

HCR

26

4/11/85

HCR 26 - see 5/02/85



Official Business

Alaska State Legislature

House of Representatives

Committee on Rules

Pouch V
Juneau, Alaska 99811

Phone:
(907) 465-3764
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2nd CS HCR 26 (Rules)

CURRENT VERSION
RULE 23(a)

RULE 23. COMMITTEE MEETINGS. (a) Written notice of the time, place and subject matter of all meetings of standing, special, and joint committees during a week shall be provided by the person who chairs the committee to the chief clerk or secretary by 4:00 p.m. on the preceding Thursday. The person who chairs the committee to which a bill or resolution is first referred shall provide to the chief clerk or secretary written notice of the time and place of the first public hearing on the bill or resolution at least five days before the hearing. However, this requirement may be waived by motion of the person who chairs the committee to which a bill or resolution is first referred if concurred in by majority vote of the full membership of the house. The chief clerk or secretary shall publish and distribute copies of the weekly schedule of committee meetings and of the five-day notice of hearing.

PROPOSED VERSION

* Section 1. Rule 23 of the Uniform Rules of the Alaska State Legislature is amended to read:

* Section 1. Rule 23 of the Uniform Rules of the Alaska State Legislature is amended to read:

RULE 23. COMMITTEE MEETINGS. (a) At least five days before the meeting, written [WRITTEN] notice of the time, place and subject matter of all meetings of standing, special, and joint committees [DURING A WEEK] shall be provided by the person who chairs the committee to the chief clerk or secretary by 3:00 [4:00] p.m. on the day notice is given if the legislature is in session. If the legislature is not in session the notice shall be provided to a Legislative Information Office. The office to which the notice is provided shall distribute the notice to each other Legislative Information Office or Legislative Teleconference Center that is open during the interim [PRECEDING THURSDAY. THE PERSON WHO CHAIRS THE COMMITTEE TO WHICH A BILL OR RESOLUTION IS FIRST REFERRED SHALL PROVIDE TO THE CHIEF CLERK OR SECRETARY WRITTEN NOTICE OF THE TIME AND PLACE OF THE FIRST PUBLIC HEARING ON THE BILL OR RESOLUTION AT LEAST FIVE DAYS BEFORE THE HEARING].

(b) The notice requirement of (a) of this section [HOWEVER, THIS REQUIREMENT] may be waived by motion of the person who chairs the committee to which a bill or resolution is [FIRST] referred if concurred in by majority vote of the full membership of the house.

(c) The chief clerk or secretary shall publish and distribute each day the house is in session a [COPIES OF THE WEEKLY] schedule of committee meetings scheduled for the next seven days [AND OF THE FIVE-DAY NOTICE OF HEARING].

Section 1
This proposed resolution would break Rule 23(a) into three parts (a) (b) and (c).

Rule 23(a) proposes to eliminate the "weekly committee schedule" entirely and instead maintain a 5-day written notice on all legislation.

Rule 23(a) is amended to require that the daily notice be supplied to the Chief Clerk by 3:00 p.m. This makes it more workable for the print shop and Chief Clerk's Office.

Rule 23(a) is amended in the 2nd CS HCR 26 (RULES) and requires that standing, special and joint committees shall provide 5-day notification to a Legislative Information Offices when the legislature is not in session. The Legislative Information Offices will then notify each other Leg. Info. Office and Leg. Teleconference Center during the interim.

Rule 23(b) - previously included in current version of Rule 23(a), relates to waiver requirements and states that notice requirements may be waived by a motion if concurred in by a majority vote of the full membership of the house. This provision previously related to bills of first referral only.

Rule 23(c) - previously included in current version of Rule 23(a), provides that the chief clerk or secretary publish and distribute each day the house is in session a schedule of committee meetings scheduled for the next seven days.

ANALYSIS

CURRENT VERSION
RULE 23(b)

(b) The person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change in the time, place or subject matter of a meeting. At the next daily legislative session, notice of the schedule change shall be announced by the chief clerk or secretary and published as a notice in the journal of the house.

PROPOSED VERSION

6 (d) If the time or place of a committee meeting is changed from
7 that shown in the schedule of committee meetings, the [(b) THE
8 person who chairs a standing, special, or joint committee shall
9 provide the chief clerk or secretary written notice of the change.
10 Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE
11 NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall
12 be announced if a regular floor session occurs between the time the
13 meeting was scheduled and the time of the changed meeting [BY THE
14 CHIEF CLERK OR SECRETARY] and published as a notice in the journal of
15 the house.

ANALYSIS

Rule 23(d) previously 23(b), rewrites this section to comply with the proposed 5-day notice of meetings. This requires that changes in time or place of committee meetings shall be announced if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting. This change strengthens current policy. The requirement of announcing changes of subject matter has been deleted from this provision.

(LEGAL OPINIONS ON THIS INDICATE THAT TO FULLY INTERPRET THIS PROVISION, IT MUST BE READ TOGETHER WITH RULE 23(a). THEREFORE, INTRODUCTION OF A NEW SUBJECT MATTER WOULD DEFEAT NOTICE REQUIREMENTS IN RULE 23(a). LEGAL SERVICES DID NOT FEEL THAT IT WAS THE ORIGINAL INTENT OF THE CURRENT WORDING TO ALLOW ADDITION OF A NEW SUBJECT MATTER.)

CURRENT VERSION
RULE 23(c)

(c) A scheduled meeting of a standing, special, or joint committee may be cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (b) of this rule.

PROPOSED VERSION

16 (e) [(c)] A scheduled meeting of a standing, special, or joint
17 committee may be cancelled or consideration of the scheduled subject
18 matter may be postponed or cancelled at any time. If possible, notice
19 of the cancellation shall be given in the same manner as provided for
20 notice of change in (d) [(b)] of this rule.

ANALYSIS

Rule 23(e) - previously 23(c), defines actual intent of this section to currently understood policy. Previously, this section only allowed for a meeting to be cancelled; 23(e) adds provisions for cancellation or postponement of a single subject.

(d) The provisions of (a) and (b) of this rule do not apply to a standing, special, or joint committee meeting scheduled after the date a conference committee has been chosen to consider amendments to or differences between versions of the general appropriation act. However, a person who chairs a standing, special, or joint committee shall post written notice of the time, place and subject matter of a meeting at least 24 hours before the meeting.

CURRENT VERSION
RULE 23(d)

21 (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do
22 not apply to a standing, special, or joint committee meeting scheduled
23 after the date a conference committee has been chosen to consider
24 amendments to or differences between versions of the general appro-
25 priation act. However, a person who chairs a standing, special, or
26 joint committee shall post written notice of the time, place and
27 subject matter of a meeting at least 24 hours before the meeting.

