

HB

641

(7)

# COMMITTEE REPORT

## HOUSE

1/30/80

FURTHER: FINANCE

Date: 4 Feb 80

Mr. Speaker:

The Committee on COMMUNITY AND REGIONAL AFFAIRS has had HB 641

"An Act making a special appropriation to the Department of Community and Regional Affairs for a grant to the Senior Citizens of Kodiak, Inc.; and providing for an effective date."

under consideration and (a majority of the committee) (the committee) reports it back with the following recommendations:

- do pass  do not pass
- do pass with attached amendments(s)
- replace with CS for \_\_\_\_\_  same title
- new title
- and recommends \_\_\_\_\_
- AND attaches a "Letter of Intent"  New Fiscal Note
- reports it back without recommendation
- referred to the \_\_\_\_\_ Committee

**MEMBERS SIGNING  
DO PASS**

Ben Paul

Charles Han

Ray McGeorge

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MEMBERS HAVING  
OTHER RECOMMENDATIONS:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ben Paul

CHAIRMAN

A M E N D M E N T

OFFERED IN THE HOUSE:

By: House C&RA

To: Fiancee

HOUSE BILL No. 641

SENATE BILL No. \_\_\_\_\_

PAGE: 1

LINE: 7 & 12

Line 7

Delete "Department of Community and Regional Affairs" and replace with "Department of Health and Social Services, Office of Aging"

Line 12

Delete "Department of Community and Regional Affairs" and replace with "Department of Health and Social Services, Office of Aging"



# Alaska State Legislature

## House of Representatives

Committee on

Community & Regional Affairs

Pouch V  
State Capitol  
Juneau, Alaska 99811

Official Business

BILL NUMBER AND TITLE:

HB 641 Senior Citizens Appropriation/Kodiak

ORIGINAL SPONSOR: Zharoff

OTHER SPONSORS: \_\_\_\_\_

RECEIVED FROM: \_\_\_\_\_

FURTHER REFERRALS: \_\_\_\_\_

HEARING DATE:

2/1/80

MEMBERS PRESENT:

Bill Parker  
Margaret Branson  
Pat O'Connell

Pat Carney  
Charlie Parr  
Fred Zharoff  
Ray Metcalfe

Testifying:

Holmberg, Dept. HEAA  
Plotnick, Office of Aging  
Pignalberi, DC&RA

COMMITTEE ACTION: Bill passed out.

TAPE #2 SIDE 1 Footage 899-1290



# Alaska State Legislature

## House of Representatives

Committee on

Community & Regional Affairs

Pouch V  
State Capitol  
Juneau, Alaska 99811

Official Business

BILL NUMBER AND TITLE: HB641 Appropriation DC&RA for Senior Citizens of Kodiak.

ORIGINAL SPONSOR: Zharoff  
RECEIVED FROM: \_\_\_\_\_

OTHER SPONSORS: \_\_\_\_\_  
FURTHER REFERRALS: Financa

HEARING DATE: 2/4/80

MEMBERS PRESENT: Bill Parker  
Margaret Branson  
Pat O'Connell

Pat Carney  
Charlie Parr  
Fred Zharoff  
Ray Metcalfe

Murray - Project Director from Kodiak

Addresses inadequacy of existing services. Dept. of Social Services has been administering and it has been done poorly. AFN had the contract for homemaker services in 1979. Local administration is what is being sought. This could be considered a pilot program in Kodiak. The closer such programs get to the community, the more effective they are.

Parr -Dept. ameks decisions re who will administer. HESS still has responsibility for determining who receives help?

Murray - Local community would make this decision;

Parr - Has a problem with the local community making that decision.

Art Holmberg, Director of Div. of Social Services

Administration of Homemaker program has been a disaster. Particularly in the rural areas this has been a problem. HESS determines eligibility. No problem with idea of a pilot program. HESS would have to contract as they have no grant in aid authority. Can't pay money in advance. Administrative Procedures Act forbids this.

Parr - Doesn't understand that there couldn't be payment in advance. If the language says grant, it could be given as a grant.

Holmberg - Statewide contract recommended in HB616 for another year. Would like to see it all under one program. HB616 would have to be reworded.

Parr - Allocation made to Dept. to be proportionately dispersed. Would approximate need in each community be determined by the Dept? Otherwise money might run out.

Holmberg - Health home aids services have been added to HB 616. Homemaker and Home health can be split.

COMMITTEE ACTION:

Bill signed out of committee *with amendments*

TAPE # 2 SIDE 1 Footage 899-1330

House Bill 641  
Zharoff

Homemaker Ser-  
vices--Kodiak

February 21, 1979

Mr. Art Holmberg  
State of Alaska  
Division of Social Services  
Pouch H-05  
Juneau, Ak. 99811

Re: Delivery of Home-  
maker services in  
Kodiak Area



Dear Mr. Holmberg:

I have been the project director of the Senior Citizens of Kodiak, Inc since October, 1972. During the time I have served as director I have witnessed several arrangements for the delivery of homemaker services in the State of Alaska. As a result, I have developed definite feelings about the delivery of this service; and would like to share with you my perception of the past, present and what I envision as the realistic future of the delivery of this important service. Please recognize that my analysis is based upon my experience in the Kodiak area, but I strongly believe it can be extrapolated with some reliability to the remainder of the State. I would first like to comment on the past.

