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SENATE COMMITTEE REPORT

FURTHER

1/24/89

DATE TURNED INTO OFFICE

2/1/89

Mr. President:

Finance

Committee considered

SB 48

extending the termination date of the Older Alaskans Commission; efd

and recommended

- replace with \_\_\_\_\_ CS \_\_\_\_\_ )  same title
- or adopt \_\_\_\_\_ CS \_\_\_\_\_ )  new title
- attached amendment(s) and  technical title change (HB only)
- Finance letter of intent adopted

do pass

do not pass

no recommendation

individual recommendations

further referral to \_\_\_\_\_

- FISCAL NOTE(S)  zero <sup>DOA</sup>  fiscal impact  appropriation no FN
- new  updated  previous
- same as previous fiscal note(s) published \_\_\_\_\_

MEMBERS SIGNING DO PASS

OTHER RECOMMENDATIONS

*[Handwritten signature]*  
*[Handwritten signature]*  
*[Handwritten signature]* Frank  
*[Handwritten signature]* Fisher  
*[Handwritten signature]* Uehling

*[Handwritten signature]*  
 Chairman signature and recommendation

Committee Backup attached

R/SFC 2-1-89

STATE OF ALASKA  
1989 LEGISLATIVE SESSION

BILL VERSION: SB 48  
PUBLISH DATE: \_\_\_\_\_

FISCAL NOTE

REQUEST:

Revision Date: \_\_\_\_\_ Agency Affected: Dept. of Administration  
Title: An act continuing the Older Alaskans Commission and provide effective date BRU: Older Alaskans Commission  
Sponsor: Fahrenkamp Components: \_\_\_\_\_  
Requestor: \_\_\_\_\_

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 89	FY 90	FY 91	FY 92	FY 93	FY 94
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING		-0-	-0-	-0-	-0-	

CAPITAL						
---------	--	--	--	--	--	--

REVENUE		-0-	-0-	-0-	-0-	
---------	--	-----	-----	-----	-----	--

FUNDING: (Thousands of Dollars)

GENERAL FUND						
FEDERAL FUNDS						
OTHER						
TOTAL		-0-	-0-	-0-	-0-	

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS : (Attach a separate page if necessary)

Zero impact. The ongoing funding for this BRU is included in the FY 90 Budget Request.

Prepared by: Cornie J. Lipe, Executive Director Phone: 465-3250  
Division: Older Alaskans Commission Date: \_\_\_\_\_

Approved by Commissioner: [Signature] Date: 1/19/89  
Agency: Dept. Admin.

- Distribution (by preparer) :
- Legislative Finance
  - Legislative Sponsor
  - Requestor
  - Office of Management and Budget
  - Impacted Agency(ies)

received  
1-20-89



Official Business

# Alaska State Legislature

Senate

Committee on Finance

Pouch V  
State Capitol  
Juneau, Alaska 99811

LETTER OF INTENT

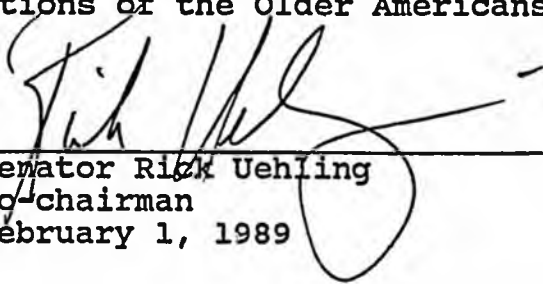
FOR

SENATE BILL NO. 48

"An Act extending the termination date of the Older Alaskans Commission; and providing for an effective date."

---

It is the intent of the Senate Finance Committee that the Older Alaskans Commission demonstrate full compliance with state and federal statutes and the regulations of the Older Americans Act.



---

Senator Rick Uehling  
Co-chairman  
February 1, 1989

R/O SFC 2-1-89

Introduced: 1/9/89  
Referred: Health, Education and  
Social Services and Finance

6-0290A

BY FAHRENKAMP, KELLY,  
STURGULEWSKI, ZHAROFF,  
COGHILL, KERTTULA, UEHLING,  
PEARCE, RODEY, ELIASON, FRANK,  
AND DUNCAN

1 IN THE SENATE

2

SENATE BILL NO. 48

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

SIXTEENTH LEGISLATURE - FIRST SESSION

5

A BILL

6 For an Act entitled: "An Act extending the termination date of the Older  
7 Alaskans Commission; and providing for an effective  
8 date."

9 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

10 \* Section 1. AS 44.66.010(a)(10) is amended to read:

11 (10) Older Alaskans Commission (AS 44.21.200) -- June 30,  
12 1993 [1989];

13 \* Sec. 2. This Act takes effect immediately under AS 01.10.070(c).

