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# HOUSE COMMITTEE REPORT

File

(11)

Date Referred: April 24, 1990

FURTHER REFERRALS:

Date of Committee Action: 5/7/90

The FINANCE Committee considered:

CSSB 75(R1s)am

CS SB NO. 75 (Rules) am

STATE PUBLICATIONS/DISCLOSURE & COSTS

"An Act relating to the identification of and disclosures on and about state publications; and providing for an effective date."

### RECOMMENDATIONS:

- be replaced with HCS CS SB 75 (JUD)  the same title  a new title
- have attached amendment(s)
- do pass
- do not pass
- no recommendation
- individual recommendations
- additional referral to the \_\_\_\_\_ Committee

ADOPTS: \_\_\_\_\_ letter of intent

ATTACHES NEW FISCAL NOTE(s):  
(Dept)

APPROVES PREVIOUS:

(Date/Dept)

- fiscal impact \_\_\_\_\_
- zero fiscal note Fish r game
- zero with analysis \_\_\_\_\_
- fiscal note(s) \_\_\_\_\_
- zero fiscal note(s) \_\_\_\_\_
- zero fn/analysis DOA 4/24/90

### SIGNING DO PASS:

### SIGNING:

(Check) approp. column

Do Not Pass  
No Rec  
Amend

[Signature] Hoffman  
[Signature] Brown  
[Signature] Koponen  
[Signature] Phillips  
[Signature] Reger

Signature	Do Not Pass	No Rec	Amend
<u>[Signature]</u> Larson	X		
<u>[Signature]</u> Swachhammer			
<u>[Signature]</u> Ummu		✓	
<u>[Signature]</u> Shultz		✓	

[Signature] Larson  
 Co Chairman's Signature  
[Signature] Hoffman

FISCAL NOTE

REQUEST:

Revision Date: \_\_\_\_\_ Agency Affected: Department of Administration  
 Title: An Act relating to State BRU: General Services and Supply  
Publications Central Duplicating/Purchasing  
 Sponsor: Pearce Components: General Services and Supply  
 Requestor: House Judiciary Central Duplicating/Purchasing

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 91	FY 92	FY 93	FY 94	FY 95	FY 96
PERSONAL SERVICES	0	0	0	0	0	0
TRAVEL	0	0	0	0	0	0
CONTRACTUAL	0	0	0	0	0	0
SUPPLIES	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
LAND & STRUCTURES	0	0	0	0	0	0
GRANTS, CLAIMS	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0
TOTAL OPERATING	0	0	0	0	0	0
CAPITAL	0	0	0	0	0	0
REVENUE	0	0	0	0	0	0

FUNDING: (Thousands of Dollars)

GENERAL FUND	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

POSITIONS:

FULL-TIME	0	0	0	0	0	0
PART-TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

ANALYSIS: (Attach a separate page if necessary)

We do not anticipate any significant fiscal impact in expenditures or revenues for the Division of General Services and Supply.  
 Central Duplicating will continue to provide quotations to state agencies so they can include these figures in their costs analysis. There would be no additional costs for printing services. Agencies would pay costs of required typesetting.

Prepared by: Robert J. Link, Director *Robert Link* Phone: 465-2250  
 Division: General Services and Supply Date: 4/23/90  
 Approved by Commissioner: Frank S. Baxter *Frank S. Baxter* Date: 4/23/90  
 Agency: Department of Administration

Distribution (by preparer):  
 Legislative Finance  
 Legislative Sponsor  
 Requestor  
 Office of Management and Budget  
 Impacted Agency(ies)

CONTINUATION of FISCAL NOTE ANALYSIS

For Bill/Resolution No. HCS CSSB 75 (JUD)

SUBJECT OF PROPOSED BILL: An act relating to State Publications.

SUMMARY/EXPLANATION OF INTENT: For agency publications which are bid by General Services and Supply, the additional information required would be provided for under existing procurement regulations. The disclosed information can be included in the bidding specifications at no fiscal impact to the division. We do not anticipate any critical fiscal impact when issuing competitive sealed bids for agency publications.

This fiscal note analysis only applies to the Department of Administration and does not represent fiscal impacts to other agencies.

ESTIMATED FISCAL IMPACT:

Capital: 0

Operating: 0

**FISCAL NOTE**

**REQUEST:**

Revision Date: \_\_\_\_\_  
 Title: Identification of and disclosures  
on and about state publications  
 Sponsor: Pearce  
 Requestor: \_\_\_\_\_

Agency Affected: Fish and Game  
 BRU: Snort Fish, Commercial Fisheries,  
and FRED  
 Components: \_\_\_\_\_

**EXPENDITURES/REVENUES: (Thousands of Dollars)**

OPERATING	FY 89	FY 90	FY 91	FY 92	FY 93	FY 94
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
<b>TOTAL OPERATING</b>	0	0	0	0	0	0
<b>CAPITAL</b>	0	0	0	0	0	0
<b>REVENUE</b>	0	0	0	0	0	0

**FUNDING: (Thousands of Dollars)**

GENERAL FUND						
FEDERAL FUNDS						
OTHER						
<b>TOTAL</b>	0	0	0	0	0	0

**POSITIONS:**

FULL-TIME	0	0	0	0	0	0
PART-TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