A. Past

I first became involved with clients seeking homemaker services in 1974. At the time the service was delivered by Alaska Homemaker Service. The division of family and children's services was the local contact to which I made referrals for service. They in turn contacted Alaska Homemaker-Homehelper Service to authorize the delivery of the service. It was the responsibility of AHHS to provide a homemaker to the client. However, they did not have the ability to handle this and relied on Div. of Family and Children's Service to find a homemaker and monitor the delivery in the home. This arrangement continued until June of 1977. By this time the Div. of Social Services had been created, and due to the adverse comment on this arrangement defunded Alaska Homemaker Homehelper Service, and contracted with Werner's Bookkeeping Service to handle the contract. More reliance was placed on the district social workers to administer the program. However, there did not exist a clear channel of communication as to who was to be responsible for what. Under this arrangement the funds allocated for the year were expended by mid-October with several clients left in an adverse situation--no homemaker. Again, this arrangement proved inadequate and unacceptable. Pressure was placed upon the division to develop a better program for the delivery of this service. An RFP was developed, and the Alaska Federation of Natives was awarded the contract for a State-wide service

Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

for the present year FY 78-79.

B. Present

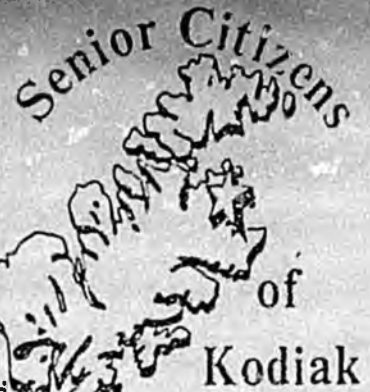
During this year I have been directly involved with the delivery of homemaker services in the Kodiak area. It has been my experience that the efforts of AFN can be compared with the arrangement between the state and Werner's Bookkeeping. That is to say that the quality of the service has not improved. I would like to sight an example where I was directly involved.

Ex. An elderly female, age 78, was admitted to the Kodiak Island Borough Hospital with general symptoms of dizziness, electrolyte imbalance, etc. In a day or two the patient improved substantially, and the physician determined that acute hospital was no longer appropriate. However, the patient was reluctant to return home complaining of loneliness, etc. In addition to the symptoms elicited upon admittance to the hospital the patient had two sensory deficiencies which were contributing to her overall health status. The patient has suffered substantial hearing loss during the past several years. Also, the patient has developed severe visual impairment due to the development of cataracts on both eyes. With this information the doctor attempted to secure authorization for admittance of the patient to the ICF facility in Kodiak. However, the medical review officer for the medicaid program determined that there was insufficient evidence to justify medicaid's payment for the cost of care in the ICF facility. It was recommended that the patient seek care at the custodial level. (Such care does not exist in Kodiak, and the patient would have to be transferred to Anchorage.)

It was decided by the family and myself that the patient's condition might improve if she were to move to the new elderly housing project recently completed. Crucial to the move was the placement of a homemaker in the home to assist the patient with daily living tasks. I contacted the local social services office regarding the application, and was asked my recommendation for a person to deliver the service. I recommended a neighbor of the client with whom the client had a comfortable relationship. The application was submitted by the social worker to Anchorage social services for authorization and transmittal to AFN for their final processing and approval. It is my understanding



Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630



from Ms. Betty Davis, regional supervisor for the division of social services approved the request on February 5, 1979, and transmitted the request to AFN for final processing. To date the homemaker has not received a contract. The homemaker has been delivering services, but with no guarantee that payment will be made for services rendered.

It is my firm belief that under the present mechanism the example I have sighted is not the exception but, in fact, the rule. (Please remember, I am speaking from my vantage point, and will certainly modify my position where it can be demonstrated I am incorrect.)

At this point I would like to make some observations about the past and the present mechanisms for delivery of this service to the elderly in the State of Alaska.

Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

- #1 Attempting to provide a service on a state-wide basis by one contractor with insufficient administrative funds is an effort in futility.
- #2 Attempting to use the district offices of the division of social services is almost as difficult. It has been my experience that the primary emphasis of the division of social services has been and will continue to be the delivery of services to children. That is not to say that this is not proper, but it is a comment on the attitudes expressed or otherwise of social workers dealing with adult protective assistance and especially the delivery of homemaker services to the elderly. (I pose the question, "If all of your experiential background, your schooling and the major portion of your job description related to the delivery of services to children, would you have the empathy, understanding, etc. to deal with an occasional adult protective assistance need????????????????????????????????????????") [Again, I will reaffirm my position---"I'm from Missouri---show me differently and I'll change my thinking.] I'll also pose a corresponding question, "How many district social workers have degrees in social work with emphasis in gerontology?????"
- #3 To my knowledge the division of social services does not have a clearly defined policy regarding adult protective assistance cases. There appears to be no prioritization of need based on established criteria. Without such information it seems to me that the utilization of funds under the adult protective assistance category is a misnomer and some placements are inappropriate given the need for conservation of limited resources. To further emphasize this point I would like to sight two examples.
  - a. Using the case of client mentioned earlier, I would feel this is to be given high priority. This person was at risk of being institutionalized inappropriately.



## a. continued

With adequate homemaker support this person can continue to live independently for some time. The cost of that homemaker support may be \$500.00/mo. The cost of ICF care would be \$3,000/mo. minimum.