# Alaska State Legislature

SENATOR BETTYE FAHRENKAMP  
CHAIRMAN, LEGISLATIVE COUNCIL  
CHAIRMAN, OIL AND GAS COMMITTEE  
515 7TH AVENUE, SUITE 130  
FAIRBANKS, ALASKA 99701  
OFFICE (907) 452-4882  
HOME (907) 456-2899

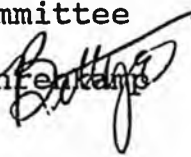


WHILE IN JUNEAU  
P.O. BOX V  
JUNEAU, ALASKA 99811  
CAPITOL ROOM 125  
OFFICE (907) 465-3834  
HOME (907) 780-6027

## Senate

### MEMORANDUM

To: Senator Rick Uehling, Co-Chair  
Senate Finance Committee

From: Senator Bettye Fahrenkamp 

Date: January 25, 1989

Subject: Senate Bill 48--  
"An Act extending the termination date of the Older  
Alaskans Commission; efd"

---

Senate Bill 48, of which I am the prime sponsor, would extend the Older Alaskans Commission for another four years. This bill is now before the Senate Finance Committee.

The Older Alaskans Commission consists of seven seniors from around the state, as well as the chair of the Pioneers Homes Advisory Board and the commissioners of Administration, Health and Social Services, and Community and Regional Affairs.

The Commission serves as the "state unit on aging" for purposes of the Older Americans Act, and in that capacity administers grants for a variety of programs for seniors. The Commission also acts as an advocate for seniors, employs the Long-Term Care Ombudsman, and is charged with developing a state plan for senior programs.

There is a zero fiscal note on the bill.

I would greatly appreciate your early scheduling of SB 48. If I can provide any further information, please don't hesitate to contact me.



# Alaska State Legislature

SENATE

*Committee on Finance*

Official Business

P.O. Box V  
State Capitol  
Juneau, Alaska 99811

## BILL BRIEF

SB 48, An Act extending the termination date of the Older Alaskans Commission; and providing for an effective date.

SB 48 continues the Older Alaskans Commission for an additional four years, through June 30, 1993. The Commission will also continue as the State of Alaska's designated State Unit on Aging for the purpose of receiving federal funds from the Administration on Aging.

Composition: Seven senior citizens appointed by the Governor and representatives from DHSS, DOA, DCRA, and the Pioneers Home Advisory Board.

Staff: FY 89 funding for 14 full time and 2 part time positions.  
FY 90 Governor's proposed 16 full time positions.

SB 48 has a zero fiscal note, with funding being continued in the Governor's proposed FY 90 operating budget.



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## Older Alaskans Commission

---

Box C  
Juneau, Alaska 99811-0209  
907/465-3250

### SB 48 OVERVIEW OF THE COMMISSION

#### I. Federal Statutory Role of the Older Alaskans Commission (OAC)

The Older Americans Act of 1965 (amended 1987), Public Law 100-175, provides grants for programs for senior citizens (over 60) to the states, and requires that each state designate one state agency as the "sole State agency" to administer these grant programs within the state. Section 305. Since 1981, the Older Alaskans Commission has performed this function.

The Older Americans Act requires the State Unit on Aging to (1) develop a State Plan for senior programs, (2) coordinate all state activities related to the Older Americans Act, and (3) serve as an advocate for the elderly within the state, including review, comment, and technical assistance to any agency or individual.

#### II. State Statutory Role of the Older Alaskans Commission

- A. AS 44.21.200, passed in 1981, created the Older Alaskans Commission, placing it in the Department of Administration.

The Commission members include seven Alaskan citizens appointed by the Governor, and the commissioners of Administration, Health and Social Services, and Community and Regional Affairs, and the chair of the Pioneers Homes Advisory Board.

Summary of duties and responsibilities: The Older Alaskans Commission must "formulate a comprehensive statewide plan" for senior needs, make recommendations to the governor and legislature regarding issues affecting seniors, encourage local senior commissions and programs to serve seniors.

The Commission is also charged with the responsibility to administer--with the approval of the Commissioner of Administration--federal programs under the Older Americans Act, and state programs funded with state general funds under AS 47.65.010.

## Overview of Older Alaskans Commission

- B. AS 47.65, passed in 1980 and amended in 1981, authorizes state funds to be awarded as grants for "Community Service Programs" for "older Alaskans," which is defined as "over 60." AS 47.65 also sets required contribution--or matching--levels for the recipient of a grant.

### III. OAC program components include the following programs, with their FY 89 budget noted:

- Home and Community Services to Seniors -- Grants of state and federal funds to community organizations to provide nutrition, access, and supportive services. (\$ 6,432,329)
- Senior Job Training and Community-Service Employment-- Grants of state and federal funds to train and employ low-income persons over 55. (\$ 1,601,400)
- The Office of the Long-Term Care Ombudsman--Federal and state funding of an advocate for residents of nursing homes. (\$ 127,900)
- Training of the Senior Network--Federal (only) grant administered by OAC to train members of the aging network statewide. (\$ 90,900)
- Federal Discretionary Grant to Alaska for the Alzheimer's Disease Family Support Group Project on providing respite care to families of victims. (Grant concluded December, 1988--total funding, \$ 78,100.)
- Legal Services Development--OAC staff produce or arrange seminars and educational publications on current legal issues. (In general administrative budget)

OLDER ALASKANS COMMISSION

12/88

VOTING MEMBERS

Bertha Adsuna  
P.O. Box 426  
Nome, AK 99762  
443-2328

Alton Ashcraft  
2633 Badger Road  
North Pole, AK 99705-5565  
488-2318

Peggy Burgin  
1530 W 11th Ave., Apt. #1  
Anchorage, AK 99501-4202  
333-2311 (W)  
563-7367 or 278-2102 (H)

