

HCR

26

5/2/85

HCR 26 - see 4/11/85

STATE OF ALASKA  
THE LEGISLATURE

LEGISLATIVE AFFAIRS AGENCY  
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POUCH Y - STATE CAPITOL  
JUNEAU, ALASKA 99811  
907-465-3800

May, 1988

Copies of minutes listed below were originally included in this file. The minutes are available on the STAIRS database CMPR. In order to save space copies of minutes have not been left in the files.

Mary Van Nimwegen

*House Rules 5-2-85 8:36am*

# COMMITTEE REPORT

## HOUSE

FURTHER:

Date: 5/2/85

The Committee on Rules has had CS HCR 26 (Rules)  
Proposing amendments to Rule 23 of the Uniform Rules of  
the Alaska State Legislature relating to committee meetings  
and providing for an effective date.

under consideration and recommends:

- do pass [ ] do not pass  
[ ] do pass with attached amendments(s)  
[ ] replace with <sup>2nd</sup> CS for HCR 26 (Rules)  same title  
[ ] new title  
and recommends \_\_\_\_\_  
[ ] AND attaches a "Letter of Intent" [ ] New Fiscal Note  
[ ] reports it back without recommendation [ ] Zero Fiscal Note Attached  
[ ] referred to the \_\_\_\_\_ Committee

### MEMBERS SIGNING DO PASS

M.W. Miller  
Ben [unclear]  
Terry Martin  
F. J. Kaywallis  
Jim [unclear]

### MEMBERS HAVING OTHER RECOMMENDATIONS:

[unclear]  
[unclear]

M.W. Miller  
CHAIRMAN



Official Business

# Alaska State Legislature

## House of Representatives

### Committee on Rules

Pouch V  
Juneau, Alaska 99811

Phone:  
(907) 465-3764  
465-3765

HOUSE RULES STANDING COMMITTEE  
THURSDAY, MAY 2, 1985

HB 21 - "An Act relating to homesites for veterans."  
(by Rep. Goll)

HCR 31 - Proposing an amendment to the Uniform Rules of the Alaska State legislature to include the Pledge of Allegiance as part of the daily order of business.  
(by the Rules Committee)

HCR 26 - Proposing amendments to Rule 23 of the Uniform Rules of the Alaska State Legislature relating to committee meetings; and providing for an effective date."  
(by the Rules Committee)

(continued from April 30th Rules Meeting:)

HB 237 - "An Act relating to pension reform; and providing for an effective date."

(Rules' Committee by Request of the Governor)

*HB 236 letter of Intent*

A M E N D M E N T #2

Offered in the HOUSE

TO: CSHCR 26(R1s)

By Martin  
Hardley  
Marble  
Watling  
Taylor  
Fitzgerald  
Blythe

Page 1, line 5, following "amendments", insert:

"to Rule 17 of the Uniform Rules of the Alaska State Legislature concerning the daily order of business and"

Page 1, after line 9, insert:

"\* Section 1. Rule 17 of the Uniform Rules of the Alaska State Legislature is amended to read:

RULE 17. DAILY ORDER OF BUSINESS. Unless changed by a two-thirds vote of the full membership of the house the daily order of business of each house is as follows:

- (1) roll call;
- (2) invocation or meditation;
- (3) Pledge of Allegiance;
- (4) [(3)] certification by the chief clerk or secretary to the house as to the correctness of the journal of the previous day, journal approved or ordered changed;
- (5) [(4)] introduction of guests;
- (6) [(5)] messages from the governor;
- (7) [(6)] messages from the other house;
- (8) [(7)] communications;
- (9) [(8)] reports of standing committees;

Adopted  
2-3-85

QUER  
4/20/85

- (10) [(9)] reports of special committees;
- (11) [(10)] introduction of resolutions;
- (12) [(11)] introduction, first reading and reference of  
bills;
- (13) [(12)] consideration of daily calendar;
- (A) second reading of bills of house;
  - (B) second reading of bills of other house;
  - (C) third reading of bills of house;
  - (D) third reading of bills of other house;
  - (E) all other matters up for final action in the  
house;
- (14) [(13)] unfinished business;
- (15) [(14)] announcement of committee meetings;
- (16) [(15)] special orders (not set for a particular hour);
- (17) [(16)] adjournment."