**ANALYSIS :** (Attach a separate page if necessary)

Prepared by: Bob Wilbur Phone: 465-4210  
 Division: Commercial Fisheries Date: \_\_\_\_\_

Approved by Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_  
 Agency: \_\_\_\_\_

Distribution (by preparer):  
 Legislative Finance  
 Legislative Sponsor  
 Requestor  
 Office of Management and Budget  
 Impacted Agency(ies)



**STATE OF ALASKA  
OFFICE OF THE GOVERNOR  
BILL ANALYSIS**

DEPARTMENT <b>Fish and Game</b>	DIVISION <b>Sport Fish/Comm Fish/FRED</b>	BILL NUMBER <b>HCS CS SB 75</b>	SPONSOR <b>Senator Pearce</b>
SHORT TITLE OF BILL <b>Identification of and disclosures on and about state publications</b>			
DEPARTMENT POSITION <b>Support with amendment</b>			
PREPARED BY <b>Bob Wilbur</b>	DATE <b>4/13/89</b>	COMMISSIONER'S SIGNATURE	DATE

**SUMMARY**

OTHER AGENCIES AFFECTED BY BILL <b>All state employees</b>	CONSTITUENT GROUP(S) AFFECTED BY BILL <b>Unknown</b>
ORGANIZATIONAL SUPPORT FOR BILL <b>Unknown</b>	ORGANIZATIONAL OPPOSITION TO BILL <b>Unknown</b>
FISCAL IMPACT: <input checked="" type="checkbox"/> NONE <input type="checkbox"/> FISCAL NOTE ATTACHED	

**BACKGROUND/LEGISLATIVE INTENT**

To establish cost explanations for all state publications that exceed \$1500 in production costs, such explanations to be placed "next to the agency identification" and in the same sized type as the body of the publication.

**ANALYSIS OF BILL/PROGRAM EFFECTS**

- Tracking of production expenses would require additional personnel time. Since funding is not available for that activity, production of reports would be delayed or suspended.
- The statement, especially given its required location (cover and/or title page) and type size (same as the publication body), would significantly detract from the professional appearance of state publications.
- Items to be included in production costs are vague and ambiguous. Many items would be extremely difficult to accurately quantify or breakout on a per-publication basis. To do so would involve a significant amount of personnel time. To not do so would make the costs analysis inaccurate and of little practical value.

**AMENDMENTS PROPOSED**

- Allow the cost analysis statement to be placed at the back, on the inside of the backcover, or at other locations where it would not detract from the professional quality of state publication; i.e., provide some leeway.
- Restrict the type to no smaller than 8 points. This is a legible type size that would look more professional and would create contrast to attract reader attention. (see example on continued page)

PLEASE ATTACH A SEPARATE SHEET FOR ADDITIONAL COMMENTS OR ANALYSIS.

Amendments Proposed (continued)

8 point example:

This publication was produced at an annual cost of \$2350, \$0.75 per copy, to provide necessary fishery research data to the fishing industry, resource agencies and scientists, and was printed in Juneau, Alaska.

3. Clarify and simplify costs to be included in the \$1500 threshold. We recommend that "typesetting" not include word processing and desktop publishing; that "art work" not include graphs, tables, charts, maps, photographs, etc.; that "printing" not include photocopied reproduction; and that "preparation" not include editing or writing. Clarify costs to be included in "materials" and in "circulation" or exclude these costs.
4. Consider excluding documents/reports that are printed and distributed only once versus periodical publications that are printed annually, semiannually, quarterly, or monthly, generally as numbered or dated volumes. Otherwise, clarify how the statement, "...at an annual cost of \$ \_\_\_\_\_", should be calculated for publications that are produced once rather than annually.
5. Consider excluding scientific reports that primarily serve to inform an Alaskan industry or scientists. These types of reports provide essential information and are almost always reproduced in a fairly conservative and prudent manner without extravagance.
6. Exclude news releases and emergency orders. There is no way to know in advance how many will have to be produced during a year.

Original sponsor(s): SEN. PEARCE, Uehling, Faiks

1 IN THE SENATE BY THE JUDICIARY COMMITTEE

2 HOUSE CS FOR CS FOR SENATE BILL NO. 75 (Judiciary)

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 SIXTEENTH LEGISLATURE - SECOND SESSION

5 A BILL

6 For an Act entitled: "An Act relating to the production of and disclosures  
7 on and about state publications."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 44.99 is amended by adding new sections to read:

10 ARTICLE 3. STATE PUBLICATIONS.

11 Sec. 44.99.130. PRODUCTION OF PUBLICATIONS. (a) The publica-  
12 tions of a state agency shall be produced at a state-operated facility  
13 unless the person or entity designated under (b) of this section for  
14 the agency determines in writing that the needs of the state require a  
15 publication that does not comply with the standards established under  
16 AS 44.99.160 or that cannot be produced by a state-operated facility.

