar aims. The house and the senate both rejected proposals to implement a version of Proposition 2¹/₂, which also included a section to create a DLM and the mandate-funding rules that now govern legislation and regulations in Massachusetts.

The local mandate statute is an important element of what some call the Proposition 2¹/₂ success story in Massachusetts. Opponents of the tax reform measure argued before the fact that it would bankrupt local governments. Vastly increased amounts of local aid, general revenue sharing from the state government to cities and towns, were probably the major reason for the success story. The fact that Massachusetts has a local mandate statute requiring state funding of new programs is almost an equally important element of the fact that cities and towns have not gone bankrupt—and still continue to provide a reasonable level of public services at the local level in Massachusetts. Recent limits on the growth in state tax revenues² and a number of major new state programs, however, are likely to inhibit the legislature's

ability to continue the trend of large annual local aid increases. Predictably, this may result in more municipal court challenges to unfunded state mandates.

The Bay State local mandate law is prospective. It constrains state activities imposing costs on local governments that take effect on or after January 1, 1981. The original version of the citizens initiative would have had the Commonwealth paying for all mandates, even those enacted prior to 1981. That requirement was easily seen as unworkable. Accordingly, the first year after the statute was enacted, the legislature made several corrective amendments. One was to insert the January 1, 1981 trigger date. This was reasonable because the problem of identifying past mandates and the cost of assuming them were prohibitive. Further, by having a certain trigger date of January 1, 1981, the legislature and state agencies were now on notice that the rules were different, and they would have to think carefully about the local impact before they would act.

In summary, this mandate-funding rule provides that any law or agency rule or regulation taking effect on or after January 1, 1981, that imposes additional costs on any city or town is effective only if the Commonwealth assumes the cost. In the absence of state funding, the statute allows communities to comply voluntarily with a state mandate, but it does not require compliance. It does not, however, allow the community to make this decision on its own. The state auditor, for that matter, cannot make a decision that a law will be ineffective due to lack of state funding . . . because of the separation-of-powers doctrine. Only the judicial branch can declare an act of the legislature to be ineffective.

Accordingly, the local mandate law allows an aggrieved city or town to petition Superior Court for declaratory relief. The court may order that the complaining city or town be exempted from having to comply with the law or regulation if, in fact, the court agrees with the allegations. In one such case, the state Supreme Court exempted municipalities from having to carry out more private-school transportation responsibilities than were previously required. This is known as the Lexington³ decision, discussed below.

* Emily D. Cousens wrote this article, which first appeared in Michael Fix and Daphne A. Kenyon, eds., *Coping with Mandates: What are the Alternatives?* (Washington, DC: Urban Institute Press, 1990). Reprinted with permission of The Urban Institute.

One section of Proposition 2½ created DLM. It is a new division within the state auditor's office. The law requires that division to review any post-1980 law or regulation that a municipality suggests is imposing new costs and to determine the amount of that cost. In any litigation, the amount of the cost imposed, as determined by DLM, would be prima facie evidence of the amount of state funding that would be necessary to sustain the mandate.

By the express terms of the statute, it might appear that the work is limited to providing evidence for mandate litigation. But, in practice, more has to be done because DLM cannot determine the amount of cost imposed before it determines that there is truly a new obligation on a city or town that meets the elements of a mandate finding. DLM is very strict about this procedure because it is important to the auditor that he not be seen necessarily as a municipal advocate or as a state advocate. Toward that end, the office goes through a rather painstaking process in making decisions.

Note that the statute only allows a city or town to submit written notice to DLM to ask for a mandate ruling. This provision does not include regional school districts, other regional entities, or counties. The statute is so written, and the statute is what governs the work.

Even though DLM's decision is not necessarily final, it has to come to a firm conclusion that there is, in fact, a new cost imposed on a community. Upon proper petition from a city or town, it looks for the elements of a mandate finding. In doing so, it establishes that the regulation or law was, in fact, effective on or after January 1, 1981. Then it determines that there is a cost imposed and that there has been no appropriation by the Commonwealth to assume the cost. Determining that there is, in fact, a cost imposed on a city or town by the law or regulation is often the most difficult part of the legal determination to be made. Clearly, as DLM sees them, conditional grants—compliance conditions that would be prerequisite to receiving a state grant—would not be costs imposed by the Commonwealth. They would not because a municipality would have a way to avoid the expense. If the city or town does not wish to perform this service, then it may decline the grant. Local option or the ability of a community to rescind prior acceptance of a law would defeat a mandate finding. This point can be made even when it is difficult for a city or town to decline local acceptance. An example is the recent amendments to the state Workers Compensation Act that imposed many new costs on communities. In the final analysis, even though realistically no community is going to rescind its acceptance of the Workers Compensation Act, that option was there. Court authority requires this type of interpretation. DLM calls it the *Lexington* hard choices doctrine.⁴ It would be a hard choice and sometimes an impossible one as far as labor negotiations go to rescind acceptance of the Workers Compensation Act or many

other local option programs. But there is that choice. And the State Supreme Court in the *Lexington* decision stated that when there is such choice, there is not a mandate within the meaning of the statute.

Another interesting point from the *Lexington* decision provides that when DLM determines whether a state appropriation has been made to assume the cost of any given new program, undesignated increases in general local aid will not satisfy. DLM has to find a specific appropriation for the specific program within the state budget.

Like most states, Massachusetts has several exceptions to the mandate-funding rule. By statute, there is an explicit exception for costs imposed by a court decision or costs imposed by a law or regulation adopted as a direct result of a court decision. With this in mind, mandate scrutiny has to include a review of all relevant court decisions on a given topic to ensure that the court exception/exclusion does not apply in any given case.

By interpretation, DLM also makes exceptions for federal pass-through laws and regulations. An example is the federal handicapped Accessibility to Polling Places Act and accompanying state regulations. In the final analysis, DLM concluded that state regulations implementing the act required no more than was required by the federal law. Accordingly, there was no new state-mandated cost. Although it is sometimes difficult to draw the line, DLM finds in favor of a municipality if a state regulation imposes costs beyond the federal requirement.

Also by interpretation, DLM makes exceptions for laws that regulate private industry and indirectly increase the costs of running municipal government. An example is the recent Solid Waste Management Act, a major initiative in Massachusetts, whereby private owners and operators of certain solid waste facilities had to make expensive environmental protection improvements to their equipment. The result is increased tipping fees for municipalities. Nonetheless, DLM concluded—again trying to be just as fair to the state as it is to the cities and towns—that this tipping-fee increase resulted more from the contractual relationship with the facility than from the state statute. Law or regulation must be found to impose the cost on a city or town before state funding obligations attach.

Generally, the Massachusetts mandate statute applies to all types of laws. They include educational, environmental, and public-safety laws, but not laws regulating the benefits of municipal employment. At the same time Proposition 2½ was enacted, the voters also adopted an amendment to the Massachusetts constitution; it provides that the types of laws regulating the wages, hours, benefits, and conditions of municipal employment can be imposed against municipalities if there is a two-thirds vote of each branch of the legislature.⁵

The Massachusetts mandate law requires state funding for even meritorious programs. This require-

ment is contrary to Janet Kelly's observations on South Carolina.⁶ Some South Carolina officials seem not to mind social-policy state mandates—they do not complain about costs for new programs they see as justifiable. In Massachusetts, local officials seek reimbursement even when they agree with the policy behind a new mandate. They have this statutory right. If the legislators want to implement a statewide policy and it is important enough to them, they will have to find the money to fund it. This attitude fits into the economic context in which the local-mandate statute was created. Massachusetts cities and towns are restrained by Proposition 2½. They cannot raise additional revenues to support even meritorious programs. So the legislature has to put its money where its mouth is.

Generally, if DLM establishes the elements of a mandate finding with no exceptions, it begins the cost-documentation process, first with the individual petitioners. It then makes statewide estimates.

The effects of a mandate determination under the Massachusetts statute are varied. On clear issues when the auditor finds a state mandate, the legislative response is generally positive. It is on clear issues in which the legal arguments are straightforward and the price tag is not too high. DLM communicates its findings to legislative leaders, and very often the funds are appropriated. The legislators benefit by saving their constituent communities the expense and time of litigation.

Other times, particularly on expensive items, legislators are reluctant to fund DLM determinations until an issue is decided in court. One landfill-related matter has been pending for three years. Throughout this period, several legislators whose constituent communities are affected by this new landfill regulation have filed bills to fund the costs imposed upon their communities as determined by DLM. But, in each case, the funding bills were defeated during the floor debate pending court determination of the issues. This controversy is currently pending before the Massachusetts Supreme Judicial Court.

When there is a no-mandate finding, a community still has the opportunity to go to court and challenge DLM's decision. But that has not happened yet. No-mandate determinations are turned over to a DLM section known as the Sunset Program.⁷ It has authority to make recommendations concerning any law, even if it was effective before 1981. In this way, DLM can offer some further level of review for municipalities. Even if a law does not require state funding in the strict sense, DLM tries to determine whether the law may be unreasonable or should be modified in some other way.

A mandate-reimbursement law like the Massachusetts version provides a reasonable balance between the interest of local and state policymakers. There is a general expectation that mandated programs will be state funded. This feeling provides more independent decision-making authority for local budgetmakers who must work within the limits of

Proposition 2½. On the other hand, strategies are available to the legislature for implementing statewide policy initiatives affecting local spending.

Should the legislature specifically desire, it can override the local mandate-funding rule. It can include explicit language in any law providing that a new service must be funded by municipalities, notwithstanding the provision of the local mandate law. The legislature has not yet exercised this option.

New programs can be imposed as irresistible conditions to state-aid distributions. This provision is a twist on the *Lexington* private-school transportation case. After the court held the communities no longer had to provide certain unfunded mandated transportation services, the legislature attached a proviso to the local aid item that has traditionally given state aid for several kinds of transportation: regular transportation, bilingual, and so forth. Any community that did not furnish private-school transportation would not receive its general school-transportation aid—truly an irresistible condition, because it involved large sums of money for most communities. Nonetheless, the court concluded that imposing such a condition was within the prerogative of the legislature.

DLM is seeing a growing use of local option legislation, particularly in the property tax exemption areas. Quite often, the Ways and Means Committees call the office, and after discussing a matter, they amend a bill to include local option language. The DLM staff is pleased when that happens because some say that this exchange is really what Proposition 2½ is all about, giving more decision-making power to the local level of government.

Few laws have passed since 1980 without some discussion of the local mandate issue if a matter impacts local government: The auditor's decisions are often quoted during house and senate floor debates. And local officials rely heavily upon DLM to continue this kind of work. Again, the state auditor's office is an important factor in having made it possible for municipalities to live within the limits of Proposition 2½.

The legislature is keenly aware that the local mandate-funding rule was a voter initiative. It knows now that if it does not stick with its part of this bargain, the citizens can go back to the polls and give them an even more stringent local mandate statute that they would have to live with.

Several states are doing just that. The Massachusetts mandate law is not a constitutional amendment, so the legislature has some leeway. And, states may want to consider this point as a defensive measure. Of course, no legislature would voluntarily bind itself to a mandate-funding rule. But, if states at least take some steps up front to ease the burden of costs imposed on local governments, they may find themselves in a better position to resist what might be a citizens' initiative to require funding of any statewide policy.

POSTSCRIPT

Since initial publication of this article in early 1990, the Massachusetts Supreme Judicial Court reversed an earlier superior court decision regarding local versus state funding duties for liner installations at municipal landfills. In *Town of Norfolk v. Department of Environmental Quality Engineering*,⁸ the state's highest court stated that the Massachusetts mandate law "... applies to regulatory obligations in which the municipality has no choice but to comply and to pay the costs." The court reasoned that (1) since there is no state requirement that a municipality operate a landfill, and (2) since the majority of cities and towns contract for this service, the cost of state regulations requiring liners could be avoided by contracting trash disposal with a commercial enterprise. Accordingly, the court ruled that the state could require the Town of Norfolk to line its municipally owned landfill at local expense.

The Massachusetts State Auditor's Division of Local Mandates (DLM) reads the *Norfolk* decision narrowly. DLM analysis indicates that relatively few state mandates can meet all criteria cited by the court as grounds for exclusion from the local mandate law.

Notes

¹ St. 1980, c.580 provides that property taxes assessed in any city or town may not exceed 2.5 percent of the total full and fair cash value of taxable property within the town. This sum is capped at 102.5 percent of the maximum levy limit of the municipality in the prior fiscal year.

² At the November 1986 state election, Massachusetts voters approved a measure limiting the allowable growth in state tax revenues to the average growth in wages and salaries over the prior three years. Any excess raised over allowable revenues must be refunded to income taxpayers. See M.G.L. c.62F.

³ *Town of Lexington v. Commissioner of Education*, 393 Mass. 693 (1985).

