

HB

1 2 8

# SENATE COMMITTEE REPORT

DATE: 3/9/92

FURTHER:

DATE TURNED INTO OFFICE: \_\_\_\_\_

CRA Committee considered

CS FOR HOUSE BILL NO. 128 (CRA)

"An Act relating to the office of municipal clerk."

and recommends:

replace with S CS CS HB128 (CRA)

or  adopt previous \_\_\_\_\_ CS \_\_\_\_\_ ( )

attaches amendment(s)

same title  
 new title  
 technical  
title change  
(HB only)

adopts \_\_\_\_\_ Letter of Intent

further referral to the \_\_\_\_\_

do pass

do not pass

no recommendation

individual recommendations

**NEW FISCAL NOTES:** Dept/Date

zero fiscal notes DCRA/3/31/92

fiscal notes \_\_\_\_\_

appropriation--no fiscal note

**PREVIOUS FISCAL NOTES:** Dept/Date

zero fiscal notes \_\_\_\_\_

fiscal notes \_\_\_\_\_

**DO PASS:**

**OTHER RECOMMENDATIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

David D. Pass  
Chair: Signature and Recommendation

FISCAL NOTE

Io. 2  
 Bill Version: CSHB 128(CRA)  
 (H) Publish Date: 3-4-92

STATE OF ALASKA  
 1992 LEGISLATIVE SESSION

Revision Date: 1/15/92  
 Title: "...relating to the office of municipal clerk."  
 Sponsor: Rep. C.Davis, et al  
 Requestor: House Judiciary

Department Affected: Community and Regional Affairs  
 BRU: Local Government Assistance  
 Component: Statewide Assistance

COMPONENT SERIAL NO. 

0	6	7	6
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EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 93	FY 94	FY 95	FY 96	FY 97	FY 98
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	0.0	0.0	0.0	0.0	0.0	0.0

CAPITAL						
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REVENUE FUND SOURCE:						
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FUNDING: (Thousands of Dollars)

GENERAL FUND	0.0	0.0	0.0	0.0	0.0	0.0
FEDERAL FUNDS						
OTHER FUND SOURCE:						
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0

POSITIONS:

FULL-TIME	0.0	0.0	0.0	0.0	0.0	0.0
PART-TIME						
TEMPORARY						

Estimate of current year impact: \_\_\_\_\_

ANALYSIS: (Attach a separate page if necessary.)

Changes in SCS CSHB128 (CRA) reflect NO FISCAL CHANGE from the original fiscal note. This fiscal note is appropriate.

3/3/92 date CA/TAH Comte Aide (initial)

Prepared By: Remond Henderson  
 Division: Administrative Services Division

Phone: 465-4708  
 Date: 1/15/92

Approved by Commissioner: [Signature]  
 Agency: Department of Community and Regional Affairs

Date: 1/15/92

Distribution (by preparer): Leg. Fin., Legislative Sponsor, Requestor, OMB/DBR, Gov. Legis. Ofc., & Impacted Agency(ies).  
 Rev 10/7/91

COMMITTEE COPY




Official Business

# Alaska State Legislature

P.O. Box V  
State Capitol  
Juneau, Alaska 99811

## M E M O R A N D U M

**To:** Senate Community and Regional Affairs Committee  
Members

**From:** Senator Steve Frank 

**Re:** Proposed Senate CS for CS HB 128 (CRA)

**Date:** March 30, 1992

The proposed Senate CRA committee substitute, amends CSHB 128 (CRA), by adding "or the chief administrator" to line 6-7, page 2.

The amendment is in keeping with existing law of AS 29.20.380 (a)(6).

7-LS0598J ✓  
Cook  
3/27/92

SENATE CS FOR CS FOR HOUSE BILL NO. 128 (CRA)

IN THE LEGISLATURE OF THE STATE OF ALASKA

SEVENTEENTH LEGISLATURE - SECOND SESSION

BY THE SENATE COMMUNITY AND REGIONAL AFFAIRS COMMITTEE

Offered:  
Referred:

Sponsor(s): REPRESENTATIVES C.DAVIS, Ellis, Taylor, Koponen, Navarre, Hudson, B.Davis, Davidson, Kubina, Bruckman

A BILL

FOR AN ACT ENTITLED

1 "An Act relating to the office of municipal clerk."

