

1 IN THE SENATE

BY SENATOR MOODY
BY REQUEST

2 SENATE BILL NO. 113

3 IN THE LEGISLATURE OF THE TERRITORY OF ALASKA

4 TWENTY-THIRD SESSION

5 A BILL

6 For an Act entitled: "An Act to provide for the optional
7 centralization of the public records of the
8 Territory of Alaska and for the systematic
9 disposal of certain public records upon
10 decision of the Board of Administration;
11 prescribing certain duties of the Director
12 of Finance in regard to public records;
13 allowing for the supervised disposal of the
14 public records of municipalities, school
15 districts and public utility districts; and
16 repealing Chapter 30, SLA 1953."

17 BE IT ENACTED BY THE LEGISLATURE OF THE TERRITORY OF ALASKA:

18 Section 1. Every public officer of the Territory of Alaska
19 who has in his custody public records deemed by him to be without
20 legal or administrative value or historical interest shall compile
21 lists of such records sufficiently detailed to identify them and
22 submit such lists to the Board of Administration. The Board of
23 Administration shall authorize the disposal, by such method as
24 said Board may specify, of such records in the lists as the Board
25 finds to be without legal or administrative value or historical
26 interest. The Board of Administration may also, upon request
27 of the legal custodian of the records, authorize in advance the
28 periodic disposal of routine records that said Board considers to
29 have no legal or administrative value or historical interest.

SB #113 Engrossed as amended

1 After receipt of written authorization from the Board of Adminis-
2 tration, the legal custodian of the records may proceed with the
3 disposal of the records in accordance with the provisions of said
4 authorization. The legal custodian shall file in the office from
5 which the records are drawn a descriptive list of all records so
6 disposed of and a record of the disposal itself and shall transmit
7 copies of both these documents to the Board of Administration
8 which shall file and preserve them. No public records of the
9 Territorial Government may be destroyed or otherwise disposed of
10 except as provided in this Section.

11 Sec. 2. The Director of Finance is hereby authorized to
12 negotiate for the transfer of and to receive public records from
13 any agency of the Territorial Government, and is hereby made the
14 legal custodian of such public records as may be turned over to
15 him by any such agency. Any public officer of the Territorial
16 Government is hereby authorized to turn over to the Director of
17 Finance such public records legally in his custody as are not
18 needed for the transaction of the business of his agency, whenever
19 the Director of Finance is willing to receive and care for them.
20 Whenever such transfers are made, the agency from which the
21 records are transferred shall prepare a list in which such records
22 shall be described in terms sufficient to identify them, which
23 list shall be receipted by the Director of Finance, a copy re-
24 tained by him and a copy filed and preserved in the agency.

25 Sec. 3. Except as otherwise provided by law, any official
26 of a municipality, incorporated school district or public utility
27 district in the Territory of Alaska having in his legal custody
28 public records which are deemed by him to be without legal or
29 administrative value or historical interest may compile lists

1 of such records sufficiently detailed to identify them and
2 submit such lists to the governing board or council of said
3 municipality or district. Such governing board or council may
4 authorize the disposal, by such method as said board or council
5 may specify, of such records in the list as said board or council
6 finds to be without legal or administrative value or historical
7 interest. Said board or council may also, upon request of the
8 legal custodian of the records, authorize in advance the periodic
9 disposal of routine records that said board or council considers
10 to have no legal or administrative value or historical interest.
11 After receipt of written authorization from said board or council,
12 the legal custodian of the records may proceed with the disposal
13 in accordance with the provisions of said authorization. The legal
14 custodian shall file in the office from which the records were
15 drawn a descriptive list of all records so disposed of and a record
16 of the disposal itself and shall transmit copies of both of these
17 documents to the governing board or council, as the case may
18 be. Said board or council shall file and preserve the list
19 of records so disposed of and the record of the disposal itself.

20 Sec. 4. Chapter 30, SLA 1953 is hereby repealed.

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