17 (b) The determination under (a) of this section shall be made by  
18 the

19 (1) commissioner of administration for a state agency in  
20 the executive branch, except as provided in (4) - (6) of this sub-  
21 section;

22 (2) administrative director of the judicial branch for an  
23 agency in the judicial branch;

24 (3) Alaska Legislative Council for an agency in the legis-  
25 lative branch;

26 (4) Board of Regents or president of the University of  
27 Alaska for the university;

28 (5) board of directors of the Alaska State Housing Authori-  
29 ty for the authority; and

1                   (6) board of directors of the Alaska Railroad Corporation  
2 for the corporation.

3                   Sec. 44.99.140. DISCLOSURES ON PUBLICATION. (a) If a publica-  
4 tion of a state agency is exempted under AS 44.99.130(a) from being  
5 produced at a state-operated facility and if the actual annual costs  
6 for the publication that are paid from the general fund exceed \$1,500,  
7 the publication must include a statement that gives the name of the  
8 agency releasing the publication, the purpose of the publication, the  
9 cost for each copy of the publication, and the city and state where  
10 the printing was done. The statement must read: "This publication  
11 was released by ... (name of state agency) ..., produced at a cost of  
12 \$. . . . per copy to... (statement of purpose)..., and printed in.....  
13 (city and state where printed)." If the publication is required by  
14 law, the statement must also include: "This publication is required  
15 by . . . (appropriate citation to Alaska law)." The statement may  
16 include, if applicable, a declaration of the revenue raised by the  
17 sale of the publication or from the purchase of advertising in the  
18 publication. The statement shall be printed in one conspicuous place  
19 in the body of the publication in a type size that is not smaller than  
20 eight points and shall be placed in a box composed of at least one-  
21 point rule. In this section, "cost for each copy" means the figure  
22 that results after dividing the total contract cost of producing the  
23 publication by the number of copies produced. This section does not  
24 apply to a publication that is intended primarily for foreign or other  
25 out-of-state use.

26                   Sec. 44.99.150. LIST OF PUBLICATIONS. A state agency shall  
27 compile and maintain a list of the publications that it produces each  
28 fiscal year.

29                   Sec. 44.99.160. STANDARDS. The Department of Administration

1 shall establish standards for the production of publications by state  
2 agencies, except that the Board of Regents of the University of Alaska  
3 shall establish the standards for the university. The standards must  
4 be designed to promote simplicity, low cost, consistency, and maximum  
5 use of state-operated production facilities.

6 Sec. 44.99.170. DEFINITIONS. In AS 44.99.130 - 44.99.170,

7 (1) "publication" means a written document, including  
8 books, brochures, flyers, manuals, newsletters, pamphlets, programs,  
9 reports, and similar documents, but does not include standard forms,  
10 letterhead stationery, letterhead envelopes, election ballots, con-  
11 struction plans and specifications, location and design study reports,  
12 the Alaska Statutes, the Alaska Administrative Code, the Alaska Rules  
13 of Court, publications produced by the University of Alaska press, and  
14 papers that are submitted to a publisher, including a publisher of  
15 journals and anthologies, that is not a state agency;

16 (2) "state agency" means

17 (A) a department, institution, board, commission,  
18 division, authority, public corporation, or other administrative  
19 unit of the executive branch, including the University of Alaska  
20 and the Alaska Railroad Corporation;

21 (B) a committee, division, or administrative unit of  
22 the legislative branch, including the Alaska Legislative Council,  
23 the leadership of each house, and the office of the ombudsman;

24 (C) an administrative unit of the judicial branch,  
25 including the Alaska Judicial Council and the Commission on  
26 Judicial Conduct.

27 \* Sec. 2. The office of management and budget in the Office of the  
28 Governor shall submit to the legislature by February 1, 1991, a list of the  
29 publications that state law requires the state to publish and that the

- 1 executive branch determines should not be required. The list must contain
- 2 an explanation of the reasons for the executive branch's determination.

Copy Carol Collins

# Alaska State Legislature

3111 C Street, Suite 150  
Anchorage, Alaska 99503  
(907) 561-2038



During Session:  
P.O. Box V  
Juneau, Alaska 99811  
(907) 465-4993

**Senator Drue Pearce**  
District G

## MEMORANDUM

TO: Representative Lyman F. Hoffman, Co-Chairman  
Representative Ronald L. "Ron" Larson, Co-Chairman  
House Finance Committee

FROM: Drue Pearce

RE: Scheduling Request for SB 75

DATE: April 26, 1990

The committee substitute for SB 75 passed out of House Judiciary Committee on April 23, 1990, with a zero fiscal note.

This Bill requires that publications of a state agency be produced at a state operated facility unless the needs of the state require a publication that does not comply with production standards to be established by the Department of Administration, or in the case of the University of Alaska, by the Board of Regents. This determination is to be made by those persons or entities listed in the Bill. If an exemption is determined to be necessary, and if the costs of publication payable from the general fund will exceed \$1,500.00 a year, the publication will be required to include a "cost box" showing the name of the agency releasing the publication, its purpose, the cost per copy and the location of the printing, unless it is a publication that is intended primarily for foreign or other out-of-state use.

The purpose of the Bill is to provide some budget constraints upon state agencies and to inform the public on a publication-by-publication basis what the various brochures and pamphlets they read cost to produce and where the printing was done.

