

FIRST
FLOOR
COPY
MACHINE

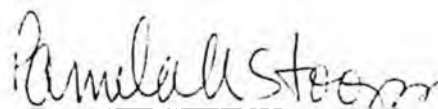
STATE OF ALASKA
THE LEGISLATURE

LEGISLATIVE AFFAIRS AGENCY

P.O. BOX Y, STATE CAPITOL
JUNEAU, ALASKA 99811
907 485-3800

January 26, 1988

This is to certify that sufficient funds are available in the Session Expenses allocation for FY 88 to lease purchase a Xerox 1050 copier, in the amount of \$12,995.00.



Pamela A. Stoops, Manager
Administrative Services



Alaska State Legislature

House of Representatives

Committee on Rules

P. O. Box V
Juneau, Alaska 99811

Phone:
(907) 465-3764
465-3765

Official Business

January 26, 1988

JUSTIFICATION FOR SOLE SOURCE CONTRACT FOR PURCHASE OF XEROX 1090 COPIER FOR 1ST FLOOR XEROX-CAPITOL BUILDING

This purchase qualifies for the exemption from solicitation requirements as provided for in Sec. 040 (2) of the Procurement Procedures for the following reasons:

*Most of the Legislature's copier machines (including all of the newest ones) are Xerox brand. It is much easier for staff to use compatible machines within the building. The response on the maintenance requests for the Xerox machines is excellent and superior to all others. The copy machines have to be very dependable. A lot of the copies produced on this machine are needed in committee meetings immediately.

*The Xerox machine has a number of features which meet the particular needs in the Capitol which are not available in the other brands of machines.

*The experience of the Legislative staff has been that the Xerox machines have performed and held up in a manner far superior to other brands which have been used in the Capitol. We have purchased other brand copiers in the past and have had horrible results in the daily operation/maintenance of these machines.

*A tremendous amount of staff and committee time is wasted by repeated problems with the copy machine in this area.

STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY
PROCUREMENT PROCEDURES FORM

SOLE SOURCE APPROVAL AND JUSTIFICATION

THE UNDERSIGNED APPROVES THE AWARD OF A SOLE SOURCE CONTRACT/PURCHASE TO

Xerox Corporation FOR Xerox 1050 Marathon Copier
(Contractor/Vendor) (Services/Purchase Item)

IN THE AMOUNT OF \$12,995.00

FOR THE FOLLOWING REASONS: See attached Memo.

SIGNED *Mike Navarre*
Procurement Officer
TITLE Rep. Navarre / Chairman House
Rules Committee
DATE JAN. 26, 1988

SIGNED *Terry Martin*
TITLE _____
DATE Jan. 26, 1988

SIGNED *Lynn Hoffman*
Rep. Hoffman / Vice-Chairman
TITLE House Rules Committee
DATE 1.25.88

SIGNED *W. J. Schuchert*
TITLE _____
DATE 1/26/88

SIGNED *Barbara...*
TITLE _____
DATE 1/26/88

SIGNED *P. A. P...*
TITLE _____
DATE 1/26/88



Official Business

Alaska State Legislature

House of Representatives

Committee on Rules

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Juneau, Alaska 99811

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465-3765

MEMORANDUM

January 8, 1988

To: House Rules Committee

From: Representative Mike Narvaez, Chairman
House Rules Committee

Subject: Purchase Approval - 1st floor xerox machine

In order to comply with current procurement procedures, it is necessary for me to get your approval for the purchase of a xerox machine. It is imperative that we get this machine replaced for this session and if we go with normal bidding procedures, we will not be able to get one in time for the session. Also, we would have to go with the lowest bid, and we would not be assured of the quality of the machine or the quality of the maintenance on the machine.

The machine which I would like to get replaced for this session is located outside of the Judiciary Committee Room.

We have several house offices and four House Committees that meet located in the area. I feel it would help reduce the stress level within these offices if we replaced the current machine with one that made good clear copies and also a machine which was in operation more than in repair. A lot of staff time and paper is wasted trying to clear paper which jams up in the machine and getting the machine to print a clear copy instead of the current gray copies the machine produces.

Thank you for your consideration of this request.

STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY
PROCUREMENT PROCEDURES FORM

AUTHORIZATION OF CONTRACT/PURCHASE

CN January 26, 1988, a contract
(DATE)

between Xerox Corporation
(CONTRACTOR/VENDOR)

and House Rules Committee in the amount
(LEGISLATIVE COMMITTEE, LEADERSHIP, DIVISION)

of \$12,995.00 for the purpose of
(AMOUNT)

Purchase of Xerox 1050 Marathon Copier was authorized
(DESCRIPTION OF WORK)

- by: (1) A majority of the House Rules Committee Committee whose signatures appear below, or
- (2) The Senate President or House Speaker whose signature appears below, or
- (3) The Chair of the Finance or Rules Committee whose signature appears below.