- b. The second case is an elderly gentleman living alone in his own home. He doesn't drive much anymore, and needs some assistance in cooking his meals. However, physically he is in fair condition. His situation is not ideal, but he is managing. If he can be delivered a meal from the senior center and provided transportation when needed he will be able to continue his present living situation. He, too, would be eligible for adult protective assistance services; but certainly he should not be delivered services ahead of the first case.

Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

#4 Since 1974 I am unaware of any consistent monitoring and evaluation of the delivery of homemaker services in the Kodiak area. The only monitoring and evaluation which has occurred has been through the efforts of the senior center.

#5 In addition to the division of social services other agencies have been involved in a myriad of programs delivering some form of homemaker services in the state. Some programs have been sponsored by the State Office of Aging. Others have used C.E.T.A funding, Title IX funding, etc. There exists, in my opinion, a serious fragmentation and lack of coordination in the delivery of this service. [Please find attached a resolution addressing this question. One similar to it was adopted by the Governor's Advisory Committee on Aging at their October, 1978 meeting in Ketchikan.]

By now I'm sure your tired of hearing about the negative so I'll close this part by saying I believe alot of persons have benefited from the services provided, but it is my strong belief those services can be provided in a more qualitative and cost effective manner. I would now like to make a case for what I consider to be a more effective delivery of this important service.

## C. The Future

I think the division of social services and the state office of aging should develop and inter-agency agreement whereby the division of social services would allocate \$750,000 of the 1.6 million budget for adult protective assistance to the state office of aging for reallocation to senior centers in the following urban areas: Anchorage, Fairbanks, Juneau, Ketchikan, Kodiak and Sitka. Since the office of aging is already established to distribute monies via grant applications and the centers establish various categories of service, the proportion used

- C. The Future continued....  
for administrative expense at both the state and local levels could be contained to 10% or less. This would leave 90% of the funds allocated for direct services to the recipients. I would like to sight Kodiak as an example of how this procedure could work.



1. Kodiak Homemaker Program

The office of aging through the competitive bidding process makes available to its grantees monies for the specific delivery of homemaker services. Emphasis is placed on the urban areas initially for response. [Although small projects may wish to tackle the service on a case by case basis, I believe the senior centers in the urban areas may be more capable of handling this program initially. I would not rule out the opportunity of the smaller senior programs from applying where an ability in the area has already been demonstrated]

Once the state office of aging has made the allocations (let us assume that Kodiak area receives \$30,000.00), the senior program will initiate the delivery of the service.

It would be my desire to proceed as follows:

- #1 I would hire a full-time homemaker supervisor. This person would be a licensed LPM. I would pay this person based on experience \$12,000--13,000 annually. This person would be responsible for performing direct services during 60--80% of his/her typical day. In addition, this person would be responsible for the necessary monitoring and evaluating of potential clients, paperwork for reporting services rendered, and supervising any part-time help hired to perform specific services. \$3,000-5,000 would be spent on fringe benefits for the workers, \$1,000 would be spent for overall center administration with the remainder used to hire part-time workers on an as-needed basis
- #2 One potential obstacle would be the present regulations regarding the limiting of services by our corporation to persons 60 years and above. I would attempt to modify the articles of incorporation of the center so that this barrier would be eliminated. This change is in recognition that adult protective assistance has a client population of persons age 18--over.

Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

C. 1. #3 I realize there needs to be more refinement of this proposal, but I believe that it is the first step toward a more comprehensive delivery of homemaker services in many Alaskan communities.

For those areas which do not come forward with a good plan for service in their communities I would allocate the remainder of the \$1.6 million to the division of social services for use by the district social workers for the delivery of this service.

I have certainly not expressed all of my thoughts regarding this program, but I feel I have provided you with a firm basis of my thinking. I challenge you and the division of social services to use my ideas to improve this very important service in the State of Alaska.

I would be happy to discuss my ideas with you or your representative at your convenience. I intend to testify at the public hearing in Anchorage on February 27 regarding the FY 80 social services plan and specifically adult protective assistance. I firmly believe a cooperative agreement can be made between your division and the office of aging to implement my thinking.

I thank you in advance for the opportunity to provide input on this matter.

Sincerely yours,

*Dennis Murray*  
Dennis Murray

cc. Mr. Daniel Plotnick, State Office of Aging  
Senator Bob Mulcahy  
Representative Fred Zaroff  
Project Directors for grantees of the office of aging

Attachments



Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

RESOLUTION NUMBER 5

V. WHEREAS, there exists throughout the State of Alaska a serious fragmentation in the delivery of in-home services with various levels of service being provided by persons with various levels of skills ( and in some cases no skills) without adequate planning, training, monitoring and evaluation of the effects of these efforts; and

WHEREAS, this situation has created serious problems for communities delivering these services and more importantly the recipients of these services; and

WHEREAS, there exists within several departments of the local, state and federal government and the private sector, resources directed at this service delivery program [ To Include: Comprehensive Employment Training Act ( C.E.T.A.) within Community and Regional Affairs, 12 Regional Native Health Corporations, and others; Adult Protective Services within the Div. of Social Services; Senior Employment opportunities under Title IX of the Older American's Act, Title III of the Older American's Act for supportive services; Municipal health services in the larger communities; Public Health Nurses within DHSS; Medicare; etc.....; and

WHEREAS, the federal government and the State Government have identified in-home services as a State and National priority and legislation has been introduced which stresses the need for one central access point in any community for the delivery of this service,

Therefore Be It Resolved,

That the Department of Social Services to place in highest priority within its state plan the following: request

- 1) Identification of all agencies and groups providing this service at whatever level;
- 2) the development of a state-wide plan for the delivery of this service through coordinated efforts with all agencies involved.

