

Resumes

Admin, Boards

Com, Military.

Public Safety

January 1980

FRANK AUSTIN Curriculum Vitae

Address: 3839 Apollo Drive, Anchorage, Alaska 99504

Home Telephone: (907) 333-1483

Office Telephone: (907) 265-5513

Age: 47

Place of Birth: Newark, New Jersey

Family:

Wife: Rubymae Austin
Head Librarian Chuyfak High School, Anchorage School District
B.S. in Education, Western Washington State College
M.A. Library Sciences, Alaska Methodist University

Children: Paul John (19)
Student, University of Alaska-Anchorage
Part-time employee, Community Education Program,
Municipality of Anchorage

Frank Edward (15)
Student, Bartlett High School, Anchorage

PROFESSIONAL EXPERIENCE & EMPLOYMENT SUMMARY

At present I am in my 24th year of continuous employment with the Federal Aviation Administration (FAA) and its' predecessor agencies the Federal Aviation Agency and the Civil Aeronautics Administration.

FAA EXPERIENCE & EMPLOYMENT SUMMARY

September 1975 to Present: Program Analyst, ES-345-13/14, Anchorage
Alaskan Region Planning and Appraisal Staff

Duties: Coordination of Alaska Region Long-range Planning
for National Airspace System facilities and activities.

Maintaining liaison with Municipal and State organizations responsible for long-range planning.

Coordination and evaluation of Alaska Region compliance with the requirements of the National Environmental Policy Act of 1969 (NEPA).

Maintain liaison with FAA National Offices responsible for Policy Development and Evaluation.

Maintain liaison with other Department of Transportation modal administration Region X field elements (U.S. Coast Guard, Federal Highway Administration and Alaska Railroad).

Coordinates and monitors Alaska Region compliance with the requirements of Federal and State Coastal Zone Management and Office of Management and Budget (OMB) A-95 policies.

Coordinates the development and review of statistical data for Alaskan Region and National FAA Aviation Forecast requirements.

October 1973 to
September 1977:

Airport Planner, GS-301-12, Anchorage
Airports Division
Alaskan Region

Duties: Development of Alaskan Region Segment of the National Airport System Plan (NASP) by identifying improvements necessary to bring airports in the NASP up to national standards. A cost summary is developed for congress biennially.

Provide airspace analysis of proposed airport development or development that may impact on airspace or airport use.

Review Airport Layout or Master Plans to assist airport sponsors or owners ensure that all safety criteria or requirements have been met.

Maintain liaison with Municipal governments who are airport operators.

Participated in Airport Inspection and Airport Master Record Development (5010) programs.

July 1970 to
October 1973:

Civil Rights Specialist, GS-160-11/12, Anchorage
Regional Civil Rights Staff
(I served as Chief of the Civil Rights Staff for 15
months)

Duties: Development of programs for implementation of National
Civil Rights (CR) and Equal Employment Opportunity
(EEO) policies in the Alaskan Region.

Assist Program Divisions in developing Special Emphasis
Programs to correct identified deficiencies.

Evaluate compliance with Regional and National
directives designed to implement CR and EEO policies.

Serve as advisor to Staff Officers and Program
Division Chiefs on matters pertaining to CR and EEO.

Investigate complaints of discrimination and
develop recommendations for consideration by the
Regional Director.

Monitor compliance with Title VI of Civil Rights
Act of 1964 in all grant-in-aid programs administered
by Alaskan Region.

Monitor compliance with E.O. 11246 in all construc-
tion contracting associated with grant-in-aid
programs administered by Alaska Region.

October 1960
to July 1970:

Air Traffic Control Specialist (Control Tower), GS-2152-
7/11, King Salmon & Anchorage*
*(Anchorage International, Lake Hood and Merrill Towers)
Air Traffic Division
Alaskan Region

Duties: Provide air traffic control services for pilots oper-
ating on the airport movement areas and in the air-
space for which the facility has responsibility for.
Services are designed to assist the pilot in com-
pleting the flight in a safe manner.

Training lower graded specialist in procedures and
methods established to assist the controllers in
carrying out the responsibilities assigned to the
facility. Both formal and on-the-job methods uti-
lized.

Development of briefings and presentations designed to assist Aviation Association, Flight Training Agencies, Commercial Operators and General Aviation Users improve their understanding of the system to improve overall safety for all users.

November 1956 to
October 1960:

Air Traffic Control Specialist (Flight Service Station), GS-2152-5/8, Home; King Salmon; New York City and Philadelphia, Pa.
Air Traffic Division
Eastern and Alaskan Regions

Duties: Provide aeronautical communications relating to aviation weather, airport conditions and the relay of flight following information.

Maintain files of all information pertinent to conditions at airports in the area of responsibility.

Maintain files of current weather conditions and aviation forecast to assist pilots with flight planning and completion.

Provide assistance to aircraft requesting direction finding and other types of assistance during inflight emergencies.

OTHER EXPERIENCE & EMPLOYMENT

1969 to Present: Austins' Rentals and Services, Anchorage
Owner - Operator

Functions: Apartment and equipment rental services. Assets and liabilities of the business total approximately four hundred thousand dollars.

1967 thru 1970 Alaska Training and Planning, Inc. (ATAP), Anchorage
Chairman of Board of Directors

Functions: ATAP was a non profit corporation established to provide training, planning and evaluation services to programs funded by the Office Economic Opportunity (OEO) in Alaska. The University of Alaska organized the program and operated it for one year after which we became an independent program funded by OEO. My position was not a salaried position.

MILITARY DUTY

October 1951 to
February 1956: U.S. Air Force, Staff Sargeant

Duties: 1952 - 1955 Williams AFB, Arizona. Air Operations Specialist. Aircraft scheduling, flight planning and flight following for Pilot Training Squadrons. Other general dispatch duties were included.

1955 - 1956 Dhahran AB, Kingdom of Saudi Arabia. Passenger and Freight Specialist. Served as Supervisor of Base Air Freight Depot. Processed incoming freight for distribution on base or to Embassies or other location in the Middle East or East Central Africa. We were responsible for Aircraft weight and balance for loads originating at Dhahran.

EDUCATION & TRAINING

EDUCATION

My elementary and secondary education through High School were completed in Newark, New Jersey Public School system.

I have completed college or university level courses at the schools listed below, however I have not entered on a program designed to provide a specific degree.

Anchorage Community College
Alaska Methodist University
University of Alaska-Anchorage

MANAGEMENT TRAINING

| Course Title | Hours of Instruction | Date |
|---|----------------------|-------|
| Management Training | 12 | 10/59 |
| Fundamentals of Supervision | 40 | 3/63 |
| Positive Approach to Discipline | Corres. | 3/67 |
| Use of Conference Techniques in Everyday Management | Corres. | 8/69 |
| Management Team Action Seminar | 40 | 10/71 |
| Workshop for Middle Managers | 40 | 4/72 |
| Seminar in Economic Development in Alaska | 24 | 10/72 |
| EIO Program Planning and Execution | 24 | 1/73 |
| Grievance and Appeal Examiner | 24 | 10/73 |
| Management by Objectives | 24 | 1/75 |
| Airport Management | 40 | 9/75 |

MANAGEMENT TRAINING (con't)

| | | |
|------------------------------------|----|-------|
| Staff Specialist Training | 35 | 1/76 |
| FAA Managerial Training Course | 75 | 4/77 |
| Program Planning and Analysis | 40 | 5/77 |
| Labor Management Relations | 40 | 11/77 |
| Program Evaluation and Appraisal | 70 | 1/78 |
| Alaska Aviation Management Program | 60 | 11/78 |

TECHNICAL TRAINING

| | | |
|--|----|-------|
| Radiological Defense Training | 56 | 3/63 |
| EEO Counselor Training | 34 | 5/69 |
| Investigation of Complaints of Discrimination in Federal Service | 24 | 4/72 |
| Airports Systems Planning | 76 | 12/73 |
| Environmental Assessment Requirement & Procedures | 80 | 6/76 |

ADMINISTRATIVE TRAINING

| | | |
|--|-----|-------|
| Public Speaking | 40 | 3/64 |
| Facility Instructor Training | 120 | 10/67 |
| Accelerated Reading | 24 | 11/72 |
| Effective Listening & Memory Development | 16 | 7/73 |
| Writing Effective Letters | 16 | 10/73 |
| Management of Time | 24 | 5/77 |

RESIDENCE & TRAVEL

RESIDENCE:

I have lived in each of the following communities or location for at least six months or more. I have lived in the State of Alaska for just under 21 years.

| | |
|-------------|-----------------------------------|
| Alaska | Philadelphia, Penn. |
| Anchorage | New York City, N. Y. |
| Eagle River | Phoenix, Ariz. |
| Chugiak | Newark, New Jersey |
| King Salmon | Daharan, Kingdom of Saudia Arabia |
| Nome | |

TRAVEL

My professional and personal travel have provided me with opportunities to visit the following Alaskan communities and locations.

| | | | | | |
|--------------|------------|------------|-------------|----------------|------------|
| Ambler | Dillingham | Katalla | Metlakatla | Port Alsworth | |
| Anchor Point | Emmonak | Kenai | Moose Pass | Savoonga | |
| Anvik | Gairbanks | Ketchikan | Nabesna | Selawik | Unalakleet |
| Beaver | Gambell | Kipnuk | Naknek | Seward | Valdez |
| Bethel | Haines | Kodiak | Hondalton | Sitka | Whitter |
| Black Rapids | Homer | Kotzebue | Noorvik | Soldotna | Wrangell |
| Cantwell | Hooper Bay | Kulik Lake | Northway | Solomon | Yakutat |
| Chisana | Hope | Levelock | Palmer | South Naknek | |
| Chistochina | Icy Bay | Livengood | Paxson | Steven Village | |
| Chitna | Igiugig | McCarthy | Pedro Bay | Summit | |
| Cordova | Iliamna | McGrath | Petersburgh | Talitlek | |
| Council | Juneau | Mekoryuk | Pile Bay | Togiak | |

AWARDS & HONORS

AWARDS

FAA Job Performance Awards were received in the following years;

1968, 1970, 1972, 1973 and 1978.

Group Performance Commendations at Merrill Field Tower were received in, 1969 and 1970.

Special recognition included;

1970 FAA Anchorage Area Male Employee of the Year

1974 FAA Anchorage Area Employee of the Year grades GS-12 thru 15.

HONORS

Honorary Life Membership Alaska Congress of Parents & Teachers

Honorary Life Membership National Congress of Parents & Teachers

My biography appears in the following publications;

Who's Who Among Black Americans, 1975-76 & 1977-78

Notable Americans of 1976-77

COMMUNITY ACTIVITIES

- 1976 to Present Alaska Black Caucus
Presently serving on Board of Directors
- 1976 to Present Alaska State Real Estate Commission,
Consumer Representative
- 1974 to 1977 Anchorage Bicentennial Planning Commission
- 1973 to 1977 Anchorage Borough and Municipality of Anchorage
Personnel Review Board, Chairman 2 years
- 1971 to 1973 Anchorage Borough Economic Development Committee,
Chairman 1 year
- 1967 to 1970 Eagle River Volunteer Fire Department, Secretary-
Treasurer 2 years
- 1965 to 1970 Greater Anchorage Area Community Action Agency (GAACAA),
Member Board of Directors (various positions)
- GAACAA projects included;
- Neighborhood Community Child Development Corporation,
Goal Council of Eagle River, &
Alaska Training and Planning, Inc.
- 1964 to Present Alaska Congress of Parents & Teachers (State PTA)
- High School PTA Unit President
State PTA District Director
State PTA Vice President
State PTA President
National PTA Representative
State PTA Board Member
- Various dates Anchorage School District Committees
- Curriculum Steering Committee
Human Growth and Development Steering Committee
Minority Educations Concern Committee

REFERENCES

ALASKAN

Ms. Yvonne Alford
Pouch 6650
Anchorage, Alaska 99502

Special Assistant
Office of Mayor
Municipality of Anchorage

Chairperson
Republican Party
State of Alaska

Mr. Ernie Brannon.
Box 80
Fish Hatchery Road
Eagle River, Alaska

Department of Interior
Alaska Pipeline Office
701 C Street
Anchorage, Alaska 99501

Chairman
Anchorage Municipal Assembly

Ms. Karon Cory
Pouch CE
Juneau, Alaska 99811

LEO Officer
Department of Administration
State of Alaska

Mr. Harry J. Donahue
SRA Box 1648-A
Anchorage, Alaska 99507

Commissioner
Alaska Pipeline Commission

Mrs. Jewel Jones
Pouch 6650
Anchorage, Alaska 99502

Director
Human Support Services
Municipality of Anchorage

Mrs. Diane LeResche
Pouch AD
Juneau, Alaska 99811

Analyst
Division of Policy Development
& Planning
Office of the Governor
State of Alaska

Mr. E. Louis Overstreet
8521 Golden
Anchorage, Alaska 99502

Consultant-Professional Engineer
Contra-Tech
2506 Fairbanks Street
Anchorage, Alaska 99503

President
Alaska Black Caucus

REFERENCES (con't)

Mr. Donald T. Keil, Jr
4031 Crosson Drive
Anchorage, Alaska 99502

Acting Director
Federal Aviation Administration
Alaskan Region

OTHER

Mrs. Faith Evans
667 Uluhala
Kailua, Oahu, Hawaii 96734

Member
House of Representatives
State of Hawaii

Mr. Ronald Owens
110 Hansbury Ave.
Newark, New Jersey 07112

Attorney at Law

Former member
House of Representatives
State of New Jersey

Mr. Quentin S. Taylor
2223 McChesney Ct.
Vienna, Va. 22180

Deputy Administrator
Federal Aviation Administration
Department of Transportation
Washington, D. C.



Official Business

Alaska State Legislature

Senate
Office of the Secretary

Pouch V
State Capitol
Juneau, Alaska 99811

MEMORANDUM

TO: Senator Vic Fischer
Chairman
State Affairs Committee

FROM: Peggy Mulligan *PM*
Secretary of the Senate

RE: Governor's Appointments

DATE: February 16, 1983

The President has referred the following Governor's appointees to your Committee for recommendation in accordance with AS 39.05.080:

COMMISSIONERS

Edward G. Pagano
Department of Military Affairs

Lisa S. Rudd
Department of Administration

BOARDS AND COMMISSIONS (with dates of termination)

Alaska Public Offices Commission
Frank Austin, Anchorage, 2/1/84

Resumes will be forwarded upon receipt

ALASKA STATE LEGISLATURE

SENATE STATE AFFAIRS COMMITTEE

SENATOR VIC FISCHER, CHAIRMAN

POUCH V, JUNEAU 99811

(907) 465-4954



MEMORANDUM

TO: Committee Members

DATE: April 20, 1983

FROM: Vic Fischer, Chair

SUBJ: Governor's Appointments

The President has referred the following Governor's appointees to this committee for recommendation in accordance with AS 39.05.080:

Athletic Commission

Joe Armstrong, Anchorage 05/14/86

Alaska Public Offices Commission

Frank Austin, Anchorage 02/01/84

State Commission for Human Rights

Bienvenido E. Holganza, Juneau 01/31/87
Virgie M. King, Fairbanks 01/31/88

I would prefer not to require these appointees to travel to Juneau for a hearing unless you have questions or objections regarding their qualifications. Please contact my office by Tuesday, April 26th if you have any questions regarding these appointments.

Resumes are attached for your information.

ALASKA STATE LEGISLATURE

SENATE STATE AFFAIRS COMMITTEE

SENATOR VIC FISCHER, CHAIRMAN

POUCH V, JUNEAU 99811

(907) 465-4954



May 2, 1983

President Jalmar Kerttula
Alaska State Senate
Pouch V
Juneau, AK 99811

Dear Mr. President:

The members of the State Affairs Committee have considered the following executive appointments and no objections have been stated to their confirmation:

Athletic Commission

Joe Armstrong, Anchorage

Alaska Public Offices Commission

Frank Austin, Anchorage

State Commission for Human Rights

Beinvenido E. Holganza, Juneau
Virgie M. King, Fairbanks

This does not indicate an intention on the part of any committee member to vote for or against confirmation of any individual.

Sincerely,

A handwritten signature in black ink, appearing to read "Vic Fischer".

Vic Fischer, Chair
Senate State Affairs Committee

S.R.Box 20059
Fairbanks, Alaska 99701
January 13, 1983

Ms. Theda Pittman
Alaska Public Offices Commission
610 "C" Street
Anchorage, Alaska 99501

Dear Theda,

Here is my resume for your information:

My background:

Alaska resident for 29 years - 7 years in S.E., the remainder in the Interior.

Certified Elementary School teacher, currently employed as a substitute with the Fairbanks North Star Borough School District.

Travel Consultant for Sunshine Travel, Fairbanks, Sept. 1980- Dec. 1981

Experience Relevant to the Alaska Public Offices Commission:

Coordinator, Local Government studies, League of Women Voters

Coordinator & Moderator, LWV Radio program ("Voter's Forum")

Coordinator of LWV statewide Land Use studies and Workshops, 1974-1976

President, LWV of Fairbanks, 1979-1981

LWV local and state Board of Directors, 1968-1971 and 1972-1978

LWV representative of DEC 208 Policy Advisory Committee 1978-1979

Member, Alaska BLM Advisory Board, 1975-1976

Office staff, Hammond-Miller Campaign, 1978

Temporary employee, State Election Office, Fairbanks, August & November, 1982

Member, Fairbanks LWV Action Committee

If there is any other information that would be helpful, please let me know.

Sincerely,

Arlayne D. Klein
Arlayne D. Klein

1/13/83



Official Business

Alaska State Legislature

MAY - 9 1983

Senate

Office of the Secretary

Pouch V
State Capitol
Juneau, Alaska 99811

MEMORANDUM

DATE: May 9, 1983

TO : Senator Vic Fischer
Chairman
State Affairs Committee

FROM: Peggy Mulligan *PM*
Secretary of the Senate

RE : Governor's Appointments

The President has referred the following Governor's appointees to your committee for recommendation in accordance with AS 39.05.080:

BOARDS AND COMMISSIONS (with dates or termination)

Athletic Commission

* Dr. Jay Caldwell, Anchorage, 05/14/85

Alaska Public Offices Commission

→ Arlayne Klein, Fairbanks, 02/01/88*

*Resume' attached

* - coming

ALASKA STATE LEGISLATURE

SENATE STATE AFFAIRS COMMITTEE

SENATOR VIC FISCHER, CHAIRMAN

POUCH V, JUNEAU 99811

(907) 465-4954



May 18, 1983

President Jalmar Kerttula
Alaska State Senate
Pouch V
Juneau, Alaska 99811

Dear Mr. President:

The members of the State Affairs Committee have considered the following executive appointments and no objections have been stated to their confirmation:

Athletic Commission

Dr. Jay Caldwell, Anchorage

Alaska Public Offices Commission

Arlayne Klein, Anchorage

This does not indicate an intention on the part of any committee member to vote for or against confirmation of any individual.

Sincerely,

A handwritten signature in black ink, appearing to read "Vic Fischer".

Vic Fischer, Chair
Senate State Affairs Committee

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Virgie M. King
4010 Birch Way
Fairbanks, Alaska 99701
Phone: (907) 479-3977

SUMMARY OF QUALIFICATIONS

Nature of Background and Scope of Experiences:

Background of service within varied public contact positions that provided different skills.

Scope of Capabilities:

Proven abilities in the areas of: Teaching, Counseling, Supervising, Managing, and Organizing.

Personal Characteristics:

Personal and self-motivated individual with creative skills and concept-orientations.

Employment Experiences:

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT
September, 1973 - Present

8th Grade Teacher - Tanana Junior High School
My responsibilities as a teacher include supervision and improving instruction in the basic usage of Grammar for 120 students daily.

STATE OPERATED SCHOOLS - October, 1973 - May 1975

Reading Skills - 8th Grade
The responsibilities as a Reading Teacher for 75 students were to teach the fundamental course that offered Phonics, Word Structure, Comprehension, and Vocabulary Skills.

U. S. ARMY - Fort Wainwright, Alaska
1972-1973

Counselor

As a counselor, I assisted the soldiers in education assistance, also place them on the job training (OJT) for RIF. I supervised the soldiers that were on OJT along with the manager that was in charge of where they worked. I further assisted them in applying for loans and checking the colleges they wanted to attend.

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Resume'
Virgie King

SPECIAL EDUCATION, JACKSONVILLE UNIVERSITY
Jacksonville, Alabama - 1971-72

Junior High - 15 Students
Instructor for MR Special Education. Taught students to learn how to survive in society, do general work, such as doing applications for jobs, job hunting, how to feel good about themselves and have confidence that they could make it.

BOARD OF EDUCATION, AMERICAN SCHOOLS - 1968-69
Aschaffenburg, Germany

Assisted in approving funding and programs for 18 schools. Worked with parents, community, and the schools to maintain a working relationship.

INSTRUCTOR, AMERICAN SCHOOLS - 1969-71
Aschaffenburg, Germany

I taught a period of time in different classes.

INSTRUCTOR, HENRY HIGH SCHOOL - 1964-68
Byhalia, Mississippi

As an English Instructor, I worked daily with students 9th through 12th grades. My responsibilities were to continue to focus on basic grammar, parts of speech, sentence structure, paragraph structure, and use of research materials. I sponsored the Senior Class during those years.

TEACHER, WINONA HIGH SCHOOL - 1963-64

Other Experience:

- | | |
|--------------|---|
| 1982-Present | Voter Registrar for Alaska. Three years Delegate to State Democratic Convention. Statewide Fundraiser for NEA - Endorsed Candidates. |
| 1930-1982 | National Education Director for Overseas Minority Caucus. |
| 1981-1982 | NEA-Alaska Board of Directors |

page 3
Resume'
Virgie King

Other Experience: (cont'd)

1982-Present Chairperson, NEA-Alaska, Minority Affairs Committee
1981-1982 Region V, NEA-Alaska, PACE Chairperson
1980-1982 NEA-Alaska, Steering & Rules Committee
1980-Present NEA-Alaska, Legislative Contact Team
1981-Present FEA Minority Caucus Chairperson
1982-1984 Queen for Prince Hall Grand Chapter Order of
the Eastern Star for 50 States and Abroad.
1981-1982 Past Grand Associate Matron for State of Alaska
O.E.S.
1963-1966 Organizer - NAACP (Mississippi Chapter)
1962-1963 Editor of Jacksonian (Yearbook), Jackson State
1962-1963 Associate Editor of Newspaper, Jackson State

Education:

Have completed 42 hours beyond a Master of Science in
Education Degree, University of Southern California, 1979-80.

Bachelor of Science Degree in Language Arts, Jackson State
College, Jackson, Mississippi, 1959-1963.

Certifications:

School Administration, University of Alaska, Fairbanks
1975-1980

Special Education, University of Alaska, Fairbanks
1973-1974

Interests:

Involved in organizations, organizing people/groups.
I am a people person. Also enjoy reading, sports,
poetry, and dancing.

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Resume'
Virgie King

Personal Data:

| | |
|-----------------|-----------------|
| Marital Status: | Married, 1 son |
| Birthdate: | October 9, 1940 |
| Height: | 5'3" |
| Weight: | 155 lbs. |
| Health: | Excellent |

References:

Available upon request.

RESUME

Jacqueline S. Lindauer
3933 Geneva Place
Anchorage, Alaska 99504
Phones: 277-0307 (home), 265-2611 (work)

Community Support Experiences in Anchorage

- September, 1976-Present: Docent, Anchorage Historical and Fine Arts Museum; Member of AFAMA; since July, 1977, AFAMA Board of Trustees.
- September, 1976-Present: Alaska World Affairs Council; board member, 1979-1983.
- September, 1976-Present: Anchorage Arts Council; Member of Board of Trustees, 1977 to present; President, 1978.
- September, 1977-Present: Member, Visual Arts Center Association; sponsors appreciation chairman, 1979.
- November, 1978-May, 1979: The Chamber Honors the Arts Night committee.
- June-October, 1978: Breakthrough committee to support bond issues; chairman, fund raising event
- April, 1978: Chairman, Red Cross annual dinner meeting, Anchorage.
- July-November, 1977: Fund raising chairman, Alaska exhibit for International Women's Year Conference in Houston
- September, 1976-February, 1978: UAA Associates, support group for University of Alaska, Anchorage; founder, 1976.
- September, 1976-February, 1978: UAA Performing Arts Center support group.

Writing Career Experiences

March, 1978-¹⁹⁸⁰~~Present~~: Technical writer, statistician, and The Alaska Railroad management analyst.

Position requires researching data, establishing alternative solutions, and supporting them with data, writing them as proposals for management decisions; also, researching ARR historical documents for relevant data to address question of ownership of ARR land; writing and editing reports from ARR to Management Committee and Federal Railroad Administration in Washington.

January, 1977–November, 1978: Author W.B. Saunders, Publishers,
Philadelphia

Involved writing, editing, and participating in
publication of third textbook and teachers' guide.
Communicating in Business, February, 1979.

September, 1972–December, 1976: Special editor W.B. Saunders, Publishers,
Philadelphia

Involved editing and writing special materials
(biographies and historical incidents) for econ-
omics textbook; reviewing and editing two textbooks
for other communications authors.

September, 1968–October, 1973: Author The Macmillan Company,
New York

Involved writing, editing, and participating in
publication of two textbooks in business commun-
ications.
Writing in Business, January, 1970.
Communicating in Business, January, 1974.

Teaching Career Experiences

September, 1966–June, 1974: Assistant, then Associate Professor California State
Polytechnic University
Pomona

Involved, in the English Department, teaching
Children's Literature, Freshman Composition, Survey
of American Literature, Modern Poetry, and Introduc-
tion to Fiction; in the Communications Department,
Business Communications, Letter Writing, and Technical
Writing.

Three times, English Department's Teacher of Year.

September, 1965–June, 1966: Instructor of English Glendale College (California)

September, 1960–June, 1964: Instructor of English Oklahoma State University,
Stillwater

July, 1959–September, 1960: Writer News Bureau, Arizona State
University, Tempe

Student Experiences

| | | |
|------------------------------------|-------------|------|
| University of Arizona, Tucson | BA, English | 1958 |
| Kansas State University, Manhattan | MS, English | 1959 |

Other Facts

Born November 24, 1937 Phoenix, Arizona

Married September, 1960, John Lindauer

Product of Marriage: Susan, 16; John III, 14; and other invaluable intangibles

References

Alaska Railroad references: upon request.

Mrs. Pat Wolf, Curator of Education, Anchorage Historical and Fine Arts Museum

Professor Virginia Adair, English Department, California State Polytechnic
University, Pomona, California

Mr. Jack Neifert, Editor, W.B. Saunders Publishing Company, West Washington
Square, Philadelphia, Pennsylvania (was also editor at
Macmillan)

Jacqueline Lindauer
Addendum to Resume

November, 1982 to present: General Manager, Alaska Radio Network and
Denali Broadcasting Company

November, 1982 to present: President, AFAMA Board of Trustees

May, 1980-November, 1982: Owner, General Manager, KANC Radio, Anchorage

1979 to present: Board member, Common Sense for Alaska;
Secretary, 1982-83

R E S U M E

Bienvenido (Ben) E. Holganza

SSA# 576-64-5352

166 Switzer Village
Juneau, Alaska 99801

Home Phone: (907) 789-4896

Ethnic Background: Filipino

Citizenship: American

EDUCATION:

- 1951 - Graduated with a Bachelor of Science in Foreign Service (B.S.F.S.) from the Far Eastern University, Manila, Philippines;
- 1979 - Finished one (1) semester course towards a Masters of Public Administration degree University of Alaska, Juneau (UAJ).