⁴ *Town of Lexington v. Commissioner of Education*, 397 Mass. 593 (1986).

⁵ See Massachusetts Constitution, 115th Article of Amendment.

⁶ See Janet M. Kelly, "Assessing the Extent of the Mandate Problem in South Carolina," in Michael Fix and Daphne A. Kenyon, eds., *Coping with Mandates: What are the Alternatives?* (Washington, DC: Urban Institute Press, 1990), pp. 63-68.

⁷ M.G.L. c.11, s.6B

⁸ 407 Mass. 233 (1990)

MASSACHUSETTS: COST ESTIMATION AND REIMBURSEMENT OF MANDATES*

The Massachusetts Division of Local Mandates (DLM) is placed within the Office of the State Auditor, headed by an independent elected official. Its genesis is important because it means that DLM's rulings on whether post-1980 state laws, rules, and regulations violate Proposition 2^{1/2} and the local mandate statute¹ and should therefore be state funded are impartial. If the state requirements are based on pre-1981 authority, allow for local acceptance, or stem from court orders or federal mandates, then the local mandate statute does not apply.

It also means that DLM's determination of the expenses municipalities incur or anticipate due to state-mandated programs are calculated accurately and fairly. For example, financial cost models are used to compute the estimated costs of pending legislation and draft state regulations. In addition, the anticipated cost savings a particular proposed or effective law or regulation may generate for cities and towns are considered, when appropriate, in arriving at the state's net funding obligation. For unfunded state programs already in effect, DLM requires municipalities to submit cost documentation, such as bill receipts, payroll data, cost quotes, and so on, as evidence that expenses were incurred or are anticipated. In other instances, a cost claim form is forwarded to local officials, who are then asked to detail incremental state-mandated expenditures and to sign a verification clause to attest that the costs are genuine.

In summary, DLM believes that the way to maintain the respect and credibility of both state and local officials is to continue issuing sound, impartial legal rulings on the applicability of the local mandate law to state-mandated programs, to employ the latest in computer cost-modeling techniques to estimate potential statewide costs, and to require verification of mandated expenses from municipal officials.

As DLM strives toward these ends, more and more legislative committees and state agencies are contacting DLM before the fact—before promulgating costly laws and regulations. Today, DLM frequently works with these state officials to help draft new state programs that will be consistent with the local mandate law. It also provides them with state-wide cost studies that identify the financial impacts proposed unfunded laws and regulations would have on municipalities. This practice is consistent with the auditor's proactive stance, seeking consensus to fund state-mandated programs in the initial proposal stages.

UP-FRONT FUNDING VERSUS REIMBURSEMENT

An important interpretation of the local mandate provisions of Proposition 2^{1/2} is found in a 1985 Massachusetts Supreme Judicial Court decision, *Town of Lexington v. Commissioner of Education*.² The state's highest court ruled that laws are ineffective when they are enacted without provisions for state assumption of local costs in each year the costs are imposed. The decision also stated that this funding should come in the form of up-front monies.

Nevertheless, new state programs continue to become effective without this state funding commitment. Although exact numbers are hard to come by, DLM has an overall sense that these instances are stages of enacting new state programs. Surprisingly, more and more legislators and state agency heads are complying with this spirit of Proposition 2^{1/2}, for it can result in the smooth local implementation of programs important to them, while avoiding the risk of DLM's determining that the program is subject to the local mandate law and the courts' ruling them ineffective. This latter ruling would essentially exempt municipalities from the mandated provisions until state funding is provided, and provided up front.

In short, DLM's position and, naturally, that of local officials, is that state funding should be up front so communities do not have to appropriate and expend limited financial resources in anticipation of

* Anthony V. D'Aiello wrote this article, which first appeared in Michael Fix and Daphne A. Kenyon, eds., *Coping with Mandates: What are the Alternatives?* (Washington, DC: Urban Institute Press, 1990).

state reimbursements later. For this reason, provisions of the local mandate law were incorporated into Proposition 2½ to balance the fiscal constraints Proposition 2½ placed on local governments' property tax revenue-raising capabilities.

Up-Front Funding Process

In keeping with its proactive stance, DLM follows legislation through a computer tracking system tied into the legislature's computer system. More than 6,000 pieces of legislation are reviewed by staff yearly for mandate implications. "Big ticket" unfunded mandate bills are pulled out and action is taken. Hundreds of proposed regulations are also reviewed yearly.

DLM legal staff checks that the bills would in fact impose new financial impacts on cities and towns. The research unit then attempts to attach a price tag to the legislation. It does so by sampling 40 cities and towns representative of the entire state in terms of population and other demographic variables. The survey instruments are concise and not burdensome to local officials, so that local cost data can be quickly gathered and tabulated. DLM also creates computer cost models to calculate the numbers and to translate them on a statewide basis for 351 cities and towns over a three-year period. Future-year costs are sometimes tabulated using inflation factors. Public and private sectors provide other relevant information and cost data. For instance, if unit costs for mandated equipment purchases can be obtained from private-sector sources, this information can be plugged into the cost model and statewide costs computed in a matter of seconds, without going the survey route. DLM sometimes works with legislative committees and state agency officials in a combined effort to cost out proposed mandated programs.

DLM's legislative unit then takes over, contacting legislative committees and state agencies and advising them of DLM's concerns and cost findings. Ideally, a consensus is formed that the new program requires a state funding commitment, and either the funding is appropriated and provided to communities up front so that local finances are not affected, or the program is not mandated.

This system has worked on several issues. The 1984 suicide prevention law³ required in part that local lockups make their jail cells suicide proof. DLM advised the legislature—based on information received from local police chiefs and their association—that this proposition was expensive, that it would require more than the \$1 million reimbursement appropriated for renovation costs. A total of \$10 million was soon appropriated and has been provided to cities and towns on an up-front basis by the Governor's Office for Administration and Finance.

In 1983, DLM reviewed an added-polling-hours bill that, in effect, mandated cities and towns to keep

their polling precincts open an additional three hours for state elections.⁴ Through a representative sampling of communities, DLM projected the statewide added-personnel and other fixed costs (e.g., rent, heating, and lighting) that the bill would impose on cities and towns. A funding commitment was soon added to the bill, and the legislature authorized DLM to certify local costs for each election. As a result, since 1984, \$3 million has been provided to cities and towns in up-front monies for election costs.

DLM also identified a 1984 right-to-know bill as potentially costly mandate legislation. A quick survey estimated statewide costs. DLM presented its findings to the legislature, and since then, nearly \$1 million in up-front monies has been made available to local officials for costs incurred complying with the environmental investigative and reporting requirements of the new law.⁵ In handling this funding issue, the executive branch is using an up-front funding vehicle that forwards cities and towns per-capita monies that are then drawn down on a quarterly basis, providing that local governments give an account to the governor's office on how the money is spent. DLM considers this mechanism an ideal way of satisfying the funding requirements of the local mandate law.

In 1986, DLM assisted the legislature and the Department of Education in estimating three-year costs for the school breakfast bill.⁶ Through survey information and by deducting federal funding for school breakfast expenses, DLM estimated costs for affected school systems. Today, about \$710,000 has been targeted in up-front state funding.

A final example is a 1987 bill⁷ that would have required local police agencies to pay for enrolling their part-time police in full-time police officer training courses. Based on information gathered from the Executive Office of Public Safety and through surveys, DLM estimated these costs at nearly \$25 million. The bill was refiled in 1988, but again it did not pass, given the costs involved.

In short, by getting involved early in the process and by establishing positive relationships with state officials, DLM can ensure that state funding is provided before, not after, the fact, and can ensure that, in any case, it is provided.

The Reimbursement Process

In reality, new mandated programs become effective without state funding. The local fiscal impact is not considered until local officials begin compliance. These local officials turn to DLM when they are faced with mandated costs they have not anticipated and budgeted for. Then DLM's role is to determine what affected municipalities have spent or expect to spend. As mentioned above, verifiable proof is required of incurred or anticipated expenses. DLM's determination of this amount can then be submitted

in court as prima facie evidence in suits brought by cities and towns to seek an exemption from the mandate until state funding is provided.

During DLM's cost-documentation process, DLM attempts to determine the statewide costs imposed. This process enables DLM to recommend to state agencies or to the legislature the amount of reimbursement necessary not only for one petitioning community but for all 351 cities and towns. The process may require municipal officials to submit cost documentation or complete signed cost claim forms. DLM's job then is to make its findings available to the legislature and state agencies with the hope that state reimbursement will be appropriated and distributed to affected cities and towns.

An example of how this system works was in 1986, when the legislature enacted the Race and Primary Language law.⁸ This unfunded statute required a new one-time census taken by municipal census officials. They were to identify and report to the Secretary of State the race and primary language of residents. Through cost claim forms and by unit costs gathered from private computer service bureaus for new census lists, DLM determined statewide costs that it presented to the state agency. The state agency then requested and was granted an appropriation of \$900,000 to reimburse the expenses incurred by cities and towns, as certified by DLM.

A last example is the 1983 State Department of Public Health ambulance service regulations,⁹ which were promulgated without state funding. Today the legislature still reimburses affected cities and towns for past costs. These costs are first gathered and certified by DLM.

ROADBLOCKS TO SUCCESS

Concerns are raised when the legislature pays for the mandates it imposes on cities and towns out of the local aid fund. This fund, officials believe, should be state revenues shared with local officials without any strings attached; they should not be used to fund mandates. When the economy of the state is less than healthy, legislators and the executive branch may not be inclined to agree with DLM to fund new state-mandated programs.

Massachusetts experienced tremendous revenue growth during the 1980s. However, a recent trend of spending growth in excess of revenue growth, along with severe revenue shortfalls, has created a structural revenue-spending gap, which has existed for at least three years. Consequently, the governor and legislative leaders are considering both temporary and permanent new taxes, among other measures, to assist in balancing the FY 1989 and FY 1990 budgets. Given the state's new fiscal reality, FY 1990 budget proposals

call for a reduction in direct local aid. Total local aid (comprised of direct and indirect aid, lottery aid, and resolution aid) almost doubled from FY 1983 to FY 1989 (\$2.1 billion to \$3.9 billion). But proposed FY 1990 total local aid will increase only 2 percent or \$83 million from FY 1989, in contrast to average yearly increases of 11 percent (an average of \$297 million yearly).

This anticipated downturn in infusions of state financial assistance, along with an overall decline since 1981 of property tax revenues brought about by Proposition 2 $\frac{1}{2}$, has led the legislature to propose further modification of Proposition 2 $\frac{1}{2}$. One proposal would allow city councils and town meetings by a two-thirds vote to assess property taxes for debt service outside the limits of Proposition 2 $\frac{1}{2}$ without obtaining voter approval. Also in 1987, Chapter 229 of the Acts of 1987 allowed communities to pass an override of Proposition 2 $\frac{1}{2}$ to increase general revenues with a simple majority vote, instead of the previously required two-thirds voter approval. However, less than half the Proposition 2 $\frac{1}{2}$ -override attempts in the state's 351 cities and towns have been successful, even with this less-restrictive override provision.

Sometimes legislators and state officials label DLM as a roadblock to successful local implementation of important state programs because it raises the mandate issue. Although the merits of a new law or regulation are commendable, cities and towns must be assisted in paying for them, especially today, given state and municipal financial problems. DLM has thus increased its efforts to provide state policymakers with timely local cost impacts of proposed state programs. As a result, these officials are far more reluctant to pass costly local mandates.

Another roadblock can be gathering cost data from part-time officials of small communities. Of the 351 cities and towns in Massachusetts, 123 towns have less than 5,000 residents. However, because input from these local officials is needed, for it is these small towns that most often feel the biggest negative impact from state mandates, DLM keeps in constant contact with them through its field services staff, and designs surveys and cost claim forms that are quick and easy to complete.

FACTORS AFFECTING DLM'S SUCCESS

DLM staff has varied and experienced backgrounds. Some are also part-time town clerks, selectmen, city councilors, and assessing officers. One was a three-term mayor. Some have worked in other municipal and state agencies. Many have, or are working toward, law and master's degrees. They also participate in courses and seminars intended to further educational and professional careers.

Another factor contributing to DLM success is its field services and legislative liaison units. DLM has

established positive working relationships with local officials and their various municipal associations, legislators, and state agency staff. As a result, DLM receives about 500 written inquiries a year concerning state-mandated programs from local and state officials. It also responds to about 600 phone calls annually, providing information and assistance to municipal and state officials, and reviews and certifies hundreds of cost claim forms and surveys yearly for state funding.

Another factor contributing to DLM's effectiveness is the continuing refinement of its computer cost model. The data bank and cost-modeling techniques are more advanced than those of most state agencies. Costing out mandates is as much an art as a science—there are relatively few rules to follow. DLM staff is given considerable leeway for judgment and for coming up with innovative methods of cost analysis and estimation. All activities are accomplished on an annual budget of \$860,000.

