SCOMM

#50:7

child care facilities

Loan Application

State of Alaska

Department of Commerce and Economic Development

Division of Investments

FIELD OFFICES

All applications must be submitted to the Department of Commerce and Economic Development, Division of Investments, at one of the following offices:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone Number: 465-2510

Division of Investments
3601 "C" Street, Suite 740
Anchorage, Alaska 99503
Telephone Number: 562-3779

Division of Investments
675 7th Avenue, Station A
Fairbanks, Alaska 99701
Telephone Number: 452-8182

Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone Number: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

LOAN POLICIES AND PROCEDURES

CHILD CARE FACILITIES REVOLVING LOAN FUND
AS 44.33.240-.275

LOAN PURPOSES

Loans may be made for the construction, renovation, and equiping of child care facilities in the State. Loan funds may not be used to reimburse an applicant for expenses which were paid for more than six months before receipt of the application by the Division.

ELIGIBILITY

A facility qualifies as a "child care facility" if the principal purpose of the facility is to provide care for children not related by blood, marriage, or legal adoption, including, but not limited to, day care centers, family day care homes, and schools for preschool age children.

LENDING LIMITS

The maximum loan amount is $50,000.

INTEREST RATE

Interest will be charged at the rate of seven (7%) percent.

LOAN TERMS

The maximum loan term is 20 years. Terms of all loans will be fixed by the loan committee in consideration of the purpose of the loan, the needs of the borrower, the collateral offered and the ability to repay the loan. If a child care facility ceases operation, any loan to the facility from the fund is due on the date the facility ceases operation.

COLLATERAL

All loans must be secured by adequate collateral to protect the investment of the State in the event of default. The collateral may include, but is not limited to, a lien on buildings, equipment and machinery, marketable securities and approved assignments.

The specific amount to be loaned against any collateal offered shall be determined by the loan committee.

INTERIM FINANCING

Interim construction financing is not available under this program. No loan funds may be disbursed until construction or renovation is 100% complete. Applicants should obtain written loan approval prior to obtaining interim financing. To be considered interim financing, Promissory Notes must have a term of six months or less and the debt must have been incurred and the note executed within six months prior to receipt of the application by the Division.

REFINANCING

Refinancing is not allowed under this program. An interim note may be refinanced if it has a term of six months or less and the debt was incurred and the note executed within six months prior to receipt of the application by the Division.

LOAN APPROVAL

Authority for approval of all loans rests with the loan committee appointed by the Commissioner of the Department of Commerce and Economic Development. The loan committee will independently evaluate all relevant information before taking action on loan applications. The committee may also consider, but is not bound by, the recommendations of the loan examiner assigned to process the application. No loan will be granted without approval of a majority of the loan committee.

LOAN COSTS

The borrower shall pay all direct costs incurred by the State in processing the application for a loan, including, but not limited to, the cost of credit reports, title insurance, inspection expenses, or other direct costs. The State is not liable for any costs incurred by the borrower during the application process.

ASSUMPTIONS

Assumptions will not be allowed unless it is in the State's best interest to do so and the applicant meets all statutory eligibility requirements. Assumptions, if granted, must serve the policies and purposes of the loan program.

SUBORDINATIONS

In general, subordination requests will only be considered when they involve improvement to the collateral held by the State. All requests for subordination must be approved by the loan committee. In order to apply for a subordination, you will need to submit a written request to the division describing the following:

1. the amount you wish the State to subordinate to;
2. the reason for the request; and
3. documentation to support the value of the added improvements.

REGULATIONS

The Department of Commerce and Economic Development has adopted administrative regulations governing loan policies and procedures, and public disclosure of information in an individual loan file. Copies of these regulations may be obtained by contacting the Division of Investments.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY LOAN APPLICATION CHECK-OFF LIST

The following information **is required** in order to process your application. Please use this list to make sure all information is submitted (incomplete applications will not be accepted). Please retain a copy of this application for your records.

_____ 1. **Application for Child Care Facility Loan:** Be sure the form has been completed and signed. (pages 4 and 5)

_____ 2. **Letter of Intent:** You must include copies of bids or quotes to document the total cost of the proposed project. (page 6)

_____ 3. **Photographs or Drawings:** Which clearly illustrate the project to be funded. (page 7)

_____ 4. **Collateral:** You will need to include documentation to verify the value of the collateral being offered to secure the loan. You must include the following:

_____ a. A copy of your tax assessment notice or appraisal;

_____ b. A copy of your existing title insurance policy or a copy of the Warranty Deed for your residence.

_____ 5. **Individual Financial Statement.** (pages 8 and 9)

_____ 6. **Business Financial Statement.** (pages 10 and 11)

_____ 7. **Actual Statement of Profit and Loss.** (page 12)

_____ 8. **Projected Statement of Profit and Loss.** (page 13)

_____ 9. **Personal Resume:** Include three references. (page 14)

_____ 10. **Personal Resume:** Include three references for the manager of the facility if not the applicant or coapplicant. (page 14)

_____ 11. **Business Resume.** (page 15)

_____ 12. **Credit Authorization:** Each form must be completed and signed. (page 16)

_____ 13. **Authorization to Verify Financial Information.** (page 17)

_____ 14. **Federal Tax Returns:** You must include complete copies of your last three years Federal Income Tax Returns. You must also submit tax returns for individuals owning 10% or more of the corporation, as well as the corporation's returns. Do not send original documents as they will not be returned.

_____ 15. **Licensing Requirements:** If you are resident of Anchorage, Anderson, Bethel or any other community that licenses or regulates child care facilities, you may wish to contact the appropriate local agency for information concerning the operation of your facility.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

APPLICATION FOR CHILD CARE FACILITY LOAN

Applicant: Name (Last, First, M.I.)			Current Date
			Social Security Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)			Applicant's Telephone Number ( )
			Date of Birth
			Place of Birth (city and state)
Applicant's Employer	Occupation/Position	How Long? Yrs. Mos.	Employer's Telephone Number ( )
☐ Married (including separated) ☐ Unmarried (including single, divorced, widowed)	Number of Dependents (excluding Applicant)		Gross Monthly Salary (before deductions)

Applicant: Business Name	☐ Individual ☐ Business ☐ Partnership ☐ Corporation	Taxpayer Identification Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)		Business Telephone Number ( )

Spouse/Co-Applicant: Name (Last, First, M.I.)			Social Security Number
			Date of Birth
Mailing Address (Street/P.O. Box, City, State, Zip Code)			Place of Birth (City and State)
			Gross Monthly Salary (before deductions)
Spouse/Co-Applicant's Employer	Occupation/Position	How Long? Yrs. Mos.	Employer's Telephone Number ( )

Nearest Relative not living with you/Contact Person: Name (Last, First, M.I.)	Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Put your nearest relative not living with you or a contact person who knows how to reach you when your current mailing address or telephone number may have changed.

I hereby apply for a loan of $ _____ to be repaid in _____ years with ☐ Monthly Payments ☐ Quarterly Payments/☐ Other

If other, please specify:

I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Child Care Facility Loan Program.

_____ Date _____ Signature

_____ Date _____ Signature

Corporate Applicants Must Complete the Following Section

MANAGEMENT OF CORPORATION

(1) Names of all officers, directors and their annual compensation, including salaries, bonuses, fees, withdrawals, etc.
(2) Stockholders not otherwise listed—(five largest).
(3) For each stockholder owing 10% or more of the stock include a current financial statement and three (3) credit authorizations.

Name and Address	Annual Compensation	Office Held	Percent Ownership

On behalf of the corporation, I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Child Care Facility Loan Program.

The State is authorized to obtain any and all credit reports and verification needed to evaluate this application, and the cost of obtaining these reports will be paid by the applicant.

_____
Name of Corporate Applicant

_____ _____
Date Authorized Signature

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY
LETTER OF INTENT
(Attach additional sheets as necessary)

Applicant's Name _____

I. Use of Loan Proceeds: (Check appropriate box and fill in loan amount)

☐ New Facility Construction $ _____

☐ Equipment Purchase $ _____

☐ Renovation $ _____

☐ Other (explain) $ _____

Total $ _____

Describe in detail how you plan to use the borrowed funds. Include invoices, bids or price quotes to document the total cost of your project. Please include copies of any plans, drawings or specifications which detail the work to be done. Also, projects must meet all State and local codes. You must include copies of all approved plans and permits which are required.

II. Collateral offered to secure the loan:

Describe in detail and include documentation to verify the value of the collateral being offered. You must include the following:

_____ a. a copy of your tax assessment notice or appraisal;

_____ b. a copy of your existing title insurance policy or a copy of the Warranty Deed for your residence; and

_____ c. photographs of collateral (form on page 7).

III. Number of jobs created if loan is approved _____

Number of child care slots created if loan is approved _____

IV. Applicant's Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY
PHOTOGRAPHS (Project to be Funded)

Applicant's Name _____

Street Address of Project _____

NORTH FACE	SOUTH FACE
EAST FACE	WEST FACE

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY LOAN
FINANCIAL STATEMENT (Individual)

Name	Social Security Number	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
U.S. bonds or notes		Other Liabilities		
Mortgages and contracts (Schedule 1)				
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Automobile		Credit Cards		
Personal Property				
Other assets (itemize)				
		TOTAL MONTHLY PAYMENTS	$	
		TOTAL LIABILITIES		$
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations: Child Support, Alimony, etc.

MONTHLY BUDGET

Total Salary (Applicant and Co-Applicant) After Deductions		$
Other Income		$
Total Installment Payments (See Liability Section Above)	$	
Utilities	$	
Food Allowance	$	
Auto Expense	$	
Insurance	$	
Medical Expenses	$	
Other (describe)	$	
TOTAL MONTHLY EXPENSES		$
SURPLUS MONTHLY INCOME		$

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one? _____
From whom? _____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Date _____

Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY LOAN
FINANCIAL STATEMENT (Business)

Name	Taxpayer Identification No.	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
Less: Reserve for bad debts		Employer taxes payable		
U.S. bonds or notes		Other taxes payable		
Mortgages and contracts (Schedule 1)		Other liabilities (itemize)		
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Machinery, furniture and fixtures		TOTAL LIABILITIES	$	$
Less: Depreciation		Capital Stock		
Prepaid expenses		Paid-in Surplus		
Other assets (itemize)		Retained Earnings		
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations:

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one?_____
From whom?_____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY
ACTUAL STATEMENT OF PROFIT AND LOSS

Applicant's Name _____ Social Security Number _____

For the period beginning _____ and ending _____.
(Must be for current year if presently in business)

Income from Day Care	$ _____	
Government Assistance	$ _____	
TOTAL GROSS INCOME		$ _____
EXPENSES:		
Proprietor's Salary	$ _____	
Wages	_____	
Employee Expenses	_____	
Repairs	_____	
Fuel	_____	
Electricity	_____	
Telephone	_____	
Automobile	_____	
Rent	_____	
Groceries	_____	
Supplies	_____	
Dues and Subscriptions	_____	
Office Expense	_____	
Travel Expense	_____	
Entertainment	_____	
Professional Services	_____	
Taxes and Licenses	_____	
Insurance	_____	
Advertising and Promotion	_____	
Other	_____	
_____	_____	
_____	_____	
Depreciation	_____	
Interest	_____	
TOTAL EXPENSES		$ _____
NET INCOME		$ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY
PROJECTED STATEMENT OF PROFIT AND LOSS
(First Year After Receiving Loan)

Applicant's Name _____ Social Security Number _____

For the period beginning _____ and ending _____.

Income from Day Care	$ _____	
Government Assistance	$ _____	
TOTAL GROSS INCOME		$ _____
EXPENSES:		
Proprietor's Salary	$ _____	
Wages	_____	
Employee Expenses	_____	
Repairs	_____	
Fuel	_____	
Electricity	_____	
Telephone	_____	
Automobile	_____	
Rent	_____	
Groceries	_____	
Supplies	_____	
Dues and Subscriptions	_____	
Office Expense	_____	
Travel Expense	_____	
Entertainment	_____	
Professional Services	_____	
Taxes and Licenses	_____	
Insurance	_____	
Advertising and Promotion	_____	
Other	_____	
_____	_____	
_____	_____	
Depreciation		_____
Interest		_____
TOTAL EXPENSES		$ _____
NET INCOME		$ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY

PERSONAL RESUME OF APPLICANT OR PRESIDENT OF THE CORPORATION AND OF THE MANAGER OF THE FACILITY

(Attach additional sheets as necessary)

Name _____

1. Include a brief outline of your personal business experience.

   (Use this space or attach a copy of your resume)

2. References

   List 3 persons in this vicinity who know you well and to whom we may refer (excluding relatives or previous employers).

Name	Telephone	Mailing Address	Occupation

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY

PERSONAL RESUME OF APPLICANT OR PRESIDENT OF THE CORPORATION AND OF THE MANAGER OF THE FACILITY
(Attach additional sheets as necessary)

Name _____

1. Include a brief outline of your personal business experience.

   (Use this space or attach a copy of your resume)

2. References

   List 3 persons in this vicinity who know you well and to whom we may refer (excluding relatives or previous employers).

Name	Telephone	Mailing Address	Occupation

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CHILD CARE FACILITY

BUSINESS RESUME AND QUESTIONNAIRE
(Attach additional sheets as necessary)

Name _____

1. Date business was established and years of operation.

2. Type of child care and services provided or to be provided.

3. Number of employees.

4. List any other facilities of the same type in your area.

5. Please state why you feel this facility is needed.

6. Evidence or knowledge of: (a) problems encountered in caring for children, including educational, recreational, health and disciplinary needs and appropriate responses in emergencies; and (b) the health and safety considerations in operating a day care facility and the State and local requirements in each of their areas.

(Use this space or attach a copy of your business resume)

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)

authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

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P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)

authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
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P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

AUTHORIZATION TO VERIFY FINANCIAL INFORMATION

I, _____, of _____,
(Print Full Name) (City and State)
authorize the following named financial institution to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my account balances and loan balances with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions and the current balance, if any is outstanding.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

Name of Financial Institution _____

Checking Account Number _____ Savings Account Number _____

Loan Number _____ Loan Number _____

Address _____

City _____ State _____ Zip _____

Applicant's Signature _____ Date _____
This form should be returned with the application package. The division will forward all authorizations to the creditors.

BANK VERIFICATION OF FINANCIAL INFORMATION
(For Bank Use Only)

Checking Account Balance	Savings Account Balance	Other Account Balance
Date Account was opened	Date Account was opened	Date Account was opened

Loans	Date	Original Balance	Payments	Current Balance	Rating
Secured					
Unsecured					

The information provided above is essentially correct as of this date and accurately reflects the individual's financial dealings with this institution.

Remarks _____

_____ _____ _____
Signature of Bank Official Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

alternative energy

Loan Application

State of Alaska

Department of Commerce and Economic Development

Division of Investments

FIELD OFFICES

All applications must be submitted to the Department of Commerce and Economic Development, Division of Investments, at one of the following offices:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone Number: 465-2510

Division of Investments
3601 "C" Street, Suite 740
Anchorage, Alaska 99503
Telephone Number: 562-3779

Division of Investments
675 7th Avenue, Station A
Fairbanks, Alaska 99701
Telephone Number: 452-8182

Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone Number: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

LOAN POLICIES AND PROCEDURES

ALTERNATIVE TECHNOLOGY AND ENERGY REVOLVING LOAN FUND
AS 45.88.010-.500

ALTERNATIVE ENERGY

LOAN PURPOSES

Loans may be made for the purchase, construction and installation of alternative energy systems, including, but not limited to, the following: woodstoves with catalytic converters, catalytic converters for woodstoves, solar systems, wind systems, hydro systems, and centralized multifuel heating systems. Loan funds may not be used to reimburse an applicant for expenses which were paid for more than six months before receipt of the application by the Division.

LENDING LIMITS

The maximum loan amount is $30,000.

INTEREST RATES

Interest will be charged at the rate of 5% for the first $15,000 of the loan and 15% for the amount of the loan that exceeds $15,000. This will be computed as a composite rate.

LOAN TERMS

The maximum loan term is 20 years. Terms of all loans will be fixed by the loan committee in consideration of the purpose of the loan, the needs of the borrower, the collateral offered and the ability to repay the loan.

COLLATERAL

All loans must be secured by adequate collateral to protect the investment of the State in the event of default. In virtually all cases, this will require a Deed of Trust against the property receiving the improvements. A fire insurance endorsement and title insurance policy will be required for virtually all loans over $15,000. The specific amount to be loaned against any collateral offered shall be determined by the loan committee.

REFINANCING

Refinancing is not allowed under this program. An interim note may be refinanced if it has a term of six months or less and the debt was incurred and note executed within six months prior to receipt of the application by the Division.

CONTROLLED DISBURSEMENT

Loan proceeds will be disbursed to the applicant as documented and supported by labor and material estimates submitted with the loan application. This documentation must clearly describe the items being purchased or the project to be financed. In addition, within 90 days after the loan has closed, the division will require copies of all paid invoices and receipts to substantially support the estimates that were submitted with the loan application. Do not send original documents as they will not be returned.

For loans under $10,000, the loan proceeds will be disbursed at closing.

Loans over $10,000 will be disbursed in phases after the date of closing in amounts that best protect the State's investment in the project.

LOAN APPROVAL

Authority for approval of all loans rests with the loan committee appointed by the Commissioner of the Department of Commerce and Economic Development. The loan committee will independently evaluate all relevant information before taking action on loan applications. The committee may also consider, but is not bound by, the recommendations of the loan examiner assigned to process the application. No loan will be granted without approval of a majority of the loan committee.

LOAN COSTS

The borrower shall pay all direct costs incurred by the State in processing the application for a loan, including, but not limited to, the cost of credit reports, title insurance, inspection expenses, or other direct costs. The State is not liable for any costs incurred by the borrower during the application process.

INSPECTIONS

The project must be completed and ready for inspection within 90 days from the loan closing date.

ASSUMPTIONS

Assumptions will not be allowed unless it is in the State's best interest to do so and the applicant meets all statutory eligibility requirements. Assumptions, if granted, must serve the policies and purposes of the loan program.

SUBORDINATIONS

In general, subordination requests will only be considered when they involve improvement to the collateral held by the State. All requests for subordination must be approved by the loan committee. In order to apply for a subordination, you will need to submit a written request to the division describing the following:

1. the amount you wish the State to subordinate to;
2. the reason for the request; and
3. documentation to support the value of the added improvements.

STRUCTURAL MODIFICATIONS

All modifications to a structure or improvement financed under this program must be submitted to the Division of Investments for written approval prior to the modification.

REGULATIONS

The Department of Commerce and Economic Development has adopted administrative regulations governing loan policies and procedures, and public disclosure of information in an individual loan file. Copies of these regulations may be obtained by contacting the Division of Investments.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ALTERNATIVE ENERGY LOAN APPLICATION CHECK-OFF LIST

The following information **is required** in order to process your application. Please use this list to make sure all information is submitted (incomplete applications will not be accepted). Please retain a copy of this application for your records.

_____ 1. **Application for Alternative Energy Loan:** Be sure the form has been completed and signed. (pages 4 and 5)

_____ 2. **Letter of Intent.** (page 6)

_____ 3. **Individual Financial Statement:** Be sure the form has been completed and signed. (pages 7 and 8)

_____ 4. **Business Financial Statement. (pages 9 and 10)**

_____ 5. **Credit Authorization:** Each form must be completed and signed. One of these forms must be for the financial institution which has a lien (if any) against the proposed collateral. (page 11)

_____ 6. **Authorization to Verify Financial Information.** (page 12)

_____ 7. **Employment Verification:** The top of this form should be completed by the applicant, then returned with the application. If you are self-employed, you must submit a signed copy of your most recent complete federal tax return. (page 13)

_____ 8. **Federal Tax Return:** You must submit a copy of the front page of your most recent federal tax return.

_____ 9. **Collateral:** You will need to include documentation to verify the value of the collateral being offered to secure the loan. You must include the following:

_____ a. a copy of your tax assessment notice or appraisal;

_____ b. a copy of your existing title insurance policy or a copy of the Warranty Deed for your residence.

_____ 10. **Photographs:** You must submit recent photographs of the proposed collateral. (page 14)

_____ 11. **Solar Loan Guidelines:** If you are applying for a solar heating project, you must comply with these guidelines. (page 15 and 16)

_____ 12. **Solar Specifications:** If you are applying for a solar heating project, the solar specifications form must be completed and returned. (page 17)

_____ 13. **Centralized Multi-Fuel Heating System Guidelines:** If you are applying for a centralized multi-fuel heating system, you must comply with these guidelines. (page 18)

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

APPLICATION FOR ALTERNATIVE ENERGY LOAN

Applicant: Name (Last, First, M.I.)			Current Date Social Security Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)			Applicant's Telephone Number ( ) Date of Birth Place of Birth (city and state)
Applicant's Employer	Occupation/Position	How Long? Yrs. Mos.	Employer's Telephone Number ( )
☐ Married (including separated) ☐ Unmarried (including single, divorced, widowed)	Number of Dependents (excluding Applicant)		Gross Monthly Salary (before deductions)

Applicant: Business Name	☐ Individual ☐ Business ☐ Partnership ☐ Corporation	Taxpayer Identification Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)		Business Telephone Number ( )

Spouse/Co-Applicant: Name (Last, First, M.I.)			Social Security Number Date of Birth
Mailing Address (Street/P.O. Box, City, State, Zip Code)			Place of Birth (City and State) Gross Monthly Salary (before deductions)
Spouse/Co-Applicant's Employer	Occupation/Position	How Long? Yrs. Mos.	Employer's Telephone Number ( )

Nearest Relative not living with you/Contact Person: Name (Last, First, M.I.)	Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Put your nearest relative not living with you or a contact person who knows how to reach you when your current mailing address or telephone number may have changed.

I hereby apply for a loan of $ _____ to be repaid in _____ years with ☐ Monthly Payments ☐ Quarterly Payments/☐ Other

If other, please specify:

I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Alternative Energy Loan Program.

_____ Date _____ Signature

_____ Date _____ Signature

Corporate Applicants Must Complete the Following Section

MANAGEMENT OF CORPORATION

(1) Names of all officers, directors and their annual compensation, including salaries, bonuses, fees, withdrawals, etc.
(2) Stockholders not otherwise listed—(five largest).
(3) For each stockholder owing 10% or more of the stock include a current financial statement and three (3) credit authorizations.

Name and Address	Annual Compensation	Office Held	Percent Ownership

On behalf of the corporation, I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Alternative Energy Loan Program.

The State is authorized to obtain any and all credit reports and verification needed to evaluate this application, and the cost of obtaining these reports will be paid by the applicant.

_____
Name of Corporate Applicant

_____ _____
Date Authorized Signature

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ALTERNATIVE ENERGY
LETTER OF INTENT
(Attach additio. al sheets as necessary)

Applicant's Name _____

I. Use of Loan Proceeds: (Check appropriate box and fill in loan amount)

☐	Photovoltaic cells	$ _____
☐	Wind Systems	$ _____
☐	Hydroelectric Systems	$ _____
☐	Wood Stoves	$ _____
☐	Catalytic Converter	$ _____
☐	Multifuel Systems	$ _____
☐	Solar Heating Unit	$ _____
☐	Solar Sunspace	$ _____
☐	Active Solar Systems	$ _____
☐	Other (explain)	$ _____
	Total	$ _____

Describe in detail how you plan to use the borrowed funds. Include invoices, bids or price quotes to document the total cost of your project. Please include copies of any plans, drawings or specifications which detail the work to be done. Also, projects must meet all State and local codes. You must include copies of all approved plans and permits which are required.

II. Collateral offered to secure the loan:

Describe in detail and include documentation to verify the value of the collateral being offered. You must include the following:

_____ a. a copy of your tax assessment notice or appraisal;

_____ b. a copy of your existing title insurance policy or a copy of the Warranty Deed for your residence; and

_____ c. photographs of collateral (form on page 14).

III. Applicant's Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ALTERNATIVE ENERGY
FINANCIAL STATEMENT (Individual)

Name	Social Security Number	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
U.S. bonds or notes		Other Liabilities		
Mortgages and contracts (Schedule 1)				
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Automobile		Credit Cards		
Personal Property				
Other assets (itemize)				
		TOTAL MONTHLY PAYMENTS	$	
		TOTAL LIABILITIES		$
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations: Child Support, Alimony, etc.

MONTHLY BUDGET

Total Salary (Applicant and Co-Applicant) After Deductions		$
Other Income		$
Total Installment Payments (See Liability Section Above)	$	
Utilities	$	
Food Allowance	$	
Auto Expense	$	
Insurance	$	
Medical Expenses	$	
Other (describe)	$	
TOTAL MONTHLY EXPENSES		$
SURPLUS MONTHLY INCOME		$

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one?_____
From whom?_____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Date _____

Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ALTERNATIVE ENERGY LOAN
FINANCIAL STATEMENT (Business)

Business Name	Taxpayer Identification No.	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
Less: Reserve for bad debts		Employer taxes payable		
U.S. bonds or notes		Other taxes payable		
Mortgages and contracts (Schedule 1)		Other liabilities (itemize)		
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Machinery, furniture and fixtures		TOTAL LIABILITIES	$	$
Less: Depreciation		Capital Stock		
Prepaid expenses		Paid-in Surplus		
Other assets (itemize)		Retained Earnings		
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations:

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one?_____
From whom?_____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingha, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____
(Print full name) (City and State)

authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

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STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
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STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

AUTHORIZATION TO VERIFY FINANCIAL INFORMATION

I, _____, of _____,
(Print Full Name) (City and State)

authorize the following named financial institution to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my account balances and loan balances with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions and the current balance if any is outstanding.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

Name of Financial Institution _____

Checking Account Number _____ Savings Account Number _____

Loan Number _____ Loan Number _____

Address _____

City _____ State _____ Zip _____

Applicant's Signature _____ Date _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

BANK VERIFICATION OF FINANCIAL INFORMATION

(For Bank Use Only)

Checking Account Balance	Savings Account Balance	Other Account Balance
Date Account was opened	Date Account was opened	Date Account was opened

Loans	Date	Original Balance	Payments	Current Balance	Rating
Secured					
Unsecured					

The information provided above is essentially correct as of this date and accurately reflects the individual's financial dealings with this institution.

Remarks _____

_____ _____ _____
Signature of Bank Official Title Date

Please return to:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

Division of Investments
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Fairbanks, Alaska 99701
Telephone: 452-8182

Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

EMPLOYMENT VERIFICATION

Applicant _____

Employer _____

Address _____

_____

Applicant's Signature _____ Date _____

This form should be returned with the application package. The division will forward all verifications to your employer.

EMPLOYER'S VERIFICATION
(For Employer's Use Only)

The above-named applicant has applied for a loan from the State. To assist us in evaluating the application, we would appreciate the information you can give us regarding our applicant's employment.

Present Position _____

Employed From/To _____

Probability of Continued Employment _____

Present Base Salary _____

Approximate additional earnings, if any, from overtime, bonuses, etc. _____

_____

Remarks

_____ _____ _____
Signature of Employer | Title | Date

Please return to:

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STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ALTERNATIVE ENERGY
PHOTOGRAPHS OF COLLATERAL

Applicant's Name _____

Street Address of Collateral _____

NORTH FACE	SOUTH FACE
EAST FACE	WEST FACE

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ALTERNATIVE ENERGY
SOLAR LOAN GUIDELINES

ALL SOLAR HEATING UNITS AND SUNSPACES

In addition to the specific requirements listed in the following sections, all solar heating units and sunspaces should meet the following guidelines:

1. The design must have the PRIMARY INTENT of being an alternative energy source and this design must emphasize energy performance over aesthetics (i.e., maintaining a year-round growing environment for plants or including hot tubs, swimming pools, and similar items would disqualify projects under this program).

2. Site pictures, drawings, as-built surveys and documentation of solar access showing a prime solar fraction of at least 70% or more must be provided. Solar access can be measured by using a Lewis Solar Site Selector, a Solar Pathfinder or by other appropriate instruments approved by the department and must be accompanied by corresponding pictures. Roof overhangs and pony wall-like obstructions must be considered in the efficiency of your design.

3. Framing should be of wood or equivalent with a thermal break. All frame walls must be insulated to at least R19, frame floors (over an unheated airspace) insulated to at least R30 and the roof insulated to at least R30.

4. Masonry foundations must be insulated with 2" extruded polystyrene (R10) or equivalent below grade to 42 inches (or the area standard) and with 4" styrofoam or equivalent above grade. A vapor barrier must be provided.

5. Glazing should have a R-value greater than 1.5 with transmittance greater than .75.

6. The design must provide for proper circulation of the heated air to the existing living areas and for the return of cool air. If natural convection is to be used, vents must be placed at appropriate intervals for a balanced heat flow. Occupant-operated windows and doors can be of a means of providing air circulation and will be allowed on loans $15,000 and under. All loans over $15,000 will require automatic circulation. The circulation should provide at least 2 cubic feet per minute per square foot of glazing and be equipped with automatic controls. An exhaust fan or exhaust vents must be provided to protect against overheating by venting to a storage mass or to the out of doors. On all loans over $15,000, this exhaust system must be automatically controlled.

ADDITIONAL REQUIREMENTS FOR SOLAR HEATING UNITS

A solar heating unit is attached to the residence and is able to be sealed off from the existing living space. It is designed and constructed to provide collection and use of the sun's radiation. The solar heating unit must act as an air heater for the existing structure, must be isolated from the living area, and contain no auxiliary heating system. The entire project should comply with the following guidelines in order to be eligible, whether or not the entire project is to be funded by this program. The items to be funded must be related to the construction and purchase of the solar heating unit and must be an integral part of the solar heating unit as an alternative heating system.

1. The solar heating unit must be isolated from the living area and access may be through an exterior-type door. All glazing on the interior wall(s) should have movable shades or shutters to insulate the glazing to at least R4. The interior wall(s) glazing cannot exceed 25% of the total interior wall(s) area. All doors on exterior walls must be thermal insulated doors.

2. Heat loss and heat gain calculations may be required to document the solar efficiency of your proposed structure.

3. All glazing must be within 30 degrees east or west of true south and between a tilt of 60 to 90 degrees. No glazing in the end walls or skylights/roofs will be funded or allowed in the design. 70% of the interior south facing wall must be glazed.

4. Absorbers and thermal mass should be provided. Thermal mass is normally of concrete, water or phasechange materials. If the pony wall exceeds 12 inches, the storage mass on the floor will not be funded. Funding for storage mass on the floor cannot exceed $10.00 per square foot.

5. All glazing in the solar heating unit can be provided with movable insulation to insulate the windows to at least R5. The homeowner should be aware that if they choose to install the above there may be condensation problems with interior window insulation which may result in damage to the window structure.

6. The length of the end walls cannot exceed 12 feet.

7. The homeowner shall not modify a structure or improvement financed under the provisions of this program in any manner which is not in compliance with these guidelines during the life of the loan. All modifications to a structure financed under this program must be submitted to this division for prior written approval.

8. Applicants seeking financing for a solar heating project in conjunction with the construction of a new building must provide written confirmation that the long-term lender is not also financing the solar heating aspect of the total construction project. No loan funds will be disbursed until the building is complete and the long-term financing has been finalized.

ADDITIONAL REQUIREMENTS FOR SUNSPACES

A solar sunspace is designed and constructed to collect and use the sun's radiation and is an integral part of the living area. Sunspaces should also meet the following standards to be eligible:

1. Monthly heat loss and gain calculations must be performed to document the solar efficiency of your project. The calculations can be performed by your architect, engineer or a qualified homeowner.

2. All glazing must be within 30 degrees east or west of true south and between a tilt of 60 to 90 degrees. No glazing in the end walls or skylights/roofs will be funded, and the nonsouth glazing must be within a 75% to a 25% ratio.

3. The glazing in the sunspace must be provided with movable insulation to insulate the windows to at least R5. The homeowner should be aware that there may be condensation problems with interior window insulation which may result in damage to the window structure.

4. The loan program is concerned with and will only fund the items that are related to the alternative heating system. Items to be funded include but are not limited to the following: south-facing glazing, movable window insulation, ventilation and circulation system to transport the heated air, and building components that are not conventional or considered normal construction that will make the solar system more efficient (i.e., insulation for the walls that is over R19 or insulation for the roof and floor that is over R30).

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ALTERNATIVE ENERGY
SOLAR SPECIFICATIONS

THIS FORM MUST BE COMPLETED AND RETURNED WITH THE LOAN APPLICATION PACKAGE.

Construction is estimated to start _____ and be completed by _____.

Financing is requested for: Solar Heating Unit or Sunspace (circle one)

1. Orientation from true south _____

2. Prime Solar Fraction _____

3. Glazing (sq. ft.):
   south _____
   east _____
   west _____
   roof _____

4. Building components (sq. ft.):

		(R-value)
west wall	_____	_____
east wall	_____	_____
floor	_____	_____
ceiling	_____	_____
doors	_____	_____
foundation	_____	_____

5. Length _____ Depth _____ South wall height _____

6. Window insulation _____ R-value _____

7. Circulation/Ventilation System _____

   _____

8. Storage mass _____ Pony wall height _____

9. Is the structure isolated _____

10. Auxiliary heat provided _____

11. Access provided by _____

12. Designed by _____

13. To be built by _____

14. Cost breakdown:

glazing	$ _____
framing/foundation	_____
shades/shutters	_____
storage mass	_____
finish work	_____
labor	_____
other	
_____	_____
_____	_____
_____	_____
TOTAL	$ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ALTERNATIVE ENERGY
CENTRALIZED MULTI-FUEL HEATING SYSTEM GUIDELINES

1. A multi-fuel heating system includes all components which are linked together to form a system; such as wiring, plumbing and ducting. Fuel oil tanks and oil lines, although necessary, do not qualify for loan funding. AS 45.88.500(b) is read to modify AS 45.88.500(a)(2)(E) such that other fossil fuels can be used in conjunction with wood or coal; but as backup only and are not fundable.

2. Coal storage sheds, wood sheds, and/or any other components related to a multi-fuel system which are not mechanically connected to the multi-fuel furnace are not eligible for funding.

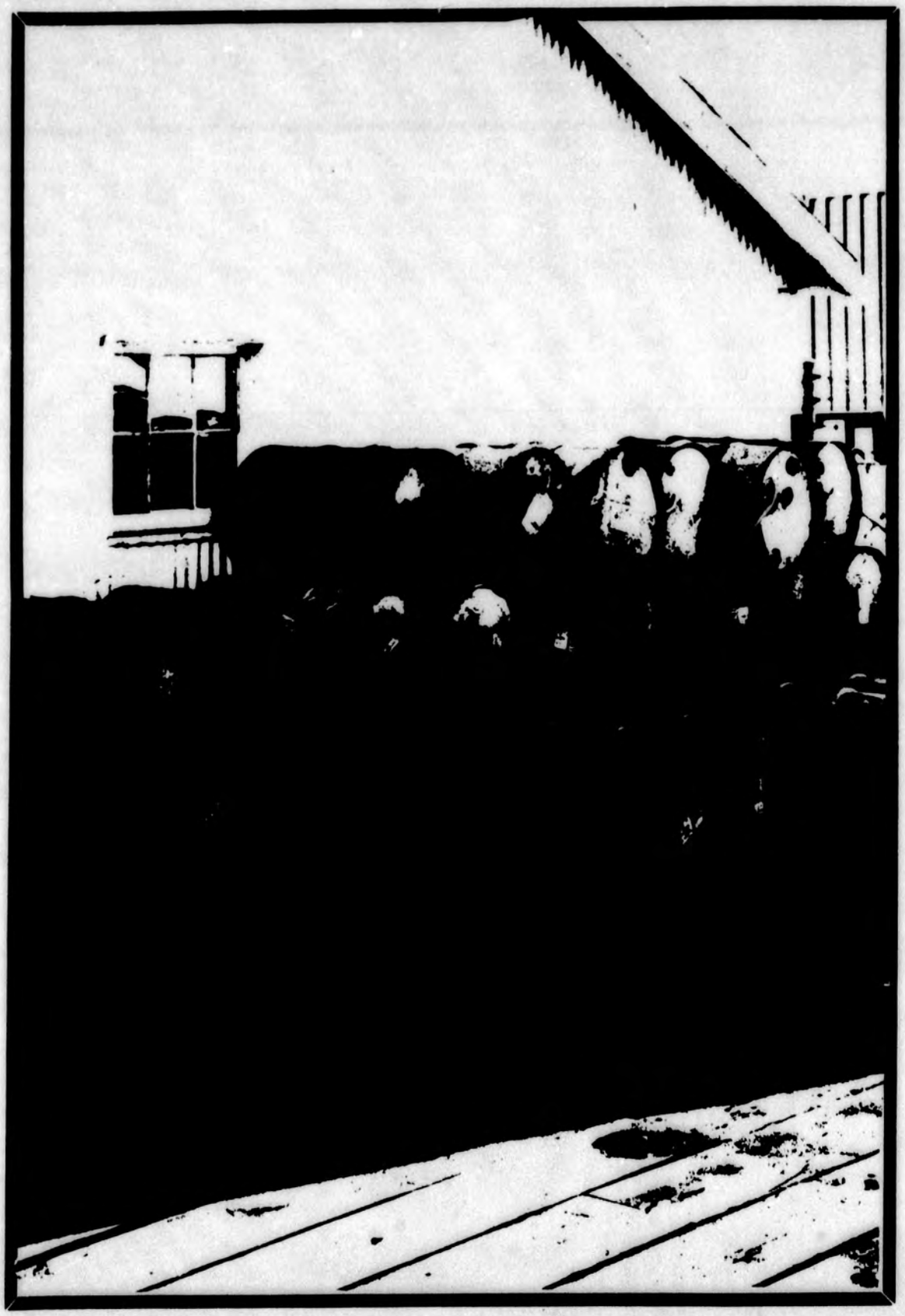
3. A multi-fuel heating system does not include free standing stoves or fireplace inserts. The only stoves which can be funded as defined under AS 45.88.500(a)(2)(D) are wood stoves with catalytic converters. No zero clearance fireplaces or fireplace inserts are eligible for funding.