WORK EXPERIENCES:

Presently self-employed as a Licensed Custodial Contractor Juneau, Alaska for the past two (2) years;

- 1979 - 1980 - Insurance Salesman for Equitable Life in Alaska. Seminar held in San Francisco, California; 80 hours training.
- 1975 - 1977 - Security Guard after a 40 hour training on Security & Investigation at the F.B.I. - Bureau of Mint, San Francisco, California.
- 1947 - 1951 - Security Guard, U.S. Embassy, Manila, Philippines.
- 1941 - 1946 - Served as an EM with rank of CPL, U.S. Armed Forces (Philippine Scouts) under the late General Douglas Mac Arthur.

CIVIC, RELIGIOUS & FRATERNAL MEMBERSHIP:

- 1981 - 1982 - President, Filipino Community, Inc., Juneau for two terms to present date. (Preside over 500 member organization)
- 1980 - 1982 - Member, Cathedral of the Blessed Virgin Mary Parish Council;
Knights of Columbus (K of C), Juneau;
Juneau Economic Diversification; Juneau City & Borough
Employee Relations Board - Juneau City & Borough
Valley Toastmasters Club;
Member, VFW Post 5559, Juneau, Alaska;
Delegate from Juneau to Provincial Convention of Democratic Party in Anchorage, April 1982.

Awards & Honors: Purple Heart - World War II, Salesman of the Month - Equitable Life Insurance 1980 (Most Valuable Agent 1979)

References:

Bishop Michael Kenny, Senator Bill Ray, Reps. Jim Duncan, Mike Miller, Thelma G. Buchholdt, Mayor Overstreet, Messrs, Buck Emery and Kevin Rechie

Curriculum Vita

JAY E. CALDWELL, MD, MPH

Alaska Sports Medicine Clinic
305 West Dimond Boulevard
Anchorage, Alaska 99502
(907) 344-4441 (office)
(907) 338-2708 (home)

CAREER GOALS

- *Applied sports medicine/physiology research and teaching in an academic setting.
- *Clinical sports and exercise medicine of non-orthopedic nature.

CURRENT POSITIONS

Director, Alaska Sports Medicine Clinic

Private medical practice of sports (injury-related) and exercise (fitness-related) medicine. Practice includes injury diagnosis and prescription (including rehabilitation), exercise prescription, nutrition counseling, performance testing, and acupuncture.

Team Physician and Research Consultant to Department of Physical Education, UAA

Team Physician and Sports Medicine Consultant, Service High School

EDUCATION AND TRAINING

- 1981-1982 University of Kuopio, Finland
Department of Physiology (Basic and applied science)
Institute of Exercise Medicine (Exercise Physiology)
University Central Hospital (Clinical Physiology)
- 1976-1978 UCLA School of Public Health, Los Angeles (MPH)
- 1975-1977 UCLA Family Practice Residency, Los Angeles (FACFP)
- 1971-1972 Kaulikeolani Children's Hospital, Honolulu, Hawaii
(UHawaii Pediatric Internship)
- 1966-1971 UCLA School of Medicine, Los Angeles (MD)
(Pathology Fellowship-1969)
- 1962-1966 Harvard College (Anthropology), Cambridge, Mass. (BA)
- 1958-1962 Tucson High School, Arizona (Dipl)

PROFESSIONAL EXPERIENCE (General Medical)

- 1982- See CURRENT POSITION
- 1981-1982 Exercise Physiologist and Physician Supervisor, Kuopio Institute
.. of Exercise Medicine
Instructor and Research Assistant, Department of Physiology,
University of Kuopio
Assistant Physician, Department of Clinical Physiology, University
Central Hospital
- 1978-1981 Clinical Coordinator, National Health Service Corps
USPHS - Anchorage, Alaska
Clinical and administrative oversight of, and development of
new NHSC sites
- 1977-1978 Director, Los Angeles County Health Clinic, Valencia, California
Direct patient care and clinical supervision of staff
- 1976-1978 Consultant for Health Affairs, Mauneluk Assoc., Kotzebue, Alaska
Guidance to Alaskan Native health program in maternal and
child health issues
- 1975-1975 Clinical Director, Kotzebue PHS Hospital, Alaska
Clinical oversight and administration of 42-bed hospital
- 1972-1975 General Medical Officer, Kotzebue PHS Hospital, Alaska
Direct patient care (hospital, clinic, and field)

SPORTS MEDICINE BACKGROUND

CONTINUING EDUCATION (Partial List)

- 1982 Puijo Symposium (Physical Activity and Cardiovascular Health), Kuopio
- 1982 Nordisk Forskarkurs (Age Specific Problems in Exercise Medicine), Kuopio
- 1982 Congress on Sport and International Understanding, Helsinki, Finland
- 1982 22nd World Congress on Sports Medicine, Vienna, Austria
- 1982 IVth International Congress on Biomechanics and Medicine in Swimming,
Amsterdam, Holland
- 1981 Hannes Kohlemainen Symposium (Swimming), Kuopio, Finland
- 1981 Preceptorship, UWashington, Seattle
- 1980 American College of Sports Medicine Convention, Las Vegas
- 1980 Scientific Basis of X-C Skiing, UMinnesota, Telemark WI
- 1980 Sports Medicine Course, UHawaii, Honolulu
- 1980 High Level Wellness, UAlaska, Anchorage
- 1980 Sports Medicine Course, Northwestern University, Maui, Hawaii
- 1979 Nutrition Update, UAlaska, Anchorage
- 1979 Nutrition for Physicians, UWashington, Seattle
- 1979 Sports Medicine for Team Physicians, UWashington, Seattle
- 1979 Exercise and Health, UCalifornia, San Francisco

EXPERIENCE (Partial List)

- 1982 Medical Supervisor, Doping Control, Finnish National Swimming
Championships
- 1980-1981 Affiliate Professor of Sports Medicine, University of Alaska
--taught semester courses in Sports Medicine, 1980-1981
--research advisor to students in Physical Education Dept.
- 1980-1981 Medical Supervisor and Exercise Leader, Cardiac Rehabilitation
Program, Alaska Treatment Center, Anchorage
- 1980-1981 Medical Advisor, Midnight Sun Marathon (1980, 1981), Anchorage, AK
- 1981 Physical Fitness Consultant to Alyeska Pipeline Service Co.

TEAM PHYSICIAN

- 1980-1981 University of Alaska-Anchorage (skiing, basketball, volleyball, hockey, swimming)
1980-1981 Anchorage Glacier Pilots (baseball)
1979-1981 Anchorage Northern Knights (basketball)
1980-1981 Rough-house boxing, Anchorage
1981 Outlaw boxing, Anchorage

PRESENTATIONS (Partial List)

- 1983 Anchorage Community Schools (Sports Medicine)
1983 Alaska Sports Medicine Society
1982 Medical Grand Rounds, Providence Hospital, Anchorage
1982 Puijo Symposium, Kuopio
1982 Nordisk Forskarkurs (demonstrations, lectures), Kuopio
1982 Congress on Sport and International Understanding, Helsinki
1982 22nd World Congress on Sports Medicine, Vienna
1982 IVth International Congress on Biomechanics and Medicine in Swimming, Amsterdam
1982 Finnish Central Sports Union (coaching seminar), Kuopio
1982 Kalpa Junior Hockey Symposium, Kuopio
1980-1981 Students in Anchorage, Craig, Unalakleet, Unalaska, and Galena
1980-1981 Medical staff at USPHS Hospital in Anchorage
1980-1981 Community groups in Anchorage
1981 Child Welfare League of America, Annual Convention, Anchorage
1981 National Health Service Corps Medical Conference, Seattle
1980 Sports Medicine Seminar for Valdez (AK) School District
1980 National Health Service Corps Medical Conference, Port Ludlow WA
1979 Alaska Lung Society, Anchorage
1978 IVth International Symposium on Circumpolar Health, Novosibirsk, Siberia, USSR

COMMUNITY INVOLVEMENT (Partial List) - All 1979 to present

- Founder and Director, Old Folks Sports, Anchorage
--organizes and sponsors a variety of athletic events
Volunteer Physician, Foster Grandparents Program, Anchorage
Instructor, Community Schools Program, Anchorage
Guest Speaker, Norma Goodman Television Show, Anchorage

ASSOCIATIONS/SOCIETIES

- American College of Family Practice
American College of Sports Medicine
American Medical Joggers Association
Alaska Sports Medicine Society
Old Folks Sports, Anchorage
American Polar Society

PUBLICATIONS

- 1982 Sauna Terminology, FinJSportsMed
1981 Training and Injuries in the Midnight Sun Marathon, AlaskaMedicine
1983 Interseason Training and the Aerobic Fitness of Motocross Racers, Physician & Sports Medicine (11:132-142)

AWARDS AND HONORS

- 1981 USPHS Commissioned Officer Award
1981 1st Place, Creative Writing Contest (nonfiction), Anchorage Daily News

MEDICAL LICENSES

- Alaska (AA1526)

REFERENCES furnished on request

Dept. of military Affairs

Born: Unga, Alaska, 22 April 1926

Schools: U. S. Army Infantry School, Basic Course 1956; U. S. Army Infantry School, Advanced Course 1961; U. S. Army Command and General Staff College 1956; U. S. Air Force War College 1971.

MAJOR GENERAL EDWARD G. PAGANO

The Adjutant General

Alaska National Guard

General Pagano entered the Army as an enlisted man in October 1944. He was assigned to Fort Lewis, Washington, where he completed basic training. In early 1945 he was transferred to the Asiatic Pacific Theater operations and assigned to Company H, 383d Infantry, 96th Division, which was then preparing for the invasion of Okinawa. During the fighting on the island, he was wounded and awarded both the Bronze Star with V Device and the Purple Heart.

After the war ended, he was attached to a cadre of the Phillipines Scouts and served with them until his return to the United States in July 1946. He was discharged from the Army that December.

In the fall of 1948, he enrolled in college and was graduated from San Francisco State College in 1952 with a Bachelor of Arts Degree in Business Administration.

In June 1954, he enlisted in the Alaska Army National Guard and was assigned to Company D, 207th Infantry Battalion at Kodiak, Alaska. On 28 October of that year he was awarded a direct commission as a Second Lieutenant, Infantry. He served as a Platoon Leader for a short time and then on 11 May 1956 became Company Commander.

The following March General Pagano was transferred to Anchorage as Adjutant of the 207th Infantry Battalion. On 1 July 1964 he moved to Juneau to be Operations and Training Officer of the Alaska Army National Guard. He served in that position until January 1966 when he returned to active duty in the U. S. Army as the Deputy State Director and Fiscal and Procurement Officer for the Selective Service System. He was named State Director in 1971.

In 1974, General Pagano was transferred to the Selective Service System's Regional Service Center in Denver where he served as the regional administrator. Following his tour in Denver, he successively served as Senior Operations Officer for the Selective Service Region III in Chicago, Illinois from 1976 to 1978; Regional Director, Region I, Philadelphia, Pennsylvania, 1978 - 1980; and Regional Director, Region III, Chicago, Illinois 1980 - 1982.

General Pagano retired from the U. S. Army as a Colonel on 30 June 1982.

Decorations and Awards: . Combat Infantry Badge; Legion of Merit; Bronze Star with V Device; Purple Heart; Good Conduct Medal; WWII Victory Medal; Army of Occupation Medal; Asiatic Pacific Campaign Medal; Phillipine Liberation Ribbon; Armed Forces Reserve Medal; Army Service Ribbon; Overseas Service Ribbon; Selective Service Meritorious Award (Silver); Selective Service Distinguished Award (Gold); Alaska National Guard Longevity Medal; Alaska Disaster Medal; Michigan Legion of Merit Medal; Indiana Meritorious Medal.

Civic Affiliations: Boy Scout Council, Armed Forces YMCA Board, VFW, American Legion, Elks, Rotary, Association of the U. S. Army (AUSA), Reserve Officers Association (ROA), National Guard Officers Association.

Civilian Occupation: Adjutant General, Alaska National Guard.

STATE OF ALASKA

OFFICE OF THE GOVERNOR
JUNEAU

JAY S. HAMMOND
GOVERNOR

NEWS RELEASE



FOR INFORMATION CONTACT:
Chuck Kleeschulte
Press Secretary
Office of the Governor
Pouch A, Juneau, Alaska 99811

Bus. Phone: (907) 465-3500
Res. Phone: (907) 586-1069

December 4, 1982
No. 9

FOR IMMEDIATE RELEASE

JUNEAU--Governor-elect Bill Sheffield announced the appointment today of former regional Selective Service Director Edward Pagano as Commissioner of the Department of Military Affairs.

Pagano, 56, will hold the title of Adjutant General and the rank of Major General.

Pagano retired from the U.S. Army last June with the rank of full Colonel. For the last 17 years of his Army career, he was detailed to the Selective Service System and at the time of his retirement, was the system's Midwest Director, based in Chicago.

Pagano, who now lives in Anchorage, was born in Unga and is a shareholder of KONIAG Regional Native Corporation. He was inducted into the Army in October 1944 and immediately was assigned to an infantry unit preparing for the invasion of Okinawa.

He received a variety of medals, including the Bronze Star and Purple Heart, for his role in that campaign.

MORE

Add 2-2-2-2

When the war ended, Pagano was discharged and returned to Kodiak. In 1954, he joined the Alaska National Guard and served in Kodiak, Anchorage and Juneau before the Army assigned him to Selective Service in 1966.

Pagano was named Alaska State Director of Selective Service in 1971, became director of the Eastern region in 1978 and began his final assignment as Midwest Region director in 1980.

MEMORANDUM

State of Alaska

TO: Office of the Governor
ATTN: Kevin Bruce

DATE: 19 April 83

FILE NO:

TELEPHONE NO:

FROM: COL John V. Hoyt
AAG/Army (Acting) *for*

SUBJECT: Your Request for
Employee Information

In response to your request of April 13, 1983 subject
Request for Employee Information, the following is submitted:

Name: John V. Hoyt
Position: Director, Army National Guard, Assistant
Adjutant General Army (Acting), Depart-
ment of Military Affairs
Date of Appointment: March 1, 1983
Salary: \$5,629.00 per month
Previous Work Experience: See attached Resume

RESUME

Colonel John V. Hoyt
7519 Island Drive
Anchorage, Alaska 99504
~~333-4445~~

PERSONAL DATA:

Born in Skagway, Alaska 23 November 1933
Married with three children
Lifetime Alaskan

CIVILIAN EDUCATION:

Skagway Public Schools
University of Idaho
Oregon State University B.S. Forest Engineering

CIVILIAN EMPLOYMENT EXPERIENCE:

1949 - 1955: While attending high school and college worked various jobs to include sawmill and logging work, railroad bridge and building maintenance, and railroad telephone and telegraph line maintenance in the Skagway area.

1956 - 1957: Military service.

1958 - 1962: Self employed logger and sawmill operator. Part-owner of Moose Valley Lumber Company in Haines, Alaska.

1962 - Present: Employed by the State of Alaska Department of Military Affairs in various assignments (Military Specialist I, Range 17; Military Specialist II, Range 21; Chief of Staff - MA, Range 24) to include Director of Army Operations and Training, Director of Army Personnel and Administration, and as Chief of Staff for the department..

As Chief of Staff I supervise divisions responsible for state budgeting, financial management, personnel management, supply and property accountability, facilities maintenance and management, and a host of other activities.

I am completely familiar with the functioning of the Department and state government and have a proven record as an effective program administrator.

MILITARY EDUCATION:

Officer Candidate School - Fort Benning, Georgia - 1961

Infantry Officer Basic Course (Distinguished Graduate) - Fort Benning, Georgia - 1963

Infantry Officer Advanced Course (Distinguished Graduate) - Fort Benning, Georgia - 1966

Command and General Staff College (Distinguished Graduate) - Fort Leavenworth, Kansas - 1970

U.S. Army War College - Carlisle Barracks, Pennsylvania - 1975-76

Plus numerous specialty courses concerning Special Warfare, Air Mobility, Close air Support, Civil Disturbance, Nuclear Weapons Employment, Chemical Warfare, and others.

MILITARY EXPERIENCE:

1956 - 1960: Drafted in US Army in 1956 after graduation from college. Attended basic training at Fort Richardson and served as a Forester for United States Army, Alaska and Fort Richardson. Discharged in February 1958 and assigned to USAR. Served in the USAR until joining the Alaska Army Guard unit newly formed in Haines in September 1960.

1961 - 1968: Attended Officer Candidate School and various professional education courses and served in a variety of assignments including Infantry Platoon Leader, Operations and Training Officer, and State Headquarters Detachment Commander in Haines, Juneau, and Anchorage.

1968 - 1974: Served as a Company Commander, Battalion Operations and Training Officer, and Battalion Commander of the 3d Battalion, 297th Infantry and as Squadron Commander of the follow-on 5th Squadron, 297th Cavalry. The Squadron was headquartered in Anchorage with subordinate units in Juneau, Sitka, Ketchikan, Fairbanks, Kenai, Seward, and Kodiak. During this period I also served briefly as the State Headquarters Adjutant and attended Command and General Staff College.

1974 - 1976: Served in Personnel and Operations and Training Staff Officer assignments at State Headquarters level prior to selection as a member of the US Army War College Class of 1975-76. I was one of four Army National Guard Officers nationwide to be selected and am the only Alaska ARNG Officer ever selected for attendance at a resident Army War College Course.

1976 - Present: In 1976 I was selected to organize and command the 207th Infantry Group (Scout). The 207th Group is the senior tactical command and control headquarters for the combat units (Headquarters and Headquarters Company, 207th Group and all five Scout Battalions) of the Alaska ARNG. I am responsible in peacetime to prepare Group units to accomplish their wartime mission. The accomplishments of the 207th Infantry Group are a matter of record and this assignment, as well as previous command tours, have proven my ability as both a commander and a leader.

AWARDS AND DECORATIONS:

Alaska Distinguished Service Medal (State)

Alaska Commendation Medal (State)

Meritorious Service Medal (Federal)

General John J. Pershing Award (Federal)

Plus others.

MEMORANDUM


State of Alaska

TO: Office of the Governor
ATTN: Kevin Bruce

DATE: 19 April 83

FILE NO:

TELEPHONE NO:

FROM: 
Charles T. Borg
Chief-of-Staff/DMA

SUBJECT: Your Request for
Employee Information

In response to your request of April 13, 1983 subject Request for Employee Information, the following information and attached resume is submitted.

Name: Charles T. Borg
Position: Special Staff Officer, DMA
Date of Appointment: April 1, 1983
Salary: \$4,725.00 per month
Previous Work Experience: See attached Resume

CHARLES T. BORG
9630 Basher Drive
Anchorage, Alaska 99507
Telephone: (907) 333-1146

EDUCATION

Eastern Washington State University, 1960; BA, Science and Music

Other: Behavioral Science, Catholic University, 1980
Equal Employment Opportunity, 1976
Personnel Management, 1972
Defense Language Institute, Vietnamese, 1969
Maintenance and Logistics, 1968

PROFESSIONAL SKILLS:

General Management, Operations, Training, Logistics,
Personnel Management and Systems Design.

PROFESSIONAL EXPERIENCE:

1983 - Present. Special Staff Officer, Alaska Department
of Military Affairs.

1980 - 1982. Assistant Manager to a builders' millwork
business. Responsible for day to day operations and
decisions including hiring and training of new employees,
inside and outside sales; business growth planning and
expansion, freight, inventory, supply and public relations.
Assisted in budgeting and maintenance of accounts.

Part-time State Director for Selective Service, Federal
program volunteer. Responsible for Selective Service
registration program in Alaska.

1978 - 1980. Chief of Operations and Training, Office of
Chief Army Reserve, Headquarters Department of the Army.
Principal staff member responsible for development and
oversight of operations and training programs for Army
Reserve. Developed plans, programs and budgets to support
operations and training objectives. Headed readiness
evaluation projects for prioritizing, funding and equip-
ping high priority units.

1976 - 1978. National Headquarters, Selective Service
System. Programs Manager and principal staff officer for
the development of ADP reliant personnel procurement and
processing procedures. Converted manual logistical pro-
cedures to ADP and assisted in the conversion of manual
personnel management system to an automated procedure.
Headed several government and private enterprise projects
including a joint Western Union, IBM, and Department of
Defense study to determine accuracy and responsiveness of
emergency manpower procurement methods.

1974 - 1976. Alaska State Director for Selective Service.
Responsible for all personnel, operations, budget and log-
istical matters in Alaska. Established statewide personnel
management and training program for more than 400 employees.
Developed emergency operational procedures utilizing optical

PROFESSIONAL EXPERIENCE: (Continued)

1974 - 1976. character recognition concepts for rapid processing of personnel data forms; established and maintained a grass roots public relations and information program.

1971 - 1974. Alaska Deputy State Director for Selective Service. Agency operations and training officer. Developed correspondence training course for remotely located personnel; responsible to State Director for day to day operations including public relations activities. Participated as member of a national task force appointed to devise automated operational procedures. Concepts and design were successfully tested, funded and implemented for national application. Authored agency Affirmative Action Plan, and emergency continuity of operations plans.

1969 - 1971. US Army Recruiting Command. Commanded statewide (Alaska) recruiting and processing activity with offices in Fairbanks, Juneau and Anchorage. Prepared and administered basic and refresher training for 35 employees; prepared and maintained \$300,000 annual operating budget; developed a highly successful public information network; successfully implemented an automated supply requisitioning procedure.

1968 - 1969. US Army Vietnam. Operations Officer for 4,000 man infantry unit. Responsible for all plans, operations, training and logistics for day to day operations and major maneuvers. Operational responsibilities also focused on engineer construction projects, both permanent and semi-permanent. Developed and successfully implemented first "Vietnamization" program designed for eventual US withdrawal.

1968. US Army, Chief, Personnel Management for major Army installation housing five service schools. Responsible for requisitioning, processing, refresher training and assignment of incoming personnel. Successfully implemented a centralized processing concept designed to cut costs and time.

1966 - 1967. Senior Advisor to Vietnamese Army Unit. Responsible for planning, programming and budgeting for US military assistance to Vietnamese Army. Advised counterpart on all aspects of operations and training. Recognized as having established highly successful refresher training program for Vietnamese Infantry units.

1964 - 1966. US Army. Commanded Infantry Headquarters Company, consisting of transportation, communication, nuclear weapons, and conventional weapons support elements. Responsible for all operations, training and logistics. Received formal recognition on two occasions for high readiness state resulting from innovative training methods.

1961 - 1964. US Army. Assignments to various units in Europe ranged from staff to command with primary focus on operations and training. Successfully implemented a time/cost saving training concept designed to achieve maximum student participation and interest.

MEMORANDUM

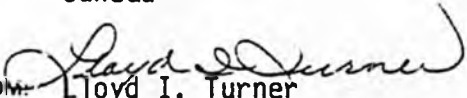
State of Alaska

TO: Mr. Kevin Bruce
Special Assistant
Office of the Governor
Juneau

DATE: April 19, 1983

FILE NO:

TELEPHONE NO:

FROM: 
Lloyd I. Turner
Director
Division of Emergency Services
Wasilla

SUBJECT: Employment Information

Reference your request of April 13, 1983 regarding employment information, the following information and attached resume are submitted.

Name: Lloyd I. Turner

Position: Director, Division of Emergency Services
Department of Military Affairs

Appointed: March 1, 1983

Salary Range: 24 A - \$4408

Work Experience: Resume Attached

EMPLOYMENT HISTORY - Lloyd I. Turner

March 1, 1983 - Present

Appointed to position of Director, Alaska Division of Emergency Services.

March 1979 - March 1983

Returned to State service as Deputy Director of the Alaska Division of Emergency Services (ADES). Provided administrative and fiscal management and was responsible for organizing and directing the statewide Civil Defense/Emergency Preparedness program. Responsible for day-to-day operational policies, regulations and procedures for these programs and the administrative requirement of PL-93-288 Federal Assistance for Natural Disaster. Assist the Director in planning, development and execution of Alaska Readiness Programs. Provide direct authority over the Division and programs. Coordinates planning and operations of other state agencies, including recommending responsibilities, standards and procedures for their participation. Responsible for administrative services relating to budget, supply, personnel matters and assures the maintenance of necessary administrative records. Performed review and control of staff functions to assure effective implementation of ADES programs. Assisted the Director in long range management plans and programs. Focal point for requests for assistance from communities and boroughs, and directs and dispatches aid to the point of need. Authorized to make requests for assistance from the Federal agencies when the resources of the State are inadequate to cope with a disaster. Organize, train and supervise the personnel assigned to ADES and evaluate their performance.

In the absence of the Director the Deputy Director acts in his behalf. During the last two years of the past administration the Director was absent from the State for long periods of time due to medical treatment. During his absence I assumed full charge of his responsibilities and provided necessary management and direction. Also I represented the State of Alaska at various meetings and conferences at local, state and national levels. Attached are copies of my evaluation for the period of employment as Deputy Director of ADES.

EMPLOYMENT HISTORY - Lloyd I. Turner

- July 1978 Early retirement from state service to assist in establishing a small private business. As operations management was responsible for scheduling of maintenance and flight crews.
- July 1975 Promoted to District Supervisor, Alaska Disaster Office (1975) assigned to the Northern District. Provided staff supervision and coordination of disaster preparedness and response programs for coping with Natural and war caused disasters or lesser emergencies within my assigned area of the state. Provided guidance and staff direction for development of emergency preparedness organizations within communities. Provided council local officials, provide technical advice in obtaining assistance (financial and property). Evaluated local emergency response capability and make recommendations for improving operational efficiency. Performed liaison with State, Federal on behalf of local governments when necessary. Provided advise and council during emergency operations to assure that the community receives all eligible assistance. Assisted in preparations and revisions of local program papers and disaster response plans. Supervised the annual river dusting program and reconnaissance of the major river systems during spring breakup. Attended necessary meeting, training courses and conferences to assure current program management practices.
- July 1974 Disaster Operations Specialist for the Alaska Disaster Office. Assisted in the development direction and coordination of all phases of Civil Defense, natural disasters and emergency resources management and economic stabilization within the State of Alaska. Coordinated and managed programs of disaster recovery under PL-93-288 (Bering Sea Disaster). Coordinated section 408, Individual and Family Grant Program for 21 villages in western Alaska during the Bering Sea Disaster. Assisted local government in their emergency planning processes. Work with various state and federal agencies e.g., Corps of Engineers, Federal Disaster Assistance Agency, etc., to provide ongoing program management. Assisted in Flood watch and river breakup programs.

**STATE OF ALASKA
PERFORMANCE EVALUATION REPORT**

| | | | |
|---------------------------------|--|--|--|
| NAME: Lloyd I. Turner | SOCIAL SECURITY NO.: 538 18 0973 | DEPARTMENT: Military Affairs | DIVISION: Emergency Services |
|---------------------------------|--|--|--|

| | | |
|------------------------|---|---|
| PCN: 09-0051 | JOB CLASSIFICATION TITLE: Deputy Director | REPORTING PERIOD: 07 16 82 01 31 83 |
|------------------------|---|---|

REASON FOR REPORT

ANNUAL RESIGNATION COMPLETION OF PROBATION
 OTHER (SPECIFY) Change of Rating

POSITION DESCRIPTION REVIEWED BY RATER

YES NO If no, explain:

SPECIFIC RATING AREAS

PERFORMANCE * U A O

As shown by: quantity, quality, accuracy, and completeness of work; knowledge of job fundamentals; judgment shown on the job; willingness and ability to carry out new assignments; independence of performance; attitude towards job.)