DLM work is easier when the legislature completes its own estimates on the local costs of legislation. It is also easier when the executive branch fulfills the intent of the Governor's Executive Order 145, which requires state agency heads to estimate the municipal fiscal impacts of the regulations they propose. Given the author's personal experience, there continues to be a need for DLM. It will not become extinct for lack of unfunded state mandates proposed or enacted.

CONCLUSION

Since DLM's beginning in 1983, nearly \$20 million in state funding has been provided to cities and towns for mandated requirements, either up front or in reimbursements. More important, millions of other dollars in potential state-imposed costs were not imposed because of concerns DLM raised. DLM intends to continue meeting its objectives.

POSTSCRIPT

Since initial publication of this article in early 1990, concerns expressed about the status of the Mas-

achusetts fiscal picture have grown. A \$1.2 billion tax package was passed in mid-July, raising income taxes by about 20 percent, nearly doubling the state gasoline tax, and expanding the sales tax to a wide variety of business and personal services. Nonetheless, some analysts project that the \$13.6 billion state budget proposal for fiscal 1991 will be \$300 million to \$400 million out of balance. This shortfall does not include approximately \$240 million needed to finance bonding to pay off the fiscal 1990 spending deficit.

Moreover, a citizens' taxpayer group anticipated the tax increase measure and has obtained signatures to place an initiative petition on the November 1990 ballot. This petition would repeal the tax increases and roll back state fees, fines, and taxes to 1988 levels. Analysts project that the citizens' initiative would require state spending cuts of \$5 billion over the next three years.

In such a climate, it is reasonable to expect that the legislature might look more to local resources for funding necessary services. At the same time, Massachusetts cities and towns no longer will enjoy the significant annual local aid increases to which they had become accustomed. The Massachusetts State Auditor's Division of Local Mandates (DLM) foresees a growing importance of its cost estimation work for the legislature. Many of the same factors impairing state finances are at work on local finances. With all of this, DLM expects more aggressive resistance from municipalities to state mandated spending, and more intense debate on legislative proposals containing such mandates.

Notes

¹ M.G.L. c. 29, s. 27C.

² *Town of Lexington v. Commissioner of Education*, 393 Mass. 693 (1985).

³ M.G.L. c. 40, s. 36B.

⁴ Chapter 503 of the Acts of 1983.

⁵ Chapter 470 of the Acts of 1983.

⁶ Chapter 356 of the Acts of 1986.

⁷ House No. 84.

⁸ Chapter 165 of the Acts of 1985.

⁹ 105 CMR 170 et seq.

CONNECTICUT: CONSIDERATION AND REJECTION OF A MANDATE REIMBURSEMENT PROGRAM*

Connecticut has exhibited great caution with regard to the mandatory reimbursement concept. A phrase that perhaps summarizes Connecticut's experience with this concept is the rise and fall of the reimbursement issue in the land of steady habits.

About eight years ago, the state began to consider seriously the adoption of a mandatory reimbursement program, but, after a year and a half of careful consideration, decided against it.

Some background information outlining the responsibilities of the Office of Fiscal Analysis and the emergence of the state mandates issue in Connecticut is important as a background for understanding Connecticut's reluctance.

The Office of Fiscal Analysis (OFA), the legislature's budget office, consists of 20 professionals who handle the following three major responsibilities:

- Assisting the two fiscal committees (Appropriations and Finance) in the formulation of their budgetary recommendations to the full legislature.
- Researching fiscal issues for any of the 187 legislators who might ask for assistance (although OFA works primarily for the fiscal committees).
- Preparing state and municipal fiscal impact statements (fiscal notes) on legislation. OFA analysts append a fiscal note to each bill favorably reported by nonfiscal committees. The bill, along with the fiscal note, is then distributed to all members of the house and senate. In addition, analysts provide preliminary fiscal notes on bills being seriously considered by the fiscal committees before these bills are favorably reported. OFA

analysts complete approximately 2,000-3,000 fiscal notes per year on bills, amendments, and amended bills. It began preparing state fiscal notes in the mid-1970s and started providing municipal fiscal notes in 1979. The work on municipal fiscal notes exposes OFA to the state mandates issue.

Interest in the possibility of adopting state mandates legislation in Connecticut was spurred by passage of legislation around 1978 regarding hypertension benefits for local police and firefighters. The legislation passed before OFA started preparing municipal fiscal impact statements; it had serious cost implications for municipalities that became apparent once the legislation was implemented.

Several organizations that represent municipalities were sensitive to the legislation and pushed for a legislative remedy to avoid this type of development in the future. Some form of reimbursement was suggested for state mandates. These organizations joined forces with a legislator from a rural community who believed philosophically that the state should bear at least part of the costs associated with imposing mandates on municipalities.

As a result of this concern, the State Mandates Interim Study Committee, composed of five members of the Appropriations Committee, was established pursuant to 1983 legislation.¹ The committee is required to report on the feasibility of a pilot program for reimbursing municipalities for the cost of new or expanded state mandates.

Connecticut's cautious approach is evident in this 1983 legislation. A mandatory reimbursement program would be considered, but any implementation would occur on a limited pilot basis within one specific program area of government. Implementing the pilot program in the environment/economic development area of government subsequently was considered. The 1983 legislation also:

- Defined state mandate as "any state initiated constitutional, statutory or execu-

* Geary Maher wrote this article, which first appeared in Michael Fix and Daphne Kenyon, eds., *Coping with Mandates: What are the Alternatives?* (Washington, DC: Urban Institute Press, 1990).

tive action that requires a local government to establish, expand or modify its activities in such a way as to necessitate additional expenditures from local revenues, excluding any order issued by a state court and any legislation necessary to comply with a federal mandate."

- Required OFA to prepare fiscal notes on state mandates. Because OFA had already been providing them since 1979, for practical purposes, analysts began indicating state mandate in capital letters on the fiscal note to alert legislators to the existence of legislation that would impose a state mandate.
- Required OFA to review state mandates and the cost of such mandates passed during the 1983 legislative session. Approximately 40 out of the 800 bills passed were identified as state mandates.
- Defined various types of mandates and other conditions related to the mandates (e.g., disclaimers that were conditions under which the state would not provide reimbursement if a reimbursement procedure had been subsequently enacted) and required that the types of mandates and related conditions be indicated on fiscal notes. This requirement subsequently was repealed through 1984 legislation.

The next year, the State Mandates Interim Study Committee thoroughly researched the issue, with a thrust toward establishing a pilot-reimbursement program in 1984 in the environment/economic development area of government. In the process of its deliberations, there was an effort to:

- Collect comparative information from other states, especially California and Illinois, regarding their reimbursement programs;
- Identify costs that would be reimbursed and the timetable for reimbursement;
- Improve OFA's ability to get more complete information from municipalities on a timely basis (e.g., developing a contact list of up to 10 small, medium, and large municipalities out of the total 169 cities and towns in Connecticut); and
- Assess the administrative costs associated with instituting a reimbursement procedure in Connecticut.

Although most of the study committee's efforts centered on devising an elaborate scheme of reimbursement that would have been implemented on a pilot basis, the ultimate legislation that passed did not go that far, and only relatively modest legislation was enacted in 1984. Connecticut's reluctance can be attributed to the following types of issues that were not completely resolved:

- How to define reimbursable costs (e.g., should reimbursements include indirect as well as direct costs?);
- Which timetable for reimbursement should be chosen (e.g., provide reimbursement in the first year or wait two or three years until the overall impact becomes more evident), what amount of reimbursement should be provided (e.g., institute a percentage share arrangement with municipalities), and whether the reimbursement should be phased in (e.g., 25 percent for the first year, 50 percent for the second year, etc.);
- Whether the state should provide reimbursement for mandates requested by municipalities or for those mandates already in place;
- How to ensure that quality data could be obtained quickly from cities and towns and how to obtain reasonable fiscal estimates given that municipalities do not often know initially how a proposed mandate will be implemented;
- How much money should be spent by the state reviewing, processing, and auditing claims and establishing an appeals board to resolve complaints (annually, Illinois and California were spending approximately \$500,000 and \$750,000, respectively, to support the administrative components of their state mandates programs, and Connecticut was not only hesitant about incurring these additional costs but also was unwilling to establish this layer of bureaucracy); and
- Reluctance on the part of the Appropriations Committee chairs and other legislative leaders to give up some control over expenditures by instituting a mandatory reimbursement procedure due to the state's uncertain fiscal condition at the time.

The following two reactions to some extent typify Connecticut's cautiousness with regard to adopting a

mandatory reimbursement procedure. The Appropriations Committee chair had serious concerns about relinquishing some control over state appropriations to an automatic reimbursement mechanism; she often questioned whether the mandatory reimbursement approach made sense and whether the state's best interests would be served by moving in that direction.

In addition, one highly respected Connecticut state auditor who has held several important positions in state government expressed his concerns as follows:

As you know, I don't think this concept makes any sense. Further, assuming acceptance of the concept, the method of dealing with it as proposed in the working draft is crazy.

The draft (legislation) raises so many questions that it is unproductive to go through them in this memo. . . .

The process of computing the costs consistently among all the local government entities and setting up the procedures, staff and timetable for OPM (the Governor's budget office) to approve requests and hear appeals would be a nightmare. . . .

If there is a compulsion to proceed with this concept, I think that each bill establishing or expanding a mandate should include an appropriation and a formula for distributing the appropriations. The Assembly (state legislature) would have the choice of adopting or removing the appropriation. . . .²

As a result of the technical implementation problems that were identified but not completely resolved and the concerns expressed by some legislative officials, Connecticut began to consider more seriously a voluntary rather than mandatory reimbursement scheme. In lieu of a mandatory reimbursement procedure being enacted in 1984 on a pilot basis with regard to the state's environment/development programs, a voluntary reimbursement procedure was adopted.

After a year and a half of careful consideration, legislation was enacted in 1984. It requires that any bills creating or enlarging state mandates be referred to the Appropriations Committee.³ The statute requires that any such bill that is favorably reported by the Appropriations Committee contain a determination concerning:

- Whether such bill creates or enlarges a state mandate, and if so, which type of mandate is created or enlarged; and
- Whether the state shall reimburse local governments for costs resulting from such new or enlarged mandates, and if

so, which costs are eligible for reimbursement and the level of, timetable for, and duration of reimbursement.

The Appropriations Committee provided these determinations in the first year but has not done so subsequently because interest in the state mandates issue has declined. No direct reimbursement ever has been provided through this legislation. Bills that would impose state mandates are still referred to the Appropriations Committee; however, the general issue and the potential for reimbursing municipalities for new or expanded mandates imposed by the state have received relatively little attention in the last four to five years.

It is somewhat difficult to measure the effectiveness of Connecticut's state mandates law. Perhaps the law has reduced the number of additional mandates being imposed by making legislators more aware of the consequences of their actions on municipalities. Fewer such bills seem to be introduced, and even fewer are given serious consideration and eventually passed. Most bills affecting municipalities that pass do not impose significant burdens and often create relatively simple administrative changes that usually result in either no cost or in minimal municipal costs that can be absorbed.

In addition, immediate attention was diverted from the mandates issue because the fiscal pressures on Connecticut's state and local governments that existed prior to passage of the state mandates legislation were temporarily alleviated. The state enjoyed sizable general fund surpluses totaling \$1.146 billion over four consecutive fiscal years as follows: \$165.2 million for 1983-84, \$365.5 million for 1984-85, \$250.1 million for 1985-86, and \$365.2 million for 1986-87. In lieu of funding any new state mandates or directly funding existing ones, Connecticut was in a better financial position to provide more indirect assistance to municipalities through general state aid, including property tax relief grants. As a result of the improved fiscal condition of the state, legislative and municipal officials became less concerned about direct reimbursement for specific state mandates.

This attitude could change, however, if the state's fiscal picture continues to worsen in future years. Connecticut ended FY 1987-88 with a \$115.6 million deficit, and FY 1988-89 with a \$28.0 million deficit, and is likely to end FY 1989-90 with a \$160.8 million deficit. Connecticut has attempted to enhance revenues and slow the rate of growth in expenditures to avert a deficit in 1990-91. Although the 1989-90 and 1990-91 budgets either reduce or slow the rate of growth in some grants to municipalities, overall state aid continues to increase. Table 2 indicates the appropriated level of state aid to municipalities from FY 1982-83 through FY 1990-91.

