

Statutorily Required Reports and Other Non Required Reports
Office of Management and Budget
October 31, 2022

Dept.	Division	(If not statutorily required leave blank) Statute Cite	Name of Report	Summary of Requirement	Frequency of Report	Due Date	To Whom (i.e., Legislature (all members or ??), Public, etc.)	Y = Yes Electronically or WEB	Y = Yes Print	TOTAL ANNUAL PRINTING & MAILING COST (\$'s only!)	Department Recommendation	Maintain Eliminate Change
Administration	Retirement & Benefits (DRB)	39.30.440	Health Care Cost-Savings Measures	Cost savings measures the Department has implemented by regulation appropriate to current and future retirees in the health care system	Annual	Nothing in Statutes, DRB's goal is 1st week of Legislature	Legislature	N	Y		No longer serves a purpose	E
Administration	Victim of Crimes Compensation Board (VCCB)	18.67.170	Biennial Report	Report on cases and awards	Biennial	Not in statute - target date for VCCB is mid-December	Legislature	Y	Y	\$86	VCCB has moved to DPS. (AS18.67.170 might need modification to reference DPS instead of DOA)	C
Administration		37.10.088(c)		Provide quarterly reports on advances to the University of Alaska against verified receivables from appropriations for grants and contracts from federal or private sources of the university.	Quarterly	Not specified	Legislative Budget and Audit Committee	N	N		This report is not produced by the Commissioner's office. Recommend it be eliminated from AS 37.10.088 (c), unless required by federal government, in which case it be produced by Finance.	E
Corrections	Office of the Commissioner	33.30.011(12)	Risk, Needs, Assessment Report	Prepare a report summarizing the findings and results of an assessment program analyzing the risks and needs of offenders incarcerated for 30 or more days.	Annual	January 10	Legislature	N	N		Eliminate - With the changes in state laws, this report is obsolete and does not cover the information easily accessible to Legislators through the department.	E
Corrections	Administrative Services	33.30.017(b)(2)	Fees for Utilities Services for Prisoners	Annually report on the amount of utility fees that are collected and expended.	Annual	December 15	Legislature	N	N		Eliminate - DOC is not appropriated authority by the legislature to expend any funding collected under this section. Any revenues associated with inmate utilities is not stable enough to support institutional operational costs.	E
Corrections	Director of Pretrial, Probation & Parole	33.36.135	Interstate Compact Rule Changes	Prepare a report on rules that have been adopted by the Interstate Corrections Compact.	Annual	January 31	Legislature	N	N		Eliminate - DOC submits this report annually and has not had any interest or follow-up inquiries regarding the information.	E

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H&SS and Corrections	Office of the Commissioner of Corrections and DHSS	47.38.100 (c)	Recidivism Reduction Program	The Department's are to prepare a joint annual report on the recidivism reduction program, including an analysis of the program's effects on participants.	Annual	January 15	Legislature	N	N		Eliminate - With the changes in departmental structure and state laws, this report is obsolete and the information easily accessible to Legislators through the departments.	E
Education & Early Development	Alaska Children's Trust	37.14.230(a)(8)	Alaska Children's Trust Annual Report	a) Submit report describing (1) the child abuse and neglect prevention services provided by the programs to whom the board awarded grants, and (2) the annual level of contributions, income, and expenses of the trust. b) make report available	Annual	February 1	a) Governor b) Legislature & Public	N	N	N/A	Remove from DEED's list since they are no longer under the umbrella of the State. The Alaska Children's Trust became a 501(c)(3) in 2012.	E
Education & Early Development	Alaska Student Loan Corporation and Alaska Commission on Postsecondary Education	N/A	Annual Report	Provide annual summary program info to stakeholders	Annual	N/A	Legislators (60), Commissioners and Board Members (56), Alaska Institutions (40), Balance to Various Stakeholders and Public	Y	Y	\$1,895	Discontinued in 2016	E
Environmental Conservation	Water	SB 110	APDES Status	Report of the status	Annual	10 days after convening of Legislature	Legislature	Y	Y	\$100	Eliminate. This information is reported annually via the OMB Performance Measures.	E
Fish & Game	Wildlife Conservation	16.05.130(b)	Waterfowl Revenue	Report on limited edition prints and duck stamp sales. How funds are used.	Even Numbered years	April 15th	Legislature and Public	N/A	N/A		Should delete requirement on the limited edition print program as it ended in FY09.	E
Fish & Game	Wildlife Conservation	16.20.041(f)	McNeil River State Game Refuge status	Status of brown bear and other fish/wildlife resources and effects of hunting, fishing, trapping etc. within McNeil River State Game Refuge.	Annual	January 30	Legislature - Made available to all members by the department Legislative Liaison	Y	Y		Report submitted electronically to legislature.	E