WORK HABITS

As shown by: attendance, punctuality, appearance and grooming; safety.)

INTERPERSONAL RELATIONSHIPS

As shown by: consideration of public and co-workers; acceptance of supervision.)

SUPERVISORY (for Supervisory Employees Only)

As shown by: training and directing subordinates; evaluating subordinates; planning and organizing work, including delegation; problem solving and decision-making ability.)

NARRATIVE SECTION

Overall Effectiveness on the Job

U Acceptable O

(Overall Effectiveness **MUST** be explained. Other performance consideration, such as strong points and areas needing improvement, should be included.)

"Outstanding", being the highest rating permitted in this Performance Evaluation, is in fact the lowest correct descriptive term that I can use to honestly describe Mr. Turner's duty performance. It must be noted that during the ten months covered by this report, Mr. Turner has fulfilled in a superior manner the duties of both those of Deputy Director and those of Director due to my absence for medical reasons.

During this time, Mr. Turner supervised and directed the Division in responding to reported incidences, several of which were declared to be disasters by the Governor upon receiving Mr. Turner's evaluation and recommendation. When the Governor declares a disaster, State statutes place the responsibility for the supervision and application of resources of all departments of State Government as required, including the finances of the Disaster Relief Fund directly under the Director of the Alaska Division of Emergency Services (ADES). Mr. Turner's management of this authority as Director has been superb.

Rater's Recommended Action: _____ (cont.)
 (See Instructions - over)

Rating was discussed with employee Yes No If no, explain: _____

Signature of Rater: _____ Title Director Date 1-21-83

Employee: Concur with Rating Disagree (Employee comments on back)
 Signature _____ Date _____

REVIEWED AND APPROVED BY:

Division _____
 Signature: _____ Title Director Date 1-21-83

Department _____
 Signature: _____ Title _____ Date _____

* U = Unacceptable, A = Acceptable
 O = Outstanding

Mr. Lloyd I. Turner

Page 2

January 31, 1983

On November 29, 1982, Governor Hammond wrote a letter commending me for establishing and managing an "exceptional disaster preparedness and relief program," and further, he noted "Your Division has contributed much to the safety and well being of so many of Alaska's citizens; for that contribution, I am grateful."

Because my medically-caused absence required Mr. Turner's coverage as Director, I believe the commendatory comments made by Governor Hammond are equally applicable to Lloyd Turner. I have received most favorable comments commending Mr. Turner's ADES performance from individual citizens, Village Chiefs, Commissioners of State Departments, and the Director of the Federal Emergency Management Agency, Region X.

Mr. Turner has taken 24.5 hours of sick leave this reporting period.

**STATE OF ALASKA
PERFORMANCE EVALUATION REPORT**

| NAME | SOCIAL SECURITY NO. | DEPARTMENT | DIVISION |
|-----------------|---------------------|------------------|--------------------|
| Lloyd I. Turner | 538 18 0978 | Military Affairs | Emergency Services |

| PCN# | JOB CLASSIFICATION TITLE | PERIOD FROM | PERIOD TO |
|---------|--------------------------|-------------|-----------|
| 09-0051 | Deputy Director | 03 16 81 | 03 15 82 |

REASON FOR REPORT

ANNUAL
 RESIGNATION
 COMPLETION OF PROBATION
 OTHER (SPECIFY) _____

POSITION DESCRIPTION REVIEWED BY RATER

YES NO If no, explain: _____

SPECIFIC RATING AREAS

PERFORMANCE * U A O

(As shown by: quantity, quality, accuracy, and completeness of work; knowledge of job fundamentals; judgment shown on the job; willingness and ability to carry out new assignments; independence of performance; attitude towards job.)

WORK HABITS

(As shown by: attendance; punctuality; appearance and grooming; safety.)

INTERPERSONAL RELATIONSHIPS

(As shown by: consideration of public and co-workers; acceptance of supervision.)

SUPERVISORY (for Supervisory Employees Only)

(As shown by: training and directing subordinates; evaluating subordinates; planning and organizing work, including delegation; problem solving and decision-making ability; affirmative action achievement; cost effectiveness; and, Labor Contract Administration).

* U = Unacceptable A = Acceptable
 O = Outstanding

NARRATIVE SECTION

Overall Effectiveness on the Job U Acceptable O

(Overall Effectiveness **MUST** be explained. Other performance consideration, such as strong points and areas needing improvement, should be included.)

Mr. Lloyd Turner's performance continues to be absolutely outstanding.

He actively seeks every opportunity to improve his knowledge and through that his overall ability to serve. In furtherance of that he graduated from the USDA Graduate School course on Federal Circulars A-87 and 74-4, pertaining to Cost Principles Applicable to Grants and Contracts with State and Local Governments.

He took the initiative in the planning, organization and layout of the new building now occupied by this Division. He followed the planning phase by closely supervising the "self-help" project that merged eight separate units into a single, compatible and efficient building for this Division as well as providing the facilities for a Governor's efficient Emergency Operations Center.

Rater's Recommended Action: Recommend Merit Increase
 (See Instructions - over)

Rating was discussed with employee Yes No If no, explain: _____

Signature of Rater: [Signature] Title Director Date 8/11/82

Employee: Concur with Rating Disagree (Employee comments on back)

Signature: [Signature] Date 1/22/82

REVIEWED AND APPROVED BY:
 Division _____
 Signature: [Signature] Title Director Date 3-10-82

Department _____
 Signature: [Signature] Title _____ Date _____

**STATE OF ALASKA
PERFORMANCE EVALUATION REPORT**

| | | | |
|-----------------|----------------------------|-------------------|--------------------|
| NAME | SOCIAL SECURITY NO. | DEPARTMENT | DIVISION |
| Lloyd I. Turner | 538-18 0978 | Military Affairs | Emergency Services |

| | | | |
|------------|---------------------------------|-------------------|-----------------|
| PGN | JOB CLASSIFICATION TITLE | START DATE | END DATE |
| 00-0051 | Deputy Director | 03-16-80 | 03-15-81 |

REASON FOR REPORT

ANNUAL RESIGNATION COMPLETION OF PROBATION
 OTHER (SPECIFY) _____

POSITION DESCRIPTION REVIEWED BY RATER

YES NO If no, explain: _____

SPECIFIC RATING AREAS

* U A O

PERFORMANCE

(As shown by: quantity, quality, accuracy, and completeness of work; knowledge of job fundamentals; judgment shown on the job; willingness and ability to carry out new assignments; independence of performance; attitude towards job.)

WORK HABITS

(As shown by: attendance; punctuality; appearance and grooming; safety.)

INTERPERSONAL RELATIONSHIPS

(As shown by: consideration of public and co-workers; acceptance of supervision.)

SUPERVISORY

(for Supervisory Employees Only)

(As shown by: training and directing subordinates evaluating subordinates; planning and organizing work, including delegation; problem solving and decision-making ability; affirmative action achievement; cost effectiveness; and, Labor Contract Administration).

NARRATIVE SECTION

Overall Effectiveness on the Job

U Acceptable O

(Overall Effectiveness **MUST** be explained. Other performance consideration, such as strong points and areas needing improvement, should be included.)

Mr. Turner's performance leaves absolutely nothing to be desired. His application of skill and experience is total and results in an outstanding product.

He has taken 81.0 hours sick leave.

Rater's Recommended Action: RECOMMEND MERIT INCREASE

(See Instructions - over)

Rating was discussed with employee

Yes No If no, explain: _____

Signature of Rater: Edward S. E. Newbury Title: Director Date: 15 Jun 81

Employee: Concur with Rating Disagree (Employee comments on back)

Signature: [Signature] Date: 15 Jun 81

REVIEWED AND APPROVED BY:

Division: _____

Signature: Edward S. E. Newbury Title: Director Date: 15 Jun 81

Department: _____

Signature: _____ Title: _____ Date: _____

* U = Unacceptable A = Acceptable

O = Outstanding

**STATE OF ALASKA
PERFORMANCE EVALUATION REPORT**

| | | | |
|--------------------------------|---|---------------------------------------|---------------------------------------|
| NAME Lloyd I. Turner | SOCIAL SECURITY NO. 538 13 0973 | DEPARTMENT Military Affairs | DIVISION Emergency Services |
|--------------------------------|---|---------------------------------------|---------------------------------------|

| | | |
|-----------------------|--|--|
| RCN 09-0051 | JOB CLASSIFICATION TITLE Deputy Director | PERIOD COVERED 10 16 79 03 15 80 |
|-----------------------|--|--|

REASON FOR REPORT

ANNUAL
 RESIGNATION
 COMPLETION OF PROBATION
 OTHER (SPECIFY) _____

POSITION DESCRIPTION REVIEWED BY RATER

YES NO If no, explain:

SPECIFIC RATING AREAS

PERFORMANCE

* U A O

As shown by: quantity, quality, accuracy, and completeness of work; knowledge of job fundamentals; judgment shown on the job; willingness and ability to carry out new assignments; independence of performance; attitude towards job.)

WORK HABITS

As shown by: attendance; punctuality; appearance and grooming; safety.)

INTERPERSONAL RELATIONSHIPS

As shown by: consideration of public and co-workers; acceptance of supervision.)

SUPERVISORY

(for Supervisory Employees Only)

As shown by: training and directing subordinates; evaluating subordinates; planning and organizing work, including delegation; problem solving and decision making ability.)

NARRATIVE SECTION

Overall Effectiveness on the Job U Acceptable O

(Overall Effectiveness **MUST** be explained. Other performance consideration, such as strong points and areas needing improvement, should be included.)

Mr. Lloyd Turner continues to be untiring in his efforts toward the successful accomplishment of the missions assigned this Division.

Outstanding is the only description of his overall performance.

He has taken 37.5 hours of sick leave during this reporting period.

Rater's Recommended Action: RECOMMEND MERIT INCREASE
(See Instructions - over)

Rating was discussed with employee Yes No If no, explain: _____

Signature of Rater _____ Title Director Date 11/16/80

Employee: Concur with Rating Disagree (Employee comments on back)
Signature _____ Date 11/16/80

REVIEWED AND APPROVED BY:

Division _____
Signature: Edward J. Tebury Title Director Date 11/16/80

Department _____
Signature: _____ Title _____ Date _____

*U = Unacceptable, A = Acceptable
O = Outstanding

STATE OF ALASKA
PERFORMANCE EVALUATION REPORT

| | | | |
|----------------|---------------------|--|--------------------|
| NAME | SOCIAL SECURITY NO. | DEPARTMENT | DIVISION |
| Lloyd I Turner | 530 18 0078 | Military Affairs - Emergency Services | Emergency Services |

| | | | |
|---------|-------------------|------------|----------|
| PCN | SUBCLASSIFICATION | START DATE | END DATE |
| 09-0051 | Deputy Director | 03 14 79 | 09 15 79 |

REASON FOR REPORT

ANNUAL RESIGNATION COMPLETION OF PROBATION

OTHER (SPECIFY) Interim

POSITION DESCRIPTION REVIEWED BY RATER

YES NO If no, explain:

SPECIFIC RATING AREAS

PERFORMANCE * U A O

As shown by: quantity, quality, accuracy, and completeness of work; knowledge of job fundamentals; judgment shown on the job; willingness and ability to carry out new assignments; independence of performance; attitude towards job.)

WORK HABITS

As shown by: attendance; punctuality; appearance and grooming; safety.)

INTERPERSONAL RELATIONSHIPS

As shown by: consideration of public and co-workers; acceptance of supervision.)

SUPERVISORY (for Supervisory Employees Only)

As shown by: training and directing subordinates; evaluating subordinates; planning and organizing work, including delegation; problem solving and decision-making ability.)

* U = Unacceptable, A = Acceptable
O = Outstanding

NARRATIVE SECTION

Overall Effectiveness on the Job U Acceptable O

(Overall Effectiveness **MUST** be explained. Other performance consideration, such as strong points and areas needing improvement, should be included.)

Mr. Turner is untiring in the performance of his duties--devoting 110 percent of himself in the accomplishment of the mission of this Division.

Overall evaluation of his performance discloses no weak areas; outstanding in all aspects.

He has taken -0- hours of sick leave during this reporting period.

Rater's Recommended Action: RECOMMEND PERMANENT STATUS

(See Instructions - over)

Rating was discussed with employee Yes No If no, explain: _____

Signature of Rater: _____ Title Director Date _____

Employee: Concur with Rating Disagree (Employee comments on back)

Signature _____ Date _____

REVIEWED AND APPROVED BY:

Division _____ Signature: _____ Title Director Date _____

Department Edward S.C. Harbury Signature: _____ Title _____ Date _____

EMPLOYMENT HISTORY

Include jobs within past ten years. Give earlier job history, if pertinent to job applied for. Include military experience as part of job history. Include period of unemployment over three months in length. Use additional pages if needed to give complete employment history.

START with MOST RECENT JOB FIRST

| | |
|----------------------------|---|
| Dates of Employment | Job Title: Partner in Construction Company |
| From 7-72 | Duties: as required in construction: bid jobs, order material, assist in job completion |
| To: Present 7-74 | |
| Starting Salary | |
| \$ 250. per week | |
| Final Salary | Name of Employer: Kooreny-Turner Construction Co. |
| \$ 250. per week | Address: 7411 Papa Circle, Anchorage, Alaska 99502 |
| Hrs. per week: as required | Reason for leaving: RECEIVED OFFER |

| | |
|-----------------------------|---|
| Dates of Employment | Job Title: Civilian: Operations Officer |
| From 11-15-71 | Duties: Military: Director of Operations of Airlift Group |
| To: 1-7-72 | |
| Starting Salary | SEE ATTACHMENT II.A. |
| \$ 16,000+ per annum (GS12) | |
| Final Salary | Name of Employer: U. S., Alaska Air National Guard |
| \$ 19,000+ per annum (GS13) | Address: Kulis Air National Guard Base, Anchorage |
| Hrs. per week: 40 | Reason for leaving: Retired from military position resulting in separation from civil service position. |

| | |
|------------------------------|---|
| Dates of Employment | Job Title: Civilian: Safety Officer. Military: Group |
| From 4-15-66 | Duties: Safety Officer |
| To: 11-15-71 | |
| Starting Salary | SEE ATTACHMENT II.B. |
| \$ 13,000+ per annum (NGC12) | |
| Final Salary | Name of Employer: U. S., Alaska Air National Guard |
| \$ 16,000+ per annum (GS12) | Address: Kulis Air National Guard Base, Anchorage |
| Hrs. per week: 40 | Reason for leaving: Promoted to Operations Officer and Director of Operations of Airlift Group. |

| | |
|---------------------|--|
| Dates of Employment | Job Title: Police Officer |
| From 3-58 | Duties: SEE ATTACHMENT II.C. |
| To: 2-66 | |
| Starting Salary | |
| \$ 365. per month | |
| Final Salary | Name of Employer: Portland Police Department |
| \$ 612 per month | Address: City of Portland, Portland, Oregon |
| Hrs. per week: 40 | Reason for leaving: Moved to Alaska to take Safety Officer position. |

| | |
|---------------------|---|
| Dates of Employment | Job Title: Disaster Control Officer, 313 TAG Sqdrn. |
| From 1959 | Duties: SEE ATTACHMENT III. |
| To: 1964 | |
| Starting Salary | |
| \$ per | |
| Final Salary | Name of Employer: |
| \$ per | Address: |
| Hrs. per week: | Reason for leaving: |

**SEE ATTACHMENT IV.

AIR OPERATIONS OFFICER (PILOT)

Organizes and implements the orders, directives and programs appropriate to a particular flying unit.
Works within the general guidelines established by the regulations applicable to the unit.
Has final responsibility for the proper application of the unit resources expended conducting the flying operation and appropriate ground training.
Directs the flying operation, plans or supervises the preparation of plans and programs of aircrew assigned regarding currency in medical, physiological and training requirements.
Supervises the flying training program including evaluation and corrective action as may be required.
Plans and establishes Standard Operating Procedures required for a safe and efficient operation.
Establishes plans and procedures for processing and handling aircraft accidents, evacuation and mobilization as required.
Directs and supervises the maintenance of individual and unit records.

Exercises overall supervision of technicians (plus additional 120 reserve personnel) classified in grades to GS-12.
Monitors the work of subordinates and provides guidance and assistance in execution of their duties.
Has personnel management responsibilities including commending selection of key personnel, appraisal and assignment of performance ratings, administration of discipline, accomplishment of required training of key subordinate personnel.

POLICE OFFICER

Is responsible for traffic enforcement, investigates and establishes cause factors of vehicle/pedestrian accidents. Conducts weekly school for violators of pedestrian traffic laws.

Is knowledgeable of use of radar equipment and checking of traffic flow.

Trains new assignees to the department.

INVESTIGATION DIVISION (VICE, NARCOTICS, ETC.)

Is responsible for location and follow-up of various activities such as liquor law violations, gambling, prostitution, narcotics problems and other acts.

Although each division of the police department has special areas of primary concern, they each require a thorough investigation, knowledge of the violation with regard to the law and a responsible presentation which would lead to conviction when presented in a court of law.

ATTACHMENT III.

LLOYD IVEN TURNER

DISASTER CONTROL OFFICER

Assists in the establishment of the Unit Disaster Control procedure and plans.
Monitors the results of practice drills and evaluates problem areas.
Supervises the personnel during mobility exercises of the unit.
Assists with training procedures of personnel assigned to Disaster Control duties.

BUSINESS SCHOOL:

City of Portland Police Academy.
Portland, Oregon
Full time attendance - 1958 - five week
initial training with two week annual
refresher courses.
Training in various phases of law enforce-
ment and investigation techniques.

TECHNICAL SCHOOLS:

1. University of Southern California
Los Angeles, California
Full time attendance - 1967 - July
to October.
Accident Prevention/Investigation.
2. University of New York, New York, N.Y.
Full time attendance - 1967 - November
through December.

SERVICE SCHOOLS:

1. Pilot Training Course, U.S.A.F.
Full time - 1943--1945.
Commissioned 2nd Lt., Pilot, U.S.A.F.,
April 1945.
2. Disaster Control Officer Course.
Lowry A.F.B., Colorado
Full time - October-November 1960.
Disaster Control/Preparedness Officer
Course.
3. Explosive Safety Course.
Lowry A.F.B., Colorado
Full time - April-May 1971
Explosive Safety.
4. U.S.A.F. Air War College
Correspondence course - 1970--1972.
Not complete.

C IEF OF SAFETY

Performs duties in accordance with policies and procedures established in regulations.

Plans and organizes and supervises flying, ground, missile, nuclear and explosive safety activities.

Develops plans and procedures for preparation, procurement and dissemination of educational and engineering safety materials.

Determines need for safety education of groups or persons by analysis of operations or review of survey and accident reports.

Plans safety training programs to acquaint supervisory personnel with responsibility for applying safe practice.

Conducts lectures, programs and demonstrations to promote safety consciousness.

Reviews and analyzes directives, regulations, accident reports, safety data and local operating conditions to determine requirements for safety program.

Maintains records, files, charts, graphs on safety activities.

Monitors activities concerned to insure compliance with safe practices, accident prevention policies and standardized training and operations procedures.

Reviews reports of alleged flying violations and initiates preventive actions as appropriate.

Advises commanders and staff officers on problems pertaining to safety and status of safety programs.

Inspects facilities and coordinates with appropriate agencies to insure compliance with safety regulations and programs.

Maintains a continuous study of flight operations to correct conditions detrimental to flying safety.

Prepares reports on results of surveys and investigations and follows through to assure corrective action.

Coordinates with supervisors and staff personnel concerning safety standards within individual functional areas.

Coordinates with motor transportation activities to insure adequate training of vehicle operators in traffic safety.

Coordinates with fire and crash rescue activities on matters concerning fire prevention.

Assures that crash and rescue personnel are entirely familiar with rescue methods relative to each type of aircraft in operation at his facility.

Conducts flying and ground safety studies and recommends corrective action; analyzes charted and reported information, such as accident frequency, cause data and safety survey reports, to determine areas or sources of recurring accidents and recommends action to correct unsafe procedures and conditions; reviews plans and specifications and drawings for construction, alteration, and repair to insure compliance with safety principles; investigates accidents/incidents, determines human causes and recommends such corrective action as removal of obstructions, installation of signs or signals, and change in speed limits. Prepares local safety standards and assures implementation of established standards and assures implementation of established standards and procedures.

DISASTER CONTROL OFFICER

Assists in the establishment of the Unit Disaster Control procedure and plans.
Monitors the results of practice drills and evaluates problem areas.
Supervises the personnel during mobility exercises of the unit.
Assists with training procedures of personnel assigned to Disaster Control duties.

Kevin

MEMORANDUM

State of Alaska

TO: Larry Crawford
Chief of Staff
Office of the Governor

DATE: 4/22/83

FILE NO:

TELEPHONE NO: 465-4600

RLR
FROM: Richard L. Rountree
Administrative Services Division
Department of Military Affairs

SUBJECT: Employee Resumes

In accordance with your memo per subject, dated April 13, 1983, the following is submitted:

Name: Richard L. Rountree

Position: Director of Administrative Services Division

Location: Goldstien Bldg. - Juneau, Ak.

Date of Appointment: 1 March 1983

Salary: \$53,640.00 (Annual Base)

Copy of Resume attached.

RESUME - RICHARD L. ROUNTREE

I submit this resume in addition to and to update my State Application file.

My appropriate experience and qualifications for the position include the following:

1. Five years plus as Department Supply Officer for the Department of Public Safety. My duties were: (1962 - 1967)
 - A. Responsible for and personally performed all procurement functions for the Department.
 - B. Responsible for and supervised stock control and property control for the Department.
 - C. Responsible for and directed operation of mailroom and messenger service.
 - D. Responsible for and maintained Department S.O.P. pertaining to Supply and Property Control.
 - E. Formulated vehicle specs for all Public Safety Vehicles and updated when necessary.
 - F. Initiated orders for Public Safety vehicles and approved payments for same.
2. One year as manager of a marine store. (1967 - 1968)
 - A. Responsible for ordering and maintaining stock.
 - B. Responsible for employee training and supervision.
3. Four years plus as Supply Officer with Department of Highways. (1972 - 1976)
Duties were as follows:
 - A. Responsible for maintaining a viable property control system for the Department.
 - B. For two years I was responsible for Department Reproductions Unit. Duties included monitoring inventories of supplies, auditing job orders and personnel administration.
 - C. For two years I was responsible for and supervised the switchboard operation at headquarters.
 - D. Responsible for and coded all billings for leases and rental of equipment.
 - E. Was responsible for and supervised the licensing, control and issuing of license plates for all state vehicles.
 - F. Assisted in the control of the State equipment fleet.
 - G. Was responsible for and directed the disposal of state vehicles and equipment and processed for sale, transfer, destruction, or excessing.
4. Now working for the Department of Military Affairs as an Administrative Officer II. (1976 - Present) Duties include:
 - A. Responsible for preparation and maintenance of the Department budget. Attend Budget Review Committee hearings and respond as necessary.
 - B. Responsible for the Department personnel function.
 - C. Certifying Officer for and supervisor of accounting Section.
 - D. Responsible for and technical supervision of the Department Supply & Property Control function.
5. I have attended and satisfactorily completed the following training courses:
 - A. IBM "Systems Design and Analysis."
 - B. AMA Supervisor Management course "Management Principles."
 - C. State "Labor Contract Administration."
 - D. State Accounting Manual course
 - E. Civil Service Zero Base Budgeting course
 - F. NIGP Course "Basics of Public Purchasing."

Dept. of Administration

FRANK RAYE, DIRECTOR OF PERSONNEL
DEPT. "OF" ADMINISTRATION

RESUME HIRED: JAN 16, 1983

862,532/yr.

A. PERSONAL

Name: Frank Raye
Address: S.R.A. Box 31-Y
Anchorage, Alaska 99507
Home Phone: 344-4491
Business Phone: 264-0574
Social Security Number: 553-40-5683

B. EDUCATION

1949 Graduated from Washington High School, San Francisco, California.
1958 B.A. Degree from the University of California at Berkeley with a Social Science (U.S. History) major and an English minor.
1959 General Secondary Teaching Credential from the University of California.

C. WORK EXPERIENCE

August 1, 1974 to Present: Personnel Director, Alaska Court System. Responsible for all personnel functions for approximately 600 employees throughout Alaska. Responsibilities include classification and pay, management staffing, employee relations and affirmative action.

May 1, 1973 to July, 1974: Personnel Officer III, State of Alaska, Department of Education and State-Operated Schools. Performed all departmental personnel functions for two departments. Duties included classification and pay, management staffing, reorganizing and employee relations.

April 1, 1970 to April 30, 1973: Personnel Officer II, State of Alaska, Department of Education. Performed all departmental personnel functions including establishment and maintenance of a classification maintenance program and employee relations.

April 14, 1969 to March 31, 1970: Personnel Analyst III, State of Alaska, (Central) Division of Personnel. Functioned as a leadman in the Classification and Pay Section. Duties included extensive classification work. Analyzed and evaluated jobs and allocated them to an appropriate classification and salary level.

December 14, 1964 to April 10, 1969: Personnel Analyst, City of Hayward, California. Functioned as a generalist specializing in classification and pay. However,

duties included recruitment and examination, benefits administration, employee relations and training.

D. MILITARY EXPERIENCE

Active Duty U.S. Air Force, June 1951 through August 1956
(Honorable Discharge).



EMPLOYEE

INSTRUCTIONS: A SEPARATE APPLICATION IS REQUIRED. COMPLETE AND SPECIFIC ANSWERS WILL BE DETERMINATION OF WHETHER YOU QUALIFY FOR THE APPLICATIONS FOR TEMPORARY EMPLOYMENT WHICH YOU ARE SEEKING WORK. APPLICATIONS YEAR, AND PART TIME WORK, SHOULD BE SUBMITTED. PLEASE USE TYPEWRITER OR PRINT LEGIBLY WITH INK.

This 1977 application for State Employment form was pulled from Dan Fales Dept. of Administration personnel folder. Currently she is Director of Public Defender Agency - Salary is \$5,236.00 per month.

1. TITLE OF JOB CLASS FOR WHICH I AM APPLYING: Assistant P

PERSONAL DATA

2. SOCIAL SECURITY NO. 2,82 | 50 | 3,226

3. NAME (Last) (First) F.A.B.E. D.A.N.A. IA

4. ADDRESS (Street &/or P.O. Box) 1443 K ST.

(City) (State) (Zip Code) A.V.C. HO R.A.G.E. AK 99501

5. TELEPHONE (Home) (Business) 9,07 | 2,79 | 8,204 | 2,79 | 7,541

6. DATE OF BIRTH 0,3 | 2,9 | 5,1

REPORT ADDRESS AND TELEPHONE CHANGES PROMPTLY

7. EQUAL OPPORTUNITY EMPLOYMENT: THE STATE OF ALASKA IS REQUIRED BY FEDERAL LAW TO HAVE AN AFFIRMATIVE ACTION PROGRAM WHICH WILL ENSURE FAIR EMPLOYMENT PRACTICES. THE FOLLOWING QUESTIONS ARE MADE IN CONFORMANCE WITH THE ADMINISTRATION OF THIS FAIR EMPLOYMENT PRACTICES PROGRAM. ACTIONS TAKEN WILL NOT BE BASED ON RACE, SEX, NATIONAL ORIGIN, NOR OTHER NON-MERIT FACTOR.