As a result of continued increases in state aid to municipalities despite the more recent worsening in

Table 2
*Connecticut's Aid to Municipalities:
 All Appropriated Funds,
 FY 1982-83 to FY 1989-90*

Fiscal Year	Amount	Increase	Percent Increase
1982-83	\$667,333,259	\$52,258,120	8.50%
1983-84	747,036,140	79,702,881	11.94
1984-85	836,353,011	89,316,871	11.96
1985-86	905,527,991	69,174,980	8.27
1986-87	1,058,987,397	153,459,406	16.95
1987-88	1,155,538,857	96,551,460	9.12
1988-89	1,297,171,601	141,632,744	12.26
1989-90	1,397,944,189	101,472,588	7.82
1990-91 ¹	1,510,430,913	111,786,724	7.99

¹ To provide a consistent basis of comparison with prior years, \$146.5 million shifted from appropriated to nonappropriated funding sources for various grants to towns has been included in the 1990-91 figures.

the overall fiscal condition, the sensitivity associated with the state mandates-reimbursement issue has not reemerged. However, if state and municipal resources become strained by more intense fiscal pressure, a renewed interest in terms of reconsidering a mandatory reimbursement mechanism could result.

It is ironic, however, that although Connecticut was in a good financial position from 1983-84 to 1986-87 to reimburse specific mandates, it chose not to do so. Instead, the state opted to provide more indirect assistance to cities and towns by increasing state aid to municipalities. Now that the state is in a more difficult fiscal situation, resources may be too limited to provide reimbursement for specific mandates. If the fiscal situation deteriorates further, it might become increasingly difficult to enact a mandatory reimbursement procedure in Connecticut.

Notes

¹ P.A. 83 12 (June Special Session), An Act Concerning State Mandates to Local Governments.

² State Auditor Leo V. Donohue's memorandum to Representative Janet Polinsky, Chair of the Appropriations Committee, January 1984.

³ P.A. 84 124, An Act Establishing Procedures with Respect to Bills Creating or Enlarging State Mandates Which May Result in Costs in Local Governments.

NEW YORK: THE "NON-ISSUE" OF MANDATES*

Mandates, particularly the "unfunded" kind, are an issue that all local officials can rally around with shared distaste. After all, who would want to be required (mandated) to do something for somebody else, using his own money, and not be compensated (reimbursed)? Worse, local officials must pay the political price for raising taxes to fund services while state or federal governments take credit for providing them.

So it is no wonder that unfunded mandates are local governments' "battle cry" of the 1980s. They are the most persistent source of friction in intergovernmental relations. New York City Mayor Edward I. Koch, talking about the "mandate millstone," outlined the fiscal consequences of unfunded mandates.

The City of New York, as an example, is driven by 47 federal and state mandates. The total cost to the city of meeting these requirements over the next four years will be \$711 million in capital expenditures, \$6.25 billion in expense-budget dollars, and \$1.66 billion in lost revenue.¹

For the most part, however, state government imposition of mandates on local governments is a "non-issue." Once funding questions are separated from the home rule issue, the level of criticism drops off rapidly.

The most frequent local complaint about mandates, however, is that they are rarely funded at adequate levels. . . . Mandates appear to be more a lightning rod of discontent for local officials than a significant substantive problem.²

With respect to funding, there are more politically positive and cost-effective ways than using current strategies. "Politically positive" means that benefits accrue to both the mandator and mandatee, and "cost effective" means the use of methods requiring less time, cost, and effort per dollar of benefit flowing back to local governments.

True home rule provides that local governments are masters of their own destinies, free from unwanted

and unnecessary intrusion from the state or federal government. Local autonomy must be balanced by state government's responsibilities to ensure the provision of services that are in the broader public interest, and by the constitutional and historical fact that municipalities are creations of the state government.

The right or desirability of the state to mandate and the appropriateness of compensating local governments for the cost of compliance are not in question. Both parts of this state-local dynamic can and will be pursued.

Instead, this article summarizes what appears to be the current strategy of lawmakers in many states for relieving the friction caused by state-imposed mandates, and argues that this strategy is flawed. Alternative strategies will be discussed, and a more comprehensive state-local cooperative approach will be outlined within the context of political benefit and cost effectiveness.

CURRENT STRATEGIES

Most good faith efforts to resolve (or at least understand) the mandate funding issue now involve a three-step strategy:

- 1) Cataloging existing mandates to provide some sense of the nature and extent of the problem;
- 2) Strengthening controls over the enactment of new mandates to minimize additional costs imposed on local governments, usually through a "fiscal note" procedure; and
- 3) Shifting the cost for the mandate from the level of government performing the function to the level of government mandating the function.

Political perception of this strategy is negative, however, and its overall cost effectiveness is questionable. Furthermore, each of these steps is fraught with difficulty and ignores a prerequisite "first step" that has to be resolved—defining what constitutes a mandate.

* Paul Moore wrote this chapter.

Step 1: The Catalog

For the catalog strategy to be successful, it must include a definition and process of identification that can be understood and accepted by both state and local officials, and it must lead to a result that is quantifiable enough to facilitate a fiscal note or reimbursement scheme. The U.S. Advisory Commission on Intergovernmental Relations (ACIR) incorporated the following definition of a state mandate in its 1981 publication *Measuring Local Discretionary Authority*:

A legal requirement—constitutional, statutory, or administrative—that local governments provide a specific service, meet minimum state standards, engage in an activity (such as collective bargaining with employee organizations), or establish certain terms and conditions of local public employment.

In New York State, the only inventory of mandates on local governments was compiled by the Legislative Commission on Expenditure Review (LCER). Although it focused only on mandates affecting counties, the LCER study used ACIR's definition and expanded the taxonomy to differentiate between three types of mandates: those that commanded action, those that authorized discretionary action, and those that required action only after a discretionary decision had been made. A further important distinction was made between mandates that affected programs and those that related more to the administration of county government. LCER noted, however, that:

... the 2,632 mandates identified are less than the 5,200 originally estimated by LCER's research staff in the early stages of this survey. This difference can be explained largely as resulting from changes made in classifying mandates once the survey was under way.³

The extreme sensitivity of the number of mandates identified to the definition being used has significant implications. A recent survey conducted for New York's Legislative Commission on State-Local Relations revealed a substantial amount of confusion at the local level over which services are mandated and which ones are not—confusion caused in large part by definitional problems and by a lack of current, comprehensive information. This kind of confusion also intensifies the level of state-local friction, often resulting in the state (and its mandates) becoming the scapegoat for local fiscal problems.

Development of a catalog listing all mandates is usually the first response state and local policymakers can agree to when the friction builds. At best, such a catalog will give some indication of the nature and magnitude of past decisions mandating local actions. It even might provide some incentive to clean up those that now might seem ill considered.

The staff time and effort to compile such a catalog, however, and then to maintain it, is not insignificant. In Florida, for example, the Advisory Council on Intergovernmental Relations has compiled an initial directory and is required to update it annually. The maintenance function requires 15 percent of the council's available staff time and costs between \$50,000 and \$100,000. That effort identified 44 new mandates enacted last year and two existing mandates that were repealed. Still, this step is not enough to relieve the friction, and Florida local governments are pressing hard for a mandate reimbursement program.

Step 2: The Fiscal Note

No matter what definition ultimately is used, such catalog compilations will result in the identification of "a large number" of mandates and local government assertions that the system is "out of control." The most called-for "solution" to bringing the system back into control, at least initially, is to slow or stop the escalation in enactment of unfunded mandates. The standard such control device is a "fiscal note," which essentially is a statement accompanying each piece of proposed legislation that evaluates its potential fiscal impact on local governments. The idea is that state legislators will be less inclined to enact an unfunded mandate if they are more conscious of its impact back home. This solution has at least three deficiencies:

1. The fiscal note does not help correct existing mandate burdens.
2. Proper analysis requires a high level of skills, resources, and independence, and often produces results that are not of sufficient detail to show the impact back home.
3. State and local government information systems are not sophisticated enough to support the analysis required to compute such marginal impacts, especially prospectively, with any degree of precision.

Although ACIR counts more than 40 states having a fiscal note procedure, none have reported success in being able to ascertain the incremental cost associated with every piece of proposed legislation and its affect on each unit of local government. This conclusion is only common sense. The sheer volume of legislation and the estimating difficulties involved are formidable obstacles. In fact, most fiscal notes simply state that (1) either there are or are not costs to local government and (2) that the costs are "insignificant" or "cannot be determined." If an estimate is provided, it is most often an aggregate for all local governments within the state or a class of local government, such as counties. It is little wonder that most local officials are disappointed with this result.

Local officials generally believe that fiscal notes accord political subdivisions little protection against mandated costs. The Association County Commissioners of Georgia recently commented on the Fiscal Note Act by observing that "in practice the Act has been ignored more often than observed."⁴

The time and cost of administering a fiscal note process is even greater than compiling and maintaining a catalog. As part of the real property tax limitations imposed on Massachusetts local governments by Proposition 2½, the state has established a sophisticated program, built around fiscal notes, to limit the imposition of new mandates. The Division of Local Mandates, located within the Office of the State Auditor, administers the program. The division has a staff of 36 and an annual budget of \$860,000.⁵ Yet, even with this staff commitment, probably the largest of any state, not all bills receive the same intensity of analysis. To do so would require a level of resources no state yet has been willing to commit.

The New York State legislature considers about 20,000 bills during each two-year term, with over 85 percent having some fiscal implications for the state or its local governments.⁶ It is doubtful that a political consensus could be forged to devote the kind of resources necessary to strengthen a fiscal note process dealing with that level of work load.

The Congressional Budget Office (CBO) has been preparing "fiscal notes" since November 1982 on all bills whose estimated state and local cost impacts exceed \$200 million. Their experience, summarized below, shows that a great deal of time and money must be expended to review all bills, and that a smaller than expected number exceeded that threshold.

In general, the number of bills having state and local cost impacts has been smaller than we anticipated. On average, about 11 percent of all bills reviewed were determined to have some state and local cost impact. When CBO was preparing to do state and local estimates in 1981, we projected that about 20 percent of the bills reviewed would have such impact. We also thought that we would be doing about 100 - 150 estimates per year with some state and local impact, when in fact that figure has averaged around 60 over the past five years. Despite these lower numbers, CBO has devoted considerable resources and time to the state and local effort.⁷

Step 3: The Mandate Reimbursement

This strategy is what all local governments want, what some state governments hope to avoid, and what is not cost effective. Once a catalog has been com-

pleted and a fiscal note process put in place, the "ideal" mandate reimbursement process would hold local governments harmless from any additional costs identified by the fiscal note. Yet, a major flaw, pointed out above, is that such costs cannot be determined prospectively with any exactitude. Consistent with the best aggregate estimates that can be made, some reimbursement methods may evolve into a block grant, allocated to individual communities on some basis other than the cost to comply with the mandate. Other reimbursements may be calculated from claims based on actual after-the-fact expenditure data.

California is usually cited as having the most elaborate mandate reimbursement program. Like Massachusetts, California voters passed a constitutional referendum severely limiting local governments' ability to levy taxes. Additional costs to comply with state mandates would have posed exceptional hardships on local governments. As a result, California provides the largest amount of monetary aid of any state. Its mandate reimbursement program is established constitutionally and is based on claims supported by audited expenditure data. The program distributed about \$271 million to local governments during the state's 1987-88 fiscal year.

The California operating statutes make an important distinction between a mandate and a "reimbursable" mandate. For a local government to be reimbursed, the mandate must require a new service or a higher level of an existing service. As might be expected, a large number of newly enacted bills are challenged by local governments as being reimbursable mandates. These challenges have resulted in a substantial amount of pending litigation that could increase state costs dramatically.

The distinction between an ordinary mandate and one that requires a new or higher level of service emphasizes the importance of definitions. In California, New York, and virtually every other state, the imposition of unfunded service mandates is the root of the problem. This is a problem of a much smaller dimension. The previously mentioned LCER study in New York, for instance, identified 2,632 mandates. Yet, of these, only 608—just 23 percent—required new or expanded levels of service. Even in California, only 80 mandates currently are subject to reimbursement, and several have been repealed.

A major factor to be considered is the relatively large administrative cost compared to the level of reimbursement provided. California spends far more per dollar distributed to administer its mandate reimbursement program, for example, than New York does in providing unrestricted, general purpose aid. Careful examination of the California experience shows that 23 people are needed to administer the mandate reimbursement program at an annual cost to the state of about \$6.6 million. Interestingly, about \$15 million of the \$271 million total (5.5 percent)

going to local governments is to compensate them solely for the costs to comply with the reimbursement program itself. Also, reimbursement for 11 of the less significant mandates is based on prior years' amounts adjusted to reflect inflation. Shifting to this "block grant" form of reimbursement helps to ease the time and cost of administration, and begins to resemble an unrestricted general purpose aid grant.