Please consider an early hearing on this measure.

DP:pc

# Alaska State Legislature



## House of Representatives House Judiciary Committee

P. O. Box V  
State Capitol  
Juneau, Alaska 99811  
(907) 465-4990  
(907) 465-4712

April 23, 1990

Representative Sam Cotten  
Speaker of the House  
Alaska Legislature  
P.O. Box V  
Juneau, AK 99811

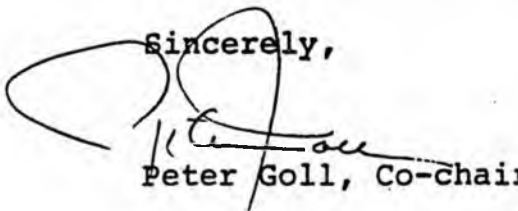
Dear Representative Cotten:

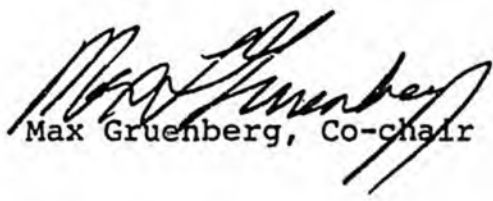
The House Judiciary Committee has heard, adopted a committee substitute, and passed out SB 75, relating to state publications. The substitute was arrived at by consensus between Senator Pearce, the Department of Administration, and the committee.

In crafting the final bill, the Senate passed version was changed enough to require a title change. This House Concurrent Resolution suspends those Uniform Rules of the Legislature dealing with changes in the title of a bill.

The House Judiciary Committee respectfully requests that you assign the resolution only to the Rules Committee since the committee has already considered it in passing out SB 75.

Sincerely,

  
Peter Goll, Co-chair

  
Max Gruenberg, Co-chair

BY THE JUDICIARY COMMITTEE

1 IN THE HOUSE

2 HOUSE CONCURRENT RESOLUTION NO.  
3 IN THE LEGISLATURE OF THE STATE OF ALASKA  
4 SIXTEENTH LEGISLATURE - SECOND SESSION

5 Suspending Uniform Rules 41(b), 24(c),  
6 and 35 of the Alaska State Legislature  
7 concerning Senate Bill No. 75.

8 BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 That under Rule 54 of the Uniform Rules of the Alaska State Legisla-  
10 ture the provisions of Rule 41(b), Rule 24(c), and Rule 35 of the Uniform  
11 Rules, regarding changes to the title of a bill, are suspended in consid-  
12 eration of Senate Bill No. 75, relating to state publications.

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# Alaska State Legislature

P.O. Box Y  
Juneau, AK 99811-3100  
Phone: (907) 163-3991  
Fax: (907) 163-3351

Legislative Research Agency



January 26, 1990

## MEMORANDUM

TO: Representative Peter Goll

ATTN: Hayden Kayden

FROM: Judy Brake<sup>AB</sup>  
Legislative Analyst

RE: State Agency Publications Mandated by the Legislature  
Research Request 90.193 (REVISED)

You requested a list of state agency publications and reports mandated by the legislature.

A list of mandated state agency publications is attached. Most of the information on frequency of publication came from the statutes; when the table shows no frequency in the "report type" column, either the requirements were ambiguous or the report is one-time or to be generated as circumstances require.

The reports for which annual publication is specified total 146. However, an exact number of total publications and reports cannot be determined because publication frequency is not always specified in the law; a publication requirement may be triggered by circumstance; updating may be required but at unspecified intervals; an agency may combine several required reports into one; and agencies may ignore a requirement to make certain reports.

We compiled this publication list by means of a key-word search of the statutes in the STAIRS system. Time did not allow us to verify our list with each state agency. The list will contain too many entries in those cases where reports are combined or subsumed into other reports by agencies.

Our method may have missed some reports because the key word formulations used to search the statutes may not have captured all relevant publications. Also, we decided to omit various kinds of required reports. These deliberate omissions are described below.

Representative Goll  
January 26, 1990  
Page 2

1. reports that are expressly to be combined with other reports;
2. intra-agency reports, such as those from boards to supervising departments;
3. obviously minor reports of a strictly financial nature;
4. budgets, except for the governor's budget;
5. reports that are to be done "when requested" by the governor or legislature;
6. one-time reports or reports required by unusual circumstances, e.g., the removal of a Public Defender or the dissolution of a municipality;
7. requirements to publish "public notice";
8. publication of most regulations unless the statutory authority of that agency specifically says that the agency "shall publish" certain regulations; and
9. publications required by legislative letters of intent. Budget bills have numerous letters of intent that mandate the preparation of reports and plans;

We hope this information is valuable to you. If you have questions about it do not hesitate to contact this agency.