Page 1, line 10:

Delete "\* Section 1." and insert "\* Sec 2."

Renumber remaining section.

I.

Original sponsor: Rules Committee

1 IN THE HOUSE

BY THE RULES COMMITTEE

2 2d CS FOR HOUSE CONCURRENT RESOLUTION NO. 26 (Rules)

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 FOURTEENTH LEGISLATURE - FIRST SESSION

5 Proposing amendments to Rule 23 of the  
6 Uniform Rules of the Alaska State Legis-  
7 lature relating to committee meetings;  
8 and providing for an effective date.

9 BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:

10 \* Section 1. Rule 23 of the Uniform Rules of the Alaska State Legisla-  
11 ture is amended to read:

12 RULE 23. COMMITTEE MEETINGS. (a) At least five days before the  
13 meeting, written [WRITTEN] notice of the time, place and subject  
14 matter of all meetings of standing, special, and joint committees  
15 [DURING A WEEK] shall be provided by the person who chairs the commit-  
16 tee to the chief clerk or secretary by 3:00 [4:00] p.m. on the day  
17 notice is given if the legislature is in session. If the legislature  
18 is not in session the notice shall be provided to a Legislative  
19 Information Office. The office to which the notice is provided shall  
20 distribute the notice to each other Legislative Information Office or  
21 Legislative Teleconference Center that is open <sup>add:</sup> ~~delete: full-time~~ during the interim  
22 [PRECEDING THURSDAY. THE PERSON WHO CHAIRS THE COMMITTEE TO WHICH A  
23 BILL OR RESOLUTION IS FIRST REFERRED SHALL PROVIDE TO THE CHIEF CLERK  
24 OR SECRETARY WRITTEN NOTICE OF THE TIME AND PLACE OF THE FIRST PUBLIC  
25 HEARING ON THE BILL OR RESOLUTION AT LEAST FIVE DAYS BEFORE THE HEAR-  
26 ING].

27 (b) The notice requirement of (a) of this section [HOWEVER, THIS  
28 REQUIREMENT] may be waived by motion of the person who chairs the  
29 committee to which a bill or resolution is [FIRST] referred if

1 concurred in by majority vote of the full membership of the house.

2 (c) The chief clerk or secretary shall publish and distribute  
3 each day the house is in session a [COPIES OF THE WEEKLY] schedule of  
4 committee meetings scheduled for the next seven days [AND OF THE  
5 FIVE-DAY NOTICE OF HEARING].

6 (d) If the time or place of a committee meeting is changed from  
7 that shown in the schedule of committee meetings, the [(b) THE]  
8 person who chairs a standing, special, or joint committee shall  
9 provide the chief clerk or secretary written notice of the change.  
10 Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE  
11 NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall  
12 be announced if a regular floor session occurs between the time the  
13 meeting was scheduled and the time of the changed meeting [BY THE  
14 CHIEF CLERK OR SECRETARY] and published as a notice in the journal of  
15 the house.

16 (e) [(c)] A scheduled meeting of a standing, special, or joint  
17 committee may be cancelled or consideration of the scheduled subject  
18 matter may be postponed or cancelled at any time. If possible, notice  
19 of the cancellation shall be given in the same manner as provided for  
20 notice of change in (d) [(b)] of this rule.

21 (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do  
22 not apply to a standing, special, or joint committee meeting scheduled  
23 after the date a conference committee has been chosen to consider  
24 amendments to or differences between versions of the general appro-  
25 priation act. However, a person who chairs a standing, special, or  
26 joint committee shall post written notice of the time, place and  
27 subject matter of a meeting at least 24 hours before the meeting.

28 (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not  
29 apply to meetings of

1 appropriate disposition;

2  
3 (4) shall [MAY] make available to the Legislative Affairs  
4 Agency a copy of all minutes of committee meetings during the session  
5 for entry of the minutes as a data base on the legislative computer  
6 system.

