

COMMITTEE REPORT
HOUSE

(11)

FURTHER:

5/29/83

Date: 5/29/83

Mr. Speaker:

The Committee on FINANCE has had CSSB 132(SA)

"An Act establishing the Alaska Administrative Journal; and providing for an effective date."

under consideration and reports it back as follows:

do pass [] do not pass

[] do pass with attached amendments(s)

replace with ^HCS for CSB 132(SA) [X] same title [] new title

and recommends CSB 132(SA)

[] AND attaches a "Letter of Intent" [X] New Fiscal Note [X] Zero Fiscal Note Attached

[] reports it back without recommendation

[] referred to the _____ Committee

MEMBERS SIGNING
DO PASS

MEMBERS HAVING
OTHER RECOMMENDATIONS:

[Signature]
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[Signature] CHAIRMAN

Offered: 5/30/83
Referred: Finance

Original sponsors: Fahrenkamp, Bennett,
Ziegler, et al

1 IN THE SENATE BY THE STATE AFFAIRS COMMITTEE
2 HOUSE CS FOR CS FOR SENATE BILL NO. 132 (State Affairs)
3 IN THE LEGISLATURE OF THE STATE OF ALASKA
4 THIRTEENTH LEGISLATURE - FIRST SESSION
5 A BILL

6 For an Act entitled: "An Act establishing the Alaska Administrative Jour-
7 nal; and providing for an effective date."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. ADMINISTRATIVE JOURNAL. (a) The lieutenant governor
10 shall publish a biweekly Alaska Administrative Journal. The journal shall
11 include:

12 (1) notices of proposed actions given under AS 44.62.190(a);

13 (2) notices of state agency meetings required under AS 44.-
14 62.310(e);

15 (3) notices of solicitations to bid issued under AS 37.05.230;

16 (4) notices of state agency requests for proposals under AS 18.-
17 55.255, 18.55.320; AS 19.10.190; AS 19.40.020; AS 35.15.030; AS 37.05.230,
18 37.05.315(d); AS 38.05.120; AS 43.40.010; and AS 46.11.030;

19 (5) executive orders and administrative orders issued by the
20 governor;

21 (6) written delegations of authority made by the governor or by
22 the head of a principal department under AS 44.17.010;

23 (7) the text or a summary of the text of a regulation or amend-
24 ment to a regulation that has been adopted or for which notice is given
25 under AS 44.62.190(a); and

26 (8) references to the state computer data base that contains a
27 summary of the text of formal opinions and memoranda of advice of the
28 attorney general.

29 (b) The person or agency that issues or adopts a notice, order,

1 delegation, text, or summary of text listed in (a) of this section shall
2 send a copy to the lieutenant governor in a computer-readable magnetic
3 medium compatible with the legislative data processing system.

4 (c) The lieutenant governor shall organize and provide to the Legis-
5 lative Affairs Agency the text of each issue of the journal in a computer-
6 readable magnetic medium compatible with the legislative data processing
7 system.

8 (d) A person may not maintain an action based on publication or lack
9 of publication in the journal.

10 (e) Publication in the journal does not replace or supplant publica-
11 tion required by other provisions of law.

12 (f) For purposes of this section,

13 (1) "journal" means the Alaska Administrative Journal;

14 (2) "publish" means to make available to the public through the
15 legislative data processing system.

16 * Sec. 2. REPORT. Not later than January 31, 1985, the lieutenant
17 governor shall submit to the legislature a report on the Alaska Administra-
18 tive Journal. The report shall include the lieutenant governor's recommen-
19 dations and a summary of comments solicited from users of the journal
20 concerning

21 (1) the need for continuation of the journal;

22 (2) the advisability of publishing the journal in a printed
23 medium in addition to or in place of making the journal available through
24 the legislative data processing system;

25 (3) the suggested cost for a subscription to the journal; and

26 (4) any other matters relevant to the publication of the jour-
27 nal.

28 * Sec. 3. This Act is repealed July 1, 1985.

29 * Sec. 4. This act takes effect July 1, 1983.

THE LEGISLATURE OF THE STATE OF ALASKA
THIRTEENTH LEGISLATURE

FISCAL NOTE

I. REQUEST

Bill/Resolution No. HCS CS SB 132 (SA)
 Title Establishing the Ak. Admin. Journal
 Requested by House Finance Committee Date 5/31/83

II. FISCAL DETAIL

Agency Affected Lieutenant Governor, Legislature
 Program Category Affected _____

BRU, Program, Or Subprogram(s) Affected _____

(Note: If more than one budget component is affected, separate line-item amounts and funding for each component in the analysis section.)

EXPENDITURES (Thousands of Dollars)

	FY 83	FY 84	FY 85	FY 86	FY 87	FY 88
100 PERSONAL SERVICES		62.1				
200 TRAVEL		0.0				
300 CONTRACTUAL		28.2				
400 COMMODITIES		6				
500 EQUIPMENT		0.0				
600 LAND & STRUCTURES		0.0				
700 GRANTS, CLAIMS, ETC.		0.0				
TOTAL		90.9	----			

FUNDING (Thousands of Dollars)

	FY 83	FY 84	FY 85	FY 86	FY 87	FY 88
GENERAL FUND		90.9	---			
FEDERAL FUNDS						
OTHER (Specify Source)						

POSITIONS

	FY 83	FY 84	FY 85	FY 86	FY 87	FY 88
FULL TIME		2	---			
PART TIME						
TEMPORARY						

III. ANALYSIS (See Fiscal Note Preparation Instruction, Section III)

Since this bill provides for a two year pilot project, there will be fiscal impact in FY 85. It is the expectation of the House Finance Committee that the Lieutenant Governor's Office will be requesting additional funding in FY 85 to complete the project.

For detail on the FY 84 costs shown here, refer to the attachment.

IV. DATE 5/31/83 PREPARED BY Al Adams, Chair APA
 AGENCY House Finance Committee

Original: Legislative Finance PHONE 465-3706
 cc: Budget and Management
 Prime Sponsor (First Legislator Named)

HCS CS SB 132(SA) FISCAL NOTE ATTACHMENT

Personal Services:	
1 Systems Analyst Range 16B (\$2556/mo. plus benefits x 11 months*)	35.2
1 Publication Tech. Range 12B (\$1946/mo. plus benefits x 11 months*)	26.9
Total Personal Services	<hr/> 62.1
Travel:	0.0
Contractual Services:	
Telephone, long distance calls	1.5
Advertising (\$70/ad x 24)	1.7
Rental (Display writer, Modem & line cost)	5.0
Printing, binding, postage, mail **	20.0
Total Contractual Services	<hr/> 28.2
Commodities:	
General Office Supplies	.6
Equipment:	0.0
TOTAL FISCAL NOTE	<hr/> \$ 90.9

* These positions are calculated at 11 months instead of a full year due to start up time necessary for hiring.

** The exact amounts necessary for these items are not known. It is not possible to determine how many printed copies of the journal will be wanted by the general public, therefore these costs are unknown. It is expected that the \$20,000 provided here is enough for the first year, and experience will show if the demand is there for more copies, therefore more funding, next year.

The following individuals may testify on HCS CS SB 132
(SA):

Senator Fahrenkamp, prime sponsor

A representative of the Lieutenant Governor's Office

A representative of the Department of Law

STATE OF ALASKA
FISCAL NOTE

Revision Date 3-29, 1983

I. REQUEST

Bill/Resolution No.: CS SB 132(SA)
 Title: Administrative Journal
 Sponsor: Fahrenkamp, et al
 Requestor: Senate State Affairs

II. FISCAL DETAIL

Agency Affected: Governor's Office
 Program Category Affected: Lt. Governor
 ERU, Program of Subprogram(s) Affected:
Office of the Lieutenant Governor

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY 83	FY 84	FY 85	FY 86	FY 87	FY 88
OPERATING						
100 PERSONAL SERVICES		71.2				
200 TRAVEL		- 0 -				
300 CONTRACTUAL		88.8				
400 COMMODITIES		.6				
500 EQUIPMENT		- 0 -				
600 LAND & STRUCTURES		- 0 -				
700 GRANTS, CLAIMS, ETC		- 0 -				
TOTAL OPERATING		160.6				
CAPITAL		- 0 -				
REVENUE		- 0 -				

FUNDING: (Thousands of Dollars)

GENERAL FUND	160.6				
FEDERAL FUNDS	- 0 -				
OTHER (Specify Source)	- 0 -				

POSITIONS:

FULL-TIME	2				
PART-TIME					
TEMPORARY					

III. SOURCE OF FUNDS TO OFFSET FISCAL IMPACT OF BILL:

If continued to be published, the distribution of the Journal would be on a subscription basis at a cost to be determined by the Lt. Governor with the revenues coming back to the General Fund.

IV. ANALYSIS: Attach a separate page for any Analysis

Prepared By: *James R. Hansen*
 Division: Office of the Lieutenant Governor
 Approved by Commissioner: *A. Olsen*
 Department: Lieutenant Governor

Phone: 465-3520
 Date: 3/29/83
 Date: 3/29/83

CS SB 132(SA)

Publish Administrative Journal on a biweekly basis

100 Personal Services

Systems Analyst	Range 16B @ \$2556/mo	
Salary/year	30.7	
Benefits/year	7.7	
	<u>38.4</u>	

Publication Tech.	Range 12B @ \$1946/mo	
Salary/year	23.4	
Benefits/year	5.9	
	<u>29.3</u>	67.7

Inflation @ 5.1%

3.5

71.2

200 Travel

- 0 -

300 Contractual Services

Telephone, long distance 1.5

Postage & mailing (assume 500) - 500 to
be picked up at info offices) 10.5

Advertising (\$70/ad x 24) 1.7

Rental (Display Writer, Modem & line cost) 5.0

Printing & Binding
25 x \$2.50 x 1000 x 26 issues 65.0
(estimate 25 sheets back to back)

Inflation @ 6% 5.1 88.8

400 Commodities

General office supplies .6 .6

500 Equipment

- 0 -

TOTAL

\$ 160.6

1982 Survey of Codes and Registers

State: Federal Government

Director/Editor: John E. Byrne, Director

Agency: Office of the Federal Register
National Archives and Records

Register: FEDERAL REGISTER

Staff:

20 Legal Publications Specialists
Budget: Printing Expenses paid per page by agencies
Salaries \$21,500 average per editor

Subsidy Received _____

Subscriptions \$300 annually (to Govt. Printing Office)

Frequency of issue: every Federal working day

Circulation: Number Paid 37,000

Number Gratis 12,000 (not gratis, Official copies for Fed. Agencies)

Price per Issue \$1.50

Price for Subscription \$300

Sales Promotion:

Superintendent of Documents, Government Printing Office

Distribution:

Superintendent of Documents, Government Printing Office

Volume: Pages per Year 63,500 (1981)

Pages per Issue 250

Content: Text Notices Only

Emergency Rules

Hearings

Executive Items

Other _____

Proposed Rules

Executive Orders

Judicial Items

Other _____

Adopted Rules

Proclamations

Legislative Items

Other _____

Open Meetings

State Contracts

Index

Other _____

Format: 3 column

Code: CODE OF FEDERAL REGULATIONS

Staff: 22 Legal Publications Specialists

Budget: Printing Expenses paid per page by agencies

Subsidy Received _____

Amount for Salaries \$21,500 average annual salary per editor

Subscriptions varies per title; 3,300 for whole set

Supplementation: annual

Circulation: Number Paid 3,300 (whole set)

Number Gratis _____

Price per volume varies

Total Price for Set \$615.00

Sales Promotion:

Government Printing Office

Distribution:

Government Printing Office

Volume: 180 volumes 105,000 pages

(Please explain answers in detail.)

Law:

No
 Yes

Correction of Nonsubstantive Errors.

No statutory provision

No
 Yes

Correction of Substantive Errors.

No statutory provisions

No
 Yes

Official Text

No
 Yes

Judicial Notice.

No
 Yes

Annotate.

No
 Yes

Edit. Edit for typos, spelling codification

No
 Yes

Emergency Regulations.

Special publication system

No
 Yes

Legislative Oversight. Applicable to only certain agencies

No
 Yes

Economic Impact Statement. Eo 12291 of February 17, 1981 requires major regulations to present a Regulatory Impact Analysis. A notice of availability of this Analysis is published. Also, Regulatory Flexibility Act requires statement of affect of regulation on small business.

Computer Composition:

No
 Yes

Computer Use.

Electronic photocomposition of Federal Register text by GPO; CFR updated on CRT's by editors producing a master magnetic tape.

No
 Yes

Searchable Data Base.

Limited. Available in CFR at Part level

No
 Yes

Cost-Savings.

No
 Yes

Microfilm/Microfiche. Federal Register : \$175 (10/1/82)
Code of Federal Regulations: \$250

Other Services.

No
 Yes

Editorial Standards Manual.

Document Drafting Handbook, Supt. of Docs. Government Printing Office \$1.75

No
 Yes

Instruction in Regulations Drafting.

Seminars

Pre-Publication Review

Consultations

Liaison Representative Required

Manual

Other (please explain)

1982 Survey of Codes and Registers

State: ALABAMA

Director/Editor: Louis G. Greene

Agency: Legislative Reference Service

Register: _____

Staff: _____

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue: _____

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription _____
Sales Promotion: _____

Distribution: _____

Volume: Pages per Year _____
Pages per Issue _____

- Content: [] Text [] Notices Only
[] Emergency Rules [] Hearings [] Executive Items [] Other
[] Proposed Rules [] Executive Orders [] Judicial Items [] Other
[] Adopted Rules [] Proclamations [] Legislative Items [] Other
[] Open Meetings [] State Contracts [] Index [] Other

Format: _____

Code: _____

Staff: _____

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation: _____

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution: _____

Volume: _____

Alabama does not publish a Code of Administrative Procedures. The APA passed effective 10-1-82. (This information was obtained from the 1981 ACR Survey).

