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STATE OF ALASKA  
THE LEGISLATURE

POUCH Y. STATE CAPITOL  
JUNEAU, ALASKA 99811  
907-465-3800

LEGISLATIVE AFFAIRS AGENCY  
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May, 1988

Copies of minutes listed below were originally included in this file. The minutes are available on the STAIRS database CMPR. In order to save space copies of minutes have not been left in the files.

Mary Van Nimwegen

H. JUD.      5-7-88      1:30 p.m.



5-1746X  
Chenoweth  
5/7/88

Original sponsors: Szymanski, Zharoff,  
Eliason, et al.

1 IN THE SENATE BY THE JUDICIARY COMMITTEE  
 2 HOUSE CS FOR CS FOR SENATE BILL NO. 399 (Judiciary)  
 3 IN THE LEGISLATURE OF THE STATE OF ALASKA  
 4 FIFTEENTH LEGISLATURE - SECOND SESSION  
 5 A BILL

6 For an Act entitled: "An Act relating to the Alaska automated fingerprint  
 7 system and to the inclusion of fingerprint informa-  
 8 tion in that system."  
 9

10 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

11 \* Section 1. AS 44.41.025 is amended to read:

12 Sec. 44.41.025. FINGERPRINTS [FEES FOR FINGERPRINT INFORMATION].

13 (a) The Department of Public Safety may maintain an automated finger-  
 14 print system.

15 (b) The commissioner of public safety may establish by regu-  
 16 lation and the Department of Public Safety may charge a reasonable fee  
 17 to be paid by a person requesting information from the Alaska automat-  
 18 ed fingerprint system and by a person submitting fingerprints under  
 19 (d) of this section. The commissioner of administration shall sepa-  
 20 rately account for fees collected under this section that the Depart-  
 21 ment of Public Safety deposits in the general fund. The annual es-  
 22 timated balance in the account may be used by the legislature to make  
 23 appropriations to the department to carry out the purposes of this  
 24 section.

25 \* Sec. 2. AS 44.41.025 is amended by adding new subsections to read:

26 (c) The department may enter into the Alaska automated finger-  
 27 print identification system the fingerprints of a minor whose finger-  
 28 prints are taken under AS 47.10.097.

29 (d) Each of the following may submit a complete set of finger-  
 prints of the person designated for inclusion in the Alaska automated

1 fingerprint system:

2 (1) a person may submit the person's own fingerprints;

3 (2) the parent or guardian of a minor who is two years of  
4 age or older may submit the minor's fingerprints; and

5 (3) the guardian or conservator of a person under AS 13.26  
6 may submit the fingerprints of the person protected by the guardian or  
7 conservator.

8 (e) The commissioner may maintain the fingerprint sets of minors  
9 who are under 14 years of age submitted under (d)(2) of this section  
10 in a file separate from the general file for all other fingerprints  
11 maintained under (a) of this section.

12 (f) Upon request by a person who is 18 years of age or older,  
13 the commissioner shall remove from the records of the Alaska automated  
14 fingerprint system the complete set of the person's fingerprints  
15 submitted by the parent or guardian of the person under (d)(2) of this  
16 section. The regulations must establish a procedure for the sub-  
17 mission of a request under this subsection and for notification that  
18 the fingerprint set has been removed from the records in response to  
19 the request.

20 \* Sec. 3. AS 47.10 is amended by adding a new section to read:

21 Sec. 47.10.097. FINGERPRINTING OF MINORS. (a) Except as pro-  
22 vided in (b) of this section, a minor in the custody of the department  
23 or of a law enforcement agency may not be fingerprinted for reference  
24 to or entry into the Alaska automated fingerprint system without a  
25 court order upon good cause shown.

26 (b) A law enforcement officer may fingerprint a minor who is 16  
27 years of age or older for reference to or entry into the Alaska au-  
28 tomated fingerprint system without a court order when the minor is  
29 convicted of, or adjudicated a delinquent for, an offense that is a

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felony.

(c) Fingerprint records under this section are not subject to AS 47.10.090.

5-1746X  
Chenoweth  
5/6/88

Original sponsors: Szymanski, Zharoff,  
Eliason, et al.