4. If the labor estimate exceeds 40% of the total cost of a multi-fuel system, the applicant must supply at least one additional estimate to document the cost of the proposed labor.

5. All boilers financed under this program must meet Alaska State Department of Labor safety standards (A.S.M.E. approved or equivalent).

6. Applicants seeking financing for a multi-fuel heating system in conjunction with the construction of a new building must provide written confirmation that the long-term lender is not also financing the heating system. No loan funds will be disbursed until the building is complete and long-term financing for the building has been finalized.

bulk fuel



Loan Application

State of Alaska

Department of Commerce and Economic Development

Division of Investments

FIELD OFFICES

All applications must be submitted to the Department of Commerce and Economic Development, Division of Investments, at one of the following offices:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone Number: 465-2510

Division of Investments
3601 "C" Street, Suite 740
Anchorage, Alaska 99503
Telephone Number: 562-3779

Division of Investments
675 7th Avenue, Station A
Fairbanks. Alaska 99701
Telephone Number: 452-8182

Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone Number: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

LOAN POLICIES AND PROCEDURES

BULK FUEL REVOLVING LOAN FUND
AS 45.87.010-.050

LOAN PURPOSES

Loans may be made to assist communities in purchasing bulk fuel oil.

ELIGIBILITY

Loans may be made to an organized municipality or unincorporated village with a population under 2,000, or an individual with a written endorsement from the governing body of the community.

LENDING LIMITS

The maximum loan amount is $50,000.

INTEREST RATE

In most cases, a community is not required to repay any interest on its first bulk fuel loan. An interest rate of 5% may be charged on a community's second bulk fuel loan, and an interest rate based upon the municipal bond rate may be charged on a community's third bulk fuel loan and any additional bulk fuel loans.

LOAN TERMS

The loan must be repaid within one year.

COLLATERAL

At present, there is no collateral required to secure bulk fuel loans.

LOAN APPROVAL

Authority for approval of all loans rests with the loan committee appointed by the Commissioner of the Department of Commerce and Economic Development. The loan committee will independently evaluate all relevant information before taking action on loan applications. The committee may also consider, but is not bound by, the recommendations of the loan examiner assigned to process the applications. No loan will be granted without approval of a majority of the loan committee.

REGULATIONS

The Department of Commerce and Economic Development has adopted administrative regulations governing loan policies and procedures, and public disclosure of information in an individual loan file. Copies of these regulations may be obtained by contacting the Division of Investments.

GRANTS FOR BULK FUEL STORAGE

Grants to communities for bulk fuel storage are available on a one-time only basis for amounts up to $100,000. For information on this grant program, please contact the:

Department of Community and Regional Affairs
Division of Municipal and Regional Assistance
949 E. 36th Avenue, Room 400
Anchorage, Alaska 99501
Telephone: 264-2217

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

BULK FUEL LOAN APPLICATION
CHECK-OFF LIST

The following information **is required** in order to process your application. Please use this list to make sure all information is submitted (incomplete applications will not be accepted). Please retain a copy of this application for your records.

_____ 1. **Application for Bulk Fuel Loan:** Be sure the form has been completed and signed. (pages 4 and 5)

_____ 2. **Letter of Intent.** (page 6)

_____ 3. **Loan Agreement.** (pages 7-9)

_____ 4. **Promissory Note.** (pages 10 and 11)

_____ 5. **Waiver of Soverign Immunity Resolution:** Approved by the Village Council and notarized. (page 12)

_____ 6. **Borrowing Resolution:** Approved by the community and notarized. (page 13)

_____ 7. **Written Endorsement:** From the governing body of the community for an individual applying for a bulk fuel loan on behalf of the community.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

APPLICATION FOR BULK FUEL LOAN

Applicant	Current Date
	Community
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Population
	Number of Homes
I/We hereby apply for a loan of $_____ _____	
Describe village location and how isolated.	

Contact Person: Name (Last, First, M.I.)	Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	The contact person is that individual who is authorized to be responsible for the loan on behalf of the community.

BULK FUEL INFORMATION

Have you had fuel shortages in the past? ☐Yes ☐No If yes, when?		
What was the reason for the fuel shortage?		
Where do you buy fuel? Does your village have bulk storage tanks? ☐Yes ☐No		Cost Per Gallon: Heating Oil _____ Gasoline _____ Other _____ _____
Total Capacity of Tanks: Owner _____ Heating Oil _____ Gal. Gasoline _____ Gal.	Owner _____ Heating Oil _____ Gal. Gasoline _____ Gal.	Owner _____ Heating Oil _____ Gal. Gasoline _____ Gal.
Current Supply in Tanks: Heating Oil _____ Gal. Gasoline _____ Gal.	Heating Oil _____ Gal. Gasoline _____ Gal.	Heating Oil _____ Gal. Gasoline _____ Gal.
Describe year-round fuel supply		
How often do you get fuel deliveries?		By: Barge _____ Air _____ Other _____ _____

Type of Fuel Needed	Amount Needed	Bulk Fuel Capacity	Cost

Supplier: Name (Last, First, M.I.)	Contact Name
	Supplier's Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Delivery Date

Fuel Cost _____ (Cost per Gal _____)

Transportation Cost _____ (Cost per Gal _____)

Total Cost _____ (Cost per Gal _____)

Have you had any previous Bulk Fuel Loans from the State of Alaska? ☐Yes ☐No

If yes, complete the following section:

Date	Loan in Name of	Amount	Current Balance

I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Bulk Fuel Loan Program.

_____ Date _____ Signature

_____ Date _____ Signature

_____ Date _____ Signature

_____ Date _____ Signature

_____ Date _____ Signature

_____ Date _____ Signature

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

BULK FUEL
LETTER OF INTENT
(Attach additional sheets as necessary)

Applicant's Name _____

I. Use of Loan Proceeds: (Check appropriate box and fill in loan amount)

☐	Purchase Bulk Fuel	$ _____
☐	Transportation	$ _____
☐	Other (explain)	$ _____
	Total	$ _____

II. Describe in detail the need for fuel, the reason for these loan funds, and why you are experiencing a shortage of fuel and funds to purchase the fuel.

III. Describe how the village intends to finance 10 percent of the total fuel cost. (The State will only finance 90 percent of the total fuel cost up to $50,000.)

IV. Applicant's Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

BULK FUEL LOAN AGREEMENT
(AS 45.87)

THIS AGREEMENT is made this _____ day of _____, 19 _____, BY AND BETWEEN the State of Alaska, Division of Investments ("Lender") and _____ _____ ("Borrower").

1. The Lender, subject to the terms and conditions set forth in this agreement, agrees to loan an amount of money not to exceed $_____ to Borrower to enable it to purchase an emergency or annual fuel supply for use in the village of _____ and to pay for the necessary transportation costs.

2. Borrower agrees to use the proceeds of the loan only for purchasing the emergency or annual fuel supply and paying for the necessary transportation costs of the fuel to the village of _____. Borrower further agrees that it will obtain approval for the transportation costs from Lender before incurring them and before using the proceeds of the loan to pay for them.

3. Borrower further agrees that it will not use the proceeds of the loan to:
   (a) purchase aviation gas, unless the Borrower certified in writing that aviation gas will be used only for local ground transportation, such as snow machines and outboard motors;
   (b) subsidize a business; or
   (c) make a profit unless the profits are used to purchase additional community fuel supplies.

4. The Borrower further agrees that, before the Lender loans money to the Borrower under this Agreement:
   (a) The Borrower will provide information satisfactory in content and quality to the Lender on the following:
      (1) the reason for the fuel shortage or need for assistance; and
      (2) the types of fuel and the quantity of fuel required as determined from a survey of the community.
   (b) The Borrower will submit to the Lender information about the shortage of fuel, the bulk storage available for fuel, the resale cost of the fuel in the community, and other fuel related information requested by the Lender.
   (c) The Borrower will submit to the Lender a resolution of the governing body of the community, in the form attached, authorizing the Borrower to enter into and execute this Agreement, a promissory note evidencing the loan, and such other documents as the Lender may require. The resolution will authorize the Borrower to borrow from the Lender an amount not to exceed $ _____ and will further authorize completion of the note as described in paragraph 5, below.

5. The Borrower hereby authorizes the Lender to fill in the blanks in the attached Promissory Note with (1) the amount of the principal sum once that amount is finally determined, but not to exceed $ _____, (2) the date interest will be charged on the loan, and (3) the rate of interest that will be charged on the loan. The Lender will send to the Borrower, by certified mail with return receipt requested, a copy of the completed Promissory Note. The Borrower has five (5) days from receipt of the completed Promissory Note to notify the Lender, by certified mail with return receipt requested, if the completed Promissory Note is unacceptable to the Borrower. If the Lender is so notified, then the completed Promissory Note is voided and no loan proceeds will be disbursed.

6. The Borrower agrees to repay the loan over a period of no longer than one year pursuant to the terms of the promissory note, to provide the collateral for the loan that the Lender may require, and to execute documents and to take action as the Lender may require in connection with the loan and the securing of the loan with collateral.

7. The Borrower agrees that no person or persons shall, on the grounds of race, creed, color or national origin, be excluded from participation in, be denied the proceeds of, or be subject to discrimination in the use of this loan.

8. This Agreement shall be governed by the laws of Alaska.

9. The Parties hereto have excuted this Agreement as of the date above written.

LENDER:

STATE OF ALASKA
DIVISION OF INVESTMENTS

By _____

Its _____
Title

BORROWER:

_____

_____

By _____

Its _____
Title

CORPORATE ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
_____ JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 19 _____, by

_____
(Name of officer or agent, title officer or agent)

of _____
(Name of corporation acknowledging)

an _____ corporation, on behalf of the corporation, with the
(State or place of incorporation)

authority of the Board of Directors, and as a free act.

SUBSCRIBED AND SWORN to before me this _____ day of _____, 19 _____ at _____, Alaska.

_____
Notary Public, State of Alaska

My commission expires _____

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
_____ JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 19 _____ by _____
(Name of person who acknowledged)

SUBCRIBED AND SWORN to before me this _____ day of _____, 19 _____ at _____, Alaska.

_____
Notary Public, State of Alaska

My commission expires _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

BULK FUEL PROMISSORY NOTE
(AS 45.87)

NOTE: Under the provisions of paragraph 5 of the Bulk Fuel Loan Agreement, executed between the undersgined and the State of Alaska, Division of Investments on _____, 19 _____, the Division of Investments is authorized to complete certain terms in this promissory note. Please refer to the Agreement.

For value received, the Undersigned _____ promises to pay to the order of the State of Alaska, Division of Investments, at Pouch D, Juneau, Alaska 99811, or at any other place the holder of this Note may direct in writing, the principal sum of (to be completed by the Division) $ _____ with interest from (to be completed by the Division) _____, 19 _____, at the rate of (to be completed by the Division) _____ per centum (_____%) per annum on the balance remaining from time to time unpaid. Interest will start on the date the funds are actually disbursed, and the Undersigned authorizes the Division to insert that date on this Note. The Undersigned hereby authorizes the Division to fill in the blank in the preceding sentence with the amount of the principal sum, not to exceed (to be completed by the Undersigned) $_____, when that amount is finally determined, if the Division mails certified, return receipt reqested, a copy of the completed Note to (to be completed by the Undersigned) _____ at (to be completed by the Undersigned) _____ upon its completion.

The principal and interest shall be due and payable as follows: A lump sum of (to be completed by the Division) $ _____ plus interest shall be paid on or before (to be completed by the Division) _____, 19 _____, and the balance shall be paid in equal monthly installments of (to be completed by the Division) $_____ commencing on the first day of each month thereafter until the balance is paid in full.

Under this Note, if a payment is not received by the Division when due (a "default") and if the payment is not made prior to the due date of the next payment, the entire unpaid sum shall at once become due and payable at the option of the holder of this Note. Failure to exercise this option shall not constitute a waiver of the right to exercise the same option in the event of any subsequent default. If any suit or action is instituted to collect this Note or any part of it, the Undersigned promises and agrees to pay, in addition to the costs and disbursements provided by statute, a reasonable sum as attorney fees in such suit or action.

The Undersigned hereby waives demand, protect, and notice of demand, protest of nonpayment, and expressly agrees that this Note or any payment hereunder may be extended from time to time, and consents to the acceptance of security or further security, including other types of security, all without in any way affecting the liability of the Undersigned. This Note shall be governed by the laws of the State of Alaska.

Dated at _____, Alaska this _____ day of _____, 19 _____.

_____
(Name of Municipality or Village)

By _____
(Name and Title)

CORPORATE ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
_____ JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 19 _____, by _____

(Name of officer or agent, title officer or agent)

of _____
(Name of corporation acknowledging)

an _____ corporation, on behalf of the corporation, with the
(State or place of incorporation)

authority of the Board of Directors, and as a free act.

SUBSCRIBED AND SWORN to before me this _____ day of _____, 19 _____ at _____, Alaska.

_____
Notary Public, State of Alaska

My commission expires _____

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
_____ JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 19 _____ by _____
(Name of person who acknowledged)

SUBCRIBED AND SWORN to before me this ____ _____ day of _____, 19 _____ at _____, Alaska.

_____
Notary Public, State of Alaska

My commission expires _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

BULK FUEL LOAN
WAIVER OF SOVEREIGN IMMUNITY RESOLUTION

VILLAGE COUNCIL RESOLUTION NO. _____

DATE _____

WHEREAS, the (traditional or IRA council)_____ is an applicant for a loan in the amount of $ _____ from the State of Alaska, Department of Commerce and Economic Development, Division of Investments, under AS 45.87.010-.500 as amended;

WHEREAS, the Division of Investments requires as a condition of the loan that an Alaska Native Village waive sovereign immunity from suit for any claims related to the loan.

NOW, THEREFORE, be is resolved that (name of community) _____, an Alaska Native Village, by its council, hereby gives its irrevocable consent to allow (name of community)_____ to be sued in the name of (traditional or IRA council) _____ for any claims related to the loan, and hereby waives any immunity from suit for such purposes, and the (traditional or IRA council) _____ shall be liable for such claims. The (traditional or IRA council) _____ also consents to the execution of any judgment obtained pursuant to this waiver of immunity against any property, whether real or personal, including money, of $ _____ in an amount equal to the amount of the loan.

The foregoing resolution was duly adopted at a duly convened meeting of _____ _____this _____ day of _____, 19 _____.

_____

_____

STATE OF ALASKA)
) ss.
_____ JUDICIAL DISTRICT)

This instrument was acknowledged before me this _____ day of _____, 19 _____, by (name of officer or agent, title officer or agent) _____ of (name of village council acknowledging) _____ a (traditional or IRA council) _____, on behalf of the council, with its authority, and as a free act.

_____
Notary Public, State of Alaska

My commission expires _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

BULK FUEL LOAN
BORROWING RESOLUTION

RESOLUTION NO. _____ DATE _____

BE IT RESOLVED, that (type of governing body) _____

is authorized to borrow from the State of Alaska, Division of Investments, for the purpose of purchasing bulk fuel, a sum not to exceed $ _____ and the following named members of the governing body of the municipality or village are authorized to execute any and all documents which may be required by the division to reflect that indebtedness, the terms of its repayment, and any security therefore, including but not limited to a contract for the loan, a promissory note (including a promissory note whose principal sum the division is authorized to complete upon determination of the principal sum of the loan), and an energy information sheet.

The foregoing resolution was duly adopted at a duly convened meeting of (name of governing body)

_____

this _____ day of _____, 19 _____.

_____
(Name and Title)

_____

STATE OF ALASKA)
) ss.
_____ JUDICIAL DISTRICT)

This instrument was acknowledged before me this _____ day of _____, 19 _____, by (name of officer or agent, title officer or agent) _____ of (name of governing body) _____ a (type of governing body) _____, on its behalf, with its authority, and as a free act.

_____
Notary Public, State of Alaska

My commission expires _____

fisheries enhancement

Loan Application

State of Alaska

Department of Commerce and Economic Development

Division of Investments

FIELD OFFICES

All applications must be submitted to the Department of Commerce and Economic Development, Division of Investments, at one of the following offices:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone Number: 465-2510

Division of Investments
3601 "C" Street, Suite 740
Anchorage, Alaska 99503
Telephone Number: 562-3779

Division of Investments
675 7th Avenue, Station A
Fairbanks, Alaska 99701
Telephone Number: 452-8182

Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone Number: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT REVOLVING LOAN FUND
AS 16.10.500-.620

LOAN PURPOSES

Loans may be made for planning, construction, and operation of fish hatchery facilities, including preconstruction activities necessary to obtain a permit, construction activities to build the hatchery facility, and the costs to operate the facility for not more than the first ten years (to be loaned annually). Loan funds may not be used to reimburse an applicant for expenses which were paid for more than six months before receipt of the application by the Division.

ELIGIBILITY

Loans may be made to qualified regional associations or private, nonprofit corporations who have obtained a private, nonprofit hatchery permit from the Alaska Department of Fish and Game. Loans may also be made for planning and preconstruction purposes prior to receipt of a hatchery permit from the Alaska Department of Fish and Game.

LENDING LIMITS

The maximum loan amount is $10,000,000. If a request is for more than $1,000,000, the applicant must be a regional association or a private, nonprofit corporation approved by the regional association in the specific area of the proposed hatchery development.

LOAN TERMS

The maximum loan term is 30 years. Terms of all loans will be fixed by the loan committee in consideration of the purpose of the loan, the needs of the borrower, the collateral offered and the ability to repay the loan. No repayment of the principal is required for an initial period of six to ten years; no interest on the principal shall accrue during that period.

INTEREST RATE

Interest will be charged at the rate of nine and one-half (9½) percent.

COLLATERAL

All loans must be secured by collateral to protect the investment of the State in the event of default. The collateral may include, but is not limited to, a lien on lands, buildings, equipment, machinery, marketable securities, approved assignments including assignment of enhancement tax receipts, or sale of surplus fish from the hatchery. The specific amount to be loaned against any collateral shall be determined by the loan committee.

REFINANCING

Refinancing is not allowed under this program. An interim note may be refinanced if it has a term of one year or less and the debt was incurred and note executed within six months prior to receipt of the application by the Division.

CONTROLLED DISBURSEMENT

Disbursement of loan funds will be made in a manner prescribed by the Division of Investments.

LOAN APPROVAL

The Division of Investments will contact other State agencies, such as the Alaska Department of Fish and Game, to assist with technical evaluation of a loan application.

Authority for approval of all loans rests with the loan committee appointed by the Commissioner of the Department of Commerce and Economic Development. The loan committee will independently evaluate all relevant information before taking action on loan applications. The committee may also consider, but is not bound by, the recommendations of the loan examiner assigned to process the application. No loan will be granted without approval of a majority of the loan committee

LOAN COSTS

The borrower shall pay all direct costs incurred by the State in processing the application for a loan, including, but not limited to, the cost of credit reports, title insurance, inspection expenses, or other direct costs. The State is not liable for any costs incurred by the borrower during the application process.

ASSUMPTIONS

Assumptions will not be allowed unless it is in the State's best interest to do so and the applicant meets all statutory eligibility requirements. Assumptions, if granted, must serve the policies and purposes of the loan program.

REGULATIONS

The Department of Commerce and Economic Development has adopted administrative regulations governing loan policies and procedures, and public disclosure of information in an individual loan file. Copies of these regulations may be obtained by contacting the Division of Investments.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT LOAN APPLICATION CHECK-OFF LIST

The following information **is required** in order to process your application. Please use this list to make sure all information is submitted (incomplete applications will not be accepted). Please retain a copy of this application for your records.

_____ 1. **Application for Fisheries Enhancement Loan:** Be sure the form has been completed and signed by an individual authorized by the corporate resolution in item #14, below. (pages 4 and 5)

_____ 2. **Letter of Intent.** (page 6)

_____ 3. **Copy of all Permits:** Include copies of all permits necessary for construction of the hatchery facility or a schedule indicating when required permits will be obtained.

_____ 4. **Copy of Contractor's Bid:** For planning, construction, and operational costs. The division may require competitive bids on all loans in excess of $100,000.

_____ 5. **Copy of Nonprofit Hatchery Permit:** Issued by the Alaska Department of Fish and Game. Include the Basic Management Plan and current Annual Management Plan.

_____ 6. **Copy of Nonprofit Status:** Issued by the Internal Revenue Service or by the Alaska Department of Revenue.

_____ 7. **Copy of Qualification:** For loans to private, nonprofit corporations in excess of $1,000,000, include a letter of approval from the qualified regional association.

_____ 8. **Financial Statement:** Include your most recent annual statement and the current month end statement. (pages 7 and 8)

_____ 9. **Projected Statement of Profit and Loss:** Include actual figures currently available and projected figures over the expected term of all anticipated future State loans you may require. (page 9)

_____ 10. **Personal Resume:** Include a resume for the hatchery manager and all key personnel. (page 10)

_____ 11. **Business Resume.** (page 11)

_____ 12. **Federal Tax Returns:** You must include complete copies of your last three years Federal Income Tax Returns. Do not send original documents as they will not be returned.

_____ 13. **Credit Authorizations:** Each form must be completed and signed. (page 12)

_____ 14. **Corporate Resolution:** Include a copy of the Corporate Resolution Form authorizing the corporation to obtain this loan and authorizing an individual to execute all loan documents, if the loan is approved. (pages 13 and 14)

_____ 15. **Consent to Release Information.** (page 15)

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

APPLICATION FOR FISHERIES ENHANCEMENT LOAN

Name of Nonprofit Corporation	Current Date
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Corporate Tax Identification Number
	Corporate Telephone Number ( )
Hatchery Location	Hatchery Permit Number
Hatchery Mailing Address (Street/P.O. Box, City, State, Zip Code)	Hatchery Telephone Number ( )

I hereby apply for a loan of $_____, with interest and payments waived for _____ years, to be repaid in _____ years with ☐ Annual Payments/☐ Other.

If other, please specify _____

Income (List all sources)	Yearly Amount

Bank/Branch	Checking Acct. No.	Current Balance	Savings Acct. No.	Current Balance
Savings and Loan/Branch	Mailing Address		Savings Acct. No.	Current Balance
Credit Union	Location		Account No.	Current Balance
Other	Location		Account No.	Current Balance

Are there or have there ever been any judgments, bankruptcy, garnishments or other legal proceedings against you? (If none, please state "None." If any, give particulars.)

MANAGEMENT OF CORPORATION

(1) Names of all officers, directors and their annual compensation, including salaries, bonuses, fees, withdrawals, etc.
(2) Stockholders not otherwise listed—(five largest).
(3) For each stockholder owing 10% or more of the stock include a current financial statement and three (3) credit authorizations.

Name and Address	Annual Compensation	Office Held	Percent Ownership

On behalf of the corporation, I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Fisheries Enhancement Loan Program.

The State is authorized to obtain any and all credit reports and verification needed to evaluate this application, and the cost of obtaining these reports will be paid by the applicant.

_____
Name of Corporate Applicant

_____ _____
Date Authorized Signature

CORPORATE ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
_____ JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 19 _____, by

_____
(Name of officer or agent, title officer or agent)

of _____
(Name of corporation ackowledging)

an _____ corporation, on behalf of the corporation, with the authority of the Board of Directors, and as a free act.

SUBSCRIBED AND SWORN to before me this _____ day of _____, 19 _____ at _____, Alaska.

_____
Notary Public, State of Alaska
My commission expires: _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT
LETTER OF INTENT
(Attach additional sheets as necessary)

Applicant's Name _____

I. Use of Loan Proceeds: (Check appropriate box and fill in loan amount)

☐	Preconstruction	$ _____
☐	New Construction	$ _____
☐	Planning	$ _____
☐	Lake Fertilization	$ _____
☐	Operating Costs	$ _____
☐	Upgrade Existing Facility	$ _____
☐	Habitat Improvement	$ _____
☐	Other (explain)	$ _____
	Total	$ _____

Describe in detail how you plan to use the borrowed funds. Identify your equity position in the project equal to 10% of the loan within ten years or less. Include copies of contractor's bids for planning and construction costs.

II. Collateral offered to secure the loan:

Describe in detail and include documentation to verify the value of the collateral being offered.

Collateral	Value
1. _____	$ _____
2. _____	$ _____
3. _____	$ _____
4. _____	$ _____

III. Number of Jobs Created if Loan is Approved _____

Egg Capacity (Millions):

Pinks _____ Reds _____ Chums _____ Cohos _____ Kings _____ Other _____

IV. Authorized Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT LOANS
FINANCIAL STATEMENT (Business)

Name	Taxpayer Identification No.	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19____

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Receivables Due from Sale of Surplus Fish and Eggs (Schedule 1)		Accounts payable		
		Employer taxes payable		
Securities (Schedule 2)		Other taxes payable		
Projected Value to the Hatchery of Current Fish and Egg Inventory at Current Market Prices (Please attach your analysis showing all assumptions)		Other liabilities (itemize)		
Value of Real Estate Owned (Schedule 3)				
Machinery, furniture and fixtures		TOTAL LIABILITIES	$	$
Less: Depreciation		Fund Balance (Deficit)		
Prepaid expenses				
Other assets (itemize)				
TOTAL ASSETS	$	TOTAL LIABILITIES AND FUND BALANCE		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations:

Authorized amount set aside for reserve Amount $ _____

SCHEDULE NO. 1: DUE FROM SALE OF SURPLUS FISH AND EGGS

Name of Debtor	Amount	When Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Mortgagee	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one? _____
From whom? _____

SCHEDULE NO. 4: NOTES PAYABLE

Name and Address of Mortgagee	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? Yes No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT
PROJECTED PROFIT AND LOSS STATEMENT
(Please utilize this sample format or a similar format in preparing your Projected Profit and Loss Statement.)
(Do Not Fill out by Hand)

Applicant's Name _____

Projections Through Last Loan's Maturity Date

PROJECTIONS FOR PINK SALMON

Year	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	20___
No. Eggs Taken																		
No. Fry Released																		
Est. % Ocean Survival																		
Total Return																		
Hatchery Share (%)																		
Brood Stock																		
Surplus																		
Average Wt. (lbs.)																		
Price/Pound																		
Sales																		
C.P. Share (%)																		
C.P. Revenues																		

PROJECTIONS FOR EACH OF THE OTHER SALMON SPECIES

Year	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	20___
No. Eggs Taken																		
No. Fry Released																		
Est. % Ocean Survival																		
Returns																		
Age Class 3																		
Age Class 4																		
Age Class 5																		
Totals																		
Hatchery Share (%)																		
Brood Stock																		
Surplus																		
Average Wt. (lbs.)																		
Price/Pounds																		
Sales																		
C.P. Shares (%)																		
C.P. Revenues																		

PROJECTED ECONOMIC EVALUATIONS

INCOME	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	19___	20___
_____ Sales _____ (species)																		
_____ Sales _____ (species)																		
_____ Sales _____ (species)																		
Other Revenue _____																		
Other Revenue _____																		
Total Revenue																		
Expenses																		
Operating Costs																		
Capital Expenditures																		
Loan Repayment																		
Totals																		
Balance																		
State Loan																		

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT

PERSONAL RESUME OF APPLICANT OR PRESIDENT OF THE CORPORATION AND OF THE MANAGER AND KEY PERSONNEL OF THE FACILITY
(Attach additional sheets as necessary)

Name _____

1. Include a brief outline of your personal business experience.

   (Use this space or attach a copy of your resume)

2. References

   List 3 persons in this vicinity who know you well and to whom we may refer (excluding relatives or previous employers).

Name	Telephone	Mailing Address	Occupation

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT

PERSONAL RESUME OF APPLICANT OR PRESIDENT OF THE CORPORATION AND OF THE MANAGER AND KEY PERSONNEL OF THE FACILITY
(Attach additional sheets as necessary)

Name _____

1. Include a brief outline of your personal business experience.

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2. References

   List 3 persons in this vicinity who know you well and to whom we may refer (excluding relatives or previous employers).

Name	Telephone	Mailing Address	Occupation

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT

BUSINESS RESUME
(Attach additional sheets as necessary)

Name _____

1. Date corporation was established, date permit(s) were issued and summary of enhancement activity.

2. Permitted limits by salmon species.

3. Evidence of markets, potential customers, etc., substantiating feasibility of project.

4. List parent corporations, subsidiaries and/or affiliated companies and their financial statements. Explain trade and financial interrelationships of applicant and such parent corporations, subsidiaries and/or affiliates.

5. Present number of employees _____.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingha, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

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ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

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STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

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NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

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Remarks _____

_____ _____ _____
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Juneau, Alaska 99811
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P.O. Box 370
Dillingha, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT
CORPORATE RESOLUTION

_____, Alaska _____, 19 _____

I, _____, Secretary of the _____, a corporation organized and existing under and by virtue of the laws of the State of Alaska do hereby certify that at a meeting of the Board of Directors of said corporation, duly and regularly called and held on the _____ day of _____, 19 _____, at which a quorum was present and voting, the following resolutions were unanimously adopted:

BE IT RESOLVED, that any _____ of the following named officers or employees of this corporation:

NAME	POSITION
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

acting for and on behalf of this corporation and as its act and deed, be and they are hereby authorized and empowered:

(a) To borrow from the State of Alaska, Department of Commerce and Economic Develoment, Division of Investments, on such terms as may be agreed upon between the said officers or employees of said Division, such sum or sums or money as in their judgment should be borrowed, not exceeding, however, at any one time the aggregate amount of $ _____.

(b) To execute and deliver to said Division the promissory note or notes of this corporation, on forms which may be by said Division submitted, at such rates of interest and on such terms as may be agreed upon, evidencing the sums of moneys so borrowed or any indebtedness of this corporation which may be to said Division incurred; and also to execute and deliver to said Division any renewal or renewals of said notes, or any of them, or of any part thereof.

(c) To mortgage, pledge, hypothecate or otherwise encumber and deliver to said Division, as security for the payment of any loans so obtained or any promissory notes so executed or any other or further indebtedness of this corporation to said Division at any time owing, however, the same may be evidenced, any property belonging to this corporation or in which this corporation may have an interest, real, personal or mixed. Such property may be encumbered, hypothecated or pledged at the time such loans are obtained or such indebtedness is incurred, or at any other time or times, and may be either in addition to or in lieu of any property theretofore mortgaged, hypothecated, encumbered or pledged.

(d) To execute and deliver to said Division the form of pledge agreement which may be by said Division submitted and which shall evidence the terms and conditions under and pursuant to which such pledges, or any of them, are made; and also to execute and deliver to the Division any financing statements, security agreements, mortgages, deeds, trust indentures or other instruments in writing, or any kind or nature, which may be necessary or proper in connection therewith or pertaining thereto.

(e) To draw, endorse and discount with said Division drafts, trade acceptances, promissory notes or other evidences of indebtedness payable or belonging to this corporation or in which this corporation may have an interest, with or without recourse against this corporation, and without limitation as to the amount thereof, and to guarantee payment thereof, and either to receive cash for the same or to cause such proceeds to be credited to the account of this corporation in said Division or to cause such other disposition of the proceeds derived therefrom as they may deem advisable.

(f) To do and perform such other acts and things and to execute and deliver such other documents as may in their discretion be deemed reasonable, necessary or proper in order to carry into effect any of the provisions of these Resolutions.

BE IT FURTHER RESOLVED, that these Resolutions shall remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by said Division.

I further certify that the persons hereinabove named occupy the positions set opposite their respective names; that the foregoing Resolutions now stand of record on the books of said corporation and have not been modified or revoked in any manner whatsoever; that the foregoing, together with the exhibit hereto attched, if any, and the Resolutions, if any, heretofore certified to said Division, comprise all of the action of the said Board of Directors pertaining to said subject matter, which is, at the date hereof, in force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said corporation this _____ day of _____, 19 _____.

_____

(CORPORATE SEAL) Attested _____

CORPORATE ACKNOWLEDGEMENT

STATE) OF ALASKA
) ss.
)

THIS IS TO CERTIFY that on the _____ day of _____, 19 _____, before me, the undersigned, a Notary Public, duly commissioned and sworn as such, personally came _____ of _____ _____ a corporation organized and existing by virtue of the laws of _____, to be known to be the _____ of said corporation, and acknowledged that said instrument was signed in behalf of said corporation by authority of its Board of Directors, and the said _____ _____ acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this _____ day of _____, 19 _____.

_____
Notary Public in and for Alaska

My Commission expires _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

FISHERIES ENHANCEMENT
CONSENT TO RELEASE INFORMATION

I authorize the Alaska Department of Commerce and Economic Development, Division of Investments, to release any information contained in this application and attachments to the Alaska Department of Fish and Game, and I further authorize the exchange of information between these departments to facilitate processing of this loan application.

_____
Applicant's Name - Please Print

_____
Authorized Signature

_____
Date

historical district

Loan Application

State of Alaska

Department of Commerce and Economic Development

Division of Investments

FIELD OFFICES

All applications must be submitted to the Department of Commerce and Economic Development, Division of Investments, at one of the following offices:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone Number: 465-2510

Division of Investments
3601 "C" Street, Suite 740
Anchorage, Alaska 99503
Telephone Number: 562-3779

Division of Investments
675 7th Avenue, Station A
Fairbanks, Alaska 99701
Telephone Number: 452-8182

Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone Number: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

LOAN POLICIES AND PROCEDURES

HISTORICAL DISTRICT REVOLVING LOAN FUND
AS 45.98.010-.070

LOAN PURPOSES

Loans may be made for the restoration, improvement, rehabilitation or maintenance of historical buildings. Loan funds may not be used to reimburse an applicant for expenses which were paid for more than six months before receipt of the application by the Division.

ELIGIBILITY

Loans may be made to a person, firm, business or municipality subject to applicable laws. The structures must be within the boundaries of a historical district and they must be identified as important in State or national history or be suitable for superficial modification so that they can conform to the period or motif of the surrounding structures that are the reason for the area's designation as a historical district. All projects must be approved by a local Historical District Commission and by a majority of the members of the Historic Sites Advisory Committee.

LENDING LIMITS

The maximum loan amount is $250,000 per structure. State participation in all loans in the aggregate for any one historical district may not exceed $1,500,000.

INTEREST RATE

Interest will be charged at the rate of seven and one-half (7½) percent.

LOAN TERMS

The maximum loan term is 30 years. Terms of all loans will be fixed by the loan committee in consideration of the purpose of the loan, the needs of the borrower, the collateral offered and the ability to repay the loan.

COLLATERAL

All loans must be secured by adequate collateral to protect the investment of the State in the event of default. The collateral may include, but is not limited to, a lien on lands, buildings, equipment, machinery, marketable securities and approved assignments. The State must be in a first lien position on the collateral offered to secure the loan. No loan may exceed 85% of the value of the collateral offered. Loans secured by real estate are normally 85% of the appraised value or cost, whichever is lower. Loans secured by equipment or machinery are normally 60% of the appraised value or cost, whichever is lower. The specific amount to be loaned against any collateral offered shall be determined by the loan committee.

INTERIM FINANCING

Interim construction financing is not available under this program. No loan funds may be disbursed until construction or renovation is 100% complete. Applicants should obtain written loan approval prior to obtaining interim financing. To be considered interim financing, promissory notes must have a term of six months or less and the debt must have been incurred and the note executed within six months prior to receipt of the application by the Division.

REFINANCING

Refinancing is not allowed under this program. An interim note may be refinanced if it has a term of six months or less and the debt was incurred and the note executed within six months prior to receipt of the application by the Division.

PROJECT APPROVAL

Prior to submitting an application to the Division of Investments, the applicant must receive plan approval from a local Historic District Commission and from the Historic Sites Advisory Committee. Written approval of the project must be included with the loan application.

LOAN APPROVAL

Authority for approval of all loans rests with the loan committee appointed by the Commissioner of the Department of Commerce and Economic Development. The loan committee will independently evaluate all relevant information before taking action on loan applications. The committee may also consider, but is not bound by, the recommendations of the loan examiner assigned to process the application. No loan will be granted without approval of a majority of the loan committee.

LOAN COSTS

The borrower shall pay all direct costs incurred by the State in processing the application for a loan, including, but not limited to, the cost of credit reports, title insurance, inspection expenses, or other direct costs. The State is not liable for any costs incurred by the borrower during the application process.

ASSUMPTIONS

Assumptions will not be allowed unless it is in the State's best interest to do so and the applicant meets all statutory eligibility requirements. Assumptions, if granted, must serve the policies and purposes of the loan program.

REGULATIONS

The Department of Commerce and Economic Development has adopted administrative regulations governing loan policies and procedures, and public disclosure of information in an individual loan file. Copies of these regulations may be obtained by contacting the Division of Investments.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT LOAN APPLICATION CHECK-OFF LIST

The following information **is required** in order to process your application. Please use this list to make sure all information is submitted (incomplete applications will not be accepted). Please retain a copy of this application for your records.

_____ 1. **Application for Historical District Loan:** Be sure the form has been completed and signed. (pages 4 and 5)

_____ 2. **Letter of Intent:** Include copies of bids or quotes to document the total cost of the proposed project. (page 6)

_____ 3. **Collateral:** Include documentation to verify the value of the collateral being offered to secure the loan. In most cases, this will require a copy of your tax assessment or an appraisal.

_____ 4. **Individual Financial Statement.** (pages 7 and 8)

_____ 5. **Business Financial Statement.** (pages 9 and 10)

_____ 6. **Actual Statement of Profit and Loss.** (page 11)

_____ 7. **Projected Statement of Profit and Loss.** (page 12)

_____ 8. **Personal Resume:** Include three references. (page 13)

_____ 9. **Business Resume.** (page 14)

_____ 10. **Credit Authorization:** Each form must be completed and signed. (page 15)

_____ 11. **Authorization to Verify Financial Information.** (page 16)

_____ 12. **Federal Tax Returns:** You must include complete copies of your last three years' Federal Income Tax Returns. You must submit tax returns for each individual owning 10% or more of the corporation, as well as the corporation's returns. Do not send original documents as they will not be returned.