New York annually distributes over \$1.0 billion in unrestricted general purpose aid to local governments, in part to reimburse for the cost of state mandates. Although there is no specific information, fewer than two full-time employees administer the program, and the total annual costs do not exceed \$100,000. Even if aid payments were tripled to \$3.0 billion, New York's level of administrative overhead would not increase. On the other hand, California's administrative overhead certainly will increase substantially as the number of reimbursable mandates and related claims for payment increase.

Both California and Massachusetts, the trend-setters in addressing friction caused by the costs of complying with state imposed mandates, operate in an environment of strict, voter imposed, constitutional limits on the amount of revenues their local governments can raise. These states have devoted substantially more resources to various parts of the three-step process discussed earlier than does any other state. Yet, for states not under the gun of a voter-initiated proposition limiting tax revenues, this mandate strategy is not an attractive policy alternative. It is built on the precarious assumption that an acceptable definition of reimbursable mandates can be developed. It also operates in a negative atmosphere that implies that mandates are wrong and costs of reimbursement are "penalty payments." Further, the cost to administer such a program—versus the amount of aid being provided—is just too high.

ALTERNATIVE STRATEGIES

Joseph Zimmerman presented eight alternative strategies for trying to reimburse the marginal costs of mandates.⁸ Five deal with preventing the mandate, such as some form of prohibition or tighter controls for enacting, or by allowing local governments to "opt out." The other three relate to forms of money aid and do not require complicated and costly administrative mechanisms. In that respect, they are a more cost-effective way to compensate local governments. Most such programs are related directly to the provision of local services and, as such, would serve to eliminate (or reduce substantially) the root cause of the friction. Just as important, aid programs usually are perceived as a "positive response."

Two of these money strategies, categorical grant-in-aid programs and unrestricted general purpose aid, should be relatively more attractive to state policymakers than current reimbursement strategies. In addition to building on existing administrative machinery, these strategies are a direct, *and positive*, linkage between the state and local governments.

To understand this proposition, consider that New York distributed from its general fund more than \$17.5 billion in aid to local governments through 231 separately identifiable programs during its 1987-88 fiscal year (ending March 31, 1988). The bulk of this total was distributed through 216 grant-in-aid programs. The largest amounts went to education (\$8.2 billion) and social services (\$5.1 billion). The remaining 15 programs provided unrestricted aid the largest distributing just over \$1 billion annually.⁹

Each of these programs has attained political acceptability by providing state lawmakers with a clear and positive linkage between the state revenues they take the political heat to raise and the benefit of new or enhanced local services bought with those aid distributions. Diverting a portion of that money through some new, additional, administrative machinery, simply to reimburse for mandated expenses, has the negative connotation that legislators should not mandate, and if they do, they should pay a penalty.

Some might argue that the California approach is *more* cost-effective, since only the precise amount necessary to reimburse for a narrowly defined set of mandates is required. More traditional state aid programs, at least for the purpose of mandate reimbursement, are less targeted and necessarily more expensive. This argument is reasonable, yet states not saddled by a constitutional requirement to reimburse for mandated costs have been slow to move to the California model. They have found simpler solutions in selective enrichment of existing aid programs or in the assumption of a larger portion of the state-local program cost.

That last option, state assumption of a larger portion of the total state-local program cost, is Zimmerman's third money strategy and the one that points the way to a potentially better approach to removing the friction caused by mandates.

A BETTER APPROACH?

State assumption of the cost of locally provided services might result from a careful study of the service: who should provide it, how should it be produced (i.e., public, private, or nonprofit), and what is the most efficient and equitable way to finance it. This kind of "sorting out process" can and should be the foundation of a strategy for achieving a better system of service delivery.⁹ In doing so, the root cause of

state-local mandate friction, compensating those who are forced to comply, will be removed.

Sorting out is based on the premise that government services can be provided more efficiently and effectively if there are clear and logical linkages between the service, the layer of government providing the service, the clientele receiving the service, and the funding mechanism that supports the service. If this premise is reasonably accurate, then the goals of the sorting out process might be summarized as: (1) defining the scope of the existing service delivery system; (2) identifying areas of duplication or unclear service responsibility; (3) identifying areas of service delivery inconsistent with generally accepted theorems of good government; (4) realigning the service delivery system to remove duplication, fill gaps, and clarify as many roles as possible; and (5) adjusting the flow of intergovernmental aid to support, reflect, or encourage these changes.¹⁰

Sorting out the proper division of service responsibilities is neither quick nor easy. It must start with a genuine commitment from state and local leaders to make changes, and culminate with a service delivery system that is responsive to all. Such change most often occurs incrementally, with a small part of a service transferred. Systemwide changes, such as state assumption of the entire cost of local courts, also has occurred.

Commitment begins with providing a policymaking framework that will allow all affected parties to participate. A state level advisory commission on intergovernmental relations can serve that purpose. More than half the states have such an intergovernmental agency, and both the U.S. Advisory Commission on Intergovernmental Relations and the National Conference of State Legislatures' State-Local Task Force have recommended that the other states follow suit.

An understanding of how tax revenues, aid payments, and borrowed moneys are translated into local services is vital to this sorting out process. If the New York aid system is any guide, then states have a complex web of fiscal supports that also should be reviewed as part of the sorting out process. At the least, this ought to show that there are few, if any, programs being mandated by states without some level of fiscal support. Research in New York, for instance, has shown a surprising diversity of service delivery, a relative lack of mandates below the county level, and hundreds of separate aid programs.

Leadership also is needed from U.S. ACIR. Thorough examination of a complete state-local service delivery system requires comparison to accepted "benchmarks" or "theorems" of good government. Although universally applicable standards may not be feasible or desirable, ACIR has the research skill and credibility to begin the task and the obligation to facilitate the efforts of individual states.

CONCLUSION

Friction from unfunded mandates is the symptom of a much larger problem. Evolution of each of the 50 state-local service delivery systems has resulted in a complex and interrelated maze of responsibilities and fiscal supports that few people, if any, understand completely. Gaining that understanding is now imperative as the federal government's fiscal retrenchment enters its second decade with no turnaround in sight.

Local officials also have to be conscious of a potential "backlash" from constant criticism of their state service delivery partners. In New York, Governor Mario Cuomo has launched what might be viewed as a "counterattack" by questioning how accountable local governments have been with the hundreds of millions of dollars in unrestricted aid they currently are receiving. Strictly interpreted, of course, the question is rhetorical. Unrestricted aid payments are completely fungible with revenues raised by the local government. Consequently, they can never be traced with accountant's precision to specific services and programs.

States following the three-step approach of catalog, fiscal note, and reimbursement to remove the friction caused by mandates will spend a lot of time and resources in the effort and probably not be completely satisfied with the result.

Mandates themselves are not the issue, and a new level of leadership and commitment is needed to address the bigger problem of properly sorting out state-local service responsibilities. The twin irritants of less federal aid and intense mandate friction have stimulated a major examination of programs, funding, and service delivery that, if done correctly, will result in more cost-effective government. That result is too important to be obscured by the non-issue of mandates.

Notes

¹ Edward I. Koch, "The Mandate Millstone." *The Public Interest*, Fall 1980, p. 42.

² Virginia Joint Legislative Audit and Review Commission, *State Mandates on Local Governments and Local Financial Resources*, House Document No. 15, 1984, pp. II and III.

³ New York State Legislative Commission on Expenditure Review, *State Mandates to Counties* (Albany: New York State Legislative Commission on Expenditure Review, August 1981), p. 4.

⁴ As reported in Joseph F. Zimmerman, *The Mandate Problem*, a paper prepared for a conference entitled "State Mandates: Room for Reform?" Albany, New York, September 9, 1986, p. 14.

⁵ Anthony V. D'Aiello, *Comments*, presented at an Urban Institute conference on "Coping with Mandates: What are the Alternatives?" Washington, DC, May 20, 1988.

⁶ Many bills are duplicates, either introduced separately in the Assembly and in the Senate as companion bills, or sim-

ply duplicates introduced independently. Numerous bills are reintroduced every two years (bills carry over one year unless there is an election) and have been in the legislature for years. Many are "press release" bills; i.e., the sponsor introduces a bill, issues a press release, and forgets the bill. Only slightly more than 1,100 bills receive serious consideration in both houses each year.

⁷ Theresa A. Gullo, *Estimating the Impact of Federal Legislation on State and Local Governments*, presented at an Urban Institute conference on "Coping with Mandates: What are the Alternatives?" Washington, DC, May 20, 1988.

⁸ *Ibid.*, pp. 27-28.

⁹ New York State Legislature, *Report of the Fiscal Committees on the Executive Budget: Fiscal Year April 1, 1987 to March 31, 1988* (Albany, 1987), p. 267; and New York State Legislative Commission on State Local Relations, *Catalogue of State and Federal Programs Aiding New York's Local Governments: A Legislator's Guide* (Albany, December 1986), pp. 7-36.

¹⁰ Paul D. Moore, "The Sorting Out Process: Who Is Supposed To Plow Route 999?" *New York State Town and County Government*, June 1983, p. 26.

**Recent Publications of the
Advisory Commission on Intergovernmental Relations**

Changing Public Attitudes on Governments and Taxes: 1990, S-19, 9/90, 40 pp.	\$10.00
1988 Fiscal Capacity and Effort, M-170, 9/90, 160 pp.	\$20.00
State Constitutional Law: Cases and Materials, 1990-91 Supplement, M-172, 9/90, 56 pp.	\$7.00
Intergovernmental Regulation of Telecommunications, A-115, 7/90, 48 pp.	\$10.00
The Volume Cap for Tax-Exempt Private-Activity Bonds: State and Local Experience in 1989, M-171, 7/90, 36 pp.	\$7.50
Significant Features of Fiscal Federalism, 1990 Edition, Volume I, M-169, 1/90, 152 pp.	\$17.50
Volume II, M-169-II, 7/90, 220 pp.	\$17.50
State and Local Initiatives on Productivity, Technology, and Innovation, A-114, 6/90, 180 pp.	\$25.00
Local Revenue Diversification: Rural Economies, SR-13, 4/90, 60 pp.	\$8.00
State Taxation of Banks: Issues and Options, M-168, 12/89, 48 pp.	\$10.00
A Catalog of Federal Grant-in-Aid Programs to State and Local Governments: Grants Funded FY 1989, M-167, 10/89, 40 pp.	\$10.00
Local Revenue Diversification: Local Sales Taxes, SR-12, 9/89, 56 pp.	\$8.00
State Constitutions in the Federal System: Selected Issues and Opportunities for State Initiatives, A-113, 7/89, 128 pp.	\$15.00
Residential Community Associations: Questions and Answers for Public Officials, M-166, 7/89, 40 pp.	\$5.00
Residential Community Associations: Private Governments in the Intergovernmental System? A-112, 5/89, 128 pp.	\$10.00
Readings in Federalism—Perspectives on a Decade of Change, SR-11, 5/89, 128 pp.	\$10.00
Disability Rights Mandates: Federal and State Compliance with Employment Protections and Architectural Barrier Removal, A-111, 4/89, 136 pp.	\$10.00
Hearings on Constitutional Reform of Federalism: Statements by State and Local Government Association Representatives, M-164, 1/89, 60 pp.	\$5.00
State and Federal Regulation of Banking: A Roundtable Discussion, M-162, 11/88, 36 pp.	\$5.00
Assisting the Homeless: State and Local Responses in an Era of Limited Resources, M-161, 11/88, 160 pp.	\$10.00
Devolution of Federal Aid Highway Programs: Cases in State-Local Relations and Issues in State Law, M-160, 10/88, 60 pp.	\$5.00
State Regulations of Banks in an Era of Deregulation, A-110, 9/88, 36 pp.	\$10.00
State Constitutional Law: Cases and Materials, M-159, 9/88, 480 pp.	\$25.00
Local Revenue Diversification: Local Income Taxes, SR-10, 8/88, 52 pp.	\$5.00
Metropolitan Organization: The St. Louis Case, M-158, 9/88, 176 pp.	\$10.00
Interjurisdictional Competition in the Federal System: A Roundtable Discussion, M-157, 8/88, 32 pp.	\$5.00
State-Local Highway Consultation and Cooperation: The Perspective of State Legislators, SR-9, 5/88, 54 pp.	5.00
Governments at Risk: Liability Insurance and Tort Reform, SR-7, 12/87, 42 pp.	\$5.00
The Organization of Local Public Economies, A-109, 12/87, 64 pp.	\$5.00
Is Constitutional Reform Necessary to Reinvigorate Federalism? A Roundtable Discussion, M-154, 11/87, 39 pp.	\$5.00
Local Revenue Diversification: User Charges, SR-6, 10/87, 64 pp.	\$5.00
The Transformation in American Politics: Implications for Federalism, B-9R, 10/87, 88 pp.	\$5.00
Devolving Selected Federal-Aid Highway Programs and Revenue Bases: A Critical Appraisal, A-108, 9/87, 56 pp.	\$10.00
Estimates of Revenue Potential from State Taxation of Out-of-State Mail Order Sales, SR-5, 9/87, 10 pp.	\$3.00
Federalism and the Constitution: A Symposium on <i>Garcia</i> , M-152, 7/87, 88 pp.	\$10.00

What is ACIR?