2 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

3 \* Section 1. AS 29.20.380(a) is repealed and reenacted to read:

4 (a) The municipal clerk shall

5 (1) attend meetings of the governing body and its boards and committees as  
6 required and keep the journal;

7 (2) have custody of the official municipal seal;

8 (3) assure that notice and other requirements for public meetings are complied  
9 with and assure that public records are available for public inspection as required by law;

10 (4) manage municipal records and develop retention schedules and procedures for  
11 inventory, storage, and destruction of records as necessary;

12 (5) maintain an indexed file of all permanent municipal records, provide for  
13 codification of ordinances, and authenticate or certify records as necessary;

14 (6) prepare agendas and agenda packets as required by the governing body;

- 1 (7) administer all municipal elections;
- 2 (8) assure that the municipality complies with 42 U.S.C. 1971-1974 (Voting
- 3 Rights Act of 1965, as amended);
- 4 (9) take oaths, affirmations, and acknowledgements as necessary;
- 5 (10) act as the parliamentary advisor to the governing body;
- 6 (11) perform other duties required by law, the governing body, or the chief
- 7 administrator.

FISCAL NOTE

lo. 2  
 Bill Version: CSHB 128 (CRA)  
 (H) Publish Date: 3-4-92

STATE OF ALASKA  
 1992 LEGISLATIVE SESSION

Revision Date: 1/15/92  
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 Sponsor: Rep. C. Davis, et al  
 Requestor: House Judiciary

Department Affected: Community and Regional Affairs  
 BRU: Local Government Assistance  
 Component: Statewide Assistance

COMPONENT SERIAL NO. 

0	6	7	6
---	---	---	---

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 93	FY 94	FY 95	FY 96	FY 97	FY 98
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING	0.0	0.0	0.0	0.0	0.0	0.0
CAPITAL						
REVENUE						
FUND SOURCE:						

FUNDING: (Thousands of Dollars)

GENERAL FUND	0.0	0.0	0.0	0.0	0.0	0.0
FEDERAL FUNDS						
OTHER						
FUND SOURCE:						
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0

POSITIONS:

FULL-TIME	0.0	0.0	0.0	0.0	0.0	0.0
PART-TIME						
TEMPORARY						

Estimate of current year impact: \_\_\_\_\_

ANALYSIS: (Attach a separate page if necessary.)

Prepared By: Remond Henderson  
 Division: Administrative Services Division

Phone: 465-4708  
 Date: 1/15/92

Approved by Commissioner: [Signature]  
 Agency: Department of Community and Regional Affairs

Date: 1/15/92

Distribution (by preparer): Leg. Fin., Legislative Sponsor, Requestor, OMB/DBR, Gov. Legis. Ofc., & Impacted Agency(ies).  
 Rev 10/7/91

COM

FISCAL NOTE -DCRA

# ALASKA STATE LEGISLATURE

## ELECTIVE DISTRICT 1

HYDER  
KETCHIKAN  
KUPREANOF  
MEYERS CHUCK  
PETERSBURG  
SAXMAN  
WRANGELL.



## HOME

P.O. BOX 5724  
KETCHIKAN, AK 99901  
PHONE 225-6304

## DURING SESSION

P.O. BOX V  
STATE CAPITOL BUILDING  
JUNEAU, AK 99811  
PHONE 465-3424

**Representative Cheri L. Davis**

## MEMORANDUM

**TO:** Sen. Steve Frank  
Chairman of Senate C & R A

**FROM:** Rep. Cheri Davis *Cheri Davis*

**DATE:** March 12, 1992

**RE:** Scheduling of CSHB 128

Please accept this memorandum as my official request for CSHB 128 to be scheduled in Senate Community and Regional Affairs Committee.

The bill was introduced at the request of the Alaska Association of Municipal Clerks and the legislation is supported by the Alaska Municipal League as stated in their "Policy Statement."