1 IN THE SENATE

BY THE JUDICIARY COMMITTEE

2 HOUSE CS FOR CS FOR SENATE BILL NO. 399 (Judiciary)

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 FIFTEENTH LEGISLATURE - SECOND SESSION

5 A BILL

6 For an Act entitled: "An Act relating to the Alaska automated fingerprint  
7 system and to the inclusion of fingerprint informa-  
8 tion in that system."

9 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

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11 Sec. 44.41.025. FINGERPRINTS [FEES FOR FINGERPRINT INFORMATION].

12 (a) The Department of Public Safety may maintain an automated finger-  
13 print system.

14 (b) The commissioner of public safety may establish by regu-  
15 lation and the Department of Public Safety may charge a reasonable fee  
16 to be paid by a person requesting information from the Alaska automat-  
17 ed fingerprint system and by a person submitting fingerprints under  
18 (c) of this section. The commissioner of administration shall sepa-  
19 rately account for fees collected under this section that the Depart-  
20 ment of Public Safety deposits in the general fund. The annual es-  
21 timated balance in the account may be used by the legislature to make  
22 appropriations to the department to carry out the purposes of this  
23 section.

24 \* Sec. 2. AS 44.41.025 is amended by adding new subsections to read:

25 ~~(c) If a minor fingerprinted under AS 47.10.097 is 14 or 15~~  
26 ~~years of age, the fingerprints taken under AS 47.10.097(b) may be~~  
27 ~~checked through the Alaska automated fingerprint identification system~~  
28 ~~once and then shall be immediately destroyed. If the minor is 16 or~~  
29 ~~17 years of age, the fingerprints may be entered in the Alaska~~

1 ~~automated fingerprint identification system.~~

2 (d) Each of the following may submit a complete set of finger-  
3 prints of the person designated for inclusion in the Alaska automated  
4 fingerprint system:

5 (1) a person may submit the person's own fingerprints;

6 (2) the parent or guardian of a minor who is two years of  
7 age or older may submit the minor's fingerprints; and

8 (3) the guardian or conservator of a person under AS 13.26  
9 may submit the fingerprints of the person protected by the guardian or  
10 conservator.

11 (e) The commissioner may maintain the fingerprint sets of minors  
12 who are under 14 years of age submitted under (d)(2) of this section  
13 in a file separate from the general file for all other fingerprints  
14 maintained under (a) of this section.

15 (f) Upon request by a person who is 18 years of age or older,  
16 the commissioner shall remove from the records of the Alaska automated  
17 fingerprint system the complete set of the person's fingerprints  
18 submitted by the parent or guardian of the person under (d)(2) of this  
19 section. The regulations must establish a procedure for the sub-  
20 mission of a request under this subsection and for notification that  
21 the fingerprint set has been removed from the records in response to  
22 the request.

23 \* Sec. 3. AS 47.10 is amended by adding a new section to read:

24 Sec. 47.10.097. FINGERPRINTING OF <sup>CONVICTED</sup> ~~ARRESTED~~ MINORS. (a) Except  
25 as provided in (b) of this section, a minor in the custody of the  
26 department or of a law enforcement agency may not be fingerprinted for  
27 reference to or entry into the Alaska automated fingerprint system  
28 without a court order upon good cause shown.

29 (b) A law enforcement officer may fingerprint a minor who is <sup>16</sup> ~~14~~

1 years of age or older for reference to or entry into the Alaska  
2 automated fingerprint system without a court order when the minor is  
3 arrested for an offense that is a felony if committed by an adult.

4 *Convicted* (c) Fingerprint records under this section are not subject to  
5 AS 47.10.090.  
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Original sponsors: Szymanski, Zharof.,  
Eliason, et al.

1 IN THE SENATE BY THE RULES COMMITTEE  
 2 CS FOR SENATE BILL NO. 399 (Rules)  
 3 IN THE LEGISLATURE OF THE STATE OF ALASKA  
 4 FIFTEENTH LEGISLATURE - SECOND SESSION  
 5 A BILL

6 For an Act entitled: "An Act relating to the Alaska automated fingerprint  
 7 system and to the inclusion of fingerprint informa-  
 8 tion in that system."

9 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

10 \* Section 1. AS 44.41.025 is amended to read:

11 Sec. 44.41.025. FINGERPRINTS [FEES FOR FINGERPRINT INFORMATION].

12 (a) The Department of Public Safety may maintain an automated finger-  
 13 print system.