The Advisory Commission on Intergovernmental Relations (ACIR) was created by the Congress in 1959 to monitor the operation of the American federal system and to recommend improvements. ACIR is a permanent national bipartisan body representing the executive and legislative branches of Federal, state, and local government and the public.

The Commission is composed of 26 members—nine representing the federal government, 14 representing state and local government, and three representing the public. The President appoints 20—three private citizens and three federal executive officials directly, and four governors, three state legislators, four mayors, and three elected county officials from slates nominated by the National Governors' Association, the National Conference of State Legislatures, the National League of Cities, U.S. Conference of Mayors, and the National Association of Counties. The three Senators are chosen by the President of the Senate and the three Representatives by the Speaker of the House of Representatives.

Each Commission member serves a two-year term and may be reappointed.

As a continuing body, the Commission addresses specific issues and problems, the resolution of which would produce improved cooperation among governments and more effective functioning of the federal system. In addition to dealing with important functional and policy relationships among the various governments, the Commission extensively studies critical governmental finance issues. One of the long-range efforts of the Commission has been to seek ways to improve federal, state, and local governmental practices and policies to achieve equitable allocation of resources and increased efficiency and equity.

In selecting items for the research program, the Commission considers the relative importance and urgency of the problem, its manageability from the point of view of finances and staff available to ACIR, and the extent to which the Commission can make a fruitful contribution toward the solution of the problem.

After selecting specific intergovernmental issues for investigation, ACIR follows a multistep procedure that assures review and comment by representatives of all points of view, all affected levels of government, technical experts, and interested groups. The Commission then debates each issue and formulates its policy position. Commission findings and recommendations are published and draft bills and executive orders developed to assist in implementing ACIR policy recommendations.



SUBJECT LINE TO READ: TC NO.; PL NO. QB FS; SHORT SUBJECT; DATE

JNU MOD: ADAM

T/C NO: 92-03-080
DATE: 03-17-92
SPONSOR: (S) COMMUNITY AND REGIONAL AFFAIRS
SUBJECT: SB301: MUNICIPAL FISCAL NOTES FOR BILLS
MODERATOR: ROSETTA
SITE: ANCHORAGE

PARTICIPANT LIST

TESTIFIER

NAME/REPRESENTING	ADDRESS	PHONE	BILL NO.
1. LARRY D. CRAWFORD/MUNICIPAL MANAGER			SB301

2.

3.

MODERATOR: C R
SITE: MAT-SU

PARTICIP LIST # 1 FR MATSU

TESTIFIER

NAME/REPRESENTING	ADDRESS	PHONE	BILL NO.
1. DAVE SOULAK CITY OF PALMER			SB 301
2.			
3.			
4.			
5.			

WD on its way to matsus L10

OBSERVER

NAME/REPRESENTING	ADDRESS	PHONE	BILL NO.
1.			
2.			

T/C NO: 92-03-080
DATE: MARCH 17, 1992
SPONSOR: SENATE COMMUNITY AND REGIONAL AFFAIRS
SUBJECT: SB 301
MODERATOR: FRAN
SITE: FAIRBANKS

PARTICIPANT LIST

TESTIFIER

NAME/REPRESENTING	ADDRESS	PHONE	BILL NO.
1. SANDRA STRINGER	FBX NORTH STAR BOROUGH		SB301
2.			
3.			
4.			
5.			

OBSERVER

NAME/REPRESENTING	ADDRESS	PHONE	BILL NO.
1.			
2.			

Sen Frank--

Here's some
testimony we prepared
support of municipal
fiscal notes bill for
Should help pre
SK



217 Second Street, Suite 200 • Juneau, Alaska 99801 • Tel (907) 586-1325, Fax (907) 463-5480

March 11, 1992

TO: Representative Jerry Mackie, Chair
and
Members, House Committee on Community and Regional Affairs

FROM: Scott A. *Scott A. Burgess* Executive Director

RE: HB 476 - An Act Requiring Municipal Fiscal Notes for Bills and Resolutions

The Alaska Municipal League supports HB 476, which would require that each bill or resolution that may have a fiscal impact on municipalities be accompanied by a municipal fiscal note estimating the cost or savings to municipalities (for a six-year period) that would result from enactment of the measure.

The *1992 Alaska Municipal League Policy Statement* includes the following statement: "The League supports enactment of legislation requiring affected state agencies to prepare, in consultation with the affected local governments, notes assessing the fiscal impact on local government of any proposed bill or regulation, including pass-through grants" (I.F.1).

Each session members of the Alaska Legislature introduce nearly 250 (unduplicated) bills that affect municipalities in some way. It is estimated that one-third of these place some sort of mandate on local governments, mandates that in most instances impose a cost on the municipality, either by requiring a municipality to do something or forbidding it from doing something else. Many of the remaining two-thirds also have fiscal impacts on municipalities. Examples of legislation with fiscal impacts on municipalities include not only the obvious senior citizens property tax exemption program or the mandatory jails or prosecution bills, but also less-noticed bills such as those extending retirement benefits, requiring school districts to add certain subject matter to their curriculum, or limiting the moorage fees municipalities can charge.

Good public policymaking requires access to as complete information as possible about potential impacts of legislation and regulation. In evaluating bills and resolutions that affect municipalities, legislators need to take into account the fiscal impact they may have on local governments. HB 476, by requiring the preparation of municipal fiscal notes, gives them better access to this type of information.

The importance and impact of mandates, from both the state and federal governments, and the accompanying issue of fiscal notes are becoming more and more understood around the country. The National Council of State Legislatures has endorsed fiscal note legislation and the National League of Cities (NLC) is currently working on a "states mandates" analysis which includes information on fiscal note requirements. The data NLC has

gathered indicate that 28 states now have fiscal note requirements. Fourteen of those states also have reimbursement requirements that rely on those fiscal notes.

The League would suggest the following amendments to strengthen HB 476:

1. Add language to the effect that "no legislation or agency rule constituting a mandate on local government shall be binding on local governments if no fiscal note was prepared to inform the legislature of the impact of a mandate prior to its enactment."
2. Following from the above, define "mandates" as "any state-initiated rule, law, budget provision, or executive order that requires a local government to expand, restrict, or modify its activities in any way that bears upon its ability to raise revenues, make expenditures, or conduct the administrative business of local government. State-initiated requirements exclude any that originate at the federal level. Federal regulatory policy affecting local governments does not require a fiscal note so long as the state does not augment the federal standards by imposing higher standards of its own. Enabling legislation or conditions of aid are not considered mandates and do not require a fiscal note. The test for whether a mandate exists should be whether the municipality may elect not to comply without penalty."
3. Add a provision to require "the appropriate state agencies" to cooperate with the Department of Community and Regional Affairs in preparing the fiscal notes. Although Community and Regional Affairs has a better overall understanding of municipalities than other state departments and better access to them for the purposes of gathering information, many of the bills that will require fiscal notes have specific technical details that will require other state agencies to provide information, explain impacts, and coordinate with DCRA.

State mandates on local governments and the issue of fiscal notes have been key concerns of the Alaska Municipal League and its members for many years. It is encouraging to see that this concern is shared by legislators. We strongly support HB 476, with the amendments proposed above.

Senator Rick Uehling

Downtown, Elmendorf, Northeast Anchorage



Senate Finance Committee
International Trade & Tourism Committee
State Affairs Committee

MEMORANDUM

TO: Senator Steve Frank, Chair
Senate Committee on Community and Regional Affairs

FROM: Senator Rick Uehling

DATE: January 23, 1992

RE: Scheduling of SB 301, "An Act requiring municipal fiscal notes for bills and resolutions"

I respectfully request your consideration in scheduling Senate Bill 301, An Act requiring municipal fiscal notes for bills, in the Senate Community and Regional Affairs Committee.

Thank you for your consideration of my request. If you have any questions or if I can be of any assistance, please do not hesitate to call on me.

1990

REP. TERRY MARTIN

ELECTIVE DISTRICT 13
MOUNTAIN VIEW
RUSSIAN JACK SPRINGS
MUNAKA VALLEY
ELMENDORF A.F.B.
CREEKSIDE
EAST ANCHORAGE



HOME
3340 BEKA DRIVE-86
ANCHORAGE, AK 99508
PHONE 333-6990

DURING SESSION
P. O. BOX V
STATE CAPITOL BUILDING
JUNEAU, AK 99811
PHONE 463-3763

Alaska House of Representatives

November 3, 1989

RECEIVED

NOV 03 1989

ALASKA MUNICIPAL LEAGUE

Mr. Scott Burgess
Executive Director
Alaska Municipal League
217 Second Street, Suite 200
Juneau, AK 99801

Hi Scott:

Enclosed is information on two issues I think you and the members of your organization would be interested in -- draft legislation concerning municipal fiscal notes and the upcoming state reapportionment.

If you feel that these materials are of sufficient importance to copy as handouts to members during your Annual Meeting in Juneau, please don't hesitate to do so.

If you have any questions on the issues, please feel free to call anytime - at home at 333-6990 and at the office at 561-2035.

I wish you a most successful conference.

Sincerely,

A handwritten signature in cursive script that reads "Terry".

Representative Terry Martin
Alaska House of Representatives

/laj
enclosures



2 HOUSE BILL NO.

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 SIXTEENTH LEGISLATURE - SECOND SESSION

5 A BILL

6 For an Act entitled: "An Act requiring municipal fiscal notes for bills
7 and resolutions."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. AS 24.08 is amended by adding a new section. to read:

10 Sec. 24.08.038. FISCAL NOTES ON BILLS AFFECTING MUNICIPALITIES.

11 (a) Before a bill or resolution, except an appropriation bill, is
12 reported from the committee of first referral, there shall be attached
13 to the bill a municipal fiscal note containing an estimate of the cost
14 or savings to municipalities in the state that would result from
15 enactment of the bill for the current fiscal year and five succeeding
16 fiscal years. If the bill has no fiscal impact, a statement to that
17 effect shall be attached. The municipal fiscal note or statement
18 shall be prepared in conformity with the requirements of this section
19 by the department or departments affected in consultation with the
20 state Municipal League and may be reviewed by the office of management
21 and budget. If there is no department affected, the first committee
22 of referral shall prepare the fiscal note in consultation with the
23 Municipal League. The municipal fiscal note or statement shall be
24 delivered to the committee requesting it within five days of the
25 request or, if the request is made after the 90th day of a regular
26 session or during a special session of the legislature, within two
27 days. If the bill is presented by the governor for introduction in
28 accordance with AS 24.08.060(b) and the uniform rules of the legisla-
29 ture, the municipal fiscal note or statement shall be attached to the

1 bill before the bill is introduced. An amendment or a substitute bill
2 proposed by a committee of referral that changes the fiscal impact of
3 a bill on municipalities in the state shall be explained in a revised
4 municipal fiscal note or statement attached to the bill.

5 (b) In addition to the municipal fiscal note required by this
6 section, the sponsor of a bill or resolution may prepare a municipal
7 fiscal note in conformity with the requirements of (c) and (d) of this
8 section and submit it to the committee of first referral or the fi-
9 nance committee. A committee may prepare an additional municipal
10 fiscal note in conformity with the requirements of this section.

11 (c) A municipal fiscal note for a bill or resolution must con-
12 tain the following information:

13 (1) the fiscal impact on existing programs operated by
14 municipalities;

15 (2) the fiscal impact of new programs or activities of
16 municipalities;

17 (3) a line item detail of the fiscal impact on municipa-
18 lities;

19 (4) an analysis of how the figures in the municipal fiscal
20 note were derived;

21 (5) additional information necessary to explain the municipi-
22 pal fiscal note;

23 (6) a municipal fiscal impact projection for the current
24 fiscal year and for the succeeding five fiscal years; and

25 (7) formal information consisting of

26 (A) the bill or resolution number;

27 (B) the name of the prime sponsor;

28 (C) the date the municipal fiscal note was prepared;

29 (D) the name of the committee requesting the municipal

1 fiscal note; and

2 (E) the name and phone number of the person who pre-
3 pared the municipal fiscal note.

4 (d) The original of a municipal fiscal note shall be submitted
5 to the division of legislative finance and copies shall be sent to the
6 prime sponsor, the committee requesting the fiscal note, and the
7 office of management and budget.
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29

1986-LS

DEPT. OF COMMUNITY & REGIONAL AFFAIRS

OFFICE OF THE COMMISSIONER

March 18, 1986

POSITION PAPER

RE: CSSB 369

SPONSOR: Senate Community and Regional Affairs Committee

Program Effects of Bill

Requires that fiscal notes be prepared for legislation which would affect municipalities.