CSHB 128 is not intended to infringe on the rights of local government. Current statutes spell out specific duties the municipal clerk is to perform. This bill clarifies those duties and brings them "up to date." The duties in this bill are not unattainable, Ketchikan, for example, has the borough clerk currently assuming all the duties outlined in this legislation.

Thank you for your consideration.

SPONSOR REQUEST/SUMMARY

(d) Unless otherwise provided by ordinance, a utility board shall

- (1) choose its chairman and secretary;
- (2) appoint the manager of the public utility for a term not longer than five years and set the manager's salary;
- (3) formulate and enforce the general rules and policies of the utility. (§ 7 ch 74 SLA 1985)

Collateral references. — 56 Am. Jur. 2d, Municipal Corporations, Counties, and Other Political Subdivisions, § 540 et seq. 62 C.J.S., Municipal Corporations, § 699.

Public utility acts as applicable to municipal corporations owning or operating waterworks. 10 ALR 1432; 18 ALR 946. Constitutionality of statute or ordi-

nance for protection of water supply. 72 ALR 673.

Power of municipal corporation to sell equipment to consumers as adjunct to utility service furnished. 108 ALR 1454.

Municipality's power to sell, lease, or mortgage public utility plant or interest therein. 60 ALR2d 695.

**Sec. 29.20.320. Other boards and commissions.** (a) The governing body may by ordinance establish advisory, administrative, technical, or quasi-judicial boards and commissions.

(b) Members of boards and commissions, except for members of the board of adjustment and assembly members serving on the board of equalization, are appointed by the mayor and confirmed by the governing body. (§ 7 ch 74 SLA 1985)

**Article 5. Other Officials and Employees.**

Section  
300. Appointment of officials  
370. Municipal attorney  
380. Municipal clerk

Section  
390. Municipal treasurer  
400. Departments  
410. Personnel system

**Sec. 29.20.360. Appointment of officials.** Unless otherwise provided by ordinance, the municipal clerk, attorney, treasurer, and police chief are appointed by the chief administrator. Unless otherwise provided by ordinance, an official described in this section serves at the pleasure of the appointing authority and, if appointed by the chief administrator, must be confirmed by the governing body. (§ 7 ch 74 SLA 1985)

Collateral references. — 56 Am. Jur. 2d, Municipal Corporations, Counties, and Other Political Subdivisions, §§ 231-336.

**Sec. 29.20.370. Municipal attorney.** The municipal attorney is the legal advisor of the governing body, the school board, and the other officials of the municipality. The municipal attorney represents the municipality as attorney in civil and criminal proceedings. The school board may hire independent counsel when in its judgment independent counsel is needed. (§ 7 ch 74 SLA 1985)

Collateral references. — 56 Am. Jur. 2d, Municipal Corporations, Counties, and Other Political Subdivisions, § 282.  
62 C.J.S., Municipal Corporations, § 695.  
Attorney's authority to compromise suit

for municipality. 66 ALR 110; 30 ALR2d 944  
Attorney's compensation for services in matters involving municipalities. 143 ALR 829; 56 ALR2d 13.

**Sec. 29.20.380. Municipal clerk.** (a) The municipal clerk shall

- (1) give notice of the time and place of meetings of the governing body to the governing body and to the public;
- (2) attend meetings of the governing body and keep the journal;
- (3) arrange publication of notices, ordinances, and resolutions;
- (4) maintain and make available for public inspection an indexed file containing municipal ordinances, resolutions, rules, regulations, and codes;
- (5) attest deeds and other documents;
- (6) perform other duties specified in this title or prescribed by the chief administrator or by the governing body.

(b) The governing body may combine the office of clerk with that of treasurer. If the offices are combined, the clerk-treasurer shall, as required of the treasurer, give bond to the municipality for the faithful performance of the duties as clerk-treasurer. (§ 7 ch 74 SLA 1985)

**NOTES TO DECISIONS**

No liability for unintentional error in performing discretionary duty. — When a public officer was charged with duties which called for an exercise of his judgment and discretion, he was not liable

for an erroneous performance under a former, similar provision, unless he had been guilty of willful wrong, malice, or corruption. Churchill v. McKay, 17 Alaska 633, 163 F. Supp. 339 (D. Alaska 1958).