Dr. Robert W. Carpenter  
Vice Chair  
P.O. Box 367  
Bethel, AK 99559  
543-2484

Hazel Heath  
P.O. Box 4066  
Homer, Alaska 99603-4066  
235-8286

Dove M. Kull  
c/o Juneau Pioneers' Home  
4675 Glacier Highway  
Juneau, Alaska 99801-9518  
780-6422

Mellie Terwilliger, Chair  
P.O. Box 206  
Tok, Alaska 99780-0206  
883-5351

NON VOTING MEMBERS

Bob Gore, Chairman  
Pioneers' Home Advisory  
Council  
119 Austin St., #911  
Ketchikan, AK 99901-5917  
225-6949

John M. Andrews, Commissioner  
Dept. of Administration  
P.O. Box C  
Juneau, AK 99811-0200  
465-2200  
Designee: James Fox, Deputy  
Commissioner

David Hoffman, Commissioner  
Dept. of Community & Regional  
Affairs  
P.O. Box B  
Juneau, AK 99811-2100  
465-4700  
Designee: Marty Rutherford  
Director, Div. of Mun. &  
Regional Assistance

Myra Munson, Commissioner  
Dept. of Health & Social  
Services  
P.O. Box H  
Juneau, AK 99811-0600  
465-3030  
Designee: Jay Livey, Special  
Assistant to the Commissioner

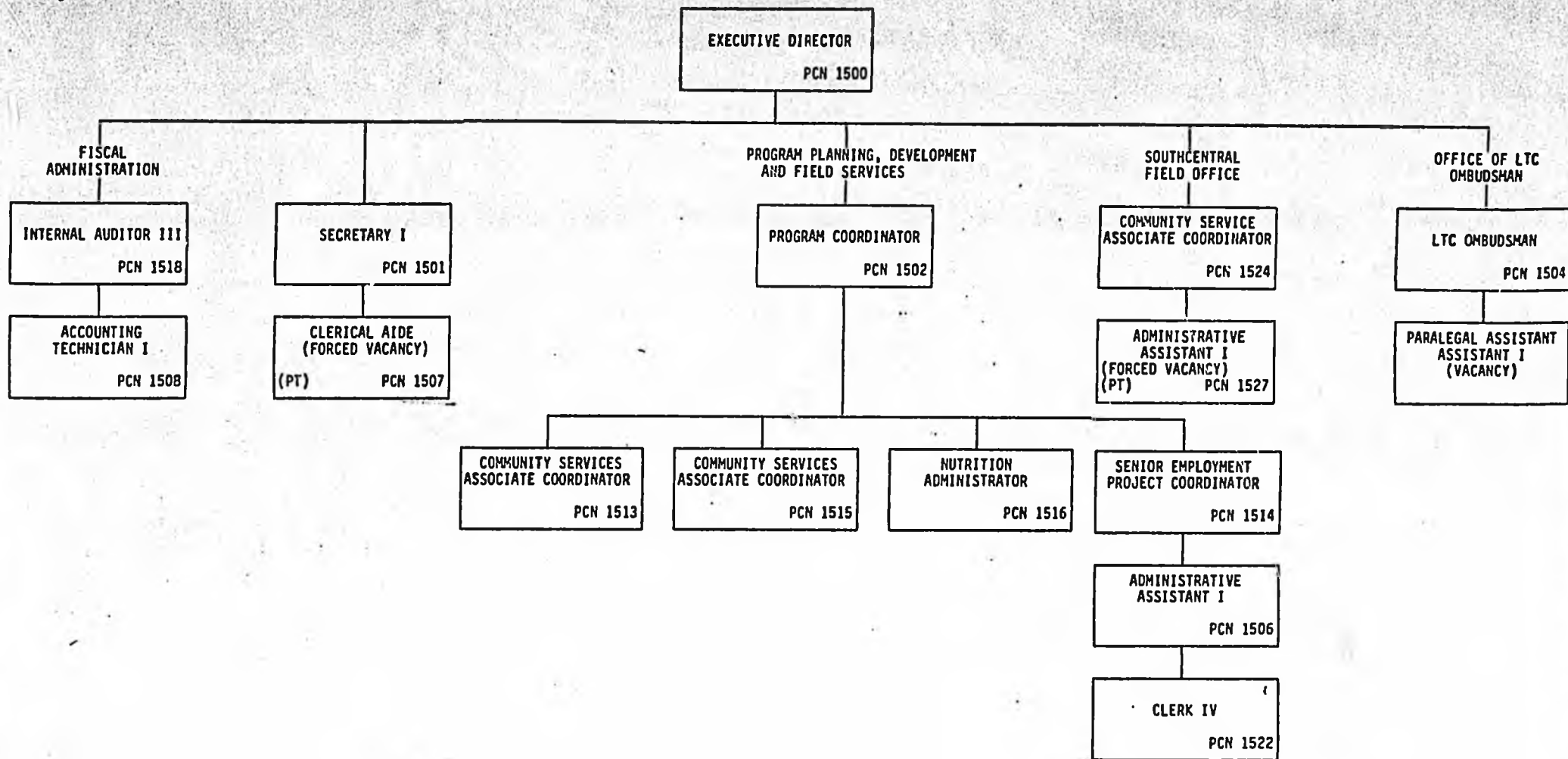
EXECUTIVE DIRECTOR

Connie J. Sipe  
Older Alaskans Commission  
P.O. Box C  
Juneau, AK 99811-0209  
465-3250