Comments

The Department strongly supports the concept of providing municipalities with information on potential fiscal impacts at the local level. We also believe that the C&RA Committee Substitute for SB 369 is an improvement over the original bill.

Instead of placing the entire task of reviewing virtually every bill in this Department, the Committee Substitute merely provides that municipal impacts be reviewed and addressed as part of the fiscal note process. Each agency responsible for fiscal note preparation would be accountable for this procedure in their area of expertise, and the Department believes this is a fair approach.

Compared to the original bill, the number of bills this Department would be directly responsible for reviewing would decrease dramatically. However, it is anticipated that State agencies involved in this new task would call on DCRA for information about municipalities to aid them in their fiscal note preparation.

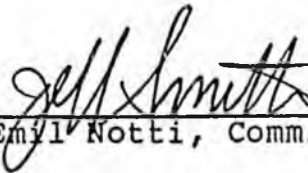
We believe one mid-level professional, along with seasonal support staff, should be hired to do this work. Certainly we are concerned with this potential expansion of State government considering the current decline in State revenues.

We would envision staff working closely with the Alaska Municipal League in estimating fiscal impacts and, in many cases, also directly contacting municipalities. The valuable information gained directly from these entities could then be reviewed and an objective fiscal opinion could be rendered.

- POUCH B
JUNEAU, ALASKA 99811
PHONE: (907) 465-4700
- 949 E. 36TH AVENUE, SUITE 400
ANCHORAGE, ALASKA 99508
PHONE: (907) 563-1073

CSSB 369
March 18, 1986
Page Two

Given the prospect of greatly reduced State government, the Department believes this bill is timely and important. The Department continues to have some concerns about the amount of additional work this bill may generate and the accuracy of fiscal notes for a State as large and diverse as ours. However, the Committee Substitute is a vast improvement and the Department supports its passage.



Emil Notti, Commissioner

STATE OF ALASKA 1986 LEGISLATIVE SESSION FISCAL NOTE

Revision Date : _____

REQUEST

Bill/Resolution No. : CSSB 369 (C&RA)
 Title : An Act relating to fiscal notes for legislation affecting a municipality.
 Sponsor : Senate C&RA Committee
 Requestor : Senate C&RA Committee
 Date of Request : _____

FISCAL DETAIL

Agency Affected : Community & Regional Affairs
 BRU : Local Government Assistance
 Components : Statewide Assistance

EXPENDITURES/REVENUES : (Thousands of Dollars)

OPERATING	FY 86	FY 87	FY 88	FY 89	FY 90	FY 91
PERSONAL SERVICES		62.4	62.4	64.3	64.3	66.2
TRAVEL		1.0	1.0	1.1	1.1	1.1
CONTRACTUAL		3.5	3.6	3.7	3.8	3.9
SUPPLIES		.4	.4	.4	.4	.5
EQUIPMENT		7.5	-0-	-0-	-0-	-0-
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING		74.8	67.4	69.5	69.6	71.7

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING : (Thousands of Dollars)

GENERAL FUND		74.8	67.4	69.5	69.6	71.7
FEDERAL FUNDS						
OTHER						
TOTAL						

POSITIONS :

FULL-TIME		1	1	1	1	1
PART-TIME		.1	1	1	1	1
TEMPORARY						

ANALYSIS : Attach a separate page if necessary

See page 2, attached.

Prepared by : Doug Griffin, Deputy Director
 Division : Municipal & Regional Assistance

Phone : 465-4750
 Date : 03/18/86

Approved by Commissioner : Emil Notti
 Agency : Community & Regional Affairs

Date : 3/18/86

Distribution (by Agency preparing fiscal note):

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

CONTINUATION of FISCAL NOTE ANALYSIS

For Bill/Resolution No. CSSB 369 (C&RA)

ANALYSIS

This fiscal note recognizes there is a degree of uncertainty regarding the impact of this bill; however, it is a conservative estimate of staff and support requirements. It is also anticipated that this Department will receive requests from other Departments and agencies for municipal information to assist them in doing their fiscal notes. Personal Services is increased 3% every other year, while other areas are adjusted for inflation at an annual rate of 4%. In order to accomplish this task with this limited staff, it is envisioned that a complete data base will be maintained on a powerful personal computer to reflect municipal services and financial information. During the interim, the Research Analyst would be responsible for maintaining and updating this data base. Ultimately, a municipal model may be developed to allow more precise and rapid fiscal note preparation.

PERSONAL SERVICES

62,381

One Research Analyst III, Range 18

Salary 37,356

Benefits 11,525

48,881

One Seasonal (6 months) Clerk Typist III, Range 8

Salary 9,761

Benefits 3,739

13,500

TRAVEL

2 trips @ \$500 (includes per diem)

(attend AML Convention, MFOA meetings, etc.)

1,000

CONTRACTUAL

3,500

Communication 3,000

(toll calls, postage for mass
mail questionnaires, etc.)

Photocopy/Printing 500

SUPPLIES

400

EQUIPMENT (one-time item)

7,500

Personal Computers w/attachments
& software 5,500

Office Equipment 2,000

ATTACHMENT TO FISCAL NOTE
SENATE BILL 369

Explanation of Fiscal Note:

The Department regards the estimating of municipal fiscal impacts, as described in the bill, as an important responsibility. With 159 municipalities scattered across the State, the Department also believes the scope of this important task could be substantial. If the bill were to be passed in its present form, we believe the Department should generally adopt the following procedures to fully meet the intent and directives of the bill (we have estimated 1200 bills would be introduced during two sessions):

Bill Analysis

The three range 18 positions would divide up areas of responsibility based on subject, i.e. finance, public safety, taxation, public works, etc. Each senior analyst position would carefully read each bill introduced in their area of specialization to determine whether or not the bill might cause a municipal fiscal impact. During that process, the employee would consult with other departments of State government and with appropriate agencies at the municipal level. Bills which would cause a fiscal impact to municipalities would be logged in an "active" file. All other bills would be logged as well, but would only become active if the bill were amended at some point in the legislative process. Each of those amended bills would then be read again to ascertain whether the new language might cause a fiscal impact on municipalities.

The analyst would then develop municipal fiscal notes on "active" bills, prioritizing according to the dates those bills would be scheduled for hearings before various committees. These range 18 positions would probably be working with Deputy Commissioner and Director level personnel in various State departments, requesting fiscal impact information and either developing the fiscal notes themselves or requesting that other State agencies do so and insure that expert testimony to be available from those agencies.

Coordination of Activities

Two range 16 positions would be responsible for the coordination of work flow to and from the range 18 positions, coordination of testimony and fiscal note preparation from other State agencies, and exchanging fiscal impacts information with the Alaska Municipal League and technical groups such as municipal planners, assessors, finance officers and others. These positions would also field inquiries from municipalities and State agencies. It is envisioned that one range 16 position would be assigned to the Senate and one would coordinate the activities with regard to the House of Representatives.

Attachment to Fiscal Note
Senate Bill 369
Page 2

Tracking of Bills

Bill tracking would be done by the range 13 position. As new bills are introduced and others amended, this position would update the status of the bills and provide copies of amended bills to fiscal note personnel. This position would also hand deliver and receive fiscal impact information to and from members of the Legislature and various State agencies.

Clerical Activities

Two clerk typist II positions would be employed to operate the personal computer update and tracking system and type fiscal notes and correspondence for all the activities noted above.

Original sponsor: Community and Regional
Affairs Committee

1 IN THE SENATE

BY THE COMMUNITY AND REGIONAL
AFFAIRS COMMITTEE

2 CS FOR SENATE BILL NO. 369 (C&RA)

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 FOURTEENTH LEGISLATURE - SECOND SESSION

5 A BILL

6 For an Act entitled: "An Act relating to fiscal notes for legislation
7 affecting a municipality."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. AS 24.08.035(a) is amended to read:

10 (a) Before a bill or resolution, except an appropriation bill,
11 is reported from the committee of first referral, there shall be
12 attached to the bill a fiscal note containing an estimate of the
13 amount of the ^{expenditure} appropriation increase or decrease related to a state
14 agency or a municipality that [WHICH] would result from enactment of
15 the bill for the current fiscal year and five succeeding fiscal years.
16 If [OR, IF] the bill has no fiscal impact, a statement to that effect
17 shall be attached. The fiscal note or statement shall be prepared in
18 conformity with the requirements of this section by the department or
19 departments affected and may be reviewed by the office of management
20 and budget. The fiscal note or statement shall be delivered to the
21 committee requesting it within five days of the request or within two
22 days if the request is made after the 90th day of a regular session,
23 or during a special session of the legislature. If the bill is pre-
24 sented by the governor for introduction in accordance with AS 24.08.-
25 060(b) and the uniform rules of the legislature, the fiscal note or
26 statement shall be attached to the bill before the bill is introduced.
27 An amendment or a substitute bill proposed by a committee of referral
28 that changes the fiscal impact of a bill shall be explained in a
29 revised fiscal note or statement attached to the bill.

1 * Sec. 2. AS 24.08.035(c) is amended to read:

2 (c) A fiscal note for a bill or resolution must contain the
3 following information if the ~~appropriation~~ ^{expenditure} increase or decrease is
4 related to a state agency:

- 5 (1) the fiscal impact on existing programs;
- 6 (2) the fiscal impact of new programs or activities;
- 7 (3) a line item detail of the fiscal impact;
- 8 (4) the source of funds expected to be utilized by general
9 fund source, federal fund source, or other identified source;
- 10 (5) the number of new positions which may be required,
11 identified as full-time, part-time, or temporary;
- 12 (6) an analysis of how the figures in the fiscal note were
13 derived;
- 14 (7) additional information necessary to explain the fiscal
15 note;
- 16 (8) a fiscal impact projection for the current fiscal year
17 and for the succeeding five fiscal years; and
- 18 (9) formal information consisting of
- 19 (A) the bill or resolution number,
- 20 (B) the name of the prime sponsors,
- 21 (C) the date the fiscal note was prepared,
- 22 (D) the name of the committee requesting the fiscal
23 note,
- 24 (E) the name and phone number of the person who pre-
25 pared the fiscal note, and
- 26 (F) the budget request unit, program, or subprogram
27 affected.

28 * Sec. 3. AS 24.08.035 is amended by adding a new subsection to read:

29 (e) If the ~~appropriation~~ ^{expenditure} increase or decrease is related to a

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29

municipality, the fiscal note for a bill or resolution must contain the information required by (c)(1), (2), and (6) - (9) of this section.

1996

Alaska State Legislature

Senate

Committee on Community and Regional Affairs



Official Business

Senator Edna DeVries, Chairman

Members

Senator Ferguson, Vice Chairman

Senator Coghill

Senator Sturgulewski

Senator V. Fischer

Pouch V

Juneau, Alaska 99811

February 20, 1986

C&RA Committee Meeting

SB 369 -- An Act relating to fiscal notes for legislation affecting a municipality

The bill was heard on February 13, with only Senators Coghill and DeVries present; with Senator Sturgulewski attending through teleconference.

Minor discussion was held with Senator Sturgulewski making the comment that SB 369 was a top priority item with the Municipal League.

Deputy Commissioner Smith stated that he would be glad to discuss solutions to the problem and had three options to explore with the Committee.

It was agreed that February 20 would be a work session on the proposed legislation.

Attached is information obtained as to how this issue is handled elsewhere.

Also attached: Ltr from Senator Sturgulewski
Fiscal note w/atch from Dept C&RA
Comment of support from Fairbanks North Star
Borough
Excerpt from "Public Budgeting & Finance",
Autumn 1983 on fiscal note processes throughout
the states

Alaska State Legislature

Senate

Committee on Community and Regional Affairs



Official Business

Senator Edna DeVries, Chairman
Members
Senator Ferguson, Vice Chairman
Senator Cognill
Senator Sturgulewski
Senator V. Fischer

Pouch V
Juneau, Alaska 99811

February 20, 1986

Telephone call to Senate Fiscal Agency, Michigan State
Legislature --- Lansing

The Senate Fiscal Agency provides fiscal notes on all bills introduced that have a fiscal impact on State funding and/or local government funding. The Agency also provides general information if legislation significantly impacts the private sector. This policy/procedure has been in effect for more than 10 years.

In 1978 Michigan passed a constitutional amendment (The Headley Amendment) that requires the state to fund any program/function imposed on local government by the State. The effect of the constitutional amendment has not significantly increased State spending; but it has resulted in the inclusion of an optional provision for most legislation that has a fiscal impact on local government.