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: ALASKA

Director/Editor: Deborah B. Baley

Agency: Lt. Governor's Office

Register: N/A

Staff:

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

Frequency of issue:

Circulation: Number Paid, Number Gratis, Price per Issue, Price for Subscription, Sales Promotion:

Distribution:

Volume: Pages per Year, Pages per Issue

Content: Text, Notices Only, Emergency Rules, Hearings, Executive Items, Other, Proposed Rules, Executive Orders, Judicial Items, Other, Adopted Rules, Proclamations, Legislative Items, Other, Open Meetings, State Contracts, Index, Other

Format:

Code: Alaska Administrative Code

Staff: Deborah B. Baley and J. C. Bradshaw

Budget: Printing Expenses FY82 \$47,500 FY83 \$64,600, Subsidy Received none, Amount for Salaries, Subscriptions handled by printer

Supplementation:

Circulation: Number Paid, Number Gratis, Price per volume \$250. for 4 volume set, Total Price for Set cost of quarterly supplements vary, Sales Promotion:

Distribution: by printer

Volume:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

SAME AS 1981 QUESTIONNAIRE

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

CORRECTION ----- No
 Yes Legislative Oversight. The legislature may annual aregulation only by bill.

CORRECTION ----- No
 Yes Economic Impact Statement. A fiscal note is required only if the regulation is expected to require an increased appropriation.

Computer

Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: Arizona

Director/Editor: Miriam J. McClennen Agency: Office of Secretary of State

Register: Administrative Digest

Staff: *(see Code below)

Budget: Printing Expenses \$ 10,000
 Salaries Separate budget (not available)
 Subsidy Received 100% (revenues returned to General Fund)
 Subscriptions Into General Fund

Frequency of issue:

Circulation: Number Paid 139
 Number Gratis 204
 Price per Issue \$1.25
 Price for Subscription \$15.00 per year
 Sales Promotion: State Bar Newsletter

Distribution: In house

Volume: Pages per Year 260
 Pages per Issue 14-16 (except January and July, 42-48)

Content: Text Notices Only

	<input checked="" type="checkbox"/> Emergency Rules	<input type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Other <u>Attorney</u>
Summary only (<input checked="" type="checkbox"/> Proposed Rules Text	<input checked="" type="checkbox"/> Executive Orders	<input type="checkbox"/> Judicial Items	<input checked="" type="checkbox"/> Other <u>General</u>
Listing/rule numbers	<input checked="" type="checkbox"/> Adopted Rules Text	<input type="checkbox"/> Proclamations	<input type="checkbox"/> Legislative Items	<input checked="" type="checkbox"/> Other <u>Opinions</u>
	<input type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts Planning	<input checked="" type="checkbox"/> Index	<input checked="" type="checkbox"/> Other <u>State</u>
Format:				Appointed Officials.
				X State Boards & Commissions

Code: Arizona Official Compilation, Administrative Rules and Regulations

Staff: *2½ (total staff of both publications)

Budget: Printing Expenses \$ 90,000
 Subsidy Received 100% (revenues returned to General Fund)
 Amount for Salaries Separate budget (not available)
 Subscriptions Into General Fund

Supplementation:

Circulation: Number Paid Complete Sets, 188; parts, 7354.
 Number Gratis Complete Sets, 110; parts, 438.
 Price per volume Varies with number of pages
 Total Price for Set \$325, plus \$7.25 handling & postage, book rate.
 Sales Promotion: State Bar Newsletter, State Agency mailings.

Distribution: In house

Volume: Pages per year 1 600,000.

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors. No statutory provision.

No
 Yes Correction of Substantive Errors. No statutory provision.

No
 Yes Official Text

No
 Yes Judicial Notica.

No
 Yes Annotate.

No
 Yes Edit. No statutory authority to edit - authority through rule promulgated by Secretary of State.

No
 Yes Emergency Regulations. Pursuant to statute: "If agency finds that adoption is necessary for immediate preservation of public health and safety..." etc. It is approved and certified by Attorney General prior to filing with the Secretary of State and is valid for 90 days.

No
 Yes Legislative Oversight.
Only State Parks Board.

No
 Yes Economic Impact Statement. Required by Governor's Regulatory Review Council, which reviews all Noticas of Proposed Action prior to filing with Secretary of State, except elected officials. This done by Executive Order. New law passed (eff. 7/24/82) requiring an "analysis of the impact of a rule on small businesses.

Computer Composition:

No
 Yes Computer Use. 8" Hard Sector "floppy disk".

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting. - by Office of Attorney General.

- | | |
|---|--|
| <input type="checkbox"/> Seminars | <input checked="" type="checkbox"/> Pre-Publication Review |
| <input checked="" type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input checked="" type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

Office of Secretary of State instructs on procedure and format through consultations, pre-publication review, liaison representative, seminars

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors. No statutory provision

No
 Yes Correction of Substantive Errors. No statutory provision

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit. typographical errors, spelling and grammar

No
 Yes Emergency Regulations. If there is a need for an emergency regulation, it must be filed with Secretary of State's Office. Immediately upon filing, the regulation is effective for 12 days.
 No
 Yes Legislative Oversight. Reviews proposed regulations, but cannot prevent agency adoption.

No
 Yes Economic Impact Statement. Required by statute.

Computer Composition:

No
 Yes Computer Use. Comp-Set

No
 Yes Searchable Data Base. N/A

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche. Available

Other Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

Instruction is given on an individual basis

1982 Survey of Codes and Registers

State: CALIFORNIA

Director/Editor:

Agency:

Register: California Administrative Code Supplement

Staff:

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions 29,359

*This information was obtained from the 1981 ACR Survey.

Frequency of issue: weekly

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____

Price for Subscription \$950.00/full-set of 25 Titles

Sales Promotion: Brochure

Distribution: Sold through the Office of Procurement, Publications Section, P. O. Box 1015, North Highlands, CA 95660

Volume: Pages per Year _____
Pages per Issue 150 (average)

- Content: [] Text [] Notices Only
[] Emergency Rules [] Hearings [] Executive Items [] Other
[] Proposed Rules [] Executive Orders [] Judicial Items [] Other
[] Adopted Rules [] Proclamations [] Legislative Items [] Other
[] Open Meetings [] State Contracts [] Index [] Other

Format:

Code: The Administrative Code

Staff:

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions 29,359

Supplementation: See above

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____

Total Price for Set \$796.00/plus sales tax (\$388.00/plus sales tax without binders)

Sales Promotion: Brochure

Distribution: Same as above.

Volume:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche. - Index only

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: COLORADO

Director/Editor: Public Records Corp. Agency: Secretary of State

Register: Colorado Register

Staff: Printed/sold as a private enterprise pursuant to contract with the Secretary of State.

Budget: Printing Expenses
Salaries
Subsidy Received
Subscriptions

Frequency of issue: Monthly

Circulation: Number Paid All
Number Gratis
Price per Issue

Price for Subscription \$296 complete, varying prices for various parts

Sales Promotion:
Distribution: Public Record Corporation
1666 Lafayette
Denver, Colorado 80218

Volume: Pages per Year 3,000 - 8,000
Pages per Issue Variable (100-500 pages)

Content: [X] Text [X] Notices Only - optional
[X] Emergency Rules [] Hearings [] Executive Items [X] Other annotations
[X] Proposed Rules [] Executive Orders [] Judicial Items [] Other (rules)
[X] Adopted Rules [] Proclamations [] Legislative Items [] Other
[] Open Meetings [] State Contracts [X] Index [X] Other Attorney

Format: unofficial
General rules and opinions

Code: Colorado Code of Regulations

Staff: (as above)
Budget: Printing Expenses
Subsidy Received
Amount for Salaries
Subscriptions

Supplementation: by Register

Circulation: Number Paid 111
Number Gratis
Price per volume
Total Price for Set \$525 with a year's Register subscription
Sales Promotion:

Distribution:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text 24-4-103(11) (a) CRS 1973, as amended

No
 Yes Judicial Notice.

No
 Yes Annotate. Allowed, not mandated; not part of official text.
Mandated: Applicable court opinions & recommendations
of the legal services committee of the general
assembly-by reference only. (24-4-103(11) (a) CRS 1973
as amended.

No
 Yes Edit.
(Only as above, through annotation)

No
 Yes Emergency Regulations. 24-4-103(6) CRS 1973

No
 Yes Legislative Oversight. 24-4-103(8) (c) CRS 1973, as amended.
(d)

No
 Yes Economic Impact Statement. 24-4-103(8) (d) CRS 1973, as amended;
required for legislative oversight
purposes but not for publication.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

- | | |
|--|--|
| <input type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. Statutorily permitted.
- No
 Yes Correction of Substantive Errors. No statutory provision.
No statutory provision.
- No
 Yes Official Text
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
- No
 Yes Edit. No statutory authority to edit; Delaware just films material as submitted.
- No
 Yes Emergency Regulations. Statutorily permitted.
- No
 Yes Legislative Oversight. None
- No
 Yes Economic Impact Statement. Not required.

Computer Composition:

- No
 Yes Computer Use.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche. Code and regulations on microfiche only.

Other Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
- Seminars
 Consultations
 Manual
- Pre-Publication Review
 Liaison Representative Required
 Other (please explain) Advise given upon

1982 Survey of Codes and Registers

State: District of Columbia

Director/Editor:

Agency: District of Columbia Office of Documents

Register: District of Columbia Register

*This information was obtained from the 1981 ACR Survey.

Staff:

Budget: Printing Expenses \$150,000 per year
Salaries _____
Subsidy Received \$100,000 per year
Subscriptions 1200

Frequency of issue: Weekly

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription \$50 per year
Sales Promotion: None

(no charge to D.C. Government agencies)

Distribution: 2nd Class Mail

Volume: Pages per Year _____
Pages per Issue 100-130 per issue

Content: Text Notices Only
 Emergency Rules Hearings Executive Items Other _____
 Proposed Rules Executive Orders Judicial Items Other _____
 Adopted Rules Proclamations Legislative Items Other _____
 Open Meetings State Contracts Index Other _____

Format: Perfect-bound, heavy paper cover

Code: District of Columbia Municipal Regulations

Staff:

Budget: Printing Expenses \$250,000
Subsidy Received 200,000
Amount for Salaries _____
Subscriptions None

Supplementation: Inserts and Reissuance

Circulation: Number Paid _____
Number Gratis _____
Price per volume 500 (DCMR) 5,000 (DCRR)
Total Price for Set Varies with title

Sales Promotion: Through D.C. Register, Washington Daily Law Reporter, local press

Distribution: Sales office, mail order

Volume:

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. - errata notice
- No
 Yes Correction of Substantive Errors. - reissuance
- No
 Yes Official Text - Text certified by Office of Documents and published in Register or D.C. Municipal Regulations (DCMR)
- No
 Yes Judicial Notice. - Required for Register and D.C. Municipal Regulations
- No
 Yes Annotate. - Office of Documents has authority, but no annotations done to date.
- No
 Yes Edit. - Office of Documents has authority to set editorial standards and requirements.
- No
 Yes Emergency Regulations. - 120-day emergency regs. may be adopted without 30-day notice; Notice of Emergency Rulemaking must indicate how rules are necessary for immediate preservation of public health, safety, welfare, or morals.
- No
 Yes Legislative Oversight. Legislature (Council) has authority to enact regulations in some areas and reserves review period in a few areas.
- No
 Yes Economic Impact Statement. - None required.

Computer Composition:

- No
 Yes Computer Use. - Software programmable WP (MICROM 2000, 2001/w/plans to extend to 2002)
- No
 Yes Searchable Data Base. Disc only.
- No
 Yes Cost-Savings. - Reduced clerical staff (\$40,000 per annum).
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual. - Rules of the Office of Documents contain all editorial standards and other publications requirements.
- No
 Yes Instruction in Regulations Drafting.
- | | |
|--|--|
| <input checked="" type="checkbox"/> Seminars | <input checked="" type="checkbox"/> Pre-Publication Review |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

1982 Survey of Codes and Registers

State: FLORIDA

Director/Editor: LIZ CLOUD

Agency: SECRETARY OF STATE

Register: FLORIDA ADMINISTRATIVE WEEKLY

Staff: 7 positions

Budget:	Printing Expenses	<u>5221,525</u>
	Salaries	<u>98,520</u>
	Subsidy Received	<u>81,281 (OCO)</u>
	Subscriptions	<u>25,206</u>
	Line Charge	<u>105,894</u>

Frequency of issue:

Circulation:	Number Paid	<u>1800 aprox.</u>
	Number Gratis	<u>240 "</u>
	Price per Issue	<u>54.57</u>
	Price for Subscription	<u>\$146.00</u>

Sales Promotion:

Distribution:

Volume:	Pages per Year	<u>3785 (July 1, -- May 21)</u>
	Pages per Issue	<u>80 aprox.</u>

Content: Text Notices Only

- | | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> Emergency Rules | <input checked="" type="checkbox"/> Hearings | <input type="checkbox"/> Executive Items | <input checked="" type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Proposed Rules | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Adopted Rules | <input type="checkbox"/> Proclamations | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Open Meetings | <input type="checkbox"/> State Contracts | <input type="checkbox"/> Index | <input type="checkbox"/> Other _____ |

Format:

Code: Published by Harrison Company

Staff:

Budget:	Printing Expenses	_____
	Subsidy Received	_____
	Amount for Salaries	_____
	Subscriptions	_____

Supplementation:

Circulation:	Number Paid	_____
	Number Gratis	_____
	Price per volume	_____
	Total Price for Set	_____

Sales Promotion:

Distribution:

Volume:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. - Typographical only.
- No
 Yes Correction of Substantive Errors. - by readoption only.
- No
 Yes Official Text
- No
 Yes Judicial Notice.
- No
 Yes Annotate. - Administrative History following each Rule.
- No
 Yes Edit. - None.
- No
 Yes Emergency Regulations. - Immediate adoption; expires in 120 days.
- No
 Yes Legislative Oversight.
- No
 Yes Economic Impact Statement. - None.

