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SENATE STATE AFFAIRS COMMITTEE

Bill Number HB 178 Title Perm Fund, Dist, Plan Date received _____

Fiscal Note	Position Paper	Date requested	From	Amount	Date Rec'd	
					Note	Paper

CONTACTS

Backup list

- Lou Anne X3706
- Dept of Revenue X2399
- Permanent fund corporation 2/10/84

HEARING INFORMATION

1/20 HSA Co DO PASS
 1/30 Finance 10 DO PASS
FLOOR 36-0-2

NOTES:

FINAL ACTION _____ DATE _____



Alaska State Legislature

Senate Committee on State Affairs

Vic Fischer, Chair • Pouch V
Juneau, Alaska 99811
(907) 465-4954

Official Business

TO: Senate State Affairs Committee
FROM: Senate State Affairs Staff *ST*
RE: HB 478 and CSHB 516 (Finance)
DATE: February 14, 1984

House bills 478 and 516 are companion bills on extending the 1983 application period for permanent fund dividends.

HB 478 extends the permanent fund dividend application period for 1983 dividend to May 15, 1984. HB 516 appropriates the \$11,584,500 from the dividend fund to the Department of Revenue to pay for the dividends filed due to the extension. CSHB 516 (Finance) appropriates \$284,800 to the department of Revenue to pay for the administrative costs for distributing the dividends.

Any unexpended funds appropriated by HB 516 shall lapse into the dividend fund June 30, 1988.

Back up information

A letter from Representative Adams explaining the bills and explaining the reasons for their introduction.

A fiscal note from the Department of Revenue

VF
these bills are
exp.

we did not have
a CS.

ST
4/5/84

Kelly signed,
do not pass
any - in Pass
any - NO rec.
VF - do pass

Alaska State Legislature

House of Representatives

Al Adams

Chairman
Committee on Finance

Official Business

February 9, 1984

WHILE IN SESSION
Pouch V
State Capitol
Juneau, Alaska 99811
(907) 583-3706

OUT OF SESSION
P.O. Box 20
Kotzebue, Alaska 99705
(907) 442-3320

1024 W. 6th
Anchorage, Alaska 99501
(907) 274-0615

MEMORANDUM

TO: Members of the Senate State Affairs Committee

FROM: Representative Al Adams *APA*

SUBJ: HBs 478 and 515: Extension of application period for 1983 permanent fund dividends

I have introduced the above captioned bills because many of my constituents contacted me during the interim to let me know that they were unable to file for their 1983 dividend checks because of the nature of their seasonal employment. Because the original deadline was June 30th, many of my constituents were out fishing or otherwise involved with activities away from home in isolated areas, and therefore they were not aware of the deadline.

Since I have worked closely with the Department of Revenue in the development of this legislation, I do not anticipate that this problem will occur every year, necessitating similar legislation each session. I am confident that the Department will make every effort to ensure that Alaskans who leave home for work for part or all of the summer will have adequate opportunity to file for their yearly dividend check.

HB 478

HB 478 is the bill that actually changes the language of the statute to extend the deadline to May 1, 1984. However, an applicant must have been a resident of the state for six months before March 31, 1983, the date that establishes residency for those who have already received a 1983 dividend. Thus, the application period is extended but not the period for establishing residency in 1983.

The bill also provides that only funding appropriated or allocated for 1983 dividends can be used to pay the dividend checks of new applicants. Further, it states that dividends will not be paid out until after March 1, 1984 (so as not to conflict with the schedule for

paying dividends for other years) and gives the Department the authority to promulgate regulations to implement the bill. The bill has an immediate effective date.

HB 516

HB 516 makes the necessary appropriations to pay 1983 dividends to late filers. The funding provided comes from interest earned on the permanent fund principal during FY 83. This is the source of funding established in statute for payment of permanent fund dividends (see AS 43.23.045(b)). As you know, 50% of the interest earned on the permanent fund each year is earmarked for payment of permanent fund dividends. This past year, the Department of Revenue underestimated how much the interest earnings would be. Therefore, the legislature appropriated approximately \$19 million less for dividends than what has actually turned out to be 50% of interest earnings. The funding provided in this bill comes from that \$19 million.