This plan is to include:

- a. state-wide objectives which can be measurable as to the impact of in-home services on the programs, advantages and disadvantages to the consolidation of existing programs into a more community based central access point.,
- b. standardization of criteria for training, monitoring and evaluation of these programs,
- c. the pooling of resources to provide training of persons delivering these services,
- d. clear definition of the levels of services, how they inter-relate, how they are different, what should be the order of priority when a community considers a program in the area.

Continued

- 3) Once formalized, this information should be made available to all interested groups and individuals on a state-wide basis with particular attention to grantees of the office of aging.
- 4) The possibility of senior centers becoming that central access point on a state-wide basis for the delivery of this services. What are the advantages and disadvantages of this approach????

RESOLUTION

Delivery of Homemaker Services in the Kodiak Area

Whereas, The present mechanism for the delivery of homemaker services under the adult protective assistance provisions of the Division of Social Services FY 79 plan is inadequate, ineffective and poorly administered in the Kodiak area,

Whereas, The delivery of this service is vital to the well-being of the area's elderly population,

Whereas, The board of directors of the Senior Citizens of Kodiak, Inc., an advocate for improved services to the elderly of the Kodiak Island Community, has discussed the present situation at length,

Whereas, The board of directors recognizing the importance of this service has authorized in the past significant staff time towards the development of a more coordinated and cost effective use of the homemaker service in the area including the development with the Kodiak Mental Health Center of a homemaker training program [40 individuals received training under a subcontract with the Mental Health Center],

Whereas, The board of directors feel that the present system must be changed in order that the elderly receive the full benefit of this service thereby improving their general health status, and in some cases, preventing their inappropriate and premature institutionalization,

Whereas, The board of directors of the Senior Citizens of Kodiak feels that there should be local control for the provision of the homemaker service,

Whereas, the federal government also recognizes the need for the development of a focal point for the delivery of all services to our nation's elderly (a multi-purpose senior center), and has included language in the 1978 amendments to the Older American's Act expressing this desire,

Whereas, The board of directors feel that the senior center can provide this service in a qualitative and cost effective manner,

Therefore Be It Resolved, That the Division of Social Services allocate a portion of its resources under the adult protective assistance category of its FY 80 social services plan to the State Office of Aging for its reallocation to the Kodiak Senior Citizens Center to the delivery of homemaker services in the Kodiak Island Area.

This Resolution was adopted by the unanimous consent of the board of directors of the Senior Citizens of Kodiak, Inc. at their February 21 meeting



Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

4-5-79

Representative Fred Zharoff  
Pouch V  
Jubeau, Ak. 99811

Re: Homemaker Proposal



Dear Fred:

Upon returning to Kodiak several other matters kept me from completing the homemaker proposal. I have just now had the opportunity to finish it.

Please note in the proposal to Mr. Holmberg of the Division of Social Services that our community is requesting that a sub-contract be awarded to us from the contractor for the south-central regional area. It certainly is not clear whether this will be possible. It will be the decision of the regional contractor. [I should explain that the division of social services has requested proposals for homemaker services in 6 regional areas of the state. This is a program change from last year's request for a state-wide contract. However, as I indicated in my previous coorespondance with you, a regional contract does not help our Kodiak area.]

Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

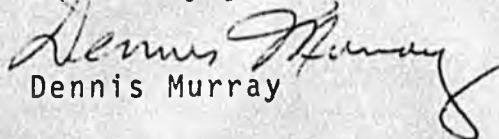
In my letter to Senator Mulcahy on behalf of my board of directors I asked him to intrdude legislation which would appropriate fungs directly to our community for this service. I believe the board would also like you to introduce companion legislation in the house. It is the feeling of the board and various agency personnel that Kodiak can serve as a model for other communities in this area.

I feel that the strategy should be that this request is for a pilot program with language to include other areas if it is proven successful.

Further, I believe that your introduction of a bill would also serve the purpose of heightening the awareness of the division of social services that our community is serious on this matter. It may increase our chances of obtaining the sub-contract.

Should you have any questions about this, do not hesitate to contact me.

Sincerely yours,

  
Dennis Murray

Encl.

4-4-79

Mr. Art Holmberg  
State of Alaska  
Division of Social Services  
Pouch H-05  
Juneau, Ak. 99811

Re: Proposal to deliver  
homemaker services  
in Kodiak area



Dear Mr. Holmberg:

This letter and proposal for sub-contract to deliver In-Home Support services in the Kodiak area stems from our telephone conversation on March 8. It continues to be the strong feeling of the board of the Senior Citizens of Kodiak that our organization can perform these services in a more comprehensive manner than the previous contractors. I would certainly urge your strong endorsement of this sub-contract with whatever organization is successful in obtaining the contract for the southcentral region.

Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

Should you have any questions regarding this proposal, do not hesitate to contact me.