Computer
Composition:

- No
 Yes Computer Use. - None.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche. - None.

Other
Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting. - one on one.
 - Seminars
 - Consultations
 - Manual
 - Pre-Publication Review
 - Liaison Representative Required
 - Other (please explain)

1982 Survey of Codes and Registers

State: HAWAII

Director/Editor: Ken Takayama

Agency: Legislative Reference Bureau

State Capitol, Room 007,
Honolulu, HI 96813

Register: None

Staff: _____

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue: _____

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription _____
Sales Promotion: _____

Distribution: _____

Volume: Pages per Year _____
Pages per Issue _____

Content: Text Notices Only
 Emergency Rules Hearings Executive Items Other _____
 Proposed Rules Executive Orders Judicial Items Other _____
 Adopted Rules Proclamations Legislative Items Other _____
 Open Meetings State Contracts Index Other _____

Format: _____

Code: None

Staff: _____

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation: _____

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution: _____

Volume: _____

*This information was obtained from the 1981 ACR Survey.

Uniform format for agency rules issued in February, 1980. Approximate 33% of state agency rules expected to be converted to format by July 1, 1981. Nearly all rules expected to be converted by end of 1981.

Index being prepared for rules converted to uniform format.

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: IDAHO -

Director/Editor:

Agency:

Register: _____

Staff:

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue:

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription _____
Sales Promotion: _____

Distribution:

Volume: Pages per Year _____
Pages per Issue _____

Content: [] Text [] Notices Only
[] Emergency Rules [] Hearings
[] Proposed Rules [] Executive Orders
[] Adopted Rules [] Proclamations
[] Open Meetings [] State Contracts

Format:

No Central Code published.

Rules are filed centrally with the State Law Library.

Idaho State Law Library
Supreme Court Building
451 West State Street
Eoise, Idaho 83720
Librarian - Laura M. Pershing
(208) 334-3316

[] Executive Items [] Other
[] Judicial Items [] Other
[] Legislative Items [] Other
[] Index [] Other

Code: _____

Staff:

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation:

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche. : Illinois Register & rescinded rules.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: INDIANA

Director/Editor: George T. Angelone Agency: Legislative Services

Register: Indiana Register

Staff: Four (4) employees handle Register and Code.

Budget: Printing Expenses \$165,261.30
 Salaries \$54,600.00 ($\frac{1}{2}$ gross income)
 Subsidy Received _____
 Subscriptions \$25,600.00

Frequency of issue: Monthly

Circulation: Number Paid 256
 Number Gratis 805
 Price per Issue \$ 9
 Price for Subscription \$100 annually
 Sales Promotion: None

Distribution: Mail

Volume: Pages per Year 3052
 Pages per Issue 254

Content: Text Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings (Rules only)	<input type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Other AG opinions
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input type="checkbox"/> Judicial Items	<input checked="" type="checkbox"/> Other advisory
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input type="checkbox"/> Legislative Items	<input checked="" type="checkbox"/> Other bulletins
<input type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other circulars from agencies

Format: Chronological order of filing

Code: Indiana Administrative Code

Staff: Four (4) employees handle Register and Code.

Budget: Printing Expenses _____
 Subsidy Received _____
 Amount for Salaries _____ ($\frac{1}{2}$ gross income)
 Subscriptions _____

Supplementation: Annual, bound cumulative supplement

Circulation: Number Paid 307
 Number Gratis 805
 Price per volume Do not break sets
 Total Price for Set \$ 200 plus \$25 cumulative supplement
 Sales Promotion: None

Distribution: Mail

Volume: 8000 pages

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. (Typographical, clerical, or spelling errors at any stage; IC 4-22-2-7.1)
- No
 Yes Correction of Substantive Errors. (Jawboning only)
- No
 Yes Official Text (Prima facie; IC 4-22-2-11)
- No
 Yes Judicial Notice. (IC 4-22-2-11)
- No
 Yes Annotate. (Statutory cross references; rule-making history: publication, filing information)
- No
 Yes Edit. (Nonsubstantive style, numbering, format)
- No
 Yes Emergency Regulations. (By express exemption by legislature from rule-making statute on a case by case basis 6 or 7 agencies have this authority)
- No
 Yes Legislative Oversight. (Joint executive, legislative review committee created by executive order and operates under the governor)
- No
 Yes Economic Impact Statement.

Computer Composition:

- No
 Yes Computer Use.
- No
 Yes Searchable Data Base. Planned: January, 1984
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual. Planned: September, 1982
- No
 Yes instruction in Regulations Drafting.
- | | |
|--|--|
| <input type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. - Statutorily permitted
- No
 Yes Correction of Substantive Errors. - No authority.
- No
 Yes Official Text
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
- No
 Yes Edit. - Typos, spelling, grammar, format
- No
 Yes Emergency Regulations. - Effective immediately upon filing for indefinite period unless stipulated.
- No
 Yes Legislative Oversight. Six-member Administrative Rules Review Committee meets at least once monthly to selectively review proposals as well as adopted rules.
- No
 Yes Economic Impact Statement. - May be requested while rules are under notice.

Computer Composition:

- No
 Yes Computer Use. - Not in use.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings. - Using photo type setting with floppy disc storage.
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual. - General information include in Volume I of Iowa Administrative Code.
- No
 Yes Instruction in Regulations Drafting. - General information included in Volume I of Iowa Administrative Code.
- Seminars Pre-Publication Review
- Consultations Liaison Representative Required
- Manual Other (please explain)

1982 Survey of Codes and Registers

State: KANSAS

Director/Editor:

Agency:

Register: NONE.

*This information was obtained from the 1981 ACR Survey.

Staff:

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

Frequency of issue:

Circulation: Number Paid, Number Gratis, Price per Issue, Price for Subscription, Sales Promotion:

Distribution:

Volume: Pages per Year, Pages per Issue

- Content: Text, Notices Only, Emergency Rules, Hearings, Executive Items, Other, Proposed Rules, Executive Orders, Judicial Items, Other, Adopted Rules, Proclamations, Legislative Items, Other, Open Meetings, State Contracts, Index, Other

Format:

Code: KANSAS ADMINISTRATIVE REGULATIONS

Staff:

Budget: Printing Expenses, Subsidy Received, Amount for Salaries, Subscriptions

Supplementation: Temporary regulations distributed to purchasers of last annual supplement. Annual softbound cumulative supplement.

Circulation: Number Paid, Number Gratis, Price per volume, Total Price for Set, Sales Promotion: None.

Distribution:

Volume:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: KENTUCKY

Director/Editor: Susan C. Harding

Agency: Legislative Research Commission

Register: Administrative Register of Kentucky

Staff: Regulations Compiler, Asst. Compiler, Secretary, Legal Counsel

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

All budget monies are provided by subscriptions (\$36 for 12 issues)

Frequency of issue: Monthly

Circulation: Number Paid 700, Number Gratis 50 (LRC staff), Price per Issue \$3.00, Price for Subscription \$36 annually, Sales Promotion: None

Distribution: Subscription only.

Volume: Pages per Year approx. 1000, Pages per Issue approx. 80 - 100

Content: [X] Text [] Notices Only, [X] Emergency Rules, [X] Proposed Rules, [] Adopted Rules, [X] Open Meetings, [X] Hearings, [X] Executive Orders, [] Proclamations, [] State Contracts, [] Executive Items, [] Judicial Items, [] Legislative Items, [X] Index, [] Other

Format:

Code: Kentucky Administrative Regulations Service

Staff: Same as Register

Budget: Printing Expenses, Subsidy Received, Amount for Salaries, Subscriptions

Budget provided by subscription

Supplementation: Administrative Register

Circulation: Number Paid 500, Number Gratis 50 (staff), Price per volume \$15.00, Total Price for Set \$75.00, Sales Promotion: None

Distribution: subscription only

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. Corrected by compiler's office after contact with agency.
- No
 Yes Correction of Substantive Errors. Must be approved by legislative Research Commission
- No
 Yes Official Text By proposed amendment only
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
- No
 Yes Edit.
- No
 Yes Emergency Regulations. Effective upon receipt by Compiler's office Must be processed for permanency at same time.
- No
 Yes Legislative Oversight. Approved by Legislative Research Commission; effective upon approval.
- No
 Yes Economic Impact Statement. recently passed in 1982 session. effective July 15, 1982.

Computer Composition:

- No
 Yes Computer Use. Compugraphic
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
- Seminars Pre-Publication Review
- Consultations Liaison Representative Required
- Manual Other (please explain)

1982 Survey of Codes and Registers

State: LOUISIANA

Director/Editor: Mai Abington/ Tom Aiken

Agency: Dept. of the State Register

Register: Louisiana Register

Staff: 5 people

Budget:	Printing Expenses	<u>\$57,000</u>
	Salaries	<u>63,000</u>
	Subsidy Received	<u>147,000</u>
	Subscriptions	<u>29,000</u>

Frequency of issue: Monthly

Circulation:	Number Paid	<u>835</u>
	Number Gratis	<u>225</u>
	Price per Issue	<u>\$4.00</u>
	Price for Subscription	<u>\$45.00/ \$25.00 for state agencies</u>

Sales Promotion:

Distribution: By mail and messenger service

Volume:	Pages per Year	<u>700-720</u>
	Pages per Issue	<u>50-60</u>

Content: Text Notices Only

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Emergency Rules | <input checked="" type="checkbox"/> Hearings | <input type="checkbox"/> Executive Items | <input checked="" type="checkbox"/> Other <u>Legislativ. Oversight Committee Reports</u> |
| <input checked="" type="checkbox"/> Proposed Rules | <input checked="" type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Adopted Rules | <input type="checkbox"/> Proclamations | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Open Meetings | <input type="checkbox"/> State Contracts | <input checked="" type="checkbox"/> Index | <input type="checkbox"/> Other _____ |

Format:

Code: in planning stages

Staff:

Budget:	Printing Expenses	_____
	Subsidy Received	_____
	Amount for Salaries	_____
	Subscriptions	_____

Supplementation:

Circulation:	Number Paid	_____
	Number Gratis	_____
	Price per volume	_____
	Total Price for Set	_____
	Sales Promotion:	_____

Distribution:

Volume:

MAY 21
AUSTIN, TEXAS

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
No statutory provision but the Register contains an Errata section for typographical and omission errors.
- No
 Yes Correction of Substantive Errors.
No statutory provision. Substantive errors must be corrected by the agency by submitting a correct Notice of Intent and beginning the process over.
- No
 Yes Official Text
Yes, but original copy takes precedence
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
- No
 Yes Edit.
Edit for typos, spelling, grammar, and, after checking with the agency, meaning and clarity of content.
- No
 Yes Emergency Regulations.
Effective for 120 days; 5 days notice to adopt
- No
 Yes Legislative Oversight.
Committees can veto, but that veto can be countermanded by the Governor
Committees sends veto to Governor who has 5 days to countermand. No action by Governor means Rule cannot be adopted until modified.
- No
 Yes Economic Impact Statement.
Required with Notices of Intent.

Computer Composition:

- No
 Yes Computer Use.
The print shop uses a computer in the process of printing the Register. The contents are stored on a floppy disk.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
- | | |
|---|--|
| <input type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input checked="" type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input checked="" type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

1982 Survey of Codes and Registers

State: Maine

Director/Editor: James S. Henderson Agency: Secretary of State
Deputy Secretary of State
Lucille Weeks, Admin. Procedures Officer

Register: None

Staff: 1

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue: _____

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription _____
Sales Promotion: _____

Distribution: _____

Volume: Pages per Year _____
Pages per Issue _____

- Content: Text Notices Only
- | | | | |
|--|---|--|--------------------------------------|
| <input type="checkbox"/> Emergency Rules | <input type="checkbox"/> Hearings | <input type="checkbox"/> Executive Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Proposed Rules | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Adopted Rules | <input type="checkbox"/> Proclamations | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings | <input type="checkbox"/> State Contracts | <input type="checkbox"/> Index | <input type="checkbox"/> Other _____ |

Format: _____

Code: None

Staff: _____

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation: _____

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution: _____

Volume: _____

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: MARYLAND

Director/Editor: ROBERT J. COLBORN, JR.

Agency: DIVISION OF STATE DOCUMENTS

Register: MARYLAND REGISTER

Staff: 3

Budget:	Printing Expenses	<u>\$175,904</u>
	Salaries	<u>\$ 41,743</u>
	Subsidy Received	<u>25%</u>
	Subscriptions	<u>\$128,480</u>

Frequency of issue: Bi-weekly (every 2 weeks)

Circulation:	Number Paid	<u>2,600</u>
	Number Gratis	<u>400</u>
	Price per Issue	<u>\$2</u>
	Price for Subscription	<u>\$55</u>

Sales Promotion: Direct mail using mailing lists of other agencies; State Bar Magazine; direct mail to State attorneys; "piggy-backing" on mailers of other State agencies.

Distribution: 1st Class Mail - in-house; Second Class - commercial

Volume:	Pages per Year	<u>approx. 2,600</u>
	Pages per Issue	<u>approx. 100</u>

Content: Text Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input checked="" type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Other <u>AG opinions</u>
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input checked="" type="checkbox"/> Judicial Items	<input type="checkbox"/> Other <u>(synopses of)</u>
<input checked="" type="checkbox"/> Adopted Rules	<input checked="" type="checkbox"/> Proclamations	<input checked="" type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Open Meetings	<input checked="" type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format:

Code: CODE OF MARYLAND REGULATIONS

Staff: 3

Budget:	Printing Expenses	<u>\$ 85,760</u>	
	Subsidy Received	<u>0% per copy;</u>	difference between subscriptions & expenses is in stock & gratis copies
	Amount for Salaries	<u>\$ 42,688</u>	
	Subscriptions	<u>\$ 41,000</u>	

Supplementation:

Circulation:	Number Paid	<u>150 full; 6,000 partial</u>
	Number Gratis	<u>100</u>
	Price per volume	<u>Variable (\$1 to \$90) depending on size</u>
	Total Price for Set	<u>\$ 460</u>

Sales Promotion: Direct mail to State attorneys; State Bar Magazine; direct mail using other agencies' mailing lists.