PROPOSED VERSION

Rule 23(f) - Reflects the breakdown of Rule 23(a) into (a), (b) (c) into three separate sections and shows that the provisions now relate to (a) - (d).

ANALYSIS

(e) The provisions of (a) - (d) of this rule do not apply to meetings of

CURRENT VERSION
RULE 23(e)

(1) the Rules Committee when it meets for the purpose of preparing the daily calendar;

(2) the Committee on Committees referred to in Rule 1(e); or

(3) standing, special, or joint committees when the committee meets during the interim between sessions.

28 (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not
29 apply to meetings of

PROPOSED VERSION

1 (1) the Rules Committee when it meets for the purpose of
2 preparing the daily calendar;

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5 (3) standing, special, or joint committees during a special
6 session [WHEN THE COMMITTEE MEETS DURING THE INTERIM BETWEEN SES-
7 SIONS].

Rule 23(g) - Reflects the breakdown of Rule 23(a) into 3 sections. The provisions of (a) - (d) now relate to (a) - (f). Rule 23(g) is changed to show that the provisions of 23(a) to 23(f) do not apply to special sessions which in reality could make it impossible to comply with the previous and proposed notice requirements.

ANALYSIS

Rule 23(g) - (3) originally stated that the provisions in (a) - (f) of the original version of HCR 26 would not apply to standing, special, or joint committees during the interim between sessions. In the proposed CS HCR 26(RULES), we have created a new policy contained in Rule 23(a) to require that these committees must meet the notice requirements, however, they shall provide notice to a Legislative Information Office.

CURRENT VERSION
RULE 23(f)

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) may make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

(f) Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

PROPOSED VERSION

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Rule 23(h) - changes from (f) to (h), Rule 23(h) (4) amends current version to state that committees shall rather than may, make their minutes available to LAA for entry into the state's computer system. This is consistent with present practice.

ANALYSIS

RULE 23(i) - PROVIDES FOR AN EFFECTIVE DATE: THE CONVENING OF THE SECOND SESSION OF THE 14th ALASKA STATE LEGISLATURE.

+EFFECTIVE DATE

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Committee on Rules

2nd CS HCR 26(Rules)



Official Business

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add: " or Legislative
teleconference Center

(b) The notice requirement of (a) of this section [HOWEVER, THIS REQUIREMENT] may be waived by motion of the person who chairs the committee to which a bill or resolution is [FIRST] referred if concurred in by majority vote of the full membership of the house.

(c) The chief clerk or secretary shall publish and distribute each day the house is in session a [COPIES OF THE WEEKLY] schedule of committee meetings scheduled for the next seven days [AND OF THE FIVE-DAY NOTICE OF HEARING].

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This proposed resolution would break Rule 23(a) into three parts (a) (b) and (c).

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ANALYSIS

(b) The person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change in the time, place or subject matter of a meeting. At the next daily legislative session, notice of the schedule change shall be announced by the chief clerk or secretary and published as a notice in the journal of the house.

CURRENT VERSION
RULE 23(b)

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(d) If the time or place of a committee meeting is changed from that shown in the schedule of committee meetings, the ((b) THE person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change. Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall be announced if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting [BY THE CHIEF CLERK OR SECRETARY] and published as a notice in the journal of the house.

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Rule 23(d) previously 23(b), rewrites this section to comply with the proposed 5-day notice of meetings. This requires that changes in time or place of committee meetings shall be announced if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting. This change strengthens current policy. The requirement of announcing changes of subject matter has been deleted from this provision.

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(c) A scheduled meeting of a standing, special, or joint committee may be cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (b) of this rule.

CURRENT VERSION
RULE 23(c)

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ANALYSIS

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CURRENT VERSION
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(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

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PROPOSED VERSION

Rule 23(h) - changes from (f) to (h), Rule 23(h) (4) amends current version to state that committees shall rather than may, make their minutes available to LAA for entry into the state's computer system. This is consistent with present practice.

ANALYSIS

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+EFFECTIVE DATE



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2nd CS HCR 26 (Rules)

CURRENT VERSION
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21 18 is not in session the notice shall be provided to a Legislative
22 19 Information Office. The office to which the notice is provided shall
23 20 distribute the notice to each other Legislative Information Office or
24 21 Legislative Teleconference Center that is open during the interim
25 22 [PRECEDING THURSDAY. THE PERSON WHO CHAIRS THE COMMITTEE TO WHICH A
26 23 BILL OR RESOLUTION IS FIRST REFERRED SHALL PROVIDE TO THE CHIEF CLERK
27 24 OR SECRETARY WRITTEN NOTICE OF THE TIME AND PLACE OF THE FIRST PUBLIC
28 25 HEARING ON THE BILL OR RESOLUTION AT LEAST FIVE DAYS BEFORE THE HEAR-
29 26 ING].

27 (b) The notice requirement of (a) of this section [HOWEVER, THIS
28 REQUIREMENT] may be waived by motion of the person who chairs the
29 committee to which a bill or resolution is [FIRST] referred if con-
curred in by majority vote of the full membership of the house.

1 (c) The chief clerk or secretary shall publish and distribute
2 each day the house is in session a [COPIES OF THE WEEKLY] schedule of
3 committee meetings scheduled for the next seven days [AND OF THE
4 FIVE-DAY NOTICE OF HEARING].

Section 1
This proposed resolution would break Rule 23(a) into three parts (a) (b) and (c).

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ANALYSIS

CURRENT VERSION
RULE 23(b)

(b) The person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change in the time, place or subject matter of a meeting. At the next daily legislative session, notice of the schedule change shall be announced by the chief clerk or secretary and published as a notice in the journal of the house.

PROPOSED VERSION

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CURRENT VERSION
RULE 23(c)

(c) A scheduled meeting of a standing, special, or joint committee may be cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (b) of this rule.

PROPOSED VERSION

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CURRENT VERSION
RULE 23(d)

21 | (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do
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25 | priation act. However, a person who chairs a standing, special, or
26 | joint committee shall post written notice of the time, place and
27 | subject matter of a meeting at least 24 hours before the meeting.

PROPOSED VERSION

Rule 23(f) - Reflects the breakdown of Rule 23(a) into (a), (b) (c) into three separate sections and shows that the provisions now relate to (a) - (d).

ANALYSIS

(e) The provisions of (a) - (d) of this rule do not apply to meetings of

CURRENT VERSION
RULE 23(e)

(1) the Rules Committee when it meets for the purpose of preparing the daily calendar;

(2) the Committee on Committees referred to in Rule 1(e); or

(3) standing, special, or joint committees when the committee meets during the interim between sessions.

28 | (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not
29 | apply to meetings of

PROPOSED VERSION

1 | (1) the Rules Committee when i meets for the purpose of
2 | preparing the daily calendar;

3 | (2) the Committee on Committees referred to in Rule 1(e);
4 | or

5 | (3) standing, special, or joint committees during a special
6 | session [WHEN THE COMMITTEE MEETS DURING THE INTERIM BETWEEN SES-
7 | SIONS].