Sincerely yours,

*Dennis Murray*  
Dennis Murray

Encl.

p.s. I am also enclosing the petitions signed by agency representatives and members of the senior citizens of Kodiak.

CC. Mr. Daniel Plotnick, State Office of Aging  
Senator Bob Mulcahy  
Representative Fred Zharoff

~~Handwritten scribble~~

*Hi Fred! When will you  
be coming home? Center is planning an  
open house in May*  
*Dennis*

SENIOR CITIZENS OF KODIAK, INC.

Homemaker Proposal FY 80



Background: The Senior Citizens of Kodiak, Inc. has had a special interest in the provision of In-Home Support services in the Kodiak area for several years. In 1975 the organization invited Ms. Dove Kull, administrator of the Alaska Homemaker-Home Health Aide service of Juneau, to speak to the Borough health resources council concerning the services provided through her organization. Specifically, the council and the community were interested in strengthening the program in the Kodiak area. Ms. Kull indicated that funds for the training of homemakers and their direct supervision in the Kodiak area were extremely limited. Further, she did state that her organization would assist our community in whatever way they could.

Box 315  
Kodiak, Alaska  
99615  
Dennis Murray  
Project Director  
Tel. 486-5630

In 1976 the division of social services defunded Alaska Homemaker-Home Health aide Service, and opted for a contract with Werner's Bookkeeping of Juneau to administer the state-wide contract. This change in format meant the district offices of social services would have a much greater involvement with the delivery of this important service. Unfortunately, under this arrangement the program funds were exhausted by mid-year with supplemental funds necessary to sustain the program until the new fiscal year. Further, this mechanism did not foster greater program development (training, etc.) in the local areas.

Because this arrangement did not prove satisfactory, the division was encouraged to seek other venues for the delivery of this service. Again, a contract was awarded to the private sector, Alaska Federation of Natives (AFN), for the FY 78-79 year. In my opinion, this arrangement did not improve the delivery of the service, but, in point of fact, has proven to be less desirable in the Kodiak area than the contract with Werner's Bookkeeping.

Through their board of directors, the Senior Citizens of Kodiak has discussed the need to improve this service for our area at several meetings. The following proposal is a result of those meetings. It is felt that a locally controlled and administered program would be of much greater benefit to the elderly and handicapped of our communities.

## HOMEMAKER PROPOSAL

## Method:

The Senior Citizens of Kodiak, Inc. intends to provide In-Home Support services as one component of its multi-purpose senior center operation. Services will be provided to eligible persons as defined by the category of Adult Protective Assistance under the Division of Social Services Title XX plan.

Critical to the success of this program will be the hiring by the corporation of a full-time In-Home Support services supervisor. (See Attached Job Description)

As indicated in the job description this supervisor will be directly under the director of the senior center for program operations. As a component program of the senior center, this effort will be housed in the same offices.

Accounting for the project will be handled by Jo Hadju Accounting.

Box 315  
Kodiak, Alaska  
99615  
Demis Murray  
Project Director  
Tel. 486-5630

## Budget:

## Operations

Personnel	Total Cost
Supervisor (LPN level skills) @ \$5.62/hr for 40hr	\$ 11,690.00
Part-time homemakers @ \$5.25/hr for 40hr/wk--52wk	\$ 10,920.00
Fringe Benefits @ 18% of salaries	4,070.00
Sub-Total Personnel	<u>\$ 26,680.00</u>
Supplies	
Forms, records, etc.	500.00
Training materials	500.00
Administrative Costs	
Accounting services @ 9% of budget	2,700.00
Consultant Services	
Person to assist with training of part-time workers	<u>1,620.00</u>
Total Program Costs	\$ 32,000.00

## JOB DESCRIPTION

JOB TITLE:                   HOMEMAKER SUPERVISOR  
DEPARTMENT:                 SENIOR CITIZENS OF KODIAK  
REPORTS TO:                 PROJECT DIRECTOR  
SUPERVISES:                 4-5 part-time homemakers

GENERAL FUNCTION:         The person in this position directs the activities of the In-Home support services sponsored in the Kodiak Island community by the Senior Citizens of Kodiak. He/She will be involved in performing direct services and supervising the activities of several part-time assistants

### JOB FUNCTIONS/MAJOR ACTIVITIES

1. Performs direct services to eligible elderly in their homes to include some medical services within the framework of an LPN skill level. Inclusive in this is consultation with the doctor concerning regimen of treatment, etc. (60% of time)
2. Hires and places in the home part-time assistants on an as-needed basis. Supervises their activities to include monitoring and evaluation at least monthly. (20% of time)
3. Works with other agencies including the Kodiak Island Borough Hospital, Public Health Center, Div. of Social Services, Council on Alcoholism and Kodiak Area Native Association in fostering cooperative relationships for the delivery of in-home support services. (5% of time)
4. Is responsible for completing reports delineating the kinds and types of services rendered, numbers of persons served, etc. on a monthly basis. (5% of time)
5. Other related duties as assigned. (10% of time)

### SKILLS, KNOWLEDGE AND ABILITIES

Person in this position must have current standing in state of Alaska as Licensed Practical Nurse. Must have demonstrated abilities in working with elderly in a community setting (one--two years of work with geriatrics). Must have valid driver's license.