\$11,584,500 is the amount estimated as necessary to pay the dividends of late filers. Obviously, it is difficult for the Department to estimate exactly how many people will file during the extended deadline period. This represents their best guess at this time. And, according to the terms of the House Finance committee substitute, any funding not used for this purpose would lapse to the dividend fund at the end of FY 85. This money would then earn interest, and be available for dividend distribution for calendar year 1984.

\$347,600 was originally appropriated for processing the dividend applications. However, that amount has since been reduced to \$284,800. This is the amount appropriated in the House Finance committee substitute. Please refer to the analysis section of your fiscal note on HB 478 for a detailed description of the funds needed to process the checks.

You may also be interested in knowing that I had the Division of Legislative Finance review the need for these administrative funds. Basically, the Division concluded that the appropriation amount is necessary if 30,000 applicants do apply. In the event that there are fewer applicants, the funding lapses. Therefore, I would respectfully suggest that the appropriation amount for administration should remain as is.

The bill would become effective on the same date that a bill extending the deadline becomes effective.

STATE OF ALASKA

THE LEGISLATURE

BUDGET AND AUDIT COMMITTEE

FINANCE DIVISION
POUCH WF-STATE CAPITOL
JUNEAU, ALASKA 99811
PHONE: (907) 465-3795

*info prepared before
final H.F.C.S.*

MEMORANDUM

TO: Lou Ann Cutler Special Assistant
House Finance Committee

FROM: P.S. Dhillon, Economist PSD
Legislative Finance Division

DATE: January 27, 1984

SUBJECT: HB 478, Extension of 1983 PFD Filing Period

At your request, I have reviewed the Department of Revenue's estimate of the bill's administrative costs. The attached table summarizes this estimate by division and line item. Based on an anticipated 30,000 new PFD applications, the additional costs estimate of \$347,634 appears to be reasonable. The key assumption in their analysis is that 30,000 new applications will be received. However, an alternative estimate suggests that there may be as few as 16,000 new applications. This alternative estimate is based on the difference between the March 31, 1983, population of Alaska (456,000¹) and the number of 1983 PFD recipients (440,000²).

Due to a variety of reasons, past attempts at projecting the number of PFD applicants for any given year have generally not been very accurate. Therefore, it may be best to view these two estimates as a range (16,000 to 30,000) within which the actual number is likely to fall. The average (23,000) could then be used to estimate the administrative costs. Or, to be on the safe side, one could go with the higher number (30,000).

¹The Department of Labor July 1, 1983, population estimate is 464,460. This has been adjusted down by a seasonality factor of 1.0196 to arrive at the March 31, 1983, estimate of 456,000. The seasonality factor was also obtained from the Department of Labor.

²From the Department of Revenue.

MEMORANDUM

January 27, 1984

Re: HB 478

Page 2

To base this appropriation on an optimistic projection is not all bad because, as pointed out by the department, a significant portion (about 50 to 60%) of the program costs are a direct function of the number of new applications actually received. Should the number of new applications fall short, a part of the monies will lapse provided there is separate accounting and a policy of hiring as the need arises. Resources in the Public Services division will probably have to be committed early in the implementation of this program and, consequently, these costs are not likely to be sensitive to the number of new applications received. Nevertheless, the activities of the Public Services division with regard to this bill may serve to maintain or increase awareness of the PFD program in general and, hence, decrease the need for a similar bill in the future.

A rough estimate of the administrative cost savings of using a 23,000 instead of a 30,000 estimate of new PFD applications is about \$60,000. In addition, the direct costs of dividend payments will be \$2,703,050 lower.