Distribution: In-house

Volume: 12,000 pages total; approximately 3,600 pages/year

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. By Errata
- No
 Yes Correction of Substantive Errors. Agency must re-promulgate
- No
 Yes Official Text
- No
 Yes Judicial Notice.
- No
 Yes Annotate. We have the authority to annotate, but have not done so extensively
- No
 Yes Edit.
- No
 Yes Emergency Regulations.
- No
 Yes Legislative Oversight. Legislative veto granted to Legislative Committee by agreement with the Governor
- No
 Yes Economic Impact Statement. Required with each proposed regulation

Computer Composition:

- No
 Yes Computer Use. Computer is the property of the compositor. Data base is the property of the State
- No
 Yes Searchable Data Base. Development has begun and a searchable data base should be operative within 18 months
- No
 Yes Cost-Savings. There are savings in composing the Code using Register data file
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
 - Seminars
 - Consultations
 - Manual
 - Pre-Publication Review
 - Liaison Representative Required
 - Other (please explain)

1982 Survey of Codes and Registers

State: Massachusetts

Director/Editor: Kathryn K. Maillett Agency: Massachusetts Regulations

Division/Secretary of State

Register: Massachusetts Register

Staff: 8

Budget: Printing Expenses _____
Salaries not available
Subsidy Received 10% approx.
Subscriptions 320 paid - 34 gratis

Frequency of issue: weekly

Circulation: Number Paid 320
Number Gratis 34
Price per Issue _____
Price for Subscription \$85/year

Sales Promotion: Direct mail - Bar Association meetings

Distribution: In-house

Volume: Pages per Year 8,000
Pages per Issue _____

Content: Text Notices Only
 Emergency Rules Hearings Executive Items Other Op. A.G.
 Proposed Rules Executive Orders Judicial Items Other Public
 Adopted Rules Proclamations Legislative Items Other interest
 Open Meetings State Contracts Index Other _____

Format: Full text published

Code: _____

Staff: _____

Budget: Printing Expenses not available
Subsidy Received 10% approx.
Amount for Salaries _____
Subscriptions 233 paid - full code no longer available.

Supplementation: _____

Circulation: Number Paid 233
Number Gratis _____
Price per volume \$470 - \$120/year for quarterly supplements
Total Price for Set \$470

Sales Promotion: Direct mail, advertisements in Lawyer's Weekly, Bar Association Meetings

Distribution: In house - code is available by title or chapter.

Volume: _____

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors. No statutory provision.

No
 Yes Correction of Substantive Errors. No statutory provision.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit. NO STATUTORY AUTHORITY.

No
 Yes Emergency Regulations. Emergency regulations become effective upon filing with the Secretary. They remain in effect for 3 months. They become permanent if, during that 3 mos. the agency holds a public hearing, notifies the public and files notice of Legislative Oversight. compliance with State Secretary. Required for 5 agencies.

No
 Yes Economic Impact Statement.

Computer Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings. Regulations published in the Register are also filed in "machine-readable" form (CR or Mag Card) to be transferred to memory base and produce new Code pages. Estimated savings in proofing and re-keyboarding are about \$30,000.

No
 Yes Microfilm/Microfiche.

Other Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

- | | |
|--|--|
| <input type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

1982 Survey of Codes and Registers

State: MICHIGAN

Director/Editor:

Agency: Legislative Council
Legislative Service Bureau

Register: N/A

*This information was obtained from the 1981 ACR Survey.

Staff:

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue:

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription _____
Sales Promotion:

Distribution:

Volume: Pages per Year _____
Pages per Issue _____

Content: Text Notices Only
 Emergency Rules Hearings Executive Items Other _____
 Proposed Rules Executive Orders Judicial Items Other _____
 Adopted Rules Proclamations Legislative Items Other _____
 Open Meetings State Contracts Index Other _____

Format:

Code: Michigan Administrative Code

Staff: Legal Editor, 2 attorneys, one secretary

Budget: Printing Expenses _____
Subsidy Received Approx. \$250,000, which we are attempting to
Amount for Salaries _____ recover through sales to private
Subscriptions To date, 650 private subscribers; 800 sets distributed
free-of-charge to state agencies.

Supplementation:

Circulation: Number Paid 5,238 Indexed by subject matter and by
Number Gratis _____ Department.
Price per volume _____
Total Price for Set _____
Sales Promotion: Advertising; telephone calls to law firms.

Distribution: By Department of Management & Budget.

Volume:

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
- No
 Yes Correction of Substantive Errors. - By amendment.
- No
 Yes Official Text - Filed with the Secretary of State.
- No
 Yes Judicial Notice.
- No
 Yes Annotate. - History notes; editor's notes; cross-reference.
- No
 Yes Edit.
- No
 Yes Emergency Regulations.
- No
 Yes Legislative Oversight.
- No
 Yes Economic Impact Statement.

Computer
Composition:

- No
 Yes Computer Use.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings. - To be determined.
- No
 Yes Microfilm/Microfiche.

Other
Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
- | | |
|--|--|
| <input checked="" type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

1982 Survey of Codes and Registers

State: Minnesota

Director/Editor: Carol Porter

Agency: Dept. of Administration

Register: Minnesota State Register

Staff: .5 FTE

Budget: Printing Expenses 116,000
Salaries 12,500
Subsidy Received None
Subscriptions 850

Frequency of issue: Weekly

Circulation: Number Paid 725
Number Gratis 125
Price per Issue \$3.00
Price for Subscription \$130.00

Sales Promotion: Direct mail, public service announcements, appearance at conventions.

Distribution: Distributed by printer through USFS.

Volume: Pages per Year 2,340
Pages per Issue 45

Content: [X] Text [X] Notices Only
[X] Emergency Rules [X] Hearings [X] Executive Items [] Other
[X] Proposed Rules [X] Executive Orders [X] Judicial Items [] Other
[X] Adopted Rules [] Proclamations [] Legislative Items [] Other
[X] Open Meetings [X] State Contracts [X] Index [] Other

Format: Magazine

Code: The SRPD will no longer publish the Minnesota Rules after July 1, 1982.

Staff: This function will be assumed by the Minnesota Revisor of Statutes but won't be published until mid-1983.

Budget: Printing Expenses
Subsidy Received
Amount for Salaries
Subscriptions

Supplementation:

Circulation: Number Paid
Number Gratis
Price per volume
Total Price for Set
Sales Promotion:

Distribution:

Volume:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: Mississippi

Director/Editor:

Agency: Secretary of State

Register: Mississippi Register

Staff:

Budget: Printing Expenses \$3,125.00 includes postage
 Salaries NA
 Subsidy Received 0
 Subscriptions 700

Frequency of issue: Monthly

Circulation: Number Paid 0
 Number Gratis 700
 Price per Issue NA
 Price for Subscription NA

Sales Promotion:

Distribution: Per request

Volume: Pages per Year Approx. 96
 Pages per Issue 8

Content: Text Notices Only

- | | | | |
|---|--|---|--------------------------------------|
| <input checked="" type="checkbox"/> Emergency Rules | <input checked="" type="checkbox"/> Hearings | <input checked="" type="checkbox"/> Executive Items | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Proposed Rules | <input checked="" type="checkbox"/> Executive Orders | <input checked="" type="checkbox"/> Judicial Items | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Adopted Rules | <input checked="" type="checkbox"/> Proclamations | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Open Meetings | <input type="checkbox"/> State Contracts | <input type="checkbox"/> Index | <input type="checkbox"/> Other _____ |

Format: See enclosed issue

Code: NA

Staff:

Budget: Printing Expenses _____
 Subsidy Received _____
 Amount for Salaries _____
 Subscriptions _____

Supplementation:

Circulation: Number Paid _____
 Number Gratis _____
 Price per volume _____
 Total Price for Set _____
 Sales Promotion:

Distribution:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: Missouri

Director/Editor: Carolyn Underwood

Agency: Secretary of State, Administrative Rules

Register: Missouri Register

Staff: 4, 2 summer

Budget:	Printing Expenses	<u>\$93,101.95</u>
	Salaries	<u>\$30,495.42</u>
	Subsidy Received	<u>\$0</u>
	Subscriptions	<u>\$47,936.00</u>

Frequency of issue: monthly (moving to bi-monthly)

Circulation:	Number Paid	<u>856</u>
	Number Gratis	<u>40</u>
	Price per issue	<u>\$5</u>
	Price for Subscription	<u>\$56</u>

Sales Promotion: direct mail, packet to graduating law classes, "blurbs" in other state agency publications, flyers upon request

Distribution: mailed 2nd class by printer

Volume:	Pages per Year	<u>1500</u>
	Pages per Issue	<u>130</u>

Content: Text Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Proposed Rules	<input type="checkbox"/> Executive Orders	<input checked="" type="checkbox"/> Judicial Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format: full text published, bracketed deletions, bold faced insert material

Code: Code of State Regulations

Staff: 4, 2 summer

Budget:	Printing Expenses	<u>\$78,572.87</u>
	Subsidy Received	<u>\$0</u>
	Amount for Salaries	<u>\$30,495.42</u>
	Subscriptions	<u>\$22,830.00</u>

Supplementation: semi-annual (moving to quarterly)

Circulation:	Number Paid	<u>761</u>
	Number Gratis	<u>40</u>
	Price per volume	<u>not sold individually</u>
	Total Price for Set	<u>\$235</u>

Sales Promotion: direct mail, packet to graduating law classes, "blurbs" in other state agency publications, flyers upon request,

sale on Code for \$100

Distribution: in-house, UPS

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. Spelling & typographical errors may be corrected
- No
 Yes Correction of Substantive Errors. No statutory provision; amendment process only method to correct grave errors
- No
 Yes Official Text
- No
 Yes Judicial Notice. Code only.
- No
 Yes Annotate.
- No
 Yes Edit. No statutory authority; re-phrasing is a common practice; typos, spelling & grammar are edited
- No
 Yes Emergency Regulations. Emergency filings effective 10 days post filing in our office, 120-day effective period; non-renewable, must be accompanied by a statement detailing rationale for emergency, constitutional amendment on ballot in
- No
 Yes Legislative Oversight. Nov. to give the legislature greater K.O. powers. Joint committee on Administrative Rules can give agencies flack concerning rulemaking & currently have been given legislative power to suspend portions of a rule & even that agency's future rights to promulgate. Economic Impact Statement. Fiscal notes & statements are required if the rulemaking cost to the state or private entities is more than \$500.

Computer Composition:

- No
 Yes Computer Use. Currently placing all of current Code into magnetic tape. Agency users will key copy into terminals, our division will edit and transmit thru a black box to a photo-typesetter, camera-ready copy will be sent to state print shop and sheltered workshop will mail.
- No
 Yes Searchable Data Base. We hope to be able to index by rule number, subject matter and cross-referenced statutes. Rules will also be located historically.
- No
 Yes Cost-Savings. We estimate more than \$100,000 will be saved by in-house composition and utilization of the state print shop.
- No
 Yes Microfilm/Microfiche. The magnetic film will be used to create fiche which will allow us to sell portions of the Code; historical copies are already on microfilm.

Other Services.

- No
 Yes Editorial Standards Manual. Last edition December 1980, another is in process due to computerization
- No
 Yes Instruction in Regulations Drafting.
- | | |
|---|--|
| <input checked="" type="checkbox"/> Seminars | <input checked="" type="checkbox"/> Pre-Publication Review |
| <input checked="" type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input checked="" type="checkbox"/> Manual | <input type="checkbox"/> Other (Please explain) |

1982 Survey of Codes and Registers

State: MONTANA

Director/Editor:

Agency: Office of the Secretary of State, Helena, Montana 59620

Register: _____

Staff: _____

Budget: Printing Expenses Figures not available.
Salaries Legislation Pending on Budgeting
Subsidy Received
Subscriptions 330 *This information was obtained from the 1981 Survey.

Frequency of issue: Twice monthly

Circulation: Number Paid
Number Gratis
Price per Issue \$93.00 per year.
Price for Subscription
Sales Promotion: Bar Association Journal

Distribution: U.S. Mail

Volume: Pages per Year 3138 (1980) 1797 (1979) 1767 (1978)
Pages per Issue

Content: [] Text [] Notices Only
[X] Emergency Rules [] Hearings [] Executive Items [] Other
[X] Proposed Rules [] Executive Orders [] Judicial Items [] Other
[X] Adopted Rules [] Proclamations [] Legislative Items [] Other
[X] Open Meetings [] State Contracts [X] Index [] Other
cross reference
index published twice a year.

Format: Set down by Secretary of State's Office.

Code: _____

Staff: _____

Budget: Printing Expenses
Subsidy Received Contents: Permanent rules
Amount for Salaries
Subscriptions 330

Supplementation: Updates furnished on a quarterly basis

Circulation: Number Paid
Number Gratis
Price per volume \$190.00 + \$67.00 per 1981 updates
Total Price for Set
Sales Promotion: Bar Association journal

Distribution: U.S. Mail

Volume:

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. - Correct errors and inconsistencies.
- No
 Yes Correction of Substantive Errors. - No authority.
- No
 Yes Official Text - No authority.
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
- No
 Yes Edit. - Correct errors and inconsistencies
- No
 Yes Emergency Regulations. - Effective 120 days upon filing with Secretary of State.
- No
 Yes Legislative Oversight. - Department of Revenue's rules are forwarded to Oversight committee.
- No
 Yes Economic Impact Statement. - Legislature pending.