Collateral references. — 62 C.J.S., Municipal Corporations, § 699.

**Sec. 29.20.390. Municipal treasurer.** (a) Except as provided in AS 14.14.060, the treasurer is the custodian of all municipal funds. The treasurer shall keep an itemized account of money received and disbursed. The treasurer shall pay money on vouchers drawn against appropriations.

(b) The treasurer shall give bond to the municipality in a sum that the governing body directs. (§ 7 ch 74 SLA 1985)

Collateral references. — 62 C.J.S., Municipal Corporations, §§ 697, 1880.

AS 29.20.380  
MUNICIPAL CLERK

March 2, 1992

## Position Paper

### CS for HB 128 (CRA) - Offices of Municipal Clerk

The Alaska Municipal League supports the Committee Substitute for House Bill 128, an Act relating to the offices of municipal clerk with one small amendment. On page 2, Line 6, insert "or prescribed by the chief administrator" between "law" and "or by the governing body."

The AML's 1992 Policy Statement states, "The League supports legislation that would update and clarify the powers and duties of the municipal clerk." CS for HB 128 (CRA) carries out this request. The amendment is in keeping with existing law and recognizes that a municipal clerk may report to the chief administrator or the governing body of the municipality.

Title 29 provides a checklist of municipal clerk responsibilities which has not been updated in twenty years. The CS for HB 128 incorporates amendments proposed by the Alaska Association of Municipal Clerks and delineate functions and duties which are and have been exercised by municipal clerks across the state for many years. The AML supports these changes to recognize the traditional roles of the municipal clerk as determined locally.

The AML supports CS for HB 128 (CRA) with one amendment.

REP. Cheri Davis  
P.O.Box V,  
Juneau, AK 99811

Fax 465 2299

Dear Cheri;

I've reviewed CSHB 128 (CRA) and am in accord with the language changes.

Please indicate to the committee I encourage forward movement of the bill and passage by the Legislature.

Sincerely



Carroll G. Fader  
Box 5794, Ketchikan, AK 99901

Member, Ketchikan Gateway Borough Assembly  
Former Borough Mayor--1975-84  
AML Past President

2/20/92

LETTERS OF SUPPORT

312 Front Street  
Ketchikan, AK 99901  
April 30, 1991

The Honorable Arliss Sturgulewski  
Alaska Senate  
P.O. Box V  
Juneau, Ak 99811

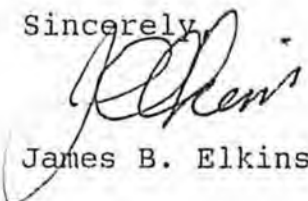
Dear Arliss:

In response to a request from Borough Clerk Georgianna Zimmerle, I would also like to add my vote in favor of urging you to sponsor a companion Senate bill to CSHB 128.

You know of my long-standing and continued involvement in local, state and federal government both as an interested Alaskan and as a member of Ketchikan's business community. As a former Assemblyman of the Ketchikan Gateway Borough, I can attest to the fact that this is a responsible bill. I personally know at least fourteen former elected officials and several incumbent elected officials who, as individuals, support this as a good piece of legislation.

It was clear that the Borough Assembly's actions on this bill involved a hidden agenda and did not focus on the merits of the bill at all. As long as Title 29 clearly spells out the duties of the clerks and managers and allows these employees to be directly responsible to the assembly, it will safeguard the checks and balances which are so important to local government.

Sincerely,



James B. Elkins



CITY CLERK  
POST OFFICE BOX 1397, KODIAK, ALASKA 99615

TELEPHONE (907) 486-8636  
FAX (907) 486-8600

April 22, 1991

Honorable Arliss Sturgulewski  
Alaska State Senate  
P.O. Box V (MS 3100)  
Juneau, AK 99811

Dear Arliss:

Enclosed is a copy of CSHB128(CRA) sponsored by C.DAVIS, Ellis, Taylor, Koponen, Navarre, Hudson, B.Davis, Davidson, and Kubina. It is now in House Judiciary. I respectfully request you consider sponsoring a companion bill. I understand how busy you are and the number of vital bills you must act upon before the end of this session, but please take a moment to review the enclosed material.

