

Original sponsor: Rules Committee

Offered: 3/23/81
Referred: Rules

1 IN THE HOUSE

BY THE STATE AFFAIRS COMMITTEE

2 CS FOR HOUSE BILL NO. 155 (State Affairs)

3 IN THE LEGISLATURE OF THE STATE OF ALASKA

4 TWELFTH LEGISLATURE - FIRST SESSION

5 A BILL

6 For an Act entitled: "An Act relating to legislative procedures; and provid-
7 ing for an effective date."

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

9 * Section 1. AS 24 is amended by adding a new chapter to read:

10 CHAPTER 27. LEGISLATIVE COMMITTEE PROCEDURE.

11 Sec. 24.27.010. COMMITTEE PROCEDURE. (a) Each committee of the
12 legislature shall prepare minutes of each meeting of the committee on a
13 standard form prescribed by the legislative council. Committee minutes
14 that reflect action on legislation are part of the legislative history
15 of the legislation. Preparation of the minutes of a committee meeting
16 is the responsibility of the chairman of the committee. The minutes of
17 a committee meeting shall include

18 (1) a statement of the members present at the committee
19 meeting, including a list of the members present at the opening of the
20 meeting, the arrival of a member during a meeting, and the time of the
21 arrival;

22 (2) a list of the name and, if applicable, the affiliation
23 of each witness appearing before the committee;

24 (3) a brief statement of the position of the witness on the
25 subject before the committee;

26 (4) proposed amendments presented by a witness appearing
27 before the committee; and

28 (5) each amendment to a bill considered by the committee,
29 the name of the member moving adoption of the amendment, and the roll

1 call vote on adoption of each proposed amendment.

2 (b) The vote on adoption of each amendment considered by the
3 committee shall be by roll call vote and the "yeas" and "nays" shall
4 be recorded in the minutes.

5 (c) Each committee shall record its meetings electronically under
6 a method prescribed by the legislative council. The recording shall be
7 in a manner which allows for preparation of a verbatim transcript of
8 the meeting. A log of the recording adequate to locate specific testi-
9 mony shall be maintained by the committee.

10 (d) Each committee shall file all minutes and all written material
11 submitted to the committee in the manner prescribed by the legislative
12 council. All written material submitted to the committee shall indicate
13 the name of the person submitting the material and the date of its
14 submission. Committee minutes, tapes and other materials of research
15 value shall be delivered by the committee (at the end of each legisla-
16 ture) to the legislative reference library for appropriate disposition.

17 (e) The chairman of a committee shall maintain a chronological
18 file of minutes which is readily accessible to committee members and
19 the public. Minutes may be corrected or amended by majority vote of
20 the committee, regardless of the time which has elapsed since the
21 action reflected in the minutes.

22 (f) In this section "committee" includes a standing, special or
23 interim committee of the legislature or of a house of the legislature
24 and all subcommittees of standing, special or interim committees of the
25 legislature.

26 * Sec. 2. AS 24.20.060 is amended by adding a new paragraph to read:

27 (9) to prepare the forms and rules required by AS 24.25.060
28 and AS 24.27.010.

29 * Sec. 3. The legislative council shall prepare the forms and rules

1 required by AS 24.27 enacted in sec. 1 of this Act before the Second Session
2 of the Twelfth Legislature convenes.

3 * Sec. 4. Section 1 of this Act takes effect January 11, 1982.

4 * Sec. 5. Sections 2 and 3 of this Act take effect immediately in ac-
5 cordance with AS 01.10.070(c).

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