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Fish & Game	Wildlife Conservation	16.20.162(f)	McNeil River State Game Sanctuary status	Status of brown bear and other fish/wildlife resources and effects of fishing, and fishery enhancement activity within McNeil River State Game Sanctuary.	Annual	January 30	Legislature - Made available to all members by the department Legislative Liaison	Y	N		Report submitted electronically to legislature. This report is a condensed version of the full management report.	E
Fish & Game	Wildlife Conservation	16.05.050(b)(1)	Big Game Hunting opportunities	Provide Board of Game's allocation of big game hunting opportunities in the preceding year.	Annual	On or before February 1st	Legislature - Made available to all members by the department Legislative Liaison	Y	Y		Report submitted electronically to legislature. Recommend this requirement be deleted.	C
Governor's Office	OMB	4.19.145(a)(2)	State Comprehensive Development Plan	The office shall prepare and maintain a state comprehensive development plan.	Not stated	Not stated	Governor and Legislature	N	N		Recommend elimination, report is rarely accessed or requested.	E
Governor's Office	OMB	37.07.060(b)	Budget Books	The governor shall present the proposed comprehensive operating and capital improvements programs, and fiscal plan if it is required under AS 37.07.020(b), in a message to a joint session of the legislature	Annual	Before the 4th legislative day	Joint Session of the Legislature	Y	N		Recommend change to delivery requirement. Current statute requires a joint session of the legislature. Current practice is to deliver documents electronically to the Finance Committees and the Division of Legislative Finance.	C
Governor's Office	OMB	37.07.080(f)	Quarterly Report	The office shall report quarterly to the governor and the legislature on the operations of each state agency	Quarterly	Not stated	Governor and Legislature	Y	N		Recommend elimination, report is not currently being produced or requested.	E
Governor's Office	OMB	37.07.040(9)	Current Year Anticipated Lapse	For each department in the executive branch, report on the amount expected to lapse into the general fund at the end of the current fiscal year.	Annual	By the 45th legislative day	Legislature	Y	N		Current report is of minimal value for executive or legislative decision making. Recommend modifying report requirements to increase utility.	C
Governor's Office	OMB	AS 37.07.040(11)	Lease Purchase Report	List each lease-purchase agreement entered into by an agency during the immediately preceding fiscal year	Annual	January 15th	Not Stated	Y	N		Recommend elimination, report is rarely accessed or requested.	E

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Health	Behavioral Health	47.37.040(17)		Prepare a report covering the activities of the department with regard to alcoholism and drug abuse	Annual			Y	N		Eliminate -- Duplicative and outdated. This information is provided to the legislature via two other statutorily mandated reports under AS 47.30.660 and AS 47.37.040, as well as through the annual publication of the department's operating grants.	E
Health	Public Health	18.15.393		Report on the activities conducted by the department to prevent disease, including information pertaining to the number of individuals quarantined, the purpose for the quarantine, and the length of the quarantine.	Annual			Y	N		Eliminate -- Not active	E
Health	Public Health	47.20.350		Prepare a report about the newborn and infant hearing screening, tracking, and intervention program administered under AS 47.20.310 -- 47.20.390. The report must include recommendations on improving the early screening, tracking, and intervention program, including strategies to increase the rate of early screening and the use of appropriate early intervention techniques.	Annual		Governor	Y	N		Eliminate -- Not used	E
Health	Department-wide	18.29.105(e)		Submit a report to the Council's workforce enhancement program.	Annual	July 1	Advisory Council on Health Care Professionals	Y	N		Eliminate -- Not active	E
Health	Department-wide	47.07.039(f)		Submit a report regarding any changes or recommendations to coordinated care project plans	Annual	November 15	Legislature	Y	N		Eliminate -- Not active	E