OLDER ALASKANS COMMISSION  
 FY 90 BUDGET REQUEST  
 JULY 1, 1989 - JUNE 30, 1990

<u>Cost Categories</u>	<u>Community Services Title III Admin.</u>	<u>Senior Employment Title V Admin.</u>	<u>LTC Ombudsman</u>	<u>Comm/Svcs Title III AS 47.65 Grants</u>	<u>Senior Employment Title V Grants</u>	<u>U.S. Dept. Agricul- ture</u>	<u>Federal Training Grant Title IV</u>	<u>Restr. on Fed. Auth.</u>	<u>Total</u>
Personal Svcs.	566.1	158.3	55.3	0.0	0.0	0.0	0.0	27.5	793.1
Travel	41.7	8.8	8.5	0.0	0.0	0.0	0.0	0.0	59.0
Contract Svcs.	54.0	24.0	12.0	0.0	0.0	0.0	85.0	20.2	195.2
Supplies	8.2	1.7	0.6	0.0	0.0	0.0	0.0	0.0	10.5
Equipment	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Grants	0.0	0.0	0.0	6,538.4	1,601.6	256.0	0.0	13.4	8,409.4
Total	670.0	192.8	76.4	6,538.4	1,601.6	256.0	85.0	61.1	9,481.3
Federal Funds	300.0	192.8	76.4	3,501.1	1,235.4	256.0	85.0	61.1	5,693.7
State G.F. Match	107.3	0.0	0.0	648.2	160.0	0.0	0.0	0.0	915.5
State G.F.	262.7	0.0	0.0	2,389.1	206.2	0.0	0.0	0.0	2,858.0
Staff Positions									
Full PT									16.0
Part PT									0.0
Staff Months									192.0

NOTE: Agency expects personal services to return to FY 90 Adj. Base figure of 807.2 in Governor's Revised Budget Request. Revision will also return 2 FT positions to 2 PT.



DEPARTMENT OF ADMINISTRATION  
POSITION PAPER

DIVISION: Older Alaskans Commission

BILL NUMBER: SB 48

BILL TITLE: An act extending the termination date of the Older Alaskans Commission

The Older Alaskans Commission and the Department of Administration support the passage of SB 48.

SB 48 will extend for an additional four years the important functions of the Older Alaskans Commission, as enumerated in AS 44.21 and AS 47.65. The Commission will also continue as the State of Alaska's designated State Unit on Aging for the purpose of receiving funds from the federal Administration on Aging.

The Commission, with its seven senior citizen members, serves as a sounding board for seniors throughout the state on local, state and national issues affecting the dignity and quality of life of Alaska's elders. The Commission, with its reserved seats for representatives from three state agencies and the Pioneers Home board, works at the heart of state government to assess and respond to senior needs, and to coordinate policy decisions and services by various agencies.

The Older Alaskans Commission believes strongly that the people to be served by government should have a direct voice in the planning, monitoring and evaluation of those services. The Commission is that voice on the state level.

The Commission operates through an executive director and small staff, and its office is located within the administrative structure of the Department of Administration. The Commission's administration of all grants and programs is subject to the approval of the Commissioner of Administration.

Both the Department and the Commission strongly urge the renewal of the Older Alaskans Commission statute.

APPROVED:

Director: Connie J. Sipe

Signature: *Connie J. Sipe*

Date: January 19, 1989

Commissioner: John M. Andrews

Signature: *JMA*

Date: 1/19/89

THE FOLLOWING DOCUMENT HAS  
NOT BEEN FILMED BUT IS  
AVAILABLE IN THE ORIGINAL  
FILE

A PERFORMANCE REPORT  
ON THE  
DEPARTMENT OF ADMINISTRATION  
OLDER ALASKANS COMMISSION

July 1, 1984 - June 30, 1988

Audit Control Number

02-1347-89-R

Commissioner, Department of  
Administration

John M. Andrews

Deputy Commissioners, Department  
of Administration

James J. Fox  
Charles Taylor

Members of the  
Older Alaskans Commission

Chairperson  
Member  
Member  
Member  
Member  
Member  
Member

Mellie Terwillinger  
Alton Ashcraft  
Bertha Adsuna  
Hazel Heath  
Dove Kull  
Peggy A. Burgin  
Robert Carpenter

SUNSET AUDIT ON O.A.C.

# STATE OF ALASKA

**THE LEGISLATURE**  
BUDGET AND AUDIT COMMITTEE

AUDIT DIVISION  
P.O. BOX W  
JUNEAU, ALASKA 99811-3300

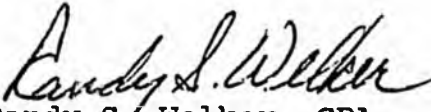
October 26, 1988

Members of the Legislative Budget  
and Audit Committee:

According to the provisions of Titles 24 and 44 of the Alaska Statutes, the Division of Legislative Audit is required to conduct a "sunset" review of the Department of Administration, the Older Alaskans Commission.