Attachment

PSD:kh

HB 478
 Extension of 1983 PFD Filing Period
 Summary of Department of Revenue Estimates of Expenses

	<u>Total</u>	<u>Admin.Svcs.</u>	<u>Public Svcs.</u>	<u>Enforcement</u>
Personal Services	167454	21354	55200	90900
Travel	33500	1000	32500	-0-
Contractual				
DP-CPU Time	62784	62784	-0-	-0-
Communications	49796	2000	30000	17796
Other	<u>32100</u>	<u>14300</u>	<u>14600</u>	<u>3200</u>
Subtotal	144680	79084	44600	20996
Supplies	2000	1000	-0-	1000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	347634	102438	132300	112896

LEGISLATIVE FINANCE DIVISION/p.s.d.
 1/26/84

Prepared Dept. max
HFC CD

Alaska State Legislature

House of Representatives

Al Adams

Chairman

Committee on Finance



Official Business

January 26, 1984

WHILE IN SESSION
Pouch V
State Capitol
Juneau, Alaska 99811
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OUT OF SESSION
P.O. Box 333
Kotzebue, Alaska 99752
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1024 W. 6th
Anchorage, Alaska 99501
(907) 274-0615

MEMORANDUM

TO: Members of the House Finance Committee

FROM: Representative Al Adams, Chair *ABA*

SUBJ: HBs 478 and 516: Extension of application period for 1983 permanent fund dividends

I have introduced the above captioned bills because many of my constituents contacted me during the interim to let me know that they were unable to file for their 1983 dividend checks because of the nature of their seasonal employment. Because the original deadline was June 30th, many of my constituents were out fishing or otherwise involved with activities away from home in isolated areas, and therefore they were not aware of the deadline.

Since I have worked closely with the Department of Revenue in the development of this legislation, I do not anticipate that this problem will occur every year, necessitating similar legislation each session. I am confident that the Department will make every effort to insure that Alaskans who leave home for work for part or all of the summer will have adequate opportunity to file for their yearly dividend check.

HB 478

HB 478 is the bill that actually changes the language of the statute to extend the deadline to May 15, 1984. However, an applicant must have been a resident of the state for six months before March 31, 1983, the date that establishes residency for those who have already received a 1983 dividend. Thus, the application period is extended but not the period for establishing residency in 1983.

The bill also provides that only funding appropriated or allocated for 1983 dividends can be used to pay the

dividend checks of new applicants. Further, it states that dividends will not be paid out until after March 1, 1984 (so as not to conflict with the schedule for paying dividends for other years) and gives the Department the authority to promulgate regulations to implement the bill. The bill has an immediate effective date.

HB 516

HB 516 makes the necessary appropriations to pay 1983 dividends to late filers. The funding provided comes from interest earned on the permanent fund principal during FY 83. This is the source of funding established in statute for payment of permanent fund dividends (see AS 43.23.045(b)). As you know, 50% of the interest earned on the permanent fund each year is earmarked for payment of permanent fund dividends. This past year, the Department of Revenue underestimated how much the interest earnings would be. Therefore, the legislature appropriated approximately \$19 million less for dividends than what has actually turned out to be 50% of interest earnings. The funding provided in this bill comes from that \$19 million.

\$11,584,500 is the amount estimated as necessary to pay the dividends of late filers. Obviously, it is difficult for the Department to estimate exactly how many people will file during the extended deadline period. This represents their best guess at this time. Any funding not used for this purpose would lapse at the end of FY 85.

\$347,600 is appropriated for processing the dividend applications. I have instructed the Division of Legislative Finance to review the need for these funds. There is a memo in your file from the Division that discusses this appropriation. Basically, the Division has concluded that the appropriation amount is necessary if 30,000 applicants do apply. In the event that there are fewer applicants, the funding lapses. Therefore, the appropriation amount for administration should stand.

The bill would become effective on the same date that a bill extending the deadline becomes effective.

Proposed CS HB 516 (Finance)

I am proposing that we accept the draft CS in your file. The only change in the CS is that any monies left over would lapse back to the dividend fund instead of to the general fund. I think that this better

*See note 3
next page
and see
fiscal note
for 1984
monies*

preserves the intent of the program since the funding would then be available for dividends in future years instead of getting lost in the general fund. Money in the dividend fund is invested by the Department's Treasury Division along with other funds.

also added
new, lower
appropriations
since Dept.
reduced fiscal
impact. A law
a few minutes
before committee
hearing.