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Health	Public Assistance	47.07.075		Report noncompliance with regard to medical assistance for needy persons with an explanation of the length of delay, reasons for the delay, and proposed corrective action by the department to ameliorate the causes of delay.	Annual	January 20	Legislature and the Governor	Y	N		Eliminate -- Duplicative of federal reporting	E
Health	Departmental Support Services	18.05.020		Prepare a report of departmental activities.	Annual	10th day of regular legislative session		Y	N		Eliminate -- Unused and huge burden to produce, not active recently	E
Health	Departmental Support Services/Alaska Health Care Commission	18.09.070(c)		Prepare a report regarding the commission's recommendations and activities.	Annual	January 15th		Y	N		Eliminate -- Health Care Commissioner is defunct	E
Health	Departmental Support Services	47.05.270	Medicaid Reform Report		Annual	November 15		Y	N		Eliminate -- This statute passed years ago. The reporting requirement should have sunset.	E
Labor & Workforce Development	Business Partnerships	23.15.645	State Training Employment Program (STEP)	Division report on priority lists of: 1) targeted project or services, and 2) criteria for eligibility to maximize services to people most in need of training.	Annual	none	Alaska Workforce Investment Board (AWIB)	Y	Y		The STEP program report is now incorporated in the Alaska Training Program Performance Report. Delete the STEP Report requirement.	E
Labor & Workforce Development	Business Partnerships	23.15.620-660	State Training Employment Program (STEP)	The department must report to the legislature (House Speaker & Senate President), its findings on the review of the program, and recommendations for change to statute and regulations.	Annual report only for FY09 and FY10	Due on or before the 30th day of each regular legislative session	Legislature	Y	Y		This report is no longer required. The STEP program report is now incorporated into the Alaska Training Program Performance Report. Delete this section.	E
Labor & Workforce Development	Vocational Rehabilitation	23.15.100 (a)(3)	Vending Facilities	Report on expenditures and funds needed	Annual	Budget request is used to satisfy this requirement	Public (as requested)	Y	N		Information is needed for budgeting purposes regardless of the statutory report requirement	E
Labor & Workforce Development	Vocational Rehabilitation	23.15.125(d)(3)	Assistive Technology Loan Program	Report on operations and recommendations for loan program	Unspecified	Budget request is used to satisfy this requirement	Public (as requested)	Y	Y		Information is needed for budgeting purposes regardless of the statutory report requirement	E