SIGNED [Signature]
TITLE _____
DATED JAN. 26, 1988

SIGNED [Signature]
TITLE _____
DATED 1/26/88

SIGNED [Signature]
TITLE _____
DATED 1-25-88

SIGNED [Signature]
TITLE _____
DATED 1/26/88

SIGNED [Signature]
TITLE _____
DATED 1/26/88

SIGNED [Signature]
TITLE _____
DATED 1/26/88



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January 26, 1988

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This purchase qualifies for the exemption from solicitation requirements as provided for in Sec. 040 (2) of the Procurement Procedures for the following reasons:

*Most of the Legislature's copier machines (including all of the newest ones) are Xerox brand. It is much easier for staff to use compatible machines within the building. The response on the maintenance requests for the Xerox machines is excellent. The copy machines within the building are purposely placed in the building where they are needed to be especially dependable. A lot of the copies produced on this machine are needed in committee meetings immediately.

*The Xerox machine has a number of features which meet the particular needs in the Capitol which are not available in the other brand machines.

*The experience of the Legislative staff has been that the Xerox machines have performed and held up in a manner far superior to other brands which have been used in the Capitol. We have purchased other brand copiers in the past and have had horrible results in the daily operation/maintenance of these machines.

*It is imperative that we get this machine replaced immediately. A tremendous amount of staff and committee time is wasted by repeated problems with the copy machine in this area.

*The House Rules Committee met this morning and unanimously agreed to support the purchase of this Xerox machine and testimony was given in support of this particular "marathon" copier by one of the representatives who has used the copier in the past.

XEROX

The Xerox 1050 Marathon Copier



If you want a complete description of all its features, find a comfortable chair first

The Xerox 1050 is the first mid-volume machine to offer an automatic computer forms feeder, the first to offer automatic Page Programming. In mid-volume, only Xerox offers on-line finishing/stapling as an option.

First And Foremost The Marathon line of copiers was designed and built on the idea that the feature you'll *always* want most is dependability. And, as we've added to the Marathon line, we've added even more advances in dependability.

High-Quality Images The 1050 consistently delivers copy quality that gives all your documents a polished, printed look. Seven levels of Copy Contrast can be used to create crisp copies from problem originals.

55 Speed Limit At 55 copies per minute, the 1050 starts with a decided speed advantage over many copiers in its class. Make from 1 to 999 copies per copy run.

Computer Forms Feeder You can *automatically* feed unburst computer printout in sizes from 5½ x 8½ to 11 x 14. The 1050 can be programmed to fast-feed the stack in order to copy only certain pages. Used with Variable Reduction, the CFF turns bulky printout into handy 8½ x 11 copies.

Page Programming Create better-looking documents by *automatically* adding a cover sheet in a different color or stock. Add front *and* back covers, and copy headings onto them at the same time. Insert divider sheets that instantly identify different sections of a document. Add front and back covers *and* up to seven divider sheets per copy job.

Selective Editing You can delete lines or paragraphs when copying simply by telling the 1050 what areas not to copy (up to *three* areas per page). So, obsolete or confidential data can be left out of copies; these edited copies can then be used to create updated originals easily and quickly — by adding current information, new names and addresses, and so on.

Variable Reduction/Enlargement Four pre-set ratios handle most of your R/E work: 64%, 74%, 129% and 141%. At the same time, you can vary the ratio in 1% increments from 64% to 141%. With Variable R/E, you can quickly re-size a hodge-podge of originals into consistent copy sets.

Document Handling Options Choose either a Recirculating Document Handler or an Automatic Document Feeder. A plain platen model is also available. The RDH copies one complete set at a time, thereby enabling it to work with a Finisher/Stapler. The ADF works with a 20-bin Sorter.

Large-Size Copying/Sorting You can make *multiple* copies of 11 x 17 originals at a rate of 27 per minute, and then sort them into sets in one, continuous operation.

Single-Sheet Bypass For a few copies on a stock that's different from what's in the trays, just use the bypass slot.

Long-Run Paper Supply The Main Tray actually holds 2,000 sheets in sizes from 8 x 10 to 8½ x 14, in 13-32 lb. weights. Two additional trays hold 500 sheets (8 x 10 to 8½ x 14) and 220 sheets (8 x 10 to 11 x 17).

Comfortable Controls The Control Panel has an animated, color diagram that gives instantly understandable *visual information* on the copy job or situation at hand. This is backed up by a series of clearly worded messages that take you step-by-step through any copy situation.

Xerox 1050 Specifications

Copy Speed

55 per minute (8½ x 11, RDH).
50 per minute (8½ x 11, ADF).
27 per minute (11 x 17).
First copy in 3.9 seconds (from platen).
Copy quantity: 1 to 999.

Originals

RDH: 8 x 10 to 8½ x 14, 16-32 lb. weights, up to 50 at a time.
ADF: 5½ x 8½ to 11 x 17, 13-32 lb. weights, up to 50 at a time.
CFF: 5½ x 8½ to 11 x 14, 13-24 lb. weights, 300 pages per run.
Platen: any size up to 11 x 17, including bulky or bound documents and 3-dimensional originals.

Throughput

8 x 10 to 11 x 17, in 13-32 lb. weights.
Single-sheet Bypass: 8 x 10 to 11 x 17, in 13-32 lb. weights.