Since many of the smaller municipalities throughout the State rely on Title 29 to provide basic guidelines for local government, it is imperative the municipal clerk's duties and responsibilities be updated. A companion bill filed now would be in a good position for passage early in the second session.

Thank you for taking the time to consider this request.

Sincerely,

CITY OF KODIAK

MARCELLA H. DALKE, CMC/AA  
City Clerk

MHD/ms

P.O. Box 7022  
Ketchikan, AK 99901  
February 20, 1992

The Honorable Members of House Judiciary  
House of Representatives  
P.O. Box V  
Juneau, AK 99811

**SUPPORT CSHB 128(CRA) RELATING TO THE OFFICE OF MUNICIPAL CLERK**

This bill is now before you in the House Judiciary Committee. I urge you to support Committee Substitute for House Bill-128. The House Community and Regional Affairs Substitute Bill has done away with a "mandatory" appointment of municipal clerk which was in the original bill. The Committee substitute was suggested by and is supported by the Alaska Association of Municipal Clerks.

The intent of the substitute bill is supported by the 1991 Alaska Municipal League (AML) Policy Statement and continues to be supported by the 1992 AML Policy Statement. Both of these Policy Statements were voted on and approved by local government representatives throughout the State of Alaska. AML Executive Director Scott Burgess testified to the CRA Committee in support of the legislation.

It is my belief with the change of composition on the Ketchikan Gateway Borough Assembly this past October, the odds are this Assembly will change its position and support the committee substitute. It is scheduled for the March 2, 1992 agenda. In addition several of Ketchikan's prominent citizens, former and current elected officials have given positive support to the bill.

The major objection raised at the CRA hearing on the bill seems to be that it tends to infringe upon local government's ability to prescribe the duties of the municipal clerk. This is true. Title 29 does likewise with the duties of the chief administrator. General law municipalities have legislative powers conferred by law. The legislative purpose or intent of Title 29 is "to permit local government to function more

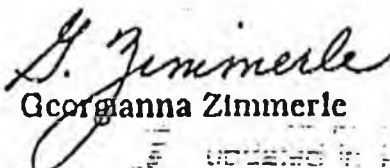
02/20/92

The Honorable House Judiciary Committee  
February 20, 1992 - Page 2

effectively."<sup>1</sup> When the time comes for a municipality to function more independently, Title 29 prescribes the means for it to become a home rule municipality which has all legislative powers not prohibited by law or charter. Most general law municipalities consider Title 29 a guide and resource rather than a detriment. (See testimony of C. Thomas Beck, former Mayor of Thorne Bay, CRA file)

A "laundry list" of municipal clerk's duties has existed in Statute for many years. Enclosed are copies of pages from the Alaska Statutes over the years describing those duties. You can see this section has not changed much in thirty years. It is apparent that these statutes have existed for these many years without problem or concern. The language in the old Title 7, Boroughs, which mandates the appointment of a "person" to serve as a clerk makes a lot of sense. These duties must be carried out by someone regardless of the title.

Municipal clerks in both general law and home rule municipalities are supporting this legislation. Even though it is not applicable to home rule municipalities, it will become a base line for consideration in future municipal charters, job descriptions and the like. Your support would be much appreciated!

  
Georgianna Zimmerle

Enclosures

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<sup>1</sup>Section 1, ch. 74, SLA 1985



# City and Borough of Sitka

304 LAKE STREET. SITKA, ALASKA. 99835

February 20, 1992

Representative Dave Donley, Chairman  
House Judiciary Committee  
P.O. Box V  
Juneau, AK 99811

Dear Representative Donley:

In November, 1992, during the annual meeting of the Alaska Association of Municipal Clerks, the membership as a whole voted to confirm our support of CS for HB No. 128 (CRA). A list of the membership is attached.

It should be noted that the 1992 Alaska Municipal League Policy Statement continues to support the intent of CS for HB No. 128 (CRA).

If you have any questions prior to the hearing on Monday, February 24, 1992, I would be more than happy to receive your phone call at 747-3294.

