

1 IN THE HOUSE BY THE RULES COMMITTEE  
2 HOUSE CONCURRENT RESOLUTION NO. 12  
3 IN THE LEGISLATURE OF THE STATE OF ALASKA  
4 FIFTEENTH LEGISLATURE - FIRST SESSION

5 Proposing amendments to Rule 23 of the  
6 Uniform Rules of the Alaska State Legis-  
7 lature relating to committee meetings.

8 BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 \* Section 1. Rule 23 of the Uniform Rules of the Alaska State Legisla-  
10 ture is amended to read:

11 RULE 23. COMMITTEE MEETINGS. (a) At least five days before the  
12 meeting, written [WRITTEN] notice of the time, place and subject  
13 [MATTER] of all meetings of standing, special, and joint committees  
14 [DURING A WEEK] shall be provided by the person who chairs the commit-  
15 tee. If the subject of the meeting includes consideration of a bill  
16 or resolution, the notice shall identify the bill or resolution by  
17 number. If the legislature is in session, notice shall be given to  
18 the chief clerk or secretary by 3:00 [4:00] p.m. If the legislature  
19 is not in session the notice shall be provided to a Legislative Infor-  
20 mation Office. The office to which the notice is provided shall  
21 distribute the notice to each other Legislative Information Office or  
22 Legislative Teleconference Center that is open during the interim [ON  
23 THE PRECEDING THURSDAY. THE PERSON WHO CHAIRS THE COMMITTEE TO WHICH  
24 A BILL OR RESOLUTION IS FIRST REFERRED SHALL PROVIDE TO THE CHIEF  
25 CLERK OR SECRETARY WRITTEN NOTICE OF THE TIME AND PLACE OF THE FIRST  
26 PUBLIC HEARING ON THE BILL OR RESOLUTION AT LEAST FIVE DAYS BEFORE THE  
27 HEARING].

28 (b) The notice requirement of (a) of this rule [HOWEVER, THIS  
29 REQUIREMENT] may be waived by motion of the person who chairs the

1 committee to which a bill or resolution is [FIRST] referred if con-  
2 curred in by majority vote of the full membership of the house.

3 (c) The chief clerk or secretary shall publish and distribute  
4 each day the house is in session a [COPIES OF THE WEEKLY] schedule of  
5 committee meetings scheduled for the next seven days [AND OF THE  
6 FIVE-DAY NOTICE OF HEARING].

7 (d) The place of a scheduled meeting of a standing, special, or  
8 joint committee may be altered or the time or a subject postponed at  
9 any time. [(b)] The person who chairs the [A STANDING, SPECIAL, OR  
10 JOINT] committee shall provide the chief clerk or secretary written  
11 notice of the change. Notice [IN THE TIME, PLACE OR SUBJECT MATTER OF  
12 A MEETING. AT THE NEXT DAILY LEGISLATIVE SESSION, NOTICE] of the  
13 schedule change shall be [ANNOUNCED BY THE CHIEF CLERK OR SECRETARY  
14 AND] published as a notice in the journal of the house and, if a  
15 regular floor session occurs before the time of the changed meeting,  
16 the schedule change shall be announced.

17 (e) [(c)] A scheduled meeting of a standing, special, or joint  
18 committee may be cancelled or consideration of a scheduled bill,  
19 resolution, or other subject may be cancelled at any time. Notice [IF  
20 POSSIBLE, NOTICE] of the cancellation shall be given in the same  
21 manner as provided for notice of change in (d) [(b)] of this rule.

22 (f) [(d)] The provisions of (a) - (d) [AND (b)] of this rule do  
23 not apply to a standing, special, or joint committee meeting scheduled  
24 after the date a conference committee has been chosen to consider  
25 amendments to or differences between versions of the general appro-  
26 priation act. However, a person who chairs a standing, special, or  
27 joint committee shall post written notice of the time, place, and  
28 subject [MATTER] of a meeting at least 24 hours before the meeting.  
29 If the subject of the meeting includes consideration of a bill or

1 resolution, the notice shall identify the bill or resolution by num-  
2 ber.

3 (g) [(e)] The provisions of (a) - (f) [(d)] of this rule do not  
4 apply to meetings of

5 (1) the Rules Committee when it meets for the purpose of  
6 preparing the daily calendar;

7 (2) the Committee on Committees referred to in Rule 1(e);  
8 or

9 (3) standing, special, or joint committees during a special  
10 session [WHEN THE COMMITTEE MEETS DURING THE INTERIM BETWEEN SES-  
11 SIONS].

12 (h) [(f)] Each standing, special, and joint committee

13 (1) shall record its meetings electronically and prepare a  
14 log of the recording adequate to locate specific testimony;

15 (2) shall prepare minutes of each meeting of the committee  
16 on a standard form prescribed jointly by the Rules Committees of the  
17 house and the senate; the minutes shall include

18 (A) a list of the names of each member present during  
19 the meeting;

20 (B) a list of the name and affiliation of each witness  
21 testifying before the committee;

22 (C) a brief statement of the position of the witness  
23 on the subject testified upon; and

24 (D) each amendment formally considered by the commit-  
25 tee, the name of the member moving adoption of the amendment, the  
26 action taken on the amendment, and the yeas and nays if a com-  
27 mittee member has requested a roll call vote on adoption of an  
28 amendment;

29 (3) shall maintain a chronological file of minutes, copies

1 of which shall be made available upon request to committee members and  
2 the public; committee minutes, tapes and other materials of research  
3 value shall be delivered by the committee at the end of each session  
4 or each legislature to the legislative reference library for appro-  
5 priate disposition;

6 (4) shall [MAY] make available to the Legislative Affairs  
7 Agency a copy of all minutes of committee meetings during the session  
8 for entry of the minutes as a data base on the legislative computer  
9 system.

10 (i) The provisions of (a) - (h) of this rule do not apply to  
11 subcommittees of standing, special, or joint committees. However,  
12 reasonable notice of the time, place, and subject of a subcommittee  
13 meeting shall be provided. If the subject of the subcommittee meeting  
14 includes consideration of a bill or resolution, the notice shall  
15 identify the bill or resolution by number.