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Law	Attorney General	44.23.020(b)(7)		Annual report on work and expenditures, and on needed legislation or amendments to existing law.	Annual	Each regular legislative session	Report is distributed to each Legislator	Y	Y		Recommend transferring reporting duties to Legislative Legal Services	C
Natural Resources	Agriculture	03.05.010 ch 5 SLA 2018	Industrial Hemp	Provide a written report to the legislature on the regulation of industrial hemp.	Annual	On or before December 1, 2024	Legislature	Y	N		Eliminate	E
Natural Resources	Agriculture	03.22.060	Plant Material Center Operations	Prepare a detailed report of the operation of the center and notify the legislature that the report is available. The report must include a statement of all receipts and disbursements.	Annual	Annually	Legislature	Y	N		Eliminate	E
Natural Resources	Agriculture	03.40.090	Book of All Brands and Marks	Prepare a book of all brands and marks recorded for cattle, reindeer, bison, musk oxen, elk, sheep, horses, and mules to be sold to the general public for no more than \$2.00.	Periodically	Updated periodically	Legislature	Y	N		Eliminate	E
Natural Resources	DMLW	19.30.400(b)	Report on Rights-of-Way	Prepare a report on rights-of-way that have been accepted by public users but are not listed in statute.	Annual	1st day of regular legislative session	Legislature	Y	N		Change - Outdated	C
Natural Resources	DMLW	38.04.020(d)	Land Disposal Bank	Prepare a report on the status of land in the land disposal bank.	Annual	January 15	Legislature	Y	N		Eliminate	E
Natural Resources	DMLW	38.04.022(b)	State Land Disposal Income Fund	Prepare a report reflecting all money deposited in the state land disposal income fund.	Annual	5th day of regular legislative session	Legislature	Y	N		Eliminate	E
Natural Resources	DMLW	38.05.180(e)	Annual Lease Sale Report	Provide an annual report containing the schedule of all lease sales held during the preceding calendar year, the bidding method or methods utilized, and an analysis of the results of the bidding.	Annual	Annually	Legislature	Y	N		Eliminate	E
Citizens' Advisory Commission on Federal Areas in Alaska		41.37.220(f)	Report on Commission Activities	Provide an annual report on commission activities and status of lands.	Annual	10th day of regular legislative session	Legislature	Y	N		Eliminate	E

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Natural Resources	Support Services Division	44.37.027(e)	Uniform Commercial Code Filing	Report annually to the governor on the operations of the uniform commercial code filing office.	Annual	January 15	Legislature	Y	N		Eliminate	E
All departments		18.65.340	Disposal of Surplus Firearms	Prepare reports on the disposal of surplus firearms.	Annual	Annually during budget review	Legislature	Y	N		Eliminate	E
All state agencies	Support Services Division	37.05.035	Annual Aggregate of All Loans	Prepare an annual report of the aggregate of all loans, by type, made or purchased by the state agency during the preceding fiscal year; including the estimated rate of interest that would have been charged if the loan had been made or purchased at prevailing market rates.	Annual	January 30th	Legislature	Y	N		Eliminate	E
DNR/ADF&G	DMLW and DPOR	38.04.205	Efforts to Enhance and Maintain Access to and Along Fishing Streams	Prepare a report on efforts to enhance and maintain access to and along fishing streams, including the department's objectives.	Annual	Within 10 days of convening of regular legislative session	Legislature	Y	N		Eliminate	E
Natural Resources	Oil and Gas	38.05.180(e)	Prior Year Lease Sales	Prepare report on past year sales; notify legislature that report is available	Annual	Annually	Legislature	Y	N		Eliminate	E
Natural Resources	Oil and Gas	38.05.180(b)	Five-year Oil and Gas Leasing Program	Annually prepare five-year oil and gas leasing program; notify legislature report is available	Annual	January 31	Legislature	Y	N		Eliminate	E
Natural Resources	DMLW	46.15.020(b)(5)	Annual Water Activities	Prepare a report describing the activities of the commissioner under AS 46.15.035 and 46.15.037 of the number of applications and appropriations for removal of water from one hydrological unit to another, including amounts; the number, location and volume of water sold; recommendations for statute change; and a description of state revenue and expenses related to activities under AS 46.15.035 and 46.15.037.	Annual	February 1	Legislature	Y	N		Eliminate	E