Computer Composition:

- No
 Yes Computer Use.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting. - Format manual published by the Office of the Secretary of State.
- Seminars Pre-publication Review
- Consultations Liaison Representative Required
- Manual Other (please explain)

1982 Survey of Codes and Registers

State: NEBRASKA

Director/Editor: _____

Agency: _____

Register: None

Staff: _____

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue: _____

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription _____
Sales Promotion: _____

Distribution: _____

Volume: Pages per Year _____
Pages per Issue _____

- Content: Text Notices Only
- | | | | |
|--|---|--|--------------------------------------|
| <input type="checkbox"/> Emergency Rules | <input type="checkbox"/> Hearings | <input type="checkbox"/> Executive Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Proposed Rules | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Adopted Rules | <input type="checkbox"/> Proclamations | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings | <input type="checkbox"/> State Contracts | <input type="checkbox"/> Index | <input type="checkbox"/> Other _____ |

Format: _____

Code: Nebraska Administrative Code

Staff: _____

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

This has not changed - just the name - which you may already have.

Supplementation: _____

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution: _____

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

NO CHANGE.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations. Same as before.

No
 Yes Legislative Oversight. Same as before.

No
 Yes Economic Impact Statement. for Governor's approval only.

Computer

Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Federal Registers

Pre-Publication Review

Liaison Representative Required

Other (please explain)

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
- No
 Yes Correction of Substantive Errors. Through adopting agency.
- No
 Yes Official Text
- No
 Yes Judicial Notice. Will be recommended to legislature when code is complete.
- No
 Yes Annotate.
- No
 Yes Edit.
- No
 Yes Emergency Regulations.
- No
 Yes Legislative Oversight. By legislative commission; legislative counsel advises.
- No
 Yes Economic Impact Statement. To legislative commission, not published.

Computer Composition:

- No
 Yes Computer Use.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual. A short memorandum
- No
 Yes Instruction in Regulations Drafting.
- Seminars Pre-Publication Review
- Consultations Liaison Representative Required
- Manual Other (please explain)

May 1972

1982 Survey of Codes and Registers

State: New Hampshire

Director/Editor: Stephen C. Shaw

Agency: Division of Administrative Procedures

Register: New Hampshire Rulemaking Register

Staff: 2

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue: weekly

Circulation: Number Paid 125
Number Gratis 100
Price per Issue _____
Price for Subscription \$30 per year
Sales Promotion: _____

Distribution:

Volume: Pages per Year 400
Pages per Issue 8

Content: Text Notices Only
 Emergency Rules Hearings
 Proposed Rules Executive Orders
 Adopted Rules Proclamations
 Open Meetings State Contracts

Executive Items Other _____
 Judicial Items Other _____
 Legislative Items Other _____
 Index Other _____

Format: see copy attached

Code: none

Staff:

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation:

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution:

Volume:

Register, in first year of operation, was self-sustaining. It is photo-off-set from copy submitted by agencies.

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: NEW JERSEY

Director/Editor: Janice T. Demarest

Administrative Publications Agency: Office of Administrative Law

Register: Publications and Filings

Staff:

Budget: Printing Expenses 160,812
Salaries 257,407
Subsidy Received
Subscriptions

Frequency of issue: 24 per year (since November, 1981)

Circulation: Number Paid 1,700 approx.
Number Gratis 600
Price per Issue \$3.50

Price for Subscription \$40 year, controlled circulation

Sales Promotion: \$75 year first class

none at this time

Distribution:

Volume: Pages per Year 952 in 1981; 1100 to date in 1982
Pages per Issue 60 generally

Content: [] Text [] Notices Only

- [x] Emergency Rules [x] Hearings [] Executive Items [] Other
[x] Proposed Rules [] Executive Orders [] Judicial Items [] Other
[x] Adopted Rules [] Proclamations [] Legislative Items [] Other
[] Open Meetings [] State Contracts [] Index [] Other

Format:

Code: Publications

Staff:

Budget: Printing Expenses
Subsidy Received
Amount for Salaries Included in Register budget
Subscriptions 900 full set subscribers
3000 subscriptions to individual titles

Supplementation:

Circulation: Number Paid
Number Gratis 21
Price per volume \$35
Total Price for Set \$500 (one year up-date included, as well as a complimentary copy of the Register).
Sales Promotion: In our Register only at this time.

Distribution: New Jersey have a backlog on the code at this time. Some titles haven't been updated since 1980 and the rest 1981. Our goal is to up-date through June, 1982 by winter

Volume:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight. Sent to legislation for review. However, they have no veto power.

No
 Yes Economic Impact Statement. Required.

Computer Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other Services.

No
 Yes Editorial Standards Manual. Yes, we do use a manual, and we are in the process of preparing something on the same rein to be used by our judges, but nothing for public on rules.

No
 Yes Instruction in Regulations Drafting.

Seminars

Pre-Publication Review

Consultations

Liaison Representative Required

Manual

Other (please explain)

Our filings staff works closely with the APO officers in the State Agencies.

1982 Survey of Codes and Registers

State: NEW MEXICO

Director/Editor: James H. Purdy Agency: State Records Center

Register: Selected Documents Filed with The State Records Center

Staff:

Budget: Printing Expenses \$ 200.00
Salaries \$20,000.00
Subsidy Received none
Subscriptions _____

Frequency of issue: Periodically

Circulation: Number Paid Varies
Number Gratis 50
Price per Issue Varies
Price for Subscription \$ 10.00

Sales Promotion: None

Distribution: In-house

Volume: Pages per Year 60-75
Pages per Issue 60-75

Content: Text Notices Only
 Emergency Rules Hearings
 Proposed Rules Executive Orders
 Adopted Rules Proclamations
 Open Meetings State Contracts

Executive Items Other Final Rule
 Judicial Items Other _____
 Legislative Items Other _____
 Index Other Agency

Format:

N/A

Name
Index

Code: _____

Staff:

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation:

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution:

Volume:

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use. Word Processing

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain) Style and Format Rules

1982 Survey of Codes and Registers

State: New York

Director/Editor: Richard Edwards

Agency: Department of State

Register: N.Y.S. Register

Staff: 5

Budget: Printing Expenses N/A

Salaries N/A

Subsidy Received N/A

Subscriptions 2,600

Frequency of issue: weekly

Circulation: Number Paid 400

Number Gratis 2,200

Price per Issue \$1.50

Price for Subscription \$80 - 1st class mail; \$40 - 2nd class mail

Sales Promotion: none

Distribution: contractor

Volume: Pages per Year 1,320

Pages per Issue 110

Content: Text Notices Only

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Emergency Rules | <input checked="" type="checkbox"/> Hearings | <input type="checkbox"/> Executive Items | <input checked="" type="checkbox"/> Other <u>OP of AG</u> |
| <input checked="" type="checkbox"/> Proposed Rules | <input checked="" type="checkbox"/> Executive Orders | <input checked="" type="checkbox"/> Judicial Items | <input checked="" type="checkbox"/> Other <u>State fun</u> |
| <input checked="" type="checkbox"/> Adopted Rules | <input type="checkbox"/> Proclamations | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Open Meetings | <input checked="" type="checkbox"/> State Contracts | <input checked="" type="checkbox"/> Index | <input type="checkbox"/> Other _____ |

Format:

Code: Official Compilation of Codes, Rules & Regulations of the State of New York (NYCRR)

Staff: 6

Budget: Printing Expenses N/A

Subsidy Received N/A

Amount for Salaries N/A

Subscriptions N/A

Supplementation: Monthly

Circulation: Number Paid N/A

Number Gratis -0-

Price per volume \$40

Total Price for Set \$1,800

Sales Promotion: Contractor

Distributor: Contractor

Volume: 45 volumes

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
- No
 Yes Correction of Substantive Errors.
- No
 Yes Official Text
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
- No
 Yes Edit. FOR arrangement or form that in the opinion of the A. G. do not alter the substance of the rule.
- No
 Yes Emergency Regulations. - effective for up to 120 days. Agency written finding of "imminent peril to public health, safety & welfare" with reasons for that finding required.
- No
 Yes Legislative Oversight.
Administrative Rules Review Committee reviews adopted rules for agency statutory authority. Objection notes in code. No sanction.
- No
 Yes Economic Impact Statement.

Computer Composition:

- No
 Yes Computer Use. Composition, editing, compilation of indices, and generation of microfiche.
- No
 Yes Searchable Data Base. - But limited in scope.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche. - Medium of published Code

Other Services.

- No
 Yes Editorial Standards Manual. - Available.
- No
 Yes Instruction in Regulations Drafting.
- Seminars Pre-Publication Review
- Consultations Liaison Representative Required
- Manual Other (please explain)

1982 Survey of Codes and Registers

State: NORTH DAKOTA

Director/Editor: Code Revisor

Agency: Legislative Council

Register: None

Staff:

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

Frequency of issue:

Circulation: Number Paid, Number Gratis, Price per Issue, Price for Subscription, Sales Promotion:

Distribution:

Volume: Pages per Year, Pages per Issue

Content: Text, Notices Only, Emergency Rules, Hearings, Executive Items, Other, Proposed Rules, Executive Orders, Judicial Items, Other, Adopted Rules, Proclamations, Legislative Items, Other, Open Meetings, State Contracts, Index, Other

Format:

Code: North Dakota Administrative Code

Staff: 1/3 attorney; 1/3 data processing operator; 2/3 proofreader

Budget: Printing Expenses 25,353 (1981), Subsidy Received 20% of 300 sets (1981), Amount for Salaries 27,296 (1981), Subscriptions 199

Supplementation: loose-leaf monthly supplement

Circulation: Number Paid 77, Number Gratis 122, Price per volume N/A, Total Price for Set \$150 and \$95 per year, Sales Promotion: None

Distribution: Secretary of State distributes code and supplement

Volume: 2 600 pages

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. Spelling, grammar, punctuation
- No
 Yes Correction of Substantive Errors. Only through rejection of rules for publication; rules not effective until published.
- No
 Yes Official Text Published rule is official text
- No
 Yes Judicial Notice. not statutorily required but recognized in Court opinions.
- No
 Yes Annotate. Not required and not done.
- No
 Yes Edit. Format and style
- No
 Yes Emergency Regulations. Authorized
- No
 Yes Legislative Oversight. Advisory only, but objection puts burden of proof on agency in any Court challenge.
- No
 Yes Economic Impact Statement.

Computer Composition:

- No
 Yes Computer Use. Code and Code Supplement publication
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings. Unknown
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual. Format manual 43 pages
- No
 Yes Instruction in Regulations Drafting.
 - Seminars
 - Consultations
 - Manual
 - Pre-Publication Review
 - Liaison Representative Required
 - Other (please explain)

1982 Survey of Codes and Registers

State: Ohio

Director/Editor: David A. Johnston/
Connie Cooksey-Eichenlaub

Agency: Legislative Service Commission/
Banks-Baldwin Law Publishing

Register: Ohio Monthly Record

Staff: Full-time Administrator, Part-time assistant

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue: Monthly

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription _____
Sales Promotion: _____

Distribution:

Volume: Pages per Year 1000
Pages per Issue 80

Content: Text Notices Only
 Emergency Rules Hearings Executive Items Other _____
 Proposed Rules Executive Orders Judicial Items Other _____
 Adopted Rules Proclamations Legislative Items Other _____
 Open Meetings State Contracts Index Other _____

Format: Monthly issue of proposed hearings, rules. Rules in numerical order within month filed.

Code: Ohio Administrative Code

Staff: Full-time administrator, part-time assistant

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation:

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution:

Volume:

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
By letter sent to agency to obtain their approval for correction.
- No
 Yes Correction of Substantive Errors.
- No
 Yes Official Text
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
Annotations created by Banks-Baldwin staff.
- No
 Yes Edit.
- No
 Yes Emergency Regulations.
- No
 Yes Legislative Oversight.
- No
 Yes Economic Impact Statement.

Computer
Composition:

- No
 Yes Computer Use.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche.
Banks-Baldwin found a lack of market for this service.

Other
Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
- | | |
|--|--|
| <input type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

1982 Survey of Codes and Registers

State: Oklahoma

Director/Editor: Oliver Delaney

Agency: Department of Libraries
200 N.E. 18th Street

Oklahoma City, OK 73105
(405) 521-2502, Ext. 272

Register: The Oklahoma Gazette

Staff: 2

Budget:	Printing Expenses	<u>\$20,049.45 (1981)</u>
	Salaries	<u>-0-</u>
	Subsidy Received	<u>80%</u>
	Subscriptions	<u>\$2,220</u>

Frequency of issue: Bi-weekly

Circulation:	Number Paid	<u>111</u>
	Number Gratis	<u>425</u>
	Price per Issue	<u>\$1.00</u>
	Price for Subscription	<u>\$20.00</u>
	Sales Promotion:	<u>None</u>

Distribution: 600 (In-house)

Volume:	Pages per Year	<u>2400 (approx.) (1981)</u>
	Pages per Issue	<u>100 (approx.) (1981)</u>

Content: Text Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input type="checkbox"/> Judicial Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input checked="" type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format:

Code: None

Staff:

Budget:	Printing Expenses	_____
	Subsidy Received	_____
	Amount for Salaries	_____
	Subscriptions	_____

Supplementation:

Circulation:	Number Paid	_____
	Number Gratis	_____
	Price per volume	_____
	Total Price for Set	_____
	Sales Promotion:	_____

Distribution:

Volume:

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
Decision of Legislature.
- No
 Yes Correction of Substantive Errors.
Decision of Legislature.
Official Text
- No
 Yes Judicial Notice.
No statutory provision.
- No
 Yes Annotate.
No statutory provision.
- No
 Yes Edit.
Seldom (if ever) edit.
- No
 Yes Emergency Regulations.
Effective up to 120 days.
- No
 Yes Legislative Oversight.
Disapproval of rule(s) by either chamber.
- No
 Yes Economic Impact Statement.
No statutory provision.

Computer
Composition:

- No
 Yes Computer Use.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche.