At the request of the Chairman, during Fiscal Year 1988 budget deliberations, the Audit Division's budget was revised to reflect certain changes in the organization of the Committee's two Divisions. The revised budget of the Audit Division reflected efficiencies that might be obtained by utilizing the staff of the Legislative Finance Division on selected audit assignments during the interim.

As a result, the audit of the Older Alaskans Commission was conducted and this report has been prepared by the Legislative Finance Division. We feel this report discharges our responsibility under Titles 24 and 44. The report is submitted for your review.

  
Randy S. Welker, CPA  
Legislative Auditor  
Division of Legislative Audit

STATE

**THE LEGISLATURE**

**BUDGET AND AUDIT COMMITTEE**

FINANCE DIVISION  
P.O. BOX WF  
JUNEAU, ALASKA 99811  
PHONE: (907) 465-3795

October 21, 1988

Members of the Legislative Budget  
and Audit Committee:

In accordance with the provisions of Title 24 and 44 of the  
Alaska Statutes (sunset legislation), the attached report is  
submitted for your review.

A PERFORMANCE REPORT  
ON THE  
DEPARTMENT OF ADMINISTRATION  
OLDER ALASKANS COMMISSION

July 1, 1984 - June 30, 1988

Audit Control Number

20-1347-89-R

*MGREANY*

Mike Greany, Director  
Division of Legislative Finance

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## PURPOSE AND SCOPE OF THE REPORT

### Purpose

In accordance with the intent of Titles 24 and 44 of the Alaska Statutes (sunset legislation), we have examined the activities of the Older Alaskans Commission (OAC) for the past four fiscal years to determine if the Commission has been operating in an efficient and effective manner.

Legislative intent requires consideration of this report during legislative oversight hearings to determine whether OAC should be reestablished. The law now specifies that the Commission will terminate June 30, 1989, and will have one year from that date to conclude its affairs.

### Scope

The major areas of our examination were program performance, administrative functions, and commission proceedings. We reviewed and evaluated the following:

1. Applicable statutes and regulations.
2. Tests of files and documents.
3. Interviews with program personnel.
4. Complaints filed with the Attorney General's office and the Ombudsman's Office.
5. Discussions with Commission members.
6. Minutes of Commission meetings and correspondence files.

The policy and audit approach utilized by the Division of Legislative Finance for Performance Review can best be described as "audit by exception."

This methodology focuses audit effort on areas of an auditee's operations that have been identified by a preliminary survey as having a high degree of probability for needing improvements.

Therefore, by design, finite audit resources are used to identify where and how improvement can be made and little time is devoted to reviewing well-run operations or programs. Consequently, this report highlights those areas needing improvement and does not emphasize those operations and programs that are properly functioning.

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## ORGANIZATION AND FUNCTION

Pursuant to Alaska Statute 44.21, the Older Alaskans Commission was created in July of 1981 and was established within the Department of Administration. The Commission consists of seven members who are selected based upon their knowledge and demonstrated interest in the concerns of older Alaskans. Commission members serve overlapping four year terms.

The Commission is authorized to administer and coordinate State programs for the elderly and to administer Federal programs provided under the Older Americans Act (42 U.S.C. 3001-3045i). Together, the provisions of Alaska Statute 44.21 and the Older Americans Act define the purpose, scope of work, and authority of the Commission. The Commission conducts four primary functions:

Allocation: To determine the appropriate distribution of state and federal funds to purchase needed programs and services for older Alaskans;

Advocacy: To advocate for the needs and interests of older Alaskans at both state and local levels;

Coordination: To increase the coordination of both state and local resources available to address the needs of older Alaskans; and

Resource and System Development: To develop or expand services to older Alaskans as well as to ensure a more systematic and thorough approach to meeting their needs.

The board scope of this legislative mandate, opens nearly all the concerns of older Alaskans to the consideration of the Commission. However, AS 44.21 further stipulates that the Commission may not investigate, review, or undertake any responsibility for the longevity bonus program or the Alaska Pioneers' Homes.

(Intentionally left blank)

## REPORT CONCLUSION

### Policy Issues

This report contains policy and/or procedural issues raised as a result of our evaluation of various Commission practices. The final decisions affecting these practices are not within the scope of this report, but requires legislative consideration. In debating these issues, the oversight committees should take into consideration the findings and recommendations presented in this report so the potential impact of changes can be evaluated.

### Report Conclusion

In our opinion, the Older Alaskans Commission should be reestablished. The intent of creating the Commission by the Legislature was to assure the remaining years of citizens over the age of 60 are years of good health, honor, and dignity. The Commission has implemented this mandate by:

1. Providing services in the areas of health, transportation, employment, education, home care, and housing to older Alaskans.
2. Advocating for the needs of older Alaskans in the planning and delivery of state programs.
3. Requiring the participation of senior citizens in the planning and development of programs that benefit older Alaskans.

However, the Findings and Recommendation's section, describe areas where program weaknesses were observed. We have made recommendations which, if implemented, will improve the efficiency and effectiveness of the Commission.