_____ 13. **Written Verification of Approval:** From the Historical District Commission and the Historic Sites Advisory Committee. This approval must state that the structure to be modified is within a historical district as defined under AS 29.48.110 and has been identified as important in State or national history.

_____ 14. **Photographs or Drawings:** Which clearly illustrate the project to be funded. (page 17)

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

APPLICATION FOR HISTORICAL DISTRICT LOAN

Applicant: Business Name	Individual Business Partnership Corporation	Current Date Taxpayer Identification Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)		Business Telephone Number ( )

Applicant: Name (Last, First, M.I.)	Social Security Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Applicant's Telephone Number ( ) Date of Birth Place of Birth (city and state)
I hereby apply for a loan of $_____ to be repaid in _____ years with ☐ Monthly Payments/ ☐ Quarterly Payments/ ☐ Other If other, please specify _____	☐ Married (including separated) ☐ Unmarried (including single, divorced, widowed) Number of Dependents (excluding Applicant) Gross Monthly Salary (before deductions)
Applicant's Employer Occupation/Position How Long? Yrs. Mos.	Employer's Telephone Number ( )

Spouse/Co-Applicant: Name (Last, First, M.I.)	Social Security Number Date of Birth
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Place of Birth (City and State) Gross Monthly Salary (before deductions)
Spouse/Co-Applicant's Employer Occupation/Position How Long? Yrs. Mos.	Employer's Telephone Number ( )

Nearest Relative not living with you/Contact Person: Name (Last, First, M.I.)	Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Put your nearest relative not living with you or a contact person who knows how to reach you when your current mailing address or telephone number may have changed.

I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Historical District Loan Program.

_____ Date _____ Signature

_____ Date _____ Signature

Corporate Applicants Must Complete the Following Section

MANAGEMENT OF CORPORATION

(1) Names of all officers, directors and their annual compensation, including salaries, bonuses, fees, withdrawals, etc.
(2) Stockholders not otherwise listed—(five largest).
(3) For each stockholder owing 10% or more of the stock include a current financial statement and three (3) credit authorizations.

Name and Address	Annual Compensation	Office Held	Percent Ownership

On behalf of the corporation, I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Historical District Loan Program.

The State is authorized to obtain any and all credit reports and verification needed to evaluate this application, and the cost of obtaining these reports will be paid by the applicant.

Name of Corporate Applicant

Date

Authorized Signature

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT
LETTER OF INTENT
(Attach additional sheets as necessary)

Applicant's Name _____

I. Use of Loan Proceeds: (Check appropriate box and fill in loan amount)

☐	Restoration	$ _____
☐	Maintenance	$ _____
☐	Other (explain)	$ _____
	Total	$ _____

II. Describe in detail how you plan to use the borrowed funds. Include invoices, receipts or price quotes to document the total cost of your project. Please include photographs or drawings which clearly illustrate the project to be funded.

III. Collateral offered to secure the loan:

Describe in detail and include documentation to verify the value of the collateral being offered.

IV. Applicant's Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT LOAN
FINANCIAL STATEMENT (Individual)

Name	Social Security Number	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
U.S. bonds or notes		Other Liabilities		
Mortgages and contracts (Schedule 1)				
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Automobile		Credit Cards		
Personal Property				
Other assets (itemize)				
		TOTAL MONTHLY PAYMENTS	$	
		TOTAL LIABILITIES		$
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No — Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No — Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No — Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations: Child Support, Alimony, etc.

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one? _____
From whom? _____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Date _____

Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT LOAN
FINANCIAL STATEMENT (Business)

Name	Taxpayer Identification No.	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
Less: Reserve for bad debts		Employer taxes payable		
U.S. bonds or notes		Other taxes payable		
Mortgages and contracts (Schedule 1)		Other liabilities (itemize)		
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Machinery, furniture and fixtures		TOTAL LIABILITIES	$	$
Less: Depreciation		Capital Stock		
Prepaid expenses		Paid-in Surplus		
Other assets (itemize)		Retained Earnings		
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one? _____
From whom? _____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT
ACTUAL STATEMENT OF PROFIT AND LOSS

Applicant's Name _____ Social Security Number _____

For the period beginning _____ and ending _____.
(Must be for current year if presently in business)

Gross Sales		$ _____
Cost of Goods Sold:		
Beginning Inventory (if applicable)	$_____	
Add: Purchases	_____	
Total	$ _____	
Less: Ending Inventory	(_____)	
Total Cost of Sales		_____
Gross Profit		$ _____
OPERATING EXPENSES:		
Proprietor's or Officer's Salary	$ _____	
Salaries to Employees	_____	
Employee Expenses	_____	
Payroll Taxes	_____	
Fuel	_____	
Electricity	_____	
Telephone	_____	
Automobile Expenses	_____	
Rent or Lease Payments	_____	
Office Supplies	_____	
Maintenance and Repairs	_____	
Dues and Subscriptions	_____	
Travel Expense	_____	
Entertainment	_____	
Professional Services	_____	
Taxes and Licenses	_____	
Insurance	_____	
Advertising and Promotion	_____	
Bad Debts	_____	
Other	_____	
_____	_____	
_____	_____	
TOTAL EXPENSES		$ (_____)
OPERATING INCOME		$ _____
Other Expenses:		
Depreciation	$ _____	
Interest	_____	
Total Other		(_____)
Net Income from Operations		$ _____
Other Income:		
_____		_____
_____		_____
Total Net Income		$ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT
PROJECTED STATEMENT OF PROFIT AND LOSS
(First Year After Receiving Loan)

Applicant's Name _____ Social Security Number _____

For the period beginning _____ and ending _____.

Gross Sales		$ _____
Cost of Goods Sold:		
Beginning Inventory (if applicable)	$_____	
Add: Purchases	_____	
Total	$ _____	
Less: Ending Inventory	(_____)	
Total Cost of Sales		_____
Gross Profit		$ _____
OPERATING EXPENSES:		
Proprietor's or Officer's Salary	$ _____	
Salaries to Employees	_____	
Employee Expenses	_____	
Payroll Taxes	_____	
Fuel	_____	
Electricity	_____	
Telephone	_____	
Automobile Expenses	_____	
Rent or Lease Payments	_____	
Office Supplies	_____	
Maintenance and Repairs	_____	
Dues and Subscriptions	_____	
Travel Expense	_____	
Entertainment	_____	
Professional Services	_____	
Taxes and Licenses	_____	
Insurance	_____	
Advertising and Promotion	_____	
Bad Debts	_____	
Other	_____	
_____	_____	
_____	_____	
TOTAL EXPENSES		$ (_____)
OPERATING INCOME		$ _____
Other Expenses:		
Depreciation	$ _____	
Interest	_____	
Total Other		(_____)
Net Income from Operations		$ _____
Other Income:		
_____		
_____		_____
Total Net Income		$ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT
PROJECTED STATEMENT OF PROFIT AND LOSS
(First Year After Receiving Loan)

Applicant's Name _____ Social Security Number _____

For the period beginning _____ and ending _____.

Gross Sales		$ _____
Cost of Goods Sold:		
Beginning Inventory (if applicable)	$ _____	
Add: Purchases	_____	
Total	$ _____	
Less: Ending Inventory	(_____)	
Total Cost of Sales		_____
Gross Profit		$ _____
OPERATING EXPENSES:		
Proprietor's or Officer's Salary	$ _____	
Salaries to Employees	_____	
Employee Expenses	_____	
Payroll Taxes	_____	
Fuel	_____	
Electricity	_____	
Telephone	_____	
Automobile Expenses	_____	
Rent or Lease Payments	_____	
Office Supplies	_____	
Maintenance and Repairs	_____	
Dues and Subscriptions	_____	
Travel Expense	_____	
Entertainment	_____	
Professional Services	_____	
Taxes and Licenses	_____	
Insurance	_____	
Advertising and Promotion	_____	
Bad Debts	_____	
Other	_____	
_____	_____	
_____	_____	
TOTAL EXPENSES		$ (_____)
OPERATING INCOME		$ _____
Other Expenses:		
Depreciation	$ _____	
Interest	_____	
Total Other		(_____)
Net Income from Operations		$ _____
Other Income:		
_____		_____
_____		_____
Total Net Income		$ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT
PROJECTED STATEMENT OF PROFIT AND LOSS
(First Year After Receiving Loan)

Applicant's Name _____ Social Security Number _____

For the period beginning _____ and ending _____.

Gross Sales		$ _____
Cost of Goods Sold:		
Beginning Inventory (if applicable)	$_____	
Add: Purchases	_____	
Total	$ _____	
Less: Ending Inventory	(_____)	
Total Cost of Sales		_____
Gross Profit		$ _____
OPERATING EXPENSES:		
Proprietor's or Officer's Salary	$ _____	
Salaries to Employees	_____	
Employee Expenses	_____	
Payroll Taxes	_____	
Fuel	_____	
Electricity	_____	
Telephone	_____	
Automobile Expenses	_____	
Rent or Lease Payments	_____	
Office Supplies	_____	
Maintenance and Repairs	_____	
Dues and Subscriptions	_____	
Travel Expense	_____	
Entertainment	_____	
Professional Services	_____	
Taxes and Licenses	_____	
Insurance	_____	
Advertising and Promotion	_____	
Bad Debts	_____	
Other	_____	
_____	_____	
_____	_____	
TOTAL EXPENSES		$ (_____)
OPERATING INCOME		$ _____
Other Expenses:		
Depreciation	$ _____	
Interest	_____	
Total Other		(_____)
Net Income from Operations		$ _____
Other Income:		
_____		_____
_____		
Total Net Income		$ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT

PERSONAL RESUME OF APPLICANT OR PRESIDENT OF THE CORPORATION
(Attach additional sheets as necessary)

Name _____

1. Include a brief outline of your personal business experience.

(Use this space or attach a copy of your resume)

2. References

List 3 persons in this vicinity who know you well and to whom we may refer (excluding relatives or previous employers).

Name	Telephone	Mailing Address	Occupation

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

HISTORICAL DISTRICT

BUSINESS RESUME
(Attach additional sheets as necessary)

Name _____

1. Date business was established and years of operation.

2. Principal products or service(s).

3. Evidence of markets, potential customers, etc., substantiating feasibility of project.

4. List subsidiaries and/or affiliated companies and their financial statements. Explain trade and financial interrelationships of applicant and such subsidiaries and/or affiliates.

5. Present number of employees _____.

(Use this space or attach a copy of your business resume)

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

AUTHORIZATION TO VERIFY FINANCIAL INFORMATION

I, _____, of _____,
(Print Full Name) (City and State)
authorize the following named financial institution to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my account balances and loan balances with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions and the current balance, if any is outstanding.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

Name of Financial Institution _____

Checking Account Number _____ Savings Account Number _____

Loan Number _____ Loan Number _____

Address _____

City _____ State _____ Zip _____

Applicant's Signature _____ Date _____
This form should be returned with the application package. The division will forward all authorizations to the creditors.

BANK VERIFICATION OF FINANCIAL INFORMATION
(For Bank Use Only)

Checking Account Balance	Savings Account Balance	Other Account Balance
Date Account was opened	Date Account was opened	Date Account was opened

Loans	Date	Original Balance	Payments	Current Balance	Rating
Secured					
Unsecured					

The information provided above is essentially correct as of this date and accurately reflects the individual's financial dealings with this institution.

Remarks _____

_____ _____ _____
Signature of Bank Official Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

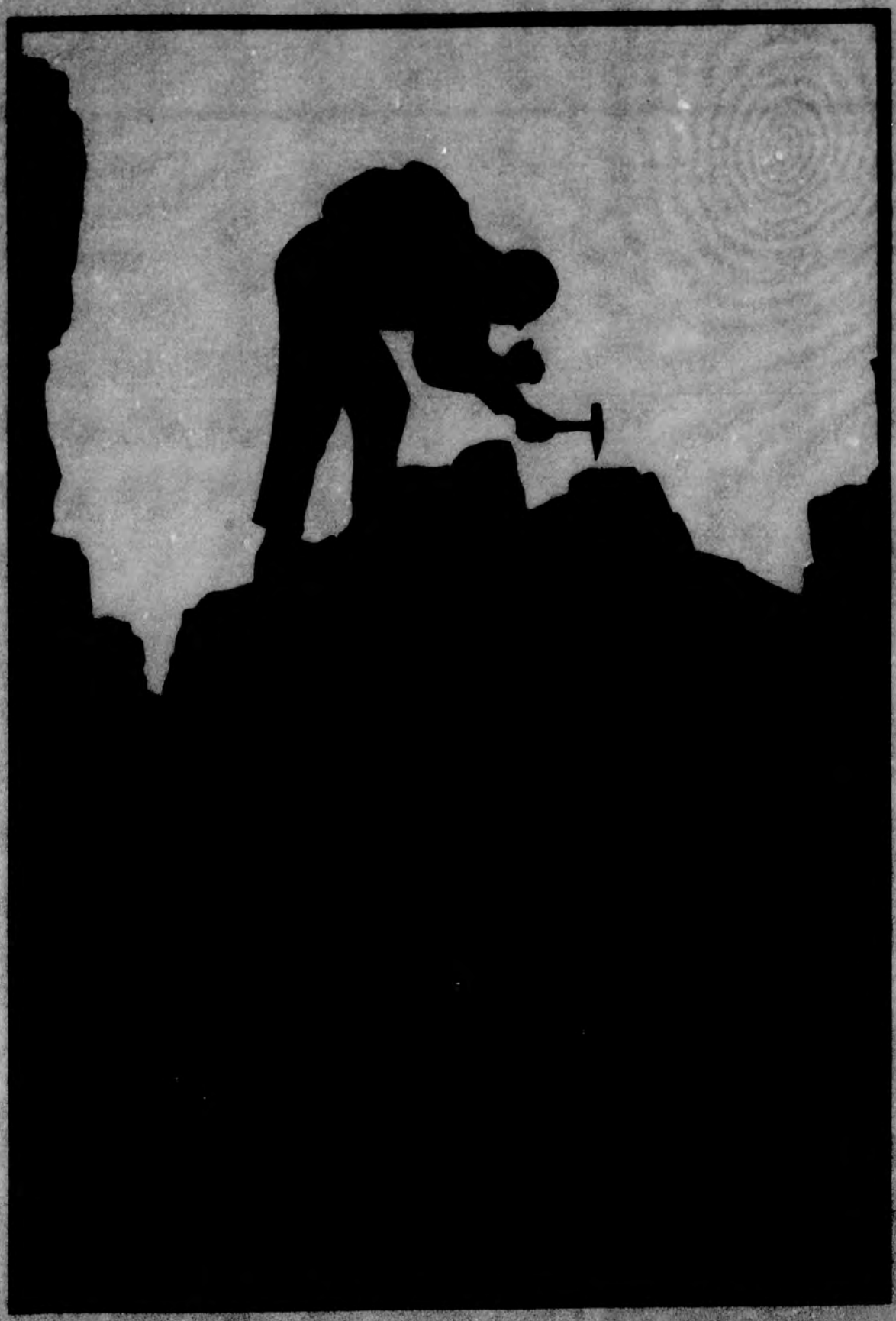
HISTORICAL DISTRICT
PHOTOGRAPHS (Project to be Funded)

Applicant's Name _____

Street Address of Project _____

NORTH FACE	SOUTH FACE
EAST FACE	WEST FACE

mining



Loan Application

State of Alaska

Department of Commerce and Economic Development

Division of Investments

FIELD OFFICES

All applications must be submitted to the Department of Commerce and Economic Development, Division of Investments, at one of the following offices:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone Number: 465-2510

Division of Investments
3601 "C" Street, Suite 740
Anchorage, Alaska 99503
Telephone Number: 562-3779

Division of Investments
675 7th Avenue, Station A
Fairbanks, Alaska 99701
Telephone Number: 452-8182

Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone Number: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

LOAN POLICIES AND PROCEDURES

MINING REVOLVING LOAN FUND
AS 27.09.010-.060

LOAN PURPOSES

Loans may be made to underwrite advanced mineral exploration, development, or mining in the State. These purposes are defined as:

1. "advanced mineral exploration" means the investigation of a known mineral deposit to determine its size, shape and value, and to determine whether it is feasible for mining, by use of geophysical surveys, boreholes, pits or underground workings;

2. "development" means the preparation of a proven mineral deposit for mining;

3. "mining" means the extraction of ore and preparation of a mineral product for market.

ELIGIBILITY

Loans may be made to:

1. an individual who has had at least five years' mining or prospecting experience in Alaska and is a resident of the State;

2. a partnership if at least half of the partners each have five years' mining or prospecting experience in the State and at least half are residents of the State; and

3. a corporation if at least 51% of its shares are held by persons having at least five year's mining or prospecting experience in the State and at least 51% of its shares are held by persons who are residents of the State.

LENDING LIMITS

The maximum loan amount is $5,000,000 less any loan amounts previously borrowed from the Mining Revolving Loan Fund.

INTEREST RATE

Interest will be charged at the rate of ten (10%) percent.

LOAN TERMS

The maximum loan term is 15 years. Terms of all loans will be fixed by the loan committee in consideration of the purpose of the loan, the needs of the borrower, the collateral offered and the ability to repay the loan.

REPAYMENT TERMS

Loans made for purposes other than placer mining require principal repayment to commence not later than one year after the mineral production begins or five years from the date the loan is made, whichever is sooner.

Loans made for placer mining activites may not require principal repayment to commence before the end of the second placer mining season after the loan is made.

The accrual of interest on all loans made under this chapter begins when the loan is made, and the accrued interest shall be repaid on a annual basis, or more frequently if the department and the borrower so agree.

RESIDENCY

A "resident" means a corporation, partnership, or limited partnership organized under the laws of Alaska and headquartered in Alaska or a person who, except for brief intervals, periods of military service, or attendance at an educational or training institution, has resided in Alaska for thirty days. "Residence" is determined by where the individual:

1. is registered to vote;
2. maintains a permanent place of abode;
3. files tax returns;
4. registers or licenses personal property, including but not limited to cars, boats, trucks and trailers;
5. is licensed to drive; and
6. maintains bank accounts, savings accounts, lines of credit, and other financial relationships.

OPERATING PLAN

A person requesting a loan under this chapter shall prepare and submit an operating plan which describes the amount of the loan requested, the nature and location of claims for which the loan is requested, the equipment and other resources available to implement the operating plan, and the economic feasibility of the plan.

COLLATERAL

All loans must be secured by adequate collateral to protect the investment of the State in the event of default. The collateral may include, but is not limited to, a lien on lands, buildings, equipment, machinery, marketable securities, and approved assignments. No loan may exceed 75% of the current value of the collateral offered. Loans secured by real estate are normally 75% of the appraised value. Loans secured by equipment, machinery, etc., are normally 60% of the appraised value or cost, whichever is lower. The specific amount to be loaned against any collateral offered shall be determined by the loan committee.

CONTROLLED DISBURSEMENT

Disbursement of loan funds will be made in a manner prescribed by the Division of Investments.

REFINANCING

The department may refinance a loan under this chapter by making a loan to pay outstanding mining debts. When an original loan is to be refinanced, the refinance may not exceed 49% of the amount of the original loan.

LOAN APPROVAL

Authority for approval of all loans rests with the loan committee appointed by the Commissioner of the Department of Commerce and Economic Development. The loan committee will independently evaluate all relevant information before taking action on loan applications. The committee may also consider, but is not bound by, the recommendations of the loan examiner assigned to process the application. No loan will be granted without approval of a majority of the loan committee.

LOAN COSTS

The borrower shall pay all direct costs incurred by the State in processing the application for a loan, including, but not limited to, the costs of credit reports, title insurance, inspection expenses, or other direct costs. The State is not liable for any costs incurred by the borrower during the application process.

ASSUMPTIONS

Assumptions will not be allowed unless it is in the State's best interest do do so and the applicant meets all statutory eligibility requirements. Assumptions, if granted, must serve the policies and purposes of the loan program.

REGULATIONS

The Department of Commerce and Economic Development has adopted administrative regulations governing loan policies and procedures, and public disclosure of information in an individual loan file. Copies of these regulations may be obtained by contacting the Division of Investments.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN APPLICATION
CHECK-OFF LIST

The following information **is required** in order to process your application. Please use this list to make sure all information is submitted (incomplete applications will not be accepted). Please retain a copy of this application for your records.

_____ 1. **Application for Mining Loan:** Be sure the form has been completed and signed. (pages 5 and 6)

_____ 2. **Letter of Intent.** (page 7)

_____ 3. **Operating Plan.** (pages 8 and 9)

_____ 4. **Collateral:** Include documentation to verify the value of the collateral being offered to secure the loan. (page 10)

_____ 5. **Appraisals:** Include copies of appraisals for collateral offered and/or price quotes for equipment to be purchased.

_____ 6. **Individual Financial Statements:** For each individual owning 10% or more of the corporation. (pages 11 and 12)

_____ 7. **Business Financial Statement:** A CPA prepared financial statement will be required on all requests over $1,000,000. (pages 13 and 14)

_____ 8. **Actual Statement of Profit and Loss.** (page 15)

_____ 9. **Projected Statement of Profit and Loss.** (page 16)

_____ 10. **Personal Resume:** Include 3 references. (page 17)

_____ 11. **Mining Resume.** (page 18)

_____ 12. **Credit Authorization:** Each form must be completed and signed. (page 19)

_____ 13. **Authorization to Verify Financial Information.** (page 20)

_____ 14. **Federal Tax Returns:** You must include complete copies of your last three years' Federal Income Tax Returns. You must submit the tax returns for each individual owning 10% or more of the corporation, as well as the corporation's returns. Do not send original documents as they will not be returned.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

APPLICATION FOR MINING LOAN

Applicant: Business Name	☐ Individual ☐ Business ☐ Partnership ☐ Corporation	Current Date Taxpayer Identification Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)		Business Telephone Number ( )

Applicant: Name (Last, First, M.I.)	Social Security Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Applicant's Telephone Number ( ) Date of Birth Place of Birth (city and state)
I hereby apply for a loan of $_____ to be repaid in _____ years with ☐ Monthly Payments/☐ Quarterly Payments/☐ Other If other, please specify _____	☐ Married (including separated) ☐ Unmarried (including single, divorced, widowed) Number of Dependents (excluding Applicant) Gross Monthly Salary (before deductions)
Applicant's Employer Occupation/Position How Long? Yrs. Mos.	Employer's Telephone Number ( )
I have been a resident of Alaska since:	

Spouse/Co-Applicant: Name (Last, First, M.I.)	Social Security Number Date of Birth
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Place of Birth (City and State) Gross Monthly Salary (before deductions)
Spouse/Co-Applicant's Employer Occupation/Position How Long? Yrs. Mos.	Employer's Telephone Number ( )
I have been a resident of Alaska since:	

Nearest Relative not living with you/Contact Person: Name (Last, First, M.I.)	Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Put your nearest relative not living with you or a contact person who knows how to reach you when your current mailing address or telephone number may have changed.

I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Mining Loan Program.

_____ Date _____ Signature

_____ Date _____ Signature

Corporate Applicants Must Complete the Following Section

MANAGEMENT OF CORPORATION

(1) Names of all officers, directors and their annual compensation, including salaries, bonuses, fees, withdrawals, etc.
(2) Stockholders not otherwise listed—(five largest).
(3) For each stockholder owing 10% or more of the stock include a current financial statement and three (3) credit authorizations.

Name and Address	Annual Compensation	Office Held	Percent Ownership

On behalf of the corporation, I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Mining Loan Program.

The State is authorized to obtain any and all credit reports and verification needed to evaluate this application, and the cost of obtaining these reports will be paid by the applicant.

_____
Name of Corporate Applicant

_____ _____
Date Authorized Signature

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN
LETTER OF INTENT
(Attach additional sheets as necessary)

Applicant's Name _____

I. Use of Loan Proceeds: (Check appropriate box and fill in loan amount)

☐	Exploration	$ _____
☐	Construction (attach bid or contract)	$ _____
☐	Working Capital (explain in detail)	$ _____
☐	Refinance Existing Debt (attach copies of all notes to be paid off)	$ _____
☐	Equipment Purchase (attach purchase agreement, bid or contract and pictures)	$ _____
☐	Other (explain)	$ _____
	Total	$ _____

II. Describe in detail how you plan to use the borrowed funds and include any information you consider significant in determining the merits of this request.

III. Applicant's Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN OPERATING PLAN

Applicant's Name _____

I. Claim Information:

1. Number of Claims:

a. _____ State claims

b. _____ Federal claims

c. _____ Total claims

2. Location of Claims:

a. _____ Mining District

b. _____ Creek(s)

c. Number of miles _____ from _____ City

3. Type of Mineral:

☐ Gold

☐ Copper

☐ Tin

☐ Other _____

4. Type of Mine:

☐ Placer

_____ feet (average depth of overburden)

_____ feet (average depth of "pay dirt")

☐ Lode

II. Equipment Availability: List mining equipment presently owned.

Year	*Make*	*Model*	*Serial Number*	*Estimates or Appraised Value*

III. Economic Feasibility: Describe in detail on a separate sheet of paper your mining plan for the period of the loan. Be sure to include:

1. Claims to be worked in expected sequence.
2. Average production days per season.
3. Average production volume expected per day.
4. Average expected mineral recovery per yard or ton.
5. Total expected mineral production per season.
6. Total expected expenses per season.

IV. Claim Plot Map: Submit a claim plot map of sufficient size showing previously mined areas, area to be mined, and location of test sites with indicated values at each site.

08-916 (Rev. 7/84)

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

COLLATERAL TO SECURE MINING LOAN

All loans must be secured by collateral acceptable to the Division of Investments. Describe the collateral you are offering below:

REAL PROPERTY

Legal Description	Location	Improvements	Original Cost/Price	Date Purchased	Current Market Value	Mortgages		Mortgage Held By	Monthly Payments
						Original Balance	Present Balance		
			$		$	$	$		$
Totals			$		$	$	$		$

EQUIPMENT AND MACHINERY

Item	Make	Model	Serial No.	Location	Original Cost/Price	Date Purchased	Condition New/Used	Current Market Value	Liens		Lien Held By
									Original Balance	Present Balance	
					$			$	$	$	
Totals					$			$	$	$	

(10)

The following information must accompany this application for the different types of collateral offered:

1. **Existing Real Property - an appraisal, less than 90 days old and a purchase agreement, if applicable (Maximum loan; 75% of appraised value or cost, whichever is lower)** $ _____ x 75% = $ _____ (1)

2. **New Construction - a construction bid and an as-built appraisal. (Maximum loan; 75% of appraised value or cost, whichever is lower)** $ _____ x 75% = $ _____ (2)

3. **New Equipment or Machinery - a bid, quote or invoice from the supplier.** $ _____ x 60% = $ _____ (3)

4. **Used Equipment or Machinery - an itemized list with current value verified by a reputable supplier. (Maximum loan: 60% of cost or appraised value, whichever is lower)** $ _____ x 60% = $ _____ (4)

The maximum loan you can secure with the collateral offered is the sum of figures 1-4. $ _____

NOTE: A COPY OF ALL BIDS, APPRAISALS, PHOTOS AND PURCHASE AGREEMENTS MUST ACCOMPANY THIS APPLICATION.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN
FINANCIAL STATEMENT (Individual)

Name	Social Security Number	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
U.S. bonds or notes		Other Liabilities		
Mortgages and contracts (Schedule 1)				
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Automobile		Credit Cards		
Personal Property				
Other assets (itemize)				
		TOTAL MONTHLY PAYMENTS	$	
		TOTAL LIABILITIES		$
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations: Child Support, Alimony, etc.

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one?_____
From whom?_____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Date _____

Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN
FINANCIAL STATEMENT (Business)

Name	Taxpayer Identification No.	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
Less: Reserve for bad debts		Employer taxes payable		
U.S. bonds or notes		Other taxes payable		
Mortgages and contracts (Schedule 1)		Other liabilities (itemize)		
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Machinery, furniture and fixtures		TOTAL LIABILITIES	$	$
Less: Depreciation		Capital Stock		
Prepaid expenses		Paid-in Surplus		
Other assets (itemize)		Retained Earnings		
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one?_____
From whom?_____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN
ACTUAL STATEMENT OF PROFIT AND LOSS

Applicant's Name _____ Social Security Number _____

For the period beginning _____ and ending _____.
(Must be for current year if presently in business)

Gross Sales		$ _____
Cost of Goods Sold:		
Beginning Inventory (if applicable)	$_____	
Add: Purchases	_____	
Total	$ _____	
Less: Ending Inventory	(_____)	
Total Cost of Sales		_____
Gross Profit		$ _____
OPERATING EXPENSES:		
Proprietor's or Officer's Salary	$ _____	
Salaries to Employees	_____	
Employee Expenses	_____	
Payroll Taxes	_____	
Fuel	_____	
Electricity	_____	
Telephone	_____	
Automobile Expenses	_____	
Rent or Lease Payments	_____	
Office Supplies	_____	
Maintenance and Repairs	_____	
Dues and Subscriptions	_____	
Travel Expense	_____	
Entertainment	_____	
Professional Services	_____	
Taxes and Licenses	_____	
Insurance	_____	
Advertising and Promotion	_____	
Bad Debts	_____	
Other	_____	
_____	_____	
_____	_____	
TOTAL EXPENSES		$ (_____)
OPERATING INCOME		$ _____
Other Expenses:		
Depreciation	$ _____	
Interest	_____	
Total Other		(_____)
Net Income from Operations		$ _____
Other Income:		
_____		_____
_____		
Total Net Income		$ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN
PROJECTED STATEMENT OF PROFIT AND LOSS
(First Year After Receiving Loan)

Applicant's Name _____ Social Security Number _____

For the period beginning _____ and ending _____

Gross Sales		$ _____
Cost of Goods Sold:		
Beginning Inventory (if applicable)	$ _____	
Add: Purchases	_____	
Total	$ _____	
Less: Ending Inventory	(_____)	
Total Cost of Sales		_____
Gross Profit		$ _____
OPERATING EXPENSES:		
Proprietor's or Officer's Salary	$ _____	
Salaries to Employees	_____	
Employee Expenses	_____	
Payroll Taxes	_____	
Fuel	_____	
Electricity	_____	
Telephone	_____	
Automobile Expenses	_____	
Rent or Lease Payments	_____	
Office Supplies	_____	
Maintenance and Repairs	_____	
Dues and Subscriptions	_____	
Travel Expense	_____	
Entertainment	_____	
Professional Services	_____	
Taxes and Licenses	_____	
Insurance	_____	
Advertising and Promotion	_____	
Bad Debts	_____	
Other	_____	
_____	_____	
_____	_____	
TOTAL EXPENSES		$ (_____)
OPERATING INCOME		$ _____
Other Expenses:		
Depreciation	$ _____	
Interest	_____	
Total Other		(_____)
Net Income from Operations		$ _____
Other Income:		
_____		
_____		_____
Total Net Income		$ _____

EXPLAIN HOW YOU MADE THE ABOVE PROJECTIONS

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN

PERSONAL RESUME OF APPLICANT(S) OR MAJOR STOCKHOLDERS OF THE CORPORATION AND OF THE MANAGER OF THE BUSINESS

(Attach additional sheets as necessary)

Name _____

1. Include a brief outline of your personal mining experience.

(Use this space or attach a copy of your resume)

2. References

List 3 persons in this vicinity who know you well and to whom we may refer (excluding relatives or previous employers).

Name	Telephone	Mailing Address	Occupation

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN

PERSONAL RESUME OF APPLICANT(S) OR MAJOR STOCKHOLDERS OF THE CORPORATION AND OF THE MANAGER OF THE BUSINESS
(Attach additional sheets as necessary)

Name _____

1. Include a brief outline of your personal mining experience.

(Use this space or attach a copy of your resume)

2. References

List 3 persons in this vicinity who know you well and to whom we may refer (excluding relatives or previous employers).

Name	Telephone	Mailing Address	Occupation

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

MINING LOAN

BUSINESS RESUME
(Attach additional sheets as necessary)

Applicant's Name _____

1. Date business established and years of operation.

2. Principal products or service(s).

3. Evidence of markets, potential customers, etc., substantiating feasibility of project.

4. List subsidiaries and/or affiliated companies and their financial statements. Explain trade and financial interrelationships of applicant and such subsidiaries and/or affiliates.

5. Present number of employees _____.

(Use this space or attach a copy of your business resume)

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)

authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

AUTHORIZATION TO VERIFY FINANCIAL INFORMATION

I, _____, of _____,
(Print Full Name) (City and State)
authorize the following named financial institution to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my account balances and loan balances with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions and the current balance, if any is outstanding.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

Name of Financial Institution _____

Checking Account Number _____ Savings Account Number _____

Loan Number _____ Loan Number _____

Address _____

City _____ State _____ Zip _____

Applicant's Signature _____ Date _____
This form should be returned with the application package. The division will forward all authorizations to the creditors.

BANK VERIFICATION OF FINANCIAL INFORMATION
(For Bank Use Only)

Checking Account Balance	Savings Account Balance	Other Account Balance
Date Account was opened	Date Account was opened	Date Account was opened

Loans	Date	Original Balance	Payments	Current Balance	Rating
Secured					
Unsecured					

The information provided above is essentially correct as of this date and accurately reflects the individual's financial dealings with this institution.

Remarks _____

_____ _____ _____
Signature of Bank Official Title Date

Please return to:

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Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
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675 7th Ave., Station A
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Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

residential energy conservation

Loan Application

State of Alaska

Department of Commerce and Economic Development

Division of Investments

FIELD OFFICES

All applications must be submitted to the Department of Commerce and Economic Development, Division of Investments, at one of the following offices:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone Number: 465-2510

Division of Investments
3601 "C" Street, Suite 740
Anchorage, Alaska 99503
Telephone Number: 562-3779

Division of Investments
675 7th Avenue, Station A
Fairbanks, Alaska 99701
Telephone Number: 452-8182

Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone Number: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVSION OF INVESTMENTS

LOAN POLICIES AND PROCEDURES

RESIDENTIAL ENERGY CONSERVATION FUND
AS 45.89.010-.500

LOAN PURPOSES

Loans may be made for the purchase, construction and installation of an energy conservation improvement in an existing residential building. The residential building must be complete. Loan funds may not be used to reimburse an applicant for expenses which were paid for more than six months before receipt of the application by the Division.

LENDING LIMITS

Loans made may not exceed the lesser of:

1. $5,000; or

2. an amount, as determined by the actual cost of labor and materials for each category, which is documented by invoices, bids or contracts; or

3. an amount, as determined by an acceptable energy improvement payback calculation, which is equal to the total estimated energy savings attributable to the energy conservation improvement over a ten-year period following the purchase, construction or installation of the energy conservation improvement.

LOAN PROCEEDS

Loans may only be made for energy conservation improvements listed in the following sections (A, B and C) or for exceptions approved by the division.

SECTION A

The following conservation measures have historically shown a significant amount of energy savings and thus in most cases an energy improvement payback calculation will not be required. The division reserves the right to require these calculations on any measures which it feels may not meet the statutory requirements.

1. **Caulking:** material used to reduce the passage of air and moisture by filling small air gaps, usually occuring in exterior walls, including sealants, putty, glazing compounds and canned spray foam.

2. **Weatherstripping:** material used to reduce the passage of air and moisture by placing small strips of material in or around moveable joints of windows and doors.

3. **Automatic Setback Devices:** mechanisms which are designed to reduce energy consumption by regulating a heating system through the use of:

   a. a clock or other automatic mechanism for switching from one temperature control level to another;

   b. a control device which reduces energy consumption by comparing indoor and outdoor temperatures and controlling or adjusting the heating system operating temperature; or

   c. a demand control unit consisting of a preprogrammed timer which reduces energy consumption by regulating the operational cycle of the heating system.

4. **Duct/Pipe Insulation:** insulation installed on hot water or heating pipes or heating ducts in an unconditioned area.

5. **Water Heater Insulation:** an insulating jacket which reduces heat loss from a hot water tank.

6. **Vent Damper:** a device that may be installed in the flue of the central heating system which will electrically, mechanically or manually close the flue when the central heating system is not in operation.

7. **Furnace Replacement Burner:** upgrading of a furnace burner designed to achieve a reduction of the amount of fuel consumed as a result of increased combustion efficiency. The unit must be of the same fuel type as the existing burner.

SECTION B

The following conservation measures also have historically shown a significant amount of energy savings and thus in most cases an energy improvement payback calculation will be not required. However, these measures must meet the following minimum requirements in order to qualify without these calculations. The division reserves the right to require these calculations on any measures which it feels may not meet the statutory requirements.

8. **Insulation:** material designed primarily to resist heat loss. This may include fiberglass batts, blown fiberglass, cellulose, sytrofoam or spray foam. To be eligible, the R-value of the present insulation must be increased by at least R-7. Financing of damaged insulation due to maintenance neglect will not be considered.

9. **Storm/Thermal Window:**

   a. A storm window is glazing material placed outside an ordinary window, creating an air space, for the purpose of providing greater resistance to heat loss than the ordinary window alone.

   b. A thermal window is a window unit with improved thermal performance by using two or more sheets of glazing material affixed to a window or door frame creating one or more air spaces.

      The overall R-value of the existing **functional** window unit must be increased by at least the equivalent of one sheet of glazing material.

10. **Storm/Thermal Door:**

    a. A storm door is a second door, installed on either side of the primary door, creating an insulating air space.

    b. A thermal door is a primary exterior door with an R-value of at least R-7; financing is available for the replacement of an exterior door provided it increases the existing R-value by a factor of at least R-4.

11. **Interior Insulating Shades:** shades attached to the interior window assembly which provide an insulating level of at least R-3.

12. **Insulating Shutters:** shutters attached to the exterior window assembly which provide an insulating level of at least R-3.