7 \* Sec. 2. The amendments proposed by this resolution take effect on  
8 convening of the Second Session of the Fourteenth Alaska Legislature.  
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1 (1) the Rules Committee when it meets for the purpose of  
2 preparing the daily calendar;

3 (2) the Committee on Committees referred to in Rule 1(e);  
4 or

5 (3) standing, special, or joint committees during a special  
6 session [WHEN THE COMMITTEE MEETS DURING THE INTERIM BETWEEN SES-  
7 SIONS].

8 (h) [(f)] Each standing, special, and joint committee

9 (1) shall record its meetings electronically and prepare a  
10 log of the recording adequate to locate specific testimony;

11 (2) shall prepare minutes of each meeting of the committee  
12 on a standard form prescribed jointly by the Rules Committees of the  
13 house and the senate; the minutes shall include

14 (A) a list of the names of each member present during  
15 the meeting;

16 (B) a list of the name and affiliation of each witness  
17 testifying before the committee;

18 (C) a brief statement of the position of the witness  
19 on the subject testified upon; and

20 (D) each amendment formally considered by the commi-  
21 tee, the name of the member moving adoption of the amendment, the  
22 action taken on the amendment, and the yeas and nays if a com-  
23 mittee member has requested a roll call vote on adoption of an  
24 amendment;

25 (3) shall maintain a chronological file of minutes, copies  
26 of which shall be made available upon request to committee members and  
27 the public; committee minutes, tapes and other materials of research  
28 value shall be delivered by the committee at the end of each session  
29 or each legislature to the legislative reference library for

## CURRENT VERSION:

COMMITTEE MEETINGS

RULE 23. COMMITTEE MEETINGS. (a) Written notice of the time, place and subject matter of all meetings of standing, special, and joint committees during a week shall be provided by the person who chairs the committee to the chief clerk or secretary by 4:00 p.m. on the preceding Thursday. The person who chairs the committee to which a bill or resolution is first referred shall provide to the chief clerk or secretary written notice of the time and place of the first public hearing on the bill or resolution at least five days before the hearing. However, this requirement may be waived by motion of the person who chairs the committee to which a bill or resolution is first referred if concurred in by majority vote of the full membership of the house. The chief clerk or secretary shall publish and distribute copies of the weekly schedule of committee meetings and of the five-day notice of hearing.

(b) The person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change in the time, place or subject matter of a meeting. At the next daily legislative session, notice of the schedule change shall be announced by the chief clerk or secretary and published as a notice in the journal of the house.

(c) A scheduled meeting of a standing, special, or joint committee may be cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (b) of this rule.

(d) The provisions of (a) and (b) of this rule do not apply to a standing, special, or joint committee meeting scheduled after the date a conference committee has been chosen to consider amendments to or differences between versions of the general appropriation act. However, a person who chairs a standing, special, or joint committee shall post written notice of the time, place and subject matter of a meeting at least 24 hours before the meeting.

(e) The provisions of (a) - (d) of this rule do not apply to meetings of

(1) the Rules Committee when it meets for the purpose of preparing the daily calendar;

(2) the Committee on Committees referred to in Rule 1(e); or

(3) standing, special, or joint committees when the committee meets during the interim between sessions.

(f) Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) may make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.



# Alaska State Legislature

## House of Representatives

### Committee on Rules

Pouch V  
Juneau, Alaska 99811

Phone:  
(907) 485-3784  
485-3785

# 2nd CS HCR 26(Rules)

CURRENT VERSION  
RULE 23(a)

RULE 23. COMMITTEE MEETINGS. (a) Written notice of the time, place and subject matter of all meetings of standing, special, and joint committees during a week shall be provided by the person who chairs the committee to the chief clerk or secretary by 4:00 p.m. on the preceding Thursday. The person who chairs the committee to which a bill or resolution is first referred shall provide to the chief clerk or secretary written notice of the time and place of the first public hearing on the bill or resolution at least five days before the hearing. However, this requirement may be waived by motion of the person who chairs the committee to which a bill or resolution is first referred if concurred in by majority vote of the full membership of the house. The chief clerk or secretary shall publish and distribute copies of the weekly schedule of committee meetings and of the five-day notice of hearing.