Rule 23(g) - Reflects the breakdown of Rule 23(a) into 3 sections. The provisions of (a) - (d) now relate to (a) - (f). Rule 23(g) is changed to show that the provisions of 23(a) to 23(f) do not apply to special sessions which in reality could make it impossible to comply with the previous and proposed notice requirements.

ANALYSIS

Rule 23(g) - (3) originally stated that the provisions in (a) - (f) of the original version of HCR 26 would not apply to standing, special, or joint committees during the interim between sessions. In the proposed CS HCR 26(RULES), we have created a new policy contained in Rule 23(a) to require that these committees must meet the notice requirements, however, they shall provide notice to a Legislative Information Office.

CURRENT VERSION
RULE 23(f)

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) may make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

(f) Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

PROPOSED VERSION

(h) [(f)] Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) shall [MAY] make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

Rule 23(h) - changes from (f) to (h), Rule 23(h) (4) amends current version to state that committees shall rather than may, make their minutes available to LAA for entry into the state's computer system. This is consistent with present practice.

ANALYSIS

RULE 23(i) - PROVIDES FOR AN EFFECTIVE DATE: THE CONVENING OF THE SECOND SESSION OF THE 14th ALASKA STATE LEGISLATURE.

+EFFECTIVE DATE



Official Business

Alaska State Legislature

House of Representatives

Committee on Rules

Pouch V
Juneau, Alaska 99811

Phone:
(907) 465-3764
465-3765

CS HCR 26 (Rules)

CURRENT VERSION
RULE 23(a)

RULE 23. COMMITTEE MEETINGS. (a) Written notice of the time, place and subject matter of all meetings of standing, special, and joint committees during a week shall be provided by the person who chairs the committee to the chief clerk or secretary by 4:00 p.m. on the preceding Thursday. The person who chairs the committee to which a bill or resolution is first referred shall provide to the chief clerk or secretary written notice of the time and place of the first public hearing on the bill or resolution at least five days before the hearing. However, this requirement may be waived by motion of the person who chairs the committee to which a bill or resolution is first referred if concurred in by majority vote of the full membership of the house. The chief clerk or secretary shall publish and distribute copies of the weekly schedule of committee meetings and of the five-day notice of hearing.

PROPOSED VERSION

* Section 1. Rule 23 of the Uniform Rules of the Alaska State Legislature is amended to read:

RULE 23. COMMITTEE MEETINGS. (a) At least five days before the meeting, written [WRITTEN] notice of the time, place and subject matter of all meetings of standing, special, and joint committees [DURING A WEEK] shall be provided by the person who chairs the committee to the chief clerk or secretary by 3:00 [4:00] p.m. on the day notice is given if the legislature is in session. If the legislature is not in session the notice shall be provided to a Legislative Information Office. The office to which the notice is provided shall distribute the notice to each other Legislative Information Office that is open full-time during the interim [PRECEDING THURSDAY. THE PERSON WHO CHAIRS THE COMMITTEE TO WHICH A BILL OR RESOLUTION IS FIRST REFERRED SHALL PROVIDE TO THE CHIEF CLERK OR SECRETARY WRITTEN NOTICE OF THE TIME AND PLACE OF THE FIRST PUBLIC HEARING ON THE BILL OR RESOLUTION AT LEAST FIVE DAYS BEFORE THE HEARING].

(b) The notice requirement of (a) of this section [HOWEVER, THIS REQUIREMENT] may be waived by motion of the person who chairs the committee to which a bill or resolution is [FIRST] referred if concurred in by majority vote of the full membership of the house.

(c) The chief clerk or secretary shall publish and distribute each day the house is in session a [COPIES OF THE WEEKLY] schedule of committee meetings scheduled for the next seven days [AND OF THE FIVE-DAY NOTICE OF HEARING].

Section 1

This proposed resolution would break Rule 23(a) into three parts (a) (b) and (c).

Rule 23(a) proposes to eliminate the "weekly committee schedule" entirely and instead maintain a 5-day written notice on all legislation.

Rule 23(a) is amended to require that the daily notice be supplied to the Chief Clerk by 3:00 p.m. This makes it more workable for the print shop and Chief Clerk's Office.

Rule 23(a) is amended in the CS HCR 26(RULES) and requires that standing, special and joint committees shall provide 5-day notification to a Legislative Information Offices when the legislature is not in session. The Legislative Information Offices will then notify each other Legislative Information Office open full-time during the interim.

Rule 23(b) - previously included in current version of Rule 23(a), relates to waiver requirements and states that notice requirements may be waived by a motion if concurred in by a majority vote of the full membership of the house. This provision previously related to bills of first referral only.

Rule 23(c) - previously included in current version of Rule 23(a), provides that the chief clerk or secretary publish and distribute each day the house is in session a schedule of committee meetings scheduled for the next seven days.

ANALYSIS

(b) The person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change in the time, place or subject matter of a meeting. At the next daily legislative session, notice of the schedule change shall be announced by the chief clerk or secretary and published as a notice in the journal of the house.

CURRENT VERSION
RULE 23(b)

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(d) If the time or place of a committee meeting is changed from that shown in the schedule of committee meetings, the [(b) THE] person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change. Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall be announced if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting [BY THE CHIEF CLERK OR SECRETARY] and published as a notice in the journal of the house.

PROPOSED VERSION

Rule 23(d) previously 23(b), rewrites this section to comply with the proposed 5-day notice of meetings. This requires that changes in time or place of committee meetings shall be announced if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting. This change strengthens current policy. The requirement of announcing changes of subject matter has been deleted from this provision.

ANALYSIS

(LEGAL OPINIONS ON THIS INDICATE THAT TO FULLY INTERPRET THIS PROVISION, IT MUST BE READ TOGETHER WITH RULE 23(a). THEREFORE, INTRODUCTION OF A NEW SUBJECT MATTER WOULD DEFEAT NOTICE REQUIREMENTS IN RULE 23(a). LEGAL SERVICES DID NOT FEEL THAT IT WAS THE ORIGINAL INTENT OF THE CURRENT WORDING TO ALLOW ADDITION OF A NEW SUBJECT MATTER.)

(c) A scheduled meeting of a standing, special, or joint committee may be cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (b) of this rule.

CURRENT VERSION
RULE 23(c)

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(e) [(c)] A scheduled meeting of a standing, special, or joint committee may be cancelled or consideration of the scheduled subject matter may be postponed or cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (d) [(b)] of this rule.

PROPOSED VERSION

Rule 23(e) - previously 23(c), defines actual intent of this section to currently understood policy. Previously, this section only allowed for a meeting to be cancelled; 23(e) adds provisions for cancellation or postponement of a single subject.