7. a) I AM . . . (PLEASE CHECK ONE OF THE FOLLOWING BOXES:)
White Black Spanish American Indian Asian Eskimo
Alut Other
FEMALE
MALE

7. b) I WAS BORN IN: THE UNITED STATES OF AMERICA (ENTER "Y" IN BOX)
ANOTHER COUNTRY: _____ (ENTER "N" IN BOX)

8. I AM A USA CITIZEN, OR, I AM A RESIDENT ALIEN WITH A WORK PERMIT ISSUED BY THE USA DEPARTMENT OF JUSTICE. (YES--enter "Y" in box; NO--enter "N" in box.)

9. I AM A RESIDENT OF ALASKA (FROM 7/1/76 TO Present)

10. I AM A VETERAN (List dates, Branch & Type of Discharge)

11. I LEARNED OF THE POSITION FOR WHICH I AM APPLYING FROM: (ENTER CORRECT CODE IN BOX AT LEFT)

- E-Employment Center R-Radio Station
- F-Personal Friend T-T.V. Station
- S-State Employee N-Newspaper
- P-Div. of Personnel O-Other
- D-A Dept. Personnel Office

12. I AM APPLYING FOR: (ENTER CORRECT CODE IN BOX AT LEFT)

- H- INITIAL HIRE IN PERMANENT POSITION
- P- PROMOTION (Currently in a Permanent Position)
- T- TEMPORARY EMPLOYMENT

DO NOT COMPLETE THIS SECTION IN/REV. _____

| EXAM RECORD | | | | | |
|-------------|-------|------|----|----|---|
| | SCORE | DATE | PF | WT | S |
| MO | | | | | |
| W | | | | | |
| TE | | | | | |
| ORAL | | | | | |
| O | | | | | |
| AV | | | | | |
| VP | | | | | |
| EC | | | | | |
| FA | | | | | |

DO NOT COMPLETE

26. EMPLOYMENT HISTORY. INCLUDE ALL BS WITHIN PAST TEN YEARS. GIVE EARLY JOB HISTORY, IF PERTINENT TO JOB APPLIED FOR. INCLUDE ANY PERIOD UNEMPLOYMENT OVER THREE MONTHS IN LENGTH. USE ADDITIONAL PAGES IF NEEDED TO GIVE COMPLETE HISTORY. START WITH LAST OR PRESENT POSITION AND WORK BACKWARDS.

| | |
|---|---|
| EMPLOYING FIRM: <i>Alaska Supreme Court</i> | FROM: <i>7/78 - 1/79</i> |
| FIRM ADDRESS: <i>303 K St</i> | TO: <i>7/77</i> |
| JOB TITLE: <i>Law Clerk</i> DUTIES: <i>Research + writing</i> | HOURS PER WEEK: <i>40 r</i> |
| | STARTING SALARY: \$ <i>1620</i> PER <i>mo</i> |
| | FINAL SALARY: \$ <i>1705</i> PER <i>mo</i> |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: <i>Edmond Burke</i> |
| REASON FOR LEAVING: <i>Job terminated</i> | MAY WE CONTACT YOUR PRESENT EMPLOYER? <i>no</i> |

| | |
|--|--|
| EMPLOYING FIRM: <i>Hart, Leavelle + Hall</i> | FROM: <i>12/1/75 - 7/5/76</i> |
| FIRM ADDRESS: <i>735 Bishop, Honolulu Hawaii</i> | TO: <i>3/1 - 76</i> |
| JOB TITLE: <i>Legal Intern</i> DUTIES: <i>research + writing trial prep.</i> | HOURS PER WEEK: <i>40 r</i> |
| | STARTING SALARY: \$ <i>500</i> PER <i>mo</i> |
| | FINAL SALARY: \$ <i>"</i> PER <i>"</i> |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: |
| REASON FOR LEAVING: <i>return to Northwestern U. Law</i> | |

| | |
|--|---|
| EMPLOYING FIRM: <i>Zalkind + Zalkind</i> | FROM: <i>1-1-75</i> |
| FIRM ADDRESS: <i>650 Atlantic Ave, Boston MA</i> | TO: <i>9-1-75</i> |
| JOB TITLE: <i>Legal Intern</i> DUTIES: <i>research + writing trial prep.</i> | HOURS PER WEEK: <i>40 r</i> |
| | STARTING SALARY: \$ <i>80</i> PER <i>week</i> |
| | FINAL SALARY: \$ <i>"</i> PER <i>"</i> |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: |
| REASON FOR LEAVING: <i>return to law school</i> | |

| | |
|--|--|
| EMPLOYING FIRM: <i>John Tim McCall, P.S.C.</i> | FROM: <i>12-1-75</i> |
| FIRM ADDRESS: <i>700 W. Jefferson, Louisville KY</i> | TO: <i>3-1-75</i> |
| JOB TITLE: <i>Legal Intern</i> DUTIES: <i>research + writing trial prep.</i> | HOURS PER WEEK: <i>40 r</i> |
| | STARTING SALARY: \$ <i>100</i> PER <i>week</i> |
| | FINAL SALARY: \$ <i>"</i> PER <i>"</i> |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: |
| REASON FOR LEAVING: <i>return to law school</i> | |

| | |
|--|---|
| EMPLOYING FIRM: <i>James Gentry</i> | FROM: <i>6-1-74</i> |
| FIRM ADDRESS: <i>Boylan MIT</i> | TO: <i>9-1-74</i> |
| JOB TITLE: <i>Legal Intern</i> DUTIES: <i>research + writing</i> | HOURS PER WEEK: <i>40 r</i> |
| | STARTING SALARY: \$ <i>75</i> PER <i>week</i> |
| | FINAL SALARY: \$ <i>"</i> PER <i>"</i> |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: |
| REASON FOR LEAVING: <i>return to law school</i> | |

| | |
|---------------------|------------------------------|
| EMPLOYING FIRM: | FROM: |
| FIRM ADDRESS: | TO: |
| JOB TITLE: DUTIES: | HOURS PER WEEK: |
| | STARTING SALARY: \$ PER |
| | FINAL SALARY: \$ PER |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: |
| REASON FOR LEAVING: | |

CONDITIONS OF EMPLOYMENT

PLEASE READ CAREFULLY THE ANNOUNCEMENT FOR THE JOB FOR WHICH YOU ARE APPLYING. YOUR NAME WILL BE MADE AVAILABLE ONLY TO VACANCIES THAT MEET THE CONDITIONS OF EMPLOYMENT INDICATED BY YOUR ANSWERS BELOW. RESTRICTIONS NOT COMMON TO THE JOB MAY RESULT IN NOT BEING CONSIDERED. YOU MAY ALTER YOUR CONDITIONS OF EMPLOYMENT BY NOTIFYING THE DIVISION OF PERSONNEL IN WRITING AT ANY TIME DURING THE PERIOD OF YOUR ELIGIBILITY. FAILURE TO ACCEPT A JOB OFFER UNDER THE CONDITIONS YOU HAVE INDICATED MAY RESULT IN REMOVAL OF YOUR NAME FROM THE ELIGIBLE LIST.

27. I AM WILLING TO ACCEPT EMPLOYMENT IN THE FOLLOWING LOCATIONS:

- ANY AREA OF STATE
- ANCHORAGE FAIRBANKS JUNEAU KETCHIKAN _____

28. I AM WILLING TO WORK FOR THE FOLLOWING DEPARTMENTS:

- | | | |
|---|---|--|
| <input type="checkbox"/> ANY DEPARTMENT | <input type="checkbox"/> 07 LABOR | <input type="checkbox"/> 13 PUBLIC WORKS |
| <input checked="" type="checkbox"/> 01 OFFICE OF THE GOVERNOR | <input type="checkbox"/> 08 COMMERCE | <input type="checkbox"/> 14 HIGHWAYS |
| <input type="checkbox"/> 02 ADMINISTRATION | <input type="checkbox"/> 09 MILITARY AFFAIRS | <input type="checkbox"/> 15 ECONOMIC DEVELOPMENT |
| <input type="checkbox"/> 03 LAW | <input type="checkbox"/> 10 NATURAL RESOURCES | <input type="checkbox"/> 18 ENVIRONMENTAL CONSERVATION |
| <input type="checkbox"/> 04 REVENUE | <input type="checkbox"/> 11 FISH & GAME | <input type="checkbox"/> 19 STATE OPERATED SCHOOL |
| <input type="checkbox"/> 05 EDUCATION | <input type="checkbox"/> 12 PUBLIC SAFETY | <input type="checkbox"/> 21 COMMUNITY & REGIONAL AFFAIRS |
| <input type="checkbox"/> 06 HEALTH & SOCIAL SERVICES | | |

29. I WILL ACCEPT A POSITION REQUIRING TRAVEL TO THE FOLLOWING EXTENT:

- NO TRAVEL OCCASIONAL FREQUENT CONTINUOUS REMOTE AREAS

30.

I WILL BE ABLE TO REPORT TO WORK immediately DAYS AFTER BEING NOTIFIED THAT I WAS HIRED.

CERTIFICATE OF APPLICANT

I HEREBY CERTIFY THAT ALL INFORMATION MADE ON OR IN CONNECTION WITH THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT ANY MISREPRESENTATION OR CONCEALMENT OF MATERIAL FACT WILL BE SUFFICIENT GROUND FOR REJECTION OF MY APPLICATION, REMOVAL FROM THE ELIGIBLE LIST, OR REMOVAL FROM EMPLOYMENT.

DATE 10/27/77 SIGNATURE (IN INK) Diana Fabe

CHECK YOUR APPLICATION! BE SURE THAT YOU HAVE FILLED IT IN COMPLETELY.

TYPING SKILL CERTIFICATION

IF THE JOB CLASS FOR WHICH YOU ARE APPLYING HAS A TYPING REQUIREMENT, YOUR APPLICATION WILL NOT BE CONSIDERED UNTIL THIS SELF-CERTIFICATION HAS BEEN COMPLETED. READ THE STATEMENT BELOW AND ESTIMATE YOUR TYPING SPEED AT THE LEVEL WHICH YOU ARE COMPLETELY CONFIDENT YOU CAN PERFORM. IF YOU ARE NOT CONFIDENT ABOUT YOUR TYPING SPEED, CONTACT THE LOCAL EMPLOYMENT CENTER AND ARRANGEMENTS WILL BE MADE FOR A TYPING TEST.

I HEREBY CERTIFY THAT I CAN TYPE AT A SPEED EQUAL TO OR GREATER THAN _____ WORDS PER MINUTE WITH FEWER THAN _____ TOTAL ERRORS (MINIMUM 5 MINUTE EXERCISE). I UNDERSTAND THAT I AM BEING EXAMINED ON THE BASIS OF THIS CERTIFICATION AND THAT INABILITY TO PERFORM AS CERTIFIED MAY CONSTITUTE BASIS FOR SEPARATION DURING THE PROBATIONARY PERIOD.

DATE _____ SIGNATURE (IN INK) _____

THE STATE OF ALASKA IS AN EQUAL OPPORTUNITY EMPLOYER

LISA RUDD
2327 LORE ROAD
ANCHORAGE, ALASKA 99507
Telephone (907) 344-2623

RESUME

Education: Bennington College, Vermont. B.A. in American History and Government, 1956.

University of Alaska, Anchorage. Master's degree in Public Administration, 1975.

Experience:

1979-82: (During this period I have not sought employment. The following is a partial list of my activities, some of which were done on a paid basis.)

Manager of two estates and my own investments.

Part time teacher, Anchorage Community College. (1980 & 1982)

Consultant to the National Organization for Women, Washington, D.C. (1981)

Member of the Governor's Blue Ribbon Committee on Alaska Lands. This committee was appointed to help with the state's lobbying effort on the Alaska lands issue before Congress. (1979-80)

Monthly public affairs columnist, Anchorage Daily News. (1979-80)

Member of the Alaska Advisory Committee to the United States Commission on Civil Rights.

Occasional public affairs interviewer, KAKM, Anchorage.

Have also served on the boards of several social service and arts organizations.

1975-78: Member of the Alaska House of Representatives. Appointed by Governor Jay S. Hammond in 1975. Elected to a two year term in 1976. Chose not to run for re-election in 1978. Served as Chair of the House Community and Regional Affairs Committee and as a member of the Commerce and Judiciary Committees.

1974-75: Member of the Governor's Equal Employment Opportunity Committee. Appointed by Governor William A. Egan. The committee oversees the work of the State Equal Employment Opportunity Office.

Member of the Anchorage Employee Relations Board. Appointed by Mayors Jack Roderick and George Sullivan. The board designates bargaining units, conducts representation elections and hears complaints of unfair labor practices for the Municipality of Anchorage.

1974-75, 1966-70: Member of the Alaska State Commission for Human Rights. Appointed by Governor William A. Egan. The commission enforces the state's laws against discrimination.

1974: Coordinator of Education Programs, Alaska Native Foundation. Researched and wrote the report "Higher and Adult Education Needs in Rural Alaska". Work contributed to the establishment of the University of Alaska's Rural Education Division. Supervisor: Emil Notti.

1972-72: Director of the Equal Employment Opportunity Program, Anchorage School District (3000 employees). Work resulted in a major increase in the number of minority employees and a modest increase in the number of women in administrative positions. Supervisor: Joe Montgomery.

1970-71: Member, Anchorage Area Charter Commission. The commission was elected to draft a charter to unify the Anchorage city and borough governments.

Memberships: American Society for Public Administration

National Federation of Business and Professional Women

Alaska Women's Political Caucus

Honors: State Honorary Member, Delta Kappa Gamma International Society of Women Educators, 1979.

Winner of the Soroptimist Club of Anchorage's first annual "Women Helping Women" award, 1979.

First performance of the Juneau-Douglas Little Theater's production of "The Doll's House" dedicated to Lisa Rudd, 1977.

Personal: Born in Boston, Massachusetts. An Alaska resident since 1959. Widow, two grown children. Excellent health.

STATE OF ALASKA
OFFICE OF THE GOVERNOR
JUNEAU

JAY S. HAMMOND
GOVERNOR

NEWS RELEASE



FOR INFORMATION CONTACT:
Chuck Kleeschulte
Press Secretary
Office of the Governor
Pouch A, Juneau, Alaska 99811

Bus. Phone: (907) 465-3500
Res. Phone: (907) 586-1069

Pete Spivey

SHEFFIELD ANNOUNCES ADMINISTRATION APPOINTMENT
11-18-82
#1

FOR IMMEDIATE RELEASE

JUNEAU--Governor-Elect Bill Sheffield this afternoon announced the appointment of Lisa Rudd of Anchorage as the new Commissioner of the state's Department of Administration.

Rudd, a former member of the Alaska House of Representatives, has a background in public administration and is highly qualified for her new post, Sheffield said.

"I am delighted to make this offer to her and I am delighted that she has accepted. She is exceptionally qualified for this job," Sheffield said.

Rudd, 49, was appointed to the House by Gov. Jay Hammond in 1975. She was elected to a full two-year term in 1976, but chose not to seek re-election in 1978. During her tenure in the House she served as chair of the House Community and Regional Affairs Committee and was a member of the Commerce and Judiciary Committees.

Rudd, a former part-time teacher, was a member of the Alaska Advisory Committee to the United States Commission on Civil Rights. She also served as a member of the Governor's Blue Ribbon Committee on Alaska Lands, lobbying on the lands issue in 1979-80.

MORE

Rudd, a member of the Governor's Equal Employment Opportunity Committee by appointment of Democratic Governor William A. Egan, was a consultant to the National Organization for Women in Washington, D.C.

Rudd received a B.A. degree in American History and Government from Bennington College in Vermont in 1956. She also holds a master's degree from the University of Alaska, Anchorage, in Public Administration.

JOHN D. HAYWOOD
~~105 Walton Park~~
~~Helrose, MA 02176~~
~~617/665-3465~~

Occupation:

CORPORATE RISK MANAGER

11/77 to Present
Business Experience:

May, 1974, to present

3-3

Corporate Risk Manager for Chelsea Industries, Inc., of Boston, a diversified manufacturer of textiles, plastics and food products with 25 manufacturing locations in 14 states and abroad. I report directly to the Director of Personnel and Industrial Relations and the Vice President of Administration, and am responsible for the developing, installing, communicating, and monitoring of all risk management activities coincident with the objective of preserving and protecting the assets and earning ability of the company. Other responsibilities include the discovery and analysis of risks which could have an adverse effect on the corporate assets; recommendation of appropriate levels of risk retention; budgeting; allocation of costs to divisions and subsidiaries; and administration of the risk management policies.

Specific accomplishments include: 1) consolidating 15 pension and profit-sharing plans into one corporate-wide program, selecting the Actuary and Trustee, and communicating the new plan to all employees; 2) eliminating non-essential broker and consultant services; 3) implementing self-insurance in both Workers Compensation and medical programs, retaining cash within the corporation while reducing claims; and 4) broadening coverage on all insurance contracts consistent with cost and availability.

I have developed excellent working relationships with the insurers, brokers, attorneys, actuaries and other service agencies which are vital to the success of the risk management function. I have also had experience with the following governmental agencies: IRS Pension Division, P3GC (2 terminations), Dept. of Labor, OSHA (6 inspections), and the Consumer Product Safety Commission.

Communication with senior management and employees is through direct contact, working administration manuals, newsletters, memoranda, and an annual report to management.

December, 1972, to May, 1974:

1-5

Account executive with Fred S. James & Co., of New England, Inc. (Boston), with responsibility for large risks with premiums of \$6 million annually. Development and implementation of self-insurance programs for employee benefits and Workers Compensation. Coordination of loss prevention, claims, and OSHA activities for accounts which were serviced.

September, 1971, to December, 1972:

Self-employed as licensed insurance advisor and employee benefits consultant in the Commonwealth of Massachusetts.

January, 1968, to September, 1971:

3-3

Manager of Codman Insurance Agency, Inc., a general insurance agency in Boston associated with a major commercial real estate and development firm.

August, 1965, to January, 1968:

Licensed agent with Allstate Insurance Co., Woburn, MA. All lines of insurance and mutual funds.

March, 1963, to August, 1965:

Commercial casualty underwriter with Fireman's Fund Insurance Company, Boston.

Education:

English High School, Boston, MA., 1955
Ohio University, Athens, Ohio, AB, cum laude, 1959

Military Service:

Commissioned officer, Army Air Defense Artillery, 1959-1963

Professional Affiliations and Designations:

Chartered Property and Casualty Underwriter, 1966; member, Boston Chapter
Associate in Risk Management Certificate, 1973; member, Massachusetts Risk and Insurance Management Society; member, American Risk and Insurance Management Society

Personal:

Age 40, married, three children.
Height: 5'9", weight: 156, health: excellent.
Willing to relocate.

References furnished upon request.

The Boeing Company
Seattle, Washington

August 1960 - July 1963
EDP Analyst

Duties: I was hired as a trainee programmer and worked my way up to a Lead Programmer with a team of four people. The major system I was involved with was an inventory project which reported the status of all the parts required to produce a Minuteman missile. I resigned to accept a position with the State of Alaska.

Personal Data

Education: Electronics, Heald College
Many technical data processing courses

Military: U.S. Army Security Agency, Honorable Discharge, Rank E-5

Marital Status: Married, Three children

Date of Birth: November 26, 1938

CHARLES M. NORTHRIP - Executive Director: AK. Public Broadcasting Commission
Dept. of Administration
Date hired: June 8, 1981
Curriculum Vitae Range 26 D

3300 Foster, Juneau, Alaska 99801
Telephone: (907) 586-1369 - Home
(907) 465-2846 - Office

EDUCATION

| | | | |
|-----------------------|-------|------|-------------------------------|
| Ohio University | Ph.D. | 1969 | Mass Communication/Management |
| University of Florida | M. A. | 1963 | Mass Communication/Management |
| University of Florida | B. S. | 1962 | Broadcasting |
| University of Florida | A. A. | 1960 | Liberal Arts |

Course work concentrated in the following areas: mass communication; management; arts and humanities; political science/history; education.

Thesis: "Ethics Criteria Used by Television Newsmen in Florida"
Dissertation: "Teaching Announcing in the Foreign Language Laboratory:
An Experimental Comparison with Traditional Methods"

Harvard University April 1980; Completion of Executive Management Program

PROFESSIONAL EXPERIENCE

- Present: state Employment Executive Director, Alaska Public Broadcasting Commission. Chief Executive for nine-member, Governor appointed commission, charged with coordinating and encouraging public radio and television throughout Alaska. Fifteen radio and three television stations plus several other telecommunications entities depend on the APBC for major support. Author of long-range plan for public broadcasting in Alaska. Supervise Commission staff and all budgetary and operating functions of agency.
- 1976 - 1981: President and General Manager for Capital Community Broadcasting, Inc. Responsible for the operation of KTOO(FM) and KTOO-TV, public (non-commercial) broadcasting stations serving the Juneau area. CCBI also provided daily TV coverage of the Alaska Legislature and other governmental activities to all stations in the State via satellite. Wrote proposals resulting in funds to increase radio station's power and procure equipment to activate TV station.
- 1973 - 1976: State Employment Satellite Experiment Coordinator for State of Alaska. Position established in Office of the Governor. Duties included: (1) Coordination of all communications satellite activity by State of Alaska including audio programs on ATS-1 and video/audio programs on ATS-6 and CTS; (2) frequent contact with Federal funding agencies; (3) advising Governor on telecommunication matters, and (4) supervising the structuring of program material for use on the satellites.
- 1971 - 1973: Director of Media Services for University of Alaska, and Associate Professor of Mass Communication. Responsible for overall supervision of all

media activities of the University of Alaska. Supervised four departments--served as General Manager for KUAC (FM) - TV; supervised departments of Audio-Visual Communication, and Engineering and Maintenance. Advised President of the University on all telecommunications matters. Coordinator for University statewide telecommunication endeavors.

- 1969 - 1971: *State Employment* Executive Director, Alaska Educational Broadcasting Commission. Chief Executive for nine-member, Governor appointed commission, charged with coordinating and encouraging educational broadcasting throughout Alaska. Supervised work of legal and engineering consultants in applying for new and modified station licenses; dealt with federal and private foundation officials on funding; advised Governor of Alaska on telecommunications matters; wrote proposal which resulted in use of NASA ATS-1 satellite being granted to Alaska; represented Alaska at regional and national telecommunications meetings, including two Wingspread Conferences on educational technology.
- 1963 - 1969: Manager KUAC (FM) and Assistant Professor of Broadcasting for University of Alaska. (1968-69 year spent on sabbatical leave completing Ph.D.) Total responsibility for operations, maintenance, and programming of Alaska's only educational radio station; station went from 12 hour a day to 18+ hour a day operation; locally-produced public programming increased from one to over 10 hours per week; wrote proposals and received funding for three years of support from Title I of the Higher Education Act; organized community program advisory groups; served as telecommunications consultant to several State agencies, including Department of Education and Governor's Satellite Communication Task Force. Also taught courses in broadcasting.
- Prior to 1963: Worked in various educational and commercial stations in Florida (program director, news editor, newsman, writer, salesman, etc.).

AWARDS AND HONORS

B.S. Cum Laude; Grantland Rice Scholarship; Graduate Assistantship, University of Florida; Graduate Assistantship, Ohio University; Teaching Fellow, Ohio University; tenured faculty member, University of Alaska. Honorary fraternities and societies: Phi Eta Sigma (National Freshmen), Kappa Tau Alpha (Journalism), Alpha Epsilon Rho (Broadcasting), Phi Kappa Phi (National).

Affiliations

(and positions held, underline indicates "former")

National Association of Educational Broadcasters; Alaska Association for the Arts (president and board member); American Association of University Professors (secretary); Chapel by the Lake (Elder; Choir Director); Alaska Press Club (board member); Juneau Lyric Opera Association (president and board member); Juneau Symphony (conductor and percussionist).

ADDITIONAL ACTIVITY

Founding Member - Board of Trustees, Association for Public Broadcasting (NAPTS)

Former Member - Joint NAPTS/PBS Task Force on New Technologies

Former Member - Alaska Legislative Teleconferencing Network Task Force

Program Personality - Two Wingspread Conferences on educational technology.

Topics: The Capabilities of Communications Satellites;
Instructional Radio for Remote Communities

Program Personality - Annual convention of Western Educational Society for Telecommunications.

Topics: Statewide Telecommunications Authorities;
Non-broadcast Methods of Program Distribution

Program Personality - Annual convention of National Association of Educational Broadcasters.

Topic: Instructional Technology Overseas

PERSONAL DATA

Born: March 12, 1940; Daytona Beach, Florida
Marital Status: Married to Pamela C. Northrip
Children: Ian Arthur (1965), Zan Alexis (1968), Ann Nadine (1981)
Health: Excellent

PHOTOGRAPH AND REFERENCES AVAILABLE ON REQUEST

RESUME

NAME: Vernon L. Perry

TITLE: Division Director

DEPARTMENT: Administration, Division of Pioneers' Benefits

DATE OF HIRE: February 1, 1975

SALARY: \$5840.00 per month

STATE EXPERIENCE: 1967-1971

Director Pioneers' Home Division: 1971-1973

Associate Coordinator Office on Aging, Department of Health & Social Services: 1973-1975

Administrator A.P.I., Department of Health & Social Services:

EDUCATION: Bachelor of Art degree in Business Administration, 1951. Walla Walla College; College Place, Washington.

NON - STATE WORK EXPERIENCE:

Douglas Community Hospital, Roseburg, Oregon, 1951-1957, began as Posting Clerk worked up to Assistant Administrator.

1957-1958: Miller Medical Clinic; Pomona, California; Business Manager.

1958-1960: Mojave Hospital; Mojave, California; Administrator.

1960-1964: Roseburg Medical Clinic; Roseburg, Oregon; Business Manager.

1964-1967: Presbyterian Community Hospital; Anchorage, Alaska; Administrator.

VLP/lrd
4/0419-02-PB1

PRESENT: 1/1/83 - DEPUTY COMMISSIONER FOR ADMINISTRATIVE MGMT.,

DEPT. OF ADMINISTRATION

\$5,433/MO.

ANSELM C. H. STAACK

RESIDENCE: 9027 Rosedale Street
Juneau, Alaska 99803
(907) 789-0026

MAIL: P. O. Box 2822
Juneau, Alaska 99803

PERSONAL

DATA: Single, 5'11", 170 lbs., 34 years Old, Good Health

JOB

OBJECTIVE: Executive Organization Management

MILITARY: Deferred

EDUCATION:

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL, North Carolina.
Master in Business Administration, May 1973. Electives in
accounting, finance, economics, marketing. 64 graduate credit
hours. Major project: Study/Implementation of uniform local
government accounting system for State of North Carolina.
Member - Beta Gamma Sigma, national honorary business fraternity.

MORAVIAN COLLEGE, Bethlehem, Pennsylvania.
B.A. in Economics and Business Administration, Summa Cum Laude,
May, 1970. National Association of Accountants Award for distin-
guished academic achievement. Dean's List, 7 semesters. Course
work included accounting, economics, investments, analysis,
statistics, management.

EXPERIENCE:

STATE OF ALASKA, TREASURY DIVISION, Juneau, Alaska. June 1979
to Present. TREASURY COMPTROLLER. Responsible for all accounting,
recording, reporting and safekeeping of all State of Alaska in-
vested funds. Involves five major investment pools; covers 100
funds. Average assets up to \$6.0 billion; funds flow (provided/
used/turnover) excess \$20 billion/year. Full general ledger,
transaction, and asset accounting. Fixed income, marketable
securities, loans, mortgages, foreign securities, precious metals,
financial futures. Maintain all records in auditable form. Also
cash and debt management, including write general obligation bond
prospectus; market over \$700 million in G. O. and revenue bonded
debt in four years -- must have full knowledge of all State
finances. Acting Executive Director of Alaska Medical Facility
Authority. In charge of Division budget preparation, execution,
procurement. Serve as Acting Deputy Commissioner in his physical
absence (approximately one-third of the time). Conduct
Division testimony before legislative committees; write complete
fiscal impact notes. Testified/Fiscal impact calculation on over
120 different legislative bills. Integrate any new programs into
Treasury as necessary.