Other
Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
- Seminars
 Consultations
 Manual
- Pre-Publication Review
 Liaison Representative Required
 Other (please explain)

1982 Survey of Codes and Registers

State: OREGON

Director/Editor: Raymond A. Phelps, Dir. Agency: Secretary of State
Janet Sullivan, Editor

Register: Administrative Rules Bulletin

Staff: (4)

Budget: Printing Expenses 21,400
 Salaries 10,534
 Subsidy Received 21,400
 Subscriptions 250

Frequency of issue:

Circulation: Number Paid None
 Number Gratis None
 Price per Issue Free
 Price for Subscription Free
 Sales Promotion: None

Distribution: Bulk Mailing Permit

Volume: Pages per Year Approx. 700
 Pages per Issue 22-25

Content: Text Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input type="checkbox"/> Hearings	<input type="checkbox"/> Executive Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input type="checkbox"/> Judicial Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations	<input type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts	<input type="checkbox"/> Index	<input checked="" type="checkbox"/> Other <u>Digest of</u> AG Opinions

Format: Notices and Orders reduced, camera-ready copy reproduced.

Code: GAR Compilation

Staff: (4)

Budget: Printing Expenses 78,086
 Subsidy Received 78,086
 Amount for Salaries 149,606
 Subscriptions \$200/year

Supplementation:

Circulation: Number Paid 238
 Number Gratis 60 - receive free update service.
 Price per volume Do not/individual volumes
 Total Price for Set \$300/set
 Sales Promotion: None

Distribution: Bulk Mailing Permit (Replacement Page Updates Only)

Volume: Approx. 11,000/year

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
May change capitalization for purpose of uniformity, and correct manifest clerical or typographical errors.
- No
 Yes Correction of Substantive Errors.
The Secretary of State shall not alter the sense, meaning, effect or substance of any rule.
- No
 Yes Official Text
The Secretary of State shall compile, index and publish all rules adopted by each agency.
- No
 Yes Judicial Notice.
Courts shall take judicial notice of rules filed with the Secretary of State
- No
 Yes Annotate.
The Secretary of State may insert editorial or publication notes.
- No
 Yes Edit.
The Secretary of State shall compile and index all rules.
- No
 Yes Emergency Regulations.
Emergency regulations are not printed in the Compilation, but reference is made to them.
- No
 Yes Legislative Oversight.
- No
 Yes Economic Impact Statement.
This statement must be filed with the notice of intended action along with a statement of the economic effect on business.

Computer Composition:

- No
 Yes Computer Use.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.
- No
 Yes Microfilm/Microfiche.

Other Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
 - Seminars Pre-Publication Review
 - Consultations Liaison Representative Required
 - Manual Other (please explain)

Seminars and manual prepared by Justice Department

1982 Survey of Codes and Registers

State: PENNSYLVANIA

Director/Editor: Gary Hoffman

Agency: Legislative Reference

Bureau

Register: Pennsylvania Bulletin

Staff:

Budget: Printing Expenses 600,000
Salaries 110,000
Subsidy Received 200,000
Subscriptions 15,000

Frequency of issue: weekly

Circulation: Number Paid 15,000
Number Gratis
Price per Issue 1.25
Price for Subscription .45
Sales Promotion: none

Distribution: U. S. Mail

Volume: Pages per Year 5,200
Pages per Issue 100

Content: [X] Text [] Notices Only
[] Emergency Rules [X] Hearings [] Executive Items [] Other
[X] Proposed Rules [X] Executive Orders [X] Judicial Items [] Other
[X] Adopted Rules [] Proclamations [X] Legislative Items [] Other
[X] Open Meetings [X] State Contracts [X] Index [] Other

Format: 8 1/2" x 11 1/2", triple column

Code: Pennsylvania Code

Staff:

Budget: Printing Expenses 600,000
Subsidy Received 300,000
Amount for Salaries same
Subscriptions 10,000

Supplementation: Pa. Code Reporter (monthly)

Circulation: Number Paid 10,000
Number Gratis
Price per volume varies
Total Price for Set
Sales Promotion: done by contractor

Distribution: U.S. MAIL

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: RHODE ISLAND

Director/Editor: _____

Agency: _____

Register: _____

Staff: _____

Budget: Printing Expenses _____
Salaries _____
Subsidy Received _____
Subscriptions _____

Frequency of issue: _____

Circulation: Number Paid _____
Number Gratis _____
Price per Issue _____
Price for Subscription _____
Sales Promotion: _____

Distribution: _____

Volume: Pages per Year _____
Pages per Issue _____

- Content: Text Notices Only
- | | | | |
|--|---|--|--------------------------------------|
| <input type="checkbox"/> Emergency Rules | <input type="checkbox"/> Hearings | <input type="checkbox"/> Executive Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Proposed Rules | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Adopted Rules | <input type="checkbox"/> Proclamations | <input type="checkbox"/> Legislative Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings | <input type="checkbox"/> State Contracts | <input type="checkbox"/> Index | <input type="checkbox"/> Other _____ |

Format: _____

Code: _____

Staff: _____

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation: _____

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution: _____

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: South Carolina

Director/Editor: Lynn P. Bartlett

Agency: Legislative Council

Register: _____

Staff: Associate Editor - Parttime Printer and Attorney

Budget: Printing Expenses 28,900.00

Salaries 23,593.00

Subsidy Received 75 of budget

Subscriptions _____

Frequency of issue: Regularly on fourth Friday of the month. Other _____

Circulation: Number Paid 166 times as necessary. Avg. 24 issues per yr.

Number Gratis 304

Price per Issue 2.00

Price for Subscription 50.00 per yr

Sales Promotion:

none

Distribution:

Subscribers, State Agencies and Officials, County Libraries and Clerks of Courts.

Volume: Pages per Year 3100

Pages per Issue Approx. 125

Content: Text Notices Only

Emergency Rules Hearings Executive Items Other _____

Proposed Rules Executive Orders Judicial Items Other _____

Adopted Rules Proclamations Legislative Items Other _____

Open Meetings State Contracts Index Other _____

Format:

In house printing, double spaced, 8½ x 11, semihard cover

Code: _____

Staff:

Budget: Printing Expenses Not separated from Code of Laws budget

Subsidy Received NA

Amount for Salaries _____

Subscriptions All persons who purchase Code of Laws

Supplementation:

Circulation: Number Paid _____

Number Gratis _____

Price per volume _____

Total Price for Set _____

Sales Promotion:

Distribution:

All recipients of Code of Laws.

Volume:

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
Authorized
- No
 Yes Correction of Substantive Errors. Authorized only with permission of
Agency concerned
- No
 Yes Official Text Text as filed with General Assembly if official;
not as printed in Register or Code.
- No
 Yes Judicial Notice. Regulations may be cited as printed in Register
or Code
- No
 Yes Annotate. By publisher in Code only
- No
 Yes Edit. As to form only by Register and Code Staff except
nonsubstantive error.
- No
 Yes Emergency Regulations. Published in Register, valid for 90 days,
renewable once when General Assembly not
in session.
- No
 Yes Legislative Oversight. Regulations become effective on passage of
Joint Resolution approving them or 120 days after submission
of regulations to G.A. with no action. G.A. may also
disapprove some or all of a group of
regulations by Joint Resolution
- No
 Yes Economic Impact Statement. None required

Computer
Composition:

- No
 Yes Computer Use. Synopsis of regulations are entered in computer
when regulations are submitted to G.A. for
legislative review. Status of regulations as
they proceed through legislative review process
is monitored and entered in computer.
- No
 Yes Searchable Data base. No text base. Only synopsis and review status as
described under "computer use".
- No
 Yes Cost-Savings. None except time saving
- No
 Yes Microfilm/Microfiche. none

Other
Services.

- No
 Yes Editorial Standards Manual. Published and furnished to all state
agencies authorized to promulgate regulations.
- No
 Yes Instruction in Regulations Drafting.
- | | |
|--|--|
| <input type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input checked="" type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |
- Assistance furnished by this office when requested.

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. No statutory provision;
Will correct typographical errors.
- No
 Yes Correction of Substantive Errors. No statutory provision.
- No
 Yes Official Text
- No
 Yes Judicial Notice. Not by statute.
- No
 Yes Annotate.
- No
 Yes Edit. We edit for form, style, and clarity of meaning.
- No
 Yes Emergency Regulations. Notice must be published in 3 newspapers 3 days
before effective date.
- No
 Yes Legislative Oversight. Committee has authority under Constitution to
suspend rules for fixed time pending action of
Legislature.
- No
 Yes Economic Impact Statement. Required by statute.

Computer
Composition:

- No
 Yes Computer Use. Computer used for both Register and Code.
Makes updating easier and faster.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings. Substantial for both cost and time.
- No
 Yes Microfilm/Microfiche. Available for cost of duplication;
annual update.

Other
Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
- Seminars Pre-Publication Review
- Consultations Liaison Representative Required
- Manual Other (please explain)

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors. - Clerical errors corrected.
- No
 Yes Correction of Substantive Errors. - Returned to agency.
- No
 Yes Official Text
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
- No
 Yes Edit.
- No
 Yes Emergency Regulations.
- No
 Yes Legislative Oversight.
- No
 Yes Economic Impact Statement.

Computer
Composition:

- No
 Yes Computer Use. - None
- No
 Yes Searchable Data Base. - None
- No
 Yes Cost-Savings. - None
- No
 Yes Microfilm/Microfiche. - None

Other
Services.

- No
 Yes Editorial Standards Manual.
- No
 Yes Instruction in Regulations Drafting.
 - Seminars
 - Consultations
 - Manual
 - Pre-Publication Review
 - Liaison Representative Required
 - Other (please explain)

1982 Survey of Codes and Registers

State: TEXAS

Director/Editor: Charlotte Scroggins Agency: Office of the Secretary of
Director State, P. O. Box 13824
(512) 475-7886 Austin, Texas 78711

Register: TEXAS REGISTER

Staff: 14

Budget:	Printing Expenses	<u>\$160,000</u>
	Salaries	<u>208,956</u>
	Subsidy Received	<u>211,776</u>
	Subscriptions	<u>272,000</u>

Frequency of issue: twice weekly (100 times a year)

Circulation:	Number Paid	<u>4,200</u>
	Number Gratis	<u>420</u>
	Price per Issue	<u>2.00</u>
	Price for Subscription	<u>\$70./year - \$50./six month</u>

Sales Promotion: Direct mail

Distribution: Commercial

Volume:	Pages per Year	<u>5,600</u>
	Pages per Issue	<u>56</u>

Content: Text Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input checked="" type="checkbox"/> Hearings	<input checked="" type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Other <u>Attv. Gen.</u>
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders	<input checked="" type="checkbox"/> Judicial Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Adopted Rules	<input checked="" type="checkbox"/> Proclamations	<input checked="" type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Open Meetings	<input checked="" type="checkbox"/> State Contracts	<input checked="" type="checkbox"/> Index	<input type="checkbox"/> Other _____

Format:

Code: Texas Administrative Code

Staff: 14

Budget:	Printing Expenses	<u>—</u>
	Subsidy Received	<u>—</u>
	Amount for Salaries	<u>—</u>
	Subscriptions	<u>—</u>

Published by commercial publisher, Shepard's, Inc. at no expense to state.

Supplementation: None

Circulation:	Number Paid	<u>300 full set, 1,200 individual titles (approx.)</u>
	Number Gratis	<u>—</u>
	Price per volume	<u>varies for individual titles</u>
	Total Price for Set	<u>\$745.</u>

Sales Promotion: Direct mail; newspaper and magazine advertisements; Commercial conventions; sales representatives

Distribution:

Volume:

(Please explain answers in detail.)

Law:

- No
 Yes Correction of Nonsubstantive Errors.
- No
 Yes Correction of Substantive Errors.
- No
 Yes Official Text
- No
 Yes Judicial Notice.
- No
 Yes Annotate.
- No
 Yes Edit. - Typos, spelling, grammar, and after consulting with issuing agency, for meaning and clarity.
- No
 Yes Emergency Regulations.
- No
 Yes Legislative Oversight.
- No
 Yes Economic Impact Statement.

Computer Composition:

- No
 Yes Computer Use. - Self-contained Compugraphic digitized typesetting system.
- No
 Yes Searchable Data Base.
- No
 Yes Cost-Savings.- Publishing twice-weekly does not allow for outside typesetter.
- No
 Yes Microfilm/Microfiche. - Available in complete volumes through Texas State Library.

Other Services.

- No
 Yes Editorial Standards Manual. - Texas Register Form and Style Manual
- No
 Yes Instruction in Regulations Drafting.
- | | |
|---|---|
| <input checked="" type="checkbox"/> Seminars | <input checked="" type="checkbox"/> Pre-Publication Review |
| <input checked="" type="checkbox"/> Consultations | <input checked="" type="checkbox"/> Liaison Representative Required |
| <input checked="" type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use, partially

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: VERMONT

Director/Editor: Paul S. Gillies

Agency: Secretary of State

Register: _____

Staff: 2

Budget: Printing Expenses _____
 Salaries _____
 Subsidy Received _____
 Subscriptions 125

Frequency of issue: _____

Circulation: Number Paid 05
 Number Gratis 30
 Price per Issue _____
 Price for Subscription _____
 Sales Promotion: None.

Distribution: 125

Volume: Pages per Year approx. 150
 Pages per Issue ± 40

- Content: Text Notices Only
- | | | | |
|---|--|--|--------------------------------------|
| <input checked="" type="checkbox"/> Emergency Rules | <input checked="" type="checkbox"/> Hearings | <input type="checkbox"/> Executive Items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Proposed Rules | <input type="checkbox"/> Executive Orders | <input type="checkbox"/> Judicial Items | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Adopted Rules | <input type="checkbox"/> Proclamations | <input type="checkbox"/> Legislative items | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Open Meetings | <input type="checkbox"/> State Contracts | <input checked="" type="checkbox"/> Index | <input type="checkbox"/> Other _____ |

Format: _____

Difficult to separate

NB: all this to change by September, 1982, when new approach (new compilation) to be released. More details later.