14 (b) The commissioner of public safety may establish by regu-  
 15 lation and the Department of Public Safety may charge a reasonable fee  
 16 to be paid by a person requesting information from the Alaska automat-  
 17 ed fingerprint system and by a person submitting fingerprints under  
 18 (c) of this section. The commissioner of administration shall sepa-  
 19 rately account for fees collected under this section that the Depart-  
 20 ment of Public Safety deposits in the general fund. The annual es-  
 21 timated balance in the account may be used by the legislature to make  
 22 appropriations to the department to carry out the purposes of this  
 23 section.

24 (c) Each of the following may submit a complete set of finger-  
 25 prints of the person designated for inclusion in the Alaska automated  
 26 fingerprint system:

27 (1) a person may submit the person's own fingerprints;

28 (2) the parent or guardian of a minor who is two years of  
 29 age or older may submit the minor's fingerprints; and

*Tough Love*  
*Judy Rich*

SB0399c

CSSB 399(R1s)

*Add: if the minor voluntarily agrees submits to the Procedure*

Guardians of  
incap. & persons

1                    (3) the guardian or conservator of a person under AS 13.26  
2 may submit the fingerprints of the person protected by the guardian or  
3 conservator.

4                    <sup>shall</sup> (d) The commissioner may maintain the fingerprint sets of minors  
5 who are under 14 years of age submitted under (c)(2) of this section  
6 in a file separate from the general file for all other fingerprints  
7 maintained under (a) of this section.

8                    (e) Upon request by a person who is 18 years of age or older,  
9 the commissioner shall remove from the records of the Alaska automated  
10 fingerprint system the complete set of the person's fingerprints  
11 submitted by the parent or guardian of the person under (c)(2) of this  
12 section. The regulations must establish a procedure for the sub-  
13 mission of a request under this subsection and for notification that  
14 the fingerprint set has been removed from the records in response to  
15 the request.

check w/  
(c) of SB 37

Original sponsor: Fischer

1 IN THE SENATE BY THE RULES COMMITTEE

2 CS FOR SENATE BILL NO. 37 (Rules)  
3 IN THE LEGISLATURE OF THE STATE OF ALASKA  
4 FIFTEENTH LEGISLATURE - SECOND SESSION  
5 A BILL

6 For an Act entitled: "An Act relating to fingerprinting of minors."  
7 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

8 \* Section 1. AS 47.10 is amended by adding a new section to read:

9 Sec. 47.10.097. FINGERPRINTING OF ARRESTED MINORS. (a) Except  
10 as provided in this section, a minor in the custody of the department  
11 or of a law enforcement agency may not be fingerprinted without a  
12 court order upon good cause shown. [Good cause exists if the minor is  
13 in custody for a serious offense against persons or property for if  
14 identification of the minor is necessary for the safety of the minor  
15 or of other persons.]

16 (b) A law enforcement officer may fingerprint a minor who is 14  
17 years of age or older without a court order

18 (1) when the minor is arrested for an offense that is a  
19 felony if committed by an adult, or

20 (2) immediately after the minor is institutionalized upon  
21 adjudication for delinquency.

22 (c) If the minor is 14 or 15 years of age, the fingerprints  
23 taken under (b) of this section may be checked through the Alaska  
24 automated fingerprint identification system once and then shall be  
25 immediately destroyed. If the minor is 16 or 17 years of age, the  
26 fingerprints may be entered in the Alaska automated fingerprint iden-  
27 tification system.

28 (d) Fingerprint records under this section are not subject to

29 AS 47.10.090.

Records of Minors  
Confidential

STATE OF ALASKA  
THE LEGISLATURE

POUCH Y - STATE CAPITOL  
JUNEAU, ALASKA 99811  
907-465-3800

LEGISLATIVE AFFAIRS AGENCY

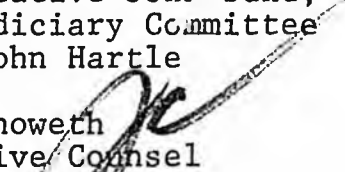
MEMORANDUM

May 6, 1988

SUBJECT: Draft HCS CSSB 399 (Judiciary)

TO: Representative John Sund, Chair  
House Judiciary Committee  
ATTN: John Hartle

FROM: Jack Chenoweth  
Legislative Counsel



There are changes in this bill that do not appear in either SB 37 or SB 399, the provisions from which this bill is taken. The changes, appearing in AS 47.10.097(a) and (b), are offered so that the committee substitute complies with Uniform Rule 41(b).