ANALYSIS

(d) The provisions of (a) and (b) of this rule do not apply to a standing, special, or joint committee meeting scheduled after the date a conference committee has been chosen to consider amendments to or differences between versions of the general appropriation act. However, a person who chairs a standing, special, or joint committee shall post written notice of the time, place and subject matter of a meeting at least 24 hours before the meeting.

CURRENT VERSION
RULE 23(d)

21 | (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do
22 | not apply to a standing, special, or joint committee meeting scheduled
23 | after the date a conference committee has been chosen to consider
24 | amendments to or differences between versions of the general appro-
25 | priation act. However, a person who chairs a standing, special, or
26 | joint committee shall post written notice of the time, place and
27 | subject matter of a meeting at least 24 hours before the meeting.

PROPOSED VERSION

Rule 23(f) - Reflects the breakdown of Rule 23(a) into (a), (b) (c) into three separate sections and shows that the provisions now relate to (a) - (d).

ANALYSIS

(e) The provisions of (a) - (d) of this rule do not apply to meetings of

CURRENT VERSION
RULE 23(e)

- (1) the Rules Committee when it meets for the purpose of preparing the daily calendar;
- (2) the Committee on Committees referred to in Rule 1(e); or
- (3) standing, special, or joint committees when the committee meets during the interim between sessions.

28 | (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not
29 | apply to meetings of

PROPOSED VERSION

- (1) the Rules Committee when it meets for the purpose of preparing the daily calendar;
 - (2) the Committee on Committees referred to in Rule 1(e);
- or
- (3) standing, special, or joint committees during a special session (WHEN THE COMMITTEE MEETS DURING THE INTERIM BETWEEN SESSIONS).

Rule 23(g) - Reflects the breakdown of Rule 23(a) into 3 sections. The provisions of (a) - (d) now relate to (a) - (f). Rule 23(g) is changed to show that the provisions of 23(a) to 23(f) do not apply to special sessions which in reality could make it impossible to comply with the previous and proposed notice requirements.

ANALYSIS

Rule 23(g) - (3) originally stated that the provisions in (a) - (f) of the original version of HCR 26 would not apply to standing, special, or joint committees during the interim between sessions. In the proposed CS HCR 26 (RULES), we have created a new policy contained in Rule 23(a) to require that these committees must meet the notice requirements, however, they shall provide notice to a Legislative Information Office.

CURRENT VERSION
RULE 23(f)

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) may make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

(f) Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

PROPOSED VERSION

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(h) [(f)] Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment.

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) shall [MAY] make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

Rule 23(h) - changes from (f) to (h), Rule 23(h) (4) amends current version to state that committees shall rather than may, make their minutes available to LAA for entry into the state's computer system. This is consistent with present practice.

ANALYSIS

RULE 23(i) - PROVIDES FOR AN EFFECTIVE DATE: THE CONVENING OF THE SECOND SESSION OF THE 14th ALASKA STATE LEGISLATURE.

+EFFECTIVE DATE



Official Business

Alaska State Legislature

House of Representatives

Committee on Rules

Pouch V
Juneau, Alaska 99811

Phone:
(907) 465-3764
465-3765

April 19, 1985

TO: Majority Members

FROM: Mike W. Miller, Chairman
House Rules Committee

SUBJ: HCR 26

Attached is an analysis of HCR 26 by Rules; "Proposing amendments to Rule 23 of the Uniform Rules of the Alaska State Legislature relating to committee meetings; and providing for an effective date", which appears on the House Calendar for Monday, April 22.

If you have any questions, please do not hesitate to contact my office and ask for Jeannie at 3764-3765.

Thank you.

COMMITTEE REPORT

HOUSE

FURTHER:

Date: 4/11/85

The Committee on Rules has had HCR 26
Proposing amendments to Rule 23 of the Uniform Rules of the Alaska State
Legislature relating to committee meetings; and providing for an effective date.

under consideration and recommends:

- do pass do not pass
- do pass with attached amendments(s)
- replace with CS for HCR 26 (Rules) same title
 new title
- and recommends Do Pass
- AND attaches a "Letter of Intent" New Fiscal Note
- reports it back without recommendation Zero Fiscal Note Attached
- referred to the _____ Committee

MEMBERS SIGNING DO PASS

Fuller Jack Fuller

Grussendorf Ben Grussendorf

Davis Michael Davis

Miller M.W. Miller

Wallis F. Kay Wallis

MEMBERS HAVING OTHER RECOMMENDATIONS:

Meisig no rec. *Signalbe*

Terry Martin - Will be a good *Martin*
for one year experiment.

M.W. Miller
CHAIRMAN

STATE OF ALASKA
THE LEGISLATURE

POUCH Y - STATE CAPITOL
JUNEAU, ALASKA 99811
907-465-3800

LEGISLATIVE AFFAIRS AGENCY
LEGISLATIVE REFERENCE LIBRARY

May, 1988

Copies of minutes listed below were originally included in this file. The minutes are available on the STAIRS database CMPR. In order to save space copies of minutes have not been left in the files.

Mary Van Nimwegen

House Rules 4-11-85 8:30am
~~4-11-85~~

HOUSE CALENDAR: Monday April 22, 1985

BILL HCR0026
 PAGE 00800
 DATE 04/03/85
 CHAMBER HOUSE
 TEXT HOUSE CONCURRENT RESOLUTION NO. 26 by the Rules Committee:
 Proposing amendments to Rule 23 of the Uniform Rules of the Alaska State Legislature relating to committee meetings; and providing for an effective date.

was read the first time and referred to the Rules Committee.

HCR0026
 00881
 04/11/85
 HOUSE

The Rules Committee has considered HOUSE CONCURRENT RESOLUTION NO. 26 (proposing amendments to Rule 23 of the Uniform Rules of the Alaska State Legislature relating to committee meetings; effective date), recommends it be replaced with COMMITTEE SUBSTITUTE FOR HOUSE CONCURRENT RESOLUTION NO. 26 (Rules) (same title) and reports it back as follows: M.W. Miller (Chairman), Fuller, Grussendorf, Davis and Wallis recommend do pass; Pignalberi has no recommendation; Martin signed "Will be good for a one year experiment."

HCR 26 was returned to the Rules Committee for placement on the calendar.

Committee
Meetings
 (Unif. Rules
 changes)

HOUSE CONCURRENT RESOLUTION-NO.-26, by the Rules Committee.
 Would require that at least five days before the meeting, written notice of the time, place and subject matter of all committee meetings be provided by the committee chair to the chief clerk or senate secretary by 3 p.m. the day the notice is given (currently written notice of the time, place and subject matter of all committee meetings must be given to the chief clerk or secretary by 4 p.m. on the preceding Thursday, but the five day notice requirement only applies to the first public hearing of a bill or resolution).