SECTION C

The following conservation measures require an energy improvement payback calculation which is acceptable to the division. The amount being requested cannot exceed the savings, attributable to the energy conservation improvement, which could be achieved over a ten-year period. These calculations may be perfomed by the applicant or other qualified individuals such as a mechanical engineer, architect, etc., and must include all the following information:

A. a description of the current physical characteristics of the building including the size, type and rate of energy consumption. The energy calculations must include a determination of the current yearly energy costs of the building;

B. a detailed description and evaluation of the proposed energy improvements for which financing is being requested; and

C. heat loss calculations which compare the existing building with the building after the proposed improvements have been made. These calculations must clearly reflect the amount of savings which would be realized over a 10 year period after the improvements have been made. If you are applying for more than one improvement the calculations must show a separate 10 year savings for each conservation measure.

13. **Air and water heat recuperator (heat exchanger):** a waste-heat recovery device which transfers heat from exhaust air or waste water to incoming fresh air or unheated water.

14. **Replacement furnace/boiler:** furnace or boiler which replaces an existing **functional** furnace or boiler of the same fuel type and which reduces the amount of fuel consumed due to increased combustion efficiency. Requests for financing of projects of this type require a flue-gas analysis which must accompany the application.

15. **Skirting:** the materials enclosing the area between the ground/foundation and the base of the structure (mobile home/house).

16. **Structural changes:** insulation projects which involve **replacement** sheetrock, framing, siding, flooring, roofing materials, etc., can be considered for financing provided the loan application clearly demonstrates that this is the only practical means of installing the insulation.

LOAN CONDITIONS

INTEREST RATE

The interest rate shall equal the percentage of the average weekly yield of municipal bonds for the 12 months preceding the loan as determined from the municipal bond yield rates reported in the 30-year revenue index of the Weekly Bond Buyer.

LOAN TERMS

The maximum loan term is 10 years. Terms of all loans will be fixed by the loan committee in consideration of the purpose of the loan, the needs of the borrower, the collateral offered and the ability to repay the loan.

COLLATERAL

All loans must be secured by adequate collateral to protect the investment of the State in the event of default. In most cases this will require a Deed of Trust against the property receiving the improvements. The specific amount to be loaned against any collateral offered shall be determined by the loan committee.

REFINANCING

Refinancing is not allowed under this program. An interim note may be refinanced if it has a term of six months or less and the debt was incurred and note executed within six months prior to receipt of the application by the Division.

CONTROLLED DISBURSEMENT

Loan proceeds will be disbursed to the applicant as documented and supported by labor and material estimates submitted with the loan application. This documentation must clearly describe the items being purchased. In addition, within 90 days after the loan has closed, the division will require copies of all paid invoices and receipts to substantially support the estimates that were submitted with the loan application. Do not send original documents as they will not be returned.

INSPECTIONS

The project must be completed and be ready for inspection within 90 days from the loan closing date.

LOAN APPROVAL

Authority for approval of all loans rests with the loan committee appointed by the Commissioner of the Department of Commerce and Economic Development. The loan committee will independently evaluate all relevant information before taking action on loan applications. The committee may also consider, but is not bound by, the recommendations of the loan examiner assigned to process the application. No loan will be granted without approval of a majority of the loan committee.

LOAN COSTS

The borrower shall pay all direct costs incurred by the State in processing the application for a loan, including, but not limited to, the cost of credit reports, a title search, inspection expenses or other direct costs. The State is not liable for any costs incurred by the borrower during the application process.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

ASSUMPTIONS

Assumptions will not be allowed under this program.

SUBORDINATIONS

In general, subordination requests will only be considered when they involve home improvement loans. All requests for subordination must be approved by the loan committee. In order to apply for a subordination you will need to submit a written request to the division describing the following:

1. the amount you wish the State to subordinate to;
2. the reason for the request; and
3. documentation to support the value of the added improvements.

REGULATIONS

The Department of Commerce and Economic Development has adopted administrative regulations governing loan policies and procedures, and public disclosure of information in an individual loan file. Copies of these regulations may be obtained by contacting the Division of Investments.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

RESIDENTIAL ENERGY CONSERVATION LOAN APPLICATION CHECK-OFF LIST

The following information **is required** in order to process your application. Please use this list to make sure all information is submitted (incomplete applications will not be accepted). Please retain a copy of this application for your records.

_____ 1. **Application for Residential Energy Conservation Loan:** Be sure the form has been completed and signed. (pages 7 and 8)

_____ 2. **Use of Loan Proceeds:** Be sure to break down by category the energy conservation items and be sure the cost is documented. (page 9)

_____ 3. **Collateral:** You will need to include documentation to verify the value of the collateral being offered to secure the loan. (page 11) You must include the following:

_____ a. a copy of your tax assessment notice or appraisal;

_____ b. a copy of your existing title insurance policy or a copy of the Warranty Deed for your residence.

_____ 4. **Financial Statement.** (pages 12 and 13)

_____ 5. **Credit Authorization:** Each form must be completed and signed. One of these forms must be for the financial institution which has a lien (if any) against your residence. (page 14)

_____ 6. **Authorization to Verify Financial Information.** (page 15)

_____ 7. **Employment Verification:** The top of this form should be completed by the applicant, then returned with the application. If you are self-employed, you must submit a signed copy of your most recent complete federal tax return. (page 16)

_____ 8. **Federal Tax Return:** You must submit a copy of the front page of your most recent federal tax return.

_____ 9. **Energy Improvement Payback Calculations:** If you are applying for a loan under Section C, you must include a complete copy of your energy improvement payback calculations.

_____ 10. **Photographs:** You must submit recent photographs of each side of the residence being improved. (page 17)

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

APPLICATION FOR RESIDENTIAL ENERGY CONSERVATION LOAN

Applicant: Name (Last, First, M.I.)			Current Date Social Security Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)			Applicant's Telephone Number ( ) Date of Birth Place of Birth (city and state)
Applicant's Employer	Occupation/Position	How Long? Yrs. Mos.	Employer's Telephone Number ( )
Married (including separated) Unmarried (including single, divorced, widowed)	Number of Dependents (excluding Applicant)		Gross Monthly Salary (before deductions)

Applicant: Business Name	☐ Individual ☐ Business ☐ Partnership ☐ Corporation	Taxpayer Identification Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)		Business Telephone Number ( )

Spouse/Co-Applicant: Name (Last, First M.I.)			Social Security Number Date of Birth
Mailing Address (Street/P.O. Box, City, State, Zip Code)			Place of Birth (City and State) Gross Monthly Salary (before deductions)
Spouse/Co-Applicant's Employer	Occupation/Position	How Long? Yrs. Mos.	Employer's Telephone Number ( )

Nearest Relative not living with you/Contact Person: Name (Last, First, M.I.)	Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Put your nearest relative not living with you or a contact person who knows how to reach you when your current mailing address or telephone number may have changed.

I hereby apply for a loan of $ _____ to be repaid in _____ years with ☐ Monthly Payments ☐ Quarterly Payments/☐ Other

If other, please specify:

I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Residential Energy Conservation Loan Program.

Date _____ Signature _____

Date _____ Signature _____

Corporate Applicants Must Complete the Following Section

MANAGEMENT OF CORPORATION

(1) Names of all officers, directors and their annual compensation, including salaries, bonuses, fees, withdrawals, etc.
(2) Stockholders not otherwise listed—(five largest).
(3) For each stockholder owing 10% or more of the stock include a current financial statement and three (3) credit authorizations.

Name and Address	Annual Compensation	Office Held	Percent Ownership

On behalf of the corporation, I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Residential Energy Conservation Loan Program.

The State is authorized to obtain any and all credit reports and verification needed to evaluate this application, and the cost of obta ıg these reports will be paid by the applicant.

Name of Corporate Applicant

Date

Authorized Signature

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

RESIDENTIAL ENERGY CONSERVATION
USE OF LOAN PROCEEDS

Applicant's Name _____ Social Security Number _____

Please complete the information below for those improvements you will make with loan funds requested. Cost of labor and material must be documented by invoices and/or contracts and *must* be broken down by category.

SECTION A	Labor	Materials	Amount Eligible to fund (for Division Use Only)
1. Caulking	$	$	$
2. Weatherstripping			
3. Automatic Setback Devices			
4. Duct/Pipe Insulation			
5. Water Heater Insulation			
6. Vent Damper			
7. Furnace Replacement Burner			
SECTION B			
8a. Ceiling/Attic Insulation: Is the existing R value being increased by at least R-7? ☐ Yes ☐ No			
8b. Wall Insulation: Is the existing R-value being increased by at least R-7? ☐ Yes ☐ No			
8c. Basement/Foundation Insulation: Is the existing R-value being increased by at least R-7? ☐ Yes ☐ No			
8d. Floor Insulation: Is the existing R-value being increased by at least R-7? ☐ Yes ☐ No			
9. Storm/Thermal Window: Is the existing R-value being increased by the equivalent of one sheet of glazing material? ☐ Yes ☐ No			
10. Storm/Thermal Door: If thermal door, is the R-value of the door at least R-7? ☐ Yes ☐ No Was the R-value increased by at least R-4 over the previous door? ☐ Yes ☐ No			
11. Interior Insulating Shades: Do shades provide R-value of at least R-3? ☐ Yes ☐ No			
12. Insulating Shutters: Do shutters provide R-value of at least R-3? ☐ Yes ☐ No			
SECTION C			
13. Air and Water Heat Recuperator (heat exchanger): Energy improvement payback calculation savings over 10 years $ _____			
14. Replacement Furnace/Boiler: Has flue-gas analysis been performed? ☐ Yes ☐ No Energy improvement payback calculation savings over 10 years $ _____			
15. Skirting: Energy improvement payback calculation savings over 10 years $ _____			
16. Structural Changes (insulation projects): Energy improvement payback calculations savings over 10 years $ _____			
17. Other:			
TOTALS	$	$	$

LOAN COMMITTEE MEMORANDUM

FOR DIVISION USE ONLY - Please do not write on this side.

Collateral Offered	Appraised Value	Cost	%	Loan Value	Less Liens	Final Loan Value

DESCRIPTION _____

_____

_____

_____

Credit Bureau _____ _____

Credit References: 1. _____ _____

2. _____ _____

3. _____ _____

SUMMARY _____

_____

_____

_____

_____

_____

_____

Amount $ _____

Terms _____

Payments $ _____ per _____

LOAN EXAMINER'S RECOMMENDATION: ☐ Approval ☐ Disapproval

Subject to _____

_____

_____

_____

Loan Examiner's Signature _____ Date _____ _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

RESIDENTIAL ENERGY CONSERVATION
COLLATERAL OFFERED TO SECURE THE LOAN

Descibe in detail and include documentation to verify the value of the collateral being offered. You must include the following:

_____ a. a copy of your tax assesment notice or appraisal;

_____ b. a copy of your existing title insurance policy or a copy of the Warranty Deed for your residence; and

_____ c. photographs of collateral (residence being improved).

COLLATERAL

Description	Market Value

1. When was the residence being improved built? _____
2. How is the residence heated? _____
3. What is the current annual heating bill? _____
4. What is the anticipated annual savings after you receive the loan and perform the energy conservation measures? _____
5. Did you receive an energy grant for this residence? ☐ Yes ☐ No
   If yes, what was it used for? _____

I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Residential Energy Conservation Loan Program.

_____ _____
Date Signature

_____ _____
Date Signature

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

RESIDENTIAL ENERGY CONSERVATION LOAN
FINANCIAL STATEMENT (Individual)

Name	Social Security Number	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
U.S. bonds or notes		Other Liabilities		
Mortgages and contracts (Schedule 1)				
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Automobile		Credit Cards		
Personal Property				
Other assets (itemize)				
		TOTAL MONTHLY PAYMENTS	$	
		TOTAL LIABILITIES		$
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No	Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom?	Amount $ _____
☐ Yes ☐ No	Are there any unsatisfied judgments against you?	Amount $ _____
☐ Yes ☐ No	Have you been declared bankrupt in the last 14 years?	Year _____
Other Obligations: Child Support, Alimony, etc.		

MONTHLY BUDGET

Total Salary (Applicant and Co-Applicant) After Deductions		$
Other Income		$
Total Installment Payments (See Liability Section Above)	$	
Utilities	$	
Food Allowance	$	
Auto Expense	$	
Insurance	$	
Medical Expenses	$	
Other (describe)	$	
TOTAL MONTHLY EXPENSES		$
SURPLUS MONTHLY INCOME		$

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one?_____
From whom?_____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? Yes No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Date _____

Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

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Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

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Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

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STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

AUTHORIZATION TO VERIFY FINANCIAL INFORMATION

I, _____, of _____,
(Print Full Name) (City and State)
authorize the following named financial institution to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my account balances and loan balances with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions and the current balance, if any is outstanding.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

Name of Financial Institution _____

Checking Account Number _____ Savings Account Number _____

Loan Number _____ Loan Number _____

Address _____

City _____ State _____ Zip _____

Applicant's Signature _____ Date _____
This form should be returned with the application package. The division will forward all authorizations to the creditors.

BANK VERIFICATION OF FINANCIAL INFORMATION
(For Bank Use Only)

Checking Account Balance	Savings Account Balance	Other Account Balance
Date Account was opened	Date Account was opened	Date Account was opened

Loans	Date	Original Balance	Payments	Current Balance	Rating
Secured					
Unsecured					

The information provided above is essentially correct as of this date and accurately reflects the individual's financial dealings with this institution.

Remarks _____

_____ _____ _____
Signature of Bank Official Title Date

Please return to:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

Division of Investments
P.O. Box 370
Dillingha, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

EMPLOYMENT VERIFICATION

Applicant _____

Employer _____

Address _____

_____

Applicant's Signature _____ Date _____

This form should be returned with the application package. The division will foward all verifications to your employer.

EMPLOYER'S VERIFICATION
(For Employer's Use Only)

The above-named applicant has applied for a loan from the State. To assist us in evaluating the application, we would appreciate the information you can give us regarding our applicant's employment.

Present Position _____

Employed From/To _____

Probability of Continued Employment _____

Present Base Salary _____

Approximate additional earnings, if any, from overtime, bonuses, etc. _____

_____

Remarks

_____ _____ _____
Signature of Employer | Title | Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
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Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

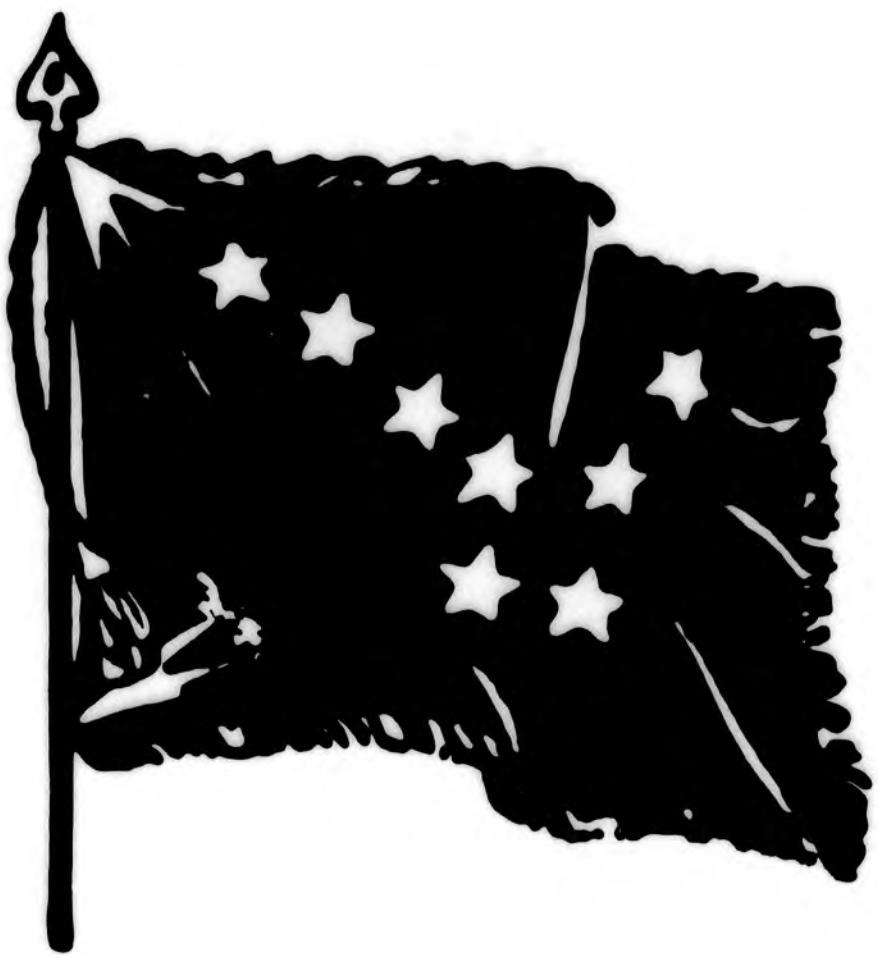
RESIDENTIAL ENERGY CONSERVATION
PHOTOGRAPHS OF RESIDENCE
(Residence Being Improved)

Applicant's Name _____

Street Address of Residence _____

NORTH FACE	SOUTH FACE
EAST FACE	WEST FACE

veterans assumptions



Loan Application

State of Alaska

Department of Commerce and Economic Development

Division of Investments

FIELD OFFICES

All applications must be submitted to the Department of Commerce and Economic Development, Division of Investments, at one of the following offices:

Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone Number: 465-2510

Division of Investments
3601 "C" Street, Suite 740
Anchorage, Alaska 99503
Telephone Number: 562-3779

Division of Investments
675 7th Avenue, Station A
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Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone Number: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

LOAN POLICIES AND PROCEDURES
VETERANS' ASSUMPTIONS
AS 26.15.010-.170

LOAN PURPOSES

In accordance with AS 26.15.040(e) as amended by the 1982 Legislature, existing single family, multiple dwelling, and small business loans approved under AS 26.15 may be assumed by qualified applicants at the existing interest rate.

All assumptions are without release of the original borrower; assumption of a loan does not release the original borrower from liability under the original note.

ELIGIBILITY

Qualified applicants who are 18 years old or older may assume existing veterans' loans. Veterans' personal loans are not assumable.

LOAN TERMS

Existing veterans' loans are assumable at the original rate of interest and under the original loan terms.

FEES

1. An application fee (nonrefundable) in the form of a check or money order for $50 made payable to the Division of Investments must accompany the application.
2. If your application is approved, an assumption fee of ½ of 1% of the assumable balance will be due at closing.

PURCHASE

An Original Signed Earnest Money Agreement, showing terms of purchase, legal description, location of property, and full names of sellers and buyers must be included with this application.

LOAN CLOSING

All approved assumptions must be closed by a title insurance company.

LOAN APPROVAL

Authority for approval of all assumptions rests with the loan committee appointed by the Commissioner of the Department of Commerce and Economic Development. The loan committee will independently evaluate all relevant information before taking action on assumption applications. The committee may also consider, but is not bound by, the recommendations of the loan examiner assigned to process the application. No assumption will be granted without approval of a majority of the loan committee.

LOAN COSTS

The borrower shall pay all direct costs incurred by the State in processing the application for an assumption, including, but not limited to, the cost of credit reports, title insurance, inspection expenses, or other direct costs. The State is not liable for any costs incurred by the borrower during the application process.

REGULATIONS

The Department of Commerce and Economic Development has adopted administrative regulations governing loan policies and procedures, and public disclosure of information in an individual loan file. Copies of these regulations may be obtained by contacting the Division of Investments.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

VETERANS' ASSUMPTION APPLICATION
CHECK-OFF LIST

The following information **is required** in order to process your application. Please use this list to make sure all information is submitted (incomplete applications will not be accepted). Please retain a copy of this application for your records.

_____ 1. **Application for Veterans' Assumption:** Be sure that the form has been completed and signed. (pages 3 and 4)

_____ 2. **Application Fee:** You must include a check or money order for $50.00. If applying as a partnership, each partner must include $50.00.

_____ 3. **Individual Financial Statement.** (pages 5 and 6)

_____ 4. **Business Financial Statement.** (pages 7 and 8)

_____ 5. **Credit Authorization:** Each form must be completed and signed. (page 9)

_____ 6. **Authorization to Verify Financial Information.** (page 10)

_____ 7. **Employment Verification.** (page 11)

_____ 8. **Original Earnest Money Agreement:** The agreement must explain all terms and conditions of the transaction and be signed by all parties.

_____ 9. **Federal Tax Returns:** You must include complete copies of your last three years' Federal Income Tax Returns. You must also submit tax returns for individuals owning 10% or more of the corporation, as well as the corporation's returns. Do not send original documents as they will not be returned.

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

APPLICATION FOR VETERANS' ASSUMPTION LOAN

Applicant: Name (Last, First, M.I.)		Current Date Social Security Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)		Applicant's Telephone Number ( ) Date of Birth Place of Birth (city and state)
Applicant's Employer	Occupation/Position How Long? Yrs. Mos.	Employer's Telephone Number ( )
☐ Married (including separated) ☐ Unmarried (including single, divorced, widowed)	Number of Dependents (excluding Applicant)	Gross Monthly Salary (before deductions)

Applicant: Business Name	☐ Individual ☐ Business ☐ Partnership ☐ Corporation	Taxpayer Identification Number
Mailing Address (Street/P.O. Box, City, State, Zip Code)		Business Telephone Number ( )

Spouse/Co-Applicant: Name (Last, First, M.I.)		Social Security Number Date of Birth
Mailing Address (Street/P.O. Box, City, State, Zip Code)		Place of Birth (City and State) Gross Monthly Salary (before deductions)
Spouse/Co-Applicant's Employer	Occupation/Position How Long? Yrs. Mos.	Employer's Telephone Number ( )

Nearest Relative not living with you/Contact Person: Name (Last, First, M.I.)	Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Put your nearest relative not living with you or a contact person who knows how to reach you when your current mailing address or telephone number may have changed.
Title Company	Telephone Number ( )
Mailing Address (Street/P.O. Box, City, State, Zip Code)	Please list the title company you wish to close the loan if this application is approved.
I wish to assume a loan presently in the name of	
Loan Number	Estimated Loan Balance

I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Veterans' Assumption Program.

Date _____ Signature _____

Date _____ Signature _____

Corporate Applicants Must Complete the Following Section

MANAGEMENT OF CORPORATION

(1) Names of all officers, directors and their annual compensation, including salaries, bonuses, fees, withdrawals, etc.
(2) Stockholders not otherwise listed—(five largest).
(3) For each stockholder owing 10% or more of the stock include a current financial statement and three (3) credit authorizations.

Name and Address	Annual Compensation	Office Held	Percent Ownership

On behalf of the corporation, I certify under penalty of perjury that all of the information contained in this application and any attachments to it is true, accurate and complete. I am aware that the maximum penalty for perjury, a Class B felony under AS 11.56.200(c), is a fine of up to $50,000 (AS 12.55.035(b)(2)) and imprisonment for up to 10 years (AS 12.55.125(d)).

I agree that if any information contained in this application and attachments is false, inaccurate or incomplete, the division will deny the application. I also agree that if I receive a loan based on this application and attachments and any information contained in this application and attachments is later determined to be false, inaccurate or incomplete, then the loan will be cancelled and I will be immediately liable to repay the total I owe. I further agree that if any application submitted to the division is denied or if a loan that has been made is cancelled due to false, inaccurate, or incomplete information, I will no longer be eligible for any future benefits under the Veterans' Assumption Program.

The State is authorized to obtain any and all credit reports and verification needed to evaluate this application, and the cost of obtaining these reports will be paid by the applicant.

_____
Name of Corporate Applicant

_____ _____
Date Authorized Signature

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

VETERANS' ASSUMPTION
FINANCIAL STATEMENT (Individual)

Name	Social Security Number	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
U.S. bonds or notes		Other Liabilities		
Mortgages and contracts (Schedule 1)				
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Automobile		Credit Cards		
Personal Property				
Other assets (itemize)				
		TOTAL MONTHLY PAYMENTS	$	
		TOTAL LIABILITIES		$
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations: Child Support, Alimony, etc.

MONTHLY BUDGET

Total Salary (Applicant and Co-Applicant) After Deductions		$
Other Income		$
Total Installment Payments (See Liability Section Above)	$	
Utilities	$	
Food Allowance	$	
Auto Expense	$	
Insurance	$	
Medical Expenses	$	
Other (describe)	$	
TOTAL MONTHLY EXPENSES		$
SURPLUS MONTHLY INCOME		$

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one? _____
From whom? _____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Date _____

Signature _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

VETERANS' ASSUMPTION
FINANCIAL STATEMENT (Business)

Name	Taxpayer Identification No.	Date	
Mailing Address	City	State	Zip

The undersigned makes the following statement of financial condition as of _____ day of _____, 19_____.

ASSETS		LIABILITIES	Monthly Payments	Balance Owing
Cash in Bank	$	Real Estate (Schedule 3)	$	$
Cash on hand		Notes Payable (Schedule 4)		
Notes/Accounts receivable (Schedule 1)		Accounts payable		
Less: Reserve for bad debts		Employer taxes payable		
U.S. bonds or notes		Other taxes payable		
Mortgages and contracts (Schedule 1)		Other liabilities (itemize)		
Securities (Schedule 2)				
Value of Real Estate Owned (Schedule 3)				
Machinery, furniture and fixtures		TOTAL LIABILITIES	$	$
Less: Depreciation		Capital Stock		
Prepaid expenses		Paid-in Surplus		
Other assets (itemize)		Retained Earnings		
TOTAL ASSETS	$	NET WORTH		$

CONTINGENT LIABILITIES

☐ Yes ☐ No Are you a co-maker, endorser, or guarantor on any loan or contract? If "yes" to whom? Amount $ _____

☐ Yes ☐ No Are there any unsatisfied judgments against you? Amount $ _____

☐ Yes ☐ No Have you been declared bankrupt in the last 14 years? Year _____

Other Obligations

SCHEDULE NO. 1: NOTES RECEIVABLE/ACCOUNTS RECEIVABLE, MORTGAGES AND CONTRACTS OWNED

Description	Name of Debtor	Original Balance	Present Balance	Monthly Payment	Amount Past Due

SCHEDULE NO. 2: SECURITIES

Number of Shares	Description	To Whom Pledged	Market Value	Cost	Income Received Last Year

SCHEDULE NO. 3: REAL ESTATE OWNED

Description and Location (Street, City, State)	Date Acquired	Cost	Current Assessed Value	Mortgages					
				Name and Address of Bank	Current Market Value	Original Balance	Present Balance	Payment Amount	
								Monthly	Annual

Is any real estate being purchased on a contract of sale? _____ If so, which one?_____
From whom?_____

SCHEDULE NO. 4: NOTES PAYABLE (Do not include mortgages listed in Schedule 3)

Name and Address of Bank	Collateral	Date Incurred	Original Amount	Present Amount	When Due	Payment Amount	
						Monthly	Annual

Have you ever received a loan from the State? ☐ Yes ☐ No

If yes, please complete the following:

Loan Number	Loan Type	Date Received	Paid in Full (Yes or No)

In submitting the foregoing statement the undersigned applicant guarantees its accuracy with the intent that it be relied upon by the division in extending credit to the applicant and warrants that information has not knowingly been withheld that might affect the applicant's credit risk; and that the applicant agrees to notify the division immediately in writing of any material change in the applicant's financial condition.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)
authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____ _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)

authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

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Dillingham, Alaska 99576
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STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

CREDIT AUTHORIZATION

I, _____, of _____,
(Print full name) (City and State)

authorize the following named creditor to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my credit transactions with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions, the current balance, if any is outstanding, and the repayment record.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

NAME OF CREDITOR _____

ACCOUNT NUMBER _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

APPLICANT'S SIGNATURE _____ DATE _____

This form should be returned with the application package. The division will forward all authorizations to the creditors.

Creditor Verification
(For creditor use only)

The above named applicant has applied for benefits from the State. To assist us in evaluating this application, we would appreciate any information you can give us regarding our applicant's credit rating. Information received will be considered confidential.

Date Account Opened	Maximum Credit Extended	Present Balance	Payments	Rating

Remarks _____

_____ _____ _____
Signature of Creditor Title Date

Please return to:

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P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

AUTHORIZATION TO VERIFY FINANCIAL INFORMATION

I, _____, of _____,
(Print Full Name) (City and State)
authorize the following named financial institution to divulge to the Department of Commerce and Economic Development, State of Alaska, any and all information concerning the nature of my account balances and loan balances with them, including, but not limited to, the amount of credit extended, the terms and conditions of the transactions and the current balance, if any is outstanding.

I understand that the information is of a confidential nature and will be used for the sole purpose of evaluating an application which I have submitted to the State.

Name of Financial Institution _____

Checking Account Number _____ Savings Account Number _____

Loan Number _____ Loan Number _____

Address _____

City _____ State _____ Zip _____

Applicant's Signature _____ Date _____
This form should be returned with the application package. The division will forward all authorizations to the creditors.

BANK VERIFICATION OF FINANCIAL INFORMATION
(For Bank Use Only)

Checking Account Balance	Savings Account Balance	Other Account Balance
Date Account was opened	Date Account was opened	Date Account was opened

Loans	Date	Original Balance	Payments	Current Balance	Rating
Secured					
Unsecured					

The information provided above is essentially correct as of this date and accurately reflects the individual's financial dealings with this institution.

Remarks _____

_____ _____ _____
Signature of Bank Official Title Date

Please return to:

☐ Division of Investments
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Juneau, Alaska 99811
Telephone: 465-2510

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☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA
DEPARTMENT OF COMMERCE AND ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

EMPLOYMENT VERIFICATION

Applicant _____

Employer _____

Address _____

_____

Applicant's Signature _____ Date _____

This form should be returned with the application package. The division will forward all verifications to your employer.

EMPLOYER'S VERIFICATION
(For Employer's Use Only)

The above-named applicant has applied for a loan from the State. To assist us in evaluating the application, we would appreciate the information you can give us regarding our applicant's employment.

Present Position _____

Employed From/To _____

Probability of Continued Employment _____

Present Base Salary _____

Approximate additional earnings, if any, from overtime, bonuses, etc. _____

_____

Remarks

_____ _____ _____
Signature of Employer | Title | Date

Please return to:

☐ Division of Investments
Pouch D
Juneau, Alaska 99811
Telephone: 465-2510

☐ Division of Investments
3601 "C" St., Suite 740
Anchorage, Alaska 99503
Telephone: 562-3779

☐ Division of Investments
675 7th Ave., Station A
Fairbanks, Alaska 99701
Telephone: 452-8182

☐ Division of Investments
P.O. Box 370
Dillingham, Alaska 99576
Telephone: 842-1087

STATE OF ALASKA

BILL SHEFFIELD, GOVERNOR

DEPARTMENT OF COMMERCE & ECONOMIC DEVELOPMENT
DIVISION OF INVESTMENTS

POUCH D
JUNEAU, ALASKA 99811
PHONE: (907) 465-2510

February 27, 1985

Honorable John Sund, Chairman
House Special Committee
on Loans
House of Representatives
Pouch V
Juneau, Alaska 99811

Dear Representative Sund:

Enclosed are copies of proposed regulations for the following programs:

Commercial Fishing Loans;
Alternative Energy Loans;
Residential Energy Conservation Loans;
Child Care Facility Loans; and
Historical District Loans.

Public notice has been given on these proposed regulations and any comments should be submitted, in writing, to the Division of Investments no later than March 29, 1985.

If you have any questions concerning the proposed regulations, please contact the division.

Sincerely,

Paul B. Arnoldt
Director

PBA/kkk/D7
Enclosure
22685b

CHAPTER 80
COMMERCIAL FISHING LOANS

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3 AAC 80.010. APPLICATION PROCESS. (a) To apply for a loan for the purchase of a limited entry permit, gear, or vessel, an applicant must file with the department

(1) a completed application for a commercial fishing loan on a form provided by the department;

(2) a completed residency questionnaire on a form provided by the department;

(3) a letter of intent stating the amount requested, the intended use of the proposed loan funds, and a proposed plan for repayment;

(4) copies of the purchase agreement or vendors' cost estimates and down-payment receipt;

(5) a commercial fishing resume identifying all permits and licenses held by the applicant, summarizing the applicant's experience as a commercial fisherman in Alaska, and identifying the actual number of days fished for each year;

(6) a business and credit history including complete copies of income tax returns for the preceding three years or for other years as may be requested by the department to document eligibility;

(7) a financial statement consisting of a current balance sheet, a profit and loss statement and a statement of projected income and expenses for the following year's operating plan;

(8) a schedule of acceptable collateral, including collateral now owned and other collateral to be acquired with the loan proceeds, stating date of acquisition, cost, location, market value and existing liens;

(9) if a vessel is used for collateral, a current marine survey acceptable to the department including pictures of the vessel; and

(10) any other information as the department may require.

(b) If a vessel is offered as collateral for a loan, the department or its designee shall be permitted to inspect the vessel or vessel construction project prior to making the loan. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC 80.010, a loan request will be processed and evaluated by a loan examiner. The loan examiner will evaluate the applicant's eligibility, financial and credit history, operating plan and ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee. However, the recommendation of a loan examiner is not binding on a loan committee. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny, or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including the following requirements:

(1) additional collateral be pledged to secure the loan;

(2) additional guarantors be provided; and

(3) subordination of prior lien holder's rights to the interests of the State.

(d) A loan committee will evaluate an applicant's eligibility for a loan, financial and credit record, and capacity for repayment and operating plans, and the adequacy of collateral offered to secure the loan. A loan committee may also consider the recommendations of the loan examiner assigned to process the loan application, and any other relevant information.

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(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.030. RESIDENCY REQUIREMENTS. (a) In determining if an applicant fulfills the two year residency requirements under AS 16.10.310, the loan committee may consider the following factors:

(1) where the applicant is registered to vote;

(2) where the applicant maintains a permanent place of abode;

(3) where the applicant files tax returns, and the address that is listed on the returns;

(4) where the applicant registers or licenses personal property, including but not limited to cars, boats, trucks and t. ilers;

(5) where the applicant is licensed to drive; and

(6) where the applicant maintains bank accounts, savings accounts, lines of credit and other financial relationships.

(b) Periods of absence from the state will not negate establishment of residency unless, during the absence, the individual establishes or claims residency in another state or performs other acts inconsistent with residency in Alaska.

(c) If two or more individuals apply jointly or as a partnership or corporation, all parties to the application must establish residency. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.035. ELIGIBILITY. (a) In determining whether an applicant has "actively participated in the fishery" under AS 16.10.310(a)(1)(A) or 16.10.310(a)(1)(C), the department may consider any or all of the following factors for each of the years claimed by the applicant:

(1) the gross income earned by the applicant

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while engaged in commercial fishing in limited entry fisheries; and

(2) the time an applicant commercially fished during openings of limited entry fisheries.

(b) For purposes of eligibility, an applicant must establish one of the following circumstances for each year claimed:

(1) that 30 percent or more of the applicant's total gross income has been derived from commercial fishing in limited entry fisheries;

(2) that 10 percent or more of the applicant's total gross income has been derived from commercial fishing in limited entry fisheries and the applicant engaged in commercial fishing in these fisheries for twenty-five or more days; or

(3) that 10 percent or more of the applicant's total gross income has been derived from commercial fishing in limited entry fisheries and the applicant engaged in commercial fishing in a particular limited entry fishery for 80 percent or more of the total number of days that the particular fishery was open for commercial fishing. For purposes of this paragraph, "particular limited entry fishery" refers to gear type and fishing area.

(c) The department may rely on the following documents to verify that an applicant has actively participated in the fishery:

(1) tax returns;

(2) verified affidavits from the applicant and others certifying the applicant's experience;

(3) fishing and gear licenses;

(4) commercial fish tickets;

(5) wage receipts; and

(6) cannery statements.

(d) An applicant for a loan under AS 16.10.310(a)(1)(B)(i) must establish that either:

(1) commercial fishing represents the largest single employer in the area that the applicant resides; or

(2) the applicant does not have training sufficient to qualify for other employment opportunities in the area.

(e) An applicant for a loan under AS 16.10 .310(a)(1)(B)(ii) must establish that he fulfills all requirements of this clause. In this clause, "economically

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dependent on commercial fishing for a livlihood" means that a majority of the applicant's gross income during the previous two years was derived from commercial fishing.

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.040. FINANCIAL AND CREDIT RECORD. (a) The department will, in its discretion, consider the following factors in assessing an applicant's financial and credit record:

(1) existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens, unpaid judgments, and prior foreclosures; and

(7) the applicant's financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.045. ABILITY TO REPAY. (a) The department may consider the following factors in evaluating an applicant's ability to repay a proposed loan:

(1) income history, including present income;

(2) prospects for future income;

(3) assets and their liquidity;

(4) liabilities;

(5) reasonableness of projected profit and loss statement; and

(6) other business experience.

(b) The department may compare revenue projections contained in an applicant's profit and loss statement with information it may acquire through its own efforts or from the Department of Fish and Game, the Commercial Fisheries Entry Commission or the Alaska Commercial Fishing and Agri-

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culture Bank on the success of other fishermen in similar circumstances to determine the reasonableness of the applicant's projections. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral may include a mortgage or other security instrument in real property, buildings, machinery and equipment, fixtures, limited entry permits or commercial fishing vessels with gear and appurtenances.

(c) To be considered acceptable collateral, personal property must be capable of being specifically identified. A vessel that can be documented must be documented to be acceptable collateral.

(d) Loans for the purchase of limited entry permits will be made only if the permit is placed in the name of the applicant and the permit is offered as security for the loan. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.320
AS 16.10.339

3 AAC 80.055. LENDING PRACTICES. (a) If loan funds are limited, applications for loans to purchase entry permits will receive priority over applications for the purchase of vessels and gear.

(b) Applications for loans to purchase entry permits, gear and vessels under AS 16.10.310 (a)(1)(B) and for gear and vessels under AS 16.10.310(a)(1)(C) will be approved only if alternative sources of financing are not available to the applicant. An applicant for a loan under AS 16.10 .310(a)(1)(B) will not be considered ineligible for a loan because the applicant can provide a guarantor for the loan.