When you first inquired several days ago as to whether these bills could be put together under SB 399, I responded in the affirmative. Now, I am advised that they should not be put together under the title of the version of SB 399 unless the provisions of AS 47.10.097, derived from SB 37, are modified to more closely relate them to the Alaska automated fingerprint system.

The modifications in the bill, drafted to respond to that suggestion, do change, in my view, the substantive provisions of AS 47.10.097, set out in bill section 3 of this draft. The changes may not meet the committee's requirements or expectations. Without them, however, the committee substitute would not conform to that requirement of article II, section 13 requiring that "[t]he subject of each bill . . . be expressed in the title."

Because of the modifications, I ask that you review the draft carefully to ascertain that it accomplishes your purpose(s).

Enclosure  
JC:gc  
WKG3:066



# Alaska State Legislature

Senator Mike Szymanski

While in Session:  
P.O. Box V  
State Capitol  
Juneau, Alaska 99811  
(907) 465-4978/4979

---

Interim  
3111 C Street  
Suite 150  
Anchorage, AK 99503  
(907) 276-6739

---

165 E. Parks Hwy.  
Suite 104  
Wasilla, AK 99687  
(907) 376-MIKE

## M E M O R A N D U M

To: Representative John Sund, Chair  
House Judiciary

From: *Mike Szymanski*  
Senator Mike Szymanski

Date: April 21, 1988

Subject: Scheduling of hearing for SB 399

I am the sponsor of SB 399, "An Act relating to the automated fingerprinting system and to the inclusion of fingerprint information in that system."

This bill just passed the House State Affairs Committee yesterday, April 20, and has passed on to your House Judiciary Committee.

Because of the lateness of the session, I would like to request that you consider scheduling the bill in your Committee at your earliest possible convenience.

I submitted this bill this session as a follow-up to another fingerprinting bill in the legislative hopper when I realized that there was no opportunity for people who wished to do so to voluntarily add their prints to the state system. The Senate Judiciary CS made some adjustments in language at the request of the Department of Public Safety, who supports the bill. The Senate Rules CS allows the Department to collect fees for the service in areas of the state where the service cannot be provided by private enterprise, and the DPS position paper goes into some detail resolving the concern as to how the confidentiality and privacy of voluntary submitters remain protected and not mixed with criminal records.

As you can see from the attached backup, the bill has the support of the Department; it passed the Senate on a 20-0 vote. Any efforts you could make to hasten its passage through the House would be appreciated.



# Alaska State Legislature

Senator Mike Szymanski

While in Session:  
P.O. Box V  
State Capitol  
Juneau, Alaska 99811  
(907) 465-4978/4979

## M E M O R A N D U M

To: All Senators  
Alaska State Legislators

From: Senator Mike Szymanski

Date: February 4, 1988

Subject: Bill Allowing Additions of Fingerprint information in the criminal justice information system.

Interim  
3111 C Street  
Suite 150  
Anchorage, AK 99503  
(907) 276-6739

165 E. Parks Hwy.  
Suite 104  
Wasilla, AK 99687  
(907) 376-MIKE

Attached is a bill I will be introducing on Monday, February 8. Currently, there are no statutory means by which the people of Alaska who wish to can have their fingerprints added to the state's criminal justice computerized fingerprint system.

There are people who want this information to be on file for a variety of personal reasons: for identification purposes in case of accidents or kidnappings or abductions, to identify runaways, amnesia cases, people suffering from Alzheimer's disease, etc. There are private groups in Alaska that currently keep fingerprint information on their own for identification purposes, but none of this information is allowed in the present system, and much of it is not of good quality.

The Alaska Automatic Fingerprint Identification System is governed under regulations by the Governor's Commission on the Administration of Justice. The bill would allow the Commission to set up regulations governing things like the quality of the prints being submitted (under the age of 2 the quality is too poor), procedures for taking prints, the age of the person whose prints are submitted, method of removing prints from the system and what fees (if any) would be charged to users. The Department of Public Safety fiscal note should be zero.

