

Original sponsor: Rules Committee

Introduced: 3/23/81
Referred: Rules

1 IN THE HOUSE

BY THE STATE AFFAIRS COMMITTEE

2 CS FOR HOUSE BILL NO. 155 (State Affairs) am

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TWELFTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to legislative procedures; and provid-
7 ing for an effective date."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. AS 24 is amended by adding a new chapter to read:

10 CHAPTER 27. LEGISLATIVE COMMITTEE PROCEDURE.

11 Sec. 24.27.010. COMMITTEE PROCEDURE. (a) Each committee of the
12 legislature shall prepare minutes of each meeting of the committee on a
13 standard form prescribed by the legislative council. Committee minutes
14 that reflect action on legislation are part of the legislative history
15 of the legislation. Preparation of the minutes of a committee meeting
16 is the responsibility of the chairman of the committee. The minutes of
17 a committee meeting shall include

18 (1) a statement of the members present at the committee
19 meeting, including a list of the members present at the opening of the
20 meeting, the arrival of a member during a meeting, and the time of the
21 arrival;

22 (2) a list of the name and, if applicable, the affiliation
23 of each witness appearing before the committee;

24 (3) a brief statement of the position of the witness on the
25 subject before the committee;

26 (4) proposed amendments presented by a witness appearing
27 before the committee; and

28 (5) each amendment to a bill considered by the committee,
29 the name of the member moving adoption of the amendment, and the roll

1 call vote on adoption of each proposed amendment.

2 (b) The vote on adoption of each amendment considered by the
3 committee shall be by roll call vote and the "yeas" and "nays" shall be
4 recorded in the minutes.

5 (c) Each committee shall record its meetings electronically under
6 a method prescribed by the legislative council. The recording shall be
7 in a manner which allows for preparation of a verbatim transcript of
8 the meeting. A log of the recording adequate to locate specific tes-
9 timony shall be maintained by the committee.

10 (d) Each committee shall file all minutes and all written mate-
11 rial submitted to the committee in the manner prescribed by the legisla-
12 tive council. All minutes shall be entered and made available as a data
13 base on the legislative computer system. All written material submit-
14 ted to the committee shall indicate the name of the person submitting
15 the material and the date of its submission. Committee minutes, tapes
16 and other materials of research value shall be delivered by the commit-
17 tee (at the end of each legislature) to the legislative reference
18 library for appropriate disposition.

19 (e) The chairman of a committee shall maintain a chronological
20 file of minutes which is readily accessible to committee members and
21 the public. Minutes may be corrected or amended by majority vote of
22 the committee, regardless of the time which has elapsed since the
23 action reflected in the minutes.

24 (f) In this section "committee" includes a standing, special or
25 interim committee of the legislature or of a house of the legislature.

26 (g) Each committee, except for the Rules Committee for the purpose
27 of the daily calendar, shall make public its meeting schedule agenda at
28 least five days prior to public hearings on legislation, except that
29 the agenda may be amended on shorter notice by majority vote of the

1 committee.

2 * Sec. 2. AS 24.20.060 is amended by adding a new paragraph to read:

3 (9) to prepare the forms and rules required by AS 24.25.060
4 and AS 24.27.010.

5 * Sec. 3. The legislative council shall prepare the forms and rules
6 required by AS 24.27 enacted in sec. 1 of this Act before the Second Session
7 of the Twelfth Legislature convenes.

8 * Sec. 4. Section 1 of this Act takes effect January 11, 1982.

9 * Sec. 5. Sections 2 and 3 of this Act take effect immediately in ac-
10 cordance with AS 01.10.070(c).

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