PROPOSED VERSION

11 \* Section 1. Rule 23 of the Uniform Rules of the Alaska State Legisla-  
12 ture is amended to read:

13 RULE 23. COMMITTEE MEETINGS. (a) At least five days before the  
14 meeting, written [WRITTEN] notice of the time, place and subject  
15 matter of all meetings of standing, special, and joint committees  
16 [DURING A WEEK] shall be provided by the person who chairs the commit-  
17 tee to the chief clerk or secretary by 3:00 [4:00] p.m. on the day  
18 notice is given if the legislature is in session. If the legislature  
19 is not in session the notice shall be provided to a Legislative  
20 Information Office. The office to which the notice is provided shall  
21 distribute the notice to each other Legislative Information Office  
22 that is open [full-time] during the interim [PRECEDING THURSDAY. THE  
23 PERSON WHO CHAIRS THE COMMITTEE TO WHICH A BILL OR RESOLUTION IS FIRST  
24 REFERRED SHALL PROVIDE TO THE CHIEF CLERK OR SECRETARY WRITTEN NOTICE  
25 OF THE TIME AND PLACE OF THE FIRST PUBLIC HEARING ON THE BILL OR  
26 RESOLUTION AT LEAST FIVE DAYS BEFORE THE HEARING].

add: "or Legislative  
teleconference Center

27 (b) The notice requirement of (a) of this section [HOWEVER, THIS  
28 REQUIREMENT] may be waived by motion of the person who chairs the  
29 committee to which a bill or resolution is [FIRST] referred if con-  
curred in by majority vote of the full membership of the house.

1 (c) The chief clerk or secretary shall publish and distribute  
2 each day the house is in session a [COPIES OF THE WEEKLY] schedule of  
3 committee meetings scheduled for the next seven days [AND OF THE  
4 FIVE-DAY NOTICE OF HEARING].

#### Section 1

This proposed resolution would break Rule 23(a) into three parts (a) (b) and (c).

Rule 23(a) proposes to eliminate the "weekly committee schedule" entirely and instead maintain a 5-day written notice on all legislation.

ANALYSIS

Rule 23(a) is amended to require that the daily notice be supplied to the Chief Clerk by 3:00 p.m. This makes it more workable for the print shop and Chief Clerk's Office.

Rule 23(a) is amended in the CS HCR 26(RULES) and requires that standing, special and joint committees shall provide 5-day notification to a Legislative Information Offices when the legislature is not in session. The Legislative Information Offices will then notify each other Legislative Information Office open full-time during the interim.

Rule 23(b) - previously included in current version of Rule 23(a), relates to waiver requirements and states that notice requirements may be waived by a motion if concurred in by a majority vote of the full membership of the house. This provision previously related to bills of first referral only.

Rule 23(c) - previously included in current version of Rule 23(a), provides that the chief clerk or secretary publish and distribute each day the house is in session a schedule of committee meetings scheduled for the next seven days.

(b) The person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change in the time, place or subject matter of a meeting. At the next daily legislative session, notice of the schedule change shall be announced by the chief clerk or secretary and published as a notice in the journal of the house.

CURRENT VERSION  
RULE 23(b)

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(d) If the time or place of a committee meeting is changed from that shown in the schedule of committee meetings, the [(b) THE] person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change. Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall be announced if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting [BY THE CHIEF CLERK OR SECRETARY] and published as a notice in the journal of the house.

PROPOSED VERSION

Rule 23(d) previously 23(b), rewrites this section to comply with the proposed 5-day notice of meetings. This requires that changes in time or place of committee meetings shall be announced if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting. This change strengthens current policy. The requirement of announcing changes of subject matter has been deleted from this provision.

ANALYSIS

(LEGAL OPINIONS ON THIS INDICATE THAT TO FULLY INTERPRET THIS PROVISION, IT MUST BE READ TOGETHER WITH RULE 23(a). THEREFORE, INTRODUCTION OF A NEW SUBJECT MATTER WOULD DEFEAT NOTICE REQUIREMENTS IN RULE 23(a). LEGAL SERVICES DID NOT FEEL THAT IT WAS THE ORIGINAL INTENT OF THE CURRENT WORDING TO ALLOW ADDITION OF A NEW SUBJECT MATTER.)

(c) A scheduled meeting of a standing, special, or joint committee may be cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (b) of this rule.