Because the AAFIS is a system based on absolute measurements, it cannot automatically allow for increased print size of children due to growth up to about 14 years of age. Hence, children's prints would be kept in a special file to be retrieved in case of need and enlarged manually to be searched against any current prints. Children from approximately the age of 14-18 would be in the regular system files with the prints of offenders. However, because the automatic print matcher works only through file numbers and not names, and all court records are kept separate, there would be no pejorative connotation of criminality just because someone's prints were in the system.

Anyone wishing to co-sponsor this legislation please contact Roger Poppe in my office at 465-4978 before 10:00 am February 8.

BILL NO: CSSB 399 (JUD)

DATE: March 25, 1988

TITLE: An Act relating to the Alaska automated fingerprint system and to the inclusion of fingerprint information in that system.

CONTACT: Kenneth E. Bischoff  
Division of Admin. Services  
465-4336

DEPARTMENT OF PUBLIC SAFETY

Passage of this legislation would allow people to submit fingerprints for entry into the Alaska Automated Fingerprint Identification System (AAFIS). Fingerprints from an adult would be entered at his or her own request; fingerprints of a minor over two years old or of a person under the protection of a guardian would be entered upon request of the parent or guardian.

Fingerprints entered into AAFIS under this bill would be contained in the AAFIS data base, but the actual fingerprint cards would be maintained separately and indexed so that a person whose fingerprints were entered by a parent or guardian can have those fingerprints removed upon reaching age 18, if the person requests.

The Alaska Automated Fingerprint Identification System is a separate ("stand alone") computer system; it is not connected to the Alaska Public Safety Information Network (APSIN) or any other state, regional, or national criminal justice information system. Criminal history record information is contained on APSIN and other criminal justice information systems, not on AAFIS. AAFIS is an identification device which will positively confirm, based upon fingerprints, the identity of an individual whose fingerprints are submitted for identification or verification. The FBI is not hooked up to AAFIS. The FBI maintains a central national storehouse of fingerprint cards of serious criminals. The FBI's basic purpose is to maintain a clearinghouse allowing positive identification of serious criminals who cross state lines. The FBI would not be interested in knowing if a person has voluntarily submitted fingerprints into AAFIS.

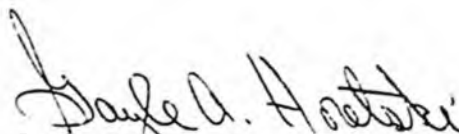
The Department of Public Safety controls access to AAFIS, and intends to continue to use the AAFIS data base for law enforcement purposes only. Law enforcement purposes would include, for example, using fingerprints on file to identify dead bodies.

Existing language in Title 44 allows the Department to charge a "reasonable fee" to a person requesting information from AAFIS. We understand that the Senate Rules Committee is considering an amendment that would add, on page 1, line 17, after "fingerprint system," "and by a person submitting fingerprints under (c) of this section." This would allow the Department to charge a reasonable fee to a person who wishes to submit his (or his child's) prints to the AAFIS system.

Generally, the Department of Public Safety staff does not take fingerprints for other than law enforcement purposes. Therefore, individuals desiring to take advantage of this bill's provisions would ordinarily be required to have their fingerprints taken by a qualified fingerprint technician in business for such purposes. Businesses offering these services exist in many of the larger communities in the state. In those areas where such services do not exist, procedures would be established to allow state troopers, VPSOs, or other trained DPS personnel to perform this service, probably for a modest fee.

Position Paper, CSSB 399 (Jud)  
Department of Public Safety  
Page 2

The Department of Public Safety supports this bill, including the proposed amendment discussed above.

  
for Arthur A. English  
Commissioner

Fy I + File SB 399

BILL NO: SB 399

DATE: March 1, 1988

TITLE: An Act Relating to the Inclusion of Fingerprint Information in the Criminal Justice Information System

CONTACT: Ken Bischoff 465-4336

DEPARTMENT OF PUBLIC SAFETY

Passage of this legislation would allow fingerprints of persons, including minors to be maintained in a "Criminal Justice Identification System."