(c) A loan will not be approved if it would allow an applicant to:

(1) speculate in the acquisition and sale of limited entry permits, vessels, or gear;

(2) lease out a commercial fishing vessel or limited entry permit; or

(3) purchase a commercial fishing vessel, gear or limited entry permit that will not be put to use in the fishing season immediately following the date of the application.

(d) A loan will not be approved for refinancing long term debt. Interim or construction financing is not con-

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sidered long term debt if the term is 12 months or less and the promissory note or the original agreement was executed less than 12 months before receipt of the application by the department.

(e) In determining the maximum loan amount that may be approved for the purchase of a limited entry permit, the department will rely on the value established by the Alaska Commercial Fisheries Entry Commission or other appropriate sources as determined by the department.

(f) A loan for the purchase of a limited entry permit will not be approved if an applicant holds another permit currently financed by the state and active participation in the two limited entry fisheries would be mutually exclusive.

(g) A loan for the purchase of a limited entry permit under AS 16.10.310(a)(1)(A) will not be approved if the applicant has pending an application for a loan under AS 16.10.310(a)(1)(B).

(h) A loan for the purchase of a vessel for use in a limited entry fishery will not be approved unless the applicant holds a limited entry permit for that fishery.
(Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.320
AS 16.10.325
AS 16.10.339

3 AAC 80.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the State has been perfected, except that in the case of a mortgage on a documented vessel this requirement shall be satisfied by the establishment of the mortgage as a preferred mortgage pursuant to the provisions of the Ship Mortgage Act of 1920, (46 USC §§911-984);

(2) the borrower has complied with the marine insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter.
(Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.320

3 AAC 80.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss

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statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit or audits to determine whether the borrower has complied with the provisions of the loan and conduct periodic inspection of collateral securing repayment of the loan. If a vessel is used as collateral, a current marine survey must be supplied to the department at the borrower's expense upon request by the department. (Eff. / / , Reg.)

Authority: AS 16.10.310

3 AAC 80.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, out-of-state travel and other direct costs. (Eff. / / , Reg.)

Authority: AS 16.10.310

3 AAC 80.080. ASSUMPTIONS. (a) Requests for permission to assume obligations and benefits of loans granted under AS 16.10.300-16.10.370 will be processed in the same manner as a loan request.

(b) A loan committee may permit an assumption if the individual seeking to assume the loan would be eligible for a new loan of the type that is sought to be assumed, the applicant is a good financial risk, and the security of the state's investment is preserved.

(c) Eligibility standards currently in effect, rather than standards in effect at the time the original loan was made, will govern assumptions. (Eff. / / , Reg.)

Authority: AS 16.10.310

3 AAC 80.085. RECONSIDERATION. (a) If a loan request is denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee.

(b) The loan committee will reconsider a request only upon a showing by the applicant that

(1) there has been a substantial change in the circumstances; or

(2) additional relevant information can be provided to the loan committee that was not initially available. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

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3 AAC 80.090. CONFIDENTIALITY OF LOAN INFORMATION.
(a) The following information is not confidential and is available for public inspection upon request:

(1) a document which is already a public record including deeds of trust, financing statements, limited entry permits, warranty deeds, bills of sale, marine mortgages, liens, vehicle titles and vessel documentation;

(2) general information regarding loans, including the amount of a particular loan, loan terms, personal guarantees, and disbursement and repayment schedules;

(3) documents regarding foreclosure and default proceedings.

(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors, reports obtained from consumer reporting agencies, cannery statements, and commercial fishing pink slips (fish tickets);

(2) loan committee memoranda and minutes containing information relating to credit worthiness of an applicant; and

(3) payment history on a loan, unless the loan is in default.

(c) Information not described in (a) and (b) of this section may be subject to public disclosure. Requests for disclosure must be made and will be determined in accordance with 6 AAC 095. On receipt of a request for disclosure, the department will notify the loan applicant and other persons with a privacy interest in the request, to permit them to present reasons why the requested information should not be disclosed. (Eff. / / , Reg.)

Authority: AS 09.25.110
AS 09.25.120
AS 16.10.310
Art. 1, Sec. 22
Alaska Const.

3 AAC 80.900. DEFINITION OF TERMS. Unless the context requires otherwise in this chapter

(1) "applicant" means the individual, partnership, corporation or association applying for a loan;

(2) "commercial fishing" means the actual catching of fish, shellfish, crabs or other fishery resources with the intent of disposing of those resources for profit by sale in commercial channels. For purposes of

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this definition, "actual catching" means having gear in the water with the intent to catch fish;

(3) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(4) "debtor" means an individual commercial fisherman who initially contracts for a loan, assumes a loan, or guarantees or co-signs a loan under AS 16.10.330 - AS 16.10.337.

(5) "default" means a violation of any terms of the loan document, or the failure to make the necessary payment within fifteen (15) days of when it is due, or the failure to maintain the insurance required by the Department of Commerce and Economic Development.

(6) "department" means the Department of Commerce and Economic Development;

(7) "documented vessel" means a vessel permanently or temporarily registered, or enrolled or licensed under the laws of the United States;

(8) "extension package" means such forms as the department may require in order to make a decision on an extension request. (Eff. / / , Reg.)

(9) "limited entry fishery" or "limited entry fisheries" means those fisheries requiring that a participant hold a permanent entry permit;

(10) "residency" means, in the case of an individual, physical presence in Alaska with the intent to remain indefinitely and make a home in the state. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.335
AS 16.10.339

Editor's Note: Former 3 AAC 80.0103 AAC 80.100 were repealed by the Department of Commerce and Economic Development on / /84, Register , and the substance of the regulation was reorganized and renumbered. The numbering and the organization of the material in 3 AAC 80.010 - 3 AAC 80.100 bears no resemblance to the numbering and organization of that material before / /84. Therefore, the history notes for 3 AAC 80.010 - 3 AAC 80.900 do not reflect the history of those sections before / /84.

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CHAPTER __
ALTERNATIVE ENERGY LOANS

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3 AAC __.010. APPLICATION PROCESS. To apply for a loan for the purchase, construction and installation of an alternative energy system an applicant must file with the department

(1) a completed application for an alternative energy loan on a form provided by the department;

(2) a letter of intent stating the amount requested, the intended used of the proposed loan funds, and a proposed plan for repayment;

(3) a credit authorization form for each of the applicant's creditors;

(4) an employment verification form;

(5) a financial statement including a copy of the applicant's federal income tax return for the most recent year;

(6) a schedule of acceptable collateral, stating date of acquisition, cost, location, market value and existing liens. Market value must be verified by providing a copy of a tax assessment or notice. Ownership of collateral should be verified by a copy of the existing title insurance, deed for the residence, or property profile;

(7) photographs of the proposed collateral; and

(8) any other information the department may require. (Eff. / / , Register)

Authority: AS 45.88.020

3 AAC __.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC __.010, a loan request will be processed and evaluated by a loan examiner. After reviewing the materials submitted and obtained through the normal investigative process the loan examiner will evaluate the eligiblity of the proposed system for a loan. The loan examiner shall also evaluate the applicant's eligibility for a loan based upon financial and credit history, ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee. However, the recommendation of a loan examiner is not binding on a loan committee. (Eff. / / , Register)

Authority: AS 45.88.020

3 AAC __.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny, or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including the following requirements:

(1) additional collateral be pledged to secure the loan;

(2) additional guarantors be provided;

(3) subordination of prior lien holder's rights to the interests of the State.

(d) A loan committee will evaluate the eligibility of the proposed system and the applicant's financial and credit record, capacity for repayment, and the adequacy of collateral offered to secure the loan. A loan committee may also consider the recommendations of the loan examiner assigned to process the loan application, and any other relevant information.

(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Register)

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Authority: AS 45.88.020
AS 45.88.030

3 AAC __.035. ELIGIBILITY. To be eligible for a loan, an applicant must seek to purchase, construct, or install an alternative energy system or centralized multifuel system, as those terms are defined in AS 45.88.500. A loan request for solar heating units and sunspaces must also meet the guidelines contained in 3 AAC __.036, 3 AAC __.037 and 3 AAC __.038. A loan request for centralized multifuel heating systems must meet the guidelines contained in 3 AAC __.039.

Authority: AS 45.88.020

3 AAC __.036. SOLAR LOAN GUIDELINES. (a) All solar heating units and sunspaces must meet the following minimum standards. Solar heating units must also meet the minimum standards in 3 AAC __.037. Sunspaces must also meet the minimum standards in 3 AAC__.038.

(b) The design or item funded must be primarily intended as an alternative energy source and must emphasize energy performance over aesthetics.

(c) Site pictures, drawings, as-built surveys and documentation of solar access showing a prime solar fraction of at least 70 percent or more must be provided. Solar access can be measured by using a Lewis Solar Site Selector, a Solar Pathfinder or by other appropriate instruments approved by the department and must be accompanied by corresponding pictures. Roof overhangs and pony wall-like obstructions must be considered in the efficiency of the design.

(d) Framing must be wood or the equivalent with a thermal break. All frame walls must be insulated to at least R19. Frame floors over an unheated airspace must be insulated to at least R30. The roof must be insulated to at least R30.

(e) Masonry foundations must be insulated with 2 inch extruded polystyrene (R10) or equivalent below grade to 42 inches or the area standard, and with 4 inch styrofoam or equivalent above grade. A vapor barrier must be used.

(f) Glazing must have an R-value greater than 1.5 with a transmittance greater than .75.

(g) The design must provide for proper circulation of the heated air to the existing living areas and for the return of cool air. If natural convection is used, vents must be placed at appropriate intervals for a balanced heat flow. Occupant-operated windows and doors are an acceptable means of providing air circulation on loans of $15,000 and under. On all loans over $15,000, automatic circulation is required. The circulation must provide at least 2 cubic feet of air per minute per square foot of glazing and be equipped with automatic controls.

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(h) An exhaust fan or exhaust vents must be provided to protect against overheating by venting to a storage mass or to the outside. On all loans over $15,000, this exhaust system must be automatically controlled. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030
AS 45.88.500

3 AAC __.037. SOLAR HEATING UNIT STANDARDS. (a) A solar heating unit is attached to the residence and is able to be sealed off from the existing living space. It is designed and constructed to provide for collection and use of the sun's radiation. The solar heating unit must act as an air heater for the existing structure, must be isolated from the living area, and must contain no auxiliary heating system.

(b) A solar heating unit must meet the following standards to be eligible for a loan:

(1) The solar heating unit must be isolated from the living area and access may be through an exterior door. All doors on exterior walls must be thermal insulated doors;

(2) All glazed interior walls must have movable shades or shutters to insulate the glazing to at least R4. Glazing on interior walls cannot exceed 25 percent of the total interior wall area.

(3) All glazing must be within 30 degrees east or west of true south and between a tilt of 60 to 90 degrees. Glazing in the end walls or skylights in roofs will not be funded or allowed in the design. Seventy percent of the south facing wall must be glazed;

(4) Absorbers and thermal mass must be included in the unit. Thermal mass normally consists of concrete, water or phase-change materials. If the pony wall exceeds 12 inches, the storage mass on the floor will not be funded. Funding for storage mass on the floor may not exceed $10.00 per square foot;

(5) The length of the end walls cannot exceed 12 feet;

(c) Heat loss and heat gain calculations may be required to document the solar efficiency of the proposed structure;

(d) In order to be eligible for funding, the entire project must comply with these guidelines whether or not the entire project is to be funded by this program. The items to be funded must be related to the construction and purchase of the solar heating unit and must be an integral part of the solar heating unit as an alternative heating system. (Eff. / / , Register)

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Authority: AS 45.88.020
AS 45.88.030
AS 45.88.500

3 AAC __.038. SUNSPACE STANDARDS. (a) A solar sunspace is designed and constructed to collect and use the sun's radiation and is an integral part of the living area.

(b) A sunspace must meet the following standards to be eligible:

(1) Monthly heat loss and gain calculations must be performed to document the solar efficiency of the project. The calculations can be performed by an architect, engineer or other qualified individual;

(2) All glazing must be within 30 degrees east or west of true south and between a tilt of 60 to 90 degrees. Glazing in the end walls or skylights in roofs will not be funded, and the nonsouth glazing must be within a 75 percent to a 25 percent ratio;

(3) All glazing in the sunspace must be provided with movable insulation to insulate the windows to at least R5. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030
AS 45.88.500

3 AAC __.039. CENTRALIZED MULTIFUEL HEATING SYSTEM GUIDELINES. (a) A multifuel heating system includes all components which are linked together to form a system; such as wiring, plumbing and ducting. Coal storage sheds, wood sheds, or any other components related to a multifuel system which are not mechanically connected to the multifuel furnace are not eligible for funding.

(b) If the labor estimate exceeds 40 percent of the total cost of a multifuel system, at least one additional estimate must be supplied to document the cost of the proposed labor.

(c) All boilers financed under this chapter must meet Alaska State Department of Labor safety standards (A.S.M.E. approved or equivalent). (Eff. / / , Reg.)

Authority: AS 45.88.020
AS 45.88.030
AS 45.88.500

3 AAC __.040. FINANCIAL AND CREDIT RECORD. (a) The department will, in its discretion, consider the following factors in assessing an applicant's financial and credit record

(1) existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

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(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens, unpaid judgments, and prior foreclosures; and

(7) financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.045. ABILITY TO REPAY. The department may consider the following factors in evaluating an applicant's ability to repay a proposed loan:

(1) income history, including present income;

(2) prospects for future income;

(3) assets and their liquidity; and

(4) liabilities. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral may include a mortgage or other security instrument in real property, buildings, machinery and equipment or fixtures. To be considered acceptable collateral, personal property must be capable of being specifically identified. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.055. LENDING PRACTICES. (a) A loan for a sunspace may only include funding for items related to alternative heating systems. Items which may be funded include south-facing glazing, movable window insulation, ventilation and circulation system to transport the heated air, and building components that will make the solar system more efficient but are not conventional or considered normal construction.

(b) A borrower may not modify a structure or improvement financed under the provisions of this program in any

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manner which is not in compliance with the applicable guidelines contained in 3 AAC __.036 - 3 AAC __.039 during the life of the loan. All modifications to a structure financed under the program must be submitted to the department for prior written approval.

(c) An applicant seeking financing for a solar heating project in conjunction with the construction of a new building must provide written confirmation that the long-term lender is not also financing the solar heating aspect of the total construction project. Loan funds will not be disbursed until the building is complete and the long-term financing has been finalized.

(d) Applicants seeking financing for a multifuel heating system in conjuction with the construction of a new building must provide written confirmation that the long-term lender is not also financing the heating system. No long funds will be disbursed until the building is complete and long-term financing for the building has been finalized.

(e) Loan funds may not be used to reimburse an applicant for costs incurred more than 6 months prior to loan approval. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the State has been perfected;

(2) the borrower has complied with the insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit or audits to determine whether the borrower has complied with the provisions of the loan, and conduct periodic inspection of collateral securing repayment of the loan. (Eff. / / , Register)

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Authority: AS 45.88.020

3 AAC __.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, and other direct costs. (Eff. / / , Register)

Authority: AS 45.88.020

3 AAC __.080. ASSUMPTIONS. Assumption of loans will not be permitted. In the event the property containing the improvement is sold, the loan will be promptly paid in full. "Wraparound" financing which includes a loan under this chapter is prohibited and will constitute a default on the loan. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.085. RECONSIDERATION. (a) If a loan request is denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee to be considered timely.

(b) The loan committee will reconsider a request only upon a showing by the applicant that

(1) there has been a substantial change in the circumstances leading to the loan committee's initial denial or modification; or

(2) additional relevant information can be provided to the loan committee that was not initially available. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.090. CONFIDENTIALITY OF LOAN INFORMATION. (a) The following information is not confidential and is available for public inspection upon request:

(1) a document which is already a public record including deeds of trust, financing statements, limited entry permits, warranty deeds, bills of sale, marine mortgages, liens, vehicle titles and vessel documentation;

(2) general information regarding loans, including the amount of a particular loan loan terms, personal guarantees, and disbursement a repayment schedules;

(3) documents regarding foreclosure and default proceedings.

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(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors, and reports obtained from consumer reporting agencies;

(2) loan committee memoranda and minutes containing information relating to credit worthiness of an applicant; and

(3) payment history of a loan, unless the loan is in default.

(c) Information not described in (a) and (b) of this section may be subject to public disclosure. Requests for disclosure must be made in accordance with 6 AAC 095. On receipt of a request for disclosure, the department will promptly notify the loan applicant and other persons with a privacy interest in the request, to permit them to present reasons why the requested information should not be disclosed. (Eff. / / , Register)

Authority: AS 09.[illegible].110
AS 09.25.120
AS 45.88.020
Art. 1, Sec. 22
Alaska Const.

3 AAC __.300. DEFINITION OF TERMS. Unless the context requires otherwise, in this chapter

(1) "borrower" means an individual, partnership, corporation or association whose loan has been approved by a loan committee;

(2) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(3) "department" means the Department of Commerce and Economic Development; (Eff. / / , Register

Authority: AS 45.88.020

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CHAPTER
RESIDENTIAL ENERGY CONSERVATION LOANS

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065. Disbursement of Loan Funds
070. Supervision of Loans
075. Costs
080. Assumptions
085. Reconsideration
090. Confidentiality of Loan Information
300. Definition of Terms

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3 AAC __.010. APPLICATION PROCESS. To apply for a loan for the purchase, construction and installation of an energy conservation improvement, an applicant must file with the department

(1) a completed application for an energy conservation loan on a form provided by the department;

(2) letter of intent stating the amount requested, the intended use of the proposed loan funds, and a proposed plan for repayment;

(3) a credit authorization form for each of the applicant's creditors;

(4) an employment verification form;

(5) a financial statement including a copy of the applicant's federal income tax return for the most recent year;

(6) a schedule of acceptable collateral, stating date of acquisition, cost, location, market value and existing liens. Market value must be verified by providing a copy of a tax assessment or notice. Ownership of collateral should be verified by a copy of the existing title insurance, deed for the residence, or property profile;

(7) An energy improvement payback calculation, if required under 3 AAC___.035;

(8) photographs of each side of the residence being improved; and

(9) any other information the department may require. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC __.010, a loan request will be processed and evaluated by a loan examiner. After reviewing the materials submitted and obtained through the normal investigative process the loan examiner will evaluate the eligibility of the energy conservation improvement for a loan. The loan examiner shall also evaluate the applicant's eligibility for a loan based upon the applicant's financial and credit history, ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee. However, the recommendation of a loan examiner is not binding on a loan committee. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including the following requirements:

(1) additional collateral be pledged to secure the loan;

(2) additional guarantors be provided; and

(3) subordination of prior lien holder rights to the interests of the State.

(d) A loan committee will evaluate the eligibility of the energy conservation improvement and the applicant's financial and credit record, capacity for repayment, and the adequacy of collateral offered to secure the loan. A loan committee may also consider the recommendations of the loan examiner assigned to process the loan application, and any other relevant information.

(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Reg.)

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Authority: AS 45.89.030

3 AAC __.030. LOAN AMOUNTS. A loan may not exceed the lesser of

(1) $5,000; or

(2) an amount, as determined by the actual cost of labor and materials for each category, which is documented by invoices, bids or contracts; or

(3) an amount, as determined by an acceptable energy improvement payback calculation which is equal to the total estimated energy savings attributable to the energy conservation improvement over a ten-year period following the purchase, construction or installation of the energy conservation improvement. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.035. ELIGIBILITY. (a) An energy conservation improvement described in (b), (c) or (d) of this section is eligible for a loan under this chapter. An energy audit will not be required.

(b) The following conservation measures have historically shown significant energy savings and the department will generally not require an energy improvement payback calculation. However, if the department believes a conservation measure may not meet statutory requirements, it may require an energy improvement payback calculation.

(1) caulking: material used to reduce the passage of air and moisture by filling small air gaps, usually occuring in exterior walls, including sealants, putty, glazing compounds and canned spray foam;

(2) weatherstripping: material used to reduce the passage of air and moisture by placing small strips of material in or around moveable joints of windows and doors;

(3) automatic setback devices: mechanisms which are designed to reduce energy consumption by regulating a heating system through the use of:

(A) a clock or other automatic mechanism for switching from one temperature control level to another;

(B) a control device which reduces energy consumption by comparing indoor and outdoor temperatures and controlling or adjusting the heating system operating temperature; or

(C) a demand control unit consisting of a pre-programmed timer which reduces energy consumption by regulating the operational cycle of the heating system;

(4) duct/pipe insulation: insulation installed

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on hot water or heating pipes or heating ducts in an unconditioned area;

(5) water heater insulation: an insulating jacket which reduces heat loss from a hot water tank;

(6) vent damper: a device that may be installed in the flue of the central heating system which will electrically, mechanically or manually close the flue when the central heating system is not in operation;

(7) furnace replacement burner: upgrading of a furnace burner designed to achieve a reduction of the amount of fuel consumed as a result of increased combustion efficiency. The unit must be of the same fuel type as the existing burner;

(c) The following conservation measures also have historically shown significant energy savings and the department will generally not require an energy improvement payback calculation provided that these conservation measures must meet the following minimum requirements. However, the division may require an energy improvement payback calculation on any measure which it believes may not meet statutory requirements:

(1) insulation: material designed primarily to resist heat loss. This may include fiberglass batts, blown fiberglass, cellulose, styrofoam or spray foam. To be eligible, the R-value of the present insulation must be increased by at least R-7. A loan may not be made for the replacement of damaged insulation due to maintenance neglect;

(2) storm or thermal windows:

(A) a storm window is glazing material placed outside an ordinary window, creating an air space, for the purpose of providing greater resistance to heat loss than the ordinary window alone;

(B) a thermal window is a window unit with improved thermal performance by the use of two or more sheets of glazing material affixed to a window or door frame creating one or more air spaces;

(C) the overall R-value of the existing functional window unit must be increased by at least the equivalent of one sheet of glazing material by the installation of storm or thermal windows;

(3) storm or thermal doors:

(A) a storm door is a second door, installed on either side of the primary door, creating an insulating air space;

(B) a thermal door is a primary exterior door with an R-value of at least R-7;

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(C) the existing R-value must be increased by a factor of at least R-4 with the installation of a storm or thermal door;

(4) interior insulating shades: shades attached to the interior window assembly which provide an insulating level of at least R-3;

(5) insulating shutters: shutters attached to the exterior window assembly which provide an insulating level of at least R-3;

(d) The following conservation measures must have an energy improvement payback calculation acceptable to the department. The amount of the loan cannot exceed the savings, attributable to the energy conservation improvement, which could be achieved over a ten-year period:

(1) air and water heat recuperator (heat exchanger): a waste-heat recovery device which transfers heat from exhaust air or waste water to incoming fresh air or unheated water;

(2) replacement furnace or boiler: furnace or boiler which replaces an existing functional furnace or boiler of the same fuel type and which reduces the amount of fuel consumed due to increased combustion efficiency. Application for financing of a project of this type must include a flue-gas analysis;

(3) skirting: the materials enclosing the area between the ground or foundation and the base of the structure;

(4) structural changes: insulation projects which involve replacement of sheetrock, framing, siding, flooring, roofing materials, and other similar structural changes may be financed only if the loan application clearly demonstrates that this is the only practical means of installing the insulation.

(e) An energy improvement payback calculation may be performed by the applicant or other qualified individual such as a mechancial engineer or architect. The calculation must include:

(1) a description of the current physical characteristics of the building including the size, type and rate of energy consumption, along with a determination of the current yearly energy costs of the building;

(2) a detailed description and evaluation of the proposed energy improvements for which financing is being requested; and

(3) heat loss calculations which compare the existing building with the building after the proposed improvements have been made. These calculations must clearly reflect the amount of savings which would be realized over a

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10-year period after the improvements have been made. If applying for more than one improvement the calculations must show a separate 10-year savings for each conservation measure. (Eff. / / , Reg.)

Authority: AS 45.89.030
AS 45.89.500

3 AAC __.040. FINANCIAL AND CREDIT RECORD. (a) The department will, in its discretion, consider the following factors in assessing an applicant's financial and credit record:

(1) existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens, unpaid judgments, and prior foreclosures; and

(7) financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.045. ABILITY TO REPAY. The department may consider the following factors in assessing an applicant's capacity for repayment of a proposed loan:

(1) income history, including present income;

(2) prospects for future income;

(3) assets and their liquidity; and

(4) liabilities. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral may include a mortgage or other security instruments in real property, buildings, machinery, equipment or fixtures. To be considered acceptable collateral, personal property must be capable of being specifically identified. (Eff. / / , Reg.)

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Authority: AS 45.89.030

3 AAC __.055. LENDING PRACTICES. (a) A loan will not be approved for refinancing long term debt. Interim or construction financing is not considered long term debt if the term is 12 months or less and the promissory note or the original agreement was executed within 12 months before receipt of the application.

(b) Loan funds may not be used to reimburse an applicant for costs incurred more than six months prior to loan approval. (Eff. / / , Register)

Authority: AS 45.89.030

3 AAC __.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the State has been perfected;

(2) the borrower has complied with the insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter. (Eff. / / , Register)

Authority: AS 45.89.030

3 AAC .070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit to determine whether the borrower has complied with the provisions of the loan, and conduct periodic inspection of collateral securing repayment of the loan. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, and other direct costs. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.080. ASSUMPTIONS. Assumption of loans will not be permitted. In the event a residence is sold a loan will be promptly paid in full. "Wraparound" financing which

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includes a loan under this chapter is prohibited and will constitute a default on the loan. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.085. RECONSIDERATION. (a) If a loan request is denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee to be considered timely.

(b) The loan committee will reconsider a request only upon a showing by the applicant that

(1) there has been a substantial change in the circumstances leading to the loan committee's initial denial or modification; or

(2) additional relevant information can be provided to the loan committee that was not initially available.

Authority: AS 45.89.030

3 AAC__.090. CONFIDENTIALITY OF LOAN INFORMATION. (a) The following information is not confidential and is available for public inspection upon request:

(1) a document which is already a public record including deeds of trust, financing statements, limited entry permits, deeds, bills of sale, marine mortgages, liens, vehicle titles and vessel documentation;

(2) general information regarding loans, including the amount of a particular loan, loan terms, personal guarantees, and disbursement and repayment schedules;

(3) foreclosure and default proceedings.

(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors and reports obtained from consumer reporting agencies;

(2) loan committee memoranda and minutes containing information relating to credit worthiness of an applicant; and

(3) payment history of a loan, unless the loan is in default.

(c) Information not described in (a) and (b) of this section may be subject to public disclosure. Requests for disclosure must be made in in accordance with 6 AAC 095. On

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receipt of a request for disclosure, the department will notify the loan applicant and other persons with a privacy interest in the request, to permit them to present reasons why the requested information should not be disclosed. (Eff. / / , Reg.)

Authority: AS 09.25.110
AS 09.25.120
AS 45.89.030
Art. 1, Sec. 22
Alaska Const.

3 AAC __.300. DEFINITION OF TERMS. Unless the context requires otherwise, in this chapter

(1) "borrower" means an individual, partnership, corporation or association applying for the loan;

(2) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(3) "department" means the Department of Commerce and Economic Development. (Eff. / / , Reg.)

Authority: AS 45.89.030

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CHAPTER ____
CHILD CARE FACILITY LOANS

Section
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055. Lending Practices
065. Disbursement of Loan Funds
070. Supervision of Loans
075. Costs
080. Assumptions
085. Reconsideration
090. Confidentiality of Loan Information
300. Definition of Terms

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3 AAC __.010. APPLICATION PROCESS. To apply for a loan for the construction, renovation or equipping of a child care facility, an applicant shall file with the department

(1) a completed application for a child care facility loan on a form provided by the department;

(2) a letter of intent stating the amount requested, the intended use of the proposed loan funds and a proposed plan for repayment;

(3) a letter indicating the applicant's knowledge of child care programs and business conditions as listed in 3 AAC .035;

(4) a personal resume including three personal references;

(5) a business and credit history including complete copies of income tax returns for the preceding three years;

(6) a financial statement consisting of a balance sheet, a profit and loss statement and a statement of projected income and expenses for the following year's operating plan;

(7) a schedule of acceptable collateral, including collateral now owned and other collateral to be acquired with the loan proceeds, stating date of acquisition, cost, location, market value, and existing liens;

(8) if an applicant is applying for a loan to operate a day care facility licensed by the state or a local government, a copy of the application for the license or, if the facility has already been licensed, a copy of the license;

(9) any other information that the department may require. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC __.010, a loan request will be processed and evaluated by a loan examiner. The loan examiner will evaluate the applicant's eligibility, finance and credit history, operating plan, ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee. However, the recommendation of a loan examiner is not binding on a loan committee. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny, or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including the following requirements

(1) additional collateral be pledged to secure the loan;

(2) additional guarantors be provided; and

(3) subordination of prior lien holder rights to the interests of the state.

(d) A loan committee will evaluate an applicant's eligibility for a loan, financial and credit record, capacity for repayment and operating plans, and the adequacy of collateral offered to secure the loan. A loan committee may also consider the recommendations of the loan examiner assigned to process the loan application and any other relevant information.

(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Register)

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Authority: AS 44.33.245

3 AAC __.035. ELIGIBILITY. To be eligible for a child care facility loan an applicant shall demonstrate

(1) knowledge of

(A) small business management;

(B) problems encountered in caring for children, including educational, recreational, health and disciplinary needs and appropriate responses in emergencies; and

(C) fire safety, health, and safety considerations in operating a day care facility and the state and local requirements in each of these areas; and

(2) some evidence of demand for the facility. (Eff. / / , Register)

Authority: AS 44.33.245
AS 44.33.260

3 AAC __.040. FINANCIAL AND CREDIT RECORD. (a) The department will, in its discretion, consider the following factors in assessing an applicant's financial and credit record:

(1) the applicant's existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens, unpaid judgments, prior foreclosures, and financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Register)

Authority: AS 44.33.245
AS 44.33.260

3 AAC __.045. ABILITY TO REPAY. The department will, in its discretion, consider the following factors in evaluating an applicant's ability to repay a proposed loan

(1) income history, including present income;

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(2) prospects for future income;

(3) assets and their liquidity;

(4) liabilities;

(5) reasonableness of projected profit and loss statement;

(6) other business experience. (Eff. / / , Register)

Authority: AS 44.33.245
AS 44.33.260

3 AAC __.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral includes a mortgage or other security instrument in real property, buildings, machinery, equipment and fixtures. To be considered acceptable collateral, personal property must be capable of being specifically identified. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.055. LENDING PRACTICES. (a) A loan will not be approved for the purchase of

(1) undeveloped property for the construction of a child care facility;

(2) existing child care facilities; or

(3) vehicles.

(b) A loan will not be approved for refinancing long term debt. Interim or construction financing is not considered long term debt if the term is 12 months or less and the promissory note or the original agreement was executed less than 12 months before receipt of the application by the department.

(c) Loan funds may not be used to reimburse an applicant for costs incurred prior to loan approval.

(d) Loans will not be approved to finance facilities which do not comply with state or local licensing requirements. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the state has been perfected;

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(2) the borrower has complied with the insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter. (Eff. / / Register)

Authority: AS 44.33.245

3 AAC __.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit or audits to determine whether the borrower has complied with the provisions of the loan and may conduct periodic inspection of collateral securing repayment of the loan. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, travel and other direct costs. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.080. ASSUMPTIONS. (a) Requests for permission to assume obligations and benefits of loans granted under this chapter shall be processed in the same manner as a loan request.

(b) A loan committee may permit an assumption if the individual seeking to assume the loan would be eligible for a new loan of the type that is sought to be assumed, the applicant is a good financial risk, and the security of the state's investment is preserved.

(c) Eligibility standards currently in effect, rather than standards in effect at the time the original loan was made will govern assumptions. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.085. RECONSIDERATION. (a) If a loan request is denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee.

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(b) A loan committee will reconsider a request only upon a showing by an applicant that

(1) there has been a substantial change in the circumstances leading to the loan committee's initial denial or modification; or

(2) additional relevant information can be provided to the loan committee that was not initially available. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC 80.090. CONFIDENTIALITY OF LOAN INFORMATION. (a) The following information is not confidential and is available for inspection by the public upon request:

(1) a document which is already a public record, including deeds of trust, financing statements, warranty deeds, bills of sale, mortgages, liens, and vehicle titles;

(2) general information regarding loans, including the amount of particular loans, terms of the loan, personal guarantees, and disbursement and repayment schedules;

(3) insurance matters, including title insurance policies and correspondence with insurance companies or borrowers regarding losses, accident reports, and nonpayment of premiums;

(4) documents regarding foreclosure and default proceedings.

(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors and reports obtained from consumer reporting agencies;

(2) loan committee memoranda and minutes containing information relating to credit worthiness of the applicant;

(3) the payment history of an applicant, under circumstances not constituting foreclosure or default.

(c) Information not described in (a) or (b) of this section may be subject to public disclosure. Requests for disclosure must be made and will be determined in accordance with 6 AAC 95. On receipt of a request for disclosure, the department will notify the loan applicant and other persons with a privacy interest in the request, to permit them to present reasons why the requested information should not be disclosed. The department will approve requests for disclosure of information if the public interest that would be

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served from disclosure outweighs the privacy interests of the applicant. (Eff. / / , Register)

Authority: AS 09.25.110
AS 09.25.120
AS 44.33.245
Art. 1, Sec. 22
Alaska Const.

3 AAC __.300. DEFINITION OF TERMS. Unless the context requires otherwise, in this chapter

(1) "applicant" means the individual, partnership, corporation or association applying for the loan;

(2) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(3) "department" means the Department of Commerce and Economic Development;

Authority: AS 44.33.245

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CHAPTER __
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090. Confidentiality of Loan Information
300. Definition of Terms

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3 AAC __.010. APPLICATION PROCESS. To apply for a loan for the restoration, improvement, rehabilitation or maintenance of an approved structure in a historical district an applicant must file with the department:

(1) a completed application for a historical district loan on a form provided by the department;

(2) evidence of a plan approval by a local historical district commission and recommendation by a majority of the members of the Historic Sites Advisory Committee;

(3) a letter of intent stating the amount requested, the intended use of the proposed loan funds, and a proposed plan for repayment;

(4) a personal resume including three personal references;

(5) a credit history including complete copies of income tax returns for the preceding year;

(6) a financial statement consisting of a current balance sheet, a monthly budget and a statement of projected income and expenses for the next year;

(7) a schedule of acceptable collateral, including collateral now owned and other collateral to be acquired with the loan proceeds, stating date of acquisition, cost, location, market value and existing liens;

(8) photographs of each side of the structure to be improved; and

(9) any other information the department may require. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC __.010, a loan request will be processed and evaluated by a loan examiner. The loan examiner will evaluate the applicant's eligibility, financial and credit history, ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee; however the recommendation of the loan examiner is not binding on the loan committee. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

3 AAC __.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny, or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including

(1) additional collateral to secure the loan;

(2) additional guarantors;

(3) subordination of prior lien holder's rights to the interests of the state.

(d) A loan committee will evaluate the applicant's eligibility, financial and credit record, capacity for repayment and the adequacy of the collateral offered to secure the loan. A loan comittee may also consider the recommendations of the loan examiner assigned to process the loan application and any other relevant information.

(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

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3 AAC __.035. ELIGIBILITY. To be eligible for a loan, a plan must be approved by a local historical district commission and be recommended by a majority of the members of the Historic Sites Advisory Committee. A loan may be made to a person, firm, business or municipality. A structure must be within the boundaries of a historical district and it must be identified as important in state or national history or be suitable for superficial modification so that it can conform to the period or motif of the surrounding structures that are the reason for the area's designation as a historical district. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

3 AAC __.040. FINANCIAL AND CREDIT RECORD. (a) The department may consider the following factors in assessing an applicant's financial and credit record:

(1) existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens;

(7) unpaid judgments and prior foreclosures; and

(8) financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.045. ABILITY TO REPAY. The department may consider the following factors in assessing an applicant's ability to repay;

(1) income history, including present income;

(2) prospects for future income;

(3) assets and their liquidity;

(4) liabilities;

(5) reasonableness of projected profit and loss statement;

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(6) other business experience. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral may include a mortgage or other security instrument in real property, buildings, machinery and equipment or fixtures. To be considered acceptable collateral, personal property must be capable of being specifically identified. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

3 AAC __.055. LENDING PRACTICES. (a) The term of a loan secured by equipment will, in the department's discretion, be limited to eight years.

(b) An applicant may not receive loan funds for costs incurred prior to loan approval. (Eff. / / , Register)

Authority: AS 45.89.020
AS 45.89.030

3 AAC __.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the state has been perfected;

(2) the borrower has complied with the insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit or audits to determine whether the borrower has complied with the provisions of the loan and conduct periodic inspection of any collateral securing repayment of the loan. (Eff. / / , Register)

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Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

3 AAC __.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, and other direct costs. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.080. ASSUMPTIONS. (a) Assumption of a loan issued under this chapter is not permitted.

(b) Secondary financing of a loan issued under this chapter is not permitted.

(c) If the property on which the structure for which a loan was obtained under this chapter is sold, the borrower must immediately repay the loan in full. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.085. RECONSIDERATION. If a loan request has been denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee. A loan committee will reconsider a request only upon a showing by an applicant that

(1) there has been a substantial change in the circumstances leading to the loan committee's initial denial or modification; or

(2) additional relevant information can be provided to the loan committee that was not initially available. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.090. CONFIDENTIALITY OF LOAN INFORMATION. (a) The following information is not confidential and is available for inspection by the public upon request:

(1) a document which is already a public record including deeds of trust, financing statements, warranty deeds, bills of sale, liens, and vehicle titles;

(2) general information regarding loans, including the amount of a particular loan, loan terms, personal guarantees, and disbursement and repayment schedules;

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(3) documents regarding foreclosure and default proceedings.

(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors, and reports obtained from consumer reporting agencies;

(2) loan committee memoranda and minutes containing information relating to credit worthiness of an applicant;

(3) payment history on a loan, unless the loan is in default.