Attachments

STATUTE CITATION		TYPE OF REPORT	REPORT TYPE
44.01.200	Commercial Fishing & Agricultural Bank	Annual report to bank's members	Annual
37.05.035	Each State Agency	Annual report of all aggregate loans for each agency which makes or purchases a loan	Annual
37.07.050	Each State Agency	Report for OMB and Leg. Finance on plans, goals, budget request, receipts legislative needs, etc.	Annual
14.44.055	Education Commission of the States	Annual report re: compact for education	Annual
43.19.010	Multistate Tax Commission	Bylaws	
43.19.010	Multistate Tax Commission	Annual report	Annual
43.19.010	Multistate Tax Commission	Information to assist states in implementation of multistate tax compact and taxpayers in complying with laws.	
14.44.015	Western Interstate Commission for Higher Education	Annual report to governors and legislators of compacting states	Annual
14.44.055	Western Interstate Commission for Higher Education	Bylaws	
41.98.100	Western Interstate Nuclear Board	Annual report and recommendations	Annual
Administration			
14.25.030		Annual PERS and TRS financial report	Annual
36.30.060		Regulations re: old age and survivors insurance for state employees	
37.05.030		Consolidated financial report of state agencies, financial condition of the state, etc.	Annual
37.05.210		Report of financial transactions of the year and of financial condition of the state	Annual
39.30.070		Annual report on old age and survivors' insurance protection	Annual
39.35.020		Annual PERS and TRS financial report	Annual
44.21.310		Annual report on telecommunications activities of the department	Annual
44.21.310		Comprehensive telecommunications development plan and inventory of state communications facilities	Annual
44.21.315		Annual update on long-term plan for instruction telecommunications	Annual
44.21.315		Annual report on instructional telecommunications	Annual
44.21.315		Annual update on long-term plan for teleconferencing facilities and services	Annual
47.24.010		Annual report on state pioneers' homes	Annual
44.21.266	AK Public Broadcasting Commission	Plan for public broadcasting systems	A
39.25.195	Director of Personnel	Report on nonpermanent and emergency hire in state government	Annual
39.27.035	Director of Personnel	Report and recommended salary schedules for partially exempt and classified service state employees	Annual
39.51.180	Incentive Awards Board	Annual report	Annual
44.21.230	Older Alaskans Commission	Plan re: needs of older Alaskans and analysis of services provided	
18.65.160	Public Defender Agency	Annual report	Annual
39.35.020	Public Employees Retirement System	Annual report	Annual
15.13.030	Public Offices Commission	Annual report	Annual
15.13.030	Public Offices Commission	Summary of reports required of candidates	
15.13.110	Public Offices Commission	Manual explaining how to make reports to APOC	B
24.45.031	Public Offices Commission	Summaries of reports received from lobbyists (at least quarterly & annually)	Annual/Quirl
24.45.031	Public Offices Commission	Annual report on regulation of lobbyist	Annual
24.45.041	Public Offices Commission	Annual directory of registered lobbyists	Annual
24.45.041	Public Offices Commission	Instructions for accounting and record keeping required of lobbyists	
Commerce & Economic Development			
66.05.055		Report on regulation and status of banks	Annual
08.24.061		Pamphlet on laws and regulations applicable to collection agencies	
08.24.071		Annual directory of licensed collection agencies	Annual
10.06.160		Annual list of domestic and authorized foreign corporations and registered agents	Annual
29.60.420		Annual report of community facilities grants under AS 29.60.400	Annual
36.30.332		List of Alaska products	Annual
44.33.020		Annual report on economic growth of the state	Annual
45.50.270		List of log brands	Biennial
05.40.070	AK Amateur Sports Authority	Comprehensive long-range plan for facilities	C
05.40.190	AK Amateur Sports Authority	Report on operations, income and expenditures	Annual
37.14.230	AK Children's Trust Fund Board	Annual report	Annual
44.83.185	AK Energy Authority	Feasibility and reconnaissance studies for proposed new projects	E