Code: _____

Staff: _____

Budget: Printing Expenses _____
 Subsidy Received _____
 Amount for Salaries _____
 Subscriptions _____

Supplementation: _____

Circulation: Number Paid _____
 Number Gratis _____
 Price per volume _____
 Total Price for Set _____
 Sales Promotion: _____

Distribution: _____

Volume: _____

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: Virginia

Director/Editor:

Agency: Virginia Code Commission

Register: Register of Regulations

Staff: Joan W. Smith, Registrar of Regulations

Budget: Printing Expenses covered in allocation for printing Code of Virginia
Salaries \$33,400
Subsidy Received -0-
Subscriptions distributed with Code of Virginia

Frequency of issue:

Circulation: Number Paid approx. 15,000
Number Gratis 0
Price per Issue \$6.00
Price for Subscription \$6.00
Sales Promotion:) issued annually

Distribution: distributed with annual supplement to the Code of Virginia

Volume: Pages per Year
Pages per Issue 145

Content: [] Text [x] Notices Only
[x] Emergency Rules [] Hearings [x] Executive Items [] Other
[] Proposed Rules [x] Executive Orders [] Judicial Items [] Other
[x] Adopted Rules [] Proclamations [] Legislative Items [] Other
[] Open Meetings [] State Contracts [] Index [] Other

Format:

Code: No administrative code in VA

Staff:
Budget: Printing Expenses
Subsidy Received
Amount for Salaries
Subscriptions

Supplementation:

Circulation: Number Paid
Number Gratis
Price per volume
Total Price for Set
Sales Promotion:

Distribution:

NOT APPLICABLE TO VIRGINIA REGISTER

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

(composition done by The Michie Company Law Publishers)

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: WASHINGTON

Director/Editor: Gary Reid

Agency: Code Reviser's Office

Register: Washington State Register (WSR)

Staff: 2 editor-typists, 2 proofreaders, 1/4 attorney, 2 other typists, 1/5 subscription clerk.

Budget:	Printing Expenses	<u>\$ 76,505</u>
	Salaries	<u>112,383</u>
81/82 fiscal year	Subsidy Received	<u>147,563</u>
	Subscriptions	<u>41,325</u>

Frequency of issue: 24/year

Circulation:	Number Paid	<u>435</u>
	Number Gratis	<u>99</u>
	Price per Issue	<u>5.00</u>
	Price for Subscription	<u>95.00</u>

Sales Promotion: Direct mail, bar association journal announcements & advertisements, order form on back corner of all issues.

Distribution: 2nd class mailing permit. We supply labels to state printer, who stuffs envelopes & sends to P. O.

Volume:	Pages per Year	<u>5729 including tables & index; 4434 text only</u>
cover	Pages per Issue	<u>239-125</u>

Content: Text Notices Only

<input checked="" type="checkbox"/> Emergency Rules	<input type="checkbox"/> Hearings
<input checked="" type="checkbox"/> Proposed Rules	<input checked="" type="checkbox"/> Executive Orders
<input checked="" type="checkbox"/> Adopted Rules	<input type="checkbox"/> Proclamations
<input checked="" type="checkbox"/> Open Meetings	<input type="checkbox"/> State Contracts

<input type="checkbox"/> Executive Items	<input checked="" type="checkbox"/> Summaries of Atty. General
<input checked="" type="checkbox"/> Judicial Items	<input checked="" type="checkbox"/> Other <u>opinions</u>
<input type="checkbox"/> Legislative Items	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Index	<input checked="" type="checkbox"/> Other <u>Table of</u>
<input type="checkbox"/> Rules adopted by State Supreme Court.	<input checked="" type="checkbox"/> <u>WAC Sections affected</u>

Code: Washington Administrative Code (WAC)

Staff: 1 editor, 1 typist 1/4 attorney

Other - Juvenile disposition stancards by dept. of social & health services.

based on 3 yr. average - to include reprint & 2 supps.

Budget:	Printing Expenses	<u>20,285 (Bi supp only)</u>
	Subsidy Received	<u>19,792</u>
	Amount for Salaries	<u>50,597</u>
	Subscriptions	<u>102,409</u>

Supplementation: 2 annual, cumulative, soft-bound supps, then reprint entire WAC every 3 years.

Circulation:	Number Paid	<u>500</u>
	Number Gratis	<u>215</u>
	Price per volume	<u>not available</u> by single volume
	Total Price for Set	<u>\$705 for set, \$43 for 1981 supp. est. \$85 for</u>
	Sales Promotion:	<u>22 supp.</u>

Direct mail, bar association journal announcements and advertisements.

Distribution: in house

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors. in WAC only - call attention to them in Register

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text see RCW 34.08.040

No
 Yes Judicial Notice. See RCW 34.04.050

No
 Yes Annotate.

No
 Yes Edit. See RCW 34.04.052. Code-edit for typos, grammar, misus of amendatory style. Register - publish exactly what is filed by agency.

No
 Yes Emergency Regulations. Expire 90 days after filing with Code Revisor

No
 Yes Legislative Oversight. See RCW 34.04.210 through 34.04.250. Joint, bipartisan special committee & legislature reviews both proposed & adopted rules; can delay adoption process & use statement of objections to be published in Register and Code; can Economic Impact Statement. not prevent adoption or effect. See chapter 19.8SRCW

Computer Composition:

No
 Yes Computer Use. Order typing service (OTS) is done by our office at no charge to agencies - about 50% of rules done this way. Other half are typed into our database upon filing & can be photocomposed, edited, etc. without further retyping.

No
 Yes Searchable Data Base. Full text.

No
 Yes Cost-Savings. Permits publication of Register, WAC and supplements without retyping. As possible for agencies to have state printer make photo-composed printing masters for agency publications.

No
 Yes Microfilm/Microfiche. University Microfilms produced microfiche W (1977) and attempted to update by fishing the Register. T gave up when our 1921 reprint came out.

Other Services.

No
 Yes Editorial Standards Manual. Chapter 1 - 12 WAC adopted by our office

No
 Yes Instruction in Regulations Drafting.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input checked="" type="checkbox"/> Consultations | <input checked="" type="checkbox"/> Liaison Representative Required of each agency |
| <input type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

1982 Survey of Codes and Registers

State: West Virginia

Director/Editor: Mary Jane Lopez

Agency: Secretary of State, Rules and Regulations Division, Main

Unit, State Capitol, Charleston, West Virginia 25305 (304) 348-2112

Register: Rules and Regulations Division

Staff: 1

Budget: Printing Expenses \$12,500.00 (Budget)
Salaries _____
Subsidy Received none
Subscriptions _____

*This information was obtained from the 1981 ACR Survey.

Frequency of issue: weekly

Circulation: Number Paid 52
Number Gratis 0
Price per Issue _____
Price for Subscription \$10/year
Sales Promotion: _____

Distribution: In-house.

Volume: Pages per Year 500
Pages per Issue _____

Content: Text Notices Only
 Emergency Rules Hearings
 Proposed Rules Executive Orders
 Adopted Rules Proclamations
 Open Meetings State Contracts

Executive Items Other _____
 Judicial Items Other _____
 Legislative Items Other _____
 Index Other _____

Format: Full text published.

Code: _____

Index: In process of updating indexes. Will publish in the future.

Staff: _____

Budget: Printing Expenses _____
Subsidy Received _____
Amount for Salaries _____
Subscriptions _____

Supplementation: _____

Circulation: Number Paid _____
Number Gratis _____
Price per volume _____
Total Price for Set _____
Sales Promotion: _____

Distribution: _____

Volume: _____

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors. - No statutory provision.

No
 Yes Correction of Substantive Errors. - No statutory provision

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit. - No authority to edit regulations, we are only a repository for agency rules. We do not publish.

No
 Yes Emergency Regulations. - If an emergency exists requiring temporary rules, the fact and circumstances constituting the emergency shall be filed in the State Register, making the rule effective immediately. An emergency rule shall not remain in effect longer than 90 days.

No
 Yes Legislative Oversight. Reviews proposed regulations, has veto

No
 Yes ~~power.~~ Economic Impact Statement.

Computer Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base. - Not available

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche. Not available

Other Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

- | | |
|--|--|
| <input type="checkbox"/> Seminars | <input type="checkbox"/> Pre-Publication Review |
| <input type="checkbox"/> Consultations | <input type="checkbox"/> Liaison Representative Required |
| <input type="checkbox"/> Manual | <input type="checkbox"/> Other (please explain) |

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors.

No
 Yes Correction of Substantive Errors.

No
 Yes Official Text

No
 Yes Judicial Notice.

No
 Yes Annotate.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer
Composition:

No
 Yes Computer Use.

No
 Yes Searchable Data Base.

No/ in time spent
 Yes Cost-Savings.
in money.

No
 Yes Microfilm/Microfiche.

Other
Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting.

Seminars

Consultations

Manual

Pre-Publication Review

Liaison Representative Required

Other (please explain)

1982 Survey of Codes and Registers

State: Wyoming Secretary

Director/Editor: Thyra Thomson, of State Agency: Secretary of State

Register: Not Published

Staff:

Budget: Printing Expenses, Salaries, Subsidy Received, Subscriptions

Frequency of issue:

Circulation: Number Paid, Number Gratis, Price per Issue, Price for Subscription, Sales Promotion:

Distribution:

Volume: Pages per Year, Pages per Issue

Content: Text, Notices Only, Emergency Rules, Hearings, Proposed Rules, Executive Orders, Adopted Rules, Proclamations, Open Meetings, State Contracts

Format:

Code: Not Published

Staff:

Budget: Printing Expenses, Subsidy Received, Amount for Salaries, Subscriptions

Supplementation:

Circulation: Number Paid, Number Gratis, Price per volume, Total Price for Set, Sales Promotion:

Distribution:

Volume:

Wyoming does not publish either an Administrative Code or Register.

The Secretary of State administers the Administrative Procedure Act and files all rules by state agencies.

The Rules are filed in 3-ring loose-leaf binders and copies of rules are available upon request at the duplicating cost of 50c per page.

FORMAT: Prescribed by Secretary of State (copy attached)

STAFF: One employee is responsible for filing rules, along with other office duties.

- Executive Items, Judicial Items, Legislative Items, Index, Other

(Please explain answers in detail.)

Law:

No
 Yes Correction of Nonsubstantive Errors. Law does not specify.

No
 Yes Correction of Substantive Errors. Law does not specify.

No
 Yes Official Text

No
 Yes Judicial Notice. No judicial notice, but Administrative Procedure Act does require at least 20 days notice to all interested parties of proposed rules. Also, state agency must notify

No
 Yes Annotate. the Attorney General and Legislative Service Office of proposed rules.

No
 Yes Edit.

No
 Yes Emergency Regulations.

No
 Yes Legislative Oversight.

No
 Yes Economic Impact Statement.

Computer Composition:

No
 Yes Computer Use. Not at present; however, within this year, we will be computerizing the state agency rules.

No
 Yes Searchable Data Base.

No
 Yes Cost-Savings.

No
 Yes Microfilm/Microfiche.

Other Services.

No
 Yes Editorial Standards Manual.

No
 Yes Instruction in Regulations Drafting. However, do distribute "Rules on Rules" which specifies format for
 Seminars Pre-Publication Review preparing Rules.
 Consultations Liaison Representative Required
 Manual Other (please explain)

Statute references cited in House Committee Substitute for
Committee Substitute for SB 132 (State Affairs) Section 1(4):

AS 18.55.255	ALASKA HOUSING AUTHORITY - Land Sales
AS 18.55.320	ALASKA HOUSING AUTHORITY - Sale of Surplus Property
AS 19.10.190	DEPARTMENT OF HIGHWAYS (DOT/PF) - Advertizing, bids, contracts
AS 19.40.020	DEPARTMENT OF HIGHWAYS (DOT/PF) - Yukon-Arctic Highway - Request for Bids
AS 35.15.030	PUBLIC WORKS (DOT/PF) - Advertizing, bids, contracts
AS 37.05.230	COMPETITIVE BIDS STATUTES - Uniform purchasing
AS 37.05.215(d)	DEPARTMENT OF ADMINISTRATION - Appropriation for grants, requests for proposals
AS 38.05.120	DEPARTMENT OF NATURAL RESOURCES - Timber and Materials sales
AS 43.40.010	DEPARTMENT OF REVENUE - Motor fuel tax; construction project bids
AS 46.11.030	CONSERVATION OF ENERGY AND MATERIALS - Energy auditors - competitive bids



ALASKA BAR ASSOCIATION

P.O. BOX 279, ANCHORAGE, ALASKA 99510. (907) 272-7458

ADMINISTRATIVE LAW
SECTION

MAR 18 1983

401 F. Street
Douglas, Alaska 99824

March 14, 1983

The Honorable Bettye Fahrenkamp
Pouch V
Juneau, Alaska 99811

Dear Senator Fahrenkamp:

On behalf of the administrative law committee of the Alaska Bar Association, I wish to express our strong support for Senate Bill 132 which would establish the Alaska Administrative Journal to be published on the bi-weekly basis.

Should you require further detail about our position or desire oral testimony in support of the bill, please do not hesitate to contact me.

Sincerely yours,

Bruce M. Botelho
Chairperson

BMB/prm



APR 27 1983 *file*

Alaska Environmental Lobby, Inc. *SB 132*

419 6th Street, Suite 32S

Juneau, Alaska 99801

907-586-2345

April 25, 1983

Senator Bettye M. Fahrenkamp
Alaska State Legislature
Pouch V
Juneau, Alaska 99801

Dear Senator Fahrenkamp:

The concept of establishing an administrative journal as outlined in CS SB 132 is an excellent one, and the Alaska Environmental Lobby strongly supports that legislation. We too realize the immediate importance of stepping beyond "word of mouth government" in this rapidly growing state. Alaska, by virtue of its geography and different cultures, offers enormous communication and information barriers. We are heartened by your efforts to clear this particular path between private citizens and state government.