(c) Information not described in (a) and (b) of this section may be subject to public disclosure. Requests for disclosure must be made and will be determined in accordance with 6 AAC 95. Upon receipt of a request for disclosure, the department will notify the loan applicant and other persons with a privacy interest in the request to permit them to present reasons why the requested information should not be disclosed. (Eff. / / , Register)

Authority: AS 09.25.110
AS 09.25.120
AS 45.98.030
Art. 1, Sec. 22
Alaska Const.

3 AAC __.300. DEFINITION OF TERMS. Unless the context requires otherwise, in this chapter

(1) "borrower" means an individual, firm, business or municipality whose loan has been approved by a loan committee;

(2) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(3) "department" means the Department of Commerce and Economic Development;

Authority: AS 45.98.020
AS 45.98.030

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CHAPTER 80
COMMERCIAL FISHING LOANS

Section
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3 AAC 80.010. APPLICATION PROCESS. (a) To apply for a loan for the purchase of a limited entry permit, gear, or vessel, an applicant must file with the department

(1) a completed application for a commercial fishing loan on a form provided by the department;

(2) a completed residency questionnaire on a form provided by the department;

(3) a letter of intent stating the amount requested, the intended use of the proposed loan funds, and a proposed plan for repayment;

(4) copies of the purchase agreement or vendors' cost estimates and down-payment receipt;

(5) a commercial fishing resume identifying all permits and licenses held by the applicant, summarizing the applicant's experience as a commercial fisherman in Alaska, and identifying the actual number of days fished for each year;

(6) a business and credit history including complete copies of income tax returns for the preceding three years or for other years as may be requested by the department to document eligibility;

(7) a financial statement consisting of a current balance sheet, a profit and loss statement and a statement of projected income and expenses for the following year's operating plan;

(8) a schedule of acceptable collateral, including collateral now owned and other collateral to be acquired with the loan proceeds, stating date of acquisition, cost, location, market value and existing liens;

(9) if a vessel is used for collateral, a current marine survey acceptable to the department including pictures of the vessel; and

(10) any other information as the department may require.

(b) If a vessel is offered as collateral for a loan, the department or its designee shall be permitted to inspect the vessel or vessel construction project prior to making the loan. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC 80.010, a loan request will be processed and evaluated by a loan examiner. The loan examiner will evaluate the applicant's eligibility, financial and credit history, operating plan and ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee. However, the recommendation of a loan examiner is not binding on a loan committee. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.20.339

3 AAC 80.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny, or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including the following requirements:

(1) additional collateral be pledged to secure the loan;

(2) additional guarantors be provided; and

(3) subordination of prior lien holder's rights to the interests of the State.

(d) A loan committee will evaluate an applicant's eligibility for a loan, financial and credit record, and capacity for repayment and operating plans, and the adequacy of collateral offered to secure the loan. A loan committee may also consider the recommendations of the loan examiner assigned to process the loan application, and any other relevant information.

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(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.030. RESIDENCY REQUIREMENTS. (a) In determining if an applicant fulfills the two year residency requirements under AS 16.10.310, the loan committee may consider the following factors:

(1) where the applicant is registered to vote;

(2) where the applicant maintains a permanent place of abode;

(3) where the applicant files tax returns, and the address that is listed on the returns;

(4) where the applicant registers or licenses personal property, including but not limited to cars, boats, trucks and trailers;

(5) where the applicant is licensed to drive; and

(6) where the applicant maintains bank accounts, savings accounts, lines of credit and other financial relationships.

(b) Periods of absence from the state will not negate establishment of residency unless, during the absence, the individual establishes or claims residency in another state or performs other acts inconsistent with residency in Alaska.

(c) If two or more individuals apply jointly or as a partnership or corporation, all parties to the application must establish residency. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.035. ELIGIBILITY. (a) In determining whether an applicant has "actively participated in the fishery" under AS 16.10.310(a)(1)(A) or 16.10.310(a)(1)(C), the department may consider any or all of the following factors for each of the years claimed by the applicant:

(1) the gross income earned by the applicant

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while engaged in commercial fishing in limited entry fisheries; and

(2) the time an applicant commercially fished during openings of limited entry fisheries.

(b) For purposes of eligibility, an applicant must establish one of the following circumstances for each year claimed:

(1) that 30 percent or more of the applicant's total gross income has been derived from commercial fishing in limited entry fisheries;

(2) that 10 percent or more of the applicant's total gross income has been derived from commercial fishing in limited entry fisheries and the applicant engaged in commercial fishing in these fisheries for twenty-five or more days; or

(3) that 10 percent or more of the applicant's total gross income has been derived from commercial fishing in limited entry fisheries and the applicant engaged in commercial fishing in a particular limited entry fishery for 80 percent or more of the total number of days that the particular fishery was open for commercial fishing. For purposes of this paragraph, "particular limited entry fishery" refers to gear type and fishing area.

(c) The department may rely on the following documents to verify that an applicant has actively participated in the fishery:

(1) tax returns;

(2) verified affidavits from the applicant and others certifying the applicant's experience;

(3) fishing and gear licenses;

(4) commercial fish tickets;

(5) wage receipts; and

(6) cannery statements.

(d) An applicant for a loan under AS 16.10.310(a)(1)(B)(i) must establish that either:

(1) commercial fishing represents the largest single employer in the area that the applicant resides; or

(2) the applicant does not have training sufficient to qualify for other employment opportunities in the area.

(e) An applicant for a loan under AS 16.10 .310(a)(1)(B)(ii) must establish that he fulfills all requirements of this clause. In this clause, "economically

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dependent on commercial fishing for a livlihood" means that a majority of the applicant's gross income during the previous two years was derived from commercial fishing.

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.040. FINANCIAL AND CREDIT RECORD. (a) The department will, in its discretion, consider the following factors in assessing an applicant's financial and credit record:

(1) existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens, unpaid judgments, and prior foreclosures; and

(7) the applicant's financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.045. ABILITY TO REPAY. (a) The department may consider the following factors in evaluating an applicant's ability to repay a proposed loan:

(1) income history, including present income;

(2) prospects for future income;

(3) assets and their liquidity;

(4) liabilities;

(5) reasonableness of projected profit and loss statement; and

(6) other business experience.

(b) The department may compare revenue projections contained in an applicant's profit and loss statement with information it may acquire through its own efforts or from the Department of Fish and Game, the Commercial Fisheries Entry Commission or the Alaska Commercial Fishing and Agri-

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culture Bank on the success of other fishermen in similar circumstances to determine the reasonableness of the applicant's projections. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

3 AAC 80.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral may include a mortgage or other security instrument in real property, buildings, machinery and equipment, fixtures, limited entry permits or commercial fishing vessels with gear and appurtenances.

(c) To be considered acceptable collateral, personal property must be capable of being specifically identified. A vessel that can be documented must be documented to be acceptable collateral.

(d) Loans for the purchase of limited entry permits will be made only if the permit is placed in the name of the applicant and the permit is offered as security for the loan. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.320
AS 16.10.339

3 AAC 80.055. LENDING PRACTICES. (a) If loan funds are limited, applications for loans to purchase entry permits will receive priority over applications for the purchase of vessels and gear.

(b) Applications for loans to purchase entry permits, gear and vessels under AS 16.10.310 (a)(1)(B) and for gear and vessels under AS 16.10.310(a)(1)(C) will be approved only if alternative sources of financing are not available to the applicant. An applicant for a loan under AS 16.10 .310(a)(1)(B) will not be considered ineligible for a loan because the applicant can provide a guarantor for the loan.

(c) A loan will not be approved if it would allow an applicant to:

(1) speculate in the acquisition and sale of limited entry permits, vessels, or gear;

(2) lease out a commercial fishing vessel or limited entry permit; or

(3) purchase a commercial fishing vessel, gear or limited entry permit that will not be put to use in the fishing season immediately following the date of the application.

(d) A loan will not be approved for refinancing long term debt. Interim or construction financing is not con-

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sidered long term debt if the term is 12 months or less and the promissory note or the original agreement was executed less than 12 months before receipt of the application by the department.

(e) In determining the maximum loan amount that may be approved for the purchase of a limited entry permit, the department will rely on the value established by the Alaska Commercial Fisheries Entry Commission or other appropriate sources as determined by the department.

(f) A loan for the purchase of a limited entry permit will not be approved if an applicant holds another permit currently financed by the state and active participation in the two limited entry fisheries would be mutually exclusive.

(g) A loan for the purchase of a limited entry permit under AS 16.10.310(a)(1)(A) will not be approved if the applicant has pending an application for a loan under AS 16.10.310(a)(1)(B).

(h) A loan for the purchase of a vessel for use in a limited entry fishery will not be approved unless the applicant holds a limited entry permit for that fishery.
(Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.320
AS 16.10.325
AS 16.10.339

3 AAC 80.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the State has been perfected, except that in the case of a mortgage on a documented vessel this requirement shall be satisfied by the establishment of the mortgage as a preferred mortgage pursuant to the provisions of the Ship Mortgage Act of 1920, (46 USC §§911-984);

(2) the borrower has complied with the marine insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter.
(Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.320

3 AAC 80.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss

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statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit or audits to determine whether the borrower has complied with the provisions of the loan and conduct periodic inspection of collateral securing repayment of the loan. If a vessel is used as collateral, a current marine survey must be supplied to the department at the borrower's expense upon request by the department. (Eff. / / , Reg.)

Authority: AS 16.10.310

3 AAC 80.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, out-of-state travel and other direct costs. (Eff. / / , Reg.)

Authority: AS 16.10.310

3 AAC 80.080. ASSUMPTIONS. (a) Requests for permission to assume obligations and benefits of loans granted under AS 16.10.300-16.10.370 will be processed in the same manner as a loan request.

(b) A loan committee may permit an assumption if the individual seeking to assume the loan would be eligible for a new loan of the type that is sought to be assumed, the applicant is a good financial risk, and the security of the state's investment is preserved.

(c) Eligibility standards currently in effect, rather than standards in effect at the time the original loan was made, will govern assumptions. (Eff. / / , Reg.)

Authority: AS 16.10.310

3 AAC 80.085. RECONSIDERATION. (a) If a loan request is denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee.

(b) The loan committee will reconsider a request only upon a showing by the applicant that

(1) there has been a substantial change in the circumstances; or

(2) additional relevant information can be provided to the loan committee that was not initially available. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.339

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3 AAC 80.090. CONFIDENTIALITY OF LOAN INFORMATION.
(a) The following information is not confidential and is available for public inspection upon request:

(1) a document which is already a public record including deeds of trust, financing statements, limited entry permits, warranty deeds, bills of sale, marine mortgages, liens, vehicle titles and vessel documentation;

(2) general information regarding loans, including the amount of a particular loan, loan terms, personal guarantees, and disbursement and repayment schedules;

(3) documents regarding foreclosure and default proceedings.

(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors, reports obtained from consumer reporting agencies, cannery statements, and commercial fishing pink slips (fish tickets);

(2) loan committee memoranda and minutes containing information relating to credit worthiness of an applicant; and

(3) payment history on a loan, unless the loan is in default.

(c) Information not described in (a) and (b) of this section may be subject to public disclosure. Requests for disclosure must be made and will be determined in accordance with 6 AAC 095. On receipt of a request for disclosure, the department will notify the loan applicant and other persons with a privacy interest in the request, to permit them to present reasons why the requested information should not be disclosed. (Eff. / / , Reg.)

Authority: AS 09.25.110
AS 09.25.120
AS 16.10.310
Art. 1, Sec. 22
Alaska Const.

3 AAC 80.900. DEFINITION OF TERMS. Unless the context requires otherwise in this chapter

(1) "applicant" means the individual, partnership, corporation or association applying for a loan;

(2) "commercial fishing" means the actual catching of fish, shellfish, crabs or other fishery resources with the intent of disposing of those resources for profit by sale in commercial channels. For purposes of

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this definition, "actual catching" means having gear in the water with the intent to catch fish;

(3) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(4) "debtor" means an individual commercial fisherman who initially contracts for a loan, assumes a loan, or guarantees or co-signs a loan under AS 16.10.330 - AS 16.10.337.

(5) "default" means a violation of any terms of the loan document, or the failure to make the necessary payment within fifteen (15) days of when it is due, or the failure to maintain the insurance required by the Department of Commerce and Economic Development.

(6) "department" means the Department of Commerce and Economic Development;

(7) "documented vessel" means a vessel permanently or temporarily registered, or enrolled or licensed under the laws of the United States;

(8) "extension package" means such forms as the department may require in order to make a decision on an extension request. (Eff. / / , Reg.)

(9) "limited entry fishery" or "limited entry fisheries" means those fisheries requiring that a participant hold a permanent entry permit;

(10) "residency" means, in the case of an individual, physical presence in Alaska with the intent to remain indefinitely and make a home in the state. (Eff. / / , Reg.)

Authority: AS 16.10.310
AS 16.10.335
AS 16.10.339

Editor's Note: Former 3 AAC 80.0103 AAC 80.100 were repealed by the Department of Commerce and Economic Development on / /84, Register , and the substance of the regulation was reorganized and renumbered. The numbering and the organization of the material in 3 AAC 80.010 - 3 AAC 80.100 bears no resemblance to the numbering and organization of that material before / /84. Therefore, the history notes for 3 AAC 80.010 - 3 AAC 80.900 do not reflect the history of those sections before / /84.

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CHAPTER __
ALTERNATIVE ENERGY LOANS

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3 AAC __.010. APPLICATION PROCESS. To apply for a loan for the purchase, construction and installation of an alternative energy system an applicant must file with the department

(1) a completed application for an alternative energy loan on a form provided by the department;

(2) a letter of intent stating the amount requested, the intended used of the proposed loan funds, and a proposed plan for repayment;

(3) a credit authorization form for each of the applicant's creditors;

(4) an employment verification form;

(5) a financial statement including a copy of the applicant's federal income tax return for the most recent year;

(6) a schedule of acceptable collateral, stating date of acquisition, cost, location, market value and existing liens. Market value must be verified by providing a copy of a tax assessment or notice. Ownership of collateral should be verified by a copy of the existing title insurance, deed for the residence, or property profile;

(7) photographs of the proposed collateral; and

(8) any other information the department may require. (Eff. / / , Register)

Authority: AS 45.88.020

3 AAC __.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC __.010, a loan request will be processed and evaluated by a loan examiner. After reviewing the materials submitted and obtained through the normal investigative process the loan examiner will evaluate the eligiblity of the proposed system for a loan. The loan examiner shall also evaluate the applicant's eligibility for a loan based upon financial and credit history, ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee. However, the recommendation of a loan examiner is not binding on a loan committee. (Eff. / / , Register)

Authority: AS 45.88.020

3 AAC __.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny, or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including the following requirements:

(1) additional collateral be pledged to secure the loan;

(2) additional guarantors be provided;

(3) subordination of prior lien holder's rights to the interests of the State.

(d) A loan committee will evaluate the eligibility of the proposed system and the applicant's financial and credit record, capacity for repayment, and the adequacy of collateral offered to secure the loan. A loan committee may also consider the recommendations of the loan examiner assigned to process the loan application, and any other relevant information.

(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Register)

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Authority: AS 45.88.020
AS 45.88.030

3 AAC __.035. ELIGIBILITY. To be eligible for a loan, an applicant must seek to purchase, construct, or install an alternative energy system or centralized multifuel system, as those terms are defined in AS 45.88.500. A loan request for solar heating units and sunspaces must also meet the guidelines contained in 3 AAC __.036, 3 AAC __.037 and 3 AAC __.038. A loan request for centralized multifuel heating systems must meet the guidelines contained in 3 AAC __.039.

Authority: AS 45.88.020

3 AAC __.036. SOLAR LOAN GUIDELINES. (a) All solar heating units and sunspaces must meet the following minimum standards. Solar heating units must also meet the minimum standards in 3 AAC __.037. Sunspaces must also meet the minimum standards in 3 AAC__.038.

(b) The design or item funded must be primarily intended as an alternative energy source and must emphasize energy performance over aesthetics.

(c) Site pictures, drawings, as-built surveys and documentation of solar access showing a prime solar fraction of at least 70 percent or more must be provided. Solar access can be measured by using a Lewis Solar Site Selector, a Solar Pathfinder or by other appropriate instruments approved by the department and must be accompanied by corresponding pictures. Roof overhangs and pony wall-like obstructions must be considered in the efficiency of the design.

(d) Framing must be wood or the equivalent with a thermal break. All frame walls must be insulated to at least R19. Frame floors over an unheated airspace must be insulated to at least R30. The roof must be insulated to at least R30.

(e) Masonry foundations must be insulated with 2 inch extruded polystyrene (R10) or equivalent below grade to 42 inches or the area standard, and with 4 inch styrofoam or equivalent above grade. A vapor barrier must be used.

(f) Glazing must have an R-value greater than 1.5 with a transmittance greater than .75.

(g) The design must provide for proper circulation of the heated air to the existing living areas and for the return of cool air. If natural convection is used, vents must be placed at appropriate intervals for a balanced heat flow. Occupant-operated windows and doors are an acceptable means of providing air circulation on loans of $15,000 and under. On all loans over $15,000, automatic circulation is required. The circulation must provide at least 2 cubic feet of air per minute per square foot of glazing and be equipped with automatic controls.

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(h) An exhaust fan or exhaust vents must be provided to protect against overheating by venting to a storage mass or to the outside. On all loans over $15,000, this exhaust system must be automatically controlled.. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030
AS 45.88.500

3 AAC __.037. SOLAR HEATING UNIT STANDARDS. (a) A solar heating unit is attached to the residence and is able to be sealed off from the existing living space. It is designed and constructed to provide for collection and use of the sun's radiation. The solar heating unit must act as an air heater for the existing structure, must be isolated from the living area, and must contain no auxiliary heating system.

(b) A solar heating unit must meet the following standards to be eligible for a loan:

(1) The solar heating unit must be isolated from the living area and access may be through an exterior door. All doors on exterior walls must be thermal insulated doors;

(2) All glazed interior walls must have movable shades or shutters to insulate the glazing to at least R4. Glazing on interior walls cannot exceed 25 percent of the total interior wall area.

(3) All glazing must be within 30 degrees east or west of true south and between a tilt of 60 to 90 degrees. Glazing in the end walls or skylights in roofs will not be funded or allowed in the design. Seventy percent of the south facing wall must be glazed;

(4) Absorbers and thermal mass must be included in the unit. Thermal mass normally consists of concrete, water or phase-change materials. If the pony wall exceeds 12 inches, the storage mass on the floor will not be funded. Funding for storage mass on the floor may not exceed $10.00 per square foot;

(5) The length of the end walls cannot exceed 12 feet;

(c) Heat loss and heat gain calculations may be required to document the solar efficiency of the proposed structure;

(d) In order to be eligible for funding, the entire project must comply with these guidelines whether or not the entire project is to be funded by this program. The items to be funded must be related to the construction and purchase of the solar heating unit and must be an integral part of the solar heating unit as an alternative heating system. (Eff. / / , Register)

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Authority: AS 45.88.020
AS 45.88.030
AS 45.88.500

3 AAC __.038. SUNSPACE STANDARDS. (a) A solar sunspace is designed and constructed to collect and use the sun's radiation and is an integral part of the living area.

(b) A sunspace must meet the following standards to be eligible:

(1) Monthly heat loss and gain calculations must be performed to document the solar efficiency of the project. The calculations can be performed by an architect, engineer or other qualified individual;

(2) All glazing must be within 30 degrees east or west of true south and between a tilt of 60 to 90 degrees. Glazing in the end walls or skylights in roofs will not be funded, and the nonsouth glazing must be within a 75 percent to a 25 percent ratio;

(3) All glazing in the sunspace must be provided with movable insulation to insulate the windows to at least R5. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030
AS 45.88.500

3 AAC __.039. CENTRALIZED MULTIFUEL HEATING SYSTEM GUIDELINES. (a) A multifuel heating system includes all components which are linked together to form a system; such as wiring, plumbing and ducting. Coal storage sheds, wood sheds, or any other components related to a multifuel system which are not mechanically connected to the multifuel furnace are not eligible for funding.

(b) If the labor estimate exceeds 40 percent of the total cost of a multifuel system, at least one additional estimate must be supplied to document the cost of the proposed labor.

(c) All boilers financed under this chapter must meet Alaska State Department of Labor safety standards (A.S.M.E. approved or equivalent). (Eff. / / , Reg.)

Authority: AS 45.88.020
AS 45.88.030
AS 45.88.500

3 AAC __.040. FINANCIAL AND CREDIT RECORD. (a) The department will, in its discretion, consider the following factors in assessing an applicant's financial and credit record

(1) existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

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(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens, unpaid judgments, and prior foreclosures; and

(7) financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.045. ABILITY TO REPAY. The department may consider the following factors in evaluating an applicant's ability to repay a proposed loan:

(1) income history, including present income;

(2) prospects for future income;

(3) assets and their liquidity; and

(4) liabilities. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral may include a mortgage or other security instrument in real property, buildings, machinery and equipment or fixtures. To be considered acceptable collateral, personal property must be capable of being specifically identified. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.055. LENDING PRACTICES. (a) A loan for a sunspace may only include funding for items related to alternative heating systems. Items which may be funded include south-facing glazing, movable window insulation, ventilation and circulation system to transport the heated air, and building components that will make the solar system more efficient but are not conventional or considered normal construction.

(b) A borrower may not modify a structure or improvement financed under the provisions of this program in any

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manner which is not in compliance with the applicable guidelines contained in 3 AAC __.036 - 3 AAC __.039 during the life of the loan. All modifications to a structure financed under the program must be submitted to the department for prior written approval.

(c) An applicant seeking financing for a solar heating project in conjunction with the construction of a new building must provide written confirmation that the long-term lender is not also financing the solar heating aspect of the total construction project. Loan funds will not be disbursed until the building is complete and the long-term financing has been finalized.

(d) Applicants seeking financing for a multifuel heating system in conjuction with the construction of a new building must provide written confirmation that the long-term lender is not also financing the heating system. No long funds will be disbursed until the building is complete and long-term financing for the building has been finalized.

(e) Loan funds may not be used to reimburse an applicant for costs incurred more than 6 months prior to loan approval. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the State has been perfected;

(2) the borrower has complied with the insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit or audits to determine whether the borrower has complied with the provisions of the loan, and conduct periodic inspection of collateral securing repayment of the loan. (Eff. / / , Register)

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Authority: AS 45.88.020

3 AAC __.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, and other direct costs. (Eff. / / , Register)

Authority: AS 45.88.020

3 AAC __.080. ASSUMPTIONS. Assumption of loans will not be permitted. In the event the property containing the improvement is sold, the loan will be promptly paid in full. "Wraparound" financing which includes a loan under this chapter is prohibited and will constitute a default on the loan. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.085. RECONSIDERATION. (a) If a loan request is denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee to be considered timely.

(b) The loan committee will reconsider a request only upon a showing by the applicant that

(1) there has been a substantial change in the circumstances leading to the loan committee's initial denial or modification; or

(2) additional relevant information can be provided to the loan committee that was not initially available. (Eff. / / , Register)

Authority: AS 45.88.020
AS 45.88.030

3 AAC __.090. CONFIDENTIALITY OF LOAN INFORMATION. (a) The following information is not confidential and is available for public inspection upon request:

(1) a document which is already a public record including deeds of trust, financing statements, limited entry permits, warranty deeds, bills of sale, marine mortgages, liens, vehicle titles and vessel documentation;

(2) general information regarding loans, including the amount of a particular loan, loan terms, personal guarantees, and disbursement and repayment schedules;

(3) documents regarding foreclosure and default proceedings.

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(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors, and reports obtained from consumer reporting agencies;

(2) loan committee memoranda and minutes containing information relating to credit worthiness of an applicant; and

(3) payment history of a loan, unless the loan is in default.

(c) Information not described in (a) and (b) of this section may be subject to public disclosure. Requests for disclosure must be made in accordance with 6 AAC 095. On receipt of a request for disclosure, the department will promptly notify the loan applicant and other persons with a privacy interest in the request, to permit them to present reasons why the requested information should not be disclosed. (Eff. / / , Register)

Authority: AS 09.25.110
AS 09.25.120
AS 45.88.020
Art. 1, Sec. 22
Alaska Const.

3 AAC __.300. DEFINITION OF TERMS. Unless the context requires otherwise, in this chapter

(1) "borrower" means an individual, partnership, corporation or association whose loan has been approved by a loan committee;

(2) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(3) "department" means the Department of Commerce and Economic Development; (Eff. / / , Register

Authority: AS 45.88.020

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CHAPTER __
RESIDENTIAL ENERGY CONSERVATION LOANS

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3 AAC __.010. APPLICATION PROCESS. To apply for a loan for the purchase, construction and installation of an energy conservation improvement, an applicant must file with the department

(1) a completed application for an energy conservation loan on a form provided by the department;

(2) letter of intent stating the amount requested, the intended use of the proposed loan funds, and a proposed plan for repayment;

(3) a credit authorization form for each of the applicant's creditors;

(4) an employment verification form;

(5) a financial statement including a copy of the applicant's federal income tax return for the most recent year;

(6) a schedule of acceptable collateral, stating date of acquisition, cost, location, market value and existing liens. Market value must be verified by providing a copy of a tax assessment or notice. Ownership of collateral should be verified by a copy of the existing title insurance, deed for the residence, or property profile;

(7) An energy improvement payback calculation, if required under 3 AAC___.035;

(8) photographs of each side of the residence being improved; and

(9) any other information the department may require. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC __.010, a loan request will be processed and evaluated by a loan examiner. After reviewing the materials submitted and obtained through the normal investigative process the loan examiner will evaluate the eligibility of the energy conservation improvement for a loan. The loan examiner shall also evaluate the applicant's eligibility for a loan based upon the applicant's financial and credit history, ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee. However, the recommendation of a loan examiner is not binding on a loan committee. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including the following requirements:

(1) additional collateral be pledged to secure the loan;

(2) additional guarantors be provided; and

(3) subordination of prior lien holder rights to the interests of the State.

(d) A loan committee will evaluate the eligibility of the energy conservation improvement and the applicant's financial and credit record, capacity for repayment, and the adequacy of collateral offered to secure the loan. A loan committee may also consider the recommendations of the loan examiner assigned to process the loan application, and any other relevant information.

(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Reg.)

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Authority: AS 45.89.030

3 AAC __.030. LOAN AMOUNTS. A loan may not exceed the lesser of

(1) $5,000; or

(2) an amount, as determined by the actual cost of labor and materials for each category, which is documented by invoices, bids or contracts; or

(3) an amount, as determined by an acceptable energy improvement payback calculation which is equal to the total estimated energy savings attributable to the energy conservation improvement over a ten-year period following the purchase, construction or installation of the energy conservation improvement. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.035. ELIGIBILITY. (a) An energy conservation improvement described in (b), (c) or (d) of this section is eligible for a loan under this chapter. An energy audit will not be required.

(b) The following conservation measures have historically shown significant energy savings and the department will generally not require an energy improvement payback calculation. However, if the department believes a conservation measure may not meet statutory requirements, it may require an energy improvement payback calculation.

(1) caulking: material used to reduce the passage of air and moisture by filling small air gaps, usually occuring in exterior walls, including sealants, putty, glazing compounds and canned spray foam;

(2) weatherstripping: material used to reduce the passage of air and moisture by placing small strips of material in or around moveable joints of windows and doors;

(3) automatic setback devices: mechanisms which are designed to reduce energy consumption by regulating a heating system through the use of:

(A) a clock or other automatic mechanism for switching from one temperature control level to another;

(B) a control device which reduces energy consumption by comparing indoor and outdoor temperatures and controlling or adjusting the heating system operating temperature; or

(C) a demand control unit consisting of a pre-programmed timer which reduces energy consumption by regulating the operational cycle of the heating system;

(4) duct/pipe insulation: insulation installed

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on hot water or heating pipes or heating ducts in an unconditioned area;

(5) water heater insulation: an insulating jacket which reduces heat loss from a hot water tank;

(6) vent damper: a device that may be installed in the flue of the central heating system which will electrically, mechanically or manually close the flue when the central heating system is not in operation;

(7) furnace replacement burner: upgrading of a furnace burner designed to achieve a reduction of the amount of fuel consumed as a result of increased combustion efficiency. The unit must be of the same fuel type as the existing burner;

(c) The following conservation measures also have historically shown significant energy savings and the department will generally not require an energy improvement payback calculation provided that these conservation measures must meet the following minimum requirements. However, the division may require an energy improvement payback calculation on any measure which it believes may not meet statutory requirements:

(1) insulation: material designed primarily to resist heat loss. This may include fiberglass batts, blown fiberglass, cellulose, styrofoam or spray foam. To be eligible, the R-value of the present insulation must be increased by at least R-7. A loan may not be made for the replacement of damaged insulation due to maintenance neglect;

(2) storm or thermal windows:

(A) a storm window is glazing material placed outside an ordinary window, creating an air space, for the purpose of providing greater resistance to heat loss than the ordinary window alone;

(B) a thermal window is a window unit with improved thermal performance by the use of two or more sheets of glazing material affixed to a window or door frame creating one or more air spaces;

(C) the overall R-value of the existing functional window unit must be increased by at least the equivalent of one sheet of glazing material by the installation of storm or thermal windows;

(3) storm or thermal doors:

(A) a storm door is a second door, installed on either side of the primary door, creating an insulating air space;

(B) a thermal door is a primary exterior door with an R-value of at least R-7;

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(C) the existing R-value must be increased by a factor of at least R-4 with the installation of a storm or thermal door;

(4) interior insulating shades: shades attached to the interior window assembly which provide an insulating level of at least R-3;

(5) insulating shutters: shutters attached to the exterior window assembly which provide an insulating level of at least R-3;

(d) The following conservation measures must have an energy improvement payback calculation acceptable to the department. The amount of the loan cannot exceed the savings, attributable to the energy conservation improvement, which could be achieved over a ten-year period:

(1) air and water heat recuperator (heat exchanger): a waste-heat recovery device which transfers heat from exhaust air or waste water to incoming fresh air or unheated water;

(2) replacement furnace or boiler: furnace or boiler which replaces an existing functional furnace or boiler of the same fuel type and which reduces the amount of fuel consumed due to increased combustion efficiency. Application for financing of a project of this type must include a flue-gas analysis;

(3) skirting: the materials enclosing the area between the ground or foundation and the base of the structure;

(4) structural changes: insulation projects which involve replacement of sheetrock, framing, siding, flooring, roofing materials, and other similar structural changes may be financed only if the loan application clearly demonstrates that this is the only practical means of installing the insulation.

(e) An energy improvement payback calculation may be performed by the applicant or other qualified individual such as a mechancial engineer or architect. The calculation must include:

(1) a description of the current physical characteristics of the building including the size, type and rate of energy consumption, along with a determination of the current yearly energy costs of the building;

(2) a detailed description and evaluation of the proposed energy improvements for which financing is being requested; and

(3) heat loss calculations which compare the existing building with the building after the proposed improvements have been made. These calculations must clearly reflect the amount of savings which would be realized over a

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10-year period after the improvements have been made. If applying for more than one improvement the calculations must show a separate 10-year savings for each conservation measure. (Eff. / / , Reg.)

Authority: AS 45.89.030
AS 45.89.500

3 AAC __.040. FINANCIAL AND CREDIT RECORD. (a) The department will, in its discretion, consider the following factors in assessing an applicant's financial and credit record:

(1) existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens, unpaid judgments, and prior foreclosures; and

(7) financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.045. ABILITY TO REPAY. The department may consider the following factors in assessing an applicant's capacity for repayment of a proposed loan:

(1) income history, including present income;

(2) prospects for future income;

(3) assets and their liquidity; and

(4) liabilities. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral may include a mortgage or other security instruments in real property, buildings, machinery, equipment or fixtures. To be considered acceptable collateral, personal property must be capable of being specifically identified. (Eff. / / , Reg.)

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Authority: AS 45.89.030

3 AAC __.055. LENDING PRACTICES. (a) A loan will not be approved for refinancing long term debt. Interim or construction financing is not considered long term debt if the term is 12 months or less and the promissory note or the original agreement was executed within 12 months before receipt of the application.

(b) Loan funds may not be used to reimburse an applicant for costs incurred more than six months prior to loan approval. (Eff. / / , Register)

Authority: AS 45.89.030

3 AAC __.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the State has been perfected;

(2) the borrower has complied with the insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter. (Eff. / / , Register)

Authority: AS 45.89.030

3 AAC __.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit to determine whether the borrower has complied with the provisions of the loan, and conduct periodic inspection of collateral securing repayment of the loan. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, and other direct costs. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.080. ASSUMPTIONS. Assumption of loans will not be permitted. In the event a residence is sold a loan will be promptly paid in full. "Wraparound" financing which

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includes a loan under this chapter is prohibited and will constitute a default on the loan. (Eff. / / , Reg.)

Authority: AS 45.89.030

3 AAC __.085. RECONSIDERATION. (a) If a loan request is denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee to be considered timely.

(b) The loan committee will reconsider a request only upon a showing by the applicant that

(1) there has been a substantial change in the circumstances leading to the loan committee's initial denial or modification; or

(2) additional relevant information can be provided to the loan committee that was not initially available.

Authority: AS 45.89.030

3 AAC__.090. CONFIDENTIALITY OF LOAN INFORMATION. (a) The following information is not confidential and is available for public inspection upon request:

(1) a document which is already a public record including deeds of trust, financing statements, limited entry permits, deeds, bills of sale, marine mortgages, liens, vehicle titles and vessel documentation;

(2) general information regarding loans, including the amount of a particular loan, loan terms, personal guarantees, and disbursement and repayment schedules;

(3) foreclosure and default proceedings.

(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors and reports obtained from consumer reporting agencies;

(2) loan committee memoranda and minutes containing information relating to credit worthiness of an applicant; and

(3) payment history of a loan, unless the loan is in default.

(c) Information not described in (a) and (b) of this section may be subject to public disclosure. Requests for disclosure must be made in in accordance with 6 AAC 095. On

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receipt of a request for disclosure, the department will notify the loan applicant and other persons with a privacy interest in the request, to permit them to present reasons why the requested information should not be disclosed. (Eff. / / , Reg.)

Authority: AS 09.25.110
AS 09.25.120
AS 45.89.030
Art. 1, Sec. 22
Alaska Const.

3 AAC __.300. DEFINITION OF TERMS. Unless the context requires otherwise, in this chapter

(1) "borrower" means an individual, partnership, corporation or association applying for the loan;

(2) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(3) "department" means the Department of Commerce and Economic Development. (Eff. / / , Reg.)

Authority: AS 45.89.030

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CHAPTER ____
CHILD CARE FACILITY LOANS

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3 AAC __.010. APPLICATION PROCESS. To apply for a loan for the construction, renovation or equipping of a child care facility, an applicant shall file with the department

(1) a completed application for a child care facility loan on a form provided by the department;

(2) a letter of intent stating the amount requested, the intended use of the proposed loan funds and a proposed plan for repayment;

(3) a letter indicating the applicant's knowledge of child care programs and business conditions as listed in 3 AAC .035;

(4) a personal resume including three personal references;

(5) a business and credit history including complete copies of income tax returns for the preceding three years;

(6) a financial statement consisting of a balance sheet, a profit and loss statement and a statement of projected income and expenses for the following year's operating plan;

(7) a schedule of acceptable collateral, including collateral now owned and other collateral to be acquired with the loan proceeds, stating date of acquisition, cost, location, market value, and existing liens;

(8) if an applicant is applying for a loan to operate a day care facility licensed by the state or a local government, a copy of the application for the license or, if the facility has already been licensed, a copy of the license;

(9) any other information that the department may require. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC __.010, a loan request will be processed and evaluated by a loan examiner. The loan examiner will evaluate the applicant's eligibility, finance and credit history, operating plan, ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee. However, the recommendation of a loan examiner is not binding on a loan committee. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny, or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including the following requirements

(1) additional collateral be pledged to secure the loan;

(2) additional guarantors be provided; and

(3) subordination of prior lien holder rights to the interests of the state.

(d) A loan committee will evaluate an applicant's eligibility for a loan, financial and credit record, capacity for repayment and operating plans, and the adequacy of collateral offered to secure the loan. A loan committee may also consider the recommendations of the loan examiner assigned to process the loan application and any other relevant information.

(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Register)

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Authority: AS 44.33.245

3 AAC __.035. ELIGIBILITY. To be eligible for a child care facility loan an applicant shall demonstrate

(1) knowledge of

(A) small business management;

(B) problems encountered in caring for children, including educational, recreational, health and disciplinary needs and appropriate responses in emergencies; and

(C) fire safety, health, and safety considerations in operating a day care facility and the state and local requirements in each of these areas; and

(2) some evidence of demand for the facility. (Eff. / / , Register)

Authority: AS 44.33.245
AS 44.33.260

3 AAC __.040. FINANCIAL AND CREDIT RECORD. (a) The department will, in its discretion, consider the following factors in assessing an applicant's financial and credit record:

(1) the applicant's existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens, unpaid judgments, prior foreclosures, and financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Register)

Authority: AS 44.33.245
AS 44.33.260

3 AAC __.045. ABILITY TO REPAY. The department will, in its discretion, consider the following factors in evaluating an applicant's ability to repay a proposed loan

(1) income history, including present income;

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(2) prospects for future income;

(3) assets and their liquidity;

(4) liabilities;

(5) reasonableness of projected profit and loss statement;

(6) other business experience. (Eff. / / , Register)

Authority: AS 44.33.245
AS 44.33.260

3 AAC __.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral includes a mortgage or other security instrument in real property, buildings, machinery, equipment and fixtures. To be considered acceptable collateral, personal property must be capable of being specifically identified. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.055. LENDING PRACTICES. (a) A loan will not be approved for the purchase of

(1) undeveloped property for the construction of a child care facility;

(2) existing child care facilities; or

(3) vehicles.