(Intentionally left blank)

## FINDINGS AND RECOMMENDATIONS

### Recommendation No. 1

To determine the matching contribution of grantees participating in the State's Community Service grant program, the Older Alaskans Commission (OAC) should use current population figures and property values.

In accordance with the provisions of AS 47.65, an applicant receiving an grant under the Community Service program shall contribute to the total cost of the program or project. The contribution maybe cash or in-kind support, such as, personnel, space or supplies. The contribution requirement of each grantee is based upon population and property values in the community where the services will be provided.

The staff of OAC has utilized the population figures and property values from the report titled, Alaska Taxable. The report is published by the Department of Community and Regional Affairs, Division of Municipal and Regional Assistance and is distributed to State agencies during January of each year.

For grants awarded in FY89, grantee contribution percentages were based upon an Alaska Taxable, dated January 1987. Instead of a more current report, which was available, dated January 1988. If the current report would have been used, the matching contribution to projects would have increased by approximately \$9,000. It should be noted that for the majority of grants, the matching contribution consists of in-kind support; and most grantees contribute an amount above the required match.

Nevertheless, to stay within the intent of AS 47.65, OAC should utilize current information to determine a grantee's contribution to a program or project.

### Recommendation No. 2

OAC should review the regulations for the pilot project grants and seek the appropriate revisions where necessary.

The Older Alaskans Pilot Project Grant regulations (7 AAC 79) were promulgated July of 1981. The Department of Health and Social Services, Division of Adult and Aging Services administered the program responsibilities under the federal Older Americans Act. However, Section 14 of Chapter 79, SLA 1981 provided for the transfer of program responsibilities and personnel from the Division of Adult and Aging Services to the newly established Older Alaskans Commission. At that time, the Division of Adult and Aging Services was dissolved.

The regulations, have never been changed to reflect the transfer of responsibility. The regulations refer to the Division of Adult and Aging Services. Additionally, there are temporary procedures within the chapter that apply toward grants initially awarded in FY81 and FY82.

Alaska Statutes 47.65 provide general provisions for OAC to administer and promulgate regulations concerning pilot projects. The Commission should review the regulations for obsolescence and propose appropriate changes where necessary.

## ANALYSIS OF PUBLIC NEED

### Limited Analysis

The following analyses of Commission's activities relate to the public need factors defined in the "sunset" law. These analyses are not intended to be comprehensive, but address those areas we were able to cover within the scope of our review.

- I. The extent to which the board, commission, or program has operated in the public interest.
  - A. The Commission has served the public through planning, coordinating, and providing services to persons who are 60 years of age and over in areas of employment, nutrition, transportation, information and referral, housing, health care, in-home services, legal services, long-term care, advocacy, and outreach.
  - B. The Commission has held six meetings a year for the past two fiscal years.
- II. The extent to which the operation of the board, commission, or agency program has been impeded or enhanced by existing statutes, procedures, and practices which it has adopted, and any other matter, including budgetary, resource, and personnel matters.
  - A. The Commission appointed members to a housing task force committee to make recommendations regarding the coordination and efficient delivery of housing-related services. The committee's final report containing recommendations was issued May 1985.
  - B. A newsletter titled "Healthlinks" is issued periodically to seniors. The newsletter comments on health matters and topics of general interest to seniors.
- III. The extent to which the board, commission, or agency has recommended statutory changes which are generally of benefit to the public interest.

The Commission supported Senate Bill 442 which related to the protection of elderly persons and established the office of long term care ombudsman. The bill was signed by the Governor and amended the statutes, effective September 1988.
- IV. The extent to which the board, commission, or agency has encouraged interested persons to report to it concerning the effect of its regulations and decisions on the effectiveness of service, economy of service, and availability of service which it has provided.

The Commission has solicited public input on matters affecting senior citizens. This has been demonstrated by the Commission requesting public opinion on the October 1986 State Plan.

- V. The extent to which the board, commission, or agency has encouraged public participation in the making of its regulations and decisions.

OAC has advertised in newspapers and distributed notices to interested associations encouraging the public to participate in senior citizen issues.

- VI. The efficiency with which public inquires or complaints regarding the activities of the board, commission, or agency filed with it, with the department to which a board or commission is administratively assigned, or with the Office of the Ombudsman have been processed and resolved.

Since July 1984, there have been 16 complaints filed with the Ombudsmans Office. Only one of these complaints was found to be fully justified. The complaint alleged the Commission was unfair to limit FY88 grant disbursements to only FY87 grantees. In response to the Ombudsman's findings, the Commission amended grant disbursement policies.

- VII. The extent to which a board or commission which regulated entry into an occupation or profession has presented qualified applicants to serve the public.

OAC does not regulate any occupations or professions.

- VIII. The extent to which state personnel practice, including affirmative action requirements, have been complied with by the board, commission, or agency to its own activities and the area of activity or interest.

The Equal Employment Opportunity Office has received no complaints related to the Commission's personnel practices.

- IX. The extent to which statutory, regulatory, budgeting, or other changes are necessary to enable the agency, board, or commission to better serve the interests of the public and to comply with the factors enumerated in this subsection.