STATE OF ALASKA, DIVISION OF LEGISLATIVE AUDIT, Juneau, Alaska.
March, 1978 to June, 1979. COMPUTER AUDIT MANAGER. Responsible
for all EDP support, systems analysis, design, systems review,
programming, implementation of Legislative Audit systems to audit
the State of Alaska's accounting system. Emphasis on systems

ANSELM C. H. STAACK

Page 2

EXPERIENCE

Cont'd:

systems design/analysis review, adequacy of internal controls, operations capabilities; design and implementation of 'audit' oriented EDP program packages to recreate original output. Also involved in training and general technical assistance to other audit personnel due to teaching background. Set-up of the first formal EDP audit group in Legislative Audit and management duties.

STATE OF ALASKA, DEPARTMENT OF REVENUE/AUDIT DIVISION, Juneau, Alaska. September, 1976 to March, 1978. OFFICE OPERATIONS MANAGER. Responsible for Individual Income Tax, Withholding and Excise Taxes; Audit Files. Duties included audit program design/implementation, processing systems operations. Heavy involvement in processing systems development and design. Major projects included Divisional audit/processing manual, document locator number system, streamline of 'paperwork pipeline' functions, proper integration with Administrative Service, Enforcement, and other processing/audit functions, State accounting functions. Design MIS system. Assigned to review/investigate/catalog/advise on Child Support Enforcement Agency upon assumption of that agency by Department of Revenue in June/July, 1977. Major work involved review of all operating systems and advise as to corrective action necessary.

Also wrote Revenue Rulings, conducted auditee conferences as to tax rules, issued informal conference opinions as to State tax policy. Assisted on Corporate and Business License audits.

CITY AND BOROUGH OF JUNEAU, ALASKA. December, 1975 to August, 1976. CONTROLLER. In charge of all accounting, reporting and accumulation of management data. Also work in budgeting, hospital accounting/systems operation, Federal and State grants. Involved in beginning of project to completely redo City/Borough accounting and information systems. (The first actual implementation phases on this project were begun in March/April, 1978, with approximately one-half of all systems converted as of March/April, 1979.) Also involved in Bond sale and other financing activities.

STATE OF ALASKA, DIVISION OF LEGISLATIVE AUDIT, Juneau, Alaska. March, 1974 to November, 1975. AUDIT MANAGER. Federal Audits Coordinator. Directed audits of both Federal and State programs; significant training involvement, performance auditing. Involved in development/implementation of new audit programs and report formats.

ARTHUR ANDERSEN & COMPANY, Philadelphia, Pennsylvania. June, 1970 to August, 1971; Summer, 1972; June, 1973 to March, 1974. STAFF AUDITOR. Assigned to do audits of commercial, regulated, and financial institutions. Heavy bank involvement, including audit of bank holding corporation. Also acted in audit supervisory capacity.

10/14/82

ANSELM C. H. STAACK

Page 3

EXPERIENCE

Cont'd: BUCKEYE PIPELINE COMPANY, Macungie, Pennsylvania. Summer, 1969; December, 1969 to January, 1970. ACCOUNTANT. Responsible for preparation of certain management and public utility regulatory reports, including cost of tariff movement study. Accounts payable. This job was during my senior year in college.

PART-TIME: UNIVERSITY OF ALASKA, JUNEAU. January, 1976 to December, 1979. Part-time instructor in Accounting. Also certified to teach Economics, Marketing, and Finance.

LUTHERAN CAMPUS MINISTRY IN CENTRAL NORTH CAROLINA, Chapel Hill, North Carolina. September, 1971 to May, 1973. Business Manager (unpaid) in charge of financial record keeping, budgets, and report preparation.

SEARS, ROEBUCK AND COMPANY, Allentown, Pennsylvania. June, 1966 to August, 1969. Clerk. Responsible for catalog merchandise distribution and customer service aide.

ADDITIONAL
DATA:

CERTIFIED PUBLIC ACCOUNTANT, Alaska (1974)
North Carolina (1973)

Board Member, Bartlett Memorial Hospital, Juneau, Alaska
Finance Committee, January, 1977 to Present
Served as Board President and Vice-President in past.

Member: American Institute of Certified Public Accountants
Alaska Society of Certified Public Accountants
North Carolina Association of Certified Public Accountants
Accounting Research Association (AICPA/FASS)

Speaks/read/write German fluently

REFERENCES: Furnished upon request.

NAME: Robert J. Link

TITLE: Director, Division of General Services and Supply
Department of Administration

Appointed: April 1983
Salary: \$4888/month

PREVIOUS EXPERIENCE:

1/80-4/83 Deputy Director, Division of General Services and Supply
11/78-1/80 Contracting and Facilities Manager
8/76-11/78 Contracting Officer
5/75-6/76 Graduate student Syracuse University; M.B.A. Marketing/
Organizational Theory (ABD)
9/74-5/75 Claims Representative, Social Security Administration;
Rockville, MD
9/70-1/74 Owner/Manager Auto parts business; Anchorage, Alaska
9/68-6/72 Student University of Anchorage - Bachelors Degree;
Economics/Management
9/66-9/70 Sgt. 21 Supply Squadron; Elmendorf AFB, Alaska

CERTIFICATIONS: CPPO - Certified Public Purchasing Officer -
National Institute of Governmental Purchasing.
CPM - Completed two of four modules. Certified
Purchasing Manager. National Association of
Purchasing Management.

NAME: Robert J. Link

TITLE: Director, Division of General Services and Supply
Department of Administration

Appointed: April 1983
Salary: \$4888/month

PREVIOUS EXPERIENCE:

1/80-4/83 Deputy Director, Division of General Services and Supply
11/78-1/80 Contracting and Facilities Manager
3/76-11/78 Contracting Officer
5/75-6/76 Graduate student Syracuse University; M.B.A. Marketing/
Organizational Theory (ABD)
9/74-5/75 Claims Representative, Social Security Administration;
Rockville, MD
9/70-1/74 Owner/Manager Auto parts business; Anchorage, Alaska
9/68-6/72 Student University of Anchorage - Bachelors Degree;
Economics/Management
9/66-9/70 Sgt. 21 Supply Squadron; Elmendorf AFB, Alaska

CERTIFICATIONS:

CPPO - Certified Public Purchasing Officer -
National Institute of Governmental Purchasing.
CPM - Completed two of four modules. Certified
Purchasing Manager. National Association of
Purchasing Management.

RESUME
April 1983

Susan "Sioux" Plummer
P.O. Box 2411
Juneau, Alaska 99803

Born: April 30, 1942
Married; two children, ages 17 and 18

WORK HISTORY

August 1981 to Present

Director, Division of Telecommunications Services, Department of Administration, State of Alaska. Immediate Supervisor: Julianna Guy, Deputy Commissioner for Telecommunications.

Present Salary: \$4,885.00/month, Range 26B

May 1979 to August 1981

Legislative Teleconference Network Coordinator and Legislative Media Center Coordinator, Legislative Affairs Agency, State of Alaska. Immediate Supervisors: Charity Kadow, Director of Division of Public Services and Myrt Charney, Executive Director of Legislative Affairs Agency.

January 1977 to April 1979

Customer Services Advisor, Continental Telephone Co., serving Juneau/Douglas Telephone and Glacier State Telephone. (Juneau, Kenai-Soldotna, Kodiak, North Pole-Delta)

August 1971 to December 1976

Various positions, Continental Telephone of the Northwest, Silverton, Oregon.

PROFESSIONAL TRAINING:

Telephone-related:

- Business Office Procedures
- Service Orders
- Key Systems
- Digital Systems, Inc.
- PABX Products

Other:

- Initial Management Training
- Non-Manipulative Selling
- Advanced Management Skills and Techniques
- Time Management
- Data Communications

CONFERENCES ATTENDED:

September 1979. Institute for Graphic Communication, "Promise of Multi-Media Teleconferencing," Andover, Mass.

May 1980. University of Wisconsin, "Teleconferencing and Inter-Active Media," Madison, Wis.

October 1980. Public Service Satellite Consortium, Fifth Annual Conference on Satellite Communications for Public Service, Washington, D.C.

January 1981. Pacific Telecommunications Council, "PTC 81 Conference," Honolulu, Hawaii

PAPERS PRESENTED: Telecommunications in Alaska: A Progress Report. January 1982

Public Involvement in the Legislative Process: The Alaska Experience. May 1980

Alaska's Legislative Teleconference Network: Why it Works. January 1981

EDUCATION:

Attended public schools in Long Beach, California. Graduated with honors from Long Beach Polytechnic High School, 1960.

Attended University of California at Long Beach, 1960-63. Left in mid-junior year to travel extensively in Europe. Majored in Art Education.

JULIANNA R. GUY
Deputy Commissioner, Telecommunications
Department of Administration
State of Alaska

Residence: 780 - 5th Street
Douglas, Alaska 99824
(907)

EDUCATION:

1954 - 1959: UCLA and USC, evening accounting courses to prepare for C.P.A. examination.

1948: B.A., Pomona College, Economics Major
C.P.A. Certificates in Washington, California and Alaska

WORK EXPERIENCE:

3/14/83 to Present: Deputy Commissioner, Telecommunications, Dept. of Administration. \$5,433.00 per month.

3/79 - 3/83: Station Manager, Channel 13, KCPQ, Tacoma, Washington, Kelly Television Company.
Duties: Administer staff of 90 in all phases of television.

7/76 - 2/79: Western Region Controller, WOMETCO ENTERPRISES, INC.
Duties: Responsible for accounting department at KVO5-TV and controller and financial adviser to four other Wometco Companies in British Columbia and Alaska engaged in theaters, bottling, real estate and film production.

1/73 - 7/76: Supervisor and Personnel Director, LAVENTOL & HORWATH, CPA's.

11/70 - 12/72: Controller, NORTHERN TELEVISION, Anchorage, Alaska.
Duties: Responsible for all financial matters for eight corporations, three radio stations, two television stations and a national office for broadcast advertising in Anchorage, Fairbanks and Seattle.

1/59 - 11/70: Director of Business Affairs, CHRIS CRAFT TELEVISION, Los Angeles, California.
Duties: Responsible for all financial matters at three independent TV stations and one sales representative firm. Also responsible for legal liaison on matters relating to contracts and FCC licensing.

1953 to 1958: Staff Auditor, ARTHUR YOUNG & CO., CPA's, Los Angeles,

RESUME

Joe Kenneth Humphreys
327 7th Street
Juneau, Alaska

Telephone: 586-6852

Experience
Highlights

9/82 to present

State of Alaska
Department of Administration
Division of Retirement & Benefits
Juneau, Alaska

Serving as Director of the Division of Retirement and Benefits.

6/79 to 9/82

State of Alaska
Department of Administration
Division of Retirement & Benefits
Juneau, AK 99811

Served as Deputy Director of the Division of Retirement and Benefits. Major projects included design and implementation of the Supplemental Benefits System in lieu of Social Security.

10/73 to 6/79

State of Alaska
Legislative Affairs Agency
Research Division
Juneau, Alaska

Advanced to Senior Policy Analyst for the Agency. Duties included (1) drafting legislation; (2) research for and analysis of legislative proposals; (3) temporary service to interim and standing committees as liaison and information source; and (4) conducting substantial research projects in interim periods; and (5) contract control. Principle areas of experience included oil and gas, taxation, insurance, banking, retirement and employment. See attached letter of June 6, 1979 for details.

9/69 to 8/73

Auburn University
Department of Mathematics
Auburn, Alabama

Graduate Teaching Assistant and Instructor. Courses taught include introductory mathematics, calculus and linear differential equations.

9/68 to 7/69

University of Texas at Austin
Department of Mathematics
Austin, Texas

Graduate Teaching Assistant.

3/67 to 9/67

University of Texas at Austin
Department of Economics
Austin, Texas

Graduate Teaching Assistant. Taught introductory economics.

1960 to 1967

Experience during this period included various part-time and summer jobs including research assistant, survey crew member, and service station attendant.

Education

| | |
|----------------------------|--|
| July to August 1962 | University of Texas at El Paso |
| September 1962 to May 1964 | Texas Technological College |
| June 1964 to July 1969 | University of Texas at Austin (BA Economics '66, MA Math. '69) |

September 1969 to August 1973 Auburn University
(studied toward Ph.D in
Topology)

Undergraduate Major: Economics Minor: Business Administration
Graduate Major: Mathematics Minor: Economics

Recipient of NDEA Title IV Fellowship and NSF Summer traineeship.
Member of Phi Kappa Phi honor society and American Mathematical
society.

Early
Background

Born and raised in Marfa, Texas where family ranched. Moved to El Paso during high school where father worked as an electronics instructor for Philco and then as a civil engineer for Texas Highway Department; mother taught in public schools. Selected for Who's Who Among Student Leaders in High Schools of America, lettered in tennis, participated in honors program.

Personal
Interests

Enjoy skiing, running, hunting, fishing, racquet sports, darts, family activities, and reading.

Personal
Data

Born: 10/24/44. Married, wife Julianna; 2 children, daughter Morgan and son Charles. 6'4", 200 lbs. Excellent health.

References

Personal references will be supplied upon request.

JON B. WOLFE - Executive Director, Older Alaskans Commission, Department of Administration; hired January 8, 1982; Range 24

EDUCATION

University of Washington, Seattle, Washington, Bachelor of Arts, 1969, Major in Sociology.

University of Washington, Graduate School of Business Administration, administration program for Masters candidates, 1974.

University of Washington, Seattle, Washington, Masters of Social Work, 1975, Major in Gerontology and Community Organization.

WORK EXPERIENCE

1982 to Present - Executive Director, Older Alaskans Commission. Responsible for directing federal and state programs for elderly Alaskans.

1980 - 1981 - Administrator, Visiting Nurse-Home Health Care, Bellingham, Washington. Responsible for administering a Medicare certified home health agency.

1978 - 1980 - Legislative Representative, National Retired Teachers Association and the American Association of Retired Persons, Washington, D.C. Responsible for Associations' legislative programs in a seven-state area.

1975 - 1978 - Assistant Area Representative, NRTA/AARP, Kansas City, Missouri. Responsible for the development and implementation of aging programs in seven-state area.

1974 - 1975 - Program Assistant, NRTA/AARP Institute of Lifetime Learning, Long Beach, California.

1973 - 1974 - ACTION volunteer, Program for Local Service, Seattle, Washington, Administrative Assistant, Senior Services and Centers, Inc.

1972 - 1973 - Senior Center Director and Caseworker, Senior Services and Centers, Inc., Seattle, Washington.

Kenneth R. Ryals
16665 Lena Loop Road
Juneau, AK 99801
(907) 789-9595

Occupational Goal:

Active participation in directing the efforts of State Government to enhance the citizens' integrity and well-being.

Education:

University of Idaho, Moscow, Idaho
1958-1961 Undergraduate studies in Pre-Medicine

University of Maryland, Extension Campus, Aschenburg, Germany
1962-1963 Undergraduate studies in Humanities

Eastern Washington State University, Cheney, Washington
1965-1968 Bachelor of Arts
Majors: Secondary Education, Language Arts, Biology

University of Alaska, Juneau, Alaska
1969-1981 Graduate studies (67 hours)
Majors: Secondary Education, Guidance and Counseling,
Public Administration

Military Status:

Idaho National Guard, 1957-1962, honorable discharge
U.S. Army, 1962-1964, honorable discharge

Experience:

While attending EWSU as a full-time student, I worked for Safeway Foods. Starting as a clerk, I was promoted to department manager, responsible for: Supervision of department staff; projection of market requirements and procurement of fresh produce; preparing and maintaining cost projections (budgets); newspaper and radio ad layout; and store public relations. I resigned in order to move to Alaska in 1968.

From August 1968 to August 1975, I taught language arts, journalism, photography, drama, and Alaska Native literature in grades 7, 8, and 9. From 1970, I served also as the Language Arts Department Chairman responsible for: department budget; language arts instructors' evaluations and recommendations for tenure; curriculum design for the total districts' language arts programs; and, school public relations through the news media. From 1972 through 1975, I was a volunteer labor contract negotiator for the Juneau (school teachers) Education Association.

In August 1975, I resigned from my District position and was subsequently employed by the Alaska Department of Health and Social Services. Through a series of promotions, I became the manager of the

Kenneth R. Ryals
16665 Lena Loop Road
Juneau, AK 99801
(907) 789-9595

department's Management and Budget Section under Commissioner Williamson, responsible for coordinating department efforts in budget preparations, and advising the Commissioner's office of current program activity and cash flow.

Under Commissioner Beirne, I became the department's Assistant Finance Officer, supervising and directing the activities of 34 positions in Payroll, Accounts Payable, Accounts Receivable, and Federal Reports.

In January 1980, I transferred to the Department of Administration, as Pre-Audit Supervisor. Supervising 12 positions, I became responsible for ensuring rapid and accurate vendor payments through the PRA accounting system; Review Officer for the State on professional services contracts, and statewide training of fiscal staff in the State accounting procedures.

In August 1981, Commissioner of Administration Bill Hudson appointed me to my current position as Director of Administrative Services. Supervising a staff of 53, I am responsible for ensuring the professional and financial integrity of the departments' activities. Additionally, I serve as Department Budget Officer.

Personal Background:

Born January 21, 1940, in Floydada, Texas, I had a highly migratory childhood until graduating from high school at Bonners Ferry, Idaho in 1958. Interrupting my college education in order to assess myself, I spent almost three years in Germany as a U.S. Army Medical Technician. Returning to the United States, I met a very charming young lady on the EWSC campus who became the mother of our two children, Gary (born August 9, 1969) and Lisa (born September 8, 1974). My wife, Karen, taught in the Juneau schools from 1968 to 1974. She is currently employed by the Alaska Department of Education as the Vocational Education Curriculum Director for the State's community colleges.

Current Interests and Hobbies:

I am (finally) completing an eight year project - the design and construction of my home on the Lena beach. This project has been interrupted by my active interest in the outdoors, as well as volunteer service for community activities.

61D1/0420-01

RESUME

GUY EDWARD STRINGHAM
3444 Nowell, #309
Juneau, Alaska 99801

Telephone (907) 465-4403 Work
(907) 586-5976

EDUCATIONAL BACKGROUND

High School Murray High School, Murray, Utah. Academic Diploma, 1952

College Ficks Junior College, Rexburg, Idaho. A.A. Degree, June 1961

Brigham Young University, Provo, Utah. B.S. Degree, August 1964 (Major-History; Minor-Political Science)

Brigham Young University, Provo, Utah. M.A. Degree, August 1970 (Thesis: Appleton Milo Harmon, Builder in Zion.)

Other University of Maryland, University of Alaska Anchorage, Utah State University

PROFESSIONAL EXPERIENCE

9/65 - 6/67 Teacher: Ogden School District, Ogden, Utah.

9/67 - 6/72 Teacher: Kenai Central High School, Kenai, Alaska.

Other Athletics: Football Coach
Academics: Chairman of the Social Studies Department

9/72 - 6/74 Director of Student Affairs (Vice-Principal for discipline and student affairs.)

9/74 - 3/75 Athletic Director and Intramurals Director

9/68 - 12/74 Instructor: Kenai Peninsula Community College, Soldotna, Alaska

8/79 - 6/81 Principal: Northwest Arctic School District

7/81 - 6/82 Director of Construction & Maintenance

Chief Schoolboard Negotiator for NEA Teacher and Principal contract.

Other Kenai Peninsula Education Association
Building representative, Executive Board representative, Delegate to the State Assembly (three years), and member negotiating team (two years); chief negotiator (two years).

OTHER JOB RELATED EXPERIENCE

1963 - 1965 Congressional staff, Second Congressional District, Utah.
(Part time field work)

2/75 - 4/77 Business Manager/Secretary Treasurer, Alaska Public
Service Employees Local #71 (3300 member AFL-CIO Affiliate)

4/77 - 9/78 Vice-President and Administrative Assistant Alaska
State District Council of Laborers (AFL-CIO Affiliate)

Others Alaska State Employment Security Advisory Council,
Gubernatorial appointment

Operation Breakthrough Finance Committee (Anchorage)
Mayoral appointment

Organization for the Management of Alaska Resources
(OMAR) Vice-President

Diamond High School Citizens Advisory Board (Anchorage)
School Board appointment

Anchorage Central Labor Council (33 affiliated AFL-CIO
unions) President and delegate to all international
and state meetings and conventions

NASSP State Representative, Status and Welfare Committee

AASSP Executive Board Representative Region I

Task Force on Instructional Television, State Board of
Education appointment

MILITARY SERVICE

USAF 10 years (2 years Far East, 3 years Europe, 2 years
Presidential Squadron, Washington, D.C.)

Qualify under the disabled veterans requirements for the Federal Affirmative
Action Plan.

R E S U M E

J. Christopher Noah
9158 Skywood Lane
Juneau, AK 99801

Home: (907) 789-7619
Office: (907) 465-3510

Present Position: Executive Director
Alaska Council on Science and Technology

Education: M.A. Environmental Affairs
Goddard College

B.A. Political Science
College of the Potomac

EXPERIENCE

1979 to Present: Executive Director, Alaska Council on Science and Technology, the state science policy group established by law to provide scientific advice to the governor and the legislature, set state research needs and priorities and administer state supported research programs. As chief officer for this organization, responsibilities include:

- serving as liaison between the scientific community and the executive and legislative branches; providing testimony, issues analyses and serving on committees and task forces;
- administration of ACST Scientific & Technological Account, a multi-million dollar research program similar to the National Science Foundation to fund scientific research related to stated needs of Alaska;
- administration of the Northern Technology Grants Program, a project to provide small grants to citizens for the development of technological innovations applicable to Alaska;
- supervision of Council staff and eight permanent scientific consultants from various disciplines;

Noah, J.C., "Integrating Science Into the Decision-Making Process - An Overview of Other States' Approaches and A Proposal for Alaska", mimeo. 20 pp., 1978.

Noah, J.C., "Proceedings of the Joint Meetings Between the Alaska Council on Science and Technology and The Polar Research Board to Ascertain Scientific and Technological Research Needs in Alaska", mimeo., 50 pp., 1980.

Noah, J.C., "The Alaska Council on Science and Technology - 1981 - A Year of Broadened Participation", mimeo., 100 pp., 1982.

Noah, J.C., "The Origins of the Recent Environmental Movement", Master of Arts Thesis submitted to Goddard College, 75 pp., 1976, Washington, DC.

Noah, J.C., "The Permitting Process As It Relates to Coastal Programs", unpublished paper, mimeo. 10 pp., 1977.

Rimberg, F.J. and Noah, J.C., An Ecological Glossary for Engineers and Resource Managers, 50 pp., GPO 1974.

Rimberg, F.J. and Noah, J.C., Energy Policy Issues and Responses in Eight Rocky Mountain States, Litho., 50 pp., 1973.

Rimberg, F.J. and Noah, J.C., Eds. The Directory of Environmental Life Scientists, nine volumes, GPO 1974.

COMMITTEES AND ORGANIZATIONS

Alaska Academy of Engineering and Sciences
Appropriate Technology Review Committee for Alaska
(DOE) - Steering Council
American Association for the Advancement of Science,
Alaska Section
Biology Alliance for Public Affairs, Council Member
Committee on Future Environments
National Committee on Research Natural Areas
Marine Environmental Pollution in Alaska (NOAA)
Steering Council
New York Academy of Sciences
Task Group of Public Interest Funding

- cooperation with science advisory groups at the state, national, federal and international level;
- addressing citizen groups, local officials and industry representatives on science and technology issues and applications.

1978 - 1979 Chairman, Alaska Regional Coastal Planning Team, Office of the Governor. Directed this inter-agency work group to provide land use options to the Alaska Coastal Policy Council. The final report "Regional Planning for Alaska" outlined management options for development and environmental concerns on a regional basis.

1977 - 1978 Senior Planner, Alaska Department of Environmental Conservation. Planning liaison for the Department to the Alaska Coastal Management Program. Advised the Commissioner on departmental policy in response to program changes and directions in coastal management.

1972 - 1976 Washington, DC Staff Administrator and Research Associate, The Institute of Ecology (TIE), a federation of one hundred universities and research organizations, which conducts large-scale multidisciplinary studies to provide a scientific perspective to current issues.

During the summer of 1975, served as the Social Science, Environmental Affairs consultant to the Energy Research and Development Administration (ERDA) providing guidance in their efforts to establish a five-year Balanced Program Plan.

1971 - 1972 Legislative Aide to Maryland Delegate, Woodrow M. Allen.

1969 - 1971 Assistant to the President, Hunt Aviation Company, Washington, DC

PAPERS AND PUBLICATIONS

Noah, J.C., et al. "Areas Meriting Special Concern - A Process for Alaska", (outlining a process for identification of planning areas for the Alaska Coastal Management Program) mimeo. 100 pp., 1978

RESUME SYNOPSIS
Eleanor L. Andrews

- 1/83 to Present: Deputy Commissioner
Department of Administration
State of Alaska
Responsible for Pioneer Benefits, Older Alaskans Commission,
Public Defender Agency, Labor Relations, Alaska Public Offices
Commission, Personnel, Retirement and Benefits and Equal
Employment Opportunity
Salary: \$5,433.00 per month
- 1/82 - 12/82: Director of Human Resources
Municipality of Anchorage
Responsible for Labor Relations, Recruitment, Classification
and Pay Records and Benefits, Training and Development, and
Affirmative Action.
- 7/81 - 12/81: Owner of The Andrews Group
Provided management and government studies.
- 2/80 - 6/81: Business Representative
International Brotherhood of Electrical
Workers Union, Local 1547
Negotiated private and public sector labor agreements.
Presented cases at arbitration and before NLRB.
- 1975 - 1970: Field Representative
Alaska Public Employees Association
Negotiated labor agreements and presented cases at arbitration.
- 1979 - 1980: Temporary or contractual work for State
Ombudsman's Office and Alascom

EDUCATION:

- 1962 - 1964: California State College at Los Angeles
General academic and English.
- 1970 - 1970: University of Alaska - Anchorage
Psychology and Labor Management Relations.



EMPLOYMENT A

INSTRUCTIONS: A SEPARATE APPLICATION IS REQUIRED FOR... COMPLETE AND SPECIFIC ANSWERS WILL AID IN... DETERMINATION OF WHETHER YOU QUALIFY FOR THE JOB... APPLICATIONS FOR TEMPORARY EMPLOYMENT SHOULD BE... WHICH YOU ARE SEEKING WORK. APPLICATIONS FOR PERMANENT, AND PART TIME WORK, SHOULD BE SUBMITTED TO THE DIVISION OF PERSONNEL. PLEASE USE TYPEWRITER OR PRINT LEGIBLY WITH INK.

This 1979 application for Sta... employment form was pulled from Theda Pittman's Dept. of Adminis. personnel folder. Currently she is... tive Director of Alaska Public Office. Commission Salary is: \$4,408.00

1. TITLE OF JOB CLASS FOR WHICH I AM APPLYING: Clerk IV

PERSONAL DATA 2. SOCIAL SECURITY NO.