Paper Supply

Main Tray: 2000 sheets of 8 x 10 to 8½ x 14.
Tray 1: 500 sheets of 8 x 10 to 8½ x 14.
Tray 2: 220 sheets of 8 x 10 to 11 x 17.
Paper supply indicators: Full, ¾, ½ and ¼.

Reduction/Enlargement

Variable in 1% increments from 64% to 141%.
Pre-set ratios: 64%, 74%, 129%, 141%.

Electronic Auditron (optional)

Access codes: 300.
Account numbers: 600.
Printer port for hardcopy printer.

Sorter/Stacker (optional)

20 bins plus non-sorting tray.
Capacity: 50 sheets per bin, sizes 8 x 10 to 11 x 17.
Tray capacity: 150 sheets.

Finisher/Offset Copy Tray (optional)

Staples up to 25 sheets per set, in sizes 8 x 10 to 8½ x 14.
Tray capacity: 300 sheets up to 8½ x 14, 25 sheets of 11 x 17.

Size and Weight

Processor/Catch Tray	47" x 29.5" x 41", 438 lbs.
Processor/Sorter	56" x 29.5" x 41", 482 lbs.
Processor/ADF/Catch Tray	47" x 29.5" x 44.5", 473 lbs.
Processor/ADF/Sorter	56" x 29.5" x 44.5", 517 lbs.
Processor/RDH/OCT	49" x 29.5" x 13.5", 493 lbs.
Processor/RDH/Finisher	56" x 29.5" x 43.5", 552 lbs.

Electrical Requirements

Sole use of a single-phase 20 Ampere, 115 Volt, 60 Hz power source. Warm-up time: 4 minutes (maximum).

Xerox Corporation
Xerox Square 05A
Rochester, New York 14644

Xerox Sales

400 Willoughby Center Ste. 211

Juneau, Alaska 99801

907-586-8133

Xerox 1050 Copier

Xerox 1050 Copier \$14,145.00

Recirculating document handler included
Variable reduction and enlargement included
offsetting catch tray and finisher included
3 tray feed system included
and remaining standard features

Trade-in value of present Xerox 3400 copier \$1,150.00

Total 1050 cost after trade-in \$12,995.00

Xerox Financing: (6.9% finance rate)

Installment

Purchase:

60 month

48 month

36 month

24 month

\$256.70

\$310.57

\$400.65

\$581.23

Financing is based on \$0.00 down.

Full service maintenance is available for \$267.00 monthly and includes 20,000 copies per month. Excess copies will be billed at \$.0125 each.

There will be a one time delivery charge: \$190.00

There would be no removal charge on the present copier.

<u>Supply Item:</u>	<u>Unit</u>	<u>Yield</u>	<u>Cost</u>
Dry Ink	carton	50,000/ctn	\$076.00*
Developer	carton	220,000/ctn	\$160.00*
Fuser Lube	carton	75,000/ctn	23.28*

*price at suggested initial order level

Prepared on the
Xerox Documentor
Publishing System

XEROX

Xerox Order Agreement

This Xerox Order Agreement covers transaction(s) checked below and incorporates the terms and conditions attached hereto or referenced below.

- With Maintenance, Term Lease, Equipment Services, Software License, Installation Purchase of Equipment, With Maintenance, Financed Equipment Configuration Change, Maintenance Only

Customer information form including name (State of Alaska), address (Juneau, AK 99811), and phone number (P.O. Box Y).

Table with columns: Qty, Xerox Product, List Price, Total List \$, Less Deductions (Opt To Purch, Trade-In, Other), Net Price, B Total Net Price, C Cash Down Payment, D Cash Price, E Finance Charge, F Time Balance, G Time Sale Price.

Complete This Section For Term Lease: Term of Agreement (24, 36, 48, 60 Month, Other), Monthly Minimum Lease Payment, Purchase Option Amount.

The interest payable for State/Local Government Installment Purchase or Term Lease subject to this order is (For Term Lease this assumes the option to purchase is exercised at end of lease period) at rate of %

Complete This Section For Equipment Services Or Maintenance Or Monthly Software License:

Price Plan Description: FSM A, Initial Term: Annual, Billing Cycle: MONTHLY, Contract Number, Gov't. Firm Contract Option, Gov't. Fiscal Year Option, Gov't. Fiscal Year Begins, K-12 Summer Option

Purchase Order / Contract Information: Existing Equipment to be Replaced (XEROX 3400), Initial Supply Order Item (prepak, Dry Ink, Developer, Fuser Oil), Customer Request Full Credit, Master Purchase Agreement #.

CUSTOMER MUST INITIAL TO ACKNOWLEDGE RECEIPT OF XEROX PRICE LIST, TERMS AND CONDITIONS AND OTHER DOCUMENTS DESIGNATED BELOW. Includes Xerox Price List, Maintenance Services Terms and Conditions, Term Lease Terms and Conditions, Equipment Services Terms and Conditions, Software License Terms and Conditions, Equipment Trade-In Terms and Conditions, Extended Service (Warranty) Amendment, Negotiated Contract #.

Customer Signature: Mike Navarre, Title: Rules Chairman, Date: JAN 26, 1988. Xerox Corporation Signature, Sales Rep Order Acknowledgement.