### DECISION MAKING RESPONSIBILITIES/AUTHORITY:

This person works under the direction of the project director. Exercises independent judgement with hiring part-time workers and making duty assignments. (project director will reserve final approval of persons hired) Plans day with a great degree of independence of other center functions.

SUPERVISORY AUTHORITY:

Assigns tasks on an as-needed basis to 4-5 part-time homemakers.

● RESPONSIBILITY & CONTACT

Has a fair degree of contact with clients and general public.

Working Conditions:

Will vary dependent of home situations. Generally favorable

3-5-79

To: Senator Bob Mulcahy, Representative Fred Zaroff &  
Commissioner Helen Beirne, DHSS

From: Concerned professionals of various health and social services  
agencies of the Kodiak Island Community

Re: Homemaker Services

As representatives of several health and social service agencies in the Kodiak Island Community, we have discussed the present mechanism for the delivery of homemaker services at a meeting of 3-5-79 in the senior center. As a group, we have found the present system to be wanting in its capability of delivering effective services in our area. We have, therefore, drafted the following resolution which we present to you; and ask that you give it close attention.

Whereas, the present delivery system for homemaker services in the Kodiak Island Community is inadequate and ineffective as presently provided for under the Adult Protective Assistance category of the Division of Social Services Plan, and

Whereas, it is recognized that these services are not limited to elderly; but the elderly do represent the single largest client population, and

Whereas, The Senior Citizens of Kodiak, Inc. [a grantee of the State Office of Aging] has demonstrated a vital concern for the delivery of this service in the Kodiak area including a contracted training program and a great deal of staff time towards the development of this service; and through its board of directors has expressed a desire and an interest in administering this program at the local level, and

Whereas, the comprehensive amendments to the Older American's Act of 1978 address the question of the need for one central access point in a community for the delivery of all services to the nation's elderly,

Therefore Be It Resolved, that one or both of the following actions be strongly urged and requested,

1. The Division of Social Services contract with the Kodiak Senior Center through the State Office of Aging to provide for the delivery of homemaker services as outlined under proposed provisions of the FY 80 social services plan under the adult protective assistance category in the Kodiak Island area. This contract should be seen as a first step in the expanded involvement of senior centers in the delivery of this service on a state-wide basis.
2. If the above action is not appropriate or adequate to meet the needs in the Kodiak area, our representatives should draft the necessary legislation for the establishment of a Kodiak area Homemaker program with initial appropriation of \$25,000.00. This appropriation should be seen as a model project for the entire state.

Endorsements by concerned health and social services professionals of the Kodiak Island Community

Name	Agency Represented	Address
<i>Larry D. ...</i>	Kodiak Mental Health Center	Box 712, Kodiak
<i>Jeanne Selby</i>	Health Department Kodiak Area Native Association	Box 172, Kodiak
<i>Phyllis ...</i>	M.D.	Box 909 Kodiak
<i>Dr. ...</i>	Holmes Johnson Clinic	Box 1727 Kodiak
<i>Ann S. Hatten D.O.</i>	NORTH PACIFIC MEDICAL CENTER	Box 95 Kodiak
<i>Chessa</i>	Island Medical Center	Box 766
<i>R. L. Hoff</i>	Kodiak Island Hospital	Box 7187
<i>Robert L. Childs</i>	KODIAK BAPTIST MISSION	Box 785

Kodiak  
Bicentennial



3-5-79

We, the undersigned members & participants of the Kodiak Senior Center, strongly urge the Division of Social Services and our area Legislators; Senator Bob Mulcahy and Representative Fred Zaroff, to consider seriously the resolutions adopted by our board of directors and representatives of area health and social services offices. As potential and in some cases, actual, consumers of these services; we feel that the service would be greatly improved if administered through our local senior center.

Name

Address

Bertha Pratt

Box 242

Millic Muller

Box 313

Mariane Fitzgerald

Box 536

Hazel Wilson

315

Ruth J. Jones

Box 310

Clara Wallace

Opale Keddy

P.O. Box 2764 Kodiak

Freda A. Larsen

Annie S. Hillborn

Joseph F. Terry  
Kodiak

Box 2762 - 99615 Kodiak

James T. Remond  
Centennial

Box 8511 Kodiak 99615

Cecil E. Brown

Harvey Neseth

Box 456 Kodiak

Norman W. Welch

M. von Steele

Walter Skoumopoulos



Concerned Seniors Continued.....

