

1 IN THE SENATE

BY FAIKS

2

SENATE BILL NO. 438

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

FIFTEENTH LEGISLATURE - SECOND SESSION

5

A BILL

6 For an Act entitled: "An Act relating to common interest community  
7 managers."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. AS 08.01.010 is amended by adding a new paragraph to read:  
10 (28) common interest community managers.

11 \* Sec. 2. AS 08.01.050(a) is amended to read:

12 (a) The department shall perform the following administrative  
13 and budgetary services when appropriate:

14 (1) collect and record fees;

15 (2) maintain records and files;

16 (3) issue and receive application forms;

17 (4) notify applicants of acceptance or rejection as deter-  
18 mined by the board or as determined by the department under AS 08.11  
19 for audiologists, under AS 08.15 for common interest community  
20 managers, under AS 08.40 for electrical administrators, under AS 08.45  
21 for naturopaths, or under AS 08.55 for hearing aid dealers;

22 (5) designate dates examinations are to be held and notify  
23 applicants;

24 (6) publish notice of examinations and proceedings;

25 (7) arrange space for holding examinations and proceedings;

26 (8) notify applicants of results of examinations;

27 (9) issue licenses or temporary licenses as authorized by  
28 the board or as authorized by the department under AS 08.11 for  
29 audiologists, under AS 08.15 for common interest community managers.

1 under AS 08.40 for electrical administrators, under AS 08.45 for  
2 naturopaths, or under AS 08.55 for hearing aid dealers;

3 (10) issue duplicate licenses upon submission of a written  
4 request by the licensee attesting to loss of or the failure to receive  
5 the original and payment by the licensee of a fee established by  
6 regulation adopted by the department;

7 (11) notify licensees of renewal dates at least 30 days  
8 before the expiration date of their licenses;

9 (12) compile and maintain a current register of licensees;

10 (13) answer routine inquiries;

11 (14) maintain files relating to individual licensees;

12 (15) arrange for printing and advertising;

13 (16) purchase supplies;

14 (17) employ additional help when needed;

15 (18) perform other services that may be requested by the  
16 board;

17 (19) provide inspection, enforcement, and investigative  
18 services to the boards and for the occupations listed in AS 08.01.010,  
19 regarding all licenses issued by or through the department;

20 (20) retain and safeguard the official seal of a board and  
21 prepare, sign, and affix a board seal, as appropriate, for licenses  
22 approved by a board.

23 \* Sec. 3. AS 08 is amended by adding a new chapter to read:

24 CHAPTER 15. COMMON INTEREST COMMUNITY MANAGERS.

25 Sec. 08.15.010. QUALIFICATIONS FOR A COMMON INTEREST COMMUNITY  
26 MANAGER LICENSE. (a) The commissioner shall license as a common  
27 interest community manager an individual who

28 (1) is managing a common interest community established  
29 under AS 34.07 or AS 34.08;

1 (2) is 18 years of age or older;  
2 (3) applies on a form provided by the department;  
3 (4) pays the fee required under AS 08.15.030; and  
4 (5) furnishes evidence satisfactory to the department that  
5 the person has not engaged in conduct that is a ground for imposing  
6 disciplinary sanctions under AS 08.15.040.

7 (b) An individual licensed under (a) of this section may renew  
8 the license upon evidence satisfactory to the commissioner that the  
9 individual has completed continuing education of not less than 24  
10 hours per year in courses approved by the commissioner in the law of  
11 common interest communities or in business or accounting.

12 Sec. 08.15.020. EXEMPTION FROM REQUIREMENT OF LICENSURE. (a)  
13 An officer or employee of the Alaska Housing Finance Corporation or of  
14 a bank or other financial institution, when acting as a common in-  
15 terest community manager, is not required to be licensed under AS 08.-  
16 15.010.

17 (b) An individual who is licensed under AS 08.04 or AS 08.08,  
18 when acting as a common interest community manager, is not required to  
19 be licensed under AS 08.15.010.

20 (c) Except for the manager of a common interest community estab-  
21 lished under AS 34.07 or AS 34.08, an employee of a common interest  
22 community is not required to be licensed under AS 08.15.010.

23 Sec. 08.15.030. FEES. The department shall set fees under  
24 AS 08.01.065 for each of the following:

- 25 (1) application and license;
- 26 (2) application for renewal of license;
- 27 (3) delinquency;
- 28 (4) application for reinstatement;
- 29 (5) duplicate license.

1           **Sec. 08.15.040. GROUNDS FOR IMPOSITION OF DISCIPLINARY SANCTIONS**  
2 **ON A COMMON INTEREST COMMUNITY MANAGER.** After a hearing, the depart-  
3 ment may impose a disciplinary sanction on a common interest community  
4 manager when the department finds that the licensee

5           (1) secured a license through deceit, fraud, or intentional  
6 misrepresentation;

7           (2) engaged in deceit, fraud, or intentional misrepresenta-  
8 tion as a common interest community manager;

9           (3) has been convicted of a felony or other crime that  
10 affects the person's ability to continue to act as a common interest  
11 community manager;

12           (4) failed to comply with a provision of this chapter or a  
13 regulation adopted under this chapter, or an order of the department.

14           **Sec. 08.15.050. DISCIPLINARY SANCTIONS.** (a) When it finds that  
15 a common interest community manager has committed an act listed in  
16 AS 08.15.040, the department may impose the following sanctions singly  
17 or in combination:

18           (1) permanently revoke a license;

19           (2) suspend a license for a determinate period of time;

20           (3) censure a licensee;

21           (4) issue a letter of reprimand; or

22           (5) impose limitations or conditions on the work of a li-  
23 censee.

24           (b) The department may withdraw a revocation, suspension,  
25 limitation, condition, or probationary status if it finds that the  
26 deficiency that required the sanction has been remedied.

27           **Sec. 08.15.060. PROCEDURES.** The Administrative Procedure Act  
28 (AS 44.62) applies to regulations and proceedings under this chapter.

29           \* Sec. 4. AS 34.08.490(b) is amended to read:

1           (b) A manager licensed under AS 08.15 or [PROFESSIONAL MANAGER,  
2           MANAGING AGENT,] accountant, or other person with whom the association  
3           has contracted for services shall return all association records  
4           within five days of the termination of the contract. If the associa-  
5           tion records are not returned within five days, the association may  
6           sue for their return and for damages.