4.75 | 48 | 3.006

3. NAME (Last) (First) P. I. T. M. A. N. T. H. E. D. A.

4. ADDRESS (Street &/or P.O. Box) 1101 H ST (City) (State) (Zip Code)

A. N. C. H. O. R. A. G. E. AK 99.501

5. TELEPHONE (Home) (Business) Area Code 907 | 272 | 5920

6. DATE OF BIRTH 08 | 11 | 44 REPORT ADDRESS AND TELEPHONE CHANGES PROMPTLY

7. EQUAL OPPORTUNITY EMPLOYMENT: THE STATE OF ALASKA IS REQUIRED BY FEDERAL LAW TO HAVE AN AFFIRMATIVE ACTION PROGRAM WHICH WILL ENSURE FAIR EMPLOYMENT PRACTICES. THE FOLLOWING QUESTIONS ARE MADE IN CONFORMANCE WITH THE ADMINISTRATION OF THIS FAIR EMPLOYMENT PRACTICES PROGRAM. ACTIONS TAKEN WILL NOT BE BASED ON RACE, SEX, NATIONAL ORIGIN, NOR OTHER NON-MERIT FACTOR.

7. a) I AM... (PLEASE CHECK ONE OF THE FOLLOWING BOXES:) White Black Spanish American Indian Asian Eskimo Aleut Other FEMALE H [checked] C E A B D J MALE T O S K L P U

7. b) I WAS BORN IN: THE UNITED STATES OF AMERICA (ENTER "Y" IN BOX) Y ANOTHER COUNTRY: (ENTER "N" IN BOX)

8. I AM A USA CITIZEN, OR, I AM A RESIDENT ALIEN WITH A WORK PERMIT ISSUED BY THE USA DEPARTMENT OF JUSTICE. (YES--enter "Y" in box; NO--enter "N" in box) Y

9. I AM A RESIDENT OF ALASKA (FROM 9/67 TO CURRENT)

10. I AM A VETERAN (List dates, Branch & Type of Discharge)

DO NOT COMPLETE [] [] []

11. I LEARNED OF THE POSITION FOR WHICH I AM APPLYING FROM: (ENTER CORRECT CODE IN BOX AT LEFT) [S] S- State Employee R- Radio Station T- T.V. Station N- Newspaper O- Other P- Div. of Personnel D- A Dept. Personnel Office

12. I AM APPLYING FOR: (ENTER CORRECT CODE IN BOX AT LEFT) [H] H- INITIAL HIRE IN PERMANENT POSITION P- PROMOTION (Currently in a Permanent Position) T- TEMPORARY EMPLOYMENT

Table with columns: SCORE, OATE, PF, WT, S. Rows: MQ, W, TE, ORAL, D, AV, VP, EC, FA. Includes 'EXAM RECORD' header and 'DO NOT COMPLETE THIS SECTION' box.

AUG 02 1979

20: EMPLOYMENT HISTORY. INCLUDE ALL JOBS WITHIN PAST TEN YEARS. GIVE EARLY JOB HISTORY, IF PERTINENT TO JOB APPLIED FOR. INCLUDE ANY PERIOD OF UNEMPLOYMENT OVER THREE MONTHS IN LENGTH. USE ADDITIONAL PAGES IF NEEDED TO GIVE COMPLETE HISTORY. START WITH LAST OR PRESENT POSITION AND WORK BACKWARDS.

| | |
|--|---------------------------------------|
| EMPLOYING FIRM: <u>ALASKA Public Radio Network</u> | FROM: <u>Oct 16, 1978</u> |
| FIRM ADDRESS: <u>400 Gambell, Rm 303 Anchorage 99501</u> | TO: <u>June 30, 1979</u> |
| JOB TITLE: <u>Exec. Director</u> DUTIES: <u>Administrative</u> | HOURS PER WEEK: <u>40+</u> |
| <u>Supervision of Statewide Radio network</u> | STARTING SALARY: \$ <u>225</u> PER MO |
| | FINAL SALARY: \$ <u>225</u> PER MO |
| | NO. OF EMPLOYEES SUPERVISED: <u>2</u> |
| | NAME OF SUPERVISOR: <u>Kit Jensen</u> |
| | MAY WE CONTACT YOUR PRESENT EMPLOYER? |
| REASON FOR LEAVING: | |

| | |
|---|---|
| EMPLOYING FIRM: <u>AFOC</u> | FROM: <u>4/5/78</u> |
| FIRM ADDRESS: <u>610 C St. Suite 209 Anchorage 99501</u> | TO: <u>10/13/78</u> |
| JOB TITLE: <u>Chief IV</u> DUTIES: <u>Auditing Campaign</u> | HOURS PER WEEK: <u>37.5</u> |
| <u>disclosure reports</u> | STARTING SALARY: \$ <u>6.58</u> PER HR |
| | FINAL SALARY: \$ <u>6.90</u> PER HR |
| | NO. OF EMPLOYEES SUPERVISED: <u>0</u> |
| | NAME OF SUPERVISOR: <u>RANDALL P. Burns</u> |
| REASON FOR LEAVING: <u>TO TAKE NEW POSITION</u> | |

| | |
|--|---|
| EMPLOYING FIRM: <u>Self-employed</u> | FROM: <u>9/76</u> |
| FIRM ADDRESS: | TO: <u>4/78</u> |
| JOB TITLE: <u>Communications Consultant various</u> | HOURS PER WEEK: <u>varied</u> |
| <u>Contracts for research, analysis & Radio-TV planning & production to Gov's Office of Telecommunications, U.K.A.M. Joint Fed. State Land Use Planning Commission</u> | STARTING SALARY: \$ <u>120</u> PER day |
| | FINAL SALARY: \$ <u>150</u> PER day |
| | NO. OF EMPLOYEES SUPERVISED: <u>0</u> |
| | NAME OF SUPERVISOR: <u>Bob Welp, OT</u> <u>Bill Jackson, KATM</u> <u>Esther Wrennide LUPC</u> |
| REASON FOR LEAVING: <u>1</u> | |

| | |
|---|--|
| EMPLOYING FIRM: <u>Univ of Alaska Speech Dept</u> | FROM: <u>9/75</u> |
| FIRM ADDRESS: <u>Fairbanks AC 99701</u> | TO: <u>5/76</u> |
| JOB TITLE: <u>Asst Prof</u> DUTIES: | HOURS PER WEEK: |
| <u>Teach Speech & Broadcasting courses</u> | STARTING SALARY: \$ <u>1988</u> PER MO |
| | FINAL SALARY: \$ <u>1988</u> PER MO |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: <u>Walter H. Emmer</u> |
| REASON FOR LEAVING: <u>move to Anchorage</u> | |

| | |
|---|---|
| EMPLOYING FIRM: <u>Self-employed</u> | FROM: <u>1/74</u> |
| FIRM ADDRESS: <u>Fairbanks AK</u> | TO: <u>9/75</u> |
| JOB TITLE: <u>Consultant</u> DUTIES: <u>various</u> | HOURS PER WEEK: |
| <u>contracts in R-TV production & materials for Corp Extension Service Center for Northern Educational Research</u> | STARTING SALARY: \$ <u>120</u> PER day |
| | FINAL SALARY: \$ <u>120</u> PER day |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: <u>U. Smith, CES</u> <u>Kathryn Heik, CNER</u> |
| REASON FOR LEAVING: | |

| | |
|---|---|
| EMPLOYING FIRM: <u>Univ of Alaska Fairbanks</u> | FROM: <u>9/67</u> |
| FIRM ADDRESS: <u>Speech Dept & KUCB FM-TV</u> | TO: <u>12/78</u> |
| JOB TITLE: DUTIES: | HOURS PER WEEK: <u>40+</u> |
| <u>Program Director KUCB-FM</u> | STARTING SALARY: \$ <u>1600</u> PER MO |
| <u>Station Manager KUCB-FM</u> | FINAL SALARY: \$ <u>1900</u> PER MO |
| <u>Head of Production FM & TV</u> | NO. OF EMPLOYEES SUPERVISED: |
| <u>Teach Broadcasting courses</u> | NAME OF SUPERVISOR: <u>Walter G. Emmer, Jr</u> <u>Charles M. Rothrup</u> |
| REASON FOR LEAVING: <u>Personal Travel</u> | |

CONDITIONS OF EMPLOYMENT

PLEASE READ CAREFULLY THE ANNOUNCEMENT FOR THE JOB FOR WHICH YOU ARE APPLYING. YOUR NAME WILL BE MADE AVAILABLE ONLY TO VACANCIES THAT MEET THE CONDITIONS OF EMPLOYMENT INDICATED BY YOUR ANSWERS BELOW. RESTRICTIONS NOT COMMON TO THE STATE MAY RESULT IN NOT BEING CONSIDERED. YOU MAY ALTER YOUR CONDITIONS OF EMPLOYMENT BY NOTIFYING THE DIVISION OF PERSONNEL IN WRITING AT ANY TIME DURING THE PERIOD OF YOUR ELIGIBILITY. FAILURE TO ACCEPT A JOB OFFER UNDER THE CONDITIONS YOU HAVE INDICATED MAY RESULT IN REMOVAL OF YOUR NAME FROM THE ELIGIBLE LIST.

27. I AM WILLING TO ACCEPT EMPLOYMENT IN THE FOLLOWING LOCATIONS:

- ANY AREA OF STATE
- ANCHORAGE
- FAIRBANKS
- JUNEAU
- KETCHIKAN
- _____

28. I AM WILLING TO WORK FOR THE FOLLOWING DEPARTMENTS:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> ANY DEPARTMENT | <input type="checkbox"/> 07 LABOR | <input type="checkbox"/> 13 PUBLIC WORKS |
| <input type="checkbox"/> 01 OFFICE OF THE GOVERNOR | <input type="checkbox"/> 08 COMMERCE | <input type="checkbox"/> 14 HIGHWAYS |
| <input type="checkbox"/> 02 ADMINISTRATION | <input type="checkbox"/> 09 MILITARY AFFAIRS | <input type="checkbox"/> 15 ECONOMIC DEVELOPMENT |
| <input type="checkbox"/> 03 LAW | <input type="checkbox"/> 10 NATURAL RESOURCES | <input type="checkbox"/> 18 ENVIRONMENTAL CONSERVATION |
| <input type="checkbox"/> 04 REVENUE | <input type="checkbox"/> 11 FISH & GAME | <input type="checkbox"/> 19 STATE OPERATED SCHOOL |
| <input type="checkbox"/> 05 EDUCATION | <input type="checkbox"/> 12 PUBLIC SAFETY | <input type="checkbox"/> 21 COMMUNITY & REGIONAL AFFAIRS |
| <input type="checkbox"/> 06 HEALTH & SOCIAL SERVICES | | |

29. I WILL ACCEPT A POSITION REQUIRING TRAVEL TO THE FOLLOWING EXTENT:

- NO TRAVEL
- OCCASIONAL
- FREQUENT
- CONTINUOUS
- REMOTE AREAS

30.

I WILL BE ABLE TO REPORT TO WORK Immediately DAYS AFTER BEING NOTIFIED THAT I WAS HIRED.

CERTIFICATE OF APPLICANT

I HEREBY CERTIFY THAT ALL INFORMATION MADE ON OR IN CONNECTION WITH THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT ANY MISREPRESENTATION OR CONCEALMENT OF MATERIAL FACT WILL BE SUFFICIENT GROUND FOR REJECTION OF MY APPLICATION, REMOVAL FROM THE ELIGIBLE LIST, OR REMOVAL FROM EMPLOYMENT.

DATE 7/31/79 SIGNATURE (IN INK) Heidi S. Pittman

CHECK YOUR APPLICATION! BE SURE THAT YOU HAVE FILLED IT IN COMPLETELY.

TYPING SKILL CERTIFICATION

IF THE JOB CLASS FOR WHICH YOU ARE APPLYING HAS A TYPING REQUIREMENT, YOUR APPLICATION WILL NOT BE CONSIDERED UNTIL THIS SELF-CERTIFICATION HAS BEEN COMPLETED. READ THE STATEMENT BELOW AND ESTIMATE YOUR TYPING SPEED AT THE LEVEL WHICH YOU ARE COMPLETELY CONFIDENT YOU CAN PERFORM. IF YOU ARE NOT CONFIDENT ABOUT YOUR TYPING SPEED, CONTACT THE LOCAL EMPLOYMENT CENTER AND ARRANGEMENTS WILL BE MADE FOR A TYPING TEST.

I HEREBY CERTIFY THAT I CAN TYPE AT A SPEED EQUAL TO OR GREATER THAN 60 WORDS PER MINUTE WITH FEWER THAN 5 TOTAL ERRORS (MINIMUM 5 MINUTE EXERCISE). I UNDERSTAND THAT I AM BEING EXAMINED ON THE BASIS OF THIS CERTIFICATION AND THAT INABILITY TO PERFORM AS CERTIFIED MAY CONSTITUTE BASIS FOR SEPARATION DURING THE PROBATIONARY PERIOD.

DATE 7/31/79 SIGNATURE (IN INK) Heidi S. Pittman

THE STATE OF ALASKA IS AN EQUAL OPPORTUNITY EMPLOYER

Dept. of Public Safety

Robert J. Rowan
Director
Division of Motor Vehicles
Department of Public Safety
Date of Hire: 9-16-79 (In current position)
Salary: \$5236.00 (26-D)

November 10, 1982

To Governor Elect William Sheffield

Attention: Selection Committee
Subject: Director Position, DMV

This letter is my application to retain the position of Director, Division of Motor Vehicles.

I feel that I have performed the duties as division director during the past three years in a highly efficient and effective manner, and I would like to continue in the position so I can continue to help the division and the department grow in its service to the people of Alaska. I also feel that I am the best qualified person in knowledge of the particular area which we encompass.

I had nine years of administrative experience with other departments prior to transferring to the Department of Public Safety in 1976. I was selected to serve as deputy director of DMV at that time. In September, 1979 I was appointed director when the previous director resigned to enter private industry. The division has had much growth in its efficiency and effectiveness during these years, emerging from a poorly organized inefficient unit into one that today rates among the best in the U.S.

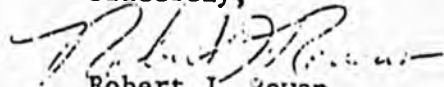
I can promise that, if I am retained, I will continue to seek methods and ways to improve public service, internal work procedures, and overall effectiveness.

I can also promise that although I may strongly argue my views at staff meetings or on a one-to-one basis, I will always wholeheartedly support the final department or state position.

I am a member of the Registration, Title, Motor Vehicle Dealers and Manufacturers sub-committee of the American Association of Motor Vehicle Administrators (AAMVA). I have an excellent working relationship with the AAMVA staff and with the other Region IV members.

I would appreciate your positive consideration of this application. My personnel file is open for inspection at any time.

Sincerely,



Robert J. Rowan

Box 6512

Anchorage, AK 99502

Home 243-3069, Work 269-5551

attachment

Positions Held With The State of Alaska

| | |
|----------------|--|
| 9/79 - Present | Director, Division of Motor Vehicles, Department of Public Safety |
| 4/76 - 9/79 | Deputy Director, Division of Motor Vehicles, Department of Public Safety |
| 6/73 - 4/76 | Administrative Officer II, Anchorage International Airport, Department of Public Works |
| 11/69 - 6/73 | Administrative Officer II, Division of Aviation, Department of Public Works |
| 7/65 - 11/69 | Administrative Officer I, Division of Administrative Services, Department of Fish & Game |

STATE OF ALASKA

JAY S. HAMILTON, GOVERNOR

DEPARTMENT OF PUBLIC SAFETY

DIVISION OF MOTOR VEHICLES AND DRIVERS SERVICES

P. O. BOX 960
ANCHORAGE, ALASKA 99507

September 21, 1979

Bob Rowan, Deputy Director
Division of Motor Vehicles

Dear Bob:

Let's go back, mentally, for a few years. 1976 was a year that may be considered either great or disasterous, depending on how you look at it. That year we both joined the Division of Motor Vehicles; me, with an almost insurmountable challenge. A challenge that I knew very well that, individually, I would not be able to master. I looked for the best possible talent that I could find to help me in resolving the many problems facing this division. It was my extreme good fortune that you agreed to join me in a joint effort to resolve the problems and to develop an efficient, effective organization to serve the citizens of this state.

As I move on to new fields of endeavor, it is both fitting and appropriate that you assume the reins and the role of guiding the destiny of this division. It has been you, as much as I, who have developed the programs, the policies, and the procedures that have resulted in its successes in the last few years.

Never before in my entire career have I ever found an individual whose style, whose philosophies, and whose abilities were so compatible with those of my own approach. That this combination was effective is now history.

Please accept my sincere thanks, Bob, for the continued help, loyalty, and assistance in serving the citizens of Alaska and looking after the concerns of the people who make up this division.

As I depart, I gladly and happily turn over to you the control of this division, knowing that the citizens of Alaska will continue to be served

in the best possible manner, and that the employees of this division will be capably led.

Bob, for the million and one times that you have done those things necessary to guarantee success, whether or not I was aware of them, I offer you my personal thanks. I expect to continue in the years ahead, the friendship that I have enjoyed in my dealing with you in the past.

My Very Best,



Vern

TO: ALL SECTION HEADS

DATE : April 22, 1971

FROM: Lars L. Johnson, Director
Division of Aviation

SUBJECT: Delegation of Authority

Mr. Ed Granger is hereby delegated the authority to assume all the powers and duties of my office which he may deem necessary for uninterrupted conduct of the affairs of this Division during the periods I am absent.

In Mr. Granger's and my absence, Mr. Robert J. Rowan is hereby delegated such authority.

This notice will remain in effect until cancelled in writing by me.

Copies to.

- Ed Granger
- Robert J. Rowan
- Holger Jorgensen
- Clayton C. Hueners
- James E. Moody
- Fred Brauch, Fairbanks
- Jack Peck, Anchorage
- Tracy D. Kaldor, Juneau

STATE OF ALASKA

WILLIAM A. EGAN, Governor

DEPARTMENT OF PUBLIC SAFETY

DIVISION OF AVIATION

4510 INTERNATIONAL AIRPORT ROAD
ANCHORAGE 99502

April 22, 1971

DELEGATION OF AUTHORITY

Mr. Robert J. Kewan
Administrative Officer
Division of Aviation

You are hereby delegated the authority to assume all the powers and duties of my office, as Acting Director, which you may deem necessary for the uninterrupted conduct of the affairs of this Division during my absence and Mr. Granger's absence.



Lars L. Johnson, Director
Division of Aviation

EMPLOYMENT APPLICATION

Main Office: Pouch C
Juneau, Alaska 99311
465-444E

Field Office: 121 W. 4th Street
Anchorage, Alaska 99501
279-5241

INSTRUCTIONS: A SEPARATE APPLICATION IS REQUIRED FOR EACH JOB CLASS FOR WHICH YOU ARE SEEKING EMPLOYMENT. COMPLETE AND SPECIFIC ANSWERS WILL AID IN RAPID AND ACCURATE PROCESSING OF THE APPLICATION. DETERMINATION OF WHETHER YOU QUALIFY FOR THE JOB CLASS SPECIFIED WILL BE BASED UPON THIS APPLICATION. APPLICATIONS FOR TEMPORARY EMPLOYMENT SHOULD BE SUBMITTED DIRECTLY TO THE STATE AGENCY WITH WHICH YOU ARE SEEKING WORK. APPLICATIONS FOR PERMANENT EMPLOYMENT, INCLUDING SEASONAL, SCHOOL YEAR, AND PART TIME WORK, SHOULD BE SUBMITTED TO THE DIVISION OF PERSONNEL AT ONE OF THE ABOVE ADDRESSES. PLEASE USE TYPEWRITER OR PRINT LEGIBLY WITH INK.

1. TITLE OF JOB CLASS FOR WHICH I AM APPLYING: Deputy Director, Motor Vehicles

PERSONAL DATA

2. SOCIAL SECURITY NO.

554 24 8179

DO NOT COMPLETE
Class Code Range Date

3. NAME (Last) (First) M. I.
R O W A N R O B E R T J

NAME, IF DIFFERENT, UNDER WHICH PREVIOUSLY EMPLOYED:

4. ADDRESS (Street &/or P.O. Box)
P.O. Box 6512
(City) (State) (Zip Code)
Anchorage AK 99502

5. TELEPHONE (Home) (Business)
Area Code
907 277 5700 279 3486

6. DATE OF BIRTH
12 27 22
MO DAY YR

REPORT ADDRESS AND TELEPHONE CHANGES PROMPTLY

11. I LEARNED OF THE POSITION FOR WHICH I AM APPLYING FROM: (ENTER CORRECT CODE IN BOX AT LEFT)

- S
- E-Employment Center
 - F-Personal Friend
 - S-State Employee
 - P-Div. of Personnel
 - D-A Dept. Personnel Office
 - R-Prec'd Station
 - T-T.V. Station
 - N-Newspaper
 - O-Other

12. I AM APPLYING FOR: (ENTER CORRECT CODE IN BOX AT LEFT)

- P
- H- INITIAL HIRE IN PERMANENT POSITION
 - P- PROMOTION (Currently in a Permanent Position)
 - T- TEMPORARY EMPLOYMENT

7. EQUAL OPPORTUNITY EMPLOYMENT: THE STATE OF ALASKA IS REQUIRED BY FEDERAL LAW TO HAVE AN AFFIRMATIVE ACTION PROGRAM WHICH WILL ENSURE FAIR EMPLOYMENT PRACTICES. THE FOLLOWING QUESTIONS ARE MADE IN CONFORMANCE WITH THE ADMINISTRATION OF THIS FAIR EMPLOYMENT PRACTICES PROGRAM. ACTIONS TAKEN WILL NOT BE BASED ON RACE, SEX, NATIONAL ORIGIN, NOR OTHER NON-MERIT FACTOR.

7. a) I AM ... (PLEASE CHECK ONE OF THE FOLLOWING BOXES:)

| | | | | | | | |
|--------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | White | Black | Spanish | American Indian | Asian | Eskimo Alout | Other |
| FEMALE | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| MALE | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

b) I WAS BORN IN:
THE UNITED STATES OF AMERICA (ENTER "Y" IN BOX)
 Y
ANOTHER COUNTRY: _____ (ENTER "N" IN BOX)

I AM A U. S. A. CITIZEN
YES- Enter "Y" in box.
NO- Enter "N" in box.

I AM A RESIDENT OF ALASKA (FROM 1956 to present time)
I AM A VETERAN (List date, Branch & Type of Discharge)
41-8/54, 2/51-7/64, Honorable

DO NOT COMPLETE THIS SECTION
IN/REV. _____

| | | EXAM RECORD | | | | |
|------|-------|-------------|-----|----|---|--|
| | SCORE | DATE | FFI | WT | G | |
| MO | | | | | | |
| W | | | | | | |
| TE | | | | | | |
| ORAL | | | | | | |
| O | | | | | | |
| AV | | | | | | |
| VP | | | | | | |
| EC | | | | | | |
| FA | | | | | | |

DO NOT COMPLETE

13. HAVE YOU EVER BEEN CONVICTED OF A FELONY MEANOR WITHIN THE PAST FIVE YEARS OR A FELONY WITHIN THE PAST TEN YEARS? IF YES, EXPLAIN ON A SEPARATE SHEET OF PAPER AND ATTACH IT TO THIS APPLICATION. (A CONVICTION RECORD IS NOT ABSOLUTE GROUNDS FOR DISQUALIFICATION. THE NUMBER, NATURE, REGENCY, AND RELATIONSHIP TO THE JOB APPLIED FOR WILL BE EVALUATED IN REVIEWING THIS APPLICATION.)

YES NO.

14. LIST RELATIVES EMPLOYED BY THE STATE OF ALASKA :

(1) Name: None Relationship: _____ Dept.: _____

(2) Name: _____ Relationship: _____ Dept.: _____

15. DO YOU HAVE A VALID ALASKA DRIVERS LICENSE? YES NO IF YES, LIST NUMBER 80204

16. HAVE YOU ANY PHYSICAL OR EMOTIONAL DEFECTS, DISEASE OR AILMENTS WHICH WOULD AFFECT YOUR PERFORMANCE ON A JOB? YES NO IF YES, GIVE DETAILS.

EDUCATION & EXPERIENCE

17. LIST CURRENT PROFESSIONAL LICENSES, CERTIFICATIONS, OR REGISTRATIONS:

18. LIST TYPES OF ELECTRONIC OR MECHANICAL EQUIPMENT OR MACHINES THAT YOU ARE QUALIFIED TO:

OPERATE REPAIR

Electric typewriters _____

Electronic calculators _____

CURRENT STATE EMPLOYEES WITH PERMANENT OR PROBATIONARY STATUS NEED ONLY TO ENTER EDUCATION OR EXPERIENCE GAINED SINCE APPLYING FOR THEIR PRESENT POSITIONS WHEN COMPLETING ITEMS 19, 20, AND 21. IF YOU ARE SUCH AN EMPLOYEE PLEASE CHECK THIS BOX.