FISCAL NOTE

Revision Date _____

REQUEST

Bill/Resolution No: HB 478
 Title: An act relating to the
 Permanent Fund Dividend program
 Sponsor: Adams/MM.Miller/Duncan/Grussendorf
 Requestor: State Affairs and Finance
 Date of Request: 1/9/84

FISCAL DETAIL

Agency Affected: Revenue
 Program Category Affected: General Government
 BRU, Program or Subprogram(s) Affected: Permanent Fund Dividend

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 84	FY 85	FY 86	FY 87	FY 88	FY 89
OPERATING						
100 PERSONAL SERVICES	-	-	-	-	-	-
200 TRAVEL	-	-	-	-	-	-
300 CONTRACTUAL	-	-	-	-	-	-
400 SUPPLIES	-	-	-	-	-	-
500 EQUIPMENT	-	-	-	-	-	-
600 LANDS & STRUCTURES	-	-	-	-	-	-
700 GRANTS, CLAIMS	-	-	-	-	-	-
800 MISCELLANEOUS	-	-	-	-	-	-
TOTAL OPERATING	-0-	-0-	-0-	-0-	-0-	-0-
CAPITAL	-	-	-	-	-	-
REVENUE	-	-	-	-	-	-


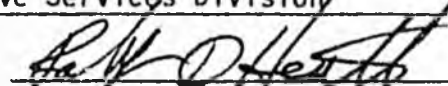
FUNDING: (Thousands of Dollars)

GENERAL FUND	-	-	-	-	-	-
FEDERAL FUNDS	-	-	-	-	-	-
OTHER	-	-	-	-	-	-
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

POSITIONS:

FULL-TIME	-	-	-	-	-	-
PART-TIME	-	-	-	-	-	-
TEMPORARY	-	-	-	-	-	-

SOURCE OF FUNDS TO OFFSET FISCAL IMPACT OF BILL:

ANALYSIS: See attached 
 Prepared By: Ervin B. Jones
 Division: Administrative Services Division
 Approved by Commissioner: 
 Agency: Revenue

Phone: 465-2313
 Date: 1/16/84
 Date: 2/16/84

Distribution (by Agency preparing fiscal note):

- Legislative Finance
- Legislative Sponsor
- Requestor
- Office of Management and Budget
- Impacted Agency(ies)

Analysis

Since the majority of the expenditures for the reopening of the filing period would be in FY 84, a fiscal note which would be effective July 1, 1984 would be inappropriate. Rather, a special appropriation with a June 30, 1985 lapse date would allow the funds to be expended in FY 84 and early FY 85 as the legislation would require.

The attached schedule presents the total special appropriation required, with an allocation for dividends and a second allocation to cover the administrative expense of the Department of Revenue for administering the reopening. This summary schedule and the detailed schedules presented for each of the three operational divisions involved in the PFD program are based on the following key assumptions:

- 1) The legislation and the special appropriation is signed into law by the end of February, 1984.
- 2) The Department of Revenue is to pay or deny all applicants filing during the extended period by June 30, 1984. This expedited processing minimizes the possibility of public confusion between the 1983 reopening and the 1984 PFD filing requirement. The 1984 filing period is from June 1 through September 30, 1984. Any overlap of these two periods is going to create a great deal of unnecessary confusion and resultant additional costs to the program.
- 3) All estimates are based on a conservative estimate of the potential late filers of 30,000, roughly the difference between the number of 1982 applicants and the number of timely-filed 1983 applicants. If, in fact the total applicants turns out to be less, some costs, such as personal services in Administrative Services and Enforcement and data processing will be less. Other expenditures, such as forms cost, rural assistance and advertising will have already been made. It is the intention of the Department that all administrative costs appropriated be separately accounted for and any balances lapsed when the program is completed.

HB 478
Extension of 1983 PFD Filing Period
PFD BRU
Summary of estimated additional cost
January 16, 1984

Direct costs of additional dividends (Estimated 30,000 applicants X \$386.15)	=	\$11,584,500
Administrative costs of reopening and expedited processing:		
Administrative Services Division (Application processing, data processing)		\$102,438
Public Services Division (Rural assistance outreach program, statewide advertising, Service Center assistance, telephone assistance)		\$132,300
Enforcement Division (Review and investi- gation of potential fraudulent, erroneously filed applications)		\$112,896
 TOTAL administrative costs		 <u>\$347,634</u>
 TOTAL estimated additional cost of reopening 1983 filing period		 <u>\$11,932,134</u>

HB 478
Extension of 1983 PFD Filing Period
PFD BRU Estimated Additional Cost
Administrative Services Division
January 16, 1984

The Administrative Services Division is responsible for the physical processing of PFD applications, from opening the incoming mail to releasing the actual checks. This includes batching, microfilming, date-stamping, affixing a document locator number for later retrieval, reviewing for errors and completeness and coding for data capture. The division is also responsible for forms production and management, designing, creating, modifying and maintaining the myriad data processing programs that make up the PFD data processing system and for processing, balancing and certifying the actual check runs, including all accounting functions, and cancellation and subsequent reissue of returned warrants.