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All departments with reportable pollution liability	DMLW and others	37.05.210	Pollution Remediation Liabilities	Provide information for Governmental Accounting Standards Board Statement 49 regarding pollution remediation liabilities for inclusion in the Annual Comprehensive Financial Report.	Annual	Annually	Legislature	Y	N		Eliminate	E
Public Safety	Commissioner's Office	05.15.090	Agency Report (Gambling)	The department [of revenue] shall prepare a detailed report containing a summary of all reports required of permittees and operators. The attorney general and the commissioner of public safety shall jointly prepare a detailed report outlining the effect, if any, of the operation of AS 05.15 [games of chance and contests of skill] on the legal and law enforcement activities of the state.	Annual	10 days after the convening of the legislature	Legislature must be notified that the report is available.	N	N		Recommend elimination. Historically, DPS and LAW have not compiled this report.	E
Public Safety	Alaska State Troopers/Alaska Bureau of Investigation	18.65.086(b)	Sexually Abused and Criminally Exploited Children	Prepare a report concerning the activities of the special unit on repeated child sexual abuse and the criminal exploitation of children.	Odd-numbered years	First day of each regular legislative session	Legislature must be notified that the report is available.	N	N		Information for this report had previously been included in AST's annual report, which hasn't been published since 2012. Changes would be needed based on the information DPS is able to provide.	C
Public Safety	Alaska State Troopers	28.05.031	Vehicle, Vehicle Movement, and Pedestrian Laws	Publish current state statutes and regulations relating to vehicles and their driving or movement, to drivers of vehicles, and to pedestrians.	As needed	As Needed	Public	Y	N		Update AS 28.05.031(b) which references a single copy of a facsimile of the publication shall be available to the public w/o charge at all offices of DOA/DMV and DPS.	C

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Revenue	Alaska Permanent Fund Corporation	37.13.170	Annual Report	Permanent Fund - audited financial statements, investment income, market values, investment activity, performance, investment criteria, recommendations, and information of interest.	Annual	September 30	Governor, public, legislature. Annual statements published in at least one newspaper in each judicial district.	Y	Y	\$6,000	Maintain annual reporting requirement for audited financial statements and pertinent Fund information. Eliminate newspaper publication requirement, the annual statements are available to the public and published on APFC's website.	C
Revenue	Commissioner	43.90.400(d)		Submit a report that lists all the disbursements from the Alaska Gasline Inducement Act Reimbursement Fund during the preceding fiscal year with a written justification for each disbursement and the projected amount of money that will be required for reimbursements in each of the next three fiscal years.	Biennially	10th day of regular legislative session	Legislature	N	N		Repeal. AGIA expended all resources in 2016/2017 and there is nothing to report for expenditures.	E
Revenue	Commissioner / Tax	43.05.085		Prepare and furnish to the Alaska Public Offices Commission a list containing the total amount of contributions received by each candidate for which an individual tax credit was received under AS 43.20.213(a).	Annual	July 1	Alaska Public Offices Commission	N	N		Repeal. Income tax was repealed in § 13 ch 70 SLA 1975, leaving only the corporate income tax. This requirement was likely left behind and should be repealed.	E
Revenue	State Bond Committee	37.15.170		Submit to the governor the current fund balance in the Alaska debt retirement fund. The committee shall notify the legislature when the report is available.	Annual	December 1	Commissioner of Administration	N	N		Repeal. Funds no longer appropriated to Debt Retirement Fund.	E

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Revenue	Tax	43.55.180		Prepare a report on the results of the oil and gas production tax on production, exploration, development, and state revenues; including recommendations as to whether any changes should be made to the tax regime.	One-time Report	1st day of the 2011 legislative session	Legislature	N/A	N/A		One-time report completed.	E
Transportation & Public Facilities	KABATA	19.75.111(b)	KABATA Annual Report	Prepare an annual report of operations to include a balance sheet, an income statement, a statement of changes in financial position, a reconciliation of changes in equity accounts, a summary of significant accounting principles, an auditor's report, comments regarding the year's business, and prospects for the next year.	No longer produced	N/A	N/A	N/A	N/A	N/A	No longer produced.	E
Transportation & Public Facilities	Program Development	44.42.085	Community and Public Transportation Advisory Board - Final Recommendation Report: Arriving at Coordination	The commissioner shall prepare a comprehensive long-range plan for the development and improvement of coordinated community and public transportation.	Board Sunset in 2016	N/A	N/A	N/A	N/A	N/A	Board sunset in 2016.	E