

H B
608

THE LEGISLATURE OF THE STATE OF ALASKA
TWELFTH LEGISLATURE

FISCAL NOTE

I. REQUEST

Bill/Resolution No. HB608
Title Establish Uniform Administrative Procedures for Non-Profit Organizations
Requested by House HESS Date _____

II. FISCAL DETAIL

Agency Affected Department of Administration, Division of Finance
Program Category Affected General Government
BRU, Program, Or Subprogram(s) Affected Accounting
(Note: If more than one budget component is affected, separate line-item amounts and funding for each component in the analysis section.)

EXPENDITURES (Thousands of Dollars)

	FY 82	FY 83	FY 84	FY 85	FY 86	FY 87
100 PERSONAL SERVICE		83.1	89.7	96.9	104.7	113.1
200 TRAVEL		25.0	27.0	29.2	31.5	34.0
300 CONTRACTUAL		7.0	7.5	8.1	8.7	9.4
400 COMMODITIES		2.0	2.2	2.3	2.5	2.7
500 EQUIPMENT						
600 LAND & STRUCTURES						
700 GRANTS, CLAIMS, ETC.						
TOTAL		117.1	126.4	136.5	147.4	159.2

FUNDING (Thousands of Dollars)

	FY 82	FY 83	FY 84	FY 85	FY 86	FY 87
GENERAL FUND		117.1	126.4	136.5	147.4	159.2
FEDERAL FUNDS						
OTHER (Specify Source)						

POSITIONS

	FY 82	FY 83	FY 84	FY 85	FY 86	FY 87
FULL TIME		2.0	2.0	2.0	2.0	2.0
PART TIME						
TEMPORARY						

III. ANALYSIS (See Fiscal Note Preparation Instruction, Section III)

The services of an Internal Auditor II and III will be required to carry out the provisions of HB608. The auditors will be responsible for negotiating indirect cost votes for application to state grants and contracts for approximately 200 non profit organizations and will conduct annual examinations of internal accounting and administrative controls for 40-50 organizations. These will be the ongoing activities required in HB608.

The auditors will also be initially responsible for developing and implementing uniform procedures for grants to contracts with no profit organizations.

IV. DATE 1/27/82 PREPARED BY Robert L. Rehfeld *RLR*
AGENCY Administration
PHONE 465-2277
Original: Legislative Finance
cc: Budget and Management
Prime Sponsor (First Legislator Named) Heekins and Boerne
33-001 (Rev. 12/81)
4/1007507 01/28/82

1	POSITION TITLE Internal Auditor III			RANGE/STEP 19A	BARG. UNIT. Supervisory	LOCATION Juneau	GOV.	APPROV.	DIBAPP.						
2	TYPE OF POSITION PFT	STAFF MONTHS 12	RP No.	PCN No.	PRIORITY	FORM 12	PAGE/LINE	LEG.							
3	TYPE OF EXPENDITURE			JUSTIFICATION:											
	1	2	3												
4	PERSONAL SERVICES: SALARY 2837 x 12		34,044	<p>The Internal Auditor III working under control of the Director, Division of Finance will be responsible for the following activities:</p> <ol style="list-style-type: none"> 1) develop and effect implementation of uniform procedures for grants to and contracts with non profit organizations 2) conduct annual examinations of non profit organizations to insure the adequacy of internal accounting and administrative controls for the purpose being eligible to receive and expend State funds 3) negotiate indirect cost rates with non profit organizations for application to State grants and contracts. 											
5	BENEFITS @30.9%		10,520												
6	SBS														
7	FIXED BENEFITS														
8	TOTAL PERSONAL SERVICES		01 44,564												
9	TRAVEL		02 12.5												
10	CONTRACTUAL		03 3.5												
11	COMMODITIES		04 1.0												
12	EQUIPMENT		05												
13	OTHER														
14	TOTAL COST		61.5												
15	RECEIPT CODE	FUNDING SOURCE													
16		FED RCPTS 1002													
17		GF MATCH 1003													
18		GEN FUND 1004		61.5											
19		I-A RCPTS 1005													
20		PGM RCPTS 1028													
21	CONTINUATION														
22	ADDITION		FOR B&M USE ONLY												
4A KEY NUMBER _____ COLUMN NO. _____															

AGENCY Administration, Finance PROGRAM Centralized Admin. Services

BRU Accounting

COMPONENT Accounting Services

13 REQUEST FOR NEW POSITION.

Page 1 of 2 REVISED DATE _____

FY 83

1	POSITION TITLE Internal Auditor II				RANGE/STEP 17A	BARG. UNIT. GGU	LOCATION Juneau	GOV.	APPROV.	DIBAPP.						
2	TYPE OF POSITION PFT	STAFF MONTHS 12	RF No.	PCN No.	PRIORITY	FORM 12	PAGE/LINE	LEG.								
3	TYPE OF EXPENDITURE				JUSTIFICATION:											
	1	2	3													
4	PERSONAL SERVICES: SALARY		2,455 x 12	29,450	<p>The Internal Auditor II working under supervision of the Internal Auditor III will perform the following activity:</p> <p>1) conduct annual examinations of non profit organizations to insure the adequacy of internal accounting and administrative controls for the purpose of being eligible to receive and expend State funds.</p>											
5	BENEFITS		30.9%	9,103												
6	SBS															
7	FIXED BENEFITS															
8	TOTAL PERSONAL SERVICES		01	38,563							38.6					
9	TRAVEL		02								12.5					
10	CONTRACTUAL		03								3.5					
11	COMMODITIES		04								1.0					
12	EQUIPMENT		05													
13	OTHER															
14	TOTAL COST										55.6					
15	RECEIPT CODE	FUNDING SOURCE														
16		FED RCPTS 1102														
17		GF MATCH 1103														
18		GFN FUND 1104		55.6												
19		I-A RCPTS 1105														
20		PGM RCPTS 1028														
21	CONTINUATION															
22	ADDITION			FOR B&M USE ONLY												
4A	KEY NUMBER			COLUMN NO.												

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RRU Accounting

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Page 2 of 2 REVISED DATE _____

FY 83