19. CIRCLE HIGHEST GRADE COMPLETED: 1 2 3 4 5 6 7 8 9 10 11 12

20. DATE LAST ATTENDED: _____ 21. DID YOU GRADUATE: YES NO

22. NAME AND ADDRESS OF GRADE OR HIGH SCHOOL LAST ATTENDED: Palm Springs High, Palm Springs, Calif.

23. HIGH SCHOOL EQUIVALENCY CERTIFICATE (GED): (ISSUING AGENCY, NUMBER, DATE)

24. HIGH SCHOOL COURSES MOST RELATED TO THIS JOB CLASS:

25. EDUCATION OR TRAINING RECEIVED AFTER HIGH SCHOOL

| NAME & LOCATION | DATES ATTENDED | NO. OF QUARTER HOURS EARNED | NO. OF SEMESTER HOURS EARNED | OTHER | GRADUATED YES/NO | DEGREE AND YEAR | MAJOR OR SUBJECTS TAKEN | DC NOT USE |
|--|----------------|-----------------------------|------------------------------|-------|------------------|-----------------|---------------------------|------------|
| Endale City College Endale, Calif. | 9/45-2/47 | | Approx 60 | | no | | Biological Sciences | |
| Chorage Comm. College Chorage AK | 9/63-12/63 | | 3 | | no | | Bus Admin | |
| Univ of Virginia, Extension Blington, VA | 54/55 | | 3 | | no | | Accounting | |
| SAFI | 56/57 | | 3 | | no | | Accounting | |
| SAF Granite AFB, Ill. | 3/47-10/47 | | 18 | | yes | | Weather Forecaster | |
| General management schools with Federal and State | 56-75 | | | | yes | | Supr Knight labor Rel. | |

EMPLOYMENT HISTORY. INCLUDE ALL JOBS WITHIN PAST TEN YEARS. GIVE EMPLOYER'S NAME, ADDRESS, PHONE NUMBER, AND CITY AND STATE. UNEMPLOYMENT OVER THREE MONTHS? LENGTH. USE ADDITIONAL PAGES IF NEEDED TO GIVE COMPLETE HISTORY. START WITH LAST OR PRESENT POSITION. GO WORK BACKWARDS.

| | |
|---|---|
| EMPLOYING FIRM: State of Alaska, DFW, Div of Aviation | FROM: June 1, 1973 |
| FIRM ADDRESS: Anchorage International Airport | TO: Present time |
| JOB TITLE: Admin Officer II DUTIES: | HOURS PER WEEK: 37.5 |
| See Attachment # 1 | STARTING SALARY: \$ 1950 PER MONTH |
| | FINAL SALARY: \$ 2425 PER MONTH |
| | NO. OF EMPLOYEES SUPERVISED: 7 |
| | NAME OF SUPERVISOR: Richard Jensen |
| REASON FOR LEAVING: Still employed | MAY WE CONTACT YOUR PRESENT EMPLOYER? YES |

| | |
|--|---------------------------------|
| EMPLOYING FIRM: State of Alaska, DFW, Division of Aviation | FROM: Nov 6, 1969 |
| FIRM ADDRESS: Funch 6900, Anchorage AK | TO: June 1, 1973 |
| JOB TITLE: Admin Officer II DUTIES: | HOURS PER WEEK: 37.5 |
| See Attachment # 2 | STARTING SALARY: \$ 1255 PER MO |
| | FINAL SALARY: \$ 1638 PER MO |
| | NO. OF EMPLOYEES SUPERVISED: 8 |
| | NAME OF SUPERVISOR: Jack Peck |
| REASON FOR LEAVING: Lateral Transfer | |

| | |
|--|-----------------------------------|
| EMPLOYING FIRM: State of Alaska, Dept of Fish & Game | FROM: July 1965 |
| FIRM ADDRESS: | TO: Nov 1969 |
| JOB TITLE: Admin Officer I DUTIES: | HOURS PER WEEK: 37.5 |
| See attachment # 3 | STARTING SALARY: \$ 877 PER MO |
| | FINAL SALARY: \$ 1219 PER MO |
| | NO. OF EMPLOYEES SUPERVISED: 2-10 |
| | NAME OF SUPERVISOR: Vern Roberts |
| REASON FOR LEAVING: Promotion | |

| | |
|---|------------------------------------|
| EMPLOYING FIRM: US Air Force | FROM: March July 1941 |
| FIRM ADDRESS: | TO: July 1964 |
| JOB TITLE: Weather Forecaster/Analyst DUTIES: | HOURS PER WEEK: 40 plus |
| See attachment # 4 | STARTING SALARY: \$ PER |
| | FINAL SALARY: \$ PER |
| | NO. OF EMPLOYEES SUPERVISED: 10-30 |
| | NAME OF SUPERVISOR: |
| REASON FOR LEAVING: | |

| | |
|---------------------|------------------------------|
| EMPLOYING FIRM: | FROM: |
| FIRM ADDRESS: | TO: |
| JOB TITLE: DUTIES: | HOURS PER WEEK: |
| | STARTING SALARY: \$ PER |
| | FINAL SALARY: \$ PER |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: |
| REASON FOR LEAVING: | |

| | |
|---------------------|------------------------------|
| EMPLOYING FIRM: | FROM: |
| FIRM ADDRESS: | TO: |
| JOB TITLE: DUTIES: | HOURS PER WEEK: |
| | STARTING SALARY: \$ PER |
| | FINAL SALARY: \$ PER |
| | NO. OF EMPLOYEES SUPERVISED: |
| | NAME OF SUPERVISOR: |
| REASON FOR LEAVING: | |

PLEASE READ CAREFULLY THE ANNOUNCEMENT FOR THE JOB FOR WHICH YOU ARE APPLYING. YOUR NAME WILL BE MADE AVAILABLE ONLY TO VACANCIES THAT MEET THE CONDITIONS OF EMPLOYMENT INDICATED BY YOUR ANSWERS BELOW. RESTRICTIONS NOT COMMON TO THE JOB MAY RESULT IN NOT BEING CONSIDERED. YOU MAY ALTER YOUR CONDITIONS OF EMPLOYMENT BY NOTIFYING THE DIVISION OF PERSONNEL IN WRITING AT ANY TIME DURING THE PERIOD OF YOUR ELIGIBILITY. FAILURE TO ACCEPT A JOB OFFER UNDER THE CONDITIONS YOU HAVE INDICATED MAY RESULT IN REMOVAL OF YOUR NAME FROM THE ELIGIBLE LIST.

27. I AM WILLING TO ACCEPT EMPLOYMENT IN THE FOLLOWING LOCATIONS:

- ANY AREA OF STATE
 ANCHORAGE FAIRBANKS JUNEAU KETCHIKAN

28. I AM WILLING TO WORK FOR THE FOLLOWING DEPARTMENTS:

- | | | |
|--|--|--|
| <input type="checkbox"/> ANY DEPARTMENT | <input type="checkbox"/> 07 LABOR | <input type="checkbox"/> 13 PUBLIC WORKS |
| <input type="checkbox"/> 01 OFFICE OF THE GOVERNOR | <input type="checkbox"/> 08 COMMERCE | <input type="checkbox"/> 14 HIGHWAYS |
| <input type="checkbox"/> 02 ADMINISTRATION | <input type="checkbox"/> 09 MILITARY AFFAIRS | <input type="checkbox"/> 15 ECONOMIC DEVELOPMENT |
| <input type="checkbox"/> 03 LAW | <input type="checkbox"/> 10 NATURAL RESOURCES | <input type="checkbox"/> 18 ENVIRONMENTAL CONSERVATION |
| <input type="checkbox"/> 04 REVENUE | <input type="checkbox"/> 11 FISH & GAME | <input type="checkbox"/> 19 STATE OPERATED SCHOOL |
| <input type="checkbox"/> 05 EDUCATION | <input checked="" type="checkbox"/> 12 PUBLIC SAFETY | <input type="checkbox"/> 21 COMMUNITY & REGIONAL AFFAIRS |
| <input type="checkbox"/> 06 HEALTH & SOCIAL SERVICES | | |

29. I WILL ACCEPT A POSITION REQUIRING TRAVEL TO THE FOLLOWING EXTENT:

- NO TRAVEL OCCASIONAL FREQUENT CONTINUOUS REMOTE AREAS

30.

I WILL BE ABLE TO REPORT TO WORK 10 working DAYS AFTER BEING NOTIFIED THAT I WAS HIRED.

CERTIFICATE OF APPLICANT

I HEREBY CERTIFY THAT ALL INFORMATION MADE ON OR IN CONNECTION WITH THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT ANY MISREPRESENTATION OR CONCEALMENT OF MATERIAL FACT WILL BE SUFFICIENT GROUND FOR REJECTION OF MY APPLICATION, REMOVAL FROM THE ELIGIBLE LIST, OR REMOVAL FROM EMPLOYMENT.

DATE Feb 29, 1976 SIGNATURE (IN INK) [Handwritten Signature]

CHECK YOUR APPLICATION! BE SURE THAT YOU HAVE FILLED IT IN COMPLETELY.

TYPING SKILL CERTIFICATION

IF THE JOB CLASS FOR WHICH YOU ARE APPLYING HAS A TYPING REQUIREMENT, YOUR APPLICATION WILL NOT BE CONSIDERED UNTIL THIS SELF-CERTIFICATION HAS BEEN COMPLETED. READ THE STATEMENT BELOW AND ESTIMATE YOUR TYPING SPEED AT THE LEVEL WHICH YOU ARE COMPLETELY CONFIDENT YOU CAN PERFORM. IF YOU ARE NOT CONFIDENT ABOUT YOUR TYPING SPEED, CONTACT THE LOCAL EMPLOYMENT CENTER AND ARRANGEMENTS WILL BE MADE FOR A TYPING TEST.

I HEREBY CERTIFY THAT I CAN TYPE AT A SPEED EQUAL TO OR GREATER THAN _____ WORDS PER MINUTE WITH FEWER THAN _____ TOTAL ERRORS (MINIMUM 5 MINUTE EXERCISE). I UNDERSTAND THAT I AM BEING EXAMINED ON THE BASIS OF THIS CERTIFICATION AND THAT INABILITY TO PERFORM AS CERTIFIED MAY CONSTITUTE BASIS FOR SEPARATION DURING THE PROBATIONARY PERIOD.

DATE _____ SIGNATURE (IN INK) _____

THE STATE OF ALASKA IS AN EQUAL OPPORTUNITY EMPLOYER

ATTACHMENT # 4

United States Air Force
Air Force Security Service

July 1950-July 1964

During this period I worked as a special analyst, supervising various sized units of 5 to 30 persons working on special projects of a classified nature. During portions of this period I was assigned directly to the National Security Agency (NSA) for duty. During the period 1956 to 1964 I twice, represented the Alaska area at meetings held in Japan concerning items of mutual concern to the two areas. I was awarded the Air Force Commendation Medal for my contributions to the Air Force Security Service effort in Alaska.

Robert M. Henderson
Director
Division of Fish & Wildlife Protection
Department of Public Safety
Date of Hire: 3-14-83 (In current position)
Salary: \$4885.00 (26-B)

Robert M. Henderson
P.O. Box 1325
Palmer, Alaska 99645
745-4973

CAREER OBJECTIVE

I offer nineteen years of practical experience in law enforcement in the State of Alaska, qualifying for a position as Director.

WORK EXPERIENCE

- Dec to Present
1975 City Of Palmer, Palmer, Alaska
Chief of Police.
- Aug to Dec 1975 O'Neill Investigations, Anchorage, Alaska
Security supervisor for Atlantic Richfield operations, Prudhoe Bay, Alaska.
- 1973 to 1975 Kodiak Police Department, Kodiak, Alaska
As Lieutenant of police, investigated all felony criminal complaints, supervised the investigation of all felony criminal complaints, court officer and acting Chief of Police. Supervised five desk officers, acted as training officer for the Kodiak Police Department and prepared all court trials and reviewed all criminal cases with the District Attorney's Office.
- 1972 to 1973 Alaska State Troopers, Anchorage, Alaska
Stationed in Anchorage as a Trooper, then assigned to open a one man post in Alyeska, Alaska. Assigned to the Division of Protection, Department of Public Safety, Kodiak, Alaska, working with the commercial fisheries.
- 1967 to 1972 Kodiak Police Department, Kodiak, Alaska
As Sergeant of police until promoted to Lieutenant in 1970.
- 1965 to 1967 Commercial Fishing
- 1953 to 1965 United States Navy

EDUCATION

- May 1980 University of Alaska, Mat-Su Community College, Palmer, Alaska
Associate of Arts Degree in Police Administration
- June 1974 Federal Bureau of Investigation National Academy, Quantico, Va.
Relevant courses--- Applied Criminology, Management for Law Enforcement, Forensic Science, Criminal Law, Advanced Latent Fingerprinting, Crime Scenes Photography, FBI Firearms, FBI Practical Pistol Course.

August 1971 United States Military Police School, Fort Gordon, Georgia
Civil Disturbances Orientation Course in Command Level.

April 1971 Bureau of Narcotics and Dangerous Drugs, Washington D.C.
Police Training School: Drug identification, drug investigation,
drug testing, public speaking
International Association of Chiefs of Police: Principals of Police
Administration.

Nov 1967 Alaska State Troopers Academy, Anchorage, Alaska
Police Recruit School .

OTHER EDUCATION

Advanced Certificate, Alaska Police Standards Council
University of Alaska, Kodiak, Alaska
Radiological defense, Police administration, Procedural Law, Criminal
Law, Criminal investigation.
Kodiak High School, Kodiak, Alaska
Lee H. Edwards High School, Ashville, North Carolina

PERSONAL DATA

Age 47, married, good health; 6'1": 190 lbs.
A portfolio of work, former affiliations, personal accomplishments and
references available for review.

Michael C. Kolivosky
Director
Division of Alaska State Troopers
Department of Public Safety
Date of Hire: 1-01-83 (In current position)
Salary: \$5050.00 (26-C)

RESUME

MICHAEL C. KOLIVOSKY

PERSONAL BIOGRAPHY

Michael C. Kolivosky
2407 Ka-See-An Drive
Juneau, Alaska

Date of Birth: October 12, 1941
Place of Birth: Niagara Falls,
New York

Height: 6' Weight: 200

I married Melinda Kolivosky on July 12, 1974, and have three children by a previous marriage; my daughters reside in Fairbanks, and my son, Michael, lives in Juneau.

Sports/Hobbies:

I have both participated in and coached youth in baseball, ice hockey, and boxing.

I have boxed professionally in Alaska, culminating with the professional heavyweight championship in 1977. Previously, I was a two-time Alaska Golden Gloves champ and gold medal winner in the 1974 Arctic Winter Games.

In 1960 I played professional baseball with the New York Yankee farm system.

Additionally, I enjoy weight lifting, racquetball, running, and photography.

Organizations:

I am a member of the FBI National Academy Graduates, Alaska Chapter and the Alaska Peace Officers Association.

Michael C. Kolivosky, A

EDUCATION

I graduated from Bishop Duffy High School, Niagara Falls, New York, 1959. In 1962, I attended Bryant and Stratton Business Institute, Buffalo, New York and received a diploma in Sales, Advertising, and Management.

In 1978, I graduated from the FBI National Academy in Quantico, Virginia.

In 1980, I received an Associate of Arts degree in Police Administration from the University of Alaska, Matanuska-Susitna Community College, graduating with a 3.8 grade point average.

Michael C. Kolivosky, B

EMPLOYMENT HISTORY/DEPARTMENT OF PUBLIC SAFETY

a. Duty Assignments

July, 1982 to present: Captain, Juneau, Detachment Commander of "A" Detachment, which encompasses all of Southeast Alaska

September, 1978 to July, 1982: Lieutenant, Anchorage, Commander of Bureau of Vehicle Enforcement; Program Director of the Federal Bureau of Motor Carrier Safety Weighing and Inspection Demonstration Program

May, 1978 to September, 1978, Lieutenant, FBI Academy, Quantico, Virginia, student

April, 1972 to May, 1978, Corporal (1972-1974), Sergeant (1974-1976), Lieutenant (1976-1978), Palmer, Detachment Commander of the Matanuska-Susitna Valley Detachment. In 1976 this Detachment was chosen Outstanding Trooper Detachment of year.

September, 1969 to April, 1972, Corporal, Fairbanks, Patrol Shift Supervisor

June to September, 1969, Trooper, Tok, patrol duties

October, 1967 to June, 1969, Trooper, Nome, patrol duties

October, 1966 to October, 1967, Trooper, Fairbanks, patrol duties

Michael C. Kolivosky, C(a)

RESUME

Name: Robert J. Sundberg
Address: Nowell Avenue, Juneau, AK 99801
Telephone Number: (907) 465-4322 (Office)
(907) 586-9421 (Home)

Current Employment: Commissioner, Department of Public Safety

Previous Employment: City of Fairbanks Police Department
1955 - 1976
(Retired as Chief of Police)

Alyeska Pipeline Security Company
1976 - 1978, Served as Security
Manager during construction and
start-up.
(Resigned June 9, 1978)

Education: Negaunee High School, Negaunee,
Michigan - 1948

Northern Michigan College,
Marquette, MI 1952 - 1953

Other Training
and Education: Territory of Alaska Police Academy -
Fairbanks 1956
F.B.I. National Academy - Washington,
D.C. 1962
Organized Crime - University of
Oklahoma 1968
National Symposium Police Community
Relations - F.B.I. Academy Quantico
Virginia 1972
National Conference on Criminal
Justice - Washington, D.C. 1973
Executive Development Seminar -
Portland, OR 1973
Coordination to Fight Organized
Crime - Seattle, WA 1975
F.B.I. Academy Retraining Session -
Quantico, VA 1974
Symposium of Adjudication of Traffic
Violations - University of Denver
Law School - Denver, CO 1972
Terrorism - F.B.I. 1977
(Numerous other symposiums,

conferences, and training sessions both in State and out of State over the years.)

Professional
Organization
Memberships:

International Association of Chiefs
of Police
Alaska Association of Chiefs of
Police (Life Member)
Alaska Peace Officers Association
(Life Member)
F.B.I. National Academy Associates

Governmental
Positions:

Member City of Fairbanks City Council
(1978 - 1982) —
Alaska Police Standards Council
(1972 - 1982)
Alaska Municipal League Legislative
Committee (1978 - 1981)
Alaska Municipal League - Chairman,
Legislative Committee (1982 - 1983)

Offices Held in
Professional
Organizations:

Alaska Association of Chiefs of Police
President (1964 - 1965, 1969 - 1970)
Alaska Peace Officers Association
President (1967 - 1968)
International Association of Chiefs
of Police, Membership Committee
(1970 - 1976)

Military:

U.S. Air Force (1948 - 1952)

Personal:

Married, wife, Jeanne M. Sundberg,
formerly of L'Anse, MI
Four Children:
Sandra - 27
Barbara - 26
Patricia - 25
Robert - 18
Born March 20, 1930, Negaunee, MI
52 years of age
180 pounds, 5'9"
Excellent Health

Charles A. Smith
Director
Highway Safety Planning Agency
Department of Public Safety
Date of Hire: 2-16-77 (In current position)
Salary: \$4885.00 (24-E)

PP- Pub. Safety

JAY S. HAMMORD, GOVERNOR

DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE COMMISSIONER

POUCH N
JUNEAU, ALASKA 99811
PHONE:

November 24, 1982

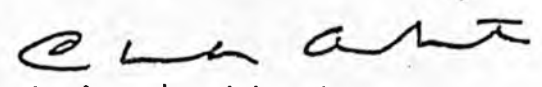
William R. Nix, Commissioner
Department of Public Safety
Pouch N
Juneau, Alaska 99811

Dear Commissioner Nix:

As requested by Governor Elect Sheffield's Transition Team and outlined in Governor Hammord's memorandum of November 15, 1982, I hereby submit my resignation as Director of the Alaska Highway Safety Planning Agency, effective February 1, 1983.

I do, however, wish to be considered for retention in my position under the new administration, and am attaching to this letter a copy of my resume outlining my qualifications and experience.

Sincerely,



Charles A. Smith, Director
Alaska Highway Safety Planning
Agency

CAS/sn
Attach:

CHARLES A. SMITH
P. O. BOX 493
DOUGLAS, ALASKA 99824

PHONE: 789-9418 - Residence
465-4371 - Work

PERSONAL: Resident of Juneau since August 1960; Age: 43; Married;
Military Security Clearance: Secret; Hobbies: Jewelry
and ivory manufacturing, fishing.

OBJECTIVE: Director of Highway Safety or Commissioner/Deputy
Commissioner in local assistance agency such as
Community and Regional Affairs.

EDUCATION:

- 1959. - Graduated: Aztec High School, Aztec, New Mexico
- 1962 - The LaSalle Correspondence Law Course
- 1963 - 1964 - The Blackstone Correspondence Law Course
- 1964 - 1982 - Various College Courses such as statistics, business,
real estate, finance/accounting -- No College Degree
- 1969 - 1982 - Various job related management courses and seminars as
follows:
 - Insurance, Retirement and Estate Planning courses,
Mutual of New York Life Insurance Company;
 - Highway Safety Management Course, U. S. Department
of Transportation Training Institute;
 - Supervisory Management, American Management
Association;
 - Management by Objectives, Dr. Don Ehat;
 - Grant Writing, Grant Management, Grant Monitoring
and Auditing, U. S. Department of Transportation
Training Institute; and
 - The Dale Carnegie Management and Human Relations
Course.

MILITARY EDUCATION:

- 1964 - 1965 - U. S. Army Administrative Course, Fort Ord, California;
- 1967 - U. S. Army Officer Candidate School, Fort Benning,
Georgia;
- 1977 - U. S. Army Personnel Management and Administration Basic
Officers Course;
- 1978 - Selective Service System Management Course; and
- 1980 - 1981 - U. S. Army Personnel Management and Administration
Advanced Officers Course;

CHARLES A. SMITH

Page 2

CERTIFICATES/LICENSES:

- Life Insurance License; and
- Real Estate License (Not Presently Active)

REFERENCES:

- Senator Bill Ray, Juneau, Alaska;
- Senator Jay Kerttula, Palmer, Alaska;
- Representative Jack Fuller, Nome, Alaska;
- Representative Bette Cato, Valdez, Alaska;

- Mr. Paul Gagnon, Former President
Alaska Hotel Properties
208 North Franklin
Juneau, Alaska 99801

- E. L. "Red" Holloway
3441 Douglas Highway
Juneau, Alaska 99801

- Philip A. Ramos, Former President
TM Investments, Inc.
Fairbanks, Alaska 99707

- Joseph Thomas, Sr. (Father-in-law)
Triangle Bar
Juneau, Alaska 99801

- Joseph Thomas, Jr. (Brother-in-law)
Triangle Bar
Juneau, Alaska 99801

WORK EXPERIENCE:

1977 To Present

EMPLOYER:

State of Alaska
Department of Public Safety
Highway Safety Planning Agency

ADDRESS:

Pouch N
Juneau, Alaska 99811

JOB TITLE:

Director

DUTIES:

Following is a position description done by Peet,
Marwick and Mitchell:

1977 To Present (continued)

DUTIES: (Description Continued)

Generally responsible for the statewide program management and encouragement. Responsible for the program conduct under both federal and state law, regulations, opinions, and decisions.

Responsible within his office for the supervision of the personnel assigned to his staff.

Must develop and recommend procedures to be established, instructions to be issued and guidelines to be followed by state and local agencies involved in the federal reimbursement projects. Responsible to, and receives general instructions from, the Commissioner of Public Safety (Governor's Representative for Highway Safety).

By the Commissioner's delegation and under his guidance, the Director will represent the State of Alaska in matters pertaining to the National Highway Safety Act at meetings, hearings, seminars, etc., with the National Highway Safety Bureau, the U. S. Department of Transportation, the U. S. Department of Health, Education and Welfare and Congressional committees, upon invitation. Is responsible for maintaining liaison with the representatives of other states or federal agencies in pursuit of the furtherance of the state program.

The performance of this administrative and planning functions will include:

- a. Contact, encourage, review and coordinate the Highway Safety activities of several state agencies and the political subdivisions of the state.
- b. Undertake statewide planning studies and analyses to support development of sound state highway safety programs to be submitted to the National Highway Safety Bureau.
- c. Coordinate statewide public information and traffic safety education efforts.
- d. Develop and cause to be maintained, adequate basic documentation and records of costs incurred at both state and local political subdivisions level.
- e. Develop and prepare fiscal reports to be submitted to the National Highway Safety Bureau.

1977 To Present (continued)

DUTIES: (Description continued)

- f. To develop and correlate the following reports to the National Highway Safety Bureau by the listed dates:
 1. Establish a reporting base year expenditure pattern for the entire state's traffic safety.
 2. Establish a Highway Safety Program needs estimate for the entire state.
 3. Establish a comprehensive Alaska Highway Safety Program for the entire state.
 4. Establish an annual Highway Safety work program (five year plan) for the state.

Basic functions of the position are:

- a. Giving and getting information.
- b. Supplying personal services.
- c. Giving administrative services.
- d. Explaining policies, procedures or methods.
- e. Interpreting programs, plans or individual actions.
- f. Maintaining coordination, securing cooperation, or settling controversies by means of personal contact.

SEE ATTACHED ORGANIZATIONAL CHART

1976

EMPLOYER:

State of Alaska
Department of Public Safety
Highway Safety Planning Agency and
Division of Motor Vehicles

ADDRESS:

Pouch N
Juneau, Alaska 99811

JOB TITLE:

Federal Projects Coordinator, and
Deputy Director of Division of Motor Vehicles

1975 (Continued)

DUTIES:

In 1975 drafted legislation and worked on Executive Order to consolidate various aspects of motor vehicles into one agency.

As a result, Motor Vehicle Registration was transferred from the Department of Revenue to the Department of Public Safety and consolidated with Driver Licensing to form the Division of Motor Vehicles.

Upon consolidation, I was asked to take the newly created position of Deputy Director of Motor Vehicles to handle the transition. Since the job was temporary in nature, I also retained the responsibilities and duties of Grant Coordinator, directing the state's highway safety program.

All administrative matters, aside from the day-to-day management of the new division, and management of the Southeast Alaska portion of the division, were the responsibility of the Deputy Director.

The duties involved all reorganizational matters including, personnel reclassification, budgeting, contract negotiations with vendors, fee agents and state and local agencies, personnel management and other related duties as assigned by the Commissioner.

Many of the systems, such as, staggered registration, computerized registration and licensing, mail-in registration, machine drivers license testing and others were designed during this time and later implemented.

During this time, the duties of the head of the Highway Safety Agency were also the responsibility of this position. The duties were the same as outlined for the period 1977 through the present.

Late in 1976, the Director of Motor Vehicles resigned, and I was offered the job as Director. Not wanting to move to Anchorage, I declined the position and through reorganization, the position of Federal Projects Coordinator in charge of the Highway Safety was reclassified to Director of the Highway Safety Planning Agency, which became a "mini division", which meant the division was smaller and the head of it was not considered a full director.

1976 (Continued)

DUTIES: (continued)

In addition to previous highway safety duties, in order to justify reclassification, additional duties were assigned to the position. These duties included:

- ° Legislative liaison for the department;
- ° Review of all municipal ordinances dealing with motor vehicles;
- ° Review of all applications for special events involving vehicles, such as snowmobile races, bike-athons, walk-athons, and so on;
- ° Re-codification, printing and distribution of all motor vehicle statutes and regulations;
- ° Serving on boards, committees and commissions relating to motor vehicles.
- ° Representing the U. S. Department of Transportation (DOT), National Highway Traffic Safety Administration, along with other members of the U. S. DOT, such as Admiral Hayes of the Coast Guard, Gene Hanna of the Federal Highway Administration, in briefing the Governor on U. S. DOT matters.
- ° Coordinating and working on agreements between the state and federal agencies on matters such as Emergency Medical Services (U. S. Coast Guard - 1976), search and rescue (U. S. Army and Air Force - 1979)

10/19/71 - 1976

EMPLOYER:

State of Alaska
Department of Public Safety
Alaska Highway Safety Bureau

ADDRESS:

Pouch N
Juneau, Alaska 99811

JOB TITLE:

Federal Projects Coordinator

DUTIES:

Generally responsible for the statewide program management and encouragement. Responsible for the program conduct under both federal and state law, regulations, opinions, and decisions.

Responsible within his office for the supervision of the personnel assigned to his staff.

10/19/71 - 1976 (Continued)

DUTIES:

Must develop and recommend procedures to be established, instructions to be issued and guidelines to be followed by state and local agencies involved in the federal reimbursement projects. Responsible to, and receives general instructions from, the Commissioner of Public Safety (Governor's Representative for Highway Safety).

By the Commissioner's delegation and under his guidance, the Director will represent the State of Alaska in matters pertaining to the National Highway Safety Act at meetings, hearings, seminars, etc., with the National Highway Safety Bureau, the U. S. Department of Transportation, the U. S. Department of Health, Education and Welfare and Congressional committees, upon invitation. Is responsible for maintaining liaison with the representatives of other states or federal agencies in pursuit of the furtherance of the state program.

The performance of this administrative and planning functions will include:

- a. Contact, encourage, review and coordinate the Highway Safety activities of several state agencies and the political subdivision of the state.
- b. Undertake statewide planning studies and analyses to support development of sound state highway safety programs to be submitted to the National Highway Safety Bureau.
- c. Coordinate statewide public information and traffic safety education efforts.
- d. Develop and use to be maintained, adequate basic documentation and records of costs incurred at both state and local political subdivisions level.
- e. Develop and prepare fiscal reports to be submitted to the National Highway Safety Bureau.
- f. To develop and correlate the following reports to the National Highway Safety Bureau by the listed dates:
 1. Establish a reporting base year expenditure pattern for the entire state's traffic safety.

10/19/71 - 1976 (continued)

DUTIES: (continued)

2. Establish a Highway Safety Program needs estimate for the entire state.
3. Establish a comprehensive Alaska Highway Safety Program for the entire state.
4. Establish an annual Highway Safety work program (five year plan) for the state.

Basic functions of the position are:

- a. Giving and getting information.
- b. Supplying personal services.
- c. Giving administrative services.
- d. Explaining policies, procedures or methods.
- e. Interpreting programs, plans or individual actions.
- f. Maintaining coordination, securing cooperation, or settling controversies by means of personal contact.

