

**HOUSE CONCURRENT RESOLUTION NO. 5**

IN THE LEGISLATURE OF THE STATE OF ALASKA

THIRTY-FOURTH LEGISLATURE - FIRST SESSION

**BY REPRESENTATIVE MEARS**

**Introduced: 3/28/25**

**Referred: State Affairs**

**A RESOLUTION**

1 **Proposing an amendment to the Uniform Rules of the Alaska State Legislature relating**  
2 **to committee records; and providing for an effective date for the amendment.**

3 **BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

4 \* **Section 1.** Rule 23(f), Uniform Rules of the Alaska State Legislature, is amended to read:

5 (f) Each standing, special, and joint committee shall

6 (1) record its meetings electronically and prepare a log of the recording  
7 adequate to locate specific testimony;

8 (2) prepare minutes of each meeting of the committee on a standard  
9 form prescribed jointly by the Rules Committees of the house and the senate; the  
10 minutes shall include

11 (A) a list of the names of each member present during the  
12 meeting;

13 (B) a list of the name and affiliation of each witness testifying  
14 before the committee;

15 (C) a brief statement of the position of the witness on the  
16 subject testified upon; and

1 (D) each amendment formally considered by the committee,  
2 the name of the member moving adoption of the amendment, the action taken  
3 on the amendment, and the yeas and nays if a committee member has  
4 requested a roll call vote on adoption of an amendment;

5 (3) maintain a chronological file of minutes, copies of which shall be  
6 made available upon request;

7 (4) make available to the Legislative Affairs Agency a copy of all  
8 minutes of committee meetings during the session for entry of the minutes as a data  
9 base on the legislative computer system;

10 (5) at the end of the second session of each legislature, deliver to the  
11 legislative reference library

12 (A) **an electronic record** [A BINDER] that contains an index  
13 and copies of all minutes filed by date;

14 (B) tapes of committee meetings and logs for those tapes  
15 prepared under (1) of this subsection; and

16 (C) **an electronic record** [A FILE] for each bill or subject  
17 considered by the committee that includes written testimony submitted to the  
18 committee, state agency position papers and memoranda, bill drafts considered  
19 by the committee, letters of intent adopted by the committee, and other  
20 materials of research value.

21 \* **Sec. 2.** The amendment proposed by this resolution takes effect January 20, 2026.