Would require the clerk and secretary to publish a weekly committee schedule. If the time or place of a meeting is changed the committee chair is required to provide written notice of the change. Would require announcement of the change if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting and that it be published as a notice in the journal of the house. Consideration of the scheduled subject matter may be postponed or cancelled at any time. Meeting notice provisions would not apply during a special session.

Would require each standing, special and joint committee to make all committee meeting minutes available to the Legislative Affairs Agency (currently not required - changes "may" to "shall").

The proposed amendments would take effect on convening of the second session of the Fourteenth Alaska Legislature (January 1986).

Introduced April 3 and referred to Rules.

HOUSE CONCURRENT RESOLUTION NO. 26, (see page 567). Re-
ported back to the House April 11 by Rules recommending it be
replaced with a substitute and that it do pass. Concurring:
M. W. Miller (Chair), Fuller, Grussendorf, Davis and Wallis.
Not concurring: Pignalberi has no recommendation. Martin signed
"will be good for a one year experiment." To Rules.

The Rules substitute would require five day written notice of all
committee meetings be given to the clerk or secretary by 3 p.m. of
the day notice is given, as did the original version, but adds "if
the legislature is in session. If the legislature is not in
session the notice shall be provided to a Legislative Information
Office. The office to which the notice is provided shall
distribute the notice to each other Legislative Information Office
that is open full-time during the interim."

The meeting notice requirements would not apply to committee
meetings during a special session. Deletes requirement currently
in the Rules that exempts meetings of committees during the interim
from notice requirements.

COMMITTEE REPORT

HOUSE

FURTHER:

Date: 4/11/85

The Committee on Rules has had HCR 26
Proposing amendments to Rule 23 of the Uniform Rules of the Alaska State
Legislature relating to committee meetings; and providing for an effective date.

- under consideration and recommends:
- do pass do not pass
 - do pass with attached amendments(s)
 - replace with CS for HCR 26 (Rules) same title
and recommends Do Pass new title
 - AND attaches a "Letter of Intent" New Fiscal Note
 - reports it back without recommendation Zero Fiscal Note Attached
 - referred to the _____ Committee

MEMBERS SIGNING DO PASS

Fuller Quinn-Jackson

Grussendorf Grussendorf

Davis Davis

Miller M.W. Miller

Wallis Wallis

MEMBERS HAVING OTHER RECOMMENDATIONS:

McGinnis no rec.

Leary Shawton - Willie good
for one year experiment

M.W. Miller CHAIRMAN

Offered: 5/2/85
Referred: Rules

Original sponsor: Rules Committee

1 IN THE HOUSE

BY THE RULES COMMITTEE

2 2d CS FOR HOUSE CONCURRENT RESOLUTION NO. 26 (Rules)

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 FOURTEENTH LEGISLATURE - FIRST SESSION

5 Proposing amendments to Rule 23 of the
6 Uniform Rules of the Alaska State Legis-
7 lature relating to committee meetings;
8 and providing for an effective date.

① took out
pledge allegiance
amendment

9 BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:

10 * Section 1. Rule 23 of the Uniform Rules of the Alaska State Legisla-
11 ture is amended to read:

12 RULE 23. COMMITTEE MEETINGS. (a) At least five days before the
13 meeting, written [WRITTEN] notice of the time, place and subject
14 matter of all meetings of standing, special, and joint committees
15 [DURING A WEEK] shall be provided by the person who chairs the commit-
16 tee to the chief clerk or secretary by 3:00 [4:00] p.m. on the day
17 notice is given if the legislature is in session. If the legislature
18 is not in session the notice shall be provided to a Legislative
19 Information Office. The office to which the notice is provided shall
20 distribute the notice to each other Legislative Information Office or
21 Legislative Teleconference Center that is open during the interim
22 [PRECEDING THURSDAY. THE PERSON WHO CHAIRS THE COMMITTEE TO WHICH A
23 BILL OR RESOLUTION IS FIRST REFERRED SHALL PROVIDE TO THE CHIEF CLERK
24 OR SECRETARY WRITTEN NOTICE OF THE TIME AND PLACE OF THE FIRST PUBLIC
25 HEARING ON THE BILL OR RESOLUTION AT LEAST FIVE DAYS BEFORE THE HEAR-
26 ING].

27 (b) The notice requirement of (a) of this section [HOWEVER, THIS
28 REQUIREMENT] may be waived by motion of the person who chairs the
29 committee to which a bill or resolution is [FIRST] referred if

1 concurred in by majority vote of the full membership of the house.

2 (c) The chief clerk or secretary shall publish and distribute
3 each day the house is in session a [COPIES OF THE WEEKLY] schedule of
4 committee meetings scheduled for the next seven days [AND OF THE
5 FIVE-DAY NOTICE OF HEARING].

6 (d) If the time or place of a committee meeting is changed from
7 that shown in the schedule of committee meetings, the [(b) THE]
8 person who chairs a standing, special, or joint committee shall
9 provide the chief clerk or secretary written notice of the change.
10 Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE
11 NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall
12 be announced if a regular floor session occurs between the time the
13 meeting was scheduled and the time of the changed meeting [BY THE
14 CHIEF CLERK OR SECRETARY] and published as a notice in the journal of
15 the house.

16 (e) [(c)] A scheduled meeting of a standing, special, or joint
17 committee may be cancelled or consideration of the scheduled subject
18 matter may be postponed or cancelled at any time. If possible, notice
19 of the cancellation shall be given in the same manner as provided for
20 notice of change in (d) [(b)] of this rule.

21 (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do
22 not apply to a standing, special, or joint committee meeting scheduled
23 after the date a conference committee has been chosen to consider
24 amendments to or differences between versions of the general appro-
25 priation act. However, a person who chairs a standing, special, or
26 joint committee shall post written notice of the time, place and
27 subject matter of a meeting at least 24 hours before the meeting.

28 (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not
29 apply to meetings of

1 (1) the Rules Committee when it meets for the purpose of
2 preparing the daily calendar;

3 (2) the Committee on Committees referred to in Rule 1(e);
4 or

5 (3) standing, special, or joint committees during a special
6 session [WHEN THE COMMITTEE MEETS DURING THE INTERIM BETWEEN SES-
7 SIONS].