Although the majority of the extra processing effort would be absorbed by existing staff, there are certain direct costs that are unavoidable such as forms cost and postage. Also, since this represents an additional demand on the Department of Administration's mainframe computer, the Department of Revenue would be billed for the additional CPU run time. This amount of \$62,784 would be transferred to the Department of Administration by a reimbursable services agreement based on actual use.

To expedite the processing, so that all applications would be on file, reviewed, and either paid or denied by June 30, 1984, three part-time employees are needed from approximately March 1 through June 30, 1984 at a total cost of \$21,354.

The schedule below details the estimated costs.

Personal Services

3 Revenue Scanners, R9, @ \$1,649/Month plus \$130.50/Month in benefits for 4 months	\$21,354
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For mail opening, distribution, affixing document locator number, batching, scanning for errors, missing information, correspondence with applicants for missing information, identifying potential Enforcement investigation cases based on predetermined criteria, data-capture, verification of data captured, maintaining accounting controls on payment runs, balancing runs, retrieval and filing of applications.

Travel	1,000
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Arranging for expedited printing of various forms, coordination of processing new applications with Anchorage field office.

HB 478
 Extension of 1983 PFD Filing Period
 PFD BRU
 Estimated Additional Cost
 Public Services Division Component

The Public Services Division is charged with assisting the public in meeting the application requirements of the PFD program. This assistance comes in several forms; a) walk-in assistance at three service centers in the state, b) toll free telephone service, c) assistance provided at selected shopping malls on weekends, and d) scheduled assistance in selected rural communities throughout the state.

This Division will conduct an advertising campaign aimed at reaching those eligible individuals that were unable to file during the original filing period. It is anticipated that this campaign will rely heavily on public service announcements coupled with eye-catching posters throughout the state. Approximately half of the advertising exposure will be used for local advertising just prior to the scheduled visits to the rural communities.

During the filing period and prior to payment this Division attempts to resolve any problems the applicants may encounter with the program including a change of address.

Below please find a breakdown of the estimated costs:

Personal Services

5 Tax Examiners I/II (Range 10/12) for 3 months This staff will be used for augmenting the service centers (15 months @ \$2,400)	\$36,000	
4 Tax Examiner I/II (Range 10/12) for 2 months This staff will be used for the rural assistance program (8 months @ \$2,400)	<u>19,200</u>	\$ 55,200

Travel

Transportation	\$26,000	
Per Diem	<u>6,500</u>	32,500

Contractual Services

Advertising (Radio, T.V., Newspaper and Posters)	\$14,600	
Telephone (Toll Free Zenith Numbers - approximately \$10,000 a month)	<u>30,000</u>	<u>44,600</u>

Total Public Services Division Costs	<u>\$132,300</u>
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HB 478
Extension of the 1983 PFD Filing Period
PFD BRU
Estimated Additional Cost for the Enforcement Division
January 13, 1984

Program Analysis

The impact of this bill on the Enforcement Division is strictly dependent on the number of applications filed under the extended deadline and the corresponding number of investigations which are likely to be necessary. If, as a matter of policy, we choose not to investigate any of the applications filed under the extended deadline, we could probably absorb the incidental increased workload in stop payment requests and garnishments with current staff. However, this policy would likely result in a substantial number of fraudulent or erroneous filings being paid. Therefore, for the overall integrity of the program it is essential some investigative effort be focused on applications filed under the extended deadline.

The most positions we would likely be able to efficiently absorb would be five Investigators, one in Anchorage and four in Juneau. With the supplemental clerical support, one Clerk Typist each in Anchorage and Juneau, we would likely be able to have our investigators complete 20 investigations per week.