Name

Address

*Antonia Viduy*

*E. A. Day*

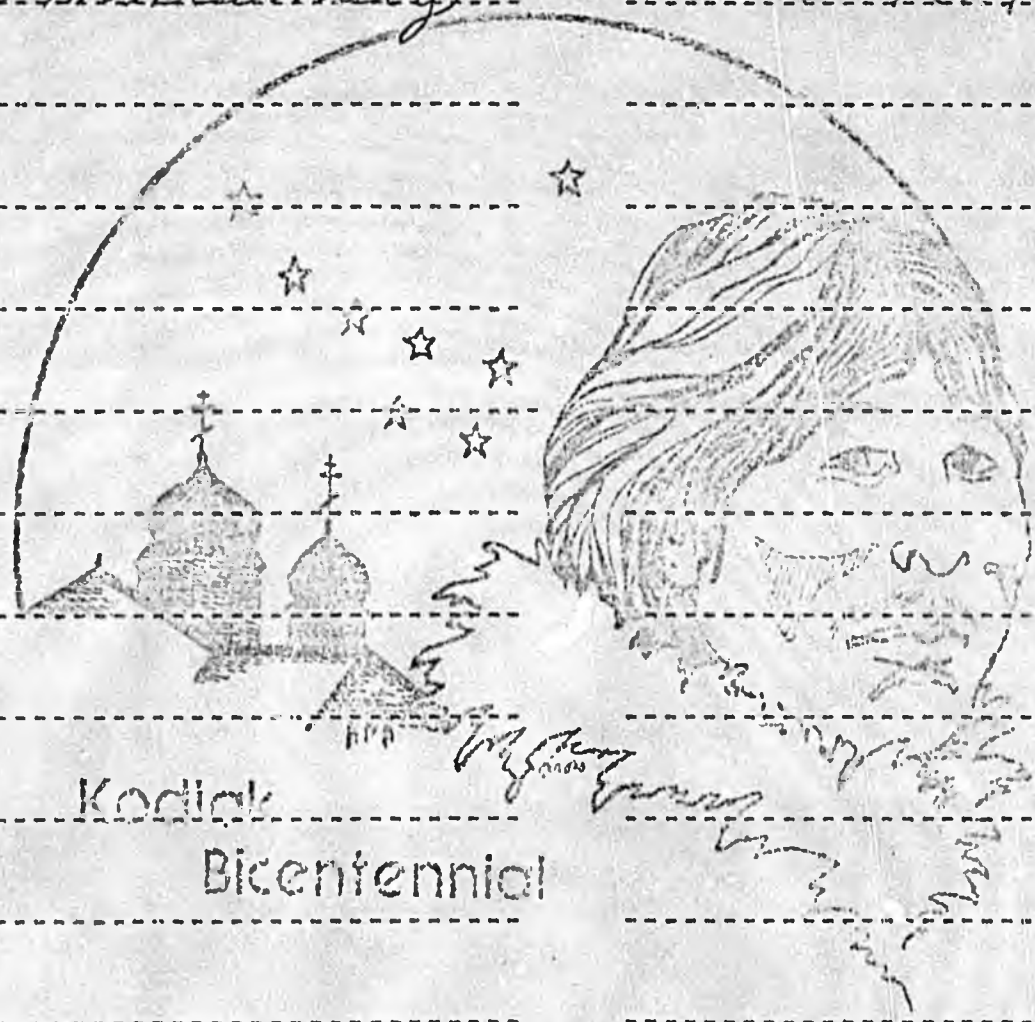
*Box 316*

*Francis E. Coles*

*Box 1263*

*Christina Flathaug*

*Box 116194*



Kodiak  
Bicentennial

POSITION PAPER

HOUSE BILL NO. 616  
(Identical to S.B. 323)

"An Act making a special appropriation to the Department of Health and Social Services for homemaker health aide services; and providing for an effective date."

The Department of Health and Social Services supports in concept the addition of home health aide services under the Division of Social Services. In the FY 81 budget the Governor has included an additional \$303.5 over the FY 80 funding level of \$1150.0 for homemaker services. The Department can support additional services up to that level of funding.

Home health aides provide personal care services such as bathing, assistance with transfer activities, assistance with ambulation, and assistance with passive exercises. These services alone would have an impact on reducing unnecessary institutionalization of disabled and chronically ill Alaskans. The impact would be more substantial if home health aide services were a component of a comprehensive home health care program ranging from skilled nursing to homemaker-home health aide services.

Currently the availability of home health services in Alaska is limited. The Division of Public Health has a limited amount of money available for skilled nursing home health services in Juneau and Fairbanks. Payment for home health care is also available under Medicare (Title XVIII) and Medicaid (Title XIX). The home health care available under these federal programs include home health aide services and are limited to medicaid and medicare eligible individuals. The eligibility requirements of these programs are restrictive and, as a result, many people in need of home health care are not able to receive needed services. They may be ineligible due to age, income or a disability which does not fall within the federal requirements.

If the Department developed either a homemaker-home health aide service or a comprehensive home health care program, this program would include the present homemakers who, after additional training, would be capable of providing health aide services under supervision of medical/nursing professionals. In order to implement a new program, much developmental work would need to be accomplished during Fiscal Year 1981. The contractor would need to set up a safe home health delivery service which includes, on a continuing basis, training and professional supervision. The addition of a home health component would result in a higher unit cost during the development phase and increase ongoing administrative costs.

Clarification is needed regarding interim committee intent with respect to eligibility for home health services. Currently, homemaker service is provided to all Alaskans based on need and service availability, regardless of age or income, under the Division of Social Services' child protection and adult protection programs.

Clarification is also needed regarding any interim committee intent with respect to contract limitations, i.e., whether or not regional contracts are mandatory. This information will assist the Department in preparing a request for proposals and in determining the allowable administrative costs for contractors. The Department recommends that this not be a requirement for FY 81.

Although the Bill authorizes a \$2500.0 appropriation, the Department's understanding is that the interim committee intent is for an additional \$1046.5 over the Governor's FY 81 budget request for homemaker services. The Governor's FY 81 budget request contains \$1453.5 for homemaker service in the Division of Social Services.

The Department would like clarification regarding interim committee intent with respect to the use of additional funds. It is anticipated that the unit cost of homemaker services will increase in FY 81.

