

**Jennifer L. Winkelman**  
**Commissioner-designee**



## **OBJECTIVE**

Commissioner- Department of Corrections

## **SUMMARY OF QUALIFICATIONS**

- Enthusiastic and motivated; highly praised for being successful at multi-tasking, meeting stringent deadlines and challenges; being independent, reliable, organized, and always a team player.
- Praised for mentoring and coaching peers in various capacities.
- Resourceful and innovative; proven talent to adapt quickly to both challenge and change.
- Commended for superior verbal and written communicational skills.
- Outstanding interpersonal relationships with co-workers, supervisors, and other agencies.

## **PROFESSIONAL EXPERIENCE**

12/5/18-present

### **State of Alaska, Department of Corrections** **Director of Pretrial, Probation and Parole**

- Plan division objectives. Responsible for activities and decisions of the division.
- Direct the preparation, proposal and revision of legislations, rules, policies and procedures.
- Ability to exercise authority and instill confidence in managing a division subject to potentially high scrutiny.
- Speak effectively before public groups, legislative committees and the Department as a whole to maintain cooperative relationships.
- Successfully fulfill the mission of the division; analyze problems and develop solutions; function independently.

1/2/01-12/4/18

### **State of Alaska, Department of Corrections** **Adult Probation/Parole Officer I/II/III/V**

- Extensive case management and field experience for the Department in various capacities.
- Expertise with the Electronic Monitoring program to provide a less-restrictive alternative for recidivistic probationer/parolees.
- Uncanny ability to think “outside the box” in working with those under the supervision of DOC and in strengthening relationships with other agencies who are working with the same individuals.
- Passionate for staff development. Developed an office climate that facilitates motivation, participation, and opportunities for employee initiative. Responsible for hiring, mentoring and training staff.
- Reliable and dependable with regard to writing reports and testifying before the Superior Court as well as the Alaska Board of Parole.

Jennifer Winkelman Resume  
Commissioner-designee

11/89- 12/12

**Portraits- 246 Illinois St. Fairbanks, AK 451-0633**  
**Assistant**

- Coordinate school/sporting event portrait time and date. Relay a written or verbal contract between photographer and group needing service.
- Responsible for all financial transactions, sorting portraits, and verifying orders.
- Proficient in database entry of pertinent information.

12/98-4/04

**Fairbanks Curling Club- 1962 2<sup>nd</sup> Ave Fairbanks, AK 452-2875**  
**Bartender/Manager of the Trophy Room**

- Hire, train, and supervise a staff. Coordinate staff schedules with functions held within the facility.
- Maintain Alaska Laws and Regulations in a licensed establishment.
- Prepare and display promotional material; which also includes maintaining inventory, balancing the till, and making large deposits.

11/89-11/00

**Fairbanks Tanning Salon- 748 Gaffney Rd. Fairbanks, AK 452-6669**  
**Business Manager**

- 11 years professional management experience for four small businesses. Uphold Alaska Labor Laws.
- Hired, trained, evaluated, and supervised staff with an emphasis on customer service and open communication.
- Responsible for all basic bookkeeping, including payroll, taxes, and banking.

**BOARDS/COMMISSIONS/COUNCILS/COALITIONS**

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*Current:* Alaska Police Standards Council, Alaska Council on Homeless, Alaska Criminal Justice Commission, Criminal Justice Information Advisory Board, and Governor's Council on Human and Sex Trafficking.

*Past:* Fairbanks Curling Club, United States Curling Association, Fairbanks Reentry Coalition, Juneau Reentry Coalition, Alaska State Council for Interstate Adult and Juvenile Offender Supervision, and Interstate Commission for Adult Offender Supervision.

**EDUCATION**

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B.A., Justice, May 7, 2000  
University of Alaska Fairbanks

A.A.S., Paralegal Studies, May 7, 2000  
University of Alaska Fairbanks