

SPONSOR SUBSTITUTE FOR HOUSE CONCURRENT RESOLUTION NO. 5

IN THE LEGISLATURE OF THE STATE OF ALASKA

THIRTY-FOURTH LEGISLATURE - FIRST SESSION

BY REPRESENTATIVE MEARS

Introduced: 4/25/25

Referred: State Affairs

A RESOLUTION

1 **Proposing an amendment to the Uniform Rules of the Alaska State Legislature relating**
2 **to committee records; and providing for an effective date for the amendment.**

3 **BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

4 * **Section 1.** Rule 23(f), Uniform Rules of the Alaska State Legislature, is amended to read:

5 (f) Each standing, special, and joint committee shall

6 (1) record its meetings electronically and prepare a log of the recording
7 adequate to locate specific testimony;

8 (2) prepare minutes of each meeting of the committee on a standard
9 form prescribed jointly by the Rules Committees of the house and the senate; the
10 minutes shall include

11 (A) a list of the names of each member present during the
12 meeting;

13 (B) a list of the name and affiliation of each witness testifying
14 before the committee;

15 (C) a brief statement of the position of the witness on the
16 subject testified upon; and

1 (D) each amendment formally considered by the committee,
2 the name of the member moving adoption of the amendment, the action taken
3 on the amendment, and the yeas and nays if a committee member has
4 requested a roll call vote on adoption of an amendment;

5 (3) maintain a chronological file of minutes, copies of which shall be
6 made available upon request;

7 (4) make available to the Legislative Affairs Agency a copy of all
8 minutes of committee meetings during the session for entry of the minutes as a data
9 base on the legislative computer system;

10 (5) at the end of the second session of each legislature, deliver to the
11 **Legislative Affairs Agency** [LEGISLATIVE REFERENCE LIBRARY]

12 (A) **an electronic record** [A BINDER] that contains an index
13 and copies of all minutes filed by date;

14 (B) **electronic recordings** [TAPES] of committee meetings
15 and logs for those **recordings** [TAPES] prepared under (1) of this subsection;
16 and

17 (C) **an electronic record** [A FILE] for each bill or subject
18 considered by the committee that includes written testimony submitted to the
19 committee, state agency position papers and memoranda, bill drafts considered
20 by the committee, letters of intent adopted by the committee, and other
21 materials of research value.

22 * **Sec. 2.** The amendment proposed by this resolution takes effect January 20, 2026.