Please refer to the previous section, Findings and Recommendations.

APPENDIX

(Intentionally left blank)

APPENDIX A

DEPARTMENT OF ADMINISTRATION  
OLDER ALASKANS COMMISSION  
Schedule of Operating Appropriations and Funded Positions  
For the Fiscal Years Ended June 30, 1987, 1988, and 1989

(Unaudited)

<u>Expenditure Accounts</u>	<u>FY 87</u>	<u>(In Thousands)</u> <u>Appropriations</u>	
		<u>FY 88</u>	<u>FY 89</u>
Personal Services	753.6	612.1	784.0
Travel	64.0	58.0	68.5
Contractual	249.6	231.5	238.8
Commodities	9.0	9.0	10.8
Grants	<u>8,476.6</u>	<u>8,072.4</u>	<u>8,418.5</u>
<u>Total Budget Allocations</u>	<u>9,552.8</u>	<u>8,983.0</u>	<u>9,520.6</u>
 <u>Appropriation Fund Sources</u>			
General Fund	4,220.5	3,695.1	3,774.1
Federal Fund	5,332.3	5,287.9	5,693.7
Interagency Receipts			52.8
<u>Total Appropriation Fund Sources</u>	<u>9,552.8</u>	<u>8,983.0</u>	<u>9,520.6</u>
 <u>Positions Funded</u>			
Full Time	14	13	15
Part Time	2	2	2

Note 1: Source of information was the Conference Committee Report for the fiscal years reported.

Note 2: FY89 includes \$106.3 to establish the Office of Long Term Care Ombudsman. Two full time positions were approved for the program.

(Intentionally left blank)

# STATE OF ALASKA

STEVE COWPER, GOVERNOR

## DEPARTMENT OF ADMINISTRATION

P.O. BOX C  
JUNEAU, ALASKA 99811-0200  
PHONE: (907) 465-2200

### OFFICE OF THE COMMISSIONER

December 21, 1988

Mr. Randy Welker  
Legislative Auditor  
Legislative Audit Division  
P.O. Box W  
Juneau, AK 99811-3300

DEC 21 1988

Dear Mr. Welker:

I appreciate the effort of your staff in the performance of this audit. The following is offered in response to the findings and recommendations in your preliminary report No. 20-1347-88-R for the period July 1, 1984 - June 30, 1988.

The findings and recommendations are addressed sequentially:

#### Recommendation No. 1

To determine the matching contribution of grantees participating in the State's Community Service grant program, the Older Alaskans Commission (OAC), should use current population figures and property values.

The OAC does use the most current information available at the time that our Request for Proposals (RFPs) are issued. Generally, the Alaska Taxable report is available in mid-to-late January and we are able to use it as our source for current data. The State Assessor's office had difficulty compiling information for the 1988 Alaska Taxable and the document did not go to the printer until January 28, 1988. The printed copies of the report were not available until early March. Since the report is sent to the printer as soon as the information is compiled, it would have been extremely difficult for us to have acquired the 1988 information prior to issuing the RFP.

The OAC recognizes the advisability of using the most current data possible even though the actual impact of year old data is generally not significant. We have revised our RFP procedures to allow for the possibility of the late issuance of the Alaska Taxable. If the Alaska Taxable information is not available at the time we issue our RFPs, we will indicate that match information will be sent in the form of an addendum. We believe that this procedural change will assure that current information is always used in determining the match contribution requirements for grantees.

Recommendation No. 2

OAC should review the regulations for the pilot project grants and seek the appropriate revisions where necessary.

The OAC is in the process of drafting grant regulations and has incorporated the pilot project grants regulations in this new set of regulations. We intend to repeal the current pilot project grants regulations. Our timetable for the new grant regulations calls for review by the Department of Law in January.

Sincerely,

  
John M. Andrews  
Commissioner

JMA/MM/tln  
8/1D3/121605-8  
cc: Division of Administrative Services  
Department of Administration

*Rec'd 3/3/89  
Older Bill  
T/O  
H.(Rules)*

FISCAL NOTE

REQUEST:

Revision Date: \_\_\_\_\_ Agency Affected: Department of Administration  
 Title: An act continuing the Older Alaskans Commission and provide effective date. BRU: Older Alaskans Commission  
 Sponsor: Fahrenkamp Components: \_\_\_\_\_  
 Requestor: \_\_\_\_\_

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 89	FY 90	FY 91	FY 92	FY 93	FY 94
PERSONAL SERVICES	0	0	0	0	0	0
TRAVEL	0	0	0	0	0	0
CONTRACTUAL	0	0	0	0	0	0
SUPPLIES	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
LAND & STRUCTURES	0	0	0	0	0	0
GRANTS, CLAIMS	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
TOTAL OPERATING	0	0	0	0	0	0
CAPITAL	0	0	0	0	0	0
REVENUE	0	0	0	0	0	0

FUNDING: (Thousands of Dollars)

GENERAL FUND	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

POSITIONS:

FULL-TIME	0	0	0	0	0	0
PART-TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

ANALYSIS: (Attach a separate page if necessary)

Zero impact. The ongoing funding for this BRU is included in the FY 90 budget request.