Though the Lobby favors a hard copy version of the journal in addition to the magnetic tape system, we anticipate a productive trial period should CS SB 132 pass. Thank you for your past and continuing work on this legislation.

Ken Troyer
Volunteer, Fairbanks

Sincerely,

Jay Nelson
Executive Director

COPY

Sectional Analysis of CSSB 132 (State Affairs)

To establish the Alaska
Administrative Journal.

Sec. 1 amends Sec. 44.62 (Administrative Procedure Act) by adding new section to Article 3 (Alaska Administrative Register and Code) establishing the Alaska Administrative Journal.

- (a) Vests responsibility for publishing the Journal with the Lieutenant Governor, bi-weekly. Lists those notices which shall be included in Journal; they are:
- (1) Proposed actions;
 - (2) State meetings;
 - (3) Notices of bid solicitations (competitive bids);
 - (4) Agency RFPs;
 - (5) Executive Orders;
 - (6) Executive (Departmental also) delegations of authority;
 - (7) Text of regulations, proposed or adopted, not exceeding 16 legal-sized pages--Commissioner allowed discretion to reduce this page limitation;
 - (8) Text or summaries of formal opinions and memoranda of advice of the Attorney General.
- (b) Requires issuer of notices (as above) to send copies to the publisher of Journal in a computer-readable magnetic medium compatible with the legislative data processing system.
- (c) Requires that the publisher shall organize and provide this readable text to the Legislative Affairs Agency.
- (d) Provides that no one can maintain a legal action against the state for failure to publish in the Journal.
- (e) Publications in the Journal do not replace legal requirement to publish in the newspaper;
- (f) Defines "Journal" and "publish".

Sec. 2 Requires a report to the legislature not later than January 31, 1985. The report shall have the recommendations of the Lt. Governor as to:

- (1) Need for continuing the Journal;
- (2) Whether or not it should be made available in hard copy;
- (3) Suggested cost;
- (4) Other matters relevant to its publication.

Sec. 3 Sunsets Act 18 months from effective date.

Sec. 4 Effective date: immediately.

CSSB 132 (State Affairs)

TESTIMONY OF SENATOR BETTYE FAHRENKAMP
Before the House State Affairs Committee
May 23, 1983

Mr. Chairman:

Thank you for the opportunity to speak in support of SB 132, a bill establishing the Administrative Journal.

As you know, I've been working on this idea now for several years. The original purpose was to create a one-stop-shopping type of approach to government information. Take all of the public notices; proposed regulatory changes, adopted regulatory changes, Attorney General opinions, Executive Orders, open meetings and hearings, notices of competitive bid solicitations, agency requests for proposals, proposed mineral and timber sales and any other tidbit of information which is daily being churned out of our state government agencies, and make it available in one publication.

The idea, while I'd like to suggest its novelty, is not new. The federal government prints a daily federal register of its public information and 36 of the 50 United States have a journal or register wherein they publish the text and in some cases the summaries of their executive and administrative actions.

Mr. Chairman, word of mouth government simply does not work in a state literally on the cutting edge of development and growth. It discourages public participation, trust and faith in the entire mission of government: which is to serve.

One of the bill's previous failings was that the fiscal impact had been too large to warrant the effort. I've fought large fiscal notes because I'm convinced that we can accomplish the goal without incurring large costs. There are, however, some unknowns which add to the uncertainty of costs. Some of these include: How many people or organizations might be interested in such a journal; how much would they be willing to pay for it; how can we coordinate state agency effort to gather and transmit the information, and several others.

As a result, the Lieutenant Governor and I have come up with an idea which will affect the basic thrust of SB 132 and at the same time assuage the uncertainty.

The bill before the Committee today will affect an 18 month trial run of the journal. Rather than an actual publication, each issuer or agency would be required to provide a compatible magnetic tape format of their actions to a coordinator in the Lieutenant Governor's office, who will process the material for acceptance by the Legislative Affairs Agency.

The idea is simple. Provide the information we require to Legislative Affairs Data Processing. They are geared-up with the equipment and personnel to almost instantaneously translate the information onto the Legislative Computer Network which operates in 18 Legislative Information Offices throughout the state as well as individual legislators' offices in many cities. Any interested person can access the "journal" index and call up those portions which are of interest and can copy those pages and information. As part of the trial run, we would ask users of this information to answer basic data gathering questions which will establish the track record from which we can make educated decisions on the publication of a hard copy Administrative Journal.

While this may sound far fetched, it is no novelty either. Other states which currently have hard copy journals are putting this data on state computers for quicker reference and access. Not only do we beat the high costs of publication and distribution, but we continue to move into the 21st century and what we know will be an almost total reliance on word processing and data gathering computerized systems. Alaska has for years been in the vanguard of high tech development and utilization in the communications field. It is my hope that the Committee will act favorably on the substitute language to SB 132 and I would be happy to answer any questions the Committee might have. Thank you, Mr. Chairman.

Introduced: 2/17/83
Referred: State Affairs and
Finance

BY FAHRENKAMP, BENNETT,
ZIEGLER AND MOSS

1 IN THE SENATE

2

SENATE BILL NO. 132

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

THIRTEENTH LEGISLATURE - FIRST SESSION

5

A BILL

6 For an Act entitled: "An Act establishing the Alaska Administrative Jour-
7 nal; and providing for an effective date."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. AS 44.62 is amended by adding a new section to article 3
10 to read:

11 Sec. 44.62.175. ADMINISTRATIVE JOURNAL. (a) The lieutenant
12 governor shall publish or contract for the publication of a biweekly
13 Alaska Administrative Journal. The journal shall include:

14 (1) notices of proposed actions given under AS 44.62.-
15 190(a);

16 (2) notices of state agency meetings required under AS 44.-
17 62.310(e);

18 (3) notices of solicitations to bid issued under AS 37.05.-
19 230;

20 (4) notices of state agency requests for proposals under
21 AS 18.55.255, AS 18.55.320, AS 19.10.190, AS 19.40.020, AS 35.15.030,
22 AS 37.05.230, AS 37.05.315(d), AS 38.05.120, AS 43.40.010, and AS 46.-
23 11.030;

24 (5) executive orders and administrative orders issued by
25 the governor;

26 (6) written delegations of authority made by the governor
27 or by the head of a principal department under AS 44.17.010; and

28 (7) the text of a regulation or amendment to a regulation
29 for which notice is given under AS 44.62.190(a) if the text does not

1 exceed 16 legal-size, typewritten pages; in order to remain within
2 budgetary limits, the commissioner may reduce this page limitation.

3 (b) The issuer of a notice, order, delegation or text listed in
4 (a) of this section shall send a copy to the publisher of the journal
5 and to every person who has filed with the issuing agency a request to
6 receive a copy for the purpose of publishing it.

7 (c) If the lieutenant governor publishes the journal, the lieu-
8 tenant governor shall sell subscriptions to the journal at a price
9 reasonably calculated to offset the cost of its publication and dis-
10 tribution.

11 (d) A regulation, amendment to a regulation, or order of repeal,
12 except an emergency regulation or order of repeal, adopted under
13 AS 44.62.250, may not take effect unless notice of the proposed action
14 has been published in the journal as prescribed by this section.

15 (e) Publication of notices, orders, or written delegations in
16 the journal does not replace or supplant notices, publications, or
17 advertisements required by other provisions of law.

18 (f) The publisher of the journal shall provide to the Legisla-
19 tive Affairs Agency a copy of the text of each issue of the journal in
20 a computer-readable magnetic medium compatible with the legislative
21 data processing system.

22 (g) For purposes of this section, "journal" means the Alaska
23 Administrative Journal.

24 * Sec. 2. The lieutenant governor shall provide for the publication of
25 the Alaska Administrative Journal not later than 120 days after the effec-
26 tive date of this Act.

27 * Sec. 3. This Act takes effect immediately in accordance with AS 01.-
28 10.070(c).

Offered: 3/30/83
Referred: Finance

Original sponsors: Fahrenkamp, Bennett,
Ziegler, et al

1 IN THE SENATE BY THE STATE AFFAIRS COMMITTEE
2 CS FOR SENATE BILL NO. 132 (State Affairs)
3 IN THE LEGISLATURE OF THE STATE OF ALASKA
4 THIRTEENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act establishing the Alaska Administrative Jour-
7 nal; and providing for an effective date."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. ADMINISTRATIVE JOURNAL. (a) The lieutenant governor
10 shall publish a biweekly Alaska Administrative Journal. The journal shall
11 include:

- 12 (1) notices of proposed actions given under AS 44.62.190(a);
- 13 (2) notices of state agency meetings required under AS 44.-
14 62.310(e);
- 15 (3) notices of solicitations to bid issued under AS 37.05.230;
- 16 (4) notices of state agency requests for proposals under AS 18.-
17 55.255, 18.55.320; AS 19.10.190; AS 19.40.020; AS 35.15.030; AS 37.05.230,
18 37.05.315(d); AS 38.05.120; AS 43.40.010; and AS 46.11.030;
- 19 (5) executive orders and administrative orders issued by the
20 governor;
- 21 (6) written delegations of authority made by the governor or by
22 the head of a principal department under AS 44.17.010;
- 23 (7) the text or a summary of the text of a regulation or amend-
24 ment to a regulation that has been adopted or for which notice is given
25 under AS 44.62.190(a); and
- 26 (8) the text or a summary of the text of formal opinions and
27 memoranda of advice of the attorney general.

28 (b) The person or agency that issues or adopts a notice, order,
29 delegation, text, or summary of text listed in (a) of this section shall

1 send a copy to the lieutenant governor in a computer-readable magnetic
2 medium compatible with the legislative data processing system.

3 (c) The lieutenant governor shall organize and provide to the Legis-
4 lative Affairs Agency the text of each issue of the journal in a computer-
5 readable magnetic medium compatible with the legislative data processing
6 system.

7 (d) A person may not maintain an action based on publication or lack
8 of publication in the journal.

9 (e) Publication in the journal does not replace or supplant publica-
10 tion required by other provisions of law.

11 (f) For purposes of this section,

12 (1) "journal" means the Alaska Administrative Journal;

13 (2) "publish" means to make available to the public through the
14 legislative data processing system.

15 * Sec. 2. REPORT. Not later than January 31, 1985, the lieutenant
16 governor shall submit to the legislature a report on the Alaska Administra-
17 tive Journal. The report shall include the lieutenant governor's recommen-
18 dations and a summary of comments solicited from users of the journal
19 concerning

20 (1) the need for continuation of the journal;

21 (2) the advisability of publishing the journal in a printed
22 medium in addition to or in place of making the journal available through
23 the legislative data processing system;

24 (3) the suggested cost for a subscription to the journal; and

25 (4) any other matters relevant to the publication of the jour-
26 nal.

27 * Sec. 3. This Act is repealed 18 months after the effective date of
28 this Act.

29 * Sec. 4. This Act takes effect immediately in accordance with

1 AS 01.10.070(c).

Offered: 5/30/83
Referred: Finance

Original sponsors: Fahrenkamp, Bennett,
Ziegler, et al

1 IN THE SENATE BY THE STATE AFFAIRS COMMITTEE
2 HOUSE CS FOR CS FOR SENATE BILL NO. 132 (State Affairs)
3 IN THE LEGISLATURE OF THE STATE OF ALASKA
4 THIRTEENTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act establishing the Alaska Administrative Jour-
7 nal; and providing for an effective date."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. ADMINISTRATIVE JOURNAL. (a) The lieutenant governor
10 shall publish a biweekly Alaska Administrative Journal. The journal shall
11 include:

12 (1) notices of proposed actions given under AS 44.62.190(a);

13 (2) notices of state agency meetings required under AS 44.-
14 62.310(e);

15 (3) notices of solicitations to bid issued under AS 37.05.230;

16 (4) notices of state agency requests for proposals under AS 18.-
17 55.255, 13.55.320; AS 19.10.190; AS 19.40.020; AS 35.15.030; AS 37.05.230,
18 37.05.315(d); AS 38.05.120; AS 43.40.010; and AS 46.11.030;

19 (5) executive orders and administrative orders issued by the
20 governor;

21 (6) written delegations of authority made by the governor or by
22 the head of a principal department under AS 44.17.010;

23 (7) the text or a summary of the text of a regulation or amend-
24 ment to a regulation that has been adopted or for which notice is given
25 under AS 44.62.190(a); and

26 (8) references to the state computer data base that contains a
27 summary of the text of formal opinions and memoranda of advice of the
28 attorney general.

29 (b) The person or agency that issues or adopts a notice, order,

1 delegation, text, or summary of text listed in (a) of this section shall
2 send a copy to the lieutenant governor in a computer-readable magnetic
3 medium compatible with the legislative data processing system.

4 (c) The lieutenant governor shall organize and provide to the Legis-
5 lative Affairs Agency the text of each issue of the journal in a computer-
6 readable magnetic medium compatible with the legislative data processing
7 system.

8 (d) A person may not maintain an action based on publication or lack
9 of publication in the journal.

10 (e) Publication in the journal does not replace or supplant publica-
11 tion required by other provisions of law.

12 (f) For purposes of this section,

13 (1) "journal" means the Alaska Administrative Journal;

14 (2) "publish" means to make available to the public through the
15 legislative data processing system.

16 * Sec. 2. REPORT. Not later than January 31, 1985, the lieutenant
17 governor shall submit to the legislature a report on the Alaska Administra-
18 tive Journal. The report shall include the lieutenant governor's recommen-
19 dations and a summary of comments solicited from users of the journal
20 concerning

21 (1) the need for continuation of the journal;

22 (2) the advisability of publishing the journal in a printed
23 medium in addition to or in place of making the journal available through
24 the legislative data processing system;

25 (3) the suggested cost for a subscription to the journal; and

26 (4) any other matters relevant to the publication of the jour-
27 nal.

28 * Sec. 3. This Act is repealed July 1, 1985.

29 * Sec. 4. This Act takes effect July 1, 1983.