In addition to the duties and responsibilities as head of the Highway Safety Agency, during this period, I was also responsible for administration of the following federal programs within the Department of Public Safety:

- ° Public Employees Program (PEP), predecessor to the SEATA Program;
- ° Hunter Safety Program;
- ° Law Enforcement Assistance Administration (LEAA);
- ° Boating Safety Program; and
- ° Fatality Analysis Records System (FARS).

All of these programs required fiscal and contract management, as well as various state and federal reports and audits.

In 1974-1975, as Co-Chairman of the Governor's AS28 Review Committee, which was made up of eight legislators and eight members from the general public, affected state and municipal agencies and attorneys and judges, a complete re-codification of all motor vehicle regulations and statutes was completed.

CHARLES A. SMITH

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10/19/71 - 1976 (continued)

DUTIES: (continued)

In addition, legislation was drafted to strengthen such areas as drunk driving laws, uniform bail system within the court system, uniform statewide traffic citation and accident report form, and mail-in bail system.

Previous to this, efforts were concentrated on development of programs dealing with emergency medical services and driver education.

Prior to this time, there were many parts of the state, where in case of an accident or illness, it took up to eight hours to get an ambulance or medical assistance. As a result of our programs, almost any place on the highway network or communities in the state now have ambulance and emergency medical technician/paramedic/CPR assistance available within half an hour, and in most populated areas within minutes. There are countless Alaskans walking around today as a direct result of the purchase and equipping of most of the ambulances and the training of emergency medical technicians through Highway Safety.

In addition, driver education programs such as "Safety Bear", defensive driving courses, alcohol information school, and many high school driver education programs are the result of Highway Safety assistance or implementation.

There are eighteen areas with which the Highway Safety Agency is concerned. A list of these standards with a brief explanation is attached.

Also attached is a copy of the organizational chart in effect at that time.

12/16/70 - 10/18/71

EMPLOYER:

State of Alaska
Department of Administration
State Retirement System
Juneau, Alaska 99811

JOB TITLE:

Benefits Specialist

12/16/70 - 10/18/71 (Continued)

DUTIES:

While working with the State Retirement System, I was appointed Assistant to the Administrator. In this capacity, I acted as Office Manager, responsible for the distribution of work and general work flow. In addition, I often had to make decisions as to type and amounts of benefits when questionable. I also had the responsibility for processing payments, refunds and claims. Contributions had to be credited to the proper accounts. There were about 30,000 employees making contributions into the Teacher's Retirement System, Public Employees Retirement System and Social Security. It should be borne in mind that in addition to State employees, many political subdivisions belonged to the system.

Another part of my duties was the proper accounting of funds, supply management, including requisitioning along with personnel management.

10/04/70 - 12/15/70

EMPLOYER:

State of Alaska
Department of Public Safety
Highway Safety Bureau
Juneau, Alaska

JOB TITLE:

Administrative Assistant II

DUTIES:

- Assisted in coordinating all highway safety activities in the state.
- Assisted in studies and analyses to support development of sound highway safety programs.
- Assisted in development and maintenance of records of costs incurred at both state and local levels.
- Assisted in preparation of fiscal reports to be submitted to the National Highway Safety Bureau.
- Assisted in compiling all reports on expenditures; needs estimates; and comprehensive highway safety program for Alaska as needed by the National Highway Safety Bureau.
- Researched statistics and other areas as required in development of this program.

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11/04/70 - 12/15/70 (continued)

DUTIES: (continued)

- ° Made personal appearances and talks in connection with the program.
- ° Dealt with a variety of government officials and private persons through moderate travel.
- ° Was responsible for the continued functions of the office and for supervision of the secretarial position in the Director's absence.

2/68 - 3/70

EMPLOYER:

K & L Distributors, Inc.

ADDRESS:

300 - 120th Avenue N. E.
Bellevue, Washington

JOB TITLE:

Southeast Alaska Area Representative

DUTIES:

Managed the Juneau area, representing a liquor wholesale and beverage and supply company. This included taking orders, accounting, collections, and supply management. Also managed Southeast Alaska area from Juneau to Yakutat.

6/67 - 1/68

EMPLOYER:

Santa Fe Book and Stationery
Santa Fe, New Mexico

JOB TITLE:

Sales Manager

DUTIES:

Upon completion of Officer Candidate School, my wife, who was staying in Santa Fe, New Mexico, while I was attending the course, became ill, and was unable to travel for some time. I took the job as sales manager until we could return to Alaska.

My duties were to train and supervise salesmen. Handled all accounting for Sales Department. Handled state bids for office supplies and equipment. Administered entire Northern New Mexico area. Handled all administrative matters for Sales Department.

CHARLES A. SMITH
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3/65 - 2/67

EMPLOYER:

Mutual of New York Life Insurance Co.

ADDRESS:

218 Front Street
Juneau, Alaska 99801

JOB TITLE:

Assistant to Area Manager

DUTIES:

In addition to being a Field Representative, assisted in training and supervising new sales personnel. Handled administrative duties for company in area, including accounting and supply management. Left to attend Officer Candidate School.

8/60 - 9/64

EMPLOYER:

Daily Alaska Empire

ADDRESS:

Main Street
Juneau, Alaska 99801

JOB TITLE:

Circulation Manager, Classified Advertising Manager,
Advertising Manager

DUTIES:

Managed Circulation Department and Advertising Department. Supervised carriers, mail room and the training of sales personnel. Initiated rural newspaper delivery. Handled all accounting and cost control for departments. Responsible for supply ordering and management.

1/62 - 1/64

EMPLOYER:

Future Investors in Alaska; A Commercial Land Clearing Business; Cinema Alaska, A Commercial Photography Business; Alaska Peat Moss Corporation, an Industrial Corporation.

ADDRESS:

Juneau, Alaska

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1/62 - 1/64 (continued)

JOB TITLE:

Managing Partner

DUTIES:

Responsible for all business management of the companies, including accounting, personnel, supply, contracting and related matters. This work was in addition to regular jobs, accomplished evenings and weekends.

5/69 - 7/60

EMPLOYER:

Rogers Oil Company

ADDRESS:

Las Vegas Highway
Santa Fe, New Mexico

JOB TITLE:

Assistant Bulk Plant Manager

DUTIES:

Making out delivery orders and insuring they were carried out for wholesale gasoline company. Handled accounting of orders and collections. Ordered petroleum products and supplies and managed records for company.

MILITARY EXPERIENCE:

2/82 to Present

EMPLOYER:

Alaska Army National Guard

RANK:

Major

DUTIES:

Selective Service Officer responsible for training of Alaska National Guard Selective Service section. Also, in case of emergency, responsible for training and supervising Army, Navy and Marine Corps recruiters to assist in implementing a draft in Alaska if authorized by Congress. During non-emergency, responsible for training and planning for emergency and developing and implementing plans for Selective Service registration.

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MILITARY EXPERIENCE (continued)
7/77 - 2/82

EMPLOYER:
Alaska Army National Guard

RANK:
Captain

DUTIES:
Selective Service Officer responsible for all unit administrative matters, as well as being prepared to report for duty on 72 hours notice assume duties as Area Officer in the Juneau/Southeast area, supervising Army recruiter and all compensated and uncompensated employees in the area.

1972 - 1977

EMPLOYER:
Alaska Army National Guard

RANK:
First Lieutenant

DUTIES:
Member of headquarters section, holding various jobs including Assistant Training Officer for the State, Staff Officer and others. Wrote plans for training and exercises as well as staff reports dealing with regional and statewide National Guard issues. Attended some annual training sessions attached to Eskimo Scout Battalions, as advisor and mustering officer responsible for pay.

1968 - 1972

EMPLOYER:
Alaska Army National Guard

RANK:
Second and First Lieutenant

DUTIES:
Began as Platoon Leader and moved to Executive Officer in the 910th Engineer Company, headquartered in Juneau.

Became Company Commander in 1969.

As Company Commander, I supervised and had over-all responsibility for 125 men. My direct supervision was over six men, who, in turn, supervised from 20 to 40 men each.

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MILITARY EXPERIENCE (continued)

1968 - 1972

DUTIES: (continued)

My responsibilities varied greatly in that I had over-all responsibility for the feeding, clothing and equipping of all members, as well as the accomplishment of a variety of engineering and construction tasks.

I was responsible for all fiscal and property accounting, requisitioning of food, clothing, supplies, equipment and parts. Supervision over maintenance functions.

Also, planning, coordination and implementation of projects.

The dollar amount of equipment and supplies I was responsible for about two million dollars.

Also responsible for personnel management and general administration.

Commanded the Juneau main unit, as well as a platoon of 40 men in Fairbanks.

During the period I was Commander, the unit excelled in recruitment and retention. Also all training and inspections were above average. In 1969 and 1970, the unit was cited for outstanding general inspections. During annual training (2 weeks active duty) held in Juneau in 1971, the unit built playgrounds, a rifle range, tore down and cleaned up the old Montana Creek sawmill site, built an access to the Boy Scout Camp, disposed of cases of old explosives that had been left in old shacks, as well as hauling fill for the City and Borough of Juneau maintenance shop.

At the conclusion of this training period I was awarded the Army Commendation Medal for outstanding management and achievement by Governor Bill Egan.

During my tenure, the unit, working with the Alaska State Troopers, assisted stranded hunters, was instrumental in minimizing property loss and damage due to flooding conditions in the Juneau area. Rebuilt roads and bridges and installed culverts in the area, replaced worn stairways throughout Juneau and continued to improve playgrounds such as Savikko Park, Cope Park, Evergreen Park, Melvin Park and the Montana Creek Rifle Range.

MILITARY EXPERIENCE (continued)

1968 - 1972

DUTIES: (continued)

During the September 1971 Alaska Airlines crash, working with the Alaska State Troopers, Commanded the National Guard unit working on recovery operations, and provided the Armory as the morgue for crash victims, as well as staging area and support for National Guard troops involved.

Coordinated directly with Governor Bill Egan on matters relating to the welfare and operations of the the National Guard unit during this disaster, having frequent meetings during the situation.

OTHER EXPERIENCE AND AFFILIATIONS:

- Member of BPOE #420 for 19 years.
- For quite a few years was chairman of various fund raising committees for Elks, such as high school programs and so on.
- 1964 - 1965 - Jaycees
Was Chairman of Muscular Dystrophy Association Fund Raising Committee and as a result, became State President for Muscular Dystrophy Association in the late sixties. Worked Southeast Alaska myself, and with various people throughout the state. Some of the individuals worked with were:
 - George Brandt, Regional Manager
Muscular Dystrophy Association of America
 - Peter D. Hocson, Executive Vice-President
National Bank of Alaska, Anchorage
 - Epsilon Sigma Alpha Sorority, Statewide
 - Bill Sheffield, Caberet Hotel and Restaurant
Display of Jerry Lewis Coin Cannisters
 - Phil Zarro, Manager
Baranof Hotel
Assisted in wine tasting and Mexican food fund raisers for NDA in Juneau

AFFILIATIONS: (continued)

- 1979, 1980, 1981 and 1982: Executive Board member representing the State of Alaska, Washington, Oregon and Idaho, on National Association of Governors' Highway Safety Representatives, which influences national issues on highway safety.
- 1970 - Present: Member National Association of Governors' Highway Safety Representatives.
- 1968 - Present: Alaska National Guard Officers' Association.
- 1976 - Present: American Association of Motor Vehicle Administrators.
- 1974 - 1981: Executive Committee, National Committee on Uniform Traffic Laws and Ordinances.
- 1977 - 1979: President, Southeast Alaska Emergency Medical Services Board.
- 1975 - 1976: Co-Chairman AS28 Revision Committee.
- 1976 - Present: Member, International Platform Association.

OTHER EXPERIENCE:

INSTRUCTOR:

- Have instructed in many military subjects throughout National Guard career.
- 1974 - Taught Management by Objectives course to Highway Safety Technical Advisory Committee, which was made up of various local officials such as mayors, managers, Chiefs of Police, engineers, etc.
- Have conducted many seminars dealing with highway safety.
- While with Retirement System, conducted seminars on system for teachers and PERS groups.

LECTURER:

- 1978 and 1979 - Was invited to speak to legislators from Washington, Oregon and Idaho on highway safety legislative matters.

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LECTURER: (continued)

- ° Have made presentations to various groups such as, Alaska Women's Highway Safety Leaders, Alaska Truckers' Association, Alaska School Bus Contractors' Association, Alaska Highway Users Federation, Chambers of Commerce, etc.
- ° Have testified before the Legislature on National Guard and Highway Safety matters since 1970.

PUBLICATIONS:

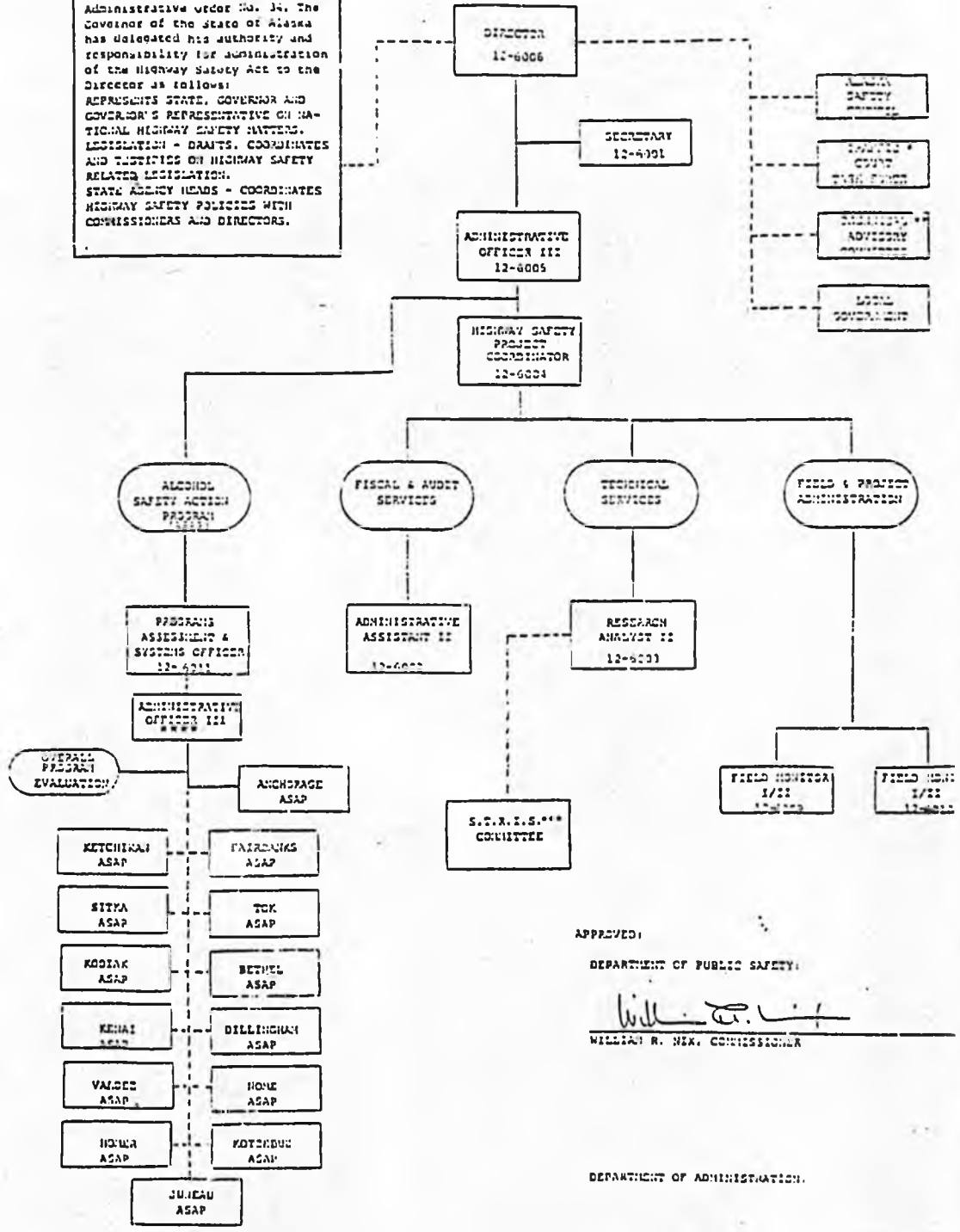
- ° 1972 - Present - Annual Statewide Highway Safety Plans.
- ° 1973 - Statewide Emergency Medical Services Plan.
- ° Various statewide plans dealing with the Eighteen Highway Safety Standards.

AWARDS:

- ° 1970 - Army Commendation Medal.
- ° 1976 - Joint Legislative Resolution Commendation for work on AS28 Revision Committee.
- ° 1977 - Alaska Highway Safety Man of the Year.
- ° 1982 - 1983 - Listed in "Who's Who In the West."

ALASKA HIGHWAY SAFETY PLANNING AGENCY

Pursuant to the Highway Safety Act of 1960, (Public Law 87-564 U.S. Congress) A.S. 44.93.021 and Administrative Order No. 14, The Governor of the State of Alaska has delegated his authority and responsibility for administration of the Highway Safety Act to the Director as follows:
 REPRESENTS STATE, GOVERNOR AND GOVERNOR'S REPRESENTATIVE ON NATIONAL HIGHWAY SAFETY MATTERS.
 LEGISLATION - DRAFTS, COORDINATES AND TESTIFIES ON HIGHWAY SAFETY RELATED LEGISLATION.
 STATE AGENCY HEADS - COORDINATES HIGHWAY SAFETY POLICIES WITH COMMISSIONERS AND DIRECTORS.



APPROVED:
 DEPARTMENT OF PUBLIC SAFETY:
William R. Nix
 WILLIAM R. NIX, COMMISSIONER

DEPARTMENT OF ADMINISTRATION:
 WILLIAM A. HUGHSON, COMMISSIONER

* The State Traffic Court Task Force, established in 1971, is composed of eight Legislators, four from each House, Prosecuting and Defense Attorneys, District Court Judges and Chiefs of Police, and private highway safety agencies. The Task Force assists the Director in obtaining needed legislation and regulations related to highway safety. Presently co-chaired by a state senator and a private citizen.

** The Technical Advisory Committee is composed of individuals appointed by the chief executive officers of various state and local agencies. In most cases, the forty-plus members are from the technical level and work with highway safety related matters on a day-to-day basis. The committee advises the Director on highway safety matters.

*** State Traffic Records Information System, which is made up of all state and local agencies dealing with traffic records.

**** See Attached

RECEIVED
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Responsible for State's
Traffic Safety Program

Commissioner of Public Safety
Governor's Representative for
Traffic Safety

The Council shall: (1) study the problems of street and highway; (2) study methods of safety control and engineering in this and other states in order to improve methods in this state; (3) cooperate with officials of the U.S. Government & with local governments in regulating highway traffic; (4) encourage traffic safety education in the state; (5) investigate ways to obtain better observance and uniform enforcement of laws pertaining to highway travel & motor vehicle operation.

Director of Traffic Safety (Grant Coordinator) responsible to Commissioner of Public Safety for State's Traffic Safety Program

Department of Public Safety, Public Information Officer
Responsible for public information Department and Traffic Safety

Department of Public Safety, Division of Technical Services
This Department of Public Safety Traffic Safety Bureau in: Community, Criminal Justice Information System, Research and Development, Air Services, Lab Services, Supply, General Administration

Department of Public Safety, Training
This Traffic Safety Bureau in training and coordination of training units and assists in conducting Traffic Safety related training

Accountant II
Responsible for financial operations for Traffic Safety Bureau

Administrative Assistant II
Assists Director in program planning, data analysis and evaluation and program coordination

Secretary I
Performs and is responsible for all clerical functions related to the Traffic Safety Bureau

Traffic Safety Technical Advisory Committee - Advises Director and contributes to program planning, data analysis & evaluation & program coordination.

Technical Advisory Committee is made up of individuals responsible for Traffic Safety from the following:

CITIES

Anchorage
Juneau
Ketchikan
Fairbanks
Kodiak
Valdez
Sitka

COUNTRIES

Greater Anchorage Area
Ketchikan Gateway
Kodiak Island
Matanuska-Susitna
Fairbanks North Star
Kenai Peninsula

STATE DEPARTMENTS

Education
Health and Social Services
Highways
Revenue
Law
Court System
Administration
Criminal Justice Planning Agency
Local Affairs Agency
Public Safety Agency

HIGHWAY SAFETY STANDARDS
ADMINISTERED BY
THE ALASKA HIGHWAY SAFETY PLANNING AGENCY

STANDARD 1 - PERIODIC MOTOR VEHICLE INSPECTION

To increase, through periodic vehicle inspection, the likelihood that every vehicle operated on the public highways is properly equipped and is being maintained in reasonably safe working order.

STANDARD 2 - MOTOR VEHICLE REGISTRATION

To provide a means of identifying the owner and type, weight size and carrying capacities of every vehicle licensed to operate in the State, and to make such data available for traffic safety studies and research, accident investigation, enforcement and other operational uses. To provide a means for aggregating ownership and vehicle information for: (a) accident research; (b) planning and development of streets, highways and related facilities; and (c) other operational uses.

STANDARD 3 - MOTORCYCLE SAFETY

To assure that motorcycles, motorcycle operators and their passengers meet standards which contribute to safe operation and protection from injuries.

STANDARD 4 - DRIVER EDUCATION

To insure that every eligible high school student has the opportunity to enroll in a course of instruction designed to train him to drive skillfully and as safely as possible under all traffic and roadway conditions. To insure that commercial driver training schools achieve and maintain a corresponding level of instruction for beginning drivers with recognition of differences between the needs of adults and adolescents. To provide education courses offering driving instruction to adults.

STANDARD 5 - DRIVER LICENSING

To improve the quality of driving by implementing more effective and uniform licensing procedures, and thereby to reduce the number of accidents while also increasing the efficiency of traffic flow.

STANDARD 6 - CODES AND LAWS

To eliminate all major variations in traffic codes, laws and ordinances on given aspects of highway safety among political subdivisions in a state, to increase the compatibility of these ordinances with a unified overall state policy on traffic safety codes and laws, and to further the adoption of appropriate aspects of the Rules of the Road section of the Uniform Vehicle Code.

STANDARD 7 - TRAFFIC COURTS

To provide prompt impartial adjudication of proceedings involving motor vehicle laws.

STANDARD 8 - ALCOHOL IN RELATION TO HIGHWAY SAFETY

To broaden the scope and number of activities directed toward reducing traffic accident loss experience arising in whole or part from persons driving under the influence of alcohol.

STANDARD 9 - IDENTIFICATION AND SURVEILLANCE OF ACCIDENT LOCATIONS

To identify specific locations or sections of streets and highways which have high or potentially high accident experience as a basis for establishing priorities for improvement, selective enforcement, or other operational practices that will eliminate or reduce the hazards at the location so identified.

STANDARD 10 - TRAFFIC RECORDS

To assure that appropriate data on traffic accidents, drivers, motor vehicles and roadways are available to provide:

1. A reliable indication of the magnitude and nature of the highway traffic accident problem on a national, state and local scale;
2. A reliable means for identifying short-term changes and long-term trends in the magnitude and nature of traffic accidents;
3. A valid basis for:
 - a. the detection of high or potentially high accident locations and causes;
 - b. the detection of health, behavioral and related factors contributing to accident causation;
 - c. the design of accident fatality, and injury countermeasures;
 - d. developing means for evaluating the cost effectiveness of these measures;
 - e. the planning and implementation of selected enforcement and other operational programs.

STANDARD 11 - EMERGENCY MEDICAL SERVICES

To provide an emergency care system that will:

1. Provide quick identification and response to accidents;
2. Sustain and prolong life through proper first aid measures, both at the scene and in transit;
3. Provide the coordination, transportation, and communications necessary to bring the injured and definitive medical care together in the shortest practicable time, without simultaneously creating additional hazards.

STANDARD 12 - HIGHWAY DESIGN, CONSTRUCTION AND MAINTENANCE

To assure:

1. that existing streets and highways are maintained in a condition that promotes safety;
2. that capital improvements either to modernize existing roads or to provide new facilities meet approved safety standards; and
3. that appropriate precautions are taken to protect passing motorists as well as highway workers from accident involvement at highway construction sites.

STANDARD 13 - TRAFFIC ENGINEERING SERVICES

To assure the full and proper application of modern traffic engineering principles and uniform standards for traffic control to reduce the likelihood and severity of traffic accidents.

STANDARD 14 - PEDESTRIAN SAFETY

To emphasize the need to recognize pedestrian safety as an integral, constant and important element in community planning and all aspects of highway transportation and to insure a continuing program to improve such safety by each State and its political subdivisions.

STANDARD 15 - POLICE TRAFFIC SERVICES

To reduce the deaths and injuries by improving police traffic services in all aspects of accident prevention programs and police traffic supervision, post-accident procedures and aid crash victims and to bring those responsible for the accidents to justice.

STANDARD 16 - DEBRIS HAZARD CONTROL AND CLEANUP

To provide for the assignment of official responsibilities and for the planning, training, coordination and communications necessary to assure the recognition, reporting and prompt correction of conditions or incidents that constitute potential dangers; that incident sites are restored to a safe conditions; and that traffic movement is expeditiously resumed.

STANDARD 17 - PUPIL TRANSPORTATION SAFETY

To improve standard programs for transporting pupils safely in urban and rural areas by setting requirements for proper and safe equipment; maintenance of equipment; selection, training and supervision of drivers and maintenance personnel; and administrative provisions in the field of pupil transportation.

STANDARD 18 - ACCIDENT INVESTIGATION AND REPORTING

To establish a uniform, comprehensive motor vehicle traffic accident investigation program for gathering information -- who, what, when, where, why and how -- on motor vehicle traffic accidents and associated deaths, injuries and property damage; and entering the information into the traffic records system for use in planning, evaluating and furthering highway safety program goals.

Jos D. Mapranath (Mapranathukaran)
Director
Division of Administrative Services
Department of Public Safety
Date of Hire: 7-09-82 (In current position)
Salary: \$4725.00 (26-A)

1. Employee's Name: Jos Mapranath
2. Position Title: Director, Division of Administrative Services
3. Department Employed in: Department of Public Safety
4. Date of Hire: 07/09/82
5. Salary per Month: \$4725/month
6. Previous Work Experience in State Government: (8 years approximately)

- a) Assistant Director, Division of Administrative Services (1 year approximately).
 - Responsible for Departmental accounting, budgeting, personnel, payroll, and planning and research operations.
- b) Finance Officer, Department of Public Safety (2 years approximately).
 - Responsible for accounting and budgeting.
- c) As Budget Analyst and Accountant for Public Safety, in-depth background on Departmental operations. (approximately 5 years)

Non-State work Experience:

- a) Director (Lecturer/Partner): Mach's Institute of Commerce and Public Administration, Kerala, India (approximately 5 years concurrent with item b) following).
 - Responsible for full administration.
 - Teaching background (subjects such as accounting, banking, economics, mathematics, physics, chemistry, etc.).
- b) Administrative Manager (Partner/Planner): Modern Machine Tools, Kerala, India (approximately 5 years concurrent with the above).
 - Held management responsibility of a manufacturing company (small machines such as drilling machinery; hospital equipment such as surgical operation tables, etc.)

7. Education Background:

- a) M.P.A., University of Alaska, Juneau
- b) B.Sc., University of Kerala, India

Fire Marshal/Director
Division of Fire Prevention
Department of Public Safety

Position Vacant

Deputy Commissioner
Department of Public Safety

Position Vacant