8 (h) [(f)] Each standing, special, and joint committee

9 (1) shall record its meetings electronically and prepare a
10 log of the recording adequate to locate specific testimony;

11 (2) shall prepare minutes of each meeting of the committee
12 on a standard form prescribed jointly by the Rules Committees of the
13 house and the senate; the minutes shall include

14 (A) a list of the names of each member present during
15 the meeting;

16 (B) a list of the name and affiliation of each witness
17 testifying before the committee;

18 (C) a brief statement of the position of the witness
19 on the subject testified upon; and

20 (D) each amendment formally considered by the commit-
21 tee, the name of the member moving adoption of the amendment, the
22 action taken on the amendment, and the yeas and nays if a com-
23 mittee member has requested a roll call vote on adoption of an
24 amendment;

25 (3) shall maintain a chronological file of minutes, copies
26 of which shall be made available upon request to committee members and
27 the public; committee minutes, tapes and other materials of research
28 value shall be delivered by the committee at the end of each session
29 or each legislature to the legislative reference library for

1 appropriate disposition;

2
3 (4) shall [MAY] make available to the Legislative Affairs
4 Agency a copy of all minutes of committee meetings during the session
5 for entry of the minutes as a data base on the legislative computer
6 system.

7 * Sec. 2. The amendments proposed by this resolution take effect on
8 convening of the Second Session of the Fourteenth Alaska Legislature.
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Offered: 4/11/85
Referred: Rules

Original sponsor: Rules Committee

1 IN THE HOUSE BY THE RULES COMMITTEE
2 CS FOR HOUSE CONCURRENT RESOLUTION NO. 26 (Rules)
3 IN THE LEGISLATURE OF THE STATE OF ALASKA
4 FOURTEENTH LEGISLATURE - FIRST SESSION
5 Proposing amendments to Rule 23 of the
6 Uniform Rules of the Alaska State Legis-
7 lature relating to committee meetings;
8 and providing for an effective date.
9 BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:
10 * Section 1. Rule 23 of the Uniform Rules of the Alaska State Legisla-
11 ture is amended to read:
12 RULE 23. COMMITTEE MEETINGS. (a) At least five days before the
13 meeting, written [WRITTEN] notice of the time, place and subject
14 matter of all meetings of standing, special, and joint committees
15 [DURING A WEEK] shall be provided by the person who chairs the commit-
16 tee to the chief clerk or secretary by 3:00 [4:00] p.m. on the day
17 notice is given if the legislature is in session. If the legislature
18 is not in session the notice shall be provided to a Legislative
19 Information Office. The office to which the notice is provided shall
20 distribute the notice to each other Legislative Information Office
21 that is open full time during the interim [PRECEDING THURSDAY. THE
22 PERSON WHO CHAIRS THE COMMITTEE TO WHICH A BILL OR RESOLUTION IS FIRST
23 REFERRED SHALL PROVIDE TO THE CHIEF CLERK OR SECRETARY WRITTEN NOTICE
24 OF THE TIME AND PLACE OF THE FIRST PUBLIC HEARING ON THE BILL OR
25 RESOLUTION AT LEAST FIVE DAYS BEFORE THE HEARING].
26 (b) The notice requirement of (a) of this section [HOWEVER, THIS
27 REQUIREMENT] may be waived by motion of the person who chairs the
28 committee to which a bill or resolution is [FIRST] referred if con-
29 curred in by majority vote of the full membership of the house.

1 (c) The chief clerk or secretary shall publish and distribute
2 each day the house is in session a [COPIES OF THE WEEKLY] schedule of
3 committee meetings scheduled for the next seven days [AND OF THE
4 FIVE-DAY NOTICE OF HEARING].

5 (d) If the time or place of a committee meeting is changed from
6 that shown in the schedule of committee meetings, the [(b) THE]
7 person who chairs a standing, special, or joint committee shall
8 provide the chief clerk or secretary written notice of the change.
9 Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE
10 NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall
11 be announced if a regular floor session occurs between the time the
12 meeting was scheduled and the time of the changed meeting [BY THE
13 CHIEF CLERK OR SECRETARY] and published as a notice in the journal of
14 the house.

15 (e) [(c)] A scheduled meeting of a standing, special, or joint
16 committee may be cancelled or consideration of the scheduled subject
17 matter may be postponed or cancelled at any time. If possible, notice
18 of the cancellation shall be given in the same manner as provided for
19 notice of change in (d) [(b)] of this rule.

20 (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do
21 not apply to a standing, special, or joint committee meeting scheduled
22 after the date a conference committee has been chosen to consider
23 amendments to or differences between versions of the general appro-
24 priation act. However, a person who chairs a standing, special, or
25 joint committee shall post written notice of the time, place and
26 subject matter of a meeting at least 24 hours before the meeting.

27 (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not
28 apply to meetings of

29 (1) the Rules Committee when it meets for the purpose of

1 preparing the daily calendar;

2 (2) the Committee on Committees referred to in Rule 1(e);
3 or

4 (3) standing, special, or joint committees during a special
5 session [WHEN THE COMMITTEE MEETS DURING THE INTERIM BETWEEN SES-
6 SIONS].

7 (h) [(f)] Each standing, special, and joint committee

8 (1) shall record its meetings electronically and prepare a
9 log of the recording adequate to locate specific testimony;

10 (2) shall prepare minutes of each meeting of the committee
11 on a standard form prescribed jointly by the Rules Committees of the
12 house and the senate; the minutes shall include

13 (A) a list of the names of each member present during
14 the meeting;

15 (B) a list of the name and affiliation of each witness
16 testifying before the committee;

17 (C) a brief statement of the position of the witness
18 on the subject testified upon; and

19 (D) each amendment formally considered by the commit-
20 tee, the name of the member moving adoption of the amendment, the
21 action taken on the amendment, and the yeas and nays if a com-
22 mittee member has requested a roll call vote on adoption of an
23 amendment;

24 (3) shall maintain a chronological file of minutes, copies
25 of which shall be made available upon request to committee members and
26 the public; committee minutes, tapes and other materials of research
27 value shall be delivered by the committee at the end of each session
28 or each legislature to the legislative reference library for appro-
29 priate disposition;

1 (4) shall [MAY] make available to the Legislative Affairs
2 Agency a copy of all minutes of committee meetings during the session
3 for entry of the minutes as a data base on the legislative computer
4 system.

5 * Sec. 2. The amendments proposed by this resolution take effect on
6 convening of the Second Session of the Fourteenth Alaska Legislature.

Introduced: 4/3/85
Referred: Rules

1 IN THE HOUSE

BY THE RULES COMMITTEE

2

HOUSE CONCURRENT RESOLUTION NO. HCR 26

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

FOURTEENTH LEGISLATURE - FIRST SESSION

5

Proposing amendments to Rule 23 of the

6

Uniform Rules of the Alaska State Legis-

7

lature relating to committee meetings;

8

and providing for an effective date.