Clerical staff is needed to answer incoming telephone calls, requisition supplies, enter updated information on PFD files, file cases, type correspondence, including denial letters and inquiries for information, provide general support for our investigative staff.

Assuming we can hire personnel and have equipment installed by the second week of March, 1984, this leaves a little over 14 weeks of review time prior to the June 21 data entry deadline required by the payment deadline of June 30, 1984. If each of the five investigators can complete investigations on 20 applications per week for 14 weeks, 1400 applications would be reviewed. Our denial rate is estimated to be 40% of those selected for review. If 1400 were reviewed, then approximately 560 would be denied. We would estimate a 10-11% appeal rate, resulting in 55-60 appeals.

Once the investigations are complete, we would keep the two PFD Investigator II positions for up to two months each, with the clerical support, in order to help resolve appeals at the informal conference level.

The Enforcement Division review process is the only part of the current program which generates actual overall cost savings to the PFD program. The monies saved by identifying invalid or fraudulent applications have historically exceeded the cost of the reviews. In this case, given the scenario described above, the potential savings to the PFD program would be $\$386.15 \times 560 = \$216,244$ or 192% of the requested budget of \$112,896.

Computations

Personal Services (100)

PFD Investigator II (R13)	2 for 6 months @ \$2,800/mo.	\$ 33,600
PFD Investigator I (R12)	3 for 4 months @ \$2,645/mo.	31,740
Clerk Typist III (R08)	2 for 6 months @ \$2,130/mo.	<u>25,560</u>

Total Personal Services (100) 90,900

Contractual Service (300)

Telephone

Telephone purchase	4 phones @ \$ 60	240
Installation - Juneau	4 phones @ \$ 90	360
Local Centrex - Juneau	4 for 6 months @ \$ 46/mo.	1,104
Juneau	1 for 2 months @ \$ 46/mo.	92
Long Distance - Anchorage	6 months @ \$1,000/mo.	6,000
Long Distance - Juneau	4 months @ \$2,000/mo.	8,000
Long Distance - Juneau	2 months @ \$1,000/mo.	<u>2,000</u>

Computer Terminals

Installation	1 terminal @ \$2,000	2,000
Rental	1 terminal for 6 months @ \$ 200/mo.	<u>1,200</u>

Total Contractual Services (300) 20,996

Supplies (400)

Stationery, envelopes, and office supplies	<u>1,000</u>
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Total Enforcement Division \$112,896

PAGE: 1

LINE: 22

Add new sections to read:

* Section 2. AS 43.23.025 is amended to read:

Sec. 43.23.025. AMOUNT OF DIVIDEND. By October [DECEMBER] 1 of each year the commissioner shall give public notice of the value of each permanent fund dividend for that year. The commissioner shall determine the value of a permanent fund dividend by

(1) determining the amount of income of the Alaska permanent fund transferred to the dividend fund under AS 43.23.045(b) during the current year;

(2) determining the number of individuals eligible to receive a dividend payment for the current year; and

(3) dividing the amount determined in (1) of this section by the amount determined in (2) of this section.

* Section 3. AS 43.23.055 is amended to read:

Sec. 43.23.055. DUTIES OF THE DEPARTMENT. The department shall

(1) annually pay permanent fund dividends from the dividend fund;

(2) adopt regulations under the Administrative Procedure Act (AS 44.62) that establish procedures and time limits for claiming a permanent fund dividend; the department shall set the time limit for applications for permanent fund dividends so that the number of eligible applicants is determined by October [DECEMBER] 1 of the year for which the dividend is declared and permanent fund dividends for a year are paid before April 30 of the year following that year;

(3) adopt regulations under the Administrative Procedure Act (AS 44.62) that establish procedures and time limits for an individual upon emancipation or upon reaching majority to apply for permanent fund dividends not received during minority because the parent, guardian, or other authorized representative did not apply on behalf of the individual; and

(4) assist residents of the state, particularly in rural areas, who because of language, disability, or inaccessibility to public transportation need assistance to establish eligibility and to apply for permanent fund dividends.

* Section 4. This Act takes effect immediately in accordance with AS 01.10.070(c).