

HOUSE CONCURRENT RESOLUTION NO. 23
IN THE LEGISLATURE OF THE STATE OF ALASKA
TWENTIETH LEGISLATURE - SECOND SESSION

BY THE HOUSE RULES COMMITTEE

Introduced: 1/12/98

Referred: Rules

A RESOLUTION

1 Proposing an amendment to the Uniform Rules of the Alaska State Legislature
2 relating to minutes for committee meetings; and providing for an effective date.

3 BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF ALASKA:

4 * Section 1. Rule 23(f), Uniform Rules of the Alaska State Legislature, is amended to
5 read:

6 (f) Each standing, special, and joint committee shall

7 (1) record its meetings electronically and prepare a log of the recording
8 adequate to locate specific testimony;

9 (2) prepare minutes of each meeting of the committee on a standard
10 form prescribed jointly by the Rules Committees of the house and the senate; the
11 minutes must [SHALL] include

12 (A) a list of the names of each member present during the
13 meeting;

14 (B) a list of the name and affiliation of each witness testifying
15 before the committee;

16 (C) [A BRIEF STATEMENT OF THE POSITION OF THE

1 WITNESS ON] the subject each witness testified upon; and

2 (D) each amendment formally considered by the committee, the
3 name of the member moving adoption of the amendment, the action taken on
4 the amendment, and the yeas and nays if a committee member has requested
5 a roll call vote on adoption of an amendment;

6 (3) maintain a chronological file of minutes, copies of which shall be
7 made available upon request;

8 (4) make available to the Legislative Affairs Agency a copy of all
9 minutes of committee meetings during the session for entry of the minutes as a data
10 base on the legislative computer system;

11 (5) at the end of the second session of each legislature, deliver to the
12 legislative reference library

13 (A) a binder that contains an index and copies of all minutes
14 filed by date;

15 (B) tapes of committee meetings and logs for those tapes
16 prepared under (1) of this subsection; and

17 (C) a file for each bill or subject considered by the committee
18 that includes written testimony submitted to the committee, state agency
19 position papers and memoranda, bill drafts considered by the committee, letters
20 of intent adopted by the committee, and other materials of research value.

21 * **Sec. 2.** The amendment proposed by this resolution takes effect immediately.