The Michigan State Legislature has:

38 Senate Members

110 House Members

Both the House and the Senate have Fiscal Agencies. The Senate Fiscal Agency has a staff of 35; 23 of whom are fiscal analysts.

YA:2/20/86

Alaska State Legislature



207 SHELDON TOWER
ANCHORAGE, ALASKA 99501

POLCHA
ANCHORAGE, ALASKA 99501
(907) 465-1618

SENATOR
ARLISS STURGULEWSKI

Chairman, Senate Resources Committee
Member, Senate Health, Education and Social Services Committee
Member, Senate Community and Regional Affairs Committee

Senate

*bill
ordered 1/24/86*

MEMORANDUM

January 21, 1986

TO: Senator Edna DeVries, Chairman
Community and Regional Affairs Committee

FROM: Senator Arliss Sturgulewski
Senate District F

RE: "An Act relating to fiscal notes for legislation affecting a
municipality."

As you know, one of the priority legislative requests of the Alaska Municipal League has been and is for a bill outlining fiscal impacts on municipalities as a result of state legislation. A number of years ago, I had such legislation introduced as a result of work done by a joint committee of the House and Senate Community and Regional Affairs Committee. The legislation did not pass.

The need for this legislation still exists and will be even more important as state revenues decline and additional burdens are thrown to municipalities. I would welcome sponsorship by the Senate Community and Regional Affairs Committee on legislation as attached, Work Draft 14-1601. I look forward to further discussion of this item in Committee. I appreciate your consideration.

Enclosure

DEPT. OF COMMUNITY & REGIONAL AFFAIRS

OFFICE OF THE COMMISSIONER

February 12, 1986

POUCH B
JUNEAU, ALASKA 99811
PHONE: (907) 485-4700

949 E. 38TH AVENUE, SUITE 400
ANCHORAGE, ALASKA 99508
PHONE: (907) 583-1073

POSITION PAPER

RE: Senate Bill 369

SPONSOR: Senate Community and Regional Affairs Committee

Program Effects of Bill

See below.

Comments:

The Department strongly supports the concept of providing municipalities with information on potential fiscal impacts at the local level. We do not believe, however, Senate Bill 369 provides the most effective vehicle for accomplishing that goal.

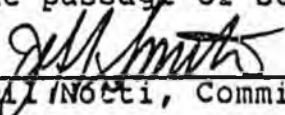
As we read Senate Bill 369, the Department would be required to carefully review virtually every bill introduced each legislative session to ascertain whether there might be fiscal impacts to municipalities, in the event those bills would be adopted. It would not be feasible for the Department to employ personnel who would be expert in the technical matters managed daily by the fifteen departments of State government. Therefore, in estimating these fiscal impacts, the Department would have to consult at length with many other State agencies, as well as individual municipalities.

At the present time, 887 bills have been introduced, with more being introduced each week. Clearly, the task of reviewing those bills and making substantive decisions in regard to their impacts on municipal governments would be enormous. In addition, there is the question of whether the State of Alaska might assume some legal liability for the accuracy of these fiscal notes should the bill become law. These things considered, we believe a number of higher level professionals, along with support staff, should be hired to do this work. Certainly we are concerned with this potential expansion of State government considering the current decline in State revenues. Additionally we are concerned that even higher level professionals might not be able to produce reliable and defensible fiscal estimates on impacts not related to their own fields of expertise.

Senate Bill 369
February 2, 1986
Page 2

We believe it would be more appropriate for municipalities to work with an organization such as the Alaska Municipal League in estimating fiscal impacts which might result from State legislation. Individual municipalities, in most cases, would be able to estimate those impacts more accurately because of their greater familiarity with their own communities. Their concerns could then be conveyed to the Legislature through their spokesperson in Juneau.

Given the difficulties produced by current language in the bill, and considering the level of the fiscal note for its operation, we cannot support the passage of Senate Bill 369.



Emil Notti, Commissioner

STATE OF ALASKA 1986 LEGISLATIVE SESSION
FISCAL NOTE

Revision Date : 2/12/86

REQUEST

Bill/Resolution No. : SB 369
 Title : An Act relating to fiscal notes for legislation affecting a municipality
 Sponsor : Senate C&RA Committee
 Requestor : Senate C&RA Committee
 Date of Request : _____

FISCAL DETAIL

Agency Affected : Community & Regional Affairs
 BRU : _____
 Components : _____

EXPENDITURES/REVENUES : (Thousands of Dollars)

OPERATING	FY 86	FY 87	FY 88	FY 89	FY 90	FY 91
PERSONAL SERVICES		320.0	336.0	352.8	370.4	388.9
TRAVEL		10.0	10.5	11.0	11.5	12.1
CONTRACTUAL		50.0	52.5	55.1	57.8	60.7
SUPPLIES		20.0	21.0	22.0	23.1	24.3
EQUIPMENT		100.0	10.0	10.5	11.0	11.5
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING		500.0	430.0	451.4	473.8	497.5
CAPITAL						
REVENUE						

FUNDING : (Thousands of Dollars)

GENERAL FUND		500.0	430.0	451.4	473.8	497.5
FEDERAL FUNDS						
OTHER						
TOTAL		500.0	430.0	451.4	473.8	497.5

POSITIONS :

FULL-TIME		8	8	8	8	8
PART-TIME						
TEMPORARY						

ANALYSIS : Attach a separate page if necessary

Prepared by : Michael W. Worley, State Assessor

Division : Municipal & Regional Assistance

Phone : 465-4787

Date : 2/12/86

Approved by Commissioner : *[Signature]*
 Agency : Community & Regional Affairs

Date : 2/13/86

Distribution (by Agency preparing fiscal note):

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

SB 369

An act relating to fiscal notes

For legislation affecting a municipality

Positions The estimated costs are as follows:

3 Positions Salary Range 18	149,000
2 Positions Salary Range 16	84,600
1 Position Salary Range 13	34,400
2 Positions Clerk Typist II	52,000

Additional costs would include travel, contractual, Supplies and Equipment (word processing, computer equipment and other general office equipment). Included in contractual would be lease of office space. Under equipment would be a one time expense for office fixtures.

ATTACHMENT TO FISCAL NOTE
SENATE BILL 369

Explanation of Fiscal Note:

The Department regards the estimating of municipal fiscal impacts, as described in the bill, as an important responsibility. With 159 municipalities scattered across the State, the Department also believes the scope of this important task could be substantial. If the bill were to be passed in its present form, we believe the Department should generally adopt the following procedures to fully meet the intent and directives of the bill (we have estimated 1200 bills would be introduced during two sessions):

Bill Analysis

The three range 18 positions would divide up areas of responsibility based on subject, i.e. finance, public safety, taxation, public works, etc. Each senior analyst position would carefully read each bill introduced in their area of specialization to determine whether or not the bill might cause a municipal fiscal impact. During that process, the employee would consult with other departments of State government and with appropriate agencies at the municipal level. Bills which would cause a fiscal impact to municipalities would be logged in an "active" file. All other bills would be logged as well, but would only become active if the bill were amended at some point in the legislative process. Each of those amended bills would then be read again to ascertain whether the new language might cause a fiscal impact on municipalities.

The analyst would then develop municipal fiscal notes on "active" bills, prioritizing according to the dates those bills would be scheduled for hearings before various committees. These range 18 positions would probably be working with Deputy Commissioner and Director level personnel in various State departments, requesting fiscal impact information and either developing the fiscal notes themselves or requesting that other State agencies do so and insure that expert testimony to be available from those agencies.

Coordination of Activities

Two range 16 positions would be responsible for the coordination of work flow to and from the range 18 positions, coordination of testimony and fiscal note preparation from other State agencies, and exchanging fiscal impacts information with the Alaska Municipal League and technical groups such as municipal planners, assessors, finance officers and others. These positions would also field inquiries from municipalities and State agencies. It is envisioned that one range 16 position would be assigned to the Senate and one would coordinate the activities with regard to the House of Representatives.

Attachment to Fiscal Note
Senate Bill 369
Page 2

Tracking of Bills

Bill tracking would be done by the range 13 position. As new bills are introduced and others amended, this position would update the status of the bills and provide copies of amended bills to fiscal note personnel. This position would also hand deliver and receive fiscal impact information to and from members of the Legislature and various State agencies.

Clerical Activities

Two clerk typist II positions would be employed to operate the personal computer update and tracking system and type fiscal notes and correspondence for all the activities noted above.

John Smith 2/20/86



Alaska State Legislature

Senate

Official Business

Pouch V
State Capitol
Juneau, Alaska 99811

Feb 13, 1986

Received telephone call from Linda Anderson, representing the North Star Borough at 2:35p today, Feb 13. Ms. Anderson advised that the North Star Borough supports both SB 369 and SB 376. Representative unable to attend hearing due to dental appointment for child.

yma/2/13/86

cc: Linda Anderson

Introduced: 1/29/86
Referred: Community and Regional
Affairs and Finance

BY THE COMMUNITY AND REGIONAL
AFFAIRS COMMITTEE

1 IN THE SENATE

2 SENATE BILL NO. 369

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 FOURTEENTH LEGISLATURE - SECOND SESSION

5 A BILL

6 For an Act entitled: "An Act relating to fiscal notes for legislation
7 affecting a municipality."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. AS 24.08.035(a) is amended to read:

10 (a) Before a bill or resolution, except an appropriation bill,
11 is reported from the committee of first referral, there shall be
12 attached to the bill a fiscal note containing an estimate of the
13 amount of the appropriation increase or decrease that [WHICH] would
14 result from enactment of the bill for the current fiscal year and five
15 succeeding fiscal years. If enactment of the bill would require an
16 expenditure or appropriation by a municipality, a fiscal note shall be
17 attached to the bill containing an estimate of the amount of the total
18 expenditure or appropriation that would be required during the current
19 fiscal year and five succeeding fiscal years by all affected munic-
20 ipalities. If [OR, IF] the bill has no fiscal impact, a statement to
21 that effect shall be attached. A [THE] fiscal note or statement
22 relating to a state expenditure shall be prepared in conformity with
23 the requirements of this section by the department or departments
24 affected and may be reviewed by the office of management and budget.
25 A fiscal note or statement relating to municipal expenditures shall be
26 prepared by the Department of Community and Regional Affairs, which
27 may obtain the assistance of another state agency in the preparation
28 of the note or statement. The fiscal note or statement shall be
29 delivered to the committee requesting it within five days of the

1 request or within two days if the request is made after the 90th day
2 of a regular session, or during a special session of the legislature.
3 If the bill is presented by the governor for introduction in accor-
4 dance with AS 24.08.060(b) and the uniform rules of the legislature,
5 the fiscal note or statement shall be attached to the bill before the
6 bill is introduced. An amendment or a substitute bill proposed by a
7 committee of referral that changes the fiscal impact of a bill shall
8 be explained in a revised fiscal note or statement attached to the
9 bill.

1980

Introduced: 1/21/80
Referred: Community & Regional
Affairs and Finance

BY THE RULES COMMITTEE BY REQUEST
OF THE LEGISLATIVE COUNCIL (for the
Community and Regional Affairs
Committee Interim Joint Local
Government Study)

1 IN THE SENATE

2 SENATE BILL NO. 352

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 ELEVENTH LEGISLATURE - SECOND SESSION

5 A BILL

6 For an Act entitled: "An Act requiring fiscal notes for bills affecting a
7 municipality."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 *Section 1. AS 24.30.035 is amended to read:

10 Sec. 24.30.035. FISCAL NOTES ON BILLS. Before a bill is reported
11 from the committee of first referral, there shall be attached to the
12 bill a fiscal note containing an estimate of the amount of the appropria-
13 tion increase or decrease which would result from enactment of the bill
14 for the ensuing fiscal year and at least two succeeding fiscal years.
15 If enactment of the bill would require an expenditure or appropriation
16 by any municipality, a fiscal note shall be attached to the bill con-
17 taining an estimate of the amount of the total expenditure or appropria-
18 tion which would be required during each of the first three fiscal
19 years by all affected municipalities. If [OR, IF] the bill has no
20 fiscal impact, a statement to that effect shall be attached. The fiscal
21 note or statement relating to a state program shall be prepared by the
22 department or departments affected. The fiscal note or statement relat-
23 ing to municipalities shall be prepared by the Department of Community
24 and Regional Affairs, but that department may obtain the assistance of
25 any other state agency in the preparation of the note or statement. If
26 the bill is presented by the governor for introduction in accordance
27 with AS 24.30.060(b) and the uniform rules of the legislature, the
28 fiscal note or statement shall be attached to the bill before the bill
29 is introduced. An amendment or a substitute bill proposed by a commit-

tee of referral that changes the fiscal impact of a bill shall be explained in a revised fiscal note or statement attached to the bill.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29