CURRENT VERSION  
RULE 23(c)

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(e) [(c)] A scheduled meeting of a standing, special, or joint committee may be cancelled or consideration of the scheduled subject matter may be postponed or cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (d) [(b)] of this rule.

PROPOSED VERSION

Rule 23(e) - previously 23(c), defines actual intent of this section to currently understood policy. Previously, this section only allowed for a meeting to be cancelled; 23(e) adds provisions for cancellation or postponement of a single subject.

ANALYSIS

(d) The provisions of (a) and (b) of this rule do not apply to a standing, special, or joint committee meeting scheduled after the date a conference committee has been chosen to consider amendments to or differences between versions of the general appropriation act. However, a person who chairs a standing, special, or joint committee shall post written notice of the time, place and subject matter of a meeting at least 24 hours before the meeting.

CURRENT VERSION  
RULE 23(d)

21 (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do  
22 not apply to a standing, special, or joint committee meeting scheduled  
23 after the date a conference committee has been chosen to consider  
24 amendments to or differences between versions of the general appro-  
25 priation act. However, a person who chairs a standing, special, or  
26 joint committee shall post written notice of the time, place and  
27 subject matter of a meeting at least 24 hours before the meeting.

PROPOSED VERSION

Rule 23(f) - Reflects the breakdown of Rule 23(a) into (a), (b) (c) into three separate sections and shows that the provisions now relate to (a) - (d).

ANALYSIS

(e) The provisions of (a) - (d) of this rule do not apply to meetings of

CURRENT VERSION  
RULE 23(e)

(1) the Rules Committee when it meets for the purpose of preparing the daily calendar;

(2) the Committee on Committees referred to in Rule 1(e); or

(3) standing, special, or joint committees when the committee meets during the interim between sessions.

28 (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not  
29 apply to meetings of

PROPOSED VERSION

1 (1) the Rules Committee when it meets for the purpose of  
2 preparing the daily calendar;

3 (2) the Committee on Committees referred to in Rule 1(e);  
4 or

5 (3) standing, special, or joint committees during a special  
6 session [WHEN THE COMMITTEE MEETS DURING THE INTERIM BETWEEN SES-  
7 SIONS].

Rule 23(g) - Reflects the breakdown of Rule 23(a) into 3 sections. The provisions of (a) - (d) now relate to (a) - (f). Rule 23(g) is changed to show that the provisions of 23(a) to 23(f) do not apply to special sessions which in reality could make it impossible to comply with the previous and proposed notice requirements.

ANALYSIS

Rule 23(g) - (3) originally stated that the provisions in (a) - (f) of the original version of HCR 26 would not apply to standing, special, or joint committees during the interim between sessions. In the proposed CS HCR 26(RULES), we have created a new policy contained in Rule 23(a) to require that these committees must meet the notice requirements, however, they shall provide notice to a Legislative Information Office.

CURRENT VERSION  
RULE 23(f)

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) may make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

(f) Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

PROPOSED VERSION

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(h) [(f)] Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) shall [MAY] make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

Rule 23(h) - changes from (f) to (h), Rule 23(h) (4) amends current version to state that committees shall rather than may, make their minutes available to LAA for entry into the state's computer system. This is consistent with present practice.

ANALYSIS

RULE 23(i) - PROVIDES FOR AN EFFECTIVE DATE: THE CONVENING OF THE SECOND SESSION OF THE 14th ALASKA STATE LEGISLATURE.

+EFFECTIVE DATE



Official Business

COMMITTEE:

Rules

DATE: May 2, 1985

**SIGN-IN**

Subject of meeting:

HB 21, HCR 31,

HCR 26, HB 237

NAME	ADDRESS	PHONE	REPRESENTING	DO YOU WANT TO TESTIFY?
<i>John R. ...</i>	<i>...</i>	<i>465-2446</i>	<i>American ...</i>	<i>Yes</i>
CHARLES TROYEN	JUNEAU	465-4600	DEPT. OF MILITARY AND VETERANS' AFFAIRS	IF REQUESTED
LORON JONES	<del>123</del> Pouch V	465-4925	Rep. COLL	Yes to answer questions
NED JANSEN	DNR		HB 21	answer questions