STATUTE CITATION	TYPE OF REPORT	REPORT TYPE
<b>Commerce &amp; Economic Development</b>		
44.83.361 AK Energy Authority	Report of actions under and accounting of the rural electrification revolving loan fund	Annual
44.83.940 AK Energy Authority	Annual report	Annual
44.83.950 AK Energy Authority	Project status report	
44.83.960 AK Energy Authority	Annual long-term energy plan	Annual
44.88.085 AK Industrial Development & Export Authority	Regulations	
44.88.140 AK Industrial Development & Export Authority	Performance and financial report	Annual
44.88.140 AK Industrial Development & Export Authority	Report of nature & extent of tax exemption of property, assets, etc.	Annual
44.88.173 AK Industrial Development & Export Authority	Finance plan before approving a project, when legislative approval is required	
44.33.431 AK Minerals Commission	Recommendations to governor and legislature	
42.40.260 AK Railroad Corporation	Annual report	Annual
42.40.290 AK Railroad Corporation	Long-range capital improvement plan with annual revisions	D
38.06.070 AK Royalty Oil & Gas Development Advisory Board	Report re: dispositions of royalty gas or oil which require legislative approval	
16.51.100 AK Seafood Marketing Institute	Annual report	Annual
44.33.270 AK Tourism Marketing Council	Annual report; quarterly reports	Annual/Qu
08.54.310 Big Game Commercial Services Board	Annual register of big game commercial services providers	Annual
08.48.071 Board of Architects, Engineers & Land Surveyors	Annual report	Annual
08.36.070 Board of Dental Examiners	Annual report	Annual
08.68.330 Board of Nursing	List of approved nursing education programs in the state	F
08.80.040 Board of Pharmacy	Annual report	Annual
08.80.040 Board of Pharmacy	List of potentially dangerous medicines to be sold only by licensed pharmacists	F
21.05.115 Director of Insurance	Pamphlet on insurance and the rights of the consumer	G
21.06.110 Division of Insurance	Annual report	Annual
05.15.090 Games of Chance and Skill	Summary of reports required of operators of games of chance and contests of skill.	Annual
44.47.567 Local Boundary Commission	Proposed boundary changes and related plans	Annual
42.05.201 Public Utilities Commission	Public utilities reports, orders, decisions and regulations when appropriate to inform the public	
42.05.201 Public Utilities Commission	Oil and gas pipeline facilities, reports, etc. when appropriate to inform public	
42.05.211 Public Utilities Commission	Annual report	Annual
<b>Commerce &amp; Economic Development and Revenue</b>		
43.75.034 Fisheries Business Tax Credit	Combined report on fisheries business tax credit program	Annual-M
<b>Commerce &amp; Economic Development &amp; Ag's office</b>		
05.15.090 Games of Chance and Skill	Joint report on effects of operation of this chapter on law enforcement	Annual
<b>Community &amp; Regional Affairs</b>		
44.47.150	municipal lands trustee program report	Annual
44.47.530	Annual account of the housing assistance revolving fund	Annual
44.47.762 State Job Training Coordinating Council	Annual report on the business incentive training program	Annual
<b>Corrections</b>		
33.32.020	Annual report on correctional industries fund.	Annual

STATUTE CITATION	TYPE OF REPORT	REPORT TYPE
<b>Court System</b>		
09.38.085	Information on procedures and rights of creditors and debtors	
22.15.040	Small claims handbook	
25.24.250	Marriage dissolution instructions	
25.35.030	Instructions for persons seeking relief from domestic violence	
36.30.030	Procedures governing procurement of supplies, services and construction by the judicial branch	
Art4 Sec9	Constitution--Judicial Council	Recommendations and reports on the administration of justice
<b>Education</b>		
14.11.010	Summary of projects requested by each assembly, council or regional school board	
14.11.100	State aid for schools under this section: facilities construction; rehabilitation and improvement	Annual
14.20.650	Compilation of contracts under interstate agreement on qualifications of education personnel	
14.36.010	Annual report on evaluation of community school programs	Annual
44.27.056	AK Council on the Arts	J
14.42.030	Commission on Postsecondary Education	G
14.42.030	Commission on Postsecondary Education	Annual
14.43.095	Commission on Postsecondary Education	Annual
14.56.125	State Library Distribution & Data Access Center	Annual
14.42.030	Statewide plan for coordinating postsecondary education in the state.	
14.43.095	Report recommending changes in AK postsecondary education programs	
14.56.125	Financial Aid Committee of the Commission on Postsecondary Education-annual report	
	Current index of all publications, etc. on file.	
<b>Environmental Conservation</b>		
46.03.020	Report of permits and authorizations included or deleted under AS 46.35 (procedures coordination)	Annual
46.03.032	Report on Alaska clean water fund	Annual
46.04.200	Statewide master oil & hazardous substance discharge & prevention contingency plan	D
46.08.060	Report on release response fund finances, response activities and cost projections	Annual
<b>Fish &amp; Game</b>		
16.05.092	Fisheries Rehabilitation, Enhancement and Development Division Annual Report	Annual
16.05.130	Report on use of money from waterfowl tags and limited edition prints	Annual
16.05.825	Report on upland game bird release program	Annual
16.20.190	Endangered species list (reviewed at least every two years)	
16.43.980	Commercial Fisheries Entry Commission	Annual
16.20.190	Annual report	
<b>Governor's Office</b>		
37.07.020	Capital improvement projects for succeeding 6 fiscal years	Annual
37.07.020	Budget for succeeding fiscal year	Annual
44.19.035	Report on harmful effects of the Jones Act and progress towards its repeal.	Annual
44.19.049	Report of activity re: grants and loans to municipalities damaged by natural disaster	Annual
44.19.075	Report on activities of the Alaska foreign offices	Annual
44.19.180	Alaska Women's Commission	Annual
08.08.085	Board of Governors of Alaska Bar	Annual
44.19.162	Coastal Zone Policy Council	Annual
44.19.442	Equal Employment Opportunity	Annual
44.19.442	Equal Employment Opportunity	Annual
18.80.150	Human Rights Commission	Annual
37.07.050	Office of Management & Budget	Annual
37.07.080	Office of Management & Budget	Quarterly
44.19.145	Office of Management & Budget	Annual
37.07.050	Summary of program & financial information prepared by state agencies	
37.07.080	Quarterly report on the operations of each state agency	
44.19.145	Report on long-range development program of the state for incorporation into governor's report to legislature	