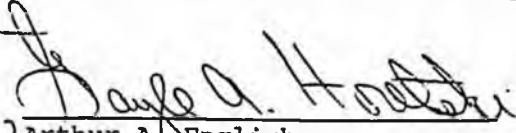
This legislation discusses a "Criminal Justice Information System" but apparently refers to the Alaska Automated Fingerprint Identification System (AAFIS) which is not a criminal justice information system, but a data base of fingerprint minutia. Federal definitions of "Criminal History Record Information" exclude fingerprint information "to the extent that such information does not indicate involvement of the individual in the criminal justice system." While AAFIS contains fingerprints from criminals, it does not contain any information related to that person's offense, arrest, or disposition. Therefore, the legislation should be amended to substitute the term "Fingerprint Identification System" instead of "Criminal Justice Information System."

Since the AAFIS is not a criminal justice information system, it would be more appropriate to place the proposed new statute in another portion of the Alaska Statutes such as Title 44, which already contains a provision discussing "Fees for Fingerprint Information", AS 44.41.025. Therefore, the Commissioner of Public Safety would be the appropriate authority to establish regulations for this subject.

Section 1(d) of the legislation provides specific details which are more appropriate to program administration of the AAFIS rather than to be embodied in a statute. For example, if fingerprints submitted for any purpose are not of sufficient quality or clarity to be read into the machine, they are rejected and the originating agency is advised of the poor print quality. While subparagraph 2 is appropriate, it should be part of program administration rather than embodied in statute.

Section 2 of the bill also should be amended to eliminate the "Commission" and substitute "the Department of Public Safety" as well as to eliminate the term "Criminal Justice Information System" and substitute the term "Fingerprint Identification System," as well as other rewording required by placement of this legislation in Title 44.

The Department supports this bill. It is difficult for us to determine the number who would take advantage of the opportunity to submit fingerprints. No fiscal impact is estimated presently; but if volumes were to reach high levels, additional resources would be needed.

*for*   
Arthur A. English  
Commissioner

FISCAL NOTE

REQUEST

Revision Date: 3/23/88  
Title: "An Act relating to the Alaska Automated Fingerprint System ..."  
Sponsor: Sen. Szymanski, Zharoff, etc.  
Requestor: Senate Judiciary

Agency Affected: Public Safety  
BRU: DPS Administration  
Components: Administrative Services

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 88	FY 89	FY 90	FY 91	FY 92	FY 93
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING		0	0	0	0	0
CAPITAL						
REVENUE						

FUNDING: (Thousands of Dollars)

GENERAL FUNDS						
FEDERAL FUNDS						
OTHER						
TOTAL		0	0	0	0	0

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS: (Attach a separate page if necessary)

No additional funds are needed to handle the relatively small number of fingerprints anticipated under this bill.

Prepared by: Ken Bischoff *KSB*  
Division: Administrative Services

Phone: 465-4336  
Date: 3/28/88

Approved by Commissioner: Arthur English *A.A. Jr*  
Agency: Public Safety

Date: 3-28-88

Distribution (by preparer):  
Legislative Finance  
Legislative Sponsor  
Requestor  
Office of Management and Budget  
Impacted Agency(ies)

FISCAL NOTE

REQUEST

Revision Date: 2/12/88 Agency Affected: Public Safety  
 Title: "An Act relating to the inclusion ... information system" BRU: DPS Administration  
 Sponsor: Sen. Szymanski, Zharoff, etc. Components: Administrative Services  
 Requestor: Senate Judiciary

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY 88	FY 89	FY 90	FY 91	FY 92	FY 93
PERSONAL SERVICES						
TRAVEL						
CONTRACTUAL						
SUPPLIES						
EQUIPMENT						
LAND & STRUCTURES						
GRANTS, CLAIMS						
MISCELLANEOUS						
TOTAL OPERATING		0	0	0	0	0
CAPITAL						
REVENUE						

FUNDING: (Thousands of Dollars)

GENERAL FUNDS						
FEDERAL FUNDS						
OTHER						
TOTAL		0	0	0	0	0

POSITIONS:

FULL-TIME						
PART-TIME						
TEMPORARY						

ANALYSIS: (Attach a separate page if necessary)

No fiscal impact is anticipated.

Prepared by: M. J. Clemens Phone: 465-4336  
 Division: Administrative Services Date: \_\_\_\_\_

Approved by Commissioner: Arthur English Date: 3-1-88  
 Agency: Public Safety

Distribution (by preparer):  
 Legislative Finance  
 Legislative Sponsor  
 Requestor  
 Office of Management and Budget  
 Impacted Agency(ies)