Sincerely,

*Melinda L. Jenkins*

Melinda L. Jenkins, President  
Alaska Association of Municipal Clerks

cc: Todd Clevenger  
Georgianna Zimmerle

ALASKA ASSOCIATION OF MUNICIPAL CLERKS

Aleutians East Borough P.O. Box 349 Sand Point, Alaska 99611 Lynn Ramsey, Clerk/Admin. Asst.	Second Class Borough 383-2699 FAX 383-3496
Municipality of Anchorage P.O. Box 196650 Anchorage, Alaska 99519-6650 Lejane Ferguson, Clerk	Unified Home Rule 343-4311 FAX 343-4780
Bristol Bay Borough P.O. Box 189 Naknek, Alaska 99633 Betty J. Bonin, Clerk/Financial Assistant	Second Class Borough 246-4224 FAX 246-6633
Denali Borough P.O. Box 480 Healy, Alaska 99743 Kristina M. Graham, Clerk/Treasurer	683-1330 683-1340
Fairbanks North Star Borough P.O. Box 71267 Fairbanks, Alaska 99707 Mona Lisa Drexler, CMC, Clerk Martha J. Harrell, CMC/AE, Deputy Clerk, AAMC Secretary	Second Class Borough 452-4761 FAX 452-3819
Haines Borough P.O. Box 1209 Haines, Alaska 99827 <del>Sharan Van Winkle, Clerk/Treasurer</del>	Third Class Borough 766-2711 FAX 766-2716
City & Borough of Juneau 155 South Seward Street Juneau, Alaska 99801 Patty Ann Rolley, Clerk, AAMC Immediate Past President	Unified Home Rule 586-5278 FAX 586-5299
Kenai Peninsula Borough 144 North Binkley Street Soldotna, Alaska 99669 Gaye J. Vaughan, CMC/AE, Clerk Teresa Hudson, Deputy Clerk	Second Class Borough 262-4441 FAX 262-1892

Ketchikan Gateway Borough  
344 Front Street  
Ketchikan, Alaska 99901  
Georgianna C. Zimmerle, CMC/AAE, Clerk  
Susan L. Bethel, Deputy Clerk

Second Class Borough  
228-6605  
FAX 225-7282

Kodiak Island Borough  
710 Mill Bay Road  
Kodiak, Alaska 99615-6340  
Donna F. Smith, Clerk  
Judy Neilsen, Deputy Clerk

Second Class Borough  
486-5736  
FAX 486-2886

Lake & Peninsula Borough  
P.O. Box 495  
King Salmon, Alaska 99613  
Mary Anne Wilson, Clerk

Home Rule Borough  
246-3421  
FAX 246-6602

Matanuska-Susitna Borough  
P.O. Box 1608  
Palmer, Alaska 99645  
Linda Ann Dahl, CMC, Clerk  
Kristie L. Van Gorder, Deputy Clerk

Second Class Borough  
745-9685  
FAX 745-0886

Northwest Arctic Borough  
P.O. Box 1110  
Kotzebue, Alaska 99752  
Paulette Lambert, Clerk

First Class Borough  
442-2500  
FAX 442-2930

North Slope Borough  
P.O. Box 69  
Barrow, Alaska  
Evelyn J. Donovan, Clerk

Home Rule  
852-2611  
852-0229

City & Borough of Sitka  
304 Lake Street, Room 111  
Sitka, Alaska 99835  
Melinda L. Jenkins, Clerk, AAMC Vice President

Unified Home Rule  
747-3294  
FAX 747-7403

City of Akutan  
General Delivery  
Akutan, Alaska 99553  
Zenia Borenin, Clerk  
Ruth E. Kudrin, Deputy Clerk

Second Class City  
698-2228  
FAX 698-2202

City of Atkasuk  
General Delivery  
Atkasuk, Alaska 99791  
Harold L. Ivanoff, Administrator/Clerk

Second Class City  
633-6811  
FAX 633-6812

City of Barrow  
P.O. Box 629  
Barrow, Alaska 99723  
~~Ronald D. Brewer, Clerk~~