The Department views the addition of home health care services as a means of further assisting Alaskan citizens to receive the services they need in the least restrictive setting possible, as well as reducing the cost of unnecessary institutionalization.

RECOMMENDED BY: Art Holmberg DATE: 1/28/80  
Art Holmberg, Director  
Division of Social Services

APPROVED BY: Helen D. Beirne DATE: 1/29/80  
Helen D. Beirne, Commissioner  
Department of Health and Social Services

THE LEGISLATURE OF THE STATE OF ALASKA  
ELEVENTH LEGISLATURE

FISCAL NOTE

I. REQUEST

Bill/Resolution No. House Bill No. 616  
 Title special appropriation to DHSS for homemaker home health aide services  
 Requested by \_\_\_\_\_ Date January 28, 1980

II. FISCAL DETAIL

Agency Affected Department of Health and Social Services  
 Program Category Affected Social Services  
 BRU, Program, or Subprogram(s) Affected Social Services  
 (Note: If more than one budget component is affected, separate line-item amounts and funding for each component in the analysis section.)

EXPENDITURES (Thousands of Dollars)

	FY 79	FY 80	FY 81	FY 82	FY 83	FY 84
100 PERSONAL SERVICES	0	0	58.5	64.9	70.7	77.1
200 TRAVEL	0	0	6.6	7.3	8.1	9.0
300 CONTRACTUAL	0	0	3.4	3.7	4.0	4.4
400 COMMODITIES	0	0	.8	.9	1.0	1.1
500 EQUIPMENT	0	0	2.5	0	0	0
600 LAND & STRUCTURES	0	0	0	0	0	0
700 GRANTS, CLAIMS, ETC.	0	0	0	0	0	0
TOTAL	0	0	71.8	76.8	83.8	91.6

FUNDING (Thousands of Dollars)

GENERAL FUND	0	0	71.8	76.8	83.8	91.6
FEDERAL FUNDS	0	0	0	0	0	0
OTHER (Specify Fund Source)	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0

POSITIONS

FULL TIME	0	0	2	2	2	2
PART TIME	0	0	0	0	0	0
TEMPORARY	0	0	0	0	0	0

III. ANALYSIS (See Fiscal Note Preparation Instructions, Section III)

A. Assumption

- Both positions budgeted for 12 months.
- A 9% inflation rate for line items 100, 300 and 400.  
A 10.8% inflation rate for line item 200.

IV. DATE January 28, 1980 PREPARED BY Art Holmberg Art Holmberg  
 AGENCY Division of Social Services

Original: Legislative Finance PHONE 465-3170  
 cc: Budget and Management  
 Prime Sponsor (First Legislator Named) renewed by Michael Ouelone  
Division of Mgt & Budget

House Bill No. 616 FISCAL NOTE Continuation

TITLE: "An Act making a special appropriation to the Department of Health and Social Services and Social Services for homemaker health aide services; and providing for an effective date."

III. ANALYSIS (Continuation)

Coordinator for the homemaker-home health aide service would be responsible for:

- the development and maintenance of program policy
- coordination of homemaker-home health aide service with other services and programs
- establishing and maintaining standard of service
- technical assistance
- preparation of program requirements, contract preparation, contract monitoring and program evaluation
- collection analysis and interpretation of statistical data.

At the present time the responsibility for the management of the homemaker contract is being shared by several staff. The addition of a home health aide component would result in the need for a single central office position to establish standards of service, work with the contractor to develop a uniform referral system, record keeping system and establish monitoring guidelines.

Clerk Typist III

The additional work resulting from the new program component would double the present authorization level thus resulting in twice the paper flow, therefore, a clerk typist is needed.

Program Summary

1. New Positions

Range 18 - 6 mos @ \$2,465 =	\$14,790
6 mos @ \$2,640 =	\$15,840
	<u>\$30,630</u>
fringe benefits @ 25.5% =	\$ 7,810
	<u>\$38,440</u>
Clerk Typist III - Range 8	
6 mos @ \$1,277 =	\$ 7,662
6 mos @ \$1,393 =	\$ 8,358
	<u>\$16,020</u>
fringe benefits @ 25.5% =	\$ 4,085
	<u>\$20,105</u>
	TOTAL
	\$58,545

2. Other Expenses

Travel - for fiscal and program monitoring

2 Trips to Bethel	468 x 2 =	\$936
Anchorage	255 x 2 =	\$510
Fairbanks	301 x 2 =	\$602
Nome	443 x 2 =	\$886
Ketchikan	140 x 2 =	\$252
		<u>\$3214</u>

Plus \$2,216 for travel to villages for spot reviews

\$2216

\$5430

Per Diem 3 days per trip for 2 trips to 5 regions plus 1 day to six villages

\$6,630

House Bill No. 616 FISCAL NOTE Continuation

TITLE: "An Act making a special appropriation to the Department of Health and Social Services and Social Services for homemaker health aide services; and providing for an effective date."

III. ANALYSIS (Continuation)

Space Leased 200 Sq. Ft. @ \$1.42 for 2  
positions. 282 x 122 = \$3,384

Commodities 400 per yr. per position + 9% inflation.

FY 81 Only

Equipment - 2 desks  
2 chairs  
1 typewriter  
1 bookcase