Prepared By: Connie J. Sipe Executive Director Phone: 465-3250  
 Division: Older Alaskans Commission Date: 1/19/89  
 Approved by Commissioner: John M. Andrews Date: 1/19/89  
 Agency: Department of Administration

Distribution (by preparer):  
 Legislative Finance  
 Legislative Sponsor  
 Requestor  
 Office of Management and Budget  
 Impacted Agency(ies)

**RECEIVED**  
MAR 2 1989

OLDER ALASKANS COMMISSION  
 FY 90 BUDGET REQUEST  
 JULY 1, 1989 - JUNE 30, 1990

<u>Cost Categories</u>	<u>Community Services Title III Admin.</u>	<u>Senior Employment Title V Admin.</u>	<u>LTC Ombudsman</u>	<u>Comm/Svcs Title III AS 47.65 Grants</u>	<u>Senior Employment Title V Grants</u>	<u>U.S. Dept. Agriculture</u>	<u>Federal Training Grant Title IV</u>	<u>Restr. on Fed. Auth.</u>	<u>Total</u>
Personal Svcs.	566.1	158.3	55.3	0.0	0.0	0.0	0.0	27.5	793.1
Travel	41.7	8.8	8.5	0.0	0.0	0.0	0.0	0.0	59.0
Contract Svcs.	54.0	24.0	12.0	0.0	0.0	0.0	85.0	20.2	195.2
Supplies	8.2	1.7	0.6	0.0	0.0	0.0	0.0	0.0	10.5
Equipment	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Grants	0.0	0.0	0.0	6,538.4	1,601.6	256.0	0.0	13.4	8,409.4
Total	670.0	192.8	76.4	6,538.4	1,601.6	256.0	85.0	61.1	9,481.3
Federal Funds	300.0	192.8	76.4	3,501.1	1,235.4	256.0	85.0	61.1	5,693.7
State G.F. Match	107.3	0.0	0.0	648.2	160.0	0.0	0.0	0.0	915.5
State G.F.	262.7	0.0	0.0	2,389.1	206.2	0.0	0.0	0.0	2,858.0
Staff Positions									
Full PT									16.0
Part PT									0.0
Staff Months									192.0

NOTE: Agency expects personal services to return to FY 90 Adj. Base figure of 807.2 in Governor's Revised Budget Request. Revision will also return 2 FT positions to 2 PT.

STATE OF ALASKA BILL VERSION: SB 48  
1989 LEGISLATIVE SESSION PUBLISH DATE: \_\_\_\_\_

### FISCAL NOTE

REQUEST: \_\_\_\_\_

REVISION DATE: \_\_\_\_\_  
TITLE: CONTINUING OLDER ALASKANS COMMISSION  
SPONSOR: FAHRENKAMP  
REQUESTOR: SENATE FINANCE

AGENCY: DEPT. OF ADMINISTRATION  
BRU: OLDER ALASKANS COMMISSION

COMPONENTS: \_\_\_\_\_

EXPENDITURES/REVENUES: (THOUSANDS OF DOLLARS)

OPERATING	FY 89	FY 90	FY 91	FY 92	FY 93	FY 94
PERS. SERVICES	784.0	784.0	784.0	784.0	784.0	784.0
TRAVEL	68.5	68.5	68.5	68.5	68.5	68.5
CONTRACTUAL	238.8	238.8	238.8	238.8	238.8	238.8
SUPPLIES	10.8	10.8	10.8	10.8	10.8	10.8
EQUIPMENT	0	0	0	0	0	0
LAND/BUILD.	0	0	0	0	0	0
GRANTS/CLAIMS	8418.5	8418.5	8418.5	8418.5	8418.5	8418.5
MISCELLANEOUS	0	0	0	0	0	0
<b>TOTAL</b>	<b>9520.6</b>	<b>9520.6</b>	<b>9520.6</b>	<b>9520.6</b>	<b>9520.6</b>	<b>9520.6</b>
CAPITAL						
REVENUE						

FUNDING: (THOUSANDS OF DOLLARS)

GENERAL FUNDS	2865.9	2865.9	2865.9	2865.9	2865.9	2865.9
FEDERAL FUNDS	5693.7	5693.7	5693.7	5693.7	5693.7	5693.7
OTHER I/A REC.	52.8	52.8	52.8	52.8	52.8	52.8
GEN. FUND MAT.	908.2	908.2	908.2	908.2	908.2	908.2
<b>TOTAL</b>	<b>9520.6</b>	<b>9520.6</b>	<b>9520.6</b>	<b>9520.6</b>	<b>9520.6</b>	<b>9520.6</b>

POSITIONS:

FULL-TIME	15.0	15.0	15.0	15.0	15.0	15.0
PART-TIME	2.0	2.0	2.0	2.0	2.0	2.0
TEMPORARY	0	0	0	0	0	0

ANALYSIS:

THE ABOVE FIGURES REPRESENT FY 89 AUTHORIZED FUNDING.

PREPARED BY:

SENATOR RICK UEHLING, CO-CHAIRMAN  
SENATE FINANCE COMMITTEE

DATE: FEBRUARY 2, 1989

*2-2-89  
This F/N prepared at request  
of Co-chair Uehling and  
forwarded to the Senate Floor.*