STATUTE CITATION	TYPE OF REPORT	REPORT TYPE
<b>Governor's Office</b>		
44.83.183 Office of Management & Budget	Review of feasibility studies and finance plans under the AK Energy Authority	E
39.23.240 State Officers Compensation Commission	Annual or biennial report of recommendations re: compensation of state officers--preliminary findings and final report	Annual
44.19.504 Telecommunications Council	Information systems plan	
44.19.504 Telecommunications Council	Annual Report	Annual
<b>Health &amp; Social Services</b>		
18.05.020	Annual report	Annual
18.20.100	Annual report of hospital regulation activities	Annual
18.20.150	State plan for medical facilities (submitted to feds)	
18.25.110	Report of grants made for community health facilities	Annual
47.07.040	Annual program status and recommendations on medical assistance for needy persons	Annual
47.07.040	State plan for medical assistance for needy persons (submitted to feds)	
47.10.160	Findings, recommendations and plan for construction of needed juvenile facilities	
47.10.300	Report on programs for runaway minors	Annual
47.30.470	Annual report on alcoholism and drug abuse in Alaska and the grant-in-aid program	Annual
47.75.040	Proposed state social services plan for fiscal year	Annual
47.30.666 AK Mental Health Board	Annual report; annual state implementation plan for mental health program	Annual
18.50.040 Bureau of Vital Statistics	Bureau of Vital Statistics; reports of statistics	Annual
47.80.090 Governor's Council for Handicapped & Gifted	Annual state plan for programs for persons with developmental disabilities	Annual
47.37.040 Office of Alcoholism & Drug Abuse	Annual Report	Annual
47.37.130 Office of Alcoholism & Drug Abuse	List of approved public and private treatment facilities	F
<b>Labor</b>		
18.60.040	Report on prevention of accident and health hazards	Annual
23.05.110	Biennial report on workman's compensation	Biennial
<b>Labor &amp; AG's Office</b>		
36.10.130	Resident hire report	
<b>Law</b>		
44.23.020	Report to legislature re: work of the office and needed legislation	Annual
44.23.020	Pamphlet on landlord and tenant rights	G
44.23.040	Report on activities and recommendations toward promotion of uniform laws	Annual
<b>Legislature</b>		
24.20.206 Budget & Audit Committee	Annual audit and evaluation of Permanent Fund Corporation	Annual
24.20.206 Budget & Audit Committee	Annual audit and evaluation of AHFC and Alaska Industrial Development & Export Authority	Annual
24.20.206 Budget & Audit Committee	Recommendations for investment of general fund surplus and permanent fund income	Annual
24.20.206 Budget & Audit Committee	Report on investment programs of state agencies which lend or invest	Annual
24.20.206 Budget & Audit Committee	Review of report of the governor re: executive budget	Annual
24.20.271 Budget & Audit Committee	Reports on audits of boards, commissions, programs and activities of agencies subject to sunset.	Annual
24.20.311 Budget & Audit Committee	Annual report summarizing audit reports & committee recommendations	Annual
24.05.130 House & Senate	Daily journals	L
44.01.270 Legislative Audit	Summary of CFAB bank audit	Annual
24.20.065 Legislative Council	Report on annual examination of regulations, AG opinions, etc, with recommendations	Annual
24.20.120 Legislative Council	Summary report on findings and recommendations	Annual
36.30.020 Legislative Council	Procedures governing procurement of supplies, services and construction by the legislative branch	
24.55.230 Ombudsman	Annual report of activities	Annual



STATUTE CITATION	TYPE OF REPORT	REPORT TYPE
<b>Revenue</b>		
44.85.100 AK Municipal Bond Bank Authority	Annual report	Annual
37.13.170 AK Permanent Fund Corporation	Annual report	Annual
37.12.090 AK Resources Corporation	Annual report	Annual
37.17.090 AK Science & Technology Board	Results of research sponsored by the foundation.	M
37.17.090 AK Science & Technology Board	Annual report	Annual
18.56.200 Alaska Housing Finance Corporation	Annual report	Annual
<b>Transportation &amp; Public Facilities</b>		
19.30.233	Use of money allocated for local service roads and trails; and status of departmental construction	Annual
19.30.310	Use of money allocated for road maintenance service areas	Annual
35.10.015	Annual report on work to upgrade public facilities to make them accessible to handicapped, etc.	Annual
36.30.540	Biennial report on procurements by agencies	Biennial
44.42.050	Annual long-range transportation and capital improvement plan	Annual
44.42.055	Annual state public facilities plan	Annual
44.42.065	Report of energy audits of public buildings performed during the year	Annual
<b>University of Alaska</b>		
14.40.085 AK State Climate Cnter	Plan for gathering & disseminating climate information	N
14.40.087 Alaska Center for International Business	Annual report	Annual
14.40.170 Board of Regents	Annual report of expenditures from funds derived from sales, leases or transfer of land	Annual
14.40.190 Board of Regents	Report of receipts and expenditures, condition of university property, and educational work performed	Annual
14.40.250 Board of Regents	Annual report on actions taken as trustees and administrators of money and property	Annual
16.52.050 Board of Regents	Annual Report on Fishery Industrial Technology Center	Annual

**NOTES:**

- A: Annual updates required
- B: For each state election
- C: To be updated at least every five years
- D: Annual revisions required
- E: Currently average 3 to 5 per year
- F: Occasional updates required (possibly issued as supplements)
- G: Occasional revisions required
- H: Annual report requirement repealed effective February 15, 1992.
- I: At least every two years
- J: "From time to time" (less than annually)
- K: Published as computer accessed microfiche: AK State Publications Microfiche
- L: Daily during legislative sessions
- M: "On a regular basis"
- N: Biennial updates required
- O: When each study is completed

Prepared by the Legislative Research Agency, January 26, 1990 (90.193A-Revised).