First Class City  
852-5211  
FAX 852-5871

City of Bethel  
P.O. Box 388  
Bethel, Alaska 99559  
Anna L. McGowan, Clerk

Second Class City  
543-2047  
FAX 543-4171

City of Craig  
P.O. Box 23  
Craig, Alaska 99921  
Helen Gray, CMC, Clerk

First Class City  
826-3275  
FAX 826-3278

City of Delta Junction  
P.O. Box 229  
Delta Junction, Alaska 99737  
Robby Lee Benson, Clerk/Treasurer/Administrative Assistant

Second Class City  
895-4656

City of Dillingham  
P.O. Box 889  
Dillingham, Alaska 99576  
Vivian M. Braswell, CMC, Clerk

First Class City  
842-5211  
FAX 842-5691

City of Eagle  
P.O. Box 1901  
Eagle, Alaska 99738  
Audrey J. Scott, Clerk

Second Class City  
547-2282 (Mondays  
only)

City of Elim  
P.O. Box 39009  
Elim, Alaska 99739  
Luther D. Nagaruk, Clerk

Second Class City  
890-3441  
FAX 890-3091

City of False Pass  
P.O. Box 50  
False Pass, Alaska 99583  
Joan Notti, Clerk

548-2319

City of Galena  
Antoski Hall P.O. Box 149  
Galena, Alaska 99741  
Miss Vaughn D. Dayton, Clerk

First Class City  
656-1769  
FAX 656-1769

City of Grayling  
P.O. Box 89  
Grayling, Alaska 99590  
Marilyn Deacon, Clerk

Second Class City  
453-5148

City of Haines  
P.O. Box 1049  
Haines, Alaska 99827  
Susan V. Johnston, Clerk

First Class City  
766-2231  
FAX 7866-3179

City of Homer  
491 East Pioneer Avenue  
Homer, Alaska 99603  
Mary L. Shannon, Clerk

First Class City  
235-8121  
FAX 235-3140

City of Hydaburg  
P.O. Box 49  
Hydaburg, Alaska 99922  
Margaret O'Neil, Clerk  
Mary A. Morris, Deputy Clerk

First Class City  
285-3761

City of Kaktovik  
P.O. Box 27  
Kaktovik, Alaska 99747  
Mary L. Sopl, Clerk/Treasurer

Second Class City  
640-6313  
FAX 640-6314

City of Kenai  
210 Fidalgo  
Kenai, Alaska 99611  
Carol L. Freas, Clerk  
Diane E. Craig, Deputy Clerk

Home Rule City  
283-7539  
FAX 283-3014

City of Ketchikan  
334 Front Street  
Ketchikan, Alaska 99901  
Karen Miles, GMC/AAE, Clerk  
Karen Sund, CMC, Deputy Clerk

Home Rule City  
225-3111, Ext. 322  
FAX 225-5075

City of King Cove  
P.O. Box 37  
King Cove, Alaska 99612  
Cynthia Samuelson, CMC, Clerk/Treasurer  
Frankie C. Mack, Deputy Clerk

First Class City  
497-2340  
FAX 497-2386

City of Kivalina P.O. Box 50079 Kivalina, Alaska 99750 Myra Adams, Clerk	Second Class City 645-2137 FAX 645-2175
City of Kodiak P.O. Box 1397 Kodiak, Alaska 99615 Marcella H. Dalke, CMC/AAE, Clerk <del>S. Marie Stevenson, Deputy Clerk</del>	Home Rule City 486-8636 FAX 486-8600
City of Kotzebue P.O. Box 46 Kotzebue, Alaska 99752 Helen P. Baker, Clerk	Second Class City 442-3401 FAX 422-3742
City of Koyuk P.O. Box 29 Koyuk, Alaska 99753 Nancy Nassuk, Clerk	Second Class City 963-3441 FAX 963-3442
City of Mekoryuk P.O. Box 29 Mekoryuk, Alaska 99630 D. Janet Hendrickson, Clerk	Second Class City 827-8314 FAX 827-8620
City of Nenana P.O. Box 70 Nenana, Alaska 99760 Karen Harvey, Clerk/Treasurer/Assessor	First Class City 832-5441 FAX 832-5503
City of Nome P.O. Box 281 Nome, Alaska 99762 Linda E. Conley, Clerk/Treasurer, AAMC Treasurer	First Class City 443-5242 FAX 443-5349
City of North Pole P.O. Box 55109 North Pole, Alaska 99705 Shelley Dugan, CMC, Clerk/Treasurer	Home Rule City 488-2281 FAX 488-3002
City of Old Harbor P.O. Box 109 Old Harbor, Alaska 99643 Annie Pestrikoff, CMC, Clerk/Treasurer Tillie Christiansen, Deputy Clerk	Second Class City 286-2204 FAX 286-2278