9

BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:

10

* Section 1. Rule 23 of the Uniform Rules of the Alaska State Legisla-

11

ture is amended to read:

12

RULE 23. COMMITTEE MEETINGS. (a) At least five days before the

13

meeting, written [WRITTEN] notice of the time, place and subject

14

matter of all meetings of standing, special, and joint committees

15

[DURING A WEEK] shall be provided by the person who chairs the commit-

16

tee to the chief clerk or secretary by 3:00 [4:00] p.m. on the day

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notice is given [PRECEDING THURSDAY. THE PERSON WHO CHAIRS THE

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COMMITTEE TO WHICH A BILL OR RESOLUTION IS FIRST REFERRED SHALL

19

PROVIDE TO THE CHIEF CLERK OR SECRETARY WRITTEN NOTICE OF THE TIME AND

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PLACE OF THE FIRST PUBLIC HEARING ON THE BILL OR RESOLUTION AT LEAST

21

FIVE DAYS BEFORE THE HEARING].

22

(b) The notice requirement of (a) of this section [HOWEVER, THIS

23

REQUIREMENT] may be waived by motion of the person who chairs the

24

committee to which a bill or resolution is [FIRST] referred if con-

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curred in by majority vote of the full membership of the house.

26

(c) The chief clerk or secretary shall publish and distribute

27

each day the house is in session a [COPIES OF THE WEEKLY] schedule of

28

committee meetings scheduled for the next seven days [AND OF THE

29

FIVE-DAY NOTICE OF HEARING].

1 (d) If the time or place of a committee meeting is changed from
2 that shown in the schedule of committee meetings, the [(b) THE]
3 person who chairs a standing, special, or joint committee shall
4 provide the chief clerk or secretary written notice of the change.
5 Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE
6 NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall
7 be announced if a regular floor session occurs between the time the
8 meeting was scheduled and the time of the changed meeting [BY THE
9 CHIEF CLERK OR SECRETARY] and published as a notice in the journal of
10 the house.

11 (e) [(c)] A scheduled meeting of a standing, special, or joint
12 committee may be cancelled or consideration of the scheduled subject
13 matter may be postponed or cancelled at any time. If possible, notice
14 of the cancellation shall be given in the same manner as provided for
15 notice of change in (d) [(b)] of this rule.

16 (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do
17 not apply to a standing, special, or joint committee meeting scheduled
18 after the date a conference committee has been chosen to consider
19 amendments to or differences between versions of the general appro-
20 priation act. However, a person who chairs a standing, special, or
21 joint committee shall postwritten notice of the time, place and
22 subject matter of a meeting at least 24 hours before the meeting.

23 (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not
24 apply to meetings of

25 (1) the Rules Committee when it meets for the purpose of
26 preparing the daily calendar;

27 (2) the Committee on Committees referred to in Rule 1(e);

28 or

29 (3) standing, special, or joint committees when the

1 committee meets during the interim between sessions or during a
2 special session.

3 (h) [(f)] Each standing, special, and joint committee

4 (1) shall record its meetings electronically and prepare a
5 log of the recording adequate to locate specific testimony;

6 (2) shall prepare minutes of each meeting of the committee
7 on a standard form prescribed jointly by the Rules Committees of the
8 house and the senate; the minutes shall include

9 (A) a list of the names of each member present during
10 the meeting;

11 (B) a list of the name and affiliation of each witness
12 testifying before the committee;

13 (C) a brief statement of the position of the witness
14 on the subject testified upon; and

15 (D) each amendment formally considered by the commit-
16 tee, the name of the member moving adoption of the amendment, the
17 action taken on the amendment, and the yeas and nays if a com-
18 mittee member has requested a roll call vote on adoption of an
19 amendment;

20 (3) shall maintain a chronological file of minutes, copies
21 of which shall be made available upon request to committee members and
22 the public; committee minutes, tapes and other materials of research
23 value shall be delivered by the committee at the end of each session
24 or each legislature to the legislative reference library for appro-
25 priate disposition;

26 (4) shall [MAY] make available to the Legislative Affairs
27 Agency a copy of all minutes of committee meetings during the session
28 for entry of the minutes as a data base on the legislative computer
29 system.

1 * Sec. 2. The amendments proposed by this resolution take effect on
2 convening of the Second Session of the Fourteenth Alaska Legislature.



Official Business

Alaska State Legislature

House of Representatives

Committee on Rules

1st draft

Pouch V
Juneau, Alaska 99811

Phone:
(907) 465-3764
465-3765

RULE 23. COMMITTEE MEETINGS. (a) Written notice of the time, place and subject matter of all meetings of standing, special, and joint committees during a week shall be provided by the person who chairs the committee to the chief clerk or secretary by 4:00 p.m. on the preceding Thursday. The person who chairs the committee to which a bill or resolution is first referred shall provide to the chief clerk or secretary written notice of the time and place of the first public hearing on the bill or resolution at least five days before the hearing. However, this requirement may be waived by motion of the person who chairs the committee to which a bill or resolution is first referred if concurred in by majority vote of the full membership of the house. The chief clerk or secretary shall publish and distribute copies of the weekly schedule of committee meetings and of the five-day notice of hearing.

CURRENT VERSION
RULE 23(a)

10 * Section 1. Rule 23 of the Uniform Rules of the Alaska State Legisla-
11 ture is amended to read:

12 RULE 23. COMMITTEE MEETINGS. (a) At least five days before the
13 meeting, written [WRITTEN] notice of the time, place and subject
14 matter of all meetings of standing, special, and joint committees
15 [DURING A WEEK] shall be provided by the person who chairs the commit-
16 tee to the chief clerk or secretary by 3:00 [4:00] p.m. on the day
17 notice is given [PRECEDING THURSDAY. THE PERSON WHO CHAIRS THE
18 COMMITTEE TO WHICH A BILL OR RESOLUTION IS FIRST REFERRED SHALL
19 PROVIDE TO THE CHIEF CLERK OR SECRETARY WRITTEN NOTICE OF THE TIME AND
20 PLACE OF THE FIRST PUBLIC HEARING ON THE BILL OR RESOLUTION AT LEAST
21 FIVE DAYS BEFORE THE HEARING].

22 (b) The notice requirement of (a) of this section [HOWEVER, THIS
23 REQUIREMENT] may be waived by motion of the person who chairs the
24 committee to which a bill or resolution is [FIRST] referred if con-
25 curred in by majority vote of the full membership of the house.

26 (c) The chief clerk or secretary shall publish and distribute
27 each day the house is in session a [COPIES OF THE WEEKLY] schedule of
28 committee meetings scheduled for the next seven days [AND OF THE
29 FIVE-DAY NOTICE OF HEARING].

PROPOSED VERSION

SECTION 1:

RULE 23. COMMITTEE MEETINGS: This proposed resolution would break Rule 23(a) into three parts (a) (b) (c) outlined below:

Rule 23(a), is amended regarding notification of meetings of standing committees. Section 1 proposes to eliminate the "weekly committee schedule" entirely and instead maintain a 5-day written notice on all legislation.