(b) A loan will not be approved for refinancing long term debt. Interim or construction financing is not considered long term debt if the term is 12 months or less and the promissory note or the original agreement was executed less than 12 months before receipt of the application by the department.

(c) Loan funds may not be used to reimburse an applicant for costs incurred prior to loan approval.

(d) Loans will not be approved to finance facilities which do not comply with state or local licensing requirements. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the state has been perfected;

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(2) the borrower has complied with the insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter. (Eff. / / Register)

Authority: AS 44.33.245

3 AAC __.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit or audits to determine whether the borrower has complied with the provisions of the loan and may conduct periodic inspection of collateral securing repayment of the loan. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, travel and other direct costs. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.080. ASSUMPTIONS. (a) Requests for permission to assume obligations and benefits of loans granted under this chapter shall be processed in the same manner as a loan request.

(b) A loan committee may permit an assumption if the individual seeking to assume the loan would be eligible for a new loan of the type that is sought to be assumed, the applicant is a good financial risk, and the security of the state's investment is preserved.

(c) Eligibility standards currently in effect, rather than standards in effect at the time the original loan was made will govern assumptions. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC __.085. RECONSIDERATION. (a) If a loan request is denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee.

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(b) A loan committee will reconsider a request only upon a showing by an applicant that

(1) there has been a substantial change in the circumstances leading to the loan committee's initial denial or modification; or

(2) additional relevant information can be provided to the loan committee that was not initially available. (Eff. / / , Register)

Authority: AS 44.33.245

3 AAC 80.090. CONFIDENTIALITY OF LOAN INFORMATION. (a) The following information is not confidential and is available for inspection by the public upon request:

(1) a document which is already a public record, including deeds of trust, financing statements, warranty deeds, bills of sale, mortgages, liens, and vehicle titles;

(2) general information regarding loans, including the amount of particular loans, terms of the loan, personal guarantees, and disbursement and repayment schedules;

(3) insurance matters, including title insurance policies and correspondence with insurance companies or borrowers regarding losses, accident reports, and nonpayment of premiums;

(4) documents regarding foreclosure and default proceedings.

(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors and reports obtained from consumer reporting agencies;

(2) loan committee memoranda and minutes containing information relating to credit worthiness of the applicant;

(3) the payment history of an applicant, under circumstances not constituting foreclosure or default.

(c) Information not described in (a) or (b) of this section may be subject to public disclosure. Requests for disclosure must be made and will be determined in accordance with 6 AAC 95. On receipt of a request for disclosure, the department will notify the loan applicant and other persons with a privacy interest in the request, to permit them to present reasons why the requested information should not be disclosed. The department will approve requests for disclosure of information if the public interest that would be

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served from disclosure outweighs the privacy interests of the applicant. (Eff. / / , Register)

Authority: AS 09.25.110
AS 09.25.120
AS 44.33.245
Art. 1, Sec. 22
Alaska Const.

3 AAC __.300. DEFINITION OF TERMS. Unless the context requires otherwise, in this chapter

(1) "applicant" means the individual, partnership, corporation or association applying for the loan;

(2) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(3) "department" means the Department of Commerce and Economic Development;

Authority: AS 44.33.245

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CHAPTER __
HISTORICAL DISTRICT LOANS

Section
010. Application Process
015. Examination
020. Loan Committee
035. Eligibility
040. Financial and Credit Record
045. Ability to Repay
050. Collateral
055. Lending Practices
065. Disbursement of Loan Funds
070. Supervision of Loans
075. Costs
080. Assumptions
085. Reconsideration
090. Confidentiality of Loan Information
300. Definition of Terms

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3 AAC __.010. APPLICATION PROCESS. To apply for a loan for the restoration, improvement, rehabilitation or maintenance of an approved structure in a historical district an applicant must file with the department:

(1) a completed application for a historical district loan on a form provided by the department;

(2) evidence of a plan approval by a local historical district commission and recommendation by a majority of the members of the Historic Sites Advisory Committee;

(3) a letter of intent stating the amount requested, the intended use of the proposed loan funds, and a proposed plan for repayment;

(4) a personal resume including three personal references;

(5) a credit history including complete copies of income tax returns for the preceding year;

(6) a financial statement consisting of a current balance sheet, a monthly budget and a statement of projected income and expenses for the next year;

(7) a schedule of acceptable collateral, including collateral now owned and other collateral to be acquired with the loan proceeds, stating date of acquisition, cost, location, market value and existing liens;

(8) photographs of each side of the structure to be improved; and

(9) any other information the department may require. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.015. EXAMINATION. (a) Upon receipt of the materials described in 3 AAC __.010, a loan request will be processed and evaluated by a loan examiner. The loan examiner will evaluate the applicant's eligibility, financial and credit history, ability to repay, and proposed collateral.

(b) On the basis of the evaluation, the loan examiner will recommend proposed action on the loan request to the appropriate loan committee; however the recommendation of the loan examiner is not binding on the loan committee. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

3 AAC __.020. LOAN COMMITTEE. (a) A loan committee consists of one or more persons appointed by the commissioner from the department to act on a loan request.

(b) A loan committee may approve, deny, or modify and approve a loan request, or table a loan request subject to obtaining additional information.

(c) A loan committee may impose reasonable conditions on the approval of a loan, including

(1) additional collateral to secure the loan;

(2) additional guarantors;

(3) subordination of prior lien holder's rights to the interests of the state.

(d) A loan committee will evaluate the applicant's eligibility, financial and credit record, capacity for repayment and the adequacy of the collateral offered to secure the loan. A loan comittee may also consider the recommendations of the loan examiner assigned to process the loan application and any other relevant information.

(e) A loan committee may fix the term of a loan and the repayment schedule to meet the needs of the borrower and the collateral available to secure repayment of the loan.

(f) If a loan request is denied or significantly modified by a loan committee, the loan committee will provide the applicant with a statement of the reasons for the action and the information relied on.

(g) A material misstatement or omission of fact made by an applicant constitutes grounds for denial of a loan request. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

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3 AAC __.035. ELIGIBILITY. To be eligible for a loan, a plan must be approved by a local historical district commission and be recommended by a majority of the members of the Historic Sites Advisory Committee. A loan may be made to a person, firm, business or municipality. A structure must be within the boundaries of a historical district and it must be identified as important in state or national history or be suitable for superficial modification so that it can conform to the period or motif of the surrounding structures that are the reason for the area's designation as a historical district. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

3 AAC __.040. FINANCIAL AND CREDIT RECORD. (a) The department may consider the following factors in assessing an applicant's financial and credit record:

(1) existing and prior debts;

(2) credit reports obtained from creditors and private credit reporting services;

(3) prior loan history with the department;

(4) timeliness in making payments on loans and other debts;

(5) prior bankruptcies;

(6) existence of tax liens;

(7) unpaid judgments and prior foreclosures; and

(8) financial and credit reputation in the community.

(b) Information establishing unacceptable credit will be more heavily weighed by the department if it has occurred in recent years. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.045. ABILITY TO REPAY. The department may consider the following factors in assessing an applicant's ability to repay;

(1) income history, including present income;

(2) prospects for future income;

(3) assets and their liquidity;

(4) liabilities;

(5) reasonableness of projected profit and loss statement;

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(6) other business experience. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.050. COLLATERAL. (a) A loan must be secured by collateral acceptable to the department to ensure repayment of the loan in the event of default.

(b) Acceptable collateral may include a mortgage or other security instrument in real property, buildings, machinery and equipment or fixtures. To be considered acceptable collateral, personal property must be capable of being specifically identified. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

3 AAC __.055. LENDING PRACTICES. (a) The term of a loan secured by equipment will, in the department's discretion, be limited to eight years.

(b) An applicant may not receive loan funds for costs incurred prior to loan approval. (Eff. / / , Register)

Authority: AS 45.89.020
AS 45.89.030

3 AAC __.065. DISBURSEMENT OF LOAN FUNDS. Loan funds will be disbursed when

(1) a security interest in the collateral on behalf of the state has been perfected;

(2) the borrower has complied with the insurance requirements contained in an instrument signed by the borrower;

(3) all requirements of the loan committee have been met; and

(4) the borrower has complied with all other provisions of the loan documents and this chapter. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.070. SUPERVISION OF LOANS. As a condition of a loan and while there is an outstanding loan balance, the department may require a borrower to furnish annual financial statements consisting of a balance sheet, profit-and-loss statement, sources and application of all funds received and a schedule of change of owner's equity. The department may also require an audit or audits to determine whether the borrower has complied with the provisions of the loan and conduct periodic inspection of any collateral securing repayment of the loan. (Eff. / / , Register)

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Authority: AS 45.98.020
AS 45.98.030
AS 45.98.040

3 AAC __.075. COSTS. All expenses incurred by the department in closing a loan, including the processing of the loan application, shall be paid by the applicant. These expenses include the cost of credit reports, title reports and insurance, recording fees, appraisals, surveys, and other direct costs. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.080. ASSUMPTIONS. (a) Assumption of a loan issued under this chapter is not permitted.

(b) Secondary financing of a loan issued under this chapter is not permitted.

(c) If the property on which the structure for which a loan was obtained under this chapter is sold, the borrower must immediately repay the loan in full. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.085. RECONSIDERATION. If a loan request has been denied or significantly modified by a loan committee, an applicant may file a written request for reconsideration with the department. The request must be filed within 30 days of receipt of the initial decision of the loan committee. A loan committee will reconsider a request only upon a showing by an applicant that

(1) there has been a substantial change in the circumstances leading to the loan committee's initial denial or modification; or

(2) additional relevant information can be provided to the loan committee that was not initially available. (Eff. / / , Register)

Authority: AS 45.98.020
AS 45.98.030

3 AAC __.090. CONFIDENTIALITY OF LOAN INFORMATION.
(a) The following information is not confidential and is available for inspection by the public upon request:

(1) a document which is already a public record including deeds of trust, financing statements, warranty deeds, bills of sale, liens, and vehicle titles;

(2) general information regarding loans, including the amount of a particular loan, loan terms, personal guarantees, and disbursement and repayment schedules;

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(3) documents regarding foreclosure and default proceedings.

(b) The following information is confidential and is not subject to public disclosure:

(1) personal and financial information, including income tax returns, financial statements, business income statements, pro forma profit and loss statements, credit information obtained directly from banks and other creditors, and reports obtained from consumer reporting agencies;

(2) loan committee memoranda and minutes containing information relating to credit worthiness of an applicant;

(3) payment history on a loan, unless the loan is in default.

(c) Information not described in (a) and (b) of this section may be subject to public disclosure. Requests for disclosure must be made and will be determined in accordance with 6 AAC 95. Upon receipt of a request for disclosure, the department will notify the loan applicant and other persons with a privacy interest in the request to permit them to present reasons why the requested information should not be disclosed. (Eff. / / , Register)

Authority: AS 09.25.110
AS 09.25.120
AS 45.98.030
Art. 1, Sec. 22
Alaska Const.

3 AAC __.300. DEFINITION OF TERMS. Unless the context requires otherwise, in this chapter

(1) "borrower" means an individual, firm, business or municipality whose loan has been approved by a loan committee;

(2) "commissioner" means the Commissioner of the Department of Commerce and Economic Development;

(3) "department" means the Department of Commerce and Economic Development;

Authority: AS 45.98.020
AS 45.98.030

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State Loan Programs:

Quarterly Activity Report

Fourth Quarter FY 1984

Jay Livey
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907/465-3991

October 1984

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INTRODUCTION

This activity report is designed to assist legislators with their oversight responsibilities by providing a compilation of data obtained from each of the active State-sponsored loan programs. For our purposes, active loan programs are those which presently make or service loans. (See the list of active and inactive programs on page 4.) The House Research Agency has produced reports covering quarterly lending activity since January 1981.

This report groups State loans into six categories--Economic Development, Education, Energy, Housing, Medical and Child Care, and Municipal Assistance. A list of the programs in each of the six categories is found on page 3.

The figures representing loans approved during a quarter do not necessarily represent direct State expenditures. Bond-financed loan programs provide the bulk of the funds referred to in this report; these programs rely to some degree on State appropriations, in some cases only for administrative funds, but obtain most of their loan funds by selling bonds on the national market. Only in the case of direct loans, such as those administered by the Department of Commerce and Economic Development, does the figure for loans approved represent direct investment of the State's cash. Of course, part of the cost of these programs is returned through payments of principal and interest. We have noted on page 4, with the list of active and inactive programs, whether each lending program is financed entirely through State appropriation or is partially bond-financed.

This activity report is meant to give an idea of the number and dollar amount of loans approved each quarter for use in such areas as economic development and housing, and to present the volume of loans and loan amounts approved each quarter by all State loan programs. The figures given for "loans approved" are just that: loans to which the loan agency has committed itself, not necessarily cash transactions. Figures representing numbers and dollar amounts of total loans outstanding to date are the loans that are still owed to the loan agency, and the amount of principal still unpaid. In other words, total loans outstanding to date are <u>not</u> all loans ever made or approved by the agency.

In addition to information about delinquency, we have included the number and dollar amount of each agency's outstanding loans that are in default. For the sake of uniformity, we define loans in default as delinquent loans that the lending agencies have turned over to their counsel for legal action. Page 5 is a summary sheet showing the rates of delinquency and default for all the loan programs.

Several State programs that are authorized to make either loans and/or grants have chosen to make grants. These are the Outdoor, Recreational, Open Space and Historical Properties Development Fund and the Disaster Relief Fund. The Senior Citizens Housing Development Fund was included in this group until 1982, when the legislature made it strictly a grant program. Because they have never been active in lending, we do not include these programs in our reports. Another program that we omit is the Memorial Scholarhip Revolving Loan Fund, administered by the Commission on Postsecondary Education. This loan program is funded by private donations rather than by the State and is virtually inactive.

Some of the State's loan programs were altered or eliminated by the legislature in 1982; where pertinent, the changes are reflected in this edition. The Fishermen's Mortgage and Note Fund has been combined with the Commercial Fishing Revolving Loan Fund; the former Alaska Renewable Resources Corporation (ARRC) is now the Alaska Resources Corporation (ARC). The rural housing programs were moved from the Alaska Housing Finance Corporation to the Housing Assistance Loan Fund in the Division of Housing Assistance, which also manages the Nonconforming Housing Loan Fund. The Residential Care Facility Revolving Loan Fund was eliminated. In addition, the legislature cleared the books of several loan programs that had never been active or funded and so were never included in these reports.

A new loan fund, the Alaska Grain Reserve Loan Fund, was established by the passage of the Alaska Grain Reserve Program in 1983 (Ch. 100 SLA 1983). This program, established in the Department of Natural Resources, Division of Agriculture, assists state grain producers by making loans secured by grain reserves. Administrative procedures to process loan applications were established during the first few months of FY 84.

Chapter 161 SLA 1984 provides for the orderly termination of the Alaska Resources Corporation (ARC). This act restructures the ARC Board of Directors, transfers the corporation to the Department of Revenue and provides for the disposition of ARC assets and liabilities. As a result of this reorganization, 4th quarter activity information was not available and is not included in this report.

As in previous reports, this report incorporates changes that were made in response to the suggestions of loan program administrators and legislative staff. Readers are encouraged to let us know if they have further modifications to suggest. Also, anyone needing more detailed information about a loan program should call this agency, because we do collect more data from the programs than we have room to print each quarter.

For current descriptions of the active and inactive State loan programs, we refer legislators to "State Loan Programs: A Review of Administration, Funding and Activity," published by the House Research Agency in December 1982. Also, the Division of Budget and Management in 1982 produced a helpful guide entitled "Overview of State Loan Programs and Investment Funds."

State Loan Programs Included in this Report, by Type

ECONOMIC DEVELOPMENT*

Agricultural Revolving Loan Fund
Alaska Industrial Development Authority
(except multi-family housing)
Alaska Resources Corporation
Alaska Grain Reserve Loan Fund
Commercial Fishing Revolving Loan Fund
Fisheries Enhancement Revolving Loan Fund
Mining Loan Fund
Small Business Revolving Loan Fund
Tourists' Revolution Loan Fund
Veterans' Revolving Loan Fund

EDUCATION

Scholarship Revolving Loan Fund

ENERGY

Alaska Power Authority:
Power Project Fund
Rural Electrification Revolving Loan Fund
Alternative Technology and Energy Revolving Loan Fund
Residential Energy Conservation Fund
Water Resources Revolving Loan Fund

HOUSING

Alaska Housing Finance Corporation
Housing Assistance Loan Fund
Alaska Industrial Development Authority
(multi-family housing only)

MEDICAL AND CHILD CARE

Alaska Medical Facility Authority
Child Care Facility Revolving Loan Fund
Medical Malpractice Liability Revolving Loan Fund

MUNICIPAL ASSISTANCE

Alaska Municipal Bond Bank Authority
Bulk Fuel Revolving Loan Fund
Historical District Revolving Loan Fund

Active and Inactive State Loan Programs

ACTIVE

Agricultural Revolving Loan Fund[1]
Alaska Grain Reserve Loan Fund[1]
Alaska Housing Finance Corporation (AHFC)[2]
Alaska Medical Facility Authority[2]
Alaska Municipal Bond Bank Authority[2]
Alaska Resources Corporation (ARC)[1]
Alaska Industrial Development Authority (AIDA)[2]
Alaska Power Authority[1]
Alternative Technology and Energy Revolving Loan Fund[1]
Bulk Fuel Revolving Loan Fund[1]
Child Care Facility Revolving Loan Fund[1]
Commercial Fishing Revolving Loan Fund[1]
Fisheries Enhancement Revolving Loan Fund[1]
Historical District Revolving Loan Fund[1]
Housing Assistance Loan Fund[1]
Medical Malpractice Liability Revolving Loan Fund[1]
Mining Loan Fund[1]
Relocation Planning Loans[1]
Residential Energy Conservation Fund[1]
Scholarship Revolving Loan Fund[1]

INACTIVE

Alaska Disaster Economic Impact Fund
Alaska Gas Pipeline Financing Authority
Alaska State Housing Authority (ASHA)
Disaster Relief Fund*
Capital City Revolving Loan Fund
Housing Development Revolving Loan Fund
Outdoor, Recreational, Open Space and Historical Properties Development Fund*
Public Law 92-203 Loan Program
Small Business Revolving Loan Fund**
Tourism Revolving Loan Fund**
Veterans' Revolving Loan Fund**
Water Resources Revolving Loan Fund**

[1]These programs are funded through State appropriations.
[2]These programs are funded, at least in part, through bond sales.

*These programs are funded to make either grants or loans, and make grants rather than loans.
**These programs are inactive but still service some loans.

Summary of Delinquency and Default
State Loan Programs, 4rd Quarter FY 84

Loan Program		Delinquent Loans[1] $(thousands)	Delinquent Loans[1] %	Loans in Default[2] $	Loans in Default[2] %
Indirect Lenders:	Alaska Housing Finance Corporation (all programs)	$113,615.1	3.0%	$3,078.2	---*
	Alaska Industrial Development Authority:				
	AIDA-purchased	7,163.2	3.2%	375.7	---
	Appropriated to AIDA	8,107.0	7.7%	2,581.8	2.4%
	Alaska Medical Facility Authority	0.0	0.0%	0.0	0.0%
	Alaska Municipal Bond Bank Authority	0.0	0.0%	0.0	0.0%
Direct Lenders:	Agriculture Revolving Loan Fund	6,953.5	15.6%	5,976.9	13.4%
	Alaska Power Authority:				
	Power Project Fund	0.0	0.0%	0.0	0.0%
	Rural Electrification Revolving Loan Fund	0.0	0.0%	0.0	0.0%
	Alaska Resources Corporation	NA	NA	NA	NA
	Alternative Technology & Energy Rev. Loan Fund (est.)	2,408.0	22.3%	24.0	.2%
	Bulk Fuel Revolving Loan Fund	148.0	.7%	0.0	0.0%
	Child Care Facility Rev. Loan Fund	103.0	15.4%	0.0	0.0
	Commercial Fishing Revolving Loan Fund	11,551.3	14.4%	607.0	.8%
	Fisheries Enhancement Revolving Loan Fund	0.0	0.0%	0.0	0.0%
	Housing Assistance Loan Fund[3]	1,977.2	2.0%	0.0	0.0%
	Medical Malpractice Liability Revolving Loan Fund	0.0	0.0%	0.0	0.0%
	Mining Loan Fund	10,621.0	55.9%	0.0	0.0%
	Residential Energy Conservation Fund	1,039.2	19.8%	13.4	.3%
	Scholarship Revolving Loan Fund	12,470.1	6.7%	10,581.7	5.7%
	Small Business Revolving Loan Fund	34,198.0	48.1%	1,763.0	2.5%
	Tourism Revolving Loan Fund	1,034.0	16.3%	0.0	0.0%
	Veterans' Revolving Loan Fund[4]	20,333.1	21.5%	540.0	.6%
	Water Resources Revolving Loan Fund	0.0	0.0%	0.0	0.0%

*--- less than .1%

[1]Delinquency includes all loans that are more than one day past due at the end of the quarter; the exceptions are the Agricultural Revolving Loan Fund, AIDA and the Scholarship Revolving Loan Fund.

[2]Loans in default are defined as delinquent loans that have been turned over to counsel for legal action, except loans made from the Scholarshop Revolving Loan Fund which are considered to be in default if more than 120 days delinquent.

[3]Includes only the Nonconforming Housing Loan program and mortgages for the Rural Owner-Occupied and Rural Non-Owner-Occupied programs that were purchased since the start of FY 83; mortgages made by the two rural programs before July 1, 1982 are serviced by AHFC and are included in AHFC's delinquency and default figures.

[4]Reflects transfer of all AHFC owned veteran loans effective 11/1/83.

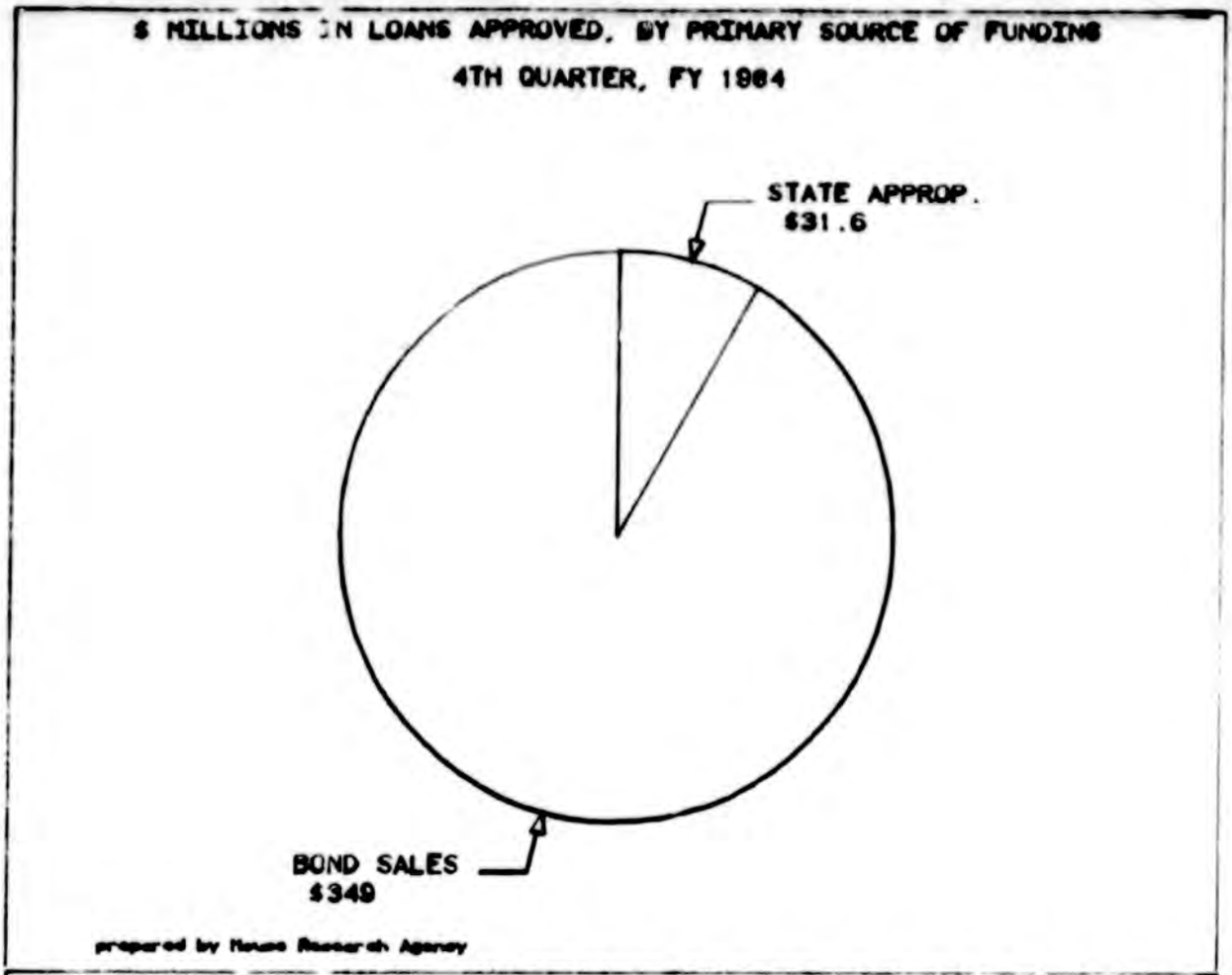
FIGURE 1

TOTALS - ALL STATE LOAN PROGRAMS

4th QUARTER FY 84

Loans Outstanding To Date		Total Loans Approved During FY 84		Loans Approved During the Quarter		Loans Denied During the Quarter	
#	$	#	$	#	$	#	$
121,680	$4,978,348,746	29,826	$1,645,526,075	4,229	$380,614,843	628	$54,039,758

FIGURE 2


$ MILLIONS IN LOANS APPROVED, BY PRIMARY SOURCE OF FUNDING
4TH QUARTER, FY 1984
STATE APPROP.
$31.6
BOND SALES
$349
prepared by House Research Agency

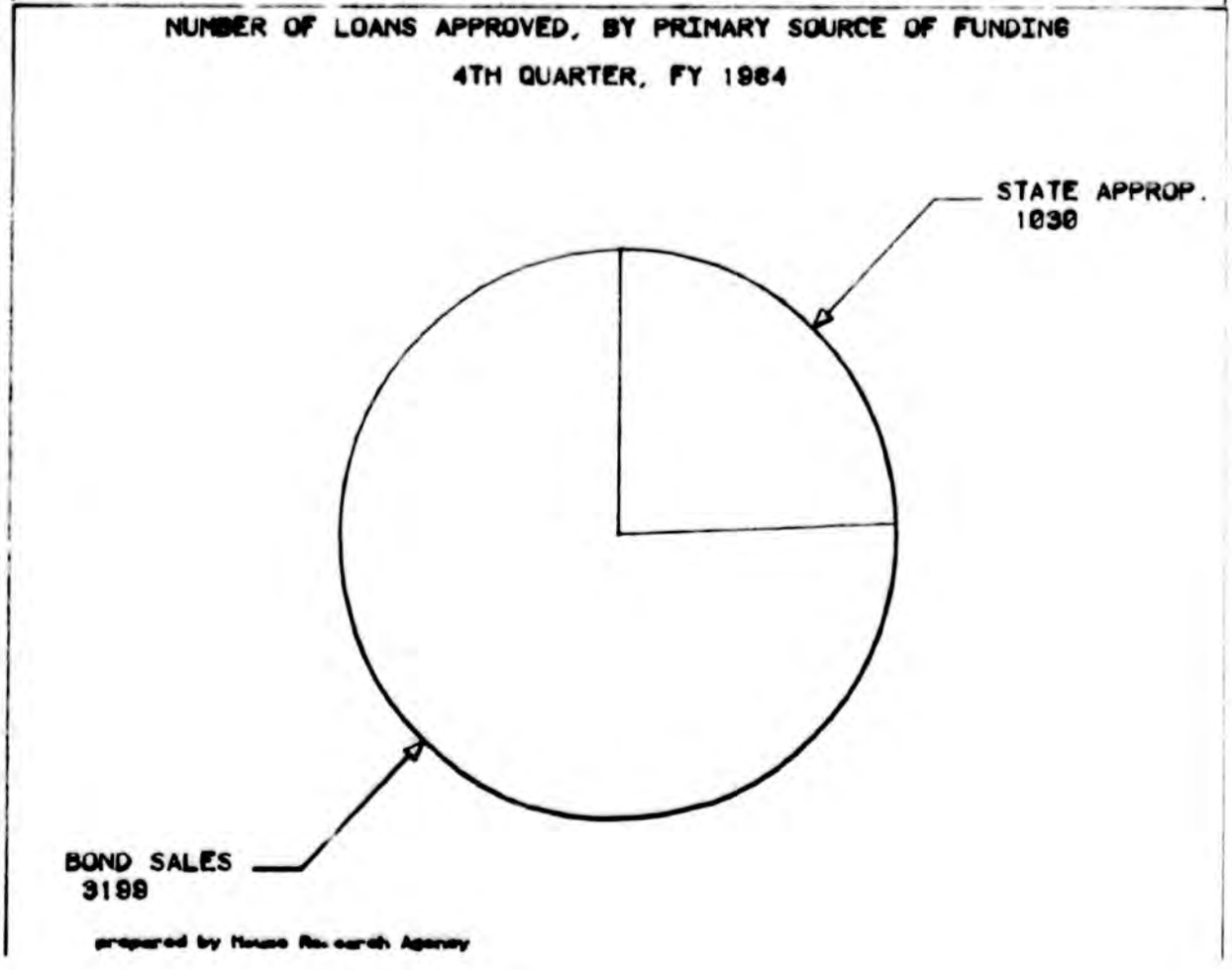

NUMBER OF LOANS APPROVED, BY PRIMARY SOURCE OF FUNDING
4TH QUARTER, FY 1984
STATE APPROP.
1030
BOND SALES
3198
prepared by House Research Agency

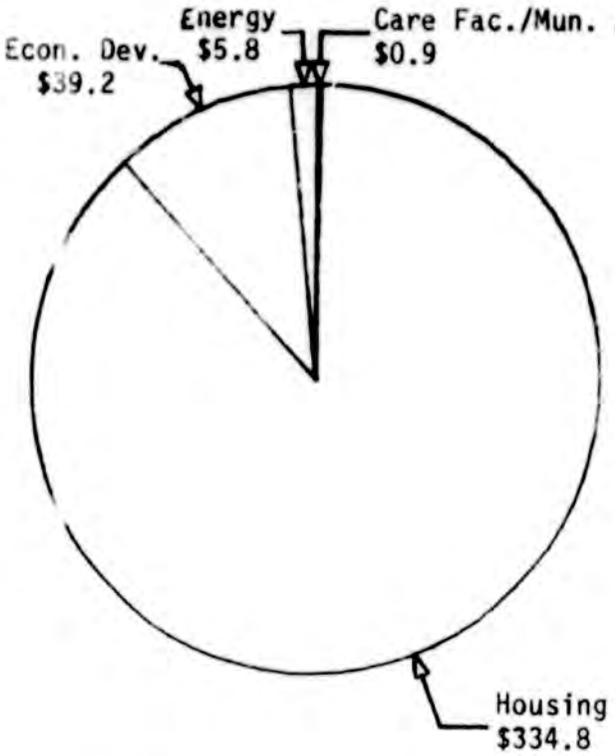
FIGURE 3
DATA BY LOAN TYPE
4th QUARTER FY 84 AND ALL LOANS OUTSTANDING

	Economic Development	Education	Energy	Housing	Medical and Child Care	Municipal Assistance	Totals
# Approved During the Quarter	209	576	155	3,271	0	18	4,229
% of Total # Approved During the Qtr.	5.0%	13.7%	3.7%	77.2%	0.00%	0.43%	100.0%
$ Amount Approved During the Qtr.	$ 39,171,374	97,666	$5,750,097	$334,783,788	$ 0	$ 811,918	$380,614,843
% of Total $ Approved during the Qtr.	10.3%	.02%	1.51%	87.9%	0.00%	---	100.0%
# Approved During FY 84 to Date	791	14,785	724	13,459	12	55	29,826
$ Amount Approved During FY 84 to Date	$236,997,947	$62,912,316	$14,594,188	$1,319,538,524	$2,453,600	$9,029,500	$1,645,526,075
# of Loans Outstanding to Date	6,661	63,172	3,453	48,282	27	85	121,680
$ Amount of Loans Outstanding to Date*	$677,313,147	$185,495,610	$50,040,915	$3,902,939,974	$16,438,000	$146,121,100	$4,978,348,746

NOTE: For a list of the programs that are included in each category, see page 3.
*The total dollar amount of housing loans outstanding to date does not include AIDA multi-family loans.