# STATE OF ALASKA

**DEPARTMENT OF ADMINISTRATION**

OFFICE OF THE COMMISSIONER

STEVE COWPER, GOVERNOR

P.O. BOX C  
JUNEAU, ALASKA 99811-0200  
PHONE: (907) 465-2200

MAY 4 1989

The Honorable Peter Goll  
Alaska State Representative  
P. O. Box V  
Juneau, AK 99811-3100

Dear Representative Goll:

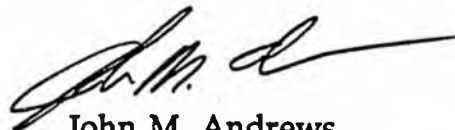
With regard to SB 75 (cost of publications), I would like to convey to you my support of the idea of keeping these costs within reasonable bounds.

From the perspective of the Department of Administration, I do not feel it is worth the effort and expense to impose the requirements of SB 75 on the publications we produce. We cannot afford to waste scarce funds on lavish publications; and I know of no instances within the department where we have. From here, the bill appears to try to fix something that isn't broken.

From the broader perspective of the executive branch, it appears to me that declining budgets are the best safeguard against lavish publications. Indeed, looking at the steadily-increasing volume of printing requests handled by Central Duplicating, I conclude that the current tight budgets are doing the job. When funds were more plentiful, the relatively modest capabilities of Central Duplicating were not so popular.

Nonetheless, if complaints persist that the executive branch is wasting funds on luxury publications, then perhaps we should look into some administrative mechanism for directly monitoring and controlling these costs. I would be happy to suggest to the Governor's Office that we do some analysis of these costs and methods of their control during this legislative interim, and to share the results of this analysis with you upon its completion.

Sincerely,



John M. Andrews  
Commissioner

# Alaska State Legislature



## House of Representatives House Judiciary Committee

P. O. Box V  
State Capitol  
Juneau, Alaska 99811  
(907) 465-4990  
(907) 465-4712

### MEMORANDUM

TO: Peter Goll  
FROM: Hayden Kaden *HK*  
RE: Publication cost of "Alaska's Mineral Industry  
1988".  
DATE: September 26, 1989

Knowing your interest in the subject of the cost of various state publications, especially in light of Senator Pearce's SB 75 which is in our committee, I checked on the cost of publishing "Alaska's Mineral Industry 1988".

Much of the layup work was done "in-house". According to Jim Degan of the Division of Business Development in the Department of Commerce and Economic Development, the publication cost \$1.97 per copy. 7,000 copies were run for a total cost of \$13,825.

I will include this memo in the bill file on SB 75.

cc: Representative Max Gruenberg  
Senator Drew Pearce



# alaska judicial council

1029 W. Third Avenue, Suite 201, Anchorage, Alaska 99501 (907) 279-2526 FAX (907) 276-5046

EXECUTIVE DIRECTOR  
William T. Cotton

January 17, 1990

NON-ATTORNEY MEMBERS  
Hilbert J. Henrickson, M.D.  
Leona Okakok  
Janis G. Roller

Representatives Goll & Gruenberg  
Alaska State Legislature  
P.O. Box V (MS 3100)  
Juneau, Alaska 99811

ATTORNEY MEMBERS  
Daniel L. Callahan  
William T. Council  
James D. Gilmore

RE: CSSB 75 (SA)

CHAIRMAN, EX OFFICIO  
Warren W. Matthews  
Chief Justice  
Supreme Court

Dear Representatives Goll & Gruenberg:

The Alaska Judicial Council believes that it would be appropriate to exempt the Council from the above legislation. The legislation would increase the costs and administrative burden of this agency. While this increased burden is not extensive, it is significant.

The apparent goal of the legislation--to forward local hire--is not served by including the Judicial Council within its ambit. Three types of Judicial Council reports would fall under the proposed legislation. First, the Council has a constitutional mandate to issue a biennial report to the supreme court and legislature. Second, a report for the retention election evaluation of judges also is issued every other year. Third, the Council issues a major research report on an average of once a year.

None of these reports have ever been published outside the state except for the retention survey in a few years prior to 1987. Further, in any case in which the Council does contract for publishing a report, a bid or request for proposals is used and hence the state's bid preference laws apply. (I do not think these laws were in effect before 1987 when the University of Michigan submitted a low bid on the retention survey.)

We appreciate your consideration of this request. Please let me know if you have any questions. I look forward to meeting with you during the session.

Sincerely,

A handwritten signature in cursive script that reads "William T. Cotton".

William T. Cotton  
Executive Director

WTC/jmz