The weekly committee schedule provision which has only been in effect since the convening of the Second Session of the Twelfth Legislature in 1982, has caused numerous problems since its inclusion into the Uniform Rules. This resolution proposes to eliminate the "weekly committee schedule" provision and create one basic notice provision. This change would eliminate constant problems within all standing and special committees, Chief Clerk's Office, Legal Services and at the same time allow the public adequate notification.

It is extremely critical to note that no matter what day of the week the weekly committee schedule would be maintained, it would cause the same problems which have occurred since its inclusion into the Uniform Rules.

Rule 23(a) as amended would allow hearing notification to be given throughout the week on a daily basis.

Rule 23(a) is amended to require that the daily notice should be supplied to the Chief Clerk or Secretary by 3:00p.m. This time is proposed in order to make this workable within the Chief Clerk or Secretary offices and also meet the print shop deadlines. We have found that a 3:00p.m. policy deadline for the weekly committee schedule was a more efficient procedure in the past.

RULE 23(b) relates to the waiver requirement and states that the notice requirement outlined in 23(a) may be waived by motion of the person who chairs the committee to which a bill or resolution is referred if concurred in by majority vote of the full membership of the house. This provision previously related to bills of first referral only.

RULE 23(c) provides that the chief clerk or secretary publish and distribute each day the house is in session a schedule of committee meetings scheduled for the next seven days.

ANALYSIS

(b) The person who chairs a standing, special, or joint committee shall provide the chief clerk or secretary written notice of the change in the time, place or subject matter of a meeting. At the next daily legislative session, notice of the schedule change shall be announced by the chief clerk or secretary and published as a notice in the journal of the house.

CURRENT VERSION
RULE 23(b)

1 (d) If the time or place of a committee meeting is changed from
2 that shown in the schedule of committee meetings, the [(b) THE]
3 person who chairs a standing, special, or joint committee shall
4 provide the chief clerk or secretary written notice of the change.
5 Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF A MEETING. AT THE
6 NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the schedule change shall
7 be announced if a regular floor session occurs between the time the
8 meeting was scheduled and the time of the changed meeting [BY THE
9 CHIEF CLERK OR SECRETARY] and published as a notice in the journal of
10 the house.

PROPOSED VERSION

RULE 23(d) - previously 23(b), rewrites this section to comply with the proposed 5-day notice schedule of committee meetings. If the time or place of a committee meeting is changed from that shown in the schedule of committee meetings, the change must be announced if a regular floor session occurs between the time the meeting was scheduled and the time of the changed meeting. Currently, Rule 23 requires chief clerk or secretary to announce changes. This change strengthens current policy.

ANALYSIS

(c) A scheduled meeting of a standing, special, or joint committee may be cancelled at any time. If possible, notice of the cancellation shall be given in the same manner as provided for notice of change in (b) of this rule.

CURRENT VERSION
RULE 23(c)

11 (e) [(c)] A scheduled meeting of a standing, special, or joint
12 committee may be cancelled or consideration of the scheduled subject
13 matter may be postponed or cancelled at any time. If possible, notice
14 of the cancellation shall be given in the same manner as provided for
15 notice of change in (d) [(b)] of this rule.

PROPOSED VERSION

RULE 23(e) - previously 23(c), defines actual intent of this section to currently understood policy. Previously, this section only allowed for a meeting to be cancelled; 23(e) adds provisions for cancellation or postponement of a single subject. Last sentence in (e) reflects the notice of cancellation change which was previously in (b) and is changed to (d) in proposed resolution.

ANALYSIS

(d) The provisions of (a) and (b) of this rule do not apply to a standing, special, or joint committee meeting scheduled after the date a conference committee has been chosen to consider amendments to or differences between versions of the general appropriation act. However, a person who chairs a standing, special, or joint committee shall post written notice of the time, place and subject matter of a meeting at least 24 hours before the meeting.

CURRENT VERSION
RULE 23(d)

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(f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do not apply to a standing, special, or joint committee meeting scheduled after the date a conference committee has been chosen to consider amendments to or differences between versions of the general appropriation act. However, a person who chairs a standing, special, or joint committee shall post written notice of the time, place and subject matter of a meeting at least 24 hours before the meeting.

PROPOSED VERSION

RULE 23(f) - Reflects the breakdown of Rule 23(a) into (a), (b), and (c) into three separate sections and shows that the provisions now relate to (a) - (d).

ANALYSIS

(e) The provisions of (a) - (d) of this rule do not apply to meetings of

(1) the Rules Committee when it meets for the purpose of preparing the daily calendar;

(2) the Committee on Committees referred to in Rule 1(e); or

(3) standing, special, or joint committees when the committee meets during the interim between sessions.

CURRENT VERSION
RULE 23(e)

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24
(g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not apply to meetings of

(1) the Rules Committee when it meets for the purpose of preparing the daily calendar;

(2) the Committee on Committees referred to in Rule 1(e);
or

(3) standing, special, or joint committees when the committee meets during the interim between sessions or during a special session.

PROPOSED VERSION

RULE 23(g) - Reflects the breakdown of Rule 23(a) into three separate sections in relation to 23(g) from (a) - (d) to (a) - (f). Rule 23(g) - (3) is changed to show that these provisions do not apply to special sessions which in reality could make it impossible to comply with the previous and proposed notice requirements.

ANALYSIS

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

CURRENT VERSION
RULE 23(f)

(4) may make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

(f) Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

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(h) [(f)] Each standing, special, and joint committee

(1) shall record its meetings electronically and prepare a log of the recording adequate to locate specific testimony;

(2) shall prepare minutes of each meeting of the committee on a standard form prescribed jointly by the Rules Committees of the house and the senate; the minutes shall include

(A) a list of the names of each member present during the meeting;

(B) a list of the name and affiliation of each witness testifying before the committee;

(C) a brief statement of the position of the witness on the subject testified upon; and

(D) each amendment formally considered by the committee, the name of the member moving adoption of the amendment, the action taken on the amendment, and the yeas and nays if a committee member has requested a roll call vote on adoption of an amendment;

(3) shall maintain a chronological file of minutes, copies of which shall be made available upon request to committee members and the public; committee minutes, tapes and other materials of research value shall be delivered by the committee at the end of each session or each legislature to the legislative reference library for appropriate disposition;

(4) shall [MAY] make available to the Legislative Affairs Agency a copy of all minutes of committee meetings during the session for entry of the minutes as a data base on the legislative computer system.

PROPOSED VERSION

RULE 23(h) - changes from (f) to (h), RULE 23(h) (4) on Page 3, line 24 - amends to state that committees shall rather than may, make their minutes available to LAA for entry into the state's computer system. This is consistent with present practice.

ANALYSIS

+EFFECTIVE DATE

RULE 23(i) - provides for an effective date: the convening of the Second Session of the 14th Alaska State Legislature.

