

1 IN THE HOUSE

BY MARTIN, PHILLIPS,
HANLEY AND BARNES

2

HOUSE BILL NO. 257

3

IN THE LEGISLATURE OF THE STATE OF ALASKA

4

FIFTEENTH LEGISLATURE - FIRST SESSION

5

A BILL

6 For an Act entitled: "An Act relating to certified professional secre-
7 taries and professional legal secretaries and amend-
8 ing the scope of the personnel rules."

9 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

10 * Section 1. AS 39.25.150 is amended by adding a new paragraph to read:

11 (26) the granting of employment preference in secretarial
12 and clerical job classes to candidates who hold the rating of certi-
13 fied professional secretary or professional legal secretary.

14 * Sec. 2. AS 39.27 is amended by adding a new section to read:

15 Sec. 39.27.016. CERTIFIED PROFESSIONAL SECRETARIES AND PROFES-
16 SIONAL LEGAL SECRETARIES. (a) A state employee who is employed in a
17 secretarial or clerical position and who receives the rating of certi-
18 fied professional secretary or professional legal secretary is enti-
19 tled to a one-step increase over the normal pay. The increase does
20 not affect the employee's eligibility for other pay increases.

21 (b) When a state agency or department hires a person, who holds
22 the rating of certified professional secretary or professional legal
23 secretary, in a secretarial or clerical position, the agency or de-
24 partment shall hire the person at an advanced step.