City of Pelican  
P.O. Box 757  
Pelican, Alaska 99832  
Carol A. Bean, Clerk/Treasurer

First Class City  
735-2202  
FAX 735-2258

City of Petersburg  
P.O. Box 329  
Petersburg, Alaska 99833  
Patricia L. Curtiss, Clerk  
Frances A. Jones, Deputy Clerk

Home Rule City  
772-4519  
FAX 772-3759

City of Sand Point  
P.O. Box 249  
Sand Point, Alaska 99661  
Debra K. Dushkin, CMC, Clerk/Treasurer  
Gale D. McCarty, Deputy Clerk

First Class City  
383-2696  
FAX 383-2698

City of Savoonga  
P.O. Box 188  
Savoonga, Alaska 99769  
Tuesday M. Toolie, Clerk

Second Class City  
984-6614  
FAX 984-6411

City of Saxman  
Route 2, Box 1  
Saxman via Ketchikan, Alaska 99901  
Nora DeWitt, Clerk/Finance Officer

Second Class City  
225-4166  
FAX 225-4706

City of Selawik  
P.O. Box 49  
Selawik, Alaska 99770  
Myra J. Davis, Clerk

Second Class City  
484-2132  
484-2209

City of Seldovia  
P.O. Box 268  
Seldovia, Alaska 99663  
Roberta R. Hiatt, Clerk/Treasurer

First Class City  
234-7643  
FAX 234-7430

City of Seward  
P.O. Box 167  
Seward, Alaska 99664-0167  
Linda S. Murphy, CMC/AE, Clerk  
Patricia J. Jones, Deputy Clerk

Home Rule City  
224-3331  
FAX 224-3248

<p>City of Soldotna            177 North Birch Street            Soldotna, Alaska 99669            Patricia C. Burdick, CMC, Clerk</p>	<p>First Class City            262-9017            FAX 262-1245</p>
<p>City of St. Mary's            P.O. Box 163            St. Mary's, Alaska 99658            Thelma A. Johnson, Clerk/Treasurer</p>	<p>First Class City            438-2515            FAX 438-2719</p>
<p>City of Thorne Bay            P.O. Box 19110            Thorne Bay, Alaska 99919            Harriet J. Edwards, Clerk/Treasurer</p>	<p>Second Class City            828-3380            FAX 828-3374</p>
<p>City of Togiak            P.O. Box 99            Togiak, Alaska 99678            Marie (Pavian) Paul, Clerk</p>	<p>Second Class City            493-5820            FAX 493-5932</p>
<p>City of Unalaska            P.O. Box 89            Unalaska, Alaska 99685            Shelley Blickenstaff, Clerk</p>	<p>First Class City            581-1251            FAX 581-1417</p>
<p>City of Valdez            P.O. Box 307            Valdez, Alaska 99686            Jeanne D. Donald, CMC, Clerk, AAMC President            Sheri Lynn Buen, Deputy Clerk</p>	<p>Home Rule City            835-4313            FAX 835-2992</p>
<p>City of Wainwright            P.O. Box 9            Wainwright, Alaska 99782            Isabel M. Nashookpuk, Clerk</p>	<p>Second Class City            763-2815</p>
<p>City of Wasilla            290 East Herning Avenue            Wasilla, Alaska 99687            Erling P. Nelson, CMC, Clerk            Marjorie D. Harris, CMC, Deputy Clerk</p>	<p>First Class City            373-9066            FAX 373-0788</p>
<p>City of Wrangell            P.O. Box 531            Wrangell, Alaska 99929            Franette A. Vincent, Clerk</p>	<p>Home Rule            874-2381            FAX 874-3952</p>

\* \* \* \* \*

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