$ MILLIONS OF LOANS APPROVED, BY MAJOR LOAN TYPE

4TH QUARTER, FY 1984

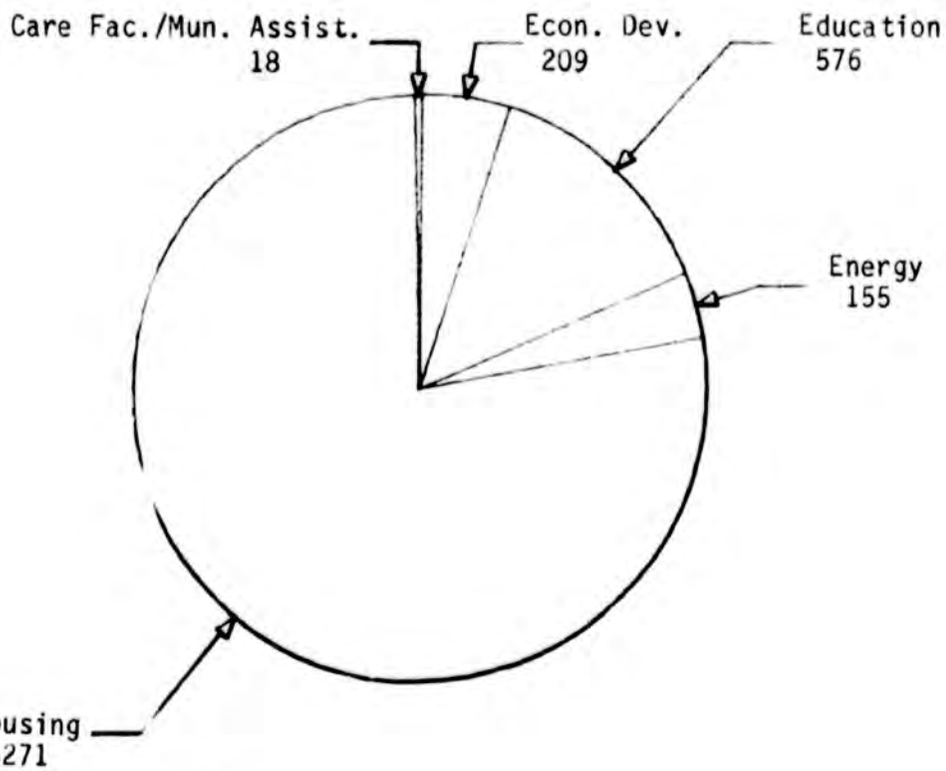


prepared by House Research Agency

FIGURE 4

NUMBER OF LOANS APPROVED, BY MAJOR LOAN TYPE

4TH QUARTER, FY 1984



prepared by House Research Agency

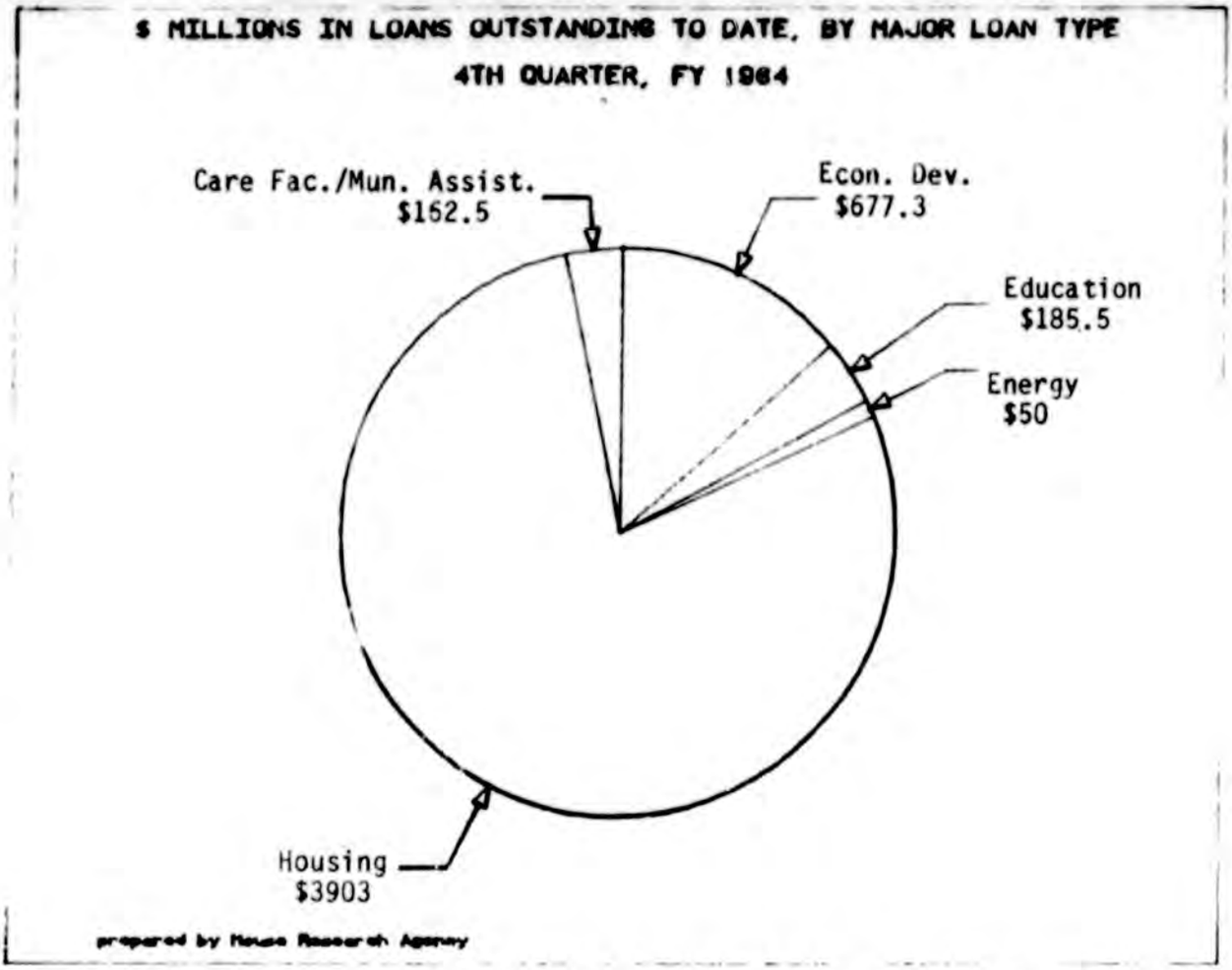

$ MILLIONS IN LOANS OUTSTANDING TO DATE, BY MAJOR LOAN TYPE
4TH QUARTER, FY 1984
Care Fac./Mun. Assist.
$162.5
Econ. Dev.
$677.3
Education
$185.5
Energy
$50
Housing
$3903
prepared by House Research Agency

FIGURE 5

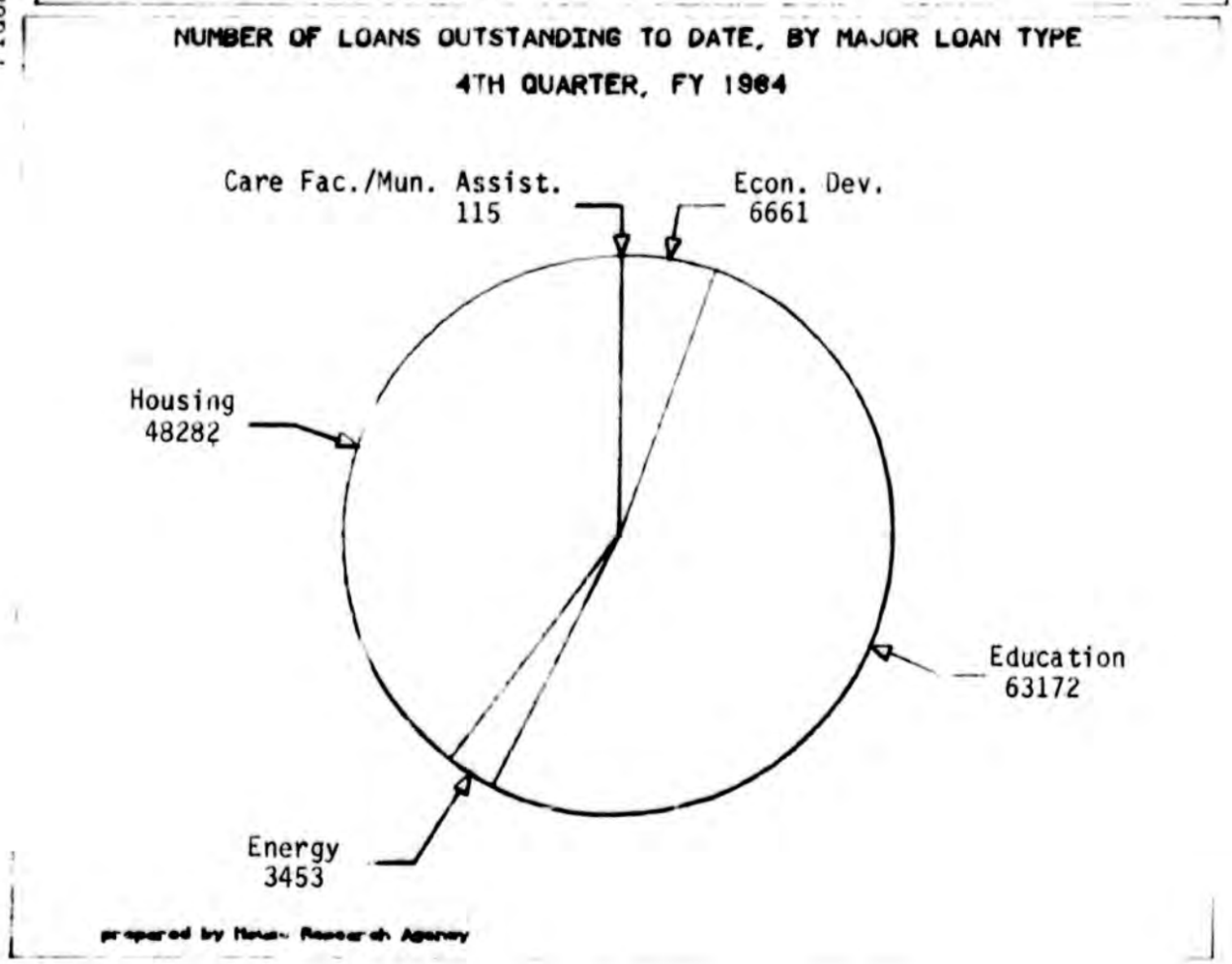
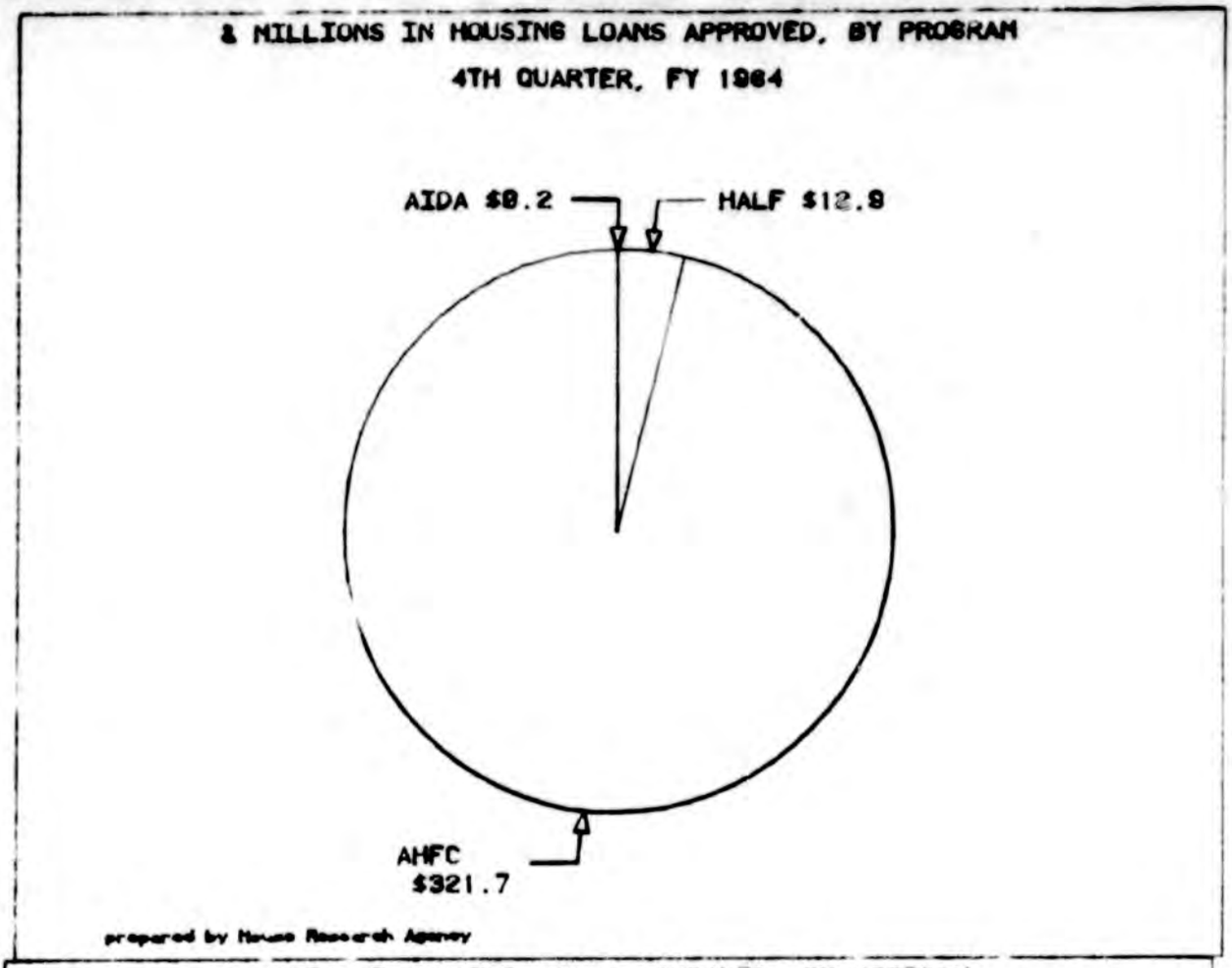
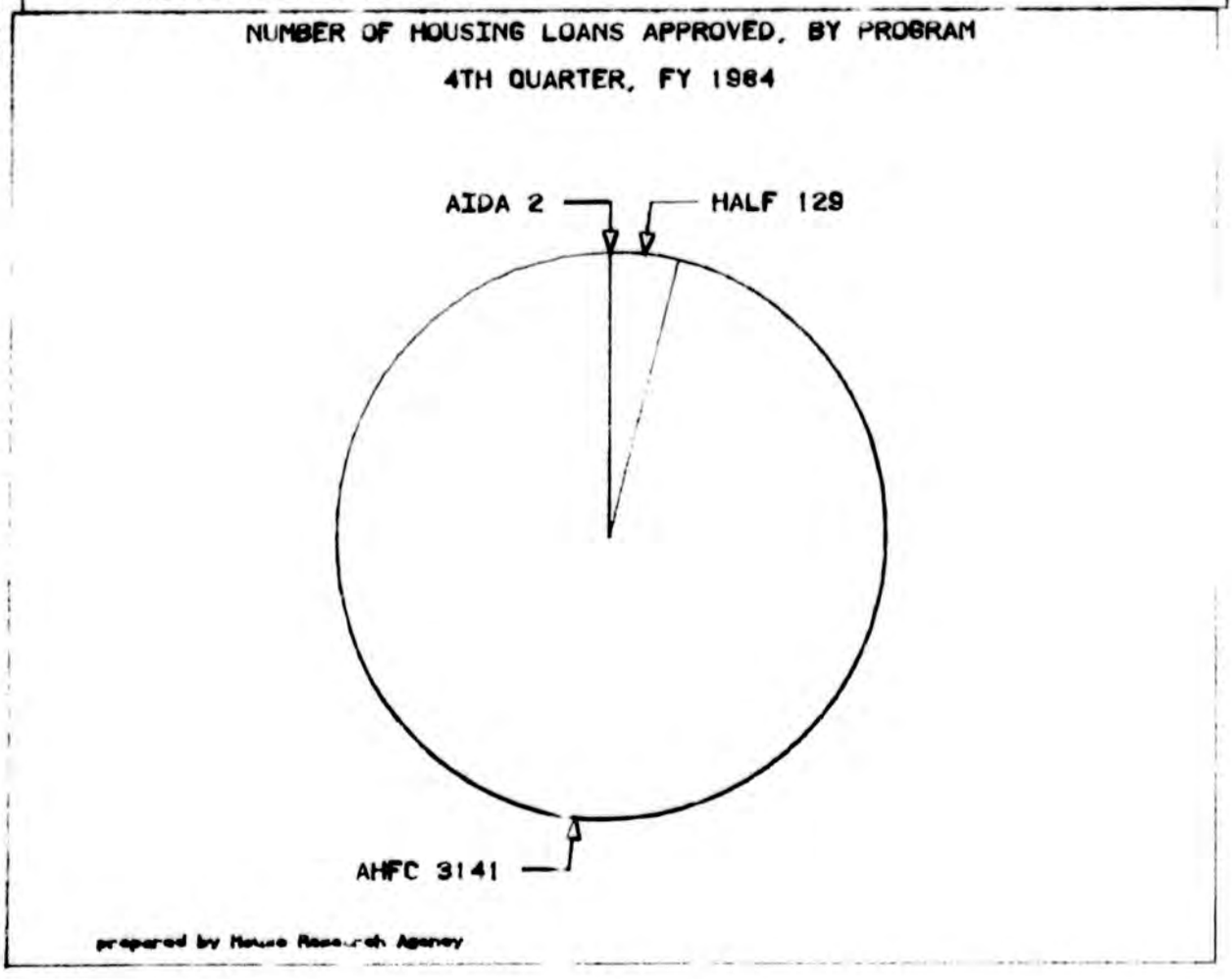
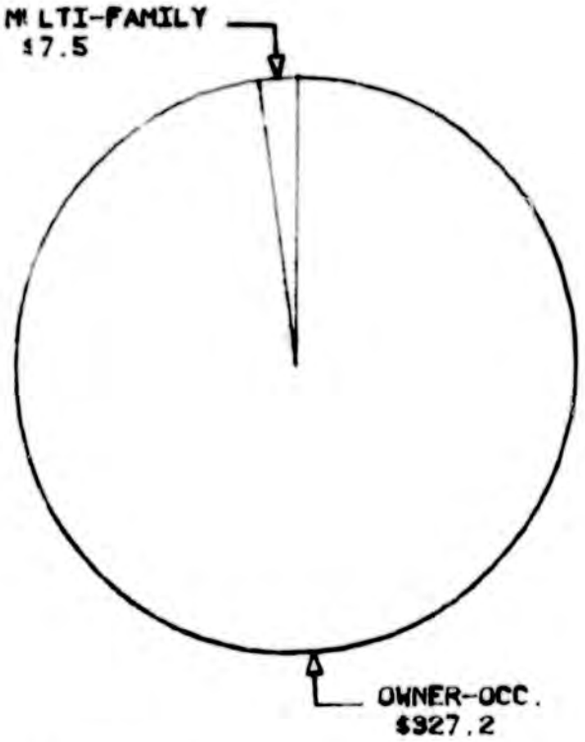

NUMBER OF LOANS OUTSTANDING TO DATE, BY MAJOR LOAN TYPE
4TH QUARTER, FY 1984
Care Fac./Mun. Assist.
115
Econ. Dev.
6661
Housing
48282
Education
63172
Energy
3453
prepared by House Research Agency

FIGURE 6


$ MILLIONS IN HOUSING LOANS APPROVED, BY PROGRAM
4TH QUARTER, FY 1984
AIDA $0.2
HALF $12.8
AHFC
$321.7
prepared by House Research Agency


NUMBER OF HOUSING LOANS APPROVED, BY PROGRAM
4TH QUARTER, FY 1984
AIDA 2
HALF 129
AHFC 3141
prepared by House Research Agency

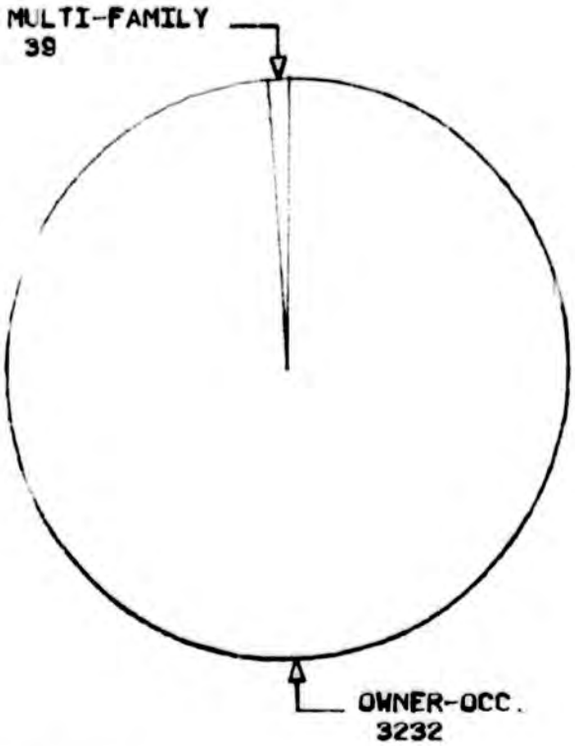
$ MILLIONS IN HOUSING LOANS APPROVED, OWNER-OCCUPIED & MULTI-FAMILY
4TH QUARTER, FY 1984



prepared by House Research Agency

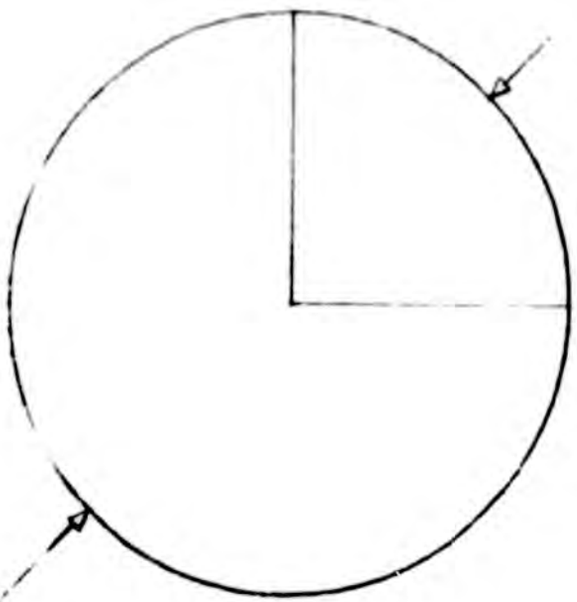
FIGURE 7

NUMBER OF HOUSING LOANS APPROVED, OWNER-OCCUPIED & MULTI-FAMILY
4TH QUARTER, FY 1984



prepared by House Research Agency

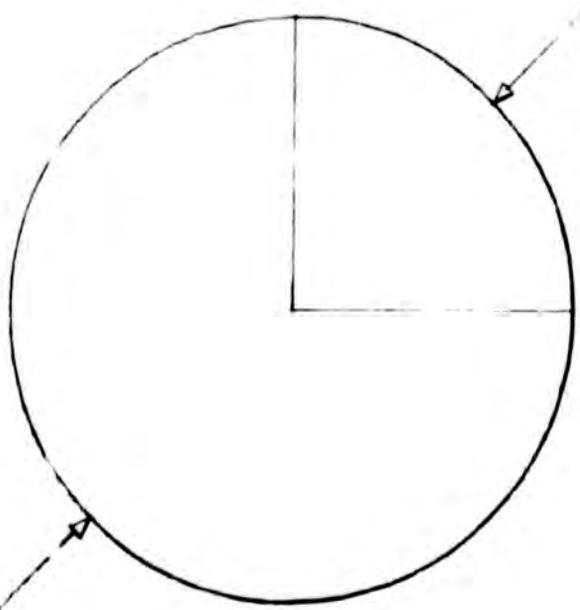
$ MILLIONS IN HOUSING LOANS APPROVED, VETERANS AND NON-VETERANS
4TH QUARTER, FY 1964



prepared by House Research Agency

FIGURE 8

NUMBER OF HOUSING LOANS, VETERANS AND NON-VETERANS
4TH QUARTER, FY 1964



prepared by House Research Agency

AGRICULTURAL REVOLVING LOAN FUND

Department of Natural Resources, Division of Agriculture
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		# Approved* During FY 84	$ Amount Approved During FY 84	# of Loans Outstanding To Date	$ Amount of Loans Outstanding To Date
#	$	#	$				
55	$3,142,195	29	$1,563,341	183	$8,400,230	760	$44,516,005

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91+ DAYS	
#	$	#	$	#	$	#	$
NA	NA	18	$276,912	10	519,055	152	$6,166,547

LOANS IN DEFAULT*

#	$
121	$5,976,863

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-100,000	$100,001-500,000	$500,001-2.5million
46	8	1

MEAN LOAN AMOUNT DURING THE QUARTER

$ 57,130

* The Agriculture Revolving Loan Fund reports closed rather than approved loans.
**Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

ALASKA GRAIN RESERVE LOAN FUND

Department of Natural Resources, Division of Agriculture
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		# Approved During FY 84	$ Amount Approved During FY 84	# of Loans Outstanding To Date	$ Amount of Loans Outstanding To Date
#	$	#	$				
3	$ 55,197	0	0	4	$ 178,170	4	$ 161,623

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91+ DAYS	
#	$	#	$	#	$	#	$
0	0	0	0	0	0	0	0

LOANS IN DEFAULT**

#	$
0	0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-50,000	$50,000-100,000	$100,001 250,000	$250,001 500,000	$500,001-1 million	$ 1 million +
3					

MEAN LOAN AMOUNT DURING THE QUARTER

$ 18,399

**Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

ALASKA HOUSING FINANCE CORPORATION (AHFC)

Department of Revenue, Instrumentality
4th QUARTER FY 84

	Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
	#	$	#	$	#	$	#	$
First Mortgages: Mortgage Subsidy Tax Act Loan Program	1,311	$145,641,150	214	$21,767,850	6,963	$710,008,700	7,248	$ 594,213,271
First Mortgages: not under Mortgage Subsidy Tax Act Loan Program	1,497	$162,414,450	211	22,697,208	4,337	493,986,350	35,332	3,068,087,487
Home Ownership Assistance Program*	298	22,708,200	60	4,524,850	1,173	88,125,050	4,528	168,833,215
Triplex and 4-plex Loan Program*	28	5,519,550	4	913,150	157	31,148,800	NA	NA
Mobile Home Loan Purchase Program	291	11,678,188	78	3,220,762	1,469	56,104,974	3,745	116,481,261
Second Mortgage Loan Program - Taxable Bonds	42	1,959,500	8	346,550	127	5,728,100	562	20,857,320
Second Mortgage Loan Program - Tax-Exempt Bonds	0	0	0	0	0	0	86	1,111,715
TOTALS	3,141	$321,693,288	511	$48,032,370	12,896	1,265,828,124	46,973	$3,800,751,054

*These sub-programs are counted within the top two sub-programs for first mortgages. For this reason, the totals at the bottom of the page do not include these programs.

ALASKA HOUSING FINANCE CORPORATION (cont.)

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS	
#	$	#	$	#	$
991	$77,878,230	212	$16,489,275	289	$19,247,608

LOANS IN DEFAULT*

#	$
36	$3,078,232

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-$50,000	$50,001-$100,000	$100,001-$125,000	$125,001-$150,000	$150,001-$500,000
283	1,862	1,212	604	514

MEAN LOAN AMOUNT DURING THE QUARTER

$102,417

*Loans in default are defined as delinquent loans for which a notice of foreclosure has been filed.

ALASKA INDUSTRIAL DEVELOPMENT AUTHORITY (AIDA)

Department of Commerce and Economic Development, Instrumentality
4th QUARTER FY 84

	Approved During the Quarter		Denied During the Quarter		Approved During FY 84 To Date		Loans Outstanding To Date	
	#	$	#	$	#	$	#	$
Umbrella Bond Program	6	$ 8,660,000	3	$ 1,630,000	88	$ 66,055,000	365*	$161,797,684*
Revenue Bond Program	5	8,512,000	0	$ 0	61	$ 98,827,875	NA**	NA**
Federally Guaranteed Loans	47	$10,120,700	0	$ 0	183	$ 38,982,872	308	$ 60,206,116
Multi-Family Housing Loan Account	1	$ 230,000	0	0	6	$ 4,020,000	Included in umbrella loan totals	
TOTALS	59	$ 27,522,700	3	1,630,000	338	$207,885,747	673*	$222,003,800*

*Does not include 699 loans appropriated by the State to AIDA; their outstanding balance is $105,594,819.
**AIDA did not provide the number and dollar amount for outstanding revenue bond loans.

ALASKA INDUSTRIAL DEVELOPMENT AUTHORITY (cont.)

DELINQUENCY AT THE END OF THE QUARTER

	1 - 30 DAYS		31 - 60 DAYS		61 - 90 DAYS		91+ DAYS	
	#	$	#	$	#	$	#	$
AIDA-purchased loans	NA	NA	24	$4,890,595	6	$1,568,107	4	$704,485
Appropriated loans	NA	NA	12	$2,304,247	9	987,477	32	$4,815,233

LOANS IN DEFAULT***

	#	$
AIDA-purchased loans	3	$375,755
Appropriated loans	13	$2,581,806

MEAN LOAN AMOUNT DURING THE QUARTER

$466,486

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-100,000	$100,001-250,000	$250,001-500,000	$500,001-1 million	$1,000,001-5 million	$5,000,001 10,000,000	$10,000,001+
10	24	15	4	6	0	0

***Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

ALASKA MEDICAL FACILITY AUTHORITY

Department of Revenue, Instrumentality
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
0	$0	0	$0	1	$2,062,000	2	$12,767,000

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91-120 DAYS	
#	$	#	$	#	$	#	$
0	$0	0	$0	0	$0	0	$0

LOANS IN DEFAULT*

#	$
0	$0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-1 million	$1,000,001-10 million	$10,000,001 +
0	0	0

MEAN LOAN AMOUNT DURING THE QUARTER

$0

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

ALASKA MUNICIPAL BOND BANK AUTHORITY

Department of Revenue, Instrumentality
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
0	0	0	0	3	$6,950,000	42	$145,462,000

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91-120 DAYS	
#	$	#	$	#	$	#	$
0	$0	0	$0	0	$0	0	$0

LOANS IN DEFAULT*

#	$
0	$0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-500,000	$500,001-1 million	$1,000,001+
0	0	0

MEAN LOAN AMOUNT DURING THE QUARTER

0

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

ALASKA POWER AUTHORITY

Department of Commerce and Economic Development, Instrumentality
4th QUARTER FY 84

	Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
	#	$	#	$	#	$	#	$
Power Project Fund	3	$4,500,000	0	$0	5	$7,500,000	14	$29,229,127
Rural Electrification Revolving Loan Fund	0	$0	0	$0	5	$2,304,688	7	$ 3,844,688
TOTALS	3	$4,500,000	0	$0	10	$9,804,688	21	$33,073,815

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91-120 DAYS	
#	$	#	$	#	$	#	$
0	$0	0	$0	0	$0	0	$0

LOANS IN DEFAULT**

#	$
0	$0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-250,000	$250,001-500,000	$500,001-1 million	$1,000,001-5 million	$5,000,001-10 million	10 million+
	1		2		

MEAN LOAN AMOUNT DURING THE QUARTER

$1,500,000

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

ALASKA RESOURCES CORPORATION (ARC) *

Department of Revenue, Instrumentality
4th QUARTER FY 84

	Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
	#	$	#	$	#	$	#	$
Agriculture	0	$ 0	0	$0	0	$ 0	3	$ 258,048
Commercial Fish Processors' Assistance Fund	0	$ 0	0	$0	0	0	7	$ 8,198,894
Fisheries	0	$ 0	0	$0	1	$ 498,000	17	$ 3,694,096
Forest Assistance	0	$ 0	0	$0	0	$ 0	12	$ 5,265,066
Forest Products*	0	$ 0	0	$0	10	$1,000,000	13	$ 1,318,875
Manufacturing	0	$ 0	0	$0	0	$ 0	2	$ 370,000
Total	0	$ 0	0	$0	11	$1,498,000	54	$19,104,979

* Due to reorganization, 4th quarter information was not available from ARC. The information appearing on the next two pages is from the 3rd quarter, FY 84.

** The loans approved during 1984 to date are additional disbursements on existing loans.

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91+ DAYS	
#	$	#	$	#	$	#	$
NA*	NA*	0	$0	1	$ 23,654	10	$2,196,847

LOANS IN DEFAULT**

#	$
5	$3,575,819

NUMBER OF LOANS AWARDED DURING THE QUARTER, BY RANGE

$0-50,000	$50,001-100,000	$100,001+
0	0	0

MEAN LOAN AMOUNT DURING THE QUARTER

0

*ARC considers loans to be current until the 31st day of delinquency. In previous loan reports, delinquency may have been overstated as these loans were classified as delinquent.
**Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

ALTERNATIVE TECHNOLOGY AND ENERGY REVOLVING LOAN FUND

Department of Commerce and Economic Development, Division of Investment and Division of Accounting and Collections
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
102	1,061,061	6	$86,516	392	$3,509,500	1,868	$10,806,000

DELINQUENCY AT THE END OF THE QUARTER (estimated)

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
177	1,076,100	55	$326,100	44	$245,600	165	$760,100

LOANS IN DEFAULT*

#	$
2	$23,000

NUMBER OF LOANS APPROVED DURING THE QUARTER BY RANGE

$0-5,000	$5,001-10,000	$10,001-50,000
25	15	62

MEAN LOAN AMOUNT DURING THE QUARTER

$10,402

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

BULK FUEL REVOLVING LOAN FUND

Department of Commerce and Economic Development, Division of Investment and Division of Accounting and Collections
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
18	$811,918	0	$0	51	$1,979,500	38	$403,900

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
2	$17,300	2	$56,000	3	$54,000	3	$21,500

LOANS IN DEFAULT*

#	$
0	$0

NUMBER OF LOANS APPROVED DURING THE QUARTER BY RANGE

$0-25,000	$25,001-50,000	$50,001-100,000	$100,000 +
0	18	0	0

MEAN LOAN AMOUNT DURING THE QUARTER

$45,106

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

CHILD CARE FACILITY REVOLVING LOAN FUND

Department of Commerce and Economic Development, Division of Investment and Division of Accounting and Collections
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
0	0	2	45,717	11	$391,600	24	$671,000

DELINQUENCY AT THE END OF THE QUARTER (estimated)

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
2	$51,000	1	$41,200	1	$10,800	0	0

LOANS IN DEFAULT*

#	$
0	$0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-10,000	$10,001-30,000	$30,001-50,000	$50,000-75,000	$75,001+
0	0	0	0	0

MEAN LOAN AMOUNT DURING THE QUARTER

0

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

COMMERCIAL FISHING REVOLVING LOAN FUND

Department of Commerce and Economic Development, Division of Investment and Division of Accounting and Collections
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loas Outstanding To Date	
#	$	#	$	#	$	#	$
86	$4,813,187	35	$1,679,023	240	$13,914,800	1,733	$80,249,500

DELINQUENCY AT THE END OF THE QUARTER (estimated)

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$		$	#	$	#	$
15	$527,500	4	150,800	6	$526,000	184	10,347,000

LOANS IN DEFAULT*

#	$
11	$607,000

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-25,000	$25,001-50,000	$50,001-75,000	$75,001-100,000	$100.000+
21	21	18	17	9

MEAN LOAN AMOUNT DURING THE QUARTER

$55,967

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

FISHERIES ENHANCEMENT REVOLVING LOAN FUND

Department of Commerce and Economic Development, Division of Investment and Division of Accounting and Collections
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
6	$3,400,342	0	0	18	$6,775,800	84	$33,989,400

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
0	$0	0	$0	0	$0	0	$0

LOANS IN DEFAULT*

#	$
0	$0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-100,000	$100,001 250,000	$250,001- 500,000	$500,001- 750,000	$750,001- 1 million	1 million +
0	1	3	1	0	1

MEAN LOAN AMOUNT DURING THE QUARTER

$566,723

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

HISTORICAL DISTRICT REVOLVING LOAN FUND

Department of Commerce and Economic Development, Division of Investment and Division of Accountin(and Collections
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
0	$0	0	$0	1	$100,000	5	$255,200

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
0	$0	0	$0	0	$0	0	$0

LOANS IN DEFAULT*

#	$
0	$0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-25,000	$25,001-50,000	$50,001-100,000
0	0	0

MEAN LOAN AMOUNT DURING THE QUARTER

$0

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

HOUSING ASSISTANCE LOAN FUND (HALF)*

Department of Community and Regional Affairs, Division of Housing Assistance
4th QUARTER FY 84

	Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
	#	$	#	$	#	$	#	$
Nonconforming Housing	3	$ 170,050	1	$124,000	145	$9,525,400	738	$45,048,822
Rural Owner-Occupied Housing**	116	$10,900,550	6	$536,800	380	$34,107,850	529	$47,175,959
Rural Non-Owner-Occupied Housing**	10	$ 1,789,900	1	$220,000	32	$ 6,057,150	42	$ 9,964,139
Totals	129	$12,860,500	8	$ 880,800	557	$49,690,400	1,309	$102,188,920

*The Alaska Housing Finance Corporation holds the loans made by these programs prior to July 1, 1982.

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
0	$0	15	1,403,673	3	$348,483	5	$214,017

LOANS IN DEFAULT

#	$
0	0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-50,000	$50,001-100,000	$100,001-150,000	$150,001-500,000	$500,001+
17	61	35	16	0

MEAN LOAN AMOUNT DURING THE QUARTER

$ 99,693

MEDICAL MALPRACTICE LIABILITY REVOLVING LOAN FUND

Department of Commerce and Economic Development, Division of Insurance
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
0	$0	0	$0	0	$0	1	$3,000,000

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
0	$0	0	$0	0	$0	0	$0

LOANS IN DEFAULT*

#	$
0	$0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-1 million	$1,000,001-3 million
0	0

MEAN LOAN AMOUNT DURING THE QUARTER

$0

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

MINING LOAN FUND

Department of Commerce and Economic Development, Division of Investment and Division of Accounting and Collections
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
1	$ 468,453	0	0	14	$3,863,200	46	$19,008,300

DELINQUENCY AT THE END OF THE QUARTER (estimated)

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
4	3,756,700	1	21,800	0	0	16	$6,842,500

LOANS IN DEFAULT*

#	$
0	0

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-100,000	$100,001-250,000	$250,001-500,000	$500,001-750,000	$750,001-1 million	$1 million +
0	0	1	0	0	0

MEAN LOAN AMOUNT DURING THE QUARTER

$468,453

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

RESIDENTIAL ENERGY CONSERVATION FUND

Department of Commerce and Economic Development, Division of Investment and Division of Accounting and Collections
4th QUARTER FY 84

Approved During the Quarter		Denied During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
50	$ 189,036	3	$10,343	322	$1,280,000	1,563	$5,251,300

DELINQUENCY AT THE END OF THE QUARTER (estimated)

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
139	$461,500	66	$232,100	29	$91,800	75	$253,800

LOANS IN DEFAULT*

#	$
3	$13,400

NUMBER OF LOANS APPROVED DURING THE QUARTER, BY RANGE

$0-2,500	$2,501-5,000
16	34

MEAN LOAN AMOUNT DURING THE QUARTER

$3,780

*Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

SCHOLARSHIP REVOLVING LOAN FUND

Department of Education, Commission on Postsecondary Education
4th QUARTER FY 84

Approved During the Quarter		Rescinded* During the Quarter		Approved During FY 84 to Date		Loans Outstanding To Date	
#	$	#	$	#	$	#	$
576	97,666	31	111,648	14,785	$62,912,316	63,172	$185,495,610

DELINQUENCY AT THE END OF THE QUARTER

1-29 DAYS**		30-59 DAYS		60-89 DAYS		90-120 DAYS	
#	$	#	$	#	$	#	$
NA	NA	2,204	$8,072,227	897	$2,710,161	561	$1,687,758

LOANS IN DEFAULT***

#	$
3,718	$10,581,652

	MEAN LOAN AMOUNT DURING THE QUARTER
Undergraduate	NA
Graduate	NA

*The commission does not formally deny loans; loan examiners discourage ineligible applicants from applying. However, during certain times of the year the commission receives notification that students have cancelled their loans because they have withdrawn from school or found alternate funding.
**The commission does not consider loans to be delinquent until the 30th day.
***Loans in default are defined as loans that are more than 120 days delinquent.

SMALL BUSINESS REVOLVING LOAN FUND*

Department of Commerce and Economic Development, Division of Accounting and Collections
4tn QUARTER FY 84

Loans Outstanding To Date	
#	$
543	$71,064,500

DELINQUENCY AT THE END OF THE QUARTER (estimated)

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
88	11,671,800	54	7,724,000	37	$4,880,200	97	$9,922,300

LOANS IN DEFAULT**

#	$
9	$ 1,763,000

*The Small Business Loan Fund is inactive; the Division of Accounting and Collections continues to service the above loans.
**Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

TOURISM REVOLVING LOAN FUND*

Department of Commerce and Economic Development, Division of Accounting and Collections
4th QUARTER FY 84

Loans Outstanding To Date	
#	$
20	$6,341,500

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91 + DAYS	
#	$	#	$	#	$	#	$
1	47,400	1	37,500	0	0	4	$949,800

LOANS IN DEFAULT**

#	$
0	$0

*The Tourism Revolving Loan Fund is inactive; the Division of Accounting and Collections still services the above loans.
**Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

VETERANS' REVOLVING LOAN FUND*

Department of Commerce and Economic Development, Division of Accounting and Collections
4th QUARTER FY 84

Loans Outstanding To Date**	
#	$
2,099	$94,383,700

DELINQUENCY AT THE END OF THE QUARTER (estimated)

1-30 DAYS		31-60 DAYS		61-90 DAYS		91+ DAYS	
#	$	#	$	#	$	#	$
180	$8,402,400	73	$3,616,100	48	$2,136,200	144	$6,178,400

LOANS IN DEFAULT***

#	$
10	$540,000

*The Veterans' Revolving Loan Fund is inactive; the Division of Accounting and Collections still services the above loans.
**Servicing of all AHFC-owned veteran loans transferred as of 11/1/83.
***Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.

WATER RESOURCES REVOLVING LOAN FUND*

Department of Commerce and Economic Development, Division of Accounting and Collections
4th QUARTER FY 84

Loans Outstanding To Date	
#	$
1	$909,800

DELINQUENCY AT THE END OF THE QUARTER

1-30 DAYS		31-60 DAYS		61-90 DAYS		91+ DAYS	
#	$	#	$	#	$	#	$
0	$0	0	$0	0	$0	0	$0

LOANS IN DEFAULT**

#	$
0	$0

*The Water Resources Revolving Loan Fund is inactive; the Division of Accounting and Collections still services the one outstanding loan.
**Loans in default are defined as delinquent loans that have been turned over to counsel for legal action.